

**Rock Valley College Board of Trustees
Community College District No. 511
3301 N. Mulford Rd, Rockford, IL 61114
Educational Resource center, Performing Arts Room, Room 0214
REGULAR BOARD MEETING
October 28, 2025, 5:15 p.m.**

Livestreaming Link: https://www.youtube.com/channel/UCwa3Fs6l4pWAR_4iDZPTNZA
(Under home page, click on the date of the appropriate Board meeting video)

AGENDA

A. Call to Order

B. Roll Call

C. Board Member Attendance by Means Other than Physical Presence

D. Communications and Petitions (Public Comment)

E. Recognition of Visitors

F. General Presentations

G. Approval of Minutes

1. Committee of the Whole Meeting – September 9, 2025
2. Regular Meeting – September 23, 2025

H. Action Items

1. Approve Claims Sheet (Check Register – September 2025) (BR8319)
2. Approve Purchase Report A – FY2026 Amendments (BR8320)
3. Approve Purchase Report B – FY2026 Purchases (BR8321)
4. Approve 2025 Tax Levy and Setting a Date for the Truth in Taxation Hearing (BR8322)
5. Approve Board Policy Manual Article 2-Operations (Second Reading (BR8323)
6. Approve Athletic Turf Fundraising Agreement with RVC Foundation (BR8324)
7. Approve Third Amendment to OSF Lease Agreement for Health Sciences Center (BR8325)
8. Approve Intergovernmental Grant Agreement with City of Loves Park for Fire Burn Tower (BR8326)
9. Approve Ground Lease with City of Loves Park for Fire Burn Tower (BR8327)

I. Other Business

1. New Business
2. Unfinished Business
3. Trustee Conference Reports

J. Updates/Reports

1. President's Update
2. Leadership Team Update
3. ICCTA Report
4. Student Trustee Report
5. Trustee Comments
6. RVC Foundation Liaison Report
7. Personnel Report (BR8328)
8. Freedom of Information Act (FOIA) Report

K. Adjourn to Closed Session to discuss: 1) The appointment, employment, compensation, discipline, performance, or dismissal of specific employees, specific individuals who serve as independent contractors in a park, recreational, or educational setting per Section 2 (c) (1); and/or 2) The purchase or lease of real property for the use of the public body per Section 2 (c) (5), all in accordance with the Illinois Open Meetings Act.

L. Reconvene Open Session

M. Date of Next Committee of the Whole Meeting: November 4, 2025, 5:15 p.m. The meeting will be held in the Performing Arts Room (PAR, Room 0214) located in the Educational Resources Center (ERC) on the main campus.

N. Date of Next Regular Board Meeting: November 18, 2025, 5:15 p.m. The meeting will be held in the Performing Arts Room (PAR, Room 0214) located in the Educational Resources Center (ERC) on the main campus.

O. Adjourn

Paul Gorski, Board Chair

**Rock Valley College
Community College District No. 511
3301 N. Mulford Road, Rockford, IL 61114
BOARD OF TRUSTEES COMMITTEE OF THE WHOLE MEETING
5:15 p.m. Tuesday, September 9, 2025
MINUTES**

Call to Order

The Rock Valley College (RVC) Board of Trustees Committee of the Whole meeting convened on Tuesday, September 9, 2025, in the Performing Arts Room (PAR, Room 0214) in the Educational Resource Center (ERC). The meeting was called to order at 5:15 p.m. by Chairman Paul Gorski.

Roll Call

The following members of the Board of Trustees were present at roll call:

Mr. Paul Gorski
Dr. Jenna Goldsmith
Ms. Kristen Simpson
Ms. Gloria Cardenas Cudia

Mr. Robert Trojan
Mr. John Nelson joined the meeting at 5:16 p.m.
Mr. Isiah Blake, Student Trustee

The following Trustees were absent at roll call: Crystal Soltow, and John Nelson joined the meeting at 5:16 p.m.

Also present: Dr. Howard J. Spearman, President; Dr. Patrick Peyer, Vice President of Student Affairs; Dr. Terrica Huntley, Vice President of Human Resources; Ms. Heather Snider, Vice President of Institutional Effectiveness and Communications; Dr. Hansen Stewart, Vice President of Career and Technical Education and Workforce Development; Dr. Amanda Smith, Vice President of Academic Affairs; Ms. Ann Kerwitz, Assistant to the President; Ms. Carly Huotari, Assistant to the President, Ms. Tracy Luethje, Executive Assistant to the Vice President of Operations, Attorney Matthew J. Gardner, Robbins Schwartz; Ms. Karen Kerr, Director of Business Services; Ms. Lori Mack, Executive Director of Finance.

Board Member Attendance by Means Other than Physical Presence

There were no Board Members attending by any other means.

Communications and Petitions

There were no public comments, communications, or petitions to be recognized.

Recognition of Visitors

There were no visitors to be recognized.

Review of Minutes

There were no comments on the minutes from the August 12, 2025, Board of Trustees Committee of the Whole meeting.

General Presentations

There were no general presentations.

Teaching, Learning & Communications Discussion: Board Liaison Trustee Goldsmith

1. FY2025 Enrollment Update

Ms. Heather Snider, vice president of institutional effectiveness and communications, presented the FY2026 Enrollment Update. Ms. Snider stated that not much has changed with the Fall semester enrollment because census day was September 3, 2025. RVC is about 5% above the FY2026 budget and 1% above the stretch goal. Ms. Snider said that the combined enrollment for Summer II and Fall is 7% above the budget and 3% above the stretch goal. Discussion ensued.

2. Strategic Plan Update: Caring Campus Rollout Plan

Dr. Amanda Smith, vice president of academic affairs, presented the Strategic Plan Update: Caring Campus Rollout Plan. Dr. Smith explained that Caring Campus is an initiative that identifies commitments to common behaviors that faculty and adjuncts can employ in their classrooms to foster a sense of connectedness. Caring Campus was rolled out to faculty at the Fall Professional Development Day and will continue throughout the year, with faculty adding to the repository of activities that demonstrate the Caring Campus behavioral commitments. Dr. Smith presented a five-minute video that the faculty compiled regarding Caring Campus.

Dual and Articulated Credit Memoranda of Understanding

Early College Items: As an introduction to the Early College items on the agenda, Dr. Stewart provided an overview of the Dual and Articulated Credit and Running Start programs, as well as agreements with the area high school districts.

To provide consistency across school districts and align with the Dual Credit Quality Act, RVC developed the Dual and Articulated Credit Memorandum of Understanding (MOU) that offers dual credit for high school courses. These dual credit courses, taught by qualified high school instructors, are designed to allow eligible students to earn college credit while still in high school.

Running Start is a formal program that allows qualified students to attend RVC for their junior and senior high school years. Students may enroll in a two-year degree completion program, which will enable them to take courses that meet the requirements for both a high school diploma and an RVC associate degree simultaneously. Alternatively, they may enroll in a one-year program that meets the requirements for both a high school diploma and one year of RVC credit courses simultaneously. The Running Start program is administered through the Early College office at RVC in conjunction with the high schools enrolled in the program.

3. Dual and Articulated Credit Memoranda of Understanding (MOU)

- a. Keith Country Day School
- b. Rockford Public Schools District #205

4. Running Start Intergovernmental Agreements (IGA)

- a. Rockford Public Schools District #205

Trustee Nelson asked Dr. Stewart for the enrollment for the Dual and Articulated Credit program with Rockford Public Schools District #205 (RPS #205). Dr. Stewart answered that 687 students were utilizing the Dual and Articulated Credit program. Trustee Trojan inquired about the Running Start program, and Dr. Stewart responded that 18 students are enrolled in the program, as the district determines the number of students who can utilize it. Trustee Gorski wanted to know why there was a cap of 20 students for the Running Start program. Dr. Stewart stated that each school district chooses how many students will be allowed to participate in the Running Start program due to cost, and districts may not have the staff who are qualified to teach college courses. Trustee Cardenas Cudia would like to know the demographics of the students who participate in the Dual and Articulated Credit and Running

Start programs. Trustee Trojan would like to see a table at the Annual Career Expo to promote RVC, and it would be a great selling point for RVC.

Finance Discussion: Board Liaison Trustee Cardenas Cudia

1. Purchase Reports

Ms. Karen Kerr, director of business services, presented the purchase reports.

Purchase Report A – FY2026 Amendments

A. Accounting Services – (Other Contractual Services – ISBE State Performance)

1.	John Morrissey Accountants, Inc.	Rockford, IL	\$ 4,000.00*(1)
			Not to Exceed

B. Software – (Maintenance Services Software Support – IT Administration)

2.	Ellucian Company, LLC	Reston, VA	\$ 53,000.00*(2)
			Not to Exceed

Purchase Report B – FY2026 Purchases

A. Fire Science Equipment – (Capital Instructional Equipment – Perkins Grant)

1.	Air One Equipment, Inc.	South Elgin, IL	\$ 43,800.00*(1)
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B. Robotic System – (Capital Instructional Equipment – SCC4 Adv. Manufacturing Grant)

2.	Airgas USA	Rockford, IL	\$ 78,600.43*(2)
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C. Furniture – (Instructional Equipment/Furniture – HSC Buildout and Elevator)

3.	Atmosphere Commercial Interiors	Minneapolis, MN	\$ 110,000.00*(3)
			Not to Exceed

D. Furniture – (Instructional Equipment/Furniture – HSC Buildout and Elevator)

4.	Krueger International	Green Bay, WI	\$ 27,000.00*(4)
			Not to Exceed

E. Lighting System Upgrade – (Other Capital Outlay – Starlight Theatre)

5.	Helm Electric	Freeport, IL	\$ 1,567,500.00*(5)
			Not to Exceed

F. Consulting Services – (Other Contractual Services – General Institutional Expense)

6.	Sheridan Wealth Advisors	Miami, FL	\$ 592,096.68*(6)
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G. Vehicle – (Automotive – RVC Police Department)

7.	Sutton Ford	Matteson, IL	\$ 58,708.00*(7)
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H. Site Testing – (Site Improvements – Professional Services – Downtown West Project)

8.	Testing Service Corporation	Carol Stream, IL	\$ 40,000.00*(8)
			Not to Exceed

I. Software – (Subscriptions – Web Applications – Business Services)

9.	Euna Solutions	Chicago, IL	\$ 25,594.00*(9)
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J. Software – (Administrative Software – IT Administration)

10.	CDW-G	Chicago, IL	\$ 170,206.25*(10)
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Trustee Nelson had questions regarding Purchase Report A, Item B. He wanted to know if the final cost for the Ellucian services was \$1,300,000 or \$1,353,000. Ms. Kerr responded that the \$53,000 was carried over from FY2025. Trustee Nelson requested the original approved amount, and Ms. Kerr stated that she did not have that amount available at this time but would be happy to provide it at a later time. Trustee Gorski would like the total project cost over the two fiscal years brought to the next meeting for clarification. Discussion ensued.

Discussion ensued on Purchase Report B, Item F, H, I, and J.

Ms. Kerr stated that at the Regular Board meeting, Purchase Report B will include a redlined version adding Item K, for Airgas USA in the amount of \$29,002.52. Item K is for the purchase of two used Lincoln Electric Power Wave 300C welders. Discussion ensued.

2. Cash and Investment Report

Ms. Lori Mack, executive director of finance, presented the Cash and Investment Report through August 31, 2025. Total operating cash is \$34,579,840. Total operating cash and investments are \$102,521,697. The operating cash and investments have changed by <\$3,756,746> since July 31, 2025. Total capital funds are \$84,522,519. Since July 31, 2025, the change in capital funds has been \$2,337,122. Ms. Mack stated that the total operating cash and investment funds were 95.42% of the FY2026 operating budget. Discussion ensued.

Operations Discussion: Board Liaison Trustee Trojan

1. Board Policy Manual Update: Article 2-Operations (First Reading)

Dr. Terrica Huntley, vice president of human resources, introduced the first reading of the Board Policy Manual Update: Article 2-Operations. Dr. Huntley explained that Robbins Schwartz attorneys perform an initial review of the Board Policies to ensure all policies are in compliance with current legal standards. Ms. Ann Kerwitz, assistant to the president, and Dr. Huntley have been reviewing the proposed document changes with appropriate leaders from respective functional areas to ensure institutional congruity. The proposed changes have been reviewed multiple times by each entity, and the necessary administrative procedures have been updated or created as applicable. It is recommended to add two new policies, the Drug Free Schools and Communities Act Policy and the Non-Discrimination and Anti-Harassment Policy. In addition, three policies will be moved from Article 3-Human Resources to Article 2-Operations. Several other policies have been updated to comply with legal acts, state law enforcement policies, and the Illinois Community College Board (ICCB) guidelines for general safety operations, procurement, and technology.

Trustee Nelson commented that he did not have enough time to review the changes; however, Trustee Trojan explained that trustees have at least two months due to the two readings. Trustees are encouraged to review the document and submit any questions and comments to the president's office. If additional time is needed for that review, the date for the vote for the Second Reading can be extended.

Board Chair Gorski commented that he remembered about a year ago that Trustee Crystal Soltow had volunteered to serve as a liaison to the Board Policy Manual review committee, but he did not know

her level of participation and would check the meeting minutes to confirm. He added if there is not a trustee involved in the policy review, he does not want to hold up the process.

2. Rock Valley College Events Calendar

Vice President Huntley reviewed the RVC Events Calendar, highlighting the Massage Therapy Graduation scheduled for tomorrow, September 10, 2025, in the Stenstrom Student Center Atrium at 11:30 a.m. Additionally, Dr. Huntley mentioned the Tom Lombardo Tree Dedication and the Starlight Shakespeare productions. On October 1, 2025, at 6:00 p.m., RVC will host the Illinois Association for College Admission Counseling (IACAC) College Night in the Physical Education Center gym. Discussion ensued.

3. Personnel Report

Dr. Huntley recognized the September 2025 Personnel Report. Trustee Gorski reminded the Trustees that the Board will no longer be voting on the Personnel Report; however, it will be included in the Committee of the Whole packet as information to the Trustees. Trustee Trojan requested that the Personnel Report be listed before the RVC Events Calendar.

New Business/Unfinished Business

1. New Business:

Dr. Spearman asked Trustees to save the date for November 6, 2025, from 5:00 p.m. to 9:00 p.m. Trustee Nelson is the representative for the Northwest Region of the Illinois Community College Trustees Association (ICCTA). The meeting for ICCTA members will be held at RVC's Aviation Career Education Center (ACEC) or possibly the Health Sciences Center (HSC) in the lobby area.

2. Unfinished Business:

There was no unfinished business.

Adjourn to Closed Session

At 6:24 p.m., Trustee Nelson made a motion, seconded by Trustee Cardenas Cudia, to adjourn to closed session to discuss: 1) The appointment, employment, compensation, discipline, performance, or dismissal of specific employees, specific individuals who serve as independent contractors in a park, recreational, or educational setting per Section 2 (c) (1) in accordance with the Illinois Open meetings Act. The motion was approved by a unanimous roll call vote.

Reconvene Open Session

At 6:52 p.m., a motion was made by Trustee Nelson, seconded by Trustee Simpson, to adjourn the closed session and return to open session. The motion was approved by a unanimous roll call vote. No action was taken as a result of the closed session.

Next Regular Board of Trustees Meeting

The next Regular Board of Trustees Meeting will be held on Tuesday, September 23, 2025, at 5:15 p.m., in the Performing Arts Room (PAR, Room 0214) of the Educational Resource Center (ERC) on the main campus.

Next Committee of the Whole Meeting

The next Committee of the Whole Meeting will be held on Tuesday, October 14, 2025, at 5:15 p.m., at the Advanced Technology Center (ATC) Room 1300, 1400 Big Thunder Blvd., Belvidere, IL 61008. *The location has changed for this meeting only.*

Adjourn

At 6:56 p.m., a motion was made by Trustee Nelson, seconded by Trustee Simpson, to adjourn the meeting. The motion was approved by a unanimous roll call vote.

Submitted by: Tracy L. Luethje

Dr. Jenna Goldsmith, Secretary

Paul Gorski, Chairman

**Rock Valley College Board of Trustees
Illinois Community College District No. 511
3301 Mulford Road, Rockford, IL, 61114
Educational Resource Center, Performing Arts Room, Room 0214
Regular Meeting
September 23, 2025, 5:15 p.m.**

MINUTES

Call to Order

The Regular meeting of the Board of Trustees of Community College District No. 511, Winnebago, Boone, DeKalb, McHenry, Ogle, and Stephenson Counties, Illinois convened in the Performing Arts Room (PAR), Room 0214, in the Educational Resource Center (ERC) on the main campus on Tuesday, September 23, 2025. Board Chair Paul Gorski called the meeting to order at 5:15 p.m.

Due to the absence of Board Secretary Dr. Jenna Goldsmith, Board Chair Gorski appointed Trustee Robert (Bob) Trojan as secretary pro tempore.

Roll Call

Mr. Paul Gorski
Ms. Kristen Simpson
Ms. Gloria Cardenas Cudia
Student Trustee Mr. Isiah Blake

Mr. Robert (Bob) Trojan
Mr. John Nelson arrived at 5:18 p.m.
Ms. Crystal Soltow

The following trustee was absent at roll call: Dr. Jenna Goldsmith

Also in Attendance: Dr. Howard Spearman, President; Dr. Amanda Smith, Vice President of Academic Affairs/Chief Academic Officer; Dr. Terrica Huntley, Vice President of Human Resources; Ms. Heather Snider, Vice President of Institutional Effectiveness and Communications; Dr. Patrick Peyer, Vice President of Student Affairs; Mr. Rick Jenks, Vice President of Operations; Dr. Hansen Stewart, Vice President of Career Technical Education and Workforce Development; Dr. Keith Barnes, Vice President of Cultural Excellence; Ms. Ann Kerwitz, Assistant to the President; Ms. Carly Huotari, Assistant to the President; Ms. Tracy Luethje, Executive Assistant to the Chief Operations Officer; Attorney Matthew Gardner, Robbins Schwartz.

Board Members Attendance by Means Other Than Physical Presence

No board members attended by means other than physical presence.

Communications and Petitions (Public Comment)

There were no communications, petitions, or public comments.

Board Chair Paul Gorski announced that the Board has received a letter with information about creating a solar farm on the main campus, which he asked Administration to review and make a recommendation.

Recognition of Visitors

There were no visitors to be recognized.

General Presentations

There were no general presentations.

Approval of Minutes

A motion was made by Trustee Cudia, seconded by Trustee Trojan, to approve the minutes of the August 12, 2025, Committee of the Whole meeting and the August 26, 2025, Regular meeting.

There was no discussion. The motion was approved by unanimous roll call vote.

Adjourn to Closed Session

At 5:18 p.m., a motion was made by Trustee Trojan, seconded by Trustee Cudia, to adjourn to closed session to discuss the following: 1) Security procedures, school building safety and security, and the use of personnel and equipment to respond to an actual, a threatened, or a reasonably potential danger to the safety of employees, students, staff, the public, or public property per Section 2 (c) (8); and/or 2) The appointment, employment, compensation, discipline, performance, or dismissal of specific employees, specific individuals who serve as independent contractors in a park, recreational, or educational setting per Section 2 (c) (1); and/or 3) The purchase or lease of real property for the use of the public body per Section 2 (c) (5), all in accordance with the Illinois Open Meetings Act.

The motion was approved by unanimous roll call vote.

Trustee John Nelson arrived at 5:18 p.m.

Reconvene Open Session

At 6:19 p.m., a motion was made by Trustee Nelson, seconded by Trustee Trojan, to adjourn the closed session. The motion was approved by unanimous roll call vote. No action was taken as a result of closed session.

Trustee Kristen Simpson left the meeting at 6:18 p.m.

Action Items

1. BR8312 – Claims Sheet (Check Register – August 2025)

The Board Report reads in part: It is recommended that the Board of Trustees approves the claims sheets from the Ellucian check register for the period from August 1, 2025 to August 31, 2025. The total is \$7,367,968.27.

A motion was made by Trustee Trojan, seconded by Trustee Nelson, to approve BR8312. There was no discussion. The motion was approved by unanimous roll call vote.

2. BR8313 – 2525-2026 Dual and Articulated Credit Memorandum of Understanding Between Keith Country Day School and Rock Valley College

The Board Report reads in part: It is recommended that the Board of Trustees approves the Dual and Articulated Credit Memorandum of Understanding between Rock Valley College and Keith Country Day School, effective August 1, 2025, and ending June 30, 2026. **Attorney Reviewed.**

A motion was made by Trustee Cudia, seconded by Trustee Trojan, to approve Board Report 8313. There was no discussion. The motion was approved by unanimous roll call vote.

3. BR8314 – 2025-2026 Dual and Articulated Credit Memorandum of Understanding Between Rockford Public Schools District #205 and Rock Valley College

The Board Report reads in part: It is recommended that the Board of Trustees approves the Dual and Articulated Credit Memorandum of Understanding between Rock Valley College and the Board of Education of Rockford Public Schools District #205, effective August 1, 2025, and ending June 30, 2026. **Attorney Reviewed.**

A motion was made by Trustee Nelson, seconded by Trustee Cudia, to approve Board Report 8314. There was no discussion. The motion was approved by unanimous roll call vote.

4. BR8315 – 2025-2026 Running Start Intergovernmental Agreement (IGA) Rockford Public Schools District #205

The Board Report reads in part: It is recommended that the Board of Trustees approves the Running Start Intergovernmental Agreement with Rockford Public Schools District #205, effective as of the date both parties approve and execute the Agreement, for classes beginning Summer 2025, and automatically expiring on June 30, 2026. **Attorney Reviewed.**

A motion was made by Trustee Nelson, seconded by Trustee Cudia, to approve Board Report 8315. There was no discussion. The motion was approved by unanimous roll call vote.

5. BR83016-A – Purchase Report A – FY2026 Amendments

The Board Report reads in part: It is recommended that the Board of Trustees approves the items marked with an asterisk on Purchase Report A – FY2026 Amendments.

A motion was made by Trustee Nelson, seconded by Trustee Cudia, to approve Board Report 8316-A. No changes have been made since the September 9 Committee of the Whole meeting. The motion was approved by unanimous roll call vote.

2b. BR8316-B – FY2026 Purchases

The Board Report reads in part: It is recommended that the Board of Trustees approves the items marked with an asterisk on Purchase Report A – FY2026 Purchases.

A motion was made by Trustee Cudia, seconded by Trustee Soltow, to approve Board Report 8016-B. There was no discussion. The motion was approved by unanimous roll call vote.

3. BR8317 – First Reading: Update to Rock Valley College Board Policy Manual, Article 2-Operations

The Board Report reads in part: It is recommended that the Board of Trustees approves the updates to Article 2-Operations of the Board Policy Manual. **Attorney Reviewed.**

There was no discussion. Since this is a first reading, a vote was not taken.

Other Business

1. **New Business** – There was no new business to be discussed.
2. **Unfinished Business** – There was no unfinished business to be discussed.

Updates/Reports

1. President Update

Dr. Spearman updated trustees on various topics:

- The Professional Development Day was well organized and filled with excellent workshops and speakers. He thanked Trustees Goldsmith and Trojan for attending, as well as the planning committee for doing a great job. Trustee Trojan added that he appreciated hearing the personal story of Bing Liu, keynote speaker and RVC graduate.
 - Employees were celebrated for their employment duration, especially Sharla Parsons, research associate in the Institutional Research and Effectiveness Department, for her 40 years of service as an RVC employee.
 - Ryan Russell, former student trustee and current trade grant recruiter, received the Rookie of the Year Award.
 - Rhonda Hutter, academic program specialist, was named Employee of the Year.
 - Brittany Freiberg, RVC Foundation chief development officer, was named Leader of the Year.
 - Professor Martin Quirk commented in a message to Dr. Spearman that in his 27 years, he has seen few semesters that have started this smoothly, and he is very proud to be part of RVC.
- Rockford Mayor McNamara is leading a series of OpEds in the Rockford Register Star highlighting the community's great progress in education over the past few years. His editorial will be followed by Rockford Public Schools, Rockford University and Rock Valley College.

2. Leadership Update

- Dr. Keith Barnes announced 1) He and Eric Brown, ADA compliance coordinator, became members of the National ADA Trainer Leadership Network (TLN). The ADA TLN is a network of skilled ADA trainers who provide education on disability awareness. 2) Hispanic Heritage Month is September 15-October 15. RVC kicked off the month on September 15 with 180 employees and students attending.
- Dr. Patrick Peyer announced 1) The High School Counselor Breakfast will be held on September 26; 2) Homecoming Week will be celebrated September 29-October 3; 3) College Night will be held October 1 from 6:00-8:00 p.m. in the Physical Education Center. Over 120 colleges and universities will be on campus. Marketing for the event is done by RVC and the state coordinator group.

- Dr. Terrica Huntley described how the HR Roadshow is meeting with employee groups to increase communication and explain the various functions of the Human Resources Department and how they support employees. The team will meet with 15 departmental groups this fall and then offer the same opportunity to other groups next year.
- Heather Snider announced that enrollment is mostly secure. As of this week, enrollment for fall is 4% ahead of last year, 5% ahead of budget, and 1% ahead of the stretch goal. When combined with summer II, FY2026 credit-hour enrollment is 6% ahead of last year, 7% ahead of budget, and 3% ahead of the stretch goal.
- Dr. Hansen Stewart invited trustees to attend the Manufacturing Day celebration to be held from 8:00-1:00 at the Advanced Technology Center (ATC) on October 9. Approximately 325 to 400 students from 12 area high school districts are expected to attend. RVC is hosting the event in conjunction with CEANCI and area manufacturers who will provide exhibits. CEANCI is handling the marketing, while RVC is coordinating the morning press conference.
- Rick Jenks provided updates on several projects. 1) The renovations to the Health Sciences Center are nearing completion and items on the final punch list with the construction contractor are minor. The move-in date is expected the end of October or early November. The elevator shaft is under construction, and the elevator is on site. The project should be completed before the Christmas break 2) The Classroom Building II (CLII) architects are meeting with departments for program review. The project completion is scheduled for July 2028. 3) Repair of the turret on the Stenstrom Student Center (SCC) bridge is out for bid with a deadline of October 3. The estimated cost is \$160,000 - \$210,000. 4) Parts to complete the HVAC repairs in the Jacobs Center for Science and Math (JCSM) are expected October 20, and the College is working on date for installation. 5) The new boiler is expected to arrive mid-October, with final demo and installation in November.
- Dr. Amanda Smith reported that the Dental Hygiene program recently had its site visit from the Commission on Dental Accreditation. Two peer reviewers visited campus to meet with faculty and students and to explore the program. They were especially impressed with the Dental Hygiene Clinic facility. She also thanked Dr. Marie Navickis, the program chair, for her preparatory work related to the visit.

3. Illinois Community College Trustee Association (ICCTA) Report

Trustee Nelson did not have a report, however, he announced that RVC will be hosting a meeting of the ICCTA Northwest Region on November 6 at the Aviation Career Education Center (ACEC). The agenda will feature the Illinois Community College Board (ICCB) Executive Director Brian Durham, ICCTA Executive Director Jim Reed, and a cyber security presentation by RVC Board Chair Paul Gorski. Dr. Spearman added that tours of the AAR facility will be available at 4:00 p.m., with the meeting and dinner to begin at 5:00 p.m.

4. Student Trustee Report

Student Trustee Isiah Blake provided an update on recent student activities including Welcome Week, Student Government Association, What's the Tea Tuesday, InterVarsity, Black Student Union (BSU), and his overall student engagement observations. He added that Dr. Spearman, Dr. Hansen Stewart, and Dr. Terrica Huntley attend the BSU cookout that included black students from the community. On September 19, he attended the Illinois Community College Student Activities Association (ICCSAA) meeting held at Lake Land College, where he met with other student trustees about how they serve in their roles as student trustee. He ran for and was elected secretary for the group.

5. Trustee Comments

- Board Chair Paul Gorski reminded everyone that the October 14 Committee of the Whole meeting will be held at the Advanced Technology Center in Belvidere.
- Trustee Crystal Soltow had no comments.
- Trustee Gloria Cardenas Cudia questioned why the Board meetings are not on the events calendar that is distributed with the Committee of the Whole packets. Staff confirmed that the events calendar is not a complete listing of events, and the Board meeting schedule is posted for the public on the RVC website.
- Trustee Bob Trojan commented that Rockford Public Schools #205 is almost ready to open their College and Career Education Center at the former RVC Samuelson Road location in late October or early November. He thought the College should request an invitation, as this may be a pathway for RVC future students. He also asked if the Board received an invitation to the RPS Superintendent Search community input session scheduled for September 30 or October 1.
- Trustee John Nelson described his recent motorcycle trip on the Great River Road last week. He stopped in Nelson, Wisconsin and bought a T-shirt.
- Board Chair Paul Gorski thanked the estimated 50-60 people who watch on live stream and for being part of the larger RVC community.

6. RVC Foundation Report

Trustee Trojan provided an update on the RVC Foundation.

- The Foundation has secured commitments for \$2.5 million for the Downtown West fundraising effort.
- The Foundation Board has approved \$500,000 for naming rights to the three athletic fields being converted to artificial turf.
- Of the \$874,900 available for scholarships, \$700,000 was awarded to 405 applicants. Nearly \$170,000 was not awarded due to lack of applicants or not meeting award criteria.
- The Golden Eagles Family Breakfast will be held on Thursday, October 16 at 8:00 a.m. in the Stenstrom Student Center Atrium. The theme is centered around RVC Foundation scholarships and the impact those funds have on students.
- The Scholarship Recipient Luncheon will be held November 7 at the Radisson Conference Center. Trustees encouraged to attend.
- The second CEO Challenge has been scheduled for April 2026. The fundraising goal will be \$100,000.

Board Chair Gorski requested a report on why all scholarship funds are not given away and what is done to advertise the availability of scholarship funds. Trustee Trojan responded that some scholarships have specific requirements such as GPA. Dr. Spearman added that he and Brittany Freiberg, chief development officer, are working with some donors to adjust the required GPA for the scholarships and that Ms. Freiberg will address this in a presentation at the October Committee of the Whole.

7. Freedom of Information Act (FOIA) Report

The FOIA report was accepted as presented.

Next Meeting

The next Committee of the Whole meeting will be held on October 14, 2025, in Room 1300 of the Advanced Technology Center, 1400 Big Thunder Blvd, Belvidere, IL. *Location is for this meeting only.*

The next Regular Meeting will be held on October 28, 2025, in the Performing Arts Room (PAR, Room 0214) located in the Educational Resources Center (ERC) on the main campus.

Adjournment

At 7:10 p.m., a motion was made by Trustee Nelson, seconded by Trustee Cudia, to adjourn the Regular meeting. The motion was approved by unanimous roll call vote.

Submitted by Ann L. Kerwitz

Robert (Bob) Trojan Secretary Pro Tempore

Paul Gorski, Board Chair

Claims Sheet

Recommendation:

It is recommended that the Board of Trustees approves the claims sheets from the Ellucian check register for the period from September 1, 2025 to September 30, 2025.

The total is \$3,797,344.23.

Howard J. Spearman, Ph.D.
President

Board Approval: _____
Secretary, Board of Trustees

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ACCOUNTS PAYABLE CHECK REGISTER
Period 09/01/2025 - 09/30/2025

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Bank Code: IP IL Bank & Trust Accts Payable
GL Account No: 01-00000-11293

Check Number	Check Date	Check Status	Vendor ID	Payee Name	Voucher ID	Voucher Date	P0/BP0 Number	Voucher Amount	Cash Disc Amount	Check Amount
E0039351	09/04/25	Recon	0579103	Bryce D. Baney	V0595670	09/04/25	B0012518	480.00		480.00
								480.00		480.00
E0039352	09/04/25	Recon	0579104	Isaiah L. Barnett	V0595671	09/04/25	B0012519	480.00		480.00
								480.00		480.00
E0039353	09/04/25	Recon	0579107	Trevor D. Burkhart	V0595672	09/04/25	B0012507	480.00		480.00
								480.00		480.00
E0039354	09/04/25	Recon	0558677	Elijah G. Carr	V0595673	09/04/25	B0012508	480.00		480.00
								480.00		480.00
E0039355	09/04/25	Recon	0579112	Anthony J. Corsello	V0595674	09/04/25	B0012509	480.00		480.00
								480.00		480.00
E0039356	09/04/25	Recon	0559155	Tyrell Galmore	V0595675	09/04/25	B0012510	480.00		480.00
								480.00		480.00
E0039357	09/04/25	Recon	0579115	Alexis Marquez-Pinedo	V0595676	09/04/25	B0012513	480.00		480.00
								480.00		480.00
E0039358	09/04/25	Recon	0512643	Eric Nshimiyimana	V0595677	09/04/25	B0012520	480.00		480.00
								480.00		480.00
E0039359	09/04/25	Recon	0082411	Megan Pease	V0595650	09/03/25		450.00		450.00
								450.00		450.00
E0039360	09/04/25	Recon	0478100	Nicolas Ramos	V0595638	09/03/25		190.00		190.00
								190.00		190.00
E0039361	09/04/25	Recon	0230913	Chad M. Roth	V0595745	09/04/25		317.10		317.10
								317.10		317.10
E0039362	09/04/25	Recon	0578067	Heidi M Speck	V0595082	08/20/25		5,000.00		5,000.00
								5,000.00		5,000.00
E0039363	09/04/25	Recon	0555914	Matthew L. Stahl	V0595678	09/04/25	B0012521	480.00		480.00
								480.00		480.00

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Check Number	Check Date	Check Status	Vendor ID	Payee Name	Voucher ID	Voucher Date	PO/BPO Number	Voucher Amount	Cash Disc Amount	Check Amount
E0039364	09/04/25	Recon	0573899	Alen J. Wishop	V0595680	09/04/25	B0012522	480.00		480.00
								480.00		480.00
E0039365	09/04/25	Void	0348273	APCO Graphics Inc			B0012522			
E0039366	09/04/25	Recon	0289535	Batteries Plus	V0595279	08/25/25	B0012425	391.80		391.80
								391.80		391.80
E0039367	09/04/25	Recon	0358450	BCC Software, LLC	V0595668	09/04/25	P0051683	2,260.85		2,260.85
								2,260.85		2,260.85
E0039368	09/04/25	Recon	0396322	Blackboard LLC	V0595669	09/04/25	P0051716	15,913.50		15,913.50
								15,913.50		15,913.50
E0039369	09/04/25	Recon	0306865	BSN Sports LLC	V0594754	08/11/25	B0012311	1,666.89		1,666.89
					V0595687	09/04/25	B0012311	4,526.75		4,526.75
								6,193.64		6,193.64
E0039370	09/04/25	Recon	0289664	Carquest Auto Parts	V0595739	09/04/25	B0012431	1,302.65		1,302.65
					V0595740	09/04/25	B0012431	419.94		419.94
								1,722.59		1,722.59
E0039371	09/04/25	Recon	0306006	Cintas Corporation	V0595612	09/03/25	B0012469	373.80		373.80
								373.80		373.80
E0039372	09/04/25	Recon	0527498	Clearfly Communications	V0595723	09/04/25	B0012241	3,316.76		3,316.76
								3,316.76		3,316.76
E0039373	09/04/25	Recon	0567103	Colours Inc	V0595275	08/25/25	B0012435	81.74		81.74
								81.74		81.74
E0039374	09/04/25	Recon	0310222	Constellation New Energy	V0595737	09/04/25	B0012498	116,714.91		116,714.91
								116,714.91		116,714.91
E0039375	09/04/25	Recon	0395409	Dekalb Implement Company	V0595422	08/27/25	B0012413	9.50		9.50
								9.50		9.50
E0039376	09/04/25	Recon	0289703	Eickman's Processing Com	V0595658	09/03/25	B0012271	104.25		104.25

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Check Number	Check Date	Check Status	Vendor ID	Payee Name	Voucher ID	Voucher Date	PO/BPO Number	Voucher Amount	Cash Disc Amount	Check Amount
								104.25		104.25
E0039377	09/04/25	Recon	0296365	Frink's Sewer & Drain In	V0595495	08/27/25	B0012515	2,405.00		2,405.00
								2,405.00		2,405.00
E0039378	09/04/25	Recon	0557815	GoEngineer LLC	V0595498	08/27/25	P0051589	4,000.00		4,000.00
								4,000.00		4,000.00
E0039379	09/04/25	Recon	0305998	Gordon Food Service	V0595618	09/03/25	P0051693	748.42		748.42
								748.42		748.42
E0039380	09/04/25	Recon	0289724	Grainger Industrial Supp	V0595615	09/03/25	B0012468	67.92		67.92
					V0595617	09/03/25	B0012468	47.58		47.58
								115.50		115.50
E0039381	09/04/25	Recon	0283967	Greater Rockford Airport	V0595634	09/03/25	B0012588	942.36		942.36
								942.36		942.36
E0039382	09/04/25	Recon	0304542	Haiges Machinery Inc	V0595607	09/03/25	P0051712	270.00		270.00
								270.00		270.00
E0039383	09/04/25	Recon	0321964	Henry Schein Inc	V0595041	08/19/25	P0051600	69.31		69.31
					V0595060	08/19/25	B0012335	150.62-		-150.62
					V0595282	08/25/25	B0012335	119.06		119.06
					V0595331	08/26/25	B0012335	64.80		64.80
								102.55		102.55
E0039384	09/04/25	Recon	0308253	IL Federation of Teacher	V0595664	08/31/25		119.13		119.13
								119.13		119.13
E0039385	09/04/25	Recon	0374825	Interstate Batteries of	V0595297	08/25/25	B0012409	45.00-		-45.00
					V0595343	08/27/25	B0012409	149.98		149.98
								104.98		104.98
E0039386	09/04/25	Recon	0312745	J.W. Pepper & Son, Inc.	V0594014	07/18/25	B0012403	75.00-		-75.00
					V0595259	08/25/25	B0012403	49.99		49.99
					V0595610	09/03/25	B0012403	13.99-		-13.99
					V0595635	09/03/25	B0012403	164.29		164.29
					V0595652	09/03/25	B0012403	88.99		88.99
								214.28		214.28

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ACCOUNTS PAYABLE CHECK REGISTER
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Bank Code: IP IL Bank & Trust Accts Payable
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Check Number	Check Date	Check Status	Vendor ID	Payee Name	Voucher ID	Voucher Date	P0/BP0 Number	Voucher Amount	Cash Disc Amount	Check Amount
E0039387	09/04/25	Recon	0289792	Johnstone Supply of Rock	V0594800	08/12/25	B0012451	1,302.62		1,302.62
					V0595229	08/22/25	B0012451	1,282.29		1,282.29
					V0595511	08/28/25	B0012451	1,282.29-		-1,282.29
					V0595578	08/29/25	B0012451	117.45		117.45
					V0595584	08/29/25	B0012451	27.87		27.87
								1,447.94		1,447.94
E0039388	09/04/25	Recon	0406960	K.K. Stevens Publishing	V0595146	08/21/25	B0012497	23,381.47		23,381.47
								23,381.47		23,381.47
E0039389	09/04/25	Recon	0527616	Midwest ASTC, LLC	V0595627	09/03/25	P0051682	450.00		450.00
								450.00		450.00
E0039390	09/04/25	Recon	0289877	Midwest Library Service	V0594731	08/08/25	B0012307	476.07		476.07
								476.07		476.07
E0039391	09/04/25	Recon	0578077	Napa Auto Parts	V0594748	08/11/25	B0012531	632.83		632.83
					V0594802	08/12/25	B0012531	77.56		77.56
								710.39		710.39
E0039392	09/04/25	Recon	0289897	National Safety Council	V0595345	08/27/25	P0051675	792.00		792.00
								792.00		792.00
E0039393	09/04/25	Recon	0289909	Pepsi Cola Co	V0595497	08/27/25	B0012301	332.40		332.40
								332.40		332.40
E0039394	09/04/25	Recon	0301150	Rock River Times Inc	V0594864	08/13/25	B0012439	17.55		17.55
								17.55		17.55
E0039395	09/04/25	Recon	0296696	Rock Valley Publishing,	V0594806	08/12/25	B0012440	42.75		42.75
					V0594832	08/13/25	B0012440	49.88		49.88
								92.63		92.63
E0039396	09/04/25	Recon	0551079	Rocket Industrial Inc	V0594992	08/18/25	P0051504	201.44		201.44
								201.44		201.44
E0039397	09/04/25	Recon	0313631	Sherwin-Williams	V0594750	08/11/25	B0012424	20.64		20.64
								20.64		20.64

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ACCOUNTS PAYABLE CHECK REGISTER
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Check Number	Check Date	Check Status	Vendor ID	Payee Name	Voucher ID	Voucher Date	P0/BP0 Number	Voucher Amount	Cash Disc Amount	Check Amount
E0039398	09/04/25	Recon	0578641	Techvana LLC	V0594883	08/14/25		900.00		900.00
								900.00		900.00
E0039399	09/04/25	Recon	0485992	Townsquare Media Rockfor	V0595717	09/04/25	B0012347	25,750.00		25,750.00
								25,750.00		25,750.00
E0039400	09/04/25	Recon	0398742	Vernier Software & Techn	V0594931	08/14/25	P0051497	381.40		381.40
								381.40		381.40
E0039401	09/04/25	Recon	0293754	Wolter Inc	V0594732	08/08/25	B0012404	3,120.00		3,120.00
					V0594785	08/12/25	B0012404	350.00		350.00
								3,470.00		3,470.00
E0039402	09/04/25	Recon	0494981	YBP Library Services	V0595009	08/18/25	B0012330	1,805.60		1,805.60
					V0595011	08/18/25	B0012330	754.97		754.97
					V0595012	08/18/25	B0012330	312.87		312.87
					V0595015	08/18/25	B0012330	987.74		987.74
								3,861.18		3,861.18
E0039466	09/11/25	Recon	0579103	Bryce D. Baney	V0596048	09/09/25	B0012518	300.00		300.00
								300.00		300.00
E0039467	09/11/25	Recon	0579104	Isaiah L. Barnett	V0596049	09/09/25	B0012519	300.00		300.00
								300.00		300.00
E0039468	09/11/25	Recon	0579107	Trevor D. Burkhart	V0596050	09/09/25	B0012507	300.00		300.00
								300.00		300.00
E0039469	09/11/25	Recon	0558677	Elijah G. Carr	V0596051	09/09/25	B0012508	300.00		300.00
								300.00		300.00
E0039470	09/11/25	Recon	0555545	Jesus A. Castro	V0595763	09/05/25		22.00		22.00
								22.00		22.00
E0039471	09/11/25	Recon	0579112	Anthony J. Corsello	V0596052	09/09/25	B0012509	300.00		300.00
								300.00		300.00
E0039472	09/11/25	Recon	0224268	Robert T. Downing	V0595554	08/28/25	P0051704	1,310.00		1,310.00
								1,310.00		1,310.00

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Check Number	Check Date	Check Status	Vendor ID	Payee Name	Voucher ID	Voucher Date	P0/BPO Number	Voucher Amount	Cash Disc Amount	Check Amount
E0039473	09/11/25	Recon	0319423	Arturo Flores	V0595904	09/05/25		150.00		150.00
								150.00		150.00
E0039474	09/11/25	Recon	0559155	Tyrell Galmore	V0596053	09/09/25	B0012510	300.00		300.00
								300.00		300.00
E0039475	09/11/25	Recon	0321213	Richard Geati	V0595906	09/05/25		190.00		190.00
								190.00		190.00
E0039476	09/11/25	Recon	0531945	Saray Ibarra Sanchez	V0596170	09/11/25		42.56		42.56
								42.56		42.56
E0039477	09/11/25	Recon	0386413	Dawson B. Ingram	V0595995	09/08/25		56.56		56.56
								56.56		56.56
E0039478	09/11/25	Recon	0569788	Denis Kuttyrev	V0596027	09/09/25		195.00		195.00
								195.00		195.00
E0039479	09/11/25	Recon	0175931	Rebecca J. S. Lambert	V0596035	09/09/25		131.61		131.61
					V0596036	09/09/25		108.71		108.71
								240.32		240.32
E0039480	09/11/25	Recon	0283127	Adriana P. Londono	V0596167	09/11/25		79.80		79.80
								79.80		79.80
E0039481	09/11/25	Void	0581500	Bruce M. Mackh						
E0039482	09/11/25	Recon	0579115	Alexis Marquez-Pinedo	V0596054	09/09/25	B0012513	300.00		300.00
								300.00		300.00
E0039483	09/11/25	Recon	0157026	John Martelin	V0595925	09/05/25		150.00		150.00
								150.00		150.00
E0039484	09/11/25	Recon	0405626	Meilyn R. Morales	V0595755	09/04/25		8.54		8.54
					V0595756	09/04/25		13.37		13.37
					V0595757	09/04/25		30.45		30.45
								52.36		52.36

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Check Number	Check Date	Check Status	Vendor ID	Payee Name	Voucher ID	Voucher Date	P0/BP0 Number	Voucher Amount	Cash Disc Amount	Check Amount
E0039485	09/11/25	Recon	0063722	Jennifer Lynn Morgan	V0595981	09/08/25		21.00		21.00
								21.00		21.00
E0039486	09/11/25	Recon	0450956	Moria L. Nagy	V0596000	09/08/25	P0051738	2,211.00		2,211.00
								2,211.00		2,211.00
E0039487	09/11/25	Recon	0512643	Eric Nshimiyimana	V0596055	09/09/25	B0012520	300.00		300.00
								300.00		300.00
E0039488	09/11/25	Recon	0524755	Dafne Perez-Acosta	V0596168	09/11/25		31.50		31.50
								31.50		31.50
E0039489	09/11/25	Recon	0555914	Matthew L. Stahl	V0596057	09/09/25	B0012521	300.00		300.00
								300.00		300.00
E0039490	09/11/25	Recon	0337687	Lisa A. Strong	V0596064	09/09/25		49.40		49.40
								49.40		49.40
E0039491	09/11/25	Recon	0573899	Alen J. Wishop	V0596058	09/09/25	B0012522	300.00		300.00
								300.00		300.00
E0039492	09/11/25	Recon	0293392	A-1 Dry Cleaners & Laund	V0595942	09/05/25	B0012266	356.94		356.94
								356.94		356.94
E0039493	09/11/25	Recon	0348273	APCO Graphics Inc	V0595657	09/03/25	P0051686	24,005.00		24,005.00
								24,005.00		24,005.00
E0039494	09/11/25	Recon	0330843	Association Specialty Co	V0595948	09/05/25	P0051478	439.00		439.00
					V0595949	09/05/25	P0051692	252.00		252.00
								691.00		691.00
E0039495	09/11/25	Recon	0295853	Automatic Fire Systems	V0596139	09/10/25	B0012454	243.00		243.00
								243.00		243.00
E0039496	09/11/25	Recon	0535700	BP Roofing Solutions	V0596012	09/08/25	B0012474	562.00		562.00
					V0596198	09/11/25	B0012474	562.00		562.00
					V0596201	09/11/25	B0012474	912.00		912.00
								2,036.00		2,036.00

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Check Number	Check Date	Check Status	Vendor ID	Payee Name	Voucher ID	Voucher Date	PO/BPO Number	Voucher Amount	Cash Disc Amount	Check Amount
E0039497	09/11/25	Recon	0306865	BSN Sports LLC	V0595759	09/04/25	B0012311	1,647.24		1,647.24
					V0595760	09/04/25	B0012311	118.76		118.76
								1,766.00		1,766.00
E0039498	09/11/25	Recon	0289599	C D W Government Inc	V0595605	09/03/25	P0051618	9,994.80		9,994.80
					V0595935	09/05/25	P0051688	2,262.49		2,262.49
					V0595937	09/05/25	P0051644	78,948.00		78,948.00
					V0595939	09/05/25	P0051687	65.58		65.58
					V0596145	09/10/25	P0051618	1,998.96		1,998.96
					V0596165	09/10/25	B0012239	1,901.82		1,901.82
								95,171.65		95,171.65
E0039499	09/11/25	Recon	0289664	Carquest Auto Parts	V0596218	09/11/25	B0012528	177.66		177.66
					V0596219	09/11/25	B0012528	22.68		22.68
								200.34		200.34
E0039500	09/11/25	Recon	0306006	Cintas Corporation	V0595761	09/04/25	B0012469	7.56		7.56
					V0596195	09/11/25	B0012469	43.13		43.13
					V0596196	09/11/25	B0012469	296.37		296.37
								347.06		347.06
E0039501	09/11/25	Recon	0562376	CIT Trucks, LLC	V0596005	09/08/25	B0012495	7,601.26		7,601.26
								7,601.26		7,601.26
E0039502	09/11/25	Recon	0567103	Colours Inc	V0596140	09/10/25	B0012435	417.46		417.46
					V0596141	09/10/25	B0012435	381.16		381.16
								798.62		798.62
E0039503	09/11/25	Recon	0517279	Core Medical Systems LLC	V0596144	09/10/25	B0012544	69.95		69.95
								69.95		69.95
E0039504	09/11/25	Recon	0395409	Dekalb Implement Company	V0596206	09/11/25	B0012413	154.44		154.44
								154.44		154.44
E0039505	09/11/25	Recon	0490500	Destination Travel Netwo	V0596006	09/08/25	B0012632	125.00		125.00
					V0596008	09/08/25	B0012632	125.00		125.00
					V0596009	09/08/25	B0012632	125.00		125.00
					V0596010	09/08/25	B0012632	125.00		125.00
								500.00		500.00
E0039506	09/11/25	Recon	0463480	EBM, Inc.	V0596143	09/10/25	B0012500	3,349.50		3,349.50

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Check Number	Check Date	Check Status	Vendor ID	Payee Name	Voucher ID	Voucher Date	PO/BPO Number	Voucher Amount	Cash Disc Amount	Check Amount
								3,349.50		3,349.50
E0039507	09/11/25	Recon	0390408	Gallagher Benefit Servic	V0596197	09/11/25	B0012565	5,600.83		5,600.83
								5,600.83		5,600.83
E0039508	09/11/25	Recon	0564688	Golf Iconic	V0596193	09/11/25	P0051575	956.13		956.13
								956.13		956.13
E0039509	09/11/25	Recon	0289724	Grainger Industrial Supp	V0595883	09/05/25	B0012468	40.40		40.40
								40.40		40.40
E0039510	09/11/25	Recon	0321964	Henry Schein Inc	V0596154	09/10/25	P0051600	447.13		447.13
					V0596155	09/10/25	P0051600	447.13		447.13
								894.26		894.26
E0039511	09/11/25	Recon	0312745	J.W. Pepper & Son, Inc.	V0595952	09/05/25	B0012403	108.85		108.85
								108.85		108.85
E0039512	09/11/25	Recon	0305907	Johnson Controls Fire Pr	V0595053	08/19/25	B0012450	2,127.49		2,127.49
					V0595142	08/21/25	B0012450	719.56		719.56
					V0595143	08/21/25	B0012450	880.43		880.43
					V0595144	08/21/25	B0012450	769.43		769.43
					V0595145	08/21/25	B0012450	339.20		339.20
					V0595148	08/21/25	B0012450	2,202.31		2,202.31
					V0595150	08/21/25	B0012450	825.56		825.56
					V0595154	08/21/25	B0012450	2,410.57		2,410.57
					V0595155	08/21/25	B0012450	1,022.59		1,022.59
					V0595157	08/21/25	B0012450	733.28		733.28
					V0595158	08/21/25	B0012450	2,009.01		2,009.01
					V0595159	08/21/25	B0012450	796.88		796.88
					V0595160	08/21/25	B0012450	1,437.87		1,437.87
					V0595161	08/21/25	B0012450	3,636.45		3,636.45
					V0595162	08/21/25	B0012450	3,021.63		3,021.63
					V0595223	08/22/25	B0012450	1,137.32		1,137.32
					V0595226	08/22/25	B0012450	1,652.36		1,652.36
					V0595227	08/22/25	B0012450	3,652.64		3,652.64
								29,374.58		29,374.58
E0039513	09/11/25	Recon	0296711	Meridian	V0595106	08/20/25	P0051621	125.00		125.00
								125.00		125.00
E0039514	09/11/25	Recon	0562310	Ms. Catherine's LLC	V0596007	09/08/25	P0051735	377.60		377.60
								377.60		377.60

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E0039515	09/11/25	Recon	0289807	MSC Industrial Supply Co	V0595280	08/25/25	B0012415	602.33		602.33
								602.33		602.33
E0039516	09/11/25	Recon	0578077	Napa Auto Parts	V0595066	08/19/25	B0012531	41.49		41.49
					V0595081	08/20/25	B0012531	41.26		41.26
					V0595083	08/20/25	B0012531	197.61		197.61
								280.36		280.36
E0039517	09/11/25	Recon	0334255	National Association for	V0595953	09/05/25	P0051695	504.00		504.00
								504.00		504.00
E0039518	09/11/25	Recon	0289909	Pepsi Cola Co	V0595502	08/27/25	B0012301	272.64		272.64
								272.64		272.64
E0039519	09/11/25	Recon	0579330	Police Law Institute, In	V0596011	09/08/25	P0051736	945.00		945.00
								945.00		945.00
E0039520	09/11/25	Recon	0301150	Rock River Times Inc	V0595099	08/20/25	B0012439	18.37		18.37
								18.37		18.37
E0039521	09/11/25	Recon	0549326	USW Holding Company LLC	V0595050	08/19/25	B0012541	441.00		441.00
					V0596001	09/08/25	B0012541	802.50		802.50
								1,243.50		1,243.50
E0039522	09/11/25	Recon	0551079	Rocket Industrial Inc	V0595046	08/19/25	B0012502	7,221.47		7,221.47
					V0595047	08/19/25	B0012502	366.90		366.90
								7,588.37		7,588.37
E0039523	09/11/25	Recon	0543548	Save A Life CPR Training	V0596015	09/09/25	P0051740	750.00		750.00
								750.00		750.00
E0039524	09/11/25	Recon	0420814	Schneider Electric	V0596163	09/10/25	B0012579	16,931.70		16,931.70
								16,931.70		16,931.70
E0039525	09/11/25	Recon	0292032	Scope Shoppe	V0595019	08/18/25	B0012315	3,543.00		3,543.00
								3,543.00		3,543.00
E0039526	09/11/25	Recon	0356757	SikichLLP	V0594834	08/13/25	B0012218	3,328.00		3,328.00

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								3,328.00		3,328.00
E0039527	09/11/25	Recon	0539480	Sphero, Inc	V0595132	08/21/25	P0051597	134.72		134.72
								134.72		134.72
E0039528	09/11/25	Recon	0290049	Steiner Electric	V0595079	08/20/25	B0012393	85.22		85.22
								85.22		85.22
E0039529	09/11/25	Recon	0300469	Stericycle Inc	V0595632	09/03/25	B0012405	96.76		96.76
								96.76		96.76
E0039530	09/11/25	Recon	0564929	Storeconnect USA Inc	V0596174	09/11/25	B0012633	337.50		337.50
					V0596176	09/11/25	B0012633	297.87		297.87
					V0596177	09/11/25	B0012633	178.27		178.27
					V0596184	09/11/25	B0012633	148.64		148.64
					V0596185	09/11/25	B0012633	312.99		312.99
					V0596186	09/11/25	B0012633	229.59		229.59
					V0596187	09/11/25	B0012633	135.43		135.43
					V0596188	09/11/25	B0012633	4,740.00		4,740.00
								6,380.29		6,380.29
E0039531	09/11/25	Recon	0547094	Sunbelt Rentals Inc	V0595078	08/20/25	B0012532	661.92		661.92
								661.92		661.92
E0039532	09/11/25	Recon	0581286	Three Ravens Pottery LLC	V0596172	09/11/25	P0051731	480.00		480.00
								480.00		480.00
E0039562	09/18/25	Recon	0579103	Bryce D. Baney	V0596351	09/16/25	B0012518	540.00		540.00
								540.00		540.00
E0039563	09/18/25	Recon	0579104	Isaiah L. Barnett	V0596352	09/16/25	B0012519	540.00		540.00
								540.00		540.00
E0039564	09/18/25	Recon	0579107	Trevor D. Burkhart	V0596353	09/16/25	B0012507	540.00		540.00
								540.00		540.00
E0039565	09/18/25	Recon	0556260	Calle Piscocama, Ingrid	V0596501	09/18/25		44.99		44.99
								44.99		44.99
E0039566	09/18/25	Recon	0558677	Elijah G. Carr	V0596354	09/16/25	B0012508	540.00		540.00

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								540.00		540.00
E0039567	09/18/25	Recon	0579112	Anthony J. Corsello	V0596355	09/16/25	B0012509	540.00		540.00
								540.00		540.00
E0039568	09/18/25	Recon	0551380	Bianca Davis	V0596473	09/17/25		64.40		64.40
								64.40		64.40
E0039569	09/18/25	Recon	0202899	Mary C. Flynn	V0596449	09/17/25		60.00		60.00
								60.00		60.00
E0039570	09/18/25	Recon	0559155	Tyrell Galmore	V0596356	09/16/25	B0012510	540.00		540.00
								540.00		540.00
E0039571	09/18/25	Recon	0569768	Skylar A. Gustafson	V0596281	09/12/25		94.40		94.40
								94.40		94.40
E0039572	09/18/25	Recon	0581500	Bruce M. Mackh	V0596026	09/09/25		560.00		560.00
								560.00		560.00
E0039573	09/18/25	Recon	0579115	Alexis Marquez-Pinedo	V0596357	09/16/25	B0012513	540.00		540.00
								540.00		540.00
E0039574	09/18/25	Recon	0443153	Bodycraft Wellness & Mas	V0596412	09/17/25	B0012480	5,105.10		5,105.10
								5,105.10		5,105.10
E0039575	09/18/25	Recon	0512643	Eric Nshimiyimana	V0596358	09/16/25	B0012520	540.00		540.00
								540.00		540.00
E0039576	09/18/25	Recon	0478100	Nicolas Ramos	V0596301	09/15/25		190.00		190.00
								190.00		190.00
E0039577	09/18/25	Recon	0274895	Joana M. Rosas Moreno	V0596348	09/15/25		199.50		199.50
								199.50		199.50
E0039578	09/18/25	Recon	0555914	Matthew L. Stahl	V0596359	09/16/25	B0012521	540.00		540.00
								540.00		540.00

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E0039579	09/18/25	Recon	0573899	Alen J. Wishop	V0596360	09/16/25	B0012522	540.00		540.00
								540.00		540.00
E0039580	09/18/25	Recon	0298157	4IMPRINT	V0595932	09/05/25	P0051663	321.45		321.45
								321.45		321.45
E0039581	09/18/25	Recon	0293392	A-1 Dry Cleaners & Laund	V0596361	09/16/25	B0012266	281.02		281.02
								281.02		281.02
E0039582	09/18/25	Recon	0289529	Airgas USA, LLC	V0596237	09/12/25	B0012534	170.75		170.75
					V0596241	09/12/25	B0012534	349.31		349.31
					V0596245	09/12/25	P0051694	145.93		145.93
					V0596265	09/12/25	B0012227	31.01		31.01
					V0596506	09/18/25	B0012486	1,241.56		1,241.56
					V0596508	09/18/25	B0012486	1,501.62		1,501.62
					V0596509	09/18/25	B0012486	210.43		210.43
					V0596510	09/18/25	B0012486	864.53		864.53
					V0596511	09/18/25	B0012486	197.79		197.79
								4,712.93		4,712.93
E0039583	09/18/25	Recon	0539832	Airolodi Brothers Inc	V0596461	09/17/25	P0051787	324.99		324.99
								324.99		324.99
E0039584	09/18/25	Recon	0547048	Associated Bank	V0596323	09/15/25		107.08		107.08
								107.08		107.08
E0039585	09/18/25	Recon	0330843	Association Specialty Co	V0596251	09/12/25	P0051596	281.22		281.22
					V0596345	09/15/25	P0051691	230.00		230.00
								511.22		511.22
E0039586	09/18/25	Recon	0292649	B & H Photo Video	V0596247	09/12/25	P0051721	336.75		336.75
					V0596374	09/16/25	P0051727	1,539.29		1,539.29
					V0596375	09/16/25	P0051727	530.74		530.74
								2,406.78		2,406.78
E0039587	09/18/25	Recon	0540637	Ballard Engineering	V0596294	09/15/25	B0012638	5,200.00		5,200.00
								5,200.00		5,200.00
E0039588	09/18/25	Recon	0296043	Belvidere Area Chamber o	V0596427	09/17/25	P0051767	1,750.00		1,750.00
								1,750.00		1,750.00

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E0039589	09/18/25	Recon	0306865	BSN Sports LLC	V0596255	09/12/25	B0012311	652.86		652.86
								652.86		652.86
E0039590	09/18/25	Recon	0289664	Carquest Auto Parts	V0596516	09/18/25	B0012528	3.36		3.36
					V0596517	09/18/25	B0012528	69.98		69.98
					V0596518	09/18/25	B0012528	53.94		53.94
					V0596519	09/18/25	B0012528	53.94		53.94
					V0596520	09/18/25	B0012528	22.41		22.41
								203.63		203.63
E0039591	09/18/25	Recon	0306006	Cintas Corporation	V0596337	09/15/25	B0012410	36.01		36.01
					V0596341	09/15/25	B0012410	36.01		36.01
					V0596343	09/15/25	B0012410	36.01		36.01
								108.03		108.03
E0039592	09/18/25	Recon	0567103	Colours Inc	V0596377	09/16/25	B0012435	592.77		592.77
								592.77		592.77
E0039593	09/18/25	Recon	0463480	EBM, Inc.	V0596370	09/16/25	B0012500	73,980.97		73,980.97
								73,980.97		73,980.97
E0039594	09/18/25	Recon	0289720	Fisher Scientific Compan	V0596457	09/17/25	B0012314	122.57		122.57
								122.57		122.57
E0039595	09/18/25	Recon	0293339	Fitzgerald Equipment Com	V0596382	09/16/25	B0012530	396.03		396.03
					V0596384	09/16/25	B0012530	238.83		238.83
					V0596385	09/16/25	B0012530	214.92		214.92
					V0596386	09/16/25	B0012530	271.25		271.25
					V0596387	09/16/25	B0012530	225.00		225.00
					V0596388	09/16/25	B0012530	498.65		498.65
								1,844.68		1,844.68
E0039596	09/18/25	Recon	0564784	Gen Digital, Inc.	V0596349	09/16/25	B0012587	561.27		561.27
								561.27		561.27
E0039597	09/18/25	Recon	0297813	Greater Rockford Chamber	V0596426	09/17/25	P0051779	525.00		525.00
								525.00		525.00
E0039598	09/18/25	Recon	0334253	Helm Service	V0596453	09/17/25	B0012488	773.00		773.00
								773.00		773.00

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E0039599	09/18/25	Recon	0321964	Henry Schein Inc	V0596273	09/12/25	B0012335	64.80		64.80
								64.80		64.80
E0039600	09/18/25	Recon	0556837	Honorlock Inc	V0596515	09/18/25	P0051795	22,095.00		22,095.00
								22,095.00		22,095.00
E0039601	09/18/25	Recon	0511140	HSA Bank	V0596332	09/15/25		78.75		78.75
								78.75		78.75
E0039602	09/18/25	Recon	0567055	ICS Flange	V0596401	09/17/25	P0051728	92.24		92.24
								92.24		92.24
E0039603	09/18/25	Recon	0353012	IdentiSys Inc.	V0595135	08/21/25	P0051609	844.22		844.22
								844.22		844.22
E0039604	09/18/25	Recon	0308253	IL Federation of Teacher	V0596180	09/15/25		7,313.43		7,313.43
					V0596231	09/15/25		516.46		516.46
								7,829.89		7,829.89
E0039605	09/18/25	Recon	0001473	Joliet Junior College	V0596459	09/17/25	P0051784	1,335.00		1,335.00
								1,335.00		1,335.00
E0039606	09/18/25	Recon	0531416	Leading Edge Laminating	V0595245	08/22/25	P0051617	152.28		152.28
								152.28		152.28
E0039607	09/18/25	Recon	0437012	Lightcast	V0595244	08/22/25	P0051374	12,100.00		12,100.00
								12,100.00		12,100.00
E0039608	09/18/25	Recon	0558551	Lively Inc	V0596333	09/15/25		137.50		137.50
								137.50		137.50
E0039609	09/18/25	Recon	0555487	Mary's Market Cafe & Bak	V0596276	09/12/25	P0051765	997.44		997.44
								997.44		997.44
E0039610	09/18/25	Recon	0405934	Medline Industries, Inc	V0595248	08/22/25	P0051613	615.46		615.46
					V0595346	08/27/25	P0051613	294.07		294.07
								909.53		909.53

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E0039611	09/18/25	Recon	0296711	Meridian	V0595231	08/22/25	P0051530	65.50		65.50
								65.50		65.50
E0039612	09/18/25	Recon	0289875	Midland Paper	V0595623	09/03/25	B0012390	167.60		167.60
								167.60		167.60
E0039613	09/18/25	Recon	0289877	Midwest Library Service	V0595460	08/27/25	B0012307	127.54		127.54
					V0595467	08/27/25	B0012307	60.25		60.25
					V0595468	08/27/25	B0012307	27.90		27.90
								215.69		215.69
E0039614	09/18/25	Recon	0578077	Napa Auto Parts	V0595560	08/28/25	B0012531	180.04		180.04
								180.04		180.04
E0039615	09/18/25	Recon	0292280	NILRC	V0596481	09/18/25	P0051534	1,384.95		1,384.95
								1,384.95		1,384.95
E0039616	09/18/25	Recon	0305833	Ringland Johnson Constr	V0596402	09/17/25	B0012576	39,210.72		39,210.72
								39,210.72		39,210.72
E0039617	09/18/25	Recon	0331852	Robbins Schwartz	V0596223	09/11/25	B0012636	37,609.80		37,609.80
					V0596224	09/11/25	B0012635	27,753.19		27,753.19
								65,362.99		65,362.99
E0039618	09/18/25	Recon	0551079	Rocket Industrial Inc	V0595230	08/22/25	B0012502	168.34		168.34
								168.34		168.34
E0039619	09/18/25	Recon	0420814	Schneider Electric	V0596376	09/16/25	P0051645	9,995.00		9,995.00
								9,995.00		9,995.00
E0039620	09/18/25	Recon	0463520	Scott's RV, Truck & Auto	V0595269	08/25/25	P0051643	197.00		197.00
								197.00		197.00
E0039621	09/18/25	Recon	0557637	Searcy Medical Solutions	V0595980	09/08/25	P0051733	80.00		80.00
								80.00		80.00
E0039622	09/18/25	Recon	0313631	Sherwin-Williams	V0595300	08/26/25	B0012424	26.44		26.44
								26.44		26.44

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E0039623	09/18/25	Recon	0579773	Strategic Signals, LLC	V0596279	09/12/25	P0051764	600.00		600.00
								600.00		600.00
E0039624	09/18/25	Recon	0290049	Steiner Electric	V0595562	08/28/25	B0012393	780.24		780.24
								780.24		780.24
E0039625	09/18/25	Recon	0564929	Storeconnect USA Inc	V0596436	09/17/25	B0012633	3.88		3.88
					V0596437	09/17/25	B0012633	36.60		36.60
					V0596438	09/17/25	B0012633	403.41		403.41
								443.89		443.89
E0039626	09/18/25	Recon	0305911	Stratus Networks	V0595732	09/04/25	B0012251	5,300.30		5,300.30
								5,300.30		5,300.30
E0039627	09/18/25	Recon	0547094	Sunbelt Rentals Inc	V0595312	08/26/25	B0012532	2,443.15		2,443.15
					V0595313	08/26/25	B0012532	2,080.40		2,080.40
					V0596514	09/18/25	B0012532	1,064.37-		-1,064.37
								3,459.18		3,459.18
E0039628	09/18/25	Recon	0494981	YBP Library Services	V0595681	09/04/25	B0012330	1,057.75		1,057.75
					V0595682	09/04/25	B0012330	97.08		97.08
					V0595684	09/04/25	B0012330	543.64		543.64
								1,698.47		1,698.47
E0039701	09/25/25	Recon	0579103	Bryce D. Baney	V0596534	09/19/25	B0012518	540.00		540.00
								540.00		540.00
E0039702	09/25/25	Recon	0579104	Isaiah L. Barnett	V0596542	09/19/25	B0012519	540.00		540.00
								540.00		540.00
E0039703	09/25/25	Recon	0579107	Trevor D. Burkhart	V0596543	09/19/25	B0012507	540.00		540.00
								540.00		540.00
E0039704	09/25/25	Recon	0552478	Caine, Ceavonyae P.	V0596816	09/25/25		291.00		291.00
								291.00		291.00
E0039705	09/25/25	Recon	0558677	Elijah G. Carr	V0596545	09/19/25	B0012508	540.00		540.00
								540.00		540.00

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Check Number	Check Date	Check Status	Vendor ID	Payee Name	Voucher ID	Voucher Date	P0/BP0 Number	Voucher Amount	Cash Disc Amount	Check Amount
E0039706	09/25/25	Recon	0579112	Anthony J. Corsello	V0596546	09/19/25	B0012509	540.00		540.00
								540.00		540.00
E0039707	09/25/25	Recon	0224268	Robert T. Downing	V0596585	09/22/25	P0051812	1,340.00		1,340.00
								1,340.00		1,340.00
E0039708	09/25/25	Recon	0507154	Carlos Escamilla	V0596817	09/25/25		291.00		291.00
								291.00		291.00
E0039709	09/25/25	Recon	0319423	Arturo Flores	V0596661	09/24/25		190.00		190.00
								190.00		190.00
E0039710	09/25/25	Recon	0559155	Tyrell Galmore	V0596547	09/19/25	B0012510	540.00		540.00
								540.00		540.00
E0039711	09/25/25	Recon	0413601	Abraham K. Gaye	V0596780	09/24/25		291.00		291.00
								291.00		291.00
E0039712	09/25/25	Recon	0541861	Gomon, Abigail	V0596785	09/25/25		291.00		291.00
								291.00		291.00
E0039713	09/25/25	Recon	0386413	Dawson B. Ingram	V0596566	09/19/25		39.40		39.40
								39.40		39.40
E0039714	09/25/25	Recon	0579115	Alexis Marquez-Pinedo	V0596548	09/19/25	B0012513	540.00		540.00
								540.00		540.00
E0039715	09/25/25	Recon	0443153	Bodycraft Wellness & Mas	V0596557	09/19/25	B0012480	47,570.25		47,570.25
								47,570.25		47,570.25
E0039716	09/25/25	Recon	0440426	Erica C. Matthews	V0596652	09/23/25		59.15		59.15
								59.15		59.15
E0039717	09/25/25	Recon	0548555	Nathan, Jazmine L.	V0596686	09/24/25		194.60		194.60
					V0597550	09/25/25		462.18		462.18
								656.78		656.78
E0039718	09/25/25	Recon	0512643	Eric Nshimiyimana	V0596550	09/19/25	B0012520	540.00		540.00

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								540.00		540.00
E0039719	09/25/25	Recon	0230913	Chad M. Roth	V0596604	09/23/25		127.92		127.92
								127.92		127.92
E0039720	09/25/25	Recon	0555914	Matthew L. Stahl	V0596551	09/19/25	B0012521	540.00		540.00
								540.00		540.00
E0039721	09/25/25	Recon	0573899	Alen J. Wishop	V0596552	09/19/25	B0012522	540.00		540.00
								540.00		540.00
E0039722	09/25/25	Recon	0570855	ABS Training & Consultin	V0596555	09/19/25	B0012479	12,500.00		12,500.00
								12,500.00		12,500.00
E0039723	09/25/25	Recon	0437654	ACI Payments, Inc	V0596264	09/12/25	B0012256	72.00		72.00
								72.00		72.00
E0039724	09/25/25	Recon	0289529	Airgas USA, LLC	V0596619	09/23/25	B0012486	769.56		769.56
								769.56		769.56
E0039725	09/25/25	Recon	0296043	Belvidere Area Chamber o	V0596801	09/25/25	P0051829	700.00		700.00
								700.00		700.00
E0039726	09/25/25	Recon	0562651	Boostlingo LLC	V0596797	09/25/25	B0012536	313.63		313.63
					V0596799	09/25/25	B0012536	295.00		295.00
								608.63		608.63
E0039727	09/25/25	Recon	0306865	BSN Sports LLC	V0596782	09/24/25	B0012311	4,988.43		4,988.43
								4,988.43		4,988.43
E0039728	09/25/25	Recon	0289599	C D W Government Inc	V0596489	09/18/25	P0051744	3,581.01		3,581.01
					V0596490	09/18/25	P0051744	13,895.41		13,895.41
								17,476.42		17,476.42
E0039729	09/25/25	Recon	0289661	Carolina Biological Supp	V0596674	09/24/25	B0012317	16.21		16.21
								16.21		16.21
E0039730	09/25/25	Recon	0289664	Carquest Auto Parts	V0596630	09/23/25	B0012528	16.44		16.44
					V0596633	09/23/25	B0012528	157.81		157.81

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Check Number	Check Date	Check Status	Vendor ID	Payee Name	Voucher ID	Voucher Date	PO/BPO Number	Voucher Amount	Cash Disc Amount	Check Amount
E0039740	09/25/25	Recon	0549294	The Iconic Building LLC	V0596639	09/23/25	B0012297	18,077.50		18,077.50
								18,077.50		18,077.50
E0039741	09/25/25	Recon	0524793	Kanopy Inc	V0595642	09/03/25	B0012329	840.00		840.00
								840.00		840.00
E0039742	09/25/25	Recon	0312906	Lincoln Electric Company	V0595686	09/04/25	P0051646	961.26		961.26
					V0595734	09/04/25	P0051646	961.26		961.26
					V0596030	09/09/25	P0051646	3,364.41		3,364.41
								5,286.93		5,286.93
E0039743	09/25/25	Recon	0299885	Lincoln Rent-All & Sales	V0595575	08/29/25	B0012477	153.86		153.86
								153.86		153.86
E0039744	09/25/25	Recon	0555487	Mary's Market Cafe & Bak	V0596583	09/22/25	P0051802	3,749.50		3,749.50
								3,749.50		3,749.50
E0039745	09/25/25	Recon	0289877	Midwest Library Service	V0595746	09/04/25	B0012307	111.10		111.10
					V0595747	09/04/25	B0012307	42.30		42.30
					V0595753	09/04/25	B0012307	602.56		602.56
					V0595754	09/04/25	B0012307	4.30-		-4.30
								751.66		751.66
E0039746	09/25/25	Recon	0527111	Moss Enterprises	V0595589	08/29/25	P0051708	1,800.00		1,800.00
								1,800.00		1,800.00
E0039747	09/25/25	Recon	0562310	Ms. Catherine's LLC	V0596592	09/22/25	P0051820	2,212.50		2,212.50
								2,212.50		2,212.50
E0039748	09/25/25	Recon	0578077	Napa Auto Parts	V0595718	09/04/25	B0012433	43.26		43.26
					V0595719	09/04/25	B0012433	11.85		11.85
								55.11		55.11
E0039749	09/25/25	Recon	0482618	OPN, Inc	V0596207	09/11/25	B0012489	25,650.00		25,650.00
					V0596208	09/11/25	B0012489	5,918.88		5,918.88
					V0596234	09/12/25	B0012489	4,500.00		4,500.00
					V0596235	09/12/25	B0012489	27,713.50		27,713.50
					V0596236	09/12/25	B0012489	1,958.75		1,958.75
					V0596238	09/12/25	B0012489	4,960.50		4,960.50
					V0596239	09/12/25	B0012489	6,729.87		6,729.87
					V0596240	09/12/25	B0012489	1,735.00		1,735.00

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								79,166.50		79,166.50
E0039750	09/25/25	Recon	0298332	Paper Recovery Service C	V0595950	09/05/25	B0012514	410.00		410.00
								410.00		410.00
E0039751	09/25/25	Recon	0581556	Pillar Designs LLC	V0596637	09/23/25	P0051816	7,040.00		7,040.00
								7,040.00		7,040.00
E0039752	09/25/25	Recon	0579521	Red Rooster Design	V0595580	08/29/25	P0051568	960.00		960.00
								960.00		960.00
E0039753	09/25/25	Recon	0305833	Ringland Johnson Constr	V0596667	09/24/25	B0012575	22,785.89		22,785.89
								22,785.89		22,785.89
E0039754	09/25/25	Recon	0549326	USW Holding Company LLC	V0595728	09/04/25	B0012541	127.95		127.95
					V0596002	09/08/25	B0012541	210.00		210.00
					V0596003	09/08/25	B0012541	828.36		828.36
								1,166.31		1,166.31
E0039755	09/25/25	Recon	0551079	Rocket Industrial Inc	V0595559	08/28/25	B0012502	530.10		530.10
					V0595576	08/29/25	B0012502	298.90		298.90
					V0595641	09/03/25	P0051504	59.10		59.10
								888.10		888.10
E0039756	09/25/25	Recon	0289961	Schumacher Elevator Co	V0595564	08/29/25	B0012603	385.50		385.50
								385.50		385.50
E0039757	09/25/25	Recon	0578071	Sheridan Wealth Advisors	V0596657	09/24/25	P0051826	592,096.88		592,096.88
								592,096.88		592,096.88
E0039758	09/25/25	Recon	0439420	Sorenson Communications	V0595766	09/05/25	B0012596	2,247.50		2,247.50
								2,247.50		2,247.50
E0039759	09/25/25	Recon	0290049	Steiner Electric	V0595592	08/29/25	B0012393	90.86		90.86
								90.86		90.86
E0039760	09/25/25	Recon	0303812	Stenstrom General Contra	V0596795	09/25/25	B0012580	326,193.76		326,193.76
								326,193.76		326,193.76

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E0039761	09/25/25	Recon	0527254	Surya Chandra Yoga LLC	V0596456	09/17/25	P0051790	680.00		680.00
								680.00		680.00
E0039762	09/25/25	Recon	0557973	TruView BSI LLC	V0595941	09/05/25	B0012563	1,639.45		1,639.45
								1,639.45		1,639.45
E0039763	09/25/25	Recon	0290076	VWR International	V0596212	09/11/25	B0012272	799.92		799.92
								799.92		799.92
E0039764	09/25/25	Recon	0488040	Watermark Insights, LLC	V0595679	09/04/25	P0051720	1,440.00		1,440.00
								1,440.00		1,440.00
E0039765	09/25/25	Recon	0478605	Welders Supply Company	V0595720	09/04/25	B0012511	77.63		77.63
					V0595721	09/04/25	B0012511	328.67		328.67
								406.30		406.30
0722820	09/04/25	Void	0292309	Amazon Capital Services			B0012511			
0722821	09/04/25	Void	0287693	American Funds Service C						
0722822	09/04/25	Void	0287722	Newport Trust Company						
0722823	09/04/25	Void	0289707	Blick Art Materials						
0722824	09/04/25	Void	0380093	Technology Management Re			B0012591			
0722825	09/04/25	Void	0562056	City Press			B0012250			
0722826	09/04/25	Void	0384473	Comcast			B0012627			
0722827	09/04/25	Void	0564139	Demonica Kemper Architec			B0012242			
0722828	09/04/25	Void	0353349	Dinges Fire Company			B0012554			
0722829	09/04/25	Void	0495987	Foundation Building Mate						
0722830	09/04/25	Void	0289709	Fed Ex			B0012628			
0722831	09/04/25	Void	0578692	Ferrilli			B0012609			
0722832	09/04/25	Void	0521778	Jeffery L. Goodlove			B0012246			
0722833	09/04/25	Void	0184058	Carrie Gulbrandsen						
0722834	09/04/25	Void	0577833	Handshake						

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0722835	09/04/25	Void	0001471	Highland Community Colle						
0722836	09/04/25	Void	0289767	The Home Depot Pro			B0012598			
0722837	09/04/25	Void	0424688	Oscar L. Horteales			B0012529			
0722838	09/04/25	Void	0281643	Illinois Central College						
0722839	09/04/25	Void	0197192	Shane E. Lanier						
0722840	09/04/25	Void	0289857	Lawson Products Inc						
0722841	09/04/25	Void	0579605	Lviv LLC			B0012445			
0722842	09/04/25	Void	0478230	Andrew Maratto						
0722843	09/04/25	Void	0294724	McKesson Medical-Surgica						
0722844	09/04/25	Void	0475236	Nosotros Education Cente						
0722845	09/04/25	Void	0139250	Bradley J. Patterson						
0722846	09/04/25	Void	0572557	Gustavo Reyes						
0722847	09/04/25	Void	0342322	Rock River Disposal Serv						
0722848	09/04/25	Void	0287687	RVC Foundation			B0012380			
0722849	09/04/25	Void	0274962	Secretary of State						
0722850	09/04/25	Void	0337361	Standard Industrial & Au						
0722851	09/04/25	Void	0360128	Uniform Den East, Inc.						
0722852	09/04/25	Void	0290060	UW Health			B0012253			
0722853	09/04/25	Void	0287723	Variable Annuity Life In						
0722854	09/04/25	Void	0572558	Adam Wallman						
0722855	09/04/25	Void	0478253	Eduardo R. Zavala						
0722856	09/04/25	Void	0292309	Amazon Capital Services						
0722857	09/04/25	Void	0287693	American Funds Service C						
0722858	09/04/25	Void	0287722	Newport Trust Company						
0722859	09/04/25	Void	0289707	Blick Art Materials						

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0722860	09/04/25	Void	0380093	Technology Management Re			B0012591			
0722861	09/04/25	Void	0562056	City Press			B0012250			
0722862	09/04/25	Void	0384473	Comcast			B0012627			
0722863	09/04/25	Void	0564139	Demonica Kemper Architec			B0012242			
0722864	09/04/25	Void	0353349	Dinges Fire Company			B0012554			
0722865	09/04/25	Void	0495987	Foundation Building Mate						
0722866	09/04/25	Void	0289709	Fed Ex			B0012628			
0722867	09/04/25	Void	0578692	Ferrilli			B0012609			
0722868	09/04/25	Void	0521778	Jeffery L. Goodlove			B0012246			
0722869	09/04/25	Void	0184058	Carrie Gulbrandsen						
0722870	09/04/25	Void	0577833	Handshake						
0722871	09/04/25	Void	0001471	Highland Community Colle						
0722872	09/04/25	Void	0289767	The Home Depot Pro			B0012598			
0722873	09/04/25	Void	0424688	Oscar L. Horteales			B0012529			
0722874	09/04/25	Void	0281643	Illinois Central College						
0722875	09/04/25	Void	0197192	Shane E. Lanier						
0722876	09/04/25	Void	0289857	Lawson Products Inc						
0722877	09/04/25	Void	0579605	Lviv LLC			B0012445			
0722878	09/04/25	Void	0478230	Andrew Maratto						
0722879	09/04/25	Void	0294724	McKesson Medical-Surgica						
0722880	09/04/25	Void	0475236	Nosotros Education Cente						
0722881	09/04/25	Void	0139250	Bradley J. Patterson						
0722882	09/04/25	Void	0572557	Gustavo Reyes						
0722883	09/04/25	Void	0342322	Rock River Disposal Serv						
0722884	09/04/25	Void	0287687	RVC Foundation			B0012380			

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0722885	09/04/25	Void	0274962	Secretary of State						
0722886	09/04/25	Void	0337361	Standard Industrial & Au						
0722887	09/04/25	Void	0360128	Uniform Den East, Inc.						
0722888	09/04/25	Void	0290060	UW Health			B0012253			
0722889	09/04/25	Void	0287723	Variable Annuity Life In						
0722890	09/04/25	Void	0572558	Adam Wallman						
0722891	09/04/25	Void	0478253	Eduardo R. Zavala						
0722892	09/04/25	Recon	0292309	Amazon Capital Services	V0595013	08/18/25	P0051586	155.46		155.46
					V0595058	08/19/25	P0051588	127.60		127.60
					V0595741	09/04/25	P0051587	164.46		164.46
								447.52		447.52
0722893	09/04/25	Recon	0287693	American Funds Service C	V0595663	08/31/25		1,683.33		1,683.33
								1,683.33		1,683.33
0722894	09/04/25	Recon	0287722	Newport Trust Company	V0595667	08/31/25		2,741.00		2,741.00
								2,741.00		2,741.00
0722895	09/04/25	Recon	0289707	Blick Art Materials	V0595598	09/03/25	B0012591	220.18		220.18
					V0595599	09/03/25	B0012591	232.11		232.11
					V0595600	09/03/25	B0012591	944.61		944.61
					V0595601	09/03/25	B0012591	313.09		313.09
								1,709.99		1,709.99
0722896	09/04/25	Recon	0380093	Technology Management Re	V0595724	09/04/25	B0012250	330.70		330.70
					V0595725	09/04/25	B0012250	1,200.00		1,200.00
								1,530.70		1,530.70
0722897	09/04/25	Recon	0562056	City Press	V0595727	09/04/25	B0012627	1,040.96		1,040.96
								1,040.96		1,040.96
0722898	09/04/25	Recon	0384473	Comcast	V0595653	09/03/25	B0012242	364.04		364.04
								364.04		364.04
0722899	09/04/25	Recon	0564139	Demonica Kemper Architec	V0595611	09/03/25	B0012554	80,486.08		80,486.08
								80,486.08		80,486.08

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Check Number	Check Date	Check Status	Vendor ID	Payee Name	Voucher ID	Voucher Date	PO/BPO Number	Voucher Amount	Cash Disc Amount	Check Amount
0722900	09/04/25	Recon	0353349	Dinges Fire Company	V0595604	09/03/25	P0051636	12,121.72		12,121.72
								12,121.72		12,121.72
0722901	09/04/25	Recon	0495987	Foundation Building Mate	V0595606	09/03/25	B0012628	264.00		264.00
								264.00		264.00
0722902	09/04/25	Recon	0289709	Fed Ex	V0595731	09/04/25	B0012609	211.18		211.18
								211.18		211.18
0722903	09/04/25	Recon	0578692	Ferrilli	V0595109	08/20/25	B0012246	15,600.00		15,600.00
								15,600.00		15,600.00
0722904	09/04/25	Recon	0521778	Jeffery L. Goodlove	V0595636	09/03/25		150.00		150.00
								150.00		150.00
0722905	09/04/25	Recon	0184058	Carrie Gulbrandsen	V0595726	09/04/25		21.99		21.99
								21.99		21.99
0722906	09/04/25	Outst	0577833	Handshake	V0595722	09/04/25	P0051717	3,500.00		3,500.00
								3,500.00		3,500.00
0722907	09/04/25	Recon	0001471	Highland Community Colle	V0595095	08/20/25	B0012598	125.00		125.00
					V0595098	08/20/25	B0012598	125.00		125.00
								250.00		250.00
0722908	09/04/25	Recon	0289767	The Home Depot Pro	V0595613	09/03/25	B0012529	79.89		79.89
								79.89		79.89
0722909	09/04/25	Recon	0424688	Oscar L. Horteales	V0595596	09/03/25		190.00		190.00
								190.00		190.00
0722910	09/04/25	Outst	0281643	Illinois Central College	V0595738	09/04/25	P0051668	1,050.00		1,050.00
								1,050.00		1,050.00
0722911	09/04/25	Recon	0197192	Shane E. Lanier	V0595655	09/03/25		150.00		150.00
								150.00		150.00

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0722912	09/04/25	Recon	0289857	Lawson Products Inc	V0595577	08/29/25	B0012445	37.76		37.76
								37.76		37.76
0722913	09/04/25	Recon	0579605	Lviv LLC	V0594747	08/11/25		1,000.00		1,000.00
								1,000.00		1,000.00
0722914	09/04/25	Recon	0478230	Andrew Maratto	V0595647	09/03/25		190.00		190.00
								190.00		190.00
0722915	09/04/25	Recon	0294724	McKesson Medical-Surgica	V0595620	09/03/25	P0051602	352.12		352.12
								352.12		352.12
0722916	09/04/25	Recon	0475236	Nosotros Education Cente	V0595593	08/29/25	P0051714	4,000.00		4,000.00
					V0595594	08/29/25	P0051713	4,000.00		4,000.00
								8,000.00		8,000.00
0722917	09/04/25	Recon	0139250	Bradley J. Patterson	V0595597	09/03/25		140.00		140.00
								140.00		140.00
0722918	09/04/25	Recon	0572557	Gustavo Reyes	V0595602	09/03/25		150.00		150.00
								150.00		150.00
0722919	09/04/25	Recon	0342322	Rock River Disposal Serv	V0595654	09/03/25	B0012380	1,088.81		1,088.81
					V0595656	09/03/25	B0012380	442.53		442.53
					V0595659	09/03/25	B0012380	1,645.39		1,645.39
					V0595661	09/03/25	B0012380	359.13		359.13
					V0595735	09/04/25	B0012380	2,523.54		2,523.54
								6,059.40		6,059.40
0722920	09/04/25	Recon	0287687	RVC Foundation	V0595665	08/31/25		178.00		178.00
								178.00		178.00
0722921	09/04/25	Recon	0274962	Secretary of State	V0595729	09/04/25		50.00		50.00
								50.00		50.00
0722922	09/04/25	Recon	0337361	Standard Industrial & Au	V0595591	08/29/25	P0051483	11,008.00		11,008.00
								11,008.00		11,008.00
0722923	09/04/25	Recon	0360128	Uniform Den East, Inc.	V0595639	09/03/25	B0012253	18.30		18.30

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					V0595640	09/03/25	B0012253	1,887.05		1,887.05
								1,905.35		1,905.35
0722924	09/04/25	Recon	0290060	UW Health	V0595619	09/03/25	P0051715	1,000.00		1,000.00
								1,000.00		1,000.00
0722925	09/04/25	Recon	0287723	Variable Annuity Life In	V0595662	08/31/25		4,269.33		4,269.33
					V0595666	08/31/25		2,107.41		2,107.41
								6,376.74		6,376.74
0722926	09/04/25	Recon	0572558	Adam Wallman	V0595603	09/03/25		150.00		150.00
								150.00		150.00
0722927	09/04/25	Outst	0478253	Eduardo R. Zavala	V0595637	09/03/25		150.00		150.00
								150.00		150.00
0722928	09/11/25	Void	0289527	A T & T						
0722929	09/11/25	Void	0292309	Amazon Capital Services			B0012249			
0722930	09/11/25	Void								
0722931	09/11/25	Void	0296824	AMATYC						
0722932	09/11/25	Void	0520958	Salima Amrani						
0722933	09/11/25	Void	0001523	Augustana College						
0722934	09/11/25	Void	0544946	Keith R. Barnes						
0722935	09/11/25	Void	0554672	Corey Beecher						
0722936	09/11/25	Void	0542067	Bennie's Dry Cleaning &						
0722937	09/11/25	Void	0571745	Sallyport Commercial Fin			B0012306			
0722938	09/11/25	Void	0228219	Thomas J. Bosley						
0722939	09/11/25	Void	0577812	Brandtek						
0722940	09/11/25	Void	0289674	City of Rockford						
0722941	09/11/25	Void	0564558	Clarity Benefit Solution			B0012483			
0722942	09/11/25	Void	0465833	CCN Financial Services I			B0012540			

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0722943	09/11/25	Void	0353349	Dinges Fire Company						
0722944	09/11/25	Void	0510619	David Dosier						
0722945	09/11/25	Void	0297277	Enterprise Rent-A-Car Mi						
0722946	09/11/25	Void	0289709	Fed Ex			B0012310			
0722947	09/11/25	Void	0579552	Richard E. Fernbaugh			B0012609			
0722948	09/11/25	Void	0294674	Four Rivers Sanitation A						
0722949	09/11/25	Void	0503318	Trevor Fulk			B0012485			
0722950	09/11/25	Void	0521501	Marco						
0722951	09/11/25	Void	0148949	Greg Heckman			B0012594			
0722952	09/11/25	Void	0563551	Tetiana Heinemann						
0722953	09/11/25	Void	0559150	Peter Held						
0722954	09/11/25	Void	0295522	ICCJA						
0722955	09/11/25	Void	0292589	ICCTA						
0722956	09/11/25	Void	0427703	IL Dept of Agriculture						
0722957	09/11/25	Void	0553153	John Morrissey Accountan						
0722958	09/11/25	Void	0154084	Caroline E. Jones			B0012619			
0722959	09/11/25	Void	0554030	Christopher A. Joyner						
0722960	09/11/25	Void	0197192	Shane E. Lanier						
0722961	09/11/25	Void	0519645	Mark A. Lanting						
0722962	09/11/25	Void	0289857	Lawson Products Inc						
0722963	09/11/25	Void	0575380	Louisville Slugger Sport			B0012445			
0722964	09/11/25	Void	0289872	Lowe's Home Improvement						
0722965	09/11/25	Void	0472743	Maureen A. Lowry-Fritz			B0012462			
0722966	09/11/25	Void	0318847	Maggio Truck Center						
0722967	09/11/25	Void	0481426	Marco Technologies, LLC						

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0722968	09/11/25	Void	0065322	Kristin Martin-Fry			B0012595			
0722969	09/11/25	Void	0283985	Menard's						
0722970	09/11/25	Void	0283985	Menard's			B0012467			
0722971	09/11/25	Void	0283985	Menard's			B0012467			
0722972	09/11/25	Void	0380346	MOTOROLA SOLUTIONS - STA			B0012467			
0722973	09/11/25	Void	0567772	National Coatings and Su			B0012278			
0722974	09/11/25	Void	0294296	Nelson Carlson Mechanica			B0012436			
0722975	09/11/25	Void	0289883	NICOR Gas						
0722976	09/11/25	Void	0556617	Office Pro Inc			B0012492			
0722977	09/11/25	Void	0529696	Paoli Clay Co Inc			B0012391			
0722978	09/11/25	Void	0002626	Cassi Paslick			B0012592			
0722979	09/11/25	Void	0571237	Precision Sports Trainin						
0722980	09/11/25	Void	0216268	Sharon Provenzano			B0012294			
0722981	09/11/25	Void	0540228	Quality Matters Inc						
0722982	09/11/25	Void	0570520	Ryco Landscaping						
0722983	09/11/25	Void	0348264	School Health Corporatio			B0012401			
0722984	09/11/25	Void	0578035	Smith Energy LLC			B0012295			
0722985	09/11/25	Void	0578035	Smith Energy LLC			B0012503			
0722986	09/11/25	Void	0366641	Testing Service Corporat			B0012503			
0722987	09/11/25	Void	0343679	Pamela J. Thompson			B0012599			
0722988	09/11/25	Void	0360128	Uniform Den East, Inc.						
0722989	09/11/25	Void	0371737	University of Illinois			B0012253			
0722990	09/11/25	Void	0290068	Van Galder Bus Company			B0012564			
0722991	09/11/25	Void	0562597	Vivo			B0012309			
0722992	09/11/25	Void	0298420	Tanya Williams						

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Check Number	Check Date	Check Status	Vendor ID	Payee Name	Voucher ID	Voucher Date	PO/BPO Number	Voucher Amount	Cash Disc Amount	Check Amount
0722993	09/11/25	Recon	0289527	A T & T	V0596152	09/10/25	B0012249	519.83		519.83
								519.83		519.83
0722994	09/11/25	Recon	0292309	Amazon Capital Services	V0595742	09/04/25	P0051642	17.99		17.99
					V0595743	09/04/25	P0051641	159.39		159.39
					V0595744	09/04/25	P0051615	23.98		23.98
					V0595770	09/05/25	P0051587	20.97		20.97
					V0596065	09/10/25	P0051614	29.68		29.68
					V0596066	09/10/25	P0051685	60.48		60.48
					V0596067	09/10/25	P0051685	52.60		52.60
					V0596082	09/10/25	P0051725	85.98		85.98
								451.07		451.07
0722995	09/11/25	Void								
0722996	09/11/25	Outst	0296824	AMATYC	V0596068	09/10/25		636.00		636.00
								636.00		636.00
0722997	09/11/25	Recon	0520958	Salima Amrani	V0596171	09/11/25		71.40		71.40
								71.40		71.40
0722998	09/11/25	Outst	0001523	Augustana College	V0596175	09/11/25	P0051669	875.00		875.00
								875.00		875.00
0722999	09/11/25	Recon	0544946	Keith R. Barnes	V0596071	09/10/25		41.00		41.00
								41.00		41.00
0723000	09/11/25	Recon	0554672	Corey Beecher	V0595923	09/05/25		190.00		190.00
								190.00		190.00
0723001	09/11/25	Outst	0542067	Bennie's Dry Cleaning &	V0596190	09/11/25	B0012306	1,078.00		1,078.00
								1,078.00		1,078.00
0723002	09/11/25	Recon	0571745	Sallyport Commercial Fin	V0596037	09/09/25		4,733.68		4,733.68
								4,733.68		4,733.68
0723003	09/11/25	Recon	0228219	Thomas J. Bosley	V0595902	09/05/25		180.00		180.00
								180.00		180.00
0723004	09/11/25	Recon	0577812	Brandtek	V0596189	09/11/25	P0051555	83.38		83.38

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0723013	09/11/25	Recon	0294674	Four Rivers Sanitation A	V0595957	09/08/25	B0012485	35.40		35.40
					V0595958	09/08/25	B0012485	51.69		51.69
					V0595959	09/08/25	B0012485	8.25		8.25
					V0595960	09/08/25	B0012485	62.54		62.54
					V0595961	09/08/25	B0012485	225.45		225.45
					V0595962	09/08/25	B0012485	46.26		46.26
					V0595963	09/08/25	B0012485	746.75		746.75
					V0595964	09/08/25	B0012485	2.82		2.82
					V0595966	09/08/25	B0012485	2.82		2.82
					V0595967	09/08/25	B0012485	8.25		8.25
					V0595969	09/08/25	B0012485	89.70		89.70
					V0595971	09/08/25	B0012485	2.53		2.53
					V0595973	09/08/25	B0012485	35.40		35.40
					V0595976	09/08/25	B0012485	84.28		84.28
					V0595979	09/08/25	B0012485	301.47		301.47
								1,703.61		1,703.61
0723014	09/11/25	Outst	0503318	Trevor Fulk	V0595924	09/05/25		150.00		150.00
								150.00		150.00
0723015	09/11/25	Recon	0521501	Marco	V0595769	09/05/25	B0012594	7,684.78		7,684.78
								7,684.78		7,684.78
0723016	09/11/25	Recon	0148949	Greg Heckman	V0596040	09/09/25		500.00		500.00
								500.00		500.00
0723017	09/11/25	Recon	0563551	Tetiana Heinemann	V0596205	09/11/25		39.78		39.78
								39.78		39.78
0723018	09/11/25	Recon	0559150	Peter Held	V0595984	09/08/25		122.08		122.08
					V0595985	09/08/25		91.42		91.42
								213.50		213.50
0723019	09/11/25	Outst	0295522	ICCJA	V0595951	09/05/25		50.00		50.00
								50.00		50.00
0723020	09/11/25	Recon	0292589	ICCTA	V0596025	09/09/25	P0051742	2,500.00		2,500.00
								2,500.00		2,500.00
0723021	09/11/25	Recon	0427703	IL Dept of Agriculture	V0595987	09/08/25	P0051732	250.00		250.00
								250.00		250.00

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0723022	09/11/25	Recon	0553153	John Morrissey Accountan	V0595946	09/05/25	B0012602	22,367.50		22,367.50
					V0596032	09/09/25	B0012619	1,207.50		1,207.50
								23,575.00		23,575.00
0723023	09/11/25	Recon	0154084	Caroline E. Jones	V0596039	09/09/25		500.00		500.00
								500.00		500.00
0723024	09/11/25	Outst	0554030	Christopher A. Joyner	V0595996	09/08/25		139.05		139.05
								139.05		139.05
0723025	09/11/25	Recon	0197192	Shane E. Lanier	V0595905	09/05/25		150.00		150.00
								150.00		150.00
0723026	09/11/25	Recon	0519645	Mark A. Lanting	V0596173	09/11/25		23.87		23.87
								23.87		23.87
0723027	09/11/25	Recon	0289857	Lawson Products Inc	V0595930	09/05/25	B0012445	200.50		200.50
								200.50		200.50
0723028	09/11/25	Recon	0575380	Louisville Slugger Sport	V0596014	09/09/25	P0051743	800.00		800.00
								800.00		800.00
0723029	09/11/25	Recon	0289872	Lowe's Home Improvement	V0595926	09/05/25	B0012473	61.30		61.30
					V0595927	09/05/25	B0012473	212.75		212.75
					V0595928	09/05/25	B0012473	113.14		113.14
					V0595943	09/05/25	B0012462	269.75		269.75
								656.94		656.94
0723030	09/11/25	Recon	0472743	Maureen A. Lowry-Fritz	V0595955	09/05/25		500.00		500.00
								500.00		500.00
0723031	09/11/25	Outst	0318847	Maggio Truck Center	V0595991	09/08/25	P0051681	861.00		861.00
					V0595992	09/08/25	P0051680	1,011.00		1,011.00
								1,872.00		1,872.00
0723032	09/11/25	Recon	0481426	Marco Technologies, LLC	V0595767	09/05/25	B0012595	2,707.75		2,707.75
					V0595768	09/05/25	B0012595	2,534.35		2,534.35
								5,242.10		5,242.10

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0723033	09/11/25	Outst	0065322	Kristin Martin-Fry	V0595903	09/05/25		150.00		150.00
								150.00		150.00
0723034	09/11/25	Recon	0283985	Menard's	V0595990	09/08/25	B0012467	33.48		33.48
								33.48		33.48
0723035	09/11/25	Recon	0283985	Menard's	V0595989	09/08/25	B0012467	216.40		216.40
								216.40		216.40
0723036	09/11/25	Recon	0283985	Menard's	V0596016	09/09/25	B0012467	27.98		27.98
								27.98		27.98
0723037	09/11/25	Recon	0380346	MOTOROLA SOLUTIONS - STA	V0596191	09/11/25	B0012278	588.00		588.00
								588.00		588.00
0723038	09/11/25	Recon	0567772	National Coatings and Su	V0595993	09/08/25	B0012436	296.28		296.28
					V0596136	09/10/25	B0012436	796.41		796.41
								1,092.69		1,092.69
0723039	09/11/25	Recon	0294296	Nelson Carlson Mechanica	V0596209	09/11/25	P0051480	2,614.00		2,614.00
								2,614.00		2,614.00
0723040	09/11/25	Recon	0289883	NICOR Gas	V0596134	09/10/25	B0012492	43.99		43.99
								43.99		43.99
0723041	09/11/25	Recon	0556617	Office Pro Inc	V0596160	09/10/25	B0012391	5,343.34		5,343.34
								5,343.34		5,343.34
0723042	09/11/25	Recon	0529696	Paoli Clay Co Inc	V0595954	09/05/25	B0012592	67.00		67.00
								67.00		67.00
0723043	09/11/25	Recon	0002626	Cassi Paslick	V0596033	09/09/25		70.11		70.11
								70.11		70.11
0723044	09/11/25	Recon	0571237	Precision Sports Trainin	V0595997	09/08/25	B0012294	3,137.50		3,137.50
								3,137.50		3,137.50
0723045	09/11/25	Recon	0216268	Sharon Provenzano	V0595940	09/05/25		39.50		39.50

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								39.50		39.50
0723046	09/11/25	Recon	0540228	Quality Matters Inc	V0595983	09/08/25	P0051734	220.00		220.00
								220.00		220.00
0723047	09/11/25	Outst	0570520	Ryco Landscaping	V0595774	09/05/25	B0012401	628.00		628.00
					V0595899	09/05/25	B0012401	196.00		196.00
					V0595900	09/05/25	B0012401	98.00		98.00
					V0595901	09/05/25	B0012401	2,035.00		2,035.00
								2,957.00		2,957.00
0723048	09/11/25	Recon	0348264	School Health Corporatio	V0596199	09/11/25	B0012295	33.80		33.80
								33.80		33.80
0723049	09/11/25	Recon	0578035	Smith Energy LLC	V0595934	09/05/25	B0012503	263.97		263.97
								263.97		263.97
0723050	09/11/25	Recon	0578035	Smith Energy LLC	V0595936	09/05/25	B0012503	1,939.49		1,939.49
								1,939.49		1,939.49
0723051	09/11/25	Recon	0366641	Testing Service Corporat	V0596161	09/10/25	B0012599	1,932.50		1,932.50
								1,932.50		1,932.50
0723052	09/11/25	Recon	0343679	Pamela J. Thompson	V0596038	09/09/25		98.70		98.70
								98.70		98.70
0723053	09/11/25	Recon	0360128	Uniform Den East, Inc.	V0595765	09/05/25	B0012253	467.80		467.80
					V0595986	09/08/25	B0012253	169.50		169.50
								637.30		637.30
0723054	09/11/25	Recon	0371737	University of Illinois	V0596164	09/10/25	B0012564	2,266.00		2,266.00
								2,266.00		2,266.00
0723055	09/11/25	Recon	0290068	Van Galder Bus Company	V0595975	09/08/25	B0012309	4,654.00		4,654.00
					V0595977	09/08/25	B0012309	1,375.00		1,375.00
					V0595978	09/08/25	B0012309	1,460.00		1,460.00
								7,489.00		7,489.00
0723056	09/11/25	Recon	0562597	Vivo	V0595965	09/08/25	P0051730	1,300.00		1,300.00
								1,300.00		1,300.00

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0723057	09/11/25	Recon	0298420	Tanya Williams	V0596166	09/10/25		1,000.00		1,000.00
								1,000.00		1,000.00
0723058	09/18/25	Outst	0289588	A-Fire Extinguisher Sale	V0596443	09/17/25	B0012286	224.50		224.50
					V0596445	09/17/25	B0012286	105.50		105.50
					V0596447	09/17/25	B0012286	717.00		717.00
					V0596450	09/17/25	B0012286	2,601.50		2,601.50
								3,648.50		3,648.50
0723059	09/18/25	Outst	0332531	AHEAD	V0596394	09/16/25	P0051747	395.00		395.00
								395.00		395.00
0723060	09/18/25	Recon	0439408	Aircraft Spruce & Specia	V0596428	09/17/25	P0051762	283.18		283.18
								283.18		283.18
0723061	09/18/25	Recon	0292309	Amazon Capital Services	V0596078	09/10/25	P0051745	109.00		109.00
					V0596344	09/15/25	P0051654	102.44		102.44
								211.44		211.44
0723062	09/18/25	Recon	0287693	American Funds Service C	V0596179	09/15/25		1,683.33		1,683.33
					V0596226	09/15/25		1,666.67		1,666.67
								3,350.00		3,350.00
0723063	09/18/25	Outst	0296424	American Welding Society	V0596523	09/18/25	P0051796	500.00		500.00
								500.00		500.00
0723064	09/18/25	Recon	0287722	Newport Trust Company	V0596183	09/15/25		2,741.00		2,741.00
					V0596233	09/15/25		175.00		175.00
								2,916.00		2,916.00
0723065	09/18/25	Outst	0484589	Aztec Software, LLC	V0596346	09/15/25	P0051718	4,000.00		4,000.00
								4,000.00		4,000.00
0723066	09/18/25	Outst	0556200	Bartel, Connor A.	V0596336	09/15/25		800.00		800.00
								800.00		800.00
0723067	09/18/25	Recon	0556868	Bomber's Rustproofing &	V0596488	09/18/25	B0012463	700.00		700.00
								700.00		700.00

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0723068	09/18/25	Recon	0568372	Carter, Phillip	V0596274	09/12/25		500.00		500.00
								500.00		500.00
0723069	09/18/25	Recon	0511852	Certified Languages Inte	V0596464	09/17/25	P0051793	116.00		116.00
								116.00		116.00
0723070	09/18/25	Recon	0289674	City of Rockford	V0596069	09/10/25	B0012483	209.63		209.63
								209.63		209.63
0723071	09/18/25	Recon	0289662	Comed	V0596295	09/15/25	B0012607	10,431.77		10,431.77
								10,431.77		10,431.77
0723072	09/18/25	Outst	0313522	Community Foundation of	V0596398	09/17/25	P0051759	2,500.00		2,500.00
					V0596425	09/17/25		400.00		400.00
					V0596460	09/17/25	P0051756	1,750.00		1,750.00
								4,650.00		4,650.00
0723073	09/18/25	Recon	0579147	Cremer, Brandon M.	V0596334	09/15/25		800.00		800.00
								800.00		800.00
0723074	09/18/25	Recon	0573720	Cubillo, Harold G.	V0596350	09/16/25		142.80		142.80
								142.80		142.80
0723075	09/18/25	Outst	0279633	Jenny E. Dallio	V0596271	09/12/25		150.00		150.00
								150.00		150.00
0723076	09/18/25	Recon	0457113	Davis, Ja'Mese R.	V0596497	09/18/25		42.00		42.00
								42.00		42.00
0723077	09/18/25	Recon	0297277	Enterprise Rent-A-Car Mi	V0596365	09/16/25	B0012310	762.25		762.25
								762.25		762.25
0723078	09/18/25	Recon	0292831	Entre Computer Solutions	V0596296	09/15/25	P0051722	369.04		369.04
								369.04		369.04
0723079	09/18/25	Recon	0540892	First National Bank & Tr	V0596322	09/15/25		178.75		178.75
								178.75		178.75

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0723080	09/18/25	Outst	0579681	Gap Minding Productions,	V0596293	09/15/25	P0051768	4,500.00		4,500.00
								4,500.00		4,500.00
0723081	09/18/25	Outst	0569232	Health Equity Inc	V0596320	09/15/25		3,442.07		3,442.07
								3,442.07		3,442.07
0723082	09/18/25	Recon	0571744	Helm Electric Facility S	V0596411	09/17/25	B0012556	43,252.00		43,252.00
					V0596413	09/17/25	B0012557	202,950.00		202,950.00
								246,202.00		246,202.00
0723083	09/18/25	Recon	0576595	Hinojosa, Reyna	V0596485	09/18/25		750.00		750.00
								750.00		750.00
0723084	09/18/25	Outst	0577414	Hobbs Dock & Doors	V0596416	09/17/25	P0051640	10,084.00		10,084.00
								10,084.00		10,084.00
0723085	09/18/25	Outst	0546602	Holliday, Sarah	V0596448	09/17/25		23.43		23.43
								23.43		23.43
0723086	09/18/25	Recon	0287700	Horace Mann Life Insuran	V0596229	09/15/25		145.00		145.00
								145.00		145.00
0723087	09/18/25	Outst	0229901	Rhonda L. Hutter	V0596451	09/17/25		35.00		35.00
								35.00		35.00
0723088	09/18/25	Recon	0297301	ICCET	V0596492	09/18/25	P0051786	175.00		175.00
								175.00		175.00
0723089	09/18/25	Recon	0297301	ICCET	V0596494	09/18/25	P0051786	175.00		175.00
								175.00		175.00
0723090	09/18/25	Recon	0297301	ICCET	V0596495	09/18/25	P0051786	175.00		175.00
								175.00		175.00
0723091	09/18/25	Recon	0297301	ICCET	V0596499	09/18/25	P0051786	175.00		175.00
								175.00		175.00
0723092	09/18/25	Recon	0309574	IL Fraternal Order	V0596227	09/15/25		243.00		243.00

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								243.00		243.00
0723093	09/18/25	Outst	0287686	Illinois Department of R	V0596268	09/12/25		714.26		714.26
								714.26		714.26
0723094	09/18/25	Outst	0574702	Iowa Community College A	V0596287	09/12/25	P0051761	150.00		150.00
								150.00		150.00
0723095	09/18/25	Recon	0262480	Johnson, Chantrice C.	V0596503	09/18/25		44.99		44.99
								44.99		44.99
0723096	09/18/25	Outst	0577528	Jones, Ke Yonna D.	V0596507	09/18/25		44.99		44.99
								44.99		44.99
0723097	09/18/25	Outst	0197192	Shane E. Lanier	V0596269	09/12/25		190.00		190.00
								190.00		190.00
0723098	09/18/25	Recon	0581580	Michael Mackesey	V0596306	09/15/25		150.00		150.00
								150.00		150.00
0723099	09/18/25	Outst	0287706	Mass Mutual Payment Serv	V0596230	09/15/25		100.00		100.00
								100.00		100.00
0723100	09/18/25	Recon	0196005	McDonald, Nancy A.	V0596292	09/12/25		1,531.57		1,531.57
								1,531.57		1,531.57
0723101	09/18/25	Recon	0525881	Meadows, Trelyn J.	V0596342	09/15/25		800.00		800.00
								800.00		800.00
0723102	09/18/25	Recon	0447666	Daisy Mechler	V0596522	09/18/25	P0051794	1,540.00		1,540.00
								1,540.00		1,540.00
0723103	09/18/25	Recon	0578344	Melo Bustos, Luis M.	V0596338	09/15/25		800.00		800.00
								800.00		800.00
0723104	09/18/25	Recon	0283985	Menard's	V0596369	09/16/25	B0012467	67.84		67.84
								67.84		67.84

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0723105	09/18/25	Recon	0327282	Miller Engineering Co.	V0596420	09/17/25	B0012569	119,725.00		119,725.00
					V0596422	09/17/25	B0012571	194,752.00		194,752.00
								314,477.00		314,477.00
0723106	09/18/25	Recon	0567772	National Coatings and Su	V0596326	09/15/25	B0012436	123.39		123.39
					V0596396	09/16/25	B0012436	56.01		56.01
								179.40		179.40
0723107	09/18/25	Outst	0572325	National Institute of Go	V0596480	09/18/25	P0051777	295.00		295.00
								295.00		295.00
0723108	09/18/25	Recon	0289883	NICOR Gas	V0596362	09/16/25	B0012492	207.69		207.69
					V0596364	09/16/25	B0012492	317.49		317.49
					V0596366	09/16/25	B0012492	2,286.20		2,286.20
					V0596368	09/16/25	B0012492	412.08		412.08
								3,223.46		3,223.46
0723109	09/18/25	Recon	0321260	Northern Illinois Servic	V0596414	09/17/25	B0012573	195,772.00		195,772.00
								195,772.00		195,772.00
0723110	09/18/25	Recon	0139250	Bradley J. Patterson	V0596270	09/12/25		150.00		150.00
								150.00		150.00
0723111	09/18/25	Outst	0292285	Physicians Immediate Car	V0596262	09/12/25		315.00		315.00
					V0596263	09/12/25		179.00		179.00
					V0596379	09/16/25		2,021.00		2,021.00
								2,515.00		2,515.00
0723112	09/18/25	Recon	0305502	Ralph Baudhuin Foundatio	V0596434	09/17/25	P0051782	1,000.00		1,000.00
								1,000.00		1,000.00
0723113	09/18/25	Recon	0555360	Region 1 Planning Counci	V0596300	09/15/25	B0012456	300.00		300.00
								300.00		300.00
0723114	09/18/25	Outst	0466668	Rockton Historical Socie	V0596433	09/17/25	P0051785	85.00		85.00
								85.00		85.00
0723115	09/18/25	Outst	0577299	The Rockwell Group, Inc	V0596418	09/17/25	B0012561	23,451.00		23,451.00
								23,451.00		23,451.00

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0723116	09/18/25	Outst	0549461	Nelson Javier Rosales In	V0596393	09/16/25		150.00		150.00
								150.00		150.00
0723117	09/18/25	Outst	0517495	Rosecrance Foundation	V0596290	09/12/25	P0051757	2,000.00		2,000.00
								2,000.00		2,000.00
0723118	09/18/25	Recon	0575209	Ruiz Construction System	V0596417	09/17/25	B0012578	405,624.00		405,624.00
								405,624.00		405,624.00
0723119	09/18/25	Recon	0287687	RVC Foundation	V0596181	09/15/25		173.00		173.00
					V0596228	09/15/25		1,012.00		1,012.00
								1,185.00		1,185.00
0723120	09/18/25	Recon	0515221	Safe Chefs Food Safety T	V0596324	09/15/25	B0012539	540.00		540.00
								540.00		540.00
0723121	09/18/25	Outst	0274400	Sauk Valley Community Co	V0596439	09/17/25	P0051783	1,000.00		1,000.00
								1,000.00		1,000.00
0723122	09/18/25	Outst	0553314	Smart Automation Certifi	V0596298	09/15/25	P0051775	2,625.00		2,625.00
								2,625.00		2,625.00
0723123	09/18/25	Outst	0275693	Southern IL Univ Carbond	V0596381	09/16/25	P0051774	1,360.00		1,360.00
								1,360.00		1,360.00
0723124	09/18/25	Recon	0290182	State Disbursement Unit	V0596266	09/12/25		762.53		762.53
								762.53		762.53
0723125	09/18/25	Recon	0290182	State Disbursement Unit	V0596267	09/12/25		242.00		242.00
								242.00		242.00
0723126	09/18/25	Outst	0287688	State Universities Retir	V0596435	09/17/25		235.86		235.86
								235.86		235.86
0723127	09/18/25	Outst	0524813	Stateline Community Foun	V0596282	09/12/25	P0051755	1,250.00		1,250.00
								1,250.00		1,250.00
0723128	09/18/25	Outst	0524813	Stateline Community Foun	V0596284	09/12/25	P0051758	2,159.00		2,159.00

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								2,159.00		2,159.00
0723129	09/18/25	Recon	0339031	Strahorn, Timothy	V0596340	09/15/25		800.00		800.00
								800.00		800.00
0723130	09/18/25	Recon	0578345	Taylor, Nolan	V0596339	09/15/25		800.00		800.00
								800.00		800.00
0723131	09/18/25	Outst	0430781	Emma R. Toole	V0596419	09/17/25		2,000.00		2,000.00
								2,000.00		2,000.00
0723132	09/18/25	Outst	0545110	Trans-Mississippi Biolog	V0596297	09/15/25	B0012547	58.02		58.02
								58.02		58.02
0723133	09/18/25	Outst	0388143	U.S. Dept. of Homeland S	V0596465	09/17/25	B0012611	605.00		605.00
								605.00		605.00
0723134	09/18/25	Outst	0388143	U.S. Dept. of Homeland S	V0596467	09/17/25	B0012611	605.00		605.00
								605.00		605.00
0723135	09/18/25	Outst	0388143	U.S. Dept. of Homeland S	V0596469	09/17/25	B0012611	605.00		605.00
								605.00		605.00
0723136	09/18/25	Outst	0388143	U.S. Dept. of Homeland S	V0596471	09/17/25	B0012611	760.00		760.00
								760.00		760.00
0723137	09/18/25	Outst	0360128	Uniform Den East, Inc.	V0596299	09/15/25	B0012253	45.40		45.40
					V0596389	09/16/25	B0012253	80.00		80.00
					V0596390	09/16/25	B0012253	275.30		275.30
								400.70		400.70
0723138	09/18/25	Outst	0290068	Van Galder Bus Company	V0596452	09/17/25	P0051789	2,768.00		2,768.00
					V0596487	09/18/25	B0012309	3,278.00		3,278.00
								6,046.00		6,046.00
0723139	09/18/25	Recon	0560349	Vanderheyden, Donavin W.	V0596275	09/12/25		500.00		500.00
								500.00		500.00
0723140	09/18/25	Outst	0472056	Vantellingen, Ruth A.	V0596491	09/18/25		64.99		64.99

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Check Number	Check Date	Check Status	Vendor ID	Payee Name	Voucher ID	Voucher Date	PO/BPO Number	Voucher Amount	Cash Disc Amount	Check Amount
								64.99		64.99
0723141	09/18/25	Recon	0287723	Variable Annuity Life In	V0596178	09/15/25		4,269.33		4,269.33
					V0596182	09/15/25		2,107.41		2,107.41
					V0596225	09/15/25		3,044.00		3,044.00
					V0596232	09/15/25		2,080.00		2,080.00
								11,500.74		11,500.74
0723142	09/18/25	Outst	0541015	Wandtke, Terrence	V0596256	09/12/25		10.59		10.59
					V0596260	09/12/25		169.58		169.58
								180.17		180.17
0723143	09/18/25	Recon	0183963	Wessels, Karen S.	V0596431	09/17/25		39.00		39.00
								39.00		39.00
0723144	09/18/25	Outst	0581581	Jeff Wilcox	V0596319	09/15/25		150.00		150.00
								150.00		150.00
0723145	09/18/25	Recon	0409152	Woods, Erica	V0596502	09/18/25		42.00		42.00
								42.00		42.00
0723146	09/18/25	Outst	0467133	Katherine P. Zagorski	V0596243	09/12/25		224.26		224.26
								224.26		224.26
0723147	09/25/25	Outst	0548323	Acevedo, Anthony R.	V0596771	09/24/25		291.00		291.00
								291.00		291.00
0723148	09/25/25	Outst	0498244	Air One Equipment, Inc	V0596736	09/24/25	P0051827	43,800.00		43,800.00
								43,800.00		43,800.00
0723149	09/25/25	Outst	0292309	Amazon Capital Services	V0595421	08/27/25	P0051612	99.90		99.90
					V0596395	09/16/25	P0051724	27.57		27.57
					V0596670	09/24/25	P0051770	64.52		64.52
					V0596671	09/24/25	P0051719	288.91		288.91
					V0596673	09/24/25	P0051769	59.99		59.99
					V0596732	09/24/25	P0051706	300.18		300.18
					V0596742	09/24/25	P0051706	84.96		84.96
					V0596744	09/24/25	P0051706	231.82		231.82
					V0596786	09/25/25	P0051582	37.65		37.65
								1,195.50		1,195.50

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Check Number	Check Date	Check Status	Vendor ID	Payee Name	Voucher ID	Voucher Date	PO/BPO Number	Voucher Amount	Cash Disc Amount	Check Amount
0723150	09/25/25	Void								
0723151	09/25/25	Outst	0570078	Axon Enterprises	V0596737	09/24/25	B0012644	10,699.80		10,699.80
					V0596740	09/24/25	B0012644	16,324.74		16,324.74
								27,024.54		27,024.54
0723152	09/25/25	Outst	0574432	Bashaw, Clarence T.	V0596805	09/25/25		291.00		291.00
								291.00		291.00
0723153	09/25/25	Outst	0571745	Sallyport Commercial Fin	V0596688	09/24/25		17.99		17.99
								17.99		17.99
0723154	09/25/25	Outst	0289707	Blick Art Materials	V0596777	09/24/25	B0012591	888.15		888.15
								888.15		888.15
0723155	09/25/25	Recon	0053834	Julie Boggie	V0596741	09/24/25		186.32		186.32
								186.32		186.32
0723156	09/25/25	Outst	0573874	Bowie, Chenille	V0596813	09/25/25		291.00		291.00
								291.00		291.00
0723157	09/25/25	Outst	0578827	Brainard, Caitlin M. M.	V0596563	09/19/25		50.63		50.63
								50.63		50.63
0723158	09/25/25	Outst	0551749	Ahjahnæ C. Caine	V0596772	09/24/25		291.00		291.00
								291.00		291.00
0723159	09/25/25	Outst	0575270	Carreon, Andres	V0596774	09/24/25		291.00		291.00
								291.00		291.00
0723160	09/25/25	Outst	0289674	City of Rockford	V0596524	09/18/25	B0012331	624.00		624.00
								624.00		624.00
0723161	09/25/25	Recon	0575784	Cole, Demario J.	V0596573	09/19/25		500.00		500.00
								500.00		500.00
0723162	09/25/25	Outst	0313522	Community Foundation of	V0596622	09/23/25	P0051806	10,000.00		10,000.00
								10,000.00		10,000.00

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Check Number	Check Date	Check Status	Vendor ID	Payee Name	Voucher ID	Voucher Date	PO/BPO Number	Voucher Amount	Cash Disc Amount	Check Amount
0723163	09/25/25	Outst	0002546	Lynnette M. Danzl-Tauer	V0596608	09/23/25		665.69		665.69
								665.69		665.69
0723164	09/25/25	Outst	0427308	Davis, Ameera	V0596775	09/24/25		291.00		291.00
								291.00		291.00
0723165	09/25/25	Outst	0353349	Dinges Fire Company	V0596606	09/23/25	P0051705	733.49		733.49
								733.49		733.49
0723166	09/25/25	Outst	0307116	Stephen J. Donahue	V0596559	09/19/25		177.96		177.96
								177.96		177.96
0723167	09/25/25	Outst	0550970	Elevated Safety LLC	V0596647	09/23/25	B0012290	2,900.00		2,900.00
								2,900.00		2,900.00
0723168	09/25/25	Outst	0297277	Enterprise Rent-A-Car Mi	V0596627	09/23/25	B0012310	336.38		336.38
					V0597191	09/25/25	B0012310	1,543.92		1,543.92
					V0597548	09/25/25	B0012310	520.97		520.97
					V0597549	09/25/25	B0012310	820.25		820.25
								3,221.52		3,221.52
0723169	09/25/25	Outst	0319580	Bouchaib Essalih	V0596641	09/23/25		150.00		150.00
								150.00		150.00
0723170	09/25/25	Outst	0289709	Fed Ex	V0596558	09/19/25	B0012609	24.32		24.32
								24.32		24.32
0723171	09/25/25	Outst	0561083	Anthony D. Fleming	V0596776	09/24/25		291.00		291.00
								291.00		291.00
0723172	09/25/25	Outst	0511414	Ghareeb, Bader	V0596794	09/25/25		291.00		291.00
								291.00		291.00
0723173	09/25/25	Outst	0468654	Glenwood Testing Center	V0596651	09/23/25	B0012277	450.00		450.00
								450.00		450.00
0723174	09/25/25	Outst	0559150	Peter Held	V0596578	09/22/25		112.56		112.56
								112.56		112.56

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Check Number	Check Date	Check Status	Vendor ID	Payee Name	Voucher ID	Voucher Date	P0/BPO Number	Voucher Amount	Cash Disc Amount	Check Amount
0723175	09/25/25	Outst	0550046	Herrejon, Cristina	V0596820	09/25/25		291.00		291.00
								291.00		291.00
0723176	09/25/25	Outst	0547773	Herrera, Ruby	V0596663	09/24/25		150.00		150.00
					V0596665	09/24/25		150.00		150.00
								300.00		300.00
0723177	09/25/25	Outst	0256651	Donna R. Honzel	V0596687	09/24/25	P0051788	160.84		160.84
								160.84		160.84
0723178	09/25/25	Outst	0573956	Howard, Aniya	V0596792	09/25/25		291.00		291.00
								291.00		291.00
0723179	09/25/25	Outst	0521304	Hudl	V0596616	09/23/25	P0051800	1,000.00		1,000.00
								1,000.00		1,000.00
0723180	09/25/25	Outst	0297301	ICCET	V0596500	09/18/25	P0051786	175.00		175.00
								175.00		175.00
0723181	09/25/25	Outst	0293151	ICCAR00	V0596781	09/24/25	P0051804	45.00		45.00
								45.00		45.00
0723182	09/25/25	Outst	0396596	Illinois Scottish Rite S	V0596625	09/23/25	P0051781	965.00		965.00
								965.00		965.00
0723183	09/25/25	Outst	0425255	Johnson, Avery M.	V0596793	09/25/25		291.00		291.00
								291.00		291.00
0723184	09/25/25	Outst	0374406	Jones, Toya	V0596770	09/24/25		291.00		291.00
								291.00		291.00
0723185	09/25/25	Outst	0530424	Joseph M Skaja Jr	V0596590	09/22/25		150.00		150.00
								150.00		150.00
0723186	09/25/25	Recon	0295852	Kelley Williamson Compan	V0596526	09/19/25	P0051536	500.00		500.00
								500.00		500.00
0723187	09/25/25	Outst	0563297	Eric Kim	V0596662	09/24/25		150.00		150.00

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Check Number	Check Date	Check Status	Vendor ID	Payee Name	Voucher ID	Voucher Date	PO/BPO Number	Voucher Amount	Cash Disc Amount	Check Amount
								150.00		150.00
0723188	09/25/25	Outst	0581724	Steven Konstantinovic	V0596640	09/23/25		190.00		190.00
								190.00		190.00
0723189	09/25/25	Outst	0135119	John S. Lowry	V0596679	09/24/25	P0051830	338.81		338.81
								338.81		338.81
0723190	09/25/25	Outst	0564935	Peter Malec	V0596589	09/22/25		190.00		190.00
								190.00		190.00
0723191	09/25/25	Outst	0481426	Marco Technologies, LLC	V0596668	09/24/25	B0012595	3,085.18		3,085.18
								3,085.18		3,085.18
0723192	09/25/25	Outst	0283985	Menard's	V0596576	09/22/25	B0012464	376.63		376.63
					V0596646	09/23/25	B0012467	115.48		115.48
					V0596798	09/25/25	B0012467	10.60		10.60
								502.71		502.71
0723193	09/25/25	Outst	0283985	Menard's	V0596614	09/23/25	B0012467	38.74		38.74
								38.74		38.74
0723194	09/25/25	Outst	0300457	Midwest Mailworks Inc	V0596626	09/23/25	B0012604	126.88		126.88
								126.88		126.88
0723195	09/25/25	Outst	0289886	Music Theatre Internatio	V0596806	09/25/25	B0012649	14,833.75		14,833.75
								14,833.75		14,833.75
0723196	09/25/25	Outst	0289886	Music Theatre Internatio	V0596807	09/25/25	P0051843	3,900.00		3,900.00
								3,900.00		3,900.00
0723197	09/25/25	Outst	0289886	Music Theatre Internatio	V0596811	09/25/25	P0051748	16,795.00		16,795.00
								16,795.00		16,795.00
0723198	09/25/25	Void	0289886	Music Theatre Internatio						
0723199	09/25/25	Outst	0567772	National Coatings and Su	V0596600	09/22/25	B0012436	153.76		153.76
					V0596658	09/24/25	B0012436	65.55		65.55
					V0596796	09/25/25	B0012436	40.62		40.62
								259.93		259.93

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Check Number	Check Date	Check Status	Vendor ID	Payee Name	Voucher ID	Voucher Date	PO/BPO Number	Voucher Amount	Cash Disc Amount	Check Amount
0723200	09/25/25	Outst	0289883	NICOR Gas	V0596581	09/22/25	B0012492	158.15		158.15
					V0596582	09/22/25	B0012492	76.77		76.77
					V0596638	09/23/25	B0012492	65.86		65.86
								300.78		300.78
0723201	09/25/25	Outst	0581721	Georgios Politis	V0596656	09/24/25		150.00		150.00
								150.00		150.00
0723202	09/25/25	Outst	0552606	Pruitt-Leitz, Theia	V0596769	09/24/25		265.00		265.00
								265.00		265.00
0723203	09/25/25	Outst	0540228	Quality Matters Inc	V0596738	09/24/25	B0012647	165.00		165.00
								165.00		165.00
0723204	09/25/25	Outst	0555360	Region 1 Planning Council	V0596560	09/19/25	B0012456	850.00		850.00
								850.00		850.00
0723205	09/25/25	Outst	0300932	Rock River Ford	V0596391	09/16/25	B0012471	142.95		142.95
								142.95		142.95
0723206	09/25/25	Outst	0348264	School Health Corporation	V0596530	09/19/25	B0012295	186.90		186.90
					V0596655	09/24/25	B0012295	193.20		193.20
								380.10		380.10
0723207	09/25/25	Recon	0122794	Simmons, Calanda	V0596572	09/19/25		500.00		500.00
								500.00		500.00
0723208	09/25/25	Outst	0578035	Smith Energy LLC	V0596564	09/19/25	B0012503	1,876.85		1,876.85
								1,876.85		1,876.85
0723209	09/25/25	Outst	0287688	State Universities Retirement	V0596579	09/22/25	B0012567	8,812.49		8,812.49
								8,812.49		8,812.49
0723210	09/25/25	Outst	0551291	Stewart, Hansen S.	V0596790	09/25/25		42.98		42.98
								42.98		42.98
0723211	09/25/25	Outst	0555443	Syavong, Sonethap D.	V0596580	09/22/25		203.84		203.84
								203.84		203.84

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Check Number	Check Date	Check Status	Vendor ID	Payee Name	Voucher ID	Voucher Date	PO/BPO Number	Voucher Amount	Cash Disc Amount	Check Amount
0723212	09/25/25	Outst	0366641	Testing Service Corporat	V0596653	09/24/25	B0012645	3,670.00		3,670.00
					V0596654	09/24/25	B0012645	6,762.50		6,762.50
								10,432.50		10,432.50
0723213	09/25/25	Outst	0467776	Theatrical Rights Worldw	V0596677	09/24/25	B0012642	8,940.00		8,940.00
								8,940.00		8,940.00
0723214	09/25/25	Outst	0360128	Uniform Den East, Inc.	V0596587	09/22/25	B0012253	108.45		108.45
					V0596588	09/22/25	B0012253	159.95		159.95
								268.40		268.40
0723215	09/25/25	Outst	0502960	Upswing International	V0596525	09/19/25	P0051797	11,523.00		11,523.00
								11,523.00		11,523.00
0723216	09/25/25	Outst	0290068	Van Galder Bus Company	V0596574	09/19/25	B0012309	1,375.00		1,375.00
								1,375.00		1,375.00
0723217	09/25/25	Outst	0286444	Verizon Wireless	V0596601	09/22/25	B0012494	1,978.62		1,978.62
								1,978.62		1,978.62
0723218	09/25/25	Recon	0575283	Wafford, Jasai M.	V0596570	09/19/25		1,000.00		1,000.00
								1,000.00		1,000.00
0723219	09/25/25	Outst	0519754	Anna L. Wandtke	V0596791	09/25/25		75.00		75.00
								75.00		75.00
0723220	09/25/25	Outst	0544658	Kurt Zipp	V0596642	09/23/25		150.00		150.00
								150.00		150.00
0723221	09/30/25	Recon	0290049	Steiner Electric.	V0591419	06/09/25	B0012014	111.90		111.90
								111.90		111.90
0723222	09/30/25	Recon	0290049	Steiner Electric.	V0591723	06/13/25	B0012014	732.85		732.85
								732.85		732.85
0723223	09/30/25	Recon	0290049	Steiner Electric.	V0591933	06/18/25	B0012014	195.40		195.40
								195.40		195.40

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Check Number	Check Date	Check Status	Vendor ID	Payee Name	Voucher ID	Voucher Date	PO/BPO Number	Voucher Amount	Cash Disc Amount	Check Amount
0723224	09/30/25	Recon	0290049	Steiner Electric.	V0591992	06/20/25	B0012014	133.52		133.52
								133.52		133.52
0723225	09/30/25	Recon	0290049	Steiner Electric.	V0592346	06/27/25	B0012014	4,408.13		4,408.13
								4,408.13		4,408.13
0723226	09/30/25	Recon	0290049	Steiner Electric.	V0592373	06/27/25	B0012014	1,126.25		1,126.25
								1,126.25		1,126.25
								=====	=====	=====
								3,797,344.23		3,797,344.23

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CHECK REGISTER SUMMARY REPORT
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Bank Code	Account Number	Description	Debit	Credit
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IP IL Bank & Trust Acct	01-00000-23100	Other : Accounts Payable	3,758,976.40	0.00
	01-00000-23500	Other : Accounts Payable/Datat	38,367.83	0.00
	01-00000-11293	Other : IB&T Accounts Payable	0.00	3,797,344.23
			-----	-----
			3,797,344.23	3,797,344.23

Purchase Report-A - FY2026 Amendments

Recommendation: Board approval for items marked with an asterisk.

A. Computer Equipment – (Information Technology – Office Computer Equipment)

Entre Computer Solutions	Machesney Park, IL	\$122,134.80*(1)
		Not to Exceed

1. This increase is for additional computer equipment for the lifecycle project and the replacement of devices that will no longer be supported under Windows 11. RVC purchased 565 desktop computers under RFP #25-04 Computer Equipment for Lifecycle, on the original Board approval, and the College still has budget for additional equipment. Entre Computer Solutions has agreed to honor its proposal prices until the end of October. This increase will enable the College to purchase an additional 202 desktop computers, their care packages, and additional docking stations. This is a not to exceed.

Original approved amount	\$677,865.20
Increase requested	\$122,134.80
New total expenditure	\$800,000.00 Not to Exceed

FY2026 Budgeted Expense
Original Board Report BR #8309-A

Howard J. Spearman, Ph.D.
President

Board Approval: _____
Secretary, Board of Trustees

Purchase Report-B – FY2026 Purchases

Recommendation: Board approval for items marked with an asterisk.

A. Forklift – (Capital Service Equipment – Equipment Replacement)

Atlas Toyota Material Handling	Elk Grove Village, IL	\$44,083.12*(1)
Technology International, Inc.	Lake Mary, FL	\$62,000.00

1. This expense is for a 2025 Toyota model 50-8FGU25, 5K Solid Pneumatic Forklift for the Plant Operations and Maintenance Department. This equipment will replace a 1988 Clark forklift that is leaking oil. Bid #25-26 Forklift received two (2) responses which were opened on September 26, 2025. Atlas Toyota Material Handling was the lowest responsible bidder. This purchase includes a one-year full warranty and a three-year warranty on the powertrain.

FY2026 Capital Expense

B. Sno-Pushers – (Capital Service Equipment – Equipment Replacement)

Westside Tractor Sales Co.	Rockford, IL	\$32,500.00*(2)
Alta Construction Equipment Illinois	South Elgin, IL	\$34,994.00

2. This is for two (2) HD-14 Artic Sectional Sno-Pushers for use by the Plant Operations and Maintenance Department. The unique sectional design of this equipment allows each plow to contour to the grade of the pavement for improved snow removal. These pushers will replace older, less efficient sno-pushers and will be used for snow removal on main campus. Bid #25-08 Arctic Sno-Pushers received two (2) responses which were opened on September 26, 2025. Westside Tractor Sales was the lowest responsible bidder. This purchase includes a limited two-year warranty.

FY2026 Capital Expense

Purchase Report-B – FY2026 Purchases**C. Tuckpointing Turret Repair – (Other Capital Outlay – Bridge Turrets)**

Mike Harris Mason Contractor	Rockford, IL	\$257,280.00*(3)
		Not to exceed
Otto Baum Company, Inc.	Morton, IL	\$482,428.50
Berglund Construction Company	Chicago, IL	\$812,800.00

3. This expense is for the tuckpointing repair and reconstruction of the damaged turret of the pedestrian bridge south of the Stenstrom Student Center. The masonry of the turret crumbled during initial evaluations on July 7, 2025 and is currently roped off as a safety hazard. Bid #25-23 Tuckpointing Phase 2 - Turret received three (3) responses which were opened on October 3, 2025. Mike Harris Mason Contractor was the lowest responsible bidder. The award includes the base bid and an alternate in case of winter working conditions. This includes a 10% contingency and is a not to exceed.

FY2026 Capital Expense

D. Consulting Fees – (Other Contractual Services – Tort)

Illumination Consulting, LTD	Cherry Valley, IL	\$153,600.00*(4)
		Not to exceed

4. This expense is for vCISO consulting services to support the development and implementation of a National Institute of Standards and Technology Cybersecurity Framework (NIST CSF). The goal of these services is to build and maintain a CSF, a compliant administrative, physical, and technical security program. This is a not to exceed.

This is exempt from Bid under the Illinois State Statute (110 ILCS 805/3-27.1)

Exemption A: Contracts for the services of individuals possessing a high degree of professional skill where the ability or fitness of the individual plays an important part.

FY2026 Unbudgeted Expense

Howard J. Spearman, Ph.D.
President

Board Approval: _____
Secretary, Board of Trustees

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Purchase Report-~~B~~ – FY2026 Purchases

Recommendation: Board approval for items marked with an asterisk.

A. Forklift – (Capital Service Equipment – Equipment Replacement)

Atlas Toyota Material Handling
Technology International, Inc.

Elk Grove Village, IL
Lake Mary, FL

\$44,083.12*(1)
\$62,000.00

1. This expense is for a 2025 Toyota model 50-8FGU25, 5K Solid Pneumatic Forklift for the Plant Operations and Maintenance Department. This equipment will replace a 1988 Clark forklift that is leaking oil. Bid #25-26 Forklift received two (2) responses which were opened on September 26, 2025. Atlas Toyota Material Handling was the lowest responsible bidder. This purchase includes a one-year full warranty and a three-year warranty on the powertrain.

FY2026 Capital Expense

B. Sno-Pushers – (Capital Service Equipment – Equipment Replacement)

Westside Tractor Sales Co.
Alta Construction Equipment Illinois

Rockford, IL
South Elgin, IL

\$32,500.00*(2)
\$34,994.00

2. This is for two (2) HD-14 Artic Sectional Sno-Pushers for use by the Plant Operations and Maintenance Department. The unique sectional design of this equipment allows each plow to contour to the grade of the pavement for improved snow removal. These pushers will replace older, less efficient sno-pushers and will be used for snow removal on main campus. Bid #25-08 Arctic Sno-Pushers received two (2) responses which were opened on September 26, 2025. Westside Tractor Sales was the lowest responsible bidder. This purchase includes a limited two-year warranty.

FY2026 Capital Expense

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Purchase Report-B – FY2026 Purchases

C.

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Deleted: Janitorial Services – (Custodial Maintenance – Maintenance Services Buildings)

EBM Minneapolis, MN \$615,937.41*(3)

Not to exceed

Interstate Maintenance Premier Services Horsham, PA \$ 701,099.00

HES Facilities Management Knoxville, TN \$719,214.23

RJB Properties Chicago, IL \$ 877,062.00

Kleen-Tech Rockford, IL \$ 932,069.00

Advanced Cleaning Systems Rockford, IL \$ 1,004,728.00

Contract Service Solutions Clearwater Beach, FL \$ 1,050,910.67

Smith Maintenance Company Chicago, IL \$ 1,084,933.28

A Better Choice, LLC Rockford, IL \$ 1,133,608.00

Building Services of America Woodridge, IL \$ 1,256,624.00

Metro Facility Solutions Forest Park, IL \$ 1,270,447.03

UG2 Boston, MA \$ 1,294,859.23

Eco Clean Maintenance Elmhurst, IL \$ 1,352,388.00

GSF Loves Park, IL \$ 1,440,827.27

Service Master Clean Carol Stream, IL \$ 1,482,000.00

Perfection Plus, Inc Hopkins, MN \$ 1,649,332.85

Squeaky Clean Janitorial, Inc Loves Park, IL \$ 2,475,280.00

3. This expense is for janitorial services for Main Campus, Bell School Road, Advanced Technology Center, and Aviation Career Education Center. Bid #25-21 Janitorial Services received seventeen (17) responses which were opened on August 22, 2025. After careful review of the submittals, EBM was identified as the lowest responsible bidder with no additional costs for weekend and emergency events. This will be the first year of a three-year contract with five (5) possible one-year renewals. This is a not to exceed.

FY2026 Budgeted Expense

Purchase Report-B – FY2026 Purchases

C. Tuckpointing Turret Repair – (Other Capital Outlay – Bridge Turrets)

Mike Harris Mason Contractor	Rockford, IL	\$257,280.00*(3)
		Not to exceed
Otto Baum Company, Inc.	Morton, IL	\$482,428.50
Berglund Construction Company	Chicago, IL	\$812,800.00

3. This expense is for the tuckpointing repair and reconstruction of the damaged turret of the pedestrian bridge south of the Stenstrom Student Center. The masonry of the turret crumbled during initial evaluations on July 7, 2025 and is currently roped off as a safety hazard. Bid #25-23 Tuckpointing Phase 2 - Turret received three (3) responses which were opened on October 3, 2025. Mike Harris Mason Contractor was the lowest responsible bidder. The award includes the base bid and an alternate in case of winter working conditions. This includes a 10% contingency and is a not to exceed.

FY2026 Capital Expense

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Deleted: D. Mechanical Services – (Maintenance Services Plant-Op Equipment – Boiler House)

Hartwig Mechanical, Inc. Harvard, IL \$220,000.00*(4)

Not to exceed

Preventative Maintenance costs

13.01 Boiler and Chiller

Helm Service Freeport, IL \$23,978.00

Geostar Mechanical, Inc. Rockford, IL \$29,800.00

Hartwig Mechanical, Inc. Harvard, IL \$29,945.00

Miller Engineering Company Rockford, IL (backflows only) \$6,904.00

13.02 Rooftop Units

Helm Service Freeport, IL \$23,668.00

Hartwig Mechanical, Inc. Harvard, IL \$30,310.00

Miller Engineering Company Rockford, IL \$34,220.00

LM Sheet Metal, Inc. Loves Park, IL \$48,120.00

Geostar Mechanical, Inc. Rockford, IL \$54,500.00

13.03 Multistack and Liebert

Geostar Mechanical, Inc. Rockford, IL \$8,500.00

Helm Service Freeport, IL \$10,492.00

Hartwig Mechanical, Inc. Harvard, IL \$15,080.00

Estimated Annual Repair Costs per Hourly Rates

Hartwig Mechanical, Inc. Harvard, IL \$93,700.00

Geostar Mechanical, Inc. Rockford, IL \$98,500.00

Helm Service Freeport, IL \$99,300.00

Total Estimated Annual Costs

Helm Service Freeport, IL \$157,438.00

Hartwig Mechanical, Inc. Harvard, IL \$169,035.00

Geostar Mechanical, Inc. Rockford, IL \$191,300.00

4. This expense is for a unit bidder contract for preventive maintenance mechanical services and hourly repair services in accordance with the terms and conditions outlined in RFP #25-13 Mechanical Services. This RFP covered a broad scope for the heating and cooling of College buildings broken down into three (3) separate packages: 13.01, 13.02, and 13.03. Historically, these services have cost over \$210,000.00 annually across four (4) non-contracted vendors. RFP #25-13 Mechanical Services received twelve (12) proposals across the different packages, and they were opened on September 10, 2025. Criteria reviewed in the proposals included adherence to the specifications, ability to maintain a ... [1]

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ROCK VALLEY COLLEGE

Board Report #~~8321~~

October 28, 2025

Page 4 of ~~2~~

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Purchase Report-~~B~~ – FY2026 Purchases

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~~D.~~ Consulting Fees – (Other Contractual Services – Tort)

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Illumination Consulting, LTD Cherry Valley, IL

\$153,600.00*(~~4~~)

Not to exceed

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~~4.~~ This expense is for vCISO consulting services to support the development and implementation of a National Institute of Standards and Technology Cybersecurity Framework (NIST CSF). The goal of these services is to build and maintain a CSF, a compliant administrative, physical, and technical security program. This is a not to exceed.

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This is exempt from Bid under the Illinois State Statute (110 ILCS 805/3-27.1)

Exemption A: Contracts for the services of individuals possessing a high degree of professional skill where the ability or fitness of the individual plays an important part.

FY2026 Unbudgeted Expense

Howard J. Spearman, Ph.D.
President

Board Approval: _____
Secretary, Board of Trustees



Levy Year 2025 Estimated Taxes Required and
Setting Hearing Date for Truth-in-Taxation

Background: Each year, the Board of Trustees approves the estimated taxes required for the upcoming levy year. If the estimated taxes for the upcoming levy year exceed the amount of taxes extended and/or abated for the previous levy year by more than 5%, a public Truth-in-Taxation Hearing is needed. Prior to the Truth-in-Taxation Hearing, a notice in the local newspaper must be placed not more than 14 days nor less than seven days prior to the Truth-in-Taxation Hearing and posted on the College’s website for a period of not less than 30 consecutive days.

Recommendation: It is recommended that the Board of Trustees approves the following estimates for the amount of taxes necessary to be raised by taxation for the levy year 2025 as follows:

Educational Purposes – Fund 01	\$22,245,069
Operations and Maintenance Purposes – Fund 02	3,868,708
Protection, Health, Life, or Safety – Fund 03	1,500,000
Financial Audit Purposes – Fund 11	60,000
Liability Protection Settlement Fund – Fund 12	
Liability Insurance/Tort & Risk Management	1,510,000
Social Security and Medical Insurance	490,000
Total Tax Levy	\$29,673,777

This represents a 9.99% increase over the 2024 tax levy. To provide public disclosure, a hearing on the proposed 2025 Tax Levy under the Truth in Taxation law of the State of Illinois will be held on December 16, 2025, at 5:15 p.m. in the Educational Resource Center (ERC), Room 0214, Performing Arts Room (PAR), on the main campus of Rock Valley College at 3301 N. Mulford Road, Rockford, Illinois. Rock Valley College will publish the Notice of said hearing as required by Statute.

Howard J. Spearman, Ph.D.
President

Board Approval: _____
Secretary, Board of Trustees

CERTIFICATE

The undersigned hereby certifies that she is the Secretary of the Board of Trustees of Community College District No. 511, Winnebago, Boone, DeKalb, McHenry, Stephenson, and Ogle Counties, Illinois (Rock Valley College); she further certifies that the attached "Board Report Levy Year 2025 Estimated Taxes Required and Setting Hearing Date for Truth-in-Taxation" is a true and authentic copy of the Board Report adopted on October 28, 2025, by the Board of Trustees.

Dated this 28th day of October 2025.

Secretary, Board of Trustees
Community College District
No. 511 Winnebago, Boone,
DeKalb, McHenry, Stephenson
and Ogle Counties, Illinois
(Rock Valley College)

Subscribed and sworn to before me
This 28th day of October 2025

Notary Public

**NOTICE OF PROPOSED PROPERTY TAX
LEVY FOR ROCK VALLEY COLLEGE DISTRICT**

- I. A public hearing to approve a proposed property tax levy for Community College District No. 511, Winnebago, Boone, DeKalb, McHenry, Stephenson, and Ogle Counties, Illinois, for 2025, will be held on December 16, 2025, at 5:15 p.m. in the Educational Resource Center (ERC), Room 0214, Performing Arts Room (PAR), lower level, on the main campus of Rock Valley College at 3301 North Mulford Road, Rockford, Illinois.

Any person desiring to appear at the public hearing and present testimony to the taxing district may contact Mrs. Ellen Olson, Rock Valley College Treasurer, Vice President of Finance, and Chief Financial Officer, 3301 North Mulford Road, Rockford, Illinois, 815-921-4402.

- II. The corporate and special purpose property taxes extended or abated for 2024 were \$26,978,854.

The proposed corporate and special purpose property taxes to be levied for 2025 are \$29,673,777.

This represents an **increase** of 9.99% from the previous year.

- III. The property taxes extended for debt service and public building commission leases for 2024 were \$14,496,317.

The property taxes to be levied for debt service and public building commission leases for 2025 are \$14,495,501. This represents a **decrease** of 0.01% from the previous year.

- IV. The total property taxes extended or abated for 2024 were \$41,475,171.

The estimated total property taxes to be levied for 2025 are \$44,169,278. This represents an **increase** of 6.50% from the previous year.

**Update to Rock Valley College Board Policy Manual
Article 2-Operations
Second Reading**

Background: The purpose of the Rock Valley College Board Policy Manual is to document the rules and regulations applicable to the operations of Rock Valley College and to ensure compliance with applicable laws and regulations.

During the April 23, 2024, Reorganization Meeting concerning Adoption of Policies of the Board, extensive discussion took place regarding the need to review and update the current Board Policy Manual. Rather than approve the current Board Policy Manual, the trustees approved a motion to adopt the current Board Policies for a period not to exceed 90 days. During this period, Trustees Nelson and Gorski will review the policies and prepare them for presentation to the College Attorney and President Spearman, prior to review by the Board of Trustees.

As a result of discussion at the June 11, 2024, Committee of the Whole meeting, Board Report #8165 was approved at the June 25, 2024, Regular Board of Trustees meeting to adopt the current Board Policy Manual (Policies of the Board) as presented on April 23, 2024, with revisions to be made on a section-by-section basis until the Board Policy Manual is fully updated.

On September 24, 2024, Board Report #8204, Article 1-Board of Trustees Bylaws of the Board Policy Manual, as reviewed and revised by Robbins Schwartz attorneys and College Administration, was adopted by the Board of Trustees.

Since then, College personnel, including vice presidents, deans, directors, executive directors, and staff, have been working with attorneys from Robbins Schwartz to update Article 2-Operations with regard to law, safety, and policy. Proposed changes were reviewed several times by each entity, and the appropriate administrative procedures were updated or created where applicable.

Recommendation: It is recommended that the Board of Trustees approves the updates to Article 2-Operations of the Board Policy Manual. **Attorney Reviewed.**

Howard J. Spearman, Ph.D.
President

Board Approval: _____
Secretary, Board of Trustees



Board Policy Manual

Rock Valley College District #511

Approved: April 8, 2014 - Individual policies revised as needed

Last Revision Date:

June 25, 2024 – Policies of the Board

October 22, 2024 – Article 1 – Board of Trustees Bylaws

{Insert Date} – Article 2 – Operations

RVC Board Policy 2:10.010

Internal/External Communications and Marketing

The Administration is authorized to implement guidelines for internal/external communications and marketing initiatives.

Reference: Board Report 6223

Implemented: January 25, 2005

Revised: April 8, 2014

RVC Board Policy 2:10.020

Compliance with the Illinois Freedom of Information Act

The Board of Trustees recognizes the right of members of the public to have access to public records in accordance with the provisions of the Illinois Freedom of Information Act ("FOIA" or the "Act") (5 ILCS 140/1 *et seq.*), and affirms that it is the policy of the College to comply with the Act.

The College President shall designate one or more officials or employees of the College to serve as its Freedom of Information Officer(s), and shall develop and implement administrative procedures to effect compliance with the Act.

Reference: Board Report 6679

Implemented: January 26, 2010

Revised: April 8, 2014

Rock Valley College

RVC Board Policy 2:10.030

Abused and Neglected Child Reporting; Minors on Campus

The Board of Trustees recognizes the obligations set forth in the Abused and Neglected Child Reporting Act ("ANCRA") (325 ILCS 5/1 *et seq.*) and Article II of the Juvenile Court Act of 1987 ("JCA") (705 ILCS 405/2-1 *et seq.*).

Mandated Reporters: ANCRA provides that all personnel of institutions of higher education are mandated reporters. 325 ILCS 5/4. Mandated reporters are required to immediately report to the Department of Children and Family Services ("DCFS") whenever there is **reasonable cause** to believe that a child with whom they have contact in their professional capacity may be **abused or neglected**.

Students enrolled in an academic program leading to a position as a child care worker, school service personnel, and/or education degree, as well as medical personnel, including but not limited to residents and interns, are also mandated reporters pursuant to ANCRA.

Cooperation: Employees and students are required to cooperate in the investigation of any report made pursuant to ANCRA.

Immunity for Good Faith Reports: ANCRA provides immunity for anyone who makes a report in good faith.

No Retaliation: Retaliation against any employee, student, volunteer, or other individuals who makes a good faith report of abuse or neglect or who participates in any investigation of abuse or neglect under ANCRA is prohibited. Anyone found to have engaged in prohibited retaliation may be subject to discipline, up to and including termination, expulsion, and/or other sanctions.

Procedures to implement this policy will be published through the College's Human Resources Department and made available in that office, the Student Affairs office, and the College's website.

Minors on Campus: The College recognizes that minors may accompany adults during visits to campus. Rock Valley College's practice is to be respectful and supportive of the families and children of students, employees, and visitors. As an institution of higher education, the College provides educational and support services primarily to adult learners, although a variety of activities, classes, and programs are offered to minors. The College is a public institution, available to its students and the general public who may wish to use its facilities, learn about its services and programs, or attend functions on the campus. The general public has the right to use the College's facilities and to visit the College during normal hours of operation.

RVC is an equal opportunity educator and employer.

In general, the College does not supervise minors outside of officially sanctioned programs and activities, and neither the College, nor its employees, agents, or students may accept responsibility to do so on behalf of the College. The College accepts neither responsibility, nor liability for accidents or injuries that may occur to a non-enrolled minor while on campus.

Responsibility and liability lie completely with the minor's parent or responsible adult.

Minors shall not be present at an employee's workplace or accompany a student to his/her classes (e.g., office, classroom, labs, etc.) in lieu of other childcare arrangements. Exceptions may be granted by the College President or appropriate vice president for College planned special events.

No student, employee, or visitor to the College shall leave a minor unattended at the College, including outside of classrooms where a parent or accompanying adult is attending an activity at the College, in campus buildings, on campus grounds, or in a vehicle.

Unattended minors who are on campus without a parent or accompanying adult may be asked by Rock Valley College Police to leave; may be referred to the Department of Children and Family Services (DCFS); or may be referred to the local police, depending upon the circumstances (e.g., child's age, address, behavior, etc.).

Reference: Board Report 6926, 7988

Implemented: August 28, 2012

Revised: April 8, 2014, October 25, 2022

RVC Board Policy 2:10.035

Prohibiting Sex-Based Misconduct

I. Policy Statement

Rock Valley College is committed to maintaining a safe and healthy educational and employment environment that is free from discrimination, harassment and other misconduct on the basis of sex, which includes sexual orientation, gender-related identity and expression, pregnancy, and other protected characteristics related to sex under federal, state, or local law. The College prohibits all forms of sex-based misconduct, including, but not limited to, sex discrimination, sexual harassment, sexual violence, domestic violence, dating violence, and stalking. The College also prohibits discrimination and harassment on the basis of protected characteristics under its Non-Discrimination-Students Policy and Equal Employment Opportunity Policy.

It is the policy of the College to comply with Title IX of the *Education Amendments of 1972* ("Title IX"), the *Violence Against Women Reauthorization Act* ("VAWA"), Title VII of the *Civil Rights Act of 1964* ("Title VII"), the *Illinois Human Rights Act*, the *Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act* ("Clery Act"), the *Preventing Sexual Violence in Higher Education Act*, and all other applicable laws and local ordinances regarding unlawful sex-based discrimination, harassment or other misconduct.

Employees or students found to have engaged in prohibited misconduct will be subject to disciplinary action, up to and including termination and/or expulsion from the College. Contractors, visitors, and any other third parties found to have engaged in prohibited misconduct will be addressed in accordance with the authority of the College in the context of the relationship of the third-party to the College.

II. Title IX Compliance

As required under Title IX and its implementing regulations, the College does not discriminate on the basis of sex and prohibits sex discrimination in the education programs and activities that it operates. This requirement not to discriminate extends to admission and employment.

The College has designated the Dean of Students and Executive Director of Human Resources as the Title IX Coordinator(s), who are responsible for coordinating the College's efforts to comply with its responsibilities under Title IX. Inquiries about the application of Title IX and 34 C.F.R. Part 106 may be directed to the College's Title IX Coordinator(s), the Assistant Secretary for Civil Rights at the United States Department of Education, or both.

III. Retaliation Prohibited

Retaliation, including intimidation, threats, coercion, adverse educational or employment actions, or discrimination against any person because they have, in good faith, reported or disclosed alleged discrimination, filed a complaint, or otherwise participated or declined to participate in an investigation into allegations of discrimination, is strictly prohibited.

IV. Implementing Procedures

The College will establish, maintain and publish procedures implementing this Policy, which set forth:

- The application and scope of the College's prohibition on sex-based misconduct;
- Definitions of prohibited conduct and a definition of consent;
- Responsibilities of and contact information for the College's Title IX Coordinator(s) and Department of Human Resources;
- Rights and options for assistance by the College, law enforcement, a medical facility, or a crisis center following an incident of sex-based misconduct;
- Procedures for reporting and confidentially disclosing alleged sex-based misconduct, including a mechanism for reporting and independent review of allegations against an elected official by;
- Responsibilities of College employees with regard to reporting, forwarding, and/or keeping confidential allegations of discrimination, as applicable;
- The College's response to reports of alleged sex-based misconduct;
- The College's grievance process for complaints alleging Title IX sexual harassment and/or alleging sexual violence, domestic violence, dating violence, or stalking;
- Potential sanctions that may be imposed following the implementation of the College's grievance procedures and limits on those sanctions;
- Prevention and education programming provided to College students; and
- Training and education provided to the Title IX Coordinator(s), Department of Human Resources, campus law enforcement, Responsible Employees and anyone else involved in the receipt of reports of, responding to, investigating or adjudicating alleged incidents of sexual discrimination, harassment or other sex-based misconduct, or involved in the referral or provision of services to survivors.

Reference: Board Report(s) 6924, 7318, 7325, 7493, 7770

Implemented: August 29, 2012 (3:10.020) April 8, 2014 (4:10.020)

Revised: April 8, 2014 (3:10.020); August 23, 2016; March 27, 2018; November 24, 2020

RVC Board Policy 2:10.040

Registered Sex Offenders Compliance Policy

The Federal Campus Sex Crimes Prevention Act of 2000, 42 U.S.C. 14071 (j), provides for the tracking of convicted sex offenders enrolled at or employed by institutions of higher education.

As of January 1, 2012, the Illinois Sex Offender Registration Act, 730 ILCS 150/1 et seq., requires that any sex offender or sexual predator that will be employed at or enrolled in classes at higher education institutions must register with the campus police.

Rock Valley College will have procedures to implement this policy regarding Registered Sex Offenders in conformance with federal, state, and other legal requirements including the Campus Sex Crimes Prevention Act and the Illinois Sex Offender Act.

Reference: Board Report 6941

Implemented: October 23, 2012

Revised: April 8, 2014

Rock Valley College

RVC Board Policy 2:10.050

Official College Holidays

The following holidays are official Rock Valley College holidays:

- New Year's Day
- Martin Luther King, Jr. Day
- Good Friday
- Memorial Day
- Juneteenth National Freedom Day
- Independence Day
- Labor Day
- Thanksgiving Day
- Friday following Thanksgiving Day
- Christmas Eve Day
- Christmas Day
- New Year's Eve Day

The Board of Trustees reserves the right to designate additional days as days on which the College is closed.

Reference: Board Report 4510, Board Report #7897

Implemented: February 19, 1990

Revised: January 25, 2022

RVC Board Policy 2:10.060

Identity Theft Protection

Rock Valley College Board of Trustees authorizes the Administration to implement an Identity Theft Prevention Program in compliance with the Fair and Accurate Credit Transactions Act of 2003: 16 C.F.R. Part 681 (Federal Trade Commission Rule) and to implement policies to comply with the Safeguards Rule: 16 CFR Part 314.

The purpose of this Identity Theft Prevention Program is to detect the warning signs - or "red flags" - of identity theft in our day-to-day operations, take steps to prevent the crime, and mitigate the damage it inflicts. This Program establishes reasonable policies and procedures to facilitate the identification, detection, and response of identity theft in connection with new and established Covered Accounts.

The Federal Trade Commission's Red Flags Rule apply to creditors, including the College based on the College's offering of institutional loans to students and a plan for payment of tuition, , and the Red Flag Rules impose obligation on those creditors that maintain Covered Accounts, specifically the obligation to maintain a written Identity Theft Prevention Program. A Covered Account, under the Red Flags Rule, is basically a consumer account that involves multiple payments or transactions, such as a loan that is billed or payable monthly. The term Covered Account is also other accounts where there is a reasonably foreseeable risk to consumers or the safety and soundness of the credit from identity theft.

The Program applies to the creation, modification and access to Identifying Information of customers to the College. This Program does not replace or repeal any previously existing policies or programs addressing some or all of the activities that are the subject of this Program. This Program acts as a supplement to existing policies and programs.

Reference: Board Report 6594

Implemented: April 28, 2009

Revised: April 8, 2014

Rock Valley College

RVC Board Policy 2:10.070

Records Retention

In accordance with the Local Records Act, 50 ILCS 205/1 et seq., Local Records Commission, Illinois State Archives, and Office of the Secretary of State, Rock Valley College shall follow, all procedures for handling and disposing of both paper and electronic files.

Reference: Attorney Resolution 314

Implemented: April 8, 2014

Revised:

Rock Valley College

RVC Board Policy 2:10.080

Alcohol Served at Events

Rock Valley College will allow alcohol to be served only at specific events each year. Each event must be approved by the College President or their designee. Only beer and wine products will be allowed, and all procedures for proper insurance and approval will be required prior to the event.

All Local, State and Federal regulations regarding the serving of alcohol will be followed.

The Administration is authorized to adopt and maintain a procedure on the use of alcohol at College events.

Reference: Board Report 6609

Implemented: May 26, 2009

Revised: April 8, 2014

Rock Valley College

RVC Board Policy 2:10.090

Smoking Compliance Policy

The Smoke Free Illinois Act, 410 ILCS 82/1 et seq., prohibits smoking within 15 feet of any public place as defined by the Smoke Free Illinois Act which includes the College.

The Smoke-Free Campus Act, 110 ILCS 64/1 et seq., prohibits smoking on campuses of a State-supported institution of higher education.

Rock Valley College will establish procedures which inform occupants of campus of the restrictions and provide for adequate enforcement. Violators may be fined in accordance with the Smoke Free Illinois Act, the Smoke-Free Campus Act, and Rock Valley College Administrative Procedures.

Reference: Board Report 6485; 6942; Attorney Report 343

Implemented: December 18, 2007; October 23, 2012; June 23, 2015

Revised: July 1, 2015

Rock Valley College

RVC Board Policy 2:10.095 Drug-Free Schools and Communities Act Policy

I. Policy Statement

Rock Valley College is committed to maintaining a safe and healthy work environment for all students, employees, and community members. In compliance with the requirements of the federal Drug-Free Workplace Act of 1988 and the federal Drug-Free Schools and Communities Act Amendments of 1989, the College has enacted and maintains a drug-free campus policy.

It is the policy of the College that the use, possession, distribution, manufacture, or sale of, or intoxication by illegal drugs, cannabis or its derivatives, controlled substances, unauthorized prescription drugs, or alcoholic beverages (unless authorized as set forth herein) on the premises of any College building or facility, in College-owned vehicles, during work or school hours or while attending any College-related activity is hereby prohibited. Exceptions for alcoholic beverages for special events must be approved by the College's President and in accordance with the Illinois Liquor Control Act of 1934 and any applicable local ordinances.

For purposes of this policy, the terms "controlled substances" or "drugs" shall be defined as the term "controlled substances" is defined in Schedules I through V of Section 202 of the Federal Controlled Substances Act (21 USC § 812).

II. Prohibited Conduct

The use, possession, distribution, manufacture, or sale of illegal drugs, cannabis or its derivatives, controlled substances, unauthorized prescription drugs or alcoholic beverages (unless authorized as set forth herein) by students and employees on College property or while participating in any of its activities is prohibited. Faculty, staff, students, and visitors are also prohibited from being under the influence of illegal drugs, cannabis or its derivatives, controlled substances, unauthorized prescription drugs, or alcohol (unless authorized as set forth herein) on the premises of any College building or facility, in College-owned vehicles, while on call, or otherwise during work or school hours, regardless of when and/or where the use occurred.

III. Disciplinary Sanctions

Any student or employee who violates this Policy is subject to all applicable Rock Valley College disciplinary sanctions as outlined in the Student Code of Conduct and/or the Employee Handbook. Any community member who violates this Policy will be subject to removal from the College property or event and may be referred to the appropriate law enforcement agency.

IV. Drug and Alcohol Abuse Prevention Program

Rock Valley College shall develop and implement a program to educate students and employees on dangers associated with the use of illegal drugs, controlled substances, cannabis and its derivatives, and alcohol. Procedures shall be established to prevent the

RVC is an equal opportunity educator and employer.

use, possession, distribution, manufacture, and sale of illegal drugs, controlled substances, cannabis and its derivatives, and alcohol by students, employees, and visitors.

V. Compassionate Use of Medical Cannabis Program Act

In compliance with the Compassionate Use of Medical Cannabis Program Act, the College will not discriminate against any person based solely on their status as a registered qualifying patient. The College will enforce its drug -free workplace policies in a non-discriminatory manner. Notwithstanding the foregoing, this policy prohibits the use or possession of medically prescribed cannabis in the workplace and on campus, and/or being under the influence of cannabis, as a qualifying patient under the Illinois Compassionate Use of Medical Cannabis Program Act during the workday, on College property, in College-owned vehicles, and while participating in College-sponsored activities.

Reference:

Implemented:

Revised:

RVC Board Policy 2:10.100

Acceptance of Contributions

Rock Valley College may identify financial needs for special projects, program development, and other educational endeavors that cannot be met through available funding sources. The college may seek external resources to meet identified needs. In addition, in accordance with all other policies and procedures, the Board of Trustees may accept contributions to the College to meet financial, programmatic, and capital needs.

Reference: Board Report 8119

Implemented: April 8, 2014

Revised: December 19, 2023

RVC Board Policy 2:10.110

Information Technology Compliance

Rock Valley College will comply with all federal, state and local laws with regard to the use of Information Systems and electronic data transmissions, including archiving, storage, and use of said systems and data.

Reference: Board Report 6612

Implemented: May 26, 2009

Revised: April 8, 2014

RVC Board Policy 2:10.120

Americans With Disability Act (ADA)

Title I and II of the Americans with Disabilities Act (ADA) of 1990 as amended, Section 504 of the Rehabilitation Act of 1973; 28 Code of Federal Regulations Part 35, and other applicable federal and state laws and regulations that prohibit discrimination on the basis of disability.

The Americans with Disabilities Act (ADA) is a federal civil rights law that prohibits discrimination against people with disabilities. The ADA requires that people with disabilities be provided equal opportunities in public accommodations, employment, transportation, telecommunications, and participation in educational programs as those available to others. Rock Valley College is committed to complying with all relevant and applicable state and federal laws.

Non-discrimination includes making reasonable accommodations in accordance with applicable College procedures. Rock Valley College will endeavor, in compliance with state and federal law, to make such reasonable accommodations, unless those accommodations fundamentally alter the nature of the service, program, or activity, or would place an undue hardship on the College.

Rock Valley College prohibits retaliation against any individual who reports concerns regarding discrimination on the basis of disability, who cooperates with or participates in any investigation of allegations of disability discrimination, or any individual who is perceived to have engaged in any of these actions.

Rock Valley College understands that a welcoming environment for students, employees, and the community is fundamental to achieving its mission. Therefore, Rock Valley College is committed to building and maintaining a community that improves opportunities for all, including all qualified individuals with disabilities. This commitment is an expectation of our College's shared values, consistent with an intellectual community that celebrates individual differences.

Rock Valley College will establish procedures for employees, students, facilities, and technology regarding compliance with the ADA and other applicable state and federal laws, including information on submitting requests for accommodations.

Reference: Board Report 8129

Implemented: January 30, 2024

Revised:

Rock Valley College

RVC Board Policy 2:10.130

Non-Discrimination and Anti-Harassment

Rock Valley College is committed to maintaining an educational environment free from discrimination and harassment. In accordance with applicable state and federal laws, the College prohibits all forms of discrimination and harassment, including discriminatory and/or harassing conduct by or towards any of its students, employees, vendors, officers, officials, board members volunteers, agents, or visitors on campus.

This policy's prohibitions may extend to conduct that occurs on campus, in any College related setting, or any off-campus College event or activity, such as during trips, conferences, meetings, athletic contests, and College-related social events.

The College strongly urges the reporting of all incidents of discrimination and harassment. Reports of discrimination and harassment, other than reports of sexual harassment, will be handled pursuant to this policy.

Members of the College who violate this policy will be subject to discipline, up to and including termination, expulsion, and/or permanent removal from College property.

Reference:

Implemented:

Revised:

RVC Board Policy 2:20.010

Health and Safety Standard

Rock Valley College shall maintain a healthy learning and working environment by complying with federal, state, and local environmental health and safety standards.

The Board of Trustees authorizes the Administration to implement a procedure regarding health and safety standards.

Reference: Board Report 6616

Implemented: May 26, 2009

Revised: April 8, 2014

Rock Valley College

RVC Board Policy 2:20.015

Violence and Disruptive Behavior

Rock Valley College is committed to maintaining an educational environment free from violence, threats of violence, and disruptive behavior.

Violence and threats of violence include, but are not limited to, gestures or communications which a reasonable person would interpret as threatening physical harm to persons or property. Disruptive behavior is behavior which compromises the efficient and orderly operations of the College.

The College reserves the right to remove individuals from campus who are acting inconsistent with this policy. Further, individuals acting inconsistent with this policy may be subject to disciplinary action and/or criminal penalties. All members of the campus community are responsible for reporting conduct inconsistent with this Policy.

The College will take reasonable precautions to minimize the potential for workplace violence and disruptive behavior. Individuals should immediately notify the Rock Valley College Police Department of any potentially threatening, disruptive, or uncomfortable situation.

Reference: Board Report 6221

Implemented: January 25, 2005

Revised: April 8, 2014

Rock Valley College

RVC Board Policy 2:20.020

Rock Valley College Police Department

The Rock Valley College Police Department ("Police Department") is created in accordance with the Illinois Public Community College Act, 110 ILCS 805/3-42.1. The officers of the Police Department are peace officers in accordance with the Act. Therefore, they are granted the same authority as police officers in cities and sheriffs in counties, including the power to make arrests on view or warrants of violations of State statutes and city or county ordinances.

The Police Department provides service, assistance and protection of life and property, enforces the laws of the State of Illinois, and cooperates with and assists local law enforcement agencies in accordance with applicable statutes and mutual aid agreements.

The Police Department shall maintain a procedure manual which reflects current best practices and model procedures within the law enforcement profession. Officers shall be authorized to carry weapons, including firearms. All members of the Police Department shall receive training and maintain certification in accordance with applicable statutes.

Reference: Board Report 6616

Implemented: May 26, 2009

Revised: April 8, 2014

Rock Valley College

RVC Board Policy 2:20.030

Emergency Closing of Campus Plan

The Board of Trustees of Rock Valley College authorizes the Administration to institute an Emergency Closing of Campus Plan to maintain and enhance safety and security at the College during emergency or inclement conditions and to proactively address safety and security issues that may impact the College main campus and other College-owned or operated facilities. The purpose of this plan is to present a process, which the College President or his/her designee will use to determine the need to close the College or any portion thereof. The plan shall include communication processes to notify employees and students of any closing.

Reference: Attorney Resolution 314

Implemented: April 8, 2014

Revised:

Rock Valley College

RVC Board Policy 2:20.040

Emergency Response Plan Policy

The Board of Trustees of Rock Valley College shall authorize the Administration to institute an Emergency Response Plan that will protect the interest, safety and health of all employees, students and guests in the event of an emergency.

Reference: Board Report 6457

Implemented: August 28, 2007

Revised: April 8, 2014

Rock Valley College

RVC Board Policy 2:20.050

Campus Traffic Code

The Administration is authorized to adopt and maintain procedures on vehicle registration, parking, moving regulations, and appeals.

Reference: Board Report 3246

Implemented: July 21, 1980

Revised: April 8, 2014

Rock Valley College

RVC Board Policy 2:20.060

Office Doors / Windows

The purpose of this policy is to allow visibility into offices to promote the safety of Rock Valley College faculty, staff and students.

- I. Office doors with a single glass pane and/or upper glass pane in doors with two panes and/or walls with a door-length pane glass within three feet of the door must remain clear in accordance with the following:
 - A. Four-inch strip (or width of glass if less than 4 inches wide), from top to bottom, shall be clear of coverings of any type.
 - B. Remainder of upper glass pane may be covered with posters, curtains, etc., providing the covering is approved by the Divisional Vice President.
- II. Lower glass pane in two-pane doors: no coverings of any type shall be permitted.
- III. Any variation must allow clear view into an office and must be approved by the Divisional Vice President.
- IV. No coverings of any type shall be permitted on exterior glass panes of offices.

Reference: Administrative Policy 231

Implemented: July 1, 1988

Revised: April 8, 2014

Rock Valley College

RVC Board Policy 2:20.070

Weapons / Concealed Carry

I. Statement of Purpose

Rock Valley College hereby establishes this Concealed Carry Policy (hereafter referred to as the "Policy") pursuant to the 2013 Illinois Firearm Concealed Carry Act, 430 ILCS 66/1 et seq. (the "IFCCA"). The College is committed to providing a safe and secure environment for the College community and its guests. In support of this commitment, the College establishes restrictions on the ability to carry firearms or weapons on the College campus in accordance with the College's authority to promulgate rules and regulations under the IFCCA.

II. Implementation

Rock Valley College will have procedures to implement this policy regarding the 2013 Illinois Firearm Concealed Carry Act, 430 ILCS 66/1 et seq., and in conformance with any federal or state law.

Reference: Attorney Resolution 314

Implemented: April 8, 2014

Revised:

Rock Valley College

RVC Board Policy 2:20.080

Communicable Diseases

Rock Valley College places a high priority on the need to prevent the spread of chronic, communicable diseases. The College is committed to educating its staff, students, and the community about protection from and control of communicable diseases, as defined by the Illinois Department of Public Health in the Illinois Control of Communicable Diseases Code, 77 Ill. Admin. Code 690.10.

The College shall develop consistent procedures for student and employee absence due to a communicable disease as described under Section 690.30 and Section 690.200 of the Illinois Control of Communicable Diseases Code.

Reference: Board Report 6642

Implemented: August 23, 2009

Revised: April 8, 2014

RVC Board Policy 2:20.090

Hazardous Materials / Hazardous Communications

Rock Valley College will develop and maintain a procedure defining appropriate hazardous material documentation, communication, and disposal in accordance with pertinent statutes and regulations.

Reference: Board Report 6618

Implemented: May 26, 2009

Revised: April 8, 2014

RVC Board Policy 2:20.100

Campus Demonstrations

Rock Valley College respects the rights of individuals to self-expression and to demonstrate that expression peacefully. The Illinois Campus Demonstrations Policy Act, 110 ILCS 10/1 et seq., establishes that the College's Administration is responsible for establishing rules and regulations for maintaining decorum and order on the campuses of the institution.

The College shall develop procedures outlining rules and regulations to maintain order on the College's campuses, ensuring that the civil rights of others are not infringed, and establishing methods to secure the reasonable operation of College activities in accordance with all applicable statutes and regulations, including but not limited to the Illinois Campus Demonstrations Policy Act.

Reference: Board Report 6617

Implemented: May 26, 2009

Revised: April 8, 2014

Rock Valley College

RVC Board Policy 2:20.110

Campus Trespass Policy

Rock Valley College is a public institution of higher education that is generally open to the public. At the same time, the College is committed to safeguarding its students, employees and visitors, to ensuring the safe operation of College programs and activities, and to protecting College assets. In that regard, the College reserves the right to establish expectations and parameters governing visitors' presence on College property. The College further reserves the right to restrict a visitor's access to some or all College property, where the visitor fails to refrain from any conduct that may adversely affect the College's educational function or disrupt or interfere with the rights of others to pursue their education, conduct their College duties and responsibilities, or participate in the College's activities.

The Administration, in consultation with the College Police Department, shall develop procedures outlining the circumstances under which a visitor's access to or presence on College property may be restricted, and the process for issuing a no-trespass order to such visitor for a definite period of time, to be determined on a case-by-case basis.

Nothing in this Policy precludes the College from issuing a no trespass directive to a currently enrolled student pursuant to the College's existing policies and procedures governing students, including but not limited to the Student Code of Conduct and the Code of Conduct for Visitors and Guests.

Reference: Board Report 7673

Implemented: December 17, 2019

Revised:

Rock Valley College

RVC Board Policy 2:20.120

Service and Other Animals Policy

It is the policy of Rock Valley College to ensure that all individuals with disabilities who require the assistance of a service animal have an equal opportunity to access College property, courses, programs, and activities. The College Administration shall establish Procedures implementing this Policy.

Except as set forth in the Procedures implementing this Policy, service animals will be permitted to accompany individuals with disabilities in all public areas of the College. For purposes of this Policy, "service animal" is defined as set forth in the Americans with Disabilities Act ("ADA"). The support provided by the service animal must be directly related to the individual's disability. Service animals whose sole function is to provide comfort or emotional support do not qualify as service animals under this Policy.

Service animals must be under the control of the handler at all times. Service animals must be harnessed, leashed, or tethered, unless the individual's disability prevents the use of these devices or unless these devices interfere with the service animal's safe and effective performance of the tasks it has been trained to perform. In such cases, the individual must still maintain control of the service animal by means of voice, signal, or other effective controls.

Students in need of a service animal on campus must contact Disability Support Services to request and manage their accommodations, including the need for a service animal on campus. Employees in need of a service animal on campus must contact Human Resources to request a reasonable accommodation allowing the presence of a service animal in the workplace.

Animals that do not satisfy the above criteria are strictly prohibited from all Rock Valley College property.

The College reserves the right to remove and/or exclude any service animal from College property for legitimate and legally permissible public health or safety reasons.

In implementing this Policy, Rock Valley College complies with the Americans with Disabilities Act of 1990 (ADA), the Americans with Disabilities Amendments Act of 2008 (ADAAA), Section 504 of the Rehabilitation Act of 1973, the Service Animal Access Act/White Cane Law, and all other federal and State laws pertaining to service animals and/or accommodations for individuals with disabilities.

Reference: Board Report 7788

Implemented: February 23, 2021

Revised:



RVC Board Policy 2:30.010

Conducting Institutional Research

Rock Valley College will develop procedures which ensure that research conducted at, for, or through the College properly protects the rights of research participants and safeguards the College.

Reference: Board Report 6201

Implemented: October 26, 2004

Revised: April 8, 2014

RVC Board Policy 2:30.020

Acceptable Use Policy for Information Technology Systems

The Rock Valley College Board of Trustees authorizes the Administration to develop and implement procedures for the acceptable use of Information Technology (IT) systems and resources, in order to protect the rights and privileges of the users of the IT systems, to ensure compliance with all applicable laws and regulations and to safeguard the College. All such systems shall be used only in accordance with this policy and the associated procedures. It shall be the responsibility of all users of College IT systems to be familiar with, understand and comply with this policy and related procedures.

Reference: Board Report 6612

Implemented: May 26, 2009

Revised: April 8, 2014

Rock Valley College

RVC Board Policy 2:30.030

Computer Equipment

The Rock Valley College Board of Trustees authorizes the Administration to develop and implement procedures for the use of computer hardware and software.

Computing equipment shall be defined as, but not exclusive to, PC's, Mac's, switches, servers, blades, data projectors, computer accessories or other equipment necessary to run or access the College network. Certain guidelines, access, security and maintenance should be adhered to with this equipment.

Reference: Board Report 6643

Implemented: August 25, 2009

Revised: April 8, 2014

Rock Valley College

RVC Board Policy 2:30.040

Grants Policy

A consistent process for grant acquisition and administration will be implemented to help achieve Rock Valley College strategic initiatives and standards of accountability.

Reference: Board Report 6219

Implemented: January 25, 2005

Revised: April 8, 2014

Rock Valley College

RVC Board Policy 2:30.050

Rock Valley College Donations and Foundation

The Rock Valley College Foundation ("Foundation") solicits, receives, manages, and dedicates funds and property for the use and benefit of Rock Valley College to support its educational mission. The College looks to the Foundation for funding of scholarships to support students in their pursuit of academic and career goals. Broad-based initiatives being conducted by the Foundation will support facilities improvements and will form a means of financial support for future program and facility needs.

There are many reasons advantageous to both the College and Foundation for centralizing all private donations for the benefit of the College through the Foundation.

These include:

1. The tracking and reporting of all gifts and/or pledges in compliance with the various Illinois governmental agencies, the Not-for-Profit Act, and professional fund-raising organizations of which Rock Valley is a member.
2. The issuance of the required tax deductibility information to each donor.
3. Appropriate appreciation and recognition of all donors.

Accordingly, the Board of Trustees approves and encourages the channeling of private (third-party) donations, both monetary and in-kind, to the Foundation.

Reference: Board Report 5789, 6904

Implemented: May 15, 2000; May 22, 2012

Revised: April 8, 2014

RVC Board Policy 2:30.060

Cyber and Information Security Policy

The Rock Valley College (RVC) Board of Trustees authorizes the Administration to develop and implement procedures to ensure the confidentiality, integrity, and availability of RVC's information assets by providing protection against malicious or criminal actions, theft, fraud, and accidental threats, and also for responding to cyber incidents and attacks.

Cyber security and information security threats take advantage of weaknesses in technology, people, and processes in order to gain unauthorized access to the RVC network or to confidential, private, and/or proprietary information. These incidents may cause harm by interrupting or impairing the RVC network, disseminating or using the information, or other cyber-related attacks. RVC manages cyber security risk to safeguard its mission and protect the interest of the people whose personal information it holds.

Management of cyber security risk requires concerted effort across all of RVC and cannot be considered just an aspect of Information Technology.

Reference: Board Report 8120

Implemented: December 19, 2023

Revised:

Rock Valley College

RVC Board Policy 2:40.010

Facilities and Grounds Rental

The Rock Valley College Board of Trustees authorizes the Administration to develop and implement procedures for the acceptable use of the College Facilities and Grounds in order to encourage community organizations to use College facilities. Consistent with this position, the Board encourages use of College facilities by community groups at such times as the facilities and grounds are not required for College activities. Reservations will be considered on a first-come, first-served basis after College priorities have been satisfied. Rental requests will be handled through the Office of Facilities Planning Operations and Maintenance. The College reserves the right to deny the rental of any or all parts of the College facilities and/or grounds.

Reference: Board Report 6477

Implemented: November 27, 2007

Revised: April 8, 2014

Rock Valley College

RVC Board Policy 2:40.020

College Facility Development and Preservation

Rock Valley College shall provide safe, functional, clean, economically operating and aesthetically pleasing campuses using federal, state, or local guidelines; assuring that the physical plant, buildings, as well as grounds receive the necessary care, maintenance, and repair not only to extend their useful life to the College, but also to ensure that the integrity of the appearance of campuses is maintained.

Rock Valley College Board of Trustees shall authorize the Administration to implement a procedure regarding College facility development and preservation.

Reference: Board Report 6613

Implemented: May 26, 2009

Revised: April 8, 2014

Rock Valley College

RVC Board Policy 2:40.030

Fleet Management

Rock Valley College will provide safe, economical fleet equipment to meet College maintenance and transportation needs.

Rock Valley College Board of Trustees shall authorize Administration to implement a procedure regarding fleet management.

Reference: Board Report 6614

Implemented: May 26, 2009

Revised: April 8, 2014

Rock Valley College

RVC Board Policy 2:40.040

Shipping and Receiving

The purpose of the Rock Valley College campus-wide policy on shipping and receiving is to acknowledge that the establishment of central locations for Shipping and Receiving will best meet the requirements of the College. Rock Valley College has established central locations for the processing of inter-campus and external mailings related to the College's official business following Federal mailing guidelines.

It is the policy of the College to establish central locations for Shipping and Receiving to mitigate costs, ensure safety and meet personnel needs. Commitment to the fixed asset management policy and procedures is implemented through the Mail and Distribution Center (MDC). The MDC is a restricted service that distributes and processes the College's official mail. The College prohibits the use of MDC for personal or the private gain of employees or non-College groups. The College also prohibits the delivery of College property to any location not established by the College. Delivery and pickup by any vendor at other campus buildings is not permissible without preauthorization of the MDC.

Reference: Administrative Policy Manual 3.70.020, #194, 195

Implemented: March 8, 1982

Revised: April 8, 2014

Rock Valley College

RVC Board Policy 2:40.060

Disposal of Assets

Rock Valley College will follow prevailing statutes to dispose of public assets. The Board of Trustees allows the College, to the extent permitted by the prevailing statutes, to dispose of public assets which include, but are not limited to, the following categories integral to the operation or administration of the College: all equipment (scientific, office, audio visual, fitness, maintenance, communication, administrative), furniture, computers, software, vehicles, and all other items owned by the College. The Office of Business Services will facilitate the disposal procedures.

The disposal of all land, buildings, and building improvements owned or leased by the College must have Board of Trustees approval and are excluded from this Policy.

Reference: Board Report 4255

Implemented: March 21, 1988

Revised: April 8, 2014



Board Policy Manual

Rock Valley College District #511

Approved: April 8, 2014 - Individual policies revised as needed

Last Revision Date:

~~June 25, 2024 - Policies of the Board~~

~~October 22, 2024 - Article 1 – Board of Trustees Bylaws~~

~~{Insert Date} – Article 2 - Operations~~

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Deleted: Article 1 Board Bylaws

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Rock Valley College

RVC Board Policy 2:10.010

Internal/External Communications and Marketing

The Administration is authorized to implement guidelines for internal/external communications and marketing initiatives.

Reference: Board Report 6223

Implemented: January 25, 2005

Revised: April 8, 2014

Deleted: to increase accuracy, clarity, and timelines of communication processes

Commented [AK1]: BR6223 and date confirmed.
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Rock Valley College

RVC Board Policy 2:10.020

Compliance with the Illinois Freedom of Information Act

The Board of Trustees recognizes the right of members of the public to have access to public records in accordance with the provisions of the Illinois Freedom of Information Act ("FOIA" or the "Act") ([5 ILCS 140/1 et seq.](#)), and affirms that it is the policy of the College to comply with the Act.

The College President shall designate one or more officials or employees of the College to serve as its Freedom of Information Officer(s), and shall develop and implement administrative procedures to effect compliance with the Act.

Reference: Board Report 6679

Implemented: January 26, 2010

Revised: April 8, 2014

Rock Valley College

RVC Board Policy 2:10.030

Abused and Neglected Child Reporting; Minors on Campus

The Board of Trustees recognizes the obligations set forth in the Abused and Neglected Child Reporting Act ("ANCRA") (325 ILCS 5/1 *et seq.*) and Article II of the Juvenile Court Act of 1987 ("JCA") (705 ILCS 405/2-1 *et seq.*).

Deleted: Rock Valley College shall fully comply with

Mandated Reporters: ANCRA provides that all personnel of institutions of higher education are mandated reporters. 325 ILCS 5/4. Mandated reporters are required to immediately report to the Department of Children and Family Services ("DCFS") whenever there is **reasonable cause** to believe that a child with whom they have contact in their professional capacity may be **abused or neglected**.

Students enrolled in an academic program leading to a position as a child care worker, school service personnel, and/or education degree, as well as medical personnel, including but not limited to residents and interns, are also mandated reporters pursuant to ANCRA.

Cooperation: Employees and students are required to cooperate in the investigation of any report made pursuant to ANCRA.

Immunity for Good Faith Reports: ANCRA provides immunity for anyone who makes a report in good faith.

No Retaliation: Retaliation against any employee, student, volunteer, or other individuals who makes a good faith report of abuse or neglect or who participates in any investigation of abuse or neglect under ANCRA is prohibited. Anyone found to have engaged in prohibited retaliation may be subject to discipline, up to and including termination, expulsion, and/or other sanctions.

Deleted: In addition to the mandated reporting requirements under ANCRA, under the requirements of Article II of the JCA, which addresses the responsibilities of supervision of a minor and their welfare, if a mandated reporter has reasonable cause to believe that a minor known to them in their professional or official capacity is being abused or neglected, as those terms are defined under Article II of the JCA, that mandated reporter must immediately report to DCFS.

Procedures to implement this policy will be published through the College's Human Resources Department and made available in that office, the Student Affairs office, and the College's website.

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Minors on Campus: The College recognizes that minors may accompany adults during visits to campus. Rock Valley College's practice is to be respectful and supportive of the families and children of students, employees, and visitors. As an institution of higher education, the College provides educational and support services primarily to adult learners, although a variety of activities, classes, and programs are offered to minors. The College is a public institution, available to its students and the general public who may wish to use its facilities, learn about its services and programs, or attend functions on the campus. The general public has the right to use the College's facilities and to visit the College during normal hours of operation.

Commented [LS2]: @AK/TH: can you please confirm this was completed?

Commented [AK3R2]: YES, this has been completed. On the website and intranet.

RVC is an equal opportunity educator and employer.

In general, the College does not supervise minors outside of officially sanctioned programs and activities, and neither the College, nor its employees, agents, or students may accept responsibility to do so on behalf of the College. The College accepts neither responsibility, nor liability for accidents or injuries that may occur to a non-enrolled minor while on campus. Responsibility and liability lie completely with the minor's parent or responsible adult.

Deleted: It is the position of the College that non-enrolled minors represent a potential disruption to the learning environment.

Minors shall not be present at an employee's workplace or accompany a student to his/her classes (e.g., office, classroom, labs, etc.) in lieu of other childcare arrangements. Exceptions may be granted by the College President or appropriate vice president for College planned special events.

Deleted: Non-enrolled minors are not permitted in classrooms or other student work areas.

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Deleted: Exceptions may be granted by the employee's supervisor or a faculty member on an emergency basis and for a specified period of time. If such an exception is granted, the parent or accompanying adult shall be solely responsible for the minor while the minor is present on campus....

No student, employee, or visitor to the College shall leave a minor unattended at the College, including outside of classrooms where a parent or accompanying adult is attending an activity at the College, in campus buildings, on campus grounds, or in a vehicle.

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Unattended minors who are on campus without a parent or accompanying adult may be asked by Rock Valley College Police to leave; may be referred to the Department of Children and Family Services (DCFS); or may be referred to the local police, depending upon the circumstances (e.g., child's age, address, behavior, etc.).

Reference: Board Report 6926, 7988

Implemented: August 28, 2012

Revised: April 8, 2014, October 25, 2022

Commented [AK4]: BRs and dates are correct. AK

RVC Board Policy 2:10.035

Commented [AK5]: Previously published as Board Policy 3:10.020 Human Resources

Prohibiting Sex-Based Misconduct

Commented [HJ6]: @RVC - We want to flag that this policy is now in line with the 2020 Title IX regulations. You should also have procedures implementing this policy, which should also be reviewed to ensure compliance with the 2020 regulations. We can provide our template procedures if you do not already have those as part of our compliance package released in 2024.

I. Policy Statement

Rock Valley College is committed to maintaining a safe and healthy educational and employment environment that is free from discrimination, harassment and other misconduct on the basis of sex, which includes sexual orientation, gender-related identity and expression, pregnancy, and other protected characteristics related to sex under federal, state, or local law. The College prohibits all forms of sex-based misconduct, including, but not limited to, sex discrimination, sexual harassment, sexual violence, domestic violence, dating violence, and stalking. The College also prohibits discrimination and harassment on the basis of protected characteristics under its under its Non-Discrimination-Students Policy and Equal Employment Opportunity Policy.

It is the policy of the College to comply with Title IX of the Education Amendments of 1972 ("Title IX"), the Violence Against Women Reauthorization Act ("VAWA"), Title VII of the Civil Rights Act of 1964 ("Title VII"), the Illinois Human Rights Act, the Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act ("Clery Act"), the Preventing Sexual Violence in Higher Education Act, and all other applicable laws and local ordinances regarding unlawful sex-based discrimination, harassment or other misconduct.

Employees or students found to have engaged in prohibited misconduct will be subject to disciplinary action, up to and including termination and/or expulsion from the College. Contractors, visitors, and any other third parties found to have engaged in prohibited misconduct will be addressed in accordance with the authority of the College in the context of the relationship of the third-party to the College.

II. Title IX Compliance

As required under Title IX and its implementing regulations, the College does not discriminate on the basis of sex and prohibits sex discrimination in the education programs and activities that it operates. This requirement not to discriminate extends to admission and employment.

The College has designated the Dean of Students and Executive Director of Human Resources as the Title IX Coordinator(s), who are responsible for coordinating the College's efforts to comply with its responsibilities under Title IX. Inquiries about the application of Title IX and 34 C.F.R. Part 106 may be directed to the College's Title IX Coordinator(s), the Assistant Secretary for Civil Rights at the United States Department of Education, or both.

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RVC is an equal opportunity educator and employer.

III. Retaliation Prohibited

Retaliation, including intimidation, threats, coercion, adverse educational or employment actions, or discrimination against any person because they have, in good faith, reported or disclosed alleged discrimination, filed a complaint, or otherwise participated or declined to participate in an investigation into allegations of discrimination, is strictly prohibited.

IV. Implementing Procedures

The College will establish, maintain and publish procedures implementing this Policy, which set forth:

- The application and scope of the College's prohibition on sex-based misconduct;
- Definitions of prohibited conduct and a definition of consent;
- Responsibilities of and contact information for the College's Title IX Coordinator(s) and Department of Human Resources;
- Rights and options for assistance by the College, law enforcement, a medical facility, or a crisis center following an incident of sex-based misconduct;
- Procedures for reporting and confidentially disclosing alleged sex-based misconduct, including a mechanism for reporting and independent review of allegations against an elected official by;
- Responsibilities of College employees with regard to reporting, forwarding, and/or keeping confidential allegations of discrimination, as applicable;
- The College's response to reports of alleged sex-based misconduct;
- The College's grievance process for complaints alleging Title IX sexual harassment and/or alleging sexual violence, domestic violence, dating violence, or stalking;
- Potential sanctions that may be imposed following the implementation of the College's grievance procedures and limits on those sanctions;
- Prevention and education programming provided to College students; and
- Training and education provided to the Title IX Coordinator(s), Department of Human Resources, campus law enforcement, Responsible Employees and anyone else involved in the receipt of reports of, responding to, investigating or adjudicating alleged incidents of sexual discrimination, harassment or other sex-based misconduct, or involved in the referral or provision of services to survivors.

Reference: Board Report(s) 6924, 7318, 7325, 7493, 7770

Implemented: August 29, 2012 (3:10.020) April 8, 2014 (4:10.020)

Revised: April 8, 2014 (3:10.020); August 23, 2016; March 27, 2018; November 24, 2020

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RVC Board Policy 2:10.040

Registered Sex Offenders Compliance Policy

The Federal Campus Sex Crimes Prevention Act of 2000, [42 U.S.C. 14071\(j\)](#), provides for the tracking of convicted sex offenders enrolled at or employed by institutions of higher education.

As of January 1, 2012, the Illinois Sex Offender Registration Act, 730 ILCS 150/[1 et seq.](#), requires that any sex offender or sexual predator that will be employed at or enrolled in classes at higher education institutions must register with the campus police.

Rock Valley College will have procedures to implement this policy regarding Registered Sex Offenders in conformance with federal, state, and other legal requirements including the Campus Sex Crimes Prevention Act and the Illinois Sex Offender Act.

Reference: Board Report 6941

Implemented: October 23, 2012

Revised: April 8, 2014

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Rock Valley College

RVC Board Policy 2:10.050

Official College Holidays

The following holidays are official Rock Valley College holidays:

- New Year's Day
- Martin Luther King, Jr. Day
- Good Friday
- Memorial Day
- Juneteenth National Freedom Day
- Independence Day
- Labor Day
- Thanksgiving Day
- Friday following Thanksgiving Day
- Christmas Eve Day
- Christmas Day
- New Year's Eve Day

The Board of Trustees reserves the right to designate additional days as days on which the College is closed.

Reference: Board Report 4510, [Board Report](#) #7897

Implemented: February 19, 1990

Revised: January 25, 2022

Rock Valley College

RVC Board Policy 2:10.060

Identity Theft Protection

Rock Valley College Board of Trustees authorizes the Administration to implement an Identity Theft Prevention Program in compliance with the Fair and Accurate Credit Transactions Act of 2003: [16 C.F.R. Part 681](#) (Federal Trade Commission Rule) and to implement policies to comply with the [Safeguards Rule: 16 CFR Part 314](#).

The purpose of this Identity Theft Prevention Program is to detect the warning signs - or "red flags" - of identity theft in our day-to-day operations, take steps to prevent the crime, and mitigate the damage it inflicts. This Program establishes reasonable policies and procedures to facilitate the [identification](#), detection, and [response](#) of identity theft in connection with new and established Covered Accounts.

The [Federal Trade Commission's](#) Red Flags Rule, apply to [creditors, including the College based on the College's offering of institutional loans to students and a plan for payment of tuition](#), and the Red Flag Rules impose obligation on those creditors that maintain Covered Accounts, [specifically the obligation to maintain a written Identity Theft Prevention Program](#). A Covered Account, under the Red Flags Rule, is basically a consumer account that involves multiple payments or transactions, such as a loan that is billed or payable monthly. The term Covered Account is also other accounts where there is a reasonably foreseeable risk to consumers or the safety and soundness of the credit from identity theft.

The Program applies to the creation, modification and access to Identifying Information of customers to the College. This Program does not replace or repeal any previously existing policies or programs addressing some or all of the activities that are the subject of this Program. This Program acts as a supplement to existing policies and programs.

Reference: Board Report 6594

Implemented: April 28, 2009

Revised: April 8, 2014

Deleted: Identity Protection Act, 5 ILCS 179/1 et seq...

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Deleted: prevention

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Deleted: who are subject to administrative enforcement of the Fair Credit Reporting Act by the Federal Trade Commission

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Rock Valley College

RVC Board Policy 2:10.070

Records Retention

In accordance with the Local Records Act, 50 ILCS 205/1 [et seq.](#), Local Records Commission, Illinois State Archives, and Office of the Secretary of State, Rock Valley College shall follow, all procedures for handling and disposing of both paper and electronic files.

Reference: Attorney Resolution 314

Implemented: April 8, 2014

Revised:

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Deleted: March 24, 2009

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Rock Valley College

RVC Board Policy 2:10.080

Alcohol Served at Events

Rock Valley College will allow alcohol to be served only at specific events each year. Each event must be approved by the College President [or their designee](#). Only beer and wine products will be allowed, and all procedures for proper insurance and approval will be required prior to the event.

All Local, State and Federal regulations regarding the serving of alcohol will be followed.

The Administration is authorized to adopt and maintain a procedure on the use of alcohol at College events.

Reference: Board Report 6609

Implemented: May 26, 2009

Revised: April 8, 2014

Rock Valley College

RVC Board Policy 2:10.090

Smoking Compliance Policy

The Smoke Free Illinois Act, 410 ILCS 82/1 et seq., prohibits smoking within 15 feet of any public place as defined by the Smoke Free Illinois Act which includes the College.

The Smoke-Free Campus Act, 110 ILCS 64/1 et seq., prohibits smoking on campuses of a State-supported institution of higher education.

Rock Valley College will establish procedures which inform occupants of campus of the restrictions and provide for adequate enforcement. Violators may be fined in accordance with the Smoke Free Illinois Act, the Smoke-Free Campus Act, and Rock Valley College Administrative Procedures.

Reference: Board Report 6485; 6942; Attorney Report 343

Implemented: December 18, 2007; October 23, 2012; June 23, 2015

Revised: July 1, 2015

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Deleted: requires that each public entity enforce NO SMOKING within a

Deleted: prescribed number of

Deleted: entrances and ventilation intakes

Commented [LS8]: 110 ILCS 64/15(d) requires that the College create and post on its website a smoke-free campus map indicating the location where smoking is prohibited. Based on public records, we cannot locate. @AK - can you confirm compliance?

Also, 110 ILCS 64/20 requires that the BoT create a community task force and coordinate to implement the notice program. @AK - same question as above.

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Rock Valley College

RVC Board Policy 2:10.095

Drug-Free Schools and Communities Act Policy

Commented [AK9]: Add as a NEW policy per Robbins Schwartz attorneys

Commented [LS10]: @AK: per our comments on Article 3, we recommend adding a Workplace Policy, a campus-wide policy.

I. Policy Statement

Rock Valley College is committed to maintaining a safe and healthy work environment for all students, employees, and community members. In compliance with the requirements of the federal Drug-Free Workplace Act of 1988 and the federal Drug-Free Schools and Communities Act Amendments of 1989, the College has enacted and maintains a drug-free campus policy.

It is the policy of the College that the use, possession, distribution, manufacture, or sale of, or intoxication by illegal drugs, cannabis or its derivatives, controlled substances, unauthorized prescription drugs, or alcoholic beverages (unless authorized as set forth herein) on the premises of any College building or facility, in College-owned vehicles, during work or school hours or while attending any College-related activity is hereby prohibited. Exceptions for alcoholic beverages for special events must be approved by the College's President and in accordance with the Illinois Liquor Control Act of 1934 and any applicable local ordinances.

For purposes of this policy, the terms "controlled substances" or "drugs" shall be defined as the term "controlled substances" is defined in Schedules I through V of Section 202 of the Federal Controlled Substances Act (21 USC § 812).

II. Prohibited Conduct

The use, possession, distribution, manufacture, or sale of illegal drugs, cannabis or its derivatives, controlled substances, unauthorized prescription drugs or alcoholic beverages (unless authorized as set forth herein) by students and employees on College property or while participating in any of its activities is prohibited. Faculty, staff, students, and visitors are also prohibited from being under the influence of illegal drugs, cannabis or its derivatives, controlled substances, unauthorized prescription drugs, or alcohol (unless authorized as set forth herein) on the premises of any College building or facility, in College-owned vehicles, while on call, or otherwise during work or school hours, regardless of when and/or where the use occurred.

III. Disciplinary Sanctions

Any student or employee who violates this Policy is subject to all applicable Rock Valley College disciplinary sanctions as outlined in the Student Code of Conduct and/or the Employee Handbook. Any community member who violates this Policy will be subject to removal from the College property or event and may be referred to the appropriate law enforcement agency.

IV. Drug and Alcohol Abuse Prevention Program

Rock Valley College shall develop and implement a program to educate students and employees on dangers associated with the use of illegal drugs, controlled substances, cannabis and its derivatives, and alcohol. Procedures shall be established to prevent the

RVC is an equal opportunity educator and employer.

Commented [HJ11]: RVC - this program is required for all institutions of higher education by the Drug-Free Schools and Communities Act. It is possible you already have such a program in place. If so, it needs to be publicly accessible online. If you need assistance with developing this program or understanding the requirements of the DFSCA, we would be happy to assist.

use, possession, distribution, manufacture, and sale of illegal drugs, controlled substances, cannabis and its derivatives, and alcohol by students, employees, and visitors.

V. Compassionate Use of Medical Cannabis Program Act

In compliance with the Compassionate Use of Medical Cannabis Program Act, the College will not discriminate against any person based solely on their status as a registered qualifying patient. The College will enforce its drug-free workplace policies in a non-discriminatory manner. Notwithstanding the foregoing, this policy prohibits the use or possession of medically prescribed cannabis in the workplace and on campus, and/or being under the influence of cannabis, as a qualifying patient under the Illinois Compassionate Use of Medical Cannabis Program Act during the workday, on College property, in College-owned vehicles, and while participating in College-sponsored activities.

Reference:

Implemented:

Revised:

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RVC Board Policy 2:10.100

Acceptance of Contributions

Rock Valley College may identify financial needs for special projects, program development, and other educational endeavors that cannot be met through available funding sources. The college may seek external resources to meet identified needs. In addition, [in accordance with all other policies and procedures](#), the Board of Trustees may accept contributions to the College to meet financial, [programmatic, and capital](#) needs.

Reference: [Board Report 8119](#)
Implemented: April 8, 2014
Revised: December 19, 2023

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RVC Board Policy 2:10.110

Information Technology Compliance

Rock Valley College will comply with all federal, state and local laws with regard to the use of Information Systems and electronic data transmissions, including archiving, storage, and use of said systems and data.

Reference: Board Report 6612
Implemented: May 26, 2009
Revised: April 8, 2014

Deleted: within the College network

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Deleted: all electronic data transmissions into, within or out of the College network

Commented [AK12]: BR 6612 and date confirmed.

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Rock Valley College

RVC Board Policy 2:10.120

Americans With Disability Act (ADA)

Title I and II of the Americans with Disabilities Act (ADA) of 1990 as amended, Section 504 of the Rehabilitation Act of 1973; 28 Code of Federal Regulations Part 35, and other applicable federal and state laws and regulations that prohibit discrimination on the basis of disability.

The Americans with Disabilities Act (ADA) is a federal civil rights law that prohibits discrimination against people with disabilities. The ADA requires that people with disabilities be provided equal opportunities in public accommodations, employment, transportation, telecommunications, and participation in educational programs as those available to others. Rock Valley College is committed to complying with all relevant and applicable state and federal laws.

Non-discrimination includes making reasonable accommodations in accordance with applicable College procedures. Rock Valley College will endeavor, in compliance with state and federal law, to make such reasonable accommodations, unless those accommodations fundamentally alter the nature of the service, program, or activity, or would place an undue hardship on the College.

Rock Valley College prohibits retaliation against any individual who reports concerns regarding discrimination on the basis of disability, who cooperates with or participates in any investigation of allegations of disability discrimination, or any individual who is perceived to have engaged in any of these actions.

Rock Valley College understands that a welcoming environment for students, employees, and the community is fundamental to achieving its mission. Therefore, Rock Valley College is committed to building and maintaining a community that improves opportunities for all, including all qualified individuals with disabilities. This commitment is an expectation of our College's shared values, consistent with an intellectual community that celebrates individual differences.

Rock Valley College will establish procedures for employees, students, facilities, and technology regarding compliance with the ADA and other applicable state and federal laws, including information on submitting requests for accommodations.

Reference: Board Report 8129

Implemented: January 30, 2024

Revised:

RVC is an equal opportunity educator and employer.

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Commented [AK13]: RVC's ADA Coordinator and Risk Manager believe the original language as implemented on BR 8129, January 30, 2024 is better. Why was it changed?

Commented [LS14R13]: We would recommend keeping these revisions.

First, ADA tracks Title VII (equal opportunity), where Title VII uses the phrase "equal," rather than the "same." Additionally, equal and the same are not by definition the same.

Additionally, in terms of "everyday activities," again the revisions track the College's legal obligations. The phrase "everyday activities" may create additional obligations/liabilities for the College. ADA only requires the college to be responsible for public accommodations, transportation, employment, telecommunications, and education programs. We recommend that the policy is specific on how the College complies with ADA to ensure that it is complete, rather than

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Commented [AK15]: In light of current situation with Trump Administration, should references to

Commented [LS16R15]: In considering both the OCR's recent priorities on enforcement and the

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Commented [LS17]: @RVC: please advise whether you want to keep this language in this Section,

Commented [AK18R17]: Yes, RVC wants to keep this language in this Section. It should also be

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RVC Board Policy 2:10.130

Commented [AK19]: Add as a NEW board policy recommended by Robbins Schwartz attorneys

Non-Discrimination and Anti-Harassment

Rock Valley College is committed to maintaining an educational environment free from discrimination and harassment. In accordance with applicable state and federal laws, the College prohibits all forms of discrimination and harassment, including discriminatory and/or harassing conduct by or towards any of its students, employees, vendors, officers, officials, board members volunteers, agents, or visitors on campus.

This policy's prohibitions may extend to conduct that occurs on campus, in any College related setting, or any off-campus College event or activity, such as during trips, conferences, meetings, athletic contests, and College-related social events.

The College strongly urges the reporting of all incidents of discrimination and harassment. Reports of discrimination and harassment, other than reports of sexual harassment, will be handled pursuant to this policy.

Members of the College who violate this policy will be subject to discipline, up to and including termination, expulsion, and/or permanent removal from College property.

Reference:

Implemented:

Revised:

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RVC Board Policy 2:20.010

Health and Safety Standard

Rock Valley College shall maintain a healthy learning and working environment by complying with federal, state, and local environmental health and safety standards.

The Board of Trustees authorizes the Administration to implement a procedure regarding health and safety standards.

Reference: Board Report 6616

Implemented: May 26, 2009

Revised: April 8, 2014

RVC is an equal opportunity educator and employer.



RVC Board Policy 2:20.015

Violence and Disruptive Behavior

Rock Valley College is committed to maintaining an educational environment free from violence, threats of violence, and disruptive behavior.

Violence and threats of violence include, but are not limited to, gestures or communications which a reasonable person would interpret as threatening physical harm to persons or property. Disruptive behavior is behavior which compromises the efficient and orderly operations of the College.

The College reserves the right to remove individuals from campus who are acting inconsistent with this policy. Further, individuals acting inconsistent with this policy may be subject to disciplinary action and/or criminal penalties. All members of the campus community are responsible for reporting conduct inconsistent with this Policy.

The College will take reasonable precautions to minimize the potential for workplace violence and disruptive behavior. Individuals should immediately notify the Rock Valley College Police Department of any potentially threatening, disruptive, or uncomfortable situation.

Reference: Board Report 6221

Implemented: January 25, 2005

Revised: April 8, 2014

Commented [AK20]: Move from Board Policy 3:10.070 Human Resources recommended by Robbins Schwartz attorneys

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Rock Valley College

RVC Board Policy 2:20.020

Rock Valley College Police Department

The Rock Valley College Police Department ("Police Department") is created in accordance with the Illinois Public Community College Act, 110 ILCS 805/3-42.1. The officers of the Police Department are peace officers in accordance with the Act. Therefore, they are granted the same authority as police officers in cities and sheriffs in counties, including the power to make arrests on view or warrants of violations of State statutes and city or county ordinances.

The Police Department provides service, assistance, and protection of life and property, enforces the laws of the State of Illinois, and cooperates with and assists local law enforcement agencies in accordance with applicable statutes and mutual aid agreements.

The Police Department shall maintain a procedure manual which reflects current best practices and model procedures within the law enforcement profession. Officers shall be authorized to carry weapons, including firearms. All members of the Police Department shall receive training and maintain certification in accordance with applicable statutes.

Reference: Board Report 6616

Implemented: May 26, 2009

Revised: April 8, 2014

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Rock Valley College

RVC Board Policy 2:20.030

Emergency Closing of Campus Plan

The Board of Trustees of Rock Valley College authorizes the Administration to institute an Emergency Closing of Campus Plan to maintain and enhance safety and security at the College during emergency or inclement conditions and to proactively address safety and security issues that may impact the College main campus and other [College-owned or operated facilities](#). The purpose of this plan is to present a process, which the College President or his/her designee will use to determine the need to close the College or any portion thereof. The plan shall include communication processes to notify employees and students of any closing.

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Reference: [Attorney Resolution 314](#)

Implemented: [April 8, 2014](#)

Revised:

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RVC Board Policy 2:20.040

Emergency Response Plan Policy

The Board of Trustees of Rock Valley College shall authorize the Administration to institute an Emergency Response Plan that will protect the interest, safety and health of all employees, students and guests in the event of an emergency.

Reference: Board Report 6457

Implemented: August 28, 2007

Revised: April 8, 2014

Rock Valley College

RVC Board Policy 2:20.050

Campus Traffic Code

The Administration is authorized to adopt and maintain procedures on vehicle registration, parking, moving regulations, and appeals.

Reference: Board Report 3246

Implemented: July 21, 1980

Revised: April 8, 2014

Commented [AK22]: Need to add 2:20.050 Campus Traffic Code to this packet. BR 3246, July 1, 1980, Revised April 8, 2014.

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Rock Valley College

RVC Board Policy 2:20.060

Office Doors / Windows

The purpose of this policy is to allow visibility into offices to promote the safety of Rock Valley College faculty, staff and students.

- I. Office doors with a single glass pane and/or upper glass pane in doors with two panes and/or walls with a door-length pane glass within three feet of the door must remain clear in accordance with the following:
 - A. Four-inch strip (or width of glass if less than 4 inches wide), from top to bottom, shall be clear of coverings of any type.
 - B. Remainder of upper glass pane may be covered with posters, curtains, etc., providing the covering is approved by the Divisional ~~Vice~~ President.
- II. Lower glass pane in two-pane doors: no coverings of any type shall be permitted.
- III. Any variation must allow clear view into an office and must be approved by the Divisional ~~Vice President~~.
- IV. No coverings of any type shall be permitted on exterior glass panes of offices.

Reference: ~~Administrative Policy~~ 231

Implemented: ~~July 1~~, 1988

Revised: April 8, 2014

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Rock Valley College

RVC Board Policy 2:20.070

Weapons / Concealed Carry

I. Statement of Purpose

Rock Valley College hereby establishes this Concealed Carry Policy (hereafter referred to as the "Policy") pursuant to the 2013 Illinois Firearm Concealed Carry Act, 430 ILCS 66/1 et seq. (the "**JFCCA**"). The College is committed to providing a safe and secure environment for the College community and its guests. In support of this commitment, the College establishes restrictions on the ability to carry firearms or weapons on the College campus in accordance with the College's authority to promulgate rules and regulations under the **JFCCA**.

II. Implementation

Rock Valley College will have procedures to implement this policy regarding the 2013 Illinois Firearm Concealed Carry Act, 430 ILCS 66/1 et seq., and in conformance with any federal or state law.

Reference: Attorney Resolution 314.

Implemented: April 8, 2014

Revised:

RVC is an equal opportunity educator and employer.

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Commented [AK23]: Logan, COO Rick Jenks, a 30-year law enforcement officer, changed this. Is it 430 ILCS 66/1 or 66/5? Rick also moved the previous verbiage to the administrative procedures for this policy.

Commented [LS24R23]: When you use "et seq." the citation continues beyond the cited section through the rest of the statute. Here, citing to 66/1 allows us to include the title of the Act in addition to everything after in the Act, rather than just the definitional section in 66/5.

As Rick says, this is really "legal beagle," but I switched to 66/1 for consistency and to include the title.

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Deleted: <#>Persons Covered by this Policy¶
This Policy applies to all employees, students, persons conducting business, or individuals visiting the College campus, as the term "campus" is defined in this Policy. Visitors include, but are not limited to, prospective students, former students and their representatives. All persons on the College's campus are covered by this Policy.¶
Prohibited Activities¶
Weapons or Firearms¶

The College maintains a weapons and firearms-free Campus. "Campus" means the College's campus at 3301 N. Mulford Road, Rockford, Illinois and includes all sites, whether owned, leased or controlled by the College where College programs, activities and classes are held. No person covered by this Policy, unless authorized by law or specifically exempted by federal or state law or College regulation, is authorized to possess a weapon or firearm while engaged in College-related business or

Moved (insertion) [2]

Moved up [2]: <#>organization property owned by the College and all College-officially- recognized organization property

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Commented [LS35]: [23] for sake of completeness, there's no note on confirmation of BR and date on this one.

Commented [AK36R35]: Confirmed approval of Attorney Resolution 314 on 4/8/2014.

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Rock Valley College

RVC Board Policy 2:20.080

Communicable Diseases

Rock Valley College places a high priority on the need to prevent the spread of chronic, communicable diseases. The College is committed to educating its staff, students, and the community about protection from and control of communicable diseases, as defined by the Illinois Department of Public Health in the Illinois Control of Communicable Diseases Code, 77 Ill. Admin. Code 690.10.

The College shall develop consistent procedures for student and employee absence due to a communicable disease as described under [Section 690.30 and](#) Section 690.200 of the Illinois Control of Communicable Diseases Code.

Reference: Board Report 6642

Implemented: August 23, 2009

Revised: April 8, 2014

Deleted: including the protocol by which the College informs the Winnebago County Health Department of such communicable disease



RVC Board Policy 2:20.090

Hazardous Materials / Hazardous Communications

Rock Valley College will develop and maintain a procedure defining appropriate hazardous material documentation, communication, and disposal in accordance with pertinent statutes and regulations.

Reference: Board Report 6618

Implemented: May 26, 2009

Revised: April 8, 2014

Rock Valley College

RVC Board Policy 2:20.100

Campus Demonstrations

Rock Valley College respects the rights of individuals to self-expression and to demonstrate that expression peacefully. The Illinois Campus Demonstrations Policy Act, 110 ILCS 10/1 [et seq.](#), establishes that the College's Administration is responsible for establishing rules and regulations for maintaining decorum and order on the campuses of the institution.

The College shall develop procedures outlining rules and regulations to maintain order on the College's campuses, ensuring that the civil rights of others are not infringed, and establishing methods to secure the reasonable operation of College activities in accordance with all applicable statutes and regulations, including but not limited to the Illinois Campus Demonstrations Policy Act.

Reference: Board Report 6617

Implemented: May 26, 2009

Revised: April 8, 2014

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Rock Valley College

RVC Board Policy 2:20.110

Campus Trespass Policy

Rock Valley College is a public institution of higher education that is generally open to the public. At the same time, the College is committed to safeguarding its students, employees and visitors, to ensuring the safe operation of College programs and activities, and to protecting College assets. In that regard, the College reserves the right to establish expectations and parameters governing visitors' presence on College property. The College further reserves the right to restrict a visitor's access to some or all College property, where the visitor fails to refrain from any conduct that may adversely affect the College's educational function or disrupt or interfere with the rights of others to pursue their education, conduct their College duties and responsibilities, or participate in the College's activities.

The Administration, in consultation with the College Police Department, shall develop procedures outlining the circumstances under which a visitor's access to or presence on College property may be restricted, and the process for issuing a no-trespass order to such visitor for a definite period of time, to be determined on a case-by-case basis.

Nothing in this Policy precludes the College from issuing a no trespass directive to a currently enrolled student pursuant to the College's existing policies and procedures governing students, including but not limited to the Student Code of Conduct and the Code of Conduct for Visitors and Guests.

Reference: Board Report 7673

Implemented: December 17, 2019

Revised:

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RVC Board Policy 2:20.120

Commented [AK39]: Previously published as 3:10.270, Article 3 Human Resources. Move to Article 2 recommended by Robbins Schwartz.

Service and Other Animals Policy

It is the policy of Rock Valley College to ensure that all individuals with disabilities who require the assistance of a service animal have an equal opportunity to access College property, courses, programs, and activities. The College Administration shall establish Procedures implementing this Policy.

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Except as set forth in the Procedures implementing this Policy, service animals will be permitted to accompany individuals with disabilities in all public areas of the College. For purposes of this Policy, "service animal" is defined as set forth in the Americans with Disabilities Act ("ADA"). The support provided by the service animal must be directly related to the individual's disability. Service animals whose sole function is to provide comfort or emotional support do not qualify as service animals under this Policy.

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Service animals must be under the control of the handler at all times. Service animals must be harnessed, leashed, or tethered, unless the individual's disability prevents the use of these devices or unless these devices interfere with the service animal's safe and effective performance of the tasks it has been trained to perform. In such cases, the individual must still maintain control of the service animal by means of voice, signal, or other effective controls.

Students in need of a service animal on campus must contact Disability Support Services to request and manage their accommodations, including the need for a service animal on campus. Employees in need of a service animal on campus must contact Human Resources to request a reasonable accommodation allowing the presence of a service animal in the workplace.

Animals that do not satisfy the above criteria are strictly prohibited from all Rock Valley College property.

The College reserves the right to remove and/or exclude any service animal from College property for legitimate and legally permissible public health or safety reasons.

In implementing this Policy, Rock Valley College complies with the Americans with Disabilities Act of 1990 (ADA), the Americans with Disabilities Amendments Act of 2008 (ADAAA), Section 504 of the Rehabilitation Act of 1973, the Service Animal Access Act/White Cane Law, and all other federal and State laws pertaining to service animals and/or accommodations for individuals with disabilities.

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Reference: Board Report 7788

Implemented: February 23, 2021

Revised:

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RVC Board Policy 2:30.010

Conducting Institutional Research

Rock Valley College will develop procedures which ensure that research conducted at, for, or through the College properly protects the rights of research participants and safeguards the College.

Reference: Board Report 6201

Implemented: October 26, 2004

Revised: April 8, 2014

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Commented [AK40]: Confirmed BR 6201



RVC Board Policy 2:30.020

Acceptable Use Policy for Information Technology Systems

The Rock Valley College Board of Trustees authorizes the Administration to develop and implement procedures for the acceptable use of Information Technology (IT) systems and resources, in order to protect the rights and privileges of the users of the IT systems, to ensure compliance with all applicable laws and regulations and to safeguard the College. All such systems shall be used only in accordance with this policy and the associated procedures. It shall be the responsibility of all users of College IT systems to be familiar with, understand and comply with this policy [and related procedures](#).

Reference: Board Report 6612

Implemented: May 26, 2009

Revised: April 8, 2014

Rock Valley College

RVC Board Policy 2:30.030

Computer Equipment

The Rock Valley College Board of Trustees authorizes the Administration to develop and implement procedures for the use of computer hardware and software.

Computing equipment shall be defined as, but not exclusive to, PC's, Mac's, switches, servers, blades, data projectors, computer accessories or other equipment necessary to run or access the College network. Certain guidelines, access, security and maintenance should be adhered to with this equipment.

Reference: Board Report 6643

Implemented: August 25, 2009

Revised: April 8, 2014

Commented [AK41]: BR 6643 and date confirmed.

Rock Valley College

RVC Board Policy 2:30.040

Grants Policy

A consistent process for grant acquisition and administration will be implemented to help achieve Rock Valley College strategic initiatives and standards of accountability.

Reference: Board Report 6219

Implemented: January 25, 2005

Revised: April 8, 2014

Commented [AK42]: BR 6219 is correct

Rock Valley College

RVC Board Policy 2:30.050

Rock Valley College Donations and Foundation

The Rock Valley College Foundation ("Foundation") solicits, receives, manages, and dedicates funds and property for the use and benefit of Rock Valley College to support its educational mission. The College looks to the Foundation for funding of scholarships to support students in their pursuit of academic and career goals. Broad-based initiatives being conducted by the Foundation will support facilities improvements and will form a means of financial support for future program and facility needs.

There are many reasons advantageous to both the College and Foundation for centralizing all private donations for the benefit of the College through the Foundation.

These include:

1. The tracking and reporting of all gifts and/or pledges in compliance with the various Illinois governmental agencies, the Not-for-Profit Act, and professional fund-raising organizations of which Rock Valley is a member.
2. The issuance of the required tax deductibility information to each donor.
3. Appropriate appreciation and recognition of all donors.

Accordingly, the Board of Trustees approves and encourages the channeling of private (third-party) donations, both monetary and in-kind, to the Foundation.

Reference: Board Report 5789, 6904

Implemented: May 15, 2000; May 22, 2012

Revised: April 8, 2014

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March 27, 2012 Memorandum of Understanding
between Rock Valley College and Rock Valley
College Foundation¶
Implemented: May 15, 2000¶
May 22, 2012¶
Revised: April 8, 2014¶

Rock Valley College

RVC Board Policy 2:30.060

Cyber and Information Security Policy

The Rock Valley College (RVC) Board of Trustees authorizes the Administration to develop and implement procedures to ensure the confidentiality, integrity, and availability of RVC's information assets by providing protection against malicious or criminal actions, theft, fraud, and accidental threats, and also for responding to cyber incidents and attacks.

Cyber security and information security threats take advantage of weaknesses in technology, people, and processes in order to gain unauthorized access to the RVC network or to confidential, private, and/or proprietary information. ~~These incidents may~~ cause harm by interrupting or impairing the RVC network, disseminating or using the information, or other cyber-related attacks. RVC manages cyber security risk to safeguard its mission and protect the interest of the people whose personal information it holds.

Management of cyber security risk requires concerted effort across all of RVC and cannot be considered just an aspect of Information Technology.

Reference: Board Report 8120

Implemented: December 19, 2023

Revised:

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RVC Board Policy 2:40.010

Facilities and Grounds Rental

The Rock Valley College Board of Trustees authorizes the Administration to develop and implement procedures for the acceptable use of the College Facilities and Grounds in order to encourage community organizations to use College facilities. Consistent with this position, the Board encourages use of College facilities by community groups at such times as the facilities and grounds are not required for College activities. Reservations will be considered on a first-come, first-served basis after College priorities have been satisfied. Rental requests will be handled through the Office of Facilities Planning Operations and Maintenance. The College reserves the right to deny the rental of any or all parts of the College facilities and/or grounds.

Reference: Board Report 6477

Implemented: November 27, 2007

Revised: April 8, 2014

Rock Valley College

RVC Board Policy 2:40.020

College Facility Development and Preservation

Rock Valley College shall provide safe, functional, clean, economically operating and aesthetically pleasing campuses using federal, state, or local guidelines; assuring that the physical plant, buildings, as well as grounds receive the necessary care, maintenance, and repair not only to extend their useful life to the College, but also to ensure that the integrity of the appearance of campuses is maintained.

Rock Valley College Board of Trustees shall authorize the Administration to implement a procedure regarding College facility development and preservation.

Reference: Board Report 6613

Implemented: May 26, 2009

Revised: April 8, 2014

Commented [AK44]: Need an administrative procedure for this. Assigned to Janet Taylor (use Facilities Master Plan as basis)

Commented [LS45R44]: [REDACTED] same procedure comment.

Commented [AK46]: BR 6613 is correct.

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Rock Valley College

RVC Board Policy 2:40.030

Fleet Management

Rock Valley College will provide safe, economical fleet equipment to meet College maintenance and transportation needs.

Rock Valley College Board of Trustees shall authorize Administration to implement a procedure regarding fleet management.

Reference: Board Report ~~6614~~

Implemented: May 26, 2009

Revised: April 8, 2014

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Rock Valley College

RVC Board Policy 2:40.040

Shipping and Receiving

The purpose of the Rock Valley College campus-wide policy on shipping and receiving is to acknowledge that the establishment of central locations for Shipping and Receiving will best meet the requirements of the College. Rock Valley College has established central locations for the processing of inter-campus and external mailings related to the College's official business following Federal mailing guidelines.

It is the policy of the College to establish central locations for Shipping and Receiving to mitigate costs, ensure safety and meet personnel needs. Commitment to the fixed asset management policy and procedures is implemented through the Mail and Distribution Center (MDC). The MDC is a restricted service that distributes and processes the College's official mail. The College prohibits the use of MDC for personal or the private gain of employees or non-College groups. The College also prohibits the delivery of College property to any location not established by the College. Delivery and pickup by any vendor at other campus buildings is not permissible without preauthorization of the MDC.

Reference: Administrative Policy Manual 3.70.020, #194, 195

Implemented: March 8, 1982

Revised: April 8, 2014

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Deleted: Rock Valley College aims to establish central locations for the processing of inter-campus and external mailings related to the College's official business following Federal mailing guidelines. The Mail Distribution Center (MDC) is a restricted service that distributes and processes the College's official mail. The College prohibits the use of MDC for personal or the private gain of employees or non-College groups.

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Rock Valley College

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RVC Board Policy 2:40.050¶

Mail Service¶

Rock Valley College aims to establish central locations for the processing of inter- campus and external mailings related to the College's official business following Federal mailing guidelines. The Mail Distribution Center (MDC) is a restricted service that distributes and processes the College's official mail. The College prohibits the use of MDC for personal or the private gain of employees or non-College groups.¶

Implemented: March 24, 2009¶

Revised: April 8, 2014¶

Moved up [1]: Rock Valley College aims central locations for the processing of inter- campus and external mailings related to the College's official business following Federal mailing guidelines. The Mail Distribution Center (MDC) is a restricted service that distributes and processes the College's official mail. The College prohibits the use of MDC for personal or the private gain of employees or non-College groups.¶

Implemented: March 24, 2009¶

Revised: April 8, 2014¶

Rock Valley College

RVC Board Policy 2:40.060

Disposal of Assets

Rock Valley College will follow prevailing statutes to dispose of public assets. The Board of Trustees allows the College, to the extent permitted by the prevailing statutes, to dispose of public assets which include, but are not limited to, the following categories integral to the operation or administration of the College: all equipment (scientific, office, audio visual, fitness, maintenance, communication, administrative), furniture, computers, software, vehicles, and all other items owned by the College. The Office of Business Services will facilitate the disposal procedures.

The disposal of all land, buildings, and building improvements owned or leased by the College must have Board of Trustees approval and are excluded from this Policy.

Reference: Board Report 4255

Implemented: March 21, 1988

Revised: April 8, 2014

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Commented [AK50]: BR 4255 is correct.

**Review of Athletic Turf Fundraising Agreement
Between
Rock Valley College and the Rock Valley College Foundation**

Background: During calendar year 2025, the RVC Foundation Chief Development Officer was presented with an opportunity by College President, Howard J. Spearman, Ph.D., to fundraise for the College's three newly approved athletic turf fields. These fields will support competition and practice for RVC's baseball, softball, and soccer.

With an opportunity to secure three \$500,000 named field donors, all funds raised will be designated to the RVC Student Athlete Annual Scholarship fund to support the College's Division II student athletes.

Each field will carry a five-year naming opportunity, allowing donors to name the field for five years with pledge installments spanning the duration of the five-year commitment. Donors may choose to pay their pledge in installments spanning one to five years. After the initial five-year commitment, donors will have the opportunity to renew the named field, if applicable and approved by the College.

Please refer to the accompanying Fundraising Agreement to view the roles and duties of each party, the fee structure, and the campaign expense structure.

Recommendation: It is recommended that the Board of Trustees approves the Rock Valley College Foundation and RVC Athletic Turf Fundraising Agreement.

Howard J. Spearman, Ph.D.
President

Board Approval: _____
Secretary, Board of Trustees

Attachment: Rock Valley College Foundation and RVC Athletic Turf Fundraising Agreement

Rock Valley College Foundation and RVC Athletic Turf Fundraising Agreement

Background: During calendar year 2025, the RVC Foundation Chief Development Officer was presented with an opportunity by College President, Dr. Howard Spearman, to fundraise for the College's three newly approved athletic turf fields. These fields will support competition and practice for RVC's baseball, softball, and soccer.

With an opportunity to secure three \$500,000 named field donors, all funds raised will be designated to our *RVC Student Athlete Annual Scholarship* fund to support our Division II student athletes.

Each field will carry a five-year naming opportunity to allow donors to name the field for five years with pledge installments spanning the five-year commitment. Donors may choose to pay their pledge in installments spanning one to five years. After the initial five-year commitment, donors will have the opportunity to renew the named field, if applicable and approved by the College.

Duties: The RVC Foundation will:

- Assign one primary contact responsible for the project's fundraising activities
- Work with College President to identify potential donors and community partners
- Explore and identify grant opportunities
- Explore and obtain, with RVC President, necessary approvals for external and internal naming opportunities by the Board of Trustees
- Process and steward all designated campaign gifts (i.e. acknowledgement letters, tax receipts, year-end statements)
- Designate, manage, and award funds received, as outlined within this agreement, for the purpose of athletic scholarship support. Scholarship awards may span multiple years.

The College President or designee will:

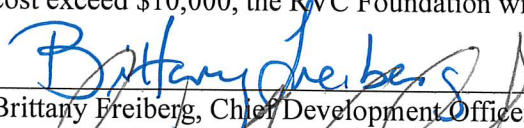
- Provide supporting data required for the creation of fundraising materials and grant applications
- Attend campaign planning and progress tracking meetings w/ Foundation staff as needed
- Assist in the securing of prospect meetings when a relationship exists between President and prospect/donor
- Attend donor visits when necessary or critical to the cultivation and solicitation process

Fee: A Reinvestment Fee of 6.00% will be assessed to all funds donated to the RVC Athletic Turf initiative as part of the Foundation's Reinvestment Fee Policy.

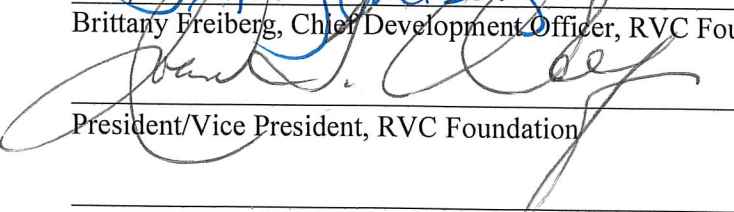
All fee revenue will be collected to reinvest in the Foundation's mission and funds shall be applied to the unrestricted funds line item of the Foundation budget in support of the operational expenses of the RVC Foundation.

Campaign Expenses: All campaign expenses to include, but not limited to: printing of campaign materials, postage, campaign events, and donor naming/signage and stewardship shall be covered by the College. Shall the cost exceed \$10,000, the RVC Foundation will request prior approval by the Board of Trustees.

Approval:


Brittany Freiberg, Chief Development Officer, RVC Foundation

9/16/25
Date Signed


President/Vice President, RVC Foundation

9/16/25
Date Signed

President, RVC

Date Signed

Chair, RVC Board of Trustees

Date Signed

**Rock Valley College Lease Agreement with OSF Healthcare System
Third Amendment**

Background: Rock Valley College (RVC) and OSF Healthcare System (OSF) previously executed a lease agreement on March 17, 2015 ("Lease") for the premises at 3301 N. Mulford Rd., Rockford, Illinois, which includes approximately 32,000 square feet of the building known as the Rock Valley College Health Sciences Center ("HSC"). According to the original lease, the exact square footage would be determined after the building's completion. RVC and OSF have mutually agreed that it is in both parties' best interest to accurately document the as-built conditions and clarify roles and responsibilities for the purpose of monthly billing.

In the First Amendment to the lease executed July 28, 2015, RVC and OSF mutually agreed to hire BLDD/MBA as architect to design and select a contractor through competitive bidding to construct the HSC improvements.

In the Second Amendment to the lease executed October 15, 2019, RVC and OSF agreed on the Commencement Date, the as-built conditions for billing purposes, and that rent and other payments will be based on the actual square footage of 33,661 square feet.

The Third Amendment to the lease will adjust the change in square footage as a result of the installation of a new elevator in the HSC and the need to reconstruct a portion of the OSF fourth floor conference room. As a result of these changes, OSF will now occupy 33,184 square feet, effective July 1, 2025. Any excess payment received from OSF will be credited.

Recommendation: It is recommended that the Board of Trustees approves the Third Amendment to the original Lease Agreement between Rock Valley College and OSF Healthcare System. **Attorney Reviewed.**

Howard J. Spearman, Ph.D.
President

Approval: _____
Secretary, Board of Trustees

Attachment: Third Amendment to Lease Agreement

THIRD AMENDMENT TO LEASE AGREEMENT

This THIRD AMENDMENT TO LEASE AGREEMENT (this "Lease Amendment 3") is dated as of July 1, 2025 (the "Effective Date"), by and between OSF Healthcare System, an Illinois not-for-profit corporation d/b/a OSF Saint Anthony Medical Center, Rockford f/k/a OSF Saint Anthony Medical Center ("Lessee") and The Board of Trustees of Community College District No. 511, Rockford, Illinois ("Lessor").

RECITALS

WHEREAS, Lessor and Lessee have previously entered into a lease executed as of March 17, 2015 (the "Lease") for the Premises at 3301 N. Mulford Rd., Rockford Illinois 61114, consisting of approximately 32,000 square feet of the Building known as the Rock Valley College Health Science Center ("HSC"). Section 1 of the Lease, titled "Lease Premises", states that "[t]he actual square footage shall be determined upon completion of construction of the Building."; and

WHEREAS, Lessor and Lessee previously entered into a First Amendment to the Lease executed July 28, 2015 (the "Lease Amendment 1"). The intent of Lease Amendment 1 was for Lessor and Lessee to mutually agree to hire BLDD/MBA as architect to design and select a contractor through competitive bidding to construct the HSC improvements for both the Lessor and Lessee space in order to simplify and ease administration of design and construction of the HSC; and

WHEREAS, Lessor and Lessee previously entered into a Second Amendment to the Lease executed October 15, 2019 (the "Lease Amendment 2"). The intent of Lease Amendment 2 was for Lessor and Lessee to mutually agree on the Commencement Date, the as-built square footage for purposes of Lessee's rent obligations, the rent and common area maintenance obligations of each party, and the process for annual common area maintenance review and reconciliation; and

WHEREAS, Lessor and Lessee mutually agree that the HSC is undergoing remodeling which will involve the installation of an elevator and small elevator lobby that will reduce the Premises (i.e., Lessee's Rentable Area), and the Lease needs further amendment to document the same.

NOW, THEREFORE, in consideration of the mutual covenants herein contained, the parties hereto agree as follows:

1. **Lease Premises**: The Parties agree that the Premises as described in Section 1 of the Lease shall be modified as more fully described on Exhibit A, attached hereto and made a part hereof, and located at 3301 N. Mulford Rd., Rockford Illinois 61114.

2. **As-Built Conditions for Billing Purposes**: Pursuant to Section 3 of the Lease, and more fully described in Section 2 of Lease Amendment 2, Lessee's rent and payments for maintenance, utilities, and janitorial services are based on the square footage of the Premises. The Lessor and Lessee agree that as-built measurements of the HSC for determining rentable area is hereby reduced by 477 S.F. due to the remodeling and are hereby updated as follows:

Total Building Rentable Area (per S.F.)	99,224
Total OSF Internal Common Area (per S.F.) (for purposes of billing internal CAMs)	4,162
Total OSF Common Area (per S.F.) (for purposes of billing external CAMs) (for purposes of billing external Common Area Maintenance)	
Total OSF Rentable Area (per S.F.)	<u>33,184</u>
Total OSF Building % of Rentable Area	<u>33%</u>

3. **Remainder of Lease.** Except as expressly amended hereby, all other Lease terms and conditions shall remain unmodified and in full force and effect. In the event the terms of this Lease Amendment 3 are inconsistent or conflict with the Lease, the terms of this Lease Amendment 3 shall control. Capitalized terms used herein and not otherwise defined herein shall have the same meanings as ascribed to them in the Lease.

4. **Binding Agreement.** This Lease Amendment 3 shall be binding upon and inure to the benefit of the parties and their respective successors and assigns and represents the entire understanding between the parties with respect to the subject matter hereof, and all prior agreements, representations, statements, and understandings between the parties, whether written or oral, are merged into and superseded by this Lease Amendment 3.

5. **Counterparts.** This Lease Amendment 3 may be executed in any number of identical counterparts, with each counterpart having the same effect as if all parties had signed the same document. All executed counterparts will be construed as and constitute the same instrument. A facsimile or electronic copy (e.g., a PDF copy) of an executed counterpart will have the same effect as an original executed counterpart. This document may be executed electronically (e.g., via DocuSign or some similar electronic signature service).

IN WITNESS WHEREOF, the parties have executed this Amendment, to be effective as of the Effective Date.

LESSOR:

**The Board of Trustees of Community College
District 511, Rockford, Illinois**

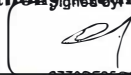
By: _____

Its: _____

Date: _____

LESSEE:

**OSF Healthcare System, an Illinois not-for-
profit corporation d/b/a OSF Saint Anthony
Medical Center, Rockford f/k/a OSF Saint
Anthony Medical Center**

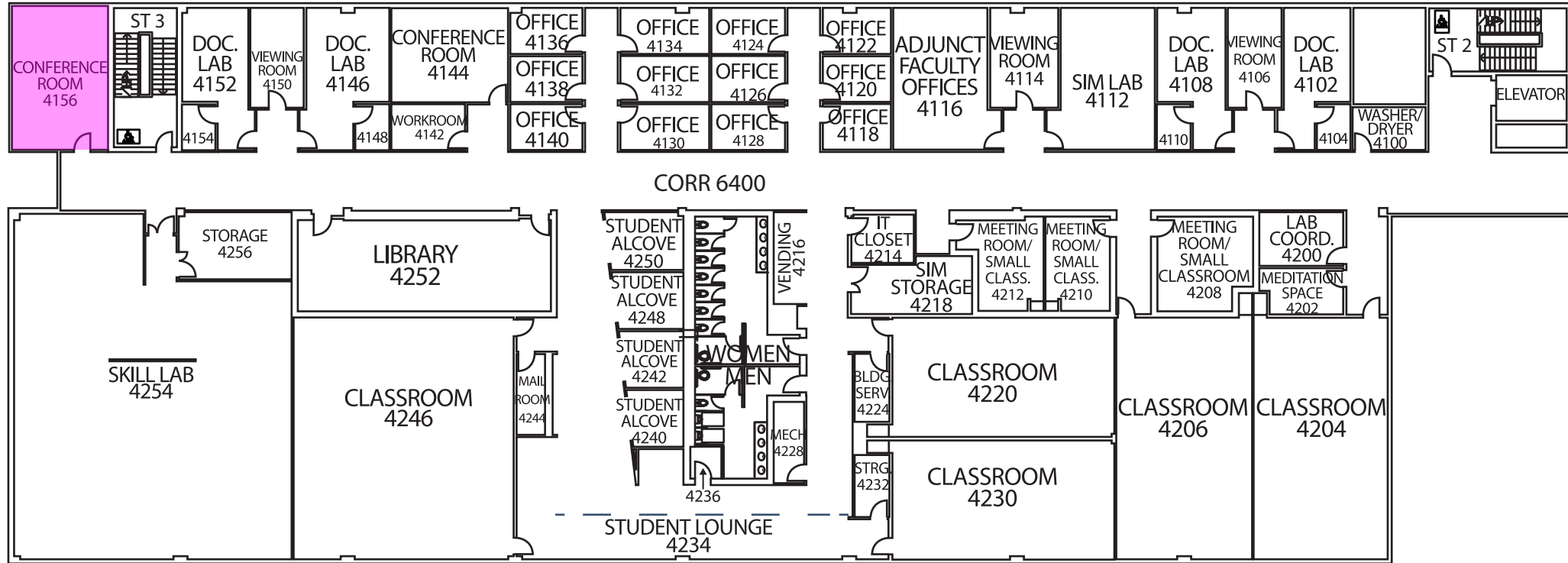
By:  _____
07768F35C149421...

Its: SVP Management and Construction, Integrated Solution

Date: 7/21/2025

OSF HSC THIRD AMENDMENT EXHIBIT A

Indicates area that is being removed from the OSF leasable space due to addition of an elevator.



HEALTH SCIENCES CENTER (HSC) FOURTH FLOOR

**Fire Tower Intergovernmental Grant Agreement
Between
Rock Valley College and the City of Loves Park**

Background:

Rock Valley College and the City of Loves Park have been working together on the creation of a fire training center for use by the Rock Valley College (RVC) Fire Science program and other local fire departments. This training center, which will be able to conduct live-fire training exercises, will be located next to the Loves Park Fire Station 1, 5170 Rock Valley Parkway, Loves Park, IL 61111.

Rock Valley College has secured two grant awards for the fire training center. The first is an Illinois Community College Board (ICCB) grant for \$500,000. The second is an Illinois Department of Commerce and Economic Opportunity grant for \$500,000.

The City of Loves Park and Rock Valley College would like to enter into an Intergovernmental Agreement (IGA) that allows the City of Loves Park to perform the necessary site work, including storm drainage, parking lots, curbs, and gutters, using a portion of the ICCB grant. The City of Loves Park would also be responsible for installing the training tower equipment.

RVC would be responsible for purchasing the training tower equipment and coordinating the installation in Loves Park. RVC would be responsible for managing and scheduling all training at the site, with first priority, and the Loves Park Fire Department would have second priority. RVC and the City of Loves Park would also enter into a land lease agreement.

Please refer to the accompanying Fire Tower Lease Intergovernmental Agreement to view the details.

Recommendation:

It is recommended that the Board of Trustees approves the Fire Tower Intergovernmental Grant Agreement between Rock Valley College and the City of Loves Park. **Attorney Reviewed.**

Howard J. Spearman, Ph.D.
President

Board Approval: _____
Secretary, Board of Trustees

Attachment: Fire Tower Intergovernmental Grant Agreement

**ROCK VALLEY COLLEGE
INTERGOVERNMENTAL GRANT AGREEMENT**

This Intergovernmental Grant Agreement (Agreement) is entered into on this **October __, 2025**, by and between the Board of Trustees of Rock Valley College (herein "College"), and the City of Loves Park, Illinois (herein "City") (collectively "the Parties"), in the exercise of their intergovernmental cooperation powers under the Illinois Constitution of 1970 and the Illinois Intergovernmental Cooperation Act and their respective powers under the Municipal Code and the Public Community College Act.

WHEREAS, College is a community college district comprising Winnebago County, Boone County, and parts of Stephenson, Ogle, McHenry, and DeKalb Counties, and organized pursuant to the Illinois Public Community College Act (110 ILCS 805/1-1, *et seq.*); and

WHEREAS, City is a municipal corporation organized pursuant to the Illinois Municipal Code (65 ILCS 5/1-1, *et seq.*); and

WHEREAS, the Parties are authorized to enter into intergovernmental agreements for cooperative projects and use agreements in any manner not prohibited by law pursuant to Article VII, § 10 of the Illinois Constitution of 1970, the Intergovernmental Cooperation Act, 5 ILCS 220/1, *et seq.*, the Municipal Code, 65 ILCS 5/1-1, *et seq.*, and the Public Community College Act, 110 ILCS 805/1-1 *et seq.*; and

WHEREAS, the College provides fire science training as one of its educational programs and seeks to purchase a burn tower to conduct additional training; and

WHEREAS, City has a fire department with land available for the construction of a burn tower and seeks access to a burn tower for training purposes, and

WHEREAS, the Parties seek to allow other fire departments in the Northern Illinois region to use the burn tower for training purposes; and

WHEREAS, the College will purchase modular equipment specifically designed to construct a burn tower, and will pay the City for site work and for the cost to install the modular equipment in accordance with the manufacturer's specifications; and

WHEREAS, the City will be responsible for the site work for the burn tower, and for contracting for the installation of the burn tower; and

WHEREAS, the College shall own title of the burn tower and shall have access rights as defined by a ground lease on the City's property; and

WHEREAS, the Parties have determined that this collaboration benefits their constituencies, and therefore, it is in their respective best interests and that of their constituencies to enter into this Agreement.

NOW, THEREFORE, it is mutually agreed by and between the Parties hereto as follows:

1. **Incorporation of Preamble Recitals.** The preamble recitals set forth above are incorporated into and made a part of this Agreement.
2. **Terms and Conditions.** This Agreement shall incorporate the Terms and Conditions, attached hereto as **Exhibit A**.
 1. **TERM AND TERMINATION**
 2. **DESCRIPTION OF SUPPLIES AND SERVICES**
 3. **PRICING**
 4. **STANDARD BUSINESS TERMS AND CONDITIONS**
 5. **STANDARD CERTIFICATIONS**
3. **Scope of Agreement.** The Parties agree that the purpose and scope of this Agreement is for the construction and use of the burn tower on the City's property located at Fire Station No. 1, 5170 Rock Valley Parkway, Loves Park, IL 61111 ("Training Center Site"), as further detailed in **Exhibit B**.
4. **College's Payments Under this Agreement.** The College shall purchase the modified transportation modular equipment needed for the burn tower from a designated fire training tower supplier for a total cost not to exceed \$660,000, which it shall pay directly to the manufacturer of the modulares. The College shall pay the City an amount not to exceed \$300,000 for the City's performance of site work, and \$40,000 for the cost for the delivery of the modulares and installation at the Training Center Site. . The College's total contribution for the purchase of the modulares and the costs to the City for the site work, delivery, and installation shall not exceed \$1,000,000, and shall be funded through an ICCB grant and a DCEO grant ("Grants"), a copy of each of which is attached as **Exhibit C**. In the event the College does not receive either of the Grants, the College shall have the right to terminate this Agreement and will have no duty to contribute to any costs for the modular equipment or any other costs under this Agreement.
5. **City's Duties Under this Agreement.** The City shall provide materials and labor to construct a concrete and asphalt pad for the modulares that will be on the Training Center Site. Such work shall include any site work, water main work, or other infrastructure. The City shall also provide for the delivery and installation of the modulares, and shall be reimbursed by the College as set forth in **Exhibit A**. The City shall also be a sub-grantee of the Grants, and shall comply with all requirements of said Grants. In the event the College does not receive either of the Grants, or in the event that costs exceed the estimates, the City shall have the right to terminate this Agreement and will have no duty to proceed with its obligations under this Agreement.
6. **Ground Lease and Title to Burn Tower.** The Parties shall also enter into a ground lease agreement for the Training Center Site as set forth in **Exhibit D**. The College shall own title to the burn tower and shall be responsible for all repairs and maintenance of the burn tower, and for insuring the burn tower, as set forth in **Exhibit D**.
7. **Burn Tower Use Agreement and Procedure.** Prior to final completion of the burn tower, the Parties shall work in good faith to create a process and appropriate facility use agreement documents to allow the City and other Northern Illinois fire departments the ability to use the burn tower. The Parties agree that the College fire science training program shall have priority use over the City's fire

department. The College's fire science training program and the City's fire department shall have priority use over other Northern Illinois fire departments. However, the Parties agree that the intent of this intergovernmental agreement is to allow all of the aforementioned parties the opportunity to use the fire tower for training purposes. The Parties agree that the facility use agreements shall contain the following information:

- i. Date of Proposed Training and Use: The date that the City or other Northern Illinois fire department ("Facility User") seeks to use the burn tower, and which shall not interfere with the College or City's use of the burn tower.
 - ii. Insurance Requirements: The Facility User shall name the College and the City (for Northern Illinois fire departments) as additional insureds and shall provide a certificate of insurance demonstrating sufficient insurance coverage as determined by the College and City.
 - iii. Indemnity: The Facility User shall agree to indemnify the College and the City (for Northern Illinois fire departments) for any claims that arise from the Facility User's use of the burn tower.
 - iv. Responsibility for Damage or Loss: The process for securing the burn tower after the Facility User's use of the burn tower. The Facility User shall also be responsible for any damage (aside from any reasonable and expected damage from fire and fire suppression training) to the burn tower, the Training Center Site, any of the College and City's personal property, or any other property that occurs during or is caused by the Facility User's negligence or use of the burn tower. The Facility User shall also be solely responsible for any injuries to any persons, including any wrongful death, that occurs during or is caused by the Facility User's negligence or use of the burn tower.
 - v. Maintenance Fee: A reasonable maintenance fee applicable to the Facility User's use of the burn tower to be used to pay for the maintenance of the burn tower and any associated incidental costs attributable to the burn tower.
8. **Contact Information.** The Parties contact information for purposes of this Agreement and the Grant is attached hereto as Exhibit E.
9. **Privileges and Immunity.** Nothing herein shall be construed as an express or implied waiver, relinquishment or release of any common law or statutory privileges and/or immunities of either Party or their Trustees, Board members, elected officials, officers, employees, attorneys, volunteers or agents, including without limitation those privileges and immunities existing under the Local Governmental and Governmental Employees Tort Immunity Act, 745 ILCS 10/1-101, et. seq.
10. **Entire Agreement; No Assignment.** This agreement contains all of the terms agreed upon between the Parties. It may not be assigned by either party without the express written consent of the other, and shall be binding upon any successors of the Parties.
11. **No Third-Party Beneficiaries.** This Agreement is entered into solely for the benefit of the College and the City, and nothing in this Agreement is intended, either expressly or impliedly, to provide any right or benefit of any kind whatsoever to any person or entity who is not a party to this Agreement, or to acknowledge, establish or impose any legal duty to any third party. There are no third-party beneficiaries to this Agreement.
12. **Severability.** If for any reason any provision of this Agreement is determined by a court of competent jurisdiction to be invalid or unenforceable, that provision shall be deemed severed and the balance of

the Agreement shall otherwise remain in full force and effect.

13. **Governing Law and Venue.** This Agreement shall be governed by, construed, and enforced in accordance with the laws of the State of Illinois without regard to conflict of law principles. Jurisdiction and venue for all disputes shall be the Circuit Court located in Winnebago County, Illinois.
14. **Signature in Counterparts.** This Agreement may be executed in counterparts, each of which shall be an original, but all of which shall constitute one and the same instrument.
15. **Effective Date.** This Agreement shall be deemed dated and become effective on the date the last of the Parties signs as set forth below the signature of their duly authorized representatives.

In consideration of the mutual covenants and agreements contained in this Agreement, and for other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the Parties agree to the terms and conditions set forth herein and have caused this Agreement to be executed by their duly authorized representatives on the dates shown below.

Rock Valley College
3301 North Mulford Road
Rockford, IL 61114

City of Loves Park
100 Heart Blvd
Loves Park, IL 61111

Rock Valley Community College

By: _____

Its: _____

Date: _____

CITY OF LOVES PARK, an Illinois Municipal Corporation

By: Gregory R. Jury
Gregory Jury, its Mayor

ATTEST:

By: Robert J. Burden
Robert Burden, its Clerk by Travis R. Mills

Date: 10-21-25

**EXHIBIT A
TERMS AND CONDITIONS**

1. TERM AND TERMINATION

1.1 TERM OF THIS AGREEMENT: The Term of this Agreement shall begin with the execution date of this Agreement and expire on the date of substantial completion of the burn tower or the date that the applicable grants are closed out, whichever is later.

1.2 TERMINATION FOR CAUSE: Either party may terminate this Agreement, in whole or in part, immediately upon notice to the other if: (a) such party determines that the actions or inactions of the other, its agents, employees or subcontractors have caused, or reasonably could cause, jeopardy to health, safety, or property, (b) the other party has notified the terminating party that it is unable or unwilling to perform the Agreement, or (c) the burn tower is not substantially completed by December 31, 2026.

If either party fails to perform to the other party's satisfaction any material requirement of this Agreement, is in violation of a material provision of this Agreement, or the if either party lacks the financial resources to perform the Agreement, the written notice shall be provided to cure the problem identified within the period of time specified in the written notice. If not cured by that date the notifying party may either: (a) immediately terminate the Agreement without additional written notice or (b) enforce the terms and conditions of the Agreement.

For termination due to any of the causes contained in this Section, the parties each retain its right to seek any available legal or equitable remedies and damages.

2. DESCRIPTION OF SUPPLIES AND SERVICES

2.1 GOAL: As further described in **Exhibit B** to this agreement, the purpose of this grant program is to establish a training site for current and future firefighters in Northern Illinois. Core components include site preparation, water and electrical upgrades, installation of a concrete pad, purchase of firefighting equipment, construction of a burn tower, and installation of safety features, and all relates services.

2.3 MILESTONES AND DELIVERABLES: . The City shall substantially complete the site work for the burn tower by October 1, 2026, unless mutually agreed upon by the Parties. The City shall contract for the construction and installation of the burn tower by November 1, 2026, unless mutually agreed upon by the Parties. The Parties shall both meet to inspect the burn tower when the City believes the Work is substantially complete. The Work shall not be considered complete, for purposes of final completion, unless approved by both the College and the City.

2.4 ASSIGNMENT AND SUBCONTRACTING:

2.4.1 This Agreement may not be assigned, transferred in whole or in part by the City without the prior written consent of the College. Subawards to subrecipients to carry out a part of the grant activities are not authorized without written consent of the award. Subrecipient does not include a beneficiary of the grant program.

2.4.2 For purposes of this section, subcontractors are those specifically hired to perform all or part of the work covered by the Agreement.

Will subcontractors be utilized? ☐ Yes ☐ No

2.4.3 The City shall provide the names and addresses of all authorized subcontractors to be utilized by the City in the performance of this Agreement, together with a description of the work to be performed by the subcontractor and the anticipated amount of money that each subcontractor is expected to receive pursuant to this Agreement. The City shall follow all rules, regulations, and State of Illinois laws required of the City to perform the services contemplated herein, including but not limited to, procuring the services or material. The City shall provide a copy of any subcontracts to Rock Valley College within 20 days of the approval of contracts or bids by the City. Below is a sample of the information to be provided.

Subcontractor Name _____	Amount to be paid _____
Address _____	Description of work _____

Subcontractor Name _____	Amount to be paid _____
Address _____	Description of work _____

Subcontractor Name _____	Amount to be paid _____
Address _____	Description of work _____

2.4.4 The City shall notify the College of any additional or substitute subcontractors hired during the term of this Agreement; the College reserves the right to reject any additional or substitute subcontractors. The City shall provide to the College a copy of all such subcontracts within 20 days of execution of the subcontract.

2.4.5 All subcontracts must include the same certifications and terms that the City must make as a condition of this Agreement. The City shall include in each subcontract the subcontractor certifications as shown in Article 5 of this Agreement.

2.4.6 The City will be liable as guarantor of any funds it obligates to a subcontractor under this Agreement, in the event that the College determines that the funds were either misspent, or are being improperly held and the subcontractor is insolvent or otherwise fails to return the funds.

2.5 **WHERE SERVICES ARE TO BE PERFORMED:** Unless otherwise specified in this section all services shall be performed in the United States. If the City manufactures the supplies or performs the services purchased hereunder in another country in violation of this provision, such action may be deemed by the

College as a breach of the Agreement by the City. City shall disclose the locations where the services required shall be performed and the known or anticipated value of the services to be performed at each location. If the City received additional consideration in the evaluation based on work being performed in the United States, it shall be a breach of Agreement if the City shifts any such work outside the United States.

3. **PRICING**

3.1 **METHOD AND RATE OF COMPENSATION:** The College will compensate the City for the initial term as follows:

The College will process payment in the full amount of \$340,000.00 upon execution of this Agreement.

All funds distributed to the City remaining unexpended and unobligated at the end of the grant agreement(s) or at the expiration of the period of time grant funds are available for expenditure or obligation by the City shall be returned to the College within 30 days. The closeout reporting due date is the last date that funds may be expended for obligations made by the expiration date of this agreement.

The City shall not perform services, provide supplies, or incur expenses in an amount exceeding the amount shown in this Section, unless the College has authorized a higher amount in writing prior to the City performing the services, providing the supplies, or incurring the expenses.

Not-to-exceed: **\$340,000.00.**

The City's acceptance of payments certifies that the City agrees to expend funds only for the reasonable, eligible costs related to the services as contemplated herein.

The College shall separately purchase the modulares directly from the burn tower manufacturer in an amount not to exceed \$660,000.00.

Any incidental costs that are not set forth in this Agreement shall be mutually agreed upon between the Parties.

3.2 **TYPE OF PRICING:** Pricing under this Agreement is:

☐ Firm

☒ Estimated

3.4 **PREVAILING WAGES; PAYMENT TERMS AND CONDITIONS:** As a condition of receiving payment the City must (i) be in compliance with the Agreement, (ii) pay its employees prevailing wages when required by law (Examples of prevailing wage categories include public works, printing, janitorial, window washing, building and grounds services, site technician services, natural resource services, security guard and food services. The City is responsible for contacting the Illinois Dept. of Labor 217-782-6206 to ensure understanding of prevailing wage requirements), (iii) pay its suppliers and subcontractors according to the

terms of their respective contracts, (iv) be in compliance with all applicable law, and (v) provide lien waivers to the College upon request, which also include the following certification:

By signing this report [or payment request or both], I certify to the best of my knowledge and belief that the report [or payment request] is true, complete, and accurate; that the expenditures, disbursements and cash receipts are for the purposes and objects set forth in the terms and conditions stated in the grant award; and that supporting documentation has been submitted as required by the grant agreement. I acknowledge that approval for any other expenditure described herein is considered conditional subject to further review and verification in accordance with the monitoring and records retention provisions of the grant agreement. I am aware that any false, fictitious, or fraudulent information, or the omission of any material fact, may subject me to criminal, civil or administrative penalties for fraud, false statements, false claims or otherwise. 30 ILCS 708/120.

3.5 **INTEREST:** All interest earned on funds held by the City will be treated in accordance with 2 CFR 200.305(b), and the City must remit annually any amount due in accordance with 2 CFR 200.305, as if applicable herein.

3.6 **TRANSFER OF COSTS:** Cost transfers, whether as a means to compensate for cost overruns or for other reasons, are unallowable.

4. **STANDARD BUSINESS TERMS AND CONDITIONS**

4.0 **SCOPE OF AWARD ACTIVITIES/PURPOSE OF AWARD.** The City must perform as described in this Agreement, including any applicable exhibits. All specific provisions required under this Agreement are described in Section 6 of these Terms and Conditions.

4.1 **AVAILABILITY OF APPROPRIATION (30 ILCS 500/20-60):** This Agreement is contingent upon and subject to the availability of funds. The College, at its sole option, may terminate or suspend this Agreement, in whole or in part, without penalty or liability, or further payment being required, if (1) the Illinois General Assembly or the federal funding source fails to make an appropriation sufficient to pay such obligation, or if funds needed are insufficient for any reason, (2) the Governor decreases the Illinois Community Colleges Board's funding by reserving some or all of the Illinois Community Colleges Board's appropriation(s) pursuant to power delegated to the Governor by the Illinois General Assembly; or (3) the Illinois Community Colleges Board's determines, in its sole discretion or as directed by the Office of the Governor, that a reduction is necessary or advisable based upon actual or projected budgetary considerations. City will be notified in writing of the failure of appropriation or of a reduction or decrease.

4.2 **AUDIT/RETENTION OF RECORDS (30 ILCS 500/20-65):** The City and its subcontractors shall maintain books and records relating to the performance of the Agreement or subcontract and necessary to support funds disbursed under the Agreement or subcontract. These records must be maintained on a current basis and balanced at least quarterly. Accounting records must be supported by such source documentation as canceled checks, bank statements, invoices, paid bills, letters, time and attendance records, activity reports, and agreements. Books and records, including information stored in databases

or other computer systems, shall be maintained by the City for a period of three years from the later of the date of final payment under the Agreement or completion of the Agreement, and by the subcontractor for a period of three years from the later of final payment under the term or completion of the subcontract. If federal funds are used to pay Agreement costs, the City and its subcontractors must retain its records for five years. Books and records required to be maintained under this section shall be available for review or audit by representatives of the College, the Auditor General, the Executive Inspector General, State of Illinois internal auditors or other governmental entities with monitoring authority, upon reasonable notice and during normal business hours. The City and its subcontractors shall cooperate fully with any such audit and with any investigation conducted by any of these entities. Failure to maintain books and records required by this section shall establish a presumption in favor of the College for the recovery of any funds paid by the College under the Agreement for which adequate books and records are not available to support the purported disbursement. The City or subcontractors shall not impose a charge for audit or examination of the City's books and records.

4.3 **TIME IS OF THE ESSENCE:** Time is of the essence with respect to the City's performance of this Agreement. The City shall continue to perform its obligations while any dispute concerning the Agreement is being resolved unless otherwise directed by the College.

4.4 **NO WAIVER OF RIGHTS:** Except as specifically waived in writing, failure by a Party to exercise or enforce a right does not waive that Party's right to exercise or enforce that or other rights in the future.

4.5 **FORCE MAJEURE:** Failure by either Party to perform its duties and obligations will be excused by unforeseeable circumstances beyond its reasonable control and not due to its negligence including acts of nature, acts of terrorism, riots, labor disputes, fire, flood, explosion, and governmental prohibition. The non-declaring Party may cancel the Agreement without penalty (other than reimbursement of costs as indicated in paragraph 4 of this Agreement) if performance does not resume within 30 days of the declaration.

4.6 **RESERVED**

4.7 **USE AND OWNERSHIP:** Equipment or supplies created or acquired by the City under this Agreement that are no longer needed for this project shall be used for other activities supported financially by the College. If suitable activities are not identifiable, then the City shall request disposition instructions from the College and abide by written instructions provided by the College, which may be provided in advance of any such request. The College has the right to obtain, reproduce, publish, or otherwise use the data produced under the award and to authorize others to receive, reproduce, publish, or otherwise use such data for College purposes. Confidential data or information contained in such work shall be subject to confidentiality provisions of this Agreement.

4.8 **INDEMNIFICATION AND LIABILITY:** The Parties shall indemnify, defend, and hold harmless each other, their elected representatives individually, administrators, employees, agents, representatives, and volunteers from any and all claims, demands, causes of action, losses, liens, claims of lien, liabilities, penalties, and damages, including reasonable attorneys' fees and court costs, to the extent arising from any negligent act or omission of the other party, its employees, or its subcontractors, suppliers, and their

employees, and to the extent arising from any breach of this Agreement. The obligations contained in this section shall not be limited by a limitation on amount or type of damages, compensation or benefits payable by or for the other or a subcontractor under the Workers' Compensation Act, or under other workers compensation laws, disability benefit acts, or other employee benefit acts.

4.9 **INSURANCE:** The College shall, at all times during the term and any renewals, maintain sufficient insurance to cover the replacement cost of any and all personal property, purchased, or otherwise acquired, in whole or in part, with funds disbursed pursuant to this Agreement.

4.10 **GRANT AWARD RECIPIENT:** The City shall act as a grant award recipient and not an agent or employee of, or joint venture with the College. Recipient does not include subrecipients or individuals that are beneficiaries of the award. All payments by the College shall be made on that basis. Neither the City, nor any employee or agent of the City acquires any employment rights with the College by virtue of this Agreement. The City must provide the agreed services and achieve the specified results free from the direction or control of the College as to the means and methods of performance. The City must provide its own equipment and supplies necessary to conduct its business; provided, however, that in the event, for its convenience or otherwise, the College makes any such equipment or supplies available to the City, the City's use of such equipment or supplies provided by the College pursuant to this Agreement is strictly limited to the business contemplated herein and not for any other purpose, including any personal benefit or gain.

4.11 **SOLICITATION AND EMPLOYMENT:** The City shall not employ any person employed by the College during the term of this Agreement to perform any work under this Agreement and for a period of one year following the termination of this Agreement. In the event that the City breaches this provision, the City will pay the College, as liquidated damages, an amount equal to 25% of the employee's first year salary with the City.

4.12 **COMPLIANCE WITH THE LAW:** The City, its employees, agents, and subcontractors shall comply with all applicable federal, state, and local laws, rules, ordinances, regulations, orders, and all license and permit requirements in the performance of this Agreement. The City shall be in compliance with applicable tax requirements and shall be current in payment of such taxes. The City shall obtain at its own expense, all licenses and permissions necessary for the performance of this Agreement.

4.13 **RESERVED:**

4.14 **RESERVED.**

4.16 **PERFORMANCE RECORD/ SUSPENSION:** Upon request of the College, the City shall meet to discuss performance or provide Agreement performance updates to help ensure proper performance of the Agreement.

4.17 **FREEDOM OF INFORMATION ACT:** This Agreement and all related public records maintained by, provided to or required to be provided to the College and/or City are subject to the Illinois Freedom of Information Act notwithstanding any provision to the contrary that may be found in this Agreement.

4.18 **INTERNAL CONTROL.** The City must maintain effective control and accountability for all cash, real and personal property, and other assets. The City must adequately safeguard all such property and must provide assurance that it is used solely for authorized purposes.

4.19 **NOTICE OF CHANGE:** The City must notify the College if there is a change in legal status, FEIN, or address. Further, the City must notify the College in writing, in the event it becomes a party to litigation, investigation, or a transaction that may have a material impact on its ability to perform under this Agreement.

4.20 **CONFLICT OF INTEREST:** The City must immediately disclose in writing any potential or actual conflicts of interests to the College.

4.21 **EQUIPMENT OR PROPERTY:** Any equipment, material, or real property that the City purchases or improves with funds must not be sold, transferred, encumbered, or otherwise disposed of during the Term without the College's prior approval. The City must obtain disposition instructions from the College when equipment, purchased in whole or in part with funds, is no longer needed for their original purpose. The City must properly maintain, track, use, store and insure the equipment in accordance with applicable best practices, manufacturer's guidelines, federal and state law, and the College's requirements stated herein. The City is responsible for replacing or repairing equipment and materials purchased with funds that are lost, stolen, damaged, or destroyed.

4.22 **SEVERABILITY:** If any provision of this Agreement is declared invalid, its other provisions will remain in effect.

4.23 **ILLINOIS GRANT FUNDS RECOVERY ACT:** In the event of a conflict between the Illinois Grant Funds Recovery Act and the Grant Accountability and Transparency Act, the provisions of the Grant Accountability and Transparency Act control.

4.24 **ATTORNEYS FEES AND COSTS:** Unless prohibited by law, if either party prevails in any proceeding to enforce the terms of this Agreement, including any administrative hearing pursuant to the grant Funds Recovery Act or the Grant Accountability and Transparency Act, the prevailing party has the right to recover reasonable attorneys' fees, costs, and expenses associated with such proceedings.

5. **STANDARD CERTIFICATIONS**

The City acknowledges and agrees that compliance with this section and each subsection for the term of the Agreement and any renewals is a material requirement and condition of this Agreement. By executing this Agreement, the City certifies compliance with this section and each subsection and is under a continuing obligation to remain in compliance and report any non-compliance.

This section, and each subsection, also applies to subcontractors used on this Agreement. The City shall include these Standard Certifications in any subcontract used in the performance of the Agreement using the Standard Subcontractor Certification form provided by the College.

If this Agreement extends over multiple fiscal years including the initial term and all renewals, the City and its subcontractors shall confirm compliance with this section in the manner and format determined by the College by the date specified by the College and in no event later than July 1 of each year that this Agreement remains in effect.

If the Parties determine that any certification in this section is not applicable to this Agreement, it may be stricken without affecting the remaining subsections.

5.1 As part of each certification, the City acknowledges and agrees that should the City or its subcontractors provide false information, or fail to be or remain in compliance with the Standard Certification requirements, one or more of the following sanctions will apply:

- the Agreement may be void by operation of law,
- the College may void the Agreement, and
- the City and its subcontractors may be subject to one or more of the following: suspension, debarment, denial of payment, civil fine, or criminal penalty.

Identifying a sanction or failing to identify a sanction in relation to any of the specific certifications does not waive imposition of other sanctions or preclude application of sanctions not specifically identified.

5.2 The City certifies it, and its employees will comply with applicable provisions of the U.S. Civil Rights Act, Section 504 of the Federal Rehabilitation Act, the Americans with Disabilities Act (42 U.S.C. § 12101 et seq.) and applicable rules in performance under this Agreement.

5.3 The City certifies it is not in default on an educational loan (5 ILCS 385/3). This applies to individuals, sole proprietorships, partnerships and individuals as members of LLCs.

5.4 The City (if an individual, sole proprietor, partner or an individual as member of a LLC) certifies it has not received an (i) an early retirement incentive prior to 1993 under Section 14-108.3 or 16-133.3 of the Illinois Pension Code, 40 ILCS 5/14-108.3 and 40 ILCS 5/16-133.3, or (ii) an early retirement incentive on or after 2002 under Section 14-108.3 or 16-133.3 of the Illinois Pension Code, 40 ILCS 5/14-108.3 and 40 ILCS 5/16-133, (30 ILCS 105/15a).

5.5 The City certifies it is a properly formed and existing legal entity (30 ILCS 500/1.15.80, 20-43); and as applicable has obtained an assumed name certificate from the appropriate authority or has registered to conduct business in Illinois and is in good standing with the Illinois Secretary of State.

5.6 The City certifies it has not been convicted of bribing or attempting to bribe an officer or employee of the State of Illinois or any other State, nor has the City made an admission of guilt of such conduct that is a matter of record (30 ILCS 500/50-5).

5.7 If the City has been convicted of a felony, the City certifies at least five years have passed after the date of completion of the sentence for such felony, unless no person held responsible by a

prosecutor's office for the facts upon which the conviction was based continues to have any involvement with the business (30 ILCS 500/50- 10).

5.8 If the City, or any officer, director, partner, or other managerial agent of the City, has been convicted of a felony under the Sarbanes-Oxley Act of 2002, or a Class 3 or Class 2 felony under the Illinois Securities Law of 1953, the City certifies at least five years have passed since the date of the conviction. The City further certifies that it is not barred from being awarded a contract and acknowledges that the College shall declare the Agreement void if this certification is false (30 ILCS 500/50-10.5).

5.9 The City certifies it is not barred from having a contract with the College based on violating the prohibition on providing assistance to the College in identifying a need for a contract (except as part of a public request for information process) or by reviewing, drafting or preparing solicitation or similar documents for the State of Illinois (30 ILCS 500/50-10.Se).

5.10 The City certifies that it and its affiliates are not delinquent in the payment of any debt to the State of Illinois (or if delinquent, has entered into a deferred payment plan to pay the debt), and the City and its affiliates acknowledge the College may declare the Agreement void if this certification is false (30 ILCS 500/50-11) or if the City or an affiliate later becomes delinquent and has not entered into a deferred payment plan to pay off the debt (30 ILCS 500/50-60).

5.11 The City certifies that it and all affiliates shall collect and remit Illinois Use Tax on all sales of tangible personal property to the State of Illinois in accordance with provisions of the Illinois Use Tax Act (30 ILCS 500/50- 12} and acknowledges that failure to comply can result in the Agreement being declared void.

5.12 The City certifies that it has not been found by a court or the Pollution Control Board to have committed a willful or knowing violation of the Environmental Protection Act within the last five years and is therefore not barred from being awarded a contract (30 ILCS 500/50-14).

5.13 The City certifies it has not paid any money or valuable thing to induce any person to refrain from bidding on a State contract, nor has the City accepted any money or other valuable thing, or acted upon the promise of same, for not bidding on a State contract (30 ILCS 500/50-25).

5.14 The City certifies it is not in violation of the "Revolving Door" section of the Illinois Procurement Code (30 ILCS 500/50-30).

5.15 The City certifies that it has not retained a person or entity to attempt to influence the outcome of a procurement decision for compensation contingent in whole or in part upon the decision or procurement (30 ILCS 500/50-38).

5.16 The City certifies it will report to the Illinois Attorney General and the Chief Procurement Officer any suspected collusion or other anti-competitive practice among any bidders, offerors, contractors, proposers or employees of the College (30 ILCS 500/50-40, 50-45, 50-50).

5.17 In accordance with the Steel Products Procurement Act, the City certifies steel products used or supplied in the performance of a contract for public works shall be manufactured or produced in the United States, unless the executive head of the procuring agency grants an exception (30 ILCS 565).

5.18 a) If the City employs 25 or more employees and this Agreement is worth more than \$5,000, the City certifies it will provide a drug free workplace pursuant to the Drug Free Workplace Act and that it and its employees will not engage in the unlawful manufacture, distribution, dispensation, possession, or use of a controlled substance during the performance pursuant to 30 ILCS 580/4.

b) If the City is an individual and this Agreement is worth more than \$5,000, the City shall not engage in the unlawful manufacture, distribution, dispensation, possession or use of a controlled substance during the performance of the Agreement (30 ILCS 580).

5.19 The City certifies that neither it nor any substantially owned affiliate is participating or shall participate in an international boycott in violation of the U.S. Export Administration Act of 1979, Anti-Boycott Act of 2018, Part II of the Export Control Reform Act of 2018, or the applicable regulations of the U.S. Department of Commerce. This applies to agreements that exceed \$10,000 (30 ILCS 582).

5.20 The City certifies it has not been convicted of the offense of bid rigging or bid rotating or any similar offense of any state or of the United States (720 ILCS 5/33 E-3, E-4).

5.21 The City certifies it complies with the Illinois Department of Human Rights Act and rules applicable to public contracts, including equal employment opportunity, refraining from unlawful discrimination, and having written sexual harassment policies (775 ILCS 5/2-105).

5.22 The City certifies it does not pay dues to or reimburse or subsidize payments by its employees for any dues or fees to any "discriminatory club" (775 ILCS 25/2).

5.23 The City certifies it complies with the State of Illinois Prohibition of Goods from Forced Labor Act, and certifies that no foreign-made equipment, materials, or supplies furnished to the College under the Agreement have been or will be produced in whole or in part by forced labor, or indentured labor under penal sanction (30 ILCS 583).

5.24 The City certifies that no foreign-made equipment, materials, or supplies furnished to the College under the Agreement have been produced in whole or in part by the labor or any child under the age of 12 (30 ILCS 584).

5.25 The City certifies that it is not in violation of Section 50-14.5 of the Illinois Procurement Code (30 ILCS 500/50-14.5) that states: "Owners of residential buildings who have committed a willful or knowing violation of the Lead Poisoning Prevention Act (410 ILCS 45) are prohibited from doing business with the State of Illinois until the violation is mitigated".

5.26 The City warrants and certifies that it and, to the best of its knowledge, its subcontractors have and will comply with Executive Order No. 1 (2007). The Order generally prohibits the City and

subcontractors from hiring the then-serving Governor's family members to lobby procurement activities of the College, or any other unit of government in Illinois including local governments if that procurement may result in a contract valued at over \$25,000. This prohibition also applies to hiring for that same purpose any former State employee who had procurement authority at any time during the one-year period preceding the procurement lobbying activity.

5.27 The City certifies that information technology, including electronic information, software, systems and equipment, developed or provided under this Agreement will comply with the applicable requirements of the Illinois Information Technology Accessibility Standards; see <https://www.dhs.state.il.us/page.aspx?item=32765>. (30 ILCS 587)

5.28 The City certifies that for public works projects, as defined in the Illinois Works Job Program Act, the City certifies that it and any contractor(s) or subcontractor(s) that performs work using funds from this Agreement, must, upon reasonable notice, appear before and respond to requests for information from the Illinois Works Review Panel pursuant to 30 ILCS 559/20-25(d).

5.29 The City certifies that it complies with all provisions of the federal Internal Revenue Code, the Illinois Income Tax Act (35 ILCS 5/1 *et seq.*), and all regulations and rules promulgated thereunder, including withholding provisions and timely deposits of employee taxes and unemployment insurance taxes.

6.0 SPECIFIC PROVISIONS.

6.1 The City must notify the College five (5) days prior to issuing public announcements or press releases concerning work performed pursuant to this Agreement or funded in whole or in part by this Agreement and must cooperate with College in joint or coordinated releases of information.

6.2 Each report shall include a forecasted budget of planned expenses by budget category in the approved budget for the forthcoming timeframe (or part thereof) remaining in the Agreement. Final budget modifications must be submitted by September 30 for awards ending December 31st or for an award ending on another date, the budget modification must be submitted by 90 days before the end of the term of the agreement.

6.3 CITY REPRESENTATIONS AND WARRANTIES: In connection with the execution and delivery of this Agreement, the City makes the following representations and warranties to the College:

1. That it has no public or private interest, direct or indirect, and will not acquire, directly or indirectly any such interest which does or may conflict in any manner with the performance of the City's services and obligations under this Agreement;
2. That no member of any governing body or any officer, agent or employee of the City, has a personal financial or economic interest directly in this Agreement, or any compensation to be paid hereunder except as may be permitted by applicable statute, regulation or ordinance;
3. That there is no action, suit or proceeding at law or in equity pending, nor to the best of the City's knowledge, threatened, against or affecting the City, before any court or before any governmental or administrative agency, which will have a material adverse effect on the performance required by this Agreement;
4. That to the best of the City's knowledge and belief, the City, its principals and key project personnel:

- a. Are not presently declared ineligible or voluntarily excluded from contracting with any federal or State department or agency;
- b. Have not, within a three (3)-year period preceding this Agreement, been convicted of any felony; been convicted of a criminal offense in connection with obtaining, attempting to obtain, or performing a public (federal, state, or local) transaction or contract under a public transaction; had a civil judgment rendered against them for commission of fraud; been found in violation of federal or state antitrust statutes; or been convicted of embezzlement, theft, larceny, forgery, bribery, falsification or destruction of records, making a false statement, or receiving stolen property;
- c. Are not presently indicted for, or otherwise criminally or civilly charged, by a government entity (federal, state or local) with commission of any of the offenses enumerated in subparagraph (ii) of this certification; and
- d. Have not had, within a three (3)-year period preceding this Agreement, any judgment rendered in an administrative, civil or criminal matter against the City, or any entity associated with its principals or key personnel, related to a grant issued by any federal or state agency or a local government.

6.4 CITY RESPONSIBILITY: The City will be held responsible for the expenditure of all funds received through this award, whether expended by the City or a subcontractor of the City. The College may seek any remedies against the City for the action of the City or a subcontractor that is not in compliance with applicable statutes and regulations. Further, the City is responsible for ensuring compliance with all applicable laws, rules and regulations, including but not limited to those specifically referenced herein; except where expressly required by applicable law, the College shall not be responsible for monitoring the City's compliance.

7.0 PERFORMANCE STANDARDS:

To be stated on the initial submitted periodic performance report, the City will incorporate the following standardized performance measures listed below:

1. Did the deliverables specified in the task list submitted pursuant to **Exhibit A** lead to the completion of the project described?
2. At the time of the award closeout, has the City fulfilled the public purpose of the project stated in **Exhibit A**?

If the City fails to meet any of the performance measures/goals, and if deemed appropriate at the discretion of the College, the funds may be decreased by an amount proportionate to the size of the shortfall, and/or the City may be responsible for the return of the funds in the amount specified by the College. The College may initiate a grant modification(s) to de-obligate the funds based on the non-performance. The City may submit grant modification requests as necessary in a timely manner, including a request to de-obligate the funds in an amount that the City determines will be unspent by the end of the Agreement.

EXHIBIT B
PROJECT DESCRIPTION - DELIVERABLES OR MILESTONES

Project Description:

Rock Valley College (RVC) is a 2-year community college offering credit and non-credit programs in a variety of fields including fire science. The college district is comprised of Boone and Winnebago counties and portions of Stephenson, Ogle, McHenry, and DeKalb counties. This project will provide a training site for current and future firefighters in Northern Illinois. Core components include site preparation, water and electrical upgrades, installation of a concrete pad, purchase of firefighting equipment, construction of a burn tower, and installation of safety features. A burn tower allows firefighters to practice hose line advancement, search and rescue operations, ventilation, fire suppression tactics, and other firefighting techniques in a controlled environment. The project aligns with the region's need for advanced training facilities to support our local fire departments and emergency responders as evidenced by letters of support from area fire departments. The City of Loves Park also supports construction of a regional fire training center within its city limits. The project partners are confident that the project is shovel ready and can be completed within the identified project period.

The RVC Fire Science program currently does not have a training site that includes a burn tower. The closest burn tower that allows for Class A combustible burning is on West State Street in Rockford and owned by the Rockford Fire Department (RFD). This site hosts a training academy for several months throughout the year so there is not capacity for RVC students and incumbent fire fighters to participate in continuing education. Access to a burn tower allowing for Class A combustible burning is critical for realistic simulation, safety awareness, practical experience, teamwork and communication, confidence building, and exposure to different situations. Loves Park and the surrounding areas have experienced growth in recent years, necessitating a corresponding advancement in emergency response capabilities. By establishing a state-of-the-art fire training facility, regional partners aim to enhance the readiness and effectiveness of firefighters in handling diverse emergency scenarios, ensuring the safety and well-being of community members. The number of firefighter jobs in Boone and Winnebago counties is expected to increase by 5.8% from 2024 to 2029 (Lightcast Q1 2024 Data Set), creating an even greater need for training facilities.

RVC is partnering with the City of Loves Park to build the regional fire training center. The project also has support from the Loves Park Fire Department, South Beloit Fire Department, Belvidere Fire Department, Oregon Fire Protection District, Rockton Fire Protection District, North Park Fire Protection District, and Boone County Fire Protection District 2.

Deliverables:

To be stated on the initial submitted periodic performance report, the City will provide a detailed task list of project deliverables, which must be approved by the College. These tasks and associated due dates, and any subsequent revisions, shall be incorporated by reference into this Agreement. These tasks will be used to measure performance throughout the life of the award and can be updated and reported on each report due date.

EXHIBIT C
GRANT

[Attached]

**ILLINOIS COMMUNITY COLLEGE BOARD
INTERGOVERNMENTAL GRANT AGREEMENT**

This Intergovernmental Grant Agreement (Agreement) is made and entered into by and between the State of Illinois acting through the Illinois Community College Board (Board) and (College), (collectively the Parties) under the authority of the Intergovernmental Cooperation Act, 5 ILCS 220/1 et seq. Contact information for each Party is set forth in Exhibit C.

Period: April 1, 2025 through March 31, 2027

Agreement #: FSC-511-25

Amount: \$ 500,000.00

Source of Funds: State

This Agreement, consisting of the signature page and numbered sections listed below and any attachments or exhibits referenced in this Agreement, constitute the entire Agreement between the Parties concerning the subject matter of the Agreement, and supersede all prior proposals, contracts and understandings between the Parties concerning the subject matter of the Agreement. This Agreement may be signed and transmitted electronically or digitally and shall have the same legal effect as an original.

1. **TERM AND TERMINATION**
2. **DESCRIPTION OF SUPPLIES AND SERVICES**
3. **PRICING**
4. **STANDARD BUSINESS TERMS AND CONDITIONS**
5. **STANDARD CERTIFICATIONS**

In consideration of the mutual covenants and agreements contained in this Agreement, and for other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the Parties agree to the terms and conditions set forth herein and have caused this Agreement to be executed by their duly authorized representatives on the dates shown below.

Rock Valley College
3301 N. Mulford Road
Rockford, IL 61114

State of Illinois
Illinois Community College Board
401 East Capitol Avenue
Springfield, IL 62701-1711



Signature

Signature

Howard J. Spearman, Ph.D., President
Printed Name and Title

Brian Durham, Ed. D., Executive Director
Printed Name and Title

3-04-2025

Date

Date

PART ONE – STANDARD TERMS

1. TERM AND TERMINATION

1.1 TERM OF THIS AGREEMENT: This Agreement has an initial term beginning with the execution date of this agreement (defined as the last date of signature as set forth above) through March 31, 2027. Pre-award expenditures incurred from April 1, 2025 are considered allowable costs as further described in Section 3.1. In no event will the total term of the Agreement, including the initial term, any renewal terms and any extensions, exceed 10 years.

1.2 RENEWAL: Subject to the maximum total term as identified above, the Board has the option to renew for subsequent periods. Any renewal is subject to the same terms and conditions as the original Agreement except as stated in the renewal. This Agreement may not renew automatically nor may the Agreement renew solely at the College's option.

1.3 TERMINATION FOR CAUSE: The Board may terminate this Agreement, in whole or in part, immediately upon notice to the College if: (a) the Board determines that the actions or inactions of the College, its agents, employees or subcontractors have caused, or reasonably could cause, jeopardy to health, safety, or property, or (b) the College has notified the Board that it is unable or unwilling to perform the Agreement.

If the College fails to perform to the Board's satisfaction any material requirement of this Agreement, is in violation of a material provision of this Agreement, or the Board determines that the College lacks the financial resources to perform the Agreement, the Board shall provide written notice to the College to cure the problem identified within the period of time specified in the Board's written notice. If not cured by that date the Board may either: (a) immediately terminate the Agreement without additional written notice or (b) enforce the terms and conditions of the Agreement.

For termination due to any of the causes contained in this Section, the Board retains its rights to seek any available legal or equitable remedies and damages.

1.4 TERMINATION FOR CONVENIENCE: Either Party may, for its convenience and with 30 days prior written notice to the other Party, terminate this Agreement in whole or in part and without payment of any penalty or incurring any further obligation to the other Party. The College shall be entitled to compensation upon submission of invoices and proof of claim for grant activities performed up to and including the date of termination.

2. DESCRIPTION OF SUPPLIES AND SERVICES

2.1 GOAL: This project will begin development of a fire fighter training site in Northern Illinois for current and future firefighters.

2.2 SUPPLIES AND/OR SERVICES REQUIRED: As further described in the Exhibit A, the College will purchase firefighting equipment and modular facilities for construction of a burn tower and work on site preparation for the construction of a burn tower, including, installation of a concrete pad, water and electrical upgrades, and installation of additional safety features.

2.3 MILESTONES AND DELIVERABLES:

Working with regional partners, including the City of Loves Park, establish framework and begin to develop a state-of-the-art fire training facility aimed at enhancing the readiness and effectiveness of firefighters in handling diverse emergency scenarios, ensuring the safety and well-being of community members.

2.4 ASSIGNMENT AND SUBCONTRACTING:

2.4.1 This Agreement may not be assigned, transferred in whole or in part by the College without the prior written consent of the Board. Subawards to subrecipients to carry out a part of the grant activities presented in the grant budget and application are approved; additional subrecipients are not authorized without written consent of the Board. Subrecipient does not include a beneficiary of the grant program.

2.4.2 For purposes of this section, subcontractors are those specifically hired to perform all or part of the work covered by the Agreement.

2.4.3 Subcontracts for services that will be utilized by the College in the performance of this Agreement presented in the grant budget and application are approved. The College shall provide a copy of any subcontracts within 20 days of request by the Board.

2.4.4 The College shall notify the Board of any additional subcontracted services hired during the term of this Agreement. The College shall provide to the Board a copy of all such subcontracts within 20 days of request by the Board.

2.4.5 All subcontracts must include the same certifications that the College must make as a condition of this Agreement. The College shall include in each subcontract the subcontractor certifications as shown in Article 5 of this Agreement.

2.5 WHERE SERVICES ARE TO BE PERFORMED: Unless otherwise specified in this section all services shall be performed in the United States. If the College manufactures the supplies or performs the services purchased hereunder in another country in violation of this provision, such action may be deemed by the Board as a breach of the Agreement by the College. College shall disclose the locations where the services required shall be performed and the known or anticipated value of the services to be performed at each location. If the College received additional consideration in the evaluation based on work being performed in the United States, it shall be a breach of Agreement if the College shifts any such work outside the United States.

2.6 SCHEDULE OF WORK: Any work performed on State premises shall be done during the hours designated by the Board and performed in a manner that does not interfere with the Board and its personnel.

3. PRICING

3.1 METHOD AND RATE OF COMPENSATION: The Board will compensate the College for the initial term as follows:

The Board will process payment in the full amount of \$ 500,000.00 upon execution of this Agreement.

Costs incurred after April 1, 2025 and before the execution of the agreement in anticipation of this award are allowable to the extent that they would have been allowable under Section 2.2 if they had been incurred after the execution date of this agreement.

All funds distributed to the College remaining unexpended and unobligated at the end of the grant agreement or at the expiration of the period of time grant funds are available for expenditure or obligation by the College shall be returned to the State within 45 days. The closeout reporting due date is the last date that funds may be expended for obligations made by the expiration date of this agreement.

The College shall not perform services, provide supplies, or incur expenses in an amount exceeding the amount shown in this Section, unless the Board has authorized a higher amount in writing prior to the College performing the services, providing the supplies, or incurring the expenses.

Not-to-exceed: \$ 500,000.00

3.2 TYPE OF PRICING: Pricing under this Agreement is

- ☒ Firm \$ 500,000.00
☐ Estimated _____

3.3 RENEWAL COMPENSATION: If this Agreement is renewed, the price shall be at the same rate as for the initial term unless a different compensation or formula for determining the renewal compensation is agreed to by the Parties.

3.4 PAYMENT TERMS AND CONDITIONS: As a condition of receiving payment the College must (i) be in compliance with the Agreement, (ii) pay its employees prevailing wages when required by law (Examples of prevailing wage categories include public works, printing, janitorial, window washing, building and grounds services, site technician services, natural resource services, security guard and food services. The College is responsible for contacting the Illinois Dept. of Labor 217-782-6206 to ensure understanding of prevailing wage requirements), (iii) pay its suppliers and subcontractors according to the terms of their respective contracts, and (iv) provide lien waivers to the Board upon request.

4. STANDARD BUSINESS TERMS AND CONDITIONS

4.1 AVAILABILITY OF APPROPRIATION (30 ILCS 500/20-60): This Agreement is contingent upon and subject to the availability of funds. The Board, at its sole option, may terminate or suspend this Agreement, in whole or in part, without penalty or further payment being required, if (1) the Illinois General Assembly or the federal funding source fails to make an appropriation sufficient to pay such obligation, or if funds needed are insufficient for any reason, (2) the Governor decreases the Department's funding by reserving some or all of the Department's appropriation(s) pursuant to power delegated to the Governor by the Illinois General Assembly; or (3) the Department determines, in its sole discretion or as directed by the Office of the Governor, that a reduction is necessary or advisable based upon actual or projected budgetary considerations. College will be notified in writing of the failure of appropriation or of a reduction or decrease.

4.2 AUDIT/RETENTION OF RECORDS (30 ILCS 500/20-65): The College and its subcontractors shall maintain books and records relating to the performance of the Agreement or subcontract and necessary to support funds disbursed under the Agreement or subcontract. Books and records, including information stored in databases or other computer systems, shall be maintained by the College for a period of three years from the later of the date of final payment under the Agreement or completion of the Agreement, and by the subcontractor for a period of three years from the later of final payment under the term or completion of the subcontract. If federal funds are used to pay Agreement costs, the College and its subcontractors must retain its records for five years. Books and records required to be maintained under this section shall be available for review or audit by representatives of:

the Board, the Auditor General, the Executive Inspector General, State of Illinois internal auditors or other governmental entities with monitoring authority, upon reasonable notice and during normal business hours. The College and its subcontractors shall cooperate fully with any such audit and with any investigation conducted by any of these entities. Failure to maintain books and records required by this section shall establish a presumption in favor of the Board for the recovery of any funds paid by the Board under the Agreement for which adequate books and records are not available to support the purported disbursement. The College or subcontractors shall not impose a charge for audit or examination of the College's books and records.

4.3 TIME IS OF THE ESSENCE: Time is of the essence with respect to the College's performance of this Agreement. The College shall continue to perform its obligations while any dispute concerning the Agreement is being resolved unless otherwise directed by the Board.

4.4 NO WAIVER OF RIGHTS: Except as specifically waived in writing, failure by a Party to exercise or enforce a right does not waive that Party's right to exercise or enforce that or other rights in the future.

4.5 FORCE MAJEURE: Failure by either Party to perform its duties and obligations will be excused by unforeseeable circumstances beyond its reasonable control and not due to its negligence including acts of nature, acts of terrorism, riots, labor disputes, fire, flood, explosion, and governmental prohibition. The non-declaring Party may cancel the Agreement without penalty if performance does not resume within 30 days of the declaration.

4.6 CONFIDENTIAL INFORMATION: Each Party, including its agents and subcontractors, to this Agreement may have or gain access to confidential data or information owned or maintained by the other Party in the course of carrying out its responsibilities under this Agreement. Each Party shall presume all information received from the other Party or to which it gains access pursuant to this Agreement is confidential. No confidential data collected, maintained, or used in the course of performance of the Agreement shall be disseminated except as authorized by law and with the written consent of the disclosing Party, either during the period of the Agreement or thereafter. The receiving Party must return any and all data collected, maintained, created or used in the course of the performance of the Agreement, in whatever form it is maintained, promptly at the end of the Agreement, or earlier at the request of the disclosing Party, or notify the disclosing Party in writing of its destruction. The foregoing obligations shall not apply to confidential data or information lawfully in the receiving Party's possession prior to its acquisition from the disclosing Party; received in good faith from a third-party not subject to any confidentiality obligation to the disclosing Party; now is or later becomes publicly known through no breach of confidentiality obligation by the receiving Party; or is independently developed by the receiving Party without the use or benefit of the disclosing Party's confidential information.

4.7 USE AND OWNERSHIP: Equipment or supplies created or acquired by the College under this Agreement that are no longer needed for this project shall be used for other activities supported financially by the Board. If suitable activities are not identifiable, then the College shall request disposition instructions from the Board and abide by written instructions provided by the Board, which may be provided in advance of any such request. Any intangible property, which includes but is not limited to trademarks, copyrights, patents, original works of authorship, and data, shall vest with the College unless otherwise agreed in writing. The College hereby assigns to the Board rights to reproduce, publish, or otherwise use the work for Board purposes, and to authorize others to do so. The Board has the right to obtain, reproduce, publish, or otherwise use the data produced under the award and to authorize others to receive, reproduce, publish, or otherwise use such data for Board purposes. Confidential data or information contained in such work shall be subject to confidentiality provisions of this Agreement.

4.8 INDEMNIFICATION AND LIABILITY: Neither Party shall be liable for the actions chargeable to the other Party under this Agreement including, but not limited to, the negligent acts and omissions of Party's agents, employees or subcontractors in the performance of their duties as described under this Agreement, unless such

liability is imposed by law. This Agreement shall not be construed as seeking to enlarge or diminish any obligation or duty owed by one Party against the other or against a third party.

4.9 INSURANCE: The College shall, at all times during the term and any renewals, maintain sufficient insurance to cover the replacement cost of any and all real or personal property, or both, purchased, or otherwise acquired, or improved in whole or in part, with funds disbursed pursuant to this Agreement

4.10 GRANT AWARD RECIPIENT: The College shall act as a grant award recipient and not an agent or employee of, or joint venture with the Board. Recipient does not include subrecipients or individuals that are beneficiaries of the award. All payments by the Board shall be made on that basis.

4.11 SOLICITATION AND EMPLOYMENT: The College shall not employ any person employed by the Board during the term of this Agreement to perform any work under this Agreement. The College shall give notice immediately to the Board's director if the College solicits or intends to solicit State employees to perform any work under this Agreement.

4.12 COMPLIANCE WITH THE LAW: The College, its employees, agents, and subcontractors shall comply with all applicable federal, state, and local laws, rules, ordinances, regulations, orders, federal circulars and all license and permit requirements in the performance of this Agreement. The College shall be in compliance with applicable tax requirements and shall be current in payment of such taxes. The College shall obtain at its own expense, all licenses and permissions necessary for the performance of this Agreement.

4.13 BACKGROUND CHECK: Whenever the Board deems it reasonably necessary for security reasons, the Board may conduct, at its expense, criminal and driver history background checks of the College's and subcontractors' officers, employees or agents. The College or subcontractor shall reassign immediately any such individual who, in the opinion of the Board, does not pass the background checks.

4.14 APPLICABLE LAW: This Agreement shall be construed in accordance with and is subject to the laws and rules of the Board. The Department of Human Rights' Equal Opportunity requirements (44 Ill. Adm. Code 750) are incorporated by reference. Any claim against the Board arising out of this Agreement must be filed exclusively with the Illinois Court of Claims (705 ILCS 505/1). The Board shall not enter into binding arbitration to resolve any Agreement dispute. The Board does not waive sovereign immunity by entering into this Agreement. The official text of cited statutes is incorporated by reference (An unofficial version can be viewed at <http://www.ilga.gov/legislation/ilcs/ilcs.asp>). In compliance with the Illinois and federal Constitutions, the Illinois Human Rights Act, the U. S. Civil Rights Act, and Section 504 of the federal Rehabilitation Act and other applicable laws and rules the Board does not unlawfully discriminate in employment, contracts, agreements, or any other activity.

4.15 ANTI-TRUST ASSIGNMENT: If the College does not pursue any claim or cause of action it has arising under federal or state antitrust laws relating to the subject matter of the Agreement, then upon request of the Illinois Attorney General, the College shall assign to the Board rights, title and interest in and to the claim or cause of action.

4.16 PERFORMANCE RECORD / SUSPENSION: Upon request of the Board, the College shall meet to discuss performance or provide Agreement performance updates to help ensure proper performance of the Agreement. The Board may consider the College's performance under this Agreement and compliance with law and rule to determine whether to continue the Agreement, suspend the College from doing future business with the Board for a specified period of time, or to determine whether College can be considered responsible on specific future Agreement opportunities.

4.17 FREEDOM OF INFORMATION ACT: This Agreement and all related public records maintained by, provided to or required to be provided to the Board and/or College are subject to the Illinois Freedom of Information Act notwithstanding any provision to the contrary that may be found in this Agreement.

5. STANDARD CERTIFICATIONS

The College acknowledges and agrees that compliance with this section and each subsection for the term of the Agreement and any renewals is a material requirement and condition of this Agreement. By executing this Agreement the College certifies compliance with this section and each subsection and is under a continuing obligation to remain in compliance and report any non-compliance.

This section, and each subsection, applies to subcontractors used on this Agreement. The College shall include these Standard Certifications in any subcontract used in the performance of the Agreement using the Standard Subcontractor Certification form provided by the Board.

If this Agreement extends over multiple fiscal years including the initial term and all renewals, the College and its subcontractors shall confirm compliance with this section in the manner and format determined by the Board by the date specified by the Board and in no event later than July 1 of each year that this Agreement remains in effect.

If the Parties determine that any certification in this section is not applicable to this Agreement it may be stricken without affecting the remaining subsections.

5.1 As part of each certification, the College acknowledges and agrees that should the College or its subcontractors provide false information, or fail to be or remain in compliance with the Standard Certification requirements, one or more of the following sanctions will apply:

- the Agreement may be void by operation of law,
- the Board may void the Agreement, and
- the College and its subcontractors may be subject to one or more of the following: suspension, debarment, denial of payment, civil fine, or criminal penalty.

Identifying a sanction or failing to identify a sanction in relation to any of the specific certifications does not waive imposition of other sanctions or preclude application of sanctions not specifically identified.

5.2 The College certifies it and its employees will comply with applicable provisions of the U.S. Civil Rights Act, Section 504 of the Federal Rehabilitation Act, the Americans with Disabilities Act (42 U.S.C. § 12101 et seq.) and applicable rules in performance under this Agreement.

5.3 The College certifies it is not in default on an educational loan (5 ILCS 385/3). This applies to individuals, sole proprietorships, partnerships and individuals as members of LLCs.

5.4 The College (if an individual, sole proprietor, partner or an individual as member of a LLC) certifies it has not received an (i) an early retirement incentive prior to 1993 under Section 14-108.3 or 16-133.3 of the Illinois Pension Code, 40 ILCS 5/14-108.3 and 40 ILCS 5/16-133.3, or (ii) an early retirement incentive on or after 2002 under Section 14-108.3 or 16-133.3 of the Illinois Pension Code, 40 ILCS 5/14-108.3 and 40 ILCS 5/16-133, (30 ILCS 105/15a).

5.5 The College certifies it is a properly formed and existing legal entity (30 ILCS 500/1.15.80, 20-43); and as applicable has obtained an assumed name certificate from the appropriate authority or has registered to conduct business in Illinois and is in good standing with the Illinois Secretary of State.

5.6 The College certifies it has not been convicted of bribing or attempting to bribe an officer or employee of the State of Illinois or any other State, nor has the College made an admission of guilt of such conduct that is a matter of record (30 ILCS 500/50-5).

5.7 If the College has been convicted of a felony, the College certifies at least five years have passed after the date of completion of the sentence for such felony, unless no person held responsible by a prosecutor's office for the facts upon which the conviction was based continues to have any involvement with the business (30 ILCS 500/50-10).

5.8 If the College, or any officer, director, partner, or other managerial agent of the College, has been convicted of a felony under the Sarbanes-Oxley Act of 2002, or a Class 3 or Class 2 felony under the Illinois Securities Law of 1953, the College certifies at least five years have passed since the date of the conviction. The College further certifies that it is not barred from being awarded a contract and acknowledges that the Board shall declare the Agreement void if this certification is false (30 ILCS 500/50-10.5).

5.9 The College certifies it is not barred from having a contract with the Board based on violating the prohibition on providing assistance to the Board in identifying a need for a contract (except as part of a public request for information process) or by reviewing, drafting or preparing solicitation or similar documents for the State of Illinois (30 ILCS 500/50-10.5e).

5.10 The College certifies that it and its affiliates are not delinquent in the payment of any debt to the State of Illinois (or if delinquent, has entered into a deferred payment plan to pay the debt), and the College and its affiliates acknowledge the Board may declare the Agreement void if this certification is false (30 ILCS 500/50-11) or if the College or an affiliate later becomes delinquent and has not entered into a deferred payment plan to pay off the debt (30 ILCS 500/50-60).

5.11 The College certifies that it and all affiliates shall collect and remit Illinois Use Tax on all sales of tangible personal property to the State of Illinois in accordance with provisions of the Illinois Use Tax Act (30 ILCS 500/50-12) and acknowledges that failure to comply can result in the Agreement being declared void.

5.12 The College certifies that it has not been found by a court or the Pollution Control Board to have committed a willful or knowing violation of the Environmental Protection Act within the last five years and is therefore not barred from being awarded a contract (30 ILCS 500/50-14).

5.13 The College certifies it has not paid any money or valuable thing to induce any person to refrain from bidding on a State contract, nor has the College accepted any money or other valuable thing, or acted upon the promise of same, for not bidding on a State contract (30 ILCS 500/50-25).

5.14 The College certifies it is not in violation of the "Revolving Door" section of the Illinois Procurement Code (30 ILCS 500/50-30).

5.15 The College certifies that it has not retained a person or entity to attempt to influence the outcome of a procurement decision for compensation contingent in whole or in part upon the decision or procurement (30 ILCS 500/50-38).

5.16 The College certifies it will report to the Illinois Attorney General and the Chief Procurement Officer any suspected collusion or other anti-competitive practice among any bidders, offerors, contractors, proposers or employees of the Board (30 ILCS 500/50-40, 50-45, 50-50).

5.17 In accordance with the Steel Products Procurement Act, the College certifies steel products used or supplied in the performance of a contract for public works shall be manufactured or produced in the United States, unless the executive head of the procuring agency grants an exception (30 ILCS 565).

5.18 a) If the College employs 25 or more employees and this Agreement is worth more than \$5,000, the College certifies it will provide a drug free workplace pursuant to the Drug Free Workplace Act.

b) If the College is an individual and this Agreement is worth more than \$5,000, the College shall not engage in the unlawful manufacture, distribution, dispensation, possession or use of a controlled substance during the performance of the Agreement (30 ILCS 580).

5.19 The College certifies that neither it nor any substantially owned affiliate is participating or shall participate in an international boycott in violation of the U.S. Export Administration Act of 1979 or the applicable regulations of the U.S. Department of Commerce. This applies to agreements that exceed \$10,000 (30 ILCS 582).

5.20 The College certifies it has not been convicted of the offense of bid rigging or bid rotating or any similar offense of any state or of the United States (720 ILCS 5/33 E-3, E-4).

5.21 The College certifies it complies with the Illinois Department of Human Rights Act and rules applicable to public contracts, including equal employment opportunity, refraining from unlawful discrimination, and having written sexual harassment policies (775 ILCS 5/2-105).

5.22 The College certifies it does not pay dues to or reimburse or subsidize payments by its employees for any dues or fees to any "discriminatory club" (775 ILCS 25/2).

5.23 The College certifies it complies with the State of Illinois Prohibition of Goods from Forced Labor Act, and certifies that no foreign-made equipment, materials, or supplies furnished to the Board under the Agreement have been or will be produced in whole or in part by forced labor, or indentured labor under penal sanction (30 ILCS 583).

5.24 The College certifies that no foreign-made equipment, materials, or supplies furnished to the Board under the Agreement have been produced in whole or in part by the labor or any child under the age of 12 (30 ILCS 584).

5.25 The College certifies that it is not in violation of Section 50-14.5 of the Illinois Procurement Code (30 ILCS 500/50-14.5) that states: "Owners of residential buildings who have committed a willful or knowing violation of the Lead Poisoning Prevention Act (410 ILCS 45) are prohibited from doing business with the State of Illinois until the violation is mitigated".

5.26 The College warrants and certifies that it and, to the best of its knowledge, its subcontractors have and will comply with Executive Order No. 1 (2007). The Order generally prohibits the College and subcontractors from hiring the then-serving Governor's family members to lobby procurement activities of the Board, or any other unit of government in Illinois including local governments if that procurement may result in a contract valued at over \$25,000. This prohibition also applies to hiring for that same purpose any former State employee who had procurement authority at any time during the one-year period preceding the procurement lobbying activity.

5.27 The College certifies that information technology, including electronic information, software, systems and equipment, developed or provided under this Agreement will comply with the applicable requirements of the Illinois Information Technology Accessibility Standards; see <https://www.dhs.state.il.us/page.aspx?item=32765>. (30 ILCS 587)

Exhibit A

Project Name: Rock Valley College Fire Science Training

General description of the project and why it is needed:

Rock Valley College (RVC) is a 2-year community college offering credit and non-credit programs in a variety of fields including fire science. The college district is comprised of Boone and Winnebago counties and portions of Stephenson, Ogle, McHenry, and DeKalb counties. This project will provide a training site for current and future firefighters in Northern Illinois. Core components include site preparation, water and electrical upgrades, installation of a concrete pad, purchase of firefighting equipment, construction of a burn tower, and installation of safety features. A burn tower allows firefighters to practice hose line advancement, search and rescue operations, ventilation, fire suppression tactics, and other firefighting techniques in a controlled environment. The project is aligned with the College's Strategic Plan Pillar II: Exceptional Educational Opportunities and Pillar III: Exceptional Training Opportunities. The project also aligns with the region's need for advanced training facilities to support our local fire departments and emergency responders as evidenced by letters of support from area fire departments. The City of Loves Park also supports construction of a regional fire training center within its city limits. The project partners are confident that the project is shovel ready and can be completed within the identified project period.

The RVC Fire Science program currently does not have a training site that includes a burn tower. The closest burn tower that allows for Class A combustible burning is on West State Street in Rockford and owned by the Rockford Fire Department (RFD). This site hosts a training academy for several months throughout the year so there is not capacity for RVC students and incumbent fire fighters to participate in continuing education. Access to a burn tower allowing for Class A combustible burning is critical for realistic simulation, safety awareness, practical experience, teamwork and communication, confidence building, and exposure to different situations. Loves Park and the surrounding areas have experienced growth in recent years, necessitating a corresponding advancement in emergency response capabilities. By establishing a state-of-the-art fire training facility, regional partners aim to enhance the readiness and effectiveness of firefighters in handling diverse emergency scenarios, ensuring the safety and well-being of community members. The number of firefighter jobs in Boone and Winnebago counties is expected to increase by 5.8% from 2024 to 2029 (Lightcast Q1 2024 Data Set), creating an even greater need for training facilities.

RVC is partnering with the City of Loves Park to build the regional fire training center. The project also has support from the Loves Park Fire Department, South Beloit Fire Department, Belvidere Fire Department, Oregon Fire Protection District, Rockton Fire Protection District, North Park Fire Protection District, and Boone County Fire Protection District 2.

The amount requested is \$500,000 with a total cost estimated to be \$1.3 million.

**EXHIBIT D
GROUND LEASE**

[Attached]

GROUND LEASE AGREEMENT

This Ground Lease Agreement (the "Lease" or "Ground Lease Agreement") is executed on the date last written below, by and between City of Loves Park, an Illinois Municipal Corporation (the "Lessor") and Rock Valley Community College, An Illinois Community College ("Lessee"). The Lessor and Lessee are sometimes referred to individually as a "Party" and together as the "Parties."

RECITALS

A. The Lessor owns the real property located at 5170 Rock Valley Parkway, Loves Park, IL 61111 (the "Premises"); and

B. Lessee wishes to erect a burn tower located on the Premises and intends to use the burn tower for its own fire science training program, and to allow the Lessor and other Northern Illinois fire departments the ability to use the burn tower; and

C. The Parties agree to this Ground Lease Agreement to allow the Lessee to keep its burn tower on the Premises and to govern the Lessee's Use of the Premises.

In consideration of these recitals, and other good and valuable consideration, the receipt of which is hereby acknowledged by each Party, and intending to be legally bound, the Parties agree as follows:

1. **Incorporation of Recitals.** The recitals set forth above are incorporated into and made a part of this Agreement.

2. **Description of Premises and Scope of Lease.** Lessor leases the Premises, a parcel of land more particularly described on **Exhibit A**, to Lessee for purposes of installing and operating a burn tower as set forth in the Intergovernmental Grant Agreement between the Parties.

3. **Rent.** The Parties agree that Lessee's capital contribution of \$1,000,000 to build the burn tower that will be located on the Premises, along with its agreement to allow Lessor to use the burn tower for its own fire training, shall constitute the rent for this Lease. Lessee shall not be required to pay any further rent under this Lease.

4. **Term.** The term of this Lease shall commence on upon the date of the last party to sign the Lease below (the "Commencement Date") and shall expire on December 31, 2075, unless sooner terminated in accordance with this Agreement (the "Term" or "Initial Term"). The Lessee shall have the right to renew the lease for one (1) additional twenty-five (25) year term (a "Renewal Term") by providing written notice to Lessor at least thirty (30) days prior to the expiration of the Initial Term. Upon expiration or termination of this Agreement, Lessee shall return the Premises to the Lessor in the same condition, as existed on the Commencement Date, reasonable wear and tear excepted. The Parties agree that Lessee shall be required to remove the burn tower but shall not be required to remove any site work that was performed to allow construction of the burn tower.

5. **Permitted Uses.** The Lessee shall use the Premises solely for Lessee's operation of its fire science training and related educational programs at the burn tower. Lessee shall not use or permit the use of the Premises for any other purpose without the written consent of the Lessor, which may not be unreasonably withheld. The Parties agree that the Lessor and third-party fire departments may use the burn tower for training purposes upon written approval of the Lessee which shall not be unreasonably withheld. The Lessee shall approve the Lessor and third-party fire departments' use of the burn tower in a reasonable time upon Lessor and the fire departments' request. Lessee shall have priority use of the burn tower and Lessee shall have the right to deny Lessor or fire department requests to use the burn tower if the proposed dates and times of use would unreasonably interfere with the Lessee's use of the burn tower. The Lessee and Lessor shall work together in good faith to establish a process to document Lessor and third-party fire departments' use of the burn tower, including the costs for the third-party fire departments to use the burn tower. Lessee agrees that its use and operation of the burn tower (including use by permitted users), shall not unreasonably interfere with or impede City's fire department operations.

6. **Utilities.** Lessor shall be responsible for maintaining and paying for electricity, gas, water, and sewer utilities for the Premises.

7. **Insurance.** Each Party shall procure and maintain through an insurance company or self insurance, the coverage and limits as specified below, and by endorsement shall cause the other to be named as an additional insured on such policies. This additional insured requirement does not apply to workers' compensation insurance. The commercial general liability and automobile liability policies shall be endorsed to reflect that coverage is primary to and noncontributory with any other insurance available to the Party. The commercial general liability policy shall by endorsement provide contractual liability coverage including the indemnity obligations provided in this Lease. Each such policy shall include by endorsement a requirement of at least 30 days written notice to the other Party prior to any termination, cancellation or material amendment to that policy. Upon execution of this Lease and on an annual basis thereafter during the Term of this Lease or any extension thereof, the Parties shall furnish to the Lessor certificate(s) of insurance, policies, and endorsements reflecting the required coverages. The type and minimum limits of insurance required are as follows:

<u>Type</u>	<u>Limits</u>
Commercial General Liability:	
Per Occurrence:	\$1,000,000
Aggregate:	\$2,000,000
Automobile Liability:	\$1,000,000 (combined single limit)
Workers' Compensation:	Statutory Minimum
Umbrella or excess loss coverage:	\$1,000,000

Lessee shall have sole responsibility to insure the burn tower and other personal property owned by Lessee located upon the Premises.

8. **Indemnity.** To the fullest extent permitted by law, the Parties shall indemnify, defend, and hold harmless the other Party, its Board, the Board's individual members, its directors, officers, administrators, employees, agents, insurers, and representatives from and against any and all claims, demands, causes of action, losses, expenses, liabilities, judgments, and damages, including reasonable attorneys' fees and court costs, to the extent resulting directly from any breach of this Lease by the Indemnifying Party and/or any negligent act or omission of the Indemnifying Party, its employees, or agents, except to the extent caused by the negligence or willful misconduct of the Indemnifying Party. This section shall survive the expiration or termination of this Lease. Notwithstanding the foregoing, neither party waives any statutory immunities to which it may avail itself.

9. **Repairs and Maintenance.** Lessee shall keep the burn tower in good repair during the Term, and shall provide and pay for any repair or maintenance that becomes necessary for the use of the burn tower. Lessee shall also reasonably keep the parking lot clean and pickup debris arising from Lessee's use of the burn tower. Lessor shall be responsible for and shall provide snow removal services, mowing, parking lot repairs, and landscape services on the Premises. The Parties agree that if the parking lot needs to be replaced or reconstructed, the Parties will split the cost.

10. **Quiet Enjoyment.** So long as Lessee is not in breach of this Lease, Lessee shall peaceably and quietly have, hold and enjoy the Premises and the burn tower without hindrance, ejection or disturbance by the Lessor or any other person lawfully claiming through or under the Lessor.

11. **Compliance with Laws.** Each Party shall comply with all federal, state and local laws pertaining to its respective use of and interest in the burn tower and the Premises.

12. **Termination.** This Lease may be terminated immediately by either Party in the event of the other Party's material breach of any of its obligations under this Agreement, provided that the breaching Party has failed to cure any such breach within sixty (60) days after receiving written notice of same from the non-breaching Party. If the nature of the breach is such that it cannot be cured within said sixty (60) day period, the breaching Party shall be deemed to have cured same if within said sixty (60) day period it commences and diligently pursues such cure and thereafter completes same within such time as is reasonable under the circumstances.

13. **Assignment, Sublet.** This Agreement may not be assigned or sublet without the prior written consent of the Lessor, which shall not be unreasonably withheld.

14. **Destruction of Burn Tower and Replacement.** In the event the burn tower is destroyed or otherwise reaches the end of its useful life, the Lessee shall have the right to replace the burn tower on the Premises so long as within the Term or a Renewal Term of this Lease. However, Lessee shall have no obligation to replace the burn tower and instead Lessee may terminate this Agreement upon written notice to the Lessor.

15. **Notices.** Written notices required or permitted under this Agreement shall be deemed received when sent, and shall be sent by U.S. mail or email, and addressed as follows:

If to Lessee: President

Rock Valley College
3301 N. Mulford Rd.
Rockford, IL 61114

With a copy to: Matthew J. Gardner
Robbins Schwartz
190 S. LaSalle St., #2550
Chicago, Illinois 60603
mgardner@robbins-schwartz.com

If to Lessor: Mayor
City of Loves Park
100 Heart Boulevard
Loves Park, IL 61111

With a copy to: Gino Galluzzo
AGHL Law
839 N. Perryville Road, Suite 200
Rockford, IL 61107
ggalluzzo@aghlaw.com

16. **Choice of Law; Prevailing Party.** This Agreement shall be governed by, subject to, and construed in accordance with the laws of the State of Illinois without regard to conflict of law principles. In the event of any litigation or arbitration arising from or related to the rights and obligations arising under this Agreement, the non-prevailing Party shall pay the prevailing Party's reasonable attorneys' fees, costs, and expenses related to such litigation or arbitration, as determined by the court. Any legal proceeding or litigation arising from or related to the rights and obligations arising under this Agreement shall be brought solely in Winnebago County, Illinois.

17. **Miscellaneous Provisions.** This Agreement shall bind and inure to the benefit of the Parties and their heirs, legal representatives, successors and assigns. The provisions of this Agreement are severable and no provision shall be affected by the invalidity of any other provision. This Agreement shall not be binding on the Parties unless approved by the Parties' respective boards in a public meeting.

18. **Entire Agreement.** This Agreement contains the entire understanding of the Parties and supersedes all prior agreements and understandings. This Agreement may only be amended by the subsequent written agreement of the Parties.

19. **Incorporation of Recitals.** The above recitals are hereby incorporated into this Agreement by this reference.

20. **Execution in Counterparts.** This Agreement may be executed in counterparts. When both counterparts have been executed, the exchange of counterparts in hardcopy or electronically shall have the same effect as if the Parties had executed and exchanged the same instrument.

Executed on the date last written below, by and between:

Rock Valley Community College

By: _____

Its: _____

Date: _____

CITY OF LOVES PARK, an Illinois Municipal Corporation

By: _____

Gregory Jury, its Mayor

ATTEST:

By: _____

Robert Burden, its Clerk

Date: _____

EXHIBIT A

LOT TWO HUNDRED FIFTEEN (215) AS DESIGNATED UPON PLAT NO. 9 OF PARK HILLS, BEING A SUBDIVISION OF PART OF THE NORTH 1/2 OF SECTION 3, TOWNSHIP 44 NORTH, RANGE 2 EAST OF THE THIRD PRINCIPAL MERIDIAN AND A RE-PLAT OF LOTS 61, 62, AND 68 AND PART OF THE BROADCAST PARKWAY OF THE RE-PLAT OF PART OF PLAT NO. 15 OF ROCK VALLEY BUSINESS PARK, THE PLAT OF WHICH FIRST NAMED SUBDIVISION IS RECORDED IN BOOK 44 OF PLATS ON PAGE 29A AS DOCUMENT NO. 0266392 IN THE RECORDER'S OFFICE OF WINNEBAGO COUNTY, ILLINOIS; SITUATED IN THE COUNTY OF WINNEBAGO AND STATE OF ILLINOIS.

FOR INFORMATION ONLY:

CKA: 5170 ROCK VALLEY PKWY., LOVES PARK, IL 61111
PIN: 12-03-205-006

EXHIBIT E
CONTACT INFORMATION

Each of the Parties shall designate one or more individuals who shall serve as the contact person for the purposes of carrying out the provisions of this Agreement. All notices required or desired to be sent by either Party must be sent to the persons designated by each Party. The Party making a change must send any changes in writing to the contact for the other Party. No amendment to this Agreement is required to change the point of contact.

FOR OFFICIAL GRANT NOTIFICATIONS

ROCK VALLEY COLLEGE CONTACT

Name: Dr. Howard Spearman
Title: President
Phone: (815) 921-4008
Email: h.spearman@rockvalleycollege.edu

CITY OF LOVES PARK CONTACT

Name: Gregory Jury
Title: Mayor
Phone: (815) 654-5030
Email: gregjury@cityoflovespark.com

With City copy to:

Name: Robert Burden
Title: City Clerk
Phone: (815) 654-5034
Email: bobburden@cityoflovespark.com

**Fire Tower Ground Lease Agreement
Between
Rock Valley College and the City of Loves Park**

Background: Rock Valley College and the City of Loves Park have been working together on the creation of a fire training center for use by the Rock Valley College (RVC) Fire Science program and other local fire departments. This training center, which will be able to conduct live-fire training exercises, will be located next to the Loves Park Fire Station 1, 5170 Rock Valley Parkway, Loves Park, IL 61111.

Rock Valley College has secured two grant awards for the fire training center. The first is an Illinois Community College Board (ICCB) grant for \$500,000. The second is an Illinois Department of Commerce and Economic Opportunity grant for \$500,000.

The City of Loves Park and Rock Valley College entered into an Intergovernmental Grant Agreement (IGA) that allows the City of Loves Park and RVC to construct a burn tower. In addition, a ground lease agreement between the City of Loves Park and RVC will allow the City of Loves Park to lease the property to RVC for 50 years, with one 25-year extension. Said lease will expire on December 31, 2075.

RVC's capital contribution of \$1,000,000 to build the burn tower located on land owned by the City of Loves Park, along with its agreement to allow the City of Loves Park to use the burn tower for its own fire training, shall constitute the rent for the lease.

Both parties agree to maintain proper insurance. RVC shall keep the burn tower in good repair during the term of the lease, and shall provide and pay for any repair or maintenance that becomes necessary for the use of the burn tower. RVC shall also reasonably keep the parking lot clean and pick up debris arising from use of the burn tower. The City of Loves Park shall be responsible for and shall provide snow removal services, mowing, parking lot repairs, and landscape services on the property. Both parties agree that if the parking lot needs to be replaced or reconstructed, the parties will split the cost.

Please refer to the accompanying Fire Tower Ground Lease Agreement to view the details.

Recommendation: It is recommended that the Board of Trustees approves the Fire Tower Ground Lease Agreement between Rock Valley College and the City of Loves Park. **Attorney Reviewed.**

Howard J. Spearman, Ph.D.
President

Board Approval: _____
Secretary, Board of Trustees

Attachment: Fire Tower Ground Lease Agreement

GROUND LEASE AGREEMENT

This Ground Lease Agreement (the "Lease" or "Ground Lease Agreement") is executed on the date last written below, by and between City of Loves Park, an Illinois Municipal Corporation (the "Lessor") and Rock Valley Community College, An Illinois Community College ("Lessee"). The Lessor and Lessee are sometimes referred to individually as a "Party" and together as the "Parties."

RECITALS

A. The Lessor owns the real property located at 5170 Rock Valley Parkway, Loves Park, IL 61111 (the "Premises"); and

B. Lessee wishes to erect a burn tower located on the Premises and intends to use the burn tower for its own fire science training program, and to allow the Lessor and other Northern Illinois fire departments the ability to use the burn tower; and

C. The Parties agree to this Ground Lease Agreement to allow the Lessee to keep its burn tower on the Premises and to govern the Lessee's Use of the Premises.

In consideration of these recitals, and other good and valuable consideration, the receipt of which is hereby acknowledged by each Party, and intending to be legally bound, the Parties agree as follows:

1. **Incorporation of Recitals.** The recitals set forth above are incorporated into and made a part of this Agreement.

2. **Description of Premises and Scope of Lease.** Lessor leases the Premises, a parcel of land more particularly described on **Exhibit A**, to Lessee for purposes of installing and operating a burn tower as set forth in the Intergovernmental Grant Agreement between the Parties.

3. **Rent.** The Parties agree that Lessee's capital contribution of \$1,000,000 to build the burn tower that will be located on the Premises, along with its agreement to allow Lessor to use the burn tower for its own fire training, shall constitute the rent for this Lease. Lessee shall not be required to pay any further rent under this Lease.

4. **Term.** The term of this Lease shall commence on upon the date of the last party to sign the Lease below (the "Commencement Date") and shall expire on December 31, 2075, unless sooner terminated in accordance with this Agreement (the "Term" or "Initial Term"). The Lessee shall have the right to renew the lease for one (1) additional twenty-five (25) year term (a "Renewal Term") by providing written notice to Lessor at least thirty (30) days prior to the expiration of the Initial Term. Upon expiration or termination of this Agreement, Lessee shall return the Premises to the Lessor in the same condition, as existed on the Commencement Date, reasonable wear and tear excepted. The Parties agree that Lessee shall be required to remove the burn tower but shall not be required to remove any site work that was performed to allow construction of the burn tower.

5. **Permitted Uses.** The Lessee shall use the Premises solely for Lessee's operation of its fire science training and related educational programs at the burn tower. Lessee shall not use or permit the use of the Premises for any other purpose without the written consent of the Lessor, which may not be unreasonably withheld. The Parties agree that the Lessor and third-party fire departments may use the burn tower for training purposes upon written approval of the Lessee which shall not be unreasonably withheld. The Lessee shall approve the Lessor and third-party fire departments' use of the burn tower in a reasonable time upon Lessor and the fire departments' request. Lessee shall have priority use of the burn tower and Lessee shall have the right to deny Lessor or fire department requests to use the burn tower if the proposed dates and times of use would unreasonably interfere with the Lessee's use of the burn tower. The Lessee and Lessor shall work together in good faith to establish a process to document Lessor and third-party fire departments' use of the burn tower, including the costs for the third-party fire departments to use the burn tower. Lessee agrees that its use and operation of the burn tower (including use by permitted users), shall not unreasonably interfere with or impede City's fire department operations.

6. **Utilities.** Lessor shall be responsible for maintaining and paying for electricity, gas, water, and sewer utilities for the Premises.

7. **Insurance.** Each Party shall procure and maintain through an insurance company or self insurance, the coverage and limits as specified below, and by endorsement shall cause the other to be named as an additional insured on such policies. This additional insured requirement does not apply to workers' compensation insurance. The commercial general liability and automobile liability policies shall be endorsed to reflect that coverage is primary to and noncontributory with any other insurance available to the Party. The commercial general liability policy shall by endorsement provide contractual liability coverage including the indemnity obligations provided in this Lease. Each such policy shall include by endorsement a requirement of at least 30 days written notice to the other Party prior to any termination, cancellation or material amendment to that policy. Upon execution of this Lease and on an annual basis thereafter during the Term of this Lease or any extension thereof, the Parties shall furnish to the Lessor certificate(s) of insurance, policies, and endorsements reflecting the required coverages. The type and minimum limits of insurance required are as follows:

<u>Type</u>	<u>Limits</u>
Commercial General Liability:	
Per Occurrence:	\$1,000,000
Aggregate:	\$2,000,000
Automobile Liability:	\$1,000,000 (combined single limit)
Workers' Compensation:	Statutory Minimum
Umbrella or excess loss coverage:	\$1,000,000

Lessee shall have sole responsibility to insure the burn tower and other personal property owned by Lessee located upon the Premises.

8. **Indemnity.** To the fullest extent permitted by law, the Parties shall indemnify, defend, and hold harmless the other Party, its Board, the Board's individual members, its directors, officers, administrators, employees, agents, insurers, and representatives from and against any and all claims, demands, causes of action, losses, expenses, liabilities, judgments, and damages, including reasonable attorneys' fees and court costs, to the extent resulting directly from any breach of this Lease by the Indemnifying Party and/or any negligent act or omission of the Indemnifying Party, its employees, or agents, except to the extent caused by the negligence or willful misconduct of the Indemnifying Party. This section shall survive the expiration or termination of this Lease. Notwithstanding the foregoing, neither party waives any statutory immunities to which it may avail itself.

9. **Repairs and Maintenance.** Lessee shall keep the burn tower in good repair during the Term, and shall provide and pay for any repair or maintenance that becomes necessary for the use of the burn tower. Lessee shall also reasonably keep the parking lot clean and pickup debris arising from Lessee's use of the burn tower. Lessor shall be responsible for and shall provide snow removal services, mowing, parking lot repairs, and landscape services on the Premises. The Parties agree that if the parking lot needs to be replaced or reconstructed, the Parties will split the cost.

10. **Quiet Enjoyment.** So long as Lessee is not in breach of this Lease, Lessee shall peaceably and quietly have, hold and enjoy the Premises and the burn tower without hindrance, ejection or disturbance by the Lessor or any other person lawfully claiming through or under the Lessor.

11. **Compliance with Laws.** Each Party shall comply with all federal, state and local laws pertaining to its respective use of and interest in the burn tower and the Premises.

12. **Termination.** This Lease may be terminated immediately by either Party in the event of the other Party's material breach of any of its obligations under this Agreement, provided that the breaching Party has failed to cure any such breach within sixty (60) days after receiving written notice of same from the non-breaching Party. If the nature of the breach is such that it cannot be cured within said sixty (60) day period, the breaching Party shall be deemed to have cured same if within said sixty (60) day period it commences and diligently pursues such cure and thereafter completes same within such time as is reasonable under the circumstances.

13. **Assignment, Sublet.** This Agreement may not be assigned or sublet without the prior written consent of the Lessor, which shall not be unreasonably withheld.

14. **Destruction of Burn Tower and Replacement.** In the event the burn tower is destroyed or otherwise reaches the end of its useful life, the Lessee shall have the right to replace the burn tower on the Premises so long as within the Term or a Renewal Term of this Lease. However, Lessee shall have no obligation to replace the burn tower and instead Lessee may terminate this Agreement upon written notice to the Lessor.

15. **Notices.** Written notices required or permitted under this Agreement shall be deemed received when sent, and shall be sent by U.S. mail or email, and addressed as follows:

If to Lessee: President

Rock Valley College
3301 N. Mulford Rd.
Rockford, IL 61114

With a copy to: Matthew J. Gardner
Robbins Schwartz
190 S. LaSalle St., #2550
Chicago, Illinois 60603
mgardner@robbins-schwartz.com

If to Lessor: Mayor
City of Loves Park
100 Heart Boulevard
Loves Park, IL 61111

With a copy to: Gino Galluzzo
AGHL Law
839 N. Perryville Road, Suite 200
Rockford, IL 61107
ggalluzzo@aghlaw.com

16. **Choice of Law; Prevailing Party.** This Agreement shall be governed by, subject to, and construed in accordance with the laws of the State of Illinois without regard to conflict of law principles. In the event of any litigation or arbitration arising from or related to the rights and obligations arising under this Agreement, the non-prevailing Party shall pay the prevailing Party's reasonable attorneys' fees, costs, and expenses related to such litigation or arbitration, as determined by the court. Any legal proceeding or litigation arising from or related to the rights and obligations arising under this Agreement shall be brought solely in Winnebago County, Illinois.

17. **Miscellaneous Provisions.** This Agreement shall bind and inure to the benefit of the Parties and their heirs, legal representatives, successors and assigns. The provisions of this Agreement are severable and no provision shall be affected by the invalidity of any other provision. This Agreement shall not be binding on the Parties unless approved by the Parties' respective boards in a public meeting.

18. **Entire Agreement.** This Agreement contains the entire understanding of the Parties and supersedes all prior agreements and understandings. This Agreement may only be amended by the subsequent written agreement of the Parties.

19. **Incorporation of Recitals.** The above recitals are hereby incorporated into this Agreement by this reference.

20. **Execution in Counterparts.** This Agreement may be executed in counterparts. When both counterparts have been executed, the exchange of counterparts in hardcopy or electronically shall have the same effect as if the Parties had executed and exchanged the same instrument.

Executed on the date last written below, by and between:

Rock Valley Community College

By: _____

Its: _____

Date: _____

CITY OF LOVES PARK, an Illinois Municipal Corporation

By: Gregory R. Jury
Gregory Jury, its Mayor

ATTEST:

By: Robert J. Burden
Robert Burden, its Clerk by Shirley K. Mills

Date: 10-21-25

EXHIBIT A

LOT TWO HUNDRED FIFTEEN (215) AS DESIGNATED UPON PLAT NO. 9 OF PARK HILLS, BEING A SUBDIVISION OF PART OF THE NORTH 1/2 OF SECTION 3, TOWNSHIP 44 NORTH, RANGE 2 EAST OF THE THIRD PRINCIPAL MERIDIAN AND A RE-PLAT OF LOTS 61, 62, AND 68 AND PART OF THE BROADCAST PARKWAY OF THE RE-PLAT OF PART OF PLAT NO. 15 OF ROCK VALLEY BUSINESS PARK, THE PLAT OF WHICH FIRST NAMED SUBDIVISION IS RECORDED IN BOOK 44 OF PLATS ON PAGE 29A AS DOCUMENT NO. 0266392 IN THE RECORDER'S OFFICE OF WINNEBAGO COUNTY, ILLINOIS; SITUATED IN THE COUNTY OF WINNEBAGO AND STATE OF ILLINOIS.

FOR INFORMATION ONLY:

CKA: 5170 ROCK VALLEY PKWY., LOVES PARK, IL 61111
PIN: 12-03-205-006

To the Board of Trustees, the Chair, and President Dr. Spearman,

I'm pleased to submit my Student Trustee Report for October 28, 2025, covering my attendance at the Illinois Community College Student Activities Association (ICCSAA) conference held at Illinois Central College on October 10-11, 2025, as well as recent student organization activities on campus.

****ICCSAA Conference Report****

ICCSAA is a statewide organization that brings together student leaders from Illinois community colleges to develop leadership skills, network with peers, and learn best practices for student engagement. This year's conference, themed "Leading Illinois Together," was hosted at Illinois Central College in Peoria and brought together student leaders from across the state, including members from Student Government Association (SGA), Campus Activities Board (CAB), and Phi Theta Kappa (PTK) from Rock Valley College.

Day 1 - Conference Opening and Leadership Development

The conference kicked off with a welcome from Illinois Central College President Dr. Dr. Sheila Quirk-Bailey, who spoke about how community college students redefine success by balancing classes, jobs, families, and community commitments while still finding time to lead and serve others. Her message really resonated with me because it captured what so many of our students are going through.

We also heard from Dr. Luevinus Muhammad, who got everyone energized with an interactive introduction where the whole room participated in call-and-response. The energy in that room was incredible - you could feel everyone's excitement about being there.

One of the highlights was a presentation by a professional mentalist who demonstrated body language reading and communication skills. While it was entertaining, the real value was learning about leadership principles like:

- Leadership is ordinary - it's about stepping forward and accepting responsibility
- Leadership is process - building confidence through consistent effort, not just outcomes
- Leadership starts with you - being responsible for the energy you bring into a room
- Leadership is community - having celebrators, mentors, and accountability partners

The presentation included practical body language skills we can use when communicating with students and leading organizations. We learned about proximity, orientation, pacifiers, and open vs. closed body language - all things that help us better connect with and understand the people we're leading.

After dinner, there were fellowship activities including karaoke and bingo. Someone from our table actually won bingo, which was exciting! These informal activities were just as valuable as

the formal sessions because they gave us time to connect with student leaders from other colleges and learn what's working on their campuses.

Many of us from SGA, CAB, and PTK stayed at the Embassy Suites that night, which gave us more time to debrief about what we were learning and how we could apply it at Rock Valley College.

Day 2 - Continued Programming and Networking

The second day featured additional presentations and breakout sessions. We participated in a t-shirt signing activity where we collected signatures from students at different colleges throughout the day. It was a fun way to make sure we were actually meeting people and building connections rather than just sitting in sessions.

There was also information shared about opportunities to design the logo for next year's conference, which shows how ICCSAA values student creativity and involvement in shaping the organization.

We took a group photo with all attendees and then broke into different presentation sessions where we could choose topics that interested us most.

Connections with Other Student Trustees

One of the most valuable parts of the conference for me personally was getting to talk with student trustees from other community colleges. It was really helpful to hear their perspectives on what's working at their colleges, what challenges they're facing, and how they're approaching their role. These connections give me a network of peers I can reach out to for advice and collaboration throughout the year.

Key Takeaways from the Conference

This conference gave me several concrete things I want to bring back to Rock Valley:

1. ****Better communication skills**** - The body language training will help me have more effective conversations when gathering student feedback and representing diverse perspectives to the Board.
2. ****Leadership development ideas**** - The presentation on leadership principles reminded me that leadership is about process and community, not perfection. This is something I can share with student leaders in our organizations who might be feeling overwhelmed.
3. ****Networking best practices**** - The structured networking activities showed me new ways we could help students at Rock Valley connect with each other, especially students who might not naturally put themselves out there.

4. ****Statewide connections**** - Having relationships with student leaders and trustees from other Illinois community colleges gives me resources and ideas I can bring back to benefit our students.

Attending this conference reminded me of the importance of investing in leadership development. The fact that students from across Illinois took time to come together, learn from each other, and develop their skills shows the commitment that community college students have to making their campuses better places. I'm grateful for the opportunity to represent Rock Valley College at this conference and to learn alongside student leaders from our own campus and from colleges across the state.

****Campus Updates****

Student Government Association

On October 16th, we hosted Fall Day from 2 PM to 4 PM in the SSC Center. We gave out donuts and cider from Edwards Apple Orchard to students. All students had to do was sign into a QR code, and they received a free donut and apple cider. It was a great way to connect with students and celebrate the fall season.

We've also been working on revamping our constitution and bylaws for SGA, and it's been going really well. We've all been working together on this project, which is actually happening at the same time the Board is revamping their board policies. It's been a process, but we've been making good progress.

We recently held elections for several senator positions and successfully elected a Running Start senator, a Media senator, and a Disability senator. These new positions will help us better represent different student populations and needs across campus.

Black Students Union (BSU)

BSU held their latest meeting on October 16th and hosted Black Jeopardy, which was a big hit. Black students who are part of BSU participated in jeopardy-style questions about African American leaders, music, TV shows, movies, athletes, historical figures, and politicians. Everyone really enjoyed the game, and it was a fun way to celebrate Black culture and history while bringing the community together.

Rock Valley College InterVarsity

InterVarsity recently had a guy's night where they played Frisbee golf, and members had fun with that. They also had a bonfire as part of the evening. Overall, InterVarsity has been going well and continues to provide meaningful fellowship opportunities for students.

****Closing****

The ICCSAA conference provided valuable leadership development and networking opportunities that I can bring back to Rock Valley, while campus organizations continue to thrive with successful events like Fall Day, Black Jeopardy, and InterVarsity's guy's night. Student Government is making progress on our constitution revamp and expanding representation through new elected senator positions. Overall, student engagement remains strong across campus.

Respectfully submitted,
Isiah Blake
Student Trustee

Personnel Report

A. Appointments

B. Departures

Stephen Donahue, English Professor, Full-Time Faculty, retirement effective December 31, 2025.

Howard J. Spearman, Ph.D.
President

Rock Valley College FOIA Report

August 15 – September 15, 2025

Date Received	FOIA#	Requestor	Request	Response Date
9/16/2025	2026-18	Montzerath Torres, Army	List of enrolled students for fall 2025.	completed Sept. 24, 2025
10/2/2025	2026-19	Muhammad Aleem, Smart Meter Program	The most recent actual ComEd bill and/or the actual Retail Electric Supplier bill received within the last 30 days in PDF format for (ALL) Rock Valley College Locations. Please include a copy of the current "Procurement Contract" for the purchase of energy.	Commercial Request completed Oct. 21, 2025
10/9/2025	2026-20	Oshea Smith, Record Retrieval Solutions	copies of contracts, purchase orders, or agreements from 01/01/2022 to 09/30/2025 between Rock Valley College and any of the following vendors, for cloud computing or cloud hosting services or third party agreements that use the following: • Amazon Web Services (AWS) • Google Cloud Platform (Google/Alphabet) • Microsoft Azure • Oracle Cloud	Commercial Request due Nov. 7, 2025
10/9/2025	2026-21	Justin Krueger, Hononegah High School	All expense reimbursements to Mr. Jason Glodowski related to all Rock Valley College home improvement classes taught by Mr. Glodowski during the period of July 1, 2021 through June 30, 2025.	Completed Oct. 17, 2025