

# Rock Valley College

Community College District No. 511  
3301 North Mulford Road, Rockford, IL 61114

Educational Resource Center (ERC)  
Performing Arts Room (PAR), Room 0214  
5:15 p.m. Tuesday, May 26, 2026

Livestreaming Link: [https://www.youtube.com/channel/UCwa3Fs6l4pWAR\\_4iDZPTNZA](https://www.youtube.com/channel/UCwa3Fs6l4pWAR_4iDZPTNZA)  
(The link opens to the YouTube page; access the Board meeting by clicking on the "Live" video icon with the date shown above.)

## A. Call to Order

## B. Roll Call

## C. Board Member Attendance by Means Other than Physical Presence

## D. Communications and Petitions (Public Comment)

## E. Recognition of Visitors

1. Recognition of Outgoing Student Trustee - Isiah Blake
2. Swearing in of 2026-2027 Student Trustee - Sarah Ortiz Espinoza

## F. General Presentation

1. Ringland Johnson Construction

## G. Approval of Minutes

2. April 14, 2026 Committee of the Whole Meeting
3. April 28, 2026 Regular Board of Trustees Meeting
  - Final Meeting of the Present Board
  - Reorganization Meeting
  - First Meeting of the Newly Organized Board of Trustees

## H. Action Items

4. Approve Claims Sheet (Check Register – April 2026) (BR8381)
5. Approve Purchase Reports
  - a. Purchase Report A – FY2026 Amendments (BR8382 – A)
  - b. Purchase Report B – FY2026 Purchases (BR8382 – B)
  - c. Purchase Report C – FY2026 Purchases (BR8382 – C)
6. Intergovernmental Cooperation Agreement: 2026-2029 IDOT Highway Construction Careers Training Program (BR8383)
7. Dual and Articulated Credit Memorandums of Understanding (MOU)
  - a. Belvidere Community Unit School District #100 (BR8384)
  - b. Christian Life Schools (BR8385)
  - c. Harlem Unit School District #122 (BR8386)
  - d. Hononegah High School District #207 (BR8387)
  - e. Keith Country Day School (BR8388)
  - f. Meridian Community Unit School District #223 (BR8389)
  - g. North Boone Community Unit School District #200 (BR8390)
  - h. Pecatonica Community Unit School District #321 (BR8391)
  - i. Rockford Christian High School (BR8392)
  - j. South Beloit Community Unit School District #320 (BR8393)
5. Running Start Intergovernmental Agreements (IGA)
  - a. Belvidere Community Unit School District #100 (BR8394)
  - b. Durand Community Unit School District #322 (BR8395)
  - c. Harlem Consolidated School District #122 (BR8396)
  - d. North Boone Community Unit School District #200 (BR8397)

### Agenda – Rock Valley College Board of Trustees Regular Meeting May 26, 2026

# Rock Valley College

- e. Pecatonica Community Unit School District #321 (BR8398)
- f. South Beloit Community Unit School District #320 (BR8399)
- 6. Senior Semester Intergovernmental Agreement
  - a. North Boone Community Unit School District #200 (BR8400)

## **I. Other Business**

- 1. Unfinished Business
- 2. New Business

## **J. Updates/Reports**

- 1. President's Update
- 2. Leadership Team Update
- 3. Student Trustee Report
- 4. ICCTA Report
- 5. Trustee Comments
- 6. RVC Foundation Liaison Report
- 7. Personnel Report (BR8401)
- 8. Freedom of Information Act (FOIA) Report

**K. Date of Next Committee of the Whole Meeting:** June 9, 2026, 5:15 p.m. The meeting will be held in the Performing Arts Room (PAR, Room 0214) located in the Educational Resource Center (ERC) on the main campus.

**L. Date of Next Regular Board of Trustees Meeting:** June 23, 2026, 5:15 p.m. The meeting will be held in the Performing Arts Room (PAR, Room 0214) located in the Educational Resource Center (ERC) on the main campus.

## **M. Adjourn to Closed Session to discuss:**

1) The appointment, employment, compensation, discipline, performance, or dismissal of specific employees, specific individuals who serve as independent contractors in a park, recreational, or educational setting per Section 2 (c) (1); and/or 2) Collective negotiating matters between the public body and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees per Section 2 (c) (2); and/or 3) Security procedures, school building safety and security, and the use of personnel and equipment to respond to an actual, a threatened, or a reasonably potential danger to the safety of employees, students, staff, the public, or public property per Section 2 (c) (8), all in accordance with the Illinois Open Meetings Act.

## **N. Reconvene Open Session**

## **O. Adjourn**

Paul Gorski, Board Chair

# Rock Valley College

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3301 N. Mulford Road, Rockford, IL 61114

## BOARD OF TRUSTEES COMMITTEE OF THE WHOLE MEETING 5:15 p.m. Tuesday, April 14, 2026

### Call to Order

The Rock Valley College (RVC) Board of Trustees Committee of the Whole meeting convened on Tuesday, April 14, 2026, in the Performing Arts Room (PAR, Room 0214) in the Educational Resource Center (ERC). The meeting was called to order at 5:15 p.m. by Board Chair Paul Gorski.

### Roll Call

The following members of the Board of Trustees were present at roll call:

Mr. Paul Gorski	Ms. Jenna Goldsmith
Mr. John Nelson	Ms. Gloria Cardenas Cudia
Ms. Kristen Simpson	Mr. Isiah Blake, Student Trustee
Mr. Robert 'Bob' Trojan	Ms. Crystal Soltow joined via Teleconference

The following Trustee was absent from the roll call: Ms. Crystal Soltow.

Also present: Dr. Amanda Smith, Vice President of Academic Affairs filled in for President Spearman; Dr. Keith Barnes, Vice President of Cultural Excellence and Belonging; Dr. Patrick Peyer, Vice President of Student Affairs; Ms. Heather Snider, Vice President of Institutional Effectiveness and Communications; Mr. Rick Jenks, Vice President of Operations; Ms. Ellen Olson, Vice President of Finance; Ms. Ann Kerwitz, Assistant to the President; Ms. Carly Diciolla (f/k/a Huotari), Assistant to the President; Ms. Tracy Luethje, Executive Assistant to the Vice President of Operations, Attorney Joseph Perkowski, Robbins Schwartz.

### Board Member Attendance by Means Other than Physical Presence

Trustee John Nelson made a motion, seconded by Trustee Cardenas Cudia, to allow Trustee Crystal Soltow to participate in the meeting via teleconference. The motion was approved by a unanimous roll call vote. Trustee Soltow entered the meeting via telephone.

### Communications and Petitions

There were no public comments, communications, and/or petitions.

### Recognition of Visitors

There were no visitors to be recognized.

### Review of Minutes

There were no comments on the minutes from the March 10, 2026, Board of Trustees Committee of the Whole meeting.

### General Presentation

Due to incoming inclement weather, several non-action items and the general presentation were postponed to a future meeting.

# Rock Valley College

## **Teaching, Learning & Communications Discussion: Board Liaison Trustee Goldsmith**

**Early College Items:** As an introduction to the Early College items on the agenda, Dr. Amanda Smith provided an overview of the Dual and Articulated Credit, Running Start, and Senior Semester programs and agreements with the area high school districts. Discussion ensued.

To provide consistency across school districts and align with the Dual Credit Quality Act, RVC developed the Dual and Articulated Credit Memorandum of Understanding (MOU) that offers dual credit for high school courses. These dual credit courses are taught by qualified high school instructors and designed to allow eligible students to earn college credit in high school.

Running Start is a formal program that allows qualified students to attend RVC for their junior and senior high school years. Students may enroll in a two-year degree completion program that takes courses that meet the requirements for both a high school diploma and an RVC associate degree, or a one-year program that meets the requirements for both a high school diploma and one year of RVC credit courses. The Running Start program will be administered through the Early College office at RVC in conjunction with the high schools enrolled in the program.

The Senior Semester Intergovernmental Agreement (IGA) allows qualified district students to attend RVC for their final senior year high school semester. Students take dual credit courses that meet the requirements for both a high school diploma and one semester of RVC credit.

### **1. Dual and Articulated Credit Memorandum of Understanding (MOU)**

- a. **Boylan Catholic High School**
- b. **Byron Community Unit School District #226**
- c. **Winnebago Community Unit School District #323**

### **2. Running Start Intergovernmental Agreement (IGA)**

- a. **Byron Community Unit School District #226**
- b. **Winnebago Community Unit School District #323**

### **3. Senior Semester Intergovernmental Agreement (IGA)**

- a. **Byron Community Unit School District #226**

Trustee Trojan requested that the Administration check all regional high schools to identify which ones provide financial assistance to students and which do not. Dr. Amanda Smith is tasked with gathering more information regarding scholarship opportunities for students at high schools (specifically, Byron) that do not provide direct financial assistance for early college programs.

The Board expressed consensus support for maintaining and growing partnerships with the area high schools.

## **4. Industrial Systems Technology Associate of Applied Science (AAS)**

Dr. Smith presented the AAS in Industrial Systems Technology program. A proposal for an Industrial Systems Technology Associate of Applied Science (AAS) degree was presented. The degree, designed to meet regional employer needs for cross-functional technical skills, will be submitted for permanent approval to the Illinois Community College Board (ICCB) approval will authorize submission of the ICCB Form 20 for permanent approval and launch a new stackable pathway connecting existing certificates in welding, automotive, networking, mechatronics, and manufacturing.

Trustee Trojan would like the Administration to develop a monthly enrollment report for workforce/non-credit credits to track revenue alongside traditional credit hours. Trustee Trojan would like the report to resemble the enrollment report that Vice President Snider presents.

# Rock Valley College

## 5. Enrollment Update

Board Chair Gorski stated that the Enrollment Update would be postponed.

Trustee Trojan expressed that he would like an investigation and report on the declining enrollment in the NIU-RVC engineering partnership (specifically, why the scope was narrowed to mechanical engineering).

## 6. Completion Ceremonies Update

Dr. Smith explained that the Completion Ceremonies Update is a list of graduations and various end-of-year ceremonies scheduled for May 2026. Dr. Smith reminded Trustees to contact Ms. Ann Kerwitz, assistant to the president, about which ceremonies they would attend.

## 7. Lobbying Update

Board Chair Gorski postponed the Lobbying Update.

## 8. \*Informational Only

The following presentations were presented at the American Association of Community Colleges (AACC) Conference in Seattle, WA. President Spearman, Vice President Stewart, and Vice President Huntley represented RVC.

- Pioneering a Culture of Excellence for Leaders
- Expanding the Reach of Traditional Customer Relationship Management Systems
- Dual Enrollment – Boosting College Enrollment and Providing Greater Access

### Finance Discussion: Board Liaison Trustee Cardenas Cudia

#### 1. Purchase Reports

Ms. Ellen Olson, vice president of finance, presented the purchase reports.

#### **Purchase Report A – FY2026 Amendments**

A. Roof Repairs – (Maintenance Services Buildings – Plant Operations and Maintenance)

1.	<b>BP Roofing</b>	<b>Loves Park, IL</b>	<b>\$ 7,000.00*(1)</b>
			<b>Not to Exceed</b>

B. Elevator Inspection and Maintenance – (Maintenance Services Buildings – Plant Operations and Maintenance)

2.	<b>Shumacher Elevator</b>	<b>Denver, IA</b>	<b>\$ 5,000.00*(2)</b>
			<b>Not to Exceed</b>

C. Disposal Services – (Refuse Disposal – Plant Operations and Maintenance)

3.	<b>Rock River Disposal</b>	<b>Rockford, IL</b>	<b>\$ 13,330.00*(3)</b>
			<b>Not to Exceed</b>

D. Consultant Services – Consulting Services – IT – IT Administration)

4.	<b>Ferrilli</b>	<b>Haddonfield, NJ</b>	<b>\$ 31,200.00*(4)</b>
			<b>Not to Exceed</b>

E. Architect Firm – (Other Contractual Services – Downtown Campus)

5.	<b>Demonica Kemper Architects (DKA)</b>	<b>Chicago, IL</b>	<b>\$ 7,000.00*(5)</b>
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			<b>Not to Exceed</b>
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F. Insurance Expense and Stop-Loss Coverage – (Group Medical Insurance – Health Self-Insured)

6.	<b>Healthcare Service Corporation</b>	<b>Chicago, IL</b>	<b>\$ 500,000.00*(6)</b>
			<b>Not to Exceed</b>

## **Purchase Report B – FY2026 Purchases**

A. Downtown West Technology – (IT Capital Equipment – Downtown West)

1.	<b>Entre Computer Solutions</b>	<b>Machesney Park, IL</b>	<b>\$ 538,436.22*(1)</b>
	Southern Computer Warehouse	Marietta, GA	\$ 613,292.40
	Tech Advanced Computers	Pensacola, FL	\$ 626,852.00
	Milliard Tek, LLC	Clarksburg, MD	\$ 646,873.40
	Howard Technology Solutions	Laurel, MS	\$ 738,293.00

B. Instructional Video Platform – (Administrative Software – Online Learning)

2.	<b>Yuja Lumina</b>	<b>San Jose, CA</b>	<b>\$ 37,513.90*(2)</b>
			<b>Not to Exceed</b>

C. System Installation – (Remodeling – Security System Upgrades)

3.	<b>Schneider Electric</b>	<b>Rockford, IL</b>	<b>\$ 77,214.00*(3)</b>
			<b>Not to Exceed</b>

Trustee Nelson questioned the \$500,000 increase in health insurance costs, asking for clarification on who projected the expenses and whether the college should reconsider its self-insured status.

Vice President Olson explained to the Board that a Purchase Report C will be presented at the April 28, 2026, Regular Board meeting. The report will be for the moving, rigging, and storage for vacating the Stenstrom Center for Career Education (SCCE). The SCCE has a vacancy deadline of June 1, 2026.

## **2. Bond Parameter Resolution**

Ms. Olson stated that RVC will be altering, remodeling, and equipping District facilities, including Classroom Building II. The Classroom Building II project will be managed by the Capital Development Board (CDB), as the state will partially fund the project. RVC will issue additional debt obligations to fund this capital project, not to exceed \$7,900,000, for the working cash fund. Funds advanced for the CDB trust account will be reimbursed to the operating account once bonds are issued in May.

## **3. Tentative Budget for Fiscal Year 2027 and Public Notice**

Ms. Olson discussed the Fiscal Year 2027 Budget. Ms. Olson stated that contractual services, materials, and supplies are projected to rise due to contractual obligations and inflationary pressures. Travel and conference expenses are also increasing to support staff and trustee travel. Fixed charges will decrease following the college's vacation of the lease at 99 East State Street, Rockford, in August 2026. The budget plan totals \$227,502,587, factoring in a 9.5% increase in EAV estimates and staffing additions for the Downtown West location (including police and student services).

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Trustee Trojan raised concerns regarding the tracking of non-credit/workforce development revenue, which accounts for approximately 20% of tuition revenue. Ms. Olson stated that currently, these funds (Fund 5) are tracked separately from credit-hour revenue (Fund 1). Trustees would like Administration to develop a monthly/quarterly enrollment and revenue report for the Workforce Development/non-credit credits.

## 4. Cash and Investment Report

Vice President Olson presented the Cash and Investment Report through March 31, 2026. Total operating cash is \$15,731,592. Total operating cash and investments are \$98,557,030. The operating cash and investments have changed by <\$1,190,873> since February 28, 2026. Total capital funds are \$64,786,827. Since February 28, 2026, the change in capital funds has been <\$2,594,730>. Ms. Olson stated that the total operating cash and investment funds were 91.73% of the FY2026 operating budget.

## Operations Discussion: Board Liaison Trustee Trojan

### 1. Board Policy Manual Update: Article 3: Human Resources / Second Reading

Mr. Rick Jenks, vice president of operations, presented the second reading of the Board Policy Update: Article 3, Human Resources. The review aims to ensure that College policies support the institution's mission and strategic goals, particularly those related to professional development and cultural excellence. The policy review follows a structured workflow to maintain legal and operational relevance. The policies are initially vetted by legal counsel (Robbins Schwartz) and then refined by the Office of the President and Human Resources (HR) in collaboration with campus leadership. Proposed changes undergo two readings at Board of Trustees meetings (scheduled for March and April), where feedback is solicited. Once approved, HR works with Marketing and Communications to update the College website and inform the campus community.

The administration reviewed or created 48 procedures to clarify institutional expectations. Notable updates include:

- **Structural Adjustments:** Three policies (Sex-based Misconduct, Violence and Disruptive Behavior, and Service Animals) were moved to Article 2 Operations because they apply to the entire campus community.
- **Deletions:** The Corporal Punishment policy is recommended for deletion as it is an outdated concept for higher education. The Problem Resolution Policy for Educational Support Personnel (ESP) is also slated for removal because these protections are now covered by collective bargaining agreements.
- **Legal & Statutory Updates:** Service hour requirements for the Family Medical Leave Act (FMLA) were updated from 1,250 to 1,000 hours to comply with the FMLA and the Public Community College Act.
- **Background Checks:** Updated to align with the Illinois Human Rights Act, requiring interactive assessments before making final employment decisions based on conviction records.
- **Equal Opportunity:** Added specific protections for pregnant employees and anti-retaliation provisions.
- **Operational Clarifications:** New language for remote work emphasizes the College's right to revoke remote work at any time due to performance or operational needs.
- **Personnel Reports:** The Board now acknowledges personnel reports rather than voting to approve them, per a 2025 amendment.

# Rock Valley College

- **Compensation:** The "merit-based" rewarding of performance was removed to reflect current practices where rewards are dictated by collective bargaining or board-approved salary programs.

Following the completion of the Article 3 review, the College will begin the same process for Article 4 (Students) to keep the manual current.

## **2. 2026 Summer Flex Days for Full-Time Educational Support Personnel (ESP), Support Staff Association (SSA), Professional Staff Association (PSA), and Administrative Staff**

Following the precedent set by Board Report #8269 (approved April 22, 2025), the Administration proposes a continuation of the summer flex day program for the 2026 season. The recommendation provides five (eight-hour) summer flex days for the following full-time employee groups:

- Educational Support Personnel (ESP)
- Support Staff Association (SSA)
- Professional Staff Association (PSA)
- Administrative Staff

All days must be utilized between May 18, 2026, and July 31, 2026. The days must be taken in full eight-hour blocks. Any flex days not used by the July 31 deadline will be forfeited. Usage is subject to approval by the employee's appropriate supervisor. If an employee's standard shift exceeds eight hours, they may supplement the remaining time with other available paid leave (vacation or personal hours).

## **3. Retirement Resolution**

The board recognized eight retirees for their years of service at RVC: Linda Buerger, Stephen Donahue, Jeanne Ellis, Carol Griesbach, Betty Hoshaw, Maureen Miller, Cassiopeia Paslick, and Betty Villalobos-Hallmann.

## **4. Downtown West Update**

Mr. Jenks stated that the project remains on schedule for an August 17, 2026, opening. Substantial completion is targeted for July 1, 2026. Installation of furniture, fixtures, and lab equipment is set for late June through July. Six new positions are confirmed for Downtown (two for Plant, Operations, and Maintenance, two for Police, and two for Student Services). A full staffing plan will be presented in the coming months. The Foundation is coordinating with local artists to display work in the new building. Plywood backing was pre-installed in the walls during construction to facilitate hanging art.

Trustees would like a full staffing plan for the Downtown West Building (new hires vs. transfers).

## **5. Classroom Building II (CLII) Update**

Mr. Jenks provided a verbal update on the Classroom Building II project. He stated that the Capital Development Board (CDB) has finalized negotiations for the design and construction phases. The project is moving into the "Design Development" phase to finalize specific program needs.

Trustees would like a tentative schedule for the CLII project development within the next 30 days.

## **6. Change Order Update**

Vice President Jenks discussed the following change orders:

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- **Athletic Fields Baseball and Softball Turf Installation:** a change order in the amount of \$12,071.41 was requested for additional turf square footage required for the coordination of the final field layouts for the softball field.
- **Bengt Sjostrom Theatre (BST/Starlight):** A change order in the amount of \$26,883.00 was approved for modules and fixtures per PCO-3 and PCO-04-R4.

## 7. Personnel Report

Mr. Jenks discussed the April 2026 Personnel Report. There is a placeholder for a Philosophy instructor, and the appointment of the new Project Manager, Timothy Tuestad. Mr. Jenks introduced Mr. Tuestad to the Board and welcomed him to RVC.

## 8. RVC Events Calendar

Mr. Jenks discussed the April 2026 RVC Events Calendar.

### New Business/Unfinished Business

#### Unfinished Business

The Board Chair issued a directive to administration and faculty to maintain and strengthen dual credit programs, stating he would not look favorably on any reductions to these partnerships.

#### New Business

There was no new business discussed.

### Adjourn to Closed Session

A closed session was not held.

### Next Regular Board of Trustees Meeting

The next Regular Board of Trustees Meeting will be held on Tuesday, April 28, 2026, at 5:15 p.m., in the Performing Arts Room (PAR, Room 0214) of the Educational Resource Center (ERC) on the main campus.

### Next Committee of the Whole Meeting

The next Committee of the Whole Meeting will be held on Tuesday, May 12, 2026, at 5:15 p.m., in the Performing Arts Room (PAR, Room 0214) of the Educational Resource Center (ERC) on the main campus.

### Adjourn

At 6:20 p.m., a motion was made by Trustee Nelson, seconded by Student Trustee Blake, to adjourn the meeting. The motion was approved by a unanimous roll call vote.

Submitted by: Tracy L. Luethje.

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Dr. Jenna Goldsmith, Secretary

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Paul Gorski, Board Chairman

# Rock Valley College

Community College District No. 511  
3301 North Mulford Road, Rockford, IL 61114

**Educational Resource Center, Performing Arts Room, Room 0214**  
**FINAL MEETING OF THE PRESENT BOARD**  
**April 28, 2026, 5:15 p.m.**

## MINUTES

### Call to Order

The final meeting of the Board of Trustees of Community College District No. 511, Winnebago, Boone, DeKalb, McHenry, Ogle, and Stephenson Counties, Illinois, convened in the Performing Arts Room (PAR), Room 0214, in the Educational Resource Center (ERC) on the main campus on Tuesday, April 28, 2026. Board Chair Paul Gorski called the meeting to order at 5:15 p.m.

### Roll Call

The following members of the Board of Trustees were present at roll call:

Mr. Paul Gorski	Mr. Robert (Bob) Trojan
Ms. Gloria Cardenas Cudia	Mr. John Nelson
Dr. Jenna Goldsmith	Ms. Crystal Soltow
Ms. Kristen Simpson- by phone	Mr. Isiah Blake, Student Trustee

The following trustee was absent at roll call: Ms. Kristen Simpson

Also in Attendance: Dr. Howard Spearman, President; Ellen Olson, Vice President of Finance/Chief Financial Officer; Heather Snider, Vice President of Institutional Effectiveness and Communications; Dr. Terrica Huntley, Vice President of Human Resources; Dr. Hansen Stewart, Vice President of Career Technical Education and Workforce Development; Dr. Patrick Peyer, Vice President of Student Affairs; Mr. Rick Jenks, Vice President of Operations; Ms. Ann Kerwitz, Assistant to the President; Ms. Carly Diciolla, Assistant to the President; Ms. Tracy Luethje, Executive Assistant to the Chief Operations Officer; Attorney Joe Perkoski, Robbins Schwartz.

### Board Member Attendance by Means Other than Physical Presence

Trustee Trojan made a motion, seconded by Trustee Cudia, to allow Trustee Simpson to participate in the meeting via teleconference. The motion was approved by a unanimous roll call vote. Trustee Simpson entered the meeting via telephone.

### Communications and Petitions (Public Comment)

There were no communications, petitions, or public comments.

### Recognition of Visitors

Dr. Spearman recognized the media station that was present, WIFR.

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## Adjourn to Closed Session

At 5:18 p.m., Trustee Trojan made a motion, seconded by Trustee Cudia, to adjourn to closed session to discuss: 1) The appointment, employment, compensation, discipline, performance, or dismissal of specific employees, specific individuals who serve as independent contractors in a park, recreational, or education setting per section 2 (c) (1), in accordance with the Illinois Open Meetings Act.

## Reconvene Open Session

At 5:54 p.m., Trustee Trojan made a motion, seconded by Trustee Cudia, to adjourn the closed session and return to open session. The motion was approved by a unanimous roll call vote.

## Action as a Result of Closed Session

Trustee Nelson made a motion, seconded by Trustee Cudia, to approve an employment contract between Rock Valley College (RVC) and Dr. Howard J. Spearman for the position of President of the College for a term of three academic years commencing on July 1, 2026 through June 30, 2029 at an annual salary of \$288,305.00 with additional benefits. Trustees Cudia, Trojan, and Soltow all commented that the contract should be for a four-year term. The motion was approved by a majority roll call vote. Trustees Nelson, Soltow, Goldsmith, Simpson, Board Chair Gorski, and Student Trustee Isiah Blake (advisory) voted yes. Trustee Cudia voted no.

## General Presentations

- 1. RVC Americans with Disabilities Act (ADA) Self-Evaluation, Transition, and Prioritization Plan Update**– Dr. Keith Barnes presented the ADA self-evaluation plan summary, which is a result of the student and community survey that was completed in 2023. The survey reviewed all RVC programs, activities, and services, as well as the College's ADA compliance. The ADA Self-Evaluation Plan resulted in 49 recommendations, for example, moving the bus stop closer to buildings and making web content accessible. The office of Cultural Excellence and Belonging has prepared a transition and prioritization plan, which is a written record of the planning process for prioritizing and implementing of the ADA Self-Evaluation plan. This record also supports the RVC Strategic Plan Refresh. Eric Brown will present this plan to the Cabinet in Fall of 2026. Discussion ensued. Board Chair Paul Gorski inquired about the relocation of a new bus stop, which had been previously brought to the Board. Vice President Rick Jenks continues to hold conversations with the Rockford Mass Transit District (RMTD) regarding the bus stop project.

## Approval of Minutes

A motion was made by Trustee Trojan, seconded by Student Trustee Isiah Blake, to approve the minutes of the March 10, 2026, Committee of the Whole meeting, and the March 24, 2026, Regular Board of Trustees meeting. There was no discussion. The motion was approved by a unanimous roll call vote.

# Rock Valley College

## Action Items

### **1. BR8366 – Claims Sheet (Check Register – March 2026)**

The Board Report reads in part: It is recommended that the Board of Trustees approves the claims sheet from the Ellucian check register for the period from March 1, 2026, to March 31, 2026. The total is \$4,894,612.25

A motion was made by Trustee Nelson, seconded by Trustee Cudia, to approve BR8366. There was no discussion. The motion was approved by a unanimous roll call vote.

### **2a. BR8367-A – Purchase Report A – FY2026 Amendments**

The Board Report reads in part: It is recommended that the Board of Trustees approves the items marked with an asterisk on Purchase Report A – FY2026 Amendments.

A motion was made by Trustee Trojan, seconded by Trustee Soltow, to approve Board Report 8367-A. Discussion ensued. The motion was approved by a unanimous roll call vote.

### **2b. BR8367-B – Purchase Report B – FY2026 Purchases**

The Board Report reads in part: It is recommended that the Board of Trustees approves the items marked with an asterisk on Purchase Report B – FY2026 Purchases.

A motion was made by Trustee Nelson, seconded by Student Trustee Blake, to approve Board Report 8367-B. There was no discussion. The motion was approved by a unanimous roll call vote.

### **2c. BR8367-C – Purchase Report C – FY2026 Purchases**

The Board Report reads in part: It is recommended that the Board of Trustees approves the items marked with an asterisk on Purchase Report C – FY2026 Purchases.

A motion was made by Student Trustee Blake, seconded by Trustee Cudia, to approve Board Report 8367-C. Discussion ensued. Vice President Ellen Olson explained that the Arco Machinery Movers expense covers the packing, transporting, storage, and delivery of the Automotive Program. The motion was approved by a unanimous roll call vote.

### **3. BR8368 – Resolution Calling the Parameters Issuance of General Obligation Bonds Not to Exceed \$7,900,000**

The Board Report reads in part: It is recommended that the Board of Trustees approve the resolution to providing for the issue of not to exceed \$7,900,000 General Obligation Community College Bonds for the purpose of increasing the working cash fund, providing for the levy of a direct annual tax sufficient to pay the principal and interest on said bonds, and authorizing the proposed sale of said bonds to the purchase thereof. **Attorney Reviewed.**

A motion was made by Trustee Cudia, seconded by Trustee Trojan, to approve Board Report 8368. There was no discussion. The motion was approved by a unanimous roll call vote.

#### **4. BR8369 – Tentative Budget for Fiscal Year (FY2027)**

The Board Report reads in part: It is recommended that the Board of Trustees approves the FY2027 tentative budget and submit any questions to Chief Financial Officer Ellen Olson. The public hearing will be scheduled for 5:15 p.m. on June 23, 2026. **Attorney Reviewed.**

A motion was made by Trustee Trojan, seconded by Trustee Cudia, to approve Board Report 8369. Discussion ensued. The motion was approved by a majority roll call vote.

#### **5. BR8370 – 2026-2027 Dual and Articulated Credit Memorandum of Understanding (MOU) Between Boylan Catholic High School and Rock Valley College**

The Board Report reads in part: It is recommended that the Board of Trustees approves the Dual and Articulated Credit Memorandum of Understanding between Rock Valley College and Boylan Catholic High School beginning August 1, 2026, and expiring June 30, 2027. **Attorney Reviewed.**

A motion was made by Trustee Cudia, seconded by Trustee Trojan, to approve Board Report 8370. Discussion ensued. Bob Trojan voiced concern over the paper usage in printing these agreements. The motion was approved by a unanimous roll call vote.

#### **6. BR8371 – 2026-2027 Dual and Articulated Credit Memorandum of Understanding (MOU) Between Byron Catholic High School and Rock Valley College**

The Board Report reads in part: It is recommended that the Board of Trustees approves the Dual and Articulated Credit Memorandum of Understanding between Rock Valley College and Byron Community Unit School District #226 beginning August 1, 2026, and expiring June 30, 2027. **Attorney Reviewed.**

A motion was made by Trustee Cudia, seconded by Trustee Trojan, to approve Board Report 8371. The motion was approved by a unanimous roll call vote.

#### **7. BR8372 – 2026-2027 Dual and Articulated Credit Memorandum of Understanding (MOU) Between Winnebago Community Unit School District #323 and Rock Valley College**

The Board Report reads in part: It is recommended that the Board of Trustees approves the Dual and Articulated Credit Memorandum of Understanding between Rock Valley College and Winnebago Community Unit School District #323 beginning August 1, 2026, and expiring June 30, 2027. **Attorney Reviewed.**

A motion was made by Trustee Cudia, seconded by Trustee Trojan, to approve Board Report 8372. The motion was approved by a unanimous roll call vote.

#### **8. BR8373 – 2026-2027 Running Start Intergovernmental Agreement (IGA) Byron Community Unit School District #226**

The Board Report reads in part: It is recommended that the Rock Valley College Board of Trustees approves the Running Start Intergovernmental Agreement with Byron Community Unit School District #226, effective on the date

# Rock Valley College

both parties have approved and executed the Agreement for classes beginning Summer 2026 and automatically expiring on June 30, 2027. **Attorney Reviewed.**

A motion was made by Trustee Trojan, seconded by Trustee Nelson, to approve Board Report 8373. The motion was approved by a unanimous roll call vote.

## **9. BR8374 – 2026-2027 Running Start Intergovernmental Agreement (IGA) Winnebago Community Unit School District #323**

The Board Report reads in part: It is recommended that the Rock Valley College Board of Trustees approves the Running Start Intergovernmental Agreement with Winnebago Community Unit School District #323, effective on the date both parties have approved and executed the Agreement, for classes beginning Summer 2026 and automatically expiring on June 30, 2027. **Attorney Reviewed.**

A motion was made by Trustee Trojan, seconded by Trustee Nelson, to approve Board Report 8374. The motion was approved by a unanimous roll call vote.

## **10. BR8375 – Senior Semester Intergovernmental Agreement (IGA) Byron Community Unit School District #226**

The Board Report reads in part: It is recommended that the Board of Trustees approves the Senior Semester Intergovernmental Agreement (IGA) with Byron Community Unit School District #226, effective on the date both parties have approved and executed the Agreement, for classes beginning in January 2027. The agreement shall expire on June 30, 2027. **Attorney Reviewed.**

A motion was made by Trustee Trojan, seconded by Student Trustee Blake, to approve Board Report 8375. The motion was approved by a unanimous roll call vote.

## **11. BR8376 – Application for Permanent Approval Career & Technical Education Curriculum Associate of Applied Science in Industrial Systems Technology**

The Board Report reads in part: It is recommended that the Board of Trustees approves the submission of a proposal to the Illinois Community College Board (ICCB) to approve the Associate of Applied Science degree in Industrial Systems Technology. The ICCB Form 20 proposal includes:

Part A. Feasibility, Curriculum Quality, and Cost Analysis.

Part B. Supportive Documentation and Data.

A motion was made by Trustee Trojan, seconded by Student Trustee Blake, to approve Board Report 8376. Discussion ensued. The motion was approved by a unanimous roll call vote.

## **12. BR8377 – Update to Rock Valley College Board Policy Manual Article 3 – Human Resources, Second Reading**

The Board Report reads in part: It is recommended that the Board of Trustees approves the revisions to Article 3-Human Resources of the Board Policy Manual as reviewed by Robbins Schwartz attorneys and the College Administration. **Attorney Reviewed.**

A motion was made by Trustee Trojan, seconded by Trustee Soltow, to approve Board Report 8377. Discussion ensued. The motion was approved by a majority roll call vote. Trustees Cudia, Soltow, Goldsmith, Simpson, Board Chair Gorski, and Student Trustee Isiah Blake (advisory) voted yes. Trustee Nelson voted no.

# Rock Valley College

## **13. BR8378 – Summer Flex Days for Full-Time ESP, SSA, PSA, and Administrative Staff**

The Board Report reads in part: It is recommended that the Board of Trustees approves five (eight-hour) summer flex days for full-time ESP, SSA, PSA, and administrative staff to be used between May 18, 2026, and July 31, 2026.

A motion was made by Trustee Cudia, seconded by Trustee Soltow, to approve Board Report 8378. There was no discussion. The motion was approved by a unanimous roll call vote.

## **14. BR8379 – Resolution Honoring the Retirement of Rock Valley College Employees**

The Board Report reads in part: The following individuals have retired as employees of Rock Valley College during 2025-2026: Linda Buerger, Stephen Donahue, Jeanne Ellis, Carol Griesbach, Betty Hoshaw, Maureen Miller, Cassiopeia Paslick, and Betty-Villalobos-Hallmann.

A motion was made by Trustee Nelson, seconded by Trustee Soltow, to approve Board Report 8379. There was no discussion. The motion was approved by a unanimous roll call vote.

### **Adjourn Final Meeting of Present Board**

At 6:47 p.m., Board Chair Gorski made a motion, seconded by Trustee Soltow, to adjourn the final meeting of the present board. There was no discussion. The motion was approved by a unanimous roll call vote.

Submitted by Carly A. Diciolla

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Dr. Jenna Goldsmith, Secretary

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Paul Gorski, Board Chair

# Rock Valley College

Community College District No. 511  
3301 North Mulford Road, Rockford, IL 61114

## REORGANIZATION MEETING

Immediately following the Final Meeting of the Present Board  
**April 28, 2026**

### MINUTES

#### Call to Order by Chairperson of Retiring Board

The Reorganization meeting of the Board of Trustees of Community College District No. 511, Winnebago, Boone, DeKalb, McHenry, Ogle, and Stephenson Counties, Illinois, convened in the Performing Arts Room (PAR), Room 0214, in the Educational Resource Center (ERC) on the main campus on Tuesday, April 28, 2026. Board Chair Paul Gorski called the meeting to order at 6:48 p.m.

#### Roll Call

The following members of the Board of Trustees were present at roll call:

Mr. Paul Gorski	Mr. Robert (Bob) Trojan
Ms. Gloria Cardenas Cudia	Mr. John Nelson
Dr. Jenna Goldsmith	Ms. Crystal Soltow
Ms. Kristen Simpson- by phone	Mr. Isiah Blake, Student Trustee

Also in Attendance: Dr. Howard Spearman, President; Ellen Olson, Vice President of Finance/Chief Financial Officer; Heather Snider, Vice President of Institutional Effectiveness and Communications; Dr. Terrica Huntley, Vice President of Human Resources; Dr. Hansen Stewart, Vice President of Career Technical Education and Workforce Development; Dr. Patrick Peyer, Vice President of Student Affairs; Mr. Rick Jenks, Vice President of Operations; Ms. Ann Kerwitz, Assistant to the President; Ms. Carly Diciolla, Assistant to the President; Ms. Tracy Luethje, Executive Assistant to the Chief Operations Officer; Attorney Joe Perkoski, Robbins Schwartz.

#### Board Member Attendance by Means Other than Physical Presence

Trustee Nelson made a motion, seconded by Trustee Cudia, to allow Trustee Kristen Simpson to participate in the meeting via teleconference. The motion was approved by a unanimous roll call vote. Trustee Simpson entered the meeting via telephone.

# Rock Valley College

## **Certification of Audit and Board Minutes and Policies by Secretary**

Board Secretary Jenna Goldsmith certified that the audit, minutes, and policies of the Board of Trustees are true and kept in conformity with the Board of Trustees Bylaws.

## **Adjournment of Retiring Board, sine die**

A motion was made by Trustee Cudia, seconded by Trustee Nelson, to adjourn the meeting of the Retiring Board, sine die. The motion was approved by unanimous roll call vote.

## **Convening of the New Board by the Ranking Hold-Over Officer from Retiring Board Who Shall Serve as Temporary Chairperson**

As the ranking hold-over officer from the retiring board, Board Chair Paul Gorski, serving as Temporary Chairperson, convened the new Board of Trustees.

## **Election of Chairperson of the Board**

Temporary Chairperson Paul Gorski called for nominations for the position of Board Chair.

A motion was made by Trustee Nelson, seconded by Trustee Goldsmith, to nominate Mr. Paul Gorski as Board Chair. There were no other nominations or discussion. Mr. Paul Gorski accepted the nomination. The motion was approved by a unanimous roll call vote.

## **Election of Vice Chairperson**

A motion was made by Board Chair Gorski, seconded by Trustee Nelson, to nominate Ms. Kristen Simpson as Vice Chairperson. Trustee Cudia nominated Mr. Bob Trojan for Vice Chairperson. This motion was not seconded. Board Chair Gorski advanced the nomination of Ms. Kristen Simpson for Vice Chairperson. Ms. Kristen Simpson accepted the nomination. The motion was approved by a unanimous roll call vote.

## **Election of Secretary**

A motion was made by Board Chair Gorski, seconded by Trustee Nelson, to nominate Dr. Jenna Goldsmith as Secretary. Dr. Jenna Goldsmith accepted the nomination. The motion was approved by a unanimous roll call vote.

## **Appointment of Treasurer**

A motion was made by Trustee Trojan, seconded by Trustee Soltow, to nominate Ms. Ellen Olson, vice president of finance/chief financial officer, as College Treasurer. Ms. Ellen Olson accepted the nomination. The motion was approved by a unanimous roll call vote.

## **Appointment of Attorney**

A motion was made by Board Chair Gorski, seconded by Trustee Nelson, to approve the appointment of Mr. Joseph Perkoski of Robbins Schwartz as College Attorney. There was no discussion. The motion was approved by a unanimous roll call vote.

# Rock Valley College

## **Appointment of Auditor(s)**

A motion was made by Trustee Nelson, seconded by Trustee Cudia, to approve the appointment of Sikich, LLP as the College's auditing firm. There was no discussion. The motion was approved by a unanimous roll call vote.

## **Appointment of Bank Depository(s)**

A motion was made by Trustee Nelson, seconded by Student Trustee Blake, to approve the appointment of UMB Bank as the College's primary bank depository. There was no discussion. The motion was approved by a unanimous roll call vote.

## **Adoption of Policies of the Board**

A motion was made by Trustee Trojan, seconded by Student Trustee Blake, to adopt the Policies of the Board of Trustees dated April 8, 2014, and individually updated as necessary as contained in the Board Policy Manual. There was no discussion. The motion was approved by majority roll call vote.

## **Appointment of Board of Trustees Liaison to RVC Foundation**

Board Chair Gorski appointed Trustee Trojan to continue as representative to the RVC Foundation. Trustee Trojan accepted the appointment of Board Liaison to the RVC Foundation. A motion was made by Board Chair Gorski, seconded by Trustee Nelson, to appoint Trustee Trojan as RVC Foundation Liaison. There was no discussion. The motion was approved by a unanimous roll call vote.

## **Appointment of Representative of Finance Topics at the Committee of the Whole**

Board Chair Gorski appointed Trustee Cudia to continue as representative of Finance topics at the Committee of the Whole meetings. Trustee Cudia accepted the appointment of Finance representative for the Committee of the Whole. A motion was made by Trustee Cudia, seconded by Board Chair Gorski, to appoint Trustee Cudia as the representative of Finance topics at the Committee of the Whole meetings. There was no discussion. The motion was approved by a unanimous roll call vote.

## **Appointment of Representative of Operations Topics at the Committee of the Whole**

Board Chair Gorski appointed Trustee Trojan to continue as representative of Operations topics at the Committee of the Whole meetings. Trustee Trojan accepted the appointment of Operations representative for the Committee of the Whole. A motion was made by Trustee Nelson, seconded by Trustee Cudia, to appoint Trustee Trojan as the representative of Operations topics at the Committee of the Whole meetings. There was no discussion. The motion was approved by a unanimous roll call vote.

# Rock Valley College

## **Appointment of Representative of Teaching, Learning, and Communications Topics at the Committee of the Whole**

Board Chair Gorski appointed Trustee Goldsmith to continue serving as the representative of Teaching, Learning, and Communications topics at the Committee of the Whole meetings. Trustee Goldsmith accepted the appointment of Teaching, Learning, and Communications representative for the Committee of the Whole. A motion was made by Board Chair Gorski, seconded by Trustee Trojan, to appoint Trustee Goldsmith as representative of Teaching, Learning, and Communications topics to the Committee of the Whole meetings. There was no discussion. The motion was approved by a unanimous roll call vote.

## **Appointment of Representative to Illinois Community College Trustees Association (ICCTA)**

Board Chair Gorski appointed Trustee Nelson to continue as primary representative for the Illinois Community College Trustees Association (ICCTA). Trustee Nelson accepted the appointment of ICCTA representative. A motion was made by Trustee Trojan, seconded by Trustee Soltow, to appoint Trustee Nelson as representative for ICCTA. There was no discussion. The motion was approved by a unanimous roll call vote.

## **Setting the Schedule of Regular Meetings for the Next Fiscal Year**

A motion was made by Trustee Nelson, seconded by Trustee Cudia, to approve the meeting schedule for the 2026-2027 fiscal year. Discussion ensued regarding the changes to the meeting schedule that will take place in October, November, and December 2026. The motion was approved by a unanimous roll call vote.

## **Adjourn Reorganization Meeting**

At 6:51 p.m., Trustee Trojan made a motion, seconded by Trustee Nelson, to adjourn the Reorganization Meeting. There was no discussion. The motion was approved by a unanimous roll call vote.

Submitted by Carly A. Diciolla

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Dr. Jenna Goldsmith, Secretary

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Paul Gorski, Board Chair

# Rock Valley College

**Community College District No. 511  
3301 North Mulford Road, Rockford, IL 61114**

## **FIRST MEETING OF THE NEWLY ORGANIZED BOARD OF TRUSTEES**

Immediately following the Reorganization Meeting  
**April 28, 2026**

### **MINUTES**

#### **Call to Order**

The first meeting of the newly organized Board of Trustees of Community College District No. 511, Winnebago, Boone, DeKalb, McHenry, Ogle, and Stephenson Counties, Illinois, convened in the Performing Arts Room (PAR), Room 0214, in the Educational Resource Center (ERC) on the main campus on Tuesday, April 28, 2026. Board Chair Paul Gorski called the meeting to order at 6:52 p.m.

#### **Roll Call**

The following members of the Board of Trustees were present at roll call:

Mr. Paul Gorski	Mr. Robert (Bob) Trojan
Ms. Gloria Cardenas Cudia	Mr. John Nelson
Dr. Jenna Goldsmith	Ms. Crystal Soltow
Ms. Kristen Simpson- by phone	Mr. Isiah Blake, Student Trustee

Also in Attendance: Dr. Howard Spearman, President; Ellen Olson, Vice President of Finance/Chief Financial Officer; Heather Snider, Vice President of Institutional Effectiveness and Communications; Dr. Terrica Huntley, Vice President of Human Resources; Dr. Hansen Stewart, Vice President of Career Technical Education and Workforce Development; Dr. Patrick Peyer, Vice President of Student Affairs; Mr. Rick Jenks, Vice President of Operations; Ms. Ann Kerwitz, Assistant to the President; Ms. Carly Diciolla, Assistant to the President; Ms. Tracy Luethje, Executive Assistant to the Chief Operations Officer; Attorney Joe Perkoski, Robbins Schwartz.

#### **Board Member Attendance by Means Other than Physical Presence**

Trustee Nelson made a motion, seconded by Trustee Cudia, to allow Trustee Kristen Simpson to participate in the meeting via teleconference. The motion was approved by a unanimous roll call vote. Trustee Simpson entered the meeting via telephone.

#### **Communications and Petitions (Public Comment)**

There were no communications, petitions, or public comments.

#### **Recognition of Visitors**

Dr. Spearman recognized the media station that was present: WIFR.

# Rock Valley College

## General Presentations

There were no general presentations.

## Other Business

### **1. New Business**

**A.** Trustee Trojan talked about a thank-you letter he received. The student will be graduating from Rock Valley College as the Salutatorian of her Respiratory Care class and with High Honors, after experiencing many hard times in high school. She has accepted a full-time Respiratory Therapist position with a sign-on bonus, pending graduation and board certification.

Trustee Simpson left the meeting at 6:55 p.m., and Trustee Soltow left the meeting at 6:57 p.m.

### **2. Unfinished Business**

**A.** Dr. Spearman provided an update on the Manufacturing Training Academy Grant that is due April 30, 2026, which includes some potential construction at the RVC Downtown West campus, the Advanced Technology Center (ATC) in Belvidere, and potential remodeling for the Woodward Technology Center (WTC) on the main campus.

**B.** Rock Valley College hosted a group of legislators at the ATC in Belvidere today, April 28, 2026. The group included House Minority Leader Tony McCombie, Representative Joe Sosnowski, and Representative John Cabello. During the visit, Dr. Stewart's team shared The ATC's and gave everyone a tour.

Trustee Cudia left the meeting at 6:59 p.m.

## Updates/Reports

### **1. President's Update**

- Dr. Spearman thanked the Board for approving and extending his presidential contract for an additional three years.
- In addition, he talked about frequenting Springfield, IL for several events: testifying at the Senate Appropriations Committee, serving as the Phi Theta Kappa (PTK) Ambassador at the PTK All-Illinois Academic Team banquet, and Student Lobby Day.
- A team of RVC staff met with one of our healthcare partners, OSF, to discuss potential healthcare career pathways.
- Cabinet attended the Studer Education Quarterly meeting and RVC leaders attended the Studer Leadership Development Institute on the main campus.
- Dr. Spearman is continuing his work with the Rockford Police Department and the Winnebago County Sheriff's Department to complete the RVC Criminal Justice Pathway.
- Dr. Spearman, Dr. Stewart, and Dr. Huntley attended and presented at the American Association of Community Colleges (AACC) National Conference in Seattle, Washington.

## 2. Leadership Team Update

- Dr. Barnes announced that the Cultural Excellence and Belonging Office hosted its 4th Annual Eagles Scholar Community Learning Project Spring 2026 Student Symposium on Friday, April 10, 2026, in the Student Center Atrium. The 5th Annual Eagle Awards for Cultural Excellence and Belonging were presented on Friday, April 24, 2026, in the Student Center Atrium. This annual ceremony recognizes individuals and organizations that champion cultural excellence and belonging across our campus and community. Rock Valley College is hosting the Rock Valley Culture of Belonging 2026 Summer Conference. Trustees are invited to join a dynamic experience as we examine the theme "Belonging in Action: From Intent to Impact." The purpose of the conference is to examine the challenges and best practices to achieve Cultural Excellence and Belonging: Creating healthy, inclusive, and accessible work and learning environments.
- Dr. Peyer reminded trustees to contact the President's Office regarding their attendance at the Certificate Ceremony and the two Commencement Ceremonies. On May 6, the Office of Student Life will hold its annual Leadership Banquet honoring the accomplishments of our Student Government Association and all of our Student Clubs and Organizations. The event will be held from 6:00-8:00 p.m. in the Stenstrom Student Center Atrium. Dr. Peyer also gave an update on Spring athletics.
- Dr. Huntley asked trustees to submit their Winnebago County Statement of Economic Interest forms by May 1, 2026, and also reminded them of the Retirement Celebration being held Wednesday, May 20, in the Stenstrom Student Center Atrium from 2:00-4:00 p.m. Dr. Huntley extended thanks to the Professional Development team for their collaborative leadership, organization, and expertise during the Spring Professional Development Day on April 2.
- Vice President Snider updated the Board with the enrollment update. Registration is open for Summer I, Summer II, and Fall. Since summer overlaps two fiscal years, VP Snider had updates for both FY26 and FY27. As of this week, Summer I enrollment is 3% behind last year, 1% ahead of budget, and 97% to the stretch goal. FY26 year-to-date credit-hour enrollment is 3% ahead of last year, 7% ahead of budget, and 3% ahead of the stretch goal. FY27 begins with Summer II. Summer II enrollment is 1% behind last year, 4% ahead of budget, and the stretch goal has been met. Fall enrollment is 4% ahead of last year, 55% to budget, and 53% to the stretch goal. Ms. Snider shared an update from our lobbyist, Dr. Litesa Wallace. Some of the updates included: 1) supporting engagement around HB 5319 (the Community College Baccalaureate); 2) strengthening Dr. Spearman's visibility with key higher education stakeholders; and 3) ensuring RVC's presence at major events in Springfield. Lastly, VP Snider announced that the Marketing Department won two awards through the 2025 Collegiate Ad Awards.
- Dr. Stewart announced that CTE & Workforce Development received \$100,000 from the Illinois Community College Board (ICCB) for the Access and Equity in Dual Credit project.
- Vice President Jenks provided an update regarding campus projects, which included: 1) the beginning of site work for the Fire Science Training Center in

# Rock Valley College

Loves Park; 2) the completion of the bridge turret; 3) the announcement of RVC's newest project manager, Tim Tuestad, who started on April 20, 2026.

- Vice President Olson reminded trustees that RVC is moving into its preliminary audit season; the process has changed this year. Not all trustees will complete a questionnaire; at least two Board members will be interviewed instead. In June, the final budget will be presented to the Board and the budget hearing will take place on June 23, 2026.
- Dr. Amanda Smith congratulated RVC's Faculty of the Year Awardee, Dr. Dan Blumlo, who wrote a historical account of Rock Valley College with *The Campus History Series*. Dr. Smith also commended Dr. Katie Pryal who was the Spring Professional Development Day speaker. Dr. Pryal spoke about serving a neurodiverse community.

### 3. Student Trustee Update

- Student Trustee Isiah Blake announced that this would be his last formal report as Student Trustee. He updated the Board on the following items: 1) Student Government Association's (SGA) proposal for tuition waivers; 2) April 16 was Student Lobby Day in Springfield, IL, where students met with Illinois legislators and learned about student advocacy.

### 4. RVC Liaison Report

- Trustee Bob Trojan reminded everyone about the CEO Challenge being hosted by the RVC Foundation on Thursday, April 30. Donations gathered so far are around \$75,000. Jacob Urbelis has joined the Foundation staff.

### 5. ICCTA Report

- Trustee John Nelson announced that ICCTA will be meeting on May 5 and 6. He encourages RVC to maintain a strong presence at the Association of Community College Trustees (ACCT) National Conference in October 2026, to be held in Chicago.

### 6. Trustee Comments

- Trustee Bob Trojan congratulated Dr. Spearman on the renewal of his contract.
- Trustee Goldsmith attended the first Tuesday lecture with Dr. Erin Fischer and was impressed with her presentation on mental health.
- Board Chair Gorski thanked Dr. Spearman for his work on the contract, the Board for accepting their nominations, and wished Student Trustee Isiah Blake good luck on his future.

**7. Personnel Report (BR8380)**- Information only; the Personnel Report was accepted as presented with no questions.

**8. Freedom of Information Act (FOIA) Report**- Information only; the FOIA was accepted as presented with no questions.

# Rock Valley College

## Next Meetings

The next Committee of the Whole Meeting will be held on May 12, 2026, at 5:15 p.m. The meeting will be held in the Performing Arts Room (PAR, Room 0214) located in the Educational Resource Center (ERC) on the main campus.

The next Regular Board of Trustees Meeting will be held on May 26, 2026, at 5:15 p.m. The meeting will be held in the Performing Arts Room (PAR, Room 0214) located in the Educational Resource Center (ERC) on the main campus.

## Adjourn

At 7:35 p.m., a motion was made by Trustee Trojan, seconded by Trustee Nelson, to adjourn the First Meeting of the Newly Organized Board. The motion was approved by a unanimous roll call vote.

Submitted by Carly A. Diciolla

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Dr. Jenna Goldsmith, Secretary

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Paul Gorski, Board Chair

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## Claims Sheet

**Recommendation:** It is recommended that the Board of Trustees approves the claims sheet from the Ellucian check register for the period from April 1, 2026 to April 30, 2026.

The total is \$5,646,861.89

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Howard J. Spearman, Ph.D.  
President

Board Approval: \_\_\_\_\_  
Secretary, Board of Trustees

Bank Code: IP UMB Bank Accts Payable  
GL Account No: 01-00000-11293

Check Number	Check Date	Check Status	Vendor ID	Payee Name	Voucher ID	Voucher Date	PO/BPO Number	Voucher Amount	Cash Disc Amount	Check Amount
E0044502	04/01/26	Recon	0582594	Herman R. Barnett	V0608032	03/30/26	B0012671	208.00		208.00
								208.00		208.00
E0044503	04/01/26	Recon	0558252	Joseph Bolden	V0608006	03/30/26	B0012740	487.50		487.50
								487.50		487.50
E0044504	04/01/26	Recon	0579035	Christopher Buckley	V0608007	03/30/26	B0012743	491.25		491.25
								491.25		491.25
E0044505	04/01/26	Recon	0338360	Khaley I. Caruthers	V0608009	03/30/26	B0012745	491.25		491.25
								491.25		491.25
E0044506	04/01/26	Recon	0196735	Theresa A. Casarotto-Klu	V0607932	03/27/26		450.00		450.00
					V0607933	03/27/26		315.00		315.00
					V0607936	03/27/26		360.00		360.00
					V0607937	03/27/26		315.00		315.00
								1,440.00		1,440.00
E0044507	04/01/26	Recon	0473988	Chones, Samuel	V0607938	03/27/26		315.00		315.00
					V0607940	03/27/26		135.00		135.00
					V0607942	03/27/26		315.00		315.00
					V0607943	03/27/26		315.00		315.00
								1,080.00		1,080.00
E0044508	04/01/26	Recon	0551380	Bianca Davis	V0608037	03/30/26		750.00		750.00
					V0608112	04/01/26		14.50		14.50
					V0608114	04/01/26		35.53		35.53
					V0608115	04/01/26		35.53		35.53
					V0608116	04/01/26		79.32		79.32
								914.88		914.88
E0044509	04/01/26	Recon	0309537	Richard Dowling	V0607919	03/27/26	P0052725	121.50		121.50
								121.50		121.50
E0044510	04/01/26	Recon	0224268	Robert T. Downing	V0608113	04/01/26	B0012719	1,340.00		1,340.00
								1,340.00		1,340.00
E0044511	04/01/26	Recon	0092668	Mr. Lowell W. Duboise	V0608060	03/31/26	B0012772	513.50		513.50
								513.50		513.50

Bank Code: IP UMB Bank Accts Payable  
GL Account No: 01-00000-11293

Check Number	Check Date	Check Status	Vendor ID	Payee Name	Voucher ID	Voucher Date	PO/BPO Number	Voucher Amount	Cash Disc Amount	Check Amount
E0044512	04/01/26	Recon	0309329	Foes, Heather	V0607982	03/27/26		249.00		249.00
								249.00		249.00
E0044513	04/01/26	Recon	0584410	Gregory R. Gabucci	V0608010	03/30/26	B0012746	495.00		495.00
								495.00		495.00
E0044514	04/01/26	Recon	0330307	Sabrina A. Geordt	V0608061	03/31/26	B0012773	373.88		373.88
								373.88		373.88
E0044515	04/01/26	Recon	0567433	Emma Hague	V0608011	03/30/26	B0012748	495.00		495.00
								495.00		495.00
E0044516	04/01/26	Recon	0303865	Hernandez, George R.	V0608084	03/31/26		896.47		896.47
								896.47		896.47
E0044517	04/01/26	Recon	0291066	Hernandez, Julie L.	V0608086	03/31/26		896.47		896.47
								896.47		896.47
E0044518	04/01/26	Recon	0566983	Debbie J. Hoffman	V0608027	03/30/26		160.51		160.51
								160.51		160.51
E0044519	04/01/26	Recon	0433341	Joey Holmes	V0608106	04/01/26		164.22		164.22
					V0608107	04/01/26		46.75		46.75
								210.97		210.97
E0044520	04/01/26	Recon	0386413	Ingram, Dawson B.	V0608041	03/30/26		52.78		52.78
								52.78		52.78
E0044521	04/01/26	Recon	0543851	Jason L. Jackson	V0608031	03/30/26	B0012726	260.00		260.00
								260.00		260.00
E0044522	04/01/26	Recon	0315106	Stephanie R. Lacny	V0608033	03/30/26		33.06		33.06
								33.06		33.06
E0044523	04/01/26	Recon	0584740	Raymond Landingham	V0608012	03/30/26	B0012761	495.00		495.00
								495.00		495.00
E0044524	04/01/26	Recon	0190243	Lewis, Tammy L.	V0608050	03/30/26		165.22		165.22
								165.22		165.22

Bank Code: IP UMB Bank Accts Payable  
GL Account No: 01-00000-11293

Check Number	Check Date	Check Status	Vendor ID	Payee Name	Voucher ID	Voucher Date	PO/BPO Number	Voucher Amount	Cash Disc Amount	Check Amount
								165.22		165.22
E0044525	04/01/26	Recon	0582258	Jordan McClelland	V0608013	03/30/26	B0012744	476.25		476.25
								476.25		476.25
E0044526	04/01/26	Recon	0551901	Lee R. Montoya	V0608014	03/30/26	B0012742	495.00		495.00
								495.00		495.00
E0044527	04/01/26	Recon	0542549	Oksana Navolovska	V0607811	03/25/26		680.00		680.00
								680.00		680.00
E0044528	04/01/26	Recon	0448658	Araceli G. Olvera	V0608079	03/31/26		12.97		12.97
								12.97		12.97
E0044529	04/01/26	Recon	0584946	Felipe Oviedo-Cibrian	V0608059	03/31/26	B0012770	455.00		455.00
								455.00		455.00
E0044530	04/01/26	Recon	0057709	Michael L. Owens	V0607862	03/25/26		180.00		180.00
					V0607863	03/25/26		225.00		225.00
					V0607865	03/25/26		180.00		180.00
					V0608001	03/30/26		90.00		90.00
								675.00		675.00
E0044531	04/01/26	Recon	0552475	Diego Pina	V0608015	03/30/26	B0012741	495.00		495.00
								495.00		495.00
E0044532	04/01/26	Recon	0582308	Connor Sedols	V0608030	03/30/26	B0012678	312.00		312.00
								312.00		312.00
E0044533	04/01/26	Recon	0584411	Nathan D. Simms, II	V0608017	03/30/26	B0012739	375.00		375.00
								375.00		375.00
E0044534	04/01/26	Recon	0341404	Amanda D. Simpson	V0608074	03/31/26	B0012774	455.00		455.00
								455.00		455.00
E0044535	04/01/26	Recon	0565900	Alexander C. Tovar	V0608018	03/30/26	B0012738	495.00		495.00
								495.00		495.00
E0044536	04/01/26	Recon	0584969	Trina Turner	V0608028	03/30/26	B0012771	367.25		367.25

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								367.25		367.25
E0044537	04/01/26	Recon	0580013	Isaiah D. Williams-Walle	V0608020	03/30/26	B0012737	495.00		495.00
								495.00		495.00
E0044538	04/01/26	Recon	0298157	4IMPRINT	V0607574	03/23/26	P0052614	3,069.09		3,069.09
								3,069.09		3,069.09
E0044539	04/01/26	Recon	0584563	Acoustical Solutions, LL	V0608034	03/30/26	P0052648	3,361.74		3,361.74
								3,361.74		3,361.74
E0044540	04/01/26	Recon	0289529	Airgas USA, LLC	V0608045	03/30/26	B0012486	191.56		191.56
					V0608047	03/30/26	B0012486	641.15		641.15
								832.71		832.71
E0044541	04/01/26	Recon	0539832	Airoldi Brothers Inc	V0607604	03/24/26	B0012730	3,352.27		3,352.27
								3,352.27		3,352.27
E0044542	04/01/26	Recon	0547048	Associated Bank	V0608056	03/31/26		159.16		159.16
								159.16		159.16
E0044543	04/01/26	Recon	0330843	Association Specialty Co	V0607818	03/25/26	P0052627	450.00		450.00
					V0607965	03/27/26	P0052627	2,102.21		2,102.21
					V0607975	03/27/26	P0052465	250.00		250.00
								2,802.21		2,802.21
E0044544	04/01/26	Recon	0289599	C D W Government Inc	V0607526	03/20/26	P0052635	53.20		53.20
					V0607623	03/24/26	P0052625	313.44		313.44
					V0607697	03/25/26	P0051520	13,392.00		13,392.00
					V0608023	03/30/26	P0052662	38.43		38.43
								13,797.07		13,797.07
E0044545	04/01/26	Recon	0289664	Carquest Auto Parts	V0607968	03/27/26	B0012528	126.46		126.46
					V0607969	03/27/26	B0012528	8.41		8.41
					V0607971	03/27/26	B0012528	23.85		23.85
					V0607972	03/27/26	B0012528	26.76		26.76
								185.48		185.48
E0044546	04/01/26	Recon	0306006	Cintas Corporation	V0607553	03/20/26	B0012469	44.20		44.20
					V0607600	03/23/26	B0012410	36.01		36.01
					V0607601	03/23/26	B0012469	291.79		291.79

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								372.00		372.00
E0044547	04/01/26	Recon	0567103	Colours Inc	V0607595	03/23/26	B0012435	265.21		265.21
								265.21		265.21
E0044548	04/01/26	Recon	0289701	Dan's Rubber Stamp & Sig	V0607387	03/18/26	P0052651	34.00		34.00
								34.00		34.00
E0044549	04/01/26	Recon	0117682	Ellucian Company LLC	V0607992	03/30/26	B0012296	300.00		300.00
					V0607993	03/30/26	B0012296	300.00		300.00
								600.00		600.00
E0044550	04/01/26	Recon	0583348	Everway Holdco, LLC	V0607994	03/30/26	P0052644	1,830.00		1,830.00
								1,830.00		1,830.00
E0044551	04/01/26	Recon	0293314	Flinn Scientific Inc	V0607948	03/27/26	B0012257	82.78		82.78
								82.78		82.78
E0044552	04/01/26	Recon	0584399	GK Holdings, Inc.	V0607609	03/24/26	P0052493	1,355.75		1,355.75
					V0607611	03/24/26	P0052493	1,355.75		1,355.75
								2,711.50		2,711.50
E0044553	04/01/26	Recon	0289724	Grainger Industrial Supp	V0607030	03/10/26	B0012468	13.25-		-13.25
					V0608095	04/01/26	B0012468	34.71		34.71
								21.46		21.46
E0044554	04/01/26	Recon	0577834	Hartwig Mechanical LLC	V0607966	03/27/26	B0012721	3,770.00		3,770.00
								3,770.00		3,770.00
E0044555	04/01/26	Recon	0511140	HSA Bank	V0608053	03/30/26		80.83		80.83
								80.83		80.83
E0044556	04/01/26	Recon	0308253	IL Federation of Teacher	V0607956	03/31/26		577.22		577.22
								577.22		577.22
E0044557	04/01/26	Recon	0471833	Jason's Deli	V0608103	04/01/26	P0052621	1,063.35		1,063.35
								1,063.35		1,063.35
E0044558	04/01/26	Recon	0538940	KeithRN	V0608096	04/01/26	P0052752	3,195.00		3,195.00

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								3,195.00		3,195.00
E0044559	04/01/26	Recon	0296381	Liebovich Steel	V0606880	03/05/26	B0012538	1,462.70		1,462.70
								1,462.70		1,462.70
E0044560	04/01/26	Recon	0312906	Lincoln Electric Company	V0607431	03/18/26	P0052623	4,806.30		4,806.30
					V0607432	03/18/26	P0052623	2,403.15		2,403.15
								7,209.45		7,209.45
E0044561	04/01/26	Recon	0299885	Lincoln Rent-All & Sales	V0606938	03/06/26	B0012477	182.62		182.62
								182.62		182.62
E0044562	04/01/26	Recon	0558551	Lively Inc	V0608055	03/31/26		141.67		141.67
								141.67		141.67
E0044563	04/01/26	Recon	0289877	Midwest Library Service	V0606974	03/09/26	B0012307	19.17		19.17
					V0606976	03/09/26	B0012307	71.25		71.25
					V0606977	03/09/26	B0012307	233.52		233.52
								323.94		323.94
E0044564	04/01/26	Recon	0584536	Morrall Machine Service	V0608091	03/31/26	P0052637	24,735.00		24,735.00
								24,735.00		24,735.00
E0044565	04/01/26	Recon	0562310	Ms. Catherine's LLC	V0608003	03/30/26	P0052665	3,982.50		3,982.50
								3,982.50		3,982.50
E0044566	04/01/26	Recon	0289881	Nicholson Hardware	V0607926	03/27/26	B0012430	13.52		13.52
								13.52		13.52
E0044567	04/01/26	Recon	0582499	Northern Illinois CPR an	V0607895	03/26/26	P0052722	450.00		450.00
								450.00		450.00
E0044568	04/01/26	Recon	0497841	PMA Securities, Inc	V0607916	03/26/26	P0052734	1,000.00		1,000.00
								1,000.00		1,000.00
E0044569	04/01/26	Recon	0583800	RED-D-ARC, INC.	V0607417	03/18/26	P0052404	3,419.31		3,419.31
								3,419.31		3,419.31
E0044570	04/01/26	Recon	0379812	Reinders Inc	V0606936	03/06/26	B0012525	7,364.05		7,364.05

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								7,364.05		7,364.05
E0044571	04/01/26	Recon	0331852	Robbins Schwartz	V0607930	03/27/26	B0012635	53,758.68		53,758.68
								53,758.68		53,758.68
E0044572	04/01/26	Recon	0301150	Rock River Times Inc	V0607277	03/17/26	B0012439	18.37		18.37
								18.37		18.37
E0044573	04/01/26	Recon	0549326	USW Holding Company LLC	V0607512	03/19/26	B0012541	3,613.66		3,613.66
								3,613.66		3,613.66
E0044574	04/01/26	Recon	0551079	Rocket Industrial Inc	V0606955	03/09/26	B0012502	4,855.72		4,855.72
								4,855.72		4,855.72
E0044575	04/01/26	Recon	0575442	Studer Education LLC	V0608123	04/01/26	B0012623	32,347.50		32,347.50
								32,347.50		32,347.50
E0044576	04/01/26	Recon	0581286	Three Ravens Pottery LLC	V0608098	04/01/26	P0052749	280.00		280.00
								280.00		280.00
E0044577	04/01/26	Recon	0382011	ULINE	V0606952	03/09/26	P0052603	2,891.78		2,891.78
								2,891.78		2,891.78
E0044578	04/01/26	Recon	0478605	Welders Supply Company	V0606884	03/05/26	B0012511	17.13		17.13
					V0606885	03/05/26	B0012511	673.07		673.07
					V0606998	03/10/26	B0012511	47.12		47.12
								737.32		737.32
E0044579	04/01/26	Recon	0480402	Weldstar Company	V0607184	03/11/26	B0012458	1,106.54		1,106.54
								1,106.54		1,106.54
E0044580	04/01/26	Recon	0570344	Wired Cafe	V0608005	03/30/26	P0052620	169.60		169.60
								169.60		169.60
E0044603	04/09/26	Recon	0525576	Diego A. Aguilar Enrique	V0608226	04/07/26	B0012710	312.00		312.00
								312.00		312.00
E0044604	04/09/26	Recon	0281135	Jacob P. Ax	V0608468	04/09/26		90.00		90.00
								90.00		90.00

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E0044605	04/09/26	Recon	0582594	Herman R. Barnett	V0608270	04/08/26	B0012671	52.00		52.00
								52.00		52.00
E0044606	04/09/26	Recon	0558252	Joseph Bolden	V0608280	04/08/26	B0012740	360.00		360.00
								360.00		360.00
E0044607	04/09/26	Recon	0579035	Christopher Buckley	V0608281	04/08/26	B0012743	360.00		360.00
								360.00		360.00
E0044608	04/09/26	Recon	0338360	Khaley I. Caruthers	V0608283	04/08/26	B0012745	352.50		352.50
								352.50		352.50
E0044609	04/09/26	Recon	0566834	Benjamin T. Chantry	V0608274	04/08/26	B0012706	308.75		308.75
								308.75		308.75
E0044610	04/09/26	Recon	0535177	Indanasha S. DruceJones	V0608228	04/07/26	B0012708	305.50		305.50
								305.50		305.50
E0044611	04/09/26	Recon	0584410	Gregory R. Gabucci	V0608284	04/08/26	B0012746	360.00		360.00
					V0608413	04/08/26		25.00		25.00
								385.00		385.00
E0044612	04/09/26	Recon	0563337	Bryan G. Gutierrez	V0608229	04/07/26	B0012712	390.00		390.00
								390.00		390.00
E0044613	04/09/26	Recon	0567433	Emma Hague	V0608285	04/08/26	B0012748	360.00		360.00
								360.00		360.00
E0044614	04/09/26	Recon	0002578	Hatten, Timothy L.	V0608196	04/06/26		129.00		129.00
								129.00		129.00
E0044615	04/09/26	Recon	0543851	Jason L. Jackson	V0608271	04/08/26	B0012726	91.00		91.00
								91.00		91.00
E0044616	04/09/26	Recon	0584740	Raymond Landingham	V0608286	04/08/26	B0012761	360.00		360.00
								360.00		360.00



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								360.00		360.00
E0044630	04/09/26	Recon	0293392	A-1 Dry Cleaners & Laund	V0608250	04/07/26	B0012266	329.27		329.27
								329.27		329.27
E0044631	04/09/26	Recon	0289529	Airgas USA, LLC	V0608178	04/06/26	B0012260	102.00		102.00
								102.00		102.00
E0044632	04/09/26	Recon	0330843	Association Specialty Co	V0608039	03/30/26	P0052647	392.26		392.26
					V0608040	03/30/26	P0052606	18.00		18.00
								410.26		410.26
E0044633	04/09/26	Recon	0292649	B & H Photo Video	V0608146	04/01/26	P0052688	3,035.76		3,035.76
					V0608148	04/01/26	P0052688	4,596.79		4,596.79
					V0608224	04/07/26	P0052715	67.77		67.77
								7,700.32		7,700.32
E0044634	04/09/26	Recon	0535700	BP Roofing Solutions	V0608181	04/06/26	B0012474	330.00		330.00
					V0608222	04/07/26	B0012474	580.00		580.00
								910.00		910.00
E0044635	04/09/26	Recon	0584033	BrightSight Speakers	V0608179	04/06/26	P0052539	3,750.00		3,750.00
								3,750.00		3,750.00
E0044636	04/09/26	Recon	0289599	C D W Government Inc	V0608263	04/08/26	P0052720	82.70		82.70
								82.70		82.70
E0044637	04/09/26	Recon	0289661	Carolina Biological Supp	V0608048	03/30/26	B0012317	148.36		148.36
					V0608049	03/30/26	B0012317	244.72		244.72
								393.08		393.08
E0044638	04/09/26	Recon	0306006	Cintas Corporation	V0607986	03/27/26	B0012469	291.79		291.79
								291.79		291.79
E0044639	04/09/26	Recon	0527498	Clearly Communications	V0608207	04/07/26	B0012241	3,090.28		3,090.28
								3,090.28		3,090.28
E0044640	04/09/26	Recon	0567103	Colours Inc	V0608230	04/07/26	B0012760	2,394.08		2,394.08
								2,394.08		2,394.08

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E0044641	04/09/26	Recon	0310222	Constellation New Energy	V0608216	04/07/26	B0012498	64,707.29		64,707.29
					V0608218	04/07/26	B0012498	3,338.36		3,338.36
								68,045.65		68,045.65
E0044642	04/09/26	Recon	0385509	Constellation New Energy	V0608220	04/07/26	B0012499	29,451.96		29,451.96
								29,451.96		29,451.96
E0044643	04/09/26	Recon	0463480	EBM, Inc.	V0608435	04/08/26	B0012500	73,980.97		73,980.97
					V0608480	04/09/26	B0012500	2,574.00		2,574.00
								76,554.97		76,554.97
E0044644	04/09/26	Recon	0289720	Fisher Scientific Compan	V0608189	04/06/26	P0052684	925.70		925.70
								925.70		925.70
E0044645	04/09/26	Recon	0382984	Garda CL Great Lakes Inc	V0608267	04/08/26	B0012255	593.72		593.72
								593.72		593.72
E0044646	04/09/26	Recon	0289724	Grainger Industrial Supp	V0607984	03/27/26	B0012468	129.55		129.55
					V0607985	03/27/26	B0012468	188.15		188.15
								317.70		317.70
E0044647	04/09/26	Recon	0283967	Greater Rockford Airport	V0608246	04/07/26	B0012588	942.36		942.36
								942.36		942.36
E0044648	04/09/26	Recon	0556282	The Guardian Life Insura	V0608421	04/08/26	B0012504	23,455.56		23,455.56
								23,455.56		23,455.56
E0044649	04/09/26	Recon	0577834	Hartwig Mechanical LLC	V0608080	03/31/26	B0012721	937.50		937.50
					V0608081	03/31/26	B0012721	4,179.74		4,179.74
					V0608082	03/31/26	B0012721	2,629.58		2,629.58
					V0608083	03/31/26	B0012721	500.00		500.00
								8,246.82		8,246.82
E0044650	04/09/26	Recon	0321964	Henry Schein Inc	V0608142	04/01/26	B0012335	19.29		19.29
								19.29		19.29
E0044651	04/09/26	Recon	0295174	Honest Pest Control	V0608177	04/06/26	B0012478	560.00		560.00
								560.00		560.00

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E0044652	04/09/26	Recon	0300930	Image Signs	V0608182	04/06/26	B0012446	6,922.00		6,922.00
								6,922.00		6,922.00
E0044653	04/09/26	Recon	0312745	J.W. Pepper & Son, Inc.	V0607426	03/18/26	B0012403	35.00		35.00
								35.00		35.00
E0044654	04/09/26	Recon	0289791	Jo Daviess Carroll Caree	V0608194	04/06/26	B0012597	50.00		50.00
								50.00		50.00
E0044655	04/09/26	Recon	0312906	Lincoln Electric Company	V0607995	03/30/26	P0052739	2,403.15		2,403.15
					V0607998	03/30/26	P0052739	2,403.15		2,403.15
					V0607999	03/30/26	P0052739	2,403.15		2,403.15
								7,209.45		7,209.45
E0044656	04/09/26	Recon	0581707	Lite Strategies LLC	V0608260	04/07/26	B0012766	5,500.00		5,500.00
								5,500.00		5,500.00
E0044657	04/09/26	Recon	0372860	Matco Tools Corporation	V0607427	03/18/26	P0052438	472.47		472.47
					V0607428	03/18/26	P0052438	251.97		251.97
								724.44		724.44
E0044658	04/09/26	Recon	0296711	Meridian	V0607429	03/18/26	P0052442	208.36		208.36
					V0607516	03/20/26	P0052686	1,679.50		1,679.50
								1,887.86		1,887.86
E0044659	04/09/26	Recon	0415101	Mid-West Truckers Assn,	V0607458	03/19/26	P0052682	174.00		174.00
								174.00		174.00
E0044660	04/09/26	Recon	0289877	Midwest Library Service	V0607539	03/20/26	B0012307	16.38		16.38
					V0607540	03/20/26	B0012307	21.03		21.03
					V0607541	03/20/26	B0012307	100.91		100.91
					V0607542	03/20/26	B0012307	99.49		99.49
					V0607543	03/20/26	B0012307	124.63		124.63
					V0607544	03/20/26	B0012307	65.20		65.20
					V0607545	03/20/26	B0012307	99.29		99.29
					V0607546	03/20/26	B0012307	540.78		540.78
					V0607547	03/20/26	B0012307	203.60		203.60
					V0607548	03/20/26	B0012307	253.07		253.07
								1,524.38		1,524.38
E0044661	04/09/26	Recon	0289881	Nicholson Hardware	V0608244	04/07/26	B0012430	48.05		48.05

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					V0608245	04/07/26	B0012430	10.00		10.00
								58.05		58.05
E0044662	04/09/26	Recon	0289909	Pepsi Cola Co	V0608197	04/06/26	P0052642	670.30		670.30
								670.30		670.30
E0044663	04/09/26	Recon	0301150	Rock River Times Inc	V0607270	03/17/26	B0012439	17.55		17.55
					V0608511	04/09/26	B0012439	19.19		19.19
								36.74		36.74
E0044664	04/09/26	Recon	0549326	USW Holding Company LLC	V0607430	03/18/26	B0012346	58.50		58.50
								58.50		58.50
E0044665	04/09/26	Recon	0296696	Rock Valley Publishing,	V0607577	03/23/26	B0012440	47.50		47.50
								47.50		47.50
E0044666	04/09/26	Recon	0543548	Save A Life CPR Training	V0608509	04/09/26	P0052788	900.00		900.00
								900.00		900.00
E0044667	04/09/26	Recon	0420814	Schneider Electric	V0608158	04/06/26	B0012684	24,500.00		24,500.00
								24,500.00		24,500.00
E0044668	04/09/26	Recon	0528400	Sports & Fitness Industr	V0608203	04/06/26	P0052765	1,070.00		1,070.00
								1,070.00		1,070.00
E0044669	04/09/26	Recon	0290049	Steiner Electric	V0607587	03/23/26	B0012393	494.04		494.04
								494.04		494.04
E0044670	04/09/26	Recon	0300469	Stericycle Inc	V0608205	04/06/26	B0012405	103.53		103.53
								103.53		103.53
E0044671	04/09/26	Recon	0564929	Storeconnect USA Inc	V0608131	04/01/26	B0012633	165.20		165.20
								165.20		165.20
E0044672	04/09/26	Recon	0305911	Stratus Networks	V0608221	04/07/26	B0012251	5,545.92		5,545.92
								5,545.92		5,545.92
E0044673	04/09/26	Recon	0327211	Techsmith Corporation	V0607189	03/12/26	P0052636	162.36		162.36

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								162.36		162.36
E0044674	04/09/26	Recon	0485992	Townsquare Media Rockfor	V0608138	04/01/26	B0012347	5,650.00		5,650.00
								5,650.00		5,650.00
E0044675	04/09/26	Recon	0382011	ULINE	V0608022	03/30/26	P0052626	984.13		984.13
								984.13		984.13
E0044676	04/09/26	Recon	0478605	Welders Supply Company	V0607468	03/19/26	B0012511	36.50		36.50
								36.50		36.50
E0044679	04/16/26	Recon	0558252	Joseph Bolden	V0608757	04/15/26	B0012740	540.00		540.00
								540.00		540.00
E0044680	04/16/26	Recon	0567133	Greg P. Brink	V0608658	04/13/26		424.00		424.00
								424.00		424.00
E0044681	04/16/26	Recon	0579035	Christopher Buckley	V0608762	04/15/26	B0012743	540.00		540.00
								540.00		540.00
E0044682	04/16/26	Recon	0338360	Khaley I. Caruthers	V0608764	04/15/26	B0012745	540.00		540.00
								540.00		540.00
E0044683	04/16/26	Recon	0092668	Mr. Lowell W. Duboise	V0608742	04/15/26	B0012772	286.00		286.00
								286.00		286.00
E0044684	04/16/26	Recon	0584410	Gregory R. Gabucci	V0608766	04/15/26	B0012746	540.00		540.00
								540.00		540.00
E0044685	04/16/26	Recon	0330307	Sabrina A. Geordt	V0608719	04/14/26	B0012773	195.00		195.00
								195.00		195.00
E0044686	04/16/26	Recon	0567433	Emma Hague	V0608768	04/15/26	B0012748	540.00		540.00
								540.00		540.00
E0044687	04/16/26	Recon	0342237	Manie Jo Homan	V0608807	04/15/26		359.00		359.00
								359.00		359.00

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E0044688	04/16/26	Recon	0531945	Ibarra Sanchez, Saray C.	V0608529	04/09/26		36.69		36.69
								36.69		36.69
E0044689	04/16/26	Recon	0584740	Raymond Landingham	V0608769	04/15/26	B0012761	540.00		540.00
								540.00		540.00
E0044690	04/16/26	Recon	0556688	Lopez, Bradley A.	V0608736	04/15/26		680.00		680.00
								680.00		680.00
E0044691	04/16/26	Recon	0582258	Jordan McClelland	V0608770	04/15/26	B0012744	540.00		540.00
								540.00		540.00
E0044692	04/16/26	Recon	0551901	Lee R. Montoya	V0608772	04/15/26	B0012742	540.00		540.00
								540.00		540.00
E0044693	04/16/26	Recon	0063722	Jennifer Lynn Morgan	V0608681	04/14/26		16.68		16.68
								16.68		16.68
E0044694	04/16/26	Recon	0584946	Felipe Oviedo-Cibrian	V0608743	04/15/26	B0012770	65.00		65.00
								65.00		65.00
E0044695	04/16/26	Recon	0524755	Dafne Perez-Acosta	V0608550	04/10/26		36.25		36.25
								36.25		36.25
E0044696	04/16/26	Recon	0552475	Diego Pina	V0608782	04/15/26	B0012741	540.00		540.00
								540.00		540.00
E0044697	04/16/26	Recon	0572357	Jake A. Pobjecky	V0608721	04/14/26		680.00		680.00
								680.00		680.00
E0044698	04/16/26	Recon	0274895	Joana M. Rosas Moreno	V0608528	04/09/26		138.19		138.19
								138.19		138.19
E0044699	04/16/26	Recon	0584411	Nathan D. Simms, II	V0608784	04/15/26	B0012739	517.50		517.50
								517.50		517.50
E0044700	04/16/26	Recon	0341404	Amanda D. Simpson	V0608718	04/14/26	B0012774	221.00		221.00
								221.00		221.00

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E0044701	04/16/26	Recon	0578067	Heidi M. Speck	V0608705	04/14/26		1,844.64		1,844.64
								1,844.64		1,844.64
E0044702	04/16/26	Recon	0565900	Alexander C. Tovar	V0608785	04/15/26	B0012738	540.00		540.00
								540.00		540.00
E0044703	04/16/26	Recon	0584969	Trina Turner	V0608720	04/14/26	B0012771	312.00		312.00
								312.00		312.00
E0044704	04/16/26	Recon	0580013	Isaiah D. Williams-Walle	V0608787	04/15/26	B0012737	540.00		540.00
								540.00		540.00
E0044705	04/16/26	Recon	0298157	4IMPRINT	V0608175	04/06/26	P0052685	401.55		401.55
					V0608176	04/06/26	P0052704	786.57		786.57
								1,188.12		1,188.12
E0044706	04/16/26	Recon	0378906	ABC Catering, LTD	V0608728	04/15/26	P0052828	1,739.65		1,739.65
								1,739.65		1,739.65
E0044707	04/16/26	Recon	0289529	Airgas USA, LLC	V0608489	04/09/26	B0012534	443.49		443.49
					V0608490	04/09/26	B0012534	204.79		204.79
					V0608686	04/14/26	B0012486	1,117.73		1,117.73
								1,766.01		1,766.01
E0044708	04/16/26	Recon	0302873	Anixter Inc	V0608571	04/13/26	B0012269	1,112.61		1,112.61
								1,112.61		1,112.61
E0044709	04/16/26	Recon	0547048	Associated Bank	V0608830	04/16/26		159.16		159.16
								159.16		159.16
E0044710	04/16/26	Recon	0490601	Atmosphere Commercial In	V0608660	04/13/26	P0052730	1,527.35		1,527.35
								1,527.35		1,527.35
E0044711	04/16/26	Recon	0292649	B & H Photo Video	V0608466	04/09/26	P0052745	355.83		355.83
								355.83		355.83
E0044712	04/16/26	Recon	0289599	C D W Government Inc	V0608824	04/16/26	P0052743	945.46		945.46
								945.46		945.46

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E0044713	04/16/26	Recon	0289664	Carquest Auto Parts	V0608495	04/09/26	B0012528	483.41-		-483.41
					V0608496	04/09/26	B0012528	32.88		32.88
					V0608499	04/09/26	B0012528	2.68		2.68
					V0608500	04/09/26	B0012528	25.66		25.66
					V0608506	04/09/26	B0012528	82.17		82.17
					V0608507	04/09/26	B0012528	24.99		24.99
					V0608512	04/09/26	B0012528	69.98		69.98
					V0608513	04/09/26	B0012528	90.00		90.00
					V0608514	04/09/26	B0012528	5.05		5.05
					V0608515	04/09/26	B0012528	82.17-		-82.17
					V0608556	04/10/26	B0012528	269.98		269.98
					V0608557	04/10/26	B0012528	99.99		99.99
					V0608558	04/10/26	B0012528	22.76		22.76
					V0608645	04/13/26	B0012528	38.39		38.39
					V0608646	04/13/26	B0012528	7.89		7.89
					V0608647	04/13/26	B0012528	23.14		23.14
					V0608648	04/13/26	B0012528	54.83		54.83
								284.81		284.81
E0044714	04/16/26	Recon	0306006	Cintas Corporation	V0608042	03/30/26	B0012410	36.01		36.01
					V0608174	04/06/26	B0012469	44.20		44.20
					V0608491	04/09/26	B0012410	36.01		36.01
								116.22		116.22
E0044715	04/16/26	Recon	0562376	CIT Trucks, LLC	V0608630	04/13/26	B0012495	1,681.52		1,681.52
								1,681.52		1,681.52
E0044716	04/16/26	Recon	0293339	Fitzgerald Equipment Com	V0608678	04/14/26	B0012530	799.02		799.02
					V0608683	04/14/26	B0012530	358.10		358.10
								1,157.12		1,157.12
E0044717	04/16/26	Recon	0293314	Flinn Scientific Inc	V0608570	04/13/26	B0012257	367.89		367.89
								367.89		367.89
E0044718	04/16/26	Recon	0390408	Gallagher Benefit Servic	V0608671	04/14/26	B0012565	5,763.25		5,763.25
								5,763.25		5,763.25
E0044719	04/16/26	Recon	0289724	Grainger Industrial Supp	V0608266	04/08/26	B0012468	50.00		50.00
					V0608619	04/13/26	P0052726	4,558.35		4,558.35
								4,608.35		4,608.35
E0044720	04/16/26	Recon	0584518	GSE America LLC	V0608479	04/09/26	P0052598	1,695.00		1,695.00

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								1,695.00		1,695.00
E0044721	04/16/26	Recon	0556282	The Guardian Life Insura	V0608429	04/08/26	B0012504	27,521.36		27,521.36
								27,521.36		27,521.36
E0044722	04/16/26	Recon	0577834	Hartwig Mechanical LLC	V0608180	04/06/26	B0012721	1,354.27		1,354.27
								1,354.27		1,354.27
E0044723	04/16/26	Recon	0334253	Helm Service	V0608666	04/14/26	B0012488	7,845.00		7,845.00
					V0608667	04/14/26	B0012488	9,461.50		9,461.50
								17,306.50		17,306.50
E0044724	04/16/26	Recon	0321964	Henry Schein Inc	V0608553	04/10/26	B0012335	45.64		45.64
					V0608554	04/10/26	B0012335	1,564.05		1,564.05
					V0608555	04/10/26	B0012335	246.69-		-246.69
								1,363.00		1,363.00
E0044725	04/16/26	Recon	0511140	HSA Bank	V0608827	04/16/26		80.83		80.83
								80.83		80.83
E0044726	04/16/26	Recon	0308253	IL Federation of Teacher	V0608580	04/15/26		3,889.44		3,889.44
					V0608655	04/15/26		562.03		562.03
								4,451.47		4,451.47
E0044727	04/16/26	Recon	0299885	Lincoln Rent-All & Sales	V0607674	03/24/26	B0012477	39.00		39.00
								39.00		39.00
E0044728	04/16/26	Recon	0558551	Lively Inc	V0608828	04/16/26		141.67		141.67
								141.67		141.67
E0044729	04/16/26	Recon	0581799	Luxe Link Business Solut	V0608687	04/14/26	P0052755	750.00		750.00
								750.00		750.00
E0044730	04/16/26	Recon	0289877	Midwest Library Service	V0607683	03/25/26	B0012307	82.16		82.16
					V0607684	03/25/26	B0012307	235.66		235.66
					V0607685	03/25/26	B0012307	109.96		109.96
					V0607687	03/25/26	B0012307	210.25		210.25
					V0607688	03/25/26	B0012307	177.12		177.12
					V0607690	03/25/26	B0012307	79.74		79.74
					V0607691	03/25/26	B0012307	60.51		60.51
								955.40		955.40

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E0044731	04/16/26	Recon	0482618	OPN, Inc	V0608623	04/13/26	B0012489	1,137.50		1,137.50
					V0608624	04/13/26	B0012489	3,429.61		3,429.61
					V0608625	04/13/26	B0012489	7,743.34		7,743.34
					V0608626	04/13/26	B0012489	4,614.97		4,614.97
					V0608627	04/13/26	B0012489	41,125.00		41,125.00
					V0608628	04/13/26	B0012489	3,429.61		3,429.61
					V0608629	04/13/26	B0012489	4,491.75		4,491.75
					V0608637	04/13/26	B0012489	1,439.89		1,439.89
					V0608639	04/13/26	B0012489	3,633.52		3,633.52
					V0608640	04/13/26	B0012489	568.75		568.75
					V0608663	04/13/26	B0012489	1,696.25		1,696.25
								73,310.19		73,310.19
E0044732	04/16/26	Recon	0289909	Pepsi Cola Co	V0608716	04/14/26	B0012718	329.48		329.48
								329.48		329.48
E0044733	04/16/26	Recon	0551079	Rocket Industrial Inc	V0607627	03/24/26	B0012502	1,780.45		1,780.45
								1,780.45		1,780.45
E0044734	04/16/26	Recon	0583964	Rockford News Tower LLC	V0608726	04/15/26	B0012751	18,077.50		18,077.50
								18,077.50		18,077.50
E0044735	04/16/26	Recon	0289961	Schumacher Elevator Co	V0607513	03/19/26	B0012603	372.40		372.40
								372.40		372.40
E0044736	04/16/26	Recon	0313631	Sherwin-Williams	V0607910	03/26/26	B0012424	129.89		129.89
					V0607913	03/26/26	B0012424	100.59		100.59
								230.48		230.48
E0044737	04/16/26	Recon	0290049	Steiner Electric	V0607583	03/23/26	B0012393	25.76		25.76
					V0607585	03/23/26	B0012393	296.82		296.82
								322.58		322.58
E0044738	04/16/26	Recon	0303812	Stenstrom General Contra	V0608706	04/14/26	B0012580	1,551.00		1,551.00
					V0608723	04/15/26	B0012580	5,585.00		5,585.00
								7,136.00		7,136.00
E0044739	04/16/26	Recon	0581286	Three Ravens Pottery LLC	V0608443	04/08/26	P0052778	280.00		280.00
								280.00		280.00

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E0044740	04/16/26	Recon	0584422	VRC Companies, LLC	V0608685	04/14/26	B0012750	215.00		215.00
								215.00		215.00
E0044741	04/16/26	Recon	0290076	VWR International	V0608119	04/01/26	B0012272	104.64		104.64
					V0608121	04/01/26	B0012272	61.70		61.70
								166.34		166.34
E0044742	04/16/26	Recon	0478605	Welders Supply Company	V0607520	03/20/26	B0012511	36.71		36.71
					V0607523	03/20/26	B0012511	22.42		22.42
								59.13		59.13
E0044743	04/16/26	Recon	0480402	Weldstar Company	V0608134	04/01/26	B0012458	48.72		48.72
								48.72		48.72
E0044744	04/16/26	Recon	0293754	Wolter Inc	V0607582	03/23/26	B0012404	1,365.00		1,365.00
								1,365.00		1,365.00
E0044751	04/23/26	Recon	0247791	Bradley J. Bach	V0608921	04/21/26		200.00		200.00
					V0608922	04/21/26		200.00		200.00
								400.00		400.00
E0044752	04/23/26	Recon	0585383	Jesse Bieseemeier	V0609068	04/23/26	P0052882	100.00		100.00
								100.00		100.00
E0044753	04/23/26	Recon	0558252	Joseph Bolden	V0608861	04/17/26	B0012740	427.50		427.50
								427.50		427.50
E0044754	04/23/26	Recon	0579035	Christopher Buckley	V0608862	04/17/26	B0012743	491.25		491.25
								491.25		491.25
E0044755	04/23/26	Recon	0338360	Khaley I. Caruthers	V0608863	04/17/26	B0012745	375.00		375.00
								375.00		375.00
E0044756	04/23/26	Recon	0584410	Gregory R. Gabucci	V0608864	04/17/26	B0012746	495.00		495.00
								495.00		495.00
E0044757	04/23/26	Recon	0404036	Gunsul, Paul A.	V0608856	04/17/26		275.50		275.50
								275.50		275.50

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E0044758	04/23/26	Recon	0567433	Emma Hague	V0608865	04/17/26	B0012748	495.00		495.00
								495.00		495.00
E0044759	04/23/26	Recon	0548886	Joel R. Jerominski	V0608934	04/21/26		200.00		200.00
								200.00		200.00
E0044760	04/23/26	Recon	0175931	Rebecca J. S. Lambert	V0608998	04/22/26		163.42		163.42
								163.42		163.42
E0044761	04/23/26	Recon	0584740	Raymond Landingham	V0608866	04/17/26	B0012761	495.00		495.00
								495.00		495.00
E0044762	04/23/26	Recon	0548683	Mar-Gagula, Gabriela	V0608944	04/21/26		310.90		310.90
								310.90		310.90
E0044763	04/23/26	Recon	0585384	Nadia Marshall	V0609072	04/23/26	P0052887	100.00		100.00
								100.00		100.00
E0044764	04/23/26	Recon	0443153	Bodycraft Wellness & Mas	V0608704	04/14/26	B0012480	892.50		892.50
					V0608892	04/20/26	B0012480	2,295.00		2,295.00
								3,187.50		3,187.50
E0044765	04/23/26	Recon	0582258	Jordan McClelland	V0608867	04/17/26	B0012744	435.00		435.00
								435.00		435.00
E0044766	04/23/26	Recon	0321520	Nickolas D. McKinney	V0609075	04/23/26	B0012686	4,050.00		4,050.00
								4,050.00		4,050.00
E0044767	04/23/26	Recon	0551901	Lee R. Montoya	V0608868	04/17/26	B0012742	495.00		495.00
								495.00		495.00
E0044768	04/23/26	Recon	0411495	Mathew Oakes	V0608872	04/17/26		39.98		39.98
								39.98		39.98
E0044769	04/23/26	Recon	0112382	Ellen Olson	V0608993	04/22/26		112.90		112.90
								112.90		112.90
E0044770	04/23/26	Recon	0552475	Diego Pina	V0608869	04/17/26	B0012741	495.00		495.00

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								495.00		495.00
E0044771	04/23/26	Recon	0584411	Nathan D. Simms, II	V0608871	04/17/26	B0012739	495.00		495.00
								495.00		495.00
E0044772	04/23/26	Recon	0584787	John E. Strid	V0609053	04/23/26	P0052868	1,000.00		1,000.00
								1,000.00		1,000.00
E0044773	04/23/26	Recon	0215796	Jennifer M. Thompson	V0609057	04/23/26		338.45		338.45
								338.45		338.45
E0044774	04/23/26	Recon	0565900	Alexander C. Tovar	V0608873	04/17/26	B0012738	495.00		495.00
								495.00		495.00
E0044775	04/23/26	Recon	0580013	Isaiah D. Williams-Walle	V0608874	04/17/26	B0012737	495.00		495.00
								495.00		495.00
E0044776	04/23/26	Recon	0543863	ASE Environmental LLC	V0608893	04/20/26	B0012275	150.00		150.00
								150.00		150.00
E0044777	04/23/26	Recon	0321403	Caption First Inc	V0609005	04/22/26	P0052833	584.25		584.25
								584.25		584.25
E0044778	04/23/26	Recon	0289664	Carquest Auto Parts	V0608979	04/21/26	B0012528	309.98		309.98
					V0608980	04/21/26	B0012528	117.83		117.83
					V0608981	04/21/26	B0012528	41.65		41.65
					V0608982	04/21/26	B0012528	128.01		128.01
					V0608983	04/21/26	B0012528	8.00		8.00
					V0608984	04/21/26	B0012528	44.45		44.45
					V0608985	04/21/26	B0012528	14.35		14.35
					V0608986	04/21/26	B0012528	22.19		22.19
								686.46		686.46
E0044779	04/23/26	Recon	0306006	Cintas Corporation	V0608439	04/08/26	B0012469	386.75		386.75
					V0608562	04/10/26	B0012469	305.40		305.40
					V0608924	04/21/26	B0012410	36.01		36.01
								728.16		728.16
E0044780	04/23/26	Recon	0562376	CIT Trucks, LLC	V0608842	04/16/26	B0012495	7,703.88		7,703.88
								7,703.88		7,703.88

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E0044781	04/23/26	Recon	0310222	Constellation New Energy	V0608930	04/21/26	B0012498	1,269.40		1,269.40
								1,269.40		1,269.40
E0044782	04/23/26	Recon	0292092	Demco Inc	V0608552	04/10/26	P0052693	998.00		998.00
								998.00		998.00
E0044783	04/23/26	Recon	0490500	Destination Travel Netwo	V0608437	04/08/26	B0012632	125.00		125.00
								125.00		125.00
E0044784	04/23/26	Recon	0290030	Gatehouse Media Illinois	V0608611	04/13/26	B0012438	115.50		115.50
								115.50		115.50
E0044785	04/23/26	Recon	0564784	Gen Digital, Inc.	V0607514	03/20/26	B0012587	675.12		675.12
								675.12		675.12
E0044786	04/23/26	Recon	0334253	Helm Service	V0608987	04/21/26	B0012488	9,461.50		9,461.50
								9,461.50		9,461.50
E0044787	04/23/26	Recon	0321964	Henry Schein Inc	V0608905	04/20/26	B0012335	83.94		83.94
					V0608907	04/20/26	B0012335	53.30		53.30
					V0608908	04/20/26	B0012335	382.99		382.99
					V0608909	04/20/26	B0012335	40.11-		-40.11
					V0608910	04/20/26	B0012335	53.30-		-53.30
								426.82		426.82
E0044788	04/23/26	Recon	0574785	Honey Bear Films, Inc	V0609027	04/22/26	P0052859	825.00		825.00
					V0609028	04/22/26	P0052861	825.00		825.00
								1,650.00		1,650.00
E0044789	04/23/26	Recon	0312745	J.W. Pepper & Son, Inc.	V0608852	04/17/26	B0012403	19.75		19.75
					V0608853	04/17/26	B0012403	89.00		89.00
								108.75		108.75
E0044790	04/23/26	Recon	0305907	Johnson Controls Fire Pr	V0608881	04/20/26	B0012450	742.90		742.90
								742.90		742.90
E0044791	04/23/26	Recon	0524793	Kanopy Inc	V0608130	04/01/26	B0012329	720.00		720.00
								720.00		720.00

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E0044792	04/23/26	Recon	0296381	Liebovich Steel	V0608136	04/01/26	B0012538	989.13		989.13
								989.13		989.13
E0044793	04/23/26	Recon	0581799	Luxe Link Business Solut	V0609074	04/23/26	P0052885	880.00		880.00
								880.00		880.00
E0044794	04/23/26	Recon	0489533	Marsh USA Inc	V0608846	04/16/26	P0052837	7,863.00		7,863.00
								7,863.00		7,863.00
E0044795	04/23/26	Recon	0555487	Mary's Market Cafe & Bak	V0608965	04/21/26	P0052821	5,007.00		5,007.00
					V0609007	04/22/26	P0052852	1,138.20		1,138.20
								6,145.20		6,145.20
E0044796	04/23/26	Recon	0289877	Midwest Library Service	V0607945	03/27/26	B0012307	35.64		35.64
					V0607946	03/27/26	B0012307	20.06		20.06
					V0607947	03/27/26	B0012307	97.74		97.74
					V0607949	03/27/26	B0012307	251.25		251.25
					V0607959	03/27/26	B0012307	331.53		331.53
					V0607961	03/27/26	B0012307	407.42		407.42
					V0607962	03/27/26	B0012307	322.04		322.04
					V0607964	03/27/26	B0012307	297.38		297.38
					V0607987	03/30/26	B0012307	245.72		245.72
					V0607988	03/30/26	B0012307	203.29		203.29
					V0607989	03/30/26	B0012307	226.68		226.68
					V0607990	03/30/26	B0012307	422.47		422.47
								2,861.22		2,861.22
E0044797	04/23/26	Recon	0562310	Ms. Catherine's LLC	V0609050	04/23/26	P0052660	708.00		708.00
								708.00		708.00
E0044798	04/23/26	Recon	0289807	MSC Industrial Supply Co	V0608192	04/06/26	B0012481	8,994.24		8,994.24
					V0608954	04/21/26	B0012481	585.36-		-585.36
								8,408.88		8,408.88
E0044799	04/23/26	Recon	0578077	Napa Auto Parts	V0607275	03/17/26	B0012531	94.29		94.29
					V0607280	03/17/26	B0012531	198.00-		-198.00
					V0607570	03/23/26	B0012531	257.48		257.48
					V0607929	03/27/26	B0012531	19.65		19.65
					V0608128	04/01/26	B0012531	143.94		143.94
					V0608129	04/01/26	B0012531	34.35		34.35
					V0608223	04/07/26	B0012433	256.29-		-256.29
					V0608484	04/09/26	B0012433	8.42		8.42
					V0608485	04/09/26	B0012433	16.92		16.92

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								120.76		120.76
E0044800	04/23/26	Recon	0297042	National Association of	V0609047	04/23/26	P0052583	1,725.00		1,725.00
								1,725.00		1,725.00
E0044801	04/23/26	Recon	0289881	Nicholson Hardware	V0608843	04/16/26	B0012430	25.38		25.38
								25.38		25.38
E0044802	04/23/26	Recon	0577561	Oil Equipment Co, Inc	V0608904	04/20/26	P0052808	268.98		268.98
								268.98		268.98
E0044803	04/23/26	Recon	0482618	OPN, Inc	V0608641	04/13/26	B0012489	26,320.00		26,320.00
					V0608659	04/13/26	B0012489	3,429.60		3,429.60
					V0608661	04/13/26	B0012489	3,472.35		3,472.35
					V0608662	04/13/26	B0012489	568.75		568.75
					V0608688	04/14/26	B0012489	960.00		960.00
					V0608690	04/14/26	B0012489	4,658.00		4,658.00
								39,408.70		39,408.70
E0044804	04/23/26	Recon	0582925	Reup Education Inc.	V0609067	04/23/26	B0012716	18,126.00		18,126.00
								18,126.00		18,126.00
E0044805	04/23/26	Recon	0305833	Ringland Johnson Constru	V0608937	04/21/26	B0012576	178,773.00		178,773.00
								178,773.00		178,773.00
E0044806	04/23/26	Recon	0549326	USW Holding Company LLC	V0608147	04/01/26	B0012541	127.95		127.95
								127.95		127.95
E0044807	04/23/26	Recon	0296696	Rock Valley Publishing,	V0608510	04/09/26	B0012440	47.50		47.50
								47.50		47.50
E0044808	04/23/26	Recon	0583964	Rockford News Tower LLC	V0609030	04/22/26	B0012751	18,077.50		18,077.50
								18,077.50		18,077.50
E0044809	04/23/26	Recon	0289961	Schumacher Elevator Co	V0607931	03/27/26	B0012603	2,394.00		2,394.00
								2,394.00		2,394.00
E0044810	04/23/26	Recon	0547094	Sunbelt Rentals Inc	V0607628	03/24/26	B0012532	1,207.77		1,207.77
					V0608294	04/08/26	B0012532	337.88-		-337.88
								869.89		869.89

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E0044811	04/23/26	Recon	0546122	T & C Cooking Creations	V0609023	04/22/26	P0052860	1,060.00		1,060.00
								1,060.00		1,060.00
E0044812	04/23/26	Recon	0557973	TruView BSI LLC	V0608602	04/13/26	B0012563	1,677.10		1,677.10
								1,677.10		1,677.10
E0044813	04/23/26	Recon	0480402	Weldstar Company	V0608135	04/01/26	B0012458	671.50		671.50
								671.50		671.50
E0044814	04/23/26	Recon	0502975	Windstar Lines, Inc	V0608971	04/21/26	P0052753	5,565.00		5,565.00
								5,565.00		5,565.00
E0044815	04/23/26	Recon	0570344	Wired Cafe	V0608501	04/09/26	P0052790	280.00		280.00
								280.00		280.00
E0044965	04/30/26	Outst	0247791	Bradley J. Bach	V0609419	04/28/26		200.00		200.00
					V0609630	04/30/26		200.00		200.00
								400.00		400.00
E0044966	04/30/26	Outst	0558252	Joseph Bolden	V0609486	04/29/26	B0012740	540.00		540.00
								540.00		540.00
E0044967	04/30/26	Outst	0576347	Stephen R. Brown	V0609148	04/28/26		405.80		405.80
								405.80		405.80
E0044968	04/30/26	Outst	0579035	Christopher Buckley	V0609487	04/29/26	B0012743	401.25		401.25
								401.25		401.25
E0044969	04/30/26	Outst	0338360	Khaley I. Caruthers	V0609488	04/29/26	B0012745	532.50		532.50
								532.50		532.50
E0044970	04/30/26	Outst	0224268	Robert T. Downing	V0609079	04/23/26	B0012719	2,390.00		2,390.00
								2,390.00		2,390.00
E0044971	04/30/26	Outst	0092668	Lowell W. Duboise	V0609130	04/27/26	B0012772	208.00		208.00
								208.00		208.00

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E0044972	04/30/26	Outst	0584203	Kirby Fellis	V0609166	04/28/26	P0052908	2,005.15		2,005.15
								2,005.15		2,005.15
E0044973	04/30/26	Outst	0202899	Mary C. Flynn	V0609123	04/27/26		67.35		67.35
								67.35		67.35
E0044974	04/30/26	Outst	0584410	Gregory R. Gabucci	V0609489	04/29/26	B0012746	540.00		540.00
								540.00		540.00
E0044975	04/30/26	Outst	0330307	Sabrina A. Geordt	V0609129	04/27/26	B0012773	208.00		208.00
								208.00		208.00
E0044976	04/30/26	Outst	0543861	Dalia L. Gonzalez	V0609490	04/29/26	P0052886	100.00		100.00
								100.00		100.00
E0044977	04/30/26	Outst	0567433	Emma Hague	V0609491	04/29/26	B0012748	540.00		540.00
								540.00		540.00
E0044978	04/30/26	Outst	0478154	Sharon Hanson	V0609069	04/23/26		71.78		71.78
								71.78		71.78
E0044979	04/30/26	Outst	0337210	Condensed Curriculum Int	V0609083	04/24/26	B0012496	14,098.50		14,098.50
								14,098.50		14,098.50
E0044980	04/30/26	Outst	0113687	Jerry Labuy	V0609136	04/27/26		218.69		218.69
								218.69		218.69
E0044981	04/30/26	Outst	0315106	Stephanie R. Lacny	V0609430	04/28/26		93.82		93.82
								93.82		93.82
E0044982	04/30/26	Outst	0584740	Raymond Landingham	V0609492	04/29/26	B0012761	540.00		540.00
								540.00		540.00
E0044983	04/30/26	Outst	0582258	Jordan McClelland	V0609493	04/29/26	B0012744	405.00		405.00
								405.00		405.00
E0044984	04/30/26	Outst	0551901	Lee R. Montoya	V0609494	04/29/26	B0012742	540.00		540.00
								540.00		540.00

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E0044985	04/30/26	Outst	0552475	Diego Pina	V0609495	04/29/26	B0012741	517.50		517.50
								517.50		517.50
E0044986	04/30/26	Outst	0584411	Nathan D. Simms, II	V0609496	04/29/26	B0012739	536.25		536.25
								536.25		536.25
E0044987	04/30/26	Outst	0341404	Amanda D. Simpson	V0609422	04/28/26	B0012774	156.00		156.00
								156.00		156.00
E0044988	04/30/26	Outst	0352940	Amanda T. Smith	V0609601	04/30/26		131.95		131.95
								131.95		131.95
E0044989	04/30/26	Outst	0091716	Susan Stopoulos	V0609602	04/30/26		13.78		13.78
								13.78		13.78
E0044990	04/30/26	Outst	0337687	Lisa A. Strong	V0609138	04/28/26		11.59		11.59
								11.59		11.59
E0044991	04/30/26	Outst	0565900	Alexander C. Tovar	V0609497	04/29/26	B0012738	540.00		540.00
								540.00		540.00
E0044992	04/30/26	Outst	0584969	Trina Turner	V0609139	04/28/26	B0012771	234.00		234.00
								234.00		234.00
E0044993	04/30/26	Outst	0459318	Ripley O. Wandtke	V0608617	04/13/26	P0052796	165.00		165.00
								165.00		165.00
E0044994	04/30/26	Outst	0580013	Isaiah D. Williams-Walle	V0609498	04/29/26	B0012737	540.00		540.00
								540.00		540.00
E0044995	04/30/26	Outst	0585382	Christoper Wilson	V0609485	04/29/26	P0052881	100.00		100.00
								100.00		100.00
E0044996	04/30/26	Outst	0574802	Patrick Wimp	V0609591	04/30/26	P0052948	1,000.00		1,000.00
								1,000.00		1,000.00
E0044997	04/30/26	Outst	0570855	ABS Training & Consultin	V0608913	04/20/26	B0012479	12,500.00		12,500.00
								12,500.00		12,500.00

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								12,500.00		12,500.00
E0044998	04/30/26	Outst	0437654	ACI Payments, Inc	V0609113	04/24/26	B0012256	18.00		18.00
								18.00		18.00
E0044999	04/30/26	Outst	0289529	Airgas USA, LLC	V0609515	04/29/26	B0012486	331.99		331.99
								331.99		331.99
E0045000	04/30/26	Outst	0547048	Associated Bank	V0609622	04/30/26		159.16		159.16
								159.16		159.16
E0045001	04/30/26	Outst	0535700	BP Roofing Solutions	V0609583	04/30/26	B0012474	760.00		760.00
					V0609584	04/30/26	B0012474	530.00		530.00
					V0609585	04/30/26	B0012474	4,931.00		4,931.00
								6,221.00		6,221.00
E0045002	04/30/26	Outst	0555421	Brabazon Pump, Compresso	V0608268	04/08/26	B0012457	1,115.00		1,115.00
								1,115.00		1,115.00
E0045003	04/30/26	Outst	0289599	C D W Government Inc	V0608823	04/16/26	P0052743	8,365.56		8,365.56
					V0609080	04/24/26	B0012239	4,342.36		4,342.36
								12,707.92		12,707.92
E0045004	04/30/26	Outst	0289661	Carolina Biological Supp	V0609530	04/29/26	B0012317	137.36		137.36
								137.36		137.36
E0045005	04/30/26	Outst	0289664	Carquest Auto Parts	V0609517	04/29/26	B0012431	49.00-		-49.00
					V0609518	04/29/26	B0012431	153.45-		-153.45
					V0609519	04/29/26	B0012431	42.96		42.96
					V0609520	04/29/26	B0012431	153.45		153.45
					V0609557	04/29/26	B0012431	50.92		50.92
								44.88		44.88
E0045006	04/30/26	Outst	0355497	Cengage Learning Inc	V0609410	04/28/26	P0052467	660.00		660.00
								660.00		660.00
E0045007	04/30/26	Outst	0306006	Cintas Corporation	V0608978	04/21/26	B0012469	44.20		44.20
					V0609095	04/24/26	B0012410	36.01		36.01
					V0609111	04/24/26	B0012469	305.40		305.40
					V0609558	04/29/26	B0012410	36.01		36.01
								421.62		421.62

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E0045008	04/30/26	Outst	0365125	Crown Awards	V0609425	04/28/26	P0052736	522.99		522.99
								522.99		522.99
E0045009	04/30/26	Outst	0395409	Dekalb Implement Company	V0608902	04/20/26	B0012413	9.08		9.08
								9.08		9.08
E0045010	04/30/26	Outst	0559952	ESCO Institute	V0609529	04/29/26	B0012523	212.50		212.50
								212.50		212.50
E0045011	04/30/26	Outst	0289718	Full Compass Systems LTD	V0609112	04/24/26	B0012305	1,003.03		1,003.03
								1,003.03		1,003.03
E0045012	04/30/26	Outst	0564784	Gen Digital, Inc.	V0609106	04/24/26	B0012587	637.17		637.17
								637.17		637.17
E0045013	04/30/26	Outst	0289724	Grainger Industrial Supp	V0609110	04/24/26	B0012468	343.97		343.97
					V0609151	04/28/26	B0012468	24.35		24.35
					V0609152	04/28/26	B0012468	298.43		298.43
								666.75		666.75
E0045014	04/30/26	Outst	0289733	Health Care Service Corp	V0609483	04/29/26	B0012505	900,811.75		900,811.75
								900,811.75		900,811.75
E0045015	04/30/26	Outst	0321964	Henry Schein Inc	V0609098	04/24/26	B0012335	691.03		691.03
					V0609099	04/24/26	B0012335	56.97		56.97
								748.00		748.00
E0045016	04/30/26	Outst	0295174	Honest Pest Control	V0609105	04/24/26	B0012478	280.00		280.00
								280.00		280.00
E0045017	04/30/26	Outst	0511140	HSA Bank	V0609625	04/30/26		80.83		80.83
								80.83		80.83
E0045018	04/30/26	Outst	0308253	IL Federation of Teacher	V0609161	04/30/26		3,942.72		3,942.72
					V0609443	04/30/26		562.03		562.03
								4,504.75		4,504.75
E0045019	04/30/26	Outst	0374825	Interstate Batteries of	V0609156	04/28/26	B0012355	150.02		150.02

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								150.02		150.02
E0045020	04/30/26	Outst	0584474	Johnson Controls Buildin	V0609416	04/28/26	B0012762	1,160.10		1,160.10
								1,160.10		1,160.10
E0045021	04/30/26	Outst	0305907	Johnson Controls Fire Pr	V0608444	04/08/26	B0012450	998.27		998.27
								998.27		998.27
E0045022	04/30/26	Outst	0299885	Lincoln Rent-All & Sales	V0608141	04/01/26	B0012477	125.77		125.77
								125.77		125.77
E0045023	04/30/26	Outst	0558551	Lively Inc	V0609623	04/30/26		141.67		141.67
								141.67		141.67
E0045024	04/30/26	Outst	0581799	Luxe Link Business Solut	V0609420	04/28/26	P0052920	700.00		700.00
								700.00		700.00
E0045025	04/30/26	Outst	0555487	Mary's Market Cafe & Bak	V0609408	04/28/26	P0052911	354.00		354.00
								354.00		354.00
E0045026	04/30/26	Outst	0294724	Mckesson Medical-Surgica	V0609575	04/30/26	P0052834	146.48		146.48
								146.48		146.48
E0045027	04/30/26	Outst	0296711	Meridian	V0608519	04/09/26	P0052619	3,000.00		3,000.00
								3,000.00		3,000.00
E0045028	04/30/26	Outst	0289877	Midwest Library Service	V0608252	04/07/26	B0012307	45.00		45.00
					V0608253	04/07/26	B0012307	352.93		352.93
					V0608254	04/07/26	B0012307	32.75		32.75
					V0608255	04/07/26	B0012307	180.46		180.46
					V0608256	04/07/26	B0012307	184.29		184.29
					V0608257	04/07/26	B0012307	164.19		164.19
					V0608258	04/07/26	B0012307	27.90		27.90
								987.52		987.52
E0045029	04/30/26	Outst	0578077	Napa Auto Parts	V0608969	04/21/26	B0012433	43.26		43.26
								43.26		43.26
E0045030	04/30/26	Outst	0577561	Oil Equipment Co, Inc	V0609546	04/29/26	P0052934	362.99		362.99
								362.99		362.99

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E0045031	04/30/26	Outst	0341498	Record-A-Hit, Inc.	V0609561	04/30/26	P0052942	1,700.00		1,700.00
								1,700.00		1,700.00
E0045032	04/30/26	Outst	0379812	Reinders Inc	V0608275	04/08/26	B0012525	216.82		216.82
								216.82		216.82
E0045033	04/30/26	Outst	0551079	Rocket Industrial Inc	V0608219	04/07/26	B0012502	5,255.45		5,255.45
								5,255.45		5,255.45
E0045034	04/30/26	Outst	0463520	Scott's RV, Truck & Auto	V0608527	04/09/26	P0052800	50.00		50.00
								50.00		50.00
E0045035	04/30/26	Outst	0439420	Sorenson Communications	V0609460	04/28/26	P0052892	703.85		703.85
								703.85		703.85
E0045036	04/30/26	Outst	0502975	Windstar Lines, Inc	V0609429	04/28/26	P0052562	1,751.00		1,751.00
								1,751.00		1,751.00
0725163	04/01/26	Recon	0292309	Amazon Capital Services	V0607415	03/18/26	P0052645	66.98		66.98
					V0607550	03/20/26	P0052669	38.03		38.03
					V0607561	03/23/26	P0052687	178.43		178.43
					V0607562	03/23/26	P0052575	122.48		122.48
					V0607629	03/24/26	P0052670	45.62		45.62
					V0607976	03/27/26	P0052573	457.18		457.18
					V0607977	03/27/26	P0052573	9.03		9.03
					V0607978	03/27/26	P0052573	107.94		107.94
					V0607997	03/30/26	P0052590	1,017.14		1,017.14
					V0608004	03/30/26	P0052654	13.48		13.48
					V0608008	03/30/26	P0052695	185.65		185.65
					V0608117	04/01/26	B0012736	2,179.79		2,179.79
								4,421.75		4,421.75
0725164	04/01/26	Void					B0012736			
0725165	04/01/26	Void					B0012736			
0725166	04/01/26	Recon	0287693	American Funds Service C	V0607951	03/31/26		1,916.67		1,916.67
								1,916.67		1,916.67
0725167	04/01/26	Recon	0195433	Anderson, Kara S.	V0608052	03/30/26		13.05		13.05
								13.05		13.05

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0725168	04/01/26	Recon	0287722	Newport Trust Company	V0607958	03/31/26		175.00		175.00
								175.00		175.00
0725169	04/01/26	Recon	0581860	Atlas Toyota Material Ha	V0607563	03/23/26	P0052276	37,771.95		37,771.95
								37,771.95		37,771.95
0725170	04/01/26	Recon	0422248	Claude Bitangalo	V0608058	03/31/26	B0012768	448.50		448.50
								448.50		448.50
0725171	04/01/26	Recon	0414645	Daniel J. Blumlo	V0607979	03/27/26		65.97		65.97
					V0607983	03/27/26		500.00		500.00
								565.97		565.97
0725172	04/01/26	Recon	0469059	Cardio Partners Inc	V0607625	03/24/26	P0052543	608.25		608.25
								608.25		608.25
0725173	04/01/26	Recon	0292497	Chaney Electronics, Inc.	V0608101	04/01/26	P0052639	124.83		124.83
								124.83		124.83
0725174	04/01/26	Recon	0562056	City Press	V0607622	03/24/26	B0012627	438.45		438.45
								438.45		438.45
0725175	04/01/26	Recon	0297277	Enterprise Rent-A-Car Mi	V0607967	03/27/26	B0012310	3,770.44		3,770.44
								3,770.44		3,770.44
0725176	04/01/26	Recon	0292831	Entre Computer Solutions	V0607817	03/25/26	P0052640	24,785.76		24,785.76
					V0607960	03/27/26	B0012733	970.40		970.40
								25,756.16		25,756.16
0725177	04/01/26	Recon	0578692	Ferrilli	V0607927	03/27/26	B0012246	15,600.00		15,600.00
								15,600.00		15,600.00
0725178	04/01/26	Recon	0540892	First National Bank & Tr	V0608057	03/31/26		70.83		70.83
								70.83		70.83
0725179	04/01/26	Recon	0294674	Four Rivers Sanitation A	V0607991	03/30/26	B0012485	915.09		915.09
					V0608062	03/31/26	B0012485	46.26		46.26
					V0608063	03/31/26	B0012485	2.53		2.53

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					V0608064	03/31/26	B0012485	144.00		144.00
					V0608065	03/31/26	B0012485	220.02		220.02
					V0608066	03/31/26	B0012485	8.25		8.25
					V0608067	03/31/26	B0012485	230.88		230.88
					V0608068	03/31/26	B0012485	105.99		105.99
					V0608069	03/31/26	B0012485	78.84		78.84
					V0608070	03/31/26	B0012485	198.31		198.31
					V0608071	03/31/26	B0012485	57.13		57.13
					V0608072	03/31/26	B0012485	2.82		2.82
					V0608073	03/31/26	B0012485	19.12		19.12
					V0608075	03/31/26	B0012485	133.15		133.15
					V0608076	03/31/26	B0012485	8.25		8.25
					V0608077	03/31/26	B0012485	67.98		67.98
					V0608078	03/31/26	B0012485	13.68		13.68
								2,252.30		2,252.30
0725180	04/01/26	Recon	0486264	Brianne E. Grable	V0608038	03/30/26		1,000.00		1,000.00
								1,000.00		1,000.00
0725181	04/01/26	Recon	0569232	Health Equity Inc	V0608051	03/30/26		3,885.55		3,885.55
								3,885.55		3,885.55
0725182	04/01/26	Recon	0579434	Henry Schein One, LLC	V0608110	04/01/26	P0052723	2,800.00		2,800.00
								2,800.00		2,800.00
0725183	04/01/26	Recon	0289767	The Home Depot Pro	V0607620	03/24/26	B0012529	167.08		167.08
					V0607963	03/27/26	B0012529	55.08		55.08
								222.16		222.16
0725184	04/01/26	Recon	0287700	Horace Mann Life Insuran	V0607954	03/31/26		295.00		295.00
								295.00		295.00
0725185	04/01/26	Recon	0309574	IL Fraternal Order	V0607952	03/31/26		243.00		243.00
								243.00		243.00
0725186	04/01/26	Recon	0427703	IL Dept of Agriculture	V0608108	04/01/26		180.00		180.00
								180.00		180.00
0725187	04/01/26	Recon	0287686	Illinois Department of R	V0608046	03/30/26		575.00		575.00
								575.00		575.00

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0725188	04/01/26	Recon	0292963	Beth A. Ingle	V0607980	03/27/26		107.53		107.53
								107.53		107.53
0725189	04/01/26	Recon	0553228	JR Finally Art	V0608097	04/01/26	P0052750	300.00		300.00
								300.00		300.00
0725190	04/01/26	Outst	0001539	Judson University Golf	V0608088	03/31/26	P0052746	580.00		580.00
								580.00		580.00
0725191	04/01/26	Recon	0295852	Kelley Williamson Compan	V0607917	03/26/26	P0052733	240.00		240.00
								240.00		240.00
0725192	04/01/26	Recon	0295852	Kelley Williamson Compan	V0608100	04/01/26	P0052751	500.00		500.00
								500.00		500.00
0725193	04/01/26	Recon	0579382	Lovespark Subs 12515	V0607918	03/26/26	P0052729	167.79		167.79
								167.79		167.79
0725194	04/01/26	Recon	0287706	Mass Mutual Payment Serv	V0607955	03/31/26		100.00		100.00
								100.00		100.00
0725195	04/01/26	Recon	0093634	Daniel R. Mathews	V0607981	03/27/26		746.79		746.79
								746.79		746.79
0725196	04/01/26	Recon	0283985	Menard's	V0608122	04/01/26	B0012467	29.24		29.24
								29.24		29.24
0725197	04/01/26	Recon	0574574	Minnihan's Tree Service	V0607434	03/18/26	B0012616	2,650.00		2,650.00
					V0607439	03/18/26	B0012616	300.00		300.00
					V0607471	03/19/26	B0012616	1,475.00		1,475.00
								4,425.00		4,425.00
0725198	04/01/26	Recon	0567150	Mississippi Department o	V0608035	03/30/26		112.50		112.50
								112.50		112.50
0725199	04/01/26	Recon	0529696	Paoli Clay Co Inc	V0607829	03/25/26	B0012592	1,077.00		1,077.00
								1,077.00		1,077.00

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0725200	04/01/26	Recon	0390630	Dr. Patrick J. Peyer	V0608085	03/31/26		66.70		66.70
								66.70		66.70
0725201	04/01/26	Recon	0289714	R J Daniels Fuel & Tire	V0607925	03/27/26	B0012476	530.00		530.00
								530.00		530.00
0725202	04/01/26	Recon	0342322	Rock River Disposal Serv	V0608118	04/01/26	B0012380	529.36		529.36
								529.36		529.36
0725203	04/01/26	Recon	0300932	Rock River Ford	V0607928	03/27/26	B0012471	79.80		79.80
								79.80		79.80
0725204	04/01/26	Recon	0566851	Michael Rueffer	V0608127	04/01/26		30.00		30.00
								30.00		30.00
0725205	04/01/26	Recon	0287687	RVC Foundation	V0607953	03/31/26		1,297.04		1,297.04
								1,297.04		1,297.04
0725206	04/01/26	Recon	0496375	Jason Shook	V0608124	04/01/26		30.00		30.00
								30.00		30.00
0725207	04/01/26	Recon	0578035	Smith Energy LLC	V0607424	03/18/26	B0012503	2,305.14		2,305.14
					V0607425	03/18/26	B0012503	1,825.98		1,825.98
								4,131.12		4,131.12
0725208	04/01/26	Recon	0582311	Brent Stafford	V0608029	03/30/26	B0012679	260.00		260.00
								260.00		260.00
0725209	04/01/26	Recon	0290182	State Disbursement Unit	V0608036	03/30/26		762.53		762.53
								762.53		762.53
0725210	04/01/26	Recon	0290182	State Disbursement Unit	V0608043	03/30/26		242.00		242.00
								242.00		242.00
0725211	04/01/26	Recon	0290182	State Disbursement Unit	V0608044	03/30/26		1,164.35		1,164.35
								1,164.35		1,164.35
0725212	04/01/26	Recon	0298041	Tinker Swiss Cottage Mus	V0608093	03/31/26	P0052748	270.00		270.00

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								270.00		270.00
0725213	04/01/26	Recon	0290068	Van Galder Bus Company	V0608109	04/01/26	B0012309	10,970.00		10,970.00
					V0608111	04/01/26	B0012309	7,642.40		7,642.40
								18,612.40		18,612.40
0725214	04/01/26	Recon	0287723	Variable Annuity Life In	V0607950	03/31/26		3,044.00		3,044.00
					V0607957	03/31/26		2,080.00		2,080.00
								5,124.00		5,124.00
0725215	04/01/26	Recon	0310531	Tom Warrick	V0608126	04/01/26		30.00		30.00
								30.00		30.00
0725216	04/08/26	Recon	0287693	American Funds Service C	V0608400	03/31/26		1,683.33		1,683.33
								1,683.33		1,683.33
0725217	04/08/26	Recon	0287722	Newport Trust Company	V0608402	03/31/26		2,979.00		2,979.00
								2,979.00		2,979.00
0725218	04/08/26	Recon	0287687	RVC Foundation	V0608396	03/31/26		191.00		191.00
								191.00		191.00
0725219	04/08/26	Recon	0287723	Variable Annuity Life In	V0608403	03/31/26		6,589.74		6,589.74
								6,589.74		6,589.74
0725220	04/09/26	Outst	0002511	Lori A Alfe	V0608459	04/09/26		833.84		833.84
								833.84		833.84
0725221	04/09/26	Recon	0579322	Georjine Alfonca	V0608449	04/09/26		80.00		80.00
								80.00		80.00
0725222	04/09/26	Recon	0580338	Dwight C. Alvarado	V0608448	04/08/26		80.00		80.00
								80.00		80.00
0725223	04/09/26	Recon	0292309	Amazon Capital Services	V0607996	03/30/26	P0052666	354.74		354.74
					V0608002	03/30/26	P0052573	16.14		16.14
					V0608016	03/30/26	P0052663	752.69		752.69
					V0608021	03/30/26	P0052663	52.94		52.94
					V0608261	04/08/26	P0052656	508.87		508.87
					V0608264	04/08/26	P0052738	58.86		58.86

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					V0608265	04/08/26		95.94-		-95.94
					V0608465	04/09/26	P0052612	45.94		45.94
								1,694.24		1,694.24
0725224	04/09/26	Void								
0725225	04/09/26	Recon	0293860	American Dental Associat	V0608522	04/09/26	P0052782	2,630.00		2,630.00
								2,630.00		2,630.00
0725226	04/09/26	Recon	0274318	American Red Cross	V0608160	04/06/26	B0012589	201.60		201.60
								201.60		201.60
0725227	04/09/26	Outst	0577338	Ericka Anderson	V0608447	04/08/26		80.00		80.00
								80.00		80.00
0725228	04/09/26	Outst	0582670	Yageen Arabab	V0608446	04/08/26		80.00		80.00
								80.00		80.00
0725229	04/09/26	Recon	0569161	Soman Azizi	V0608445	04/08/26		80.00		80.00
								80.00		80.00
0725230	04/09/26	Recon	0584383	Cory Bailey, Jr.	V0608417	04/08/26	B0012758	200.00		200.00
								200.00		200.00
0725231	04/09/26	Outst	0569257	Pelagia Bani	V0608450	04/09/26		80.00		80.00
								80.00		80.00
0725232	04/09/26	Recon	0571226	Taurion Bannerman	V0608451	04/09/26		80.00		80.00
								80.00		80.00
0725233	04/09/26	Recon	0516670	Terrace A. Beaver, Jr.	V0608419	04/08/26	B0012754	200.00		200.00
								200.00		200.00
0725234	04/09/26	Recon	0341636	Gary Bidzinski	V0608278	04/08/26		225.00		225.00
								225.00		225.00
0725235	04/09/26	Outst	0582671	Destani Byirt	V0608452	04/09/26		80.00		80.00
								80.00		80.00

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0725236	04/09/26	Recon	0287204	City of Belvidere	V0608247	04/07/26	B0012359	117.60		117.60
								117.60		117.60
0725237	04/09/26	Outst	0571320	Quashae M. Coffee, Jr.	V0608453	04/09/26		40.00		40.00
								40.00		40.00
0725238	04/09/26	Recon	0289662	Comed	V0608209	04/07/26	B0012607	401.19		401.19
					V0608210	04/07/26	B0012607	67.49		67.49
								468.68		468.68
0725239	04/09/26	Recon	0002544	Luke A. D'Angelo	V0608406	04/08/26		93.80		93.80
								93.80		93.80
0725240	04/09/26	Recon	0571377	Chaundra R. Davis-Willia	V0608454	04/09/26		80.00		80.00
								80.00		80.00
0725241	04/09/26	Outst	0315665	Dept of Veterans Affairs	V0608248	04/07/26	P0052696	512.00		512.00
								512.00		512.00
0725242	04/09/26	Outst	0315665	Dept of Veterans Affairs	V0608249	04/07/26	P0052697	1,492.94		1,492.94
								1,492.94		1,492.94
0725243	04/09/26	Recon	0253864	Sylvia B. Emerson	V0608297	04/08/26		48.00		48.00
								48.00		48.00
0725244	04/09/26	Recon	0297277	Enterprise Rent-A-Car Mi	V0608472	04/09/26	B0012310	68.05		68.05
					V0608474	04/09/26	B0012310	441.35		441.35
								509.40		509.40
0725245	04/09/26	Recon	0292831	Entre Computer Solutions	V0608145	04/01/26	P0052728	1,200.00		1,200.00
								1,200.00		1,200.00
0725246	04/09/26	Recon	0583889	Andres M. Estrada	V0608455	04/09/26		80.00		80.00
								80.00		80.00
0725247	04/09/26	Outst	0570547	Maria Esube	V0608502	04/09/26		40.00		40.00
								40.00		40.00

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0725248	04/09/26	Outst	0575156	Anarie Etchin	V0608457	04/09/26		80.00		80.00
								80.00		80.00
0725249	04/09/26	Recon	0449888	Sarah Etlinger	V0608288	04/08/26		2,050.94		2,050.94
								2,050.94		2,050.94
0725250	04/09/26	Recon	0579148	Barakatullah Ezatyar	V0608460	04/09/26		80.00		80.00
								80.00		80.00
0725251	04/09/26	Recon	0289709	Fed Ex	V0608183	04/06/26	B0012609	14.63		14.63
					V0608184	04/06/26	B0012609	14.24		14.24
								28.87		28.87
0725252	04/09/26	Recon	0119796	Fenton, Harry L.	V0608185	04/06/26		402.30		402.30
								402.30		402.30
0725253	04/09/26	Recon	0579552	Richard E. Fernbaugh	V0608430	04/08/26		129.05		129.05
								129.05		129.05
0725254	04/09/26	Recon	0585043	Flavors of Syria LLC	V0608521	04/09/26	P0052711	800.93		800.93
								800.93		800.93
0725255	04/09/26	Recon	0317012	General Communications I	V0608054	03/31/26	P0052741	359.96		359.96
								359.96		359.96
0725256	04/09/26	Outst	0576858	Merveille Giramata	V0608461	04/09/26		80.00		80.00
								80.00		80.00
0725257	04/09/26	Recon	0579324	Regina Gloria	V0608464	04/09/26		80.00		80.00
								80.00		80.00
0725258	04/09/26	Recon	0582835	Adan Gonzalez, Sr.	V0608416	04/08/26	B0012694	200.00		200.00
					V0608516	04/09/26	B0012694	200.00		200.00
								400.00		400.00
0725259	04/09/26	Recon	0581508	Leonardo Gonzalez Ramos	V0608424	04/08/26	B0012699	200.00		200.00
					V0608517	04/09/26	B0012699	200.00		200.00
								400.00		400.00

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0725260	04/09/26	Recon	0579144	Arshad Graves-Holliman	V0608471	04/09/26		80.00		80.00
								80.00		80.00
0725261	04/09/26	Recon	0521501	Marco	V0608483	04/09/26	B0012594	7,684.78		7,684.78
								7,684.78		7,684.78
0725262	04/09/26	Recon	0582669	Carlie A. Hart	V0608473	04/09/26		80.00		80.00
								80.00		80.00
0725263	04/09/26	Recon	0584920	Vicki J. Hastings	V0608282	04/08/26	P0052761	100.00		100.00
								100.00		100.00
0725264	04/09/26	Recon	0306538	Higher Learning Commissi	V0608486	04/09/26	P0052724	1,125.00		1,125.00
								1,125.00		1,125.00
0725265	04/09/26	Recon	0001471	Highland Community Colle	V0608470	04/09/26	P0052780	840.00		840.00
								840.00		840.00
0725266	04/09/26	Recon	0575529	Mareanna Hobson	V0608476	04/09/26		80.00		80.00
								80.00		80.00
0725267	04/09/26	Recon	0578897	Queanna Hobson	V0608478	04/09/26		80.00		80.00
								80.00		80.00
0725268	04/09/26	Recon	0421909	Holiday Inn Express Love	V0608431	04/08/26	P0052609	110.74		110.74
								110.74		110.74
0725269	04/09/26	Recon	0216973	Nancy L. Holme	V0608404	04/08/26	P0052740	132.00		132.00
								132.00		132.00
0725270	04/09/26	Recon	0289767	The Home Depot Pro	V0608172	04/06/26	B0012529	80.05		80.05
					V0608173	04/06/26	B0012529	89.10		89.10
								169.15		169.15
0725271	04/09/26	Recon	0564832	Houston, Brynleigh R.	V0608487	04/09/26		40.00		40.00
								40.00		40.00
0725272	04/09/26	Recon	0359156	IESBGA	V0608427	04/08/26	P0052776	300.00		300.00

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								300.00		300.00
0725273	04/09/26	Outst	0302769	IMACC	V0608407	04/08/26		380.00		380.00
								380.00		380.00
0725274	04/09/26	Outst	0571883	Illumination Consulting	V0608186	04/06/26	B0012688	4,800.00		4,800.00
								4,800.00		4,800.00
0725275	04/09/26	Recon	0065966	Jarvis, Audra	V0608259	04/07/26		269.00		269.00
								269.00		269.00
0725276	04/09/26	Recon	0293805	Joe Cooling & Sons Inc	V0608132	04/01/26	B0012400	143.00		143.00
					V0608133	04/01/26	B0012400	132.00		132.00
					V0608139	04/01/26	B0012400	132.00		132.00
								407.00		407.00
0725277	04/09/26	Recon	0569364	Maria John	V0608441	04/08/26		80.00		80.00
								80.00		80.00
0725278	04/09/26	Outst	0576859	Johnson, Antonio	V0608442	04/08/26		40.00		40.00
								40.00		40.00
0725279	04/09/26	Outst	0578101	Vianiya M. Johnson	V0608438	04/08/26		80.00		80.00
								80.00		80.00
0725280	04/09/26	Outst	0001473	Joliet Junior College Go	V0608195	04/06/26	P0052763	1,190.00		1,190.00
								1,190.00		1,190.00
0725281	04/09/26	Recon	0569255	Banga Kabagambe	V0608436	04/08/26		80.00		80.00
								80.00		80.00
0725282	04/09/26	Outst	0560828	Bikyeombe Kalumbe	V0608434	04/08/26		40.00		40.00
								40.00		40.00
0725283	04/09/26	Outst	0579199	Ervine Keza	V0608433	04/08/26		80.00		80.00
								80.00		80.00
0725284	04/09/26	Recon	0289857	Lawson Products Inc	V0607271	03/17/26	B0012445	84.34		84.34
								84.34		84.34

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0725285	04/09/26	Recon	0289872	Lowe's Home Improvement	V0608238	04/07/26	B0012473	181.39		181.39
					V0608239	04/07/26	B0012473	57.86		57.86
					V0608240	04/07/26	B0012473	175.52		175.52
					V0608241	04/07/26	B0012302	218.14		218.14
					V0608242	04/07/26	B0012302	104.40		104.40
								737.31		737.31
0725286	04/09/26	Recon	0044315	Brendan A. Maher	V0608295	04/08/26	P0052772	365.71		365.71
								365.71		365.71
0725287	04/09/26	Recon	0481426	Marco Technologies, LLC	V0608411	04/08/26	B0012595	2,552.34		2,552.34
					V0608412	04/08/26	B0012595	767.66		767.66
								3,320.00		3,320.00
0725288	04/09/26	Recon	0205323	Jennifer M. Mathews	V0608298	04/08/26		510.00		510.00
								510.00		510.00
0725289	04/09/26	Recon	0459380	McGraw Hill School Educa	V0608503	04/09/26	P0052791	255.00		255.00
								255.00		255.00
0725290	04/09/26	Recon	0283985	Menard's	V0608190	04/06/26	B0012467	19.93		19.93
					V0608191	04/06/26	B0012467	115.64		115.64
								135.57		135.57
0725291	04/09/26	Recon	0283985	Menard's	V0608215	04/07/26	B0012467	84.95		84.95
								84.95		84.95
0725292	04/09/26	Recon	0585301	Mehrzad Moin	V0608523	04/09/26		134.85		134.85
								134.85		134.85
0725293	04/09/26	Recon	0551419	National Assoc. of Workf	V0608201	04/06/26	P0052657	725.00		725.00
								725.00		725.00
0725294	04/09/26	Recon	0289883	NICOR Gas	V0608350	04/08/26	B0012492	1,784.87		1,784.87
					V0608357	04/08/26	B0012492	1,999.45		1,999.45
					V0608393	04/08/26	B0012492	177.99		177.99
								3,962.31		3,962.31
0725295	04/09/26	Recon	0556617	Office Pro Inc	V0608198	04/06/26	B0012391	2,857.10		2,857.10

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								2,857.10		2,857.10
0725296	04/09/26	Recon	0276269	OSF Multi Specialty Grou	V0608243	04/07/26	B0012490	10,027.13		10,027.13
								10,027.13		10,027.13
0725297	04/09/26	Recon	0513993	Doreen Pierce	V0608251	04/07/26		247.20		247.20
					V0608425	04/08/26		131.69		131.69
								378.89		378.89
0725298	04/09/26	Recon	0530185	Printing Supplies USA LL	V0608193	04/06/26	B0012606	1,236.00		1,236.00
								1,236.00		1,236.00
0725299	04/09/26	Recon	0002631	Martin W Quirk	V0608202	04/06/26		72.02		72.02
								72.02		72.02
0725300	04/09/26	Outst	0473399	Roger Rauch	V0608463	04/09/26		200.00		200.00
								200.00		200.00
0725301	04/09/26	Recon	0557755	Jonathan C. Regnery	V0608157	04/06/26	P0052760	2,680.00		2,680.00
					V0608277	04/08/26		750.00		750.00
								3,430.00		3,430.00
0725302	04/09/26	Recon	0300932	Rock River Ford	V0608213	04/07/26	B0012471	246.30		246.30
								246.30		246.30
0725303	04/09/26	Recon	0562191	Papy Rwenzo	V0608423	04/08/26	B0012691	200.00		200.00
					V0608518	04/09/26	B0012691	200.00		200.00
								400.00		400.00
0725304	04/09/26	Recon	0555644	Anthony L. Schiassi	V0608143	04/01/26		499.00		499.00
								499.00		499.00
0725305	04/09/26	Outst	0311112	Schnuck Markets Inc	V0608505	04/09/26	P0052775	1,000.00		1,000.00
								1,000.00		1,000.00
0725306	04/09/26	Outst	0274962	Secretary of State	V0608199	04/06/26		50.00		50.00
								50.00		50.00
0725307	04/09/26	Recon	0560672	Scott R. Smith	V0608279	04/08/26		225.00		225.00

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								225.00		225.00
0725308	04/09/26	Recon	0562058	Crystal Soltow	V0608320	04/08/26		698.56		698.56
								698.56		698.56
0725309	04/09/26	Recon	0582311	Brent Stafford	V0608273	04/08/26	B0012679	156.00		156.00
								156.00		156.00
0725310	04/09/26	Recon	0585089	Alicia Suhr	V0608214	04/07/26	P0052762	72.01		72.01
								72.01		72.01
0725311	04/09/26	Recon	0290068	Van Galder Bus Company	V0608151	04/06/26	B0012309	1,543.00		1,543.00
					V0608152	04/06/26	B0012309	1,725.00		1,725.00
					V0608153	04/06/26	B0012309	1,370.63		1,370.63
					V0608154	04/06/26	B0012309	1,725.00		1,725.00
					V0608200	04/06/26	B0012309	1,397.50		1,397.50
								7,761.13		7,761.13
0725312	04/09/26	Recon	0366311	Darryl C. Watkins	V0608159	04/06/26		1,000.00		1,000.00
								1,000.00		1,000.00
0725313	04/09/26	Recon	0571719	York, Jamere	V0608420	04/08/26	B0012725	200.00		200.00
					V0608520	04/09/26	B0012725	200.00		200.00
								400.00		400.00
0725314	04/09/26	Recon	0175232	Frank D. Young	V0608462	04/09/26		200.00		200.00
								200.00		200.00
0725315	04/09/26	Recon	0129188	Zammuto, Teresa	V0608204	04/06/26		67.85		67.85
								67.85		67.85
0725316	04/16/26	Recon	0289527	A T & T	V0608620	04/13/26	B0012249	956.70		956.70
								956.70		956.70
0725317	04/16/26	Outst	0430325	Ignazina Altamore	V0608549	04/10/26		155.88		155.88
								155.88		155.88
0725318	04/16/26	Recon	0292309	Amazon Capital Services	V0607518	03/20/26	P0052615	355.46		355.46
					V0608208	04/07/26	P0052645	16.49		16.49
					V0608541	04/10/26	P0052717	1,200.46		1,200.46

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					V0608542	04/10/26	P0052717	45.99		45.99
					V0608674	04/14/26	P0052672	45.96		45.96
					V0608694	04/14/26	P0052716	35.67		35.67
					V0608809	04/16/26	P0052664	33.36		33.36
					V0608810	04/16/26	P0052664	79.19		79.19
								1,812.58		1,812.58
0725319	04/16/26	Recon	0287693	American Funds Service C	V0608579	04/15/26		1,683.33		1,683.33
					V0608650	04/15/26		1,916.67		1,916.67
								3,600.00		3,600.00
0725320	04/16/26	Outst	0520958	Salima Amrani	V0608530	04/09/26		30.96		30.96
								30.96		30.96
0725321	04/16/26	Recon	0270522	Anderson, Ariel N.	V0608567	04/10/26		63.66		63.66
								63.66		63.66
0725322	04/16/26	Recon	0287722	Newport Trust Company	V0608583	04/15/26		2,979.00		2,979.00
					V0608657	04/15/26		175.00		175.00
								3,154.00		3,154.00
0725323	04/16/26	Recon	0584383	Cory Bailey, Jr.	V0608676	04/14/26	B0012758	200.00		200.00
					V0608677	04/14/26	B0012758	200.00		200.00
								400.00		400.00
0725324	04/16/26	Recon	0516670	Terrace A. Beaver, Jr.	V0608679	04/14/26	B0012754	200.00		200.00
					V0608680	04/14/26	B0012754	200.00		200.00
								400.00		400.00
0725325	04/16/26	Outst	0422248	Claude Bitangalo	V0608744	04/15/26	B0012768	273.00		273.00
								273.00		273.00
0725326	04/16/26	Recon	0487297	David L. Butts	V0608564	04/10/26		173.10		173.10
								173.10		173.10
0725327	04/16/26	Recon	0581324	CastleBranch	V0608832	04/16/26	B0012775	233.00		233.00
								233.00		233.00
0725328	04/16/26	Recon	0289674	City of Rockford	V0608574	04/13/26	B0012483	491.97		491.97
					V0608575	04/13/26	B0012483	250.04		250.04

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Check Number	Check Date	Check Status	Vendor ID	Payee Name	Voucher ID	Voucher Date	PO/BPO Number	Voucher Amount	Cash Disc Amount	Check Amount
					V0608577	04/13/26	B0012483	225.18		225.18
					V0608584	04/13/26	B0012483	60.23		60.23
					V0608586	04/13/26	B0012483	286.93		286.93
					V0608587	04/13/26	B0012483	286.93		286.93
					V0608589	04/13/26	B0012483	466.32		466.32
					V0608590	04/13/26	B0012483	466.32		466.32
					V0608591	04/13/26	B0012483	466.32		466.32
					V0608592	04/13/26	B0012483	599.50		599.50
					V0608593	04/13/26	B0012483	418.76		418.76
					V0608595	04/13/26	B0012483	159.29		159.29
					V0608596	04/13/26	B0012483	286.93		286.93
					V0608597	04/13/26	B0012483	133.61		133.61
					V0608598	04/13/26	B0012483	466.32		466.32
					V0608599	04/13/26	B0012483	466.32		466.32
					V0608600	04/13/26	B0012483	238.96		238.96
					V0608601	04/13/26	B0012483	286.93		286.93
					V0608604	04/13/26	B0012483	47.86		47.86
					V0608605	04/13/26	B0012483	523.35		523.35
					V0608606	04/13/26	B0012483	466.32		466.32
					V0608607	04/13/26	B0012483	225.18		225.18
					V0608609	04/13/26	B0012483	91.25		91.25
					V0608612	04/13/26	B0012483	235.10		235.10
					V0608613	04/13/26	B0012483	286.93		286.93
					V0608614	04/13/26	B0012483	329.72		329.72
					V0608615	04/13/26	B0012483	344.66		344.66
					V0608616	04/13/26	B0012483	139.36		139.36
					V0608618	04/13/26	B0012483	488.49		488.49
					V0608699	04/14/26	B0012483	317.82		317.82
					V0608700	04/14/26	B0012483	143.92		143.92
								9,696.82		9,696.82
0725329	04/16/26	Void					B0012483			
0725330	04/16/26	Recon	0289674	City of Rockford	V0608812	04/16/26	B0012482	18,576.00		18,576.00
								18,576.00		18,576.00
0725331	04/16/26	Recon	0289674	City of Rockford	V0608813	04/16/26	B0012331	806.00		806.00
								806.00		806.00
0725332	04/16/26	Recon	0564558	Clarity Benefit Solution	V0608415	04/08/26	B0012540	884.96		884.96
								884.96		884.96
0725333	04/16/26	Recon	0289662	Comed	V0608814	04/16/26	B0012607	3,827.67		3,827.67
					V0608815	04/16/26	B0012607	547.50		547.50
					V0608816	04/16/26	B0012607	548.04		548.04
					V0608817	04/16/26	B0012607	702.05		702.05

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					V0608818	04/16/26	B0012607	360.01		360.01
								5,985.27		5,985.27
0725334	04/16/26	Recon	0503579	Davis, Christiana	V0608804	04/15/26		500.00		500.00
								500.00		500.00
0725335	04/16/26	Recon	0510619	David Dosier	V0608638	04/13/26		2,649.19		2,649.19
								2,649.19		2,649.19
0725336	04/16/26	Recon	0297277	Enterprise Rent-A-Car Mi	V0608563	04/10/26	B0012310	103.60		103.60
								103.60		103.60
0725337	04/16/26	Recon	0540892	First National Bank & Tr	V0608831	04/16/26		70.83		70.83
								70.83		70.83
0725338	04/16/26	Outst	0521249	Four Corners Wellness Ce	V0608672	04/14/26	P0052803	300.00		300.00
								300.00		300.00
0725339	04/16/26	Recon	0294674	Four Rivers Sanitation A	V0608689	04/14/26	B0012485	24.54		24.54
								24.54		24.54
0725340	04/16/26	Recon	0582835	Adan Gonzalez, Sr.	V0608732	04/15/26	B0012694	200.00		200.00
								200.00		200.00
0725341	04/16/26	Outst	0581508	Leonardo Gonzalez Ramos	V0608739	04/15/26	B0012699	200.00		200.00
								200.00		200.00
0725342	04/16/26	Recon	0569232	Health Equity Inc	V0608826	04/16/26		4,056.38		4,056.38
								4,056.38		4,056.38
0725343	04/16/26	Outst	0471020	Shelby L. Hill	V0608745	04/15/26	P0052832	150.00		150.00
								150.00		150.00
0725344	04/16/26	Recon	0289767	The Home Depot Pro	V0608477	04/09/26	B0012529	34.96		34.96
								34.96		34.96
0725345	04/16/26	Recon	0287700	Horace Mann Life Insuran	V0608653	04/15/26		295.00		295.00
								295.00		295.00

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0725346	04/16/26	Recon	0309574	IL Fraternal Order	V0608651	04/15/26		243.00		243.00
								243.00		243.00
0725347	04/16/26	Recon	0000016	Illinois Comm College Bo	V0608548	04/10/26	P0052801	20,050.85		20,050.85
								20,050.85		20,050.85
0725348	04/16/26	Recon	0287686	Illinois Department of R	V0608708	04/14/26		575.00		575.00
								575.00		575.00
0725349	04/16/26	Recon	0295852	Kelley Williamson Compan	V0608603	04/13/26	B0012470	430.32		430.32
								430.32		430.32
0725350	04/16/26	Recon	0579198	Furaha Kibukila	V0608714	04/14/26		80.00		80.00
								80.00		80.00
0725351	04/16/26	Recon	0569260	Regina Kibukila	V0608709	04/14/26		80.00		80.00
								80.00		80.00
0725352	04/16/26	Recon	0569346	Samuel Kibukila	V0608712	04/14/26		40.00		40.00
								40.00		40.00
0725353	04/16/26	Recon	0419993	La Bamba Radio.com	V0608572	04/13/26	B0012354	10,000.00		10,000.00
								10,000.00		10,000.00
0725354	04/16/26	Recon	0337216	Bill Lipton	V0608569	04/10/26		614.32		614.32
								614.32		614.32
0725355	04/16/26	Recon	0577339	Alisa Lott	V0608713	04/14/26		80.00		80.00
								80.00		80.00
0725356	04/16/26	Recon	0561537	Madede Lutungu	V0608715	04/14/26		80.00		80.00
								80.00		80.00
0725357	04/16/26	Recon	0583871	Maneno, Shomari	V0608803	04/15/26		40.00		40.00
								40.00		40.00
0725358	04/16/26	Recon	0481426	Marco Technologies, LLC	V0608670	04/14/26	B0012595	189.04		189.04

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								189.04		189.04
0725359	04/16/26	Recon	0287706	Mass Mutual Payment Serv	V0608654	04/15/26		100.00		100.00
								100.00		100.00
0725360	04/16/26	Recon	0577173	Kiza Mateso	V0608748	04/15/26		80.00		80.00
								80.00		80.00
0725361	04/16/26	Recon	0569259	Ertier Mavungo	V0608750	04/15/26		80.00		80.00
								80.00		80.00
0725362	04/16/26	Recon	0196005	McDonald, Nancy A.	V0608525	04/09/26		380.00		380.00
								380.00		380.00
0725363	04/16/26	Recon	0317991	Mechler, Brandon C.	V0608565	04/10/26		820.40		820.40
								820.40		820.40
0725364	04/16/26	Recon	0283985	Menard's	V0608531	04/10/26	B0012303	199.41		199.41
					V0608573	04/13/26	B0012467	163.43		163.43
					V0608576	04/13/26	B0012467	52.84		52.84
								415.68		415.68
0725365	04/16/26	Recon	0283985	Menard's	V0608692	04/14/26	B0012420	513.14		513.14
								513.14		513.14
0725366	04/16/26	Recon	0473212	Midwest Groundcovers LLC	V0608588	04/13/26	B0012386	996.86		996.86
								996.86		996.86
0725367	04/16/26	Recon	0300457	Midwest Mailworks Inc	V0608621	04/13/26	B0012604	71.28		71.28
								71.28		71.28
0725368	04/16/26	Recon	0567150	Mississippi Department o	V0608695	04/14/26		112.50		112.50
								112.50		112.50
0725369	04/16/26	Recon	0581992	Anjilea V. Mitchell	V0608751	04/15/26		80.00		80.00
								80.00		80.00
0725370	04/16/26	Outst	0576193	Reine M. Miyamou	V0608752	04/15/26		80.00		80.00
								80.00		80.00

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0725371	04/16/26	Recon	0562328	June N. Moe	V0608753	04/15/26		80.00		80.00
								80.00		80.00
0725372	04/16/26	Outst	0582728	Au'Drionah Moore	V0608754	04/15/26		80.00		80.00
								80.00		80.00
0725373	04/16/26	Recon	0579313	Travion L. Moore	V0608755	04/15/26		80.00		80.00
								80.00		80.00
0725374	04/16/26	Recon	0570754	Nasia Morehead	V0608756	04/15/26		80.00		80.00
								80.00		80.00
0725375	04/16/26	Recon	0433708	Mosby, Frederick	V0608734	04/15/26		500.00		500.00
								500.00		500.00
0725376	04/16/26	Recon	0380346	MOTOROLA SOLUTIONS - STA	V0608532	04/10/26	B0012278	637.00		637.00
								637.00		637.00
0725377	04/16/26	Recon	0561583	Guy W. Msebengi	V0608758	04/15/26		80.00		80.00
								80.00		80.00
0725378	04/16/26	Recon	0561587	Byaombe Mukucha	V0608759	04/15/26		80.00		80.00
								80.00		80.00
0725379	04/16/26	Recon	0569252	Martin Mukucha	V0608763	04/15/26		80.00		80.00
								80.00		80.00
0725380	04/16/26	Outst	0579145	Antoine Mwangiri	V0608767	04/15/26		80.00		80.00
								80.00		80.00
0725381	04/16/26	Recon	0059447	John M. Nelson	V0608746	04/15/26		249.68		249.68
								249.68		249.68
0725382	04/16/26	Recon	0289883	NICOR Gas	V0608535	04/10/26	B0012492	796.97		796.97
					V0608537	04/10/26	B0012492	302.16		302.16
					V0608538	04/10/26	B0012492	551.63		551.63
					V0608539	04/10/26	B0012492	4,811.33		4,811.33
					V0608540	04/10/26	B0012492	789.66		789.66

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								7,251.75		7,251.75
0725383	04/16/26	Outst	0580871	O'Connor, Michael T.	V0608724	04/15/26	P0052812	1,595.00		1,595.00
								1,595.00		1,595.00
0725384	04/16/26	Recon	0583033	Deiby Oravil	V0608773	04/15/26		80.00		80.00
								80.00		80.00
0725385	04/16/26	Recon	0583034	Elby Oravil	V0608774	04/15/26		80.00		80.00
								80.00		80.00
0725386	04/16/26	Recon	0292285	Physicians Immediate Car	V0608622	04/13/26		105.00		105.00
								105.00		105.00
0725387	04/16/26	Recon	0292285	Physicians Immediate Car	V0608749	04/15/26		2,318.00		2,318.00
								2,318.00		2,318.00
0725388	04/16/26	Recon	0292285	Physicians Immediate Car	V0608765	04/15/26		1,453.00		1,453.00
								1,453.00		1,453.00
0725389	04/16/26	Recon	0513993	Doreen Pierce	V0608536	04/10/26		100.40		100.40
								100.40		100.40
0725390	04/16/26	Outst	0516210	Prairie Street Brewing C	V0608820	04/16/26	P0052836	250.00		250.00
								250.00		250.00
0725391	04/16/26	Recon	0571237	Precision Sports Trainin	V0608456	04/09/26	B0012294	1,537.50		1,537.50
								1,537.50		1,537.50
0725392	04/16/26	Recon	0530185	Printing Supplies USA LL	V0608729	04/15/26	B0012606	450.00		450.00
								450.00		450.00
0725393	04/16/26	Outst	0543244	PSI Services LLC	V0608633	04/13/26	P0052799	780.00		780.00
								780.00		780.00
0725394	04/16/26	Recon	0569212	Hadi Raymond	V0608775	04/15/26		80.00		80.00
								80.00		80.00

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0725395	04/16/26	Outst	0578314	Allanna Roberson	V0608783	04/15/26		80.00		80.00
								80.00		80.00
0725396	04/16/26	Outst	0166734	Jennifer Roloff Welch	V0608524	04/09/26		27.00		27.00
								27.00		27.00
0725397	04/16/26	Recon	0582672	Trinity D. Rucker	V0608786	04/15/26		80.00		80.00
								80.00		80.00
0725398	04/16/26	Outst	0561738	Marie Rulinda	V0608788	04/15/26		40.00		40.00
								40.00		40.00
0725399	04/16/26	Recon	0287687	RVC Foundation	V0608581	04/15/26		191.00		191.00
					V0608652	04/15/26		1,292.04		1,292.04
								1,483.04		1,483.04
0725400	04/16/26	Recon	0562191	Papy Rwenzo	V0608741	04/15/26	B0012691	200.00		200.00
								200.00		200.00
0725401	04/16/26	Recon	0570650	Pendeza Sami	V0608795	04/15/26		80.00		80.00
								80.00		80.00
0725402	04/16/26	Recon	0569142	School Mate	V0608702	04/14/26	P0052570	5,340.00		5,340.00
								5,340.00		5,340.00
0725403	04/16/26	Outst	0274962	Secretary of State	V0608634	04/13/26		50.00		50.00
								50.00		50.00
0725404	04/16/26	Recon	0576192	Shabani Shabani	V0608798	04/15/26		80.00		80.00
								80.00		80.00
0725405	04/16/26	Recon	0578035	Smith Energy LLC	V0608217	04/07/26	B0012503	2,511.34		2,511.34
								2,511.34		2,511.34
0725406	04/16/26	Outst	0584206	Eric A. Smith	V0608631	04/13/26	P0052781	264.00		264.00
								264.00		264.00
0725407	04/16/26	Recon	0330232	Michael Smith	V0608725	04/15/26	P0052813	485.95		485.95
								485.95		485.95

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								485.95		485.95
0725408	04/16/26	Recon	0290182	State Disbursement Unit	V0608696	04/14/26		762.53		762.53
								762.53		762.53
0725409	04/16/26	Recon	0290182	State Disbursement Unit	V0608697	04/14/26		308.00		308.00
								308.00		308.00
0725410	04/16/26	Recon	0290182	State Disbursement Unit	V0608703	04/14/26		1,164.35		1,164.35
								1,164.35		1,164.35
0725411	04/16/26	Outst	0551291	Hansen S. Stewart	V0608568	04/10/26		47.34		47.34
								47.34		47.34
0725412	04/16/26	Outst	0565195	Torean J. Taylor	V0608799	04/15/26		80.00		80.00
								80.00		80.00
0725413	04/16/26	Outst	0430781	Emma R. Toole	V0608636	04/13/26		750.00		750.00
								750.00		750.00
0725414	04/16/26	Recon	0082405	Carmen Turner	V0608566	04/10/26		536.40		536.40
								536.40		536.40
0725415	04/16/26	Recon	0287723	Variable Annuity Life In	V0608578	04/15/26		4,482.33		4,482.33
					V0608582	04/15/26		2,107.41		2,107.41
					V0608649	04/15/26		3,044.00		3,044.00
					V0608656	04/15/26		2,080.00		2,080.00
								11,713.74		11,713.74
0725416	04/16/26	Outst	0081224	Verona, Nick P.	V0608533	04/10/26		1,060.95		1,060.95
								1,060.95		1,060.95
0725417	04/16/26	Recon	0516322	Vu, Lien M.	V0608806	04/15/26		48.00		48.00
								48.00		48.00
0725418	04/16/26	Recon	0538467	Thomas B. Yehl	V0608644	04/13/26		347.65		347.65
								347.65		347.65
0725419	04/16/26	Recon	0571719	York, Jamere	V0608740	04/15/26	B0012725	200.00		200.00

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								200.00		200.00
0725420	04/23/26	Outst	0292309	Amazon Capital Services	V0608262	04/08/26	P0052757	75.99		75.99
					V0608543	04/10/26	P0052764	31.00		31.00
					V0608544	04/10/26	P0052758	223.70		223.70
					V0608547	04/10/26	P0052756	89.99		89.99
					V0608693	04/14/26	P0052779	826.32		826.32
					V0608894	04/20/26	P0052735	29.98		29.98
					V0608962	04/21/26	P0052820	96.26		96.26
					V0608964	04/21/26	P0052798	333.66		333.66
					V0609002	04/22/26	B0012461	200.00		200.00
								1,906.90		1,906.90
0725421	04/23/26	Void					B0012461			
0725422	04/23/26	Outst	0577297	American Igloo Builders	V0608945	04/21/26	B0012549	331,429.00		331,429.00
								331,429.00		331,429.00
0725423	04/23/26	Recon	0458737	Awards by Jody	V0609032	04/22/26	P0052856	300.00		300.00
								300.00		300.00
0725424	04/23/26	Outst	0544946	Keith R. Barnes	V0608897	04/20/26		192.90		192.90
								192.90		192.90
0725425	04/23/26	Outst	0289707	Blick Art Materials	V0608914	04/20/26	B0012591	584.70		584.70
					V0608932	04/21/26	B0012591	1,010.05		1,010.05
								1,594.75		1,594.75
0725426	04/23/26	Recon	0578827	Brainard, Caitlin M. M.	V0608995	04/22/26		1,327.12		1,327.12
								1,327.12		1,327.12
0725427	04/23/26	Outst	0572683	Charlee M. Brockman	V0609061	04/23/26		109.76		109.76
								109.76		109.76
0725428	04/23/26	Recon	0298129	Cardinal Glass Co	V0608947	04/21/26	B0012553	469,452.00		469,452.00
								469,452.00		469,452.00
0725429	04/23/26	Outst	0549736	Patrick R. Chamoun	V0609048	04/23/26		27.49		27.49
								27.49		27.49
0725430	04/23/26	Outst	0289674	City of Rockford	V0608974	04/21/26	B0012483	250.04		250.04

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								250.04		250.04
0725431	04/23/26	Recon	0457113	Ja'mese R. Davis	V0609011	04/22/26		500.00		500.00
								500.00		500.00
0725432	04/23/26	Outst	0315665	Dept of Veterans Affairs	V0608972	04/21/26	P0052822	1,002.00		1,002.00
								1,002.00		1,002.00
0725433	04/23/26	Outst	0297277	Enterprise Rent-A-Car Mi	V0608896	04/20/26	P0052694	160.67		160.67
					V0608952	04/21/26	B0012310	83.16		83.16
					V0608953	04/21/26	B0012310	2,135.72		2,135.72
					V0608955	04/21/26	B0012310	336.81		336.81
					V0608956	04/21/26	B0012310	152.22		152.22
					V0608959	04/21/26	B0012310	345.18		345.18
								3,213.76		3,213.76
0725434	04/23/26	Recon	0292831	Entre Computer Solutions	V0608916	04/21/26	P0052771	1,047.63		1,047.63
								1,047.63		1,047.63
0725435	04/23/26	Outst	0303112	Eugene A. de St. Aubin N	V0608988	04/21/26	P0052835	2,479.00		2,479.00
								2,479.00		2,479.00
0725436	04/23/26	Outst	0002557	Fisher, Erin	V0608946	04/21/26		500.00		500.00
								500.00		500.00
0725437	04/23/26	Outst	0472867	Gensler Gardens	V0609003	04/22/26	B0012362	299.60		299.60
								299.60		299.60
0725438	04/23/26	Outst	0585451	Cody Gomez	V0608975	04/21/26		750.00		750.00
								750.00		750.00
0725439	04/23/26	Outst	0360275	Gomez, Diego	V0608936	04/21/26		200.00		200.00
								200.00		200.00
0725440	04/23/26	Outst	0581528	Yahaira G. Hall	V0608877	04/20/26		154.25		154.25
								154.25		154.25
0725441	04/23/26	Outst	0575417	Helgeson, Adam R.	V0609009	04/22/26		302.39		302.39
								302.39		302.39

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0725442	04/23/26	Outst	0571744	Helm Electric Facility S	V0608950	04/21/26	B0012557	657,782.00		657,782.00
								657,782.00		657,782.00
0725443	04/23/26	Recon	0306538	Higher Learning Commissi	V0608890	04/20/26	P0052829	1,125.00		1,125.00
								1,125.00		1,125.00
0725444	04/23/26	Outst	0546602	Holliday, Sarah	V0608851	04/17/26		20.46		20.46
								20.46		20.46
0725445	04/23/26	Outst	0289767	The Home Depot Pro	V0608927	04/21/26	B0012529	345.33		345.33
								345.33		345.33
0725446	04/23/26	Outst	0000389	Hononegah High School	V0608912	04/20/26	P0052432	375.00		375.00
								375.00		375.00
0725447	04/23/26	Outst	0568928	Sheila Hooks	V0608977	04/21/26		206.25		206.25
								206.25		206.25
0725448	04/23/26	Outst	0565665	Howard Technology Soluti	V0608551	04/10/26	P0052721	227.00		227.00
								227.00		227.00
0725449	04/23/26	Recon	0292963	Beth A. Ingle	V0609060	04/23/26		250.96		250.96
								250.96		250.96
0725450	04/23/26	Outst	0553153	John Morrissey Accountan	V0608850	04/16/26	B0012619	632.50		632.50
								632.50		632.50
0725451	04/23/26	Outst	0295852	Kelley Williamson Compan	V0609052	04/23/26	B0012783	7,500.00		7,500.00
								7,500.00		7,500.00
0725452	04/23/26	Outst	0552976	KeyboardTEK LLC	V0609055	04/23/26	P0052875	650.00		650.00
								650.00		650.00
0725453	04/23/26	Outst	0570171	Lamar Simpson	V0609071	04/23/26	P0052888	741.00		741.00
								741.00		741.00
0725454	04/23/26	Outst	0197192	Shane E. Lanier	V0608935	04/21/26		200.00		200.00
								200.00		200.00

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0725455	04/23/26	Outst	0519645	Mark A. Lanting	V0608870	04/17/26		32.47		32.47
								32.47		32.47
0725456	04/23/26	Outst	0289857	Lawson Products Inc	V0607901	03/26/26	B0012445	215.00		215.00
					V0608140	04/01/26	B0012445	159.48		159.48
								374.48		374.48
0725457	04/23/26	Outst	0557834	Lee Innovations LLC	V0608722	04/14/26	P0052826	90.00		90.00
								90.00		90.00
0725458	04/23/26	Outst	0513111	LeGear, Timothy J.	V0609056	04/23/26		75.00		75.00
								75.00		75.00
0725459	04/23/26	Outst	0554098	Alexander P. Luft	V0608938	04/21/26		71.62		71.62
								71.62		71.62
0725460	04/23/26	Outst	0554892	Mack, Lori	V0608915	04/21/26		107.37		107.37
								107.37		107.37
0725461	04/23/26	Outst	0526979	Michael A. Mazur	V0608929	04/21/26		200.00		200.00
								200.00		200.00
0725462	04/23/26	Outst	0196005	McDonald, Nancy A.	V0609059	04/23/26		408.90		408.90
								408.90		408.90
0725463	04/23/26	Outst	0283985	Menard's	V0608901	04/20/26	B0012467	122.26		122.26
					V0608990	04/21/26	B0012464	1,352.67		1,352.67
								1,474.93		1,474.93
0725464	04/23/26	Outst	0283985	Menard's	V0608899	04/20/26	B0012467	17.92		17.92
								17.92		17.92
0725465	04/23/26	Recon	0583085	Mendoza, Alan	V0609022	04/22/26		500.00		500.00
								500.00		500.00
0725466	04/23/26	Outst	0509489	MFI Medical Equipment, I	V0608849	04/16/26	P0052759	121.10		121.10
								121.10		121.10

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0725467	04/23/26	Recon	0327282	Miller Engineering Co.	V0608949	04/21/26	B0012571	745,760.00		745,760.00
					V0608951	04/21/26	B0012568	26,210.00		26,210.00
								771,970.00		771,970.00
0725468	04/23/26	Outst	0473399	Roger Rauch	V0608931	04/21/26		200.00		200.00
								200.00		200.00
0725469	04/23/26	Outst	0406687	Roby, Atiya N.	V0609064	04/23/26		80.00		80.00
					V0609065	04/23/26		301.00		301.00
								381.00		381.00
0725470	04/23/26	Outst	0300932	Rock River Ford	V0609001	04/22/26	B0012471	32.55		32.55
					V0609046	04/23/26	B0012471	383.48		383.48
								416.03		416.03
0725471	04/23/26	Recon	0270535	Rockford Park District	V0609058	04/23/26	P0052871	1,600.00		1,600.00
								1,600.00		1,600.00
0725472	04/23/26	Outst	0577299	The Rockwell Group, Inc	V0608948	04/21/26	B0012561	423,464.00		423,464.00
								423,464.00		423,464.00
0725473	04/23/26	Recon	0575209	Ruiz Construction System	V0608940	04/21/26	B0012578	71,699.00		71,699.00
					V0608941	04/21/26	B0012577	326,210.00		326,210.00
								397,909.00		397,909.00
0725474	04/23/26	Outst	0562191	Papy Rwenzo	V0609045	04/23/26	B0012691	200.00		200.00
								200.00		200.00
0725475	04/23/26	Outst	0552868	Javier Saez	V0608933	04/21/26		200.00		200.00
								200.00		200.00
0725476	04/23/26	Outst	0515221	Safe Chefs Food Safety T	V0608875	04/17/26	B0012539	670.00		670.00
					V0608879	04/20/26	B0012539	800.00		800.00
								1,470.00		1,470.00
0725477	04/23/26	Outst	0585452	Christopher Spano	V0608976	04/21/26		730.00		730.00
								730.00		730.00
0725478	04/23/26	Outst	0551291	Hansen S. Stewart	V0609029	04/22/26		325.00		325.00

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								325.00		325.00
0725479	04/23/26	Outst	0123631	Ms. Nicole R. Ticknor	V0608891	04/20/26	P0052811	219.47		219.47
								219.47		219.47
0725480	04/23/26	Outst	0526360	Timber Industries, LLC	V0608860	04/17/26	B0012516	1,300.00		1,300.00
								1,300.00		1,300.00
0725481	04/23/26	Outst	0129485	Trank, Carl	V0608994	04/22/26		278.40		278.40
								278.40		278.40
0725482	04/23/26	Outst	0360128	Uniform Den East, Inc.	V0609026	04/22/26	B0012253	208.00		208.00
								208.00		208.00
0725483	04/23/26	Outst	0290060	UW Health	V0609035	04/22/26	P0052855	12.00		12.00
								12.00		12.00
0725484	04/23/26	Outst	0290068	Van Galder Bus Company	V0608857	04/17/26	B0012309	1,537.25		1,537.25
					V0609000	04/22/26	B0012309	3,074.50		3,074.50
								4,611.75		4,611.75
0725485	04/23/26	Outst	0286444	Verizon Wireless	V0609041	04/23/26	B0012494	2,059.15		2,059.15
								2,059.15		2,059.15
0725486	04/23/26	Recon	0571719	York, Jamere	V0609043	04/23/26	B0012725	200.00		200.00
								200.00		200.00
0725487	04/23/26	Recon	0175232	Frank D. Young	V0608918	04/21/26		200.00		200.00
					V0608923	04/21/26		200.00		200.00
								400.00		400.00
0725488	04/23/26	Outst	0129188	Zammuto, Teresa	V0608996	04/22/26		241.20		241.20
								241.20		241.20
0725489	04/28/26	Recon	0585498	D&S Marine Inc.	V0609082	04/24/26	P0052878	2,227.93		2,227.93
								2,227.93		2,227.93
0725490	04/30/26	Void	0524833	ACC Business						

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0725491	04/30/26	Void	0578060	Vincent Ackerman			B0012248			
0725492	04/30/26	Void	0351918	Alpha Phi Alpha						
0725493	04/30/26	Void	0292309	Amazon Capital Services						
0725494	04/30/26	Void								
0725495	04/30/26	Void								
0725496	04/30/26	Void	0287693	American Funds Service C						
0725497	04/30/26	Void	0287722	Newport Trust Company						
0725498	04/30/26	Void	0489631	Awesomcampaigns.Com Inc						
0725499	04/30/26	Void	0516670	Terrace A. Beaver, Jr.						
0725500	04/30/26	Void	0541027	Riley M. Belick			B0012754			
0725501	04/30/26	Void	0565870	David A. Bertolasi						
0725502	04/30/26	Void	0341636	Gary Bidzinski						
0725503	04/30/26	Void	0422248	Claude Bitangalo						
0725504	04/30/26	Void	0289707	Blick Art Materials			B0012768			
0725505	04/30/26	Void	0302208	Boone County Fair			B0012591			
0725506	04/30/26	Void	0566712	Cambridge Sensors USA, L						
0725507	04/30/26	Void	0469059	Cardio Partners Inc						
0725508	04/30/26	Void	0581324	CastleBranch						
0725509	04/30/26	Void	0511852	Certified Languages Inte			B0012775			
0725510	04/30/26	Void	0585222	Circle of Change Foundat						
0725511	04/30/26	Void	0469701	Brendon J. Coleman						
0725512	04/30/26	Void	0289662	Comed			B0012777			
0725513	04/30/26	Void	0119796	Harry L. Fenton			B0012607			
0725514	04/30/26	Void	0578692	Ferrilli						
0725515	04/30/26	Void	0540892	First National Bank & Tr			B0012246			

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0725516	04/30/26	Void	0294674	Four Rivers Sanitation A						
0725517	04/30/26	Void	0558460	Anthony R. Freeman			B0012485			
0725518	04/30/26	Void	0472867	Gensler Gardens			B0012755			
0725519	04/30/26	Void	0566848	Global Protection Corp			B0012362			
0725520	04/30/26	Void	0585542	Grote Illinois LLC						
0725521	04/30/26	Void	0582940	Sean M. Halvorsen						
0725522	04/30/26	Void	0583658	Kendyl P. Hamilton						
0725523	04/30/26	Void	0408710	Corey A. Hatfield			B0012780			
0725524	04/30/26	Void	0569232	Health Equity Inc			B0012778			
0725525	04/30/26	Void	0583921	Herff Jones, LLC						
0725526	04/30/26	Void	0574771	Cecilia M. Holden			B0012735			
0725527	04/30/26	Void	0289767	The Home Depot Pro						
0725528	04/30/26	Void	0585296	Hometown Motors			B0012529			
0725529	04/30/26	Void	0000389	Hononegah High School						
0725530	04/30/26	Void	0287700	Horace Mann Life Insuran						
0725531	04/30/26	Void	0229901	Rhonda L. Hutter						
0725532	04/30/26	Void	0309574	IL Fraternal Order						
0725533	04/30/26	Void	0287686	Illinois Department of R						
0725534	04/30/26	Void	0556161	InterActive Safety Solut						
0725535	04/30/26	Void	0409544	Donald G. Jensen						
0725536	04/30/26	Void	0185469	Pauline J. Joyce						
0725537	04/30/26	Void	0482580	Afshan J. Khan						
0725538	04/30/26	Void	0342361	Scott A. Krieg			B0012640			
0725539	04/30/26	Void	0342361	Scott A. Krieg						
0725540	04/30/26	Void	0342361	Scott A. Krieg						

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0725541	04/30/26	Void	0197192	Shane E. Lanier						
0725542	04/30/26	Void	0441549	Leon, Emma						
0725543	04/30/26	Void	0289869	Lou Bachrodt Chevrolet						
0725544	04/30/26	Void	0544318	Thomas Maglione			B0012376			
0725545	04/30/26	Void	0544318	Thomas Maglione						
0725546	04/30/26	Void	0287706	Mass Mutual Payment Serv						
0725547	04/30/26	Void	0290526	Paul McCombs						
0725548	04/30/26	Void	0283985	Menard's						
0725549	04/30/26	Void	0567150	Mississippi Department o			B0012303			
0725550	04/30/26	Void	0283362	Julia A. Moore						
0725551	04/30/26	Void	0296954	NACA Office						
0725552	04/30/26	Void	0338884	Napleton Auto Group						
0725553	04/30/26	Void	0298538	NASFAA						
0725554	04/30/26	Void	0560339	Lewis Nichols						
0725555	04/30/26	Void	0585645	Jeffrey Osborne						
0725556	04/30/26	Void	0313355	Paul Reilly Company Illi						
0725557	04/30/26	Void	0513119	Michael Pfeil						
0725558	04/30/26	Void	0555463	David Quinones-Pinedo						
0725559	04/30/26	Void	0473399	Roger Rauch			B0012781			
0725560	04/30/26	Void	0270535	Rockford Park District						
0725561	04/30/26	Void	0556700	Rockford T-Shirt Company						
0725562	04/30/26	Void	0528337	Annie M. Romanello						
0725563	04/30/26	Void	0287687	RVC Foundation						
0725564	04/30/26	Void	0562191	Papy Rwenzo						
0725565	04/30/26	Void	0289957	Sam's Ristorante			B0012691			

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0725566	04/30/26	Void	0574036	Logan R. Shaddick			B0012782			
0725567	04/30/26	Void	0578035	Smith Energy LLC			B0012756			
0725568	04/30/26	Void	0290182	State Disbursement Unit			B0012503			
0725569	04/30/26	Void	0290182	State Disbursement Unit						
0725570	04/30/26	Void	0290182	State Disbursement Unit						
0725571	04/30/26	Void	0585308	Trenton Thomas						
0725572	04/30/26	Void	0574668	Annabella G. Torres			B0012779			
0725573	04/30/26	Void	0545110	Trans-Mississippi Biolog						
0725574	04/30/26	Void	0360128	Uniform Den East, Inc.			B0012547			
0725575	04/30/26	Void	0290068	Van Galder Bus Company			B0012253			
0725576	04/30/26	Void	0287723	Variable Annuity Life In			B0012309			
0725577	04/30/26	Void	0326356	Jerrald Williams						
0725578	04/30/26	Void	0571719	Jamere J. York						
0725579	04/30/26	Void	0175232	Frank D. Young			B0012725			
0725580	04/30/26	Outst	0524833	ACC Business	V0609433	04/28/26	B0012248	711.78		711.78
								711.78		711.78
0725581	04/30/26	Outst	0578060	Vincent Ackerman	V0609628	04/30/26		200.00		200.00
								200.00		200.00
0725582	04/30/26	Outst	0351918	Alpha Phi Alpha	V0609505	04/29/26	P0052883	300.00		300.00
								300.00		300.00
0725583	04/30/26	Outst	0292309	Amazon Capital Services	V0608811	04/16/26	P0052809	36.99		36.99
					V0608960	04/21/26	P0052768	283.82		283.82
					V0608961	04/21/26	P0052816	647.88		647.88
					V0609090	04/24/26	B0012736	1,636.24		1,636.24
					V0609091	04/24/26	B0012736	10.42		10.42
					V0609092	04/24/26	B0012736	60.93		60.93
					V0609093	04/24/26	B0012736	60.93		60.93
					V0609096	04/24/26	B0012622	54.99		54.99
					V0609097	04/24/26	B0012622	54.99		54.99
					V0609140	04/28/26	P0052798	5.99		5.99

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					V0609141	04/28/26	B0012285	23.00		23.00
					V0609142	04/28/26	B0012285	48.72		48.72
					V0609143	04/28/26	B0012285	19.99		19.99
					V0609144	04/28/26	B0012285	9.97		9.97
					V0609145	04/28/26	B0012285	38.94		38.94
					V0609146	04/28/26	B0012285	51.92		51.92
					V0609147	04/28/26	B0012285	69.96		69.96
					V0609534	04/29/26	P0052838	41.35		41.35
					V0609539	04/29/26	P0052850	32.39		32.39
					V0609555	04/29/26	P0052810	141.90		141.90
					V0609556	04/29/26		54.97-		-54.97
								3,276.35		3,276.35
0725584	04/30/26	Void								
0725585	04/30/26	Void								
0725586	04/30/26	Outst	0287693	American Funds Service C	V0609160	04/30/26		1,683.33		1,683.33
					V0609438	04/30/26		1,916.67		1,916.67
								3,600.00		3,600.00
0725587	04/30/26	Outst	0287722	Newport Trust Company	V0609164	04/30/26		2,979.00		2,979.00
					V0609445	04/30/26		175.00		175.00
								3,154.00		3,154.00
0725588	04/30/26	Outst	0489631	Awesomcampaigns.Com Inc	V0609084	04/24/26	P0052842	1,919.00		1,919.00
								1,919.00		1,919.00
0725589	04/30/26	Outst	0516670	Terrace A. Beaver, Jr.	V0609509	04/29/26	B0012754	200.00		200.00
								200.00		200.00
0725590	04/30/26	Outst	0541027	Riley M. Belick	V0609077	04/23/26	P0052891	100.00		100.00
								100.00		100.00
0725591	04/30/26	Outst	0565870	David A. Bertolasi	V0609620	04/30/26		500.00		500.00
								500.00		500.00
0725592	04/30/26	Outst	0341636	Gary Bidzinski	V0609434	04/28/26		225.00		225.00
								225.00		225.00
0725593	04/30/26	Outst	0422248	Claude Bitangalo	V0609423	04/28/26	B0012768	208.00		208.00
								208.00		208.00

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Check Number	Check Date	Check Status	Vendor ID	Payee Name	Voucher ID	Voucher Date	PO/BPO Number	Voucher Amount	Cash Disc Amount	Check Amount
0725594	04/30/26	Outst	0289707	Blick Art Materials	V0608992	04/21/26	P0052795	58.80		58.80
					V0609088	04/24/26	B0012591	122.72		122.72
					V0609089	04/24/26	B0012591	143.76		143.76
					V0609431	04/28/26	B0012591	462.06		462.06
					V0609499	04/29/26	B0012591	24.32		24.32
								811.66		811.66
0725595	04/30/26	Outst	0302208	Boone County Fair	V0609626	04/30/26	P0052954	741.00		741.00
								741.00		741.00
0725596	04/30/26	Outst	0566712	Cambridge Sensors USA, L	V0609432	04/28/26	P0052807	135.02		135.02
								135.02		135.02
0725597	04/30/26	Outst	0469059	Cardio Partners Inc	V0608898	04/20/26	P0052797	163.45		163.45
								163.45		163.45
0725598	04/30/26	Outst	0581324	CastleBranch	V0609500	04/29/26	B0012775	42.00		42.00
								42.00		42.00
0725599	04/30/26	Outst	0511852	Certified Languages Inte	V0609409	04/28/26	P0052777	10.15		10.15
								10.15		10.15
0725600	04/30/26	Outst	0585222	Circle of Change Foundat	V0608889	04/20/26	P0052819	2,600.00		2,600.00
								2,600.00		2,600.00
0725601	04/30/26	Outst	0469701	Brendon J. Coleman	V0609507	04/29/26	B0012777	200.00		200.00
								200.00		200.00
0725602	04/30/26	Outst	0289662	Comed	V0609452	04/28/26	B0012607	270.92		270.92
								270.92		270.92
0725603	04/30/26	Outst	0119796	Harry L. Fenton	V0609543	04/29/26		94.51		94.51
								94.51		94.51
0725604	04/30/26	Outst	0578692	Ferrilli	V0609522	04/29/26	B0012246	15,600.00		15,600.00
								15,600.00		15,600.00
0725605	04/30/26	Outst	0540892	First National Bank & Tr	V0609621	04/30/26		70.83		70.83

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								70.83		70.83
0725606	04/30/26	Outst	0294674	Four Rivers Sanitation A	V0609454	04/28/26	B0012485	2.53		2.53
					V0609588	04/30/26	B0012485	35.40		35.40
					V0609589	04/30/26	B0012485	13.68		13.68
					V0609592	04/30/26	B0012485	2.82		2.82
					V0609593	04/30/26	B0012485	40.83		40.83
					V0609595	04/30/26	B0012485	225.45		225.45
					V0609596	04/30/26	B0012485	29.97		29.97
					V0609597	04/30/26	B0012485	46.26		46.26
					V0609605	04/30/26	B0012485	78.84		78.84
					V0609606	04/30/26	B0012485	57.13		57.13
					V0609610	04/30/26	B0012485	100.57		100.57
					V0609612	04/30/26	B0012485	2.53		2.53
					V0609613	04/30/26	B0012485	89.70		89.70
					V0609614	04/30/26	B0012485	13.68		13.68
					V0609616	04/30/26	B0012485	35.40		35.40
					V0609617	04/30/26	B0012485	8.25		8.25
								783.04		783.04
0725607	04/30/26	Outst	0558460	Anthony R. Freeman	V0609564	04/30/26	B0012755	200.00		200.00
								200.00		200.00
0725608	04/30/26	Outst	0472867	Gensler Gardens	V0609428	04/28/26	B0012362	238.11		238.11
								238.11		238.11
0725609	04/30/26	Outst	0566848	Global Protection Corp	V0608973	04/21/26	P0052831	256.90		256.90
								256.90		256.90
0725610	04/30/26	Outst	0585542	Grote Illinois LLC	V0609586	04/30/26	P0052896	18,719.63		18,719.63
								18,719.63		18,719.63
0725611	04/30/26	Outst	0582940	Sean M. Halvorsen	V0609594	04/30/26	P0052947	750.00		750.00
					V0609599	04/30/26	P0052946	750.00		750.00
								1,500.00		1,500.00
0725612	04/30/26	Outst	0583658	Kendyl P. Hamilton	V0609566	04/30/26	B0012780	200.00		200.00
								200.00		200.00
0725613	04/30/26	Outst	0408710	Corey A. Hatfield	V0609510	04/29/26	B0012778	200.00		200.00
								200.00		200.00

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Check Number	Check Date	Check Status	Vendor ID	Payee Name	Voucher ID	Voucher Date	PO/BPO Number	Voucher Amount	Cash Disc Amount	Check Amount
0725614	04/30/26	Outst	0569232	Health Equity Inc	V0609619	04/30/26		4,056.38		4,056.38
								4,056.38		4,056.38
0725615	04/30/26	Outst	0583921	Herff Jones, LLC	V0609576	04/30/26	B0012735	8,662.50		8,662.50
					V0609578	04/30/26	B0012735	9,333.85		-9,333.85
					V0609579	04/30/26	B0012735	9,333.85		9,333.85
								8,662.50		8,662.50
0725616	04/30/26	Outst	0574771	Cecilia M. Holden	V0609618	04/30/26		750.00		750.00
								750.00		750.00
0725617	04/30/26	Outst	0289767	The Home Depot Pro	V0609109	04/24/26	B0012529	199.52		199.52
					V0609149	04/28/26	B0012529	133.56		133.56
					V0609150	04/28/26	B0012529	171.07		171.07
					V0609153	04/28/26	B0012529	32.94		32.94
								537.09		537.09
0725618	04/30/26	Outst	0585296	Hometown Motors	V0609603	04/30/26	P0052953	2,625.32		2,625.32
								2,625.32		2,625.32
0725619	04/30/26	Outst	0000389	Hononegah High School	V0609568	04/30/26	P0052941	700.00		700.00
								700.00		700.00
0725620	04/30/26	Outst	0287700	Horace Mann Life Insuran	V0609441	04/30/26		295.00		295.00
								295.00		295.00
0725621	04/30/26	Outst	0229901	Rhonda L. Hutter	V0609119	04/27/26		78.30		78.30
					V0609122	04/27/26		28.49		28.49
								106.79		106.79
0725622	04/30/26	Outst	0309574	IL Fraternal Order	V0609439	04/30/26		243.00		243.00
								243.00		243.00
0725623	04/30/26	Outst	0287686	Illinois Department of R	V0609527	04/29/26		52.74		52.74
								52.74		52.74
0725624	04/30/26	Outst	0556161	InterActive Safety Solut	V0609155	04/28/26	P0052880	1,750.00		1,750.00
								1,750.00		1,750.00

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Check Number	Check Date	Check Status	Vendor ID	Payee Name	Voucher ID	Voucher Date	PO/BPO Number	Voucher Amount	Cash Disc Amount	Check Amount
0725625	04/30/26	Outst	0409544	Donald G. Jensen	V0609538	04/29/26		225.00		225.00
								225.00		225.00
0725626	04/30/26	Outst	0185469	Pauline J. Joyce	V0609554	04/29/26	P0052939	45.00		45.00
								45.00		45.00
0725627	04/30/26	Outst	0482580	Afshan J. Khan	V0608664	04/14/26	B0012641	800.00		800.00
					V0608665	04/14/26	B0012640	725.00		725.00
								1,525.00		1,525.00
0725628	04/30/26	Outst	0342361	Scott A. Krieg	V0609158	04/28/26		225.00		225.00
								225.00		225.00
0725629	04/30/26	Outst	0342361	Scott A. Krieg	V0609165	04/28/26		140.00		140.00
								140.00		140.00
0725630	04/30/26	Outst	0342361	Scott A. Krieg	V0609436	04/28/26		225.00		225.00
								225.00		225.00
0725631	04/30/26	Outst	0197192	Shane E. Lanier	V0609631	04/30/26		200.00		200.00
								200.00		200.00
0725632	04/30/26	Outst	0441549	Leon, Emma	V0609624	04/30/26		250.00		250.00
								250.00		250.00
0725633	04/30/26	Outst	0289869	Lou Bachrodt Chevrolet	V0596277	09/12/25	B0012376	694.31		694.31
					V0596278	09/12/25	B0012376	700.00		-700.00
					V0608968	04/21/26	B0012376	111.80		111.80
								106.11		106.11
0725634	04/30/26	Outst	0544318	Thomas Maglione	V0609157	04/28/26		225.00		225.00
								225.00		225.00
0725635	04/30/26	Outst	0544318	Thomas Maglione	V0609167	04/28/26		140.00		140.00
								140.00		140.00
0725636	04/30/26	Outst	0287706	Mass Mutual Payment Serv	V0609442	04/30/26		100.00		100.00
								100.00		100.00

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0725637	04/30/26	Outst	0290526	Paul McCombs	V0609563	04/30/26		343.50		343.50
								343.50		343.50
0725638	04/30/26	Outst	0283985	Menard's	V0609118	04/27/26	B0012464	439.86		439.86
					V0609120	04/27/26	B0012303	44.97		44.97
					V0609121	04/27/26	B0012303	428.21		428.21
					V0609125	04/27/26	B0012303	31.14-		-31.14
					V0609126	04/27/26	B0012303	10.38-		-10.38
								871.52		871.52
0725639	04/30/26	Outst	0567150	Mississippi Department o	V0609511	04/29/26		112.50		112.50
								112.50		112.50
0725640	04/30/26	Outst	0283362	Julia A. Moore	V0609549	04/29/26		504.96		504.96
								504.96		504.96
0725641	04/30/26	Outst	0296954	NACA Office	V0609562	04/30/26	P0052548	1,675.00		1,675.00
								1,675.00		1,675.00
0725642	04/30/26	Outst	0338884	Napleton Auto Group	V0609580	04/30/26	P0052840	18,792.63		18,792.63
								18,792.63		18,792.63
0725643	04/30/26	Outst	0298538	NASFAA	V0609137	04/28/26	P0052906	2,432.00		2,432.00
								2,432.00		2,432.00
0725644	04/30/26	Outst	0560339	Lewis Nichols	V0609435	04/28/26		225.00		225.00
								225.00		225.00
0725645	04/30/26	Outst	0585645	Jeffrey Osborne	V0609535	04/29/26		225.00		225.00
								225.00		225.00
0725646	04/30/26	Outst	0313355	Paul Reilly Company Illi	V0609461	04/28/26	P0052572	10,815.00		10,815.00
								10,815.00		10,815.00
0725647	04/30/26	Outst	0513119	Michael Pfeil	V0609447	04/28/26		225.00		225.00
								225.00		225.00
0725648	04/30/26	Outst	0555463	David Quinones-Pinedo	V0609567	04/30/26	B0012781	200.00		200.00
								200.00		200.00

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0725649	04/30/26	Outst	0473399	Roger Rauch	V0609451	04/28/26		200.00		200.00
					V0609550	04/29/26		50.00		50.00
					V0609627	04/30/26		200.00		200.00
					V0609629	04/30/26		200.00		200.00
								650.00		650.00
0725650	04/30/26	Outst	0270535	Rockford Park District	V0609124	04/27/26	P0052872	750.00		750.00
								750.00		750.00
0725651	04/30/26	Outst	0556700	Rockford T-Shirt Company	V0609544	04/29/26	P0052937	536.50		536.50
					V0609574	04/30/26	P0052940	1,177.50		1,177.50
								1,714.00		1,714.00
0725652	04/30/26	Outst	0528337	Annie M. Romanello	V0609587	04/30/26		371.20		371.20
								371.20		371.20
0725653	04/30/26	Outst	0287687	RVC Foundation	V0609162	04/30/26		231.00		231.00
					V0609440	04/30/26		1,580.27		1,580.27
								1,811.27		1,811.27
0725654	04/30/26	Outst	0562191	Papy Rwenzo	V0609609	04/30/26	B0012691	200.00		200.00
								200.00		200.00
0725655	04/30/26	Outst	0289957	Sam's Ristorante	V0609426	04/28/26	B0012782	279.35		279.35
								279.35		279.35
0725656	04/30/26	Outst	0574036	Logan R. Shaddick	V0609565	04/30/26	B0012756	200.00		200.00
								200.00		200.00
0725657	04/30/26	Outst	0578035	Smith Energy LLC	V0608840	04/16/26	B0012503	2,304.34		2,304.34
					V0608841	04/16/26	B0012503	633.05		633.05
								2,937.39		2,937.39
0725658	04/30/26	Outst	0290182	State Disbursement Unit	V0609512	04/29/26		762.53		762.53
								762.53		762.53
0725659	04/30/26	Outst	0290182	State Disbursement Unit	V0609516	04/29/26		308.00		308.00
								308.00		308.00

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0725660	04/30/26	Outst	0290182	State Disbursement Unit	V0609523	04/29/26		1,164.35		1,164.35
								1,164.35		1,164.35
0725661	04/30/26	Outst	0585308	Trenton Thomas	V0609506	04/29/26	B0012779	200.00		200.00
								200.00		200.00
0725662	04/30/26	Outst	0574668	Annabella G. Torres	V0609087	04/24/26	P0052879	100.00		100.00
								100.00		100.00
0725663	04/30/26	Outst	0545110	Trans-Mississippi Biolog	V0609484	04/29/26	B0012547	70.17		70.17
								70.17		70.17
0725664	04/30/26	Outst	0360128	Uniform Den East, Inc.	V0609572	04/30/26	B0012253	235.65		235.65
								235.65		235.65
0725665	04/30/26	Outst	0290068	Van Galder Bus Company	V0609615	04/30/26	B0012309	375.00		375.00
								375.00		375.00
0725666	04/30/26	Outst	0287723	Variable Annuity Life In	V0609159	04/30/26		4,482.33		4,482.33
					V0609163	04/30/26		2,107.41		2,107.41
					V0609437	04/30/26		3,044.00		3,044.00
					V0609444	04/30/26		2,080.00		2,080.00
								11,713.74		11,713.74
0725667	04/30/26	Outst	0326356	Jerrald Williams	V0609542	04/29/26		500.00		500.00
								500.00		500.00
0725668	04/30/26	Outst	0571719	Jamere J. York	V0609508	04/29/26	B0012725	200.00		200.00
								200.00		200.00
0725669	04/30/26	Outst	0175232	Frank D. Young	V0609417	04/28/26		200.00		200.00
					V0609551	04/29/26		200.00		200.00
								400.00		400.00
								5,646,861.89		5,646,861.89

Bank Code	Account Number	Description	Debit	Credit
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IP UMB Bank Accts Payab	01-00000-23100	Other : Accounts Payable	5,586,671.95	0.00
	01-00000-23500	Other : Accounts Payable/Datat	60,189.94	0.00
	01-00000-11293	Other : IB&T Accounts Payable	0.00	5,646,861.89
			-----	-----
			5,646,861.89	5,646,861.89

## Purchase Report-A - FY2026 Amendments

Recommendation: Board approval for items marked with an asterisk.

A. Contractual Services – (Other Contractual Services – Purchasing Card)

<b>UMB Card Services</b>	<b>Kansas City, MO</b>	<b>\$60,000.00*(1)</b> <b>Not to Exceed</b>
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1. This increase is for miscellaneous commodities purchased through the College's Procurement Card (P-Card) program. Travel expenses such as ground and air transportation, hotels, and point-of-sale meals related to conferences and athletic tournaments increased this fiscal year. The College can only pay for airfare and most hotel stays using a P-Card. As a result of the increased travel expenses, the amount initially requested needs to be increased to cover end-of-year expenses. This is a pass-through expense account for miscellaneous small commodities purchased in accordance with the College's P-Card procedures. Individual purchases are less than \$25,000 and therefore do not need to be bid pursuant to 110 ILCS 805/3-27.1. This request represents a not to exceed amount.

<b>Original approved amount</b>	<b>\$775,000.00</b>
<b>Increase requested</b>	<b>\$ 60,000.00</b>
<b>New total expenditure</b>	<b>\$835,000.00 Not to Exceed</b>

**FY2026 Budgeted Expense**  
**Original Board Report BR 8335-B**

B. Moving, Rigging and Storage Services - (Other Contractual Services–Downtown Campus)

<b>Arco Machinery Movers</b>	<b>Rockford, IL</b>	<b>\$10,725.00*(2)</b> <b>Not to Exceed</b>
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2. This increase is needed to include payment of prevailing wage for the services to relocate the Automotive Program and Collision Repair Program from the Stenstrom Center for Career Education to the Downtown Training Center per RFP #26-04-D09 Moving, Rigging & Storage Services. The initial amount did not include prevailing wage. This increase has been attorney reviewed, and this request is a not to exceed amount.

<b>Original approved amount</b>	<b>\$30,000.00</b>
<b>Increase requested</b>	<b>\$ 10,725.00</b>
<b>New total expenditure</b>	<b>\$40,725.00 Not to Exceed</b>

**FY2026 Capital Expense**  
**Original Board Report BR 8367-C**

## Purchase Report-A - FY2026 Amendments

### C. Software - (Financial Services – Administrative Software)

<b>Prophix Software Inc.</b>	<b>Ontario, Canada</b>	<b>\$2,000.00*(3)</b> <b>Not to Exceed</b>
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3. This increase is needed to cover the annual contractual increase for the College's budgetary software, Prophix. This request is a not to exceed amount.

<b>Original approved amount</b>	<b>\$80,000.00</b>
<b>Increase requested</b>	<b>\$ 2,000.00</b>
<b>New total expenditure</b>	<b>\$82,000.00 Not to Exceed</b>

**FY2026 Budgeted Expense**  
**Original Board Report BR 8287-D**

### D. Utilities - (Water, Sewage – Plant Operations and Maintenance)

<b>City of Rockford</b>	<b>Rockford, IL</b>	<b>\$14,000.00*(4)</b> <b>Not to Exceed</b>
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4. This increase is needed to cover the water services for the remainder of the fiscal year. The Downtown West campus started water services earlier than expected. This request is a not to exceed amount.

<b>Original approved amount</b>	<b>\$ 95,000.00</b>
<b>Increase requested</b>	<b>\$ 14,000.00</b>
<b>New total expenditure</b>	<b>\$109,000.00 Not to Exceed</b>

**FY2026 Budgeted Expense**  
**Original Board Report BR 8287-E**

### E. Truck Rental - (Rental Equipment – Truck Driver Training)

<b>CIT Trucks, LLC.</b>	<b>Normal, IL</b>	<b>\$5,000.00*(5)</b> <b>Not to Exceed</b>
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5. This increase is needed to cover the annual increase for the lease of two (2) trucks for the Truck Driver Training Program. This request is a not to exceed amount.

<b>Original approved amount</b>	<b>\$ 95,000.00</b>
<b>Increase requested</b>	<b>\$ 5,000.00</b>
<b>New total expenditure</b>	<b>\$ 100,000.00 Not to Exceed</b>

**FY2026 Budgeted Expense**  
**Original Board Report BR 8287-E**

## Purchase Report-A - FY2026 Amendments

F. Professional Services - (IT Administration – Maintenance Services Software Support)

<b>Ellucian Company LLC</b>	<b>Reston, VA</b>	<b>\$14,000.00*(6)</b> <b>Not to Exceed</b>
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6. The original amount understated the monthly fee for the Colleague Cloud environment by \$13,000. This adjustment aligns funding with the current contract, including the SaaS migration and existing environment. It ensures uninterrupted operation of the College's ERP system, which supports all departments and critical student services. This request is a not to exceed amount.

<b>Original approved amount</b>	<b>\$1,300,000.00</b>	
<b>First increase requested</b>	<b>\$ 53,000.00</b>	
<b>Second increase requested</b>	<b>\$ 14,000.00</b>	
<b>New total expenditure</b>	<b>\$1,367,000.00</b>	<b>Not to Exceed</b>

**FY2026 Budgeted Expense**  
**Original Board Report BR 8287-D**  
**First Amendment Board Report BR 8316-A**

G. Consultant Services - (IT Administration – Consultant Services)

<b>Ferrilli</b>	<b>Haddonfield, NJ</b>	<b>\$62,400.00*(7)</b> <b>Not to Exceed</b>
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7. This increase is needed to cover additional services related to the Software-as-a-Service (SaaS) migration. These additional services will help keep the project on schedule and ensure that the College has support after the go-live date of June 1, 2026. This request is a not to exceed amount.

<b>Original approved amount</b>	<b>\$156,000.00</b>	
<b>First increase requested</b>	<b>\$ 31,200.00</b>	
<b>Second increase requested</b>	<b>\$ 62,400.00</b>	
<b>New total expenditure</b>	<b>\$249,600.00</b>	<b>Not to Exceed</b>

**FY2026 Budgeted Expense**  
**Original Board Report BR 8287-B-1**  
**First Amendment Board Report BR 8367-A**

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Howard J. Spearman, Ph.D.  
President

Board Approval: \_\_\_\_\_  
Secretary, Board of Trustees

## Purchase Report-A - FY2026 Amendments

Recommendation: Board approval for items marked with an asterisk.

A. Contractual Services – (Other Contractual Services – Purchasing Card)

<b>UMB Card Services</b>	<b>Kansas City, MO</b>	<b>\$60,000.00*(1)</b> <b>Not to Exceed</b>
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1. This increase is for miscellaneous commodities purchased through the College's Procurement Card (P-Card) program. Travel expenses such as ground and air transportation, hotels, and point-of-sale meals related to conferences and athletic tournaments increased this fiscal year. The College can only pay for airfare and most hotel stays using a P-Card. As a result of the increased travel expenses, the amount initially requested needs to be increased to cover end-of-year expenses. This is a pass-through expense account for miscellaneous small commodities purchased in accordance with the College's P-Card procedures. Individual purchases are less than \$25,000 and therefore do not need to be bid pursuant to 110 ILCS 805/3-27.1. This request represents a not to exceed amount.

<b>Original approved amount</b>	<b>\$775,000.00</b>
<b>Increase requested</b>	<b>\$ 60,000.00</b>
<b>New total expenditure</b>	<b>\$835,000.00 Not to Exceed</b>

**FY2026 Budgeted Expense**  
**Original Board Report BR 8335-B**

B. Moving, Rigging and Storage Services - (Other Contractual Services–Downtown Campus)

<b>Arco Machinery Movers</b>	<b>Rockford, IL</b>	<b>\$10,725.00*(2)</b> <b>Not to Exceed</b>
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2. This increase is needed to include payment of prevailing wage for the services to relocate the Automotive Program and Collision Repair Program from the Stenstrom Center for Career Education to the Downtown Training Center per RFP #26-04-D09 Moving, Rigging & Storage Services. The initial amount did not include prevailing wage. This increase has been attorney reviewed, and this request is a not to exceed amount.

<b>Original approved amount</b>	<b>\$30,000.00</b>
<b>Increase requested</b>	<b>\$ 10,725.00</b>
<b>New total expenditure</b>	<b>\$40,725.00 Not to Exceed</b>

**FY2026 Capital Expense**  
**Original Board Report BR 8367-C**

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## Purchase Report-A - FY2026 Amendments

### C. Software - (Financial Services – Administrative Software)

<b>Prophix Software Inc.</b>	<b>Ontario, Canada</b>	<b>\$2,000.00*(3)</b> <b>Not to Exceed</b>
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3. This increase is needed to cover the annual contractual increase for the College's budgetary software, Prophix. This request is a not to exceed amount.

<b>Original approved amount</b>	<b>\$80,000.00</b>
<b>Increase requested</b>	<b>\$ 2,000.00</b>
<b>New total expenditure</b>	<b>\$82,000.00 Not to Exceed</b>

**FY2026 Budgeted Expense**  
**Original Board Report BR 8287-D**

Deleted:

### D. Utilities - (Water, Sewage – Plant Operations and Maintenance)

<b>City of Rockford</b>	<b>Rockford, IL</b>	<b>\$14,000.00*(4)</b> <b>Not to Exceed</b>
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4. This increase is needed to cover the water services for the remainder of the fiscal year. The Downtown West campus started water services earlier than expected. This request is a not to exceed amount.

<b>Original approved amount</b>	<b>\$ 95,000.00</b>
<b>Increase requested</b>	<b>\$ 14,000.00</b>
<b>New total expenditure</b>	<b>\$109,000.00 Not to Exceed</b>

**FY2026 Budgeted Expense**  
**Original Board Report BR 8287-E**

### E. Truck Rental - (Rental Equipment – Truck Driver Training)

<b>CIT Trucks, LLC.</b>	<b>Normal, IL</b>	<b>\$5,000.00*(5)</b> <b>Not to Exceed</b>
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5. This increase is needed to cover the annual increase for the lease of two (2) trucks for the Truck Driver Training Program. This request is a not to exceed amount.

<b>Original approved amount</b>	<b>\$ 95,000.00</b>
<b>Increase requested</b>	<b>\$ 5,000.00</b>
<b>New total expenditure</b>	<b>\$ 100,000.00 Not to Exceed</b>

**FY2026 Budgeted Expense**  
**Original Board Report BR 8287-E**

## Purchase Report-A - FY2026 Amendments

### F. Professional Services - (IT Administration – Maintenance Services Software Support)

**Ellucian Company LLC**                      **Reston, VA**                      **\$14,000.00\*(6)**  
**Not to Exceed**

6. The original amount understated the monthly fee for the Colleague Cloud environment by \$13,000. This adjustment aligns funding with the current contract, including the SaaS migration and existing environment. It ensures uninterrupted operation of the College's ERP system, which supports all departments and critical student services. This request is a not to exceed amount.

**Original approved amount**    \$1,300,000.00  
**First increase requested**     \$ 53,000.00  
**Second increase requested**   \$ 14,000.00  
**New total expenditure**        \$1,367,000.00 **Not to Exceed**

**FY2026 Budgeted Expense**  
**Original Board Report BR 8287-D**  
**First Amendment Board Report BR 8316-A**

### G. Consultant Services - (IT Administration – Consultant Services)

**Ferrilli**                                      **Haddonfield, NJ**                      **\$62,400.00\*(7)**  
**Not to Exceed**

7. This increase is needed to cover additional services related to the Software-as-a-Service (SaaS) migration. These additional services will help keep the project on schedule and ensure that the College has support after the go-live date of June 1, 2026. This request is a not to exceed amount.

**Original approved amount**    \$156,000.00  
**First increase requested**     \$ 31,200.00  
**Second increase requested**   \$ 62,400.00  
**New total expenditure**        \$249,600.00 **Not to Exceed**

**FY2026 Budgeted Expense**  
**Original Board Report BR 8287-B-1**  
**First Amendment Board Report BR 8367-A**

**Howard J. Spearman, Ph.D.**  
**President Board Approval:**

**Secretary, Board of Trustees**

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**Secretary, Board of Trustees** ¶

## Purchase Report-B - FY2026 Purchases

Recommendation: Board approval for items marked with an asterisk.

A. Lobbying Services – (Consultant Services – Professional/Technical –President’s Office)

**LITE Strategies, LLC**

**Rockford, IL**

**\$49,500.00\*(1)**  
**Not to exceed**

1. This expense is for the advocacy and lobbying services led by Dr. Litesa Wallace as approved on Board Report 8349 on January 27, 2026. Following that approval, the College engaged LITE Strategies to provide services through the current agreement term of February 1, 2026 through December 31, 2026. This amount covers all FY26 expenses for these services. This is a not to exceed amount.

*This is exempt from Bid under the Illinois State Statute (110 ILCS 805/3-27.1)  
Exemption A: Contracts for the services of individuals possessing a high degree of professional skill where the ability or fitness of the individual plays an important part*

### **FY2026 Budgeted Expense**

B. System Installation – (Remodeling – Security System Upgrades)

**Schneider Electric**

**Rockford, IL**

**\$40,881.50\*(2)**  
**Not to exceed**

2. This expense is for purchase and installation of access control hardware, required software licensing, and associated technical, programming, and configuration services for the fourth floor of the Health Sciences Center (HSC). The current system’s Continuum software is no longer supported, and one of the two access controls has failed. This loss of function has impacted the majority of doors on the fourth floor, and users are currently using physical keys for entry. This work will upgrade the HSC fourth floor security system in alignment with the phased modernization of the College’s access control and security systems. This is a not to exceed amount and includes a 10% contingency.

*This is exempt from Bid under the Illinois State Statute (110 ILCS 805/3-27.1)  
Exemption A: Contracts for the services of individuals possessing a high degree of professional skill where the ability or fitness of the individual plays an important part.  
Exemption L: Contracts for goods or services which are economically procurable from only one source.*

### **FY2026 Capital Expense**

## Purchase Report-B - FY2026 Purchases

### C. Software – (Administrative Software – AEDC Grant)

<b>Canusia, Inc</b>	<b>Manlius, NY</b>	<b>\$25,000.00*(3)</b>
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3. This purchase is for the MyCE Platform Elite which is a Concurrent Enrollment Management Software (CEM). The MyCE Platform will replace seven (7) separate software systems currently used by the Dual Credit office, consolidating processes into a single, integrated solution. Implementation of this platform will streamline administrative workflows, improve efficiency, and enhance customer service to support program growth and service quality. This software is the only product able to complete all the functions needed to consolidate the processes. It will be purchased with the Access and Equity Dual Credit Grant (AEDC).

*This is exempt from Bid under the Illinois State Statute (110 ILCS 805/3-27.1)  
 Exemption F: Purchases and contracts for the use, purchase, delivery, movement, or installation of data processing equipment, software, or services, and telecommunications and interconnect equipment, software, and services.  
 Exemption I: Purchases of equipment previously owned by some other entity other than the district itself.*

#### **FY2026 Grant Expense**

### D. Electric Vehicle – (Capital Instructional Equipment/Furniture – Rev Up EV Grant)

<b>TBD</b>	<b>TBD</b>	<b>\$32,000.00*(4) Not to exceed</b>
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Anderson Dealerships Inc	Rockford, IL	\$27,938.00
Old Orchard Nissan	Skokie, IL	\$27,989.00
Zeigler Hyundai	Racine, WIL	\$28,190.00

4. This expense is for a pre-owned Hyundai Ioniq 5 or 6 (2024 or 2025 model year) to support instructional use within the Automotive and EV training programs. This vehicle features a rear-drive motor configuration that is not currently represented in the College's existing EV inventory. Because used vehicles sell quickly, the specific vendor will be identified after Board approval of the expense. To demonstrate competitive pricing, quotes have been obtained from three vendors. The purchase will be funded through the Rev Up EV Grant. This will include license and registration and is a not to exceed.

*This is exempt from Bid under the Illinois State Statute (110 ILCS 805/3-27.1)  
 Exemption I: Purchases of equipment previously owned by some other entity other than the district itself.*

#### **FY2026 Grant Expense**

## Purchase Report-B - FY2026 Purchases

E. Professional Services – (Other Contractual Services – DCEO IL Film Office Grant)

<b>Bonza Media Inc</b>	<b>Rockford, IL</b>	<b>\$26,550.00*(5)</b> <b>Not to exceed</b>
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5. This expense is for professional services to support the Illinois Film Office (IFO) Film and TV Workforce Training Courses. Services include specialized, hands-on instruction and production support such as crew-based training (e.g., gaffer and lighting roles), mock stage set environments, lighting and electrical equipment, and studio space rental. These resources provide an immersive, industry-aligned experience for participants during the fall and spring training sessions. This instruction supports trainees participating in the DCEO Illinois Film Office Grant and is designed to prepare individuals for entry-level positions with media-oriented employers. This purchase is funded through the DCEO Illinois Film Office Grant (IFO). This is a not to exceed.

*This is exempt from Bid under the Illinois State Statute (110 ILCS 805/3-27.1)*

*Exemption A: Contracts for the services of individuals possessing a high degree of professional skill where the ability or fitness of the individual plays an important part.*

*Exemption L: Contracts for goods or services which are economically procurable from only one source.*

### **FY2026 Grant Expense**

F. Welding Kits – (Awards and Prizes – SCC4 Adv Manufacturing)

<b>Lincoln Electric Company</b>	<b>Cleveland, OH</b>	<b>\$38,787.30*(6)</b> <b>Not to exceed</b>
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6. This expense is for Intermediate Welding Education Ready Pak kits to support students through the Strengthening Community Colleges (SCC4) grant. Lincoln Electric Company is the sole source provider for these kits, which are customized to include equipment, tools, and educational resources specifically designed to support student learning outcomes. These kits are provided to SCC4 grant students who enroll in the Highway Construction Careers Training Program (HCCTP) and Welding programs at the start of their coursework. Students retain the kits for continued use in future welding classes and to support their career readiness. These kits are funded through the Strengthening Community Colleges (SCC4) Grant. This is a not to exceed.

*This is exempt from Bid under the Illinois State Statute (110 ILCS 805/3-27.1)*

*Exemption L: Contracts for goods or services which are economically procurable from only one source.*

### **FY2026 Grant Expense**

\_\_\_\_\_  
Howard J. Spearman, Ph.D.  
President

Board Approval: \_\_\_\_\_  
Secretary, Board of Trustees

## Purchase Report-B - FY2026 Purchases

Recommendation: Board approval for items marked with an asterisk.

A. Lobbying Services – (Consultant Services – Professional/Technical –President’s Office)

<b>LITE Strategies, LLC</b>	<b>Rockford, IL</b>	<b>\$49,500.00*(1)</b> <b>Not to exceed</b>
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1. This expense is for the advocacy and lobbying services led by Dr. Litesa Wallace as approved on Board Report 8349 on January 27, 2026. Following that approval, the College engaged LITE Strategies to provide services through the current agreement term of February 1, 2026 through December 31, 2026. This amount covers all FY26 expenses for these services. This is a not to exceed amount.

*This is exempt from Bid under the Illinois State Statute (110 ILCS 805/3-27.1)  
Exemption A: Contracts for the services of individuals possessing a high degree of professional skill where the ability or fitness of the individual plays an important part*

**FY2026 Budgeted Expense**

B. System Installation – (Remodeling – Security System Upgrades)

<b>Schneider Electric</b>	<b>Rockford, IL</b>	<b>\$40,881.50*(2)</b> <b>Not to exceed</b>
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2. This expense is for purchase and installation of access control hardware, required software licensing, and associated technical, programming, and configuration services for the fourth floor of the Health Sciences Center (HSC). The current system’s Continuum software is no longer supported, and one of the two access controls has failed. This loss of function has impacted the majority of doors on the fourth floor, and users are currently using physical keys for entry. This work will upgrade the HSC fourth floor security system in alignment with the phased modernization of the College’s access control and security systems. This is a not to exceed amount and includes a 10% contingency.

*This is exempt from Bid under the Illinois State Statute (110 ILCS 805/3-27.1)  
Exemption A: Contracts for the services of individuals possessing a high degree of professional skill where the ability or fitness of the individual plays an important part.  
Exemption L: Contracts for goods or services which are economically procurable from only one source.*

**FY2026 Capital Expense**

## Purchase Report-B - FY2026 Purchases

C. Software – (Administrative Software – AEDC Grant)

<b>Canusia, Inc</b>	<b>Manlius, NY</b>	<b>\$25,000.00*(3)</b>
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3. This purchase is for the MyCE Platform Elite which is a Concurrent Enrollment Management Software (CEM). The MyCE Platform will replace seven (7) separate software systems currently used by the Dual Credit office, consolidating processes into a single, integrated solution. Implementation of this platform will streamline administrative workflows, improve efficiency, and enhance customer service to support program growth and service quality. This software is the only product able to complete all the functions needed to consolidate the processes. It will be purchased with the Access and Equity Dual Credit Grant (AEDC).

*This is exempt from Bid under the Illinois State Statute (110 ILCS 805/3-27.1)  
 Exemption F: Purchases and contracts for the use, purchase, delivery, movement, or installation of data processing equipment, software, or services, and telecommunications and interconnect equipment, software, and services.  
 Exemption I: Purchases of equipment previously owned by some other entity other than the district itself.*

**FY2026 Grant Expense**

D. Electric Vehicle – (Capital Instructional Equipment/Furniture – Rev Up EV Grant)

<b>TBD</b>	<b>TBD</b>	<b>\$32,000.00*(4) Not to exceed</b>
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Anderson Dealerships Inc	Rockford, IL	\$27,938.00
Old Orchard Nissan	Skokie, IL	\$27,989.00
Zeigler Hyundai	Racine, WIL	\$28,190.00

4. This expense is for a pre-owned Hyundai Ioniq 5 or 6 (2024 or 2025 model year) to support instructional use within the Automotive and EV training programs. This vehicle features a rear-drive motor configuration that is not currently represented in the College's existing EV inventory. Because used vehicles sell quickly, the specific vendor will be identified after Board approval of the expense. To demonstrate competitive pricing, quotes have been obtained from three vendors. The purchase will be funded through the Rev Up EV Grant. This will include license and registration and is a not to exceed.

*This is exempt from Bid under the Illinois State Statute (110 ILCS 805/3-27.1)  
 Exemption I: Purchases of equipment previously owned by some other entity other than the district itself.*

**FY2026 Grant Expense**

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## Purchase Report-B - FY2026 Purchases

E. Professional Services – (Other Contractual Services – DCEO IL Film Office Grant)

<b>Bonza Media Inc</b>	<b>Rockford, IL</b>	<b>\$26,550.00*(5)</b>
		<b>Not to exceed</b>

5. This expense is for professional services to support the Illinois Film Office (IFO) Film and TV Workforce Training Courses. Services include specialized, hands-on instruction and production support such as crew-based training (e.g., gaffer and lighting roles), mock stage set environments, lighting and electrical equipment, and studio space rental. These resources provide an immersive, industry-aligned experience for participants during the fall and spring training sessions. This instruction supports trainees participating in the DCEO Illinois Film Office Grant and is designed to prepare individuals for entry-level positions with media-oriented employers. This purchase is funded through the DCEO Illinois Film Office Grant (IFO). This is a not to exceed.

*This is exempt from Bid under the Illinois State Statute (110 ILCS 805/3-27.1)*  
*Exemption A: Contracts for the services of individuals possessing a high degree of professional skill where the ability or fitness of the individual plays an important part.*  
*Exemption L: Contracts for goods or services which are economically procurable from only one source.*

**FY2026 Grant Expense**

F. Welding Kits – (Awards and Prizes – SCC4 Adv Manufacturing)

<b>Lincoln Electric Company</b>	<b>Cleveland, OH</b>	<b>\$38,787.30*(6)</b>
		<b>Not to exceed</b>

6. This expense is for Intermediate Welding Education Ready Pak kits to support students through the Strengthening Community Colleges (SCC4) grant. Lincoln Electric Company is the sole source provider for these kits, which are customized to include equipment, tools, and educational resources specifically designed to support student learning outcomes. These kits are provided to SCC4 grant students who enroll in the Highway Construction Careers Training Program (HCCTP) and Welding programs at the start of their coursework. Students retain the kits for continued use in future welding classes and to support their career readiness. These kits are funded through the Strengthening Community Colleges (SCC4) Grant. This is a not to exceed.

*This is exempt from Bid under the Illinois State Statute (110 ILCS 805/3-27.1)*  
*Exemption L: Contracts for goods or services which are economically procurable from only one source.*

**FY2026 Grant Expense**

**Deleted:** <#>Automotive Equipment – (Capital Instructional Equipment – Downtown West Project),¶

¶	<b>TBD</b>	<b>TBD</b>	<b>\$TBD*(5)¶</b>
			<b>Not to exceed¶</b>

¶  
 5. This purchase is for various automotive and collision repair equipment to outfit the Automotive Program and Collision Repair Program at the Downtown Campus. Bid #26-03-D12, Automotive Equipment for Downtown Campus, was released on May 6, 2026, with bids scheduled to open on May 20, 2026. Vendor selection and award amount are to be determined pending bid responses. The timing of this purchase is critical due to manufacturer lead times. Equipment must be delivered within a narrow timeframe of July 1 through July 17, 2026, in order to support program readiness for the fall semester. Including this item at this time allows the College to proceed with award and procurement immediately following bid opening to meet delivery requirements.¶

**FY2026 Capital Expense**

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**Purchase Report-B - FY2026 Purchases**

Howard J. Spearman, Ph.D.  
President

Board Approval: \_\_\_\_\_  
Secretary, Board of Trustees

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## Purchase Report-C - FY2027 Purchases

Recommendation: Board approval for items marked with an asterisk.

A. Production Contract – (Other Contractual Services – Starlight Theatre)

<b>TBD</b>	<b>New York, NY</b>	<b>\$25,000.00*(1)</b> <b>Not to Exceed</b>
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1. This expense is for Production A of the summer 2027 season of Starlight Theatre. The four shows of the season are still being determined. The contract agreements will cover the licensing, royalties, materials, and fees for all performances. One of the following licensors in New York will be sourced for the production:

- Music Theatre International
- Concord Theatricals
- Theatrical Rights Worldwide
- Broadway Licensing

*This is exempt from Bid under the Illinois State Statute (110 ILCS 805/3-27.1)  
Exemption L: Contracts for goods or services which are economically procurable from only one source*

FY2027 Budgeted Expense

B. Production Contract – (Other Contractual Services – Starlight Theatre)

<b>TBD</b>	<b>New York, NY</b>	<b>\$25,000.00*(2)</b> <b>Not to Exceed</b>
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2. This expense is for Production B of the summer 2027 season of Starlight Theatre. The four shows of the season are still being determined. The contract agreements will cover the licensing, royalties, materials, and fees for all performances. One of the following licensors in New York will be sourced for the production:

- Music Theatre International
- Concord Theatricals
- Theatrical Rights Worldwide
- Broadway Licensing

*This is exempt from Bid under the Illinois State Statute (110 ILCS 805/3-27.1)  
Exemption L: Contracts for goods or services which are economically procurable from only one source*

FY2027 Budgeted Expense

## Purchase Report-C - FY2027 Purchases

C. Production Contract – (Other Contractual Services – Starlight Theatre)

<b>TBD</b>	<b>New York, NY</b>	<b>\$25,000.00*(3)</b> <b>Not to Exceed</b>
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3. This expense is for Production C of the summer 2027 season of Starlight Theatre. The four shows of the season are still being determined. The contract agreements will cover the licensing, royalties, materials, and fees for all performances. One of the following licensors in New York will be sourced for the production:

- Music Theatre International
- Concord Theatricals
- Theatrical Rights Worldwide
- Broadway Licensing

*This is exempt from Bid under the Illinois State Statute (110 ILCS 805/3-27.1)  
Exemption L: Contracts for goods or services which are economically procurable from only one source*

FY2027 Budgeted Expense

D. Production Contract – (Other Contractual Services – Starlight Theatre)

<b>TBD</b>	<b>New York, NY</b>	<b>\$25,000.00*(4)</b> <b>Not to Exceed</b>
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4. This expense is for Production D of the summer 2027 season of Starlight Theatre. The four shows of the season are still being determined. The contract agreements will cover the licensing, royalties, materials, and fees for all performances. One of the following licensors in New York will be sourced for the production:

- Music Theatre International
- Concord Theatricals
- Theatrical Rights Worldwide
- Broadway Licensing

*This is exempt from Bid under the Illinois State Statute (110 ILCS 805/3-27.1)  
Exemption L: Contracts for goods or services which are economically procurable from only one source*

FY2027 Budgeted Expense

## Purchase Report-C - FY2027 Purchases

E. Production Contract – (Other Contractual Services – Starlight Theatre)

<b>TBD</b>	<b>New York, NY</b>	<b>\$25,000.00*(5) Not to Exceed</b>
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5. This expense is for the StarBright show of the summer 2027 season of Starlight Theatre. This show is still being determined and will be the third annual StarBright performance, managed by performers aged 8 to 18. The contract agreements will cover the licensing, royalties, materials, and fees for all performances. One of the following licensors in New York will be sourced for the production:

- Music Theatre International
- Concord Theatricals
- Theatrical Rights Worldwide
- Broadway Licensing

*This is exempt from Bid under the Illinois State Statute (110 ILCS 805/3-27.1)  
 Exemption L: Contracts for goods or services which are economically procurable from only one source*

FY2027 Budgeted Expense

F. Subscriptions – (Publications and Subscriptions – Library)

<b>EBSCO Subscription Services</b>	<b>Birmingham, AL</b>	<b>\$ 110,000.00*(6) Not to exceed</b>
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6. This expense is for the annual subscription renewal of magazines and journals for the Library. In prior years, this annual expense was requested within the June purchase report for BPO renewals, but for fiscal year 2027 renewals, the vendor is requiring a signed renewal agreement by June 15, 2026. This is a not to exceed amount.

*This is exempt from Bid under the Illinois State Statute (110 ILCS 805/3-27.1)  
 Exemption L: Contracts for goods or services which are economically procurable from only one source*

**FY2027 Budgeted Expense**

## Purchase Report-C - FY2027 Purchases

G. Pro Spot Equipment – (Capital Instructional Equipment – Downtown West Project)

<b>Pro Spot Illinois</b>	<b>Carlsbad, CA</b>	<b>\$92,591.00*(7)</b>
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7. This purchase is for Pro Spot equipment for the Collision Repair Program at the Downtown West campus. The equipment includes one (1) i5s Smart Welder (208–240V) with accessories, four (4) welding cubes with integrated fume extractors, and one (1) PR-8D Bonding Station. Pro Spot Illinois is the sole source for this equipment in Illinois and Indiana. This equipment will support instructional and training needs specific to the program.

*This is exempt from Bid under the Illinois State Statute (110 ILCS 805/3-27.1)  
 Exemption L: Contracts for goods or services which are economically procurable from only one source*

**FY2027 Capital Expense**

H. Roofing Services – (Maintenance Services Buildings – Plant Operations and Maintenance)

<b>Distinctive Roofing, Inc</b>	<b>Rockford, IL</b>	<b>\$53,952.00*(8)</b> <b>Not to exceed</b>
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Western Specialty Contractors	Glendale Heights, IL	\$38,340.00
O’Hara’s Son Roofing	Chicago, IL	\$65,692.00

8. This purchase is for roofing services to provide comprehensive and preventative inspections and repairs across the College’s facilities. RFP 26-05 Roofing Services was released on March 4, 2026 and was opened on March 24, 2026. The College received five (5) proposals, but two (2) were non-responsive. The evaluation criteria included, but was not limited to, experience and qualifications, quality of operational plan, completeness of proposal, ability to support the College’s multiple and varied roofing systems, and cost. Following a thorough review, the committee determined that Distinctive Roofing, Inc. was in the best interest of the College. This contract will provide ongoing roofing support to maintain facility integrity and address preventative maintenance needs. This is year one (1) of a three-year contract with two (2) optional one-year renewals. This is a not to exceed.

**FY2027 Budgeted Expense**

## Purchase Report-C - FY2027 Purchases

I. Charter Bus Services – (Participant Travel – Athletics)

<b>Van Galder Bus Company</b>	<b>Janesville, WI</b>	<b>\$162,790.80*(9)</b> <b>Not to exceed</b>
Windstar Lines	Carroll, IA	\$168,238.50
Infinity Transportation	Des Plaines, IL	\$199,884.00

9. This expense is for charter bus services for the Rock Valley College (RVC) Athletic Team. Bid #26-06 Charter Bus Services for Athletics received three (3) submittals which were opened on April 14, 2026. This is a non-exclusive three (3) year contract with two (2) one-year renewal options. The amount requested does not include Regional Game Travel costs, as those dates and places are unknown at this time. This fiscal year 2027 expense needs approval early to allow Athletics to begin booking travel dates. This is a not to exceed.

### **FY2027 Budgeted Expense**

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Howard J. Spearman, Ph.D.  
President

Board Approval: \_\_\_\_\_  
Secretary, Board of Trustees

## Intergovernmental Cooperation Agreement: 2026-2029 IDOT Highway Construction Careers Training Program

### Background:

This Intergovernmental Cooperation Agreement (“Agreement”) is between the Illinois Department of Transportation and Rock Valley College. Under the Agreement, the College shall administer the Highway Construction Careers Training Program (HCCTP), teaching highway construction industry “trade and life” skills to selected trainees who reflect the characteristics of the underrepresented population of the Federal Highway Administration On-the-Job Training (OJR) Program. The program takes place at community colleges in Illinois, including college-approved work-site locations.

Rock Valley College has been providing training for the HCCTP since 2009. Previously, RVC was the grantee of HCCTP, with ICCB as the grantor. Beginning in FY18, IDOT decided to execute Intergovernmental Agreements with the community colleges individually, removing ICCB from the process. As of FY26, HCCTP is offered at eleven (11) community colleges in IL. RVC will complete its 29<sup>th</sup> HCCTP class on June 4, 2026. Since FY19 and the new reporting arrangements, there have been 137 participants with 114 completing the program (83%). Sixty-four (64) HCCTP graduates have been placed with trade union apprenticeship programs, three (3) individuals have continued their higher education, one (1) has joined a branch of the military since completing HCCTP, fourteen (14) have elected not to pursue careers in construction, and twenty-three (23) moved into full-time employment related to the training received in the program. Nine (9) graduates are still pursuing apprenticeship opportunities.

Program goals under the HCCTP include:

1. Provide construction industry trade and life-skills training to selected trainees.
2. Provide financial support at an hourly rate to remove/reduce financial hardships and/or other barriers that may hinder participation in the program.
3. Provide safety equipment, safety wear, and basic hand tools for the selected trainees during the training program, and upon acceptance into an apprenticeship or construction-related position following the completion of the training program.

4. Assist and place members of the underrepresented population into IL construction trade unions, apprenticeship programs, and/or with IDOT highway construction contractors.

Under the Agreement, IDOT will compensate Rock Valley College at \$1,288,383.00 to administer the HCCTP from July 2026 to June 2029, resulting in an annual not-to-exceed budget of \$429,461.00. It is anticipated that 24 trainees will participate in the program each fiscal year.

**Recommendation:** It is recommended that the Board of Trustees approve an Intergovernmental Agreement between the Illinois Department of Transportation and Rock Valley College at a not-to-exceed amount of \$429,461.00 annually for Rock Valley College to administer the 2026-2029 Illinois Department of Transportation Highway Construction Careers Training Program. **Attorney Reviewed.**

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Howard J. Spearman, Ph.D.  
President

Board Approval: \_\_\_\_\_  
Secretary, Board of Trustees

**Attachment(s):** RVC 2026 Intergovernmental Agreement  
RVC Attachment A  
RVC Attachment B  
RVC Attachment C



Intergovernmental Agreement

Governmental Body Name

Rock Valley College

Agreement Number

27-HCCTP-RVC

Address

3301 N. Mulford Rd.

City

Rockford

State

IL

Zip Code

61114

Remittance Address (if different from above)

N/A

City

State

Zip Code

Phone

(815) 921-7821

Unique Entity Identifier (UEI)

JV7AFY9A7HD7

FEIN/TIN

36-2557781

Brief Description of Service (full description specified in Part 5)

The GOVERNMENTAL BODY in coordination with the DEPARTMENT shall establish and administer the Highway Construction Careers Training Program (HCCTP).

Compensation Method (full details specified in Part 6)

Do Not Exceed

Total Compensation Amount

\$1,288,383.00

Advance Pay

Yes  No

Start Date

07/01/26

Agreement Term

Expiration Date

07/01/29

REQUIRED SIGNATURES

By signing below, the GOVERNMENTAL BODY and the DEPARTMENT agree to comply with and abide by all provisions set forth in Parts 1-8 herein and any Appendices thereto.

FOR THE GOVERNMENTAL BODY:

Signature

Date

Name

Howard Spearman

Title

RVC President

FOR THE DEPARTMENT:

Signature

Date

Brandy Phillips Director  
Office of Business and Workforce Diversity

Gia Biagi, Secretary of Transportation

Date

Delegate Printed Name

Printed Title

Signature

Date

Vicki L. Wilson, Chief Fiscal Officer

Date

Michael Prater, Chief Counsel

Date

(Approved as to form)

**INTERGOVERNMENTAL AGREEMENT  
FOR  
HCCTP Program at Rock Valley College**

This Agreement is by and between

Please type or print legibly the GOVERNMENTAL BODY'S legal name and address

Rock Valley College  
3301 N. Mulford Rd.  
Rockford, IL 61114

Attention

Yvonne Busker

Email

Y.Busker@RockValleyCollege.edu

referred to as the GOVERNMENTAL BODY, and the State of Illinois, acting by and through its Department of Transportation, referred to as the DEPARTMENT individually referred to as a PARTY, and collectively referred to as the PARTIES.

Part 1	Scope/Compensation/Term
Part 2	General Provisions
Part 3	Federally Funded Agreements
Part 4	Specific Provisions
Part 5	Scope of Services/Responsibilities
Part 6	Compensation for Services
Part 7	Certification Regarding Lobbying
Part 8	Agreement Award Notification

**Part 1**

**SCOPE / COMPENSATION / TERM**

- A. **Scope of Services and Responsibilities** The DEPARTMENT and the GOVERNMENTAL BODY agree as specified in Part 5.
- B. **Compensation** Compensation (if any) shall be as specified in Part 6.
- C. **Term of Agreement** This Agreement will start 07/01/26 and will expire 07/01/29
- D. **Amendments** All changes to this Agreement must be mutually agreed upon by the DEPARTMENT and the GOVERNMENTAL BODY and be incorporated by written amendment, signed by the parties.
- E. **Renewal** This Agreement may be renewed upon written agreements by the parties.

**Part 2**  
**GENERAL PROVISIONS**

- A. Changes** If any circumstances or condition in this Agreement changes, the GOVERNMENTAL BODY must notify the DEPARTMENT in writing within seven (7) days.
- B. Compliance/Governing Law** The terms of this Agreement shall be construed in accordance with the laws of the State of Illinois. Any obligations and services performed under this Agreement shall be performed in compliance with all applicable state and federal laws. The Parties hereby enter into this Intergovernmental Agreement pursuant to the Intergovernmental Cooperation Act, 5 ILCS 220/1 et seq.
- C. Availability of Appropriation** This Agreement is contingent upon and subject to the availability of funds. The DEPARTMENT, at its sole option, may terminate or suspend this Agreement, in whole or in part, without penalty or further payment being required, if (1) the Illinois General Assembly or the federal funding source fails to make an appropriation sufficient to pay such obligation, or if funds needed are insufficient for any reason (2) the Governor decreases the DEPARTMENT's funding by reserving some or all of the DEPARTMENT's appropriation(s) pursuant to power delegated to the Governor by the Illinois General Assembly; or (3) the DEPARTMENT determines, in its sole discretion or as directed by the Office of the Governor, that a reduction is necessary or advisable based upon actual or projected budgetary considerations. GOVERNMENTAL BODY will be notified in writing of the failure of appropriation or of a reduction or decrease.
- D. Records Inspection** The DEPARTMENT or a designated representative shall have access to the GOVERNMENTAL BODY's work and applicable records whenever it is in preparation or progress, and the GOVERNMENTAL BODY shall provide for such access and inspection.
- E. Records Preservation** The GOVERNMENTAL BODY, shall maintain for a minimum of **six (6) years** after the completion of the Agreement, adequate books, records and supporting documents to verify the amounts, recipients and uses of all disbursements of funds passing in conjunction with the Agreement.
- F. Cost Category Transfer Request** For all transfers between or among appropriated and allocated cost categories, DEPARTMENT approval is required. To secure approval, the GOVERNMENTAL BODY must submit a written request to the DEPARTMENT detailing the amount of transfer, the cost categories from and to which the transfer is to be made, and rationale of the transfer.
- G. Subcontracting/Procurement Procedures/Employment of DEPARTMENT Personnel**
1. Subcontracting-Subcontracting, assignment or transfer of all or part of the interests of the GOVERNMENTAL BODY concerning any of the obligations covered by this Agreement is prohibited without prior written consent of the DEPARTMENT.
  2. Procurement of Goods or Services - Federal Funds For purchases of products or services with any Federal funds that cost more than \$3,000.00 but less than the simplified acquisition threshold fixed at 41 U.S.C. 134, (currently set at \$250,000.00) the GOVERNMENTAL BODY shall obtain price or rate quotations from an adequate number (at least three) of qualified sources. Procurement of products or services with any Federal funds for \$250,000 or more will require the GOVERNMENTAL BODY to use the Invitation for Bid process or the Request for Proposal process. In the absence of formal codified procedures of the GOVERNMENTAL BODY, the procedures of the DEPARTMENT will be used, provided that the procurement procedures conform to the provisions in Part 3(K) below. The GOVERNMENTAL BODY may only procure products or services from one source with any Federal funds if: (1) the products or services are available only from a single source; or (2) the DEPARTMENT authorizes such a procedure; or, (3) the DEPARTMENT determines competition is inadequate after solicitation from a number of sources.
  3. Procurement of Goods or Services - State Funds For purchases of products or services with any State of Illinois funds that cost more than \$20,000.00, (\$10,000.00 for professional and artistic services) but less than the small purchase amount set by the Illinois Procurement Code Rules, currently set to not exceed \$100,000 for professional and artistic services, (See 30 ILCS 500/20-20(a) and 44 Ill. Admin Code 6.100) the GOVERNMENTAL BODY shall obtain price or rate quotations from an adequate number (at least three) of qualified sources. Procurement of products or services with any State of Illinois funds not exceeding \$100,000 for goods and services or more for professional and artistic services will require the GOVERNMENTAL BODY to use the Invitation for Bid process or the Request for Proposal process. In the absence of formal codified procedures of the GOVERNMENTAL BODY, the procedures of the DEPARTMENT will be used. The GOVERNMENTAL BODY may only procure products or services from one source with any State of Illinois funds if: (1) the products or services are available only from a single source; or (2) the DEPARTMENT authorizes such a procedure; or, (3) the DEPARTMENT determines competition is inadequate after solicitation from a number of sources.  
  
The GOVERNMENTAL BODY shall include a requirement in all contracts with third parties that the contractor or consultant will comply with the requirements of this Agreement in performing such contract, and that the contract is subject to the terms and conditions of this Agreement.
  4. EMPLOYMENT OF DEPARTMENT PERSONNEL The GOVERNMENTAL BODY will not employ any person or persons currently employed by the DEPARTMENT for any work required by the terms of this Agreement.

**Part 3**

**FEDERALLY FUNDED AGREEMENTS**

[Not applicable to this Agreement]

**PART 4**  
**SPECIFIC PROVISIONS**

- A. Invoices** Invoices submitted by the GOVERNMENTAL BODY will be for costs that have been incurred to complete the Part 5, Scope of Services. If the GOVERNMENTAL BODY's invoices are deemed by the DEPARTMENT or auditors to not be sufficiently documented for work completed, the DEPARTMENT may require further records and supporting documents to verify the amounts, recipients and users of all funds invoiced pursuant to this Agreement. Furthermore, if any of the deliverables in Part 5 are not satisfactorily completed, GOVERNMENTAL BODY will refund payments made under this agreement to the extent that such payments were made for any such incomplete or unsatisfactory deliverable.

Any invoices/bills issued by the GOVERNMENTAL BODY to the DEPARTMENT pursuant to this Agreement shall be sent to the following address:

Illinois Department of Transportation

Attention

Laura Riley

Address

2300 S. Dirksen Pkwy Room 319

E-mail

DOT.HCCTPInvoices@illinois.gov

City

Springfield

State

IL

Zip Code

62764

All invoices shall be signed by an authorized representative of the GOVERNMENTAL BODY.

- B. Billing and Payment** All invoices for services performed and costs incurred by the GOVERNMENTAL BODY prior to July 1st of each year must be presented to the DEPARTMENT no later than **July 31st** of that same year for payment under this Agreement. Notwithstanding any other provision of this Agreement, the DEPARTMENT shall not be obligated to make payment to the GOVERNMENTAL BODY on invoices presented after said date. Failure by the GOVERNMENTAL BODY to present such invoices prior to said date may require the GOVERNMENTAL BODY to seek payment of such invoices through the Illinois Court of Claims and the Illinois General Assembly. No payments will be made for services performed prior to the effective date of this Agreement. The DEPARTMENT will direct all payments to the GOVERNMENTAL BODY's remittance address listed in this Agreement.
- C. Termination** This Agreement may be terminated by either party by giving thirty (30) calendar days written notice. If the DEPARTMENT is dissatisfied with the GOVERNMENTAL BODY's performance or believes that there has been a substantial decrease in the GOVERNMENTAL BODY's performance, the DEPARTMENT may give written notice that remedial action shall be taken by the GOVERNMENTAL BODY within seven (7) calendar days. If such action is not taken within the time afforded, the DEPARTMENT may terminate the Agreement by giving seven (7) calendar days written notice to the GOVERNMENTAL BODY. In either instance, the GOVERNMENTAL BODY shall be paid for the value of all authorized and acceptable work performed prior to the date of termination, including non-cancelable obligations made prior to receipt of notice of termination and for which work will be completed within thirty (30) days of receipt of notice of termination, based upon the payment terms set forth in the Agreement.
- D. Location of Service** Service to be performed by the GOVERNMENTAL BODY shall be performed as described in Part 5.
- E. Ownership of Documents/Title to Work** All documents, data and records produced by the GOVERNMENTAL BODY in carrying out the GOVERNMENTAL BODY's obligations and services hereunder, without limitation and whether preliminary or final, shall become and remain the property of the DEPARTMENT. The DEPARTMENT shall have the right to use all such documents, data and records without restriction or limitation and without additional compensation to the GOVERNMENTAL BODY. All documents, data and records utilized in performing research shall be available for examination by the DEPARTMENT upon request. Upon completion of the services hereunder or at the termination of this Agreement, all such documents, data and records shall, at the option of the DEPARTMENT, be appropriately arranged, indexed and delivered to the DEPARTMENT by the GOVERNMENTAL BODY.
- F. Software** All software and related computer programs produced and developed by the GOVERNMENTAL BODY (or authorized contractor or subcontractor thereof) in carrying out the GOVERNMENTAL BODY's obligation hereunder, without limitation and whether preliminary or final, shall become and remain the property of both the DEPARTMENT and the GOVERNMENTAL BODY. The DEPARTMENT shall be free to sell, give, offer or otherwise provide said software and related computer programs to any other agency, department, commission, or board of the State of Illinois, as well as any other agency, department, commission, board, or other governmental entity of any country, state, county, municipality, or any other unit of local government, or to any entity consisting of representatives of any unit of government, for official use by said entity. Additionally, the DEPARTMENT shall be free to offer or otherwise provide said software and related computer programs to any current or future contractor.

The DEPARTMENT agrees that any entity to whom the software and related computer programs will be given, sold or otherwise offered shall be granted only a use license, limited to use for official or authorized purposes, and said entity shall otherwise be

prohibited from selling, giving or otherwise offering said software and related computer programs without the written consent of both the DEPARTMENT and the GOVERNMENTAL BODY.

**G. Confidentiality Clause** Any documents, data, records, or other information given to or prepared by the GOVERNMENTAL BODY pursuant to this Agreement shall not be made available to any individual or organization without prior written approval by the DEPARTMENT. All information secured by the GOVERNMENTAL BODY from the DEPARTMENT in connection with the performance of services pursuant to this Agreement shall be kept confidential unless disclosure of such information is approved in writing by the DEPARTMENT.

**H. Compliance with Freedom of Information Act.** Upon request, GOVERNMENTAL BODY shall make available to DEPARTMENT all documents in its possession that DEPARTMENT deems necessary to comply with requests made under the Freedom of Information Act. (5 ILCS 140/7(2)).

**I. Reporting/Consultation** The GOVERNMENTAL BODY shall consult with and keep the DEPARTMENT fully informed as to the progress of all matters covered by this Agreement.

**J. Travel Expenses** Expenses for travel, lodging, or per diem incurred by the GOVERNMENTAL BODY pursuant to this Agreement are limited to those described in Part 5. The GOVERNMENTAL BODY shall follow the Travel Guide for State Employees issued by the Illinois Department of Central Management Services on any travel covered under this Agreement.

**K. Indemnification** Unless prohibited by State law, the GOVERNMENTAL BODY agrees to hold harmless and indemnify the DEPARTMENT, and its officials, employees, and agents, from any and all losses, expenses, damages (including loss of use), suits, demands and claims, and shall defend any suit or action, whether at law or in equity, based on a alleged injury or damage of any type arising from the actions or inactions of the GOVERNMENTAL BODY and/or the GOVERNMENTAL BODY's employees, officials, agents, contractors and subcontractors, and shall pay all damages, judgments, costs, expenses, and fees, including attorney's fees, incurred by the DEPARTMENT and its officials, employees and agents in connection therewith.

GOVERNMENTAL BODY shall defend, indemnify and hold the DEPARTMENT harmless against a third-party action, suit or proceeding ("Claim") against the DEPARTMENT to the extent such Claim is based upon an allegation that a Product, as of its delivery date under this Agreement, infringes a valid United States patent or copyright or misappropriates a third party's trade secret.

**L. Equal Employment Practice** The GOVERNMENTAL BODY must comply with the "Equal Employment Opportunity Clause" required by the Illinois Department of Human Rights. The GOVERNMENTAL BODY must include a requirement in all contracts with third parties (contractor or consultant) to comply with the requirements of this clause. The Equal Employment Opportunity Clause reads as follows:

In the event that the GOVERNMENTAL BODY, its contractor or consultant fails to comply with any provisions of this Equal Employment Opportunity Clause, the Illinois Human Rights Act Rules and Regulations of the Illinois Department of Human Rights ("IDHR"), the GOVERNMENTAL BODY, its contractor or consultant may be declared ineligible for future contracts or subcontracts with the state of Illinois or any of its political subdivisions or municipal corporations, and the contract may be canceled or voided in whole or in part, and such other sanctions or penalties may be imposed or remedies invoked as provided by statute or regulation. During the performance of this contract, the GOVERNMENTAL BODY agrees as follows:

1. That it will not discriminate against any employee or applicant for employment because of race, color, religion, sex, national origin, ancestry, age, physical or mental handicap unrelated to ability, or an unfavorable discharge from military service; and further that it will examine all job classifications to determine if minority persons or women are underutilized and will take appropriate affirmative action to rectify any such underutilization;
2. That, if it hires additional employees in order to perform this contract or any portion thereof, it will determine the availability (in accordance with IDHR's Rules and Regulations) of minorities and women in the area(s) from which it may reasonably recruit and it will hire for each job classification for which employees are hired in such a way that minorities and women are not underutilized.
3. That, in all solicitations or advertisements for employees placed by it or on its behalf, it will state that all applicants will be afforded equal opportunity without discrimination because of race, color, religion, sex, national origin or ancestry, physical or mental handicap unrelated to ability, or an unfavorable discharge from military service;
4. That it will send to each labor organization or representative of workers with which it has or is bound by a collective bargaining or other agreement or understanding, a notice advising such labor organizations or representative of the contractor's obligations under the Illinois Human Rights Act and IDHR's Rules and Regulations. If any such labor organization or representative fails or refuses to cooperate with the contractor in its efforts to comply with such Act and Rules and Regulations, the contractor will promptly notify IDHR and the contracting agency and will recruit employees from other sources when necessary to fulfill its obligations thereunder;
5. That it will submit reports as required by IDHR's Rules and Regulations, furnish all relevant information as may from time to time be requested by IDHR or the contracting agency, and in all respects comply with the Illinois Human Rights Act and IDHR's Rules and Regulations;

6. That it will permit access to all relevant books, records, accounts, and work sites by personnel of the contracting agency and IDHR for purposes of investigation to ascertain compliance with the Illinois Human Rights Act and IDHR's Rules and Regulations;
7. That it will include verbatim or by reference the provisions of this Clause in every contract and subcontract it awards under which any portion of the contract obligations are undertaken or assumed, so that such provisions will be binding upon such subcontractor. In the same manner as with other provisions of this Agreement, the GOVERNMENTAL BODY, its contractor or consultant will be liable for compliance with applicable provisions of this clause; and further it will promptly notify the contracting agency and the Department in the event any of its contractor or subcontractor fails or refuses to comply therewith. In addition, the GOVERNMENTAL BODY will not utilize any contractor or subcontractor declared by the Illinois Human Rights Commission to be ineligible for contracts or subcontracts with the state of Illinois or any of its political subdivisions or municipal corporations;
8. The GOVERNMENTAL BODY must have written sexual harassment policies that include, at a minimum, the following information: (i) the illegality of sexual harassment; (ii) the definition of sexual harassment, under State law; (iii) a description of sexual harassment, utilizing examples; (iv) the Grantee's internal complaint process including penalties; (v) the legal recourse, investigative, and complaint process available through the Department of Human Rights and the Human Rights Commission; (vi) directions on how to contact the Department and Commission; and (vii) protection against retaliation as provided by Section 6-101 of the Illinois Human Rights Act. A copy of the policies must be provided to the DEPARTMENT upon request; and

In addition, the GOVERNMENTAL BODY is subject to the Illinois Human Rights Act, 775 ILCS 5/1-101 et seq., which prohibits discrimination in connection with the availability of public accommodations.

**M. Tax Identification Number** GOVERNMENTAL BODY certifies that:

1. The number shown on this form is a correct taxpayer identification number (or it is waiting for a number to be issued), **and**
2. It is not subject to backup withholding because: (a) it is exempt from backup withholding, or (b) has not been notified by the Internal Revenue Service (IRS) that it is subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified the GOVERNMENTAL BODY that it is no longer subject to backup withholding, **and**
3. It is a U.S. entity (including a U.S. resident alien).

NAME OF GOVERNMENTAL BODY: Rock Valley College

Taxpayer Identification Number: 36-2557781

Legal Status (check one):

Tax-exempt     Government     Other \_\_\_\_\_

**N. International Boycott** The GOVERNMENTAL BODY certifies that neither GOVERNMENTAL BODY nor any substantially owned affiliate is participating or shall participate in an international boycott in violation of the U.S. Export Administration Act of 1979 or the applicable regulations of the U.S. Department of Commerce. This applies to contracts that exceed \$10,000 (30 ILCS 582).

**O. Forced Labor** The GOVERNMENTAL BODY certifies it complies with the State Prohibition of Goods from Forced Labor Act, and certifies that no foreign-made equipment, materials, or supplies furnished to the DEPARTMENT under this Agreement have been or will be produced in whole or in part by forced labor, or indentured labor under penal sanction (30 ILCS 583).

**P. Equipment** The DEPARTMENT and the GOVERNMENTAL BODY agree to the following:

1. The GOVERNMENTAL BODY must obtain the DEPARTMENT's written approval prior to purchasing any equipment with funds acquired under this Agreement;
2. The GOVERNMENTAL BODY acknowledges that the DEPARTMENT is under no obligation to approve, and the DEPARTMENT may, if it approves, subject that approval to additional terms and conditions as the DEPARTMENT may require;
3. The GOVERNMENTAL BODY acknowledges that any equipment purchased under this Agreement must remain the property of the DEPARTMENT;
4. The GOVERNMENTAL BODY must use the equipment for the authorized purpose under Part 5 (Scope of Service/Responsibilities) and Part 6 (Compensation) during the period of performance or the equipment's entire useful life;
5. The GOVERNMENTAL BODY must not sell, transfer, encumber, or otherwise dispose of any equipment that is acquired under this Agreement without prior DEPARTMENT's written approval;
6. In cases where the GOVERNMENTAL BODY fails to dispose of any equipment properly, as determined by the DEPARTMENT, the GOVERNMENTAL BODY may be required to reimburse the DEPARTMENT for the cost of the equipment; and
7. For purposes of this provision, "equipment" includes any tangible or intangible product, having a useful life of two years or more, an acquisition cost of at least \$100, and used solely in GOVERNMENTAL BODY's performance under this Agreement.

**PART 5**  
**SCOPE OF SERVICE/RESPONSIBILITIES**

See Attachment A & C.

IGA Renewal terms: Eligible for 2 renewals with 3-year terms.

**PART 6  
COMPENSATION FOR SERVICES**

Funding

State Funds	\$1,288,383.00	100%
Subtotal	\$1,288,383.00	100%
Local Match Provided Through the GOVERNMENTAL BODY		
GRAND TOTAL	\$1,288,383.00	

Funding Breakdown

See Year 1 budget as an attachment (Attachment B). Year 2 and Year 3 Amendments requiring yearly budgets will be requested by the DEPARTMENT for review and approval before any expenses can be reimbursed with a potential of up to a 10% increase.

Budget

See Attachment B

**PART 7**

**CERTIFICATION REGARDING LOBBYING**

(49 CFR PART 20)

**[NOT APPLICABLE TO THIS AGREEMENT]**

**PART 8  
AGREEMENT AWARD NOTIFICATION**

**REQUIRED FOR ALL PROJECTS**

Does this project receive Federal funds?  Yes  No

Amount of Federal funds	Name of Project
\$0.00	n/a

Federal Project Number

n/a
-----

Assistance Listing Number\*, Federal Agency, Program Title

n/a
-----

\*For Assistance Listing Number, refer to original Federal Award/Grant Agreement.

**REMAINDER OF THIS PAGE IS INTENTIONALLY BLANK**

## ANNUAL CERTIFICATION FOR SINGLE AUDIT COMPLIANCE

### NOTICE

- The certification applies ONLY to governmental agencies, local units of government and non-profit agencies expending federal funds for this project. It does not apply to for-profit public or private entities.
- If 2 CFR Part 200, Subpart F, Section 200.501, Audit Requirements applies to your organization, submit the certification or a copy of your single audit to the DEPARTMENT at the end of your fiscal year for any fiscal year in which you expended any federal funds related to this contract.

**NOTE: ANNUAL COMPLIANCE WITH THIS REQUIREMENT IS MANDATORY FOR EVERY YEAR IN WHICH FEDERAL FUNDS ARE EXPENDED FOR THIS PROJECT BY ANY STATES, LOCAL GOVERNMENTS OR NONPROFIT ORGANIZATIONS. FAILURE TO COMPLY WITH THE ANNUAL CERTIFICATION TO THE DEPARTMENT WILL RESULT IN SUSPENSION OF PAYMENTS TO REIMBURSE PROJECT COSTS.**

In accordance with 2 CFR Part 200, Subpart F, Section 200.501, Audit Requirements, non-federal entities that expended at least the threshold amount as set out in 2 CFR 200.501(a) in federal Awards (direct federal and federal pass-through awards combined), Grantee must have a single audit or program-specific audit conducted for that year as required by 2 CFR 200.501 and other applicable sections of Subpart F of 2 CFR Part 200. The DEPARTMENT is required by federal law to obtain and review the single audit of all entities that had any federally participating funds pass through it, irrespective of the amount provided by the DEPARTMENT. It is the responsibility of the agencies expending Federal funds to comply with the requirements and determine whether they are required to have a single audit performed.

In order to comply with the requirements, your agency must provide the following information to the DEPARTMENT on an annual basis for every year in which you expended funds for costs associated with this project:

1. If your agency expended at least the threshold amount as set out in 2 CFR 200.501(a) or more in Federal awards from all sources, including other agencies, in a year, you are required to have a single audit performed, and submit a copy of the report to the DEPARTMENT within the earlier of 30 days after completion of the single audit or no more than nine months after the end of your fiscal year end.
2. If your agency expended less than the threshold amount as set out in 2 CFR 200.501(a) in Federal awards from all sources, including other agencies, in any fiscal year for which you expended funds for project costs, and were not required to conduct a single audit, **you must complete and return the certification statement.**
3. If your agency receives multiple awards from the DEPARTMENT, only one annual submittal of this information is required.

Please submit a copy of your single audit or the Single Audit Not Required Certification to:

Illinois Department of Transportation  
Financial Review & Investigation Section, Rm. 126  
2300 South Dirksen Parkway  
Springfield, IL 62764  
[DOT.AuditReview@illinois.gov](mailto:DOT.AuditReview@illinois.gov)

The single audit must be comprised of four parts. You have the option of including the four parts in one report or a combination of reports. The four parts are commonly known as:

1. Comprehensive Annual Financial Report (Financial Statements).
2. Schedule of Expenditures of Federal Awards and Independent Auditor's Report thereon.
3. Independent Auditor's Report on Internal Control over Financial Reporting and on Compliance and other matters based on an Audit of Financial Statements performed in accordance with Government Auditing Standards.
4. Independent Auditor's Report on Compliance with Requirements Applicable to each Major Program and on Internal Control over Compliance in accordance with 2 CFR Part 200.

Additional information which should be submitted:

1. Corrective Action Plan(s), if applicable,
2. Management Letter, if applicable, and
3. Status of Prior Year Findings, if applicable.

For your convenience, you may also submit the information via email to [DOT.AuditReview@illinois.gov](mailto:DOT.AuditReview@illinois.gov) or via fax at 217/782-5634. If you have any questions, please contact the Audit Coordination Section at 217/782-6041.

## NOTICE

### **Do not submit this certification to the DEPARTMENT with your signed contract.**

- The certification applies ONLY to governmental agencies, local units of government and non-profit agencies expending Federal funds for this project. It does not apply to for-profit public or private entities.
- If 2 CFR Part 200, Subpart F, Section 200.501, Audit Requirements applies to your organization, submit the certification or a copy of your single audit to the DEPARTMENT at the end of your fiscal year for any fiscal year in which you expended any Federal funds related to this contract.

## Annual Certification of Audit Type

1. Do not submit this Certification to the Department with your signed contract.
2. This form must be submitted, by the award recipient, yearly, within 60 days of the award recipient's fiscal year end, for the entire length of the contract.
3. You will submit this form to: [DOT.AuditReview@illinois.gov](mailto:DOT.AuditReview@illinois.gov) within 60 days of your fiscal year end.

**The Illinois Department of Transportation (IDOT) is required to obtain and review the Single Audit of all entities that have federally participating funds pass through it.**

### **Section A**

The certification applies ONLY to government agencies, local units of government and non-profit agencies expending federal funds. It does not apply to for-profit public or private entities.

The requirements of a Single Audit are as follows:

- In accordance with 2 CFR 200 Uniform Administrative Requirements, non-federal entities are required to have a single audit conducted if the total federal awards expended, from all awarding agencies, in the entity's fiscal year are:
  - **\$750,000.00** or more for fiscal years starting **before October 1, 2024.**
  - **\$1,000,000.00** or more for fiscal years starting **on or after October 1, 2024.**

### **Section B**

Certification for fiscal year \_\_\_\_\_ through \_\_\_\_\_

Check the box that applies.

The amount of federal funding our organization expended for our fiscal year, \_\_\_\_\_ through \_\_\_\_\_, meets or exceeds, the Single Audit threshold. Therefore, we are required to have a Single Audit.

The amount of federal funding our organization expended for our fiscal year, \_\_\_\_\_ through \_\_\_\_\_, is below the Single Audit threshold. Therefore, we are not required to have a Single Audit.

### **Section C**

Organization Name		Fiscal Year End Date	
<input style="width: 95%;" type="text"/>		<input style="width: 95%;" type="text"/>	
Address	City	State	Zip Code
<input style="width: 95%;" type="text"/>	<input style="width: 95%;" type="text"/>	<input style="width: 95%;" type="text"/>	<input style="width: 95%;" type="text"/>
Contact Name	Title		
<input style="width: 95%;" type="text"/>	<input style="width: 95%;" type="text"/>		
Phone	E-mail		
<input style="width: 95%;" type="text"/>	<input style="width: 95%;" type="text"/>		
FEIN (do not enter a dash)	UEI		
<input style="width: 95%;" type="text"/>	<input style="width: 95%;" type="text"/>		

### **Section D**

I certify that the above information is correct and in compliance with 2 CFR 200 Uniform Administrative Requirements:

Name	Title
<input style="width: 95%;" type="text"/>	<input style="width: 95%;" type="text"/>
Date	
<input style="width: 95%;" type="text"/>	

**ATTACHMENT A  
PART 5  
SCOPE OF SERVICES AND RESPONSIBILITIES**

**I. BACKGROUND**

The GOVERNMENTAL BODY in coordination with the DEPARTMENT shall establish and administer the Highway Construction Careers Training Program (HCCTP), teaching highway construction industry ‘trade and life’ skills to selected trainees who reflect the characteristics of the under-represented population of the Federal Highway Administration On-The-Job Training (OJT) Program. The HCCTP will emphasize life-long learning and provide opportunities for further education and assistance to improve employability in Illinois’ highway construction industry. The Program will take place at community colleges throughout the state of Illinois, which includes college approved work-site locations.

IDOT’s OJT program entry requirements for the HCCTP are as follows; the selected trainee shall:

1. Display an interest in the highway construction industry trades;
2. Be at least 18 years of age;
3. Be a disadvantaged individual (as referenced under 23 C.F.R., Part 230). *This condition is desired but not required for an applicant to participate in the program.*
4. Have dependable childcare arrangements, if necessary;
5. Possess a high school diploma or GED;
6. Have appropriate assessment scores;
7. Hold a valid driver’s license; and
8. Consent to and pass an initial drug screening test and potential random tests.

Since the program’s creation, the curriculum continues to evolve to more of a targeted trades curriculum that is based on the needs of the highway contractors and unions in each of their individual areas of the state.

**II. PURPOSE STATEMENT**

The HCCTP is open to all qualified individuals but is designed to provide training in highway construction careers to under-represented groups. The HCCTP provides training highway construction industry trade and life skills, financial assistance (stipends) for transportation/childcare, and necessary construction tools and safety equipment, all of which have been identified as current barriers to disadvantaged individuals in the needs assessment pursuant to 23 CFR Part 230. Through these means, the program seeks to increase employment of under-represented groups in the highway construction workforce and expand the pool of individuals qualified to work on the Department’s highway construction projects.

**III. PROGRAM OBJECTIVES**

The DEPARTMENT has established specific objectives to be met, tied directly to the barriers identified in the DEPARTMENT’s OJT Needs Assessment, to help ensure accountability and enable the GOVERNMENTAL BODY to document and assess the effectiveness of the HCCTP. The objectives of the HCCTP are to:

- A. Provide Highway Construction/Industry Trade & Life Skills Training to Selected Trainees who meet the criteria.
- B. Provide financial support at an hourly rate to remove/reduce financial hardships and/or other barriers that may hinder participation in the program.
- C. Provide safety equipment, safety wear, footwear and basic hand tools for the selected trainee during the training program and, **upon acceptance** into an apprenticeship or other highway construction-related position during or following the completion of the training program, provide tools and/or safety equipment, as necessary, to enter into a highway construction job.
- D. Assist and place members of the under-represented population into Illinois highway construction trade unions, apprenticeship programs, and/or with DEPARTMENT highway construction contractors.

**IV. GOALS AND DELIVERABLES**

GOVERNMENTAL BODY will administer the HCCTP in accordance with the following objectives, required activities and responsibilities, and will provide the identified deliverables to the DEPARTMENT. The DEPARTMENT has established specific performance goals to help ensure accountability and enable the GOVERNMENTAL BODY to document and assess the effectiveness of its HCCTP. Below are the performance activities, objectives, and goals that are tied directly to the barriers listed in the DEPARTMENT’S OJT Needs Assessment:

- A. Goal #1:** Provide basic and intermediate highway construction industry trade and life skills training to accepted trainees with a goal of 90 percent (21) of the 24 trainees graduating during each year of this AGREEMENT.
  - 1. Steps to achieve goal #1:** The HCCTP Community College Staff is responsible to take the following actions toward achieving the identified goal:
    - a. Identify potential program trainees interested in the DEPARTMENT’S training program.
    - b. Review applications, conduct trainee interviews with participation of the DEPARTMENT, select program participants and conduct drug screening tests.
    - c. Develop curriculum and/or make curriculum changes.
    - d. Enroll selected participants/trainees that meet program requirements and are committed to completing the DEPARTMENT’S training program.
    - e. Provide classwork and hands-on-training.
    - f. Provide counseling services for assistance in classroom or work-related problems.
    - g. Emphasize life-long learning and provide opportunities for further education.
  - 2. Evidence of achievement:** Number of trainees that begin and complete each training session, monthly attendance/trainee progress reports, transcripts for each trainee, and quarterly progress reports from the GOVERNMENTAL BODY.
  - 3. Deliverables and Performance Evaluation:** The above evidence will be compiled into the required quarterly report to the DEPARTMENT.

- B. **Goal #2:** Provide financial support at an hourly rate to remove/reduce financial hardships and/or other barriers that may hinder participation in the program
1. **Steps to achieve goal #2:** The HCCTP Community College Staff is responsible to take the following actions toward achieving the identified goal:
    - a. Pay financial support in the amount of \$15/hour directly to each trainee for all hours of participation in the training program.
  2. **Evidence of achievement:** Documentation of assistance payments made by the GOVERNMENTAL BODY specifying the number, total dollar amount and reason for payment/hours paid for will provide evidence that each trainee who met the training program requirements received his/her financial assistance during the training program.
  3. **Deliverables and Performance Evaluation:** The above evidence will be compiled and submitted in a monthly reimbursement request to the DEPARTMENT.
- C. **Goal #3:** Provide safety equipment, safety wear, footwear and basic hand tools to each selected trainee during the training program as needed. Upon acceptance of a trainee or program graduate into an apprenticeship or other highway construction-related position during or following the completion of the training program, provide tools and/or safety equipment, necessary for that trainee's placement program.
1. **Steps to achieve goal #3:** The HCCTP Community College Staff is responsible to take the following actions toward achieving the identified goal:
    - a. Purchase and distribute necessary safety equipment (goggles, safety vest and hard hat), safety wear and footwear as off-site training requires, and basic tools to each trainee at the beginning of each training program class for personal use of the trainees throughout training.
    - b. Upon acceptance of a trainee into an apprenticeship or other highway construction related placement, purchase and provide to the trainee or graduate any tools and/or safety equipment the trainee/graduate is required to possess in order to begin work in such placement.
  2. **Evidence of achievement:** Receipts for safety equipment, safety wear, footwear and basic tools purchased by the GOVERNMENTAL BODY for the purposes set forth herein. Receipts for safety equipment and tools purchased and provided to graduate trainee's upon acceptance into an apprenticeship or placement in a highway construction related position must also include the name of the trainee, reason for purchase and trainee's signature.
  3. **Deliverables and Performance Evaluation:** The above evidence will be compiled and submitted in a monthly reimbursement request to the DEPARTMENT.
- D. **Goal #4:** Assist and place at least 70 percent of HCCTP graduates into apprenticeships or employment, with at least 30 percent of those graduates placed into Illinois highway construction trade unions, apprenticeship programs, and/or with DEPARTMENT highway construction contractors.
1. **Steps to achieve goal #4:** The HCCTP Community College Staff is responsible to take the following actions toward achieving the identified goal:
    - a. Contact each district's unions, contractors and interested individuals.

- b. Coordinate meetings among various stakeholder groups in each district to discuss aspects of the GOVERNMENTAL BODY's training programs.
  - c. Establish a workforce advisory committee and meet with the committee at least twice annually to discuss the GOVERNMENTAL BODY's training programs and area workforce needs.
  - d. Assist the DEPARTMENT's contractors to obtain HCCTP graduates as needed from the GOVERNMENTAL BODY's training program to allow for their adequate utilization in the contractors' workforces.
  - e. Coordinate communication between trade unions, contractors and other employers and HCCTP graduates that meet their hiring needs to facilitate job placement for graduates.
  - f. Collect data about HCCTP graduates and report such information to IDOT for sharing with Illinois Works, Department of Commerce and Economic Opportunity and any other State of Illinois agency engaged in developing training and employment opportunities on public works projects and/or with contractors or subcontractors entering into a contract to construct public works.
  - g. Conduct follow-up with each graduate to inquire about job placement status at least once per quarter up to one year after graduation or until the graduate has verified they have a job placement or apprenticeship, whichever occurs first.
2. **Evidence of achievement:** TPG (Trainee Program Graduate) data and certificate number reporting, log or other documentation recording follow up activities and communications to and on behalf of graduates (i.e., letters/emails/faxes, referrals, contractor communications), documentation of employment, placement or union membership. Data must also be maintained regarding trainees who experience difficulty in finding placement and the GOVERNMENTAL BODY's efforts to address that difficulty or underlying issues.
3. **Deliverables and Performance Evaluation:** The above evidence will be compiled into the required quarterly report to the DEPARTMENT.

**E. General Program Administration Requirements:** The DEPARTMENT and the GOVERNMENTAL BODY mutually agree to the following:

- 1. **Compensation:**
  - a. For providing all required supplies and/or services as set forth in this AGREEMENT, the DEPARTMENT will reimburse the GOVERNMENTAL BODY in full, up to the amounts specified in ATTACHMENT B.
  - b. The DEPARTMENT may approve additional expenditures over the term of this AGREEMENT by amendment to the budget set forth in ATTACHMENT B.
  - c. The GOVERNMENTAL BODY shall submit a request for reimbursement of program expenses on a monthly basis. The request shall include itemize all applicable expenses incurred in the calendar month and shall be submitted to the DEPARTMENT in accordance with DEPARTMENT procedures by the 15<sup>th</sup> day following the end of the calendar month. All supporting documentation for the expenses for which

reimbursement is requested shall be included and submitted to the DEPARTMENT with the request.

- d. The GOVERNMENTAL BODY must submit its final request for reimbursement and all supporting documentation for a given fiscal year no later than July 31<sup>st</sup> of the following fiscal year to ensure timely payment processing.
- e. The DEPARTMENT reserves the right to disallow and refuse to reimburse expenses not properly justified by the GOVERNMENTAL BODY.

## **2. Coordination of Industry Involvement:**

- a. The DEPARTMENT and the GOVERNMENTAL BODY agree that individuals from the highway construction industry should interact with HCCTP trainees and serve as guest lecturers, mentors, recruiters, and advisors.
- b. The GOVERNMENTAL BODY will maintain an open and on-going consultative relationship with a broad network of highway construction industry representatives to ensure that the services offered by the HCCTP are preparing trainees appropriately to meet current and future needs of the industry.
- c. The GOVERNMENTAL BODY will be responsible for primary contact and communication with Illinois highway construction contractors, trade unions, workforce advisory groups and the coordination of activities of its subcontractors.
- d. Together with the DEPARTMENT, GOVERNMENTAL BODY shall seek the counsel and advice of Illinois highway construction contractors, trade unions and workforce advisory groups as appropriate;
- e. The GOVERNMENTAL BODY shall coordinate meetings of the Advisory Committee, to include the DEPARTMENT in coordination with IDOT District Compliance personnel, at least twice per year, to include, but not limited to, evaluation of industry workforce needs and any needed curriculum changes. THE GOVERNMENTAL BODY will provide the DEPARTMENT with 2 weeks' notice in advance of all Advisory Committee meetings.
- f. The GOVERNMENTAL BODY may, in its discretion, facilitate review of trainee resumes, mock interviews and trainee visits to highway construction work sites in conjunction with industry partners.

## **3. Recruiting and Enrollment**

- a. The GOVERNMENTAL BODY shall recruit candidates through various means, e.g., community college advertisement, DEPARTMENT EEO Officers, highway construction contractors, trade unions, workforce advisory groups, word-of-mouth, governmental agencies, state and local media, faith-based organizations, etc. The GOVERNMENTAL BODY must provide the DEPARTMENT documentation to substantiate the recruitment and marketing activities for each training session in its quarterly report.
- b. The GOVERNMENTAL BODY shall evaluate each HCCTP applicant for satisfaction of the following eligibility criteria:

- i. Interest in highway construction industry trades;
  - ii. At least 18 years of age;
  - iii. A disadvantaged individual (as referenced under 23 C.F.R. Part 230); *This condition is desired, but not required for an applicant to participate in the Program.*
  - iv. Dependable childcare arrangements, if necessary;
  - v. High school diploma or GED;
  - vi. Appropriate scores on assessments as determined by the GOVERNMENTAL BODY;
  - vii. Valid driver's license; and
  - viii. Consent to and pass an initial drug screening test and potential random tests.
- c. The GOVERNMENTAL BODY shall provide an orientation process to each applicant for the program and advise them of the program requirements.
  - d. The GOVERNMENTAL BODY, with participation by a representative of the DEPARTMENT, shall interview each candidate that meets the eligibility criteria.
  - e. No candidate for the HCCTP shall be disqualified for consideration on the basis of monies owed for past college activities.
  - f. No candidate for the HCCTP who has previously participated in any IDOT construction training program shall be accepted into the HCCTP.
  - g. The GOVERNMENTAL BODY shall obtain from all trainees (a) a signed authorization containing the language below, and (b) the trainee's name, address, county of residence, phone number, and email address.

I \_\_\_\_\_ hereby authorize, under the guidelines of the Family Educational Rights and Privacy Act of 1974 (FERPA), \_\_\_\_\_ [college] to release or disclose to the Illinois Department of Transportation, to be shared with Illinois Works, Department of Commerce and Economic Opportunity and any other State of Illinois agency engaged in developing training and employment opportunities on public works projects and/or contractors or subcontractors entering into a contract to construct public works, the following personally identifiable information for the purpose of promoting, hiring and employment of HCCTP graduates on public works projects and compliance with the requirements of the Illinois Works Jobs Program Act, 30 ILCS 559-20-20(h):

- Name
- Address
- County of Residence
- Phone Number
- Email Address

Graduation certificate number (established upon successful completion of the program)

Graduate indicated construction and building trade preferences

- h.** The GOVERNMENTAL BODY must provide the DEPARTMENT with application data and supporting documentation for selection process upon request.

#### **4. Training and Curriculum**

- a.** The GOVERNMENTAL BODY is responsible for the coordination and delivery of the HCCTP.

- b.** HCCTP Coordinator:

- i.** The DEPARTMENT and the GOVERNMENTAL BODY agree that the ultimate success of the HCCTP will be measured by the number of trainees who are placed with highway construction contractors or into trade unions or apprenticeship programs. Therefore, the role of the HCCTP Coordinator is critical to the success of the trainee from trainee status through employment in the highway construction industry.
- ii.** The GOVERNMENTAL BODY will be responsible for providing a dedicated HCCTP Coordinator.
- iii.** The DEPARTMENT and the GOVERNMENTAL BODY agree that the DEPARTMENT will participate in the selection of the HCCTP Coordinator.
- iv.** The duties and responsibilities of the Coordinator shall include, but not be limited to, the following:
  - A.** meeting with trainees to help determine their needs
  - B.** providing individual trainee performance plans to meet program goals;
  - C.** establishing a working relationship with local highway construction contractors and trade unions for the purpose of placing trainees;
  - D.** coordinating industry involvement through two dedicated HCCTP workforce advisory committee meetings per fiscal year
  - E.** advising trainees of appropriate workplace skills and discussing the issue(s) of drug and alcohol testing and a drug and alcohol free workplace;
  - F.** serving as job skill trainers as needed;
  - G.** meeting with trainees to provide specific information and feedback in job search activities, job seeking skills and resume development;
  - H.** providing mock job interviews and post-mock interview evaluations for trainees;
  - I.** submitting a HCCTP Quarterly Progress report (Form SBE-HCCTP-2) and required supporting documents by the 15<sup>th</sup> day after the quarter end;
  - J.** submitting a certified quarterly tool and equipment inventory due by the 15<sup>th</sup> day after the quarter end;. and

- c. The GOVERNMENTAL BODY shall employ additional qualified instructors as needed to provide training in accordance with the GOVERNMENTAL BODY's curriculum.
- d. The DEPARTMENT and the GOVERNMENTAL BODY recognize that early buy-in and recommendations from local highway construction contractors, associations and trade unions are essential to the implementation of a successful curriculum and validity within the industry. Therefore, the following criteria are essential:
  - i. The sharing of resources, such as instructors and coordinators, who voice consistent messages and connect trainees to the highway construction industry;
  - ii. Demonstrating to the trainees the relationship between the education and training they are receiving from the HCCTP and the actual application of those skills to a career in the highway construction industry; and
  - iii. Teaching a basic understanding of various union apprenticeship programs in the highway construction industry and what specific skills each apprenticeship program requires.
- e. Curriculum and training activities:
  - i. The GOVERNMENTAL BODY will consider input from the DEPARTMENT and the workforce advisory groups regarding recommendations for curriculum development and improvement based on the needs of the highway construction contractors and highway construction trade unions.
  - ii. The GOVERNMENTAL BODY must provide their chosen curriculum to the DEPARTMENT before the beginning of a newly developed HCCTP Program. The Curriculum utilized by the colleges will be compiled into the Quarterly Report.
  - iii. The GOVERNMENTAL BODY must receive DEPARTMENT approval prior to any field training activities that require expenditure of program funds. Field training activities must be limited to projects for the benefit of 501c3 non profit organizations or governmental entities. For any training activity that includes a project for the benefit of the GOVERNMENTAL BODY, the GOVERNMENTAL BODY is responsible for the costs of all needed equipment and supplies and such costs are not subject to reimbursement under this AGREEMENT. The GOVERNMENTAL BODY shall provide a summary of all field training activities in its quarterly report, including the specific project, skill set to be acquired, specific materials/equipment purchased for the project and associated costs.
  - iv. The GOVERNMENTAL BODY may utilize an online training format if needed. The implementation and coordination of any remote or distance learning must be approved by the DEPARTMENT prior to instruction.
  - v. The overall curriculum may include, but is not limited to the following topics that are recommended for the highway construction trades:
    - A. Mathematics for the Trades; (Mandatory for every training session.)

- B. OSHA Site Safety; (Mandatory for every training session.)
  - C. Highway Construction Prep / Job Readiness; (Mandatory for every training session.)
  - D. Concrete Technician Skills;
  - E. Excavation (Operating Engineer Basics);
  - F. Blue Print Reading;
  - G. Welding (Mandatory for every training session) & Cutting;
  - H. Construction Quantity/Cost Estimating;
  - I. Construction Surveying-Layout;
  - J. Plans and Specifications;
  - K. Materials Properties-Testing;
  - L. Construction Scheduling;
  - M. Basic Mechanics;
  - N. Safety;
  - O. Construction-related computer software; and
  - P. Heavy & Highway Carpentry
- f. The GOVERNMENTAL BODY shall provide up to five training sessions per academic year. Each session will consist of up to 450 hours of highway construction training, with a class size not to exceed 25 trainees per session;
- g. During the training sessions, each trainee will be expected to:
- i. Provide daily transportation to and from the training program.
  - ii. Follow the absenteeism policy of the GOVERNMENTAL BODY HCCTP in which the trainee is enrolled; and
  - iii. Consent to and pass random drug screening tests, on a random basis and any time it is suspected that alcohol and/or illegal drugs are being used. All drug and alcohol screenings on suspicion of use and on a random basis shall be performed in conformance with written policies of the Illinois community college requesting the screenings.
  - iv. The GOVERNMENTAL BODY will submit supporting documentation of costs incurred for drug screening tests for reimbursement from the DEPARTMENT. See Part 6, Compensation for Services, for the maximum dollar amount allowed for drug screening tests.
- h. The GOVERNMENTAL BODY shall assign to each graduate a certificate number, to be printed upon the graduate's completion certificate, consisting of the first three letters or three initials of the name of the GOVERNMENTAL BODY, the graduation year, and a consecutive distinct number for each graduate (e.g. SSC-25-001).
- i. In accordance 23 CFR 230.111, the GOVERNMENTAL BODY shall coordinate with local highway construction contractors and trade unions for the purpose of placing trainees in FHWA-approved programs or U.S. Department of Labor- approved

programs.

**5. Financial support to trainees:**

- a. The GOVERNMENTAL BODY shall, provide financial support at \$15.00/hour to each trainee for up to 450 hours of training to assist trainees with expenses associated with participation in the training program to include but not limited to transportation and/or childcare expenses. Reimbursement for a training program participant's travel to and from the training program shall not be allowed, i.e.; bus passes, commuter rail, or other transportation modes.
- b. Reimbursement will be disallowed for expenses incurred beyond 450 hours without prior written approval from the Department.

**4. Provision of supplies and equipment:**

- a. A tool/safety clothing/boots allowance will be provided as outlined in the Compensation for Services found in Attachment B.
- b. Tools purchased for the program to utilize for multiple training sessions are considered Equipment Purchases and are to be paid under the line item for Subcontracting Costs.
- c. Tools purchased for trainees to personally use and keep must include individual trainee names and must not exceed \$350 per trainee and are to be paid under the line item for Supplies.
- d. Only safety clothing in compliance with OSHA PPE guidelines will be considered for reimbursement by the Department, and to the extent approved, must be debited from the subcontractor line item.
- e. Invoices for boots purchased as "take away" for trainees must include individual trainee names, and to the extent approved, must be debited from the subcontractor line item.
- f. In addition to including tool and equipment inventory information in quarterly reports, the GOVERNMENTAL BODY shall complete and provide to the DEPARTMENT with the final quarterly report of each fiscal year a completed, Form SBE-HCCTP 4 Annual Tool Exemption Request, listing all tools and equipment the GOVERNMENTAL BODY has identified for disposal, if applicable. The DEPARTMENT shall make necessary requests to the Department of Central Management Services to permit the donation of such tools and equipment to the GOVERNMENTAL BODY. Upon receiving the approval of CMS, the DEPARTMENT will notify the GOVERNMENTAL BODY that the GOVERNMENTAL BODY is authorized to dispose of such tools and equipment in its discretion.

**5. Data and Reporting:**

- a. The GOVERNMENTAL BODY shall create and maintain a trainee report for each trainee that starts a training session.
- b. The GOVERNMENTAL BODY shall provide a HCCTP Quarterly Progress report (Form SBE-HCCTP-2) with all required supporting documentation on a quarterly basis to the DEPARTMENT no later than the 15th day after the quarter end.

c. The GOVERNMENTAL BODY shall register with the Central Contractor Registration (CCR), which is a web-enabled government-wide application that collects, validates stores and disseminates business information about the federal government's trading partners in support of the contract award, grants and the electronic payment processes. If the GOVERNMENTAL BODY does not have a CCR number, the GOVERNMENTAL BODY must register at <https://www.bpn.gov/ccr>.

d. The GOVERNMENTAL BODY shall provide a graduate information report, in the format required by the DEPARTMENT, no later than 30 days after each graduation, to be shared with Illinois Works, Department of Commerce and Economic Opportunity, and any other State of Illinois agency engaged in developing training and employment opportunities on public works projects and/or contractors or subcontractors entering into a contract to construct public works in compliance with the Illinois Works Jobs Program Act, 30 ILCS 559/20-20. The graduate information report shall include the following information for each graduate: Name, address, county of residence, phone number, email address, graduate certificate number, indicated construction/building trade preferences.

## **6. Funding Requirements**

- a. The DEPARTMENT and the GOVERNMENTAL BODY acknowledge that funding for the HCCTP will be provided by the DEPARTMENT subject to annual review and approval. The GOVERNMENTAL BODY is not obligated to deliver services should IDOT funding not be provided.
- b. The funds provided by the DEPARTMENT for the HCCTP will be subject to audit and an annual end-of-year fiscal report will be provided by the GOVERNMENTAL BODY. The status of the expenses may be requested at any time by the DEPARTMENT.
- c. The DEPARTMENT and the GOVERNMENTAL BODY further agree that the GOVERNMENTAL BODY is responsible for ensuring funds are spent in compliance with restrictions and guidelines of the DEPARTMENT. All funds must be spent in accordance with established Policies and Procedures in the GOVERNMENTAL BODY's state fiscal compliance rules. Such Policies and Procedures will include, but are not limited to, such areas as contracting/subcontracting, bidding, purchasing, leasing, use of GOVERNMENTAL BODY property, the requisition process, GOVERNMENTAL BODY payments, and other procurement related activities.
- d. The DEPARTMENT and the GOVERNMENTAL BODY agree that funds from this agreement will not be used for facility construction or rehabilitation of a physical facility. Exception: Work performed on the physical facility as a field training activity.

## **7. Trainee Rights and Conduct:**

- A. All HCCTP trainees are subject to the trainee rights and responsibilities as detailed in the current year's College Catalogs and Conduct brochure and the current year's Student Handbook.
- B. The GOVERNMENTAL BODY shall provide all HCCTP trainees access to a grievance procedure in accordance with the GOVERNMENTAL BODY's policies and procedures. This procedure will provide structure to address grievances which involve academic matters, administrative matters, or discrimination. Grievances, other than those involving discrimination charges, will be handled through the established chain of authority of the GOVERNMENTAL BODY. Grievances involving discrimination because of race, color, creed, sex, disability, religion, natural orientation, sexual preference or age should be made to the GOVERNMENTAL BODY and the appropriate Illinois community college affirmative action officer. Specific GOVERNMENTAL BODY processes must conform with state and federal statutes governing such cases. The complete grievance procedure is included in both the current year's Student Handbook and the current year's College Catalog. A copy of the GOVERNMENTAL BODY's Student Handbook and grievance procedures shall be provided to the DEPARTMENT upon request.

## **8. DEPARTMENT Obligations:**

- A. The DEPARTMENT will:
  - 1. Provide information and feedback to the GOVERNMENTAL BODY for consideration in improving and enhancing the HCCTP;
  - 2. Provide for consultations regarding HCCTP administration issues, as appropriate;
  - 3. Participate in meetings, as necessary, with the GOVERNMENTAL BODY, the Advisory Committee, and other stakeholders;
  - 4. Provide a representative for the HCCTP Placement interview panels as needed; and
  - 5. Coordinate with the GOVERNMENTAL BODY should a statewide advisory board be needed.
  - 6. The DEPARTMENT will utilize ATTACHMENT C to evaluate the GOVERNMENTAL BODY as it relates to the goals, objectives, deliverables, and overall program administration as outlined and defined in ATTACHMENT A.

# ATTACHMENT B

## PART 6

### COMPENSATION FOR SERVICES

#### Rock Valley College

<b>Subcontracting Costs*</b>	Costs Associated With Workforce Programs (College Coordinator, Instructor Training, Equipment Purchase, Travel, etc.).	\$256,901.00	<b>*INDIRECT COST TO BE ADJUSTED PER THE CURRENT GOVERNMENTAL BODY INDIRECT COST RATE NEGOTIATED RATE AGREEMENT. INDIRECT COSTS MUST BE CALCULATED BASED ON SUBCONTRACTING COSTS ACTUALS.</b>
<b>Supplies</b>	Trainee Tools	\$8,400.00	
<b>Trainee Financial Assistance</b>	Training Session Financial Assistance	\$162,000.00	
<b>Other/Drug and Alcohol Screening</b>	Initial and Random Screenings for All Participants.	\$2,160.00	
<b>Total</b>		<b>\$429,461.00</b>	

**A. Subcontracting Costs:**

1. Subcontracting costs include costs incurred by the GOVERNMENTAL BODY for purposes of providing training materials, equipment rentals and purchases, instructor fees, trainee support services, waiver of trainee tuitions and fees for HCCTP classes, curriculum development, facility costs (e.g. lease expenses), travel expenses incurred through college coordinators activities, off-site training, college training field trips, highway construction trade activities, graduation ceremonies and for purposes of providing recruitment, mentoring/transition, placement, and marketing service.
2. Reimbursement requests for full-time and/or part-time clerical and administrative staff and contractual instructors must include time/activity sheets with college coordinator signature. If contractual, college must provide the executed contract along with date, time and activity sheets detailing 100% of HCCTP work performed and signed by the college coordinator. The Department reserves the right to disallow reimbursement if contracted amount is exceeded.
3. The Department reserves the right to disallow reimbursement of overtime for all full-time and/or part-time HCCTP staff.
4. Reimbursement for travel expenses incurred by the community college coordinators for statewide coordinator meetings will be disallowed without prior written approval from the Department.
5. Department requires all safety clothing purchases fall within OSHA PPE guidelines. Only safety clothing in compliance with OSHA PPE guidelines will be considered for reimbursement by the DEPARTMENT, and to the extent approved, must be debited from the subcontractor line item. Invoices for boots purchased as "take away" for trainees must include individual trainee names, and to the extent approved, must be debited from the subcontractor line item.
6. Equipment:

- a. The GOVERNMENTAL BODY shall comply with the requirements set forth in Part 4, Section P of this Agreement with regard to any equipment and materials purchased with funds acquired under this Agreement.
1. Inventory of equipment, materials and other property purchased with a value of \$100 or more must be certified by each community college coordinator and submitted to the DEPARTMENT along with the forms SBE HCCTP 1 (HCCTP Tool Inventory) and SBE HCCTP 2 (Quarterly Progress Report). The maximum amount that may be reimbursed for drug and alcohol screening is \$90.00 per screening (initial screens and random drug testing)
2. The total amount budgeted for drug and alcohol screening should reflect \$90.00/screening x the anticipated number of screenings to be conducted (at least one initial screening per trainee, plus estimate of likely as needed screenings) (APPROXIMATED)
3. The Department requires that a trainee name be associated with each invoiced drug screen.

**B. Additional Terms and Conditions**

The GOVERNMENTAL BODY further agrees to the terms and conditions set forth as follows:

1. The GOVERNMENTAL BODY shall redact social security numbers, birth dates, addresses and other sensitive candidate/trainee and personnel/contractual instructor information from all reimbursement documentation before submission.
2. All expenses incurred and/or services rendered are reimbursable only to the extent necessary and reasonable in accordance with the Scope of Services of this AGREEMENT; Line item budgeted amounts may not be transferred, and line item total caps may not be exceeded without prior written approval of the Department.
3. **The following expenses are not eligible for reimbursement under this Agreement:**
  - a. Gift cards, gas cards, marketing items to include carry bags, pens, notebooks, calendars, promotional trinkets, t- shirts, sweatshirts, etc., tax on any purchase, gratuity on any purchase, graduation awards;
  - b. **Food and beverage purchases.**
  - c. Payment to any Advisory Board members for their participation or expenses.
  - d. Payment for the construction of or rehabilitation of a physical training facility. Exception: Work performed on the physical facility as a field training activity
4. The Department reserves the right to disallow reimbursement of HCCTP expenditures that are detailed in documentation containing other community college programs' expenses.
5. All expenses incurred and/or services rendered shall be reimbursed on a quarterly billing cycle at minimum with all required supporting documentation, the maximum amounts are ascertainable from the Cost Category table above; and all expenses incurred and/or services rendered must relate to the relevant deliverable(s) described in the Scope of Services as the basis of payment.
6. The GOVERNMENTAL BODY MUST SUBMIT CORRECT AND COMPLETE PAYMENT REQUEST TO THE department within thirty (30) days of the end of the quarter. Failure to submit payment request within thirty (30) days may result in liquidated damages equal to a 10% reduction in reimbursement, not to exceed \$10,000.
7. THE DEPARTMENT RESERVES THE RIGHT TO DISALLOW, IN WHOLE OR IN PART, ANY GOVERNMENTAL BODY PAYMENT REQUEST THAT IS NOT SUBMITTED WITHIN THIRTY (30) DAYS OF THE END OF THE QUARTERLY BILLING CYCLE.
8. All reimbursement requests shall be complete and accurate based on the criteria, guidelines, and intent of this agreement.

9. Invoices must be accompanied by FORM SBE-HCCTP-7, FORM NAME, summarizing expenditures and receipts associated with the approved budget and include an authorized representative signature from the GOVERNMENTAL BODY certifying review of the invoices.



## ATTACHMENT C

### Activities, Measures and Performance

#### HCCTP Training Partners

NOTE: Some variables may affect each HCCTP program and how this tool applies to their program, including the program set-up, COVID or other restrictions, space, locations, liability concerns, legal restrictions on individual students, and other factors in the college or community.

Activities	Measures	Meets or Exceeds Expectation, or Needs Improvement
<p><b>Recruitment</b></p> <ul style="list-style-type: none"> <li>• Making calls, sending emails, posting on social media to promote orientations and class registration</li> <li>• Publicizing orientation/registrations through traditional media – newspapers, radio, television</li> <li>• Working with the community college to prepare advertising messages.</li> <li>• Attending community meetings and events, including job fairs, and partnership meetings.</li> </ul>	<p><b>Recruitment</b></p> <ul style="list-style-type: none"> <li>• Estimated number of persons reached through outreach efforts</li> <li>• Number of appearances in traditional media</li> <li>• Number of community meetings, job fairs, and partnership meetings attended.</li> </ul>	
<p><b>Application Process</b></p> <ul style="list-style-type: none"> <li>• Conducting orientations and TABE testing</li> <li>• Conducting interviews with applicants</li> <li>• Collecting and verifying applicant documents, test scores, drug screens</li> <li>• Counseling applicants who do not qualify for the program.</li> </ul>	<p><b>Application Process</b></p> <ul style="list-style-type: none"> <li>• Number of Orientations/testing sessions</li> <li>• Number of interviews conducted</li> <li>• Number of applicants tracked with documentation verified</li> </ul>	
<p><b>Coordination and Management of Training</b></p> <ul style="list-style-type: none"> <li>• Scheduling and overseeing program instructors</li> <li>• Working with instructors to develop appropriate course curriculum and materials.</li> <li>• Maintaining student attendance and evaluation records</li> <li>• Providing materials and support for instructors</li> </ul>	<p><b>Coordination and Management of Training</b></p> <ul style="list-style-type: none"> <li>• Number of classes held in each subject (documented weekly and quarterly to IDOT)</li> <li>• Daily/weekly records maintained on attendance and evaluations (documented weekly and quarterly to IDOT)</li> </ul>	

Activities	Measures	Meets or Exceeds Expectation, or Needs Improvement
	<ul style="list-style-type: none"> <li>Classes/subjects completed for all students (documented weekly and quarterly to IDOT)</li> </ul>	
<p><b>Planning and Coordination of Hands-on Construction Projects</b></p> <ul style="list-style-type: none"> <li>Meeting with potential community partners to arrange for new projects</li> <li>Reviewing projects and logistics with construction instructors</li> <li>Coordinating with partners for construction materials and scheduling</li> <li>Following up on progress and completion of projects</li> </ul>	<p><b>Planning and Coordination of Hands-on Construction Projects</b></p> <ul style="list-style-type: none"> <li>Number of planning meetings with project partners and construction instructors</li> <li>Outlines/estimates/proposals of projects submitted in advance to IDOT</li> <li>Visits to construction sites in progress and at completion (including weekly and quarterly verification of completion)</li> </ul>	
<p><b>Maintaining/Expanding Relationships with the Building Trades</b></p> <ul style="list-style-type: none"> <li>Calling and emailing trade union Business Agents and Training Coordinators, as well as contractors</li> <li>Recruiting and maintaining membership in the HCCTP Advisory Board</li> <li>Acting as a liaison with union partners, highway construction contractors, College departments, community agencies, Adult Education programs, businesses, and others</li> <li>Scheduling and holding field trips to training centers</li> <li>Scheduling and hosting guest speakers from the trades</li> <li>Organizing and coordinating advisory committee to assist in program planning, implementation, evaluation, and student placement.</li> <li>Ongoing verifying trades application deadlines</li> <li>Following up on student applications and placements in apprenticeship programs</li> </ul>	<p><b>Maintaining/Expanding Relationships with the Building Trades</b></p> <ul style="list-style-type: none"> <li>Number of field trips and guest speaker visits (reported weekly and quarterly)</li> <li>Number of Advisory Board meetings held (reported weekly and quarterly)</li> <li>Number of trades representatives on the Advisory Board</li> </ul>	

Activities	Measures	Meets or Exceeds Expectation, or Needs Improvement
<p><b>Purchasing, Budget Management and Monthly Requests</b></p> <ul style="list-style-type: none"> <li>• Creating and maintaining program budget -- and revisions, if needed (annually)</li> <li>• Purchasing and documenting student supplies, tools, instructor contracts, stipends and other expenses</li> <li>• Tracking and verifying expenses monthly</li> </ul>	<p><b>Purchasing, Budget Management and Monthly Requests</b></p> <ul style="list-style-type: none"> <li>• Annually, program budget is set up and on file</li> <li>• Expenses verified in files and on reports to IDOT (reported monthly and quarterly)</li> <li>• Monthly/quarterly funding requests are submitted to IDOT in a timely fashion</li> </ul>	
<p><b>Follow-up with Students and Graduates on Applications and Placement Opportunities</b></p> <ul style="list-style-type: none"> <li>• Making personal calls and/or sending texts to graduates</li> <li>• Meeting regularly with current students individually to discuss goals and applications</li> <li>• Contacting graduates still seeking apprenticeship placements at least monthly, and follow up as needed</li> <li>• Sending notifications of trade application deadlines and other pertinent information to graduates seeking placement</li> </ul>	<p><b>Follow-up with Students and Graduates on Applications and Placement Opportunities</b></p> <ul style="list-style-type: none"> <li>• Maintain records of communications with graduates</li> <li>• Maintain notes or a chart of current students and their applications and intentions to apply (by trade)</li> <li>• Maintain records on apprenticeship placements (reported weekly and quarterly to IDOT)</li> </ul>	

## 2026–2027 Dual and Articulated Credit Memorandum of Understanding Between Belvidere Community Unit School District #100 and Rock Valley College

**Background:** The Dual and Articulated Credit initiative is designed to provide qualified high school students the opportunity to enroll in dual credit classes at their high school in designated transfer, career, and technical education pathways that lead to advanced standing for certificate and degree opportunities at Rock Valley College. Furthermore, this initiative facilitates students' transition from secondary coursework into Rock Valley College.

Dual and articulated credit offerings have increased annually as the Dual Credit Quality Act has developed. These initiatives, along with their continued development and implementation, remain at the forefront of Rock Valley College's partnerships with regional school districts.

The school district will provide, at its cost, a dual credit instructor who is qualified to deliver dual credit instruction in compliance with the Illinois State Board of Education, the Illinois Community College Board, and the Higher Learning Commission. The school district will also provide, at its cost, appropriate academic support to ensure the delivery of quality instruction.

Appendix A notes the courses approved to be taught at Belvidere Community Unit School District #100 as dual credit for the 2026–2027 academic year.

**Recommendation:** It is recommended that the Board of Trustees approves the Dual and Articulated Credit Memorandum of Understanding between Rock Valley College and Belvidere Community Unit School District #100, beginning August 1, 2026, and expiring June 30, 2027. **Attorney Reviewed.**

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Howard J. Spearman, Ph.D.  
President

Board Approval: \_\_\_\_\_  
Secretary, Board of Trustees

**Attachment(s):** Belvidere Community Unit School District #100 Dual and Articulated Credit Memorandum of Understanding

**Dual and Articulated Credit**  
**Memorandum of Understanding between**  
**Rock Valley College and Belvidere School District 100**

This Memorandum of Understanding ("MOU" or "Agreement") is entered into this 20<sup>th</sup> day of April, 2026 between Belvidere School District 100 ("School District"), located at 1201 5<sup>th</sup> Avenue, Belvidere Illinois 61008 and Rock Valley College ("RVC" or "the College"), located at 3301 N. Mulford Road, Rockford, Illinois 61114 (collectively, the "Parties").

**WHEREAS**, School District and Rock Valley College have come together and would like to offer high school students enrolled in School District an opportunity to receive dual high school and college level credit through the Dual and Articulated Credit program; and

**WHEREAS**, the Parties desire to enter into this Agreement to facilitate the transition of students from secondary coursework into Rock Valley College; and

**WHEREAS**, the Parties herein desire to enter into an Agreement setting forth the services and guidelines to be provided and followed by each Party.

**NOW, THEREFORE**, it is hereby agreed by and between the Parties as follows:

1. School District and Rock Valley College will make available to eligible students participating in the Dual and Articulated Credit Program certain agreed upon "dual credit courses" and "articulated credit courses," as listed in Appendix A which is attached hereto and incorporated herein.
  - a. **Qualifications of Students.** Eligible students are defined as those who demonstrate readiness for college-level work, where said determination shall be consistent with the placement procedures used at the college level. Students who are accepted for enrollment in college-level courses must have appropriate academic qualifications, a high level of motivation, and adequate time to devote to studying a college-level course.
  - i. School District or its career center is responsible for disseminating all dual credit and course information directly to the students.
  - b. **Dual Credit Course.** Dual credit courses shall meet requirements set forth in applicable law and regulations including, but not limited to, 23 Ill. Adm. Code 1501.313. The courses listed in Appendix A will be mutually agreed upon by both parties no later than March of each year that this Agreement is in effect, and are subject to change based upon availability of eligible instructors, student interest, and availability in specific courses, and/or local board policy.
2. In accordance with applicable law and regulations, all dual credit courses shall be taught by qualified and approved School District instructors ("School District Dual Credit Instructors"), where instructors shall be reviewed by Rock Valley College during the academic year.
  - a. Qualified, eligible, and approved Rock Valley College faculty may elect to be assigned to teach a dual credit course if there is no interest by the School District Instructors and in accordance with Rock

Valley College's procedures on dual credit programs, as may be amended from time to time.

3. All dual credit and articulated credit courses shall be taught at the School District's campuses unless otherwise noted in Appendix A.
4. It is further agreed upon by the Parties that the School District will:
  - a. Designate a School District point-of-contact for all dual credit and articulated credit course offerings.
  - b. Follow the procedures outlined in Appendix B which is attached hereto and incorporated herein, regarding Curriculum Development, Feedback, and Approval;
  - c. Verify that School District Dual Credit Instructors meet Illinois Community College Board (ICCB) Administrative Rules including, but not limited to, Section 1501.313, HLC-allowed minimally qualified faculty standards, the Dual Credit Quality Act's recognized minimums (e.g., master's in the discipline; or master's in any discipline plus a minimum of, but not more than 18 graduate hours in the discipline) (110 ILCS 27/20(1)(A)) and Rock Valley College's minimum qualifications to teach including:
    - i. Each School District Dual Credit Instructor must submit a *Rock Valley College Dual Credit at the High School Instructor Application*.
    - ii. The School District must complete an *Instructor Verification* form for each School District Dual Credit Instructor to verify that official transcripts and formal identification of the Instructor are on record at the District office for ICCB and HLC auditing purposes.
  - d. Follow the procedures outlined in Appendix D for articulated credit courses which is attached hereto and incorporated herein;
  - e. Collaborate with Rock Valley College Early College Department on a shared Google Sheet to track students' completed Enrollment Forms and submit course rosters for each dual credit and articulated credit course. Dual credit course rosters will be used for Rock Valley College course registration and articulated credit course rosters will be used to track students' articulated credit eligibility;
  - f. Send Rock Valley College initial dual credit course rosters via the shared Google Sheet, in June for fall semester and year-long courses, and November for the spring semester courses, and verify final rosters within 2 weeks after the high school start date;
  - g. Send verified articulated credit course rosters via the shared Google Sheet within 30 days after the high school start date;
  - h. Ensure that School District Dual Credit Instructors follow Rock Valley College's master course syllabus with identified learning outcomes for each course, and utilize appropriate textbooks for each course as agreed upon by School District and Rock Valley College;
  - i. Ensure that School District Dual and Articulated Credit Instructors submit high school course syllabi that are in alignment with the Rock Valley College Master Course Syllabus, and include all information specific to course curriculum (learning outcomes, course objectives, methods of

assessment, course outline), and samples of class assignments, projects, and exams to Early College Department for review on an annual basis, and utilize the approved syllabus, appropriate textbooks, resources, and RVC approved final project or exam (if necessary) for each course as agreed upon by School District and Rock Valley College;

Ensure that the instructor receives necessary information to provide academic support to students that require modifications and/or accommodations as contained in an IEP or 504 plan;

- j. Be responsible for School District Dual Credit Instructors submitting a final instructor course syllabus for each course section to the Rock Valley College Early College Department by the end of the second week of high school classes each semester;
- k. Require all School District Dual Credit Instructors to attend Dual Credit Instructor workshops and other related meetings hosted by Rock Valley College to discuss dual credit processes and procedures *at least* once each academic year, for purposes of ensuring that student learning outcomes are met and that the Instructor is able to deliver quality, rigorous college credit coursework;
- l. Allow Rock Valley College's chief academic officer or his or her designee, in consultation with the School District's superintendent or his or her designee, the opportunity to conduct course evaluations in a manner consistent with RVC's review and evaluation policies and procedures for on-campus adjunct faculty, to include peer review visits to the School District on an annual basis. This evaluation shall be limited to the course and the ability of the Instructor to deliver quality, rigorous college credit coursework. This evaluation shall not impact the Instructor's performance evaluation under Article 24A of the School Code and shall be completed within the same school year that the course is taught;
- m. Require all School District Dual Credit Instructors to complete the following steps in Rock Valley College Self Service, in accordance with the calendar dates determined by Rock Valley College and as outlined in Appendix C, which is attached hereto and incorporated herein: Rock Valley College Enrollment Verification ("EVR"), midterm grades, and final grades, which become part of each student's official college record;
- n. Distribute on the first day of class, the course syllabus to each student registered in a Dual Credit course section;
- o. Ensure that School District Dual Credit Instructors assign letter grades following Rock Valley College's grading scale;
- p. Ensure that School District Dual Credit Instructors report instances of academic dishonesty to the Parties.
- q. Ensure that the total class contact time meets or exceeds Rock Valley College's requirements;
- r. Review this MOU annually for accuracy and pricing;
- s. Attend bi-annual meetings in the fall and spring semesters between the School District and College to discuss dual credit matters and renewal of agreements.
- t. Provide associated instructional costs such as instructional materials and supplies, as needed;
- u. Provide, at its cost, School District Dual Credit Instructors who are qualified to deliver dual credit

instruction in compliance with applicable standards established by the Illinois State Board of Education ("ISBE"), ICCB, and the Higher Learning Commission ("HLC"), and will also provide, at its cost, appropriate academic support to participating students to ensure delivery of quality instruction;

- v. Ensure that all students enrolled in courses for college credit meet Rock Valley College course prerequisites and placement requirements or are concurrently enrolled in transitional courses, remedial courses, or receiving a mutually agreed upon academic intervention; and
- w. Provide necessary academic support and guidance to students enrolled in the program.

5. It is further agreed upon by the Parties that Rock Valley College will:

- a. Designate a Rock Valley College point-of-contact for all inquiries with respect to this Agreement.
- b. Provide course credit from Illinois Community College Board ("ICCB") approved programs;
- c. Provide the School District with copies of all official college credit master course syllabi which contain course descriptions, prerequisites, learning outcomes, course requirements, and methods of evaluation for courses referenced in Appendix A;
- d. Follow the Curriculum Development, Feedback and Approval procedure outlined in Appendix B;
- e. Provide the School District with a list of the currently approved textbooks for dual credit courses being taught at the School District;
- f. Review the resume and transcripts of any School District Dual Credit Instructor recommended by the School District to teach a dual credit course to ensure compliance with minimum Illinois Community College Board and Higher Learning Commission qualifications to teach dual credit requirements;
- g. Provide guidance on appropriate placement of students using multiple measures;
- h. Evaluate and document the performance of students who complete dual credit courses, and share such data with the School District. The evaluation shall not impact the instructor's performance evaluation under the School Code.
- i. Award appropriate college credit and record student grades on a permanent college transcript which will be maintained by Rock Valley College;
- j. Award appropriate college credit and record a 'T' grade on students' permanent college transcripts for students who earn a final grade of 'A' or 'B' in an articulated credit course listed in Appendix A and following the procedures outlined in Appendix D;
- k. Take appropriate steps to ensure that Dual Credit Courses are equivalent to those courses offered by Rock Valley College in quality and rigor.

- l. Establish a mechanism for evaluating and documenting, on a regular basis, performance of students who complete dual credit courses and share this data with the School District on the performance of students who complete dual credit courses;
  - m. Notify the School District within 30 calendar days from the initial course request of any disapproval or withdrawal regarding a course, instructor, or course documentation.
  - n. Review this MOU annually for accuracy and pricing; and
  - o. Host bi-annual meetings in the fall and spring semesters between the School District and College to discuss dual credit matters and renewal of agreements.
6. Rock Valley College will charge a per-student enrollment fee of \$50.00 for each dual credit course for the 2025-2026 academic year and will waive associated student fees. The per-student enrollment fee shall not apply to students who enroll in dual credit courses for high school credit only pursuant to Section 14 of this Agreement.
  7. By Rock Valley College waiving associated student fees, the participating student will not be eligible for utilization of Rock Valley College student organizations and select student support services.
  8. If the School District cannot provide instructional coverage and Rock Valley College is capable, at the School District's cost, a separate agreement will need to be drafted to outline the expenses associated with Rock Valley College's instructional delivery of the dual credit course at the School District campuses.
  9. Recommended modifications to this Agreement will be mutually agreed upon by the Parties and shall be in writing. Such modifications will not jeopardize credit for the students currently enrolled in courses covered under this Agreement.
  10. For classes desired to be offered as part of a pathway but that do not have a qualified dual credit teacher or enough qualifying students enrolled, the College will determine if those courses can be offered as articulated credit and how district students will earn that credit, as referenced in Appendixes A and D.
  11. The Parties will work collaboratively to:
    - Annually assess disaggregated data pertaining to dual credit course enrollments, completions, and subsequent postsecondary enrollment and performance, to the extent feasible, pursuant to the Dual Credit Quality Act.
  12. The Parties will work collaboratively and utilize the following processes to ensure that individual students with disabilities have access to Dual Credit at High School courses, provided that they are able to meet the criteria for entry into such courses:
    - a. The School District will ensure that all of its eligible students have access to dual credit course offering information prior to course selection.
    - b. Once dual credit course rosters are finalized, the School District will indicate on the shared Google Sheet

which dual credit students have an IEP or 504 plan and document the provided accommodations within the established School District practices for record keeping of these services.

- c. A student with a disability shall have access to the supplementary aids and accommodations included in their individualized education program under Article 14 of the Illinois School Code or Section 504 Plan under the federal Rehabilitation Act of 1973 while the student is accessing a dual credit course on the School District's campus, in accordance with established School District practices for providing these services.
- d. The School District and RVC shall regularly communicate regarding the progress, performance and individual needs of students with disabilities who are enrolled in Dual Credit at High School courses.

Nothing contained herein shall be construed as to release the School District from its obligations as the "Resident District" and/or "Local Education Agency," as those terms may be defined in State or federal laws, rules and/or regulations relating to students with disabilities. The School District represents and warrants that, at all times and during all situations governed by this Agreement, it shall remain the Resident District and Local Education Agency for any and all students with disabilities participating in Dual Credit at High School hereunder.

13. The School District will allow high school students who do not otherwise meet the College's academic eligibility requirements for receipt of college credit to enroll in dual credit courses taught at the high school, for high school credit only.
  - a. To the extent practicable, students enrolled in a dual credit course for high school credit only will be placed in a separate section than those students who are enrolled in the course for both high school and college credit.
  - b. The School District will establish procedures, prior to the first day of class, to notify all individual high school students enrolled in a mixed enrollment dual credit course that includes students who have and have not met the criteria for dual credit coursework of whether or not they are eligible to earn college credit or the course.
  - c. The School District shall ensure that its instructors maintain the rigor of dual credit courses taught at the high school and including students not deemed ready for college-level coursework according to the College's standards.
14. In carrying out its respective obligations under this Agreement, each Party and its employees shall maintain the confidentiality of all personally identifiable information concerning the students enrolled in dual and/or articulated credit courses, and shall adhere to all applicable federal, State and local laws, rules and regulations now in effect or later adopted relating to the confidentiality of student records and information, including but not limited to the Family Educational Rights and Privacy Act ("FERPA"), 20 U.S.C. §1232g, and Illinois School Student Records Act ("ISSRA"), 105 ILCS 10/1 et seq. With regard to the education records/school student records and information to which a Party and/or its employees shall be granted access under this Agreement, that Party and its employees shall be deemed "school officials" with legitimate educational interests in such records and information. The Party and its employees shall have the right to access and use such records and information solely for the purpose of performing the Party's obligations under this Agreement. The Party and its employees shall not re-disclose personally identifiable student information that is received under this Agreement to any third party, except as directed or permitted by the other Party, or as required by law. Each Party shall have in place reasonable policies and procedures, which the other Party may monitor or audit upon request and with reasonable notice, to prevent such re-disclosure.

To the extent feasible, the College and School District shall annually assess disaggregated data pertaining to dual credit course enrollments, completions, and subsequent postsecondary enrollment and performance. If applicable, this assessment shall include an analysis of dual credit courses with credit sections for dual credit and for high school credit only pursuant to Section 14 of this Agreement


that reviews student characteristics by credit section in relation to gender, race and ethnicity, and low-income status. School District shall be responsible for providing dis-aggregated data concerning students enrolled in dual credit courses for high school credit only.

- 15. Rock Valley College and the School District each agree to mutually indemnify, defend, and hold harmless the other party and their respective board members, employees, and agents from all claims, causes of action, damages, and losses (collectively "Loss") to the extent the loss arises out of the negligent or willful acts or omissions of the indemnifying party, and/or the indemnifying party's breach of this Agreement.
- 16. This Memorandum will be governed by and interpreted in accordance with the laws of the State of Illinois. Both Parties will comply with all applicable laws, rules, and regulations.
- 17. No provision of this Memorandum, or act of either Party, will be construed as creating the relationship of principal and agent, or as creating a partnership, joint venture, or other enterprise. This Memorandum is not intended to benefit any third parties.
- 18. No provision of this Memorandum, or act of either Party, will be construed as a waiver of any rights or immunities.
- 19. Should any clause or paragraph of this Memorandum be held to be unenforceable, void, or unconstitutional, it is the intent of the parties that all remaining clauses of this Agreement shall survive and be deemed enforceable despite such occurrence.
- 20. This Agreement will be in effect 8/1 2026 and end on 6/30 2027.

IN WITNESS WHEREOF, the Parties have caused this Agreement to be executed as of the dates indicated below.

Dr. Cassandra Schug  
  
High School Superintendent Date 4/21/26

\_\_\_\_\_  
\_\_\_\_\_  
Rock Valley College President Date

  
Jorge Herrera Date 4/20/26  
Board of Education Date

\_\_\_\_\_  
\_\_\_\_\_  
Rock Valley College Board of Trustees Date



## Appendix A Dual Credit Courses

The following Rock Valley College courses will be offered at District 100 as dual credit effective during this Agreement:

Dual Credit Courses	Campus Location
ATM 106 – Advanced Automotive Technology/Introduction to Electrical Systems/Power Train	Belvidere North HS & Belvidere HS
EDU 224 – Introduction to Teaching	Belvidere North HS & Belvidere HS
FRE 223 – Emergency Medical Technician Basic	RVC
MEC 113 – Electrical Systems	Belvidere North HS & Belvidere HS
MEC 133 – Robotics and Automation	Belvidere North HS & Belvidere HS
NAD 101 – Nursing Aide	RVC
PCT 110 – Network Essentials	Belvidere North HS & Belvidere HS
PCT 270 – Introduction to UNIX/Linus	Belvidere North HS & Belvidere HS
WLD 100 – Introduction to Welding	RVC

The following D100 courses are eligible for Rock Valley College articulated credit:

RVC Course Eligible for Articulated Credit	Student Earns Articulated Credit by:
ATM 105 – Automotive Technology	Successful completion of ATM 106
CIS 102 – Computer Applications	Successful completion of 3 credits of any CIS, PCT or WEB
ECE 100 – Introduction to Early Childhood	Successful completion of EDU 224
HLT 110 – Human Disease and Medical Terminology	Successful completion of NAD 101, FRE 223, or 3 credits of BIO or FWS
MET 100 – Introduction to Drafting/CAD and Print Reading	Successful completion of MET 110
PCT 262 – DC Networking and Coding/A+ Essentials	Successful completion of PCT 110 or PCT 270

## Appendix B Curriculum Development, Feedback, and Approval

Dual credit courses taught at the high school are sanctioned by the Dual Credit Quality Act (110 ILCS 27/). In order for a dual credit course to run at a high school, the following must occur:

1. Dual Credit Instructor Application Process
2. Dual Credit Course Application Process
3. Annual Dual Credit Course Peer Review (including syllabus submission)
4. Dual Credit Student Survey Collection

## Appendix C Dual Credit Roster & Grading Procedures for Dual Credit Instructors

1. School District Dual Credit Instructors set up their Rock Valley College network account and password to complete the following processes in RVC Self Service. Individual notices will be sent to each instructor at the start of each course with EVR, midterm, and final deadline dates. Reminder emails will also be sent prior to each deadline date. Missed deadline dates for EVR, midterm grades, and final grades will result in manual processes for the instructor and RVC.
2. Instructors complete the Enrollment Verification ("EVR") process by the tenth day of classes to ensure the high school roster **matches** the Rock Valley College course roster of registered students seeking college credit for their participation in the course. This includes an instructor duty to initiate the following:
  - a) Drop any student who has never attended the course or who does not want dual credit.
  - b) Contact the RVC Early College Office if a student who has been attending is not on the RVC roster so that they can be added.
3. Instructors submit Midterm Grades by the assigned **midterm date**.
  - a) Mark "S" for each student who is currently passing the course with a 'C' or better.
  - b) Mark "D" for each student who is currently earning a 'D' in the course.
  - c) Mark "F" for each student who is currently earning a 'F' in the course.
4. Instructors send Early College notice of a student's intent to withdraw from a course by the assigned **Withdrawal** deadline. Student receives a 'W' grade on their Official RVC Transcript.
5. Instructors submit Final Grades in Self Service by the assigned **final grading deadline**, and the final grade is reported on students' Official RVC Transcripts.

## Appendix D Articulated Credit Policy & Procedures

1. School District communicates intent to offer articulated credit course no later than 6 months before start of intended school year, and adds course information to the shared District and RVC Google Sheet.
2. High school instructor submits syllabus, textbook, and samples of assignments, tests and projects to Early College for review. Updated information must be submitted annually.
3. Rock Valley College will determine approval of the course and it will be added to Appendix A of the MOU.
4. District verifies high school rosters within 30 days from the start of the high school class via the shared Google Sheet between School District and College.
5. Students in articulated courses complete a Rock Valley College Online Enrollment Form within the first week of class.
6. High School provides official, verified high school final grading roster to Early College upon completion of the high school course.
7. Students who earn an 'A' or 'B' in the high school course will be eligible for articulated credit upon the successful completion ('C' or better) in the subsequent course(s), as indicated in Appendix A.
8. Subsequent course(s) must be enrolled in and successfully completed no later than one year after the student's high school graduation.
9. Students register for subsequent course(s) as part of dual credit offerings at the School District or in classes offered at Rock Valley College campuses.
10. The student will receive articulated credit from RVC upon successful completion of subsequent course(s) within timeframe given above.

## 2026–2027 Dual and Articulated Credit Memorandum of Understanding Between Christian Life Schools and Rock Valley College

**Background:** The Dual and Articulated Credit initiative is designed to provide qualified high school students the opportunity to enroll in dual credit classes at their high school in designated transfer, career, and technical education pathways that lead to advanced standing for certificate and degree opportunities at Rock Valley College. Furthermore, this initiative facilitates students' transition from secondary coursework into Rock Valley College.

Dual and articulated credit offerings have increased annually as the Dual Credit Quality Act has developed. These initiatives, along with their continued development and implementation, remain at the forefront of Rock Valley College's partnerships with regional school districts. This is a new agreement with Christian Life Schools in 2026–2027.

The school district will provide, at its cost, a dual credit instructor who is qualified to deliver dual credit instruction in compliance with the Illinois State Board of Education, the Illinois Community College Board, and the Higher Learning Commission. The school district will also provide, at its cost, appropriate academic support to ensure the delivery of quality instruction.

Appendix A notes the courses approved to be taught at Christian Life Schools as dual credit for the 2026–2027 academic year.

**Recommendation:** It is recommended that the Board of Trustees approves the Dual and Articulated Credit Memorandum of Understanding between Rock Valley College and Christian Life Schools, beginning August 1, 2026, and expiring June 30, 2027. **Attorney Reviewed.**

---

Howard J. Spearman, Ph.D.  
President

Board Approval: \_\_\_\_\_  
Secretary, Board of Trustees

**Attachment(s):** Christian Life Schools Dual and Articulated Credit Memorandum of Understanding

**Dual and Articulated Credit**  
**Memorandum of Understanding between**  
**Rock Valley College and CHRISTIAN LIFE SCHOOLS**

This Memorandum of Understanding ("MOU" or "Agreement") is entered into this 31st\_ day of March\_, 2026 between Christian Life Schools ("School District"), located at 5950 Spring Creek Rd\_ and Rock Valley College ("RVC" or "the College"), located at 3301 N. Mulford Road, Rockford, Illinois 61114 (collectively, the "Parties").

**WHEREAS**, School District and Rock Valley College have come together and would like to offer high school students enrolled in School District an opportunity to receive dual high school and college level credit through the Dual and Articulated Credit program; and

**WHEREAS**, the Parties desire to enter into this Agreement to facilitate the transition of students from secondary coursework into Rock Valley College; and

**WHEREAS**, the Parties herein desire to enter into an Agreement setting forth the services and guidelines to be provided and followed by each Party.

**NOW, THEREFORE**, it is hereby agreed by and between the Parties as follows:

1. School District and Rock Valley College will make available to eligible students participating in the Dual and Articulated Credit Program certain agreed upon "dual credit courses" and "articulated credit courses," as listed in Appendix A which is attached hereto and incorporated herein.
  - a. **Qualifications of Students.** Eligible students are defined as those who demonstrate readiness for college-level work, where said determination shall be consistent with the placement procedures used at the college level. Students who are accepted for enrollment in college-level courses must have appropriate academic qualifications, a high level of motivation, and adequate time to devote to studying a college-level course.
  - i. School District or its career center is responsible for disseminating all dual credit and course information directly to the students.
  - b. **Dual Credit Course.** Dual credit courses shall meet requirements set forth in applicable law and regulations including, but not limited to, 23 Ill. Adm. Code 1501.313. The courses listed in Appendix A will be mutually agreed upon by both parties no later than March of each year that this Agreement is in effect, and are subject to change based upon availability of eligible instructors, student interest, and availability in specific courses, and/or local board policy.
2. In accordance with applicable law and regulations, all dual credit courses shall be taught by qualified and approved School District instructors ("School District Dual Credit Instructors") , where instructors shall be reviewed by Rock Valley College during the academic year.
  - a. Qualified, eligible, and approved Rock Valley College faculty may elect to be assigned to teach a dual credit course if there is no interest by the School District Instructors and in accordance with Rock Valley College's procedures on dual credit programs, as may be amended from time to time.

3. All dual credit and articulated credit courses shall be taught at the School District's campuses unless otherwise noted in Appendix A.
4. It is further agreed upon by the Parties that the School District will:
  - a. Designate a School District point-of-contact for all dual credit and articulated credit course offerings.
  - b. Follow the procedures outlined in Appendix B which is attached hereto and incorporated herein, regarding Curriculum Development, Feedback, and Approval;
  - c. Verify that School District Dual Credit Instructors meet Illinois Community College Board (ICCB) Administrative Rules including, but not limited to, Section 1501.313, HLC-allowed minimally qualified faculty standards, the Dual Credit Quality Act's recognized minimums (e.g., master's in the discipline; or master's in any discipline plus a minimum of, but not more than 18 graduate hours in the discipline) (110 ILCS 27/20(1)(A)) and Rock Valley College's minimum qualifications to teach including:
    - i. Each School District Dual Credit Instructor must submit a *Rock Valley College Dual Credit at the High School Instructor Application*.
    - ii. The School District must complete an *Instructor Verification* form for each School District Dual Credit Instructor to verify that official transcripts and formal identification of the Instructor are on record at the District office for ICCB and HLC auditing purposes.
  - d. Follow the procedures outlined in Appendix D for articulated credit courses which is attached hereto and incorporated herein;
  - e. Collaborate with Rock Valley College Early College Department on a shared Google Sheet to track students' completed Enrollment Forms and submit course rosters for each dual credit and articulated credit course. Dual credit course rosters will be used for Rock Valley College course registration and articulated credit course rosters will be used to track students' articulated credit eligibility;
  - f. Send Rock Valley College initial dual credit course rosters via the shared Google Sheet, in June for fall semester and year-long courses, and November for the spring semester courses, and verify final rosters within 2 weeks after the high school start date;
  - g. Send verified articulated credit course rosters via the shared Google Sheet within 30 days after the high school start date;
  - h. Ensure that School District Dual Credit Instructors follow Rock Valley College's master course syllabus with identified learning outcomes for each course, and utilize appropriate textbooks for each course as agreed upon by School District and Rock Valley College;
  - i. Ensure that School District Dual and Articulated Credit Instructors submit high school course syllabi that are in alignment with the Rock Valley College Master Course Syllabus, and include all information specific to course curriculum (learning outcomes, course objectives, methods of assessment, course outline), and samples of class assignments, projects, and exams to Early College Department for review on an annual basis, and utilize the approved syllabus, appropriate textbooks, resources, and RVC approved final project or exam (if necessary) for

each course as agreed upon by School District and Rock Valley College;

Ensure that the instructor receives necessary information to provide academic support to students that require modifications and/or accommodations as contained in an IEP or 504 plan;

- j. Be responsible for School District Dual Credit Instructors submitting a final instructor course syllabus for each course section to the Rock Valley College Early College Department by the end of the second week of high school classes each semester;
- k. Require all School District Dual Credit Instructors to attend Dual Credit Instructor workshops and other related meetings hosted by Rock Valley College to discuss dual credit processes and procedures *at least* once each academic year, for purposes of ensuring that student learning outcomes are met and that the Instructor is able to deliver quality, rigorous college credit coursework;
- l. Allow Rock Valley College's chief academic officer or his or her designee, in consultation with the School District's superintendent or his or her designee, the opportunity to conduct course evaluations in a manner consistent with RVC's review and evaluation policies and procedures for on-campus adjunct faculty, to include peer review visits to the School District on an annual basis. This evaluation shall be limited to the course and the ability of the Instructor to deliver quality, rigorous college credit coursework. This evaluation shall not impact the Instructor's performance evaluation under Article 24A of the School Code and shall be completed within the same school year that the course is taught;
- m. Require all School District Dual Credit Instructors to complete the following steps in Rock Valley College Self Service, in accordance with the calendar dates determined by Rock Valley College and as outlined in Appendix C, which is attached hereto and incorporated herein: Rock Valley College Enrollment Verification ("EVR"), midterm grades, and final grades, which become part of each student's official college record;
- n. Distribute on the first day of class, the course syllabus to each student registered in a Dual Credit course section;
- o. Ensure that School District Dual Credit Instructors assign letter grades following Rock Valley College's grading scale;
- p. Ensure that School District Dual Credit Instructors report instances of academic dishonesty to the Parties.
- q. Ensure that the total class contact time meets or exceeds Rock Valley College's requirements;
- r. Review this MOU annually for accuracy and pricing;
- s. Attend bi-annual meetings in the fall and spring semesters between the School District and College to discuss dual credit matters and renewal of agreements.
- t. Provide associated instructional costs such as instructional materials and supplies, as needed;
- u. Provide, at its cost, School District Dual Credit Instructors who are qualified to deliver dual credit instruction in compliance with applicable standards established by the Illinois State Board of Education ("ISBE"), ICCB, and the Higher Learning Commission ("HLC"), and will also provide, at its cost, appropriate academic support to participating students to ensure delivery of quality

instruction;

- v. Ensure that all students enrolled in courses for college credit meet Rock Valley College course prerequisites and placement requirements or are concurrently enrolled in transitional courses, remedial courses, or receiving a mutually agreed upon academic intervention; and
- w. Provide necessary academic support and guidance to students enrolled in the program.

5. It is further agreed upon by the Parties that Rock Valley College will:

- a. Designate a Rock Valley College point-of-contact for all inquiries with respect to this Agreement.
- b. Provide course credit from Illinois Community College Board ("ICCB") approved programs;
- c. Provide the School District with copies of all official college credit master course syllabi which contain course descriptions, prerequisites, learning outcomes, course requirements, and methods of evaluation for courses referenced in Appendix A;
- d. Follow the Curriculum Development, Feedback and Approval procedure outlined in Appendix B;
- e. Provide the School District with a list of the currently approved textbooks for dual credit courses being taught at the School District;
- f. Review the resume and transcripts of any School District Dual Credit Instructor recommended by the School District to teach a dual credit course to ensure compliance with minimum Illinois Community College Board and Higher Learning Commission qualifications to teach dual credit requirements;
- g. Provide guidance on appropriate placement of students using multiple measures;
- h. Evaluate and document the performance of students who complete dual credit courses, and share such data with the School District. The evaluation shall not impact the instructor's performance evaluation under the School Code.
- i. Award appropriate college credit and record student grades on a permanent college transcript which will be maintained by Rock Valley College;
- j. Award appropriate college credit and record a 'T' grade on students' permanent college transcripts for students who earn a final grade of 'A' or 'B' in an articulated credit course listed in Appendix A and following the procedures outlined in Appendix D;
- k. Take appropriate steps to ensure that Dual Credit Courses are equivalent to those courses offered by Rock Valley College in quality and rigor.
- l. Establish a mechanism for evaluating and documenting, on a regular basis, performance of students who complete dual credit courses and share this data with the School District on the performance of students who complete dual credit courses;

- m. Notify the School District within 30 calendar days from the initial course request of any disapproval or withdrawal regarding a course, instructor, or course documentation.
  - n. Review this MOU annually for accuracy and pricing; and
  - o. Host bi-annual meetings in the fall and spring semesters between the School District and College to discuss dual credit matters and renewal of agreements.
6. Rock Valley College will charge a per-student enrollment fee of \$50.00 for each dual credit course for the 2026-2027 academic year and will waive associated student fees. The per-student enrollment fee shall not apply to students who enroll in dual credit courses for high school credit only pursuant to Section 14 of this Agreement.
7. By Rock Valley College waiving associated student fees, the participating student will not be eligible for utilization of Rock Valley College student organizations and select student support services.
8. If the School District cannot provide instructional coverage and Rock Valley College is capable, at the School District's cost, a separate agreement will need to be drafted to outline the expenses associated with Rock Valley College's instructional delivery of the dual credit course at the School District campuses.
9. Recommended modifications to this Agreement will be mutually agreed upon by the Parties and shall be in writing. Such modifications will not jeopardize credit for the students currently enrolled in courses covered under this Agreement.
10. For classes desired to be offered as part of a pathway but that do not have a qualified dual credit teacher or enough qualifying students enrolled, the College will determine if those courses can be offered as articulated credit and how district students will earn that credit, as referenced in Appendixes A and D.
11. The Parties will work collaboratively to:

Annually assess disaggregated data pertaining to dual credit course enrollments, completions, and subsequent postsecondary enrollment and performance, to the extent feasible, pursuant to the Dual Credit Quality Act.

12. The Parties will work collaboratively and utilize the following processes to ensure that individual students with disabilities have access to Dual Credit at High School courses, provided that they are able to meet the criteria for entry into such courses:
- a. The School District will ensure that all of its eligible students have access to dual credit course offering information prior to course selection.
  - b. Once dual credit course rosters are finalized, the School District will indicate on the shared Google Sheet which dual credit students have an IEP or 504 plan and document the provided accommodations within the established School District practices for record keeping of these services.
  - c. A student with a disability shall have access to the supplementary aids and accommodations included in their individualized education program under Article 14 of the Illinois School Code or Section 504 Plan under the federal Rehabilitation Act of 1973 while the student is accessing a dual credit course on the School District's campus, in

accordance with established School District practices for providing these services.

- d. The School District and RVC shall regularly communicate regarding the progress, performance and individual needs of students with disabilities who are enrolled in Dual Credit at High School courses.

Nothing contained herein shall be construed as to release the School District from its obligations as the "Resident District" and/or "Local Education Agency," as those terms may be defined in State or federal laws, rules and/or regulations relating to students with disabilities. The School District represents and warrants that, at all times and during all situations governed by this Agreement, it shall remain the Resident District and Local Education Agency for any and all students with disabilities participating in Dual Credit at High School hereunder.

13. The School District will allow high school students who do not otherwise meet the College's academic eligibility requirements for receipt of college credit to enroll in dual credit courses taught at the high school, for high school credit only.
  - a. To the extent practicable, students enrolled in a dual credit course for high school credit only will be placed in a separate section than those students who are enrolled in the course for both high school and college credit.
  - b. The School District will establish procedures, prior to the first day of class, to notify all individual high school students enrolled in a mixed enrollment dual credit course that includes students who have and have not met the criteria for dual credit coursework of whether or not they are eligible to earn college credit or the course.
  - c. The School District shall ensure that its instructors maintain the rigor of dual credit courses taught at the high school and including students not deemed ready for college-level coursework according to the College's standards.
  
14. In carrying out its respective obligations under this Agreement, each Party and its employees shall maintain the confidentiality of all personally identifiable information concerning the students enrolled in dual and/or articulated credit courses, and shall adhere to all applicable federal, State and local laws, rules and regulations now in effect or later adopted relating to the confidentiality of student records and information, including but not limited to the Family Educational Rights and Privacy Act ("FERPA"), 20 U.S.C. §1232g, and Illinois School Student Records Act ("ISSRA"), 105 ILCS 10/1 et seq. With regard to the education records/school student records and information to which a Party and/or its employees shall be granted access under this Agreement, that Party and its employees shall be deemed "school officials" with legitimate educational interests in such records and information. The Party and its employees shall have the right to access and use such records and information solely for the purpose of performing the Party's obligations under this Agreement. The Party and its employees shall not re-disclose personally identifiable student information that is received under this Agreement to any third party, except as directed or permitted by the other Party, or as required by law. Each Party shall have in place reasonable policies and procedures, which the other Party may monitor or audit upon request and with reasonable notice, to prevent such re-disclosure.

To the extent feasible, the College and School District shall annually assess disaggregated data pertaining to dual credit course enrollments, completions, and subsequent postsecondary enrollment and performance. If applicable, this assessment shall include an analysis of dual credit courses with credit sections for dual credit and for high school credit only pursuant to Section 14 of this Agreement that reviews student characteristics by credit section in relation to gender, race and ethnicity, and low-income status. School District shall be responsible for providing dis-aggregated data concerning students enrolled in dual credit courses for high school credit only.

15. Rock Valley College and the School District each agree to mutually indemnify, defend, and hold harmless the other party and their respective board members, employees, and agents from all claims, causes of action, damages, and losses (collectively "Loss") to the extent the loss arises out of the negligent or willful acts or omissions of the indemnifying party, and/or the indemnifying party's breach of this Agreement.

- 16. This Memorandum will be governed by and interpreted in accordance with the laws of the State of Illinois. Both Parties will comply with all applicable laws, rules, and regulations.
- 17. No provision of this Memorandum, or act of either Party, will be construed as creating the relationship of principal and agent, or as creating a partnership, joint venture, or other enterprise. This Memorandum is not intended to benefit any third parties.
- 18. No provision of this Memorandum, or act of either Party, will be construed as a waiver of any rights or immunities.
- 19. Should any clause or paragraph of this Memorandum be held to be unenforceable, void, or unconstitutional, it is the intent of the parties that all remaining clauses of this Agreement shall survive and be deemed enforceable despite such occurrence.
- 20. This Agreement will be in effect 8/1/ 2026 and end on 6/30/2027.

IN WITNESS WHEREOF, the Parties have caused this Agreement to be executed as of the dates indicated below.

 \_\_\_\_\_

Judy Bethge 4-8-26  
 High School Superintendent Date

\_\_\_\_\_  
 \_\_\_\_\_  
 Rock Valley College President Date

 \_\_\_\_\_

JEREMY DE WAELE 4/7/26  
 Board of Education Date

\_\_\_\_\_  
 \_\_\_\_\_  
 Rock Valley College Board of Trustees Date

## Appendix A Dual Credit Courses

The following Rock Valley College courses will be offered at CHRISTIAN LIFE SCHOOLS as dual credit effective during this Agreement:

Dual Credit Courses	Campus Location
LIT 101 – Introduction to College Literature	Christian Life High School
ENG 101 – Composition I	Christian Life High School

The following \_\_\_\_\_ courses are eligible for Rock Valley College articulated credit:

RVC Course Eligible for Articulated Credit	Student Earns Articulated Credit by:

## Appendix B

### Curriculum Development, Feedback, and Approval

Dual credit courses taught at the high school are sanctioned by the Dual Credit Quality Act (110 ILCS 27/). In order for a dual credit course to run at a high school, the following must occur:

1. Dual Credit Instructor Application Process
2. Dual Credit Course Application Process
3. Annual Dual Credit Course Peer Review (including syllabus submission)
4. Dual Credit Student Survey Collection

## Appendix C Dual Credit Roster & Grading Procedures for Dual Credit Instructors

1. School District Dual Credit Instructors set up their Rock Valley College network account and password to complete the following processes in RVC Self Service. Individual notices will be sent to each instructor at the start of each course with EVR, midterm, and final deadline dates. Reminder emails will also be sent prior to each deadline date. Missed deadline dates for EVR, midterm grades, and final grades will result in manual processes for the instructor and RVC.
2. Instructors complete the Enrollment Verification ("EVR") process by the tenth day of classes to ensure the high school roster **matches** the Rock Valley College course roster of registered students seeking college credit for their participation in the course. This includes an instructor duty to initiate the following:
  - a) Drop any student who has never attended the course or who does not want dual credit.
  - b) Contact the RVC Early College Office if a student who has been attending is not on the RVC roster so that they can be added.
3. Instructors submit Midterm Grades by the assigned **midterm date**.
  - a) Mark "S" for each student who is currently passing the course with a 'C' or better.
  - b) Mark "D" for each student who is currently earning a 'D' in the course.
  - c) Mark "F" for each student who is currently earning a 'F' in the course.
4. Instructors send Early College notice of a student's intent to withdraw from a course by the assigned **Withdrawal** deadline. Student receives a 'W' grade on their Official RVC Transcript.
5. Instructors submit Final Grades in Self Service by the assigned **final grading deadline**, and the final grade is reported on students' Official RVC Transcripts.

## Appendix D Articulated Credit Policy & Procedures

1. School District communicates intent to offer articulated credit course no later than 6 months before start of intended school year, and adds course information to the shared District and RVC Google Sheet.
2. High school instructor submits syllabus, textbook, and samples of assignments, tests and projects to Early College for review. Updated information must be submitted annually.
3. Rock Valley College will determine approval of the course and it will be added to Appendix A of the MOU.
4. District verifies high school rosters within 30 days from the start of the high school class via the shared Google Sheet between School District and College.
5. Students in articulated courses complete a Rock Valley College Online Enrollment Form within the first week of class.
6. High School provides official, verified high school final grading roster to Early College upon completion of the high school course.
7. Students who earn an 'A' or 'B' in the high school course will be eligible for articulated credit upon the successful completion ('C' or better) in the subsequent course(s), as indicated in Appendix A.
8. Subsequent course(s) must be enrolled in and successfully completed no later than one year after the student's high school graduation.
9. Students register for subsequent course(s) as part of dual credit offerings at the School District or in classes offered at Rock Valley College campuses.
10. The student will receive articulated credit from RVC upon successful completion of subsequent course(s) within timeframe given above.

## 2026–2027 Dual and Articulated Credit Memorandum of Understanding Between Harlem Consolidated School District #122 and Rock Valley College

### Background:

The Dual and Articulated Credit initiative is designed to provide qualified high school students the opportunity to enroll in dual credit classes at their high school in designated transfer, career, and technical education pathways that lead to advanced standing for certificate and degree opportunities at Rock Valley College. Furthermore, this initiative facilitates students' transition from secondary coursework into Rock Valley College.

Dual and articulated credit offerings have increased annually as the Dual Credit Quality Act has developed. These initiatives, along with their continued development and implementation, remain at the forefront of Rock Valley College's partnerships with regional school districts.

The school district will provide, at its cost, a dual credit instructor who is qualified to deliver dual credit instruction in compliance with the Illinois State Board of Education, the Illinois Community College Board, and the Higher Learning Commission. The school district will also provide, at its cost, appropriate academic support to ensure the delivery of quality instruction.

Appendix A notes the courses approved to be taught at Harlem Consolidated School District #122 as dual credit for the 2026–2027 academic year.

### Recommendation:

It is recommended that the Board of Trustees approves the Dual and Articulated Credit Memorandum of Understanding between Rock Valley College and Harlem Consolidated School District #122, beginning August 1, 2026, and expiring June 30, 2027. **Attorney Reviewed.**

---

Howard J. Spearman, Ph.D.  
President

Board Approval: \_\_\_\_\_  
Secretary, Board of Trustees

**Attachment(s):** Harlem Consolidated School District #122 Dual and Articulated Credit Memorandum of Understanding

**Dual and Articulated Credit**  
**Memorandum of Understanding between**  
**Rock Valley College and Harlem Consolidated School District**  
**No. 122**

This Memorandum of Understanding ("MOU" or "Agreement") is entered into this 13<sup>th</sup> day of April, 2026 between Harlem Consolidated School District No. 122 ("School District"), located at 8605 N. 2<sup>nd</sup> Street, Machesney Park, Illinois 61115 and Rock Valley College ("RVC" or "the College"), located at 3301 N. Mulford Road, Rockford, Illinois 61114 (collectively, the "Parties").

**WHEREAS**, School District and Rock Valley College have come together and would like to offer high school students enrolled in School District an opportunity to receive dual high school and college level credit through the Dual and Articulated Credit program; and

**WHEREAS**, the Parties desire to enter into this Agreement to facilitate the transition of students from secondary coursework into Rock Valley College; and

**WHEREAS**, the Parties herein desire to enter into an Agreement setting forth the services and guidelines to be provided and followed by each Party.

**NOW, THEREFORE**, it is hereby agreed by and between the Parties as follows:

1. School District and Rock Valley College will make available to eligible students participating in the Dual and Articulated Credit Program certain agreed upon "dual credit courses" and "articulated credit courses," as listed in Appendix A which is attached hereto and incorporated herein.
  - a. **Qualifications of Students.** Eligible students are defined as those who demonstrate readiness for college-level work, where said determination shall be consistent with the placement procedures used at the college level. Students who are accepted for enrollment in college-level courses must have appropriate academic qualifications, a high level of motivation, and adequate time to devote to studying a college-level course.
    - i. School District or its career center is responsible for disseminating all dual credit and course information directly to the students.
  - b. **Dual Credit Course.** Dual credit courses shall meet requirements set forth in applicable law and regulations including, but not limited to, 23 Ill. Adm. Code 1501.313. The courses listed in Appendix A will be mutually agreed upon by both parties no later than March of each year that this Agreement is in effect, and are subject to change based upon availability of eligible instructors, student interest, and availability in specific courses, and/or local board policy.
2. In accordance with applicable law and regulations, all dual credit courses shall be taught by qualified and approved School District instructors ("School District Dual Credit Instructors"), where instructors shall be reviewed by Rock Valley College during the academic year.
  - a. Qualified, eligible, and approved Rock Valley College faculty may elect to be assigned to teach a dual

credit course if there is no interest by the School District Instructors and in accordance with Rock Valley College's procedures on dual credit programs, as may be amended from time to time.

3. All dual credit and articulated credit courses shall be taught at the School District's campuses unless otherwise noted in Appendix A.
4. It is further agreed upon by the Parties that the School District will:
  - a. Designate a School District point-of-contact for all dual credit and articulated credit course offerings.
  - b. Follow the procedures outlined in Appendix B which is attached hereto and incorporated herein, regarding Curriculum Development, Feedback, and Approval;
  - c. Verify that School District Dual Credit Instructors meet Illinois Community College Board (ICCB) Administrative Rules including, but not limited to, Section 1501.313, HLC-allowed minimally qualified faculty standards, the Dual Credit Quality Act's recognized minimums (e.g., master's in the discipline; or master's in any discipline plus a minimum of, but not more than 18 graduate hours in the discipline) (110 ILCS 27/20(1)(A)) and Rock Valley College's minimum qualifications to teach including:
    - i. Each School District Dual Credit Instructor must submit a *Rock Valley College Dual Credit at the High School Instructor Application*.
    - ii. The School District must complete an *Instructor Verification* form for each School District Dual Credit Instructor to verify that official transcripts and formal identification of the Instructor are on record at the District office for ICCB and HLC auditing purposes.
  - d. Follow the procedures outlined in Appendix D for articulated credit courses which is attached hereto and incorporated herein;
  - e. Collaborate with Rock Valley College Early College Department on a shared Google Sheet to track students' completed Enrollment Forms and submit course rosters for each dual credit and articulated credit course. Dual credit course rosters will be used for Rock Valley College course registration and articulated credit course rosters will be used to track students' articulated credit eligibility;
  - f. Send Rock Valley College initial dual credit course rosters via the shared Google Sheet, in June for fall semester and year-long courses, and November for the spring semester courses, and verify final rosters within 2 weeks after the high school start date;
  - g. Send verified articulated credit course rosters via the shared Google Sheet within 30 days after the high school start date;
  - h. Ensure that School District Dual Credit Instructors follow Rock Valley College's master course syllabus with identified learning outcomes for each course, and utilize appropriate textbooks for each course as agreed upon by School District and Rock Valley College;
  - i. Ensure that School District Dual and Articulated Credit Instructors submit high school course syllabi that are in alignment with the Rock Valley College Master Course Syllabus, and include

all information specific to course curriculum (learning outcomes, course objectives, methods of assessment, course outline), and samples of class assignments, projects, and exams to Early College Department for review on an annual basis, and utilize the approved syllabus, appropriate textbooks, resources, and RVC approved final project or exam (if necessary) for each course as agreed upon by School District and Rock Valley College;

Ensure that the instructor receives necessary information to provide academic support to students that require modifications and/or accommodations as contained in an IEP or 504 plan;

- j. Be responsible for School District Dual Credit Instructors submitting a final instructor course syllabus for each course section to the Rock Valley College Early College Department by the end of the second week of high school classes each semester;
- k. Require all School District Dual Credit Instructors to attend Dual Credit Instructor workshops and other related meetings hosted by Rock Valley College to discuss dual credit processes and procedures *at least* once each academic year, for purposes of ensuring that student learning outcomes are met and that the Instructor is able to deliver quality, rigorous college credit coursework;
- l. Allow Rock Valley College's chief academic officer or his or her designee, in consultation with the School District's superintendent or his or her designee, the opportunity to conduct course evaluations in a manner consistent with RVC's review and evaluation policies and procedures for on-campus adjunct faculty, to include peer review visits to the School District on an annual basis. This evaluation shall be limited to the course and the ability of the Instructor to deliver quality, rigorous college credit coursework. This evaluation shall not impact the Instructor's performance evaluation under Article 24A of the School Code and shall be completed within the same school year that the course is taught;
- m. Require all School District Dual Credit Instructors to complete the following steps in Rock Valley College Self Service, in accordance with the calendar dates determined by Rock Valley College and as outlined in Appendix C, which is attached hereto and incorporated herein: Rock Valley College Enrollment Verification ("EVR"), midterm grades, and final grades, which become part of each student's official college record;
- n. Distribute on the first day of class, the course syllabus to each student registered in a Dual Credit course section;
- o. Ensure that School District Dual Credit Instructors assign letter grades following Rock Valley College's grading scale;
- p. Ensure that School District Dual Credit Instructors report instances of academic dishonesty to the Parties.
- q. Ensure that the total class contact time meets or exceeds Rock Valley College's requirements;
- r. Review this MOU annually for accuracy and pricing;
- s. Attend bi-annual meetings in the fall and spring semesters between the School District and College to discuss dual credit matters and renewal of agreements.
- t. Provide associated instructional costs such as instructional materials and supplies, as needed;

- u. Provide, at its cost, School District Dual Credit Instructors who are qualified to deliver dual credit instruction in compliance with applicable standards established by the Illinois State Board of Education ("ISBE"), ICCB, and the Higher Learning Commission ("HLC"), and will also provide, at its cost, appropriate academic support to participating students to ensure delivery of quality instruction;
- v. Ensure that all students enrolled in courses for college credit meet Rock Valley College course prerequisites and placement requirements or are concurrently enrolled in transitional courses, remedial courses, or receiving a mutually agreed upon academic intervention; and
- w. Provide necessary academic support and guidance to students enrolled in the program.

5. It is further agreed upon by the Parties that Rock Valley College will:

- a. Designate a Rock Valley College point-of-contact for all inquiries with respect to this Agreement.
- b. Provide course credit from Illinois Community College Board ("ICCB") approved programs;
- c. Provide the School District with copies of all official college credit master course syllabi which contain course descriptions, prerequisites, learning outcomes, course requirements, and methods of evaluation for courses referenced in Appendix A;
- d. Follow the Curriculum Development, Feedback and Approval procedure outlined in Appendix B;
- e. Provide the School District with a list of the currently approved textbooks for dual credit courses being taught at the School District;
- f. Review the resume and transcripts of any School District Dual Credit Instructor recommended by the School District to teach a dual credit course to ensure compliance with minimum Illinois Community College Board and Higher Learning Commission qualifications to teach dual credit requirements;
- g. Provide guidance on appropriate placement of students using multiple measures;
- h. Evaluate and document the performance of students who complete dual credit courses, and share such data with the School District. The evaluation shall not impact the instructor's performance evaluation under the School Code.
- i. Award appropriate college credit and record student grades on a permanent college transcript which will be maintained by Rock Valley College;
- j. Award appropriate college credit and record a 'T' grade on students' permanent college transcripts for students who earn a final grade of 'A' or 'B' in an articulated credit course listed in Appendix A and following the procedures outlined in Appendix D;
- k. Take appropriate steps to ensure that Dual Credit Courses are equivalent to those courses offered by Rock Valley College in quality and rigor.

- l. Establish a mechanism for evaluating and documenting, on a regular basis, performance of students who complete dual credit courses and share this data with the School District on the performance of students who complete dual credit courses;
  - m. Notify the School District within 30 calendar days from the initial course request of any disapproval or withdrawal regarding a course, instructor, or course documentation.
  - n. Review this MOU annually for accuracy and pricing; and
  - o. Host bi-annual meetings in the fall and spring semesters between the School District and College to discuss dual credit matters and renewal of agreements.
6. Rock Valley College will charge a per-student enrollment fee of \$50.00 for each dual credit course for the 2025-2026 academic year and will waive associated student fees. The per-student enrollment fee shall not apply to students who enroll in dual credit courses for high school credit only pursuant to Section 14 of this Agreement.
  7. By Rock Valley College waiving associated student fees, the participating student will not be eligible for utilization of Rock Valley College student organizations and select student support services.
  8. If the School District cannot provide instructional coverage and Rock Valley College is capable, at the School District's cost, a separate agreement will need to be drafted to outline the expenses associated with Rock Valley College's instructional delivery of the dual credit course at the School District campuses.
  9. Recommended modifications to this Agreement will be mutually agreed upon by the Parties and shall be in writing. Such modifications will not jeopardize credit for the students currently enrolled in courses covered under this Agreement.
  10. For classes desired to be offered as part of a pathway but that do not have a qualified dual credit teacher or enough qualifying students enrolled, the College will determine if those courses can be offered as articulated credit and how district students will earn that credit, as referenced in Appendixes A and D.
  11. The Parties will work collaboratively to:
    - Annually assess disaggregated data pertaining to dual credit course enrollments, completions, and subsequent postsecondary enrollment and performance, to the extent feasible, pursuant to the Dual Credit Quality Act.
  12. The Parties will work collaboratively and utilize the following processes to ensure that individual students with disabilities have access to Dual Credit at High School courses, provided that they are able to meet the criteria for entry into such courses:
    - a. The School District will ensure that all of its eligible students have access to dual credit course offering information prior to course selection.

- b. Once dual credit course rosters are finalized, the School District will indicate on the shared Google Sheet which dual credit students have an IEP or 504 plan and document the provided accommodations within the established School District practices for record keeping of these services.
- c. A student with a disability shall have access to the supplementary aids and accommodations included in their individualized education program under Article 14 of the Illinois School Code or Section 504 Plan under the federal Rehabilitation Act of 1973 while the student is accessing a dual credit course on the School District's campus, in accordance with established School District practices for providing these services.
- d. The School District and RVC shall regularly communicate regarding the progress, performance and individual needs of students with disabilities who are enrolled in Dual Credit at High School courses.

Nothing contained herein shall be construed as to release the School District from its obligations as the "Resident District" and/or "Local Education Agency," as those terms may be defined in State or federal laws, rules and/or regulations relating to students with disabilities. The School District represents and warrants that, at all times and during all situations governed by this Agreement, it shall remain the Resident District and Local Education Agency for any and all students with disabilities participating in Dual Credit at High School hereunder.

- 13. The School District will allow high school students who do not otherwise meet the College's academic eligibility requirements for receipt of college credit to enroll in dual credit courses taught at the high school, for high school credit only.
  - a. To the extent practicable, students enrolled in a dual credit course for high school credit only will be placed in a separate section than those students who are enrolled in the course for both high school and college credit.
  - b. The School District will establish procedures, prior to the first day of class, to notify all individual high school students enrolled in a mixed enrollment dual credit course that includes students who have and have not met the criteria for dual credit coursework of whether or not they are eligible to earn college credit or the course.
  - c. The School District shall ensure that its instructors maintain the rigor of dual credit courses taught at the high school and including students not deemed ready for college-level coursework according to the College's standards.
- 14. In carrying out its respective obligations under this Agreement, each Party and its employees shall maintain the confidentiality of all personally identifiable information concerning the students enrolled in dual and/or articulated credit courses, and shall adhere to all applicable federal, State and local laws, rules and regulations now in effect or later adopted relating to the confidentiality of student records and information, including but not limited to the Family Educational Rights and Privacy Act ("FERPA"), 20 U.S.C. §1232g, and Illinois School Student Records Act ("ISSRA"), 105 ILCS 10/1 et seq. With regard to the education records/school student records and information to which a Party and/or its employees shall be granted access under this Agreement, that Party and its employees shall be deemed "school officials" with legitimate educational interests in such records and information. The Party and its employees shall have the right to access and use such records and information solely for the purpose of performing the Party's obligations under this Agreement. The Party and its employees shall not re-disclose personally identifiable student information that is received under this Agreement to any third party, except as directed or permitted by the other Party, or as required by law. Each Party shall have in place reasonable policies and procedures, which the other Party may monitor or audit upon request and with reasonable notice, to prevent such re-disclosure.

To the extent feasible, the College and School District shall annually assess disaggregated data pertaining to dual credit course enrollments, completions, and subsequent postsecondary enrollment and performance. If applicable, this assessment shall include an analysis of dual credit courses with

credit sections for dual credit and for high school credit only pursuant to Section 14 of this Agreement that reviews student characteristics by credit section in relation to gender, race and ethnicity, and low-income status. School District shall be responsible for providing dis-aggregated data concerning students enrolled in dual credit courses for high school credit only.

15. Rock Valley College and the School District each agree to mutually indemnify, defend, and hold harmless the other party and their respective board members, employees, and agents from all claims, causes of action, damages, and losses (collectively "Loss") to the extent the loss arises out of the negligent or willful acts or omissions of the indemnifying party, and/or the indemnifying party's breach of this Agreement.

16. This Memorandum will be governed by and interpreted in accordance with the laws of the State of Illinois. Both Parties will comply with all applicable laws, rules, and regulations.

17. No provision of this Memorandum, or act of either Party, will be construed as creating the relationship of principal and agent, or as creating a partnership, joint venture, or other enterprise. This Memorandum is not intended to benefit any third parties.

18. No provision of this Memorandum, or act of either Party, will be construed as a waiver of any rights or immunities.

19. Should any clause or paragraph of this Memorandum be held to be unenforceable, void, or unconstitutional, it is the intent of the parties that all remaining clauses of this Agreement shall survive and be deemed enforceable despite such occurrence.

20. This Agreement will be in effect August 1, 2026 and end on June 30, 2027.

IN WITNESS WHEREOF, the Parties have caused this Agreement to be executed as of the dates indicated below.

\_\_\_\_\_  
*E. Tavelle* 4-17-26  
High School Superintendent Date

\_\_\_\_\_  
Rock Valley College President Date

\_\_\_\_\_  
*[Signature]* 4/13/26  
Board of Education Date

\_\_\_\_\_  
Rock Valley College Board of Trustees Date



## Appendix A Dual Credit Courses

The following Rock Valley College courses will be offered at Harlem High School as dual credit effective during this Agreement:

Dual Credit Courses	Campus Location
ECE 100 – Introduction to Early Childhood Education	Harlem HS
EDU 224 – Introduction to Education	Harlem HS
EDU 244 – Students with Disabilities in Schools	Harlem HS
FRE 223 – Emergency Medical Technician/Basic	RVC
GAT 110 – Introduction to Photoshop	Harlem HS
GAT 115 – Introduction to Illustrator	Harlem HS
HLT 110 – Medical Terminology	Harlem HS
MGT 270 – Principles of Management	Harlem HS
MKT 260 – Principles of Marketing	Harlem HS
NAD 101- Nursing Aide	RVC
PCT 110 – Network Essentials	Harlem HS
PCT 130 – Introduction to Network Security Fundamentals	Harlem HS
PCT 262 – A+ Essentials	Harlem HS
PCT 270 – Intro to Linux/Unix	Harlem HS
SPH 131 – Fundamentals of Communication	Harlem HS
WEB 101 – Programming	Harlem HS

The following Harlem High School courses are eligible for Rock Valley College articulated credit:

RVC Course Eligible for Articulated Credit	Student Earns Articulated Credit by:
CIS 102 – Computer Applications (part of business and computers pathways)	Successful completion of PCT 110 or PCT 262 or WEB 101
WLD 100 – Introduction to Welding (Welding 1 & 2)	Successful completion of WLD 153

## Appendix B Curriculum Development, Feedback, and Approval

Dual credit courses taught at the high school are sanctioned by the Dual Credit Quality Act (110 ILCS 27/). In order for a dual credit course to run at a high school, the following must occur:

1. Dual Credit Instructor Application Process
2. Dual Credit Course Application Process
3. Annual Dual Credit Course Peer Review (including syllabus submission)
4. Dual Credit Student Survey Collection

## Appendix C Dual Credit Roster & Grading Procedures for Dual Credit Instructors

1. School District Dual Credit Instructors set up their Rock Valley College network account and password to complete the following processes in RVC Self Service. Individual notices will be sent to each instructor at the start of each course with EVR, midterm, and final deadline dates. Reminder emails will also be sent prior to each deadline date. Missed deadline dates for EVR, midterm grades, and final grades will result in manual processes for the instructor and RVC.
2. Instructors complete the Enrollment Verification ("EVR") process by the tenth day of classes to ensure the high school roster **matches** the Rock Valley College course roster of registered students seeking college credit for their participation in the course. This includes an instructor duty to initiate the following:
  - a) Drop any student who has never attended the course or who does not want dual credit.
  - b) Contact the RVC Early College Office if a student who has been attending is not on the RVC roster so that they can be added.
3. Instructors submit Midterm Grades by the assigned **midterm date**.
  - a) Mark "S" for each student who is currently passing the course with a 'C' or better.
  - b) Mark "D" for each student who is currently earning a 'D' in the course.
  - c) Mark "F" for each student who is currently earning a 'F' in the course.
4. Instructors send Early College notice of a student's intent to withdraw from a course by the assigned **Withdrawal** deadline. Student receives a 'W' grade on their Official RVC Transcript.
5. Instructors submit Final Grades in Self Service by the assigned **final grading deadline**, and the final grade is reported on students' Official RVC Transcripts.

## Appendix D Articulated Credit Policy & Procedures

1. School District communicates intent to offer articulated credit course no later than 6 months before start of intended school year, and adds course information to the shared District and RVC Google Sheet.
2. High school instructor submits syllabus, textbook, and samples of assignments, tests and projects to Early College for review. Updated information must be submitted annually.
3. Rock Valley College will determine approval of the course and it will be added to Appendix A of the MOU.
4. District verifies high school rosters within 30 days from the start of the high school class via the shared Google Sheet between School District and College.
5. Students in articulated courses complete a Rock Valley College Online Enrollment Form within the first week of class.
6. High School provides official, verified high school final grading roster to Early College upon completion of the high school course.
7. Students who earn an 'A' or 'B' in the high school course will be eligible for articulated credit upon the successful completion ('C' or better) in the subsequent course(s), as indicated in Appendix A.
8. Subsequent course(s) must be enrolled in and successfully completed no later than one year after the student's high school graduation.
9. Students register for subsequent course(s) as part of dual credit offerings at the School District or in classes offered at Rock Valley College campuses.
10. The student will receive articulated credit from RVC upon successful completion of subsequent course(s) within timeframe given above.

## 2026–2027 Dual and Articulated Credit Memorandum of Understanding Between Hononegah Community High School District #207 and Rock Valley College

**Background:** The Dual and Articulated Credit initiative is designed to provide qualified high school students the opportunity to enroll in dual credit classes at their high school in designated transfer, career, and technical education pathways that lead to advanced standing for certificate and degree opportunities at Rock Valley College. Furthermore, this initiative facilitates students' transition from secondary coursework into Rock Valley College.

Dual and articulated credit offerings have increased annually as the Dual Credit Quality Act has developed. These initiatives, along with their continued development and implementation, remain at the forefront of Rock Valley College's partnerships with regional school districts.

The school district will provide, at its cost, a dual credit instructor who is qualified to deliver dual credit instruction in compliance with the Illinois State Board of Education, the Illinois Community College Board, and the Higher Learning Commission. The school district will also provide, at its cost, appropriate academic support to ensure the delivery of quality instruction.

Appendix A notes the courses approved to be taught at Hononegah Community High School District #207 as dual credit for the 2026–2027 academic year.

**Recommendation:** It is recommended that the Board of Trustees approves the Dual and Articulated Credit Memorandum of Understanding between Rock Valley College and Hononegah Community High School District #207, beginning August 1, 2026, and expiring June 30, 2027. **Attorney Reviewed.**

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Howard J. Spearman, Ph.D.  
President

Board Approval: \_\_\_\_\_  
Secretary, Board of Trustees

**Attachment(s):** Hononegah Community High School District #207 Dual and Articulated Credit Memorandum of Understanding

**Dual and Articulated Credit  
Memorandum of Understanding between  
Rock Valley College and Hononegah Community High School  
District 207**

This Memorandum of Understanding ("MOU" or "Agreement") is entered into this 15th day of April, 2026 between Hononegah Community High School District 207 ("School District"), located at 307 Salem Street, Rockton, Illinois 61072 and Rock Valley College ("RVC" or "the College"), located at 3301 N. Mulford Road, Rockford, Illinois 61114 (collectively, the "Parties").

**WHEREAS**, School District and Rock Valley College have come together and would like to offer high school students enrolled in School District an opportunity to receive dual high school and college level credit through the Dual and Articulated Credit program; and

**WHEREAS**, the Parties desire to enter into this Agreement to facilitate the transition of students from secondary coursework into Rock Valley College; and

**WHEREAS**, the Parties herein desire to enter into an Agreement setting forth the services and guidelines to be provided and followed by each Party.

**NOW, THEREFORE**, it is hereby agreed by and between the Parties as follows:

1. School District and Rock Valley College will make available to eligible students participating in the Dual and Articulated Credit Program certain agreed upon "dual credit courses" and "articulated credit courses," as listed in Appendix A which is attached hereto and incorporated herein.
  - a. **Qualifications of Students.** Eligible students are defined as those who demonstrate readiness for college-level work, where said determination shall be consistent with the placement procedures used at the college level. Students who are accepted for enrollment in college-level courses must have appropriate academic qualifications, a high level of motivation, and adequate time to devote to studying a college-level course.
    - i. School District or its career center is responsible for disseminating all dual credit and course information directly to the students.
  - b. **Dual Credit Course.** Dual credit courses shall meet requirements set forth in applicable law and regulations including, but not limited to, 23 Ill. Adm. Code 1501.313. The courses listed in Appendix A will be mutually agreed upon by both parties no later than March of each year that this Agreement is in effect, and are subject to change based upon availability of eligible instructors, student interest, and availability in specific courses, and/or local board policy.
2. In accordance with applicable law and regulations, all dual credit courses shall be taught by qualified and approved School District instructors ("School District Dual Credit Instructors") , where instructors shall be reviewed by Rock Valley College during the academic year.
  - a. If no qualified and approved School District instructor is available, the course will not be offered.

3. All dual credit and articulated credit courses shall be taught at the School District's campuses unless otherwise noted in Appendix A.
4. It is further agreed upon by the Parties that the School District will:
  - a. Designate a School District point-of-contact for all dual credit and articulated credit course offerings.
  - b. Follow the procedures outlined in Appendix B which is attached hereto and incorporated herein, regarding Curriculum Development, Feedback, and Approval;
  - c. Verify that School District Dual Credit Instructors meet Illinois Community College Board (ICCB) Administrative Rules including, but not limited to, Section 1501.313, HLC-allowed minimally qualified faculty standards, the Dual Credit Quality Act's recognized minimums (e.g., master's in the discipline; or master's in any discipline plus a minimum of, but not more than 18 graduate hours in the discipline) (110 ILCS 27/20(1)(A)) and Rock Valley College's minimum qualifications to teach including:
    - i. Each School District Dual Credit Instructor must submit a *Rock Valley College Dual Credit at the High School Instructor Application*.
    - ii. The School District must complete an *Instructor Verification* form for each School District Dual Credit Instructor to verify that official transcripts and formal identification of the Instructor are on record at the District office for ICCB and HLC auditing purposes.
  - d. Follow the procedures outlined in Appendix D for articulated credit courses which is attached hereto and incorporated herein;
  - e. Collaborate with Rock Valley College Early College Department on a shared Google Sheet to track students' completed Enrollment Forms and submit course rosters for each dual credit and articulated credit course. Dual credit course rosters will be used for Rock Valley College course registration and articulated credit course rosters will be used to track students' articulated credit eligibility;
  - f. Send Rock Valley College initial dual credit course rosters via the shared Google Sheet, in June for fall semester and year-long courses, and November for the spring semester courses, and verify final rosters within 2 weeks after the high school start date;
  - g. Send verified articulated credit course rosters via the shared Google Sheet within 30 days after the high school start date;
  - h. Ensure that School District Dual Credit Instructors follow Rock Valley College's master course syllabus with identified learning outcomes for each course, and utilize appropriate textbooks for each course as agreed upon by School District and Rock Valley College;
  - i. Ensure that School District Dual and Articulated Credit Instructors submit high school course syllabi that are in alignment with the Rock Valley College Master Course Syllabus, and include all information specific to course curriculum (learning outcomes, course objectives, methods of assessment, course outline), and samples of class assignments, projects, and exams to Early

College Department for review on an annual basis, and utilize the approved syllabus, appropriate textbooks, resources, and RVC approved final project or exam (if necessary) for each course as agreed upon by School District and Rock Valley College;

Ensure that the instructor receives necessary information to provide academic support to students that require modifications and/or accommodations as contained in an IEP or 504 plan;

- j. Be responsible for School District Dual Credit Instructors submitting a final instructor course syllabus for each course section to the Rock Valley College Early College Department by the end of the second week of high school classes each semester;
- k. Require all School District Dual Credit Instructors to attend Dual Credit Instructor workshops and other related meetings hosted by Rock Valley College to discuss dual credit processes and procedures *at least* once each academic year, for purposes of ensuring that student learning outcomes are met and that the Instructor is able to deliver quality, rigorous college credit coursework;
- l. Allow Rock Valley College's chief academic officer or his or her designee, in consultation with the School District's superintendent or his or her designee, the opportunity to conduct course evaluations in a manner consistent with RVC's review and evaluation policies and procedures for on-campus adjunct faculty, to include peer review visits to the School District on an annual basis. This evaluation shall be limited to the course and the ability of the Instructor to deliver quality, rigorous college credit coursework. This evaluation shall not impact the Instructor's performance evaluation under Article 24A of the School Code and shall be completed within the same school year that the course is taught;
- m. Require all School District Dual Credit Instructors to complete the following steps in Rock Valley College Self Service, in accordance with the calendar dates determined by Rock Valley College and as outlined in Appendix C, which is attached hereto and incorporated herein: Rock Valley College Enrollment Verification ("EVR"), midterm grades, and final grades, which become part of each student's official college record;
- n. Distribute on the first day of class, the course syllabus to each student registered in a Dual Credit course section;
- o. Ensure that School District Dual Credit Instructors assign letter grades following Rock Valley College's grading scale;
- p. Ensure that School District Dual Credit Instructors report instances of academic dishonesty to the Parties.
- q. Ensure that the total class contact time meets or exceeds Rock Valley College's requirements;
- r. Review this MOU annually for accuracy and pricing;
- s. Attend bi-annual meetings in the fall and spring semesters between the School District and College to discuss dual credit matters and renewal of agreements.
- t. Provide associated instructional costs such as instructional materials and supplies, as needed;
- u. Provide, at its cost, School District Dual Credit Instructors who are qualified to deliver dual credit instruction in compliance with applicable standards established by the Illinois State Board of

Education ("ISBE"), ICCB, and the Higher Learning Commission ("HLC"), and will also provide, at its cost, appropriate academic support to participating students to ensure delivery of quality instruction;

- v. Ensure that all students enrolled in courses for college credit meet Rock Valley College course prerequisites and placement requirements or are concurrently enrolled in transitional courses, remedial courses, or receiving a mutually agreed upon academic intervention; and
- w. Provide necessary academic support and guidance to students enrolled in the program.

5. It is further agreed upon by the Parties that Rock Valley College will:

- a. Designate a Rock Valley College point-of-contact for all inquiries with respect to this Agreement.
- b. Provide course credit from Illinois Community College Board ("ICCB") approved programs;
- c. Provide the School District with copies of all official college credit master course syllabi which contain course descriptions, prerequisites, learning outcomes, course requirements, and methods of evaluation for courses referenced in Appendix A;
- d. Follow the Curriculum Development, Feedback and Approval procedure outlined in Appendix B;
- e. Provide the School District with a list of the currently approved textbooks for dual credit courses being taught at the School District;
- f. Review the resume and transcripts of any School District Dual Credit Instructor recommended by the School District to teach a dual credit course to ensure compliance with minimum Illinois Community College Board and Higher Learning Commission qualifications to teach dual credit requirements;
- g. Provide guidance on appropriate placement of students using multiple measures;
- h. Evaluate and document the performance of students who complete dual credit courses, and share such data with the School District. The evaluation shall not impact the instructor's performance evaluation under the School Code.
- i. Award appropriate college credit and record student grades on a permanent college transcript which will be maintained by Rock Valley College;
- j. Award appropriate college credit and record a 'T' grade on students' permanent college transcripts for students who earn a final grade of 'A' or 'B' in an articulated credit course listed in Appendix A and following the procedures outlined in Appendix D;
- k. Take appropriate steps to ensure that Dual Credit Courses are equivalent to those courses offered by Rock Valley College in quality and rigor.
- l. Establish a mechanism for evaluating and documenting, on a regular basis, performance of

students who complete dual credit courses and share this data with the School District on the performance of students who complete dual credit courses;

- m. Notify the School District within 30 calendar days from the initial course request of any disapproval or withdrawal regarding a course, instructor, or course documentation.
  - n. Review this MOU annually for accuracy and pricing; and
  - o. Host bi-annual meetings in the fall and spring semesters between the School District and College to discuss dual credit matters and renewal of agreements.
6. Rock Valley College will charge a per-student enrollment fee of \$50.00 for each dual credit course for the 2026 - 2027 academic year and will waive associated student fees. The per-student enrollment fee shall not apply to students who enroll in dual credit courses for high school credit only pursuant to Section 14 of this Agreement.
7. By Rock Valley College waiving associated student fees, the participating student will not be eligible for utilization of Rock Valley College student organizations and select student support services.
8. If the School District cannot provide instructional coverage and Rock Valley College is capable, at the School District's cost, a separate agreement will need to be drafted to outline the expenses associated with Rock Valley College's instructional delivery of the dual credit course at the School District campuses.
9. Recommended modifications to this Agreement will be mutually agreed upon by the Parties and shall be in writing. Such modifications will not jeopardize credit for the students currently enrolled in courses covered under this Agreement.
10. For classes desired to be offered as part of a pathway but that do not have a qualified dual credit teacher or enough qualifying students enrolled, the College will determine if those courses can be offered as articulated credit and how district students will earn that credit, as referenced in Appendixes A and D.
11. The Parties will work collaboratively to:
- Annually assess disaggregated data pertaining to dual credit course enrollments, completions, and subsequent postsecondary enrollment and performance, to the extent feasible, pursuant to the Dual Credit Quality Act.
12. The Parties will work collaboratively and utilize the following processes to ensure that individual students with disabilities have access to Dual Credit at High School courses, provided that they are able to meet the criteria for entry into such courses:
- a. The School District will ensure that all of its eligible students have access to dual credit course offering information prior to course selection.
  - b. Once dual credit course rosters are finalized, the School District will indicate on the shared Google Sheet which dual credit students have an IEP or 504 plan and document the provided accommodations within

the established School District practices for record keeping of these services.

- c. A student with a disability shall have access to the supplementary aids and accommodations included in their individualized education program under Article 14 of the Illinois School Code or Section 504 Plan under the federal Rehabilitation Act of 1973 while the student is accessing a dual credit course on the School District's campus, in accordance with established School District practices for providing these services.
- d. The School District and RVC shall regularly communicate regarding the progress, performance and individual needs of students with disabilities who are enrolled in Dual Credit at High School courses.

Nothing contained herein shall be construed as to release the School District from its obligations as the "Resident District" and/or "Local Education Agency," as those terms may be defined in State or federal laws, rules and/or regulations relating to students with disabilities. The School District represents and warrants that, at all times and during all situations governed by this Agreement, it shall remain the Resident District and Local Education Agency for any and all students with disabilities participating in Dual Credit at High School hereunder.

13. The School District will allow high school students who do not otherwise meet the College's academic eligibility requirements for receipt of college credit to enroll in dual credit courses taught at the high school, for high school credit only.
  - a. To the extent practicable, students enrolled in a dual credit course for high school credit only will be placed in a separate section than those students who are enrolled in the course for both high school and college credit.
  - b. The School District will establish procedures, prior to the first day of class, to notify all individual high school students enrolled in a mixed enrollment dual credit course that includes students who have and have not met the criteria for dual credit coursework of whether or not they are eligible to earn college credit or the course.
  - c. The School District shall ensure that its instructors maintain the rigor of dual credit courses taught at the high school and including students not deemed ready for college-level coursework according to the College's standards.
14. In carrying out its respective obligations under this Agreement, each Party and its employees shall maintain the confidentiality of all personally identifiable information concerning the students enrolled in dual and/or articulated credit courses, and shall adhere to all applicable federal, State and local laws, rules and regulations now in effect or later adopted relating to the confidentiality of student records and information, including but not limited to the Family Educational Rights and Privacy Act ("FERPA"), 20 U.S.C. §1232g, and Illinois School Student Records Act ("ISSRA"), 105 ILCS 10/1 et seq. With regard to the education records/school student records and information to which a Party and/or its employees shall be granted access under this Agreement, that Party and its employees shall be deemed "school officials" with legitimate educational interests in such records and information. The Party and its employees shall have the right to access and use such records and information solely for the purpose of performing the Party's obligations under this Agreement. The Party and its employees shall not re-disclose personally identifiable student information that is received under this Agreement to any third party, except as directed or permitted by the other Party, or as required by law. Each Party shall have in place reasonable policies and procedures, which the other Party may monitor or audit upon request and with reasonable notice, to prevent such re-disclosure.

To the extent feasible, the College and School District shall annually assess disaggregated data pertaining to dual credit course enrollments, completions, and subsequent postsecondary enrollment and performance. If applicable, this assessment shall include an analysis of dual credit courses with credit sections for dual credit and for high school credit only pursuant to Section 14 of this Agreement that reviews student characteristics by credit section in relation to gender, race and ethnicity, and low-

income status. School District shall be responsible for providing dis-aggregated data concerning students enrolled in dual credit courses for high school credit only.

- 15. Rock Valley College and the School District each agree to mutually indemnify, defend, and hold harmless the other party and their respective board members, employees, and agents from all claims, causes of action, damages, and losses (collectively "Loss") to the extent the loss arises out of the negligent or willful acts or omissions of the indemnifying party, and/or the indemnifying party's breach of this Agreement.
- 16. This Memorandum will be governed by and interpreted in accordance with the laws of the State of Illinois. Both Parties will comply with all applicable laws, rules, and regulations.
- 17. No provision of this Memorandum, or act of either Party, will be construed as creating the relationship of principal and agent, or as creating a partnership, joint venture, or other enterprise. This Memorandum is not intended to benefit any third parties.
- 18. No provision of this Memorandum, or act of either Party, will be construed as a waiver of any rights or immunities.
- 19. Should any clause or paragraph of this Memorandum be held to be unenforceable, void, or unconstitutional, it is the intent of the parties that all remaining clauses of this Agreement shall survive and be deemed enforceable despite such occurrence.
- 20. This Agreement will be in effect August 1, 2026 and end on June 30, 2027.

IN WITNESS WHEREOF, the Parties have caused this Agreement to be executed as of the dates indicated below.

\_\_\_\_\_  
*Michael J. Lugin* *Hueber*  
High School Superintendent Date

\_\_\_\_\_  
\_\_\_\_\_  
Rock Valley College President Date

\_\_\_\_\_  
*D. G. Ke...* *4/15/26*  
Board of Education Date

\_\_\_\_\_  
\_\_\_\_\_  
Rock Valley College Board of Trustees Date



## Appendix A Dual Credit Courses

The following Rock Valley College courses will be offered at Hononegah High School as dual credit effective during this Agreement:

Dual Credit Courses	Campus Location
ATM 106 – Introduction to Automotive Electrical Systems & Powertrains	Hononegah
FRE 223 – EMT	RVC
GAT 110- Introduction to Photoshop	Hononegah
GAT 115 – Digital Design & Illustration	Hononegah
GAT 178 – Fundamentals of Desktop Publishing	Hononegah
NAD 101 – Nursing Aide	RVC
WEB 101 – Programming Related to the Internet	Hononegah

The following courses are eligible for Rock Valley College articulated credit:

RVC Course Eligible for Articulated Credit.	Student Earns Articulated Credit by:
ATM 105 – Introduction to Brake & Chassis Systems	Successful completion of ATM 106
GAT 101 – Introduction to Graphic Arts	Successful completion of GAT 110,115 or 178

## Appendix B Curriculum Development, Feedback, and Approval

Dual credit courses taught at the high school are sanctioned by the Dual Credit Quality Act (110 ILCS 27/). In order for a dual credit course to run at a high school, the following must occur:

1. Dual Credit Instructor Application Process
2. Dual Credit Course Application Process
3. Annual Dual Credit Course Peer Review (including syllabus submission)
4. Dual Credit Student Survey Collection

Appendix C  
Dual Credit Roster & Grading Procedures for  
Dual Credit Instructors

1. School District Dual Credit Instructors set up their Rock Valley College network account and password to complete the following processes in RVC Self Service. Individual notices will be sent to each instructor at the start of each course with EVR, midterm, and final deadline dates. Reminder emails will also be sent prior to each deadline date. Missed deadline dates for EVR, midterm grades, and final grades will result in manual processes for the instructor and RVC.
2. Instructors complete the Enrollment Verification ("EVR") process by the tenth day of classes to ensure the high school roster **matches** the Rock Valley College course roster of registered students seeking college credit for their participation in the course. This includes an instructor duty to initiate the following:
  - a) Drop any student who has never attended the course or who does not want dual credit.
  - b) Contact the RVC Early College Office if a student who has been attending is not on the RVC roster so that they can be added.
3. Instructors submit Midterm Grades by the assigned **midterm date**.
  - a) Mark "S" for each student who is currently passing the course with a 'C' or better.
  - b) Mark "D" for each student who is currently earning a 'D' in the course.
  - c) Mark "F" for each student who is currently earning a 'F' in the course.
4. Instructors send Early College notice of a student's intent to withdraw from a course by the assigned **Withdrawal** deadline. Student receives a 'W' grade on their Official RVC Transcript.
5. Instructors submit Final Grades in Self Service by the assigned **final grading deadline**, and the final grade is reported on students' Official RVC Transcripts.

## Appendix D Articulated Credit Policy & Procedures

1. School District communicates intent to offer articulated credit course no later than 6 months before start of intended school year, and adds course information to the shared District and RVC Google Sheet.
2. High school instructor submits syllabus, textbook, and samples of assignments, tests and projects to Early College for review. Updated information must be submitted annually.
3. Rock Valley College will determine approval of the course and it will be added to Appendix A of the MOU.
4. District verifies high school rosters within 30 days from the start of the high school class via the shared Google Sheet between School District and College.
5. Students in articulated courses complete a Rock Valley College Online Enrollment Form within the first week of class.
6. High School provides official, verified high school final grading roster to Early College upon completion of the high school course.
7. Students who earn an 'A' or 'B' in the high school course will be eligible for articulated credit upon the successful completion ('C' or better) in the subsequent course(s), as indicated in Appendix A.
8. Subsequent course(s) must be enrolled in and successfully completed no later than one year after the student's high school graduation.
9. Students register for subsequent course(s) as part of dual credit offerings at the School District or in classes offered at Rock Valley College campuses.
10. The student will receive articulated credit from RVC upon successful completion of subsequent course(s) within timeframe given above.

## 2026–2027 Dual and Articulated Credit Memorandum of Understanding Between Keith Country Day School and Rock Valley College

### Background:

The Dual and Articulated Credit initiative is designed to provide qualified high school students the opportunity to enroll in dual credit classes at their high school in designated transfer, career, and technical education pathways that lead to advanced standing for certificate and degree opportunities at Rock Valley College. Furthermore, this initiative facilitates students' transition from secondary coursework into Rock Valley College.

Dual and articulated credit offerings have increased annually as the Dual Credit Quality Act has developed. These initiatives, along with their continued development and implementation, remain at the forefront of Rock Valley College's partnerships with regional school districts.

The school district will provide, at its cost, a dual credit instructor who is qualified to deliver dual credit instruction in compliance with the Illinois State Board of Education, the Illinois Community College Board, and the Higher Learning Commission. The school district will also provide, at its cost, appropriate academic support to ensure the delivery of quality instruction.

Appendix A notes the courses approved to be taught at Keith Country Day School as dual credit for the 2026–2027 academic year.

### Recommendation:

It is recommended that the Board of Trustees approves the Dual and Articulated Credit Memorandum of Understanding between Rock Valley College and Keith Country Day School, beginning August 1, 2026, and expiring June 30, 2027. **Attorney Reviewed.**

---

Howard J. Spearman, Ph.D.  
President

Board Approval: \_\_\_\_\_  
Secretary, Board of Trustees

**Attachment(s):** Keith Country Day School Dual and Articulated Credit Memorandum of Understanding

**Dual and Articulated Credit**  
**Memorandum of Understanding between**  
**Rock Valley College and Keith Country Day School**

This Memorandum of Understanding ("MOU" or "Agreement") is entered into this 14<sup>th</sup> day of April, 2026 between Keith Country Day School ("School District"), located at 1 Jacoby Pl, Rockford, IL 61107 and Rock Valley College ("RVC" or "the College"), located at 3301 N. Mulford Road, Rockford, Illinois 61114 (collectively, the "Parties").

**WHEREAS**, School District and Rock Valley College have come together and would like to offer high school students enrolled in School District an opportunity to receive dual high school and college level credit through the Dual and Articulated Credit program; and

**WHEREAS**, the Parties desire to enter into this Agreement to facilitate the transition of students from secondary coursework into Rock Valley College; and

**WHEREAS**, the Parties herein desire to enter into an Agreement setting forth the services and guidelines to be provided and followed by each Party.

**NOW, THEREFORE**, it is hereby agreed by and between the Parties as follows:

1. School District and Rock Valley College will make available to eligible students participating in the Dual and Articulated Credit Program certain agreed upon "dual credit courses" and "articulated credit courses," as listed in Appendix A which is attached hereto and incorporated herein.
  - a. **Qualifications of Students.** Eligible students are defined as those who demonstrate readiness for college-level work, where said determination shall be consistent with the placement procedures used at the college level. Students who are accepted for enrollment in college-level courses must have appropriate academic qualifications, a high level of motivation, and adequate time to devote to studying a college-level course.
  - i. School District or its career center is responsible for disseminating all dual credit and course information directly to the students.
  - b. **Dual Credit Course.** Dual credit courses shall meet requirements set forth in applicable law and regulations including, but not limited to, 23 Ill. Adm. Code 1501.313. The courses listed in Appendix A will be mutually agreed upon by both parties no later than March of each year that this Agreement is in effect, and are subject to change based upon availability of eligible instructors, student interest, and availability in specific courses, and/or local board policy.
2. In accordance with applicable law and regulations, all dual credit courses shall be taught by qualified and approved School District instructors ("School District Dual Credit Instructors") , where instructors shall be reviewed by Rock Valley College during the academic year.
  - a. Qualified, eligible, and approved Rock Valley College faculty may elect to be assigned to teach a dual credit course if there is no interest by the School District Instructors and in accordance with Rock

Valley College's procedures on dual credit programs, as may be amended from time to time.

3. All dual credit and articulated credit courses shall be taught at the School District's campuses unless otherwise noted in Appendix A.
4. It is further agreed upon by the Parties that the School District will:
  - a. Designate a School District point-of-contact for all dual credit and articulated credit course offerings.
  - b. Follow the procedures outlined in Appendix B which is attached hereto and incorporated herein, regarding Curriculum Development, Feedback, and Approval;
  - c. Verify that School District Dual Credit Instructors meet Illinois Community College Board (ICCB) Administrative Rules including, but not limited to, Section 1501.313, HLC-allowed minimally qualified faculty standards, the Dual Credit Quality Act's recognized minimums (e.g., master's in the discipline; or master's in any discipline plus a minimum of, but not more than 18 graduate hours in the discipline) (110 ILCS 27/20(1)(A)) and Rock Valley College's minimum qualifications to teach including:
    - i. Each School District Dual Credit Instructor must submit a *Rock Valley College Dual Credit at the High School Instructor Application*.
    - ii. The School District must complete an *Instructor Verification* form for each School District Dual Credit Instructor to verify that official transcripts and formal identification of the Instructor are on record at the District office for ICCB and HLC auditing purposes.
  - d. Follow the procedures outlined in Appendix D for articulated credit courses which is attached hereto and incorporated herein;
  - e. Collaborate with Rock Valley College Early College Department on a shared Google Sheet to track students' completed Enrollment Forms and submit course rosters for each dual credit and articulated credit course. Dual credit course rosters will be used for Rock Valley College course registration and articulated credit course rosters will be used to track students' articulated credit eligibility;
  - f. Send Rock Valley College initial dual credit course rosters via the shared Google Sheet, in June for fall semester and year-long courses, and November for the spring semester courses, and verify final rosters within 2 weeks after the high school start date;
  - g. Send verified articulated credit course rosters via the shared Google Sheet within 30 days after the high school start date;
  - h. Ensure that School District Dual Credit Instructors follow Rock Valley College's master course syllabus with identified learning outcomes for each course, and utilize appropriate textbooks for each course as agreed upon by School District and Rock Valley College;
  - i. Ensure that School District Dual and Articulated Credit Instructors submit high school course syllabi that are in alignment with the Rock Valley College Master Course Syllabus, and include all information specific to course curriculum (learning outcomes, course objectives, methods of

assessment, course outline), and samples of class assignments, projects, and exams to Early College Department for review on an annual basis, and utilize the approved syllabus, appropriate textbooks, resources, and RVC approved final project or exam (if necessary) for each course as agreed upon by School District and Rock Valley College;

Ensure that the instructor receives necessary information to provide academic support to students that require modifications and/or accommodations as contained in an IEP or 504 plan;

- j. Be responsible for School District Dual Credit Instructors submitting a final instructor course syllabus for each course section to the Rock Valley College Early College Department by the end of the second week of high school classes each semester;
- k. Require all School District Dual Credit Instructors to attend Dual Credit Instructor workshops and other related meetings hosted by Rock Valley College to discuss dual credit processes and procedures *at least* once each academic year, for purposes of ensuring that student learning outcomes are met and that the Instructor is able to deliver quality, rigorous college credit coursework;
- l. Allow Rock Valley College's chief academic officer or his or her designee, in consultation with the School District's superintendent or his or her designee, the opportunity to conduct course evaluations in a manner consistent with RVC's review and evaluation policies and procedures for on-campus adjunct faculty, to include peer review visits to the School District on an annual basis. This evaluation shall be limited to the course and the ability of the Instructor to deliver quality, rigorous college credit coursework. This evaluation shall not impact the Instructor's performance evaluation under Article 24A of the School Code and shall be completed within the same school year that the course is taught;
- m. Require all School District Dual Credit Instructors to complete the following steps in Rock Valley College Self Service, in accordance with the calendar dates determined by Rock Valley College and as outlined in Appendix C, which is attached hereto and incorporated herein: Rock Valley College Enrollment Verification ("EVR"), midterm grades, and final grades, which become part of each student's official college record;
- n. Distribute on the first day of class, the course syllabus to each student registered in a Dual Credit course section;
- o. Ensure that School District Dual Credit Instructors assign letter grades following Rock Valley College's grading scale;
- p. Ensure that School District Dual Credit Instructors report instances of academic dishonesty to the Parties.
- q. Ensure that the total class contact time meets or exceeds Rock Valley College's requirements;
- r. Review this MOU annually for accuracy and pricing;
- s. Attend bi-annual meetings in the fall and spring semesters between the School District and College to discuss dual credit matters and renewal of agreements.
- t. Provide associated instructional costs such as instructional materials and supplies, as needed;
- u. Provide, at its cost, School District Dual Credit Instructors who are qualified to deliver dual credit

instruction in compliance with applicable standards established by the Illinois State Board of Education ("ISBE"), ICCB, and the Higher Learning Commission ("HLC"), and will also provide, at its cost, appropriate academic support to participating students to ensure delivery of quality instruction;

- v. Ensure that all students enrolled in courses for college credit meet Rock Valley College course prerequisites and placement requirements or are concurrently enrolled in transitional courses, remedial courses, or receiving a mutually agreed upon academic intervention; and
- w. Provide necessary academic support and guidance to students enrolled in the program.

5. It is further agreed upon by the Parties that Rock Valley College will:

- a. Designate a Rock Valley College point-of-contact for all inquiries with respect to this Agreement.
- b. Provide course credit from Illinois Community College Board ("ICCB") approved programs;
- c. Provide the School District with copies of all official college credit master course syllabi which contain course descriptions, prerequisites, learning outcomes, course requirements, and methods of evaluation for courses referenced in Appendix A;
- d. Follow the Curriculum Development, Feedback and Approval procedure outlined in Appendix B;
- e. Provide the School District with a list of the currently approved textbooks for dual credit courses being taught at the School District;
- f. Review the resume and transcripts of any School District Dual Credit Instructor recommended by the School District to teach a dual credit course to ensure compliance with minimum Illinois Community College Board and Higher Learning Commission qualifications to teach dual credit requirements;
- g. Provide guidance on appropriate placement of students using multiple measures;
- h. Evaluate and document the performance of students who complete dual credit courses, and share such data with the School District. The evaluation shall not impact the instructor's performance evaluation under the School Code.
- i. Award appropriate college credit and record student grades on a permanent college transcript which will be maintained by Rock Valley College;
- j. Award appropriate college credit and record a 'T' grade on students' permanent college transcripts for students who earn a final grade of 'A' or 'B' in an articulated credit course listed in Appendix A and following the procedures outlined in Appendix D;
- k. Take appropriate steps to ensure that Dual Credit Courses are equivalent to those courses offered by Rock Valley College in quality and rigor.

- l. Establish a mechanism for evaluating and documenting, on a regular basis, performance of students who complete dual credit courses and share this data with the School District on the performance of students who complete dual credit courses;
  - m. Notify the School District within 30 calendar days from the initial course request of any disapproval or withdrawal regarding a course, instructor, or course documentation.
  - n. Review this MOU annually for accuracy and pricing; and
  - o. Host bi-annual meetings in the fall and spring semesters between the School District and College to discuss dual credit matters and renewal of agreements.
6. Rock Valley College will charge a per-student enrollment fee of \$50.00 for each dual credit course for the 2025-2026 academic year and will waive associated student fees. The per-student enrollment fee shall not apply to students who enroll in dual credit courses for high school credit only pursuant to Section 14 of this Agreement.
7. By Rock Valley College waiving associated student fees, the participating student will not be eligible for utilization of Rock Valley College student organizations and select student support services.
8. If the School District cannot provide instructional coverage and Rock Valley College is capable, at the School District's cost, a separate agreement will need to be drafted to outline the expenses associated with Rock Valley College's instructional delivery of the dual credit course at the School District campuses.
9. Recommended modifications to this Agreement will be mutually agreed upon by the Parties and shall be in writing. Such modifications will not jeopardize credit for the students currently enrolled in courses covered under this Agreement.
10. For classes desired to be offered as part of a pathway but that do not have a qualified dual credit teacher or enough qualifying students enrolled, the College will determine if those courses can be offered as articulated credit and how district students will earn that credit, as referenced in Appendixes A and D.
11. The Parties will work collaboratively to:
- Annually assess disaggregated data pertaining to dual credit course enrollments, completions, and subsequent postsecondary enrollment and performance, to the extent feasible, pursuant to the Dual Credit Quality Act.
12. The Parties will work collaboratively and utilize the following processes to ensure that individual students with disabilities have access to Dual Credit at High School courses, provided that they are able to meet the criteria for entry into such courses:
- a. The School District will ensure that all of its eligible students have access to dual credit course offering information prior to course selection.
  - b. Once dual credit course rosters are finalized, the School District will indicate on the shared Google Sheet

which dual credit students have an IEP or 504 plan and document the provided accommodations within the established School District practices for record keeping of these services.

- c. A student with a disability shall have access to the supplementary aids and accommodations included in their individualized education program under Article 14 of the Illinois School Code or Section 504 Plan under the federal Rehabilitation Act of 1973 while the student is accessing a dual credit course on the School District's campus, in accordance with established School District practices for providing these services.
- d. The School District and RVC shall regularly communicate regarding the progress, performance and individual needs of students with disabilities who are enrolled in Dual Credit at High School courses.

Nothing contained herein shall be construed as to release the School District from its obligations as the "Resident District" and/or "Local Education Agency," as those terms may be defined in State or federal laws, rules and/or regulations relating to students with disabilities. The School District represents and warrants that, at all times and during all situations governed by this Agreement, it shall remain the Resident District and Local Education Agency for any and all students with disabilities participating in Dual Credit at High School hereunder.

13. The School District will allow high school students who do not otherwise meet the College's academic eligibility requirements for receipt of college credit to enroll in dual credit courses taught at the high school, for high school credit only.
  - a. To the extent practicable, students enrolled in a dual credit course for high school credit only will be placed in a separate section than those students who are enrolled in the course for both high school and college credit.
  - b. The School District will establish procedures, prior to the first day of class, to notify all individual high school students enrolled in a mixed enrollment dual credit course that includes students who have and have not met the criteria for dual credit coursework of whether or not they are eligible to earn college credit or the course.
  - c. The School District shall ensure that its instructors maintain the rigor of dual credit courses taught at the high school and including students not deemed ready for college-level coursework according to the College's standards.
14. In carrying out its respective obligations under this Agreement, each Party and its employees shall maintain the confidentiality of all personally identifiable information concerning the students enrolled in dual and/or articulated credit courses, and shall adhere to all applicable federal, State and local laws, rules and regulations now in effect or later adopted relating to the confidentiality of student records and information, including but not limited to the Family Educational Rights and Privacy Act ("FERPA"), 20 U.S.C. §1232g, and Illinois School Student Records Act ("ISSRA"), 105 ILCS 10/1 et seq. With regard to the education records/school student records and information to which a Party and/or its employees shall be granted access under this Agreement, that Party and its employees shall be deemed "school officials" with legitimate educational interests in such records and information. The Party and its employees shall have the right to access and use such records and information solely for the purpose of performing the Party's obligations under this Agreement. The Party and its employees shall not re-disclose personally identifiable student information that is received under this Agreement to any third party, except as directed or permitted by the other Party, or as required by law. Each Party shall have in place reasonable policies and procedures, which the other Party may monitor or audit upon request and with reasonable notice, to prevent such re-disclosure.

To the extent feasible, the College and School District shall annually assess disaggregated data pertaining to dual credit course enrollments, completions, and subsequent postsecondary enrollment and performance. If applicable, this assessment shall include an analysis of dual credit courses with credit sections for dual credit and for high school credit only pursuant to Section 14 of this Agreement that reviews student characteristics by credit section in relation to gender, race and ethnicity, and low-income status. School District shall be responsible for providing dis-aggregated

data concerning students enrolled in dual credit courses for high school credit only.

15. Rock Valley College and the School District each agree to mutually indemnify, defend, and hold harmless the other party and their respective board members, employees, and agents from all claims, causes of action, damages, and losses (collectively "Loss") to the extent the loss arises out of the negligent or willful acts or omissions of the indemnifying party, and/or the indemnifying party's breach of this Agreement.
16. This Memorandum will be governed by and interpreted in accordance with the laws of the State of Illinois. Both Parties will comply with all applicable laws, rules, and regulations.
17. No provision of this Memorandum, or act of either Party, will be construed as creating the relationship of principal and agent, or as creating a partnership, joint venture, or other enterprise. This Memorandum is not intended to benefit any third parties.
18. No provision of this Memorandum, or act of either Party, will be construed as a waiver of any rights or immunities.
19. Should any clause or paragraph of this Memorandum be held to be unenforceable, void, or unconstitutional, it is the intent of the parties that all remaining clauses of this Agreement shall survive and be deemed enforceable despite such occurrence.
20. This Agreement will be in effect August 1, 2026 and end on June 30, 2027.

IN WITNESS WHEREOF, the Parties have caused this Agreement to be executed as of the dates indicated below.

CHARO CHANEY

Charo Chaney 4/14/2026  
High School Superintendent Date

\_\_\_\_\_

\_\_\_\_\_ Date  
Rock Valley College President

Anisha Grimmer

Anisha Grimmer 4/21/2026  
Board of Education Date

\_\_\_\_\_

\_\_\_\_\_ Date  
Rock Valley College Board of Trustees

## Appendix A Dual Credit Courses

The following Rock Valley College courses will be offered at Keith Country Day School as dual credit effective during this Agreement:

<b>Dual Credit Courses</b>	<b>Campus Location</b>
BIO 103 – Introductory Life Science	Keith Country Day School
BIO 104 – Introductory Life Science Laboratory	Keith Country Day School
SPN 101 – Beginning Spanish	Keith Country Day School
SPN 102 – Continuation of Beginning Spanish	Keith Country Day School

## Appendix B

### Curriculum Development, Feedback, and Approval

Dual credit courses taught at the high school are sanctioned by the Dual Credit Quality Act (110 ILCS 27/). In order for a dual credit course to run at a high school, the following must occur:

1. Dual Credit Instructor Application Process
2. Dual Credit Course Application Process
3. Annual Dual Credit Course Peer Review (including syllabus submission)
4. Dual Credit Student Survey Collection

## Appendix C Dual Credit Roster & Grading Procedures for Dual Credit Instructors

1. School District Dual Credit Instructors set up their Rock Valley College network account and password to complete the following processes in RVC Self Service. Individual notices will be sent to each instructor at the start of each course with EVR, midterm, and final deadline dates. Reminder emails will also be sent prior to each deadline date. Missed deadline dates for EVR, midterm grades, and final grades will result in manual processes for the instructor and RVC.
2. Instructors complete the Enrollment Verification ("EVR") process by the tenth day of classes to ensure the high school roster **matches** the Rock Valley College course roster of registered students seeking college credit for their participation in the course. This includes an instructor duty to initiate the following:
  - a) Drop any student who has never attended the course or who does not want dual credit.
  - b) Contact the RVC Early College Office if a student who has been attending is not on the RVC roster so that they can be added.
3. Instructors submit Midterm Grades by the assigned **midterm date**.
  - a) Mark "S" for each student who is currently passing the course with a 'C' or better.
  - b) Mark "D" for each student who is currently earning a 'D' in the course.
  - c) Mark "F" for each student who is currently earning a 'F' in the course.
4. Instructors send Early College notice of a student's intent to withdraw from a course by the assigned **Withdrawal** deadline. Student receives a 'W' grade on their Official RVC Transcript.
5. Instructors submit Final Grades in Self Service by the assigned **final grading deadline**, and the final grade is reported on students' Official RVC Transcripts.

## Appendix D Articulated Credit Policy & Procedures

1. School District communicates intent to offer articulated credit course no later than 6 months before start of intended school year, and adds course information to the shared District and RVC Google Sheet.
2. High school instructor submits syllabus, textbook, and samples of assignments, tests and projects to Early College for review. Updated information must be submitted annually.
3. Rock Valley College will determine approval of the course and it will be added to Appendix A of the MOU.
4. District verifies high school rosters within 30 days from the start of the high school class via the shared Google Sheet between School District and College.
5. Students in articulated courses complete a Rock Valley College Online Enrollment Form within the first week of class.
6. High School provides official, verified high school final grading roster to Early College upon completion of the high school course.
7. Students who earn an 'A' or 'B' in the high school course will be eligible for articulated credit upon the successful completion ('C' or better) in the subsequent course(s), as indicated in Appendix A.
8. Subsequent course(s) must be enrolled in and successfully completed no later than one year after the student's high school graduation.
9. Students register for subsequent course(s) as part of dual credit offerings at the School District or in classes offered at Rock Valley College campuses.
10. The student will receive articulated credit from RVC upon successful completion of subsequent course(s) within timeframe given above.

## 2026–2027 Dual and Articulated Credit Memorandum of Understanding Between Meridian Community Unit School District #223 and Rock Valley College

**Background:** The Dual and Articulated Credit initiative is designed to provide qualified high school students the opportunity to enroll in dual credit classes at their high school in designated transfer, career, and technical education pathways that lead to advanced standing for certificate and degree opportunities at Rock Valley College. Furthermore, this initiative facilitates students' transition from secondary coursework into Rock Valley College.

Dual and articulated credit offerings have increased annually as the Dual Credit Quality Act has developed. These initiatives, along with their continued development and implementation, remain at the forefront of Rock Valley College's partnerships with regional school districts.

The school district will provide, at its cost, a dual credit instructor who is qualified to deliver dual credit instruction in compliance with the Illinois State Board of Education, the Illinois Community College Board, and the Higher Learning Commission. The school district will also provide, at its cost, appropriate academic support to ensure the delivery of quality instruction.

Appendix A notes the courses approved to be taught at Meridian Community Unit School District #223 as dual credit for the 2026–2027 academic year.

**Recommendation:** It is recommended that the Board of Trustees approves the Dual and Articulated Credit Memorandum of Understanding between Rock Valley College and Meridian Community Unit School District #223, beginning August 1, 2026, and expiring June 30, 2027. **Attorney Reviewed.**

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Howard J. Spearman, Ph.D.  
President

Board Approval: \_\_\_\_\_  
Secretary, Board of Trustees

**Attachment(s):** Meridian Community Unit School District #223 Dual and Articulated Credit Memorandum of Understanding

**Dual and Articulated Credit**  
**Memorandum of Understanding between**  
**Rock Valley College and Meridian School District 223**

This Memorandum of Understanding ("MOU" or "Agreement") is entered into this 8 day of April, 2026 between Meridian School District 223 ("School District"), located at 207 West Main Street, Stillman Valley, Illinois 61084 and Rock Valley College ("RVC" or "the College"), located at 3301 N. Mulford Road, Rockford, Illinois 61114 (collectively, the "Parties").

**WHEREAS**, School District and Rock Valley College have come together and would like to offer high school students enrolled in School District an opportunity to receive dual high school and college level credit through the Dual and Articulated Credit program; and

**WHEREAS**, the Parties desire to enter into this Agreement to facilitate the transition of students from secondary coursework into Rock Valley College; and

**WHEREAS**, the Parties herein desire to enter into an Agreement setting forth the services and guidelines to be provided and followed by each Party.

**NOW, THEREFORE**, it is hereby agreed by and between the Parties as follows:

1. School District and Rock Valley College will make available to eligible students participating in the Dual and Articulated Credit Program certain agreed upon "dual credit courses" and "articulated credit courses," as listed in Appendix A which is attached hereto and incorporated herein.
  - a. **Qualifications of Students.** Eligible students are defined as those who demonstrate readiness for college-level work, where said determination shall be consistent with the placement procedures used at the college level. Students who are accepted for enrollment in college-level courses must have appropriate academic qualifications, a high level of motivation, and adequate time to devote to studying a college-level course.
    - i. School District or its career center is responsible for disseminating all dual credit and course information directly to the students.
  - b. **Dual Credit Course.** Dual credit courses shall meet requirements set forth in applicable law and regulations including, but not limited to, 23 Ill. Adm. Code 1501.313. The courses listed in Appendix A will be mutually agreed upon by both parties no later than March of each year that this Agreement is in effect, and are subject to change based upon availability of eligible instructors, student interest, and availability in specific courses, and/or local board policy.
2. In accordance with applicable law and regulations, all dual credit courses shall be taught by qualified and approved School District instructors ("School District Dual Credit Instructors") , where instructors shall be reviewed by Rock Valley College during the academic year.
  - a. Qualified, eligible, and approved Rock Valley College faculty may elect to be assigned to teach a dual credit course if there is no interest by the School District Instructors and in accordance with Rock Valley College's

procedures on dual credit programs, as may be amended from time to time.

3. All dual credit and articulated credit courses shall be taught at the School District's campuses unless otherwise noted in Appendix A.
4. It is further agreed upon by the Parties that the School District will:
  - a. Designate a School District point-of-contact for all dual credit and articulated credit course offerings.
  - b. Follow the procedures outlined in Appendix B which is attached hereto and incorporated herein, regarding Curriculum Development, Feedback, and Approval;
  - c. Verify that School District Dual Credit Instructors meet Illinois Community College Board (ICCB) Administrative Rules including, but not limited to, Section 1501.313, HLC-allowed minimally qualified faculty standards, the Dual Credit Quality Act's recognized minimums (e.g., master's in the discipline; or master's in any discipline plus a minimum of, but not more than 18 graduate hours in the discipline) (110 ILCS 27/20(1)(A)) and Rock Valley College's minimum qualifications to teach including:
    - i. Each School District Dual Credit Instructor must submit a *Rock Valley College Dual Credit at the High School Instructor Application*.
    - ii. The School District must complete an *Instructor Verification* form for each School District Dual Credit Instructor to verify that official transcripts and formal identification of the Instructor are on record at the District office for ICCB and HLC auditing purposes.
  - d. Follow the procedures outlined in Appendix D for articulated credit courses which is attached hereto and incorporated herein;
  - e. Collaborate with Rock Valley College Early College Department on a shared Google Sheet to track students' completed Enrollment Forms and submit course rosters for each dual credit and articulated credit course. Dual credit course rosters will be used for Rock Valley College course registration and articulated credit course rosters will be used to track students' articulated credit eligibility;
  - f. Send Rock Valley College initial dual credit course rosters via the shared Google Sheet, in June for fall semester and year-long courses, and November for the spring semester courses, and verify final rosters within 2 weeks after the high school start date;
  - g. Send verified articulated credit course rosters via the shared Google Sheet within 30 days after the high school start date;
  - h. Ensure that School District Dual Credit Instructors follow Rock Valley College's master course syllabus with identified learning outcomes for each course, and utilize appropriate textbooks for each course as agreed upon by School District and Rock Valley College;
  - i. Ensure that School District Dual and Articulated Credit Instructors submit high school course syllabi that are in alignment with the Rock Valley College Master Course Syllabus, and include all information specific to course curriculum (learning outcomes, course objectives, methods of assessment, course outline), and samples of class assignments, projects, and exams to Early College Department for review on an annual basis, and utilize the approved syllabus, appropriate textbooks, resources, and RVC approved final project or exam (if necessary) for each course as

agreed upon by School District and Rock Valley College;

- j. Ensure that the instructor receives necessary information to provide academic support to students that require modifications and/or accommodations as contained in an IEP or 504 plan;
- k. Be responsible for School District Dual Credit Instructors submitting a final instructor course syllabus for each course section to the Rock Valley College Early College Department by the end of the second week of high school classes each semester;
- l. Require all School District Dual Credit Instructors to attend Dual Credit Instructor workshops and other related meetings hosted by Rock Valley College to discuss dual credit processes and procedures *at least* once each academic year, for purposes of ensuring that student learning outcomes are met and that the instructor is able to deliver quality, rigorous college credit coursework;
- m. Allow Rock Valley College's chief academic officer or his or her designee, in consultation with the School District's superintendent or his or her designee, the opportunity to conduct course evaluations in a manner consistent with RVC's review and evaluation policies and procedures for on-campus adjunct faculty, to include peer review visits to the School District on an annual basis. This evaluation shall be limited to the course and the ability of the Instructor to deliver quality, rigorous college credit coursework. This evaluation shall not impact the Instructor's performance evaluation under Article 24A of the School Code and shall be completed within the same school year that the course is taught;
- n. Require all School District Dual Credit Instructors to complete the following steps in Rock Valley College Self Service, in accordance with the calendar dates determined by Rock Valley College and as outlined in Appendix C, which is attached hereto and incorporated herein: Rock Valley College Enrollment Verification ("EVR"), midterm grades, and final grades, which become part of each student's official college record;
- o. Distribute on the first day of class, the course syllabus to each student registered in a Dual Credit course section;
- p. Ensure that School District Dual Credit Instructors assign letter grades following Rock Valley College's grading scale;
- q. Ensure that School District Dual Credit Instructors report instances of academic dishonesty to the Parties.
- r. Ensure that the total class contact time meets or exceeds Rock Valley College's requirements;
- s. Review this MOU annually for accuracy and pricing;
- t. Attend bi-annual meetings in the fall and spring semesters between the School District and College to discuss dual credit matters and renewal of agreements.
- u. Provide associated instructional costs such as instructional materials and supplies, as needed;
- v. Provide, at its cost, School District Dual Credit Instructors who are qualified to deliver dual credit instruction in compliance with applicable standards established by the Illinois State Board of Education ("ISBE"), ICCB, and the Higher Learning Commission ("HLC"), and will also provide, at its cost, appropriate academic support to participating students to ensure delivery of quality instruction;

- w. Ensure that all students enrolled in courses for college credit meet Rock Valley College course prerequisites and placement requirements or are concurrently enrolled in transitional courses, remedial courses, or receiving a mutually agreed upon academic intervention; and
- x. Provide necessary academic support and guidance to students enrolled in the program.

5. It is further agreed upon by the Parties that Rock Valley College will:

- a. Designate a Rock Valley College point-of-contact for all inquiries with respect to this Agreement.
- b. Provide course credit from Illinois Community College Board ("ICCB") approved programs;
- c. Provide the School District with copies of all official college credit master course syllabi which contain course descriptions, prerequisites, learning outcomes, course requirements, and methods of evaluation for courses referenced in Appendix A;
- d. Follow the Curriculum Development, Feedback and Approval procedure outlined in Appendix B;
- e. Provide the School District with a list of the currently approved textbooks for dual credit courses being taught at the School District;
- f. Review the resume and transcripts of any School District Dual Credit Instructor recommended by the School District to teach a dual credit course to ensure compliance with minimum Illinois Community College Board and Higher Learning Commission qualifications to teach dual credit requirements;
- g. Provide guidance on appropriate placement of students using multiple measures;
- h. Evaluate and document the performance of students who complete dual credit courses, and share such data with the School District. The evaluation shall not impact the instructor's performance evaluation under the School Code.
- i. Award appropriate college credit and record student grades on a permanent college transcript which will be maintained by Rock Valley College;
- j. Award appropriate college credit and record a 'T' grade on students' permanent college transcripts for students who earn a final grade of 'A' or 'B' in an articulated credit course listed in Appendix A and following the procedures outlined in Appendix D;
- k. Take appropriate steps to ensure that Dual Credit Courses are equivalent to those courses offered by Rock Valley College in quality and rigor.
- l. Establish a mechanism for evaluating and documenting, on a regular basis, performance of students who complete dual credit courses and share this data with the School District on the performance of students who complete dual credit courses;
- m. Notify the School District within 30 calendar days from the initial course request of any disapproval or

withdrawal regarding a course, instructor, or course documentation.

- n. Review this MOU annually for accuracy and pricing; and
  - o. Host bi-annual meetings in the fall and spring semesters between the School District and College to discuss dual credit matters and renewal of agreements.
6. Rock Valley College will charge a per-student enrollment fee of \$50.00 for each dual credit course for the 2026-2027 academic year and will waive associated student fees. The per-student enrollment fee shall not apply to students who enroll in dual credit courses for high school credit only pursuant to Section 14 of this Agreement.
  7. By Rock Valley College waiving associated student fees, the participating student will not be eligible for utilization of Rock Valley College student organizations and select student support services.
  8. If the School District cannot provide instructional coverage and Rock Valley College is capable, at the School District's cost, a separate agreement will need to be drafted to outline the expenses associated with Rock Valley College's instructional delivery of the dual credit course at the School District campuses.
  9. Recommended modifications to this Agreement will be mutually agreed upon by the Parties and shall be in writing. Such modifications will not jeopardize credit for the students currently enrolled in courses covered under this Agreement.
  10. For classes desired to be offered as part of a pathway but that do not have a qualified dual credit teacher or enough qualifying students enrolled, the College will determine if those courses can be offered as articulated credit and how district students will earn that credit, as referenced in Appendixes A and D.
  11. The Parties will work collaboratively to:

Annually assess disaggregated data pertaining to dual credit course enrollments, completions, and subsequent postsecondary enrollment and performance, to the extent feasible, pursuant to the Dual Credit Quality Act.
  12. The Parties will work collaboratively and utilize the following processes to ensure that individual students with disabilities have access to Dual Credit at High School courses, provided that they are able to meet the criteria for entry into such courses:
    - a. The School District will ensure that all of its eligible students have access to dual credit course offering information prior to course selection.
    - b. Once dual credit course rosters are finalized, the School District will indicate on the shared Google Sheet which dual credit students have an IEP or 504 plan and document the provided accommodations within the established School District practices for record keeping of these services.
    - c. A student with a disability shall have access to the supplementary aids and accommodations included in their individualized education program under Article 14 of the Illinois School Code or Section 504 Plan under the federal Rehabilitation Act of 1973 while the student is accessing a dual credit course on the School District's campus, in accordance with established School District practices for providing these services.

- d. The School District and RVC shall regularly communicate regarding the progress, performance and individual needs of students with disabilities who are enrolled in Dual Credit at High School courses.

Nothing contained herein shall be construed as to release the School District from its obligations as the "Resident District" and/or "Local Education Agency," as those terms may be defined in State or federal laws, rules and/or regulations relating to students with disabilities. The School District represents and warrants that, at all times and during all situations governed by this Agreement, it shall remain the Resident District and Local Education Agency for any and all students with disabilities participating in Dual Credit at High School hereunder.

13. The School District will allow high school students who do not otherwise meet the College's academic eligibility requirements for receipt of college credit to enroll in dual credit courses taught at the high school, for high school credit only.
  - a. To the extent practicable, students enrolled in a dual credit course for high school credit only will be placed in a separate section than those students who are enrolled in the course for both high school and college credit.
  - b. The School District will establish procedures, prior to the first day of class, to notify all individual high school students enrolled in a mixed enrollment dual credit course that includes students who have and have not met the criteria for dual credit coursework of whether or not they are eligible to earn college credit or the course.
  - c. The School District shall ensure that its instructors maintain the rigor of dual credit courses taught at the high school and including students not deemed ready for college-level coursework according to the College's standards.
  
14. In carrying out its respective obligations under this Agreement, each Party and its employees shall maintain the confidentiality of all personally identifiable information concerning the students enrolled in dual and/or articulated credit courses, and shall adhere to all applicable federal, State and local laws, rules and regulations now in effect or later adopted relating to the confidentiality of student records and information, including but not limited to the Family Educational Rights and Privacy Act ("FERPA"), 20 U.S.C. §1232g, and Illinois School Student Records Act ("ISSRA"), 105 ILCS 10/1 et seq. With regard to the education records/school student records and information to which a Party and/or its employees shall be granted access under this Agreement, that Party and its employees shall be deemed "school officials" with legitimate educational interests in such records and information. The Party and its employees shall have the right to access and use such records and information solely for the purpose of performing the Party's obligations under this Agreement. The Party and its employees shall not re-disclose personally identifiable student information that is received under this Agreement to any third party, except as directed or permitted by the other Party, or as required by law. Each Party shall have in place reasonable policies and procedures, which the other Party may monitor or audit upon request and with reasonable notice, to prevent such re-disclosure.

To the extent feasible, the College and School District shall annually assess disaggregated data pertaining to dual credit course enrollments, completions, and subsequent postsecondary enrollment and performance. If applicable, this assessment shall include an analysis of dual credit courses with credit sections for dual credit and for high school credit only pursuant to Section 14 of this Agreement that reviews student characteristics by credit section in relation to gender, race and ethnicity, and low-income status. School District shall be responsible for providing dis-aggregated data concerning students enrolled in dual credit courses for high school credit only.


15. Rock Valley College and the School District each agree to mutually indemnify, defend, and hold harmless the other party and their respective board members, employees, and agents from all claims, causes of action, damages, and losses (collectively "Loss") to the extent the loss arises out of the negligent or willful acts or omissions of the indemnifying party, and/or the indemnifying party's breach of this Agreement.

16. This Memorandum will be governed by and interpreted in accordance with the laws of the State of Illinois. Both Parties will comply with all applicable laws, rules, and regulations.
17. No provision of this Memorandum, or act of either Party, will be construed as creating the relationship of principal and agent, or as creating a partnership, joint venture, or other enterprise. This Memorandum is not intended to benefit any third parties.
18. No provision of this Memorandum, or act of either Party, will be construed as a waiver of any rights or immunities.
19. Should any clause or paragraph of this Memorandum be held to be unenforceable, void, or unconstitutional, it is the intent of the parties that all remaining clauses of this Agreement shall survive and be deemed enforceable despite such occurrence.
20. This Agreement will be in effect August 1, 2026 and end on June 30, 2027.

IN WITNESS WHEREOF, the Parties have caused this Agreement to be executed as of the dates indicated below.

\_\_\_\_\_  
 4-8-26  
 High School Superintendent Date

\_\_\_\_\_  
 \_\_\_\_\_  
 Rock Valley College President Date

\_\_\_\_\_  
 4-8-26  
 Board of Education Date

\_\_\_\_\_  
 \_\_\_\_\_  
 Rock Valley College Board of Trustees Date



## Appendix A Dual Credit Courses

The following Rock Valley College courses will be offered at Stillman Valley High School as dual credit effective during this Agreement:

Dual Credit Courses	Campus Location
CIS 102 – Introduction to Computer and Information Systems	Stillman Valley HS
CIS 170 – Programming Logic & Design	Stillman Valley HS
EDU 224 – Introduction to Education*	Stillman Valley HS
ENG 101 – English Composition I	Stillman Valley HS
ENG 103 – English Composition II	Stillman Valley HS
GEL 101 – Introduction to Geology	Stillman Valley HS
HLT 110 – Medial Terminology	Stillman Valley HS
MTH 115 – General Education Mathematics	Stillman Valley HS
MTH 135 – Calculus I	Stillman Valley HS
MTH 220 – Statistics	Stillman Valley HS
PSY 170 – General Psychology	Stillman Valley HS

## Appendix B Curriculum Development, Feedback, and Approval

Dual credit courses taught at the high school are sanctioned by the Dual Credit Quality Act (110 ILCS 27/). In order for a dual credit course to run at a high school, the following must occur:

1. Dual Credit Instructor Application Process
2. Dual Credit Course Application Process
3. Annual Dual Credit Course Peer Review (including syllabus submission)
4. Dual Credit Student Survey Collection

## Appendix C Dual Credit Roster & Grading Procedures for Dual Credit Instructors

1. School District Dual Credit Instructors set up their Rock Valley College network account and password to complete the following processes in RVC Self Service. Individual notices will be sent to each instructor at the start of each course with EVR, midterm, and final deadline dates. Reminder emails will also be sent prior to each deadline date. Missed deadline dates for EVR, midterm grades, and final grades will result in manual processes for the instructor and RVC.
2. Instructors complete the Enrollment Verification ("EVR") process by the tenth day of classes to ensure the high school roster **matches** the Rock Valley College course roster of registered students seeking college credit for their participation in the course. This includes an instructor duty to initiate the following:
  - a) Drop any student who has never attended the course or who does not want dual credit.
  - b) Contact the RVC Early College Office if a student who has been attending is not on the RVC roster so that they can be added.
3. Instructors submit Midterm Grades by the assigned **midterm date**.
  - a) Mark "S" for each student who is currently passing the course with a 'C' or better.
  - b) Mark "D" for each student who is currently earning a 'D' in the course.
  - c) Mark "F" for each student who is currently earning a 'F' in the course.
4. Instructors send Early College notice of a student's intent to withdraw from a course by the assigned **Withdrawal** deadline. Student receives a 'W' grade on their Official RVC Transcript.
5. Instructors submit Final Grades in Self Service by the assigned **final grading deadline**, and the final grade is reported on students' Official RVC Transcripts.

## Appendix D Articulated Credit Policy & Procedures

1. School District communicates intent to offer articulated credit course no later than 6 months before start of intended school year, and adds course information to the shared District and RVC Google Sheet.
2. High school instructor submits syllabus, textbook, and samples of assignments, tests and projects to Early College for review. Updated information must be submitted annually.
3. Rock Valley College will determine approval of the course and it will be added to Appendix A of the MOU.
4. District verifies high school rosters within 30 days from the start of the high school class via the shared Google Sheet between School District and College.
5. Students in articulated courses complete a Rock Valley College Online Enrollment Form within the first week of class.
6. High School provides official, verified high school final grading roster to Early College upon completion of the high school course.
7. Students who earn an 'A' or 'B' in the high school course will be eligible for articulated credit upon the successful completion ('C' or better) in the subsequent course(s), as indicated in Appendix A.
8. Subsequent course(s) must be enrolled in and successfully completed no later than one year after the student's high school graduation.
9. Students register for subsequent course(s) as part of dual credit offerings at the School District or in classes offered at Rock Valley College campuses.
10. The student will receive articulated credit from RVC upon successful completion of subsequent course(s) within timeframe given above.

**2026–2027 Dual and Articulated Credit Memorandum of Understanding  
Between  
North Boone Community Unit School District #200 and Rock Valley College**

**Background:** The Dual and Articulated Credit initiative is designed to provide qualified high school students the opportunity to enroll in dual credit classes at their high school in designated transfer, career, and technical education pathways that lead to advanced standing for certificate and degree opportunities at Rock Valley College. Furthermore, this initiative facilitates students' transition from secondary coursework into Rock Valley College.

Dual and articulated credit offerings have increased annually as the Dual Credit Quality Act has developed. These initiatives, along with their continued development and implementation, remain at the forefront of Rock Valley College's partnerships with regional school districts.

The school district will provide, at its cost, a dual credit instructor who is qualified to deliver dual credit instruction in compliance with the Illinois State Board of Education, the Illinois Community College Board, and the Higher Learning Commission. The school district will also provide, at its cost, appropriate academic support to ensure the delivery of quality instruction.

Appendix A notes the courses approved to be taught at North Boone Community Unit School District #200 as dual credit for the 2026–2027 academic year.

**Recommendation:** It is recommended that the Board of Trustees approves the Dual and Articulated Credit Memorandum of Understanding between Rock Valley College and North Boone Community Unit School District #200, beginning August 1, 2026, and expiring June 30, 2027. **Attorney Reviewed.**

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Howard J. Spearman, Ph.D.  
President

Board Approval: \_\_\_\_\_  
Secretary, Board of Trustees

**Attachment(s):** North Boone Community Unit School District #200 Dual and Articulated Credit Memorandum of Understanding

**Dual and Articulated Credit  
Memorandum of Understanding between  
Rock Valley College and North Boone Community Unit School  
District 200**

This Memorandum of Understanding ("MOU" or "Agreement") is entered into this 21 day of April, 2026 between North Boone Community Unit School District 200 ("School District"), located at 6248 North Boone School Road, Poplar Grove, Illinois 61065 and Rock Valley College ("RVC" or "the College"), located at 3301 N. Mulford Road, Rockford, Illinois 61114 (collectively, the "Parties").

**WHEREAS**, School District and Rock Valley College have come together and would like to offer high school students enrolled in School District an opportunity to receive dual high school and college level credit through the Dual and Articulated Credit program; and

**WHEREAS**, the Parties desire to enter into this Agreement to facilitate the transition of students from secondary coursework into Rock Valley College; and

**WHEREAS**, the Parties herein desire to enter into an Agreement setting forth the services and guidelines to be provided and followed by each Party.

**NOW, THEREFORE**, it is hereby agreed by and between the Parties as follows:

1. School District and Rock Valley College will make available to eligible students participating in the Dual and Articulated Credit Program certain agreed upon "dual credit courses" and "articulated credit courses," as listed in Appendix A which is attached hereto and incorporated herein.
  - a. **Qualifications of Students.** Eligible students are defined as those who demonstrate readiness for college-level work, where said determination shall be consistent with the placement procedures used at the college level. Students who are accepted for enrollment in college-level courses must have appropriate academic qualifications, a high level of motivation, and adequate time to devote to studying a college-level course.
    - i. School District or its career center is responsible for disseminating all dual credit and course information directly to the students.
  - b. **Dual Credit Course.** Dual credit courses shall meet requirements set forth in applicable law and regulations including, but not limited to, 23 Ill. Adm. Code 1501.313. The courses listed in Appendix A will be mutually agreed upon by both parties no later than March of each year that this Agreement is in effect, and are subject to change based upon availability of eligible instructors, student interest, and availability in specific courses, and/or local board policy.
2. In accordance with applicable law and regulations, all dual credit courses shall be taught by qualified and approved School District instructors ("School District Dual Credit Instructors") , where instructors shall be reviewed by Rock Valley College during the academic year.
  - a. Qualified, eligible, and approved Rock Valley College faculty may elect to be assigned to teach a dual

credit course if there is no interest by the School District Instructors and in accordance with Rock Valley College's procedures on dual credit programs, as may be amended from time to time.

3. All dual credit and articulated credit courses shall be taught at the School District's campuses unless otherwise noted in Appendix A.
4. It is further agreed upon by the Parties that the School District will:
  - a. Designate a School District point-of-contact for all dual credit and articulated credit course offerings.
  - b. Follow the procedures outlined in Appendix B which is attached hereto and incorporated herein, regarding Curriculum Development, Feedback, and Approval;
  - c. Verify that School District Dual Credit Instructors meet Illinois Community College Board (ICCB) Administrative Rules including, but not limited to, Section 1501.313, HLC-allowed minimally qualified faculty standards, the Dual Credit Quality Act's recognized minimums (e.g., master's in the discipline; or master's in any discipline plus a minimum of, but not more than 18 graduate hours in the discipline) (110 ILCS 27/20(1)(A)) and Rock Valley College's minimum qualifications to teach including:
    - i. Each School District Dual Credit Instructor must submit a *Rock Valley College Dual Credit at the High School Instructor Application*.
    - ii. The School District must complete an *Instructor Verification* form for each School District Dual Credit Instructor to verify that official transcripts and formal identification of the Instructor are on record at the District office for ICCB and HLC auditing purposes.
  - d. Follow the procedures outlined in Appendix D for articulated credit courses which is attached hereto and incorporated herein;
  - e. Collaborate with Rock Valley College Early College Department on a shared Google Sheet to track students' completed Enrollment Forms and submit course rosters for each dual credit and articulated credit course. Dual credit course rosters will be used for Rock Valley College course registration and articulated credit course rosters will be used to track students' articulated credit eligibility;
  - f. Send Rock Valley College initial dual credit course rosters via the shared Google Sheet, in June for fall semester and year-long courses, and November for the spring semester courses, and verify final rosters within 2 weeks after the high school start date;
  - g. Send verified articulated credit course rosters via the shared Google Sheet within 30 days after the high school start date;
  - h. Ensure that School District Dual Credit Instructors follow Rock Valley College's master course syllabus with identified learning outcomes for each course, and utilize appropriate textbooks for each course as agreed upon by School District and Rock Valley College;
  - i. Ensure that School District Dual and Articulated Credit Instructors submit high school course syllabi that are in alignment with the Rock Valley College Master Course Syllabus, and include

all information specific to course curriculum (learning outcomes, course objectives, methods of assessment, course outline), and samples of class assignments, projects, and exams to Early College Department for review on an annual basis, and utilize the approved syllabus, appropriate textbooks, resources, and RVC approved final project or exam (if necessary) for each course as agreed upon by School District and Rock Valley College;

Ensure that the instructor receives necessary information to provide academic support to students that require modifications and/or accommodations as contained in an IEP or 504 plan;

- j. Be responsible for School District Dual Credit Instructors submitting a final instructor course syllabus for each course section to the Rock Valley College Early College Department by the end of the second week of high school classes each semester;
- k. Require all School District Dual Credit Instructors to attend Dual Credit Instructor workshops and other related meetings hosted by Rock Valley College to discuss dual credit processes and procedures *at least* once each academic year, for purposes of ensuring that student learning outcomes are met and that the Instructor is able to deliver quality, rigorous college credit coursework;
- l. Allow Rock Valley College's chief academic officer or his or her designee, in consultation with the School District's superintendent or his or her designee, the opportunity to conduct course evaluations in a manner consistent with RVC's review and evaluation policies and procedures for on-campus adjunct faculty, to include peer review visits to the School District on an annual basis. This evaluation shall be limited to the course and the ability of the Instructor to deliver quality, rigorous college credit coursework. This evaluation shall not impact the Instructor's performance evaluation under Article 24A of the School Code and shall be completed within the same school year that the course is taught;
- m. Require all School District Dual Credit Instructors to complete the following steps in Rock Valley College Self Service, in accordance with the calendar dates determined by Rock Valley College and as outlined in Appendix C, which is attached hereto and incorporated herein: Rock Valley College Enrollment Verification ("EVR"), midterm grades, and final grades, which become part of each student's official college record;
- n. Distribute on the first day of class, the course syllabus to each student registered in a Dual Credit course section;
- o. Ensure that School District Dual Credit Instructors assign letter grades following Rock Valley College's grading scale;
- p. Ensure that School District Dual Credit Instructors report instances of academic dishonesty to the Parties.
- q. Ensure that the total class contact time meets or exceeds Rock Valley College's requirements;
- r. Review this MOU annually for accuracy and pricing;
- s. Attend bi-annual meetings in the fall and spring semesters between the School District and College to discuss dual credit matters and renewal of agreements.
- t. Provide associated instructional costs such as instructional materials and supplies, as needed;

- u. Provide, at its cost, School District Dual Credit Instructors who are qualified to deliver dual credit instruction in compliance with applicable standards established by the Illinois State Board of Education ("ISBE"), ICCB, and the Higher Learning Commission ("HLC"), and will also provide, at its cost, appropriate academic support to participating students to ensure delivery of quality instruction;
- v. Ensure that all students enrolled in courses for college credit meet Rock Valley College course prerequisites and placement requirements or are concurrently enrolled in transitional courses, remedial courses, or receiving a mutually agreed upon academic intervention; and
- w. Provide necessary academic support and guidance to students enrolled in the program.

5. It is further agreed upon by the Parties that Rock Valley College will:

- a. Designate a Rock Valley College point-of-contact for all inquiries with respect to this Agreement.
- b. Provide course credit from Illinois Community College Board ("ICCB") approved programs;
- c. Provide the School District with copies of all official college credit master course syllabi which contain course descriptions, prerequisites, learning outcomes, course requirements, and methods of evaluation for courses referenced in Appendix A;
- d. Follow the Curriculum Development, Feedback and Approval procedure outlined in Appendix B;
- e. Provide the School District with a list of the currently approved textbooks for dual credit courses being taught at the School District;
- f. Review the resume and transcripts of any School District Dual Credit Instructor recommended by the School District to teach a dual credit course to ensure compliance with minimum Illinois Community College Board and Higher Learning Commission qualifications to teach dual credit requirements;
- g. Provide guidance on appropriate placement of students using multiple measures;
- h. Evaluate and document the performance of students who complete dual credit courses, and share such data with the School District. The evaluation shall not impact the instructor's performance evaluation under the School Code.
- i. Award appropriate college credit and record student grades on a permanent college transcript which will be maintained by Rock Valley College;
- j. Award appropriate college credit and record a 'T' grade on students' permanent college transcripts for students who earn a final grade of 'A' or 'B' in an articulated credit course listed in Appendix A and following the procedures outlined in Appendix D;
- k. Take appropriate steps to ensure that Dual Credit Courses are equivalent to those courses offered by Rock Valley College in quality and rigor.

- l. Establish a mechanism for evaluating and documenting, on a regular basis, performance of students who complete dual credit courses and share this data with the School District on the performance of students who complete dual credit courses;
  - m. Notify the School District within 30 calendar days from the initial course request of any disapproval or withdrawal regarding a course, instructor, or course documentation.
  - n. Review this MOU annually for accuracy and pricing; and
  - o. Host bi-annual meetings in the fall and spring semesters between the School District and College to discuss dual credit matters and renewal of agreements.
6. Rock Valley College will charge a per-student enrollment fee of \$50.00 for each dual credit course for the 2025-2026 academic year and will waive associated student fees. The per-student enrollment fee shall not apply to students who enroll in dual credit courses for high school credit only pursuant to Section 14 of this Agreement.
7. By Rock Valley College waiving associated student fees, the participating student will not be eligible for utilization of Rock Valley College student organizations and select student support services.
8. If the School District cannot provide instructional coverage and Rock Valley College is capable, at the School District's cost, a separate agreement will need to be drafted to outline the expenses associated with Rock Valley College's instructional delivery of the dual credit course at the School District campuses.
9. Recommended modifications to this Agreement will be mutually agreed upon by the Parties and shall be in writing. Such modifications will not jeopardize credit for the students currently enrolled in courses covered under this Agreement.
10. For classes desired to be offered as part of a pathway but that do not have a qualified dual credit teacher or enough qualifying students enrolled, the College will determine if those courses can be offered as articulated credit and how district students will earn that credit, as referenced in Appendixes A and D.
11. The Parties will work collaboratively to:
- Annually assess disaggregated data pertaining to dual credit course enrollments, completions, and subsequent postsecondary enrollment and performance, to the extent feasible, pursuant to the Dual Credit Quality Act.
12. The Parties will work collaboratively and utilize the following processes to ensure that individual students with disabilities have access to Dual Credit at High School courses, provided that they are able to meet the criteria for entry into such courses:
- a. The School District will ensure that all of its eligible students have access to dual credit course offering information prior to course selection.

- b. Once dual credit course rosters are finalized, the School District will indicate on the shared Google Sheet which dual credit students have an IEP or 504 plan and document the provided accommodations within the established School District practices for record keeping of these services.
- c. A student with a disability shall have access to the supplementary aids and accommodations included in their individualized education program under Article 14 of the Illinois School Code or Section 504 Plan under the federal Rehabilitation Act of 1973 while the student is accessing a dual credit course on the School District's campus, in accordance with established School District practices for providing these services.
- d. The School District and RVC shall regularly communicate regarding the progress, performance and individual needs of students with disabilities who are enrolled in Dual Credit at High School courses.

Nothing contained herein shall be construed as to release the School District from its obligations as the "Resident District" and/or "Local Education Agency," as those terms may be defined in State or federal laws, rules and/or regulations relating to students with disabilities. The School District represents and warrants that, at all times and during all situations governed by this Agreement, it shall remain the Resident District and Local Education Agency for any and all students with disabilities participating in Dual Credit at High School hereunder.


13. The School District will allow high school students who do not otherwise meet the College's academic eligibility requirements for receipt of college credit to enroll in dual credit courses taught at the high school, for high school credit only.
  - a. To the extent practicable, students enrolled in a dual credit course for high school credit only will be placed in a separate section than those students who are enrolled in the course for both high school and college credit.
  - b. The School District will establish procedures, prior to the first day of class, to notify all individual high school students enrolled in a mixed enrollment dual credit course that includes students who have and have not met the criteria for dual credit coursework of whether or not they are eligible to earn college credit or the course.
  - c. The School District shall ensure that its instructors maintain the rigor of dual credit courses taught at the high school and including students not deemed ready for college-level coursework according to the College's standards.
  
14. In carrying out its respective obligations under this Agreement, each Party and its employees shall maintain the confidentiality of all personally identifiable information concerning the students enrolled in dual and/or articulated credit courses, and shall adhere to all applicable federal, State and local laws, rules and regulations now in effect or later adopted relating to the confidentiality of student records and information, including but not limited to the Family Educational Rights and Privacy Act ("FERPA"), 20 U.S.C. §1232g, and Illinois School Student Records Act ("ISSRA"), 105 ILCS 10/1 et seq. With regard to the education records/school student records and information to which a Party and/or its employees shall be granted access under this Agreement, that Party and its employees shall be deemed "school officials" with legitimate educational interests in such records and information. The Party and its employees shall have the right to access and use such records and information solely for the purpose of performing the Party's obligations under this Agreement. The Party and its employees shall not re-disclose personally identifiable student information that is received under this Agreement to any third party, except as directed or permitted by the other Party, or as required by law. Each Party shall have in place reasonable policies and procedures, which the other Party may monitor or audit upon request and with reasonable notice, to prevent such re-disclosure.

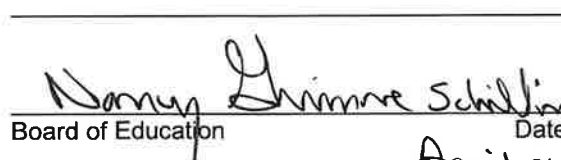
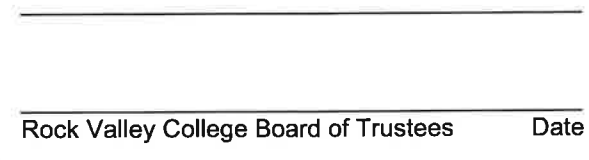
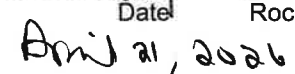
To the extent feasible, the College and School District shall annually assess disaggregated data pertaining to dual credit course enrollments, completions, and subsequent postsecondary enrollment and performance. If applicable, this assessment shall include an analysis of dual credit courses with credit sections for dual credit and for high school

credit only pursuant to Section 14 of this Agreement that reviews student characteristics by credit section in relation to gender, race and ethnicity, and low-income status. School District shall be responsible for providing dis-aggregated data concerning students enrolled in dual credit courses for high school credit only.

- 15. Rock Valley College and the School District each agree to mutually indemnify, defend, and hold harmless the other party and their respective board members, employees, and agents from all claims, causes of action, damages, and losses (collectively "Loss") to the extent the loss arises out of the negligent or willful acts or omissions of the indemnifying party, and/or the indemnifying party's breach of this Agreement.
- 16. This Memorandum will be governed by and interpreted in accordance with the laws of the State of Illinois. Both Parties will comply with all applicable laws, rules, and regulations.
- 17. No provision of this Memorandum, or act of either Party, will be construed as creating the relationship of principal and agent, or as creating a partnership, joint venture, or other enterprise. This Memorandum is not intended to benefit any third parties.
- 18. No provision of this Memorandum, or act of either Party, will be construed as a waiver of any rights or immunities.
- 19. Should any clause or paragraph of this Memorandum be held to be unenforceable, void, or unconstitutional, it is the intent of the parties that all remaining clauses of this Agreement shall survive and be deemed enforceable despite such occurrence.
- 20. This Agreement will be in effect August 1, 2026 and end on June 30, 2027.

IN WITNESS WHEREOF, the Parties have caused this Agreement to be executed as of the dates indicated below.

	
High School Superintendent	Rock Valley College President
	
Date	Date

	
Board of Education	Rock Valley College Board of Trustees
	
Date	Date

**Appendix A  
Dual Credit Courses**

The following Rock Valley College courses will be offered at North Boone High School as dual credit effective during this Agreement:

<b>Dual Credit Courses</b>	<b>Campus Location</b>
ENG-101 – Composition I	North Boone HS
ENG 103 – Composition II	North Boone HS

## Appendix B Curriculum Development, Feedback, and Approval

Dual credit courses taught at the high school are sanctioned by the Dual Credit Quality Act (110 ILCS 27/). In order for a dual credit course to run at a high school, the following must occur:

1. Dual Credit Instructor Application Process
2. Dual Credit Course Application Process
3. Annual Dual Credit Course Peer Review (including syllabus submission)
4. Dual Credit Student Survey Collection

## Appendix C Dual Credit Roster & Grading Procedures for Dual Credit Instructors

1. School District Dual Credit Instructors set up their Rock Valley College network account and password to complete the following processes in RVC Self Service. Individual notices will be sent to each instructor at the start of each course with EVR, midterm, and final deadline dates. Reminder emails will also be sent prior to each deadline date. Missed deadline dates for EVR, midterm grades, and final grades will result in manual processes for the instructor and RVC.
2. Instructors complete the Enrollment Verification ("EVR") process by the tenth day of classes to ensure the high school roster **matches** the Rock Valley College course roster of registered students seeking college credit for their participation in the course. This includes an instructor duty to initiate the following:
  - a) Drop any student who has never attended the course or who does not want dual credit.
  - b) Contact the RVC Early College Office if a student who has been attending is not on the RVC roster so that they can be added.
3. Instructors submit Midterm Grades by the assigned **midterm date**.
  - a) Mark "S" for each student who is currently passing the course with a 'C' or better.
  - b) Mark "D" for each student who is currently earning a 'D' in the course.
  - c) Mark "F" for each student who is currently earning a 'F' in the course.
4. Instructors send Early College notice of a student's intent to withdraw from a course by the assigned **Withdrawal** deadline. Student receives a 'W' grade on their Official RVC Transcript.
5. Instructors submit Final Grades in Self Service by the assigned **final grading deadline**, and the final grade is reported on students' Official RVC Transcripts.

## Appendix D Articulated Credit Policy & Procedures

1. School District communicates intent to offer articulated credit course no later than 6 months before start of intended school year, and adds course information to the shared District and RVC Google Sheet.
2. High school instructor submits syllabus, textbook, and samples of assignments, tests and projects to Early College for review. Updated information must be submitted annually.
3. Rock Valley College will determine approval of the course and it will be added to Appendix A of the MOU.
4. District verifies high school rosters within 30 days from the start of the high school class via the shared Google Sheet between School District and College.
5. Students in articulated courses complete a Rock Valley College Online Enrollment Form within the first week of class.
6. High School provides official, verified high school final grading roster to Early College upon completion of the high school course.
7. Students who earn an 'A' or 'B' in the high school course will be eligible for articulated credit upon the successful completion ('C' or better) in the subsequent course(s), as indicated in Appendix A.
8. Subsequent course(s) must be enrolled in and successfully completed no later than one year after the student's high school graduation.
9. Students register for subsequent course(s) as part of dual credit offerings at the School District or in classes offered at Rock Valley College campuses.
10. The student will receive articulated credit from RVC upon successful completion of subsequent course(s) within timeframe given above.

## 2026–2027 Dual and Articulated Credit Memorandum of Understanding Between Pecatonica Community Unit School District #321 and Rock Valley College

**Background:** The Dual and Articulated Credit initiative is designed to provide qualified high school students the opportunity to enroll in dual credit classes at their high school in designated transfer, career, and technical education pathways that lead to advanced standing for certificate and degree opportunities at Rock Valley College. Furthermore, this initiative facilitates students' transition from secondary coursework into Rock Valley College.

Dual and articulated credit offerings have increased annually as the Dual Credit Quality Act has developed. These initiatives, along with their continued development and implementation, remain at the forefront of Rock Valley College's partnerships with regional school districts.

The school district will provide, at its cost, a dual credit instructor who is qualified to deliver dual credit instruction in compliance with the Illinois State Board of Education, the Illinois Community College Board, and the Higher Learning Commission. The school district will also provide, at its cost, appropriate academic support to ensure the delivery of quality instruction.

Appendix A notes the courses approved to be taught at Pecatonica Community Unit School District #321 as dual credit for the 2026–2027 academic year.

**Recommendation:** It is recommended that the Board of Trustees approves the Dual and Articulated Credit Memorandum of Understanding between Rock Valley College and Pecatonica Community Unit School District #321, beginning August 1, 2026, and expiring June 30, 2027. **Attorney Reviewed.**

---

Howard J. Spearman, Ph.D.  
President

Board Approval: \_\_\_\_\_  
Secretary, Board of Trustees

**Attachment(s):** Pecatonica Community Unit School District #321 Dual and Articulated Credit Memorandum of Understanding

**Dual and Articulated Credit  
Memorandum of Understanding between  
Rock Valley College and Pecatonica Community Unit School  
District 321**

This Memorandum of Understanding ("MOU" or "Agreement") is entered into this 15 day of April, 2026 between Pecatonica Community Unit School District 321 ("School District"), located at 1300 Main Street, Pecatonica, Illinois 61063 and Rock Valley College ("RVC" or "the College"), located at 3301 N. Mulford Road, Rockford, Illinois 61114 (collectively, the "Parties").

**WHEREAS**, School District and Rock Valley College have come together and would like to offer high school students enrolled in School District an opportunity to receive dual high school and college level credit through the Dual and Articulated Credit program; and

**WHEREAS**, the Parties desire to enter into this Agreement to facilitate the transition of students from secondary coursework into Rock Valley College; and

**WHEREAS**, the Parties herein desire to enter into an Agreement setting forth the services and guidelines to be provided and followed by each Party.

**NOW, THEREFORE**, it is hereby agreed by and between the Parties as follows:

1. School District and Rock Valley College will make available to eligible students participating in the Dual and Articulated Credit Program certain agreed upon "dual credit courses" and "articulated credit courses," as listed in Appendix A which is attached hereto and incorporated herein.
  - a. **Qualifications of Students.** Eligible students are defined as those who demonstrate readiness for college-level work, where said determination shall be consistent with the placement procedures used at the college level. Students who are accepted for enrollment in college-level courses must have appropriate academic qualifications, a high level of motivation, and adequate time to devote to studying a college-level course.
    - i. School District or its career center is responsible for disseminating all dual credit and course information directly to the students.
  - b. **Dual Credit Course.** Dual credit courses shall meet requirements set forth in applicable law and regulations including, but not limited to, 23 Ill. Adm. Code 1501.313. The courses listed in Appendix A will be mutually agreed upon by both parties no later than March of each year that this Agreement is in effect, and are subject to change based upon availability of eligible instructors, student interest, and availability in specific courses, and/or local board policy.
2. In accordance with applicable law and regulations, all dual credit courses shall be taught by qualified and approved School District instructors ("School District Dual Credit Instructors"), where instructors shall be reviewed by Rock Valley College during the academic year.
  - a. Qualified, eligible, and approved Rock Valley College faculty may elect to be assigned to teach a dual

credit course if there is no interest by the School District Instructors and in accordance with Rock Valley College's procedures on dual credit programs, as may be amended from time to time.

3. All dual credit and articulated credit courses shall be taught at the School District's campuses unless otherwise noted in Appendix A.
4. It is further agreed upon by the Parties that the School District will:
  - a. Designate a School District point-of-contact for all dual credit and articulated credit course offerings.
  - b. Follow the procedures outlined in Appendix B which is attached hereto and incorporated herein, regarding Curriculum Development, Feedback, and Approval;
  - c. Verify that School District Dual Credit Instructors meet Illinois Community College Board (ICCB) Administrative Rules including, but not limited to, Section 1501.313, HLC-allowed minimally qualified faculty standards, the Dual Credit Quality Act's recognized minimums (e.g., master's in the discipline; or master's in any discipline plus a minimum of, but not more than 18 graduate hours in the discipline) (110 ILCS 27/20(1)(A)) and Rock Valley College's minimum qualifications to teach including:
    - i. Each School District Dual Credit Instructor must submit a *Rock Valley College Dual Credit at the High School Instructor Application*.
    - ii. The School District must complete an *Instructor Verification* form for each School District Dual Credit Instructor to verify that official transcripts and formal identification of the Instructor are on record at the District office for ICCB and HLC auditing purposes.
  - d. Follow the procedures outlined in Appendix D for articulated credit courses which is attached hereto and incorporated herein;
  - e. Collaborate with Rock Valley College Early College Department on a shared Google Sheet to track students' completed Enrollment Forms and submit course rosters for each dual credit and articulated credit course. Dual credit course rosters will be used for Rock Valley College course registration and articulated credit course rosters will be used to track students' articulated credit eligibility;
  - f. Send Rock Valley College initial dual credit course rosters via the shared Google Sheet, in June for fall semester and year-long courses, and November for the spring semester courses, and verify final rosters within 2 weeks after the high school start date;
  - g. Send verified articulated credit course rosters via the shared Google Sheet within 30 days after the high school start date;
  - h. Ensure that School District Dual Credit Instructors follow Rock Valley College's master course syllabus with identified learning outcomes for each course, and utilize appropriate textbooks for each course as agreed upon by School District and Rock Valley College;
  - i. Ensure that School District Dual and Articulated Credit Instructors submit high school course syllabi that are in alignment with the Rock Valley College Master Course Syllabus, and include

all information specific to course curriculum (learning outcomes, course objectives, methods of assessment, course outline), and samples of class assignments, projects, and exams to Early College Department for review on an annual basis, and utilize the approved syllabus, appropriate textbooks, resources, and RVC approved final project or exam (if necessary) for each course as agreed upon by School District and Rock Valley College;

Ensure that the instructor receives necessary information to provide academic support to students that require modifications and/or accommodations as contained in an IEP or 504 plan;

- j. Be responsible for School District Dual Credit Instructors submitting a final instructor course syllabus for each course section to the Rock Valley College Early College Department by the end of the second week of high school classes each semester;
- k. Require all School District Dual Credit Instructors to attend Dual Credit Instructor workshops and other related meetings hosted by Rock Valley College to discuss dual credit processes and procedures *at least* once each academic year, for purposes of ensuring that student learning outcomes are met and that the Instructor is able to deliver quality, rigorous college credit coursework;
- l. Allow Rock Valley College's chief academic officer or his or her designee, in consultation with the School District's superintendent or his or her designee, the opportunity to conduct course evaluations in a manner consistent with RVC's review and evaluation policies and procedures for on-campus adjunct faculty, to include peer review visits to the School District on an annual basis. This evaluation shall be limited to the course and the ability of the Instructor to deliver quality, rigorous college credit coursework. This evaluation shall not impact the Instructor's performance evaluation under Article 24A of the School Code and shall be completed within the same school year that the course is taught;
- m. Require all School District Dual Credit Instructors to complete the following steps in Rock Valley College Self Service, in accordance with the calendar dates determined by Rock Valley College and as outlined in Appendix C, which is attached hereto and incorporated herein: Rock Valley College Enrollment Verification ("EVR"), midterm grades, and final grades, which become part of each student's official college record;
- n. Distribute on the first day of class, the course syllabus to each student registered in a Dual Credit course section;
- o. Ensure that School District Dual Credit Instructors assign letter grades following Rock Valley College's grading scale;
- p. Ensure that School District Dual Credit Instructors report instances of academic dishonesty to the Parties.
- q. Ensure that the total class contact time meets or exceeds Rock Valley College's requirements;
- r. Review this MOU annually for accuracy and pricing;
- s. Attend bi-annual meetings in the fall and spring semesters between the School District and College to discuss dual credit matters and renewal of agreements.
- t. Provide associated instructional costs such as instructional materials and supplies, as needed;

- u. Provide, at its cost, School District Dual Credit Instructors who are qualified to deliver dual credit instruction in compliance with applicable standards established by the Illinois State Board of Education ("ISBE"), ICCB, and the Higher Learning Commission ("HLC"), and will also provide, at its cost, appropriate academic support to participating students to ensure delivery of quality instruction;
  - v. Ensure that all students enrolled in courses for college credit meet Rock Valley College course prerequisites and placement requirements or are concurrently enrolled in transitional courses, remedial courses, or receiving a mutually agreed upon academic intervention; and
  - w. Provide necessary academic support and guidance to students enrolled in the program.
5. It is further agreed upon by the Parties that Rock Valley College will:
- a. Designate a Rock Valley College point-of-contact for all inquiries with respect to this Agreement.
  - b. Provide course credit from Illinois Community College Board ("ICCB") approved programs;
  - c. Provide the School District with copies of all official college credit master course syllabi which contain course descriptions, prerequisites, learning outcomes, course requirements, and methods of evaluation for courses referenced in Appendix A;
  - d. Follow the Curriculum Development, Feedback and Approval procedure outlined in Appendix B;
  - e. Provide the School District with a list of the currently approved textbooks for dual credit courses being taught at the School District;
  - f. Review the resume and transcripts of any School District Dual Credit Instructor recommended by the School District to teach a dual credit course to ensure compliance with minimum Illinois Community College Board and Higher Learning Commission qualifications to teach dual credit requirements;
  - g. Provide guidance on appropriate placement of students using multiple measures;
  - h. Evaluate and document the performance of students who complete dual credit courses, and share such data with the School District. The evaluation shall not impact the instructor's performance evaluation under the School Code.
  - i. Award appropriate college credit and record student grades on a permanent college transcript which will be maintained by Rock Valley College;
  - j. Award appropriate college credit and record a 'T' grade on students' permanent college transcripts for students who earn a final grade of 'A' or 'B' in an articulated credit course listed in Appendix A and following the procedures outlined in Appendix D;
  - k. Take appropriate steps to ensure that Dual Credit Courses are equivalent to those courses offered by Rock Valley College in quality and rigor.

- I. Establish a mechanism for evaluating and documenting, on a regular basis, performance of students who complete dual credit courses and share this data with the School District on the performance of students who complete dual credit courses;
        - m. Notify the School District within 30 calendar days from the initial course request of any disapproval or withdrawal regarding a course, instructor, or course documentation.
        - n. Review this MOU annually for accuracy and pricing; and
        - o. Host bi-annual meetings in the fall and spring semesters between the School District and College to discuss dual credit matters and renewal of agreements.
6. Rock Valley College will charge a per-student enrollment fee of \$50.00 for each dual credit course for the 2025-2026 academic year and will waive associated student fees. The per-student enrollment fee shall not apply to students who enroll in dual credit courses for high school credit only pursuant to Section 14 of this Agreement.
7. By Rock Valley College waiving associated student fees, the participating student will not be eligible for utilization of Rock Valley College student organizations and select student support services.
8. If the School District cannot provide instructional coverage and Rock Valley College is capable, at the School District's cost, a separate agreement will need to be drafted to outline the expenses associated with Rock Valley College's instructional delivery of the dual credit course at the School District campuses.
9. Recommended modifications to this Agreement will be mutually agreed upon by the Parties and shall be in writing. Such modifications will not jeopardize credit for the students currently enrolled in courses covered under this Agreement.
10. For classes desired to be offered as part of a pathway but that do not have a qualified dual credit teacher or enough qualifying students enrolled, the College will determine if those courses can be offered as articulated credit and how district students will earn that credit, as referenced in Appendixes A and D.
11. The Parties will work collaboratively to:

Annually assess disaggregated data pertaining to dual credit course enrollments, completions, and subsequent postsecondary enrollment and performance, to the extent feasible, pursuant to the Dual Credit Quality Act.
12. The Parties will work collaboratively and utilize the following processes to ensure that individual students with disabilities have access to Dual Credit at High School courses, provided that they are able to meet the criteria for entry into such courses:
  - a. The School District will ensure that all of its eligible students have access to dual credit course offering information prior to course selection.

- b. Once dual credit course rosters are finalized, the School District will indicate on the shared Google Sheet which dual credit students have an IEP or 504 plan and document the provided accommodations within the established School District practices for record keeping of these services.
- c. A student with a disability shall have access to the supplementary aids and accommodations included in their individualized education program under Article 14 of the Illinois School Code or Section 504 Plan under the federal Rehabilitation Act of 1973 while the student is accessing a dual credit course on the School District's campus, in accordance with established School District practices for providing these services.
- d. The School District and RVC shall regularly communicate regarding the progress, performance and individual needs of students with disabilities who are enrolled in Dual Credit at High School courses.

Nothing contained herein shall be construed as to release the School District from its obligations as the "Resident District" and/or "Local Education Agency," as those terms may be defined in State or federal laws, rules and/or regulations relating to students with disabilities. The School District represents and warrants that, at all times and during all situations governed by this Agreement, it shall remain the Resident District and Local Education Agency for any and all students with disabilities participating in Dual Credit at High School hereunder.

- 13. The School District will allow high school students who do not otherwise meet the College's academic eligibility requirements for receipt of college credit to enroll in dual credit courses taught at the high school, for high school credit only.
  - a. To the extent practicable, students enrolled in a dual credit course for high school credit only will be placed in a separate section than those students who are enrolled in the course for both high school and college credit.
  - b. The School District will establish procedures, prior to the first day of class, to notify all individual high school students enrolled in a mixed enrollment dual credit course that includes students who have and have not met the criteria for dual credit coursework of whether or not they are eligible to earn college credit or the course.
  - c. The School District shall ensure that its instructors maintain the rigor of dual credit courses taught at the high school and including students not deemed ready for college-level coursework according to the College's standards.

- 14. In carrying out its respective obligations under this Agreement, each Party and its employees shall maintain the confidentiality of all personally identifiable information concerning the students enrolled in dual and/or articulated credit courses, and shall adhere to all applicable federal, State and local laws, rules and regulations now in effect or later adopted relating to the confidentiality of student records and information, including but not limited to the Family Educational Rights and Privacy Act ("FERPA"), 20 U.S.C. §1232g, and Illinois School Student Records Act ("ISSRA"), 105 ILCS 10/1 et seq. With regard to the education records/school student records and information to which a Party and/or its employees shall be granted access under this Agreement, that Party and its employees shall be deemed "school officials" with legitimate educational interests in such records and information. The Party and its employees shall have the right to access and use such records and information solely for the purpose of performing the Party's obligations under this Agreement. The Party and its employees shall not re-disclose personally identifiable student information that is received under this Agreement to any third party, except as directed or permitted by the other Party, or as required by law. Each Party shall have in place reasonable policies and procedures, which the other Party may monitor or audit upon request and with reasonable notice, to prevent such re-disclosure.

To the extent feasible, the College and School District shall annually assess disaggregated data pertaining to dual credit course enrollments, completions, and subsequent postsecondary enrollment and performance. If applicable, this assessment shall include an analysis of dual credit courses with credit sections for dual credit and for high school

credit only pursuant to Section 14 of this Agreement that reviews student characteristics by credit section in relation to gender, race and ethnicity, and low-income status. School District shall be responsible for providing dis-aggregated data concerning students enrolled in dual credit courses for high school credit only.

- 15. Rock Valley College and the School District each agree to mutually indemnify, defend, and hold harmless the other party and their respective board members, employees, and agents from all claims, causes of action, damages, and losses (collectively "Loss") to the extent the loss arises out of the negligent or willful acts or omissions of the indemnifying party, and/or the indemnifying party's breach of this Agreement.
- 16. This Memorandum will be governed by and interpreted in accordance with the laws of the State of Illinois. Both Parties will comply with all applicable laws, rules, and regulations.
- 17. No provision of this Memorandum, or act of either Party, will be construed as creating the relationship of principal and agent, or as creating a partnership, joint venture, or other enterprise. This Memorandum is not intended to benefit any third parties.
- 18. No provision of this Memorandum, or act of either Party, will be construed as a waiver of any rights or immunities.
- 19. Should any clause or paragraph of this Memorandum be held to be unenforceable, void, or unconstitutional, it is the intent of the parties that all remaining clauses of this Agreement shall survive and be deemed enforceable despite such occurrence.
- 20. This Agreement will be in effect August 1, 2026 and end on June 30, 2027.

IN WITNESS WHEREOF, the Parties have caused this Agreement to be executed as of the dates indicated below.

\_\_\_\_\_  
*C. B. C.*                      4-15-26  
High School Superintendent                      Date

\_\_\_\_\_  
\_\_\_\_\_  
Rock Valley College President                      Date

\_\_\_\_\_  
*Robert P. Cochran*                      4/15/26  
Board of Education                      Date

\_\_\_\_\_  
\_\_\_\_\_  
Rock Valley College Board of Trustees                      Date

## Appendix A Dual Credit Courses

The following Rock Valley College courses will be offered at \_\_\_\_\_ as dual credit effective during this Agreement:

Dual Credit Courses	Campus Location
SPN 203 – Intermediate Spanish	Pecatonica HS
SPN 204 – Continuation of Intermediate Spanish	Pecatonica HS

## Appendix B

### Curriculum Development, Feedback, and Approval

Dual credit courses taught at the high school are sanctioned by the Dual Credit Quality Act (110 ILCS 27/). In order for a dual credit course to run at a high school, the following must occur:

1. Dual Credit Instructor Application Process
2. Dual Credit Course Application Process
3. Annual Dual Credit Course Peer Review (including syllabus submission)
4. Dual Credit Student Survey Collection

## Appendix C Dual Credit Roster & Grading Procedures for Dual Credit Instructors

1. School District Dual Credit Instructors set up their Rock Valley College network account and password to complete the following processes in RVC Self Service. Individual notices will be sent to each instructor at the start of each course with EVR, midterm, and final deadline dates. Reminder emails will also be sent prior to each deadline date. Missed deadline dates for EVR, midterm grades, and final grades will result in manual processes for the instructor and RVC.
2. Instructors complete the Enrollment Verification (“EVR”) process by the tenth day of classes to ensure the high school roster **matches** the Rock Valley College course roster of registered students seeking college credit for their participation in the course. This includes an instructor duty to initiate the following:
  - a) Drop any student who has never attended the course or who does not want dual credit.
  - b) Contact the RVC Early College Office if a student who has been attending is not on the RVC roster so that they can be added.
3. Instructors submit Midterm Grades by the assigned **midterm date**.
  - a) Mark “S” for each student who is currently passing the course with a ‘C’ or better.
  - b) Mark “D” for each student who is currently earning a ‘D’ in the course.
  - c) Mark “F” for each student who is currently earning a ‘F’ in the course.
4. Instructors send Early College notice of a student’s intent to withdraw from a course by the assigned **Withdrawal** deadline. Student receives a ‘W’ grade on their Official RVC Transcript.
5. Instructors submit Final Grades in Self Service by the assigned **final grading deadline**, and the final grade is reported on students’ Official RVC Transcripts.

## Appendix D Articulated Credit Policy & Procedures

1. School District communicates intent to offer articulated credit course no later than 6 months before start of intended school year, and adds course information to the shared District and RVC Google Sheet.
2. High school instructor submits syllabus, textbook, and samples of assignments, tests and projects to Early College for review. Updated information must be submitted annually.
3. Rock Valley College will determine approval of the course and it will be added to Appendix A of the MOU.
4. District verifies high school rosters within 30 days from the start of the high school class via the shared Google Sheet between School District and College.
5. Students in articulated courses complete a Rock Valley College Online Enrollment Form within the first week of class.
6. High School provides official, verified high school final grading roster to Early College upon completion of the high school course.
7. Students who earn an 'A' or 'B' in the high school course will be eligible for articulated credit upon the successful completion ('C' or better) in the subsequent course(s), as indicated in Appendix A.
8. Subsequent course(s) must be enrolled in and successfully completed no later than one year after the student's high school graduation.
9. Students register for subsequent course(s) as part of dual credit offerings at the School District or in classes offered at Rock Valley College campuses.
10. The student will receive articulated credit from RVC upon successful completion of subsequent course(s) within timeframe given above.

**2026–2027 Dual and Articulated Credit Memorandum of Understanding  
Between  
Rockford Christian High School and Rock Valley College**

**Background:**

The Dual and Articulated Credit initiative is designed to provide qualified high school students the opportunity to enroll in dual credit classes at their high school in designated transfer, career, and technical education pathways that lead to advanced standing for certificate and degree opportunities at Rock Valley College. Furthermore, this initiative facilitates students' transition from secondary coursework into Rock Valley College.

Dual and articulated credit offerings have increased annually as the Dual Credit Quality Act has developed. These initiatives, along with their continued development and implementation, remain at the forefront of Rock Valley College's partnerships with regional school districts.

The school district will provide, at its cost, a dual credit instructor who is qualified to deliver dual credit instruction in compliance with the Illinois State Board of Education, the Illinois Community College Board, and the Higher Learning Commission. The school district will also provide, at its cost, appropriate academic support to ensure the delivery of quality instruction.

Appendix A notes the courses approved to be taught at Rockford Christian High School as dual credit for the 2026–2027 academic year.

**Recommendation:**

It is recommended that the Board of Trustees approves the Dual and Articulated Credit Memorandum of Understanding between Rock Valley College and Rockford Christian High School, beginning August 1, 2026, and expiring June 30, 2027. **Attorney Reviewed.**

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Howard J. Spearman, Ph.D.  
President

Board Approval: \_\_\_\_\_  
Secretary, Board of Trustees

**Attachment(s):** Rockford Christian High School Dual and Articulated Credit Memorandum of Understanding

**Dual and Articulated Credit  
Memorandum of Understanding between  
Rock Valley College and Rockford Christian High School**

This Memorandum of Understanding ("MOU" or "Agreement") is entered into this 14 day of April, 2026 between Rockford Christian High School ("School District"), located at 1401 North Bell School Road, Rockford Illinois 61107 and Rock Valley College ("RVC" or "the College"), located at 3301 N. Mulford Road, Rockford, Illinois 61114 (collectively, the "Parties").

**WHEREAS**, School District and Rock Valley College have come together and would like to offer high school students enrolled in School District an opportunity to receive dual high school and college level credit through the Dual and Articulated Credit program; and

**WHEREAS**, the Parties desire to enter into this Agreement to facilitate the transition of students from secondary coursework into Rock Valley College; and

**WHEREAS**, the Parties herein desire to enter into an Agreement setting forth the services and guidelines to be provided and followed by each Party.

**NOW, THEREFORE**, it is hereby agreed by and between the Parties as follows:

1. School District and Rock Valley College will make available to eligible students participating in the Dual and Articulated Credit Program certain agreed upon "dual credit courses" and "articulated credit courses," as listed in Appendix A which is attached hereto and incorporated herein.
  - a. **Qualifications of Students.** Eligible students are defined as those who demonstrate readiness for college-level work, where said determination shall be consistent with the placement procedures used at the college level. Students who are accepted for enrollment in college-level courses must have appropriate academic qualifications, a high level of motivation, and adequate time to devote to studying a college-level course.
    - i. School District or its career center is responsible for disseminating all dual credit and course information directly to the students.
  - b. **Dual Credit Course.** Dual credit courses shall meet requirements set forth in applicable law and regulations including, but not limited to, 23 Ill. Adm. Code 1501.313. The courses listed in Appendix A will be mutually agreed upon by both parties no later than March of each year that this Agreement is in effect, and are subject to change based upon availability of eligible instructors, student interest, and availability in specific courses, and/or local board policy.
2. In accordance with applicable law and regulations, all dual credit courses shall be taught by qualified and approved School District instructors ("School District Dual Credit Instructors"), where instructors shall be reviewed by Rock Valley College during the academic year.
  - a. Qualified, eligible, and approved Rock Valley College faculty may elect to be assigned to teach a dual credit course if there is no interest by the School District Instructors and in accordance with Rock

Valley College's procedures on dual credit programs, as may be amended from time to time.

3. All dual credit and articulated credit courses shall be taught at the School District's campuses unless otherwise noted in Appendix A.
4. It is further agreed upon by the Parties that the School District will:
  - a. Designate a School District point-of-contact for all dual credit and articulated credit course offerings.
  - b. Follow the procedures outlined in Appendix B which is attached hereto and incorporated herein, regarding Curriculum Development, Feedback, and Approval;
  - c. Verify that School District Dual Credit Instructors meet Illinois Community College Board (ICCB) Administrative Rules including, but not limited to, Section 1501.313, HLC-allowed minimally qualified faculty standards, the Dual Credit Quality Act's recognized minimums (e.g., master's in the discipline; or master's in any discipline plus a minimum of, but not more than 18 graduate hours in the discipline) (110 ILCS 27/20(1)(A)) and Rock Valley College's minimum qualifications to teach including:
    - i. Each School District Dual Credit Instructor must submit a *Rock Valley College Dual Credit at the High School Instructor Application*.
    - ii. The School District must complete an *Instructor Verification* form for each School District Dual Credit Instructor to verify that official transcripts and formal identification of the Instructor are on record at the District office for ICCB and HLC auditing purposes.
  - d. Follow the procedures outlined in Appendix D for articulated credit courses which is attached hereto and incorporated herein;
  - e. Collaborate with Rock Valley College Early College Department on a shared Google Sheet to track students' completed Enrollment Forms and submit course rosters for each dual credit and articulated credit course. Dual credit course rosters will be used for Rock Valley College course registration and articulated credit course rosters will be used to track students' articulated credit eligibility;
  - f. Send Rock Valley College initial dual credit course rosters via the shared Google Sheet, in June for fall semester and year-long courses, and November for the spring semester courses, and verify final rosters within 2 weeks after the high school start date;
  - g. Send verified articulated credit course rosters via the shared Google Sheet within 30 days after the high school start date;
  - h. Ensure that School District Dual Credit Instructors follow Rock Valley College's master course syllabus with identified learning outcomes for each course, and utilize appropriate textbooks for each course as agreed upon by School District and Rock Valley College;
  - i. Ensure that School District Dual and Articulated Credit Instructors submit high school course syllabi that are in alignment with the Rock Valley College Master Course Syllabus, and include all information specific to course curriculum (learning outcomes, course objectives, methods of

assessment, course outline), and samples of class assignments, projects, and exams to Early College Department for review on an annual basis, and utilize the approved syllabus, appropriate textbooks, resources, and RVC approved final project or exam (if necessary) for each course as agreed upon by School District and Rock Valley College;

Ensure that the instructor receives necessary information to provide academic support to students that require modifications and/or accommodations as contained in an IEP or 504 plan;

- j. Be responsible for School District Dual Credit Instructors submitting a final instructor course syllabus for each course section to the Rock Valley College Early College Department by the end of the second week of high school classes each semester;
- k. Require all School District Dual Credit Instructors to attend Dual Credit Instructor workshops and other related meetings hosted by Rock Valley College to discuss dual credit processes and procedures *at least* once each academic year, for purposes of ensuring that student learning outcomes are met and that the Instructor is able to deliver quality, rigorous college credit coursework;
- l. Allow Rock Valley College's chief academic officer or his or her designee, in consultation with the School District's superintendent or his or her designee, the opportunity to conduct course evaluations in a manner consistent with RVC's review and evaluation policies and procedures for on-campus adjunct faculty, to include peer review visits to the School District on an annual basis. This evaluation shall be limited to the course and the ability of the Instructor to deliver quality, rigorous college credit coursework. This evaluation shall not impact the Instructor's performance evaluation under Article 24A of the School Code and shall be completed within the same school year that the course is taught;
- m. Require all School District Dual Credit Instructors to complete the following steps in Rock Valley College Self Service, in accordance with the calendar dates determined by Rock Valley College and as outlined in Appendix C, which is attached hereto and incorporated herein: Rock Valley College Enrollment Verification ("EVR"), midterm grades, and final grades, which become part of each student's official college record;
- n. Distribute on the first day of class, the course syllabus to each student registered in a Dual Credit course section;
- o. Ensure that School District Dual Credit Instructors assign letter grades following Rock Valley College's grading scale;
- p. Ensure that School District Dual Credit Instructors report instances of academic dishonesty to the Parties.
- q. Ensure that the total class contact time meets or exceeds Rock Valley College's requirements;
- r. Review this MOU annually for accuracy and pricing;
- s. Attend bi-annual meetings in the fall and spring semesters between the School District and College to discuss dual credit matters and renewal of agreements.
- t. Provide associated instructional costs such as instructional materials and supplies, as needed;
- u. Provide, at its cost, School District Dual Credit Instructors who are qualified to deliver dual credit

instruction in compliance with applicable standards established by the Illinois State Board of Education ("ISBE"), ICCB, and the Higher Learning Commission ("HLC"), and will also provide, at its cost, appropriate academic support to participating students to ensure delivery of quality instruction;

- v. Ensure that all students enrolled in courses for college credit meet Rock Valley College course prerequisites and placement requirements or are concurrently enrolled in transitional courses, remedial courses, or receiving a mutually agreed upon academic intervention; and
- w. Provide necessary academic support and guidance to students enrolled in the program.

5. It is further agreed upon by the Parties that Rock Valley College will:

- a. Designate a Rock Valley College point-of-contact for all inquiries with respect to this Agreement.
- b. Provide course credit from Illinois Community College Board ("ICCB") approved programs;
- c. Provide the School District with copies of all official college credit master course syllabi which contain course descriptions, prerequisites, learning outcomes, course requirements, and methods of evaluation for courses referenced in Appendix A;
- d. Follow the Curriculum Development, Feedback and Approval procedure outlined in Appendix B;
- e. Provide the School District with a list of the currently approved textbooks for dual credit courses being taught at the School District;
- f. Review the resume and transcripts of any School District Dual Credit Instructor recommended by the School District to teach a dual credit course to ensure compliance with minimum Illinois Community College Board and Higher Learning Commission qualifications to teach dual credit requirements;
- g. Provide guidance on appropriate placement of students using multiple measures;
- h. Evaluate and document the performance of students who complete dual credit courses, and share such data with the School District. The evaluation shall not impact the instructor's performance evaluation under the School Code.
- i. Award appropriate college credit and record student grades on a permanent college transcript which will be maintained by Rock Valley College;
- j. Award appropriate college credit and record a 'T' grade on students' permanent college transcripts for students who earn a final grade of 'A' or 'B' in an articulated credit course listed in Appendix A and following the procedures outlined in Appendix D;
- k. Take appropriate steps to ensure that Dual Credit Courses are equivalent to those courses offered by Rock Valley College in quality and rigor.

- i. Establish a mechanism for evaluating and documenting, on a regular basis, performance of students who complete dual credit courses and share this data with the School District on the performance of students who complete dual credit courses;
    - m. Notify the School District within 30 calendar days from the initial course request of any disapproval or withdrawal regarding a course, instructor, or course documentation.
    - n. Review this MOU annually for accuracy and pricing; and
    - o. Host bi-annual meetings in the fall and spring semesters between the School District and College to discuss dual credit matters and renewal of agreements.
6. Rock Valley College will charge a per-student enrollment fee of \$50.00 for each dual credit course for the 2026-2027 academic year and will waive associated student fees. The per-student enrollment fee shall not apply to students who enroll in dual credit courses for high school credit only pursuant to Section 14 of this Agreement.
  7. By Rock Valley College waiving associated student fees, the participating student will not be eligible for utilization of Rock Valley College student organizations and select student support services.
  8. If the School District cannot provide instructional coverage and Rock Valley College is capable, at the School District's cost, a separate agreement will need to be drafted to outline the expenses associated with Rock Valley College's instructional delivery of the dual credit course at the School District campuses.
  9. Recommended modifications to this Agreement will be mutually agreed upon by the Parties and shall be in writing. Such modifications will not jeopardize credit for the students currently enrolled in courses covered under this Agreement.
  10. For classes desired to be offered as part of a pathway but that do not have a qualified dual credit teacher or enough qualifying students enrolled, the College will determine if those courses can be offered as articulated credit and how district students will earn that credit, as referenced in Appendixes A and D.
  11. The Parties will work collaboratively to:
    - Annually assess disaggregated data pertaining to dual credit course enrollments, completions, and subsequent postsecondary enrollment and performance, to the extent feasible, pursuant to the Dual Credit Quality Act.
  12. The Parties will work collaboratively and utilize the following processes to ensure that individual students with disabilities have access to Dual Credit at High School courses, provided that they are able to meet the criteria for entry into such courses:
    - a. The School District will ensure that all of its eligible students have access to dual credit course offering information prior to course selection.
    - b. Once dual credit course rosters are finalized, the School District will indicate on the shared Google Sheet

which dual credit students have an IEP or 504 plan and document the provided accommodations within the established School District practices for record keeping of these services.

- c. A student with a disability shall have access to the supplementary aids and accommodations included in their individualized education program under Article 14 of the Illinois School Code or Section 504 Plan under the federal Rehabilitation Act of 1973 while the student is accessing a dual credit course on the School District's campus, in accordance with established School District practices for providing these services.
- d. The School District and RVC shall regularly communicate regarding the progress, performance and individual needs of students with disabilities who are enrolled in Dual Credit at High School courses.

Nothing contained herein shall be construed as to release the School District from its obligations as the "Resident District" and/or "Local Education Agency," as those terms may be defined in State or federal laws, rules and/or regulations relating to students with disabilities. The School District represents and warrants that, at all times and during all situations governed by this Agreement, it shall remain the Resident District and Local Education Agency for any and all students with disabilities participating in Dual Credit at High School hereunder.

13. The School District will allow high school students who do not otherwise meet the College's academic eligibility requirements for receipt of college credit to enroll in dual credit courses taught at the high school, for high school credit only.
  - a. To the extent practicable, students enrolled in a dual credit course for high school credit only will be placed in a separate section than those students who are enrolled in the course for both high school and college credit.
  - b. The School District will establish procedures, prior to the first day of class, to notify all individual high school students enrolled in a mixed enrollment dual credit course that includes students who have and have not met the criteria for dual credit coursework of whether or not they are eligible to earn college credit or the course.
  - c. The School District shall ensure that its instructors maintain the rigor of dual credit courses taught at the high school and including students not deemed ready for college-level coursework according to the College's standards.
14. In carrying out its respective obligations under this Agreement, each Party and its employees shall maintain the confidentiality of all personally identifiable information concerning the students enrolled in dual and/or articulated credit courses, and shall adhere to all applicable federal, State and local laws, rules and regulations now in effect or later adopted relating to the confidentiality of student records and information, including but not limited to the Family Educational Rights and Privacy Act ("FERPA"), 20 U.S.C. §1232g, and Illinois School Student Records Act ("ISSRA"), 105 ILCS 10/1 et seq. With regard to the education records/school student records and information to which a Party and/or its employees shall be granted access under this Agreement, that Party and its employees shall be deemed "school officials" with legitimate educational interests in such records and information. The Party and its employees shall have the right to access and use such records and information solely for the purpose of performing the Party's obligations under this Agreement. The Party and its employees shall not re-disclose personally identifiable student information that is received under this Agreement to any third party, except as directed or permitted by the other Party, or as required by law. Each Party shall have in place reasonable policies and procedures, which the other Party may monitor or audit upon request and with reasonable notice, to prevent such re-disclosure.

To the extent feasible, the College and School District shall annually assess disaggregated data pertaining to dual credit course enrollments, completions, and subsequent postsecondary enrollment and performance. If applicable, this assessment shall include an analysis of dual credit courses with credit sections for dual credit and for high school credit only pursuant to Section 14 of this Agreement that reviews student characteristics by credit section in relation to gender, race and ethnicity, and low-income status. School District shall be responsible for providing dis-aggregated

data concerning students enrolled in dual credit courses for high school credit only.

- 15. Rock Valley College and the School District each agree to mutually indemnify, defend, and hold harmless the other party and their respective board members, employees, and agents from all claims, causes of action, damages, and losses (collectively "Loss") to the extent the loss arises out of the negligent or willful acts or omissions of the indemnifying party, and/or the indemnifying party's breach of this Agreement.
- 16. This Memorandum will be governed by and interpreted in accordance with the laws of the State of Illinois. Both Parties will comply with all applicable laws, rules, and regulations.
- 17. No provision of this Memorandum, or act of either Party, will be construed as creating the relationship of principal and agent, or as creating a partnership, joint venture, or other enterprise. This Memorandum is not intended to benefit any third parties.
- 18. No provision of this Memorandum, or act of either Party, will be construed as a waiver of any rights or immunities.
- 19. Should any clause or paragraph of this Memorandum be held to be unenforceable, void, or unconstitutional, it is the intent of the parties that all remaining clauses of this Agreement shall survive and be deemed enforceable despite such occurrence.
- 20. This Agreement will be in effect August 1, 2026 and end on June 30, 2027.

IN WITNESS WHEREOF, the Parties have caused this Agreement to be executed as of the dates indicated below.

Jahna Duda

\_\_\_\_\_

Jahna Duda                      04-13-26  
High School Superintendent                      Date

\_\_\_\_\_                      Date  
Rock Valley College President

Gary Love

\_\_\_\_\_

[Signature] - Board Chair 4/14/26  
Board of Education                      Date

\_\_\_\_\_                      Date  
Rock Valley College Board of Trustees

**Appendix A  
Dual Credit Courses**

The following Rock Valley College courses will be offered at Rockford Christian High School as dual credit effective during this Agreement:

<b>Dual Credit Courses</b>	<b>Campus Location</b>
EGR 135 – Engineering Graphics/CAD	Rockford Christian High School
GAT 110 – Introduction to Photoshop	Rockford Christian High School
GAT 115 – Digital Design & Illustrator	Rockford Christian High School

## Appendix B Curriculum Development, Feedback, and Approval

Dual credit courses taught at the high school are sanctioned by the Dual Credit Quality Act (110 ILCS 27/). In order for a dual credit course to run at a high school, the following must occur:

1. Dual Credit Instructor Application Process
2. Dual Credit Course Application Process
3. Annual Dual Credit Course Peer Review (including syllabus submission)
4. Dual Credit Student Survey Collection

## Appendix C Dual Credit Roster & Grading Procedures for Dual Credit Instructors

1. School District Dual Credit Instructors set up their Rock Valley College network account and password to complete the following processes in RVC Self Service. Individual notices will be sent to each instructor at the start of each course with EVR, midterm, and final deadline dates. Reminder emails will also be sent prior to each deadline date. Missed deadline dates for EVR, midterm grades, and final grades will result in manual processes for the instructor and RVC.
2. Instructors complete the Enrollment Verification ("EVR") process by the tenth day of classes to ensure the high school roster **matches** the Rock Valley College course roster of registered students seeking college credit for their participation in the course. This includes an instructor duty to initiate the following:
  - a) Drop any student who has never attended the course or who does not want dual credit.
  - b) Contact the RVC Early College Office if a student who has been attending is not on the RVC roster so that they can be added.
3. Instructors submit Midterm Grades by the assigned **midterm date**.
  - a) Mark "S" for each student who is currently passing the course with a 'C' or better.
  - b) Mark "D" for each student who is currently earning a 'D' in the course.
  - c) Mark "F" for each student who is currently earning a 'F' in the course.
4. Instructors send Early College notice of a student's intent to withdraw from a course by the assigned **Withdrawal** deadline. Student receives a 'W' grade on their Official RVC Transcript.
5. Instructors submit Final Grades in Self Service by the assigned **final grading deadline**, and the final grade is reported on students' Official RVC Transcripts.

## Appendix D Articulated Credit Policy & Procedures

1. School District communicates intent to offer articulated credit course no later than 6 months before start of intended school year, and adds course information to the shared District and RVC Google Sheet.
2. High school instructor submits syllabus, textbook, and samples of assignments, tests and projects to Early College for review. Updated information must be submitted annually.
3. Rock Valley College will determine approval of the course and it will be added to Appendix A of the MOU.
4. District verifies high school rosters within 30 days from the start of the high school class via the shared Google Sheet between School District and College.
5. Students in articulated courses complete a Rock Valley College Online Enrollment Form within the first week of class.
6. High School provides official, verified high school final grading roster to Early College upon completion of the high school course.
7. Students who earn an 'A' or 'B' in the high school course will be eligible for articulated credit upon the successful completion ('C' or better) in the subsequent course(s), as indicated in Appendix A.
8. Subsequent course(s) must be enrolled in and successfully completed no later than one year after the student's high school graduation.
9. Students register for subsequent course(s) as part of dual credit offerings at the School District or in classes offered at Rock Valley College campuses.
10. The student will receive articulated credit from RVC upon successful completion of subsequent course(s) within timeframe given above.

## 2026–2027 Dual and Articulated Credit Memorandum of Understanding Between South Beloit Community Unit School District #320 and Rock Valley College

**Background:** The Dual and Articulated Credit initiative is designed to provide qualified high school students the opportunity to enroll in dual credit classes at their high school in designated transfer, career, and technical education pathways that lead to advanced standing for certificate and degree opportunities at Rock Valley College. Furthermore, this initiative facilitates students' transition from secondary coursework into Rock Valley College.

Dual and articulated credit offerings have increased annually as the Dual Credit Quality Act has developed. These initiatives, along with their continued development and implementation, remain at the forefront of Rock Valley College's partnerships with regional school districts.

The school district will provide, at its cost, a dual credit instructor who is qualified to deliver dual credit instruction in compliance with the Illinois State Board of Education, the Illinois Community College Board, and the Higher Learning Commission. The school district will also provide, at its cost, appropriate academic support to ensure the delivery of quality instruction.

Appendix A notes the courses approved to be taught at South Beloit Community Unit School District #320 as dual credit for the 2026–2027 academic year.

**Recommendation:** It is recommended that the Board of Trustees approves the Dual and Articulated Credit Memorandum of Understanding between Rock Valley College and South Beloit Community Unit School District #320, beginning August 1, 2026, and expiring June 30, 2027. **Attorney Reviewed.**

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Howard J. Spearman, Ph.D.  
President

Board Approval: \_\_\_\_\_  
Secretary, Board of Trustees

**Attachment(s):** South Beloit Community Unit School District #320 Dual and Articulated Credit Memorandum of Understanding

**Dual and Articulated Credit**  
**Memorandum of Understanding between**  
**Rock Valley College and South Beloit Community Unit School**  
**District 320**

This Memorandum of Understanding ("MOU" or "Agreement") is entered into this 14 day of April, 2026 between South Beloit Community Unit School District 320 ("School District"), located at 850 Hayes Avenue, South Beloit, Illinois, 61080 and Rock Valley College ("RVC" or "the College"), located at 3301 N. Mulford Road, Rockford, Illinois 61114 (collectively, the "Parties").

**WHEREAS**, School District and Rock Valley College have come together and would like to offer high school students enrolled in School District an opportunity to receive dual high school and college level credit through the Dual and Articulated Credit program; and

**WHEREAS**, the Parties desire to enter into this Agreement to facilitate the transition of students from secondary coursework into Rock Valley College; and

**WHEREAS**, the Parties herein desire to enter into an Agreement setting forth the services and guidelines to be provided and followed by each Party.

**NOW, THEREFORE**, it is hereby agreed by and between the Parties as follows:

1. School District and Rock Valley College will make available to eligible students participating in the Dual and Articulated Credit Program certain agreed upon "dual credit courses" and "articulated credit courses," as listed in Appendix A which is attached hereto and incorporated herein.
  - a. Qualifications of Students. Eligible students are defined as those who demonstrate readiness for college-level work, where said determination shall be consistent with the placement procedures used at the college level. Students who are accepted for enrollment in college-level courses must have appropriate academic qualifications, a high level of motivation, and adequate time to devote to studying a college-level course.
  - i. School District or its career center is responsible for disseminating all dual credit and course information directly to the students.
  - b. Dual Credit Course. Dual credit courses shall meet requirements set forth in applicable law and regulations including, but not limited to, 23 Ill. Adm. Code 1501.313. The courses listed in Appendix A will be mutually agreed upon by both parties no later than March of each year that this Agreement is in effect, and are subject to change based upon availability of eligible instructors, student interest, and availability in specific courses, and/or local board policy.
2. In accordance with applicable law and regulations, all dual credit courses shall be taught by qualified and approved School District instructors ("School District Dual Credit Instructors") , where instructors shall be reviewed by Rock Valley College during the academic year.
  - a. Qualified, eligible, and approved Rock Valley College faculty may elect to be assigned to teach a dual

credit course if there is no interest by the School District Instructors and in accordance with Rock Valley College's procedures on dual credit programs, as may be amended from time to time.

3. All dual credit and articulated credit courses shall be taught at the School District's campuses unless otherwise noted in Appendix A.
4. It is further agreed upon by the Parties that the School District will:
  - a. Designate a School District point-of-contact for all dual credit and articulated credit course offerings.
  - b. Follow the procedures outlined in Appendix B which is attached hereto and incorporated herein, regarding Curriculum Development, Feedback, and Approval;
  - c. Verify that School District Dual Credit Instructors meet Illinois Community College Board (ICCB) Administrative Rules including, but not limited to, Section 1501.313, HLC-allowed minimally qualified faculty standards, the Dual Credit Quality Act's recognized minimums (e.g., master's in the discipline; or master's in any discipline plus a minimum of, but not more than 18 graduate hours in the discipline) (110 ILCS 27/20(1)(A)) and Rock Valley College's minimum qualifications to teach including:
    - i. Each School District Dual Credit Instructor must submit a *Rock Valley College Dual Credit at the High School Instructor Application*.
    - ii. The School District must complete an *Instructor Verification* form for each School District Dual Credit Instructor to verify that official transcripts and formal identification of the Instructor are on record at the District office for ICCB and HLC auditing purposes.
  - d. Follow the procedures outlined in Appendix D for articulated credit courses which is attached hereto and incorporated herein;
  - e. Collaborate with Rock Valley College Early College Department on a shared Google Sheet to track students' completed Enrollment Forms and submit course rosters for each dual credit and articulated credit course. Dual credit course rosters will be used for Rock Valley College course registration and articulated credit course rosters will be used to track students' articulated credit eligibility;
  - f. Send Rock Valley College initial dual credit course rosters via the shared Google Sheet, in June for fall semester and year-long courses, and November for the spring semester courses, and verify final rosters within 2 weeks after the high school start date;
  - g. Send verified articulated credit course rosters via the shared Google Sheet within 30 days after the high school start date;
  - h. Ensure that School District Dual Credit Instructors follow Rock Valley College's master course syllabus with identified learning outcomes for each course, and utilize appropriate textbooks for each course as agreed upon by School District and Rock Valley College;
  - i. Ensure that School District Dual and Articulated Credit Instructors submit high school course syllabi that are in alignment with the Rock Valley College Master Course Syllabus, and include

all information specific to course curriculum (learning outcomes, course objectives, methods of assessment, course outline), and samples of class assignments, projects, and exams to Early College Department for review on an annual basis, and utilize the approved syllabus, appropriate textbooks, resources, and RVC approved final project or exam (if necessary) for each course as agreed upon by School District and Rock Valley College;

Ensure that the instructor receives necessary information to provide academic support to students that require modifications and/or accommodations as contained in an IEP or 504 plan;

- j. Be responsible for School District Dual Credit Instructors submitting a final instructor course syllabus for each course section to the Rock Valley College Early College Department by the end of the second week of high school classes each semester;
- k. Require all School District Dual Credit Instructors to attend Dual Credit Instructor workshops and other related meetings hosted by Rock Valley College to discuss dual credit processes and procedures *at least* once each academic year, for purposes of ensuring that student learning outcomes are met and that the Instructor is able to deliver quality, rigorous college credit coursework;
- l. Allow Rock Valley College's chief academic officer or his or her designee, in consultation with the School District's superintendent or his or her designee, the opportunity to conduct course evaluations in a manner consistent with RVC's review and evaluation policies and procedures for on-campus adjunct faculty, to include peer review visits to the School District on an annual basis. This evaluation shall be limited to the course and the ability of the Instructor to deliver quality, rigorous college credit coursework. This evaluation shall not impact the Instructor's performance evaluation under Article 24A of the School Code and shall be completed within the same school year that the course is taught;
- m. Require all School District Dual Credit Instructors to complete the following steps in Rock Valley College Self Service, in accordance with the calendar dates determined by Rock Valley College and as outlined in Appendix C, which is attached hereto and incorporated herein: Rock Valley College Enrollment Verification ("EVR"), midterm grades, and final grades, which become part of each student's official college record;
- n. Distribute on the first day of class, the course syllabus to each student registered in a Dual Credit course section;
- o. Ensure that School District Dual Credit Instructors assign letter grades following Rock Valley College's grading scale;
- p. Ensure that School District Dual Credit Instructors report instances of academic dishonesty to the Parties.
- q. Ensure that the total class contact time meets or exceeds Rock Valley College's requirements;
- r. Review this MOU annually for accuracy and pricing;
- s. Attend bi-annual meetings in the fall and spring semesters between the School District and College to discuss dual credit matters and renewal of agreements.
- t. Provide associated instructional costs such as instructional materials and supplies, as needed;

- u. Provide, at its cost, School District Dual Credit Instructors who are qualified to deliver dual credit instruction in compliance with applicable standards established by the Illinois State Board of Education ("ISBE"), ICCB, and the Higher Learning Commission ("HLC"), and will also provide, at its cost, appropriate academic support to participating students to ensure delivery of quality instruction;
- v. Ensure that all students enrolled in courses for college credit meet Rock Valley College course prerequisites and placement requirements or are concurrently enrolled in transitional courses, remedial courses, or receiving a mutually agreed upon academic intervention; and
- w. Provide necessary academic support and guidance to students enrolled in the program.

5. It is further agreed upon by the Parties that Rock Valley College will:

- a. Designate a Rock Valley College point-of-contact for all inquiries with respect to this Agreement.
- b. Provide course credit from Illinois Community College Board ("ICCB") approved programs;
- c. Provide the School District with copies of all official college credit master course syllabi which contain course descriptions, prerequisites, learning outcomes, course requirements, and methods of evaluation for courses referenced in Appendix A;
- d. Follow the Curriculum Development, Feedback and Approval procedure outlined in Appendix B;
- e. Provide the School District with a list of the currently approved textbooks for dual credit courses being taught at the School District;
- f. Review the resume and transcripts of any School District Dual Credit Instructor recommended by the School District to teach a dual credit course to ensure compliance with minimum Illinois Community College Board and Higher Learning Commission qualifications to teach dual credit requirements;
- g. Provide guidance on appropriate placement of students using multiple measures;
- h. Evaluate and document the performance of students who complete dual credit courses, and share such data with the School District. The evaluation shall not impact the instructor's performance evaluation under the School Code.
- i. Award appropriate college credit and record student grades on a permanent college transcript which will be maintained by Rock Valley College;
- j. Award appropriate college credit and record a 'T' grade on students' permanent college transcripts for students who earn a final grade of 'A' or 'B' in an articulated credit course listed in Appendix A and following the procedures outlined in Appendix D;
- k. Take appropriate steps to ensure that Dual Credit Courses are equivalent to those courses offered by Rock Valley College in quality and rigor.

- l. Establish a mechanism for evaluating and documenting, on a regular basis, performance of students who complete dual credit courses and share this data with the School District on the performance of students who complete dual credit courses;
  - m. Notify the School District within 30 calendar days from the initial course request of any disapproval or withdrawal regarding a course, instructor, or course documentation.
  - n. Review this MOU annually for accuracy and pricing; and
  - o. Host bi-annual meetings in the fall and spring semesters between the School District and College to discuss dual credit matters and renewal of agreements.
6. Rock Valley College will charge a per-student enrollment fee of \$50.00 for each dual credit course for the 2025-2026 academic year and will waive associated student fees. The per-student enrollment fee shall not apply to students who enroll in dual credit courses for high school credit only pursuant to Section 14 of this Agreement.
  7. By Rock Valley College waiving associated student fees, the participating student will not be eligible for utilization of Rock Valley College student organizations and select student support services.
  8. If the School District cannot provide instructional coverage and Rock Valley College is capable, at the School District's cost, a separate agreement will need to be drafted to outline the expenses associated with Rock Valley College's instructional delivery of the dual credit course at the School District campuses.
  9. Recommended modifications to this Agreement will be mutually agreed upon by the Parties and shall be in writing. Such modifications will not jeopardize credit for the students currently enrolled in courses covered under this Agreement.
  10. For classes desired to be offered as part of a pathway but that do not have a qualified dual credit teacher or enough qualifying students enrolled, the College will determine if those courses can be offered as articulated credit and how district students will earn that credit, as referenced in Appendixes A and D.
  11. The Parties will work collaboratively to:
    - Annually assess disaggregated data pertaining to dual credit course enrollments, completions, and subsequent postsecondary enrollment and performance, to the extent feasible, pursuant to the Dual Credit Quality Act.
  12. The Parties will work collaboratively and utilize the following processes to ensure that individual students with disabilities have access to Dual Credit at High School courses, provided that they are able to meet the criteria for entry into such courses:
    - a. The School District will ensure that all of its eligible students have access to dual credit course offering information prior to course selection.

- b. Once dual credit course rosters are finalized, the School District will indicate on the shared Google Sheet which dual credit students have an IEP or 504 plan and document the provided accommodations within the established School District practices for record keeping of these services.
- c. A student with a disability shall have access to the supplementary aids and accommodations included in their individualized education program under Article 14 of the Illinois School Code or Section 504 Plan under the federal Rehabilitation Act of 1973 while the student is accessing a dual credit course on the School District's campus, in accordance with established School District practices for providing these services.
- d. The School District and RVC shall regularly communicate regarding the progress, performance and individual needs of students with disabilities who are enrolled in Dual Credit at High School courses.

Nothing contained herein shall be construed as to release the School District from its obligations as the "Resident District" and/or "Local Education Agency," as those terms may be defined in State or federal laws, rules and/or regulations relating to students with disabilities. The School District represents and warrants that, at all times and during all situations governed by this Agreement, it shall remain the Resident District and Local Education Agency for any and all students with disabilities participating in Dual Credit at High School hereunder.


13. The School District will allow high school students who do not otherwise meet the College's academic eligibility requirements for receipt of college credit to enroll in dual credit courses taught at the high school, for high school credit only.
  - a. To the extent practicable, students enrolled in a dual credit course for high school credit only will be placed in a separate section than those students who are enrolled in the course for both high school and college credit.
  - b. The School District will establish procedures, prior to the first day of class, to notify all individual high school students enrolled in a mixed enrollment dual credit course that includes students who have and have not met the criteria for dual credit coursework of whether or not they are eligible to earn college credit or the course.
  - c. The School District shall ensure that its instructors maintain the rigor of dual credit courses taught at the high school and including students not deemed ready for college-level coursework according to the College's standards.
14. In carrying out its respective obligations under this Agreement, each Party and its employees shall maintain the confidentiality of all personally identifiable information concerning the students enrolled in dual and/or articulated credit courses, and shall adhere to all applicable federal, State and local laws, rules and regulations now in effect or later adopted relating to the confidentiality of student records and information, including but not limited to the Family Educational Rights and Privacy Act ("FERPA"), 20 U.S.C. §1232g, and Illinois School Student Records Act ("ISSRA"), 105 ILCS 10/1 et seq. With regard to the education records/school student records and information to which a Party and/or its employees shall be granted access under this Agreement, that Party and its employees shall be deemed "school officials" with legitimate educational interests in such records and information. The Party and its employees shall have the right to access and use such records and information solely for the purpose of performing the Party's obligations under this Agreement. The Party and its employees shall not re-disclose personally identifiable student information that is received under this Agreement to any third party, except as directed or permitted by the other Party, or as required by law. Each Party shall have in place reasonable policies and procedures, which the other Party may monitor or audit upon request and with reasonable notice, to prevent such re-disclosure.

To the extent feasible, the College and School District shall annually assess disaggregated data pertaining to dual credit course enrollments, completions, and subsequent postsecondary enrollment and performance. If applicable, this assessment shall include an analysis of dual credit courses with credit sections for dual credit and for high school


credit only pursuant to Section 14 of this Agreement that reviews student characteristics by credit section in relation to gender, race and ethnicity, and low-income status. School District shall be responsible for providing dis-aggregated data concerning students enrolled in dual credit courses for high school credit only.

- 15. Rock Valley College and the School District each agree to mutually indemnify, defend, and hold harmless the other party and their respective board members, employees, and agents from all claims, causes of action, damages, and losses (collectively "Loss") to the extent the loss arises out of the negligent or willful acts or omissions of the indemnifying party, and/or the indemnifying party's breach of this Agreement.
- 16. This Memorandum will be governed by and interpreted in accordance with the laws of the State of Illinois. Both Parties will comply with all applicable laws, rules, and regulations.
- 17. No provision of this Memorandum, or act of either Party, will be construed as creating the relationship of principal and agent, or as creating a partnership, joint venture, or other enterprise. This Memorandum is not intended to benefit any third parties.
- 18. No provision of this Memorandum, or act of either Party, will be construed as a waiver of any rights or immunities.
- 19. Should any clause or paragraph of this Memorandum be held to be unenforceable, void, or unconstitutional, it is the intent of the parties that all remaining clauses of this Agreement shall survive and be deemed enforceable despite such occurrence.
- 20. This Agreement will be in effect August 1, 2026 and end on June 30, 2027.

IN WITNESS WHEREOF, the Parties have caused this Agreement to be executed as of the dates indicated below.

\_\_\_\_\_  
  
High School Superintendent      4/13/26      Date

\_\_\_\_\_  
Rock Valley College President      Date

\_\_\_\_\_  
  
Board of Education      4/14/26      Date

\_\_\_\_\_  
Rock Valley College Board of Trustees      Date

Appendix A  
Dual Credit Courses

The following Rock Valley College courses will be offered at South Beloit High School as dual credit effective during this Agreement:

<b>Dual Credit Courses</b>	<b>Campus Location</b>
ENG 101 – English Composition I	South Beloit HS
ENG 103 – English Composition II	South Beloit HS

## Appendix B Curriculum Development, Feedback, and Approval

Dual credit courses taught at the high school are sanctioned by the Dual Credit Quality Act (110 ILCS 27/). In order for a dual credit course to run at a high school, the following must occur:

1. Dual Credit Instructor Application Process
2. Dual Credit Course Application Process
3. Annual Dual Credit Course Peer Review (including syllabus submission)
4. Dual Credit Student Survey Collection

## Appendix C Dual Credit Roster & Grading Procedures for Dual Credit Instructors

1. School District Dual Credit Instructors set up their Rock Valley College network account and password to complete the following processes in RVC Self Service. Individual notices will be sent to each instructor at the start of each course with EVR, midterm, and final deadline dates. Reminder emails will also be sent prior to each deadline date. Missed deadline dates for EVR, midterm grades, and final grades will result in manual processes for the instructor and RVC.
2. Instructors complete the Enrollment Verification (“EVR”) process by the tenth day of classes to ensure the high school roster **matches** the Rock Valley College course roster of registered students seeking college credit for their participation in the course. This includes an instructor duty to initiate the following:
  - a) Drop any student who has never attended the course or who does not want dual credit.
  - b) Contact the RVC Early College Office if a student who has been attending is not on the RVC roster so that they can be added.
3. Instructors submit Midterm Grades by the assigned **midterm date**.
  - a) Mark “S” for each student who is currently passing the course with a ‘C’ or better.
  - b) Mark “D” for each student who is currently earning a ‘D’ in the course.
  - c) Mark “F” for each student who is currently earning a ‘F’ in the course.
4. Instructors send Early College notice of a student’s intent to withdraw from a course by the assigned **Withdrawal** deadline. Student receives a ‘W’ grade on their Official RVC Transcript.
5. Instructors submit Final Grades in Self Service by the assigned **final grading deadline**, and the final grade is reported on students’ Official RVC Transcripts.

## Appendix D Articulated Credit Policy & Procedures

1. School District communicates intent to offer articulated credit course no later than 6 months before start of intended school year, and adds course information to the shared District and RVC Google Sheet.
2. High school instructor submits syllabus, textbook, and samples of assignments, tests and projects to Early College for review. Updated information must be submitted annually.
3. Rock Valley College will determine approval of the course and it will be added to Appendix A of the MOU.
4. District verifies high school rosters within 30 days from the start of the high school class via the shared Google Sheet between School District and College.
5. Students in articulated courses complete a Rock Valley College Online Enrollment Form within the first week of class.
6. High School provides official, verified high school final grading roster to Early College upon completion of the high school course.
7. Students who earn an 'A' or 'B' in the high school course will be eligible for articulated credit upon the successful completion ('C' or better) in the subsequent course(s), as indicated in Appendix A.
8. Subsequent course(s) must be enrolled in and successfully completed no later than one year after the student's high school graduation.
9. Students register for subsequent course(s) as part of dual credit offerings at the School District or in classes offered at Rock Valley College campuses.
10. The student will receive articulated credit from RVC upon successful completion of subsequent course(s) within timeframe given above.

## 2026–2027 Running Start Intergovernmental Agreement (IGA) Belvidere Community Unit School District #100

### Background:

*Running Start* is a formal program that allows qualified students from Belvidere Community Unit School District #100 to attend Rock Valley College (RVC) for their junior and senior years of high school. Students may enroll in a two-year degree completion program in which students take dual credit courses that meet requirements for both a high school diploma and a Rock Valley College Associate's Degree simultaneously, or a one-year program that meets the requirements for both a high school diploma and one year of Rock Valley College credit courses simultaneously. The *Running Start* program will be administered through the Early College office at Rock Valley College in conjunction with Belvidere Community Unit School District #100.

Students selected for *Running Start* need to be academically and socially ready for college. *Running Start* provides an opportunity for students to work toward a more challenging educational environment and to excel in both high school and college; at the same time, they may continue to participate in sports and activities at their high schools, as their schedules allow. The *Running Start* program provides students with additional experiences to develop the independence, study skills, and confidence needed to succeed beyond high school and into college.

The financial arrangement between Rock Valley College and Belvidere Community Unit School District #100 requires the district to, with the College's assistance, calculate the cost equivalent of tuition and fees for the courses taken by each Running Start student and to pay the College the cost associated with this calculation. Participating students will then be financially responsible for paying the remaining tuition and fee balance, covering the costs of any repeated courses, and purchasing textbooks and course supplies. The district's financial assistance helps to reduce the overall cost of college for students and their families.

### Recommendation:

It is recommended that the Rock Valley College Board of Trustees approves the Running Start Intergovernmental Agreement with Belvidere Community Unit School District #100, effective on the date both parties have approved and executed the Agreement, for classes beginning Summer 2026 and automatically expiring on June 30, 2027. **Attorney Reviewed.**

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Howard J. Spearman, Ph.D.  
President

Board Approval: \_\_\_\_\_  
Secretary, Board of Trustees

**Attachment(s):** Belvidere Community Unit School District #100 Intergovernmental Agreement

**INTERGOVERNMENTAL AGREEMENT BETWEEN BOARD  
OF EDUCATION OF  
BELVIDERE COMMUNITY UNIT SCHOOL DISTRICT NO. 100,  
BOONE COUNTY, ILLINOIS  
AND  
BOARD OF TRUSTEES OF ILLINOIS COMMUNITY COLLEGE DISTRICT NO. 511,  
WINNEBAGO COUNTY, ILLINOIS  
FOR RUNNING START PROGRAM**

This Agreement is made and entered into by and between the Board of Education of Belvidere Community Unit School District No. 100, Boone County, Illinois ("DISTRICT") and the Board of Trustees of Illinois Community College District No. 511, Winnebago County, Illinois ("COLLEGE") (together, the "Parties") in the exercise of their intergovernmental cooperation powers under the Illinois Constitution of 1970, and the Illinois Intergovernmental Cooperation Act and their respective powers under the School Code and the Public Community COLLEGE Act.

**WHEREAS**, the Parties are authorized to enter into intergovernmental agreements for cooperative projects and use agreements in any manner not prohibited by law or by ordinance, pursuant to Article VII, § 10 of the Illinois Constitution of 1970, the Intergovernmental Cooperation Act (5 ILCS 220/1 *et seq.*), the School Code (105 ILCS 5/1-1 *et seq.*), and the Public Community COLLEGE Act (110 ILCS 805/1-1 *et seq.*); and

**WHEREAS**, Running Start is a program that allows select, qualified, academically motivated students enrolled in Illinois Community COLLEGE DISTRICT 511 public high schools an opportunity to earn both their high school diploma and associate degree concurrently by attending COLLEGE full-time during their junior and/or senior years of high school; and

**WHEREAS**, the Parties have determined that shared commitment to Running Start goals benefits their constituencies and enhances educational opportunities for the communities they serve; and

**WHEREAS**, the Parties have determined that it is in their respective best interests and that of their constituencies to enter into this Intergovernmental Agreement for Running Start Program (hereinafter "Agreement").

**NOW, THEREFORE, IT IS AGREED** between the Parties, in consideration of their mutual promises and undertakings set forth herein and for other good valuable consideration, as follows:

**Section 1 Incorporation of Preamble Recitals**

The foregoing recitals are hereby found to be true and correct and are incorporated herein by reference.

**Section 2 Implementation of Running Start**

DISTRICT and COLLEGE agree to collaborate to implement Running Start as a joint program, administered jointly by Rock Valley COLLEGE and Belvidere School DISTRICT, subject to the following terms and conditions.

- A. The Parties intend to establish and offer Running Start to provide eligible DISTRICT students with full-time instruction at COLLEGE during their junior and senior years of high school in satisfaction of:
  - 1) DISTRICT's requirements for earning a high school diploma; and
  - 2) COLLEGE's requirements for earning an associate's degree.
- B. Any DISTRICT student interested in Running Start will meet with DISTRICT Early College Coordinator to discuss whether he/she meets the pre-selection criteria set forth in the Running Start Program Process Procedures (Appendix A). If an interested DISTRICT student meets said pre-selection criteria, he/she will follow the application process set forth in the Running Start Procedures to Fulfill Qualifications and Admissions (Appendix B).
- C. This Agreement does not cover those students who are not recruited by and identified by the DISTRICT to participate in the Running Start program.
- D. Instruction for DISTRICT students accepted into Running Start shall be provided by COLLEGE, which shall charge the DISTRICT the cost equivalent of in-district tuition and fees for courses taken per student per school year.
- E. The Running Start courses offered pursuant to this Agreement and the respective course locations are attached hereto and incorporated by reference as Appendix D. The courses listed in Appendix D will be mutually agreed upon by both parties no later than March of each year that this Agreement is in effect, and are subject to change based upon availability of eligible instructors, student interest and availability in specific courses, and/or local board policy.
- F. If a DISTRICT student is receiving a D, F or W, or is otherwise not meeting Running Start academic standards, at the midterm grading period, COLLEGE will notify the DISTRICT Early College Coordinator within one week after the midterm date. COLLEGE and DISTRICT agree to communicate within seven (7) days and develop a success plan with the student for the remainder of the semester. The success plan will be shared in writing with COLLEGE, DISTRICT and student.
- G. At semester end, COLLEGE will provide the DISTRICT Early College Coordinator with transcripts for all students enrolled in Running Start.

### **Section 3 DISTRICT Obligations**

DISTRICT will:

- A. DISTRICT will recruit eligible students to participate in Running Start.

- B. DISTRICT will ensure students who meet the free lunch or breakfast eligibility guidelines pursuant to Section 10-20.13(b) of the Illinois School Code (105 ILCS 5/10-20.13(b)) and who are accepted into Running Start are provided equal access to Running Start consistent with the requirements of the Illinois School Code.
- C. DISTRICT will be responsible for communicating to the COLLEGE the list of eligible and approved students for the Running Start Program by the COLLEGE's annual deadline.
- D. DISTRICT Early College Coordinator will be responsible for initiating communication to the Running Start students and a parent or guardian the enrollment and selection of courses defined as Running Start schedules and making any necessary schedule changes through utilizing College Schedule Change Forms.
- E. DISTRICT will be responsible for communicating to Running Start students and their parents or a guardian in regard to resolving disputes within the overall operation of the Running Start program, including the DISTRICT Running Start selection process results and qualifications.
- F. DISTRICT will be responsible for securing COLLEGE placement test scores from students for the selection process (pursuant to Appendix B).
- G. DISTRICT will be responsible for the pre-selection and final selection process (pursuant to Appendix B).
- H. DISTRICT will provide the COLLEGE with no less than one and no more than two points of contact i.e. DISTRICT Early College Coordinator to ensure effective and accurate communication.
- I. DISTRICT will provide advising for high school graduation requirements to Running Start students.
- J. DISTRICT will provide all counseling services to Running Start students.
- K. DISTRICT will provide students who successfully complete Running Start with credit towards a high school diploma.
- L. DISTRICT will communicate to the DISTRICT 100 students and their parents or a guardian that they are responsible for covering textbooks and associated instructional material costs.
- M. DISTRICT will calculate the cost equivalent of in-district tuition and fees with the assistance of the COLLEGE for the courses taken per Running Start students and pay the COLLEGE the cost associated with this in-district tuition and fees calculation.
- N. If DISTRICT identifies and recommends instructors for use in the Running Start Program which are then approved by COLLEGE, DISTRICT shall be responsible for hiring and compensating such instructors.
- O. DISTRICT agrees to work with their Running Start students who have an IEP or 504 plan

annually. DISTRICT will be responsible for including in the annual transition planning meeting a comprehensive transitional plan for Running Start. Rock Valley College Disability Support Services and Early College Department are available to assist with the transition planning.

#### **Section 4 COLLEGE Obligations**

COLLEGE will provide participating DISTRICT students with:

- A. COLLEGE will provide technology accounts for Online Services, Eagle, and RVC Mail.
- B. COLLEGE will provide a mandatory orientation, including a review of COLLEGE policies and procedures and a copy of COLLEGE's Student Handbook.
- C. COLLEGE will offer the mandatory STU 100, Planning for Success, during the summer semester preceding their fall semester enrollment. DISTRICT is responsible for the tuition and fees for STU 100 Planning for Success.
- D. COLLEGE will provide instruction opportunities to achieve an Associate of Arts Degree or an Associate in Science degree.
- E. COLLEGE will provide final grades for courses within two weeks of the completion of each semester.
- F. COLLEGE will be responsible for administering COLLEGE placement test with and for students (pursuant to Appendix B).
- G. COLLEGE will ensure that any employee or agent of COLLEGE who has direct and regular contact with participating DISTRICT students undergoes a criminal history records check.
- H. COLLEGE will ensure that instructors for Running Start courses are properly qualified to teach such courses, consistent with the Dual Credit Quality Act, 110 ILCS 27/16(5) and ILCS 27/20. COLLEGE shall approve any instructors which DISTRICT identifies and recommends for use in the Running Start Program. Any DISTRICT-recommended instructors shall be hired and compensated by DISTRICT.
- I. COLLEGE will provide work space and related services for a designated DISTRICT Early College Coordinator in the Early College office in order for DISTRICT and COLLEGE to provide ongoing support to DISTRICT students.
- J. COLLEGE will take appropriate steps to ensure that Running Start courses are equivalent in quality and rigor to other courses offered at the COLLEGE for college credit. COLLEGE will ensure that Running Start student learning outcomes are the same as other courses taught at COLLEGE. In addition, COLLEGE will annually evaluate course content, delivery, and rigor, consistent with COLLEGE policy, in consultation with the DISTRICT'S superintendent.

- K. COLLEGE reserves the right to modify or cancel classes based on instructor availability and/or student interest. COLLEGE will support and implement schedule request changes made by DISTRICT Early College Coordinator and commit to ensuring any schedule changes of DISTRICT 100 students are approved by DISTRICT Early College Coordinator or DISTRICT Director of Career Readiness before being made. In such circumstances the COLLEGE will notify the Early College Coordinator of such changes.
- L. COLLEGE will maintain appropriate academic control over the curriculum of all Running Start Program courses, consistent with State and/or Federal law and as required or negotiated by the Higher Learning Commission.

### **Section 5 Participating DISTRICT Students' Obligations**

The DISTRICT will cause participating DISTRICT students to comply with the following requirements (pursuant to Appendix B):

- A. Student will complete information in the COLLEGE Welcome Packet.
- B. Student will attend mandatory COLLEGE Running Start Orientation.
- C. Student will respond to email communication via COLLEGE Mail on a daily basis.
- D. Student will schedule an advising appointment each semester with a COLLEGE advisor and DISTRICT Early College Coordinator in advance of assigned priority registration dates. If the DISTRICT has a full-time Early College Coordinator, students can meet with that individual and the Early College Coordinator can communicate student schedules to the COLLEGE advisor.
- E. Student will schedule an appointment each semester with a designated DISTRICT Early College Coordinator to ensure each DISTRICT student meets all requirements for Running Start and high school graduation.
- F. Student will keep all scheduled appointments.
- G. Student will adhere to COLLEGE and DISTRICT policies and procedures.
- H. Student will demonstrate qualities of integrity, honesty, civility and respect in their conduct both in and out of the classroom as noted in the COLLEGE Student Handbook.
- I. Student will meet and maintain requirements as set forth in the Running Start Academic Conduct Policies (Appendix C).
- J. Students not meeting the Academic Conduct Policies will be placed on Academic Probation for one semester and be required to develop an Individual Academic

Recovery Plan or be dismissed. This plan will be shared with the DISTRICT Early College Coordinator and signed by the DISTRICT, COLLEGE, parent/guardian, and student. Students who do not meet the terms of the Academic Conduct Policy after the Academic Probation semester may be dismissed from Running Start.

- K. Student will meet with the DISTRICT and a parent or guardian to ensure the applicable high school graduation requirements are met.

## **Section 6 Shared Obligations and Understandings of the Parties**

- A. The DISTRICT and COLLEGE acknowledge and agree that this Agreement solely memorializes implementation of Running Start, and that there are no other promises, representations, or agreements between the Parties except as provided in this Agreement.
- B. DISTRICT and COLLEGE agree to comply with all applicable federal and State nondiscrimination and equal opportunity laws, rules and regulations. DISTRICT and COLLEGE shall not engage in unlawful discrimination or harassment against any person based on race, color, ancestry, national origin, religion, pregnancy, sexual orientation, order of protection status, gender identity or expression, age, marital status, disability, genetic information, unfavorable military discharge, veteran status, or sex (including sexual harassment, sexual violence, sexual assault, domestic violence, dating violence and/or stalking), or any other legally protected category. The Parties will coordinate regarding an appropriate response to any report of alleged harassment, including sexual harassment, involving students or employees involved in the Running Start Program, taking into consideration the nature of the report, the parties involved and the location and context in which the alleged harassment occurred.
- C. In carrying out its respective obligations under this Agreement, each Party and its employees shall maintain the confidentiality of all personally identifiable information concerning the students enrolled in Running Start courses, and shall adhere to all applicable federal, State and local laws, rules and regulations now in effect or later adopted relating to the confidentiality of student records and information, including but not limited to the Family Educational Rights and Privacy Act ("FERPA"), 20 U.S.C. §1232g, and Illinois School Student Records Act ("ISSRA"), 105 ILCS 10/1 et seq. With regard to the education records/school student records and information to which a Party and/or its employees shall be granted access under this Agreement, that Party and its employees shall be deemed "school officials" with legitimate educational interests in such records and information. The Party and its employees shall have the right to access and use such records and information solely for the purpose of performing the Party's obligations under this Agreement. The Party and its employees shall not re-disclose personally identifiable student information that is received under this Agreement to any third party, except as directed or permitted by the other Party,

or as required by law. Each Party shall have in place reasonable policies and procedures, which the other Party may monitor or audit upon request and with reasonable notice, to prevent such re-disclosure.

- D. It is understood and agreed that neither party to this Agreement shall be legally liable for any negligent or wrongful acts either of commission or omission, chargeable to the other, unless such liability is imposed by law and this Agreement shall not be construed as seeking to enlarge or diminish any obligation or duty owed by one party against the other party or against third parties.
- E. The Parties agree that their respective representatives shall use their best efforts to timely communicate with one another as needed to pursue the objectives and implementation of Running Start, and to work cooperatively to resolve any issues which may from time to time arise in the course of their collaboration. The Parties shall, not less than annually, review the provisions of this Agreement and identify any updates, as may be needed. Any such updates are subject to the requirements of Section 8.E, below.

### **Section 7 Participation in Running Start Program by Students with Disabilities**

The Parties will work collaboratively and utilize the following processes to ensure that individual students with disabilities have access to Running Start Program courses, provided that they are able to meet the criteria for entry into such courses:

- A. The DISTRICT will identify all eligible students based upon the requirements as set forth in the Running Start Pre-Selection Criteria (Appendix A) and DISTRICT Procedures to Fulfill Qualifications and Admissions (Appendix B).
- B. The process is established as follows:
- The DISTRICT will identify students who have a current IEP or 504 Plan on the final and approved DISTRICT Running Start list, as referenced in Appendix B.
  - The DISTRICT will ensure that each student with an IEP or 504 Plan and their parent/guardian is informed of the differences in college ADA accommodations versus high school accommodations.
  - The DISTRICT Early College Coordinator and COLLEGE Early College department will assist with connecting students to Disability Support Services so that college accommodations can be developed prior to the start of Running Start coursework.
  - The DISTRICT will assist in providing students a copy of their current IEP or 504 Plan to provide to the COLLEGE Disability Support Services.
- C. A student with a disability shall have access to the supplementary aids and accommodations included in their individualized education program under Article 14 of the Illinois School Code or Section 504 Plan under the federal Rehabilitation Act of 1973 while the student is accessing a Running Start Program course on DISTRICT's high school campus, in accordance with established DISTRICT practices for providing

these services.

- D. A student with a disability who accesses a Running Start Program course on COLLEGE's campus shall have access to appropriate supplementary aids and/or accommodations for which the student is eligible through COLLEGE's Disability Support Services office. The Parties agree that the COLLEGE'S Disability Support Services office will coordinate with and involve the District in identifying appropriate supplementary aids and/or accommodations for eligible students.
- E. DISTRICT and COLLEGE shall regularly communicate regarding the progress, performance and individual needs of students with disabilities who are enrolled in Running Start Program courses.

Nothing contained herein shall be construed as to release DISTRICT from its obligations as the "Resident District" and/or "Local Education Agency," as those terms may be defined in State or federal laws, rules and/or regulations relating to students with disabilities. DISTRICT represents and warrants that, at all times and during all situations governed by this Agreement, it shall remain the Resident District and Local Education Agency for any and all students with disabilities participating in the Running Start Program hereunder.

### **Section 8 Miscellaneous Provisions**

- A. **Effective Date.** This Agreement becomes effective upon the date as of which it has been approved and fully executed by both of the Board of Education of DISTRICT and the Board of Trustees of COLLEGE.
- B. **Term of Agreement; Non-Assignability.** This initial term of this Agreement shall commence on the Effective Date and expire automatically on June 30, 2027. This agreement is applicable for the Running Start Class who begins Summer 2026 and for program applicants and participants who begin the Running Start program in Summer 2027. This Agreement is not transferable or assignable by the Parties. There are no third-party beneficiaries to this Agreement.
- C. **Termination.** Either Party shall have the right to terminate this Agreement at the end of any semester during the initial term and any extension thereof, by in whole or in part upon providing written notice of termination to the other Party at least 30 days prior to the last day of student attendance in any such semester.
- D. **Notices.** All notice required pursuant to this Agreement shall be sent by means capable of providing a confirmation of receipt, including (a) deposit with postage pre-paid in the U.S. mail, certified and return receipt requested, (b) personal service, or (c) facsimile transmittal, to the Parties at their addresses set out below or as otherwise specified in writing to one another. All notices mailed shall be deemed effective three days after mailing.

If to DISTRICT:

Belvidere Community Unit DISTRICT No.  
100  
Att'n: Superintendent  
1201 Fifth Avenue  
Belvidere, IL 61008  
Facsimile: (815) 544-4260

with a copy to counsel;

G. Robb Cooper  
Ottosen Brtiz Kelly Cooper Gilbert &  
DiNolfo  
1804 N. Naper Blvd., Suite 305  
Naperville, IL 60563  
Facsimile: (630) 682-0788

If to COLLEGE:

Illinois Community COLLEGE  
DISTRICT No. 511  
Att'n: Chief Academic Officer  
3301 North Mulford Rd.  
Rockford, IL 61114  
Facsimile: (815) 921-6974

with a copy to counsel:

Joseph J. Perkoski  
Robbins-Schwartz  
190 South LaSalle St, Suite 2550  
Chicago, IL 60603-33410  
Facsimile: (312) 332-7768  
Email: jperkoski@robbins-schwartz.com

E. **Amendments.** No change, modification or amendment to this Agreement shall be valid unless reduced to writing and approved by the Parties' respective governing boards.

F. **Good Faith and Dispute Resolution.** The Parties agree to use their best, good faith efforts to promote and operate the Running Start program. In the event of a dispute arising under this Agreement which cannot be resolved informally by the Parties' designated representatives and the Parties' respective governing boards, the Parties agree to first engage in mediation to resolve the conflict. If mediation is unsuccessful, the Parties may, by subsequent written agreement, elect to engage in binding arbitration pursuant to the procedures of the American Arbitration Association, in lieu of litigation.

G. **Severability.** If for any reason any provision of this Agreement is determined by an arbitrator to be invalid or unenforceable, that provision shall be deemed severed and the balance of the Agreement shall otherwise remain in full force and effect.

The failure of a Party to this Agreement to insist upon strict and prompt performance of the terms and conditions shall not constitute or be construed as a waiver or relinquishment of that Party's right thereafter to enforce any such term or condition, but the same shall continue in full force and effect.

H. **Governing Law.** This Agreement shall be governed by and interpreted according to the laws of the State of Illinois.

I. **Signature in Counterparts.** This Agreement may be executed in counterparts, each

of which shall be an original, but all of which shall constitute on and the same instrument. Counterparts may be exchanged in PDF format by email.

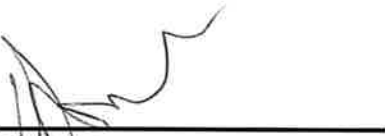
**WHEREFORE**, the Parties by their respective officers have executed this Agreement on the dates set forth below.

**Board of Education  
Belvidere Community  
Unit School District  
No. 100  
Boone County, Illinois**

**Board of Trustees  
Illinois Community COLLEGE  
District No. 511  
Winnebago County, Illinois**

  
\_\_\_\_\_  
**President**

\_\_\_\_\_  
**President**

  
\_\_\_\_\_  
**Secretary**

\_\_\_\_\_  
**Secretary**

April 20, 2026  
\_\_\_\_\_  
**Date**

\_\_\_\_\_  
**Date**

**APPENDIX A**  
**DISTRICT Running Start Program Process Procedures**

**Pre-Selection Criteria for DISTRICT High School Students**

1. Meet with the DISTRICT high school counselor regarding the selection process.
2. Must be in their high school sophomore or junior year to apply for Running Start.
3. Have a minimum 3.0 cumulative high school GPA.
4. Be on track for high school graduation by the end of the sophomore year for the 2-year program; junior year for the 1-year program.
5. Completed one year of Algebra and one year of Geometry with a grade of "B" or higher in each semester by the end of the sophomore year. Two years of Algebra completed with a grade of "B" or higher is preferred.
6. Completed two years of English with a grade of "B" or higher in each semester by the end of the sophomore year.
7. Completed one year of Chemistry with a grade of "B" or higher in each semester by the end of the sophomore year for the 2-year program; junior year for the 1-year program.
8. Have a positive recommendation from the DISTRICT high school Principal and/or Counselor.
9. Have the permission of a parent or legal guardian.
10. Work with the DISTRICT Early College Coordinator to complete steps outlined in Appendix B.
11. DISTRICT may implement additional pre-selection criteria above and beyond the minimum pre-selection criteria given above.

## **APPENDIX B**

### **DISTRICT Procedures to Fulfill Qualifications and Admissions**

Note: "DISTRICT" refers to Belvidere DISTRICT 100. "RVC" refers to Rock Valley COLLEGE's Early COLLEGE Office.

1. DISTRICT determines list of students who are qualified.
2. DISTRICT determines who is interested in applying for the Running Start Program.
3. DISTRICT interested students complete an RVC Application for Credit Courses.
4. DISTRICT testing proctors will administer ACCUPLACER testing at DISTRICT campuses, or alternatively schedule a test date at the COLLEGE Testing Center. (Students must complete RVC Applications no less than 1 week prior to testing.)
5. DISTRICT students will take the RVC ACCUPLACER placement test in Reading, English, and Math, or submit ACT/SAT scores for possible waiver of the placement test.
6. DISTRICT students will be allowed one re-test in Reading, English, and Math during the Running Start application process for a cost of \$5 per subject re-test. If testing is proctored at the high school, RVC will waive re-test fees.
7. COLLEGE provides ACCUPLACER scores report to DISTRICT.
8. DISTRICT Counselors or Early College Coordinator review and determine if students are ready for COLLEGE coursework as part of the RVC Running Start Program based on ACCUPLACER scores.
9. DISTRICT staff will place student's data into a shared file that is compatible with MS Excel or Google Sheets format. The file will include the RVC Student ID for each student and specify all students who are qualified based on DISTRICT selection criteria.
10. DISTRICT submits file of fully qualified students to RVC.
11. COLLEGE will verify qualified students and send the confirmed report back to DISTRICT to complete the DISTRICT selection process.
12. After DISTRICT selection process is conducted, DISTRICT will send final and approved DISTRICT Running Start student list to RVC.
13. DISTRICT Counselors or DISTRICT Early College Coordinator notify ALL students of award of placement into DISTRICT Running Start Program OR placement on DISTRICT waiting list.
14. COLLEGE sends welcome packet to DISTRICT students to final and approved DISTRICT Running Start students.
15. DISTRICT students return completed welcome packet forms to COLLEGE.
16. DISTRICT manages DISTRICT Running Start waiting list, if such list exists.
17. DISTRICT sends transcripts to COLLEGE of accepted Running Start students after spring grades are posted to confirm eligibility requirements have successfully been met.
18. Based on transcripts, DISTRICT will determine if a student no longer meets Running Start eligibility requirements and DISTRICT will inform impacted student.
19. Students and DISTRICT Counselors are responsible for ensuring students will meet DISTRICT High School graduation requirements.
20. COLLEGE schedules students each semester and provides student schedules to DISTRICT Counselor or DISTRICT Early College Coordinator for students enrolled in the DISTRICT Running Start Program.
21. DISTRICT Counselors or DISTRICT Early College Coordinator work with students each semester to verify students are on track with their individual COLLEGE Student

Academic Master Plan (STAMP) and high school graduation requirements.

22. When a student scheduling change or STAMP change is requested by the DISTRICT or the DISTRICT student, the student submits the "RVC Schedule Change Form" to DISTRICT Counselor or DISTRICT Early College Coordinator for approval.
23. RVC provides students access to COLLEGE advisors to assist with changes to STAMP and scheduling, as needed.
24. If approved, DISTRICT Counselor or Early College Coordinator submit the signed "RVC Schedule Change Form" to RVC for processing.
25. RVC provides student transcripts to DISTRICT Counselor or Early College Coordinator for each semester completed by participating students within two weeks of final grades posting.

## APPENDIX C

### Running Start Student Academic Conduct Policies

All *Running Start* students at Rock Valley College (RVC) are expected to demonstrate qualities of integrity, honesty, civility, and respect in their conduct, both in and out of the classroom. All RVC policies can be viewed in the [Student Handbook](#) found on our website: [www.rockvalleycollege.edu/studenthandbook](http://www.rockvalleycollege.edu/studenthandbook). Adherence to all policies is essential and required to remain in the *Running Start* program.

#### **ADVISING & COMMUNICATION**

*Running Start* students are expected to:

- Meet with your high school Program Counselor for high school graduation and semester schedules.
- Only add or drop classes with your high school Counselor.
- Meet with an RVC Advisor for RVC graduation requirements.
- Respond to communication via RVC Mail and EAGLE accounts on a daily basis.
- Keep all scheduled appointments.

#### **ATTENDANCE POLICY**

Students are expected to attend every class meeting and arrive on time. There is no college policy permitting absences. Each faculty member will decide when and how absences affect grades. It is the responsibility of the student to adhere to the course syllabus. If a student needs to miss class, they must contact their instructor and their home high school office.

#### **MAINTAINING ACADEMIC INTEGRITY**

Please refer to page 47 of the Student Handbook: <http://www.rockvalleycollege.edu/studenthandbook>

#### **ACADEMIC EARLY WARNING**

Transitioning from high school to college can be a challenge and students may find it difficult to adjust. The Early Warning System is designed to assist students by alerting the Dean of Students office of any student who misses class or struggles academically within the first few weeks of school. This early intervention is intended to make a difference in the student's academic performance before midterm and set a pattern of success for the rest of the semester. Notification to the Dean of Students is dependent upon faculty report.

#### **ACADEMIC PROBATION & INDIVIDUAL ACADEMIC RECOVERY PLAN (IARP)**

Students must earn a cumulative grade point average (GPA) of 2.5 or higher and not receive a "D", "W" or "F" for a course, or they will be placed on Academic Probation for one semester and be required to develop an IARP. If during the probation semester students fail to raise their GPA to 2.5 or higher or they earn an additional "D", "W" or "F", then they **will** be dismissed from the program and be returned to high school. Assistance to improve academic performance is available by taking advantage of the following:

- Meet with instructors to review course expectations and create a plan of action. Instructor office hours can be found on the course syllabus.
- Visit the Tutoring Center, Writing Center, and/or Math Lab for instruction, tutoring, and study skills enhancement. These services are free to RVC students.
- Students will be **required** to meet regularly with their high school program counselor to insure academic recovery.

#### **DISMISSAL FROM PROGRAM**

**All** *Running Start* students will be dismissed from the program as a result of *any* of the following:

- Failure to attend and complete STU 100: Planning for Success in their first summer semester with a grade of "B" or higher. No repeat allowed.
- Failure to raise cumulative GPA to 2.5 or earn "D", "F" or "W" during the Academic Probation semester.
- Demonstration of behavior and/or attitudes that undermine the integrity and privilege of program participation, as deemed by RVC and/or the participating School District.
- Violation of any of the [Code of Conduct policies](#) and/or [Academic Misconduct policies](#).
- If high school graduation and/or RVC graduation is in jeopardy. Dismissal is determined by the participating School District in consultation with RVC.

In addition, students in their **first year** of *Running Start* will also be dismissed from the program as a result of *any* of the following:

- Earning a combination of three "D", "F" or "W" grades in a single semester.
- Earning two "F" grades in a single semester.
- Earning a semester or cumulative GPA less than 2.0.
- Needing to recover more than 7 credits by the end of the first year in the program.

## Appendix D

### Running Start Program Course Offerings 2026 - 2027

#### Running Start Courses Approved to be taken at an RVC Campus

Allied Health					
RVC Course Code	RVC Course Name	RVC Credits	HS Course Name	HS Credits	HS Requirement
FWS-110	Fitness Walking	1	RVCRS Fitness Walking 110	0.5	Students exempt from PE in RS
FWS-116	Step Aerobics	1	RVCRS Step Aerobics 116	0.5	Students exempt from PE in RS
FWS-119	Cardio Kickboxing	1	RVCRS Cardio Kickboxing 119	0.5	Students exempt from PE in RS
FWS-121	Cardio Fitness & Conditioning	1	RVCRS Cardio Fitness & Conditioning 121	0.5	Students exempt from PE in RS
FWS-126	Beginning Weight Lifting	1	RVCRS Beginning Weight Lifting 126	0.5	Students exempt from PE in RS
FWS-127	Advanced Weight Lifting	2	RVCRS Advanced Weight Lifting 127	0.5	Students exempt from PE in RS
FWS-128	Sports Performance Fitness	1	RVCRS Sports Performance Fitness 128	0.5	Students exempt from PE in RS
FWS-131	Basketball & Touch Football	1	RVCRS Basketball & Touch Football 131	0.5	Students exempt from PE in RS
FWS-133	Power Volleyball	1	RVCRS Power Volleyball 133	0.5	Students exempt from PE in RS
FWS-151	Tae Kwon Do	1	RVCRS Tae Kwon Do 151	0.5	Students exempt from PE in RS
FWS-220	Intro Career Opportunity in PE	3	RVCRS Intro Career Opportunity in PE 220	0.5	
FWS-231	Contemporary Health Issues	3	RVCRS Contemporary Health Issues 231	0.5	
FWS-233	Community Health	3	RVCRS Community Health 233	0.5	
FWS-235	Alcohol and Drug Education	3	RVCRS Alcohol and Drug Education 235	0.5	
FWS-236	Human Sexuality	3	RVCRS Human Sexuality 236	0.5	
FWS-237	Nutrition for Optimum Living	3	RVCRS Nutrition for Optimum Living 237	0.5	
FWS-243	First Aid/Gen Safety/CPR/AED	3	RVCRS First Aid/Gen Safety/CPR/AED 243	0.5	
FWS-250	Introduction Sport Management	3	RVCRS Introduction Sport Management 250	0.5	
FWS-253	Introduction to Coaching	3	RVCRS Introduction to Coaching 253	0.5	
FWS-254	ASEP Sport First Aid and CPR	3	RVCRS ASEP Sport First Aid and CPR 254	0.5	
FWS-255	Sociology of Sport	3	RVCRS Sociology of Sport 255	0.5	
FWS-256	History of Phy Ed & Sport	3	RVCRS History of Phy Ed & Sport 256	0.5	
FWS-258	Sport & Exercise Psychology	3	RVCRS Sport & Exercise Psychology 258	0.5	
FWS-260	Intro to Exercise Science	3	RVCRS Intro to Exercise Science 260	0.5	
FWS-261	Nutrition for Fitness&Sport	3	RVCRS Nutrition for Fitness&Sport 261	0.5	
FWS-263	Nutrit, Exercise & Weight Cntr	3	RVCRS Nutrit, Exercise & Weight Cntr 263	0.5	
FWS-265	Personal Fitness and Wellness	3	RVCRS Personal Fitness and Wellness 265	0.5	
FWS-266	Personal Trng I-Concepts&Appl	3	RVCRS Personal Trng I-Concepts&Appl 266	0.5	
FWS-267	Persnl Trng II-Concepts&Appl.	3	RVCRS Persnl Trng II-Concepts&Appl. 267	0.5	
HLT-110	Medical Terminology	2	RVCRS Medical Terminology 110	0.5	
Business					
RVC Course Code	RVC Course Name	RVC Credits	HS Course Name	HS Credits	
ATG-110	Financial Accounting	4	RVCRS Financial Accounting 110	1	
ATG-111	Managerial Accounting	4	RVCRS Managerial Accounting 111	1	
BUS-101	Introduction to Business	3	RVCRS Introduction to Business 101	0.5	
BUS-103	Business Mathematics	3	RVCRS Business Mathematics 103	0.5	
BUS-105	Consumer Econ and Prsnl Fin	3	RVCRS Consumer Econ and Prsnl Fin 105	0.5	
BUS-130	Entrepreneurship Principles	3	RVCRS Entrepreneurship Principles 130	0.5	
BUS-131	Entrepreneurship Planning	3	RVCRS Entrepreneurship Planning 131	0.5	
BUS-170	Intro Organizational Behavior	3	RVCRS Intro Organizational Behavior 170	0.5	
BUS-200	Legal Environment in Bus	3	RVCRS Legal Environment in Bus 200	0.5	
BUS-223	Business Statistics	3	RVCRS Business Statistics 223	0.5	
BUS-230	Entrepreneurship Capstone	3	RVCRS Entrepreneurship Capstone 230	0.5	
BUS-279	Principles of Finance	3	RVCRS Principles of Finance 279	0.5	
BUS-282	International Business	3	RVCRS International Business 282	0.5	
MGT-170	Business Communications	3	RVCRS Business Communications 170	0.5	
MGT-270	Principles of Management	3	RVCRS Principles of Management 270	0.5	
MGT-271	Human Resource Manage	3	RVCRS Human Resource Manage 271	0.5	
MGT-274	Leadership	3	RVCRS Leadership 274	0.5	
MKT-260	Principles of Marketing	3	RVCRS Principles of Marketing 260	0.5	
MKT-265	Salesmanship	3	RVCRS Salesmanship 265	0.5	
MKT-266	Principles of Advertising	3	RVCRS Principles of Advertising 266	0.5	
MKT-288	Customer Relations	3	RVCRS Customer Relations 288	0.5	
OFF-118	Computer Keyboarding	1	RVCRS Computer Keyboarding 118	0.5	
Communications					
RVC Course Code	RVC Course Name	RVC Credits	HS Course Name	HS Credits	
COM-113	Intro to Public Relations	3	RVCRS Intro to Public Relations 113	0.5	
COM-119	News Writing	3	RVCRS News Writing 119	0.5	
COM-120	News Editing	3	RVCRS News Editing 120	0.5	
COM-130	Intro to Mass Communication	3	RVCRS Intro to Mass Communication 130	0.5	
COM-140	Writing for Multimedia	3	RVCRS Writing for Multimedia 140	0.5	
COM-156	Audio Production I	3	RVCRS Audio Production I 156	0.5	

COM-157	Video Production I	3	RVCRS Video Production I 157	0.5
COM-208	Screenwriting	3	RVCRS Screenwriting 208	0.5
COM-218	Broadcast Performance	3	RVCRS Broadcast Performance 218	0.5
COM-221	Photojournalism	3	RVCRS Photojournalism 221	0.5
COM-251	Film History and Appreciation	3	RVCRS Film History and Appreciation 251	0.5
COM-252	International History of Film	3	RVCRS International History of Film 252	0.5
COM-256	Advanced Audio Production	3	RVCRS Advanced Audio Production	0.5
COM-257	Advanced Video Production	3	RVCRS Advanced Video Production 257	0.5

COM-260	Advanced Post-Production	3	RVCRS Advanced Post-Production 260	0.5
COM-296	Documentary Production	3	RVCRS Documentary Production 296	0.5
COM-297	Motion Picture Production	3	RVCRS Motion Picture Production 297	0.5
ENG-101	Composition I	3	RVCRS Composition I 101	0.5
ENG-103	Composition II	3	RVCRS Composition II 103	0.5
ENG-108	Intro Creative Writing	3	RVCRS Intro Creative Writing 108	0.5
ENG-109	Creative Writing II	3	RVCRS Creative Writing II 109	0.5
ENG-110	Intro to Technical Writing	3	RVCRS Intro to Technical Writing 110	0.5
ENG-200	Language, Power & Public Life	3	RVCRS Language, Power & Public Life 200	0.5
LIT-101	Introduction to Literature	3	RVCRS Introduction to Literature 101	0.5
LIT-139	Mythology	3	RVCRS Mythology 139	0.5
LIT-140	The Bible As Literature	3	RVCRS The Bible As Literature 140	0.5
LIT-141	Film and Literature	3	RVCRS Film and Literature 141	0.5
LIT-142	Exploring Literature: Poetry	3	RVCRS Exploring Literature: Poetry 142	0.5
LIT-144	Exploring Literature: Fiction	3	RVCRS Exploring Literature: Fiction 144	0.5
LIT-152	Multicultural American Lit	3	RVCRS Multicultural American Lit 152	0.5
LIT-154	Intro Non-Western Literature	3	RVCRS Intro Non-Western Literature 154	0.5
LIT-201	American Lit Before 1865	3	RVCRS American Lit Before 1865 201	0.5
LIT-202	American Literature Since 1865	3	RVCRS American Literature Since 1865 202	0.5
SPH-131	Fundamentals of Communication	3	RVCRS Fundamentals of Communication 131	0.5
SPH-201	Interpersonal Communication	3	RVCRS Interpersonal Communication 201	0.5
SPH-202	Intercultural Communication	3	RVCRS Intercultural Communication 202	0.5
SPH-211	Group Leadership	3	RVCRS Group Leadership	0.5



**Computers and Information Systems**

RVC Course Code	RVC Course Name	RVC Credits	HS Course Name	HS Credits
CIS-102	Intro Computer & Info Systems	3	RVCRS Intro Computer & Info Systems 102	0.5
CIS-120	Intro to Microsoft Word	1	RVCRS Intro to Microsoft Word 120	0.5
CIS-121	Introduction to Excel	1	RVCRS Introduction to Excel 121	0.5
CIS-124	Introduction to Powerpoint	1	RVCRS Introduction to Powerpoint 124	0.5
CIS-130	Introduction to Access	2	RVCRS Introduction to Access 130	0.5
CIS-170	Programming Logic & Design	3	RVCRS Programming Logic & Design 170	0.5
CIS-180	Intro to Visual Basic Prgmng.	4	RVCRS Intro to Visual Basic Prgmng. 180	1
CIS-240	Intro to Java Programming	4	RVCRS Intro to Java Programming 240	1
CIS-245	Program Android-Mobile Devices	4	RVCRS Program Android-Mobile Devices 245	1
CIS-254	Database Programming	4	RVCRS Database Programming 254	1
CIS-276	Intro to C/C++ Programming	4	RVCRS Intro to C/C++ Programming 276	1
CIS-277	Advanced C/C++ Programming	4	RVCRS Advanced C/C++ Programming 277	1
CIS-279	Visual C# Programming	4	RVCRS Visual C# Programming 279	1
CIS-280	Program iOS Apple Mobile Dev	4	RVCRS Program iOS Apply Mobile Dev 280	1
CIS-290	Special Topics in CIS	1	RVCRS Special Topics in CIS 290	0.5
CIS-291	Internship Field Project	1	RVCRS Internship Field Project 291	0.5
GAT-101	Intro to Graphic Arts Tech	4	RVCRS Intro to Graphic Arts Tech 101	1
GAT-110	Introduction to Photoshop	2	RVCRS Introduction to Photoshop 110	0.5
GAT-115	Introduction to Illustrator	2	RVCRS Introduction to Illustrator 115	0.5
GAT-150	Typography	2	RVCRS Typography 150	0.5
GAT-178	Fundamentals of Desktop Publis	3	RVCRS Fundamentals of Desktop Publis 178	0.5
GAT-190	Image Generation and Output	2	RVCRS Image Generation and Output 190	0.5
GAT-215	Advanced Illustrator	2	RVCRS Advanced Illustrator 215	0.5
GAT-220	Adv Photoshop Grap Arts Indus.	3	RVCRS Adv Photoshop Grap Arts Indus. 220	0.5
PCT-110	Networking Essentials	3	RVCRS Networking Essentials 110	0.5
PCT-111	Windows Active Directory	3	RVCRS Windows Active Directory 111	0.5
PCT-112	Windows Server Fundamentals	3	RVCRS Windows Server Fundamentals 112	0.5
PCT-113	Microsoft Win Infrastructure	3	RVCRS Microsoft Win Infrastructure 113	0.5
PCT-120	Cisco Networking I	4	RVCRS Cisco Networking I 120	1
PCT-122	Cisco Networking II	4	RVCRS Cisco Networking II 122	1
PCT-124	Cisco Networking III	4	RVCRS Cisco Networking III 124	1
PCT-126	Cisco Networking IV	4	RVCRS Cisco Networking IV 126	1
PCT-130	Intro Network Security Fndmntl	3	RVCRS Intro Network Security Fndmntl 130	0.5
PCT-132	Advanced Network Security	3	RVCRS Advanced Network Security 132	0.5
PCT-140	IP Telephony I	4	RVCRS IP Telephony I 140	1
PCT-142	IP Telephony II	4	RVCRS IP Telephony II 142	1
PCT-211	VMWare vSphere:Install/Config	3	RVCRS VMWare vSphere:Install/Config 211	0.5
PCT-262	A+ Essentials	3	RVCRS A+ Essentials 262	0.5
PCT-270	Introduction to Unix/Linux	3	RVCRS Introduction to Unix/Linux 270	0.5

PCT-275	Cisco Firewall Design	4	RVCRS Cisco Firewall Design 275	1
PCT-290	Special Topic in PC Tech	1	RVCRS Special Topic in PC Tech 290	0.5
WEB-101	Programming Related-Internet	4	RVCRS Programming Related-Internet 101	1
WEB-102	Adv Program Related - Internet	4	RVCRS Adv Program Related - Internet 102	1
WEB-111	Introduction to Multimedia	3	RVCRS Introduction to Multimedia 111	0.5
WEB-225	Digital Photography	3	RVCRS Digital Photography 225	0.5
WEB-233	Introduction to Javascript	4	RVCRS Introduction to Javascript 233	1
WEB-234	PHP Programming	4	RVCRS PHP Programming 234	1

Engineering and Technology				
RVC Course Code	RVC Course Name	RVC Credits	HS Course Name	HS Credits
EGR-101	Introduction to Engineering	2	RVCRS Introduction to Engineering 101	0.5
EGR-135	Engineering Graphics/CAD	4	RVCRS Engineering Graphics/CAD 135	1
EGR-206	Statics	3	RVCRS Statics 206	0.5
EGR-207	Dynamics	3	RVCRS Dynamics 207	0.5
EGR-221	Elem Mech of Defmabl Bodies	3	RVCRS Elem Mech of Defmabl Bodies 221	0.5
EGR-231	Engineering Circuit Analysis	4	RVCRS Engineering Circuit Analysis 231	1
EGR-250	Digital Electronics	4	RVCRS Digital Electronics 250	1
Humanities / Fine Arts				
RVC Course Code	RVC Course Name	RVC Credits	HS Course Name	HS Credits
ART-101	Drawing and Composition I	3	RVCRS Drawing and Composition I 101	0.5
ART-102	Drawing and Composition II	3	RVCRS Drawing and Composition II 102	0.5
ART-103	Design I	3	RVCRS Design I 103	0.5
ART-111	Painting I	3	RVCRS Painting I 111	0.5
ART-121	Ceramics I	3	RVCRS Ceramics I 121	0.5
ART-122	Ceramics II	3	RVCRS Ceramics II 122	0.5
ART-131	Introduction to Visual Art	3	RVCRS Introduction to Visual Art 131	0.5
ART-141	Intro Non-Western Visual Art	3	RVCRS Intro Non-Western Visual Art 141	0.5
ART-201	Life Drawing	3	RVCRS Life Drawing 201	0.5
ART-203	Design II	3	RVCRS Design II 203	0.5
ART-212	Painting II	3	RVCRS Painting II 212	0.5
ART-216	Relief Printmaking	3	RVCRS Relief Printmaking 216	0.5
ART-251	History of Art I	3	RVCRS History of Art I 251	0.5
ART-252	History of Art II	3	RVCRS History of Art II 252	0.5
CRM-101	Intro to Criminal Justice	3	RVCRS Intro to Criminal Justice 101	0.5
CRM-102	Intro to Probation & Parole	3	RVCRS Intro to Probation & Parole 102	0.5
CRM-103	Intro to Corrections	3	RVCRS Intro to Corrections 103	0.5
CRM-104	Intro to Private Security	3	RVCRS Intro to Private Security 104	0.5
CRM-105	Police Report Writing	3	RVCRS Police Report Writing 105	0.5
CRM-120	Criminal Investigation	3	RVCRS Criminal Investigation 120	0.5
CRM-125	Criminal Proced & Civil Rights	3	RVCRS Criminal Proced & Civil Rights 125	0.5
CRM-127	Ethics in Law Enforcement	3	RVCRS Ethics in Law Enforcement 127	0.5
CRM-210	Criminal Law	3	RVCRS Criminal Law 210	0.5
CRM-225	Juvenile Procedures	3	RVCRS Juvenile Procedures 225	0.5
CRM-260	Police Organization & Admin	3	RVCRS Police Organization & Admin 260	0.5
CRM-271	Patrol Procedures	3	RVCRS Patrol Procedures 271	0.5
CRM-281	Rules of Evidence	3	RVCRS Rules of Evidence 281	0.5
CRM-282	Interviews & Interrogations	3	RVCRS Interviews & Interrogations 282	0.5
ECE-100	Intro to Early Childhood Ed.	3	RVCRS Intro to Early Childhood Ed. 100	0.5
ECE-101	The Developing Child	3	RVCRS The Developing Child 101	0.5
ECE-103	Health, Safety & Nutrition of Young Child	3	RVCRS Health, Safety & Nutrition of Young Child 103	0.5
ECE-105	Observation and Assessment of Young Children	3	RVCRS Observation and Assessment of Young Children 105	0.5
ECE-113	Infant and Toddler Curriculum	3	RVCRS Infant and Toddler Curriculum 113	0.5
ECE-201	Language Development	3	RVCRS Language Development 201	0.5
ECE-202	Child, Family & Community	3	RVCRS Child, Family & Community 202	0.5
ECE-203	Curriculum Plan-Young Child	3	RVCRS Curriculum Plan-Young Child 203	0.5
ECE-205	Org & Superv-Early Child Facil	3	RVCRS Org & Superv-Early Child Facil 205	0.5
EDU-202	Children's Literature	3	RVCRS Children's Literature 202	0.5
EDU-224	Introduction to Education	3	RVCRS Introduction to Education 224	0.5
EDU-234	Intro Technology for Teachers	3	RVCRS Intro Technology for Teachers 234	0.5
EDU-244	Students With Disabilities	3	RVCRS Students With Disabilities 244	0.5
FRN-101	Beginning French	4	RVCRS Beginning French 101	1
FRN-102	Continuain of Begng French	4	RVCRS Continuain of Begng French 102	1
GRM-101	Beginning German	4	RVCRS Beginning German 101	1
GRM-102	Continuain of Begng German	4	RVCRS Continuain of Begng German 102	1
HUM-111	Intro to Humanities I	3	RVCRS Intro to Humanities I 111	0.5
HUM-112	Intro to Humanities II	3	RVCRS Intro to Humanities II 112	0.5
HUM-114	Intro Hum III:Contem West Wrl	3	RVCRS Intro Hum III:Contem West Wrl 114	0.5
HUM-125	Intro Non-Western Humanities	3	RVCRS Intro Non-Western Humanities 125	0.5
HUM-211	War & West Hum Thru Mid Ages	3	RVCRS War & West Hum Thru Mid Ages 211	0.5
HUM-212	War & W.Hum-Renaiss to Present	3	RVCRS War & W.Hum-Renaiss to Present 212	0.5
HUM-250	Leadership Development Stud	3	RVCRS Leadership Development Slud 250	0.5

MUS-101	Fundamentals of Music	3	RVCRS Fundamentals of Music 101	0.5
MUS-102	Intro to Music Literature	3	RVCRS Intro to Music Literature 102	0.5
MUS-104	Intro to American Music	3	RVCRS Intro to American Music 104	0.5
MUS-106	Intro to Non-Western Music	3	RVCRS Intro to Non-Western Music 106	0.5
MUS-131	Class Piano I	2	RVCRS Class Piano I 131	0.5
MUS-132	Class Piano II	2	RVCRS Class Piano II 132	0.5
MUS-191	Chorus I	1	RVCRS Chorus I 191	0.5
MUS-194	Instrumental Ensemble I	1	RVCRS Instrumental Ensemble I 194	0.5
MUS-195	Band I	1	RVCRS Band I 195	0.5
MUS-198	Orchestra I	1	RVCRS Orchestra I 198	0.5
MUS-294	Instrumental Ensemble II	1	RVCRS Instrumental Ensemble II 294	0.5
MUS-295	Band II	1	RVCRS Band II 295	0.5
MUS-298	Orchestra II	1	RVCRS Orchestra II 298	0.5
PHL-150	Intro to Philosophy	3	RVCRS Intro to Philosophy 150	0.5
PHL-151	Intro Non-Western Philosophy	3	RVCRS Intro Non-Western Philosophy 151	0.5
PHL-152	Environmental Ethics	3	RVCRS Environmental Ethics 152	0.5
PHL-153	Medical Ethics	3	RVCRS Medical Ethics 153	0.5
PHL-154	Introduction to Religion	3	RVCRS Introduction to Religion 154	0.5
PHL-155	World Religions	3	RVCRS World Religions 155	0.5
PHL-156	Religion in American Society	3	RVCRS Religion in American Society 156	0.5
PHL-157	Foundational Religious Texts	3	RVCRS Foundational Religious Texts 157	0.5
PHL-255	Logic	3	RVCRS Logic 255	0.5
PHL-256	Contemporary Moral Issues	3	RVCRS Contemporary Moral Issues 256	0.5
PHL-260	Philosophy of Religion	3	RVCRS Philosophy of Religion 260	0.5
SPN-101	Beginning Spanish	4	RVCRS Beginning Spanish 101	1
SPN-102	Continuation Beginning Spanish	4	RVCRS Continuation Beginning Spanish 102	1
SPN-203	Intermediate Spanish	3	RVCRS Intermediate Spanish 203	0.5
SPN-204	Continue Intermediate Spanish	3	RVCRS Continue Intermediate Spanish 204	0.5
THE-133	Introduction to the Theater	3	RVCRS Introduction to the Theater 133	0.5
THE-134	Stagecraft & Theater Lighting	3	RVCRS Stagecraft & Theater Lighting 134	0.5
THE-135	Acting I	3	RVCRS Acting I 135	0.5
THE-235	Acting II	3	RVCRS Acting II 235	0.5
<b>Life Sciences</b>				
<b>RVC Course Code</b>	<b>RVC Course Name</b>	<b>RVC Credits</b>	<b>HS Course Name</b>	<b>HS Credits</b>
BIO-100	Introductory Human Biology	3	RVCRS Introductory Human Biology 100	0.5
BIO-103	Introductory Life Science	3	RVCRS Introductory Life Science 103	0.5
BIO-104	Intro Life Science Lab	1	RVCRS Intro Life Science Lab 104	0.5
BIO-106	Environmental Science	3	RVCRS Environmental Science 106	0.5
BIO-107	Environmental Biology Lab	1	RVCRS Environmental Biology Lab 107	0.5
BIO-113	Plants and Society	4	RVCRS Plants and Society 113	1
BIO-140	Introduction to Evolution	3	RVCRS Introduction to Evolution 140	0.5
BIO-150	Microbes and Society	3	RVCRS Microbes and Society 150	0.5
BIO-152	Microbes & Society Laboratory	1	RVCRS Microbes & Society Laboratory 152	0.5
BIO-162	Human Heredity	3	RVCRS Human Heredity 162	0.5
BIO-171	Biology of Human Disease	3	RVCRS Biology of Human Disease 171	0.5
BIO-185	Foundations Anat & Physiol	5	RVCRS Foundations Anat & Physiol 185	1
BIO-201	Fundamentals of Biology I	4	RVCRS Fundamentals of Biology I 201	1
BIO-202	Fundamentals of Biology II	4	RVCRS Fundamentals of Biology II 202	1
BIO-274	Microbiology	4	RVCRS Microbiology 274	1
BIO-281	Anatomy and Physiology I	4	RVCRS Anatomy and Physiology I 281	1
BIO-282	Anatomy and Physiology II	4	RVCRS Anatomy and Physiology II 282	1
<b>Mathematics</b>				
<b>RVC Course Code</b>	<b>RVC Course Name</b>	<b>RVC Credits</b>	<b>HS Course Name</b>	<b>HS Credits</b>
MTH-115	General Education Math	3	RVCRS General Education Math 115	0.5
MTH-120	College Algebra	3	RVCRS College Algebra 120	0.5
MTH-125	Plane Trigonometry	3	RVCRS Plane Trigonometry 125	0.5
MTH-132	College Algebra & Trigonometry	5	RVCRS College Algebra & Trigonometry 132	1
MTH-135	Calculus W/Analytic Geom I	5	RVCRS Calculus W/Analytic Geom I 135	1
MTH-164	Computer in Mathematics C/C++	4	RVCRS Computer in Mathematics C/C++ 164	1
MTH-211	Calc for Business & Soc Scienc	4	RVCRS Calc for Business & Soc Scienc 211	1
MTH-216	Math for Elem Teachers I	3	RVCRS Math for Elem Teachers I 216	0.5
MTH-217	Math for Elem Teachers II	3	RVCRS Math for Elem Teachers II 217	0.5
MTH-220	Elements of Statistics	3	RVCRS Elements of Statistics 220	0.5
MTH-235	Calculus W/Analytic Geom II	4	RVCRS Calculus W/Analytic Geom II 235	1
MTH-236	Calculus W/Analyt Geom III	4	RVCRS Calculus W/Analyt Geom III 236	1
MTH-240	Differential Equations	3	RVCRS Differential Equations 240	0.5
MTH-250	Modern Linear Algebra	4	RVCRS Modern Linear Algebra 250	1
<b>Physical Sciences</b>				
<b>RVC Course Code</b>	<b>RVC Course Name</b>	<b>RVC Credits</b>	<b>HS Course Name</b>	<b>HS Credits</b>
ATS-105	Intro to Atmospheric Science	4	RVCRS Intro to Atmospheric Science 105	1

CHM-110	General Organic & BioChem I	4	RVCRS General Organic & BioChem I 110	1
CHM-120	General Chemistry I	4	RVCRS General Chemistry I 120	1
CHM-130	General Chemistry II	4	RVCRS General Chemistry II 130	1
CHM-210	General, Organic & BioChem II	4	RVCRS General, Organic & BioChem II 210	1
CHM-220	Organic Chemistry I	5	RVCRS Organic Chemistry I 220	1
CHM-230	Organic Chemistry II	5	RVCRS Organic Chemistry II 230	1
CHM-240	General Biological Chemistry	3	RVCRS General Biological Chemistry 240	0.5
GEL-101	Introduction to Geology	4	RVCRS Introduction to Geology 101	1
GEL-107	Geology of the Solar System	3	RVCRS Geology of the Solar System 107	0.5
GEL-206	Environmental Geology	3	RVCRS Environmental Geology 206	0.5
PGE-100	Physical Geography	3	RVCRS Physical Geography 100	0.5
PGE-102	Physical Geography With Lab	4	RVCRS Physical Geography With Lab 102	1
PGE-240	Global Climate Change	3	RVCRS Global Climate Change 240	0.5
PHY-201	Mechanics and Heat	5	RVCRS Mechanics and Heat 201	1
PHY-202	Waves/Elec/Light & Modm Phys	5	RVCRS Waves/Elec/Light & Modm Phys 202	1
PHY-215	Mechanics, Wave Motion, Thermo	5	RVCRS Mechanics, Wave Motion, Thermo 215	1
PHY-225	Electr, Magnetism, Light, Phys	5	RVCRS Electr, Magnetism, Light, Phys 225	1
<b>Social Sciences</b>				
RVC Course Code	RVC Course Name	RVC Credits	HS Course Name	HS Credits
ANP-102	Intro Biolo Anthro & Archaeol	3	RVCRS Intro Biolo Anthro & Archaeol 102	0.5
ANP-103	Intro to Cultural Anthro	3	RVCRS Intro to Cultural Anthro 103	0.5
GEO-130	World Geography	3	RVCRS World Geogrphy 130	0.5
HST-140	History of Western Civ I	3	RVCRS History of Western Civ I 140	0.5
HST-141	History of Western Civ II	3	RVCRS History of Western Civ II 141	0.5
HST-142	History of U S to 1865	3	RVCRS History of U S to 1865 142	0.5
HST-143	History of U S Since 1865	3	RVCRS History of U S Since 1865 143	0.5
HST-144	Current Hist 1945 to Present	3	RVCRS Current Hist 1945 to Present 144	0.5
HST-151	African History Survey to 1600	3	RVCRS African History Survey to 1600 151	0.5
HST-152	African Hist Survey Since 1600	3	RVCRS African Hist Survey Since 1600 152	0.5
HST-162	History of Latin America I	3	RVCRS History of Latin America I 162	0.5
HST-163	History of Latin America II	3	RVCRS History of Latin America II 163	0.5
HST-172	History of Middle East to 1453	3	RVCRS History of Middle East to 1453 172	0.5
HST-173	History Middle East Since 1453	3	RVCRS History Middle East Since 1453 173	0.5
HST-182	Hist of Eastern Civ to 1500	3	RVCRS Hist of Eastern Civ to 1500 182	0.5
HST-183	Hist of East Civ Since 1500	3	RVCRS Hist of East Civ Since 1500 183	0.5
HST-192	History of World Until 1750	3	RVCRS History of World Until 1750 192	0.5
HST-193	Hist of the World Since 1750	3	RVCRS Hist of the World Since 1750 193	0.5
HST-210	History of Women of the U.S.	3	RVCRS History of Women of the U.S. 210	0.5
PSC-150	Intro to Political Science	3	RVCRS Intro to Political Science 150	0.5
PSC-160	American National Government	3	RVCRS American National Government 160	0.5
PSC-161	State and Local Government	3	RVCRS State and Local Government 161	0.5
PSC-210	Intro to Legal System	3	RVCRS Intro to Legal System 210	0.5
PSC-211	The American Presidency	3	RVCRS The American Presidency 211	0.5
PSC-269	International Relations	3	RVCRS International Relations 269	0.5
SOC-190	Introduction to Sociology	3	RVCRS Introduction to Sociology 190	0.5
SOC-290	Social Problems	3	RVCRS Social Problems 290	0.5
SOC-291	Criminology	3	RVCRS Criminology 291	0.5
SOC-292	Sociology of Deviance	3	RVCRS Sociology of Deviance 292	0.5
SOC-294	Urban Sociology	3	RVCRS Urban Sociology 294	0.5
SOC-295	Racial and Ethnic Relations	3	RVCRS Racial and Ethnic Relations 295	0.5
SOC-298	Sociology of Sex and Gender	3	RVCRS Sociology of Sex and Gender 298	0.5
SOC-299	Sociology of the Family	3	RVCRS Sociology of the Family 299	0.5
<b>STU Student Development</b>				
RVC Course Code	RVC Course Name	RVC Credits	HS Course Name	HS Credits
STU-100	Planning for Success	1	RVCRS Planning for Success 100	0.5
STU-101	Career Planning	2	RVCRS Career Planning 101	0.5
STU-103	Workplace Ethics	1	RVCRS Workplace Ethics 103	0.5

## 2026–2027 Running Start Intergovernmental Agreement (IGA) Durand Community Unit School District #322

### Background:

*Running Start* is a formal program that allows qualified students from Durand Community Unit School District #322 to attend Rock Valley College (RVC) for their junior and senior years of high school. Students may enroll in a two-year degree completion program in which students take dual credit courses that meet requirements for both a high school diploma and a Rock Valley College Associate's Degree simultaneously, or a one-year program that meets the requirements for both a high school diploma and one year of Rock Valley College credit courses simultaneously. The *Running Start* program will be administered through the Early College office at Rock Valley College in conjunction with the Durand Community Unit School District #322.

Students selected for *Running Start* need to be academically and socially ready for college. *Running Start* provides an opportunity for students to work toward a more challenging educational environment and to excel in both high school and college; at the same time, they may continue to participate in sports and activities at their high schools, as their schedules allow. The *Running Start* program provides students with additional experiences to develop the independence, study skills, and confidence needed to succeed beyond high school and into college.

The school district has elected not to provide financial assistance to its students. Program participants will be charged by Rock Valley College the cost equivalent of tuition and fees for courses taken per *Running Start*. Students will also be financially responsible for all associated program costs, including textbooks, supplies, and repeated courses.

### Recommendation:

It is recommended that the Rock Valley College Board of Trustees approves the *Running Start* Intergovernmental Agreement with Durand Community Unit School District #322, effective on the date both parties have approved and executed the Agreement, for classes beginning Summer 2026 and automatically expiring on June 30, 2027. **Attorney Reviewed.**

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Howard J. Spearman, Ph.D.  
President

Board Approval: \_\_\_\_\_  
Secretary, Board of Trustees

**Attachment(s):** Durand Community Unit School District #322 Intergovernmental Agreement

**INTERGOVERNMENTAL AGREEMENT BETWEEN BOARD  
OF EDUCATION OF  
DURAND HIGH SCHOOL DISTRICT NO. 322,  
WINNEBAGO COUNTY, ILLINOIS  
AND  
BOARD OF TRUSTEES OF ILLINOIS COMMUNITY COLLEGE DISTRICT NO. 511,  
WINNEBAGO COUNTY, ILLINOIS  
FOR RUNNING START PROGRAM**

This Agreement is made and entered into by and between the Board of Education of Durand High School District No. 322, Winnebago County, Illinois ("DISTRICT") and the Board of Trustees of Illinois Community College District No. 511, Winnebago County, Illinois ("COLLEGE") (together, the "Parties") in the exercise of their intergovernmental cooperation powers under the Illinois Constitution of 1970, and the Illinois Intergovernmental Cooperation Act and their respective powers under the School Code and the Public Community COLLEGE Act.

**WHEREAS**, the Parties are authorized to enter into intergovernmental agreements for cooperative projects and use agreements in any manner not prohibited by law or by ordinance, pursuant to Article VII, § 10 of the Illinois Constitution of 1970, the Intergovernmental Cooperation Act (5 ILCS 220/1 *et seq.*), the School Code (105 ILCS 5/1-1 *et seq.*), and the Public Community COLLEGE Act (110 ILCS 805/1-1 *et seq.*); and

**WHEREAS**, Running Start is a program that allows select, qualified, academically motivated students enrolled in Illinois Community COLLEGE DISTRICT 511 public high schools an opportunity to earn both their high school diploma and associate degree concurrently by attending COLLEGE full-time during their junior and/or senior years of high school; and

**WHEREAS**, the Parties have determined that shared commitment to Running Start goals benefits their constituencies and enhances educational opportunities for the communities they serve; and

**WHEREAS**, the Parties have determined that it is in their respective best interests and that of their constituencies, to enter into this Intergovernmental Agreement for Running Start Program (hereinafter "Agreement").

**NOW, THEREFORE, IT IS AGREED** between the Parties, in consideration of their mutual promises and undertakings set forth herein and for other good valuable consideration, as follows:

**Section 1 Incorporation of Preamble Recitals**

The foregoing recitals are hereby found to be true and correct and are incorporated herein by reference.

**Section 2 Implementation of Running Start**

DISTRICT and COLLEGE agree to collaborate to implement Running Start as a joint program, administered jointly by Rock Valley COLLEGE and Durand School DISTRICT, subject to the

following terms and conditions.

- A. The Parties intend to establish and offer Running Start to provide eligible DISTRICT students with full-time instruction at COLLEGE during their junior and senior years of high school in satisfaction of:
  - 1) DISTRICT's requirements for earning a high school diploma; and
  - 2) COLLEGE's requirements for earning an associate's degree.
- B. Any DISTRICT student interested in Running Start will meet with DISTRICT Counselor to discuss whether he/she meets the pre-selection criteria set forth in the Running Start Program Process Procedures (Appendix A). If an interested DISTRICT student meets said pre-selection criteria, he/she will follow the application process set forth in the Running Start Procedures to Fulfill Qualifications and Admissions (Appendix B).
- C. This Agreement does not cover those students who are not recruited by and identified by the DISTRICT to participate in the Running Start program.
- D. Instruction for DISTRICT students accepted into Running Start shall be provided by COLLEGE, which shall then charge the cost of in-district tuition and fees directly to each individual participating student.
- E. The Running Start courses offered pursuant to this Agreement and the respective course locations are attached hereto and incorporated by reference as Appendix D. The courses listed in Appendix D will be mutually agreed upon by both parties no later than March of each year that this Agreement is in effect, and are subject to change based upon availability of eligible instructors, student interest and availability in specific courses, and/or local board policy.
- F. If a DISTRICT student is receiving a D, F or W, or is otherwise not meeting Running Start academic standards, at the midterm grading period, COLLEGE will notify the DISTRICT Counselor within one week after the midterm date. COLLEGE and DISTRICT agree to communicate within seven (7) days and develop a success plan with the student for the remainder of the semester. The success plan will be shared in writing with COLLEGE, DISTRICT and student.
- G. At semester end, COLLEGE will provide the DISTRICT Counselor with transcripts for all students enrolled in Running Start.

### **Section 3 DISTRICT Obligations**

DISTRICT will:

- A. DISTRICT will recruit eligible students to participate in Running Start.
- B. DISTRICT will ensure students who meet the free lunch or breakfast eligibility guidelines

pursuant to Section 10-20.13(b) of the Illinois School Code (105 ILCS 5/10-20.13(b)) and who are accepted into Running Start are provided equal access to Running Start consistent with the requirements of the Illinois School Code.

- C. DISTRICT will be responsible for communicating to the COLLEGE the list of eligible and approved students for the Running Start Program by the COLLEGE's annual deadline.
- D. DISTRICT Counselor will be responsible for initiating communication to the Running Start students and a parent or guardian the enrollment and selection of courses defined as Running Start schedules and making any necessary schedule changes through utilizing College Schedule Change Forms.
- E. DISTRICT will be responsible for communicating to Running Start students and their parents or a guardian in regard to resolving disputes within the overall operation of the Running Start program, including the DISTRICT Running Start selection process results and qualifications.
- F. DISTRICT will be responsible for securing COLLEGE placement test scores from students for the selection process (pursuant to Appendix B).
- G. DISTRICT will be responsible for the pre-selection and final selection process (pursuant to Appendix B).
- H. DISTRICT will provide the COLLEGE with no less than one and no more than two points of contact i.e. DISTRICT Counselor to ensure effective and accurate communication.
- I. DISTRICT will provide advising for high school graduation requirements to Running Start students.
- J. DISTRICT will provide all counseling services to Running Start students.
- K. DISTRICT will provide students who successfully complete Running Start with credit towards a high school diploma.
- L. DISTRICT will communicate to the DISTRICT 322 students and their parents or a guardian that they are responsible for covering textbooks, associated instructional material costs, and 100% of the in-district tuition and fees for the Running Start program.
- M. If DISTRICT identifies and recommends instructors for use in the Running Start Program which are then approved by COLLEGE, DISTRICT shall be responsible for hiring and compensating such instructors.
- N. DISTRICT agrees to work with their Running Start students who have an IEP or 504 plan annually. DISTRICT will be responsible for including in the annual transition planning meeting a comprehensive transitional plan for Running Start. Rock Valley College Disability Support Services and Early College Department are available to assist with the transition planning.

## **Section 4 COLLEGE Obligations**

COLLEGE will provide participating DISTRICT students with:

- A. COLLEGE will provide technology accounts for Online Services, Eagle, and RVC Mail.
- B. COLLEGE will provide a mandatory orientation, including a review of COLLEGE policies and procedures and a copy of COLLEGE's Student Handbook.
- C. COLLEGE will offer the mandatory STU 100, Planning for Success, during the summer semester preceding their fall semester enrollment. DISTRICT is responsible for the tuition and fees for STU 100 Planning for Success.
- D. COLLEGE will provide instruction opportunities to achieve an Associate of Arts Degree or an Associate in Science degree.
- E. COLLEGE will provide final grades for courses within two weeks of the completion of each semester.
- F. COLLEGE will be responsible for administering COLLEGE placement test with and for students (pursuant to Appendix B).
- G. COLLEGE will ensure that any employee or agent of COLLEGE who has direct and regular contact with participating DISTRICT students undergoes a criminal history records check.
- H. COLLEGE will ensure that instructors for Running Start courses are properly qualified to teach such courses, consistent with the Dual Credit Quality Act, 110 ILCS 27/16(5) and ILCS 27/20. COLLEGE shall approve any instructors which DISTRICT identifies and recommends for use in the Running Start Program. Any DISTRICT-recommended instructors shall be hired and compensated by DISTRICT.
- I. COLLEGE will take appropriate steps to ensure that Running Start courses are equivalent in quality and rigor to other courses offered at the COLLEGE for college credit. COLLEGE will ensure that Running Start student learning outcomes are the same as other courses taught at COLLEGE. In addition, COLLEGE will annually evaluate course content, delivery, and rigor, consistent with COLLEGE policy, in consultation with the DISTRICT'S superintendent.
- J. COLLEGE reserves the right to modify or cancel classes based on instructor availability and/or student interest. COLLEGE will support and implement schedule request changes made by DISTRICT Counselor and commit to ensuring any schedule changes of DISTRICT 322 students are approved by DISTRICT Counselor or DISTRICT Director of Career Readiness before being made. In such circumstances the COLLEGE will notify the DISTRICT counselor of such changes.
- K. COLLEGE will maintain appropriate academic control over the curriculum of all Running Start Program courses, consistent with State and/or Federal law and as required or negotiated by the Higher Learning Commission.

## **Section 5 Participating DISTRICT Students' Obligations**

The DISTRICT will cause participating DISTRICT students to comply with the following requirements (pursuant to Appendix B):

- A. Student will complete information in the COLLEGE Welcome Packet.
- B. Student will attend mandatory COLLEGE Running Start Orientation.
- C. Student will respond to email communication via COLLEGE Mail on a daily basis.
- D. Student will schedule an advising appointment each semester with a COLLEGE advisor and DISTRICT Counselor in advance of assigned priority registration dates.
- E. Student will schedule an appointment each semester with a designated DISTRICT Counselor to ensure each DISTRICT student meets all requirements for Running Start and high school graduation.
- F. Student will keep all scheduled appointments.
- G. Student will adhere to COLLEGE and DISTRICT policies and procedures.
- H. Student will demonstrate qualities of integrity, honesty, civility and respect in their conduct both in and out of the classroom as noted in the COLLEGE Student Handbook.
- I. Student will meet and maintain requirements as set forth in the Running Start Academic Conduct Policies (Appendix C).
- J. Students not meeting the Academic Conduct Policies will be placed on Academic Probation for one semester and be required to develop an Individual Academic Recovery Plan or be dismissed. This plan will be shared with the DISTRICT Counselor and signed by the DISTRICT, COLLEGE, parent/guardian, and student. Students who do not meet the terms of the Academic Conduct Policy after the Academic Probation semester may be dismissed from Running Start.
- K. Student will meet with the DISTRICT and a parent or guardian to ensure the applicable high school graduation requirements are met.

## **Section 6 Shared Obligations and Understandings of the Parties**

- A. The DISTRICT and COLLEGE acknowledge and agree that this Agreement solely memorializes implementation of Running Start, and that there are no other promises, representations, or agreements between the Parties except as provided in this

Agreement.

- B. DISTRICT and COLLEGE agree to comply with all applicable federal and State nondiscrimination and equal opportunity laws, rules and regulations. DISTRICT and COLLEGE shall not engage in unlawful discrimination or harassment against any person based on race, color, ancestry, national origin, religion, pregnancy, sexual orientation, order of protection status, gender identity or expression, age, marital status, disability, genetic information, unfavorable military discharge, veteran status, or sex (including sexual harassment, sexual violence, sexual assault, domestic violence, dating violence and/or stalking), or any other legally protected category. The Parties will coordinate regarding an appropriate response to any report of alleged harassment, including sexual harassment, involving students or employees involved in the Running Start Program, taking into consideration the nature of the report, the parties involved and the location and context in which the alleged harassment occurred.
- C. In carrying out its respective obligations under this Agreement, each Party and its employees shall maintain the confidentiality of all personally identifiable information concerning the students enrolled in Running Start courses, and shall adhere to all applicable federal, State and local laws, rules and regulations now in effect or later adopted relating to the confidentiality of student records and information, including but not limited to the Family Educational Rights and Privacy Act ("FERPA"), 20 U.S.C. §1232g, and Illinois School Student Records Act ("ISSRA"), 105 ILCS 10/1 et seq. With regard to the education records/school student records and information to which a Party and/or its employees shall be granted access under this Agreement, that Party and its employees shall be deemed "school officials" with legitimate educational interests in such records and information. The Party and its employees shall have the right to access and use such records and information solely for the purpose of performing the Party's obligations under this Agreement. The Party and its employees shall not re-disclose personally identifiable student information that is received under this Agreement to any third party, except as directed or permitted by the other Party, or as required by law. Each Party shall have in place reasonable policies and procedures, which the other Party may monitor or audit upon request and with reasonable notice, to prevent such re-disclosure.
- D. It is understood and agreed that neither party to this Agreement shall be legally liable for any negligent or wrongful acts either of commission or omission, chargeable to the other, unless such liability is imposed by law and this Agreement shall not be construed as seeking to enlarge or diminish any obligation or duty owed by one party against the other party or against third parties.
- E. The Parties agree that their respective representatives shall use their best efforts to timely communicate with one another as needed to pursue the objectives and implementation of Running Start, and to work cooperatively to resolve any issues

which may from time to time arise in the course of their collaboration. The Parties shall, not less than annually, review the provisions of this Agreement and identify any updates, as may be needed. Any such updates are subject to the requirements of Section 8.E, below.

### **Section 7 Participation in Running Start Program by Students with Disabilities**

The Parties will work collaboratively and utilize the following processes to ensure that individual students with disabilities have access to Running Start Program courses, provided that they are able to meet the criteria for entry into such courses:

A. The DISTRICT will identify all eligible students based upon the requirements as set forth in the Running Start Pre-Selection Criteria (Appendix A) and DISTRICT Procedures to Fulfill Qualifications and Admissions (Appendix B).

B. The process is established as follows:

- The DISTRICT will identify students who have a current IEP or 504 Plan on the final and approved DISTRICT Running Start list, as referenced in Appendix B.
- The DISTRICT will ensure that each student with an IEP or 504 Plan and their parent/guardian is informed of the differences in college ADA accommodations versus high school accommodations.
- The DISTRICT Counselor and COLLEGE Early College department will assist with connecting students to Disability Support Services so that college accommodations can be developed prior to the start of Running Start coursework.
- The DISTRICT will assist in providing students a copy of their current IEP or 504 Plan to provide to the COLLEGE Disability Support Services.

C. A student with a disability shall have access to the supplementary aids and accommodations included in their individualized education program under Article 14 of the Illinois School Code or Section 504 Plan under the federal Rehabilitation Act of 1973 while the student is accessing a Running Start Program course on DISTRICT's high school campus, in accordance with established DISTRICT practices for providing these services.

D. A student with a disability who accesses a Running Start Program course on COLLEGE's campus shall have access to appropriate supplementary aids and/or accommodations for which the student is eligible through COLLEGE's Disability Support Services office. The Parties agree that the COLLEGE'S Disability Support Services office will coordinate with and involve the District in identifying appropriate supplementary aids and/or accommodations for eligible students.

E. DISTRICT and COLLEGE shall regularly communicate regarding the progress, performance and individual needs of students with disabilities who are enrolled in Running Start Program courses.

Nothing contained herein shall be construed as to release DISTRICT from its obligations as the "Resident District" and/or "Local Education Agency," as those terms may be defined in State or federal laws, rules and/or regulations relating to students with disabilities. DISTRICT represents and warrants that, at all times and during all situations governed by this Agreement, it shall remain the Resident District and Local Education Agency for any and all students with disabilities participating in the Running Start Program hereunder.

### **Section 8 Miscellaneous Provisions**

- A. **Effective Date.** This Agreement becomes effective upon the date as of which it has been approved and fully executed by both of the Board of Education of DISTRICT and the Board of Trustees of COLLEGE.
  
- B. **Term of Agreement; Non-Assignability.** This initial term of this Agreement shall commence on the Effective Date and expire automatically on June 30, 2027. This agreement is applicable for the Running Start Class who begins Summer 2026 and for program applicants and participants who begin the Running Start program in Summer 2027. This Agreement is not transferable or assignable by the Parties. There are no third-party beneficiaries to this Agreement.
  
- C. **Termination.** Either Party shall have the right to terminate this Agreement at the end of any semester during the initial term and any extension thereof, by in whole or in part upon providing written notice of termination to the other Party at least 30 days prior to the last day of student attendance in any such semester.
  
- D. **Notices.** All notice required pursuant to this Agreement shall be sent by means capable of providing a confirmation of receipt, including (a) deposit with postage pre-paid in the U.S. mail, certified and return receipt requested, (b) personal service, or (c) facsimile transmittal, to the Parties at their addresses set out below or as otherwise specified in writing to one another. All notices mailed shall be deemed effective three days after mailing.

If to DISTRICT:

Durand High School DISTRICT No. 322  
Att'n: Superintendent  
200 West South Street  
Durand, IL 61104  
Facsimile: (815) 248-2599

with a copy to counsel;

Phil Gerner  
Robbin-Schwartz  
55 W. Monroe St. - Suite 800  
Chicago, IL 60603-5144  
Facsimile: (815) 332-7768  
Email: [pgerner@robbins-schwartz.com](mailto:pgerner@robbins-schwartz.com)

If to COLLEGE:

Illinois Community COLLEGE  
DISTRICT No. 511  
Att'n: Chief Academic Officer  
3301 North Mulford Rd.  
Rockford, IL 61114  
Facsimile: (815) 921-6974

with a copy to counsel:

Joseph J. Perkoski  
Robbins-Schwartz  
190 South LaSalle Street - Suite 2550  
Chicago, IL 60603-3410  
Facsimile: (312) 332-7768  
Email: [jperkoski@robbins-schwartz.com](mailto:jperkoski@robbins-schwartz.com)

E. **Amendments.** No change, modification or amendment to this Agreement shall be valid unless reduced to writing and approved by the Parties' respective governing boards.

F. **Good Faith and Dispute Resolution.** The Parties agree to use their best, good faith efforts to promote and operate the Running Start program. In the event of a dispute arising under this Agreement which cannot be resolved informally by the Parties' designated representatives and the Parties' respective governing boards, the Parties agree to first engage in mediation to resolve the conflict. If mediation is unsuccessful, the Parties may, by subsequent written agreement, elect to engage in binding arbitration pursuant to the procedures of the American Arbitration Association, in lieu of litigation.

G. **Severability.** If for any reason any provision of this Agreement is determined by an arbitrator to be invalid or unenforceable, that provision shall be deemed severed and the balance of the Agreement shall otherwise remain in full force and effect.

The failure of a Party to this Agreement to insist upon strict and prompt performance of the terms and conditions shall not constitute or be construed as a waiver or relinquishment of that Party's right thereafter to enforce any such term or condition, but the same shall continue in full force and effect.

H. **Governing Law.** This Agreement shall be governed by and interpreted according to the laws of the State of Illinois.

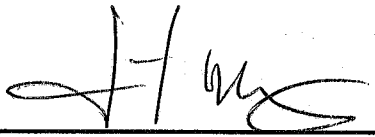
I. **Signature in Counterparts.** This Agreement may be executed in counterparts, each

of which shall be an original, but all of which shall constitute on and the same instrument. Counterparts may be exchanged in PDF format by email.

**WHEREFORE**, the Parties by their respective officers have executed this Agreement on the dates set forth below.

**Board of Education  
Durand High School  
District No. 322  
Winnebago County,  
Illinois**

**Board of Trustees  
Illinois Community COLLEGE  
District No. 511  
Winnebago County, Illinois**



**President**

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**President**



**Secretary**

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**Secretary**

4/13/2026

**Date**

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**Date**

**APPENDIX A**  
**DISTRICT Running Start Program Process Procedures**

**Pre-Selection Criteria for DISTRICT High School Students**

1. Meet with the DISTRICT Counselor regarding the selection process.
2. Must be in their high school sophomore or junior year to apply for Running Start.
3. Have a minimum 3.0 cumulative high school GPA.
4. Be on track for high school graduation by the end of the sophomore year for the 2-year program; junior year for the 1-year program.
5. Completed one year of Algebra and one year of Geometry with a grade of "B" or higher in each semester by the end of the sophomore year. Two years of Algebra completed with a grade of "B" or higher is preferred.
6. Completed two years of English with a grade of "B" or higher in each semester by the end of the sophomore year.
7. Completed one year of Chemistry with a grade of "B" or higher in each semester by the end of the sophomore year for the 2-year program; junior year for the 1-year program.
8. Have a positive recommendation from the DISTRICT high school Principal and/or Counselor.
9. Have the permission of a parent or legal guardian.
10. Work with the DISTRICT Counselor to complete steps outlined in Appendix B.
11. DISTRICT may implement additional pre-selection criteria above and beyond the minimum pre-selection criteria given above.

## APPENDIX B

### DISTRICT Procedures to Fulfill Qualifications and Admissions

Note: "DISTRICT" refers to Durand DISTRICT 322. "RVC" refers to Rock Valley COLLEGE's Early COLLEGE Office.

1. DISTRICT determines list of students who are qualified.
2. DISTRICT determines who is interested in applying for the Running Start Program.
3. DISTRICT interested students complete an RVC Application for Credit Courses.
4. DISTRICT testing proctors will administer ACCUPLACER testing at DISTRICT campuses, or alternatively schedule a test date at the COLLEGE Testing Center. (Students must complete RVC Applications no less than 1 week prior to testing.)
5. DISTRICT students will take the RVC ACCUPLACER placement test in Reading, English, and Math, or submit ACT/SAT scores for possible wavier of the placement test.
6. DISTRICT students will be allowed one re-test in Reading, English, and Math during the Running Start application process for a cost of \$5 per subject re-test. If testing is proctored at the high school, RVC will waive re-test fees.
7. COLLEGE provides ACCUPLACER scores report to DISTRICT.
8. DISTRICT Counselors review and determine if students are ready for COLLEGE coursework as part of the RVC Running Start Program based on ACCUPLACER scores.
9. DISTRICT staff will place student's data into a shared file that is compatible with MS Excel or Google Sheets format. The file will include the RVC Student ID for each student and specify all students who are qualified based on DISTRICT selection criteria.
10. DISTRICT submits file of fully qualified students to RVC.
11. COLLEGE will verify qualified students and send the confirmed report back to DISTRICT to complete the DISTRICT selection process.
12. After DISTRICT selection process is conducted, DISTRICT will send final and approved DISTRICT Running Start student list to RVC.
13. DISTRICT Counselors notify ALL students of award of placement into DISTRICT Running Start Program OR placement on DISTRICT waiting list.
14. COLLEGE sends welcome packet to DISTRICT students to final and approved DISTRICT Running Start students.
15. DISTRICT students return completed welcome packet forms to COLLEGE.
16. DISTRICT manages DISTRICT Running Start waiting list, if such list exists.
17. DISTRICT sends transcripts to COLLEGE of accepted Running Start students after spring grades are posted to confirm eligibility requirements have successfully been met.
18. Based on transcripts, DISTRICT will determine if a student no longer meets Running Start eligibility requirements and DISTRICT will inform impacted student.
19. Students and DISTRICT Counselors are responsible for ensuring students will meet DISTRICT High School graduation requirements.
20. COLLEGE schedules students each semester and provides student schedules to DISTRICT Counselor for students enrolled in the DISTRICT Running Start Program.
21. DISTRICT Counselors work with students each semester to verify students are on track with their individual COLLEGE Student Academic Master Plan (STAMP) and high school graduation requirements.

22. When a student scheduling change or STAMP change is requested by the DISTRICT or the DISTRICT student, the student submits the "RVC Schedule Change Form" to DISTRICT Counselor for approval.
23. RVC provides students access to COLLEGE advisors to assist with changes to STAMP and scheduling, as needed.
24. If approved, DISTRICT Counselor submits the signed "RVC Schedule Change Form" to RVC for processing.
25. RVC provides student transcripts to DISTRICT Counselor for each semester completed by participating students within two weeks of final grades posting.

## APPENDIX C

### Running Start Student Academic Conduct Policies

All *Running Start* students at Rock Valley College (RVC) are expected to demonstrate qualities of integrity, honesty, civility, and respect in their conduct, both in and out of the classroom. All RVC policies can be viewed in the Student Handbook found on our website: [www.rockvalleycollege.edu/studenthandbook](http://www.rockvalleycollege.edu/studenthandbook). Adherence to all policies is essential and required to remain in the *Running Start* program.

#### **ADVISING & COMMUNICATION**

*Running Start* students are expected to:

- Meet with your high school Program Counselor for high school graduation and semester schedules.
- Only add or drop classes with your high school Counselor.
- Meet with an RVC Advisor for RVC graduation requirements.
- Respond to communication via RVC Mail and EAGLE accounts on a daily basis.
- Keep all scheduled appointments.

#### **ATTENDANCE POLICY**

Students are expected to attend every class meeting and arrive on time. There is no college policy permitting absences. Each faculty member will decide when and how absences affect grades. It is the responsibility of the student to adhere to the course syllabus. If a student needs to miss class, they must contact their instructor and their home high school office.

#### **MAINTAINING ACADEMIC INTEGRITY**

Please refer to page 47 of the Student Handbook: <http://www.rockvalleycollege.edu/studenthandbook>

#### **ACADEMIC EARLY WARNING**

Transitioning from high school to college can be a challenge and students may find it difficult to adjust. The Early Warning System is designed to assist students by alerting the Dean of Students office of any student who misses class or struggles academically within the first few weeks of school. This early intervention is intended to make a difference in the student's academic performance before midterm and set a pattern of success for the rest of the semester. Notification to the Dean of Students is dependent upon faculty report.

#### **ACADEMIC PROBATION & INDIVIDUAL ACADEMIC RECOVERY PLAN (IARP)**

Students must earn a cumulative grade point average (GPA) of 2.5 or higher and not receive a "D", "W" or "F" for a course, or they will be placed on Academic Probation for one semester and be required to develop an IARP. If during the probation semester students fail to raise their GPA to 2.5 or higher or they earn an additional "D", "W" or "F", then they will be dismissed from the program and be returned to high school. Assistance to improve academic performance is available by taking advantage of the following:

- Meet with instructors to review course expectations and create a plan of action. Instructor office hours can be found on the course syllabus.
- Visit the Tutoring Center, Writing Center, and/or Math Lab for instruction, tutoring, and study skills enhancement. These services are free to RVC students.
- Students will be **required** to meet regularly with their high school program counselor to insure academic recovery.

#### **DISMISSAL FROM PROGRAM**

All *Running Start* students will be dismissed from the program as a result of any of the following:

- Failure to attend and complete STU 100: Planning for Success in their first summer semester with a grade of "B" or higher. No repeat allowed.
- Failure to raise cumulative GPA to 2.5 or earn "D", "F" or "W" during the Academic Probation semester.
- Demonstration of behavior and/or attitudes that undermine the integrity and privilege of program participation, as deemed by RVC and/or the participating School District.
- Violation of any of the Code of Conduct policies and/or Academic Misconduct policies.
- If high school graduation and/or RVC graduation is in jeopardy. Dismissal is determined by the participating School District in consultation with RVC.

In addition, students in their **first year** of *Running Start* will also be dismissed from the program as a result of any of the following:

- Earning a combination of three "D", "F" or "W" grades in a single semester.
- Earning two "F" grades in a single semester.
- Earning a semester or cumulative GPA less than 2.0.
- Needing to recover more than 7 credits by the end of the first year in the program.

## 2026–2027 Running Start Intergovernmental Agreement (IGA) Harlem Consolidated School District #122

### Background:

*Running Start* is a formal program that allows qualified students from the Harlem Consolidated District #122 to attend Rock Valley College (RVC) for their junior and senior years of high school. Students may enroll in a two-year degree completion program in which students take dual credit courses that meet requirements for both a high school diploma and a Rock Valley College Associate's Degree simultaneously, or a one-year program that meets the requirements for both a high school diploma and one year of Rock Valley College credit courses simultaneously. The *Running Start* program will be administered through the Early College office at Rock Valley College in conjunction with Harlem Consolidated School District #122.

Students selected for *Running Start* need to be academically and socially ready for college. *Running Start* provides an opportunity for students to work toward a more challenging educational environment and to excel in both high school and college; at the same time, they may continue to participate in sports and activities at their high schools, as their schedules allow. The *Running Start* program provides students with additional experiences to develop the independence, study skills, and confidence needed to succeed beyond high school and into college.

The financial arrangement between Rock Valley College and Harlem Consolidated School District #122 requires the district to calculate the cost equivalent of tuition and fees, with the assistance of the College, for the courses taken by each Running Start student and pay the College the cost associated with this tuition and fees calculation. Participating students will then be financially responsible for paying the remaining tuition and fee balance, covering the costs of any repeated courses, and purchasing textbooks and course supplies. The district's financial assistance helps to reduce the overall cost of college for students and their families.

### Recommendation:

It is recommended that the Rock Valley College Board of Trustees approves the Running Start Intergovernmental Agreement with Harlem Consolidated School District #122, effective on the date both parties have approved and executed the Agreement, for classes beginning Summer 2026 and automatically expiring on June 30, 2027. **Attorney Reviewed.**

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Howard J. Spearman, Ph.D.  
President

Board Approval: \_\_\_\_\_  
Secretary, Board of Trustees

**Attachment(s):** Harlem Consolidated School District #122 Intergovernmental Agreement

**INTERGOVERNMENTAL AGREEMENT BETWEEN BOARD  
OF EDUCATION OF  
HARLEM CONSOLIDATED SCHOOL DISTRICT NO. 122,  
WINNEBAGO COUNTY, ILLINOIS  
AND  
BOARD OF TRUSTEES OF ILLINOIS COMMUNITY COLLEGE DISTRICT NO. 511,  
WINNEBAGO COUNTY, ILLINOIS  
FOR RUNNING START PROGRAM**

This Agreement is made and entered into by and between the Board of Education of Harlem Consolidated District No. 122, Winnebago County, Illinois ("DISTRICT") and the Board of Trustees of Illinois Community College District No. 511, Winnebago County, Illinois ("COLLEGE") (together, the "Parties") in the exercise of their intergovernmental cooperation powers under the Illinois Constitution of 1970, and the Illinois Intergovernmental Cooperation Act and their respective powers under the School Code and the Public Community COLLEGE Act.

**WHEREAS**, the Parties are authorized to enter into intergovernmental agreements for cooperative projects and use agreements in any manner not prohibited by law or by ordinance, pursuant to Article VII, § 10 of the Illinois Constitution of 1970, the Intergovernmental Cooperation Act (5 ILCS 220/1 *et seq.*), the School Code (105 ILCS 5/1-1 *et seq.*), and the Public Community COLLEGE Act (110 ILCS 805/1-1 *et seq.*); and

**WHEREAS**, Running Start is a program that allows select, qualified, academically motivated students enrolled in Illinois Community COLLEGE DISTRICT 511 public high schools an opportunity to earn both their high school diploma and associate degree concurrently by attending COLLEGE full-time during their junior and/or senior years of high school; and

**WHEREAS**, the Parties have determined that shared commitment to Running Start goals benefits their constituencies and enhances educational opportunities for the communities they serve; and

**WHEREAS**, the Parties have determined that it is in their respective best interests and that of their constituencies to enter into this Intergovernmental Agreement for Running Start Program (hereinafter "Agreement").

**NOW, THEREFORE, IT IS AGREED** between the Parties, in consideration of their mutual promises and undertakings set forth herein and for other good valuable consideration, as follows:

**Section 1 Incorporation of Preamble Recitals**

The foregoing recitals are hereby found to be true and correct and are incorporated herein by reference.

**Section 2 Implementation of Running Start**

DISTRICT and COLLEGE agree to collaborate to implement Running Start as a joint program,

administered jointly by Rock Valley COLLEGE and Harlem School DISTRICT, subject to the following terms and conditions.

- A. The Parties intend to establish and offer Running Start to provide eligible DISTRICT students with full-time instruction at COLLEGE during their junior and senior years of high school in satisfaction of:
  - 1) DISTRICT's requirements for earning a high school diploma; and
  - 2) COLLEGE's requirements for earning an associate's degree.
- B. Any DISTRICT student interested in Running Start will meet with DISTRICT Counselor to discuss whether he/she meets the pre-selection criteria set forth in the Running Start Program Process Procedures (Appendix A). If an interested DISTRICT student meets said pre-selection criteria, he/she will follow the application process set forth in the Running Start Procedures to Fulfill Qualifications and Admissions (Appendix B).
- C. This Agreement does not cover those students who are not recruited by and identified by the DISTRICT to participate in the Running Start program.
- D. Instruction for DISTRICT students accepted into Running Start shall be provided by COLLEGE, which shall charge the DISTRICT the cost equivalent of in-district tuition and fees for courses taken per student per school year.
- E. The Running Start courses offered pursuant to this Agreement and the respective course locations are attached hereto and incorporated by reference as Appendix D. The courses listed in Appendix D will be mutually agreed upon by both parties no later than March of each year that this Agreement is in effect, and are subject to change based upon availability of eligible instructors, student interest and availability in specific courses, and/or local board policy.
- F. If a DISTRICT student is receiving a D, F or W, or is otherwise not meeting Running Start academic standards, at the midterm grading period, COLLEGE will notify the DISTRICT Counselor within one week after the midterm date. COLLEGE and DISTRICT agree to communicate within seven (7) days and develop a success plan with the student for the remainder of the semester. The success plan will be shared in writing with COLLEGE, DISTRICT and student.
- G. At semester end, COLLEGE will provide the DISTRICT Counselor with transcripts for all students enrolled in Running Start.

### **Section 3 DISTRICT Obligations**

DISTRICT will:

- A. DISTRICT will recruit eligible students to participate in Running Start, identifying a minimum of ten (10) and a maximum of twenty (20) eligible students to participate in Running Start per school year.

- B. DISTRICT will ensure students who meet the free lunch or breakfast eligibility guidelines pursuant to Section 10-20.13(b) of the Illinois School Code (105 ILCS 5/10-20.13(b)) and who are accepted into Running Start are provided equal access to Running Start consistent with the requirements of the Illinois School Code.
- C. DISTRICT will be responsible for communicating to the COLLEGE the list of eligible and approved students for the Running Start Program by the COLLEGE's annual deadline.
- D. DISTRICT Counselor will be responsible for initiating communication to the Running Start students and a parent or guardian the enrollment and selection of courses defined as Running Start schedules and making any necessary schedule changes through utilizing College Schedule Change Forms.
- E. DISTRICT will be responsible for communicating to Running Start students and their parents or a guardian in regard to resolving disputes within the overall operation of the Running Start program, including the DISTRICT Running Start selection process results and qualifications.
- F. DISTRICT will be responsible for securing COLLEGE placement test scores from students for the selection process (pursuant to Appendix B).
- G. DISTRICT will be responsible for the pre-selection and final selection process (pursuant to Appendix B).
- H. DISTRICT will provide the COLLEGE with no less than one and no more than two points of contact i.e. DISTRICT Counselor to ensure effective and accurate communication.
- I. DISTRICT will provide advising for high school graduation requirements to Running Start students.
- J. DISTRICT will provide all counseling services to Running Start students.
- K. DISTRICT will provide students who successfully complete Running Start with credit towards a high school diploma.
- L. DISTRICT will communicate to the DISTRICT 122 students and their parents or a guardian that they are responsible for covering textbooks and associated instructional material costs.
- M. DISTRICT will calculate the cost equivalent of in-district tuition and fees with the assistance of the COLLEGE for the courses taken per Running Start students and pay the COLLEGE the cost associated with this in-district tuition and fees calculation.
- N. If DISTRICT identifies and recommends instructors for use in the Running Start Program which are then approved by COLLEGE, DISTRICT shall be responsible for hiring and compensating such instructors.
- O. DISTRICT agrees to work with their Running Start students who have an IEP or 504 plan

annually. DISTRICT will be responsible for including in the annual transition planning meeting a comprehensive transitional plan for Running Start. Rock Valley College Disability Support Services and Early College Department are available to assist with the transition planning.

#### **Section 4 COLLEGE Obligations**

COLLEGE will provide participating DISTRICT students with:

- A. COLLEGE will provide technology accounts for Online Services, Eagle, and RVC Mail.
- B. COLLEGE will provide a mandatory orientation, including a review of COLLEGE policies and procedures and a copy of COLLEGE's Student Handbook.
- C. COLLEGE will offer the mandatory STU 100, Planning for Success, during the summer semester preceding their fall semester enrollment. DISTRICT is responsible for the tuition and fees for STU 100 Planning for Success.
- D. COLLEGE will provide instruction opportunities to achieve an Associate of Arts Degree or an Associate in Science degree.
- E. COLLEGE will provide final grades for courses within two weeks of the completion of each semester.
- F. COLLEGE will be responsible for administering COLLEGE placement test with and for students (pursuant to Appendix B).
- G. COLLEGE will ensure that any employee or agent of COLLEGE who has direct and regular contact with participating DISTRICT students undergoes a criminal history records check.
- H. COLLEGE will ensure that instructors for Running Start courses are properly qualified to teach such courses, consistent with the Dual Credit Quality Act, 110 ILCS 27/16(5) and ILCS 27/20. COLLEGE shall approve any instructors which DISTRICT identifies and recommends for use in the Running Start Program. Any DISTRICT-recommended instructors shall be hired and compensated by DISTRICT.
- I. COLLEGE will take appropriate steps to ensure that Running Start courses are equivalent in quality and rigor to other courses offered at the COLLEGE for college credit. COLLEGE will ensure that Running Start student learning outcomes are the same as other courses taught at COLLEGE. In addition, COLLEGE will annually evaluate course content, delivery, and rigor, consistent with COLLEGE policy, in consultation with the DISTRICT'S superintendent.
- J. COLLEGE reserves the right to modify or cancel classes based on instructor availability and/or student interest. COLLEGE will support and implement schedule request changes made by DISTRICT Counselor and commit to ensuring any schedule changes of DISTRICT 122 students are approved by DISTRICT Counselor or

DISTRICT Director of Career Readiness before being made. In such circumstances the COLLEGE will notify the DISTRICT counselor of such changes.

- K. COLLEGE will maintain appropriate academic control over the curriculum of all Running Start Program courses, consistent with State and/or Federal law and as required or negotiated by the Higher Learning Commission.

### **Section 5 Participating DISTRICT Students' Obligations**

The DISTRICT will cause participating DISTRICT students to comply with the following requirements (pursuant to Appendix B):

- A. Student will complete information in the COLLEGE Welcome Packet.
- B. Student will attend mandatory COLLEGE Running Start Orientation.
- C. Student will respond to email communication via COLLEGE Mail on a daily basis.
- D. Student will schedule an advising appointment each semester with a COLLEGE advisor and DISTRICT Counselor in advance of assigned priority registration dates.
- E. Student will schedule an appointment each semester with a designated DISTRICT Counselor to ensure each DISTRICT student meets all requirements for Running Start and high school graduation.
- F. Student will keep all scheduled appointments.
- G. Student will adhere to COLLEGE and DISTRICT policies and procedures.
- H. Student will demonstrate qualities of integrity, honesty, civility and respect in their conduct both in and out of the classroom as noted in the COLLEGE Student Handbook.
- I. Student will meet and maintain requirements as set forth in the Running Start Academic Conduct Policies (Appendix C).
- J. Students not meeting the Academic Conduct Policies will be placed on Academic Probation for one semester and be required to develop an Individual Academic Recovery Plan or be dismissed. This plan will be shared with the DISTRICT Counselor and signed by the DISTRICT, COLLEGE, parent/guardian, and student. Students who do not meet the terms of the Academic Conduct Policy after the Academic Probation semester may be dismissed from Running Start.
- K. Student will meet with the DISTRICT and a parent or guardian to ensure the applicable high school graduation requirements are met.

## **Section 6 Shared Obligations and Understandings of the Parties**

- A. The DISTRICT and COLLEGE acknowledge and agree that this Agreement solely memorializes implementation of Running Start, and that there are no other promises, representations, or agreements between the Parties except as provided in this Agreement.
- B. DISTRICT and COLLEGE agree to comply with all applicable federal and State nondiscrimination and equal opportunity laws, rules and regulations. DISTRICT and COLLEGE shall not engage in unlawful discrimination or harassment against any person based on race, color, ancestry, national origin, religion, pregnancy, sexual orientation, order of protection status, gender identity or expression, age, marital status, disability, genetic information, unfavorable military discharge, veteran status, or sex (including sexual harassment, sexual violence, sexual assault, domestic violence, dating violence and/or stalking), or any other legally protected category. The Parties will coordinate regarding an appropriate response to any report of alleged harassment, including sexual harassment, involving students or employees involved in the Running Start Program, taking into consideration the nature of the report, the parties involved and the location and context in which the alleged harassment occurred.
- C. In carrying out its respective obligations under this Agreement, each Party and its employees shall maintain the confidentiality of all personally identifiable information concerning the students enrolled in Running Start courses, and shall adhere to all applicable federal, State and local laws, rules and regulations now in effect or later adopted relating to the confidentiality of student records and information, including but not limited to the Family Educational Rights and Privacy Act ("FERPA"), 20 U.S.C. §1232g, and Illinois School Student Records Act ("ISSRA"), 105 ILCS 10/1 et seq. With regard to the education records/school student records and information to which a Party and/or its employees shall be granted access under this Agreement, that Party and its employees shall be deemed "school officials" with legitimate educational interests in such records and information. The Party and its employees shall have the right to access and use such records and information solely for the purpose of performing the Party's obligations under this Agreement. The Party and its employees shall not re-disclose personally identifiable student information that is received under this Agreement to any third party, except as directed or permitted by the other Party, or as required by law. Each Party shall have in place reasonable policies and procedures, which the other Party may monitor or audit upon request and with reasonable notice, to prevent such re-disclosure.
- D. It is understood and agreed that neither party to this Agreement shall be legally liable for any negligent or wrongful acts either of commission or omission, chargeable to the other, unless such liability is imposed by law and this Agreement shall not be construed as seeking to enlarge or diminish any obligation or duty owed by one party

against the other party or against third parties.

- E. The Parties agree that their respective representatives shall use their best efforts to timely communicate with one another as needed to pursue the objectives and implementation of Running Start, and to work cooperatively to resolve any issues which may from time to time arise in the course of their collaboration. The Parties shall, not less than annually, review the provisions of this Agreement and identify any updates, as may be needed. Any such updates are subject to the requirements of Section 8.E, below.

### **Section 7 Participation in Running Start Program by Students with Disabilities**

The Parties will work collaboratively and utilize the following processes to ensure that individual students with disabilities have access to Running Start Program courses, provided that they are able to meet the criteria for entry into such courses:

- A. The DISTRICT will identify all eligible students based upon the requirements as set forth in the Running Start Pre-Selection Criteria (Appendix A) and DISTRICT Procedures to Fulfill Qualifications and Admissions (Appendix B).
- B. The process is established as follows:
- The DISTRICT will identify students who have a current IEP or 504 Plan on the final and approved DISTRICT Running Start list, as referenced in Appendix B.
  - The DISTRICT will ensure that each student with an IEP or 504 Plan and their parent/guardian is informed of the differences in college ADA accommodations versus high school accommodations.
  - The DISTRICT Counselor and COLLEGE Early College department will assist with connecting students to Disability Support Services so that college accommodations can be developed prior to the start of Running Start coursework.
  - The DISTRICT will assist in providing students a copy of their current IEP or 504 Plan to provide to the COLLEGE Disability Support Services.
- C. A student with a disability shall have access to the supplementary aids and accommodations included in their individualized education program under Article 14 of the Illinois School Code or Section 504 Plan under the federal Rehabilitation Act of 1973 while the student is accessing a Running Start Program course on DISTRICT's high school campus, in accordance with established DISTRICT practices for providing these services.
- D. A student with a disability who accesses a Running Start Program course on COLLEGE's campus shall have access to appropriate supplementary aids and/or accommodations for which the student is eligible through COLLEGE's Disability Support Services office. The Parties agree that the COLLEGE'S Disability Support Services office will coordinate with and involve the District in identifying appropriate

supplementary aids and/or accommodations for eligible students.

- E. DISTRICT and COLLEGE shall regularly communicate regarding the progress, performance and individual needs of students with disabilities who are enrolled in Running Start Program courses.

Nothing contained herein shall be construed as to release DISTRICT from its obligations as the "Resident District" and/or "Local Education Agency," as those terms may be defined in State or federal laws, rules and/or regulations relating to students with disabilities. DISTRICT represents and warrants that, at all times and during all situations governed by this Agreement, it shall remain the Resident District and Local Education Agency for any and all students with disabilities participating in the Running Start Program hereunder.

### **Section 8 Miscellaneous Provisions**

- A. **Effective Date.** This Agreement becomes effective upon the date as of which it has been approved and fully executed by both of the Board of Education of DISTRICT and the Board of Trustees of COLLEGE.
- B. **Term of Agreement; Non-Assignability.** This initial term of this Agreement shall commence on the Effective Date and expire automatically on June 30, 2027. This agreement is applicable for the Running Start Class who begins Summer 2026 and for program applicants and participants who begin the Running Start program in Summer 2027. This Agreement is not transferable or assignable by the Parties. There are no third-party beneficiaries to this Agreement.
- C. **Termination.** Either Party shall have the right to terminate this Agreement at the end of any semester during the initial term and any extension thereof, by in whole or in part upon providing written notice of termination to the other Party at least 30 days prior to the last day of student attendance in any such semester.
- D. **Notices.** All notice required pursuant to this Agreement shall be sent by means capable of providing a confirmation of receipt, including (a) deposit with postage pre-paid in the U.S. mail, certified and return receipt requested, (b) personal service, or (c) facsimile transmittal, to the Parties at their addresses set out below or as otherwise specified in writing to one another. All notices mailed shall be deemed effective three days after mailing.

If to DISTRICT:

Harlem School DISTRICT  
No. 122  
Att'n: Superintendent 8605  
N. 2<sup>nd</sup> Street  
Machesney Park, IL 61115  
Facsimile: (815) 654-4600

with a copy to counsel;

Christopher Petrarca  
Hauser, Izzo, Petrarca, Gleason, &  
Stillman, LLC  
19730 Governors Highway, Ste. 10  
Flossmoor, IL 60422-2083  
Facsimile: (708) 799-6866  
Email: [cpetrarca@hauserizzo.com](mailto:cpetrarca@hauserizzo.com)

If to COLLEGE:

Illinois Community COLLEGE  
DISTRICT No. 511  
Att'n: Chief Academic Officer  
3301 North Mulford Rd.  
Rockford, IL 61114  
Facsimile: (815) 921-6974

with a copy to counsel:

Joseph J. Perkoski  
Robbins-Schwartz  
190 South LaSalle St.– Suite 2550  
Chicago, IL 60603-33410  
Facsimile: (312) 332-7768  
Email: [jperkoski@robbins-schwartz.com](mailto:jperkoski@robbins-schwartz.com)

- E. **Amendments.** No change, modification or amendment to this Agreement shall be valid unless reduced to writing and approved by the Parties' respective governing boards.
- F. **Good Faith and Dispute Resolution.** The Parties agree to use their best, good faith efforts to promote and operate the Running Start program. In the event of a dispute arising under this Agreement which cannot be resolved informally by the Parties' designated representatives and the Parties' respective governing boards, the Parties agree to first engage in mediation to resolve the conflict. If mediation is unsuccessful, the Parties may, by subsequent written agreement, elect to engage in binding arbitration pursuant to the procedures of the American Arbitration Association, in lieu of litigation.
- G. **Severability.** If for any reason any provision of this Agreement is determined by an arbitrator to be invalid or unenforceable, that provision shall be deemed severed and the balance of the Agreement shall otherwise remain in full force and effect.

The failure of a Party to this Agreement to insist upon strict and prompt performance of the terms and conditions shall not constitute or be construed as a waiver or relinquishment of that Party's right thereafter to enforce any such term or condition, but the same shall continue in full force and effect.

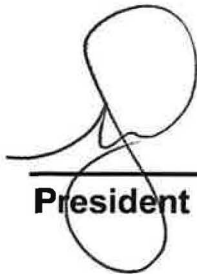
H. **Governing Law.** This Agreement shall be governed by and interpreted according to the laws of the State of Illinois.

I. **Signature in Counterparts.** This Agreement may be executed in counterparts, each of which shall be an original, but all of which shall constitute on and the same instrument. Counterparts may be exchanged in PDF format by email.

**WHEREFORE**, the Parties by their respective officers have executed this Agreement on the dates set forth below.

**Board of Education  
Harlem School District  
No. 122  
Winnebago County,  
Illinois**

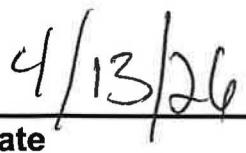
**Board of Trustees  
Illinois Community COLLEGE  
District No. 511  
Winnebago County, Illinois**

  
\_\_\_\_\_  
**President**

\_\_\_\_\_  
**President**

  
\_\_\_\_\_  
**Secretary**

\_\_\_\_\_  
**Secretary**

  
\_\_\_\_\_  
**Date**

\_\_\_\_\_  
**Date**

**APPENDIX A**  
**DISTRICT Running Start Program Process Procedures**

**Pre-Selection Criteria for DISTRICT High School Students**

1. Meet with the DISTRICT Counselor regarding the selection process.
2. Must be in their high school sophomore or junior year to apply for Running Start.
3. Have a minimum 3.0 cumulative high school GPA.
4. Be on track for high school graduation by the end of the sophomore year for the 2-year program; junior year for the 1-year program.
5. Completed one year of Algebra and one year of Geometry with a grade of "B" or higher in each semester by the end of the sophomore year. Two years of Algebra completed with a grade of "B" or higher is preferred.
6. Completed two years of English with a grade of "B" or higher in each semester by the end of the sophomore year.
7. Completed one year of Chemistry with a grade of "B" or higher in each semester by the end of the sophomore year for the 2-year program; junior year for the 1-year program.
8. Have a positive recommendation from the DISTRICT high school Principal and/or Counselor.
9. Have the permission of a parent or legal guardian.
10. Work with the DISTRICT Counselor to complete steps outlined in Appendix B.
11. DISTRICT may implement additional pre-selection criteria above and beyond the minimum pre-selection criteria given above.

**APPENDIX B**  
**DISTRICT Procedures to Fulfill Qualifications and Admissions**

Note: "DISTRICT" refers to Harlem DISTRICT 122. "RVC" refers to Rock Valley COLLEGE's Early COLLEGE Office.

1. DISTRICT determines list of students who are qualified.
2. DISTRICT determines who is interested in applying for the Running Start Program.
3. DISTRICT interested students complete an RVC Application for Credit Courses.
4. DISTRICT testing proctors will administer ACCUPLACER testing at DISTRICT campuses, or alternatively schedule a test date at the COLLEGE Testing Center. (Students must complete RVC Applications no less than 1 week prior to testing.)
5. DISTRICT students will take the RVC ACCUPLACER placement test in Reading, English, and Math, or submit ACT/SAT scores for possible wavier of the placement test.
6. DISTRICT students will be allowed one re-test in Reading, English, and Math during the Running Start application process for a cost of \$5 per subject re-test. If testing is proctored at the high school, RVC will waive re-test fees.
7. COLLEGE provides ACCUPLACER scores report to DISTRICT.
8. DISTRICT Counselors review and determine if students are ready for COLLEGE coursework as part of the RVC Running Start Program based on ACCUPLACER scores.
9. DISTRICT staff will place student's data into a shared file that is compatible with MS Excel or Google Sheets format. The file will include the RVC Student ID for each student and specify all students who are qualified based on DISTRICT selection criteria.
10. DISTRICT submits file of fully qualified students to RVC.
11. COLLEGE will verify qualified students and send the confirmed report back to DISTRICT to complete the DISTRICT selection process.
12. After DISTRICT selection process is conducted, DISTRICT will send final and approved DISTRICT Running Start student list to RVC.
13. DISTRICT Counselors notify ALL students of award of placement into DISTRICT Running Start Program OR placement on DISTRICT waiting list.
14. COLLEGE sends welcome packet to DISTRICT students to final and approved DISTRICT Running Start students.
15. DISTRICT students return completed welcome packet forms to COLLEGE.
16. DISTRICT manages DISTRICT Running Start waiting list, if such list exists.
17. DISTRICT sends transcripts to COLLEGE of accepted Running Start students after spring grades are posted to confirm eligibility requirements have successfully been met.
18. Based on transcripts, DISTRICT will determine if a student no longer meets Running Start eligibility requirements and DISTRICT will inform impacted student.
19. Students and DISTRICT Counselors are responsible for ensuring students will meet DISTRICT High School graduation requirements.
20. COLLEGE schedules students each semester and provides student schedules to DISTRICT Counselor for students enrolled in the DISTRICT Running Start Program.
21. DISTRICT Counselors work with students each semester to verify students are on track with their individual COLLEGE Student Academic Master Plan (STAMP) and high school graduation requirements.

22. When a student scheduling change or STAMP change is requested by the DISTRICT or the DISTRICT student, the student submits the "RVC Schedule Change Form" to DISTRICT Counselor for approval.
23. RVC provides students access to COLLEGE advisors to assist with changes to STAMP and scheduling, as needed.
24. If approved, DISTRICT Counselor submits the signed "RVC Schedule Change Form" to RVC for processing.
25. RVC provides student transcripts to DISTRICT Counselor for each semester completed by participating students within two weeks of final grades posting.

## APPENDIX C

### Running Start Student Academic Conduct Policies

All *Running Start* students at Rock Valley College (RVC) are expected to demonstrate qualities of integrity, honesty, civility, and respect in their conduct, both in and out of the classroom. All RVC policies can be viewed in the [Student Handbook](#) found on our website: [www.rockvalleycollege.edu/studenthandbook](http://www.rockvalleycollege.edu/studenthandbook). Adherence to all policies is essential and required to remain in the *Running Start* program.

#### **ADVISING & COMMUNICATION**

*Running Start* students are expected to:

- Meet with your high school Program Counselor for high school graduation and semester schedules.
- Only add or drop classes with your high school Counselor.
- Meet with an RVC Advisor for RVC graduation requirements.
- Respond to communication via RVC Mail and EAGLE accounts on a daily basis.
- Keep all scheduled appointments.

#### **ATTENDANCE POLICY**

Students are expected to attend every class meeting and arrive on time. There is no college policy permitting absences. Each faculty member will decide when and how absences affect grades. It is the responsibility of the student to adhere to the course syllabus. If a student needs to miss class, they must contact their instructor and their home high school office.

#### **MAINTAINING ACADEMIC INTEGRITY**

Please refer to page 47 of the Student Handbook: <http://www.rockvalleycollege.edu/studenthandbook>

#### **ACADEMIC EARLY WARNING**

Transitioning from high school to college can be a challenge and students may find it difficult to adjust. The Early Warning System is designed to assist students by alerting the Dean of Students office of any student who misses class or struggles academically within the first few weeks of school. This early intervention is intended to make a difference in the student's academic performance before midterm and set a pattern of success for the rest of the semester. Notification to the Dean of Students is dependent upon faculty report.

#### **ACADEMIC PROBATION & INDIVIDUAL ACADEMIC RECOVERY PLAN (IARP)**

Students must earn a cumulative grade point average (GPA) of 2.5 or higher and not receive a "D", "W" or "F" for a course, or they will be placed on Academic Probation for one semester and be required to develop an IARP. If during the probation semester students fail to raise their GPA to 2.5 or higher or they earn an additional "D", "W" or "F", then they **will** be dismissed from the program and be returned to high school. Assistance to improve academic performance is available by taking advantage of the following:

- Meet with instructors to review course expectations and create a plan of action. Instructor office hours can be found on the course syllabus.
- Visit the Tutoring Center, Writing Center, and/or Math Lab for instruction, tutoring, and study skills enhancement. These services are free to RVC students.
- Students will be **required** to meet regularly with their high school program counselor to insure academic recovery.

#### **DISMISSAL FROM PROGRAM**

**All** *Running Start* students will be dismissed from the program as a result of *any* of the following:

- Failure to attend and complete STU 100: Planning for Success in their first summer semester with a grade of "B" or higher. No repeat allowed.
- Failure to raise cumulative GPA to 2.5 or earn "D", "F" or "W" during the Academic Probation semester.
- Demonstration of behavior and/or attitudes that undermine the integrity and privilege of program participation, as deemed by RVC and/or the participating School District.
- Violation of any of the Code of Conduct policies and/or Academic Misconduct policies.
- If high school graduation and/or RVC graduation is in jeopardy. Dismissal is determined by the participating School District in consultation with RVC.

In addition, students in their **first year** of *Running Start* will also be dismissed from the program as a result of *any* of the following:

- Earning a combination of three "D", "F" or "W" grades in a single semester.
- Earning two "F" grades in a single semester.
- Earning a semester or cumulative GPA less than 2.0.
- Needing to recover more than 7 credits by the end of the first year in the program.

**Appendix D**  
**Running Start Program Course Offerings 2026-2027**  
**Running Start Courses Approved to be taken at an RVC Campus**

Allied Health						
RVC Course Code	RVC Course Name	RVC Credits	HS Course Code	HS Course Name	HS Credits	HS Requirement
FWS-110	Fitness Walking	1	RSFWS110	Fitness Walking	PE- .25	Students exempt from PE in RS
FWS-116	Step Aerobics	1	RSFWS116	Step Aerobics	PE- .25	Students exempt from PE in RS
FWS-119	Cardio Kickboxing	1	RSFWS119	Cardio Kickboxing	PE- .25	Students exempt from PE in RS
FWS-121	Cardio Fitness & Conditioning	1	RSFWS121	Cardio Fitness & Conditioning	PE- .25	Students exempt from PE in RS
FWS-126	Beginning Weight Lifting	1	RSFWS126	Beginning Weight Lifting	PE- .25	Students exempt from PE in RS
FWS-127	Advanced Weight Lifting	2	RSFWS127	Advanced Weight Lifting	PE- .25	Students exempt from PE in RS
FWS-128	Sports Performance Fitness	1	RSFWS128	Sports Performance Fitness	PE- .25	Students exempt from PE in RS
FWS-131	Basketball & Touch Football	1	RSFWS131	Basketball & Touch Football	PE- .25	Students exempt from PE in RS
FWS-133	Power Volleyball	1	RSFWS133	Power Volleyball	PE- .25	Students exempt from PE in RS
FWS-151	Tae Kwon Do	1	RSFWS151	Tae Kwon Do	PE- .25	Students exempt from PE in RS
FWS-220	Intro Career Opportunity in PE	3	RSFWS220	Intro Career Opportunity in PE	Elective- .50	
FWS-231	Contemporary Health Issues	3	RSFWS231	Contemporary Health Issues	Elective- .50	
FWS-233	Community Health	3	RSFWS233	Community Health	Elective- .50	
FWS-235	Alcohol and Drug Education	3	RSFWS235	Alcohol and Drug Education	Elective- .50	
FWS-236	Human Sexuality	3	RSFWS236	Human Sexuality	Elective- .50	
FWS-237	Nutrition for Optimum Living	3	RSFWS237	Nutrition for Optimum Living	Elective- .50	

FWS-243	First Aid/Gen Safety/CPR/AED	3	RSFWS243	First Aid/Gen Safety/CPR/AED	Elective- .50
FWS-250	Introduction Sport Management	3	RSFWS250	Introduction SPort Management	Elective- .50
FWS-253	Introduction to Coaching	3	RSFWS253	Introduction to Coaching	Elective- .50
FWS-254	ASEP Sport First Aid and CPR	3	RSFWS254	ASEP Sport First Aid and CPR	Elective- .50
FWS-255	Sociology of Sport	3	RSFWS255	Sociology of Sport	Elective- .50
FWS-256	History of Phy Ed & Sport	3	RSFWS256	History of Phy Ed & Sport	Elective- .50
FWS-258	Sport & Exercise Psychology	3	RSFWS258	Sport & Exercise Psychology	Elective- .50
FWS-260	Intro to Exercise Science	3	RSFWS260	Intro to Exercise Science	Elective- .50
FWS-261	Nutrition for Fitness&Sport	3	RSFWS261	Nutrition for Fitness&Sport	Elective- .50
FWS-263	Nutrit, Exercise & Weight Cntr	3	RSFWS263	Nutrit, Exercise & Weight Cntr	Elective- .50
FWS-265	Personal Fitness and Wellness	3	RSFWS265	Personal Fitness and Wellness	Elective- .50
FWS-266	Personal Trng I- Concepts&Appl	3	RSFWS266	Personal Trng I- Concepts&Appl	Elective- .50
FWS-267	Persnl Trng II- Concepts&Appl.	3	RSFWS267	Personal Trng II- Concepts&Appl.	Elective- .50
HLT-110	Medical Terminology	2	RSHLT110	Medical Terminology	Elective- .50

**Business**

<b>RVC Course Code</b>	<b>RVC Course Name</b>	<b>RVC Credits</b>	<b>HS Course Code</b>	<b>HS Course Name</b>	<b>HS Credits</b>	<b>HS Requirement</b>
ATG-110	Financial Accounting	4	RSATG110	Financial Accounting	Elective- .75.	
ATG-111	Managerial Accounting	4	RSATG111	Managerial Accounting	Elective- .75.	
BUS-101	Introduction to Business	3	RSBUS101	Introduction to Business	Elective- .50.	
BUS-103	Business Mathematics	3	RSBUS103	Business Mathematics	Elective- .50.	
BUS-105	Consumer Econ and Prsnl Fin	3	RSBUS105	Consumer Econ and Prsnl Fin	Consumer Ed- .50	Consumer Ed
BUS-130	Entrepreneurship Principles	3	RSBUS130	Entrepreneurship Principles	Elective- .50.	
BUS-131	Entrepreneurship Planning	3	RSBUS131	Entrepreneurship Planning	Elective- .50.	
BUS-170	Intro Organizational Behavior	3	RSBUS170	Intro Organizational Behavior	Elective- .50.	
BUS-200	Legal Environment in Bus	3	RSBUS200	Legal Environment in Bus	Elective- .50.	

BUS-223	Business Statistics	3	RSBUS223	Business Statistics	Elective- .50
BUS-230	Entrepreneurship Capstone	3	RSBUS230	Entrepreneurship Capstone	Elective- .50
BUS-279	Principles of Finance	3	RSBUS279	Principles of Finance	Elective- .50
BUS-282	International Business	3	RSBUS282	International Business	Elective- .50
MGT-170	Business Communications	3	RSMGT170	Business Communications	Elective- .50
MGT-270	Principles of Management	3	RSMGT270	Principles of Management	Elective- .50
MGT-271	Human Resource Manage	3	RSMGT271	Human Resource Manage	Elective- .50
MGT-274	Leadership	3	RSMGT274	Leadership	Elective- .50
MKT-260	Principles of Marketing	3	RSMKT260	Principles of Marketing	Elective- .50
MKT-265	Salesmanship	3	RSMKT265	Salesmanship	Elective- .50
MKT-266	Principles of Advertising	3	RSMKT266	Principles of Advertising	Elective- .50
MKT-288	Customer Relations	3	RSMKT288	Customer Relations	Elective- .50
OFF-118	Computer Keyboarding	1	RSOFF118	Computer Keyboarding	Elective- .25

### Communications

<b>RVC Course Code</b>	<b>RVC Course Name</b>	<b>RVC Credits</b>	<b>HS Course Code</b>	<b>HS Course Name</b>	<b>HS Credits</b>
COM-113	Intro to Public Relations	3	RSCOM113	Intro to Public Relations	Elective- .50
COM-119	News Writing	3	RSCOM119	News Writing	Elective- .50
COM-120	News Editing	3	RSCOM120	News Editing	Elective- .50
COM-130	Intro to Mass Communication	3	RSCOM130	Intro to Mass Communication	Elective- .50
COM-140	Writing for Multimedia	3	RSCOM140	Writing for Multimedia	Elective- .50
COM-156	Audio Production I	3	RSCOM156	Audio Production I	Elective- .50
COM-157	Video Production I	3	RSCOM157	Video Production I	Elective- .50
COM-208	Screenwriting	3	RSCOM208	Screenwriting	Elective- .50
COM-218	Broadcast Performance	3	RSCOM218	Broadcast Performance	Elective- .50
COM-221	Photojournalism	3	RSCOM221	Photojournalism	Elective- .50
COM-251	Film History and Appreciation	3	RSCOM251	Film History and Appreciation	Elective- .50
COM-252	International History of Film	3	RSCOM252	International History of Film	Elective- .50
COM-256	Advanced Audio Production	3	RSCOM256	Advanced Audio Production	Elective- .50

COM-257	Advanced Video Production	3	RSCOM257	Advanced Video Production	Elective- .50	
COM-260	Advanced Post-Production	3	RSCOM260	Advanced Post-Production	Elective- .50	
COM-296	Documentary Production	3	RSCOM296	Documentary Production	Elective- .50	
COM-297	Motion Picture Production	3	RSCOM297	Motion Picture Production	Elective- .50	
ENG-101	Composition I	3	RSENG101	Composition I	English- .50	English
ENG-103	Composition II	3	RSENG103	Composition II	English- .50	English
ENG-108	Intro Creative Writing	3	RSENG108	Intro Creative Writing	English- .50	English
ENG-109	Creative Writing II	3	RSENG109	Creative Writing II	English- .50	English
ENG-110	Intro to Technical Writing	3	RSENG110	Intro to Technical Writing	English- .50	English
ENG-200	Language, Power & Public Life	3	RSENG200	Language, Power & Public Life	English- .50	English
LIT-101	Introduction to Literature	3	RSLIT101	Introduction to Literature	English- .50	English
LIT-139	Mythology	3	RSLIT139	Mythology	English- .50	English
LIT-140	The Bible As Literature	3	RSLIT140	The Bible As Literature	English- .50	English
LIT-141	Film and Literature	3	RSLIT141	Film and Literature	English- .50	English
LIT-142	Exploring Literature: Poetry	3	RSLIT142	Exploring Literature: Poetry	English- .50	English
LIT-144	Exploring Literature: Fiction	3	RSLIT144	Exploring Literature: Fiction	English- .50	English
LIT-152	Multicultural American Lit	3	RSLIT152	Multicultural American Lit	English- .50	English
LIT-154	Intro Non-Western Literature	3	RSLIT154	Intro Non-Western Literature	English- .50	English
LIT-201	American Lit Before 1865	3	RSLIT201	American Lit Before 1865	English- .50	English
LIT-202	American Literature Since 1865	3	RSLIT202	American Literature Since 1865	English- .50	English
SPH-131	Fundamentals of Communication	3	RSSPH131	Fundamentals of Communication	English- .50	English
SPH-201	Interpersonal Communication	3	RSSPH201	Interpersonal Communication	Elective- .50	
SPH-202	Intercultural Communication	3	RSSPH202	Intercultural Communication	Elective- .50	
SPH-211	Group Leadership	3	RSSPH211	Group Leadership	Elective- .50	

### Computers and Information Systems

RVC Course Code	RVC Course Name	RVC Credits	HS Course Code	HS Course Name	HS Credits	
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CIS-102	Intro Computer & Info Systems	3	RSCIS102	Intro Computer & Info Systems	Elective- .50
CIS-120	Intro to Microsoft Word	1	RSCIS120	Intro to Microsoft Word	Elective- .25
CIS-121	Introduction to Excel	1	RSCIS121	Introduction to Excel	Elective- .25
CIS-124	Introduction to Powerpoint	1	RSCIS124	Introduction to Powerpoint	Elective- .25
CIS-130	Introduction to Access	2	RSCIS130	Introduction to Access	Elective- .50
CIS-170	Programming Logic & Design	3	RSCIS170	Programming Logic & Design	Elective- .50
CIS-180	Intro to Visual Basic Prgrmg.	4	RSCIS180	Intro to Visual Basic Prgrmg.	Elective- .75
CIS-240	Intro to Java Programming	4	RSCIS240	Intro to Java Programming	Elective- .75
CIS-245	Program Android-Mobile Devices	4	RSCIS245	Program Android-Mobile Devices	Elective- .75
CIS-254	Database Programming	4	RSCIS254	Database Programming	Elective- .75
CIS-276	Intro to C/C++ Programming	4	RSCIS276	Intro to C/C++ Programming	Elective- .75
CIS-277	Advanced C/C++ Programming	4	RSCIS277	Advanced C/C++ Programming	Elective- .75
CIS-279	Visual C# Programming	4	RSCIS279	Visual C# Programming	Elective- .75
CIS-280	Program iOS Apple Mobile Dev	4	RSCIS280	Program iOS Apple Mobile Dev	Elective- .75
CIS-290	Special Topics in CIS	1	RSCIS290	Special Topics in CIS	Elective- .25
CIS-291	Internship Field Project	1	RSCIS291	Internship Field Project	Elective- .25
GAT-101	Intro to Graphic Arts Tech	4	RSGAT101	Intro to Graphic Arts Tech	Elective- .75
GAT-110	Introduction to Photoshop	2	RSGAT110	Introduction to Photoshop	Elective- .50
GAT-115	Introduction to Illustrator	2	RSGAT115	Introduction to Illustrator	Elective- .50
GAT-150	Typography	2	RSGAT150	Typography	Elective- .50
GAT-178	Fundamentals of Desktop Publis	3	RSGAT178	Fundamentals of Desktop Publis	Elective- .50
GAT-190	Image Generation and Output	2	RSGAT190	Image Generation and Output	Elective- .50
GAT-215	Advanced Illustrator	2	RSGAT215	Advanced Illustrator	Elective- .50
GAT-220	Adv Photoshop Grap Arts Indus.	3	RSGAT220	Adv Photoshop Grap Arts Indus.	Elective- .50
PCT-110	Networking Essentials	3	RSPCT110	Networking Essentials	Elective- .50
PCT-111	Windows Active Directory	3	RSPCT111	Windows Active Directory	Elective- .50
PCT-112	Windows Server Fundamentals	3	RSPCT112	Windows Server Fundamentals	Elective- .50

PCT-113	Microsoft Win Infrastructure	3	RSPCT113	Microsoft Win Infrastructure	Elective- .50
PCT-120	Cisco Networking I	4	RSPCT120	Cisco Networking I	Elective- .75
PCT-122	Cisco Networking II	4	RSPCT122	Cisco Networking II	Elective- .75
PCT-124	Cisco Networking III	4	RSPCT124	Cisco Networking III	Elective- .75
PCT-126	Cisco Networking IV	4	RSPCT126	Cisco Networking IV	Elective- .75
PCT-130	Intro Network Security Fndmntl	3	RSPCT130	Intro Network Security Fndmntl	Elective- .50
PCT-132	Advanced Network Security	3	RSPCT132	Advanced Network Security	Elective- .50
PCT-140	IP Telephony I	4	RSPCT140	IP Telephony I	Elective- .75
PCT-142	IP Telephony II	4	RSPCT142	IP Telephony II	Elective- .75
PCT-211	VMWare vSphere:Install/Config	3	RSPCT211	VMWare vSphere:Install/Config	Elective- .50
PCT-262	A+ Essentials	3	RSPCT262	A+ Essentials	Elective- .50
PCT-270	Introduction to Unix/Linux	3	RSPCT270	Introduction to Unix/Linux	Elective- .50
PCT-275	Cisco Firewall Design	4	RSPCT275	Cisco Firewall Design	Elective- .75
PCT-290	Special Topic in PC Tech	1	RSPCT290	Special Topic in PC Tech	Elective- .25
WEB-101	Programming Related-Internet	4	RSWEB101	Programming Related-Internet	Elective- .75
WEB-102	Adv Program Related - Internet	4	RSWEB102	Adv Program Related - Internet	Elective- .75
WEB-111	Introduction to Multimedia	3	RSWEB111	Introduction to Multimedia	Elective- .50
WEB-225	Digital Photography	3	RSWEB225	Digital Photography	Elective- .50
WEB-233	Introduction to Javascript	4	RSWEB233	Introduction to Javascript	Elective- .75
WEB-234	PHP Programming	4	RSWEB234	PHP Programming	Elective- .75

### Engineering and Technology

RVC Course Code	RVC Course Name	RVC Credits	HS Course Code	HS Course Name	HS Credits
EGR-101	Introduction to Engineering	2	RSEGR101	Introduction to Engineering	Elective- .50
EGR-135	Engineering Graphics/CAD	4	RSEGR135	Engineering Graphics/CAD	Elective- .75
EGR-206	Statics	3	RSEGR206	Statics	Elective- .50
EGR-207	Dynamics	3	RSEGR207	Dynamics	Elective- .50
EGR-221	Elem Mech of Defmabl Bodies	3	RSEGR221	Elem Mech of Defmabl Bodies	Elective- .50

EGR-231	Engineering Circuit Analysis	4	RSEGR231	Engineering Circuit Analysis	Elective- .75
EGR-250	Digital Electronics	4	RSEGR250	Digital Electronics	Elective- .75

**Humanities / Fine Arts**

<b>RVC Course Code</b>	<b>RVC Course Name</b>	<b>RVC Credits</b>	<b>HS Course Code</b>	<b>HS Course Name</b>	<b>HS Credits</b>
ART-101	Drawing and Composition I	3	RSART101	Drawing and Composition I	Elective- .50
ART-102	Drawing and Composition II	3	RSART102	Drawing and Composition II	Elective- .50
ART-103	Design I	3	RSART103	Design I	Elective- .50
ART-111	Painting I	3	RSART111	Painting I	Elective- .50
ART-121	Ceramics I	3	RSART121	Ceramics I	Elective- .50
ART-122	Ceramics II	3	RSART122	Ceramics II	Elective- .50
ART-131	Introduction to Visual Art	3	RSART131	Introduction to Visual Arts	Elective- .50
ART-141	Intro Non-Western Visual Art	3	RSART141	Intro Non-Western Visual Art	Elective- .50
ART-201	Life Drawing	3	RSART201	Life Drawing	Elective- .50
ART-203	Design II	3	RSART203	Design II	Elective- .50
ART-212	Painting II	3	RSART212	Painting II	Elective- .50
ART-216	Relief Printmaking	3	RSART216	Relief Printmaking	Elective- .50
ART-251	History of Art I	3	RSART251	History of Art I	Elective- .50
ART-252	History of Art II	3	RSART252	History of Art II	Elective- .50
CRM-101	Intro to Criminal Justice	3	RSCRM101	Intro to Criminal Justice	Elective- .50
CRM-102	Intro to Probation & Parole	3	RSCRM102	Intro to Probation & Parole	Elective- .50
CRM-103	Intro to Corrections	3	RSCRM103	Intro to Corrections	Elective- .50
CRM-104	Intro to Private Security	3	RSCRM104	Intro to Private Security	Elective- .50
CRM-105	Police Report Writing	3	RSCRM105	Police Report Writing	Elective- .50
CRM-120	Criminal Investigation	3	RSCRM120	Criminal Investigation	Elective- .50
CRM-125	Criminal Proced & Civil Rights	3	RSCRM125	Criminal Proced & Civil Rights	Elective- .50
CRM-127	Ethics in Law Enforcement	3	RSCRM127	Ethics in Law Enforcement	Elective- .50
CRM-210	Criminal Law	3	RSCRM210	Criminal Law	Elective- .50
CRM-225	Juvenile Procedures	3	RSCRM225	Juvenile Procedures	Elective- .50
CRM-260	Police Organization & Admin	3	RSCRM260	Police Organization & Admin	Elective- .50

CRM-271	Patrol Procedures	3	RSCRM271	Patrol Procedures	Elective- .50
CRM-281	Rules of Evidence	3	RSCRM281	Rules of Evidence	Elective- .50
CRM-282	Interviews & Interrogations	3	RSCRM282	Interviews & Interrogations	Elective- .50
ECE-100	Intro to Early Childhood Ed.	3	RSECE100	Intro to Early Childhood Ed.	Elective- .50
ECE-101	The Developing Child	3	RSECE101	The Developing Child	Elective- .50
ECE-103	Health, Safety & Nutrition of Young Child	3	RSECE103	Health, Safety & Nutrition of Young Child	Elective- .50
ECE-105	Observation and Assessment of Young Children	3	RSECE105	Observation and Assessment of Young Children	Elective- .50
ECE-113	Infant and Toddler Curriculum	3	RSECE113	Infant and Toddler Curriculum	Elective- .50
ECE-201	Language Development	3	RSECE201	Language Development	Elective- .50
ECE-202	Child, Family & Community	3	RSECE202	Child, Family & Community	Elective- .50
ECE-203	Curriculum Plan-Young Child	3	RSECE203	Curriculum Plan-Young Child	Elective- .50
ECE-205	Org & Superv-Early Child Facil	3	RSECE205	Org & Superv-Early Child Facil	Elective- .50
EDU-202	Children's Literature	3	RSEDU202	Children's Literature	Elective- .50
EDU-224	Introduction to Education	3	RSEDU224	Introduction to Education	Elective- .50
EDU-234	Intro Technology for Teachers	3	RSEDU234	Intro Technology for Teachers	Elective- .50
EDU-244	Students With Disabilities	3	RSEDU244	Students With Disabilities	Elective- .50
FRN-101	Beginning French	4	RSFRN101	Beginning French	Elective- .75
FRN-102	Continuatn of Begng French	4	RSFRN102	Continuatn of Begng French	Elective- .75
GRM-101	Beginning German	4	RSGRM101	Beginning German	Elective- .75
GRM-102	Continuatn of Begng German	4	RSGRM102	Continuatn of Begng German	Elective- .75
HUM-111	Intro to Humanities I	3	RSHUM111	Intro to Humanities I	Elective- .50
HUM-112	Intro to Humanities II	3	RSHUM112	Intro to Humanities II	Elective- .50
HUM-114	Intro Hum III:Contem West Wrl	3	RSHUM114	Intro Hum III: Contem West Wrl	Elective- .50
HUM-125	Intro Non-Western Humanities	3	RSHUM125	Intro Non-Western Humanities	Elective- .50
HUM-211	War & West Hum Thru Mid Ages	3	RSHUM211	War & West Hum Thru Mid Ages	Elective- .50
HUM-212	War & W.Hum-Renaiss to Present	3	RSHUM212	War & W. Hum-Renaiss to Present	Elective- .50

HUM-250	Leadership Development Stud	3	RSHUM250	Leadership Development Stud	Elective- .50
MUS-101	Fundamentals of Music	3	RSMUS101	Fundamentals of Music	Elective- .50
MUS-102	Intro to Music Literature	3	RSMUS102	Intro to Music Literature	Elective- .50
MUS-104	Intro to American Music	3	RSMUS104	Intro to American Music	Elective- .50
MUS-106	Intro to Non-Western Music	3	RSMUS106	Intro to Non-Western Music	Elective- .50
MUS-131	Class Piano I	2	RSMUS131	Class Piano I	Elective- .50
MUS-132	Class Piano II	2	RSMUS132	Class Piano II	Elective- .50
MUS-191	Chorus I	1	RSMUS191	Chorus I	Elective- .25
MUS-194	Instrumental Ensemble I	1	RSMUS194	Instrumental Ensemble I	Elective- .25
MUS-195	Band I	1	RSMUS195	Band I	Elective- .25
MUS-198	Orchestra I	1	RSMUS198	Orchestra I	Elective- .25
MUS-294	Instrumental Ensemble II	1	RSMUS294	Instrumental Ensemble II	Elective- .25
MUS-295	Band II	1	RSMUS295	Band II	Elective- .25
MUS-298	Orchestra II	1	RSMUS298	Orchestra II	Elective- .25
PHL-150	Intro to Philosophy	3	RSPHL150	Intro to Philosophy	Elective- .50
PHL-151	Intro Non-Western Philosophy	3	RSPHL151	Intro Non-Western Philosophy	Elective- .50
PHL-152	Environmental Ethics	3	RSPHL152	Environmental Ethics	Elective- .50
PHL-153	Medical Ethics	3	RSPHL153	Medical Ethics	Elective- .50
PHL-154	Introduction to Religion	3	RSPHL154	Introduction to Religion	Elective- .50
PHL-155	World Religions	3	RSPHL155	World Religions	Elective- .50
PHL-156	Religion in American Society	3	RSPHL156	Religion in American Society	Elective- .50
PHL-157	Foundational Religious Texts	3	RSPHL157	Foundational Religious Texts	Elective- .50
PHL-255	Logic	3	RSPHL255	Logics	Elective- .50
PHL-256	Contemporary Moral Issues	3	RSPHL256	Contemporary Moral Issues	Elective- .50
PHL-260	Philosophy of Religion	3	RSPHL260	Philosophy of Religion	Elective- .50
SPN-101	Beginning Spanish	4	RSSPN101	Beginning Spanish	Elective- .75
SPN-102	Continuation Beginning Spanish	4	RSSPN102	Continuation Beginning Spanish	Elective- .75
SPN-203	Intermediate Spanish	3	RSSPN203	Intermediate Spanish	Elective- .50
SPN-204	Continue Intermediate Spanish	3	RSSPN204	Continue Intermediate Spanish	Elective- .50
THE-133	Introduction to the Theater	3	RSTHE133	Introduction to the Theater	Elective- .50

THE-134	Stagecraft & Theater Lighting	3	RSTHE134	Stagecraft & Theater Lighting	Elective- .50	
THE-135	Acting I	3	RSTHE135	Acting I	Elective- .50	
THE-235	Acting II	3	RSTHE235	Acting II	Elective- .50	

### Life Sciences

RVC Course Code	RVC Course Name	RVC Credits	HS Course Code	HS Course Name	HS Credits	
BIO-100	Introductory Human Biology	3	RSBIO100	Introductory Human Biology	Life Science-.50	Science
BIO-103	Introductory Life Science	3	RSBIO103	Introductory Life Science	Life Science-.50	Science
BIO-104	Intro Life Science Lab	1	RSBIO104	Intro Life Science Lab	Life Science-.25	Science
BIO-106	Environmental Science	3	RSBIO106	Environmental Science	Life Science-.50	Science
BIO-107	Environmental Biology Lab	1	RSBIO107	Environmental Biology Lab	Life Science-.25	Science
BIO-113	Plants and Society	4	RSBIO113	Plants and Society	Life Science-.75	Science
BIO-140	Introduction to Evolution	3	RSBIO140	Introduction to Evolution	Life Science-.50	Science
BIO-150	Microbes and Society	3	RSBIO150	Microbes and Society	Life Science-.50	Science
BIO-152	Microbes & Society Laboratory	1	RSBIO152	Microbes & Society Laboratory	Life Science-.25	Science
BIO-162	Human Heredity	3	RSBIO162	Human Heredity	Life Science-.50	Science
BIO-171	Biology of Human Disease	3	RSBIO171	Biology of Human Disease	Life Science-.50	Science
BIO-185	Foundations Anat & Physiol	5	RSBIO185	Foundations Anat & Physiol	Life Science-1.0	Science
BIO-201	Fundamentals of Biology I	4	RSBIO201	Fundamentals of Biology I	Life Science-.75	Science
BIO-202	Fundamentals of Biology II	4	RSBIO202	Fundamentals of Biology II	Life Science-.75	Science
BIO-274	Microbiology	4	RSBIO274	Microbiology	Life Science-.75	Science
BIO-281	Anatomy and Physiology I	4	RSBIO281	Anatomy and Physiology I	Life Science-.75	Science
BIO-282	Anatomy and Physiology II	4	RSBIO282	Anatomy and Physiology II	Life Science-.75	Science

### Mathematics

<b>RVC Course Code</b>	<b>RVC Course Name</b>	<b>RVC Credits</b>	<b>HS Course Code</b>	<b>HS Course Name</b>	<b>HS Credits</b>	
MTH-115	General Education Math	3	RSMTH115	General Education Math	Elective- .5	
MTH-120	College Algebra	3	RSMTH120	College Algebra	Math- .5	Math
MTH-125	Plane Trigonometry	3	RSMTH125	Plane Trigonometry	Math- .5	Math
MTH-132	College Algebra & Trigonometry	5	RSMTH132	College Algebra & Trigonometry	Math- 1.0	Math
MTH-135	Calculus W/Analytic Geom I	5	RSMTH135	Calculus W/Analytic Geom I	Math- 1.0	Math
MTH-164	Computer in Mathematics C/C++	4	RSMTH164	Computer in Mathematics C/C++	Elective- .75	
MTH-211	Calc for Business & Soc Scienc	4	RSMTH211	Calc for Business & Soc Scienc	Math- .75	Math
MTH-216	Math for Elem Teachers I	3	RSMTH216	Math for Elem Teachers I	Math- .50	Math
MTH-217	Math for Elem Teachers II	3	RSMTH217	Math for Elem Teachers II	Math- .50	Math
MTH-220	Elements of Statistics	3	RSMTH220	Elements of Statistics	Math- .50	Math
MTH-235	Calculus W/Analytic Geom II	4	RSMTH235	Calculus W/Analytic Geom II	Math- .75	Math
MTH-236	Calculus W/Analyt Geom III	4	RSMTH236	Calculus W/Analyt Geom III	Math- .75	Math
MTH-240	Differential Equations	3	RSMTH240	Differential Equations	Math- .50	Math
MTH-250	Modern Linear Algebra	4	RSMTH250	Modern Linear Algebra	Math- .75	Math

### Physical Sciences

<b>RVC Course Code</b>	<b>RVC Course Name</b>	<b>RVC Credits</b>	<b>HS Course Code</b>	<b>HS Course Name</b>	<b>HS Credits</b>	
ATS-105	Intro to Atmospheric Science	4	RSATS105	Intro to Atmospheric Science	Phy. Science- .75	Physical Science
CHM-110	General Organic & BioChem I	4	RSCHM110	General Organic & BioChem I	Phy. Science- .75	Physical Science
CHM-120	General Chemistry I	4	RSCHM120	General Chemistry I	Phy. Science- .75	Physical Science
CHM-130	General Chemistry II	4	RSCHM130	General Chemistry II	Phy. Science- .75	Physical Science
CHM-210	General, Organic & BioChem II	4	RSCHM210	General, Organic & BioChem II	Phy. Science- .75	Physical Science
CHM-220	Organic Chemistry I	5	RSCHM220	Organic Chemistry I	Phy. Science- 1.0	Physical Science
CHM-230	Organic Chemistry II	5	RSCHM230	Organic Chemistry II	Phy. Science- 1.0	Physical Science
CHM-240	General Biological Chemistry	3	RSCHM240	General Biological Chemistry	Phy. Science- .50	Physical Science

GEL-101	Introduction to Geology	4	RSGEL101	Introduction to Geology	Phy. Science- .75	Physical Science
GEL-107	Geology of the Solar System	3	RSGEL107	Geology of the Solar System	Phy. Science- .50	Physical Science
GEL-206	Environmental Geology	3	RSGEL206	Environmental Geology	Phy. Science- .50	Physical Science
PGE-100	Physical Geography	3	RSPGE100	Physical Geography	Phy. Science- .50	Physical Science
PGE-102	Physical Geography With Lab	4	RSPGE102	Physical Geography With Lab	Phy. Science- .75	Physical Science
PGE-240	Global Climate Change	3	RSPGE240	Global Climate Change	Phy. Science- .50	Physical Science
PHY-201	Mechanics and Heat	5	RSPHY201	Mechanics and Heat	Phy. Science- 1.0	Physical Science
PHY-202	Waves/Elec/Light & Modrn Phys	5	RSPHY202	Waves/Elec/Light & Modrn Phys	Phy. Science- 1.0	Physical Science
PHY-215	Mechanics, Wave Motion, Thermo	5	RSPHY215	Mechanics, Wave Motion, Thermo	Phy. Science- 1.0	Physical Science
PHY-225	Electr, Magnetism, Light, Phys	5	RSPHY225	Electrm Magnetism, Light, Phys	Phy. Science- 1.0	Physical Science

### Social Sciences

RVC Course Code	RVC Course Name	RVC Credits	HS Course Code	HS Course Name	HS Credits	
ANP-102	Intro Biolo Anthro & Archaeol	3	RSANP102	Intro Biolo Anthro & Archaeol	Elective- .50	
ANP-103	Intro to Cultural Anthro	3	RSANP103	Intro to Cultural Anthro	Elective- .50	
ECO-101	Introduction to Economics	3				
ECO-110	Principles of Economics:Macro	3				
ECO-111	Principles of Economics:Micro	3				
GEO-130	World Geography	3	RSGEO130	World Geography	Elective- .50	
HST-140	History of Western Civ I	3	RSHST140	History of Western Civ I	Elective- .50	
HST-141	History of Western Civ II	3	RSHST141	History of Western Civ II	Elective- .50	
HST-142	History of U S to 1865	3	RSHST142	History of U S to 1865	US History- .50	US History
HST-143	History of U S Since 1865	3	RSHST143	History of U S since 1865	US History- .50	US History
HST-144	Current Hist 1945 to Present	3	RSHST144	Current Hist 1945 to Present	Elective- .50	
HST-151	African History Survey to 1600	3	RSHST151	African History Survey to 1600	Elective- .50	
HST-152	African Hist Survey Since 1600	3	RSHST152	African Hist Survey Since 1600	Elective- .50	

HST-162	History of Latin America I	3	RSHST162	History of Latin America I	Elective- .50	
HST-163	History of Latin America II	3	RSHST163	History of Latin America II	Elective- .50	
HST-172	History of Middle East to 1453	3	RSHST172	History of Middle East to 1453	Elective- .50	
HST-173	History Middle East Since 1453	3	RSHST173	History Middle East Since 1453	Elective- .50	
HST-182	Hist of Eastern Civ to 1500	3	RSHST182	Hist of Eastern Civ to 1500	Elective- .50	
HST-183	Hist of East Civ Since 1500	3	RSHST183	Hist of East Civ Since 1500	Elective- .50	
HST-192	History of World Until 1750	3	RSHST192	History of World Until 1750	Elective- .50	
HST-193	Hist of the World Since 1750	3	RSHST193	Hist of the World Since 1750	Elective- .50	
HST-210	History of Women of the U.S.	3	RSHST210	History of Women of the U.S.	Elective- .50	
PSC-150	Intro to Political Science	3	RSPSC150	Intro to Political Science	Elective- .50	
PSC-160	American National Government	3	RSPSC160	American National Government	Government- .50	Government
PSC-161	State and Local Government	3	RSPSC161	State and Local Government	Elective- .50	
PSC-210	Intro to Legal System	3	RSPSC210	Intro to Legal System	Elective- .50	
PSC-211	The American Presidency	3	RSPSC211	The American Presidency	Elective- .50	
PSC-269	International Relations	3	RSPSC269	International Relations	Elective- .50	
SOC-190	Introduction to Sociology	3	RSSOC190	Introduction to Sociology	Elective- .50	
SOC-290	Social Problems	3	RSSOC290	Social Problems	Elective- .50	
SOC-291	Criminology	3	RSSOC291	Criminology	Elective- .50	
SOC-292	Sociology of Deviance	3	RSSOC292	Sociology of Deviance	Elective- .50	
SOC-294	Urban Sociology	3	RSSOC294	Urban Sociology	Elective- .50	
SOC-295	Racial and Ethnic Relations	3	RSSOC295	Racial and Ethnic Relations	Elective- .50	
SOC-298	Sociology of Sex and Gender	3	RSSOC298	Sociology of Sex and Gender	Elective- .50	
SOC-299	Sociology of the Family	3	RSSOC299	Sociology of the Family	Elective- .50	

**STU Student Development**

<b>RVC Course Code</b>	<b>RVC Course Name</b>	<b>RVC Credits</b>	<b>HS Course Code</b>	<b>HS Course Name</b>	<b>HS Credits</b>	
STU-100	Planning for Success	1	RSSTU100	Planning for Success	Elective- .25	

STU-101	Career Planning	2	RSSTU101	Career Planning	Elective- .50
STU-103	Workplace Ethics	1	RSSTU103	Workplace Ethics	Elective- .25

## 2026–2027 Running Start Intergovernmental Agreement (IGA) North Boone Community Unit School District #200

### Background:

*Running Start* is a formal program that allows qualified students from North Boone Community Unit School District #200 to attend Rock Valley College (RVC) for their junior and senior years of high school. Students may enroll in a two-year degree completion program in which students take dual credit courses that meet requirements for both a high school diploma and a Rock Valley College Associate's Degree simultaneously, or a one-year program that meets the requirements for both a high school diploma and one year of Rock Valley College credit courses simultaneously. The *Running Start* program will be administered through the Early College office at Rock Valley College in conjunction with North Boone Community Unit School District #200.

Students selected for *Running Start* need to be academically and socially ready for college. *Running Start* provides an opportunity for students to work toward a more challenging educational environment and to excel in both high school and college; at the same time, they may continue to participate in sports and activities at their high schools, as their schedules allow. The *Running Start* program provides students with additional experiences to develop the independence, study skills, and confidence needed to succeed beyond high school and into college.

The financial arrangement between Rock Valley College and North Boone Community Unit School District #200 requires the district to calculate the cost equivalent of tuition and fees, with the College's assistance, for the courses taken by each Running Start student, and to pay the College the cost associated with this calculation. Participating students will then be financially responsible for paying the remaining tuition and fee balance, covering the costs of any repeated courses, and purchasing textbooks and course supplies. The district's financial assistance helps to reduce the overall cost of college for students and their families.

### Recommendation:

It is recommended that the Rock Valley College Board of Trustees approves the Running Start Intergovernmental Agreement with North Boone Community Unit School District #200, effective on the date both parties have approved and executed the Agreement, for classes beginning Summer 2026 and automatically expiring on June 30, 2027. **Attorney Reviewed.**

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Howard J. Spearman, Ph.D.  
President

Board Approval: \_\_\_\_\_  
Secretary, Board of Trustees

**Attachment(s):** North Boone Community Unit School District #200 Intergovernmental Agreement

**INTERGOVERNMENTAL AGREEMENT BETWEEN BOARD  
OF EDUCATION OF  
NORTH BOONE COMMUNITY UNIT SCHOOL DISTRICT  
NO. 200, BOONE COUNTY, ILLINOIS  
AND  
BOARD OF TRUSTEES OF ILLINOIS COMMUNITY COLLEGE DISTRICT NO. 511,  
WINNEBAGO COUNTY, ILLINOIS  
FOR RUNNING START PROGRAM**

This Agreement is made and entered into by and between the Board of Education of North Boone Community Unit School District No. 200, Boone County, Illinois ("DISTRICT") and the Board of Trustees of Illinois Community College District No. 511, Winnebago County, Illinois ("COLLEGE") (together, the "Parties") in the exercise of their intergovernmental cooperation powers under the Illinois Constitution of 1970, and the Illinois Intergovernmental Cooperation Act and their respective powers under the School Code and the Public Community COLLEGE Act.

**WHEREAS**, the Parties are authorized to enter into intergovernmental agreements for cooperative projects and use agreements in any manner not prohibited by law or by ordinance, pursuant to Article VII, § 10 of the Illinois Constitution of 1970, the Intergovernmental Cooperation Act (5 ILCS 220/1 *et seq.*), the School Code (105 ILCS 5/1-1 *et seq.*), and the Public Community COLLEGE Act (110 ILCS 805/1-1 *et seq.*); and

**WHEREAS**, Running Start is a program that allows select, qualified, academically motivated students enrolled in Illinois Community COLLEGE DISTRICT 511 public high schools an opportunity to earn both their high school diploma and associate degree concurrently by attending COLLEGE full-time during their junior and/or senior years of high school; and

**WHEREAS**, the Parties have determined that shared commitment to Running Start goals benefits their constituencies and enhances educational opportunities for the communities they serve; and

**WHEREAS**, the Parties have determined that it is in their respective best interests and that of their constituencies to enter into this Intergovernmental Agreement for Running Start Program (hereinafter "Agreement").

**NOW, THEREFORE, IT IS AGREED** between the Parties, in consideration of their mutual promises and undertakings set forth herein and for other good valuable consideration, as follows:

**Section 1 Incorporation of Preamble Recitals**

The foregoing recitals are hereby found to be true and correct and are incorporated herein by reference.

**Section 2 Implementation of Running Start**

DISTRICT and COLLEGE agree to collaborate to implement Running Start as a joint program,

administered jointly by Rock Valley COLLEGE and North Boone School DISTRICT, subject to the following terms and conditions.

- A. The Parties intend to establish and offer Running Start to provide eligible DISTRICT students with full-time instruction at COLLEGE during their junior and senior years of high school in satisfaction of:
  - 1) DISTRICT's requirements for earning a high school diploma; and
  - 2) COLLEGE's requirements for earning an associate's degree.
- B. Any DISTRICT student interested in Running Start will meet with DISTRICT Counselor to discuss whether he/she meets the pre-selection criteria set forth in the Running Start Program Process Procedures (Appendix A). If an interested DISTRICT student meets said pre-selection criteria, he/she will follow the application process set forth in the Running Start Procedures to Fulfill Qualifications and Admissions (Appendix B).
- C. This Agreement does not cover those students who are not recruited by and identified by the DISTRICT to participate in the Running Start program.
- D. Instruction for DISTRICT students accepted into Running Start shall be provided by COLLEGE, which shall charge the DISTRICT the cost equivalent of in-district tuition and fees for courses taken per student per school year.
- E. The Running Start courses offered pursuant to this Agreement and the respective course locations are attached hereto and incorporated by reference as Appendix D. The courses listed in Appendix D will be mutually agreed upon by both parties no later than March of each year that this Agreement is in effect, and are subject to change based upon availability of eligible instructors, student interest and availability in specific courses, and/or local board policy.
- F. If a DISTRICT student is receiving a D, F or W, or is otherwise not meeting Running Start academic standards, at the midterm grading period, COLLEGE will notify the DISTRICT Counselor within one week after the midterm date. COLLEGE and DISTRICT agree to communicate within seven (7) days and develop a success plan with the student for the remainder of the semester. The success plan will be shared in writing with COLLEGE, DISTRICT and student.
- G. At semester end, COLLEGE will provide the DISTRICT Counselor with transcripts for all students enrolled in Running Start.

### **Section 3 DISTRICT Obligations**

DISTRICT will:

- A. DISTRICT will recruit eligible students to participate in Running Start.

- B. DISTRICT will ensure students who meet the free lunch or breakfast eligibility guidelines pursuant to Section 10-20.13(b) of the Illinois School Code (105 ILCS 5/10-20.13(b)) and who are accepted into Running Start are provided equal access to Running Start consistent with the requirements of the Illinois School Code.
- C. DISTRICT will be responsible for communicating to the COLLEGE the list of eligible and approved students for the Running Start Program by the COLLEGE's annual deadline.
- D. DISTRICT Counselor will be responsible for initiating communication to the Running Start students and a parent or guardian the enrollment and selection of courses defined as Running Start schedules and making any necessary schedule changes through utilizing College Schedule Change Forms.
- E. DISTRICT will be responsible for communicating to Running Start students and their parents or a guardian in regard to resolving disputes within the overall operation of the Running Start program, including the DISTRICT Running Start selection process results and qualifications.
- F. DISTRICT will be responsible for securing COLLEGE placement test scores from students for the selection process (pursuant to Appendix B).
- G. DISTRICT will be responsible for the pre-selection and final selection process (pursuant to Appendix B).
- H. DISTRICT will provide the COLLEGE with no less than one and no more than two points of contact i.e. DISTRICT Counselor to ensure effective and accurate communication.
- I. DISTRICT will provide advising for high school graduation requirements to Running Start students.
- J. DISTRICT will provide all counseling services to Running Start students.
- K. DISTRICT will provide students who successfully complete Running Start with credit towards a high school diploma.
- L. DISTRICT will communicate to the DISTRICT 200 students and their parents or a guardian that they are responsible for covering textbooks and associated instructional material costs.
- M. DISTRICT will calculate the cost equivalent of in-district tuition and fees with the assistance of the COLLEGE for the courses taken per Running Start students and pay the COLLEGE the cost associated with this in-district tuition and fees calculation.
- N. If DISTRICT identifies and recommends instructors for use in the Running Start Program which are then approved by COLLEGE, DISTRICT shall be responsible for hiring and compensating such instructors.
- O. DISTRICT agrees to work with their Running Start students who have an IEP or 504 plan annually. DISTRICT will be responsible for including in the annual transition planning meeting a comprehensive transitional plan for Running Start. Rock Valley College Disability Support Services and Early College Department are available to assist with the transition

planning.

#### **Section 4 COLLEGE Obligations**

COLLEGE will provide participating DISTRICT students with:

- A. COLLEGE will provide technology accounts for Online Services, Eagle, and RVC Mail.
- B. COLLEGE will provide a mandatory orientation, including a review of COLLEGE policies and procedures and a copy of COLLEGE's Student Handbook.
- C. COLLEGE will offer the mandatory STU 100, Planning for Success, during the summer semester preceding their fall semester enrollment. DISTRICT is responsible for the tuition and fees for STU 100 Planning for Success.
- D. COLLEGE will provide instruction opportunities to achieve an Associate of Arts Degree or an Associate in Science degree.
- E. COLLEGE will provide final grades for courses within two weeks of the completion of each semester.
- F. COLLEGE will be responsible for administering COLLEGE placement test with and for students (pursuant to Appendix B).
- G. COLLEGE will ensure that any employee or agent of COLLEGE who has direct and regular contact with participating DISTRICT students undergoes a criminal history records check.
- H. COLLEGE will ensure that instructors for Running Start courses are properly qualified to teach such courses, consistent with the Dual Credit Quality Act, 110 ILCS 27/16(5) and ILCS 27/20. COLLEGE shall approve any instructors which DISTRICT identifies and recommends for use in the Running Start Program. Any DISTRICT-recommended instructors shall be hired and compensated by DISTRICT.
- I. COLLEGE will take appropriate steps to ensure that Running Start courses are equivalent in quality and rigor to other courses offered at the COLLEGE for college credit. COLLEGE will ensure that Running Start student learning outcomes are the same as other courses taught at COLLEGE. In addition, COLLEGE will annually evaluate course content, delivery, and rigor, consistent with COLLEGE policy, in consultation with the DISTRICT'S superintendent.
- J. COLLEGE reserves the right to modify or cancel classes based on instructor availability and/or student interest. COLLEGE will support and implement schedule request changes made by DISTRICT Counselor and commit to ensuring any schedule changes of DISTRICT 200 students are approved by DISTRICT Counselor or DISTRICT Director of Career Readiness before being made. In such circumstances the COLLEGE will notify the DISTRICT counselor of such changes.

K. COLLEGE will maintain appropriate academic control over the curriculum of all Running Start Program courses, consistent with State and/or Federal law and as required or negotiated by the Higher Learning Commission.

### **Section 5 Participating DISTRICT Students' Obligations**

The DISTRICT will cause participating DISTRICT students to comply with the following requirements (pursuant to Appendix B):

- A. Student will complete information in the COLLEGE Welcome Packet.
- B. Student will attend mandatory COLLEGE Running Start Orientation.
- C. Student will respond to email communication via COLLEGE Mail on a daily basis.
- D. Student will schedule an advising appointment each semester with a COLLEGE advisor and DISTRICT Counselor in advance of assigned priority registration dates.
- E. Student will schedule an appointment each semester with a designated DISTRICT Counselor to ensure each DISTRICT student meets all requirements for Running Start and high school graduation.
- F. Student will keep all scheduled appointments.
- G. Student will adhere to COLLEGE and DISTRICT policies and procedures.
- H. Student will demonstrate qualities of integrity, honesty, civility and respect in their conduct both in and out of the classroom as noted in the COLLEGE Student Handbook.
- I. Student will meet and maintain requirements as set forth in the Running Start Academic Conduct Policies (Appendix C).
- J. Students not meeting the Academic Conduct Policies will be placed on Academic Probation for one semester and be required to develop an Individual Academic Recovery Plan or be dismissed. This plan will be shared with the DISTRICT Counselor and signed by the DISTRICT, COLLEGE, parent/guardian, and student. Students who do not meet the terms of the Academic Conduct Policy after the Academic Probation semester may be dismissed from Running Start.
- K. Student will meet with the DISTRICT and a parent or guardian to ensure the applicable high school graduation requirements are met.

### **Section 6 Shared Obligations and Understandings of the Parties**

- A. The DISTRICT and COLLEGE acknowledge and agree that this Agreement solely

memorializes implementation of Running Start, and that there are no other promises, representations, or agreements between the Parties except as provided in this Agreement.

- B. DISTRICT and COLLEGE agree to comply with all applicable federal and State nondiscrimination and equal opportunity laws, rules and regulations. DISTRICT and COLLEGE shall not engage in unlawful discrimination or harassment against any person based on race, color, ancestry, national origin, religion, pregnancy, sexual orientation, order of protection status, gender identity or expression, age, marital status, disability, genetic information, unfavorable military discharge, veteran status, or sex (including sexual harassment, sexual violence, sexual assault, domestic violence, dating violence and/or stalking), or any other legally protected category. The Parties will coordinate regarding an appropriate response to any report of alleged harassment, including sexual harassment, involving students or employees involved in the Running Start Program, taking into consideration the nature of the report, the parties involved and the location and context in which the alleged harassment occurred.
- C. In carrying out its respective obligations under this Agreement, each Party and its employees shall maintain the confidentiality of all personally identifiable information concerning the students enrolled in Running Start courses, and shall adhere to all applicable federal, State and local laws, rules and regulations now in effect or later adopted relating to the confidentiality of student records and information, including but not limited to the Family Educational Rights and Privacy Act ("FERPA"), 20 U.S.C. §1232g, and Illinois School Student Records Act ("ISSRA"), 105 ILCS 10/1 et seq. With regard to the education records/school student records and information to which a Party and/or its employees shall be granted access under this Agreement, that Party and its employees shall be deemed "school officials" with legitimate educational interests in such records and information. The Party and its employees shall have the right to access and use such records and information solely for the purpose of performing the Party's obligations under this Agreement. The Party and its employees shall not re-disclose personally identifiable student information that is received under this Agreement to any third party, except as directed or permitted by the other Party, or as required by law. Each Party shall have in place reasonable policies and procedures, which the other Party may monitor or audit upon request and with reasonable notice, to prevent such re-disclosure.
- D. It is understood and agreed that neither party to this Agreement shall be legally liable for any negligent or wrongful acts either of commission or omission, chargeable to the other, unless such liability is imposed by law and this Agreement shall not be construed as seeking to enlarge or diminish any obligation or duty owed by one party against the other party or against third parties.
- E. The Parties agree that their respective representatives shall use their best efforts to

timely communicate with one another as needed to pursue the objectives and implementation of Running Start, and to work cooperatively to resolve any issues which may from time to time arise in the course of their collaboration. The Parties shall, not less than annually, review the provisions of this Agreement and identify any updates, as may be needed. Any such updates are subject to the requirements of Section 8.E, below.

### **Section 7 Participation in Running Start Program by Students with Disabilities**

The Parties will work collaboratively and utilize the following processes to ensure that individual students with disabilities have access to Running Start Program courses, provided that they are able to meet the criteria for entry into such courses:

- A. The DISTRICT will identify all eligible students based upon the requirements as set forth in the Running Start Pre-Selection Criteria (Appendix A) and DISTRICT Procedures to Fulfill Qualifications and Admissions (Appendix B).
- B. The process is established as follows:
  - The DISTRICT will identify students who have a current IEP or 504 Plan on the final and approved DISTRICT Running Start list, as referenced in Appendix B.
  - The DISTRICT will ensure that each student with an IEP or 504 Plan and their parent/guardian is informed of the differences in college ADA accommodations versus high school accommodations.
  - The DISTRICT Counselor and COLLEGE Early College department will assist with connecting students to Disability Support Services so that college accommodations can be developed prior to the start of Running Start coursework.
  - The DISTRICT will assist in providing students a copy of their current IEP or 504 Plan to provide to the COLLEGE Disability Support Services.
- C. A student with a disability shall have access to the supplementary aids and accommodations included in their individualized education program under Article 14 of the Illinois School Code or Section 504 Plan under the federal Rehabilitation Act of 1973 while the student is accessing a Running Start Program course on DISTRICT's high school campus, in accordance with established DISTRICT practices for providing these services.
- D. A student with a disability who accesses a Running Start Program course on COLLEGE's campus shall have access to appropriate supplementary aids and/or accommodations for which the student is eligible through COLLEGE's Disability Support Services office. The Parties agree that the COLLEGE'S Disability Support Services office will coordinate with and involve the District in identifying appropriate supplementary aids and/or accommodations for eligible students.
- E. DISTRICT and COLLEGE shall regularly communicate regarding the progress,

Nothing contained herein shall be construed as to release DISTRICT from its obligations as the "Resident District" and/or "Local Education Agency," as those terms may be defined in State or federal laws, rules and/or regulations relating to students with disabilities. DISTRICT represents and warrants that, at all times and during all situations governed by this Agreement, it shall remain the Resident District and Local Education Agency for any and all students with disabilities participating in the Running Start Program hereunder.

### **Section 8 Miscellaneous Provisions**

- A. **Effective Date.** This Agreement becomes effective upon the date as of which it has been approved and fully executed by both of the Board of Education of DISTRICT and the Board of Trustees of COLLEGE.
  
- B. **Term of Agreement; Non-Assignability.** This initial term of this Agreement shall commence on the Effective Date and expire automatically on June 30, 2027. This agreement is applicable for the Running Start Class who begins Summer 2026 and for program applicants and participants who begin the Running Start program in Summer 2027. This Agreement is not transferable or assignable by the Parties. There are no third-party beneficiaries to this Agreement.
  
- C. **Termination.** Either Party shall have the right to terminate this Agreement at the end of any semester during the initial term and any extension thereof, by in whole or in part upon providing written notice of termination to the other Party at least 30 days prior to the last day of student attendance in any such semester.
  
- D. **Notices.** All notice required pursuant to this Agreement shall be sent by means capable of providing a confirmation of receipt, including (a) deposit with postage pre-paid in the U.S. mail, certified and return receipt requested, (b) personal service, or (c) facsimile transmittal, to the Parties at their addresses set out below or as otherwise specified in writing to one another. All notices mailed shall be deemed effective three days after mailing.

If to DISTRICT:

North Boone Community  
Unit School District No. 200  
Att'n: Superintendent  
6248 N. Boone School Road  
Poplar Grove, IL 61065  
Facsimile: (815) 765-2053

Illinois Community COLLEGE  
DISTRICT No. 511  
Att'n: Chief Academic Officer  
3301 North Mulford Rd.  
Rockford, IL 61114  
Facsimile: (815) 921-6974

with a copy to counsel;

with a copy to counsel:

Scott Nemanich  
Klein, Thorpe and Jenkins, Ltd.  
15010 S. Ravinia Ave., Suite 10  
Orland Park, IL 60462  
Facsimile: (708) 349-1506  
Email: [senemanich@ktjlaw.com](mailto:senemanich@ktjlaw.com)

Joseph J. Perkoski  
Robbins-Schwartz  
190 South LaSalle St, Suite 2550  
Chicago, IL 60603-33410  
Facsimile: (312) 332-7768  
Email: [jperkoski@robbins-schwartz.com](mailto:jperkoski@robbins-schwartz.com)

E. **Amendments.** No change, modification or amendment to this Agreement shall be valid unless reduced to writing and approved by the Parties' respective governing boards.

F. **Good Faith and Dispute Resolution.** The Parties agree to use their best, good faith efforts to promote and operate the Running Start program. In the event of a dispute arising under this Agreement which cannot be resolved informally by the Parties' designated representatives and the Parties' respective governing boards, the Parties agree to first engage in mediation to resolve the conflict. If mediation is unsuccessful, the Parties may, by subsequent written agreement, elect to engage in binding arbitration pursuant to the procedures of the American Arbitration Association, in lieu of litigation.

G. **Severability.** If for any reason any provision of this Agreement is determined by an arbitrator to be invalid or unenforceable, that provision shall be deemed severed and the balance of the Agreement shall otherwise remain in full force and effect.

The failure of a Party to this Agreement to insist upon strict and prompt performance of the terms and conditions shall not constitute or be construed as a waiver or relinquishment of that Party's right thereafter to enforce any such term or condition, but the same shall continue in full force and effect.

H. **Governing Law.** This Agreement shall be governed by and interpreted according to the laws of the State of Illinois.

- I. **Signature in Counterparts.** This Agreement may be executed in counterparts, each of which shall be an original, but all of which shall constitute on and the same instrument. Counterparts may be exchanged in PDF format by email.

**WHEREFORE,** the Parties by their respective officers have executed this Agreement on the dates set forth below.

**Board of Education North  
Boone School District  
No. 200  
Boone County, Illinois**

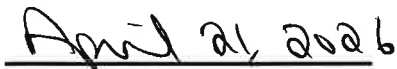
**Board of Trustees  
Illinois Community COLLEGE  
District No. 511  
Winnebago County, Illinois**

  
**President**

\_\_\_\_\_  
**President**

  
**Secretary**

\_\_\_\_\_  
**Secretary**

  
**Date**

\_\_\_\_\_  
**Date**

**APPENDIX A**  
**DISTRICT Running Start Program Process Procedures**

**Pre-Selection Criteria for DISTRICT High School Students**

1. Meet with the DISTRICT Counselor regarding the selection process.
2. Must be in their high school sophomore or junior year to apply for Running Start.
3. Have a minimum 3.0 cumulative high school GPA.
4. Be on track for high school graduation by the end of the sophomore year for the 2-year program; junior year for the 1-year program.
5. Completed one year of Algebra and one year of Geometry with a grade of "B" or higher in each semester by the end of the sophomore year. Two years of Algebra completed with a grade of "B" or higher is preferred.
6. Completed two years of English with a grade of "B" or higher in each semester by the end of the sophomore year.
7. Completed one year of Chemistry with a grade of "B" or higher in each semester by the end of the sophomore year for the 2-year program; junior year for the 1-year program.
8. Have a positive recommendation from the DISTRICT high school Principal and/or Counselor.
9. Have the permission of a parent or legal guardian.
10. Work with the DISTRICT Counselor to complete steps outlined in Appendix B.
11. DISTRICT may implement additional pre-selection criteria above and beyond the minimum pre-selection criteria given above.

## **APPENDIX B**

### **DISTRICT Procedures to Fulfill Qualifications and Admissions**

Note: "DISTRICT" refers to North Boone DISTRICT 200. "RVC" refers to Rock Valley COLLEGE's Early COLLEGE Office.

1. DISTRICT determines list of students who are qualified.
2. DISTRICT determines who is interested in applying for the Running Start Program.
3. DISTRICT interested students complete an RVC Application for Credit Courses.
4. DISTRICT testing proctors will administer ACCUPLACER testing at DISTRICT campuses, or alternatively schedule a test date at the COLLEGE Testing Center. (Students must complete RVC Applications no less than 1 week prior to testing.)
5. DISTRICT students will take the RVC ACCUPLACER placement test in Reading, English, and Math, or submit ACT/SAT scores for possible waiver of the placement test.
6. DISTRICT students will be allowed one re-test in Reading, English, and Math during the Running Start application process for a cost of \$5 per subject re-test. If testing is proctored at the high school, RVC will waive re-test fees.
7. COLLEGE provides ACCUPLACER scores report to DISTRICT.
8. DISTRICT Counselors review and determine if students are ready for COLLEGE coursework as part of the RVC Running Start Program based on ACCUPLACER scores.
9. DISTRICT staff will place student's data into a shared file that is compatible with MS Excel or Google Sheets format. The file will include the RVC Student ID for each student and specify all students who are qualified based on DISTRICT selection criteria.
10. DISTRICT submits file of fully qualified students to RVC.
11. COLLEGE will verify qualified students and send the confirmed report back to DISTRICT to complete the DISTRICT selection process.
12. After DISTRICT selection process is conducted, DISTRICT will send final and approved DISTRICT Running Start student list to RVC.
13. DISTRICT Counselors notify ALL students of award of placement into DISTRICT Running Start Program OR placement on DISTRICT waiting list.
14. COLLEGE sends welcome packet to DISTRICT students to final and approved DISTRICT Running Start students.
15. DISTRICT students return completed welcome packet forms to COLLEGE.
16. DISTRICT manages DISTRICT Running Start waiting list, if such list exists.
17. DISTRICT sends transcripts to COLLEGE of accepted Running Start students after spring grades are posted to confirm eligibility requirements have successfully been met.
18. Based on transcripts, DISTRICT will determine if a student no longer meets Running Start eligibility requirements and DISTRICT will inform impacted student.
19. Students and DISTRICT Counselors are responsible for ensuring students will meet DISTRICT High School graduation requirements.
20. COLLEGE schedules students each semester and provides student schedules to DISTRICT Counselor for students enrolled in the DISTRICT Running Start Program.
21. DISTRICT Counselors work with students each semester to verify students are on track with their individual COLLEGE Student Academic Master Plan (STAMP) and high school graduation requirements.

22. When a student scheduling change or STAMP change is requested by the DISTRICT or the DISTRICT student, the student submits the "RVC Schedule Change Form" to DISTRICT Counselor for approval.
23. RVC provides students access to COLLEGE advisors to assist with changes to STAMP and scheduling, as needed.
24. If approved, DISTRICT Counselor submits the signed "RVC Schedule Change Form" to RVC for processing.
25. RVC provides student transcripts to DISTRICT Counselor for each semester completed by participating students within two weeks of final grades posting.

All *Running Start* students at Rock Valley College (RVC) are expected to demonstrate qualities of integrity, honesty, civility, and respect in their conduct, both in and out of the classroom. All RVC policies can be viewed in the [Student Handbook](#) found on our website: [www.rockvalleycollege.edu/studenthandbook](http://www.rockvalleycollege.edu/studenthandbook). Adherence to all policies is essential and required to remain in the *Running Start* program.

### **ADVISING & COMMUNICATION**

*Running Start* students are expected to:

- Meet with your high school Program Counselor for high school graduation and semester schedules.
- Only add or drop classes with your high school Counselor.
- Meet with an RVC Advisor for RVC graduation requirements.
- Respond to communication via RVC Mail and EAGLE accounts on a daily basis.
- Keep all scheduled appointments.

### **ATTENDANCE POLICY**

Students are expected to attend every class meeting and arrive on time. There is no college policy permitting absences. Each faculty member will decide when and how absences affect grades. It is the responsibility of the student to adhere to the course syllabus. If a student needs to miss class, they must contact their instructor and their home high school office.

### **MAINTAINING ACADEMIC INTEGRITY**

Please refer to page 47 of the Student Handbook: <http://www.rockvalleycollege.edu/studenthandbook>

### **ACADEMIC EARLY WARNING**

Transitioning from high school to college can be a challenge and students may find it difficult to adjust. The Early Warning System is designed to assist students by alerting the Dean of Students office of any student who misses class or struggles academically within the first few weeks of school. This early intervention is intended to make a difference in the student's academic performance before midterm and set a pattern of success for the rest of the semester. Notification to the Dean of Students is dependent upon faculty report.

### **ACADEMIC PROBATION & INDIVIDUAL ACADEMIC RECOVERY PLAN (IARP)**

Students must earn a cumulative grade point average (GPA) of 2.5 or higher and not receive a "D", "W" or "F" for a course, or they will be placed on Academic Probation for one semester and be required to develop an IARP. If during the probation semester students fail to raise their GPA to 2.5 or higher or they earn an additional "D", "W" or "F", then they **will** be dismissed from the program and be returned to high school. Assistance to improve academic performance is available by taking advantage of the following:

- Meet with instructors to review course expectations and create a plan of action. Instructor office hours can be found on the course syllabus.
- Visit the Tutoring Center, Writing Center, and/or Math Lab for instruction, tutoring, and study skills enhancement. These services are free to RVC students.
- Students will be **required** to meet regularly with their high school program counselor to insure academic recovery.

### **DISMISSAL FROM PROGRAM**

**All** *Running Start* students will be dismissed from the program as a result of *any* of the following:

- Failure to attend and complete STU 100: Planning for Success in their first summer semester with a grade of "B" or higher. No repeat allowed.
- Failure to raise cumulative GPA to 2.5 or earn "D", "F" or "W" during the Academic Probation semester.
- Demonstration of behavior and/or attitudes that undermine the integrity and privilege of program participation, as deemed by RVC and/or the participating School District.
- Violation of any of the [Code of Conduct policies](#) and/or [Academic Misconduct policies](#).
- If high school graduation and/or RVC graduation is in jeopardy. Dismissal is determined by the participating School District in consultation with RVC.

In addition, students in their **first year** of *Running Start* will also be dismissed from the program as a result of *any* of the following:

- Earning a combination of three "D", "F" or "W" grades in a single semester.
- Earning two "F" grades in a single semester.
- Earning a semester or cumulative GPA less than 2.0.
- Needing to recover more than 7 credits by the end of the first year in the program.

**Appendix D**  
**Running Start Program Course Offerings 2026-2027**  
**Running Start Courses Approved to be taken at an RVC Campus**

<b>Allied Health</b>					
<b>RVC Course Code</b>	<b>RVC Course Name</b>	<b>RVC Credits</b>	<b>HS Course Code</b>	<b>HS Course Name</b>	<b>HS Credits</b>
FWS-110	Fitness Walking	1		Physical Education	0.5
FWS-116	Step Aerobics	1		Physical Education	0.5
FWS-119	Cardio Kickboxing	1		Physical Education	0.5
FWS-121	Cardio Fitness & Conditioning	1		Physical Education	0.5
FWS-126	Beginning Weight Lifting	1		Physical Education	0.5
FWS-127	Advanced Weight Lifting	2		Physical Education	0.5
FWS-128	Sports Performance Fitness	1		Physical Education	0.5
FWS-131	Basketball & Touch Football	1		Physical Education	0.5
FWS-133	Power Volleyball	1		Physical Education	0.5
FWS-151	Tae Kwon Do	1		Physical Education	0.5
FWS-220	Intro Career Opportunty in PE	3		Elective	0.5
FWS-231	Contemporary Health Issues	3		Elective	0.5
FWS-233	Community Health	3		Elective	0.5
FWS-235	Alcohol and Drug Education	3		Elective	0.5
FWS-236	Human Sexuality	3		Elective	0.5
FWS-237	Nutrition for Optimum Living	3		Elective	0.5
FWS-243	First Aid/Gen Safety/CPR/AED	3		Elective	0.5
FWS-250	Introduction Sport Management	3		Elective	0.5
FWS-253	Introduction to Coaching	3		Elective	0.5
FWS-254	ASEP Sport First Aid and CPR	3		Elective	0.5
FWS-255	Sociology of Sport	3		Elective	0.5
FWS-256	History of Phy Ed & Sport	3		Elective	0.5
FWS-258	Sport & Exercise Psychology	3		Elective	0.5
FWS-260	Intro to Exercise Science	3		Elective	0.5
FWS-261	Nutrition for Fitness&Sport	3		Elective	0.5
FWS-263	Nutrit, Exercise & Weight Cntr	3		Elective	0.5
FWS-265	Personal Fitness and Wellness	3		Elective	0.5
FWS-266	Personal Trng I-Concepts&Appl	3		Elective	0.5

FWS-267	Persnl Trng II-Concepts&Appl.	3	Elective	0.5
HLT-110	Medical Terminology	2	Elective	0.5

<b>Business</b>					
<b>RVC Course Code</b>	<b>RVC Course Name</b>	<b>RVC Credits</b>	<b>HS Course Code</b>	<b>HS Course Name</b>	<b>HS Credits</b>
ATG-110	Financial Accounting	4		Elective	1
ATG-111	Managerial Accounting	4		Elective	1
BUS-101	Introduction to Business	3		Elective	0.5
BUS-103	Business Mathematics	3		Elective	0.5
BUS-105	Consumer Econ and Prsnl Fin	3		Consumer Education	0.5
BUS-130	Entrepreneurship Principles	3		Elective	0.5
BUS-131	Entrepreneurship Planning	3		Elective	0.5
BUS-170	Intro Organizational Behavior	3		Elective	0.5
BUS-200	Legal Environment in Bus	3		Elective	0.5
BUS-223	Business Statistics	3		Elective	0.5
BUS-230	Entrepreneurship Capstone	3		Elective	0.5
BUS-279	Principles of Finance	3		Elective	0.5
BUS-282	International Business	3		Elective	0.5
MGT-170	Business Communications	3		Elective	0.5
MGT-270	Principles of Management	3		Elective	0.5
MGT-271	Human Resource Manage	3		Elective	0.5
MGT-274	Leadership	3		Elective	0.5
MKT-260	Principles of Marketing	3		Elective	0.5
MKT-265	Salesmanship	3		Elective	0.5
MKT-266	Principles of Advertising	3		Elective	0.5
MKT-288	Customer Relations	3		Elective	0.5
OFF-118	Computer Keyboarding	1		Elective	0.5

<b>Communications</b>					
<b>RVC Course Code</b>	<b>RVC Course Name</b>	<b>RVC Credits</b>	<b>HS Course Code</b>	<b>HS Course Name</b>	<b>HS Credits</b>
COM-113	Intro to Public Relations	3		Elective	0.5
COM-119	News Writing	3		Elective	0.5
COM-120	News Editing	3		Elective	0.5

COM-130	Intro to Mass Communication	3	Elective	0.5
COM-140	Writing for Multimedia	3	Elective	0.5
COM-156	Audio Production I	3	Elective	0.5
COM-157	Video Production I	3	Elective	0.5
COM-208	Screenwriting	3	Elective	0.5
COM-218	Broadcast Performance	3	Elective	0.5
COM-221	Photojournalism	3	Elective	0.5
COM-251	Film History and Appreciation	3	Elective	0.5
COM-252	International History of Film	3	Elective	0.5
COM-256	Advanced Audio Production	3	Elective	0.5
COM-257	Advanced Video Production	3	Elective	0.5
COM-260	Advanced Post-Production	3	Elective	0.5
COM-296	Documentary Production	3	Elective	0.5
COM-297	Motion Picture Production	3	Elective	0.5
ENG-101	Composition I	3	English 11	0.5
ENG-103	Composition II	3	English 12	0.5
ENG-108	Intro Creative Writing	3	English or Elective	0.5
ENG-109	Creative Writing II	3	English or Elective	0.5
ENG-110	Intro to Technical Writing	3	English or Elective	0.5
ENG-200	Language, Power & Public Life	3	English or Elective	0.5
LIT-101	Introduction to Literature	3	English or Elective	0.5
LIT-139	Mythology	3	Elective	0.5
LIT-140	The Bible As Literature	3	Elective	0.5
LIT-141	Film and Literature	3	English or Elective	0.5
LIT-142	Exploring Literature: Poetry	3	English or Elective	0.5
LIT-144	Exploring Literature: Fiction	3	English or Elective	0.5
LIT-152	Multicultural American Lit	3	English or Elective	0.5
LIT-154	Intro Non-Western Literature	3	English or Elective	0.5
LIT-201	American Lit Before 1865	3	English or Elective	0.5
LIT-202	American Literature Since 1865	3	English or Elective	0.5
SPH-131	Fundamentals of Communication	3	English or Elective	0.5
SPH-201	Interpersonal Communication	3	English or Elective	0.5
SPH-202	Intercultural Communication	3	English or Elective	0.5
SPH-211	Group Leadership	3	Elective	0.5

**Computers and Information Systems**

<b>RVC Course Code</b>	<b>RVC Course Name</b>	<b>RVC Credits</b>	<b>HS Course Code</b>	<b>HS Course Name</b>	<b>HS Credits</b>
CIS-102	Intro Computer & Info Systems	3		Elective	0.5
CIS-120	Intro to Microsoft Word	1		Elective	0.5
CIS-121	Introduction to Excel	1		Elective	0.5
CIS-124	Introduction to Powerpoint	1		Elective	0.5
CIS-130	Introduction to Access	2		Elective	0.5
CIS-170	Programming Logic & Design	3		Elective	0.5
CIS-180	Intro to Visual Basic Prgrmg.	4		Elective	1
CIS-240	Intro to Java Programming	4		Elective	1
CIS-245	Program Android-Mobile Devices	4		Elective	1
CIS-254	Database Programming	4		Elective	1
CIS-276	Intro to C/C++ Programming	4		Elective	1
CIS-277	Advanced C/C++ Programming	4		Elective	1
CIS-279	Visual C# Programming	4		Elective	1
CIS-280	Program iOS Apple Mobile Dev	4		Elective	1
CIS-290	Special Topics in CIS	1		Elective	0.5
CIS-291	Internship Field Project	1		Elective	0.5
GAT-101	Intro to Graphic Arts Tech	4		Elective	1
GAT-110	Introduction to Photoshop	2		Elective	0.5
GAT-115	Introduction to Illustrator	2		Elective	0.5
GAT-150	Typography	2		Elective	0.5
GAT-178	Fundamentals of Desktop Publis	3		Elective	0.5
GAT-190	Image Generation and Output	2		Elective	0.5
GAT-215	Advanced Illustrator	2		Elective	0.5
GAT-220	Adv Photoshop Grap Arts Indus.	3		Elective	0.5
PCT-110	Networking Essentials	3		Elective	0.5
PCT-111	Windows Active Directory	3		Elective	0.5
PCT-112	Windows Server Fundamentals	3		Elective	0.5
PCT-113	Microsoft Win Infrastructure	3		Elective	0.5
PCT-120	Cisco Networking I	4		Elective	1
PCT-122	Cisco Networking II	4		Elective	1
PCT-124	Cisco Networking III	4		Elective	1

PCT-126	Cisco Networking IV	4		Elective	1
PCT-130	Intro Network Security Fndmntl	3		Elective	0.5
PCT-132	Advanced Network Security	3		Elective	0.5
PCT-140	IP Telephony I	4		Elective	1
PCT-142	IP Telephony II	4		Elective	1
PCT-211	VMWare vSphere:Install/Config	3		Elective	0.5
PCT-262	A+ Essentials	3		Elective	0.5
PCT-270	Introduction to Unix/Linux	3		Elective	0.5
PCT-275	Cisco Firewall Design	4		Elective	1
PCT-290	Special Topic in PC Tech	1		Elective	0.5
WEB-101	Programming Related-Internet	4		Elective	1
WEB-102	Adv Program Related - Internet	4		Elective	1
WEB-111	Introduction to Multimedia	3		Elective	0.5
WEB-225	Digital Photography	3		Elective	0.5
WEB-233	Introduction to Javascript	4		Elective	1
WEB-234	PHP Programming	4		Elective	1

#### Engineering and Technology

RVC Course Code	RVC Course Name	RVC Credits	HS Course Code	HS Course Name	HS Credits
EGR-101	Introduction to Engineering	2		Elective	0.5
EGR-135	Engineering Graphics/CAD	4		Elective	1
EGR-206	Statics	3		Elective	0.5
EGR-207	Dynamics	3		Elective	0.5
EGR-221	Elem Mech of Defmabl Bodies	3		Elective	0.5
EGR-231	Engineering Circuit Analysis	4		Elective	1
EGR-250	Digital Electronics	4		Elective	1

#### Humanities / Fine Arts

RVC Course Code	RVC Course Name	RVC Credits	HS Course Code	HS Course Name	HS Credits
ART-101	Drawing and Composition I	3		Elective	0.5
ART-102	Drawing and Composition II	3		Elective	0.5
ART-103	Design I	3		Elective	0.5
ART-111	Painting I	3		Elective	0.5

ART-121	Ceramics I	3	Elective	0.5
ART-122	Ceramics II	3	Elective	0.5
ART-131	Introduction to Visual Art	3	Elective	0.5
ART-141	Intro Non-Western Visual Art	3	Elective	0.5
ART-201	Life Drawing	3	Elective	0.5
ART-203	Design II	3	Elective	0.5
ART-212	Painting II	3	Elective	0.5
ART-216	Relief Printmaking	3	Elective	0.5
ART-251	History of Art I	3	Elective	0.5
ART-252	History of Art II	3	Elective	0.5
CRM-101	Intro to Criminal Justice	3	Elective	0.5
CRM-102	Intro to Probation & Parole	3	Elective	0.5
CRM-103	Intro to Corrections	3	Elective	0.5
CRM-104	Intro to Private Security	3	Elective	0.5
CRM-105	Police Report Writing	3	Elective	0.5
CRM-120	Criminal Investigation	3	Elective	0.5
CRM-125	Criminal Proced & Civil Rights	3	Elective	0.5
CRM-127	Ethics in Law Enforcement	3	Elective	0.5
CRM-210	Criminal Law	3	Elective	0.5
CRM-225	Juvenile Procedures	3	Elective	0.5
CRM-260	Police Organization & Admin	3	Elective	0.5
CRM-271	Patrol Procedures	3	Elective	0.5
CRM-281	Rules of Evidence	3	Elective	0.5
CRM-282	Interviews & Interrogations	3	Elective	0.5
ECE-100	Intro to Early Childhood Ed.	3	Elective	0.5
ECE-101	The Developing Child	3	Elective	0.5
ECE-103	Health, Safety & Nutrition of Young Child	3	Elective	0.5
ECE-105	Observation and Assessment of Young Children	3	Elective	0.5
ECE-113	Infant and Toddler Curriculum	3	Elective	0.5
ECE-201	Language Development	3	Elective	0.5
ECE-202	Child, Family & Community	3	Elective	0.5
ECE-203	Curriculum Plan-Young Child	3	Elective	0.5
ECE-205	Org & Superv-Early Child Facil	3	Elective	0.5

EDU-202	Children's Literature	3	Elective	0.5
EDU-224	Introduction to Education	3	Elective	0.5
EDU-234	Intro Technology for Teachers	3	Elective	0.5
EDU-244	Students With Disabilities	3	Elective	0.5
FRN-101	Beginning French	4	Elective	1
FRN-102	Continuatn of Begng French	4	Elective	1
GRM-101	Beginning German	4	Elective	1
GRM-102	Continuatn of Begng German	4	Elective	1
HUM-111	Intro to Humanities I	3	Elective	0.5
HUM-112	Intro to Humanities II	3	Elective	0.5
HUM-114	Intro Hum III:Contem West Wrl	3	Elective	0.5
HUM-125	Intro Non-Western Humanities	3	Elective	0.5
HUM-211	War & West Hum Thru Mid Ages	3	Elective	0.5
HUM-212	War & W.Hum-Renaiss to Present	3	Elective	0.5
HUM-250	Leadership Development Stud	3	Elective	0.5
MUS-101	Fundamentals of Music	3	Elective	0.5
MUS-102	Intro to Music Literature	3	Elective	0.5
MUS-104	Intro to American Music	3	Elective	0.5
MUS-106	Intro to Non-Western Music	3	Elective	0.5
MUS-131	Class Piano I	2	Elective	0.5
MUS-132	Class Piano II	2	Elective	0.5
MUS-191	Chorus I	1	Elective	0.5
MUS-194	Instrumental Ensemble I	1	Elective	0.5
MUS-195	Band I	1	Elective	0.5
MUS-198	Orchestra I	1	Elective	0.5
MUS-294	Instrumental Ensemble II	1	Elective	0.5
MUS-295	Band II	1	Elective	0.5
MUS-298	Orchestra II	1	Elective	0.5
PHL-150	Intro to Philosophy	3	Elective	0.5
PHL-151	Intro Non-Western Philosophy	3	Elective	0.5
PHL-152	Environmental Ethics	3	Elective	0.5
PHL-153	Medical Ethics	3	Elective	0.5
PHL-154	Introduction to Religion	3	Elective	0.5
PHL-155	World Religions	3	Elective	0.5

PHL-156	Religion in American Society	3	Elective	0.5
PHL-157	Foundational Religious Texts	3	Elective	0.5
PHL-255	Logic	3	Elective	0.5
PHL-256	Contemporary Moral Issues	3	Elective	0.5
PHL-260	Philosophy of Religion	3	Elective	0.5
SPN-101	Beginning Spanish	4	Elective	0.5
SPN-102	Continuation Beginning Spanish	4	Elective	0.5
SPN-203	Intermediate Spanish	3	Elective	0.5
SPN-204	Continue Intermediate Spanish	3	Elective	0.5
THE-133	Introduction to the Theater	3	Elective	0.5
THE-134	Stagecraft & Theater Lighting	3	Elective	0.5
THE-135	Acting I	3	Elective	0.5
THE-235	Acting II	3	Elective	0.5

Life Sciences						
RVC Course Code	RVC Course Name	RVC Credits	HS Course Code	HS Course Name	HS Credits	
BIO-100	Introductory Human Biology	3		Science or Elective	0.5	
BIO-103	Introductory Life Science	3		Science or Elective	0.5	
BIO-104	Intro Life Science Lab	1		Science or Elective	0.5	
BIO-106	Environmental Science	3		Science or Elective	0.5	
BIO-107	Environmental Biology Lab	1		Science or Elective	0.5	
BIO-113	Plants and Society	4		Science or Elective	1	
BIO-140	Introduction to Evolution	3		Science or Elective	0.5	
BIO-150	Microbes and Society	3		Science or Elective	0.5	
BIO-152	Microbes & Society Laboratory	1		Science or Elective	0.5	
BIO-162	Human Heredity	3		Science or Elective	0.5	
BIO-171	Biology of Human Disease	3		Science or Elective	0.5	
BIO-185	Foundations Anat & Physiol	5		Science or Elective	1	
BIO-201	Fundamentals of Biology I	4		Science or Elective	1	
BIO-202	Fundamentals of Biology II	4		Science or Elective	1	
BIO-274	Microbiology	4		Science or Elective	1	
BIO-281	Anatomy and Physiology I	4		Science or Elective	1	
BIO-282	Anatomy and Physiology II	4		Science or Elective	1	

Mathematics					
RVC Course Code	RVC Course Name	RVC Credits	HS Course Code	HS Course Name	HS Credits
MTH-115	General Education Math	3		Math or Elective	0.5
MTH-120	College Algebra	3		Math or Elective	0.5
MTH-125	Plane Trigonometry	3		Math or Elective	0.5
MTH-132	College Algebra & Trigonometry	5		Math or Elective	1
MTH-135	Calculus W/Analytic Geom I	5		Math or Elective	1
MTH-164	Computer in Mathematics C/C++	4		Math or Elective	1
MTH-211	Calc for Business & Soc Scienc	4		Math or Elective	1
MTH-216	Math for Elem Teachers I	3		Elective	0.5
MTH-217	Math for Elem Teachers II	3		Elective	0.5
MTH-220	Elements of Statistics	3		Math or Elective	0.5
MTH-235	Calculus W/Analytic Geom II	4		Math or Elective	1
MTH-236	Calculus W/Analyt Geom III	4		Math or Elective	1
MTH-240	Differential Equations	3		Math or Elective	0.5
MTH-250	Modern Linear Algebra	4		Math or Elective	1

Physical Sciences					
RVC Course Code	RVC Course Name	RVC Credits	HS Course Code	HS Course Name	HS Credits
ATS-105	Intro to Atmospheric Science	4		Science or Elective	1
CHM-110	General Organic & BioChem I	4		Science or Elective	1
CHM-120	General Chemistry I	4		Science or Elective	1
CHM-130	General Chemistry II	4		Science or Elective	1
CHM-210	General, Organic & BioChem II	4		Science or Elective	1
CHM-220	Organic Chemistry I	5		Science or Elective	1
CHM-230	Organic Chemistry II	5		Science or Elective	1
CHM-240	General Biological Chemistry	3		Science or Elective	0.5
GEL-101	Introduction to Geology	4		Science or Elective	1
GEL-107	Geology of the Solar System	3		Science or Elective	0.5
GEL-206	Environmental Geology	3		Science or Elective	0.5
PGE-100	Physical Geography	3		Social Studies or Elective	0.5
PGE-102	Physical Geography With Lab	4		Social Studies or Elective	1

PGE-240	Global Climate Change	3	Science or Elective	0.5
PHY-201	Mechanics and Heat	5	Elective	1
PHY-202	Waves/Elec/Light & Modrn Phys	5	Elective	1
PHY-215	Mechanics, Wave Motion, Thermo	5	Elective	1
PHY-225	Electr, Magnetism, Light, Phys	5	Elective	1

<b>Social Sciences</b>					
<b>RVC Course Code</b>	<b>RVC Course Name</b>	<b>RVC Credits</b>	<b>HS Course Code</b>	<b>HS Course Name</b>	<b>HS Credits</b>
ANP-102	Intro Biolo Anthro & Archaeol	3		Social Studies or Elective	0.5
ANP-103	Intro to Cultural Anthro	3		Social Studies or Elective	0.5
GEO-130	World Geography	3		Social Studies or Elective	0.5
HST-140	History of Western Civ I	3		Social Studies or Elective	0.5
HST-141	History of Western Civ II	3		Social Studies or Elective	0.5
HST-142	History of U S to 1865	3		Social Studies or Elective	0.5
HST-143	History of U S Since 1865	3		Social Studies or Elective	0.5
HST-144	Current Hist 1945 to Present	3		Social Studies or Elective	0.5
HST-151	African History Survey to 1600	3		Social Studies or Elective	0.5
HST-152	African Hist Survey Since 1600	3		Social Studies or Elective	0.5
HST-162	History of Latin America I	3		Social Studies or Elective	0.5
HST-163	History of Latin America II	3		Social Studies or Elective	0.5
HST-172	History of Middle East to 1453	3		Social Studies or Elective	0.5
HST-173	History Middle East Since 1453	3		Social Studies or Elective	0.5
HST-182	Hist of Eastern Civ to 1500	3		Social Studies or Elective	0.5
HST-183	Hist of East Civ Since 1500	3		Social Studies or Elective	0.5
HST-192	History of World Until 1750	3		Social Studies or Elective	0.5
HST-193	Hist of the World Since 1750	3		Social Studies or Elective	0.5
HST-210	History of Women of the U.S.	3		Social Studies or Elective	0.5

PSC-150	Intro to Political Science	3	Social Studies or Elective	0.5
PSC-160	American National Government	3	Social Studies or Elective	0.5
PSC-161	State and Local Government	3	Social Studies or Elective	0.5
PSC-210	Intro to Legal System	3	Social Studies or Elective	0.5
PSC-211	The American Presidency	3	Social Studies or Elective	0.5
PSC-269	International Relations	3	Social Studies or Elective	0.5
SOC-190	Introduction to Sociology	3	Social Studies or Elective	0.5
SOC-290	Social Problems	3	Social Studies or Elective	0.5
SOC-291	Criminology	3	Elective	0.5
SOC-292	Sociology of Deviance	3	Social Studies or Elective	0.5
SOC-294	Urban Sociology	3	Social Studies or Elective	0.5
SOC-295	Racial and Ethnic Relations	3	Social Studies or Elective	0.5
SOC-298	Sociology of Sex and Gender	3	Social Studies or Elective	0.5
SOC-299	Sociology of the Family	3	Social Studies or Elective	0.5

STU Student Development					
RVC Course Code	RVC Course Name	RVC Credits	HS Course Code	HS Course Name	HS Credits
STU-100	Planning for Success	1		Elective	0.5
STU-101	Career Planning	2		Elective	0.5
STU-103	Workplace Ethics	1		Elective	0.5

## 2026–2027 Running Start Intergovernmental Agreement (IGA) Pecatonica Community Unit School District #321

### Background:

*Running Start* is a formal program that allows qualified students from Pecatonica Community Unit School District #321 to attend Rock Valley College (RVC) for their junior and senior years of high school. Students may enroll in a two-year degree completion program in which students take dual credit courses that meet requirements for both a high school diploma and a Rock Valley College Associate's Degree simultaneously, or a one-year program that meets the requirements for both a high school diploma and one year of Rock Valley College credit courses simultaneously. The *Running Start* program will be administered through the Early College office at Rock Valley College in conjunction with Pecatonica Community Unit School District #321.

Students selected for *Running Start* need to be academically and socially ready for college. *Running Start* provides an opportunity for students to work toward a more challenging educational environment and to excel in both high school and college; at the same time, they may continue to participate in sports and activities at their high schools, as their schedules allow. The *Running Start* program provides students with additional experiences to develop the independence, study skills, and confidence needed to succeed beyond high school and into college.

The financial arrangement between Rock Valley College and Pecatonica Community Unit School District #321 requires the district to calculate the cost equivalent of tuition and fees, with the assistance of the College, for the courses taken by each Running Start student and pay the College the cost associated with this tuition and fees calculation. Participating students will then be financially responsible for paying the remaining tuition and fee balance, covering the costs of any repeated courses, and purchasing textbooks and course supplies. The district's financial assistance helps to reduce the overall cost of college for students and their families.

### Recommendation:

It is recommended that the Rock Valley College Board of Trustees approves the Running Start Intergovernmental Agreement with Pecatonica Community Unit School District #321, effective on the date both parties have approved and executed the Agreement, for classes beginning Summer 2026 and automatically expiring on June 30, 2027. **Attorney Reviewed.**

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Howard J. Spearman, Ph.D.  
President

Board Approval: \_\_\_\_\_  
Secretary, Board of Trustees

**Attachment(s):** Pecatonica Community Unit School District #321 Intergovernmental Agreement

**INTERGOVERNMENTAL AGREEMENT BETWEEN BOARD  
OF EDUCATION OF  
PECATONICA COMMUNITY UNIT SCHOOL DISTRICT NO.  
321, WINNEBAGO COUNTY, ILLINOIS  
AND  
BOARD OF TRUSTEES OF ILLINOIS COMMUNITY COLLEGE DISTRICT NO. 511,  
WINNEBAGO COUNTY, ILLINOIS  
FOR RUNNING START PROGRAM**

This Agreement is made and entered into by and between the Board of Education of Pecatonica Community Unit School District No. 321, Winnebago County, Illinois ("DISTRICT") and the Board of Trustees of Illinois Community College District No. 511, Winnebago County, Illinois ("COLLEGE") (together, the "Parties") in the exercise of their intergovernmental cooperation powers under the Illinois Constitution of 1970, and the Illinois Intergovernmental Cooperation Act and their respective powers under the School Code and the Public Community COLLEGE Act.

**WHEREAS**, the Parties are authorized to enter into intergovernmental agreements for cooperative projects and use agreements in any manner not prohibited by law or by ordinance, pursuant to Article VII, § 10 of the Illinois Constitution of 1970, the Intergovernmental Cooperation Act (5 ILCS 220/1 *et seq.*), the School Code (105 ILCS 5/1-1 *et seq.*), and the Public Community COLLEGE Act (110 ILCS 805/1-1 *et seq.*); and

**WHEREAS**, Running Start is a program that allows select, qualified, academically motivated students enrolled in Illinois Community COLLEGE DISTRICT 511 public high schools an opportunity to earn both their high school diploma and associate degree concurrently by attending COLLEGE full-time during their junior and/or senior years of high school; and

**WHEREAS**, the Parties have determined that shared commitment to Running Start goals benefits their constituencies and enhances educational opportunities for the communities they serve; and

**WHEREAS**, the Parties have determined that it is in their respective best interests and that of their constituencies to enter into this Intergovernmental Agreement for Running Start Program (hereinafter "Agreement").

**NOW, THEREFORE, IT IS AGREED** between the Parties, in consideration of their mutual promises and undertakings set forth herein and for other good valuable consideration, as follows:

**Section 1 Incorporation of Preamble Recitals**

The foregoing recitals are hereby found to be true and correct and are incorporated herein by reference.

**Section 2 Implementation of Running Start**

DISTRICT and COLLEGE agree to collaborate to implement Running Start as a joint program,

administered jointly by Rock Valley COLLEGE and Pecatonica School DISTRICT, subject to the following terms and conditions.

- A. The Parties intend to establish and offer Running Start to provide eligible DISTRICT students with full-time instruction at COLLEGE during their junior and senior years of high school in satisfaction of:
  - 1) DISTRICT's requirements for earning a high school diploma; and
  - 2) COLLEGE's requirements for earning an associate's degree.
- B. Any DISTRICT student interested in Running Start will meet with DISTRICT Counselor to discuss whether he/she meets the pre-selection criteria set forth in the Running Start Program Process Procedures (Appendix A). If an interested DISTRICT student meets said pre-selection criteria, he/she will follow the application process set forth in the Running Start Procedures to Fulfill Qualifications and Admissions (Appendix B).
- C. This Agreement does not cover those students who are not recruited by and identified by the DISTRICT to participate in the Running Start program.
- D. Instruction for DISTRICT students accepted into Running Start shall be provided by COLLEGE, which shall charge the DISTRICT the cost equivalent of in-district tuition and fees for courses taken per student per school year.
- E. The Running Start courses offered pursuant to this Agreement and the respective course locations are attached hereto and incorporated by reference as Appendix D. The courses listed in Appendix D will be mutually agreed upon by both parties no later than March of each year that this Agreement is in effect, and are subject to change based upon availability of eligible instructors, student interest and availability in specific courses, and/or local board policy.
- F. If a DISTRICT student is receiving a D, F or W, or is otherwise not meeting Running Start academic standards, at the midterm grading period, COLLEGE will notify the DISTRICT Counselor within one week after the midterm date. COLLEGE and DISTRICT agree to communicate within seven (7) days and develop a success plan with the student for the remainder of the semester. The success plan will be shared in writing with COLLEGE, DISTRICT and student.
- G. At semester end, COLLEGE will provide the DISTRICT Counselor with transcripts for all students enrolled in Running Start.

### **Section 3 DISTRICT Obligations**

DISTRICT will:

- A. DISTRICT will recruit eligible students to participate in Running Start.

- B. DISTRICT will ensure students who meet the free lunch or breakfast eligibility guidelines pursuant to Section 10-20.13(b) of the Illinois School Code (105 ILCS 5/10-20.13(b)) and who are accepted into Running Start are provided equal access to Running Start consistent with the requirements of the Illinois School Code.
- C. DISTRICT will be responsible for communicating to the COLLEGE the list of eligible and approved students for the Running Start Program by the COLLEGE's annual deadline.
- D. DISTRICT Counselor will be responsible for initiating communication to the Running Start students and a parent or guardian the enrollment and selection of courses defined as Running Start schedules and making any necessary schedule changes through utilizing College Schedule Change Forms.
- E. DISTRICT will be responsible for communicating to Running Start students and their parents or a guardian in regard to resolving disputes within the overall operation of the Running Start program, including the DISTRICT Running Start selection process results and qualifications.
- F. DISTRICT will be responsible for securing COLLEGE placement test scores from students for the selection process (pursuant to Appendix B).
- G. DISTRICT will be responsible for the pre-selection and final selection process (pursuant to Appendix B).
- H. DISTRICT will provide the COLLEGE with no less than one and no more than two points of contact i.e. DISTRICT Counselor to ensure effective and accurate communication.
- I. DISTRICT will provide advising for high school graduation requirements to Running Start students.
- J. DISTRICT will provide all counseling services to Running Start students.
- K. DISTRICT will provide students who successfully complete Running Start with credit towards a high school diploma.
- L. DISTRICT will communicate to the DISTRICT 321 students and their parents or a guardian that they are responsible for covering textbooks and associated instructional material costs.
- M. DISTRICT will calculate the cost equivalent of in-district tuition and fees with the assistance of the COLLEGE for the courses taken per Running Start students and pay the COLLEGE the cost associated with this in-district tuition and fees calculation.
- N. If DISTRICT identifies and recommends instructors for use in the Running Start Program which are then approved by COLLEGE, DISTRICT shall be responsible for hiring and compensating such instructors.
- O. DISTRICT agrees to work with their Running Start students who have an IEP or 504 plan annually. DISTRICT will be responsible for including in the annual transition planning meeting a comprehensive transitional plan for Running Start. Rock Valley College Disability Support Services and Early College Department are available to assist with the transition

planning.

#### **Section 4 COLLEGE Obligations**

COLLEGE will provide participating DISTRICT students with:

- A. COLLEGE will provide technology accounts for Online Services, Eagle, and RVC Mail.
- B. COLLEGE will provide a mandatory orientation, including a review of COLLEGE policies and procedures and a copy of COLLEGE's Student Handbook.
- C. COLLEGE will offer the mandatory STU 100, Planning for Success, during the summer semester preceding their fall semester enrollment. DISTRICT is responsible for the tuition and fees for STU 100 Planning for Success.
- D. COLLEGE will provide instruction opportunities to achieve an Associate of Arts Degree or an Associate in Science degree.
- E. COLLEGE will provide final grades for courses within two weeks of the completion of each semester.
- F. COLLEGE will be responsible for administering COLLEGE placement test with and for students (pursuant to Appendix B).
- G. COLLEGE will ensure that any employee or agent of COLLEGE who has direct and regular contact with participating DISTRICT students undergoes a criminal history records check.
- H. COLLEGE will ensure that instructors for Running Start courses are properly qualified to teach such courses, consistent with the Dual Credit Quality Act, 110 ILCS 27/16(5) and ILCS 27/20. COLLEGE shall approve any instructors which DISTRICT identifies and recommends for use in the Running Start Program. Any DISTRICT-recommended instructors shall be hired and compensated by DISTRICT.
- I. COLLEGE will take appropriate steps to ensure that Running Start courses are equivalent in quality and rigor to other courses offered at the COLLEGE for college credit. COLLEGE will ensure that Running Start student learning outcomes are the same as other courses taught at COLLEGE. In addition, COLLEGE will annually evaluate course content, delivery, and rigor, consistent with COLLEGE policy, in consultation with the DISTRICT'S superintendent.
- J. COLLEGE reserves the right to modify or cancel classes based on instructor availability and/or student interest. COLLEGE will support and implement schedule request changes made by DISTRICT Counselor and commit to ensuring any schedule changes of DISTRICT 321 students are approved by DISTRICT Counselor or DISTRICT Director of Career Readiness before being made. In such circumstances the COLLEGE will notify the DISTRICT counselor of such changes.

- K. COLLEGE will maintain appropriate academic control over the curriculum of all Running Start Program courses, consistent with State and/or Federal law and as required or negotiated by the Higher Learning Commission.

### **Section 5 Participating DISTRICT Students' Obligations**

The DISTRICT will cause participating DISTRICT students to comply with the following requirements (pursuant to Appendix B):

- A. Student will complete information in the COLLEGE Welcome Packet.
- B. Student will attend mandatory COLLEGE Running Start Orientation.
- C. Student will respond to email communication via COLLEGE Mail on a daily basis.
- D. Student will schedule an advising appointment each semester with a COLLEGE advisor and DISTRICT Counselor in advance of assigned priority registration dates.
- E. Student will schedule an appointment each semester with a designated DISTRICT Counselor to ensure each DISTRICT student meets all requirements for Running Start and high school graduation.
- F. Student will keep all scheduled appointments.
- G. Student will adhere to COLLEGE and DISTRICT policies and procedures.
- H. Student will demonstrate qualities of integrity, honesty, civility and respect in their conduct both in and out of the classroom as noted in the COLLEGE Student Handbook.
- I. Student will meet and maintain requirements as set forth in the Running Start Academic Conduct Policies (Appendix C).
- J. Students not meeting the Academic Conduct Policies will be placed on Academic Probation for one semester and be required to develop an Individual Academic Recovery Plan or be dismissed. This plan will be shared with the DISTRICT Counselor and signed by the DISTRICT, COLLEGE, parent/guardian, and student. Students who do not meet the terms of the Academic Conduct Policy after the Academic Probation semester may be dismissed from Running Start.
- K. Student will meet with the DISTRICT and a parent or guardian to ensure the applicable high school graduation requirements are met.

### **Section 6 Shared Obligations and Understandings of the Parties**

- A. The DISTRICT and COLLEGE acknowledge and agree that this Agreement solely

memorializes implementation of Running Start, and that there are no other promises, representations, or agreements between the Parties except as provided in this Agreement.

- B. DISTRICT and COLLEGE agree to comply with all applicable federal and State nondiscrimination and equal opportunity laws, rules and regulations. DISTRICT and COLLEGE shall not engage in unlawful discrimination or harassment against any person based on race, color, ancestry, national origin, religion, pregnancy, sexual orientation, order of protection status, gender identity or expression, age, marital status, disability, genetic information, unfavorable military discharge, veteran status, or sex (including sexual harassment, sexual violence, sexual assault, domestic violence, dating violence and/or stalking), or any other legally protected category. The Parties will coordinate regarding an appropriate response to any report of alleged harassment, including sexual harassment, involving students or employees involved in the Running Start Program, taking into consideration the nature of the report, the parties involved and the location and context in which the alleged harassment occurred.
- C. In carrying out its respective obligations under this Agreement, each Party and its employees shall maintain the confidentiality of all personally identifiable information concerning the students enrolled in Running Start courses, and shall adhere to all applicable federal, State and local laws, rules and regulations now in effect or later adopted relating to the confidentiality of student records and information, including but not limited to the Family Educational Rights and Privacy Act ("FERPA"), 20 U.S.C. §1232g, and Illinois School Student Records Act ("ISSRA"), 105 ILCS 10/1 et seq. With regard to the education records/school student records and information to which a Party and/or its employees shall be granted access under this Agreement, that Party and its employees shall be deemed "school officials" with legitimate educational interests in such records and information. The Party and its employees shall have the right to access and use such records and information solely for the purpose of performing the Party's obligations under this Agreement. The Party and its employees shall not re-disclose personally identifiable student information that is received under this Agreement to any third party, except as directed or permitted by the other Party, or as required by law. Each Party shall have in place reasonable policies and procedures, which the other Party may monitor or audit upon request and with reasonable notice, to prevent such re-disclosure.
- D. It is understood and agreed that neither party to this Agreement shall be legally liable for any negligent or wrongful acts either of commission or omission, chargeable to the other, unless such liability is imposed by law and this Agreement shall not be construed as seeking to enlarge or diminish any obligation or duty owed by one party against the other party or against third parties.
- E. The Parties agree that their respective representatives shall use their best efforts to

timely communicate with one another as needed to pursue the objectives and implementation of Running Start, and to work cooperatively to resolve any issues which may from time to time arise in the course of their collaboration. The Parties shall, not less than annually, review the provisions of this Agreement and identify any updates, as may be needed. Any such updates are subject to the requirements of Section 8.E, below.

### **Section 7 Participation in Running Start Program by Students with Disabilities**

The Parties will work collaboratively and utilize the following processes to ensure that individual students with disabilities have access to Running Start Program courses, provided that they are able to meet the criteria for entry into such courses:

- A. The DISTRICT will identify all eligible students based upon the requirements as set forth in the Running Start Pre-Selection Criteria (Appendix A) and DISTRICT Procedures to Fulfill Qualifications and Admissions (Appendix B).
- B. The process is established as follows:
  - The DISTRICT will identify students who have a current IEP or 504 Plan on the final and approved DISTRICT Running Start list, as referenced in Appendix B.
  - The DISTRICT will ensure that each student with an IEP or 504 Plan and their parent/guardian is informed of the differences in college ADA accommodations versus high school accommodations.
  - The DISTRICT Counselor and COLLEGE Early College department will assist with connecting students to Disability Support Services so that college accommodations can be developed prior to the start of Running Start coursework.
  - The DISTRICT will assist in providing students a copy of their current IEP or 504 Plan to provide to the COLLEGE Disability Support Services.
- C. A student with a disability shall have access to the supplementary aids and accommodations included in their individualized education program under Article 14 of the Illinois School Code or Section 504 Plan under the federal Rehabilitation Act of 1973 while the student is accessing a Running Start Program course on DISTRICT's high school campus, in accordance with established DISTRICT practices for providing these services.
- D. A student with a disability who accesses a Running Start Program course on COLLEGE's campus shall have access to appropriate supplementary aids and/or accommodations for which the student is eligible through COLLEGE's Disability Support Services office. The Parties agree that the COLLEGE'S Disability Support Services office will coordinate with and involve the District in identifying appropriate supplementary aids and/or accommodations for eligible students.
- E. DISTRICT and COLLEGE shall regularly communicate regarding the progress,

performance and individual needs of students with disabilities who are enrolled in Running Start Program courses.

Nothing contained herein shall be construed as to release DISTRICT from its obligations as the "Resident District" and/or "Local Education Agency," as those terms may be defined in State or federal laws, rules and/or regulations relating to students with disabilities. DISTRICT represents and warrants that, at all times and during all situations governed by this Agreement, it shall remain the Resident District and Local Education Agency for any and all students with disabilities participating in the Running Start Program hereunder.

### **Section 8 Miscellaneous Provisions**

- A. **Effective Date.** This Agreement becomes effective upon the date as of which it has been approved and fully executed by both of the Board of Education of DISTRICT and the Board of Trustees of COLLEGE.
- B. **Term of Agreement; Non-Assignability.** This initial term of this Agreement shall commence on the Effective Date and expire automatically on June 30, 2027. This agreement is applicable for the Running Start Class who begins Summer 2026 and for program applicants and participants who begin the Running Start program in Summer 2027. This Agreement is not transferable or assignable by the Parties. There are no third party beneficiaries to this Agreement.
- C. **Termination.** Either Party shall have the right to terminate this Agreement at the end of any semester during the initial term and any extension thereof, by in whole or in part upon providing written notice of termination to the other Party at least 30 days prior to the last day of student attendance in any such semester.
- D. **Notices.** All notice required pursuant to this Agreement shall be sent by means capable of providing a confirmation of receipt, including (a) deposit with postage pre-paid in the U.S. mail, certified and return receipt requested, (b) personal service, or (c) facsimile transmittal, to the Parties at their addresses set out below or as otherwise specified in writing to one another. All notices mailed shall be deemed effective three days after mailing.

If to DISTRICT:

Pecatonica Community Unit School  
District No. 321  
Att'n: Superintendent  
1300 Main St., PO Box 419  
Pecatonica, IL 61063  
Facsimile: (815) 239-2125

with a copy to counsel;

Hodges, Loizzi, Eisenhammer,  
Rodick &Kohn, LLP  
3030 Salt Creek Lane  
Suite 202  
Arlington Heights, IL 60005  
Facsimile: (847) 670-7334  
Email: [mloizzi@hlerk.com](mailto:mloizzi@hlerk.com)

If to COLLEGE:

Illinois Community COLLEGE  
DISTRICT No. 511  
Att'n: Chief Academic Officer  
3301 North Mulford Rd.  
Rockford, IL 61114  
Facsimile: (815) 921-6974

with a copy to counsel:

Joseph J. Perkoski  
Robbins-Schwartz  
190 South LaSalle St, 2550  
Chicago, IL 60603-33410  
Facsimile: (312) 332-7768  
Email: [jperkoski@robbins-schwartz.com](mailto:jperkoski@robbins-schwartz.com)

- E. **Amendments.** No change, modification or amendment to this Agreement shall be valid unless reduced to writing and approved by the Parties' respective governing boards.
- F. **Good Faith and Dispute Resolution.** The Parties agree to use their best, good faith efforts to promote and operate the Running Start program. In the event of a dispute arising under this Agreement which cannot be resolved informally by the Parties' designated representatives and the Parties' respective governing boards, the Parties agree to first engage in mediation to resolve the conflict. If mediation is unsuccessful, the Parties may, by subsequent written agreement, elect to engage in binding arbitration pursuant to the procedures of the American Arbitration Association, in lieu of litigation.
- G. **Severability.** If for any reason any provision of this Agreement is determined by an arbitrator to be invalid or unenforceable, that provision shall be deemed severed and the balance of the Agreement shall otherwise remain in full force and effect.

The failure of a Party to this Agreement to insist upon strict and prompt performance of the terms and conditions shall not constitute or be construed as a waiver or relinquishment of that Party's right thereafter to enforce any such term or condition, but the same shall continue in full force and effect.

H. **Governing Law.** This Agreement shall be governed by and interpreted according to the laws of the State of Illinois.

I. **Signature in Counterparts.** This Agreement may be executed in counterparts, each of which shall be an original, but all of which shall constitute on and the same instrument. Counterparts may be exchanged in PDF format by email.

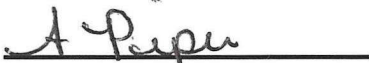
**WHEREFORE,** the Parties by their respective officers have executed this Agreement on the dates set forth below.

**Board of Education  
Pecatonica School  
District No. 321  
Winnebago County,  
Illinois**


**Board of Trustees  
Illinois Community COLLEGE  
District No. 511  
Winnebago County, Illinois**

  
\_\_\_\_\_  
**President**

\_\_\_\_\_  
**President**

  
\_\_\_\_\_  
**Secretary**

\_\_\_\_\_  
**Secretary**

  
\_\_\_\_\_  
**Date**

\_\_\_\_\_  
**Date**

**APPENDIX A**  
**DISTRICT Running Start Program Process Procedures**

**Pre-Selection Criteria for DISTRICT High School Students**

1. Meet with the DISTRICT Counselor regarding the selection process.
2. Must be in their high school sophomore or junior year to apply for Running Start.
3. Have a minimum 3.0 cumulative high school GPA.
4. Be on track for high school graduation by the end of the sophomore year for the 2-year program; junior year for the 1-year program.
5. Completed one year of Algebra and one year of Geometry with a grade of "B" or higher in each semester by the end of the sophomore year. Two years of Algebra completed with a grade of "B" or higher is preferred.
6. Completed two years of English with a grade of "B" or higher in each semester by the end of the sophomore year.
7. Completed one year of Chemistry with a grade of "B" or higher in each semester by the end of the sophomore year for the 2-year program; junior year for the 1-year program.
8. Have a positive recommendation from the DISTRICT high school Principal and/or Counselor.
9. Have the permission of a parent or legal guardian.
10. Work with the DISTRICT Counselor to complete steps outlined in Appendix B.
11. DISTRICT may implement additional pre-selection criteria above and beyond the minimum pre-selection criteria given above.

## **APPENDIX B**

### **DISTRICT Procedures to Fulfill Qualifications and Admissions**

Note: "DISTRICT" refers to Pecatonica DISTRICT 321. "RVC" refers to Rock Valley COLLEGE's Early COLLEGE Office.

1. DISTRICT determines list of students who are qualified.
2. DISTRICT determines who is interested in applying for the Running Start Program.
3. DISTRICT interested students complete an RVC Application for Credit Courses.
4. DISTRICT testing proctors will administer ACCUPLACER testing at DISTRICT campuses, or alternatively schedule a test date at the COLLEGE Testing Center. (Students must complete RVC Applications no less than 1 week prior to testing.)
5. DISTRICT students will take the RVC ACCUPLACER placement test in Reading, English, and Math, or submit ACT/SAT scores for possible waiver of the placement test.
6. DISTRICT students will be allowed one re-test in Reading, English, and Math during the Running Start application process for a cost of \$5 per subject re-test. If testing is proctored at the high school, RVC will waive re-test fees.
7. COLLEGE provides ACCUPLACER scores report to DISTRICT.
8. DISTRICT Counselors review and determine if students are ready for COLLEGE coursework as part of the RVC Running Start Program based on ACCUPLACER scores.
9. DISTRICT staff will place student's data into a shared file that is compatible with MS Excel or Google Sheets format. The file will include the RVC Student ID for each student and specify all students who are qualified based on DISTRICT selection criteria.
10. DISTRICT submits file of fully qualified students to RVC.
11. COLLEGE will verify qualified students and send the confirmed report back to DISTRICT to complete the DISTRICT selection process.
12. After DISTRICT selection process is conducted, DISTRICT will send final and approved DISTRICT Running Start student list to RVC.
13. DISTRICT Counselors notify ALL students of award of placement into DISTRICT Running Start Program OR placement on DISTRICT waiting list.
14. COLLEGE sends welcome packet to DISTRICT students to final and approved DISTRICT Running Start students.
15. DISTRICT students return completed welcome packet forms to COLLEGE.
16. DISTRICT manages DISTRICT Running Start waiting list, if such list exists.
17. DISTRICT sends transcripts to COLLEGE of accepted Running Start students after spring grades are posted to confirm eligibility requirements have successfully been met.
18. Based on transcripts, DISTRICT will determine if a student no longer meets Running Start eligibility requirements and DISTRICT will inform impacted student.
19. Students and DISTRICT Counselors are responsible for ensuring students will meet DISTRICT High School graduation requirements.
20. COLLEGE schedules students each semester and provides student schedules to DISTRICT Counselor for students enrolled in the DISTRICT Running Start Program.
21. DISTRICT Counselors work with students each semester to verify students are on track with their individual COLLEGE Student Academic Master Plan (STAMP) and high school graduation requirements.

22. When a student scheduling change or STAMP change is requested by the DISTRICT or the DISTRICT student, the student submits the "RVC Schedule Change Form" to DISTRICT Counselor for approval.
23. RVC provides students access to COLLEGE advisors to assist with changes to STAMP and scheduling, as needed.
24. If approved, DISTRICT Counselor submits the signed "RVC Schedule Change Form" to RVC for processing.
25. RVC provides student transcripts to DISTRICT Counselor for each semester completed by participating students within two weeks of final grades posting.

## APPENDIX C

### Running Start Student Academic Conduct Policies

All *Running Start* students at Rock Valley College (RVC) are expected to demonstrate qualities of integrity, honesty, civility, and respect in their conduct, both in and out of the classroom. All RVC policies can be viewed in the [Student Handbook](#) found on our website: [www.rockvalleycollege.edu/studenthandbook](http://www.rockvalleycollege.edu/studenthandbook). Adherence to all policies is essential and required to remain in the *Running Start* program.

#### **ADVISING & COMMUNICATION**

*Running Start* students are expected to:

- Meet with your high school Program Counselor for high school graduation and semester schedules.
- Only add or drop classes with your high school Counselor.
- Meet with an RVC Advisor for RVC graduation requirements.
- Respond to communication via RVC Mail and EAGLE accounts on a daily basis.
- Keep all scheduled appointments.

#### **ATTENDANCE POLICY**

Students are expected to attend every class meeting and arrive on time. There is no college policy permitting absences. Each faculty member will decide when and how absences affect grades. It is the responsibility of the student to adhere to the course syllabus. If a student needs to miss class, they must contact their instructor and their home high school office.

#### **MAINTAINING ACADEMIC INTEGRITY**

Please refer to page 47 of the Student Handbook: <http://www.rockvalleycollege.edu/studenthandbook>

#### **ACADEMIC EARLY WARNING**

Transitioning from high school to college can be a challenge and students may find it difficult to adjust. The Early Warning System is designed to assist students by alerting the Dean of Students office of any student who misses class or struggles academically within the first few weeks of school. This early intervention is intended to make a difference in the student's academic performance before midterm and set a pattern of success for the rest of the semester. Notification to the Dean of Students is dependent upon faculty report.

#### **ACADEMIC PROBATION & INDIVIDUAL ACADEMIC RECOVERY PLAN (IARP)**

Students must earn a cumulative grade point average (GPA) of 2.5 or higher and not receive a "D", "W" or "F" for a course, or they will be placed on Academic Probation for one semester and be required to develop an IARP. If during the probation semester students fail to raise their GPA to 2.5 or higher or they earn an additional "D", "W" or "F", then they **will** be dismissed from the program and be returned to high school.

Assistance to improve academic performance is available by taking advantage of the following:

- Meet with instructors to review course expectations and create a plan of action. Instructor office hours can be found on the course syllabus.
- Visit the Tutoring Center, Writing Center, and/or Math Lab for instruction, tutoring, and study skills enhancement. These services are free to RVC students.
- Students will be **required** to meet regularly with their high school program counselor to insure academic recovery.

#### **DISMISSAL FROM PROGRAM**

**All** *Running Start* students will be dismissed from the program as a result of *any* of the following:

- Failure to attend and complete STU 100: Planning for Success in their first summer semester with a grade of "B" or higher. No repeat allowed.
- Failure to raise cumulative GPA to 2.5 or earn "D", "F" or "W" during the Academic Probation semester.
- Demonstration of behavior and/or attitudes that undermine the integrity and privilege of program participation, as deemed by RVC and/or the participating School District.
- Violation of any of the [Code of Conduct policies](#) and/or [Academic Misconduct policies](#).
- If high school graduation and/or RVC graduation is in jeopardy. Dismissal is determined by the participating School District in consultation with RVC.

In addition, students in their **first year** of *Running Start* will also be dismissed from the program as a result of *any* of the following:

- Earning a combination of three "D", "F" or "W" grades in a single semester.
- Earning two "F" grades in a single semester.
- Earning a semester or cumulative GPA less than 2.0.
- Needing to recover more than 7 credits by the end of the first year in the program.

**Appendix D**  
**Running Start Program Course Offerings 2026-2027**  
**Running Start Courses Approved to be taken at an RVC Campus**

Allied Health					
RVC Course Code	RVC Course Name	RVC Credits	HS Course Code	HS Course Name	HS Credits
FWS-110	Fitness Walking	1	89051	RVC-Fitness Walking	0.5
FWS-116	Step Aerobics	1		RVC-Step Aerobics	0.5
FWS-119	Cardio Kickboxing	1	89075	RVC-Cardio Kickboxing	0.5
FWS-121	Cardio Fitness & Conditioning	1		RVC-Cardio Fitness & Conditioning	0.5
FWS-126	Beginning Weight Lifting	1		RVC-Beginning Weight Lifting	0.5
FWS-127	Advanced Weight Lifting	2		RVC-Advanced Weight Lifting	0.5
FWS-128	Sports Performance Fitness	1		RVC-Sports Performance Fitness	0.5
FWS-131	Basketball & Touch Football	1		RVC-Basketball & Touch Football	0.5
FWS-133	Power Volleyball	1	89085	RVC-Power Volleyball	0.5
FWS-151	Tae Kwon Do	1		RVC-Tae Kwon Do	0.5
FWS-220	Intro Career Opportunity in PE	3		RVC-Intro Career Opportunity in PE	0.5
FWS-231	Contemporary Health Issues	3		RVC-Contemporary Health Issues	0.5
FWS-233	Community Health	3		RVC-Community Health	0.5
FWS-235	Alcohol and Drug Education	3		RVC-Alcohol and Drug Education	0.5
FWS-236	Human Sexuality	3		RVC-Human Sexuality	0.5
FWS-237	Nutrition for Optimum Living	3	89086	RVC-Nutrition for Optimum Living	0.5
FWS-243	First Aid/Gen Safety/CPR/AED	3		RVC-First Aid/Gen Safety/CPR/AED	0.5
FWS-250	Introduction Sport Management	3		RVC-Introduction Sport Management	0.5
FWS-253	Introduction to Coaching	3		RVC-Introduction to Coaching	0.5
FWS-254	ASEP Sport First Aid and CPR	3		RVC-ASEP Sport First Aid and CPR	0.5
FWS-255	Sociology of Sport	3		RVC-Sociology of Sport	0.5
FWS-256	History of Phy Ed & Sport	3		RVC-History of Phy Ed & Sport	0.5

FWS-258	Sport & Exercise Psychology	3		RVC-Sport & Exercise Psychology	0.5
FWS-260	Intro to Exercise Science	3		RVC-Intro to Exercise Science	0.5
FWS-261	Nutrition for Fitness&Sport	3		RVC-Nutrition for Fitness&Sport	0.5
FWS-263	Nutrit, Exercise & Weight Cntr	3		RVC-Nutrit, Exercise & Weight Cntr	0.5
FWS-265	Personal Fitness and Wellness	3		RVC-Personal Fitness and Wellness	0.5
FWS-266	Personal Trng I-Concepts&Appl	3		RVC-Personal Trng I-Concepts&Appl	0.5
FWS-267	Persnl Trng II-Concepts&Appl.	3		RVC-Persnl Trng II-Concepts&Appl.	0.5
HLT-110	Medical Terminology	2		RVC-Medical Terminology	0.5
<b>Business</b>					
<b>RVC Course Code</b>	<b>RVC Course Name</b>	<b>RVC Credits</b>	<b>HS Course Code</b>	<b>HS Course Name</b>	<b>HS Credits</b>
ATG-110	Financial Accounting	4		RVC-Financial Accounting	1
ATG-111	Managerial Accounting	4		RVC-Managerial Accounting	1
BUS-101	Introduction to Business	3	89027	RVC-Introduction to Business	0.5
BUS-103	Business Mathematics	3		RVC-Business Mathematics	0.5
BUS-105	Consumer Econ and Prsnl Fin	3	89076	RVC-Consumer Econ and Prsnl Fin	0.5
BUS-130	Entrepreneurship Principles	3		RVC-Entrepreneurship Principles	0.5
BUS-131	Entrepreneurship Planning	3		RVC-Entrepreneurship Planning	0.5
BUS-170	Intro Organizational Behavior	3	89029	RVC-Intro Organizational Behavior	0.5
BUS-200	Legal Environment in Bus	3		RVC-Legal Environment in Bus	0.5
BUS-223	Business Statistics	3		RVC-Business Statistics	0.5
BUS-230	Entrepreneurship Capstone	3		RVC-Entrepreneurship Capstone	0.5
BUS-279	Principles of Finance	3		RVC-Principles of Finance	0.5
BUS-282	International Business	3		RVC-International Business	0.5
MGT-170	Business Communications	3		RVC-Business Communications	0.5
MGT-270	Principles of Management	3	89064	RVC-Principles of Management	0.5
MGT-271	Human Resource Manage	3		RVC-Human Resource Manage	0.5

MGT-274	Leadership	3		RVC-Leadership	0.5
MKT-260	Principles of Marketing	3	89031	RVC-Principles of Marketing	0.5
MKT-265	Salesmanship	3		RVC-Salesmanship	0.5
MKT-266	Principles of Advertising	3		RVC-Principles of Advertising	0.5
MKT-288	Customer Relations	3		RVC-Customer Relations	0.5
OFF-118	Computer Keyboarding	1		RVC-Computer Keyboarding	0.5

**Communications**

<b>RVC Course Code</b>	<b>RVC Course Name</b>	<b>RVC Credits</b>	<b>HS Course Code</b>	<b>HS Course Name</b>	<b>HS Credits</b>
COM-113	Intro to Public Relations	3			0.5
COM-119	News Writing	3			0.5
COM-120	News Editing	3			0.5
COM-130	Intro to Mass Communication	3			0.5
COM-140	Writing for Multimedia	3			0.5
COM-156	Audio Production I	3			0.5
COM-157	Video Production I	3			0.5
COM-208	Screenwriting	3			0.5
COM-218	Broadcast Performance	3			0.5
COM-221	Photojournalism	3			0.5
COM-251	Film History and Appreciation	3	89049	RVC-Film History and Appreciation	0.5
COM-252	International History of Film	3			0.5
COM-256	Advanced Audio Production	3			0.5
COM-257	Advanced Video Production	3			0.5
COM-260	Advanced Post-Production	3			0.5
COM-296	Documentary Production	3			0.5
COM-297	Motion Picture Production	3			0.5
ENG-101	Composition I	3	89006	RVC-Composition I	0.5
ENG-103	Composition II	3	89011	RVC-Composition II	0.5
ENG-108	Intro Creative Writing	3			0.5
ENG-109	Creative Writing II	3			0.5
ENG-110	Intro to Technical Writing	3			0.5
ENG-200	Language, Power & Public Life	3			0.5
LIT-101	Introduction to Literature	3			0.5

LIT-139	Mythology	3	89055	RVC-Mythology	0.5
LIT-140	The Bible As Literature	3	89018	RVC-The Bible As Literature	0.5
LIT-141	Film and Literature	3	89046	RVC-Film and Literature	0.5
LIT-142	Exploring Literature: Poetry	3	89052	RVC-Exploring Literature: Poetry	0.5
LIT-144	Exploring Literature: Fiction	3	89057	RVC-Exploring Literature: Fiction	0.5
LIT-152	Multicultural American Lit	3			0.5
LIT-154	Intro Non-Western Literature	3			0.5
LIT-201	American Lit Before 1865	3			0.5
LIT-202	American Literature Since 1865	3			0.5
SPH-131	Fundamentals of Communication	3	89016	RVC-Fundamentals of Communication	0.5
SPH-201	Interpersonal Communication	3			0.5
SPH-202	Intercultural Communication	3			0.5
SPH-211	Group Leadership	3			0.5

#### Computers and Information Systems

RVC Course Code	RVC Course Name	RVC Credits	HS Course Code	HS Course Name	HS Credits
CIS-102	Intro Computer & Info Systems	3	89050	RVC-Intro Computer & Info Systems	0.5
CIS-120	Intro to Microsoft Word	1			0.5
CIS-121	Introduction to Excel	1			0.5
CIS-124	Introduction to Powerpoint	1			0.5
CIS-130	Introduction to Access	2			0.5
CIS-170	Programming Logic & Design	3			0.5
CIS-180	Intro to Visual Basic Prgrmng.	4			1
CIS-240	Intro to Java Programming	4			1
CIS-245	Program Android-Mobile Devices	4			1
CIS-254	Database Programming	4			1
CIS-276	Intro to C/C++ Programming	4	89079	RVC-Intro to C/C++ Programming	1
CIS-277	Advanced C/C++ Programming	4			1
CIS-279	Visual C# Programming	4			1
CIS-280	Program iOS Apple Mobile Dev	4			1
CIS-290	Special Topics in CIS	1			0.5
CIS-291	Internship Field Project	1			0.5

GAT-101	Intro to Graphic Arts Tech	4			1
GAT-110	Introduction to Photoshop	2	89090	RVC-Introduction to Photoshop	0.5
GAT-115	Introduction to Illustrator	2			0.5
GAT-150	Typography	2			0.5
GAT-178	Fundamentals of Desktop Publis	3			0.5
GAT-190	Image Generation and Output	2			0.5
GAT-215	Advanced Illustrator	2			0.5
GAT-220	Adv Photoshop Grap Arts Indus.	3			0.5
PCT-110	Networking Essentials	3			0.5
PCT-111	Windows Active Directory	3			0.5
PCT-112	Windows Server Fundamentals	3			0.5
PCT-113	Microsoft Win Infrastructure	3			0.5
PCT-120	Cisco Networking I	4			1
PCT-122	Cisco Networking II	4			1
PCT-124	Cisco Networking III	4			1
PCT-126	Cisco Networking IV	4			1
PCT-130	Intro Network Security Fndmntl	3			0.5
PCT-132	Advanced Network Security	3			0.5
PCT-140	IP Telephony I	4			1
PCT-142	IP Telephony II	4			1
PCT-211	VMWare vSphere:Install/Config	3			0.5
PCT-262	A+ Essentials	3			0.5
PCT-270	Introduction to Unix/Linux	3			0.5
PCT-275	Cisco Firewall Design	4			1
PCT-290	Special Topic in PC Tech	1			0.5
WEB-101	Programming Related-Internet	4			1
WEB-102	Adv Program Related - Internet	4			1
WEB-111	Introduction to Multimedia	3			0.5
WEB-225	Digital Photography	3			0.5
WEB-233	Introduction to Javascript	4			1
WEB-234	PHP Programming	4			1

**Engineering and Technology**

RVC Course Code	RVC Course Name	RVC Credits	HS Course Code	HS Course Name	HS Credits
EGR-101	Introduction to Engineering	2	89004	RVC-Introduction to Engineering	0.5
EGR-135	Engineering Graphics/CAD	4	89010	RVC-Engineering Graphics/CAD	1
EGR-206	Statics	3	89017	RVC-Statics	0.5
EGR-207	Dynamics	3	89036	RVC-Dynamics	0.5
EGR-221	Elem Mech of Defmabl Bodies	3			0.5
EGR-231	Engineering Circuit Analysis	4	89035	RVC-Engineering Circuit Analysis	1
EGR-250	Digital Electronics	4			1
<b>Humanities / Fine Arts</b>					
RVC Course Code	RVC Course Name	RVC Credits	HS Course Code	HS Course Name	HS Credits
ART-101	Drawing and Composition I	3	89089	RVC-Drawing and Composition I	0.5
ART-102	Drawing and Composition II	3			0.5
ART-103	Design I	3	89059	RVC-Design I	0.5
ART-111	Painting I	3			0.5
ART-121	Ceramics I	3			0.5
ART-122	Ceramics II	3			0.5
ART-131	Introduction to Visual Art	3	89058	RVC-Introduction to Visual Art	0.5
ART-141	Intro Non-Western Visual Art	3	89025	RVC-Intro Non-Western Visual Art	0.5
ART-201	Life Drawing	3			0.5
ART-203	Design II	3	89062	RVC-Design II	0.5
ART-212	Painting II	3			0.5
ART-216	Relief Printmaking	3			0.5
ART-251	History of Art I	3			0.5
ART-252	History of Art II	3			0.5
CRM-101	Intro to Criminal Justice	3	89074	RVC-Intro to Criminal Justice	0.5
CRM-102	Intro to Probation & Parole	3			0.5
CRM-103	Intro to Corrections	3			0.5
CRM-104	Intro to Private Security	3			0.5
CRM-105	Police Report Writing	3			0.5
CRM-120	Criminal Investigation	3			0.5

CRM-125	Criminal Proced & Civil Rights	3			0.5
CRM-127	Ethics in Law Enforcement	3			0.5
CRM-210	Criminal Law	3			0.5
CRM-225	Juvenile Procedures	3			0.5
CRM-260	Police Organization & Admin	3			0.5
CRM-271	Patrol Procedures	3			0.5
CRM-281	Rules of Evidence	3			0.5
CRM-282	Interviews & Interrogations	3			0.5
ECE-100	Intro to Early Childhood Ed.	3			0.5
ECE-101	The Developing Child	3	89053	RVC-The Developing Child	0.5
ECE-103	Health, Safety & Nutrition of Young Child	3			0.5
ECE-105	Observation and Assessment of Young Children	3			0.5
ECE-113	Infant and Toddler Curriculum	3			0.5
ECE-201	Language Development	3			0.5
ECE-202	Child, Family & Community	3			0.5
ECE-203	Curriculum Plan-Young Child	3			0.5
ECE-205	Org & Superv-Early Child Facil	3			0.5
EDU-202	Children's Literature	3			0.5
EDU-224	Introduction to Education	3			0.5
EDU-234	Intro Technology for Teachers	3			0.5
EDU-244	Students With Disabilities	3			0.5
FRN-101	Beginning French	4			1
FRN-102	Continuatn of Begng French	4			1
GRM-101	Beginning German	4			1
GRM-102	Continuatn of Begng German	4			1
HUM-111	Intro to Humanities I	3			0.5
HUM-112	Intro to Humanities II	3	89067	RVC-Intro to Humanities II	0.5
HUM-114	Intro Hum III:Contem West Wrl	3	89063	RVC-Intro Hum III:Contem West Wrl	0.5
HUM-125	Intro Non-Western Humanities	3			0.5
HUM-211	War & West Hum Thru Mid Ages	3			0.5
HUM-212	War & W.Hum-Renaiss to Present	3	89065	RVC-War & W.Hum-Renaiss to Present	0.5
HUM-250	Leadership Development Stud	3			0.5

MUS-101	Fundamentals of Music	3			0.5
MUS-102	Intro to Music Literature	3			0.5
MUS-104	Intro to American Music	3	89078	RVC-Intro to American Music	0.5
MUS-106	Intro to Non-Western Music	3	89007	RVC-Intro to Non-Western Music	0.5
MUS-131	Class Piano I	2	89041	RVC-Class Piano I	0.5
MUS-132	Class Piano II	2			0.5
MUS-191	Chorus I	1			0.5
MUS-194	Instrumental Ensemble I	1	89040	RVC-Instrumental Ensemble I	0.5
MUS-195	Band I	1			0.5
MUS-198	Orchestra I	1			0.5
MUS-294	Instrumental Ensemble II	1			0.5
MUS-295	Band II	1			0.5
MUS-298	Orchestra II	1			0.5
PHL-150	Intro to Philosophy	3	89015	RVC-Intro to Philosophy	0.5
PHL-151	Intro Non-Western Philosophy	3			0.5
PHL-152	Environmental Ethics	3			0.5
PHL-153	Medical Ethics	3	89043	RVC-Medical Ethics	0.5
PHL-154	Introduction to Religion	3			0.5
PHL-155	World Religions	3	89048	RVC-World Religions	0.5
PHL-156	Religion in American Society	3			0.5
PHL-157	Foundational Religious Texts	3			0.5
PHL-255	Logic	3			0.5
PHL-256	Contemporary Moral Issues	3			0.5
PHL-260	Philosophy of Religion	3			0.5
SPN-101	Beginning Spanish	4	89073	RVC-Beginning Spanish	1
SPN-102	Continuation Beginning Spanish	4	89038	RVC-Continuation Beginning Spanish	1
SPN-203	Intermediate Spanish	3	89084	RVC-Intermediate Spanish	0.5
SPN-204	Continue Intermediate Spanish	3			0.5
THE-133	Introduction to the Theater	3			0.5
THE-134	Stagecraft & Theater Lighting	3			0.5
THE-135	Acting I	3			0.5
THE-235	Acting II	3			0.5

<b>Life Sciences</b>					
<b>RVC Course Code</b>	<b>RVC Course Name</b>	<b>RVC Credits</b>	<b>HS Course Code</b>	<b>HS Course Name</b>	<b>HS Credits</b>
BIO-100	Introductory Human Biology	3	89039	RVC-Introductory Human Biology	0.5
BIO-103	Introductory Life Science	3	89022	RVC-Introductory Life Science	0.5
BIO-104	Intro Life Science Lab	1	89023	RVC-Intro Life Science Lab	0.5
BIO-106	Environmental Science	3	89002	RVC-Environmental Science	0.5
BIO-107	Environmental Biology Lab	1	89003	RVC-Environmental Biology Lab	0.5
BIO-113	Plants and Society	4	89042	RVC-Plants and Society	1
BIO-140	Introduction to Evolution	3			0.5
BIO-150	Microbes and Society	3	89070	RVC-Microbes and Society	0.5
BIO-152	Microbes & Society Laboratory	1			0.5
BIO-162	Human Heredity	3			0.5
BIO-171	Biology of Human Disease	3	89087	RVC-Biology of Human Disease	0.5
BIO-185	Foundations Anat & Physiol	5			1
BIO-201	Fundamentals of Biology I	4	89054	RVC-Fundamentals of Biology I	1
BIO-202	Fundamentals of Biology II	4	89028	RVC-Fundamentals of Biology II	1
BIO-274	Microbiology	4	89047	RVC-Microbiology	1
BIO-281	Anatomy and Physiology I	4	89044	RVC-Anatomy and Physiology I	1
BIO-282	Anatomy and Physiology II	4	89068	RVC-Anatomy and Physiology II	1
<b>Mathematics</b>					
<b>RVC Course Code</b>	<b>RVC Course Name</b>	<b>RVC Credits</b>	<b>HS Course Code</b>	<b>HS Course Name</b>	<b>HS Credits</b>
MTH-115	General Education Math	3	89061	RVC-General Education Math	0.5
MTH-120	College Algebra	3	89001	RVC-College Algebra	0.5
MTH-125	Plane Trigonometry	3	89008	RVC-Plane Trigonometry	0.5
MTH-132	College Algebra & Trigonometry	5			1
MTH-135	Calculus W/Analytic Geom I	5	89013	RVC-Calculus W/Analytic Geom I	1
MTH-164	Computer in Mathematics C/C++	4			1
MTH-211	Calc for Business & Soc Scienc	4			1

MTH-216	Math for Elem Teachers I	3			0.5
MTH-217	Math for Elem Teachers II	3			0.5
MTH-220	Elements of Statistics	3	89014	RVC-Elements of Statistics	0.5
MTH-235	Calculus W/Analytic Geom II	4	89019	RVC-Calculus W/Analytic Geom II	1
MTH-236	Calculus W/Analyt Geom III	4	89026	RVC-Calculus W/Analyt Geom III	1
MTH-240	Differential Equations	3			0.5
MTH-250	Modern Linear Algebra	4			1

**Physical Sciences**

<b>RVC Course Code</b>	<b>RVC Course Name</b>	<b>RVC Credits</b>	<b>HS Course Code</b>	<b>HS Course Name</b>	<b>HS Credits</b>
ATS-105	Intro to Atmospheric Science	4			1
CHM-110	General Organic & BioChem I	4	89083	RVC-General Organic & BioChem I	1
CHM-120	General Chemistry I	4	89009	RVC-General Chemistry I	1
CHM-130	General Chemistry II	4	89006	RVC-General Chemistry II	1
CHM-210	General, Organic & BioChem II	4			1
CHM-220	Organic Chemistry I	5			1
CHM-230	Organic Chemistry II	5			1
CHM-240	General Biological Chemistry	3			0.5
GEL-101	Introduction to Geology	4			1
GEL-107	Geology of the Solar System	3			0.5
GEL-206	Environmental Geology	3			0.5
PGE-100	Physical Geography	3			0.5
PGE-102	Physical Geography With Lab	4			1
PGE-240	Global Climate Change	3			0.5
PHY-201	Mechanics and Heat	5	89081	RVC-Mechanics and Heat	1
PHY-202	Waves/Elec/Light & Modrn Phys	5	89082	RVC-Waves/Elec/Light & Modrn Phys	1
PHY-215	Mechanics, Wave Motion, Thermo	5			1
PHY-225	Electr, Magnetism, Light, Phys	5	89034	RVC-Electr, Magnetism, Light, Phys	1

**Social Sciences**

<b>RVC Course Code</b>	<b>RVC Course Name</b>	<b>RVC Credits</b>	<b>HS Course Code</b>	<b>HS Course Name</b>	<b>HS Credits</b>
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ANP-102	Intro Biolo Anthro & Archaeol	3			0.5
ANP-103	Intro to Cultural Anthro	3			0.5
ECO-101	Introduction to Economics	3			
ECO-110	Principles of Economics:Macro	3			
ECO-111	Principles of Economics:Micro	3			
GEO-130	World Geography	3			0.5
HST-140	History of Western Civ I	3			0.5
HST-141	History of Western Civ II	3			0.5
HST-142	History of U S to 1865	3	89005	RVC-History of U S to 1865	0.5
HST-143	History of U S Since 1865	3	89012	RVC-History of U S Since 1865	0.5
HST-144	Current Hist 1945 to Present	3			0.5
HST-151	African History Survey to 1600	3	89072	RVC-African History Survey to 1600	0.5
HST-152	African Hist Survey Since 1600	3			0.5
HST-162	History of Latin America I	3			0.5
HST-163	History of Latin America II	3			0.5
HST-172	History of Middle East to 1453	3			0.5
HST-173	History Middle East Since 1453	3			0.5
HST-182	Hist of Eastern Civ to 1500	3			0.5
HST-183	Hist of East Civ Since 1500	3			0.5
HST-192	History of World Until 1750	3			0.5
HST-193	Hist of the World Since 1750	3			0.5
HST-210	History of Women of the U.S.	3			0.5
PSC-150	Intro to Political Science	3			0.5
PSC-160	American National Government	3	89021	RVC-American National Government	0.5
PSC-161	State and Local Government	3			0.5
PSC-210	Intro to Legal System	3			0.5
PSC-211	The American Presidency	3			0.5
PSC-269	International Relations	3			0.5
SOC-190	Introduction to Sociology	3	89056	RVC-Introduction to Sociology	0.5
SOC-290	Social Problems	3			0.5
SOC-291	Criminology	3			0.5
SOC-292	Sociology of Deviance	3			0.5

SOC-294	Urban Sociology	3			0.5
SOC-295	Racial and Ethnic Relations	3			0.5
SOC-298	Sociology of Sex and Gender	3			0.5
SOC-299	Sociology of the Family	3			0.5

**STU Student Development**

<b>RVC Course Code</b>	<b>RVC Course Name</b>	<b>RVC Credits</b>	<b>HS Course Code</b>	<b>HS Course Name</b>	<b>HS Credits</b>
STU-100	Planning for Success	1	89000	RVC-Planning for Success	0.5
STU-101	Career Planning	2	89077	RVC-Career Planning	0.5
STU-103	Workplace Ethics	1			0.5

## 2026–2027 Running Start Intergovernmental Agreement (IGA) South Beloit Community Unit School District #320

### Background:

*Running Start* is a formal program that allows qualified students from South Beloit Community Unit School District #320 to attend Rock Valley College (RVC) for their junior and senior years of high school. Students may enroll in a two-year degree completion program in which students take dual credit courses that meet requirements for both a high school diploma and a Rock Valley College Associate's Degree simultaneously, or a one-year program that meets the requirements for both a high school diploma and one year of Rock Valley College credit courses simultaneously. The *Running Start* program will be administered through the Early College office at Rock Valley College in conjunction with South Beloit Community Unit School District #320.

Students selected for *Running Start* need to be academically and socially ready for college. *Running Start* provides an opportunity for students to work toward a more challenging educational environment and to excel in both high school and college; at the same time, they may continue to participate in sports and activities at their high schools, as their schedules allow. The *Running Start* program provides students with additional experiences to develop the independence, study skills, and confidence needed to succeed beyond high school and into college.

The financial arrangement between Rock Valley College and South Beloit Community Unit School District #320 requires the district to calculate the cost equivalent of tuition and fees, with the assistance of the College, for the courses taken by each Running Start student and pay the College the cost associated with this tuition and fees calculation. Participating students will then be financially responsible for paying the remaining tuition and fee balance, covering the costs of any repeated courses, and purchasing textbooks and course supplies. The district's financial assistance helps to reduce the overall cost of college for students and their families.

### Recommendation:

It is recommended that the Rock Valley College Board of Trustees approves the Running Start Intergovernmental Agreement with South Beloit Community Unit School District #320, effective on the date both parties have approved and executed the Agreement, for classes beginning Summer 2026 and automatically expiring on June 30, 2027. **Attorney Reviewed.**

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Howard J. Spearman, Ph.D.  
President

Board Approval: \_\_\_\_\_  
Secretary, Board of Trustees

**Attachment(s):** South Beloit Community Unit School District #320 Intergovernmental Agreement

**INTERGOVERNMENTAL AGREEMENT BETWEEN BOARD  
OF EDUCATION OF  
SOUTH BELOIT COMMUNITY UNIT SCHOOL DISTRICT  
NO. 320, WINNEBAGO COUNTY, ILLINOIS  
AND  
BOARD OF TRUSTEES OF ILLINOIS COMMUNITY COLLEGE DISTRICT NO. 511,  
WINNEBAGO COUNTY, ILLINOIS  
FOR RUNNING START PROGRAM**

This Agreement is made and entered into by and between the Board of Education of South Beloit Community Unit School District No. 320, Winnebago County, Illinois ("DISTRICT") and the Board of Trustees of Illinois Community College District No. 511, Winnebago County, Illinois ("COLLEGE") (together, the "Parties") in the exercise of their intergovernmental cooperation powers under the Illinois Constitution of 1970, and the Illinois Intergovernmental Cooperation Act and their respective powers under the School Code and the Public Community COLLEGE Act.

**WHEREAS**, the Parties are authorized to enter into intergovernmental agreements for cooperative projects and use agreements in any manner not prohibited by law or by ordinance, pursuant to Article VII, § 10 of the Illinois Constitution of 1970, the Intergovernmental Cooperation Act (5 ILCS 220/1 *et seq.*), the School Code (105 ILCS 5/1-1 *et seq.*), and the Public Community COLLEGE Act (110 ILCS 805/1-1 *et seq.*); and

**WHEREAS**, Running Start is a program that allows select, qualified, academically motivated students enrolled in Illinois Community COLLEGE DISTRICT 511 public high schools an opportunity to earn both their high school diploma and associate degree concurrently by attending COLLEGE full-time during their junior and/or senior years of high school; and

**WHEREAS**, the Parties have determined that shared commitment to Running Start goals benefits their constituencies and enhances educational opportunities for the communities they serve; and

**WHEREAS**, the Parties have determined that it is in their respective best interests and that of their constituencies to enter into this Intergovernmental Agreement for Running Start Program (hereinafter "Agreement").

**NOW, THEREFORE, IT IS AGREED** between the Parties, in consideration of their mutual promises and undertakings set forth herein and for other good valuable consideration, as follows:

**Section 1 Incorporation of Preamble Recitals**

The foregoing recitals are hereby found to be true and correct and are incorporated herein by reference.

**Section 2 Implementation of Running Start**

DISTRICT and COLLEGE agree to collaborate to implement Running Start as a joint program,

administered jointly by Rock Valley COLLEGE and South Beloit School DISTRICT, subject to the following terms and conditions.

- A. The Parties intend to establish and offer Running Start to provide eligible DISTRICT students with full-time instruction at COLLEGE during their junior and senior years of high school in satisfaction of:
  - 1) DISTRICT's requirements for earning a high school diploma; and
  - 2) COLLEGE's requirements for earning an associate's degree.
- B. Any DISTRICT student interested in Running Start will meet with DISTRICT Counselor to discuss whether he/she meets the pre-selection criteria set forth in the Running Start Program Process Procedures (Appendix A). If an interested DISTRICT student meets said pre-selection criteria, he/she will follow the application process set forth in the Running Start Procedures to Fulfill Qualifications and Admissions (Appendix B).
- C. This Agreement does not cover those students who are not recruited by and identified by the DISTRICT to participate in the Running Start program.
- D. Instruction for DISTRICT students accepted into Running Start shall be provided by COLLEGE, which shall charge the DISTRICT the cost equivalent of in-district tuition and fees for courses taken per student per school year.
- E. The Running Start courses offered pursuant to this Agreement and the respective course locations are attached hereto and incorporated by reference as Appendix D. The courses listed in Appendix D will be mutually agreed upon by both parties no later than March of each year that this Agreement is in effect, and are subject to change based upon availability of eligible instructors, student interest and availability in specific courses, and/or local board policy.
- F. If a DISTRICT student is receiving a D, F or W, or is otherwise not meeting Running Start academic standards, at the midterm grading period, COLLEGE will notify the DISTRICT Counselor within one week after the midterm date. COLLEGE and DISTRICT agree to communicate within seven (7) days and develop a success plan with the student for the remainder of the semester. The success plan will be shared in writing with COLLEGE, DISTRICT and student.
- G. At semester end, COLLEGE will provide the DISTRICT Counselor with transcripts for all students enrolled in Running Start.

### **Section 3 DISTRICT Obligations**

DISTRICT will:

- A. DISTRICT will recruit eligible students to participate in Running Start.

- B. DISTRICT will ensure students who meet the free lunch or breakfast eligibility guidelines pursuant to Section 10-20.13(b) of the Illinois School Code (105 ILCS 5/10-20.13(b)) and who are accepted into Running Start are provided equal access to Running Start consistent with the requirements of the Illinois School Code.
- C. DISTRICT will be responsible for communicating to the COLLEGE the list of eligible and approved students for the Running Start Program by the COLLEGE's annual deadline.
- D. DISTRICT Counselor will be responsible for initiating communication to the Running Start students and a parent or guardian the enrollment and selection of courses defined as Running Start schedules and making any necessary schedule changes through utilizing College Schedule Change Forms.
- E. DISTRICT will be responsible for communicating to Running Start students and their parents or a guardian in regard to resolving disputes within the overall operation of the Running Start program, including the DISTRICT Running Start selection process results and qualifications.
- F. DISTRICT will be responsible for securing COLLEGE placement test scores from students for the selection process (pursuant to Appendix B).
- G. DISTRICT will be responsible for the pre-selection and final selection process (pursuant to Appendix B).
- H. DISTRICT will provide the COLLEGE with no less than one and no more than two points of contact i.e. DISTRICT Counselor to ensure effective and accurate communication.
- I. DISTRICT will provide advising for high school graduation requirements to Running Start students.
- J. DISTRICT will provide all counseling services to Running Start students.
- K. DISTRICT will provide students who successfully complete Running Start with credit towards a high school diploma.
- L. DISTRICT will communicate to the DISTRICT 320 students and their parents or a guardian that they are responsible for covering textbooks and associated instructional material costs.
- M. DISTRICT will calculate the cost equivalent of in-district tuition and fees with the assistance of the COLLEGE for the courses taken per Running Start students and pay the COLLEGE the cost associated with this in-district tuition and fees calculation.
- N. If DISTRICT identifies and recommends instructors for use in the Running Start Program which are then approved by COLLEGE, DISTRICT shall be responsible for hiring and compensating such instructors.
- O. DISTRICT agrees to work with their Running Start students who have an IEP or 504 plan annually. DISTRICT will be responsible for including in the annual transition planning meeting a comprehensive transitional plan for Running Start. Rock Valley College Disability Support Services and Early College Department are available to assist with the transition

planning.

#### **Section 4 COLLEGE Obligations**

COLLEGE will provide participating DISTRICT students with:

- A. COLLEGE will provide technology accounts for Online Services, Eagle, and RVC Mail.
- B. COLLEGE will provide a mandatory orientation, including a review of COLLEGE policies and procedures and a copy of COLLEGE's Student Handbook.
- C. COLLEGE will offer the mandatory STU 100, Planning for Success, during the summer semester preceding their fall semester enrollment. DISTRICT is responsible for the tuition and fees for STU 100 Planning for Success.
- D. COLLEGE will provide instruction opportunities to achieve an Associate of Arts Degree or an Associate in Science degree.
- E. COLLEGE will provide final grades for courses within two weeks of the completion of each semester.
- F. COLLEGE will be responsible for administering COLLEGE placement test with and for students (pursuant to Appendix B).
- G. COLLEGE will ensure that any employee or agent of COLLEGE who has direct and regular contact with participating DISTRICT students undergoes a criminal history records check.
- H. COLLEGE will ensure that instructors for Running Start courses are properly qualified to teach such courses, consistent with the Dual Credit Quality Act, 110 ILCS 27/16(5) and ILCS 27/20. COLLEGE shall approve any instructors which DISTRICT identifies and recommends for use in the Running Start Program. Any DISTRICT-recommended instructors shall be hired and compensated by DISTRICT.
- I. COLLEGE will take appropriate steps to ensure that Running Start courses are equivalent in quality and rigor to other courses offered at the COLLEGE for college credit. COLLEGE will ensure that Running Start student learning outcomes are the same as other courses taught at COLLEGE. In addition, COLLEGE will annually evaluate course content, delivery, and rigor, consistent with COLLEGE policy, in consultation with the DISTRICT'S superintendent.
- J. COLLEGE reserves the right to modify or cancel classes based on instructor availability and/or student interest. COLLEGE will support and implement schedule request changes made by DISTRICT Counselor and commit to ensuring any schedule changes of DISTRICT 320 students are approved by DISTRICT Counselor or DISTRICT Director of Career Readiness before being made. In such circumstances the COLLEGE will notify the DISTRICT counselor of such changes.

- K. COLLEGE will maintain appropriate academic control over the curriculum of all Running Start Program courses, consistent with State and/or Federal law and as required or negotiated by the Higher Learning Commission.

### **Section 5 Participating DISTRICT Students' Obligations**

The DISTRICT will cause participating DISTRICT students to comply with the following requirements (pursuant to Appendix B):

- A. Student will complete information in the COLLEGE Welcome Packet.
- B. Student will attend mandatory COLLEGE Running Start Orientation.
- C. Student will respond to email communication via COLLEGE Mail on a daily basis.
- D. Student will schedule an advising appointment each semester with a COLLEGE advisor and DISTRICT Counselor in advance of assigned priority registration dates.
- E. Student will schedule an appointment each semester with a designated DISTRICT Counselor to ensure each DISTRICT student meets all requirements for Running Start and high school graduation.
- F. Student will keep all scheduled appointments.
- G. Student will adhere to COLLEGE and DISTRICT policies and procedures.
- H. Student will demonstrate qualities of integrity, honesty, civility and respect in their conduct both in and out of the classroom as noted in the COLLEGE Student Handbook.
- I. Student will meet and maintain requirements as set forth in the Running Start Academic Conduct Policies (Appendix C).
- J. Students not meeting the Academic Conduct Policies will be placed on Academic Probation for one semester and be required to develop an Individual Academic Recovery Plan or be dismissed. This plan will be shared with the DISTRICT Counselor and signed by the DISTRICT, COLLEGE, parent/guardian, and student. Students who do not meet the terms of the Academic Conduct Policy after the Academic Probation semester may be dismissed from Running Start.
- K. Student will meet with the DISTRICT and a parent or guardian to ensure the applicable high school graduation requirements are met.

### **Section 6 Shared Obligations and Understandings of the Parties**

- A. The DISTRICT and COLLEGE acknowledge and agree that this Agreement solely

memorializes implementation of Running Start, and that there are no other promises, representations, or agreements between the Parties except as provided in this Agreement.

- B. DISTRICT and COLLEGE agree to comply with all applicable federal and State nondiscrimination and equal opportunity laws, rules and regulations. DISTRICT and COLLEGE shall not engage in unlawful discrimination or harassment against any person based on race, color, ancestry, national origin, religion, pregnancy, sexual orientation, order of protection status, gender identity or expression, age, marital status, disability, genetic information, unfavorable military discharge, veteran status, or sex (including sexual harassment, sexual violence, sexual assault, domestic violence, dating violence and/or stalking), or any other legally protected category. The Parties will coordinate regarding an appropriate response to any report of alleged harassment, including sexual harassment, involving students or employees involved in the Running Start Program, taking into consideration the nature of the report, the parties involved and the location and context in which the alleged harassment occurred.
- C. In carrying out its respective obligations under this Agreement, each Party and its employees shall maintain the confidentiality of all personally identifiable information concerning the students enrolled in Running Start courses, and shall adhere to all applicable federal, State and local laws, rules and regulations now in effect or later adopted relating to the confidentiality of student records and information, including but not limited to the Family Educational Rights and Privacy Act ("FERPA"), 20 U.S.C. §1232g, and Illinois School Student Records Act ("ISSRA"), 105 ILCS 10/1 et seq. With regard to the education records/school student records and information to which a Party and/or its employees shall be granted access under this Agreement, that Party and its employees shall be deemed "school officials" with legitimate educational interests in such records and information. The Party and its employees shall have the right to access and use such records and information solely for the purpose of performing the Party's obligations under this Agreement. The Party and its employees shall not re-disclose personally identifiable student information that is received under this Agreement to any third party, except as directed or permitted by the other Party, or as required by law. Each Party shall have in place reasonable policies and procedures, which the other Party may monitor or audit upon request and with reasonable notice, to prevent such re-disclosure.
- D. It is understood and agreed that neither party to this Agreement shall be legally liable for any negligent or wrongful acts either of commission or omission, chargeable to the other, unless such liability is imposed by law and this Agreement shall not be construed as seeking to enlarge or diminish any obligation or duty owed by one party against the other party or against third parties.
- E. The Parties agree that their respective representatives shall use their best efforts to

timely communicate with one another as needed to pursue the objectives and implementation of Running Start, and to work cooperatively to resolve any issues which may from time to time arise in the course of their collaboration. The Parties shall, not less than annually, review the provisions of this Agreement and identify any updates, as may be needed. Any such updates are subject to the requirements of Section 8.E, below.

### **Section 7 Participation in Running Start Program by Students with Disabilities**

The Parties will work collaboratively and utilize the following processes to ensure that individual students with disabilities have access to Running Start Program courses, provided that they are able to meet the criteria for entry into such courses:

- A. The DISTRICT will identify all eligible students based upon the requirements as set forth in the Running Start Pre-Selection Criteria (Appendix A) and DISTRICT Procedures to Fulfill Qualifications and Admissions (Appendix B).
- B. The process is established as follows:
  - The DISTRICT will identify students who have a current IEP or 504 Plan on the final and approved DISTRICT Running Start list, as referenced in Appendix B.
  - The DISTRICT will ensure that each student with an IEP or 504 Plan and their parent/guardian is informed of the differences in college ADA accommodations versus high school accommodations.
  - The DISTRICT Counselor and COLLEGE Early College department will assist with connecting students to Disability Support Services so that college accommodations can be developed prior to the start of Running Start coursework.
  - The DISTRICT will assist in providing students a copy of their current IEP or 504 Plan to provide to the COLLEGE Disability Support Services.
- C. A student with a disability shall have access to the supplementary aids and accommodations included in their individualized education program under Article 14 of the Illinois School Code or Section 504 Plan under the federal Rehabilitation Act of 1973 while the student is accessing a Running Start Program course on DISTRICT's high school campus, in accordance with established DISTRICT practices for providing these services.
- D. A student with a disability who accesses a Running Start Program course on COLLEGE's campus shall have access to appropriate supplementary aids and/or accommodations for which the student is eligible through COLLEGE's Disability Support Services office. The Parties agree that the COLLEGE'S Disability Support Services office will coordinate with and involve the District in identifying appropriate supplementary aids and/or accommodations for eligible students.
- E. DISTRICT and COLLEGE shall regularly communicate regarding the progress,

performance and individual needs of students with disabilities who are enrolled in Running Start Program courses.

Nothing contained herein shall be construed as to release DISTRICT from its obligations as the "Resident District" and/or "Local Education Agency," as those terms may be defined in State or federal laws, rules and/or regulations relating to students with disabilities. DISTRICT represents and warrants that, at all times and during all situations governed by this Agreement, it shall remain the Resident District and Local Education Agency for any and all students with disabilities participating in the Running Start Program hereunder.

### **Section 8 Miscellaneous Provisions**

- A. **Effective Date.** This Agreement becomes effective upon the date as of which it has been approved and fully executed by both of the Board of Education of DISTRICT and the Board of Trustees of COLLEGE.
- B. **Term of Agreement; Non-Assignability.** This initial term of this Agreement shall commence on the Effective Date and expire automatically on June 30, 2027. This agreement is applicable for the Running Start Class who begins Summer 2026 and for program applicants and participants who begin the Running Start program in Summer 2027. This Agreement is not transferable or assignable by the Parties. There are no third-party beneficiaries to this Agreement.
- C. **Termination.** Either Party shall have the right to terminate this Agreement at the end of any semester during the initial term and any extension thereof, by in whole or in part upon providing written notice of termination to the other Party at least 30 days prior to the last day of student attendance in any such semester.
- D. **Notices.** All notice required pursuant to this Agreement shall be sent by means capable of providing a confirmation of receipt, including (a) deposit with postage pre-paid in the U.S. mail, certified and return receipt requested, (b) personal service, or (c) facsimile transmittal, to the Parties at their addresses set out below or as otherwise specified in writing to one another. All notices mailed shall be deemed effective three days after mailing.

If to DISTRICT:

South Beloit Community  
Unit School District No.  
320  
Attn: Superintendent  
850 Hayes Ave.  
South Beloit, IL 61080  
Facsimile:  
(815) 389-3477

with a copy to counsel;

Catherine R. Locallo  
Robbins Schwartz  
190 South LaSalle St., Suite 2550  
Chicago, Illinois 60603-3410  
Phone: (312) 332-7760  
Email: [clocallo@robbins-schwartz.com](mailto:clocallo@robbins-schwartz.com)

If to COLLEGE:

Illinois Community COLLEGE  
DISTRICT No. 511  
Att'n: Chief Academic Officer  
3301 North Mulford Rd.  
Rockford, IL 61114  
Facsimile: (815) 921-6974

with a copy to counsel:

Joseph J. Perkoski  
Robbins-Schwartz  
190 South LaSalle St, Suite 2550  
Chicago, IL 60603-34410  
Facsimile: (312) 332-7768  
Email: [jperkoski@robbins-schwartz.com](mailto:jperkoski@robbins-schwartz.com)

E. **Amendments.** No change, modification or amendment to this Agreement shall be valid unless reduced to writing and approved by the Parties' respective governing boards.

F. **Good Faith and Dispute Resolution.** The Parties agree to use their best, good faith efforts to promote and operate the Running Start program. In the event of a dispute arising under this Agreement which cannot be resolved informally by the Parties' designated representatives and the Parties' respective governing boards, the Parties agree to first engage in mediation to resolve the conflict. If mediation is unsuccessful, the Parties may, by subsequent written agreement, elect to engage in binding arbitration pursuant to the procedures of the American Arbitration Association, in lieu of litigation.

G. **Severability.** If for any reason any provision of this Agreement is determined by an arbitrator to be invalid or unenforceable, that provision shall be deemed severed and the balance of the Agreement shall otherwise remain in full force and effect.

The failure of a Party to this Agreement to insist upon strict and prompt performance of the terms and conditions shall not constitute or be construed as a waiver or relinquishment of that Party's right thereafter to enforce any such term or condition, but the same shall continue in full force and effect.


H. **Governing Law.** This Agreement shall be governed by and interpreted according to the laws of the State of Illinois.

- I. **Signature in Counterparts.** This Agreement may be executed in counterparts, each of which shall be an original, but all of which shall constitute on and the same instrument. Counterparts may be exchanged in PDF format by email.

**WHEREFORE,** the Parties by their respective officers have executed this Agreement on the dates set forth below.

**Board of Education  
South Beloit School  
District No. 320  
Winnebago County,  
Illinois**

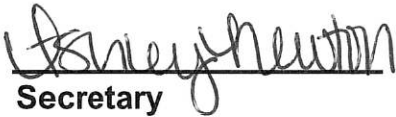
**Board of Trustees  
Illinois Community COLLEGE  
District No. 511  
Winnebago County, Illinois**



**President**

---

**President**



**Secretary**

---

**Secretary**

4/14/26  
**Date**

---

**Date**

**APPENDIX A**  
**DISTRICT Running Start Program Process Procedures**

**Pre-Selection Criteria for DISTRICT High School Students**

1. Meet with the DISTRICT Counselor regarding the selection process.
2. Must be in their high school sophomore or junior year to apply for Running Start.
3. Have a minimum 3.0 cumulative high school GPA.
4. Be on track for high school graduation by the end of the sophomore year for the 2-year program; junior year for the 1-year program.
5. Completed one year of Algebra and one year of Geometry with a grade of "B" or higher in each semester by the end of the sophomore year. Two years of Algebra completed with a grade of "B" or higher is preferred.
6. Completed two years of English with a grade of "B" or higher in each semester by the end of the sophomore year.
7. Completed one year of Chemistry with a grade of "B" or higher in each semester by the end of the sophomore year for the 2-year program; junior year for the 1-year program.
8. Have a positive recommendation from the DISTRICT high school Principal and/or Counselor.
9. Have the permission of a parent or legal guardian.
10. Work with the DISTRICT Counselor to complete steps outlined in Appendix B.
11. DISTRICT may implement additional pre-selection criteria above and beyond the minimum pre-selection criteria given above.

**APPENDIX B**  
**DISTRICT Procedures to Fulfill Qualifications and Admissions**

Note: "DISTRICT" refers to South Beloit DISTRICT 320. "RVC" refers to Rock Valley COLLEGE's Early COLLEGE Office.

1. DISTRICT determines list of students who are qualified.
2. DISTRICT determines who is interested in applying for the Running Start Program.
3. DISTRICT interested students complete an RVC Application for Credit Courses.
4. DISTRICT testing proctors will administer ACCUPLACER testing at DISTRICT campuses, or alternatively schedule a test date at the COLLEGE Testing Center. (Students must complete RVC Applications no less than 1 week prior to testing.)
5. DISTRICT students will take the RVC ACCUPLACER placement test in Reading, English, and Math, or submit ACT/SAT scores for possible waiver of the placement test.
6. DISTRICT students will be allowed one re-test in Reading, English, and Math during the Running Start application process for a cost of \$5 per subject re-test. If testing is proctored at the high school, RVC will waive re-test fees.
7. COLLEGE provides ACCUPLACER scores report to DISTRICT.
8. DISTRICT Counselors review and determine if students are ready for COLLEGE coursework as part of the RVC Running Start Program based on ACCUPLACER scores.
9. DISTRICT staff will place student's data into a shared file that is compatible with MS Excel or Google Sheets format. The file will include the RVC Student ID for each student and specify all students who are qualified based on DISTRICT selection criteria.
10. DISTRICT submits file of fully qualified students to RVC.
11. COLLEGE will verify qualified students and send the confirmed report back to DISTRICT to complete the DISTRICT selection process.
12. After DISTRICT selection process is conducted, DISTRICT will send final and approved DISTRICT Running Start student list to RVC.
13. DISTRICT Counselors notify ALL students of award of placement into DISTRICT Running Start Program OR placement on DISTRICT waiting list.
14. COLLEGE sends welcome packet to DISTRICT students to final and approved DISTRICT Running Start students.
15. DISTRICT students return completed welcome packet forms to COLLEGE.
16. DISTRICT manages DISTRICT Running Start waiting list, if such list exists.
17. DISTRICT sends transcripts to COLLEGE of accepted Running Start students after spring grades are posted to confirm eligibility requirements have successfully been met.
18. Based on transcripts, DISTRICT will determine if a student no longer meets Running Start eligibility requirements and DISTRICT will inform impacted student.
19. Students and DISTRICT Counselors are responsible for ensuring students will meet DISTRICT High School graduation requirements.
20. COLLEGE schedules students each semester and provides student schedules to DISTRICT Counselor for students enrolled in the DISTRICT Running Start Program.
21. DISTRICT Counselors work with students each semester to verify students are on track with their individual COLLEGE Student Academic Master Plan (STAMP) and high school graduation requirements.

22. When a student scheduling change or STAMP change is requested by the DISTRICT or the DISTRICT student, the student submits the "RVC Schedule Change Form" to DISTRICT Counselor for approval.
23. RVC provides students access to COLLEGE advisors to assist with changes to STAMP and scheduling, as needed.
24. If approved, DISTRICT Counselor submits the signed "RVC Schedule Change Form" to RVC for processing.
25. RVC provides student transcripts to DISTRICT Counselor for each semester completed by participating students within two weeks of final grades posting.

## APPENDIX C

### Running Start Student Academic Conduct Policies

All *Running Start* students at Rock Valley College (RVC) are expected to demonstrate qualities of integrity, honesty, civility, and respect in their conduct, both in and out of the classroom. All RVC policies can be viewed in the [Student Handbook](#) found on our website: [www.rockvalleycollege.edu/studenthandbook](http://www.rockvalleycollege.edu/studenthandbook). Adherence to all policies is essential and required to remain in the *Running Start* program.

#### **ADVISING & COMMUNICATION**

*Running Start* students are expected to:

- Meet with your high school Program Counselor for high school graduation and semester schedules.
- Only add or drop classes with your high school Counselor.
- Meet with an RVC Advisor for RVC graduation requirements.
- Respond to communication via RVC Mail and EAGLE accounts on a daily basis.
- Keep all scheduled appointments.

#### **ATTENDANCE POLICY**

Students are expected to attend every class meeting and arrive on time. There is no college policy permitting absences. Each faculty member will decide when and how absences affect grades. It is the responsibility of the student to adhere to the course syllabus. If a student needs to miss class, they must contact their instructor and their home high school office.

#### **MAINTAINING ACADEMIC INTEGRITY**

Please refer to page 47 of the Student Handbook: <http://www.rockvalleycollege.edu/studenthandbook>

#### **ACADEMIC EARLY WARNING**

Transitioning from high school to college can be a challenge and students may find it difficult to adjust. The Early Warning System is designed to assist students by alerting the Dean of Students office of any student who misses class or struggles academically within the first few weeks of school. This early intervention is intended to make a difference in the student's academic performance before midterm and set a pattern of success for the rest of the semester. Notification to the Dean of Students is dependent upon faculty report.

#### **ACADEMIC PROBATION & INDIVIDUAL ACADEMIC RECOVERY PLAN (IARP)**

Students must earn a cumulative grade point average (GPA) of 2.5 or higher and not receive a "D", "W" or "F" for a course, or they will be placed on Academic Probation for one semester and be required to develop an IARP. If during the probation semester students fail to raise their GPA to 2.5 or higher or they earn an additional "D", "W" or "F", then they **will** be dismissed from the program and be returned to high school. Assistance to improve academic performance is available by taking advantage of the following:

- Meet with instructors to review course expectations and create a plan of action. Instructor office hours can be found on the course syllabus.
- Visit the Tutoring Center, Writing Center, and/or Math Lab for instruction, tutoring, and study skills enhancement. These services are free to RVC students.
- Students will be **required** to meet regularly with their high school program counselor to insure academic recovery.

#### **DISMISSAL FROM PROGRAM**

All *Running Start* students will be dismissed from the program as a result of *any* of the following:

- Failure to attend and complete STU 100: Planning for Success in their first summer semester with a grade of "B" or higher. No repeat allowed.
- Failure to raise cumulative GPA to 2.5 or earn "D", "F" or "W" during the Academic Probation semester.
- Demonstration of behavior and/or attitudes that undermine the integrity and privilege of program participation, as deemed by RVC and/or the participating School District.
- Violation of any of the [Code of Conduct policies](#) and/or [Academic Misconduct policies](#).
- If high school graduation and/or RVC graduation is in jeopardy. Dismissal is determined by the participating School District in consultation with RVC.

In addition, students in their **first year** of *Running Start* will also be dismissed from the program as a result of *any* of the following:

- Earning a combination of three "D", "F" or "W" grades in a single semester.
- Earning two "F" grades in a single semester.
- Earning a semester or cumulative GPA less than 2.0.
- Needing to recover more than 7 credits by the end of the first year in the program.

## 2026–2027 Senior Semester Intergovernmental Agreement (IGA) North Boone Community Unit School District #200

### Background:

*Senior Semester* is a formal program launched in partnership with the North Boone Community Unit School District #200 during the 2026-2027 school year. The program allows up to 20 qualified District students to attend Rock Valley College for their final high school semester of senior year. Students take dual credit courses that meet the requirements for both a high school diploma and one semester of Rock Valley College credit courses simultaneously. The *Senior Semester* program is administered through the Early College office at Rock Valley College in conjunction with North Boone Community Unit School District #200.

Students selected for *Senior Semester* must be academically and socially ready for college. The program provides an opportunity for students to engage in a more challenging educational environment while finishing their high school careers.

The financial arrangement between Rock Valley College and North Boone Community Unit School District #200 requires the District to calculate the cost equivalent of tuition and fees with the assistance of the College for the courses taken per *Senior Semester* student and pay the College the cost associated with this tuition and fees calculation, not to exceed \$48,000 during the term of this agreement. Participating students will be financially responsible for the remaining tuition and fee balance, as well as for any repeated courses, textbooks, and course supplies. The District's financial assistance helps reduce the overall college cost for students and their families

### Recommendation:

It is recommended that the Rock Valley College Board of Trustees approves the Senior Semester Intergovernmental Agreement with North Boone Community Unit School District #200, effective on the date both parties have approved and executed the Agreement, for classes beginning January 2027. The agreement shall expire on June 30, 2027. **Attorney Reviewed.**

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Howard J. Spearman, Ph.D.  
President

Board Approval: \_\_\_\_\_  
Secretary, Board of Trustees

**Attachment(s):** North Boone Community Unit School District #200 Intergovernmental Agreement

**INTERGOVERNMENTAL AGREEMENT BETWEEN  
NORTH BOONE COMMUNITY UNIT SCHOOL  
DISTRICT NO. 200, BOONE COUNTY, ILLINOIS  
AND  
BOARD OF TRUSTEES OF ILLINOIS COMMUNITY COLLEGE DISTRICT NO. 511,  
WINNEBAGO COUNTY, ILLINOIS  
FOR SENIOR SEMESTER PROGRAM**

This Agreement is made and entered into by and between the North Boone Community Unit School District No. 200, Boone County, Illinois ("DISTRICT") and the Board of Trustees of Illinois Community COLLEGE DISTRICT No. 511, Winnebago County, Illinois ("COLLEGE") (together, the Parties") in the exercise of their intergovernmental cooperation powers under the Illinois Constitution of 1970, and the Illinois Intergovernmental Cooperation Act and their respective powers under the School Code and the Public Community COLLEGE Act.

**WHEREAS**, the Parties are authorized to enter into intergovernmental agreements for cooperative projects and use agreements in any manner not prohibited by law or by ordinance, pursuant to Article VII, §10 of the Illinois Constitution of 1970, the Intergovernmental Cooperation Act (5 ILCS 220/1 *et seq.*), the School Code (105 ILCS 5/1- 1 *et seq.*), and the Public Community COLLEGE Act (110 ILCS 805/1-1 *et seq.*); and

**WHEREAS**, Senior Semester is a program that allows select, qualified, academically motivated students enrolled in Illinois Community COLLEGE DISTRICT 511 public high schools an opportunity to earn a semester of college credits by attending COLLEGE full-time during a semester of their senior year of high school; and

**WHEREAS**, the Parties have determined that shared commitment to Senior Semester goals benefits their constituencies and enhances educational opportunities for the communities they serve; and

**WHEREAS**, the Parties have determined that it is in their respective best interests and that of their constituencies to enter into this Intergovernmental Agreement for Senior Semester Program (hereinafter Agreement").

**NOW, THEREFORE, IT IS AGREED** between the Parties, in consideration of their mutual promises and undertakings set forth herein and for other good valuable consideration, as follows:

**Section 1    Incorporation of Preamble Recitals**

The foregoing recitals are hereby found to be true and correct and are incorporated herein by reference.

**Section 2    Implementation of Senior Semester**

DISTRICT and COLLEGE agree to collaborate to implement Senior Semester as a joint program, administered jointly by Rock Valley COLLEGE and North Boone Community Unit School District, subject to the following terms and conditions.

- A. The Parties intend to establish and offer Senior Semester to provide eligible DISTRICT students with full-time instruction at COLLEGE during a semester of their senior year of high school in satisfaction of:
  - 1) DISTRICT'S requirements for earning a high school diploma.
- B. Any DISTRICT student interested in Senior Semester will meet with a DISTRICT high school counselor to discuss whether they meet the pre-selection criteria set forth in the Senior Semester Program Process Procedures (Appendix A). If an Interested DISTRICT student meets said pre-selection criteria, they will follow the application process set forth in the Senior Semester Procedures to Fulfill Qualifications and Admissions (Appendix B).
- C. This Agreement does not cover those students who are not recruited by and identified by the DISTRICT to participate in the Senior Semester program.
- D. Instruction for DISTRICT students accepted into Senior Semester shall be provided by COLLEGE, which shall then charge the cost of in-district tuition and fees directly to each individual participating student.
- E. If a DISTRICT student is not successful academically or is not meeting Senior Semester academic standards at the midterm grading period, COLLEGE will notify District staff within one week after the midterm date.
- F. At semester end, COLLEGE will provide the District staff with student transcripts enrolled in Senior Semester.

### **Section 3 DISTRICT Obligations**

DISTRICT will:

- A. DISTRICT will recruit eligible students to participate in Senior Semester, identifying a maximum of 10 eligible students to participate In Senior Semester per school year.
- B. DISTRICT will ensure students who meet the free lunch or breakfast eligibility guidelines pursuant to Section 10-20.13(b) of the Illinois School Code (105 ILCS 5110- 20.13(b)) and who are accepted into Senior Semester are provided equal access to Senior Semester consistent with the requirements of the Illinois School Code.
- C. DISTRICT will be responsible for communicating to the COLLEGE the list of eligible and approved students for the Senior Semester program by the COLLEGE's annual deadline.
- D. DISTRICT will be responsible for communicating to the Senior Semester students and a parent or guardian the enrollment and selection of courses defined as Senior Semester schedules.
- E. DISTRICT will be responsible for communicating to Senior Semester students and their parents or a guardian in regard to resolving disputes within the overall operation of the Senior Semester program, including but not limited to the DISTRICT Senior Semester selection process results and qualifications and expectations of student independence not governed

- F. DISTRICT will be responsible for securing COLLEGE placement test scores from students for the selection process (pursuant to Appendix B).
- G. DISTRICT will be responsible for the pre-selection and final selection process (pursuant to Appendix B).
- H. DISTRICT will provide the COLLEGE with one point-of-contact i.e.; Principal, to ensure effective and accurate communication.
- I. DISTRICT will provide advising for high school graduation requirements to Senior Semester students.
- J. DISTRICT will provide all personal and academic success counseling services to Senior Semester students.
- K. DISTRICT will provide students who successfully complete Senior Semester with credit towards a high school diploma.
- A. DISTRICT will communicate to the DISTRICT 200 students and their parents or a guardian that they are responsible for covering textbooks, associated instructional material costs, and 100% of the in-district tuition and fees for the Senior Semester Program.
- L. District agrees to work with their Senior Semester students who have an IEP or 504 plan annually. DISTRICT will be responsible for including in the annual transition planning meeting a comprehensive transitional plan for Senior Semester. Rock Valley College Disability Support Services and Early College Department are available to assist with the transition planning.

#### **Section 4 COLLEGE Obligations**

COLLEGE will:

- A. COLLEGE will provide technology accounts for Self Service, Eagle, and RVC Mail.
- B. COLLEGE will provide a mandatory orientation, including a review of COLLEGE Policies and procedures and a copy of COLLEGE's Student Handbook.
- C. COLLEGE will offer the mandatory STU 100, Planning for Success, during the Senior Semester enrollment. The student is responsible for tuition and fees for STU 100, Planning for Success.
- D. COLLEGE will provide final grades for courses within two weeks of the completion of each semester.
- E. COLLEGE will be responsible for administering COLLEGE placement test with and for students (pursuant to Appendix B).
- F. COLLEGE will ensure that any employee or agent of COLLEGE who has direct and regular

contact with participating DISTRICT students undergoes a criminal history records check.

- G. COLLEGE will ensure that instructors for Senior Semester courses are properly qualified to teach such courses, consistent with the Dual Credit Quality Act, 110 ILCS 27/16(5) and 110 ILCS 27/20. COLLEGE shall approve any instructors which DISTRICT identifies and recommends for use in the Senior Semester Program. Any DISTRICT-recommended instructors shall be hired and compensated by DISTRICT.
- H. COLLEGE will take appropriate steps to ensure that Senior Semester courses are equivalent in quality and rigor to other courses offered at the COLLEGE for college credit. COLLEGE will ensure that Senior Semester student learning outcomes are the same as other courses taught at COLLEGE. In addition, COLLEGE will annually evaluate course content, delivery, and rigor, consistent with COLLEGE'S review and evaluation policy for on-campus adjunct faculty, in consultation with the DISTRICT'S superintendent.
- I. COLLEGE reserves the right to modify or cancel classes based on instructor availability and/or student interest. COLLEGE will support and implement schedule request changes made by DISTRICT Counselor and commit to ensuring any schedule changes of DISTRICT 200 students are approved by DISTRICT Counselor or DISTRICT Director of Career Readiness before being made. In such circumstances the COLLEGE will notify the DISTRICT counselor of such changes.
- J. COLLEGE will maintain appropriate academic control over the curriculum of all Senior Semester Program courses, consistent with State and/or Federal law and as required or negotiated by the Higher Learning Commission.
- K. COLLEGE will evaluate and document the performance of students who complete dual credit courses, and share such data with DISTRICT. To the extent applicable, the evaluation shall not impact the instructor's performance evaluation under the School Code.
- L. COLLEGE will make publicly available and provide to each student all institutional policies relating to the academic standing of students enrolled in dual credit courses or the transfer of credit for dual credit courses.

#### **Section 5 Participating DISTRICT Students' Obligations**

The DISTRICT will cause participating DISTRICT students to comply with the following requirements (pursuant to Appendix B):

- A. Student will complete information in the COLLEGE Welcome Packet.
- B. Student will attend mandatory COLLEGE Senior Semester Orientation.
- C. Student will respond to email communication via COLLEGE Mail on a daily basis.
- D. Student will schedule an advising appointment at the midterm of the Senior Semester with a COLLEGE advisor and DISTRICT counselor in advance of assigned priority registration dates.
- E. Student will keep all scheduled appointments.
- F. Student will adhere to COLLEGE and DISTRICT policies and procedures.

- G. Student will demonstrate qualities of integrity, honesty, civility and respect in their conduct both in and out of the classroom as noted in the COLLEGE Student Handbook.
- H. Student will meet and maintain requirements as set forth in the Senior Semester Academic Conduct Policies (pursuant to Appendix C).
- I. Student will meet with the DISTRICT and a parent or guardian to ensure the applicable high school graduation requirements are met prior to the start of the Senior Semester.

#### **Section 6 Shared Obligations and Understandings of the Parties**

- A. The DISTRICT and COLLEGE acknowledge and agree that this Agreement solely memorializes implementation of Senior Semester, and that there are no other promises, representations, or agreements between the Parties except as provided in this Agreement.
- B. DISTRICT and COLLEGE agree to comply with all applicable federal and State nondiscrimination and equal opportunity laws, rules and regulations. DISTRICT and COLLEGE shall not engage in unlawful discrimination or harassment against any person based on race, color, ancestry, national origin, religion, pregnancy, sexual orientation, order of protection status, gender identity or expression, age, marital status, disability, genetic information, unfavorable military discharge, veteran status, or sex (including sexual harassment, sexual violence, sexual assault, domestic violence, dating violence and/or stalking), or any other legally protected category. The Parties will coordinate regarding an appropriate response to any report of alleged harassment, including sexual harassment, involving students or employees involved in the Senior Semester Program, taking into consideration the nature of the report, the parties involved and the location and context in which the alleged harassment occurred.
- C. In carrying out its respective obligations under this Agreement, each Party and its employees shall maintain the confidentiality of all personally identifiable information concerning the students enrolled in Senior Semester courses, and shall adhere to all applicable federal, State and local laws, rules and regulations now in effect or later adopted relating to the confidentiality of student records and information, including but not limited to the Family Educational Rights and Privacy Act ("FERPA"), 20 U.S.C. §1232g, and Illinois School Student Records Act ("ISSRA"), 105 ILCS 10/1 et seq. With regard to the education records/school student records and information to which a Party and/or its employees shall be granted access under this Agreement, that Party and its employees shall be deemed "school officials" with legitimate educational interests in such records and information. The Party and its employees shall have the right to access and use such records and information solely for the purpose of performing the Party's obligations under this Agreement. The Party and its employees shall not re-disclose personally identifiable student information that is received under this Agreement to any third party, except as directed or permitted by the other Party, or as required by law. Each Party shall have in place reasonable policies and procedures, which the other Party may monitor or audit upon request and with reasonable notice, to prevent such re-disclosure.
- D. It is understood and agreed that neither party to this Agreement shall be legally liable for any negligent or wrongful acts either of commission or omission, chargeable to the other, unless such liability is imposed by law, and this Agreement shall not be construed as seeking to enlarge or diminish any obligation or duty owed by one party against the other party or against third parties.

- E. The Parties agree that their respective representatives shall use their best efforts to timely communicate with one another as needed to pursue the objectives and implementation of Senior Semester, and to work cooperatively to resolve any issues which may from time to time arise in the course of their collaboration. The Parties shall, not less than annually, review the provisions of this Agreement and identify any updates, as may be needed. Any such updates are subject to the requirements of Section 8.E, below.

### **Section 7 Participation in the Senior Semester Program by Students with Disabilities**

The Parties will work collaboratively and utilize the following processes to ensure that individual students with disabilities have access to Senior Semester Program courses, provided that they are able to meet the criteria for entry into such courses:

- A. The DISTRICT will identify all eligible students based upon the requirements as set forth in the Senior Semester Pre-Selection Criteria (Appendix A) and DISTRICT Procedures to Fulfill Qualifications and Admissions (Appendix B).
- B. The process is established as follows:
- The DISTRICT will identify students who have a current IEP or 504 Plan on the final and approved DISTRICT Senior Semester list, as referenced in Appendix B.
  - The DISTRICT will ensure that each student with an IEP or 504 Plan and their parent/guardian is informed of the differences in college ADA accommodations versus high school accommodations.
  - The DISTRICT Counselor and COLLEGE Early College department will assist with connecting students to Disability Support Services so that college accommodations can be developed prior to the start of Senior Semester coursework.
  - The DISTRICT will assist in providing students a copy of their current IEP or 504 Plan to provide to the COLLEGE Disability Support Services.
- C. A student with a disability shall have access to the supplementary aids and accommodations included in their individualized education program under Article 14 of the Illinois School Code or Section 504 Plan under the federal Rehabilitation Act of 1973 while the student is accessing a Senior Semester Program course on DISTRICT's high school campus, in accordance with established DISTRICT practices for providing these services.
- D. A student with a disability who accesses a Senior Semester Program course on COLLEGE's campus shall have access to appropriate supplementary aids and/or accommodations for which the student is eligible through COLLEGE's Disability Support Services office. The Parties agree that the COLLEGE'S Disability Support Services office will coordinate with and involve the District in identifying appropriate supplementary aids and/or accommodations for eligible students.
- E. DISTRICT and COLLEGE shall regularly communicate regarding the progress, performance

and individual needs of students with disabilities who are enrolled in Senior Semester Program courses.

Nothing contained herein shall be construed as to release DISTRICT from its obligations as the "Resident District" and/or "Local Education Agency," as those terms may be defined in State or federal laws, rules and/or regulations relating to students with disabilities. DISTRICT represents and warrants that, at all times and during all situations governed by this Agreement, it shall remain the Resident District and Local Education Agency for any and all students with disabilities participating in the Senior Semester Program hereunder.

## **Section 8    Miscellaneous Provisions**

- A. **Effective Date.** This Agreement becomes effective upon the date as of which It has been approved and fully executed by both of the Board of Education of DISTRICT and the Board of Trustees of COLLEGE.
- B. **Term of Agreement; Non-Assignability.** This initial term of this Agreement shall commence on the Effective Date and expire automatically on June 30, 2027, but may be mutually extended by the parties for subsequent one (1) year terms. This Agreement is not transferable or assignable by the Parties. There are no third-party beneficiaries to this Agreement.
- C. **Termination.** Either Party shall have the right to terminate this Agreement at the end of any semester during the initial term and any extension thereof, in whole or in part upon providing written notice of termination to the other Party at least 30 days prior to the last day of student attendance in any such semester.
- D. **Notices.** All notice required pursuant to this Agreement shall be sent by means capable of providing a confirmation of receipt, including (a) deposit with postage pre-paid in the U.S. mail, certified and return receipt requested, (b) personal service, or (c) facsimile transmittal, to the Parties at their addresses set out below or as otherwise specified in writing to one another. All notices mailed shall be deemed effective three days after mailing.

If to DISTRICT:

North Boone Community Unit School  
District No. 200  
Att'n: Superintendent  
6248 N. Boone School  
Road Poplar Grove, IL 61065  
Facsimile: (815) 765-2053

with a copy to counsel;

Scott Nemanich  
Klein, Thorpe and Jenkins, Ltd.  
15010 S. Ravinia Ave., Suite 10  
Orland Park, IL 60462  
Facsimile: (708) 349-1506  
Email: [senemanich@ktjlaw.com](mailto:senemanich@ktjlaw.com)

If to COLLEGE:

Illinois Community COLLEGE  
DISTRICT No. 511  
Att'n: Chief Academic Officer  
3301 North Mulford Rd.  
Rockford, IL 61114  
Facsimile: (815) 921-6974

with a copy to counsel:

Joseph J. Perkoski  
Robbins-Schwartz  
190 South LaSalle St, Suite 2550  
Chicago, IL 60603-33410  
Facsimile: (312) 332-7768  
Email: [jperkoski@robbins-schwartz.com](mailto:jperkoski@robbins-schwartz.com)

E. **Amendments.** No change, modification or amendment to this Agreement shall be valid unless reduced to writing and approved by the Parties' respective governing boards.

F. **Good Faith and Dispute Resolution.** The Parties agree to use their best, good faith efforts to promote and operate the Senior Semester program. In the event of a dispute arising under this Agreement which cannot be resolved informally by the Parties' designated representatives and the Parties' respective governing boards, the Parties agree to first engage in non-binding mediation to resolve the conflict. If mediation is unsuccessful, the Parties may, by subsequent written agreement, elect to engage in binding arbitration pursuant to the procedures of the American Arbitration Association, in lieu of litigation.

G. **Severability.** If for any reason any provision of this Agreement is determined by a court or an arbitrator to be invalid or unenforceable, that provision shall be deemed severed and the balance of the Agreement shall otherwise remain in full force and effect.

The failure of a Party to this Agreement to insist upon strict and prompt performance of the terms and conditions shall not constitute or be construed as a waiver or relinquishment of that Party's right thereafter to enforce any such term or condition, but the same shall continue in full force and effect.

H. **Governing Law.** This Agreement shall be governed by and interpreted according to the laws of the State of Illinois.

I. **Signature In Counterparts.** This Agreement may be executed in counterparts, each of which shall be an original, but all of which shall constitute one and the same instrument. Counterparts may be exchanged in PDF format by email.

WHEREFORE, the Parties by their respective officers have executed this Agreement on the dates set forth below.

**Board of Education  
North Boone School District  
No. 200  
Boone County, Illinois**

**Board of Trustees  
Illinois Community College  
District No. 511  
Winnebago County, Illinois**

*Nancy Lorraine Schellig*  
**President**

\_\_\_\_\_  
**President**

*Russell O'Donnell*  
**Secretary**

\_\_\_\_\_  
**Secretary**

*April 21, 2006*  
**Date**

\_\_\_\_\_  
**Date**

**APPENDIX A**  
**DISTRICT Senior Semester Program Process Procedures**

**Pre-Selection Criteria for DISTRICT High School Students**

1. Meet with the DISTRICT high school counselor regarding the selection process.
2. Must be in their high school junior year to apply for Senior Semester.
3. Have a minimum 3.5 cumulative high school GPA.
4. Be on track for high school graduation by the end of the junior year for the one semester program.
5. Completed one year of Algebra 1, one year of Geometry, and Algebra 2 with a grade of "B" or higher in each semester by the end of the junior year.
6. Completed three years of English with a grade of "B" or higher in each semester by the end of the junior year.
7. Completed one year of Chemistry with a grade of "B" or higher in each semester by the end of the junior year.
8. Have a positive recommendation from the DISTRICT and school Principal and/or Counselor.
9. Have the permission of a parent or legal guardian.
10. Work with the DISTRICT high school counselor to complete steps outlined In Appendix B.
11. DISTRICT may implement additional pre-selection criteria above and beyond the minimum pre-selection criteria given above.

## **APPENDIX B**

### **DISTRICT Procedures to Fulfill Qualifications and Admissions**

Note: "DISTRICT" refers to North Boone School District No 200. "RVC" refers to Rock Valley COLLEGE's Early COLLEGE Office.

1. DISTRICT determines list of students who are qualified.
2. DISTRICT Counselors determine who is Interested in applying for the Senior Semester Program.
3. DISTRICT interested students complete an RVC Application for Admission.
4. DISTRICT testing proctors will administer ACCUPLACER testing at DISTRICT campuses, or alternatively schedule a test date at the COLLEGE Testing Center (RVC Application for Admission must be completed no less than 1 week prior to testing.)
5. DISTRICT students will take the RVC Accuplacer placement test In Reading, English, and math or submit ACT/SAT scores for possible wavier of the placement test. DISTRICT students with disabilities shall be provided reasonable accommodations, consistent with policies of DISTRICT and COLLEGE.
6. DISTRICT students will be allowed one re-test in Reading, English, and Math during the Senior Semester Application period for a cost of \$5 per subject re-test. If testing is proctored at the high school, RVC will waive re-test fees.
7. RVC provides ACCUPLACER scores report to District staff.
8. DISTRICT Counselors review and determine if students are ready for COLLEGE coursework as part of the RVC Senior Semester Program based on Accuplacer scores and/or SAT/ACT scores and pre-selection criteria.
9. DISTRICT staff will place student's data into a shared file that is compatible with MS Excel or Google Sheets format, with the RVC Student ID that contains all students who are qualified based on DISTRICT selection criteria.
10. DISTRICT Counselors update shared file with qualified DISTRICT Senior Semester students and alerts District staff that file has been updated.
11. District staff compiles list of all qualified DISTRICT Senior Semester students with RVC Student ID's and submits to COLLEGE.
12. COLLEGE will verify qualified students and send the confirmed report back to District staff to complete the DISTRICT selection process.
13. DISTRICT based on number of slots available (not to exceed 20 spots), District staff will select students based upon process outlined by DISTRICT.
14. After selection process is conducted, District staff will send final and approved DISTRICT Senior Semester student list to DISTRICT Master Schedule and COLLEGE.
15. DISTRICT Counselors notify ALL students of award of placement into DISTRICT Senior Semester program OR placement on DISTRICT waiting list.

16. COLLEGE sends welcome packet to DISTRICT students and request for transcripts to final and approved DISTRICT Senior Semester students.
17. Accepted DISTRICT students return completed welcome packet forms and transcripts to COLLEGE.
18. DISTRICT staff manages DISTRICT Senior Semester waiting list.
19. Students and DISTRICT Counselors are responsible for ensuring students will meet North Boone School District 200 graduation requirements.
20. COLLEGE provides schedules to district staff for students enrolled in the DISTRICT Senior Semester program.
21. District staff distributes schedules to DISTRICT counselors.
22. District staff will work with DISTRICT students and COLLEGE on any changes to schedules offered to the DISTRICT.
23. COLLEGE provides students access to college advisors to assist with scheduling, as needed
24. When a student scheduling change is requested by the DISTRICT or the DISTRICT student, the student submits the "RVC Schedule Change Form" to DISTRICT Counselor for approval.
25. If approved, DISTRICT Counselor submits the signed "RVC Schedule Change Form" to District staff for processing to the Early College Office.
26. COLLEGE provides student transcripts to district staff for semester completed by participating students within two weeks of final grades posting.

## **APPENDIX C**

### **Senior Semester Academic Conduct Policies**

All *Senior Semester* students at Rock Valley College (RVC) are expected to demonstrate qualities of integrity, honesty, civility, and respect in their conduct, both in and out of the classroom. All RVC policies can be viewed in the [Student Handbook](#) found on our website: [www.rockvalleycollege.edu](http://www.rockvalleycollege.edu). Adherence to all policies is essential and required to remain in the *Senior Semester* program.

#### **ADVISING & COMMUNICATION**

*Senior Semester* students are expected to:

- Meet with your high school program counselor for high school graduation and semester schedules.
- Only add or drop classes with your high school program counselor.
- Meet with an RVC Advisor for matters relating to RVC enrollment.
- Respond to communication via RVC Mail and EAGLE accounts on a daily basis.
- Keep all scheduled appointments.

#### **ATTENDANCE POLICY**

Students are expected to attend every class meeting and arrive on time. There is no college policy permitting absences. Each faculty member will decide when and how absences affect grades. It is the responsibility of the student to adhere to the course syllabus. If a student needs to miss class, they must contact their instructor and their home high school office.

#### **MAINTAINING ACADEMIC INTEGRITY**

Please refer to page 47 of the Student Handbook: <http://www.rockvalleycollege.edu/studenthandbook>

#### **ACADEMIC EARLY WARNING**

Transitioning from high school to college can be a challenge and students may find it difficult to adjust. The Early Warning System is designed to assist students by alerting the Dean of Students office of any student who misses class or struggles academically within the first few weeks of school. This early intervention is intended to make a difference in the student's academic performance before midterm and set a pattern of success for the rest of the semester.

Assistance to improve academic performance is available by taking advantage of the following:

- Meet with instructors to review course expectations and create a plan of action. Instructor office hours can be found on the course syllabus.
- Visit the Tutoring Center, Writing Center, and/or Math Lab for instruction, tutoring, and study skills enhancement. These services are free to RVC students.

#### **DISMISSAL FROM PROGRAM**

*Senior Semester* students may be dismissed from the program as a result of *any* of the following:

- Demonstration of behavior and/or attitudes that undermine the integrity and privilege of program participation, as deemed by RVC and/or the participating School District.
- Violation of any of the [Code of Conduct policies and/or Academic Misconduct policies](#).



## Personnel Report

### A. Appointments

Rachel Koshy, Biology Faculty, Temporary Full-time, FAC, Lane II, Step I, \$66,892, effective August 15, 2026.

Viktoriia Dobriak, Mathematics Faculty, Full-time, FAC, Lane VII, Step 12, \$83,772, effective August 15, 2026.

Alexandra Hill, Mathematics Faculty, Full-time, FAC, Lane VII, Step 3, \$78,775, effective August 15, 2026.

Adriana Londono, Director of Adult Learners, Full-time, ADM, \$79,066, effective June 22, 2026.

### B. Departures

Rick Jenks, Vice President of Operations, Full-time, retirement effective September 30, 2026.

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Howard J. Spearman, Ph.D.  
President

## Personnel Report

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# Rock Valley College FOIA Report

## April 15, 2026 - May 15, 2026

Date Received	FOIA#	Requestor	Request	Response Date
4/16/2026	2026-56	Woo at The Data Branch	<p>We are requesting all executed contracts, agreements, purchase orders, and related procurement documents for products or services purchased from any of the following vendors or their authorized resellers, for the period January 1, 2022 to present:</p> <ul style="list-style-type: none"> <li>· Rhombus Systems</li> <li>· Eagle Eye Networks</li> <li>· Avigilon Alta / Motorola Solutions</li> <li>· Brivo</li> <li>· Genetec</li> </ul>	commercial request; completed May 15, 2026
4/28/2026	2026-57	Justin Wenig	<p>All executed contracts, service agreements, and purchase orders that are in effect or have been in effect in the last year with any of the following LMS vendors with which you have a relationship:</p> <ul style="list-style-type: none"> <li>· Anthology, Blackboard, D2L Brightspace, Instructure (Canvas), Moodle, OpenLMS</li> </ul>	commercial request; completed May 15, 2026
5/2/2026	2026-58	Sunlight Access	<p>document that details payments to vendors issued for goods and contracted professional services rendered to Rock Valley College from 7/1/2025 through February, 28 2026.</p> <p>This document/report may also be referred to as an accounts payable summary, check summary, check register, check warrants, vendor payment summaries, expenditure/disbursement reports or vendor analysis report. Any spreadsheet or report that lists vendor names, brief descriptions of purchases, and total amounts would be fully responsive to this request.</p> <p>If available, please include:</p> <ul style="list-style-type: none"> <li>-Vendor name</li> <li>-Description of purchase or payment</li> <li>-Total price or amount paid</li> </ul>	commercial request; due May 27, 2026
5/15/2026	2026-59	William Johnson	Electronic copy of your department's Arrest Log (or Arrest Blotter) covering the period from March 1, 2024 through April 30, 2024.	no responsive records; completed May 15, 2026
5/15/2026	2026-60	Steven Smith	Arrest logs for the dates between 4/1/2025 and 5/31/2025	no responsive records; completed May 15, 2026