

**Rock Valley College Board of Trustees
Community College District No. 511
3301 N. Mulford Rd, Rockford, IL 61114
Educational Resource center, Performing Arts Room, Room 0214
REGULAR BOARD MEETING
July 22, 2025, 5:15 p.m.**

Livestreaming Link: https://www.youtube.com/channel/UCwa3Fs6l4pWAR_4iDZPTNZA
(Under home page, click on the date of the appropriate Board meeting video)

AGENDA

A. Call to Order

B. Roll Call

C. Board Member Attendance by Means Other than Physical Presence

D. Communications and Petitions (Public Comment)

E. Recognition of Visitors

F. General Presentations

1. ICCCFD Financial SWOT Analysis – Chief Financial Officer Ellen Olson

G. Approval of Minutes

1. June 10, 2025 Committee of the Whole Meeting
2. June 24, 2025 Regular Board Meeting

H. Action Items

1. Approve Claims sheet (Check Register-June 2025) (BR8299)
2. Approve Purchase Reports
 - a. Purchase Report A – FY2025 Amendments (BR8300-A)
 - b. Purchase Report B – FY2026 Amendments (BR8300-B)
 - c. Purchase Report C – FY2026 Purchases (BR8300-C)
3. Approve Human Services Generalist Certificate (BR8301)
4. Approve Studer Education Renewal Contract (BR8302)
5. Approve Kishwaukee Education Consortium Emergency Medical Technician (EMT) Memorandum of Understanding (BR8303)
6. Approve Strengthening Community Colleges Training Grant Subaward Agreement: Highland Community College (BR8304)
7. Approve Strengthening Community Colleges Training Grant Subaward Agreement: McHenry County College (BR8305)
8. First Reading: Amendment to Board Policy 3:20.010 Job Posting and Hiring (BR8306)
9. Personnel Report (BR8307)

I. Other Business

1. New Business
2. Unfinished Business

J. Updates/Reports

1. President's Update
2. Leadership Team Update
3. ICCTA Report
4. Trustees Comments
5. Student Trustee Report
6. RVC Foundation Liaison Report
7. Freedom of Information Act (FOIA) Report

K. Adjourn to Closed Session to discuss: 1) The appointment, employment, compensation, discipline, performance, or dismissal of specific employees, specific individuals who serve as independent contractors in a park, recreational, or educational setting per Section 2 (c) (1); and/or 2) The purchase or lease of real property for the use of the public body per Section 2 (c) (5); all in accordance with the Illinois Open Meetings Act.

L. Reconvene Open Session

M. Date of Next Committee of the Whole Meeting: August 12, 2025, 5:15 p.m. The meeting will be held in the Performing Arts Room (PAR, Room 0214) located in the Educational Resources Center (ERC) on the main campus.

N. Date of Next Regular Board Meeting: August 26, 2025, 5:15 p.m. The meeting will be held in the Performing Arts Room (PAR, Room 0214) located in the Educational Resources Center (ERC) on the main campus.

O. Adjourn

Paul Gorski, Board Chair

Illinois Community College's Financial Strengths, Weaknesses, Opportunities, & Threats (SWOT)



Board of Trustees | July 22, 2025

Ellen Olson, Vice President of Finance & Chief Financial Officer

SWOT Analysis

Internal

External

Strengths

Positive characteristics of an institution that contribute to success

Weaknesses

Negative characteristics of an institution that inhibit success

Opportunities

Positive environmental factors that create potential for success

Threats

Negative environmental factors that may inhibit success

SWOT Analysis

A survey was conducted of the Illinois Community College Chief Financial Officer (ICCCFO) Group for input regarding their perceived strengths, weaknesses, opportunities and threats.

From that input, the following emerging themes were identified.

Strengths

- Stability in leadership and finances.
- Affordability – Community Colleges maintain low tuition and fees.
 - Non-profit foundations that can offer scholarships and program funds.
 - Ability to levy taxes in the district.
- Location-ability to serve local communities even in rural areas with satellite or extension center campuses.
- Offer short-term credentials that can lead to family sustaining wages.
- Healthy operating fund balance/reserves to mitigate potential external threats.
- Accredited institutions with the ability to provide financial aid.

Weaknesses

- Enrollment, the demographic cliff is here and the expectation of lower future birth rates resulting in a decrease in traditional-age students entering college.
- State of Illinois budget challenges:
 - Continued underfunding of Community Colleges.
 - Increase in pension liability.
 - Passing other post-retirement employee benefits (OPEB) to the colleges.
- Migration out of the State of Illinois - Illinois ranks 48th for people moving out (Bryce Hill, *Illinois Ranks 48th for People Moving Out, Loses Over 56K Residents, Illinois*, Illinois Policy, February 25, 2025, <https://www.illinoispolicy.org/illinois-ranks-48th-for-people-moving-out-loses-over-56k-residents/>)

Weaknesses (continued)

- Inability to increase tuition or local taxes to fully bridge the gap from underfunding from the State of Illinois.
 - Rock Valley College is limited by referendum to the following maximum levy rates:
 - Education (Fund 01) maximum levy rate of \$0.23 that has been in place since 1985
 - Operations and Maintenance (Fund 02) maximum levy rate of \$0.04 that has been in place since 1979.
 - Tuition rate is bound by the Illinois Community College Act to be equal to 1/3 of the per-capita rate.
 - RVC's FY24 per-capita was \$610.66, which limits the College's weighted tuition and fee rate to \$203.55.

Opportunities

- Possibility of offering Community College Baccalaureate degrees.
- Emerging industries with opportunities to build new corporate partnerships and design new short-term certificates.
- Low cost provider: Community Colleges are more nimble to adopt to the changing needs of students.
 - Short-term and technical programs.
 - Workforce programs.
 - Credentials and stackable credentials.
- ICCB Funding Formula Changes – Opportunity and a Threat?
 - ICCB developed an Adequacy and Equity in Community College Funding Working Group to provide actionable recommendations for achieving equity and adequacy in funding. ICCB is now creating a Funding Formula Working Group to develop those formulas.

Threats

- Federal political environment.
 - Posturing of changes in PELL grant eligibility for students.
 - Reductions or eliminations of federal grants both directly to the college and passed through the State.
 - Impact of higher tariffs resulting in higher costs, especially around construction, repairs and maintenance of facilities.
- Competitive market
 - Higher Education is a competitive market with a number of alternative providers of alternative credentials, both accredited and non-accredited as more students engage in non-traditional approaches to higher education. Increase in specific competency-based offerings.
 - Students are consumers making choices outside of traditional higher education for postsecondary learning.
- ICCB Funding Formula Changes – Opportunity and a Threat?
 - ICCB developed an Adequacy and Equity in Community College Funding Working Group to provide actionable recommendations for achieving equity and adequacy in funding. ICCB is now creating a Funding Formula Working Group to develop those formulas.

Threats (continued)

- Public polling no longer see higher education as a value.
 - Questions regarding the value of higher education, demonstrating return on investment.
 - Questioning the need for a degree versus a short-term credential or certificate that is on-going.
 - It will be important to ensure that outcomes are matched with student expectations and the needs of a relevant workforce.
- Unfunded mandates from the State of Illinois.
 - Mandates by the State of Illinois that are not funded increase operating costs for the college for compliance.
- More complex legal issues increasing legal fees and litigation risks.
 - New presidential administrations bring new directives that may be confusing or contradictory to existing practices.
 - Expertise in policy and legal issues needed for both the Board of Trustees and Administration to interpret the law and legislation.

Strategies

- Recruitment and marketing targeted towards adult learners.
 - RVC Downtown West.
 - Workforce Development/Career Pathways.
- Develop workforce partnerships and measurable outcomes.
- Build strong programs and public statements about the value of college to learners/students with a measurable increase in the quality of a student's life.
- Maintain Operating fund balance between 35% to 50% in accordance with Board Policy.
- Annual forecasting.
- ICCB and ICCTA to maintain a statewide awareness, provide legislative updates and maintain political acumen.
- Continue to share the Rock Valley College story to the district we serve.

**Rock Valley College
Community College District No. 511
3301 N. Mulford Road, Rockford, IL 61114
BOARD OF TRUSTEES COMMITTEE OF THE WHOLE MEETING
5:15 p.m. Tuesday, June 10, 2025
MINUTES**

Call to Order

The Rock Valley College (RVC) Board of Trustees Committee of the Whole meeting convened on Tuesday, June 10, 2025, in the Performing Arts Room (PAR, Room 0214) in the Educational Resource Center (ERC). The meeting was called to order at 5:15 p.m. by Chairperson Paul Gorski.

Roll Call

The following members of the Board of Trustees were present at roll call:

Mr. Paul Gorski

Mr. Robert Trojan

Dr. Jenna Goldsmith

Mr. Isiah Blake, Student Trustee

Ms. Kristen Simpson

The following Trustees were absent at roll call: Ms. Gloria Cardenas Cudia, Mr. John Nelson, and Ms. Crystal Soltow.

Also present: Dr. Howard J. Spearman, President; Dr. Keith Barnes, Vice President of Cultural Excellence; Dr. Terrica Huntley, Vice President of Human Resources; Ms. Heather Snider, Vice President of Institutional Effectiveness and Communications; Dr. Hansen Stewart, Vice President of Career and Technical Education and Workforce Development; Mr. Rick Jenks, Vice President of Operations; Dr. Amanda Smith, Vice President of Academic Affairs; Ms. Ellen Olson, Vice President of Finance; Ms. Ann Kerwitz, Assistant to the President; Ms. Araceli Olvera, Interim Executive Assistant, Ms. Tracy Luethje, Executive Assistant to the Vice President of Operations, Attorney Joseph Perkoski, Robbins Schwartz.

Board Member Attendance by Means Other than Physical Presence

A motion was made by Trustee Trojan, seconded by Trustee Simpson, to allow Trustee Crystal Soltow to join the meeting via teleconference. The motion was approved by a unanimous roll call vote. Trustee Soltow joined the meeting via telephone.

Communications and Petitions

There were no public comments, communications, or petitions to be recognized.

Recognition of Visitors

Dr. Spearman stated that visitors would be introduced during the General Presentations.

Review of Minutes

There were no comments on the minutes from the May 13, 2025, Board of Trustees Committee of the Whole meeting.

Trustee Nelson joined the meeting at 5:19 p.m.

General Presentations

1. Spring Brook Road Traffic Roundabout

Mr. Rick Jenks, vice president of operations, introduced Mr. Brett Rottinghaus of OPN Architects, Mr. Eric Moe, Client Executive, and Mr. Brad Lang, Professional Traffic Operations Engineer (PTOE) of IMEG. Vice President Jenks stated that the purpose of the presentation is to review the congestion issues at the Spring Brook Road entrance and parking lots 7 through 9. OPN and IMEG were tasked with finding a more efficient traffic pattern. Vice President Jenks said that the potential solution would not be implemented immediately, but that, for planning purposes, an understanding of RVC's future plans was needed.

To develop the documentation, IMEG reviewed RVC's Facilities Master Plan, gathered supporting documentation, and analyzed the traffic patterns. The City of Rockford proposed the roundabout concept. IMEG prepared cost assumptions for the Chartwell Roundabout, the Hubbard Roundabout, and the improvements to Ring Road and Lots Seven through Nine. They recommend enhancing campus access from Spring Brook Road by constructing the Chartwell Roundabout and reconfiguring the South Lot improvements. Discussion ensued. Vice President Jenks asked OPN and IMEG to develop two drawings: one with the existing entrance remaining the same, and another with a roundabout, including costs for RVC.

1. Athletic Fields Renovation Update

Dr. Spearman provided a brief response to the Trustees' questions from the May 13, 2025, Committee of the Whole meeting. The board received a recommendation from the Administration for the installation of artificial turf on the softball, baseball, and soccer fields. Dr. Spearman reiterated that the initial idea was to replace the natural grass, estimated at \$1.3 million, but RVC had a failed bid because the \$1.3 million replacement came in at \$3.1 million. RVC then considered replacing natural grass with artificial turf and estimated the associated costs and maintenance. It was then decided that artificial turf would be a better long-term option, with easier maintenance.

The Athletic Department addressed questions and concerns raised by the Trustees by providing data on athletic safety and preferences. Dr. Spearman stated that RVC, along with the Administration and Athletic Department, is satisfied with the information presented. They asked that the Board consider the Administration's recommendation to install artificial turf on the softball, baseball, and soccer fields. Discussion ensued.

Teaching, Learning & Communications Discussion: Board Liaison Trustee Goldsmith

1. FY2025 Enrollment Update

Ms. Heather Snider, vice president of institutional effectiveness and communications, presented the FY2025 and FY2026 Enrollment Update. FY2025 is scheduled to end the week of June 9, 2025. Currently, there are no changes to report, as the numbers remain consistent. However, it is worth noting that FY2025 has exceeded both the budget and the stretch goal. The Summer II session for FY2026 will start on Monday, June 16, 2025. Vice President Snider stated that Summer II is operating at 125% of the budget and 120% of the stretch goal. In contrast, the Fall semester is at 70% of the budget and 68% of the stretch goal. Discussion ensued.

2. Renewal of the Studer Education Agreement

Dr. Spearman acknowledged that the Trustees viewed the presentation at the May 13, 2025, Committee of the Whole meeting; therefore, the Administration recommends that the Board extend the Studer Education agreement for two years. Chairperson Gorski subsequently sent out a confidential survey to the Cabinet, stating that most believe the studies were essential and effective in their decision-making, as well as for the College. He also noted that the Cabinet acknowledged the value of the training and coaching offered by Studer Education.

Trustee Trojan expressed his disappointment about not having access to the confidential survey questions and answers. Chairperson Gorski stated that he held back on sharing the information with the Trustees.

because he was waiting for one of the Cabinet members to respond to the survey. However, since he has discussed his findings, he will send the Trustees the questions and responses from the Cabinet.

3. Intergovernmental Agreement (IGA) 2025-2026 Illinois Department of Transportation (IDOT) Highway Construction Career Training Program (HCCTP)

Dr. Hansen Stewart, vice president of career technical education and workforce development, reviewed the Intergovernmental Agreement for the IDOT HCCTP program. Vice President Stewart reviewed the history of RVC and the HCCTP, as well as the training offered to students. He stated that he anticipates 24 trainees will participate in the program for FY2026 and that, under the Agreement, RVC will be compensated an amount not to exceed \$390,419 to administer the grant program.

Trustee Nelson inquired whether an attorney had reviewed the 2025-2026 IDOT HCCTP Intergovernmental Agreement. Vice President Stewart confirmed that RVC typically does not have grants reviewed by attorneys. In response, Trustee Nelson expressed his desire for the IGA to be reviewed by legal counsel. Chairperson Gorski then requested that the RVC attorneys review the grant-funded IGA.

4. Strategic Plan Goals Update: Caring Campus-Course Completion Rates

Dr. Amanda Smith, vice president of academic affairs, reviewed the Caring Campus-Course Completion Rates presentation. Dr. Smith explained that students who feel more connected to their colleges are more likely to be retained and achieve their academic goals. The Institute for Evidence-Based Change (IEBC) developed Caring Campus. Faculty collaborated with a consultant from IEBC to establish “caring behaviors” that will foster an enhanced sense of belonging for all students. Six behaviors were identified and will be rolled out to all faculty in the Fall of 2025.

Trustee Tojan asked about RVC’s comparability to the other community colleges in the area. Vice President Smith confirmed we have many similarities but noted that we lack the specific data requested. Discussion ensued.

5. Grants Update

Vice President Snider stated that RVC has 32 grants, each exceeding \$100,000, totaling \$16,431,702. Eleven of those grants are from Federal sources, including a multi-year grant of \$5,585,017 from the U.S. Department of Labor. The other 21 grants are from State sources, including six multi-year grants. Vice President Snider discussed the impact of the Federal funding climate and the outlook for FY2025 and FY2026. Discussion ensued.

Early College Items: As an introduction to the Early College items on the agenda, Dr. Stewart provided an overview of the Career Pathways Jump Start, Dual and Articulated Credit, Running Start, and Senior Semester programs, as well as agreements with the area high school districts.

The Career Pathways Jump Start Intergovernmental Agreement (IGA) program allows high school students to take dual credit courses that meet the requirements for a high school diploma and an RVC certificate in Fundamentals of Mechatronics, Certified Manufacturing Associate, Industrial Welder, Automotive Maintenance and Light Repair, Basic Electronics or 30 credits toward the Aviation Maintenance program certificate.

To provide consistency across school districts and align with the Dual Credit Quality Act, RVC developed the Dual and Articulated Credit Memorandum of Understanding (MOU) that offers dual credit for high school courses. These dual credit courses, taught by qualified high school instructors, are designed to allow eligible students to earn college credit while still in high school.

Running Start is a formal program that allows qualified students to attend RVC for their junior and senior high school years. Students may enroll in a two-year degree completion program, which will enable them to take courses that meet the requirements for both a high school diploma and an RVC associate degree

simultaneously. Alternatively, they may enroll in a one-year program that meets the requirements for both a high school diploma and one year of RVC credit courses simultaneously. The Running Start program will be administered through the Early College office at RVC in conjunction with the high schools enrolled in the program.

6. Career Pathways Jump Start Intergovernmental Agreements (IGA)

- a. Belvidere Community Unit School District #100 (New)

7. Dual and Articulated Credit Memoranda of Understanding (MOU)

- a. Belvidere Community Unit School District #100
b. Hononegah Community High School District #207

8. Running Start Intergovernmental Agreements (IGA)

- a. Belvidere Community Unit School District #100

Finance Discussion: Board Liaison Trustee Cardenas Cudia

1. Purchase Reports

Ms. Ellen Olson, vice president of finance, presented the purchase reports.

Purchase Report A – FY2025 Amendments

A. Contractual Services – (Vendor Training Alliances – Continuing Education Center)

1.	Wolter, Inc.	Brookfield, WI	\$ 9,500.00*(1)
			Not to Exceed

Purchase Report B – FY2026 Purchases

A. Grounds – (Capital Expense)

1.	Team REIL	Union, IL	\$1,888,381.95*(1)
			Not to Exceed

B. Grounds – (Capital Expense)

2.	Field Turf USA	Chicago, IL	\$1,165,849.45*(2)
			Not to Exceed

C. Workbenches – (Office Equipment/Furniture – Current Capital Needs)

3.	Global Industrial Company, Inc.	Port Washington, NY	\$ 31,091.40*(3)

D. Software – (IT Administration – Maintenance Services Software Support)

4.	Entre Computer Solutions	Machesney Park, IL	\$ 27,666.00*(4)
			Not to Exceed
	CDW Government, Inc.	Chicago, IL	\$ 28,641.00
	Howard Technology Solutions	Laurel, MS	\$ 29,636.00
	Burwood Group	Chicago, IL	Declined to quote
	ITSavvy, LLC.	Addison, IL	Declined to quote

E. Boiler Replacement – (Boiler House – Plant, Operations, and Maintenance)

5.	Mechanical, Inc. DBA Helm Services	Freeport, IL	\$ 341,242.00*(5)
			Not to Exceed
	Hartwig Mechanical, LLC.	Harvard, IL	\$ 369,700.00

	Commercial Mechanical, Inc.	Dunlap, IL	\$ 427,900.00
	Nelson Piping Co.	Rockford, IL	\$ 453,200.00
	Miller Engineering Co.	Rockford, IL	\$ 457,776.00

F. Accounting Services – (Other Contractual Services – Adult Education)

6.	John Morrissey Accountants, Inc.	Rockford, IL	\$ 30,000.00*(6)
			Not to Exceed

G. Accounting Services – (Other Contractual Services – Refugee and Immigrant Services)

7.	John Morrissey Accountants, Inc.	Rockford, IL	\$ 25,000.00*(7)
			Not to Exceed

H. Web Application – (Subscriptions – Web Applications – SCC4 Adv Manufacturing Grant)

8.	American Government Services (AGS)	Hudson, WI	\$ 60,000.00*(8)
			Not to Exceed

I. Sign Language Services – (Other Contractual Services – Disability Support Services)

9.	Sorenson Communications	Salt Lake City, UT	\$ 60,000.00*(9)
			Not to Exceed

J. Publication – (College and Program Advertising – Marketing and Communications)

10.	CPC Printing & Promotions	Onalaska, WI	\$ 41,798.00*(10)
			Not to Exceed
	Aradius Group	Omaha, NE	\$ 46,607.00
	Meridian	Loves Park, IL	\$ 48,370.00
	Continental Web Press	Itasca, IL	\$ 50,448.00
	Liberty	Tinley Park, IL	\$ 70,563.00
	Mercury Print Productions	Rochester, NY	\$ 72,997.00

K. Consultant Services – (Consultant Services – IT – IT Administration)

11.	Ferrilli	Haddonfield, NJ	\$ 156,000.00*(11)
			Not to Exceed

Trustee Trojan stated he will abstain from voting on Purchase Report B because John Morrissey Accountants, Inc., is his accountant. He suggested removing John Morrissey Accountants, Inc. from Purchase Report B and creating a separate purchase report for items F and G. This will allow him to vote on the other items. Trustees agreed to make a separate purchase report with John Morrissey Accountants, Inc.

Purchase Report C – FY2026 Site Rentals

A. Rental – (Education Fund – Transitional Opportunity and Education/Adult Education Center, Rental – Facilities)

1.	The Iconic Building, LLC.	Rockford, IL	\$ 216,930.00*(1)
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B. Rental – (Education Fund – Aviation Maintenance Technology Rental Facilities)

2.	Greater Rockford Airport Authority	Rockford, IL	\$ 11,500.00*(2)
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Purchase Report D – FY2026 Software Licensing Renewals

A. Software – (IT Administration – Maintenance Services Software Support)

1.	Alliance Technology Group	Hanover, MD	\$ 55,000.00*(1)
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B. Software – (Plant Operations, and Maintenance – Administrative Software)

2.	Brightly Software, Inc.	Cary, NC	\$ 35,000.00*(2)
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C. Software – (IT Administration – Maintenance Services Software Support)

3.	Burwood Group, Inc.	Chicago, IL	\$ 50,000.00*(3)
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D. Software – (IT Administration – Maintenance Services Software Support)

4.	Carahsoft	Reston, VA	\$ 136,000.00*(4)
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E. Software – (Education Fund – Administrative and Instructional Software)

5.	CDW-G	Chicago, IL	\$ 35,000.00*(5)
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F. Software – (IT Administration – Maintenance Services Software Support)

6.	CDW-G	Chicago, IL	\$ 80,000.00*(6)
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G. Software – (IT Administration – Maintenance Services Software Support)

7.	CDW-G	Chicago, IL	\$ 132,800.00*(7)
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H. Software – (IT Administration – Maintenance Services Software Support)

8.	CDW-G	Chicago, IL	\$ 28,000.00*(8)
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I. Software – (IT Administration – Maintenance Services Software Support)

9.	Ellucian	Malvern, PA	\$1,300,000.00*(9)
			Not to Exceed

J. Software – (IT Administration – Maintenance Services Software Support)

10.	Ellucian	Malvern, PA	\$ 26,108.00*(10)
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K. Software – (IT Administration – Maintenance Services Software Support)

11.	Entrinsik, Inc.	Raleigh, NC	\$ 32,000.00*(11)
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L. Software – (IT Administration – Maintenance Services Software Support)

12.	GHA Technologies	Scottsdale, AZ	\$ 54,000.00*(12)
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M. Software – (IT Administration – Maintenance Services Software Support)

13.	Hyland, LLC.	Lenexa, KS	\$ 90,000.00*(13)
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N. Software – (Academy for Teaching and Learning Excellence (ATLE) – Instructional Software)

14.	Instructure, Inc.	Salt Lake City, UT	\$ 135,093.00*(14)
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O. Software – (Marketing – Website Services, Software and Support)

15.	Modern Campus	Camarillo, CA	\$ 45,000.00*(15)
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P. Software – (IT Administration – Administrative Software)

16.	Prey, Inc.	San Francisco, CA	\$ 25,000.00*(16)
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Q. Software – (Financial Services – Administrative Software)

17.	Prophix Software, Inc.	Ontario, Canada	\$ 80,000.00*(17)
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R. Software – (Academic Affairs – Administrative Software)

18.	Watermark Insights, LLC.	Austin, TX	\$ 36,182.40*(18)
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S. Software – (Institutional Research and Planning – Administrative Software)

19.	Watermark Insights, LLC.	Austin, TX	\$ 71,200.24*(19)
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Purchase Report E - FY2025 Blanket Purchase Orders:

Vice President Olson reviewed the blanket purchase orders that had changed or had a higher dollar amount than those from the previous year. The information consisted of the vendor, city, state, description, the fiscal year 2025 amount, the fiscal year 2026 projected amount, and comments regarding the expense. See attached.

2. Cash and Investment Report

Vice President Olson presented the Cash and Investment Report through May 31, 2025. Total operating cash is \$38,921,760. Total operating cash and investments are \$103,733,777. The operating cash and investments have changed by \$4,488,001 since April 30, 2025. Total capital funds are \$73,618,424. Since April 30, 2025, the change in capital funds has been \$2,840,313. Ms. Olson stated that the total operating cash and investment funds were 101.98% of the FY2025 operating budget.

3. Resolution: Calling the Parameters Issuance of the General Obligation Bonds Not to Exceed \$56,250,000

Vice President Olson stated the resolution calling for the issuance of General Obligation Bonds, not to exceed \$56,250,000, is to set forth the bond parameters which include date, denomination, rate of interest, and maturities of the bonds, fix all details to the issue and execution thereof, and provide for the levy of a tax sufficient to pay both interest and principal of the bonds as they mature.

4. ESP/PSA/Administrative Salaries for 2025-2026 (FY2026)

Vice President Olson reviewed the proposed salary increases for the Educational Support Personnel (ESP), Professional Staff Association (PSA), and Administrative employees.

The RVC Board of Trustees is being asked to approve the following, effective July 1, 2025:

- Active full-time and continuous part-time employees in grades J through V.
- A 3.25% increase will be added to the base pay of each full-time ESP, PSA, and Administrative employee for the period of July 1, 2025, through June 30, 2026.
- Employees hired on or after July 1, 2025, are not eligible for this pay increase.
- The estimated fiscal impact is \$429,800.

5. Adopting the FY2026 Budget / 6. Certificate Attesting to the FY2026 Budget

Vice President Olson stated that the FY2026 Tentative Budget has not changed since the 30-day posting. The administration recommends that the Board of Trustees adopt the FY2026 Final Budget and the certificate attesting to the FY2026 Final Budget. Trustee Trojan asked what newspapers published the budget. Vice President Olson stated the Rock River Times and the Belvidere Daily Republican.

Operations Discussion: Board Liaison Trustee Trojan

1. Personnel Report

Vice President Rick Jenks reviewed the June 2025 Personnel Report, which included three appointments and six placeholders. There were no departures. Trustee Nelson inquired whether the placeholders will be filled by the Regular Board meeting. Dr. Huntley stated that she believes the interview process will be completed by the next board meeting. Discussion ensued.

2. Downtown West Update

Vice President Jenks presented an update for the Downtown West Project, stating that everything is on schedule as of the end of May and June 2025, and shared pictures of the construction site progress.

3. Classroom II Building (CLII) Update

Vice President Jenks stated that the Capital Development Board (CDB) has agreed to release funds for the remodeling of the CLII building. The CDB has chosen the Bailey Edward Architect firm from Chicago for this project. RVC has conducted initial meetings and walkthroughs with the design team. The CLII building is scheduled for completion by July 2028. Discussion ensued.

4. Change Order Update

Vice President Jenks provided an update on change orders. The first change order was for completion of the power shed construction, in which the contingency was not utilized; therefore, RVC received a credit, bringing the contingency balance to \$33,767.00. The second change order was for the security upgrade, totaling \$15,390.00, which included upgrades associated with the integration.

5. Rock Valley College Events Calendar

Vice President Jenks reviewed the RVC Events Calendar and highlighted the productions that Starlight Theatre will present this summer.

New Business/Unfinished Business

1. New Business:

Dr. Spearman stated that the President's Office will send information regarding the Belvidere and Rockford parades to the Board if they are interested in participating. He also reminded the Board about the SMART Camp, which is taking place at the Advanced Technology Center. Additionally, each Trustee received a copy of the Northwest Quarterly, which includes an article about Rock Valley College.

2. Unfinished Business:

Chairperson Gorski reminded the Board that in previous meetings, Electroform had requested a 10-year tax abatement. This request has been discussed at previous board meetings, and Board Chair Gorski stated that it will be voted upon at the next meeting.

Dr. Spearman recognized Mr. John Wicker, the new Executive Director of Information Technology.

Chairperson Gorski thanked everyone for their condolences towards his brother, who passed away a few months ago, and his mother, who passed away on June 6, 2025.

Adjourn to Closed Session

At 7:25 p.m., Trustee Trojan made a motion, seconded by Trustee Simpson, to adjourn to closed session to discuss: 1) The appointment, employment, compensation, discipline, performance, or dismissal of specific employees, specific individuals who serve as independent contractors in a park, recreational, or educational setting per Section 2 (c) (1); and/or 2) The purchase or lease of real property for the use of the public body per Section 2 (c) (5), and/or 3) Litigation has been filed, is pending, or probable per Section 2 (c) (11), all in accordance with the Illinois Open meetings Act.

The motion was approved by a unanimous roll call vote.

Reconvene Open Session

At 8:04 p.m., a motion was made by Trustee Simpson, seconded by Trustee Trojan, to adjourn the closed session and return to open session. The motion was approved by a unanimous roll call vote. No action was taken as a result of the closed session.

Next Regular Board of Trustees Meeting

The next Regular Board of Trustees Meeting will be held on Tuesday, June 24, 2025, at 5:15 p.m., in the Performing Arts Room (PAR, Room 0214) of the Educational Resource Center (ERC) on the main campus.

Next Committee of the Whole Meeting

The next Committee of the Whole Meeting will be held on Tuesday, July 8, 2025, at 5:15 p.m., in the Performing Arts Room (PAR, Room 0214) of the Educational Resource Center (ERC) on the main campus.

Adjourn

At 8:05 p.m., a motion was made by Trustee Trojan, seconded by Trustee Simpson, to adjourn the meeting. The motion was approved by a unanimous roll call vote.

Submitted by: Tracy L. Luethje

Dr. Jenna Goldsmith, Secretary

Paul Gorski, Chairperson

Purchase Report E FY26 Blanket Purchase Orders						
<i>As in the past, Purchase Orders and Blanket Purchase Orders are being issued to various vendors that we believe are not subject to the IL Public Community College Act, 110 ILCS 805/3-27.1 Bid requirements (i.e., Postage, Contractual Services, Supplies, etc.)</i>						
Blanket PO's for the Period of 7/1/25 through 6/30/26						

VENDOR	CITY	ST	DESCRIPTION	FY25	FY26	Comments
<u>Health Care Service Corporation</u>	Chicago	IL	Premiums for PPO insurance, Stop loss insurance.	\$ 8,250,000.00	\$ 8,828,000.00	Exception A. Includes anticipated health insurance plan increases
<u>Constellation New Energy Gas/Electric</u>	Chicago	IL	Gas and electric service.	\$ 2,000,000.00	\$ 2,500,000.00	Exception L.
<u>IL Community College Risk Management Consortium (ICCRMC)</u>	Northbrook	IL	Premiums for property and casualty, worker's compensation, malpractice, and athletic insurance paid from Operations, Tort, and Auxiliary Funds.	\$ 1,210,000.00	\$ 1,357,000.00	Exception L. Projected insurance premiums.
<u>Heartland Financial (IBT VISA)</u>	Overland Park	KS	P-Card program.	\$ 1,000,000.00	\$ 1,000,000.00	Pass through for miscellaneous small commodities purchased in accordance with the College's P-card policies. Individual purchases are less than \$25,000 and therefore do not need to be bid pursuant to 110 ILCS 805/3-27.1.
<u>EBM/Morgan Building Maintenance</u>	Elk Grove Village	IL	Custodial services.	\$ 940,000.00	\$ 940,000.00	Second one-year extension of a five-year contract.
<u>Guardian</u>	Dallas	TX	Premiums for supplemental life insurance, group life insurance, dental and long term disability insurance.	\$ 650,000.00	\$ 696,000.00	Exception A. Includes anticipated health insurance plan increases
<u>OPN Architects</u>	Madison	WI	For design and engineering planning for approved capital projects.	\$ 610,000.00	\$ 600,000.00	This is the fourth year of their contract. RFQ #22-04 Architect of Record.

<u>Robbins, Schwartz, Nicholas, Lifton, Taylor</u>	Chicago	IL	Legal services, as needed.	\$ 600,000.00	\$ 600,000.00	Exception A
<u>OSF Healthcare</u>	Peoria	IL	On-site wellness clinic management fees, consumables, and monthly lab fees.	\$ 220,000.00	\$ 236,000.00	Exception A. Contract addendums state contract continues until parties agree to end it. Includes anticipated health insurance plan increases.
<u>Bodycraft Wellness & Massage</u>	Rockford	IL	Instruction of personal wellness Continuing Education classes.	\$ 215,000.00	\$ 215,000.00	Exception A.
<u>Townsquare Media Rockford LLC / Ignite</u>	Cincinnati	OH	Targeted digital marketing for enrollment and college initiatives.	\$ 175,000.00	\$ 200,000.00	Exception A and L. Increase due to opportunities in the digital landscape for targeted and effective marketing campaigns for enrollment and Downtown West
<u>Javon Bea Hospital - Rockton</u>	Rockford	IL	Instruction and consumable class materials and supplies for the Continuing Education Fire Science, Emergency Medical Services and Emergency Medical Technician classes.	\$ 170,000.00	\$ 185,000.00	Exception A and L. Increase due to increasing interest in Community Ed summer classes.
<u>Marco Technologies Inc with Great American Financial Services Corp.</u>	Rockford	IL	Copier lease and click charges for all RVC copiers. Includes Print Services' production equipment and managed print services for HP printers	\$ 185,000.00	\$ 185,000.00	RFP #23-10. Third year of five year contract will begin mid-FY26.
<u>NICOR Gas</u>	Pecatonica	IL	Natural gas supply for satellite campus locations.	\$ 170,000.00	\$ 170,000.00	Exception L.
<u>State Universities Retirement System (SURS)</u>	Springfield	IL	Penalty expenses.	\$ 150,000.00	\$ 150,000.00	Exception L.

<u>Northern Illinois University</u>	DeKalb	IL	RVC Foundation pass-through account for engineering scholarship awards through the Foundation's Engineering Our Future Campaign.	\$ 133,000.00	\$ 133,000.00	This is a pass-through expense.
<u>Commonwealth Edison</u>	Chicago	IL	Electric and energy supply bills for the Advanced Technology Center.	\$ 132,000.00	\$ 132,000.00	Exception L.
<u>Condensed Curriculum Intl</u>	Fairfield	NJ	Instruction of Health Care Continuing Education classes.	\$ 125,000.00	\$ 125,000.00	Exception A.
<u>Sikich LLC</u>	Naperville	IL	Audit Services for the College and the Foundation.	\$ 115,000.00	\$ 120,000.00	Second year of a five year contract per Bid #23-24 Audit Services
<u>EBSCO Subscription Services</u>	Birmingham	AL	Magazines and journals for the Library.	\$ 110,000.00	\$ 110,000.00	Exception L.
<u>Helm Service</u>	Rockford	IL	Service contract for parts, supplies, and repairs for the heating, ventilation, and air conditioning systems.	\$ 110,000.00	\$ 110,000.00	Miscellaneous small commodity purchases or individual purchases that are under \$25,000. They do not need to be bid pursuant to ILCS 805/3-21.1.
<u>Van Galder Bus Company</u>	Janesville	WI	Transportation for Athletic teams	\$ 110,000.00	\$ 110,000.00	Bid #23-08 Charter Bus Services for Athletics. Third of a three-year contract with two possible one-year extensions.
<u>BSN Sports</u>	Dallas	TX	Athletic uniforms and sports equipment for the RVC sports teams.	\$ 100,000.00	\$ 100,000.00	Bid #21-07. This is the fifth year of a five-year agreement.
<u>CIT Trucks, LLC</u>	Normal	IL	Lease of two Truck Driver Training trucks	\$ 93,000.00	\$ 95,000.00	Lease contract was awarded per BR8058-B in July 2023, when Bid #23-12 resulted in a no-bid. Amount based on lease agreement annual increase.
<u>City of Rockford</u>	Rockford	IL	Water service for the main campus and satellite campuses.	\$ 95,000.00	\$ 95,000.00	Exception K and L.

<u>Helm Service</u>	Rockford	IL	Electrical parts, repairs, and service.	\$ 90,000.00	\$ 90,000.00	Miscellaneous small commodity purchases or individual purchases are under \$25,000. This does not need to be bid pursuant to ILCS 805/3-21.1.
<u>Postmaster</u>	Rockford	IL	Postage for United States Postal Service Bulk mail.	\$ 90,000.00	\$ 90,000.00	Exception K.
<u>Schneider Electric</u>	Homewood	IL	Security systems hardware and software support.	\$ 86,000.00	\$ 90,000.00	Exception F. Increase needed to purchase server for HSC.
<u>Office Pro</u>	Beloit	WI	Office supplies.	\$ 80,000.00	\$ 80,000.00	Miscellaneous small commodity purchases or individual purchases that are under \$25,000. They do not need to be bid pursuant to ILCS 805/3-21.1.
<u>Pitney Bowes Reserve Account</u>	Pittsburgh	PA	Postage meter funds.	\$ 80,000.00	\$ 80,000.00	Exception K.
<u>Rocket Industrial</u>	Rockford	IL	Supplies, parts, and repairs for custodial.	\$ 80,000.00	\$ 80,000.00	Miscellaneous small commodity purchases or individual purchases that are under \$25,000. This does not need to be bid pursuant to ILCS 805/3-21.1.
<u>Smith Oil</u>	Rockford	IL	Gas for fleet and maintenance vehicles.	\$ 80,000.00	\$ 80,000.00	Miscellaneous small commodity purchases for College use or individual purchases that are under \$25,000. Purchases do not need to be bid pursuant to ILCS 805/3-21.1.
<u>Stratus Networks</u>	Peoria Heights	IL	Phone system and fiber infrastructure for inter-campus data transfer	\$ 80,000.00	\$ 80,000.00	Exception F and L.
<u>IL Dept. of Employment Security (IDES)</u>	Rockford	IL	Unemployment insurance premiums. Paid from Tort Fund.	\$ 75,000.00	\$ 75,000.00	Exception 30 ILCS 525/2. Joint Purchasing Act.
<u>Lamar Companies</u>	Rockford	IL	Billboard advertising to promote enrollment and other college initiatives	\$ 75,000.00	\$ 75,000.00	Exception A and L.
<u>National Safety Council</u>	Itasca	IL	Course materials for Traffic Safety classes.	\$ 75,000.00	\$ 75,000.00	Exception L.

<u>U.S. Department of Homeland Security</u>	Laguna Nigel	CA	Reimbursements of application fees to eligible participants applying for the Deferred Action for Childhood Arrivals citizenship initiative against the Illinois Coalition for Immigrant and Refugee Rights Grant.	\$ 75,000.00	\$ 75,000.00	Exception L.
<u>Gallagher</u>	Rolling Meadows	IL	Insurance broker.	\$ 68,000.00	\$ 73,000.00	Agreement auto-renews unless parties agree to terminate. Per Bid #22-13. Exception A. Includes anticipated health insurance plan increases.
<u>Marsh LLC</u>	Chicago	IL	Insurance premiums for treasurer bonds, airport liability, aircraft hull & liability. Paid from Operations and Tort Funds.	\$ 66,000.00	\$ 70,000.00	Exception under the Illinois Joint Purchasing Act, 30ILCS 525/1, et seq.
<u>CDW-G</u>	Seattle	WA	Servers, virtual desktop infrastructure, and network resources hosted in the Azure subscription.	\$ 60,000.00	\$ 60,000.00	Exception F. RVC expanded the existing Azure platform and replaced Amazon Web Service. This is an existing platform. This is pursuant to ILCS 805/3-21.1.
<u>Disney Advertising</u>	Chicago	IL	Streaming ads on Hulu, ESPN Plus, and Disney Plus.	\$ 60,000.00	\$ 60,000.00	Exception A and L.
<u>Elsevier/HESI</u>	St Louis	MO	Registered Nurse comprehensive assessment and review of programs and the SIMChart software used with the medication computer system by the students. These are all pass-through items that are covered by course fees.	\$ 58,000.00	\$ 60,000.00	Exception A.
<u>Midland Paper</u>	Rockford	IL	Printing and copying paper for all RVC locations.	\$ 50,000.00	\$ 60,000.00	Bid #25-05 First of a one-year contract with two optional one-year extensions

<u>Johnson Controls Fire Protection LP</u>	Palatine	IL	Fire alarm testing and repairs.	\$ 56,000.00	\$ 56,000.00	Exception L.
<u>Johnson Controls Inc.</u>	Rockford	IL	Repair of control systems, as needed.	\$ 56,000.00	\$ 56,000.00	Exception E.
<u>Exxon Mobil</u>	Rockford	IL	Fuel for the tractor and trailer units used in the Truck Driver Training program.	\$ 55,000.00	\$ 55,000.00	Miscellaneous small commodity purchases or individual purchases that are under \$25,000. The purchases do not need to be bid pursuant to ILCS 805/3-21.1.
<u>Effecty</u>	Rockford	IL	Digital and linear television advertising	\$ 50,000.00	\$ 50,000.00	Exception A and L.
<u>H & H Filter/Air Rite</u>	Bettendorf	IA	Heating, ventilation, and air conditioning filters for all buildings.	\$ 50,000.00	\$ 50,000.00	Miscellaneous small commodity purchases or individual purchases that are under \$25,000. The purchases do not need to be bid pursuant to ILCS 805/3-21.1.
<u>The New Growth Group</u>	Cleveland	OH	Third-party grant evaluation services for the USDOL SCC grant	\$ 50,000.00	\$ 50,000.00	Exception A
<u>Windstar Lines Inc</u>	Carroll	IA	Transportation for Athletic teams	\$ 50,000.00	\$ 50,000.00	These services are used when the awarded vendor of Bid #23-08 can't accommodate travel schedules. Windstar was the second lowest respondent.
<u>Wolter, Inc.</u>	Brookfield	WI	Instructor for forklift and introduction to warehousing courses each course is from 1 to 3 days	\$ 48,500.00	\$ 50,000.00	Exception L. Increase is due to increased demand for sessions.
<u>Ballard Electric</u>	Rockford	IL	Cogen, Generator Optimization Asset Model monitoring, programming, services, and repairs.	\$ 49,000.00	\$ 49,000.00	Miscellaneous small commodity purchases or individual purchases that are under \$25,000. The purchases do not need to be bid pursuant to ILCS 805/3-21.1.
<u>Clearfly</u>	Pasadena	CA	Local telephone service.	\$ 42,000.00	\$ 45,000.00	Exception F and L. Increase due to monthly fluctuation.
<u>Four Rivers Sanitation Authority</u>	Rockford	IL	Sanitation services for waste removal for all RVC locations.	\$ 45,000.00	\$ 45,000.00	Exception L.
<u>Midwest Library Service</u>	Bridgeton	MO	Books for the library collection.	\$ 35,000.00	\$ 45,000.00	Exception L. Increase is due to anticipated price increases.

<u>Rock River Disposal</u>	Rockford	IL	Trash removal and recycling services.	\$ 45,000.00	\$ 45,000.00	Exception L.
<u>University of Illinois (CARLI)</u>	Champaign	IL	The Consortium of Academic and Research Libraries in Illinois library resources databases and membership for the RVC Library.	\$ 45,000.00	\$ 45,000.00	Exception L.
<u>Verizon Wireless</u>	St Louis	MO	Cell phone service, mobile hotspots, and hardware.	\$ 45,000.00	\$ 45,000.00	Exception F. Miscellaneous small commodity purchases. The College uses individual purchases that are under \$25,000. The purchases do not need to be bid pursuant to ILCS 805/3-21.1.
<u>Schumacher Elevator</u>	Denver	IA	Inspection and repair services for elevators in all RVC locations.	\$ 43,000.00	\$ 43,000.00	Miscellaneous small commodity purchases or individual purchases that are under \$25,000. The purchases do not need to be bid pursuant to ILCS 805/3-21.1.
<u>AT&T</u>	Dallas	TX	Internet Protocol, Flex, and Completelink, monthly phone bills.	\$ 40,000.00	\$ 40,000.00	Exception L.
<u>City of Rockford</u>	Rockford	IL	Bulk road salt for all RVC locations.	\$ 40,000.00	\$ 40,000.00	Exception K and L.
<u>Illumination Consulting LTD</u>	Cherry Valley	IL	Cyber security penetration test and risk assessment.	\$ 29,340.00	\$ 40,000.00	Exception F.
<u>University of Illinois (iShare)</u>	Champaign	IL	Cloud-based library service platform and discovery service. Consortium of Academic and Research Libraries in Illinois FY 2024 iShare assessment.	\$ 38,000.00	\$ 38,000.00	Exception L.
<u>Enterprise Rent-A-Car</u>	Rockford	IL	Transportation for Athletics when bus vendors are unable to meet the schedule or when a car or van will accommodate the team size.	\$ 30,000.00	\$ 35,000.00	Miscellaneous small commodity purchases or individual purchases that are under \$25,000. The purchases do not need to be bid pursuant to ILCS 805/3-21.1. Increase is due to potential increased usage.

<u>Minnihan's Tree Service LLC</u>	Garden Prairie	IL	Snow removal for the ATC and DTW locations.	\$ 28,800.00	\$ 35,000.00	Exemption J.
<u>Network of Illinois Learning Resources in Community Colleges (NILRC)</u>	Blanchardville	WI	Multiple library databases, search tools, and membership.	\$ 34,000.00	\$ 34,000.00	Exception F and L.
<u>Airgas</u>	Rockford	IL	Gas consumables for Welding Labs	\$ 25,000.00	\$ 30,000.00	Miscellaneous small commodity purchases. They are not required to be bid as individual or collective purchases. They do not exceed the \$25,000 threshold. 110 ILCS 805/3-27.1. Increase is due to anticipated price increases.
<u>La Bamba Radio</u>	Rockford	IL	Advertising on the local Spanish internet radio.	\$ 30,000.00	\$ 30,000.00	Exception A and L.
<u>Plumbers & Pipe Fitters</u>	Rockford	IL	Contract instruction for the Highway Construction Careers Training Programs courses as	\$ 25,000.00	\$ 30,000.00	Miscellaneous small commodity purchases or individual purchases that are under \$25,000. The purchases do
<u>Ryco Landscaping</u>	Lake In The Hill	IL	Grounds maintenance for Bell School, Aviation, and the Advanced Technology Center properties.	\$ 18,835.00	\$ 30,000.00	Bid #24-15 Lawncare Services. First of four optional one-year extensions to a one-year contract.
<u>WIFR-TV23 and WIFR</u>	Rockford	IL	Media advertising to support enrollment and college initiatives.	\$ 25,000.00	\$ 30,000.00	Exception A and L. Increase to spread marketing campaigns more equally among networks.
<u>WREX</u>	Rockford	IL	Media advertising to support enrollment and college initiatives.	\$ 40,000.00	\$ 30,000.00	Exception A and L.
<u>WTVO (formerly WQRF, WTVO, and MyStateline)</u>	Rockford	IL	Advertising on the news and prime time.	\$ 30,000.00	\$ 30,000.00	Exception A and L.
<u>Frontline Technologies</u>	Malvern	PA	Employee application processing and tracking for Human Resources.	\$ 28,000.00	\$ 28,000.00	Exception F.
<u>ABS Training & Consulting LLC</u>	Milwaukee	WI	Safety certification training for HCCTP	\$ 25,000.00	\$ 25,000.00	Miscellaneous small commodity purchases. They are not required to be bid as individual or collective purchases. They do not exceed the \$25,000 threshold. 110 ILCS 805/3-27.1.

<u>BP Roofing Solutions</u>	Loves Park	IL	Roofing inspections and repairs.	\$ 25,000.00	\$ 25,000.00	Miscellaneous small commodity purchases or individual purchases that are under \$25,000. The purchases do not need to be bid pursuant to ILCS 805/3-21.1.
<u>Sunbelt Rentals Inc</u>	Fort Mill	SC	Building inspections and maintenance.	\$ 25,000.00	\$ 25,000.00	Miscellaneous small commodity purchases. They are not required to bid as individual or collective purchases. They do not exceed the \$25,000 threshold. 110 ILCS 805/3-27.1.
<u>TruView BSI LLC</u>	Melville	NY	Background check services for Human Resources.	\$ 25,000.00	\$ 25,000.00	Exception A. Bid #22-17.

Howard J. Spearman, Ph.D.
President

Board Approval: _____
Secretary, Board of Trustees

Exceptions

(110 ILCS 805/3-27.1) (from Ch. 122, par. 103-27.1)

Sec. 3-27.1. Contracts. To award all contracts for purchase of supplies, materials or work involving an expenditure in excess of \$25,000 or a lower amount as required by board policy to the lowest responsible bidder considering conformity with specifications, terms of delivery, quality, and serviceability; after due advertisement, **except the following**:

A	Contracts for the services of individuals possessing a high degree of professional skill where the ability or fitness of the individual plays an important part
B	Contracts for the printing of finance committee reports and departmental reports
C	Contracts for the printing or engraving of bonds, tax warrants and other evidences of indebtedness
D	Contracts for materials and work which have been awarded to the lowest responsible bidder after due advertisement, but due to unforeseen revisions, not the fault of the contractor for materials and work, must be revised causing expenditures not in excess of 10% of the contract price
E	Contracts for the maintenance or servicing of, or provision of repair parts for, equipment which are made with the manufacturer or authorized service agent of that equipment where the provision of parts, maintenance, or servicing can best be performed by the manufacturer or authorized service agent
F	Purchases and contracts for the use, purchase, delivery, movement, or installation of data processing equipment, software, or services and telecommunications and inter-connect equipment, software, and services;
G	Contracts for duplicating machines and supplies
H	Contracts for the purchase of natural gas when the cost is less than that offered by a public utility
I	Purchases of equipment previously owned by some entity other than the district itself
J	Contracts for repair, maintenance, remodeling, renovation, or construction, or a single project involving an expenditure not to exceed \$50,000 and not involving a change or increase in the size, type, or extent of an existing facility
K	Contracts for goods or services procured from another governmental agency
L	Contracts for goods or services which are economically procurable from only one source, such as for the purchase of magazines, books, periodicals, pamphlets and reports, and for utility services such as water, light, heat, telephone or telegraph
M	Where funds are expended in an emergency and such emergency expenditure is approved by 3/4 of the members of the board
N	Contracts for the purchase of perishable foods and perishable beverages

**Illinois Community College District No. 511
Rock Valley College
3301 Mulford Road, Rockford, IL, 61114
Educational Resource Center, Performing Arts Room, Room 0214**

MINUTES – FISCAL YEAR 2026 PUBLIC BUDGET HEARING

June 24, 2025, 5:15 p.m.

The Fiscal Year 2025 Public Budget Hearing was called to order at 5:15 p.m. on Tuesday, June 24, 2025, by Board Chair Paul Gorski in Room 0214 (Performing Arts Room) in the Educational Resource Center (ERC) on the main campus of Rock Valley College.

Roll Call

The following members of the Board of Trustees were present at roll call:

Mr. Paul Gorski	Mr. Robert Trojan
Ms. Kristen Simpson	Dr. Jenna Goldsmith
Mr. John Nelson joined at 5:16 p.m.	Mr. Isiah Blake, Student Trustee

The following trustees were absent at roll call: Ms. Crystal Soltow, Ms. Gloria Cardenas Cudia.

Attorney Matthew Gardner confirmed that because the item “Board Member Attendance by Means Other than Physical Presence” was on the agenda for the regular meeting, it also would be applicable for the FY2026 Public Budget Hearing.

At 5:17 p.m., a motion was made by Trustee Trojan, seconded by Trustee Simpson, to allow Trustees Crystal Soltow and Gloria Cardenas Cudia to join the meeting via telephone. The motion was approved by majority roll call vote. Trustees Trojan, Simpson, Goldsmith, and Gorski voted yes. Trustee Nelson voted no. Student Trustee Blake voted yes (advisory). Trustees Soltow and Cudia entered the meeting via telephone.

Board Chair Gorski announced that all persons who desire to be heard will have an opportunity to present oral testimony to do so. Mr. Gorski introduced Vice President of Finance Ellen Olson, who reviewed the Fiscal Year 2026 Final Budget.

Vice President Olson noted the following:

- On April 22, 2025, the Board of Trustees approved the tentative budget for Fiscal Year 2026.
- The College published the notice of hearing.
- The Budget has been on display in the Financial Services office since May 22, 2025, and has been available online as well as for public viewing. There have been no changes to the budget.
- Total Budget, including contingency of \$3,797,260, is \$233,618,543
 - Operating Funds: \$69,326,152 which includes the contingency
 - Non-Operating Funds: \$164,292,391
 - Capital Projects – \$119.5 million
 - Bonds & Interest - \$14.5 million
 - Auxiliary Funds - \$16.4 million
 - Restricted/Grants – \$18.9 million
 - Trust & Agency (Student Clubs) - \$714,000
 - Audit - \$60,000
 - Liability, Protection & Settlement - \$1.8 million
 - OPEB – reversal of \$7.8 million (Other Post-Employment Benefits)
 - SURS – \$250,000 (State University Retirement System)

Following the conclusion of Vice President Olson's report, Board Chair Gorski invited public testimony concerning the Fiscal Year 2026 Final Budget. There were no requests from the public to address to trustees.

At 5:21 p.m., A motion was made by Trustee Trojan, seconded by Trustee Simpson, to close the Public Budget Hearing. The motion was approved by a unanimous roll call vote, and Board Chair Gorski declared the Public Budget closed.

**Illinois Community College District No. 511
Rock Valley College
3301 Mulford Road, Rockford, IL, 61114
Educational Resource Center, Performing Arts Room, Room 0214**

**MINUTES - REGULAR MEETING
June 24, 2025, 5:15 p.m.
(Immediately following the FY2026 Public Budget Hearing)**

Call To Order

The Regular meeting of the Board of Trustees of Community College District No. 511, Winnebago, Boone, DeKalb, McHenry, Ogle, and Stephenson counties, Illinois, convened in the Performing Arts Room (PAR), Room 0214, in the Educational Resource Center (ERC) on the main campus. Board Chair Paul Gorski called the meeting to order at 5:22 p.m.

Roll Call

Mr. Paul Gorski
Ms. Kristen Simpson
Dr. Jenna Goldsmith
Ms. Crystal Soltow

Mr. Bob Trojan
Mr. John Nelson
Ms. Gloria Cardenas Cudia
Student Trustee Mr. Isiah Blake

Note: Trustee Soltow and Trustee Cudia previously joined the meeting by telephone for the FY2026 Public Budget Hearing and remained on the line for the regular meeting.

Also in attendance: Dr. Howard Spearman, President; Dr. Amanda Smith, Vice President of Academic Affairs/Chief Academic Officer; Dr. Terrica Huntley, Vice President of Human Resources; Ms. Ellen Olson, Vice President of Finance/Chief Financial Officer; Ms. Heather Snider, Vice President of Institutional Effectiveness and Communications; Dr. Patrick Peyer, Vice President of Student Affairs; Dr. Keith Barnes, Vice President of Cultural Excellence, Ms. Ann Kerwitz, Assistant to the President, Ms. Araceli Olvera, Interim Executive Assistant, Ms. Tracy Luethje, Executive Assistant to the Chief Operations Officer, Attorney Matthew Gardner, Robbins Schwartz.

Communications and Petitions (Public Comment)

There were no communications, petitions, or public comments.

Recognition of Visitors

There were no visitors to be recognized.

Adjourn to Closed Session

At 5:23 p.m., a motion was made by Trustee Trojan, seconded by Trustee Simpson, to adjourn to closed session to discuss the appointment, employment, compensation, discipline, performance, or dismissal of specific employees, specific individuals, who serve as independent contractors in a park, recreational, or educational setting per Section 2 (C) (1), in accordance with the Illinois Open Meetings Act. The motion was approved by a majority roll call vote. Trustees Gorski, Trojan, Simpson, Goldsmith, Cudia, and Soltow voted yes. Trustee Nelson voted no. Student Trustee Blake voted yes (advisory).

Reconvene Open Session

At 5:46 p.m., a motion was made by Trustee Simpson, seconded by Trustee Trojan, to reconvene to open session. The motion was approved by a unanimous roll call vote. No action was taken as a result of the Closed Session.

General Presentations

There were no general presentations.

Approval of Minutes

A motion was made by Trustee Trojan, seconded by Trustee Simpson, to approve the minutes of the May 13, 2025, Committee of the Whole meeting and May 27, 2025, Regular meeting. There was no discussion. The motion was approved by a unanimous roll call vote.

Action Items

Board Chair Gorski asked Attorney Matthew Gardner whether a motion was necessary to move agenda items. Attorney Gardner confirmed that a motion was not required. Following this clarification, Mr. Gorski proposed that item 13, Personnel Report BR8298, be moved as the first item in the action items.

1. BR8298 - Personnel Report

The Board Report reads in part: It is recommended that the Board approves the following personnel actions listed on BR8298.

A motion was made by Trustee Trojan, seconded by Trustee Simpson, to approve BR8298. There was no discussion. The motion was approved by a majority roll call vote. Trustees Gorski, Goldsmith, Simpson, Soltow, and Cudia voted yes. Trustees Trojan and Nelson voted no. Student Trustee Blake (advisory) voted yes.

Board Chair Gorski moved item four, FY26 Final Budget, BR8289, to item two, and item five, Certificate Attesting to the Fiscal Year 2026 Final Budget, BR8290, to item three in the action items.

2. BR8289 – FY2026 Final Budget

The Board Report reads in part: It is recommended that the Board of Trustees adopt the Fiscal Year 2026 Final Budget as the budget for the fiscal year beginning on July 1, 2025, for Community College District No. 511, Winnebago, Boone, DeKalb, McHenry, Stephenson, and Ogle Counties.

A motion was made by Trustee Trojan, seconded by Trustee Cudia, to approve BR8289. There was no discussion. The motion was approved by a unanimous roll call vote.

3. BR8290 – Certificate Attesting to the FY2026 Final Budget

The Board Report reads in part: It is recommended that the Secretary and Chairperson of the Rock Valley College Board of Trustees attest to the attached Fiscal Year 2026 Final Budget being a true and correct copy in its legal form.

A motion was made by Trustee Trojan, seconded by Trustee Simpson, to approve BR8290. There was no discussion. The motion was approved by a unanimous roll call vote.

Board Chair Gorski moved item 2.b.i., Purchase Report B-1, BR8287-B-1, to item four on the action items.

4. BR8287-B-1 – Purchase Report B-1 – FY2026 Purchases

The Board Report reads in part: it is recommended that the Board approves the items marked on BR8287-B-1, Purchase Report B-1 – FY2026 Purchases.

A motion was made by Trustee Trojan, seconded by Trustee Soltow, to approve BR8287-B-1.

Trustees' comments included:

- Trustee Nelson shared that based on his research from an article from ESPN regarding turf and injuries, and other reasons that he is against turf.
- Trustee Simpson stated that she sees using turf as moving ahead with the times for new athletes.
- Trustee Trojan asked if the President and his Cabinet had further research or facts regarding turf. Also, he did more research by visiting Hononegah School District to observe their turf fields, and was told that the primary reason the school chose turf is to extend the athletic year in severe weather conditions.
- Trustee Cudia stated that from her experience working at the Rockford Park District, she is voting based on her research and conscience.
- Board Chair Gorski stated that injuries should have been addressed when the request to move to turf was presented to the Board, and that there aren't enough reliable sources to support turf. However, he appreciates that additional research was provided from the President's Office.

The motion was approved by a majority roll call vote. Trustees Trojan, Simpson, Goldsmith, Cudia, Soltow, and Cudia voted yes. Trustees Gorski and Nelson voted no. Student Trustee Blake (advisory) voted yes.

5. BR8286 – Claims Sheet (Check Register – May 2025)

It is recommended that the Board of Trustees approves the claims sheets from the Ellucian check register for the period from May 1, 2025, to May 31, 2025. The total is \$5,007,364.02.

A motion was made by Trustee Trojan, seconded by Trustee Simpson, to approve BR8286. There was no discussion. The motion was approved by a unanimous roll call vote.

6. BR8287-A –Purchase Report A – FY2025 Amendments

The Board Report reads in part: it is recommended that the Board approves the items marked on BR8287-A, on Purchase Report A – FY2025 Amendments.

A motion was made by Trustee Trojan, seconded by Trustee Simpson, to approve BR8287-A. There was no discussion. The motion was approved by a unanimous roll call vote.

7. BR8287-B-2 – Purchase Report B-2 – FY2026 Purchases

The Board Report reads in part: it is recommended that the Board approves the items marked on BR8287-B-2, Purchase Report B-2 – FY2026 Purchases.

A motion was made by Trustee Cudia, seconded by Trustee Simpson, to approve BR8287-B-2. There was no discussion. The motion was approved by a unanimous roll call vote.

8. BR8287-C - Purchase Report C – FY2026 Site Rentals

The Board Report reads in part: it is recommended that the Board approves the items marked on BR8287-C, Purchase Report C – FY2026 Site Rentals.

A motion was made by Trustee Cudia, seconded by Trustee Trojan, to approve BR8287-C. There was no discussion. The motion was approved by a unanimous roll call vote.

At 6:05 p.m., Trustee Soltow left the meeting.

9. BR8287-D – Purchase Report D – FY2026 Software Licensing Renewals

The Board Report reads in part: it is recommended that the Board approves the items marked on BR8287-D, Purchase Report D – FY2026 Software Licensing Renewals.

A motion was made by Trustee Simpson, seconded by Trustee Nelson, to approve BR8287-D.

Trustee Nelson asked if Board Chair Gorski supports the majority of items on Purchase Report D, considering his expertise in Information Technology. Trustee Trojan asked for clarification on whether these items were renewals.

The motion was approved by a unanimous roll call vote.

10. BR8287-E – Purchase Report E – FY2026 Blanket Purchase Orders

The Board Report reads in part: It is recommended that the Board approves the items marked on BR8287-E, Purchase Report E – FY2026 Blanket Purchase Order.

A motion was made by Trustee Trojan, seconded by Trustee Blake, to approve BR8287-E. There was no discussion. The motion was approved by a majority roll call vote. Trustees Gorski, Simpson, Goldsmith, Trojan, and Cudia voted yes. Trustee Nelson voted no. Student Trustee Blake (advisory) voted yes.

11. BR8288 – Bond Parameters Resolution providing for the issue of not to exceed \$56,250,000 General Obligation Community College bonds, Series 2025B, for the purpose of paying claims against the District, providing for the levy of a direct annual tax sufficient to pay the principal and interest on the bonds and authorizing the sale of the bonds to the purchaser thereof.

The Board Report reads in part: It is recommended that the Board of Trustees approves the resolution providing for the issue of not to exceed \$56,250,000 General Obligation Community College Bonds for the purpose of paying claims against the Rock Valley College Community College District No. 511, providing for the levy of a direct annual tax sufficient to pay the principal and interest on said bonds, and authorizing the proposed sale of said bonds to the purchaser thereof. **Attorney Reviewed.**

A motion was made by Trustee Trojan, seconded by Trustee Nelson, to approve BR8288.

In response to a question from Trustee Nelson, Vice President of Finance Ellen Olson reviewed the breakdown of the \$56,250,000, the timeline, and the payoff schedule.

The motion was approved by a unanimous roll call vote.

11. BR8291 – Compensation Adjustment for Non-Represented Employees (Educational Support Personnel (ESP), Professional Staff Association (PSA) and Administrative Employees

The Board Report reads in part: It is recommended that the following salary increases be approved for active full-time and continuous part-time (CPT) employees in grades J through V.

Effective July 1, 2025

- A 3.25% increase will be added to the base pay of each full-time ESP/PSA/Administrative employee for the period of July 1, 2025, through June 30, 2026.
- Employees hired on or after July 1, 2025, are not eligible for this pay increase.
- Estimated fiscal impact is \$429,800.

A motion was made by Trustee Nelson, seconded by Trustee Simpson, to approve BR8291. Trustee Nelson stated the increase is based on the assessment from Chief Financial Officer Ellen Olson.

The motion was approved by a unanimous roll call vote.

12. BR8292 – 2025-2027 Career Pathways Jump Start (CPJS) Intergovernmental Agreement (IGA) – Belvidere Community Unit School District #100

The Board Report reads in part: It is recommended that the Rock Valley College Board of Trustees approves the Career Pathways Jump Start Intergovernmental Agreement with Belvidere Community Unit School District #100, effective the date both parties have approved and executed the Agreement, for classes beginning Summer 2025, and expire automatically on June 30, 2027. **Attorney Reviewed.**

A motion was made by Trustee Nelson, seconded by Student Trustee Blake, to approve BR8292. There was no discussion. The motion was approved by a unanimous roll call vote.

At 6:15 p.m., Trustee Cudia left the meeting. Board Chair Gorski announced that there were still enough Trustees physically present for a quorum.

13. BR8293 – Dual and Articulated Credit Memorandum of Understanding (MOU) – Belvidere Community Unit School District #100

The Board Report reads in part: It is recommended that the Rock Valley College Board of Trustees approves the Dual and Articulated Credit Memorandum of Understanding between Rock Valley College and Belvidere Community Unit School District #100 beginning August 1, 2025, and expiring on June 30, 2026. **Attorney Reviewed.**

A motion was made by Trustee Nelson, seconded by Trustee Simpson, to approve BR8293. There was no discussion. The motion was approved by a unanimous roll call vote.

14. BR8294 – Dual and Articulated Credit Memorandum of Understanding (MOU) – Hononegah Community High School #207

The Board Report reads in part: It is recommended that the Rock Valley College Board of Trustees approves the Dual and Articulated Credit Memorandum of Understanding between Rock Valley College and Hononegah Community High School District #207 beginning August 1, 2025, and expiring on June 30, 2026. **Attorney Reviewed.**

A motion was made by Trustee Simpson, seconded by Trustee Nelson, to approve BR8294. Board Chair Gorski commented that he appreciates all the area districts for their participation in the Early College agreements with Rock Valley College.

The motion was approved by a unanimous roll call vote.

15. BR8295 – Running Start Intergovernmental Agreement (IGA) – Belvidere Community Unit School District #100

The Board Report reads in part: It is recommended that the Rock Valley College Board of Trustees approves the Running Start Intergovernmental Agreement with Belvidere Community Unit School District #100, effective as of the date both parties approve and execute the Agreement, for classes beginning Summer 2025, and automatically expiring on June 30, 2026. **Attorney Reviewed.**

A motion was made by Trustee Nelson, seconded by Trustee Trojan, to approve BR8295. The motion was approved by a unanimous roll call vote.

16. BR8296 – Number not assigned

17. BR8297 – 2025-2026 Illinois Department of Transportation (IDOT) Highway Construction Careers Training Program (HCCTP)

The Board Report reads in part: It is recommended that the Board of Trustees approves an Intergovernmental Agreement between the Illinois Department of Transportation and Rock Valley College at a not-to-exceed amount of \$390,419 for Rock Valley College to administer the 2025-2026 Illinois Department of Transportation Highway Construction Careers Training Program. **Attorney Reviewed.**

A motion was made by Trustee Trojan, seconded by Trustee Nelson, to approve BR8297. There was no discussion. The motion was approved by a unanimous roll call vote.

Board Chair Gorski reminded that the Personnel Report, BR8289, has already been voted on and approved.

Other Business

1. New Business

There was no new business.

2. Unfinished Business

- President Spearman provided an update on the Electroform Tax Abatement, stating that CFO Ellen Olson contacted Mr. Wade Clark, the owner, confirming that the College would consider a 10-year tax abatement. Also, Dr. Spearman met with Rockford Mayor Tom McNamara, who will take the lead, including a written proposal to provide to the Board at a later date.

Board Chair Gorski stated that the Board hasn't received a formal action to consider due to the lack of communication. The Board should receive a form of actionable item to review.

- President Spearman informed the Board that the College received a water connection bill from the City of Rockford of approximately \$26,000 for the Downtown West construction project that must be paid by Friday, June 27, 2025. The administration will move forward with paying the bill, and the Board should expect to see the expense in next month's purchase reports.

Board Chair Gorski clarified that President Spearman alerted him as soon as he could. Mr. Gorski also said that paying bills is a priority for the College.

Trustee Nelson requested more information about the \$26,000 water bill, specifically inquiring about what the payment covers. Vice President Olson confirmed that this bill is for the connection fees required to connect both buildings of the Downtown West Campus Project to the water system.

Trustee Trojan asked for clarification that the College has to pay the fees before the water is connected. President Spearman indicated that Chief Operations Officer Rick Jenks wanted to address this matter transparently with the Board before it was added to the purchase reports.

Updates/Reports

1. President's Update

On June 18, 2025, President Spearman participated in the Non-credit/Workforce Development CNC Completion Ceremony at the Advanced Technology Center (ATC), where students had the opportunity to earn five credentials with the National Institute for Metalworking Skills (NIMS). The five credentials of the program are: Measurement, Materials & Safety; Mill Setup; Lathe Setup; Mill Programming; and Lathe Programming. Out of 12 enrolled students, 11 completed the program, earning a total of 30 credentials between them. The students received 48 interview opportunities and secured 20 job offers. As of last Wednesday, eight students had accepted positions and started work this week. He also spoke with a parent who shared his son's journey from uncertainty about his future and a lack of identity to a place of confidence and pride in his accomplishments at RVC. Dr. Spearman expressed his gratitude to Vice President Dr. Hansen Stewart, Dean of Workforce Development Peter Held, and CNC Instructors Chance Kruse and Patrick Chamoun for their invaluable support.

2. Leadership Update

- Vice President Heather Snider provided an enrollment update, noting that the Summer II session began on June 16 with a second four-week session beginning July 14. The fall semester begins August 16, and as of June 24, we are 6% ahead of last year, 76% to the budget, and 73% to the stretch goal. She also provided an update on billboard campaigns throughout the district and in Southern Wisconsin. In addition, a team of faculty, staff, and administrators has been accepted to the American Association of Colleges and Universities' 2025-2026 Institute on Artificial Intelligence, Pedagogy, and the Curriculum.
- Dr. Patrick Peyer congratulated the RVC Golf team that recently competed in the national tournament in Chautauqua, NY. He also provided an update on two educational and college-exposure trips taken by staff and students of the TRiO program. In addition, the Aviation Maintenance Program Annual Career Fair held recently welcomed 101 current students and 12 company partners to engage in networking and hiring opportunities. RVC's Phi Theta Kappa (PTK) chapter was recognized as a Five-Star chapter, the highest level of engagement in PTK programs, at the group's recent national convention. Several RVC students also received awards for their outstanding contributions.
- Dr. Keith Barnes provided an update on the College's commemoration of Juneteenth. He also congratulated ADA Compliance Coordinator Eric Brown for his appointment to the Illinois Statewide Independent Living Council.
- Vice President Ellen Olson thanked trustees for approving the FY2026 Budget prior to the start of the fiscal year. She added that the bond sale will be in early July and closing by the end of the month. In the absence of COO Rick Jenks, she shared that the first vertical wall has been erected at the Downtown West campus construction.

3. Illinois Community College Trustee Association (ICCTA) Report

Trustee Nelson shared an update on legislation regarding baccalaureate degrees being offered at community colleges and how that could affect regional universities' enrollment rates. Trustees are encouraged to network with their local and state legislators to move forward with offering baccalaureate degrees in community colleges.

4. Trustees' Comments

- Trustee Nelson mentioned his six years serving as an RVC Board Member, along with Mr. Paul Gorski, and feels that, since being a member, they are seen rather than heard. He noted

- that they both have an extensive background in politics that is invaluable to Board governance.
- Trustee Simpson announced that she will not be in attendance at the July 8, 2025, Committee of the Whole meeting.
 - Trustee Trojan commended the increase in enrollment, as it is the key factor for the College. Board Chair Gorski concurred.
 - Trustee Goldsmith shared that she saw a billboard for the Starlight Theatre on Alpine and Newburg Road, stating that it was a beacon for the College and a great distraction.
 - Board Chair Gorski asked the administration to share more information with the Board regarding the parades for the upcoming Fourth of July weekend. He also shared an analogy using a book called “If You Give a Mouse a Cookie,” about the cause and effect of communication between the Board and Administration. He recommends that when the administration gives a presentation, it should provide specific information. The Board should also use this approach when requesting information. He also provided trustees with a handbook from the Illinois Community College Trustee Association. The handbook outlines their responsibilities in policy and fiduciary matters and includes suggestions for actions and making changes to policies.

5. Student Trustee Report

Student Trustee Isiah Blake reported his goals and responsibilities as the 2025-2026 Student Trustee. He shared that he will focus on orienting in his role, including reviewing Board governance and the College’s policies, as well as practicing critical thinking skills, which he hopes will make a meaningful impact on the student body. Since the summer term moves quietly, he is preparing groundwork for the fall term, where he plans to begin outreach to student organizations to meet the needs of the student community. He plans to attend the RVC SMART Camp program to perceive students’ experiences and the new student orientation events, which are great networking opportunities. He expressed his commitment to his new role and is using the summer to learn, reflect, and prepare. He gave his appreciation for his opportunity to serve and work with the Board.

6. RVC Foundation Report

Trustee Trojan reported that the Foundation has awarded 389 scholarships to 353 students during the first application period. The second chance scholarship application period opens in mid-August for several weeks. The scholarship budget for Fiscal Year 2026 is a new record of about \$900,000. The Downtown West Campus campaign has a goal of \$2.5 million, and he commended Chief Development Officer Brittany Freiberg, who has close to \$1.5 million already committed.

7. Freedom of Information Act (FOIA) Report

The FOIA report was accepted as presented.

Adjourn to Closed Session

There was no closed session.

Next meeting

The next Committee of the Whole meeting will be held on July 8, 2025, in the Performing Arts Room (PAR, Room 0214) located in the Educational Resources Center (ERC) on the main campus.

The next Regular Meeting will be held on July 22, 2025, in the Performing Arts Room (PAR, Room 0214) located in the Educational Resources Center (ERC) on the main campus.

Adjournment

At 6:57 p.m., a motion was made by Trustee Nelson, seconded by Trustee Trojan, to adjourn the meeting. The motion was approved by a unanimous roll call vote.

Submitted by Araceli Olvera

Dr. Jenna Goldsmith, Secretary

Paul Gorski, Board Chair

Claims Sheet

Recommendation:

It is recommended that the Board of Trustees approves the claims sheets from the Ellucian check register for the period from June 1, 2025 to June 30, 2025.

The total is \$3,989,444.33.

Howard J. Spearman, Ph.D.
President

Board Approval: _____
Secretary, Board of Trustees

July 01 2025
15:53

ACCOUNTS PAYABLE CHECK REGISTER
Period 06/01/2025 - 06/30/2025

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Bank Code: IP IL Bank & Trust Accts Payable
GL Account No: 01-00000-11293

Check Number	Check Date	Check Status	Vendor ID	Payee Name	Voucher ID	Voucher Date	PO/BPO Number	Voucher Amount	Cash Disc Amount	Check Amount
E0037926	06/05/25	Recon	0044501	Denise Anderson	V0591299	06/05/25		856.20		856.20
								856.20		856.20
E0037927	06/05/25	Recon	0450371	Tabinda Azam	V0591022	05/30/25		244.68		244.68
								244.68		244.68
E0037928	06/05/25	Recon	0578548	Vijendra K. Boken	V0591019	05/30/25		750.00		750.00
								750.00		750.00
E0037929	06/05/25	Recon	0475181	Brown, Joshua A.	V0591192	06/04/25		49.00		49.00
								49.00		49.00
E0037930	06/05/25	Recon	0468661	Katie E. Buss	V0591029	05/30/25		350.00		350.00
								350.00		350.00
E0037931	06/05/25	Recon	0160547	Thomas R. Clark	V0591077	06/02/25		500.00		500.00
								500.00		500.00
E0037932	06/05/25	Recon	0578294	Warrick Cobb	V0591009	05/30/25		680.00		680.00
								680.00		680.00
E0037933	06/05/25	Recon	0569904	Nicolas Contreras	V0591215	06/04/25	B0012178	315.00		315.00
								315.00		315.00
E0037934	06/05/25	Recon	0540350	Chad B. Cook	V0591263	06/05/25		439.93		439.93
								439.93		439.93
E0037935	06/05/25	Recon	0551380	Bianca Davis	V0591238	06/04/25		89.80		89.80
								89.80		89.80
E0037936	06/05/25	Recon	0510549	Sarah R. Eggleston Shumw	V0591303	06/05/25		149.56		149.56
								149.56		149.56
E0037937	06/05/25	Recon	0507154	Carlos Escamilla	V0591217 V0591253	06/04/25 06/05/25	B0012181	315.00 25.00		315.00 25.00
								340.00		340.00
E0037938	06/05/25	Recon	0564609	Kathryn M. Flanders	V0591219	06/04/25	B0012182	315.00		315.00

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Check Number	Check Date	Check Status	Vendor ID	Payee Name	Voucher ID	Voucher Date	PO/BPO Number	Voucher Amount	Cash Disc Amount	Check Amount
								315.00		315.00
E0037939	06/05/25	Recon	0449791	Brittany A. Freiberg	V0591244	06/04/25		48.24		48.24
					V0591245	06/04/25		33.50		33.50
					V0591246	06/04/25		16.80		16.80
					V0591247	06/04/25		18.90		18.90
					V0591249	06/04/25		26.60		26.60
					V0591250	06/04/25		23.10		23.10
								167.14		167.14
E0037940	06/05/25	Recon	0569768	Skylar A. Gustafson	V0591221	06/04/25	B0012183	315.00		315.00
					V0591251	06/04/25		36.00		36.00
								351.00		351.00
E0037941	06/05/25	Recon	0416579	Helsinger, Emily E.	V0591213	06/04/25		150.00		150.00
								150.00		150.00
E0037942	06/05/25	Recon	0531945	Ibarra Sanchez, Saray C.	V0591248	06/04/25		64.75		64.75
								64.75		64.75
E0037943	06/05/25	Recon	0386413	Dawson B. Ingram	V0590986	05/30/25		133.14		133.14
								133.14		133.14
E0037944	06/05/25	Recon	0555196	Nickolas M. Ingram	V0591223	06/04/25	B0012184	315.00		315.00
								315.00		315.00
E0037945	06/05/25	Recon	0430345	Jacobb D. Knobbe	V0591023	05/30/25		50.00		50.00
								50.00		50.00
E0037946	06/05/25	Recon	0578547	Tian L. Liu	V0591017	05/30/25		750.00		750.00
								750.00		750.00
E0037947	06/05/25	Recon	0565037	Lopez, Monserrat	V0591204	06/04/25		150.00		150.00
								150.00		150.00
E0037948	06/05/25	Recon	0321520	Nickolas D. McKinney	V0591294	06/05/25	P0051224	730.00		730.00
								730.00		730.00
E0037949	06/05/25	Recon	0394589	Meadows, Tremayne	V0591010	05/30/25		680.00		680.00
								680.00		680.00

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Check Number	Check Date	Check Status	Vendor ID	Payee Name	Voucher ID	Voucher Date	PO/BPO Number	Voucher Amount	Cash Disc Amount	Check Amount
E0037950	06/05/25	Recon	0554371	Mesch, Trinity K.	V0591199	06/04/25		150.00		150.00
								150.00		150.00
E0037951	06/05/25	Recon	0548911	D'Nijah C. Milan-Anderso	V0591225	06/04/25	B0012185	315.00		315.00
								315.00		315.00
E0037952	06/05/25	Recon	0063266	Suzanne Y. Miller	V0591035	05/30/25		103.84		103.84
								103.84		103.84
E0037953	06/05/25	Recon	0405626	Ms. Meilyn R. Morales	V0591151	06/03/25		35.28		35.28
					V0591152	06/03/25		13.37		13.37
					V0591154	06/03/25		54.60		54.60
					V0591155	06/03/25		45.43		45.43
								148.68		148.68
E0037954	06/05/25	Recon	0063722	Jennifer Lynn Morgan	V0591127	06/03/25		21.00		21.00
								21.00		21.00
E0037955	06/05/25	Recon	0567251	Caven R. Morin	V0591226	06/04/25	B0012179	315.00		315.00
								315.00		315.00
E0037956	06/05/25	Recon	0269956	Ms. Jennie J. Morris	V0591227	06/04/25	B0012180	315.00		315.00
								315.00		315.00
E0037957	06/05/25	Recon	0576356	Greyson O. Motter	V0591228	06/04/25	B0012186	315.00		315.00
								315.00		315.00
E0037958	06/05/25	Recon	0524755	Dafne Perez-Acosta	V0591252	06/05/25		51.80		51.80
								51.80		51.80
E0037959	06/05/25	Recon	0440364	Pittman Davis, Regina	V0591196	06/04/25		150.00		150.00
								150.00		150.00
E0037960	06/05/25	Recon	0552433	Christian A. Rivera	V0590973	05/29/25		50.00		50.00
								50.00		50.00
E0037961	06/05/25	Recon	0526362	Jessica Rodriguez Flores	V0591230	06/04/25	B0012187	315.00		315.00
								315.00		315.00

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Check Number	Check Date	Check Status	Vendor ID	Payee Name	Voucher ID	Voucher Date	PO/BPO Number	Voucher Amount	Cash Disc Amount	Check Amount
E0037962	06/05/25	Recon	0470146	Jada Z. Scott	V0591231	06/04/25	B0012188	315.00		315.00
								315.00		315.00
E0037963	06/05/25	Recon	0337687	Lisa A. Strong	V0591007	05/30/25		42.03		42.03
								42.03		42.03
E0037964	06/05/25	Recon	0578292	Lisette M. Tellado	V0591008	05/30/25		680.00		680.00
								680.00		680.00
E0037965	06/05/25	Recon	0576358	Delany J. Wise	V0591232	06/04/25	B0012189	315.00		315.00
								315.00		315.00
E0037966	06/05/25	Recon	0293392	A-1 Dry Cleaners & Laund	V0591078	06/02/25	B0011732	224.37		224.37
					V0591148	06/03/25	B0011753	56.38		56.38
								280.75		280.75
E0037967	06/05/25	Recon	0302873	Anixter Inc	V0590971	05/29/25	B0011726	1,257.53		1,257.53
					V0590972	05/29/25	B0011726	3,206.88		3,206.88
								4,464.41		4,464.41
E0037968	06/05/25	Recon	0330843	Association Specialty Co	V0591087	06/03/25	P0051079	653.93		653.93
								653.93		653.93
E0037969	06/05/25	Recon	0540637	Ballard Engineering	V0591268	06/05/25	B0011933	5,200.00		5,200.00
								5,200.00		5,200.00
E0037970	06/05/25	Recon	0535700	BP Roofing Solutions	V0591302	06/05/25	B0011935	410.00		410.00
					V0591304	06/05/25	B0011935	590.00		590.00
								1,000.00		1,000.00
E0037971	06/05/25	Recon	0543269	Broadway Licensing LLC	V0590977	05/30/25	P0051103	189.85		189.85
								189.85		189.85
E0037972	06/05/25	Recon	0289599	C D W Government Inc	V0590636	05/21/25	P0051018	21.78		21.78
					V0591041	05/30/25	B0011800	1,552.38		1,552.38
								1,574.16		1,574.16
E0037973	06/05/25	Recon	0321403	Caption First Inc	V0591114	06/03/25	P0051188	623.20		623.20

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Check Number	Check Date	Check Status	Vendor ID	Payee Name	Voucher ID	Voucher Date	PO/BPO Number	Voucher Amount	Cash Disc Amount	Check Amount
								623.20		623.20
E0037974	06/05/25	Recon	0289664	Carquest Auto Parts	V0591271	06/05/25	B0012000	249.99		249.99
								249.99		249.99
E0037975	06/05/25	Recon	0306006	Cintas Corporation	V0590809	05/27/25	B0012101	42.85		42.85
					V0590813	05/27/25	B0012101	275.25		275.25
								318.10		318.10
E0037976	06/05/25	Recon	0385509	Constellation New Energy	V0591300	06/05/25	B0011926	8,274.79		8,274.79
								8,274.79		8,274.79
E0037977	06/05/25	Recon	0463480	EBM, Inc.	V0591267	06/05/25	B0011925	73,980.97		73,980.97
								73,980.97		73,980.97
E0037978	06/05/25	Recon	0559952	ESCO Institute	V0590982	05/30/25	B0011781	160.00		160.00
								160.00		160.00
E0037979	06/05/25	Recon	0305998	Gordon Food Service	V0590975	05/30/25	B0011862	4,863.73		4,863.73
					V0591138	06/03/25	B0011862	78.00		78.00
								4,941.73		4,941.73
E0037980	06/05/25	Recon	0289733	Health Care Service Corp	V0591220	06/04/25	B0011859	472,756.85		472,756.85
								472,756.85		472,756.85
E0037981	06/05/25	Recon	0334253	Helm Service	V0591264	06/05/25	B0011892	4,927.50		4,927.50
								4,927.50		4,927.50
E0037982	06/05/25	Recon	0574785	Honey Bear Films, Inc	V0591157	06/03/25	P0051202	750.00		750.00
								750.00		750.00
E0037983	06/05/25	Recon	0544922	Hurst Review Services In	V0591136	06/03/25	B0012136	8,487.00		8,487.00
								8,487.00		8,487.00
E0037984	06/05/25	Recon	0471833	Jason's Deli	V0591298	06/05/25	P0051228	115.88		115.88
								115.88		115.88
E0037985	06/05/25	Recon	0289792	Johnstone Supply of Rock	V0590192	05/09/25	B0011894	945.58		945.58
					V0590380	05/14/25	B0011894	26.34		26.34

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					V0590385	05/14/25	B0011894	52.68		52.68
					V0590464	05/16/25	B0011894	130.05		130.05
					V0590550	05/20/25	B0011894	873.05		873.05
					V0591026	05/30/25	B0011894	83.64		83.64
								2,111.34		2,111.34
E0037986	06/05/25	Recon	0299885	Lincoln Rent-All & Sales	V0590191	05/09/25	B0011956	109.99		109.99
								109.99		109.99
E0037987	06/05/25	Recon	0295084	MAC Tools	V0590811	05/27/25	B0011985	1,485.09		1,485.09
								1,485.09		1,485.09
E0037988	06/05/25	Recon	0296711	Meridian	V0590470	05/16/25	P0051075	3,823.42		3,823.42
								3,823.42		3,823.42
E0037989	06/05/25	Recon	0289877	Midwest Library Service	V0591184	06/04/25	B0011745	47.29		47.29
					V0591185	06/04/25	B0011745	53.69		53.69
					V0591187	06/04/25	B0011745	20.10		20.10
					V0591188	06/04/25	B0011745	22.85		22.85
					V0591189	06/04/25	B0011745	360.06		360.06
					V0591190	06/04/25	B0011745	63.71		63.71
					V0591191	06/04/25	B0011745	283.62		283.62
								851.32		851.32
E0037990	06/05/25	Recon	0289881	Nicholson Hardware	V0591240	06/04/25	B0012001	34.08		34.08
					V0591241	06/04/25	B0012001	39.95		39.95
								74.03		74.03
E0037991	06/05/25	Recon	0294914	Pocket Nurse	V0590475	05/19/25	P0050985	1,366.92		1,366.92
								1,366.92		1,366.92
E0037992	06/05/25	Void	0576312	Proserv Aviation Holding						
E0037993	06/05/25	Recon	0552831	Quixotic Bakery LLC	V0591182	06/04/25	B0011822	387.00		387.00
								387.00		387.00
E0037994	06/05/25	Recon	0305833	Ringland Johnson Constru	V0590637	05/21/25	B0012173	21,807.00		21,807.00
								21,807.00		21,807.00
E0037995	06/05/25	Recon	0301150	Rock River Times Inc	V0590383	05/14/25	B0011791	35.92		35.92
								35.92		35.92

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E0037996	06/05/25	Recon	0549326	USW Holding Company LLC	V0590384	05/14/25	B0011913	488.00		488.00
								488.00		488.00
E0037997	06/05/25	Recon	0551079	Rocket Industrial Inc	V0590296	05/13/25	B0012083	561.04		561.04
					V0590297	05/13/25	B0012083	748.80		748.80
					V0590458	05/16/25	B0012083	98.51		98.51
								1,408.35		1,408.35
E0037998	06/05/25	Recon	0376488	Rush Power Systems LLC	V0590387	05/14/25	B0012077	1,195.50		1,195.50
								1,195.50		1,195.50
E0037999	06/05/25	Recon	0322132	Scandroli Construction	V0591046	06/02/25	B0012009	37,543.50		37,543.50
								37,543.50		37,543.50
E0038000	06/05/25	Recon	0289961	Schumacher Elevator Co	V0590388	05/14/25	B0012103	642.50		642.50
								642.50		642.50
E0038001	06/05/25	Recon	0563567	Speedy Metals LLC	V0590527	05/20/25	B0011915	1,176.83		1,176.83
								1,176.83		1,176.83
E0038002	06/05/25	Recon	0575442	Studer Education LLC	V0591047	06/02/25	B0012166	32,347.50		32,347.50
								32,347.50		32,347.50
E0038003	06/05/25	Recon	0578641	Techvana LLC	V0591159	06/03/25		900.00		900.00
								900.00		900.00
E0038004	06/05/25	Recon	0327433	Terracon Consultants Inc	V0591183	06/04/25	B0012144	12,250.00		12,250.00
								12,250.00		12,250.00
E0038005	06/05/25	Recon	0485992	Townsquare Media Rockfor	V0591120	06/03/25	B0011853	28,950.00		28,950.00
								28,950.00		28,950.00
E0038006	06/05/25	Recon	0478605	Welders Supply Company	V0590320	05/13/25	B0011909	2.06		2.06
					V0590335	05/13/25	B0011909	20.14		20.14
					V0590372	05/14/25	B0011909	86.42		86.42
					V0590373	05/14/25	B0011909	8.24		8.24
								116.86		116.86

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E0038007	06/05/25	Recon	0398954	Williams Charles Constru	V0590580	05/21/25	P0050821	5,600.00		5,600.00
								5,600.00		5,600.00
E0038008	06/05/25	Recon	0293754	Wolter Inc	V0590322	05/13/25	B0011786	2,460.00		2,460.00
								2,460.00		2,460.00
E0038009	06/10/25	Recon	0578748	Warner Chappell Music, I	V0591444	06/10/25	P0051271	250.00		250.00
								250.00		250.00
E0038019	06/12/25	Recon	0569904	Nicolas Contreras	V0591582	06/11/25	B0012178	315.00		315.00
								315.00		315.00
E0038020	06/12/25	Recon	0540350	Chad B. Cook	V0591462	06/10/25		439.93		439.93
								439.93		439.93
E0038021	06/12/25	Recon	0551380	Bianca Davis	V0591385	06/06/25		186.40		186.40
								186.40		186.40
E0038022	06/12/25	Recon	0317879	Lamis H. Diab	V0591317	06/05/25		456.25		456.25
								456.25		456.25
E0038023	06/12/25	Recon	0224268	Robert T. Downing	V0591547	06/11/25	P0051298	1,475.00		1,475.00
								1,475.00		1,475.00
E0038024	06/12/25	Recon	0510549	Sarah R. Eggleston Shumw	V0591365	06/06/25		38.00		38.00
								38.00		38.00
E0038025	06/12/25	Recon	0507154	Carlos Escamilla	V0591583	06/11/25	B0012181	315.00		315.00
								315.00		315.00
E0038026	06/12/25	Recon	0564609	Kathryn M. Flanders	V0591585	06/11/25	B0012182	315.00		315.00
								315.00		315.00
E0038027	06/12/25	Recon	0378490	Katarina Y. Furman	V0591651	06/12/25		20.47		20.47
					V0591652	06/12/25		29.52		29.52
					V0591653	06/12/25		9.97		9.97
					V0591654	06/12/25		62.19		62.19
								122.15		122.15

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E0038028	06/12/25	Recon	0569768	Skylar A. Gustafson	V0591587	06/11/25	B0012183	315.00		315.00
								315.00		315.00
E0038029	06/12/25	Recon	0478154	Sharon Hanson	V0591466	06/10/25		54.00		54.00
								54.00		54.00
E0038030	06/12/25	Recon	0555196	Nickolas M. Ingram	V0591588	06/11/25	B0012184	315.00		315.00
								315.00		315.00
E0038031	06/12/25	Recon	0440426	Erica C. Matthews	V0591386	06/06/25		186.40		186.40
								186.40		186.40
E0038032	06/12/25	Recon	0548911	D'Nijah C. Milan-Anderso	V0591436	06/09/25		26.00		26.00
					V0591589	06/11/25	B0012185	315.00		315.00
								341.00		341.00
E0038033	06/12/25	Recon	0567251	Caven R. Morin	V0591437	06/09/25		26.00		26.00
					V0591591	06/11/25	B0012179	315.00		315.00
								341.00		341.00
E0038034	06/12/25	Recon	0269956	Ms. Jennie J. Morris	V0591592	06/11/25	B0012180	315.00		315.00
								315.00		315.00
E0038035	06/12/25	Recon	0576356	Greyson O. Motter	V0591593	06/11/25	B0012186	315.00		315.00
								315.00		315.00
E0038036	06/12/25	Recon	0377866	Luevinus Muhammad	V0591352	06/06/25		84.81		84.81
					V0591362	06/06/25		650.31		650.31
								735.12		735.12
E0038037	06/12/25	Recon	0526362	Jessica Rodriguez Flores	V0591594	06/11/25	B0012187	255.00		255.00
								255.00		255.00
E0038038	06/12/25	Recon	0002638	April L. Rottman	V0591438	06/09/25		577.40		577.40
								577.40		577.40
E0038039	06/12/25	Recon	0470146	Jada Z. Scott	V0591595	06/11/25	B0012188	315.00		315.00
								315.00		315.00

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E0038040	06/12/25	Recon	0215796	Jennifer M. Thompson	V0591368	06/06/25		11.79		11.79
					V0591371	06/06/25		10.85		10.85
					V0591373	06/06/25		8.40		8.40
					V0591375	06/06/25		4.20		4.20
					V0591376	06/06/25		35.70		35.70
					V0591379	06/06/25		8.40		8.40
					V0591381	06/06/25		11.20		11.20
					V0591382	06/06/25		4.34		4.34
								94.88		94.88
E0038041	06/12/25	Recon	0280182	Mr. Luke A. Walker	V0591544	06/11/25	P0051297	600.00		600.00
								600.00		600.00
E0038042	06/12/25	Recon	0576358	Delany J. Wise	V0591596	06/11/25	B0012189	315.00		315.00
								315.00		315.00
E0038043	06/12/25	Recon	0298157	4IMPRINT	V0591390	06/09/25	P0051048	2,983.57		2,983.57
								2,983.57		2,983.57
E0038044	06/12/25	Recon	0289529	Airgas USA, LLC	V0591083	06/02/25	B0011776	14.72		14.72
					V0591088	06/03/25	B0011916	148.50		148.50
					V0591089	06/03/25	B0011916	179.16		179.16
					V0591090	06/03/25	B0011916	304.74		304.74
					V0591275	06/05/25	B0011905	14.00		14.00
					V0591276	06/05/25	B0011905	420.70		420.70
								1,081.82		1,081.82
E0038045	06/12/25	Recon	0539832	Airolldi Brothers Inc	V0591380	06/06/25	B0012067	561.64		561.64
								561.64		561.64
E0038046	06/12/25	Recon	0302873	Anixter Inc	V0591343	06/06/25	P0050835	3,403.80		3,403.80
					V0591496	06/10/25	B0011726	323.24		323.24
								3,727.04		3,727.04
E0038047	06/12/25	Recon	0490601	Atmosphere Commercial In	V0591623	06/11/25	P0050544	199,996.90		199,996.90
								199,996.90		199,996.90
E0038048	06/12/25	Recon	0289599	C D W Government Inc	V0591256	06/05/25	P0051154	382.42		382.42
					V0591257	06/05/25	P0051181	2,585.02		2,585.02
					V0591261	06/05/25	P0051200	91.60		91.60
					V0591269	06/05/25	P0051186	1,034.95		1,034.95
					V0591277	06/05/25	P0051162	79.20		79.20

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					V0591324	06/06/25	P0051162	1,784.48		1,784.48
								5,957.67		5,957.67
E0038049	06/12/25	Recon	0355497	Cengage Learning Inc	V0591658	06/12/25	P0050946	5,832.97		5,832.97
								5,832.97		5,832.97
E0038050	06/12/25	Recon	0306006	Cintas Corporation	V0591040	05/30/25	B0012101	275.25		275.25
					V0591075	06/02/25	B0011990	30.91		30.91
								306.16		306.16
E0038051	06/12/25	Recon	0527498	Clearfly Communications	V0591656	06/12/25	B0011809	3,267.69		3,267.69
								3,267.69		3,267.69
E0038052	06/12/25	Recon	0310222	Constellation New Energy	V0591428	06/09/25	B0011924	81,702.26		81,702.26
								81,702.26		81,702.26
E0038053	06/12/25	Recon	0292527	Countryside Meats & Deli	V0591621	06/11/25	P0051272	362.38		362.38
								362.38		362.38
E0038054	06/12/25	Recon	0463480	EBM, Inc.	V0591619	06/11/25	B0011925	3,586.00		3,586.00
								3,586.00		3,586.00
E0038055	06/12/25	Recon	0289720	Fisher Scientific Compan	V0591377	06/06/25	B0011865	346.64		346.64
					V0591378	06/06/25	B0011865	78.30		78.30
								424.94		424.94
E0038056	06/12/25	Recon	0382984	Garda CL Great Lakes Inc	V0591447	06/10/25	B0011769	524.27		524.27
								524.27		524.27
E0038057	06/12/25	Recon	0305998	Gordon Food Service	V0591398	06/09/25	P0051241	518.66		518.66
					V0591399	06/09/25	P0051131	794.17		794.17
					V0591497	06/10/25	B0011862	360.72		360.72
								1,673.55		1,673.55
E0038058	06/12/25	Recon	0334253	Helm Service	V0591617	06/11/25	B0011892	575.00		575.00
					V0591618	06/11/25	B0011892	2,637.65		2,637.65
								3,212.65		3,212.65
E0038060	06/12/25	Recon	0471833	Jason's Deli	V0591322	06/05/25	P0051030	295.36		295.36

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					V0591560	06/11/25	P0051029	291.76		291.76
					V0591650	06/12/25	P0051055	310.74		310.74
								897.86		897.86
E0038061	06/12/25	Recon	0305907	Johnson Controls Fire Pr	V0591571	06/11/25	B0011889	742.90		742.90
					V0591604	06/11/25	B0012194	14,823.18		14,823.18
					V0591605	06/11/25	B0012194	6,313.31		6,313.31
								21,879.39		21,879.39
E0038062	06/12/25	Recon	0406960	K.K. Stevens Publishing	V0591150	06/03/25	B0011764	23,381.47		23,381.47
								23,381.47		23,381.47
E0038063	06/12/25	Recon	0299885	Lincoln Rent-All & Sales	V0590386	05/14/25	B0011956	184.95		184.95
								184.95		184.95
E0038064	06/12/25	Recon	0289875	Midland Paper	V0590651	05/22/25	B0011790	590.15		590.15
					V0591316	06/05/25	B0011789	782.21		782.21
					V0591495	06/10/25	B0011789	4,998.51		4,998.51
								6,370.87		6,370.87
E0038065	06/12/25	Recon	0289877	Midwest Library Service	V0591404	06/09/25	B0011745	25.68		25.68
					V0591405	06/09/25	B0011745	30.25		30.25
								55.93		55.93
E0038066	06/12/25	Recon	0289881	Nicholson Hardware	V0591308	06/05/25	B0012001	139.95		139.95
					V0591570	06/11/25	B0012001	6.98		6.98
								146.93		146.93
E0038067	06/12/25	Recon	0298332	Paper Recovery Service C	V0591313	06/05/25	B0011903	320.00		320.00
								320.00		320.00
E0038068	06/12/25	Recon	0294914	Pocket Nurse	V0590716	05/23/25	P0051081	556.85		556.85
								556.85		556.85
E0038069	06/12/25	Recon	0289925	Postmaster	V0591586	06/11/25	B0011841	10,000.00		10,000.00
								10,000.00		10,000.00
E0038070	06/12/25	Recon	0576312	Proserv Aviation Holding	V0590423	05/15/25	P0050864	23,806.80		23,806.80
								23,806.80		23,806.80

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E0038071	06/12/25	Recon	0552831	Quixotic Bakery LLC	V0591361	06/06/25	B0011822	193.50		193.50
					V0591461	06/10/25	B0011822	185.76		185.76
					V0591572	06/11/25	B0011822	580.50		580.50
								959.76		959.76
E0038072	06/12/25	Recon	0301150	Rock River Times Inc	V0591549	06/11/25	B0011791	17.55		17.55
								17.55		17.55
E0038073	06/12/25	Recon	0551079	Rocket Industrial Inc	V0590552	05/20/25	B0012083	162.44		162.44
					V0590554	05/20/25	B0012083	133.46		133.46
					V0590555	05/20/25	B0012083	403.20		403.20
					V0590556	05/20/25	B0012083	366.90		366.90
								1,066.00		1,066.00
E0038074	06/12/25	Recon	0382855	S&S Automotive, Inc	V0591492	06/10/25	B0011991	408.48		408.48
								408.48		408.48
E0038075	06/12/25	Recon	0290036	Snap-On Industrial	V0590459	05/16/25	P0050953	9,776.01		9,776.01
					V0590979	05/30/25	P0051164	227.25		227.25
					V0590984	05/30/25	P0051163	8.06		8.06
					V0591209	06/04/25	P0051204	37.00		37.00
					V0591328	06/06/25	P0051234	437.43		437.43
								10,485.75		10,485.75
E0038076	06/12/25	Recon	0290049	Steiner Electric	V0590712	05/23/25	B0012014	104.05		104.05
								104.05		104.05
E0038077	06/12/25	Recon	0303812	Stenstrom General Contra	V0591387	06/06/25	B0012170	338,652.37		338,652.37
								338,652.37		338,652.37
E0038078	06/12/25	Recon	0300469	Stericycle Inc	V0591348	06/06/25	B0011749	193.52		193.52
								193.52		193.52
E0038079	06/12/25	Recon	0547094	Sunbelt Rentals Inc	V0590466	05/16/25	B0012019	1,829.89		1,829.89
								1,829.89		1,829.89
E0038080	06/12/25	Recon	0316114	WC Dorsey & Associates I	V0591470	06/10/25	P0051278	75.00		75.00
					V0591471	06/10/25	P0051278	125.00		125.00
					V0591472	06/10/25	P0051278	325.00		325.00
								525.00		525.00

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E0038081	06/12/25	Recon	0480402	Weldstar Company	V0590562	05/20/25	P0051003	213.11		213.11
								213.11		213.11
E0038082	06/12/25	Recon	0495417	Widmer Interiors	V0591314	06/05/25	P0050863	476.78		476.78
								476.78		476.78
E0038083	06/12/25	Recon	0304446	WIFR-TV23	V0591079	06/02/25	B0011846	800.00		800.00
								800.00		800.00
E0038084	06/12/25	Recon	0502975	Windstar Lines, Inc	V0591610	06/11/25	P0050573	1,002.00		1,002.00
					V0591612	06/11/25	P0050574	1,002.00		1,002.00
								2,004.00		2,004.00
E0038090	06/18/25	Recon	0443153	Bodycraft Wellness & Mas	V0591685	06/13/25	B0011779	1,122.00		1,122.00
					V0591910	06/18/25	B0011779	4,746.40		4,746.40
								5,868.40		5,868.40
E0038091	06/18/25	Recon	0540350	Chad B. Cook	V0591825	06/17/25		439.93		439.93
								439.93		439.93
E0038092	06/18/25	Recon	0470288	Nathaniel R. Jordan	V0591835	06/17/25		350.20		350.20
								350.20		350.20
E0038093	06/18/25	Recon	0440426	Erica C. Matthews	V0591854	06/17/25		148.45		148.45
								148.45		148.45
E0038094	06/18/25	Recon	0118163	Jennifer R. Mickelson	V0591859	06/17/25		378.45		378.45
								378.45		378.45
E0038095	06/18/25	Recon	0548555	Jazmine L. Nathan	V0591786	06/16/25		24.50		24.50
					V0591787	06/16/25		89.60		89.60
					V0591843	06/17/25		33.85		33.85
								147.95		147.95
E0038096	06/18/25	Recon	0411495	Mathew Oakes	V0591863	06/17/25		382.40		382.40
								382.40		382.40
E0038097	06/18/25	Recon	0549090	Young, Keith L.	V0591771	06/16/25		150.00		150.00
								150.00		150.00

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E0038098	06/18/25	Recon	0298157	4IMPRINT	V0591391	06/09/25	P0051111	285.80		285.80
								285.80		285.80
E0038099	06/18/25	Recon	0378906	ABC Catering, LTD	V0591822	06/17/25	P0051151	453.70		453.70
								453.70		453.70
E0038100	06/18/25	Recon	0289529	Airgas USA, LLC	V0591657	06/12/25	B0011916	338.11		338.11
					V0591917	06/18/25	B0012110	175.80		175.80
					V0591919	06/18/25	B0012110	781.14		781.14
					V0591921	06/18/25	B0012110	653.78		653.78
					V0591922	06/18/25	B0012110	325.02		325.02
								2,273.85		2,273.85
E0038101	06/18/25	Recon	0547048	Associated Bank	V0591734	06/16/25		107.08		107.08
								107.08		107.08
E0038102	06/18/25	Recon	0330843	Association Specialty Co	V0591429	06/09/25	P0051116	460.00		460.00
					V0591430	06/09/25	P0051026	614.00		614.00
					V0591432	06/09/25	P0051101	249.00		249.00
					V0591433	06/09/25	P0051114	2,994.44		2,994.44
					V0591434	06/09/25	P0051127	916.77		916.77
					V0591435	06/09/25	P0051115	285.00		285.00
								5,519.21		5,519.21
E0038103	06/18/25	Recon	0292649	B & H Photo Video	V0591498	06/10/25	P0051268	4,062.80		4,062.80
					V0591937	06/18/25	P0051266	4,336.91		4,336.91
								8,399.71		8,399.71
E0038104	06/18/25	Recon	0289526	Barbizon Lighting Compan	V0591325	06/06/25	B0012098	2,110.55		2,110.55
								2,110.55		2,110.55
E0038105	06/18/25	Recon	0358450	BCC Software, LLC	V0591683	06/13/25	P0051281	3,532.90		3,532.90
								3,532.90		3,532.90
E0038106	06/18/25	Recon	0289599	C D W Government Inc	V0591565	06/11/25	P0051200	1,637.60		1,637.60
					V0591567	06/11/25	P0051200	146.55		146.55
					V0591932	06/18/25	P0051261	14,979.84		14,979.84
								16,763.99		16,763.99
E0038107	06/18/25	Recon	0289664	Carquest Auto Parts	V0591666	06/12/25	B0011931	87.31		87.31

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					V0591667	06/12/25	B0011931	5.00		5.00
					V0591668	06/12/25	B0011931	2.72		2.72
					V0591669	06/12/25	B0011931	19.13		19.13
					V0591705	06/13/25	B0011931	332.48		332.48
					V0591716	06/13/25	B0011931	278.13		278.13
					V0591717	06/13/25	B0011931	278.13-		-278.13
					V0591774	06/16/25	B0011931	222.84		222.84
					V0591775	06/16/25	B0011931	35.22		35.22
					V0591776	06/16/25	B0011931	237.57		237.57
					V0591929	06/18/25	B0011931	17.49		17.49
					V0591930	06/18/25	B0012000	6.83		6.83
					V0591931	06/18/25	B0012000	1,672.20		1,672.20
								2,638.79		2,638.79
E0038108	06/18/25	Recon	0306006	Cintas Corporation	V0591262	06/05/25	B0012101	367.09		367.09
					V0591441	06/09/25	B0011990	30.91		30.91
					V0591711	06/13/25		41.78-		-41.78
								356.22		356.22
E0038109	06/18/25	Recon	0562376	CIT Trucks, LLC	V0591829	06/17/25	B0011911	7,601.26		7,601.26
								7,601.26		7,601.26
E0038110	06/18/25	Recon	0567103	Colours Inc	V0591686	06/13/25	B0012017	321.46		321.46
					V0591687	06/13/25	B0012017	61.41		61.41
								382.87		382.87
E0038111	06/18/25	Recon	0385509	Constellation New Energy	V0591749	06/16/25	B0011926	8,214.04		8,214.04
								8,214.04		8,214.04
E0038112	06/18/25	Recon	0395409	Dekalb Implement Company	V0591866	06/17/25	B0011997	120.91		120.91
								120.91		120.91
E0038113	06/18/25	Recon	0292356	Ebsco Information Servic	V0591401	06/09/25	B0011714	22,683.00		22,683.00
								22,683.00		22,683.00
E0038114	06/18/25	Recon	0550633	Employment Learning Inno	V0591824	06/17/25	P0050972	4,530.10		4,530.10
								4,530.10		4,530.10
E0038115	06/18/25	Recon	0289718	Full Compass Systems Ltd	V0591449	06/10/25	B0011904	114.26		114.26
								114.26		114.26

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E0038116	06/18/25	Recon	0435841	G & L Professional Servi	V0591684	06/13/25	B0011864	750.00		750.00
								750.00		750.00
E0038117	06/18/25	Recon	0290030	Gatehouse Media Illinois	V0591827	06/17/25	B0011798	145.10		145.10
								145.10		145.10
E0038118	06/18/25	Recon	0305998	Gordon Food Service	V0591851	06/17/25	B0011862	720.66		720.66
								720.66		720.66
E0038119	06/18/25	Recon	0283967	Greater Rockford Airport	V0591781	06/16/25	B0011927	942.36		942.36
								942.36		942.36
E0038120	06/18/25	Recon	0355380	GTSimulators by Global T	V0591649	06/12/25	P0051016	1,925.00		1,925.00
								1,925.00		1,925.00
E0038121	06/18/25	Recon	0321964	Henry Schein Inc	V0591393	06/09/25	B0011771	67.40		67.40
								67.40		67.40
E0038122	06/18/25	Recon	0511140	HSA Bank	V0591736	06/16/25		78.75		78.75
								78.75		78.75
E0038123	06/18/25	Recon	0374825	Interstate Batteries of	V0591665	06/12/25	B0011993	909.77		909.77
								909.77		909.77
E0038124	06/18/25	Recon	0289787	J B Distributors Inc	V0591020	05/30/25	B0011818	1,799.50		1,799.50
								1,799.50		1,799.50
E0038125	06/18/25	Recon	0471833	Jason's Deli	V0591819	06/17/25	P0051250	111.09		111.09
					V0591844	06/17/25	P0051054	310.74		310.74
								421.83		421.83
E0038126	06/18/25	Recon	0296381	Liebovich Steel	V0590922	05/28/25	B0012096	446.60		446.60
								446.60		446.60
E0038127	06/18/25	Recon	0558551	Lively Inc	V0591735	06/16/25		137.50		137.50
								137.50		137.50
E0038128	06/18/25	Recon	0296711	Meridian	V0590819	05/27/25	P0050895	3,034.00		3,034.00

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								3,034.00		3,034.00
E0038129	06/18/25	Recon	0289875	Midland Paper	V0591865	06/17/25	B0011790	1,734.79		1,734.79
								1,734.79		1,734.79
E0038130	06/18/25	Recon	0289877	Midwest Library Service	V0591726	06/13/25	B0011745	97.00		97.00
					V0591727	06/13/25	B0011745	143.62		143.62
					V0591728	06/13/25	B0011745	684.52		684.52
					V0591729	06/13/25	B0011745	316.34		316.34
					V0591730	06/13/25	B0011745	80.56		80.56
								1,322.04		1,322.04
E0038131	06/18/25	Recon	0289909	Pepsi Cola Co	V0591128	06/03/25	B0011887	4,191.20		4,191.20
								4,191.20		4,191.20
E0038132	06/18/25	Recon	0294914	Pocket Nurse	V0590923	05/29/25	P0051080	658.66		658.66
					V0590924	05/29/25	P0051080	105.98		105.98
								764.64		764.64
E0038133	06/18/25	Recon	0552831	Quixotic Bakery LLC	V0591755	06/16/25	B0011822	50.31		50.31
					V0591934	06/18/25	B0011822	387.00		387.00
								437.31		437.31
E0038134	06/18/25	Recon	0305833	Ringland Johnson Constru	V0591890	06/18/25	B0012107	57,222.00		57,222.00
								57,222.00		57,222.00
E0038135	06/18/25	Recon	0301150	Rock River Times Inc	V0590861	05/28/25	B0011791	52.64		52.64
								52.64		52.64
E0038136	06/18/25	Recon	0296696	Rock Valley Publishing,	V0591001	05/30/25	B0011792	42.75		42.75
					V0591014	05/30/25	B0011792	83.13		83.13
								125.88		125.88
E0038137	06/18/25	Recon	0490369	Rockford Buzz Inc	V0591074	06/02/25	B0011910	85.00		85.00
								85.00		85.00
E0038138	06/18/25	Recon	0420814	Schneider Electric	V0591753	06/16/25	B0011718	1,830.00		1,830.00
					V0591754	06/16/25	B0011718	548.00		548.00
								2,378.00		2,378.00

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E0038139	06/18/25	Recon	0305911	Stratus Networks	V0591739	06/16/25	B0011980	5,508.69		5,508.69
								5,508.69		5,508.69
E0038140	06/18/25	Recon	0302864	Uni-Systems Engineering,	V0591725	06/13/25	B0012065	18,370.00		18,370.00
								18,370.00		18,370.00
E0038141	06/18/25	Recon	0290076	VWR International	V0591025	05/30/25	B0011966	26.65		26.65
								26.65		26.65
E0038142	06/18/25	Recon	0480402	Weldstar Company	V0590860	05/28/25	B0011861	112.44		112.44
								112.44		112.44
E0038143	06/18/25	Recon	0502975	Windstar Lines, Inc	V0591888	06/17/25	P0050575	1,002.00		1,002.00
					V0591889	06/17/25	P0050576	1,002.00		1,002.00
								2,004.00		2,004.00
E0038159	06/26/25	Recon	0508154	Caudel, Allyse A.	V0592133	06/25/25		150.00		150.00
								150.00		150.00
E0038160	06/26/25	Recon	0540350	Chad B. Cook	V0592237	06/26/25		439.93		439.93
								439.93		439.93
E0038161	06/26/25	Recon	0533998	Dennin, Kaitlyn E.	V0592134	06/25/25		150.00		150.00
								150.00		150.00
E0038162	06/26/25	Recon	0224268	Robert T. Downing	V0592079	06/24/25	P0051327	1,400.00		1,400.00
								1,400.00		1,400.00
E0038163	06/26/25	Recon	0449791	Brittany A. Freiberg	V0592011	06/23/25		60.99		60.99
								60.99		60.99
E0038164	06/26/25	Recon	0002578	Timothy L. Hatten	V0592023	06/23/25		129.00		129.00
								129.00		129.00
E0038165	06/26/25	Recon	0310527	Howard, Kathleen M.	V0592139	06/25/25		150.00		150.00
								150.00		150.00
E0038166	06/26/25	Recon	0470288	Nathaniel R. Jordan	V0592052	06/23/25		407.50		407.50

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								407.50		407.50
E0038167	06/26/25	Recon	0552291	Linn, Kaung H.	V0592141	06/25/25		150.00		150.00
								150.00		150.00
E0038168	06/26/25	Recon	0525062	Martinez Zarinana, Sandi	V0592127	06/25/25		150.00		150.00
								150.00		150.00
E0038169	06/26/25	Recon	0552292	Sint, Kaung M.	V0592131	06/25/25		150.00		150.00
								150.00		150.00
E0038170	06/26/25	Recon	0506968	Spanbauer, Brenden H.	V0592136	06/25/25		150.00		150.00
								150.00		150.00
E0038171	06/26/25	Recon	0337687	Lisa A. Strong	V0592105	06/24/25		7.84		7.84
								7.84		7.84
E0038172	06/26/25	Recon	0522621	Taylor, Delaney R.	V0592149	06/25/25		150.00		150.00
								150.00		150.00
E0038173	06/26/25	Recon	0215796	Jennifer M. Thompson	V0592248	06/26/25		331.80		331.80
								331.80		331.80
E0038174	06/26/25	Recon	0218099	Tilford, Jennifer A.	V0592103	06/24/25		231.79		231.79
								231.79		231.79
E0038175	06/26/25	Recon	0507871	Turman, Nieshay	V0592154	06/25/25		150.00		150.00
								150.00		150.00
E0038176	06/26/25	Recon	0491882	Ward, Tyler A.	V0592158	06/25/25		150.00		150.00
								150.00		150.00
E0038177	06/26/25	Recon	0298157	4IMPRINT	V0591953	06/18/25	P0051201	2,735.69		2,735.69
								2,735.69		2,735.69
E0038178	06/26/25	Recon	0437654	ACI Payments, Inc	V0591718	06/13/25	B0011755	67.50		67.50
								67.50		67.50

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E0038179	06/26/25	Recon	0573411	AE Tools Holdings, LLC	V0591868	06/17/25	P0051254	1,117.50		1,117.50
								1,117.50		1,117.50
E0038180	06/26/25	Recon	0301432	AutomationDirect.com	V0592022	06/23/25	P0051100	756.00		756.00
								756.00		756.00
E0038181	06/26/25	Recon	0332678	B & R Bleachers	V0592199	06/26/25	B0012172	790.00		790.00
								790.00		790.00
E0038182	06/26/25	Recon	0289535	Batteries Plus	V0591714	06/13/25	B0011728	231.36		231.36
								231.36		231.36
E0038183	06/26/25	Recon	0382551	Beef-A-Roo	V0592038	06/23/25	P0049659	271.87		271.87
								271.87		271.87
E0038184	06/26/25	Recon	0484829	Black Rocket Productions	V0592081	06/24/25	B0011762	1,080.00		1,080.00
					V0592160	06/25/25	B0011762	2,047.00		2,047.00
								3,127.00		3,127.00
E0038185	06/26/25	Recon	0562651	Boostlingo LLC	V0592014	06/23/25	B0012133	382.85		382.85
								382.85		382.85
E0038186	06/26/25	Recon	0289599	C D W Government Inc	V0591791	06/17/25	P0051290	1,448.00		1,448.00
					V0591831	06/17/25	P0050992	22.73		22.73
					V0592161	06/25/25	P0051041	31.26		31.26
					V0592220	06/26/25	P0051085	176.58		176.58
								1,678.57		1,678.57
E0038187	06/26/25	Recon	0306006	Cintas Corporation	V0591688	06/13/25	B0012101	288.81		288.81
					V0591689	06/13/25	B0012101	43.13		43.13
					V0592070	06/24/25	B0011990	30.91		30.91
								362.85		362.85
E0038188	06/26/25	Recon	0348297	Evergreen Irrigation Inc	V0592122	06/25/25	B0011969	1,236.00		1,236.00
								1,236.00		1,236.00
E0038189	06/26/25	Recon	0295096	Global Industrial Co	V0592019	06/23/25	P0051306	339.45		339.45
								339.45		339.45

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E0038190	06/26/25	Recon	0305998	Gordon Food Service	V0592126	06/25/25	B0011862	209.98		209.98
								209.98		209.98
E0038191	06/26/25	Recon	0437491	Hfo Chicago	V0592200	06/26/25	P0051292	6,392.22		6,392.22
					V0592212	06/26/25	P0050941	1,825.00		1,825.00
					V0592213	06/26/25	P0050941	1,495.00		1,495.00
					V0592214	06/26/25	P0050941	1,825.00		1,825.00
								11,537.22		11,537.22
E0038192	06/26/25	Recon	0563412	Hulu LLC	V0591640	06/12/25	B0011856	8,407.91		8,407.91
								8,407.91		8,407.91
E0038193	06/26/25	Recon	0289787	J B Distributors Inc	V0591407	06/09/25	B0011818	201.80		201.80
								201.80		201.80
E0038194	06/26/25	Recon	0471833	Jason's Deli	V0592040	06/23/25	P0051251	114.98		114.98
								114.98		114.98
E0038195	06/26/25	Recon	0305907	Johnson Controls Fire Pr	V0592194	06/25/25	B0011889	2,780.19		2,780.19
								2,780.19		2,780.19
E0038196	06/26/25	Recon	0524793	Kanopy Inc	V0591045	06/02/25	B0011814	1,552.50		1,552.50
								1,552.50		1,552.50
E0038197	06/26/25	Recon	0312906	Lincoln Electric Company	V0591880	06/17/25	B0011908	810.00		810.00
					V0591884	06/17/25	B0011908	1,131.44		1,131.44
								1,941.44		1,941.44
E0038198	06/26/25	Recon	0299885	Lincoln Rent-All & Sales	V0591345	06/06/25	B0011956	127.98		127.98
								127.98		127.98
E0038199	06/26/25	Recon	0289870	Loveland Community House	V0592190	06/25/25	B0011760	270.00		270.00
					V0592191	06/25/25	B0011760	330.00		330.00
								600.00		600.00
E0038200	06/26/25	Recon	0447779	Mid-America Carpenters R	V0592087	06/24/25	P0051005	149.82		149.82
					V0592088	06/24/25	P0051005	599.28		599.28
								749.10		749.10

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E0038201	06/26/25	Recon	0289875	Midland Paper	V0591991	06/20/25	B0011790	672.21		672.21
								672.21		672.21
E0038202	06/26/25	Recon	0295487	Midway Village & Museum	V0592232	07/01/25	P0051344	300.00		300.00
								300.00		300.00
E0038203	06/26/25	Recon	0289877	Midwest Library Service	V0592096	06/24/25	B0011745	188.55		188.55
					V0592097	06/24/25	B0011745	188.55		188.55
								377.10		377.10
E0038204	06/26/25	Recon	0289879	Napa Auto Parts	V0591978	06/20/25	B0011899	3,728.36		3,728.36
					V0591979	06/20/25	B0011983	2.55		2.55
					V0591980	06/20/25	B0011983	64.15		64.15
					V0591981	06/20/25	B0011983	5.90		5.90
					V0591982	06/20/25	B0011983	493.84		493.84
								4,294.80		4,294.80
E0038205	06/26/25	Recon	0578142	The New Growth Group, LL	V0592236	07/01/25	P0051347	50,000.00		50,000.00
								50,000.00		50,000.00
E0038206	06/26/25	Recon	0289881	Nicholson Hardware	V0592124	06/25/25	B0012001	294.47		294.47
								294.47		294.47
E0038207	06/26/25	Recon	0266854	Northern Illinois Univer	V0592171	06/25/25		150.00		150.00
								150.00		150.00
E0038208	06/26/25	Recon	0482618	OPN, Inc	V0591983	06/20/25	B0012104	36,508.72		36,508.72
								36,508.72		36,508.72
E0038209	06/26/25	Recon	0298488	Pepper Creek Flowers	V0592029	06/23/25	P0051233	630.00		630.00
					V0592031	06/23/25	P0051244	185.00		185.00
								815.00		815.00
E0038210	06/26/25	Recon	0289909	Pepsi Cola Co	V0591350	06/06/25	P0051193	532.12		532.12
								532.12		532.12
E0038211	06/26/25	Recon	0294914	Pocket Nurse	V0591423	06/09/25	P0050985	73.98		73.98
								73.98		73.98

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E0038212	06/26/25	Recon	0553049	Prophix Software Inc	V0592246	07/01/25	P0051195	77,183.00		77,183.00
								77,183.00		77,183.00
E0038213	06/26/25	Recon	0517894	Recast LLC	V0591356	06/06/25	P0051208	2,205.00		2,205.00
								2,205.00		2,205.00
E0038214	06/26/25	Recon	0379812	Reinders Inc	V0591027	05/30/25	B0012078	619.47		619.47
					V0591242	06/04/25	B0012078	259.98		259.98
					V0591243	06/04/25	B0012078	1,312.30		1,312.30
								2,191.75		2,191.75
E0038215	06/26/25	Recon	0331852	Robbins Schwartz	V0592249	06/26/25	B0011757	43,489.01		43,489.01
								43,489.01		43,489.01
E0038216	06/26/25	Recon	0301150	Rock River Times Inc	V0591315	06/05/25	B0011791	17.55		17.55
								17.55		17.55
E0038217	06/26/25	Recon	0549326	USW Holding Company LLC	V0591224	06/04/25	B0011913	127.95		127.95
								127.95		127.95
E0038218	06/26/25	Recon	0296696	Rock Valley Publishing,	V0590998	05/30/25	B0011792	45.13		45.13
					V0591160	06/03/25	B0011792	47.50		47.50
								92.63		92.63
E0038219	06/26/25	Recon	0551079	Rocket Industrial Inc	V0591320	06/05/25	B0012083	542.60		542.60
								542.60		542.60
E0038220	06/26/25	Recon	0546960	Rockford TV, LLC WREX	V0591080	06/02/25	B0011847	3,450.00		3,450.00
					V0591081	06/02/25	B0011847	1,660.00		1,660.00
								5,110.00		5,110.00
E0038221	06/26/25	Recon	0376488	Rush Power Systems LLC	V0591310	06/05/25	B0012077	13,017.60		13,017.60
								13,017.60		13,017.60
E0038222	06/26/25	Recon	0420814	Schneider Electric	V0592080	06/24/25	B0011718	2,712.00		2,712.00
								2,712.00		2,712.00
E0038223	06/26/25	Recon	0289961	Schumacher Elevator Co	V0591180	06/04/25	B0012103	1,706.46		1,706.46
								1,706.46		1,706.46

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E0038224	06/26/25	Recon	0557637	Searcy Medical Solutions	V0591440	06/09/25		60.00		60.00
								60.00		60.00
E0038225	06/26/25	Recon	0313631	Sherwin-Williams	V0591124	06/03/25	B0011979	123.29		123.29
					V0591125	06/03/25	B0011979	150.22		150.22
								273.51		273.51
E0038226	06/26/25	Recon	0290036	Snap-On Industrial	V0591741	06/16/25	P0051303	59.80		59.80
								59.80		59.80
E0038227	06/26/25	Recon	0290049	Steiner Electric	V0591311	06/05/25	B0012014	77.06		77.06
					V0591321	06/05/25	B0012014	879.42		879.42
								956.48		956.48
E0038228	06/26/25	Recon	0546122	T & C Cooking Creations	V0591987	06/20/25	P0051159	1,290.00		1,290.00
								1,290.00		1,290.00
E0038229	06/26/25	Recon	0557973	TruView BSI LLC	V0591426	06/09/25	B0012085	869.50		869.50
								869.50		869.50
E0038230	06/26/25	Recon	0382011	ULINE	V0591005	05/30/25	P0051152	3,060.61		3,060.61
								3,060.61		3,060.61
E0038231	06/26/25	Recon	0480402	Weldstar Company	V0591425	06/09/25	B0011954	1,065.90		1,065.90
								1,065.90		1,065.90
E0038232	06/26/25	Recon	0413759	FERGUSON ENTERPRISES #15	V0592146	06/25/25	B0012038	80.40		80.40
								80.40		80.40
E0038233	06/26/25	Recon	0293754	Wolter Inc	V0591013	05/30/25	B0011786	4,896.00		4,896.00
								4,896.00		4,896.00
E0038234	06/26/25	Recon	0309301	WQRF Television Fox 39	V0591464	06/10/25	B0011879	760.00		760.00
					V0591484	06/10/25	B0011879	100.00		100.00
					V0591486	06/10/25	B0011879	630.00		630.00
								1,490.00		1,490.00
E0038235	06/26/25	Recon	0578047	You Name It Specialties	V0591049	06/02/25	P0051021	916.05		916.05

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					V0591050	06/02/25	P0051021	609.98		609.98
					V0591051	06/02/25	P0051021	128.19		128.19
					V0591052	06/02/25	P0051021	1,961.80		1,961.80
								3,616.02		3,616.02
E0038236	06/26/25	Recon	0560429	Zions Bank	V0591499	06/10/25	P0051273	600.00		600.00
								600.00		600.00
E0038249	06/30/25	Outst	0044501	Denise Anderson	V0592415	06/30/25		176.41		176.41
								176.41		176.41
E0038250	06/30/25	Outst	0337724	Jason F. Brinkley	V0592310	06/27/25		409.56		409.56
								409.56		409.56
E0038251	06/30/25	Outst	0386413	Dawson B. Ingram	V0592455	06/30/25		17.57		17.57
								17.57		17.57
E0038252	06/30/25	Outst	0337210	Condensed Curriculum Int	V0592457	06/30/25	B0011780	12,172.40		12,172.40
								12,172.40		12,172.40
E0038253	06/30/25	Outst	0443153	Bodycraft Wellness & Mas	V0592454	06/30/25	B0011779	1,190.00		1,190.00
								1,190.00		1,190.00
E0038254	06/30/25	Outst	0578956	Phyllis D. Thomson	V0592306	06/27/25		550.00		550.00
								550.00		550.00
E0038255	06/30/25	Outst	0298157	4IMPRINT	V0591702	06/13/25	P0051211	431.12		431.12
								431.12		431.12
E0038256	06/30/25	Outst	0289529	Airgas USA, LLC	V0592312	06/27/25	B0012110	697.82		697.82
					V0592313	06/27/25	B0012110	1,288.57		1,288.57
					V0592438	06/30/25	B0012110	400.00		400.00
								2,386.39		2,386.39
E0038257	06/30/25	Outst	0547048	Associated Bank	V0592411	06/30/25		107.08		107.08
								107.08		107.08
E0038258	06/30/25	Outst	0330843	Association Specialty Co	V0591958	06/18/25	P0051235	392.47		392.47
					V0591959	06/18/25	P0051175	737.54		737.54

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					V0591960	06/18/25	P0051177	1,572.36		1,572.36
					V0591961	06/18/25	P0051215	1,605.37		1,605.37
					V0591962	06/18/25	P0051216	1,049.00		1,049.00
					V0591964	06/18/25	P0051218	460.00		460.00
					V0591965	06/18/25	P0051020	4,130.36		4,130.36
					V0592116	06/25/25	P0051128	2,222.05		2,222.05
								12,169.15		12,169.15
E0038259	06/30/25	Outst	0289599	C D W Government Inc	V0591564	06/11/25	P0051200	1,007.52		1,007.52
					V0592253	06/26/25	P0051222	203.67		203.67
					V0592317	06/27/25	P0050809	11.72		11.72
					V0592321	06/27/25	P0050988	162.24		162.24
					V0592414	06/30/25	P0051168	452.49		452.49
					V0592432	06/30/25	P0051261	1,267.20		1,267.20
					V0592456	06/30/25	B0011800	1,593.76		1,593.76
								4,698.60		4,698.60
E0038260	06/30/25	Outst	0289664	Carquest Auto Parts	V0592262	06/27/25	B0011931	215.91		215.91
								215.91		215.91
E0038261	06/30/25	Outst	0505526	Castle Branch, Inc	V0592113	06/24/25	B0011775	18.00		18.00
								18.00		18.00
E0038262	06/30/25	Outst	0355497	Cengage Learning Inc	V0592067	06/24/25	P0051262	9,644.80		9,644.80
								9,644.80		9,644.80
E0038263	06/30/25	Outst	0306006	Cintas Corporation	V0592069	06/24/25	B0011990	30.91		30.91
					V0592104	06/24/25	B0012101	280.52		280.52
					V0592106	06/24/25	B0012101	43.13		43.13
					V0592331	06/27/25	B0012101	287.68		287.68
								642.24		642.24
E0038264	06/30/25	Outst	0310222	Constellation New Energy	V0592266	06/27/25	B0011924	3,437.78		3,437.78
					V0592429	06/30/25	B0011924	1,190.51		1,190.51
								4,628.29		4,628.29
E0038265	06/30/25	Outst	0463480	EBM, Inc.	V0592437	06/30/25	B0011925	3,036.00		3,036.00
								3,036.00		3,036.00
E0038266	06/30/25	Outst	0289720	Fisher Scientific Compan	V0592061	06/23/25	B0011865	106.56		106.56
								106.56		106.56

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E0038267	06/30/25	Outst	0576437	Her? Records, Inc	V0592435	06/30/25	P0050683	4,750.00		4,750.00
								4,750.00		4,750.00
E0038268	06/30/25	Outst	0295174	Honest Pest Control	V0592017	06/23/25	B0011939	155.00		155.00
					V0592108	06/24/25	B0011939	280.00		280.00
								435.00		435.00
E0038269	06/30/25	Outst	0511140	HSA Bank	V0592413	06/30/25		78.75		78.75
								78.75		78.75
E0038271	06/30/25	Outst	0289787	J B Distributors Inc	V0591993	06/20/25	B0011818	1,937.50		1,937.50
					V0592005	06/20/25	B0011818	96.85		96.85
								2,034.35		2,034.35
E0038272	06/30/25	Outst	0538960	Jamf Software Llc	V0592425	06/30/25	P0051149	3,375.00		3,375.00
								3,375.00		3,375.00
E0038273	06/30/25	Outst	0471833	Jason's Deli	V0592436	06/30/25	P0051052	325.63		325.63
								325.63		325.63
E0038274	06/30/25	Outst	0289766	Johnson Controls Inc	V0591635	06/12/25	B0012193	21,219.50		21,219.50
								21,219.50		21,219.50
E0038275	06/30/25	Outst	0447748	Johnson Professional Ser	V0591459	06/10/25	P0051197	2,764.87		2,764.87
								2,764.87		2,764.87
E0038276	06/30/25	Outst	0289792	Johnstone Supply of Rock	V0591692	06/13/25	B0011894	85.35		85.35
					V0591871	06/17/25	B0011894	20.14		20.14
					V0592041	06/23/25	B0011894	849.00		849.00
					V0592117	06/25/25	B0011894	1,886.66		1,886.66
					V0592195	06/25/25	B0011894	19.50		19.50
					V0592196	06/25/25	B0011894	100.00-		-100.00
								2,760.65		2,760.65
E0038277	06/30/25	Outst	0531416	Leading Edge Laminating	V0591908	06/18/25	P0051309	181.92		181.92
								181.92		181.92
E0038278	06/30/25	Outst	0296381	Liebovich Steel	V0591875	06/17/25	B0011914	933.96		933.96
								933.96		933.96

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E0038279	06/30/25	Outst	0299885	Lincoln Rent-All & Sales	V0591693	06/13/25	B0011956	399.60		399.60
					V0592396	06/27/25	B0011956	95.90		95.90
								495.50		495.50
E0038280	06/30/25	Outst	0558551	Lively Inc	V0592412	06/30/25		137.50		137.50
								137.50		137.50
E0038281	06/30/25	Outst	0577772	LKQ Corporation	V0591997	06/20/25	P0051264	3,484.00		3,484.00
					V0591998	06/20/25	P0051264	996.00		996.00
								4,480.00		4,480.00
E0038282	06/30/25	Outst	0405934	Medline Industries, Inc	V0591925	06/18/25	P0051183	295.00		295.00
								295.00		295.00
E0038283	06/30/25	Outst	0296711	Meridian	V0592460	06/30/25	P0051282	3,000.10		3,000.10
								3,000.10		3,000.10
E0038284	06/30/25	Outst	0559478	Metal Supermarkets	V0591422	06/09/25	P0051207	2,649.65		2,649.65
								2,649.65		2,649.65
E0038285	06/30/25	Outst	0289875	Midland Paper	V0592459	06/30/25	B0011790	2,394.06		2,394.06
								2,394.06		2,394.06
E0038286	06/30/25	Outst	0557836	Modern Campus USA Inc	V0592409	07/01/25	B0012236	6,300.00		6,300.00
								6,300.00		6,300.00
E0038287	06/30/25	Outst	0527111	Moss Enterprises	V0592144	06/25/25	P0051333	1,800.00		1,800.00
								1,800.00		1,800.00
E0038288	06/30/25	Outst	0289807	MSC Industrial Supply Co	V0591673	06/13/25	P0051212	199.84		199.84
								199.84		199.84
E0038289	06/30/25	Outst	0289897	National Safety Council	V0592319	07/01/25	P0051353	65.00		65.00
								65.00		65.00
E0038290	06/30/25	Outst	0289881	Nicholson Hardware	V0592370	06/27/25	B0012001	1,146.55		1,146.55
								1,146.55		1,146.55

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E0038291	06/30/25	Outst	0289909	Pepsi Cola Co	V0591945	06/18/25	B0011887	498.60		498.60
					V0591947	06/18/25	B0011887	166.20		166.20
								664.80		664.80
E0038292	06/30/25	Outst	0294914	Pocket Nurse	V0591712	06/13/25	P0051232	898.05		898.05
								898.05		898.05
E0038293	06/30/25	Outst	0462873	Qualtrics, LLC	V0592305	07/01/25	P0051340	17,867.95		17,867.95
								17,867.95		17,867.95
E0038294	06/30/25	Outst	0552831	Quixotic Bakery LLC	V0592320	06/27/25	B0011822	290.25		290.25
					V0592322	06/27/25	B0011822	96.75		96.75
								387.00		387.00
E0038295	06/30/25	Outst	0379812	Reinders Inc	V0591909	06/18/25	B0012078	199.00		199.00
					V0591999	06/20/25	B0012078	20.00		20.00
					V0592469	06/30/25	B0012078	2,249.97		2,249.97
								2,468.97		2,468.97
E0038296	06/30/25	Outst	0301150	Rock River Times Inc	V0592008	06/20/25	B0011791	18.45		18.45
								18.45		18.45
E0038297	06/30/25	Outst	0296696	Rock Valley Publishing,	V0591750	06/16/25	B0011792	47.50		47.50
								47.50		47.50
E0038298	06/30/25	Outst	0551079	Rocket Industrial Inc	V0591569	06/11/25	B0012083	274.80		274.80
					V0591590	06/11/25	B0012083	5,560.92		5,560.92
					V0591597	06/11/25	B0012083	242.10		242.10
					V0591694	06/13/25	B0012083	260.54		260.54
					V0592121	06/25/25	B0012083	207.27		207.27
					V0592329	06/27/25	B0012083	733.96		733.96
								7,279.59		7,279.59
E0038299	06/30/25	Outst	0322132	Scandrol Construction	V0592251	06/26/25	B0012009	43,009.79		43,009.79
								43,009.79		43,009.79
E0038300	06/30/25	Outst	0420814	Schneider Electric	V0592420	06/30/25	B0012171	164,250.00		164,250.00
								164,250.00		164,250.00
E0038301	06/30/25	Outst	0289961	Schumacher Elevator Co	V0592006	06/20/25	B0012103	642.50		642.50

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								642.50		642.50
E0038302	06/30/25	Outst	0313631	Sherwin-Williams	V0592024	06/23/25	B0011979	796.98		796.98
								796.98		796.98
E0038303	06/30/25	Outst	0356757	Sikich LLP	V0592308	07/01/25	B0012217	20,000.00		20,000.00
								20,000.00		20,000.00
E0038304	06/30/25	Outst	0308599	Skyline Window Cleaning	V0592371	06/27/25	B0012076	16,000.00		16,000.00
								16,000.00		16,000.00
E0038305	06/30/25	Outst	0578264	Solidus	V0592465	06/30/25	P0051192	3,882.36		3,882.36
								3,882.36		3,882.36
E0038306	06/30/25	Outst	0563567	Speedy Metals LLC	V0591876	06/17/25	B0011915	710.94		710.94
								710.94		710.94
E0038307	06/30/25	Outst	0290049	Steiner Electric	V0591419	06/09/25	B0012014	111.90		111.90
					V0591723	06/13/25	B0012014	732.85		732.85
					V0591933	06/18/25	B0012014	195.40		195.40
					V0591992	06/20/25	B0012014	133.52		133.52
					V0592346	06/27/25	B0012014	4,408.13		4,408.13
					V0592373	06/27/25	B0012014	1,126.25		1,126.25
								6,708.05		6,708.05
E0038308	06/30/25	Outst	0382011	ULINE	V0591745	06/16/25	P0051305	189.39		189.39
					V0591746	06/16/25	P0051310	497.93		497.93
								687.32		687.32
E0038309	06/30/25	Outst	0578549	VirtualPaint Products LL	V0592050	06/23/25	P0051301	17,200.00		17,200.00
								17,200.00		17,200.00
E0038310	06/30/25	Outst	0488040	Watermark Insights, LLC	V0592446	07/01/25	P0051339	71,200.24		71,200.24
								71,200.24		71,200.24
E0038311	06/30/25	Outst	0293754	Wolter Inc	V0592114	06/25/25	B0011786	3,280.00		3,280.00
					V0592461	06/30/25	P0051304	604.99		604.99
								3,884.99		3,884.99
E0038312	06/30/25	Outst	0309883	WorldPoint ECC, Inc	V0591465	06/10/25	P0051010	205.58		205.58

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								205.58		205.58
E0038313	06/30/25	Outst	0494981	YBP Library Services	V0592261	07/01/25	P0051348	925.00		925.00
								925.00		925.00
0721874	06/05/25	Recon	0289527	A T & T	V0591043	05/30/25	B0011810	133.45		133.45
								133.45		133.45
0721875	06/05/25	Void	0566939	AAC&U			B0011810			
0721876	06/05/25	Recon	0002511	Lori A Alfe	V0591004	05/30/25		723.24		723.24
								723.24		723.24
0721877	06/05/25	Recon	0322131	All Star Window Tint	V0589457	04/24/25	P0050827	1,848.00		1,848.00
								1,848.00		1,848.00
0721878	06/05/25	Recon	0415859	Alonzo, Angelina R.	V0591218	06/04/25		150.00		150.00
								150.00		150.00
0721879	06/05/25	Recon	0292309	Amazon Capital Services	V0590995	05/30/25	P0051027	139.99		139.99
					V0590996	05/30/25	P0051022	73.45		73.45
					V0590997	05/30/25	P0051077	49.32		49.32
					V0591039	05/30/25	B0012176	582.04		582.04
					V0591062	06/02/25	B0011826	1,155.13		1,155.13
								1,999.93		1,999.93
0721880	06/05/25	Recon	0296424	American Welding Society	V0591044	05/30/25	P0051169	2,840.00		2,840.00
								2,840.00		2,840.00
0721881	06/05/25	Recon	0517406	Azar, Andrea	V0591254	06/05/25		225.00		225.00
					V0591255	06/05/25		168.00		168.00
								393.00		393.00
0721882	06/05/25	Void	0400871	Burris Equipment						
0721883	06/05/25	Recon	0380093	Technology Management Re	V0591085	06/02/25	B0012082	330.70		330.70
					V0591086	06/02/25	B0012082	1,200.00		1,200.00
								1,530.70		1,530.70
0721884	06/05/25	Outst	0549736	Patrick R. Chamoun	V0591211	06/04/25		30.26		30.26
								30.26		30.26

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0721885	06/05/25	Recon	0568837	Cohen, Sara E.	V0591206	06/04/25		150.00		150.00
								150.00		150.00
0721886	06/05/25	Recon	0289662	Comed	V0591058	06/02/25	B0012022	63.16		63.16
								63.16		63.16
0721887	06/05/25	Outst	0549519	Contizano, Natalia L.	V0591030	05/30/25	P0051130	198.00		198.00
								198.00		198.00
0721888	06/05/25	Recon	0002546	Lynnette M. Danzl-Tauer	V0591048	06/02/25		577.40		577.40
								577.40		577.40
0721889	06/05/25	Outst	0360534	Jonathan E. Devereueawax	V0591139	06/03/25		34.64		34.64
								34.64		34.64
0721890	06/05/25	Outst	0543809	Eden, Maggie O.	V0591216	06/04/25		150.00		150.00
								150.00		150.00
0721891	06/05/25	Recon	0297277	Enterprise Rent-A-Car Mi	V0591233	06/04/25	B0011813	253.22		253.22
								253.22		253.22
0721892	06/05/25	Recon	0310358	Event Floral Inc	V0590787	05/27/25	B0011777	199.00		199.00
								199.00		199.00
0721893	06/05/25	Outst	0569739	Flemming, Samantha M.	V0591207	06/04/25		150.00		150.00
								150.00		150.00
0721894	06/05/25	Recon	0562695	Samantha J. Flygare	V0591181	06/04/25		475.00		475.00
								475.00		475.00
0721895	06/05/25	Recon	0092053	Alex P. Gary	V0591057	06/02/25		90.00		90.00
								90.00		90.00
0721896	06/05/25	Recon	0540810	GooseChase Adventures In	V0591042	05/30/25	P0051180	2,000.00		2,000.00
								2,000.00		2,000.00
0721897	06/05/25	Recon	0289724	Grainger	V0590807	05/27/25	B0011896	21.99		21.99

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								21.99		21.99
0721898	06/05/25	Recon	0521501	Marco	V0591144	06/03/25	B0011835	7,684.78		7,684.78
								7,684.78		7,684.78
0721899	06/05/25	Recon	0547259	Grimm, Madalyn L.	V0591214	06/04/25		150.00		150.00
								150.00		150.00
0721900	06/05/25	Recon	0562852	Harris, Payton R.	V0591208	06/04/25		150.00		150.00
								150.00		150.00
0721901	06/05/25	Recon	0511691	Heredia Berroa, Mariana	V0591212	06/04/25		150.00		150.00
								150.00		150.00
0721902	06/05/25	Outst	0001471	Highland Community Colle	V0591067	06/02/25	B0011761	150.00		150.00
					V0591068	06/02/25	B0011761	150.00		150.00
					V0591069	06/02/25	B0011761	150.00		150.00
								450.00		450.00
0721903	06/05/25	Recon	0289767	The Home Depot Pro	V0591272	06/05/25	B0012094	52.62		52.62
								52.62		52.62
0721904	06/05/25	Recon	0295921	ICCSAA	V0591055	06/02/25	P0051184	100.00		100.00
								100.00		100.00
0721905	06/05/25	Recon	0295921	ICCSAA	V0591056	06/02/25	P0051184	100.00		100.00
								100.00		100.00
0721906	06/05/25	Outst	0569685	Illinois Law Enforcement	V0591054	06/02/25	P0051167	339.00		339.00
								339.00		339.00
0721907	06/05/25	Recon	0555397	Ekatiana I. Jensen	V0591210	06/04/25		150.00		150.00
								150.00		150.00
0721908	06/05/25	Recon	0224996	Brent M. Jepsen	V0591132	06/03/25		36.18		36.18
					V0591133	06/03/25		10.72		10.72
					V0591134	06/03/25		10.72		10.72
								57.62		57.62

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0721909	06/05/25	Recon	0553153	John Morrissey Accountan	V0591285	06/05/25	B0012145	1,037.50		1,037.50
								1,037.50		1,037.50
0721910	06/05/25	Recon	0318312	Jones Travel	V0591131	06/03/25	P0050603	1,250.00		1,250.00
								1,250.00		1,250.00
0721911	06/05/25	Recon	0554030	Christopher A. Joyner	V0591076	06/02/25		121.83		121.83
								121.83		121.83
0721912	06/05/25	Recon	0295852	Kelley Williamson Compan	V0591287	06/05/25	B0011758	500.00		500.00
								500.00		500.00
0721913	06/05/25	Recon	0308421	Lamar Companies	V0590799	05/27/25	B0011855	1,000.00		1,000.00
					V0591072	06/02/25	B0011855	2,750.00		2,750.00
					V0591161	06/03/25	B0011855	10,250.00		10,250.00
					V0591162	06/03/25	B0011855	10,000.00		10,000.00
					V0591164	06/03/25	B0011855	10,000.00		10,000.00
					V0591165	06/03/25	B0011855	6,250.00		6,250.00
								40,250.00		40,250.00
0721914	06/05/25	Outst	0570171	Lamar Simpson	V0591295	06/05/25	P0051226	702.00		702.00
								702.00		702.00
0721915	06/05/25	Recon	0557834	Lee Innovations LLC	V0591293	06/05/25	P0051227	125.00		125.00
								125.00		125.00
0721916	06/05/25	Outst	0088415	Carol A. Leitz	V0591153	06/03/25		20.30		20.30
								20.30		20.30
0721917	06/05/25	Recon	0289872	Lowe's Home Improvement	V0591279	06/05/25	B0011963	66.29		66.29
					V0591281	06/05/25	B0012106	166.65		166.65
					V0591282	06/05/25	B0011817	1,455.66		1,455.66
								1,688.60		1,688.60
0721918	06/05/25	Recon	0575921	Makunyo, Brian M.	V0591203	06/04/25		150.00		150.00
								150.00		150.00
0721919	06/05/25	Recon	0481426	Marco Technologies, LLC	V0591193	06/04/25	B0011836	2,166.14		2,166.14
					V0591194	06/04/25	B0011836	1,121.69		1,121.69
					V0591270	06/05/25	P0050856	6,330.00		6,330.00

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								9,617.83		9,617.83
0721920	06/05/25	Recon	0577989	Selina W. Maringindo	V0591290	06/05/25		145.60		145.60
								145.60		145.60
0721921	06/05/25	Recon	0283985	Menard's	V0591237	06/04/25	B0011898	11.97		11.97
					V0591239	06/04/25	B0011898	128.73		128.73
								140.70		140.70
0721922	06/05/25	Recon	0283985	Menard's	V0591126	06/03/25	B0011898	95.76		95.76
								95.76		95.76
0721923	06/05/25	Recon	0575755	Moncada, Brittney A.	V0591198	06/04/25		150.00		150.00
								150.00		150.00
0721924	06/05/25	Recon	0569789	Montoya, Isabella I.	V0591202	06/04/25		150.00		150.00
								150.00		150.00
0721925	06/05/25	Recon	0292298	New Readers Press	V0591021	05/30/25	P0051120	767.81		767.81
								767.81		767.81
0721926	06/05/25	Recon	0301373	Northern G.O.A.T.S., Inc	V0591122	06/03/25	P0051056	206.77		206.77
								206.77		206.77
0721927	06/05/25	Recon	0371050	Ms. Lindy J. Paczak	V0591137	06/03/25		56.00		56.00
								56.00		56.00
0721928	06/05/25	Recon	0292285	Physicians Immediate Car	V0591288	06/05/25		393.60		393.60
					V0591289	06/05/25		16.60		16.60
								410.20		410.20
0721929	06/05/25	Recon	0222162	Ms. Abigail A. Pixler	V0591031	05/30/25	P0051132	264.00		264.00
								264.00		264.00
0721930	06/05/25	Recon	0294339	Ray O'Herron Company Inc	V0590821	05/27/25	B0011733	86.47		86.47
								86.47		86.47
0721931	06/05/25	Recon	0342322	Rock River Disposal Serv	V0591060	06/02/25	B0012102	778.06		778.06
					V0591061	06/02/25	B0012102	348.02		348.02

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					V0591063	06/02/25	B0012102	437.14		437.14
					V0591066	06/02/25	B0012102	359.13		359.13
								1,922.35		1,922.35
0721932	06/05/25	Recon	0528337	Annie M. Romanello	V0591141	06/03/25		896.42		896.42
								896.42		896.42
0721933	06/05/25	Recon	0570520	Ryco Landscaping	V0591123	06/03/25	B0011886	110.00		110.00
					V0591301	06/05/25	B0011886	1,312.00		1,312.00
								1,422.00		1,422.00
0721934	06/05/25	Recon	0560728	Schiro's Restaurant & Lo	V0591296	06/05/25	P0051229	87.24		87.24
								87.24		87.24
0721935	06/05/25	Outst	0274962	Secretary of State	V0591116	06/03/25	P0051196	1,302.00		1,302.00
								1,302.00		1,302.00
0721936	06/05/25	Recon	0292658	Smith Energy	V0590994	05/30/25	B0012064	2,334.56		2,334.56
								2,334.56		2,334.56
0721937	06/05/25	Recon	0571912	Sommer, Abigail L.	V0591200	06/04/25		150.00		150.00
								150.00		150.00
0721938	06/05/25	Outst	0568656	Staking University	V0591274	06/05/25	P0051209	2,045.00		2,045.00
								2,045.00		2,045.00
0721939	06/05/25	Recon	0569009	Thompson, Brock R.	V0591197	06/04/25		150.00		150.00
								150.00		150.00
0721940	06/05/25	Recon	0342694	Twin Towers	V0591006	05/30/25	P0051174	441.08		441.08
								441.08		441.08
0721941	06/05/25	Outst	0388143	U.S. Dept. of Homeland S	V0591016	05/30/25	B0012084	380.00		380.00
								380.00		380.00
0721942	06/05/25	Recon	0577814	Wakoh Wear Inc	V0591130	06/03/25	P0051194	2,211.50		2,211.50
								2,211.50		2,211.50

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0721943	06/05/25	Recon	0361547	Norbert L. Ziemer	V0591012	05/30/25		932.19		932.19
					V0591036	05/30/25		427.74		427.74
					V0591037	05/30/25		598.99		598.99
					V0591038	05/30/25		471.96		471.96
								2,430.88		2,430.88
0721944	06/05/25	Recon	0568871	Zoro	V0590798	05/27/25	P0051117	19.67		19.67
								19.67		19.67
0721945	06/06/25	Recon	0400871	Burris Equipment	V0590818	05/27/25	B0012031	704.01		704.01
								704.01		704.01
0721946	06/12/25	Recon	0289527	A T & T	V0591616	06/11/25	B0011810	708.22		708.22
								708.22		708.22
0721947	06/12/25	Recon	0566939	AAC&U	V0589850	05/05/25	P0050962	4,600.00		4,600.00
								4,600.00		4,600.00
0721948	06/12/25	Recon	0566939	AAC&U	V0591071	06/02/25	P0051182	6,000.00		6,000.00
								6,000.00		6,000.00
0721949	06/12/25	Recon	0467023	Accessible Information M	V0591392	06/09/25	P0051263	6,180.30		6,180.30
								6,180.30		6,180.30
0721950	06/12/25	Recon	0292309	Amazon Capital Services	V0590989	05/30/25	P0051098	886.59		886.59
					V0590992	05/30/25	P0051112	222.98		222.98
					V0591084	06/02/25	P0051145	70.45		70.45
					V0591330	06/06/25	B0012099	247.92		247.92
					V0591332	06/06/25	B0012099	262.06		262.06
					V0591334	06/06/25	B0012099	74.97		74.97
					V0591335	06/06/25	B0012099	81.28		81.28
					V0591338	06/06/25	B0012099	171.24		171.24
					V0591339	06/06/25	B0012099	17.98		17.98
					V0591340	06/06/25	B0012099	250.32		250.32
					V0591342	06/06/25	P0051170	734.35		734.35
					V0591346	06/06/25		52.42-		-52.42
					V0591347	06/06/25		104.85-		-104.85
					V0591349	06/06/25		52.43-		-52.43
					V0591445	06/10/25	B0012159	20.99		20.99
					V0591452	06/10/25	B0012159	807.37		807.37
					V0591453	06/10/25	B0012159	24.99		24.99
					V0591454	06/10/25	B0012159	194.04		194.04
					V0591455	06/10/25	B0012159	136.97		136.97

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					V0591456	06/10/25	B0012159	19.79		19.79
					V0591457	06/10/25	B0012159	648.38		648.38
					V0591458	06/10/25	B0012159	99.98		99.98
					V0591460	06/10/25	B0012159	73.19		73.19
					V0591473	06/10/25	B0012159	20.99		20.99
					V0591476	06/10/25	B0012159	62.88		62.88
					V0591479	06/10/25	B0012159	287.92		287.92
					V0591480	06/10/25	B0012159	210.86		210.86
					V0591483	06/10/25	B0012159	112.50		112.50
					V0591485	06/10/25	P0051023	2,067.90		2,067.90
					V0591487	06/10/25		23.10-		-23.10
								7,576.09		7,576.09
0721957	06/12/25	Recon	0299535	APPA Publications	V0591607	06/11/25	P0051295	817.00		817.00
								817.00		817.00
0721959	06/12/25	Outst	0544946	Keith R. Barnes	V0591600	06/11/25		64.00		64.00
								64.00		64.00
0721960	06/12/25	Recon	0355497	Cengage Learning Inc	V0591427	06/09/25	P0050936	2,921.60		2,921.60
								2,921.60		2,921.60
0721961	06/12/25	Recon	0289674	City of Rockford	V0591503	06/11/25	B0012005	341.66		341.66
					V0591504	06/11/25	B0012005	111.87		111.87
					V0591505	06/11/25	B0012005	270.43		270.43
					V0591506	06/11/25	B0012005	455.43		455.43
					V0591507	06/11/25	B0012005	231.13		231.13
					V0591508	06/11/25	B0012005	719.35		719.35
					V0591509	06/11/25	B0012005	50.52		50.52
					V0591510	06/11/25	B0012005	154.82		154.82
					V0591511	06/11/25	B0012005	385.52		385.52
					V0591517	06/11/25	B0012005	185.94		185.94
					V0591522	06/11/25	B0012005	142.48		142.48
					V0591526	06/11/25	B0012005	228.39		228.39
					V0591528	06/11/25	B0012005	39.21		39.21
					V0591542	06/11/25	B0012005	216.52		216.52
					V0591545	06/11/25	B0012005	529.08		529.08
					V0591550	06/11/25	B0012005	460.30		460.30
					V0591557	06/11/25	B0012005	409.73		409.73
								4,932.38		4,932.38
0721962	06/12/25	Outst	0296865	Community College Busine	V0591608	06/11/25	P0051274	650.00		650.00
								650.00		650.00

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0721963	06/12/25	Recon	0297981	Corpro Screentech Inc	V0591374	06/06/25	P0051225	710.00		710.00
								710.00		710.00
0721964	06/12/25	Recon	0577314	Decker Equipmentschool F	V0591354	06/06/25	P0050715	741.86		741.86
								741.86		741.86
0721965	06/12/25	Recon	0577385	Distinctive Roofing, Inc	V0591644	06/12/25	B0012210	56,280.00		56,280.00
								56,280.00		56,280.00
0721966	06/12/25	Recon	0297277	Enterprise Rent-A-Car Mi	V0591370	06/06/25	B0011813	528.15		528.15
					V0591395	06/09/25	P0051253	525.97		525.97
					V0591446	06/10/25	P0051239	801.10		801.10
								1,855.22		1,855.22
0721967	06/12/25	Recon	0289880	Exxon Mobil	V0591624	06/11/25	B0012026	42.92		42.92
					V0591626	06/11/25	B0012021	1,715.69		1,715.69
								1,758.61		1,758.61
0721968	06/12/25	Recon	0198622	Tamera L. Foley	V0591416	06/09/25		114.55		114.55
								114.55		114.55
0721969	06/12/25	Recon	0294674	Four Rivers Sanitation A	V0591167	06/04/25	B0012074	62.54		62.54
					V0591168	06/04/25	B0012074	2.53		2.53
					V0591169	06/04/25	B0012074	13.68		13.68
					V0591170	06/04/25	B0012074	133.15		133.15
					V0591171	06/04/25	B0012074	57.13		57.13
					V0591172	06/04/25	B0012074	556.70		556.70
					V0591173	06/04/25	B0012074	13.68		13.68
					V0591174	06/04/25	B0012074	2.82		2.82
					V0591175	06/04/25	B0012074	24.55		24.55
					V0591176	06/04/25	B0012074	122.28		122.28
					V0591177	06/04/25	B0012074	78.84		78.84
					V0591178	06/04/25	B0012074	464.39		464.39
					V0591179	06/04/25	B0012074	100.56		100.56
								1,632.85		1,632.85
0721970	06/12/25	Outst	0103378	Christine C. Garbe	V0591642	06/12/25		500.00		500.00
								500.00		500.00
0721971	06/12/25	Recon	0472867	Gensler Gardens	V0591614	06/11/25	B0012029	550.96		550.96
					V0591615	06/11/25	B0012029	281.70		281.70
								832.66		832.66

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0721972	06/12/25	Recon	0289724	Grainger	V0591235	06/04/25	B0011896	80.29		80.29
					V0591265	06/05/25	B0011896	294.09		294.09
								374.38		374.38
0721973	06/12/25	Recon	0570705	Guasto's Tools	V0591355	06/06/25	P0050906	2,649.99		2,649.99
								2,649.99		2,649.99
0721974	06/12/25	Recon	0559150	Timothy P. Held	V0591488	06/10/25		204.70		204.70
								204.70		204.70
0721975	06/12/25	Recon	0289767	The Home Depot Pro	V0590978	05/30/25	B0011897	94.70		94.70
					V0590981	05/30/25	B0011897	147.70		147.70
								242.40		242.40
0721977	06/12/25	Recon	0373196	Kelvin J. Hoss	V0591409	06/09/25		154.98		154.98
								154.98		154.98
0721978	06/12/25	Recon	0565665	Howard Technology Soluti	V0591655	06/12/25	P0051137	5,224.00		5,224.00
								5,224.00		5,224.00
0721979	06/12/25	Recon	0359156	IESBGA	V0591609	06/11/25	P0051299	300.00		300.00
								300.00		300.00
0721981	06/12/25	Outst	0299545	Illinois TRIO	V0591424	06/09/25	P0051269	3,577.00		3,577.00
								3,577.00		3,577.00
0721982	06/12/25	Recon	0553153	John Morrissey Accountan	V0591360	06/06/25	B0012117	1,837.50		1,837.50
								1,837.50		1,837.50
0721983	06/12/25	Recon	0295852	Kelley Williamson Compan	V0591631	06/12/25	B0012148	3,600.00		3,600.00
								3,600.00		3,600.00
0721984	06/12/25	Recon	0456949	Chance W. Kruse	V0591439	06/09/25		1,625.00		1,625.00
								1,625.00		1,625.00
0721985	06/12/25	Recon	0289857	Lawson Products Inc	V0591323	06/05/25	B0011973	479.64		479.64
								479.64		479.64

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0721986	06/12/25	Recon	0089315	Shannon L. Lee	V0591366	06/06/25		38.00		38.00
								38.00		38.00
0721987	06/12/25	Recon	0563750	Mara N. Lopez-Rosa	V0591353	06/06/25		1,119.08		1,119.08
								1,119.08		1,119.08
0721988	06/12/25	Outst	0135119	John S. Lowry	V0591491	06/10/25	P0051275	105.32		105.32
								105.32		105.32
0721989	06/12/25	Outst	0318847	Maggio Truck Center	V0591417	06/09/25	P0051257	1,750.00		1,750.00
								1,750.00		1,750.00
0721991	06/12/25	Recon	0294724	McKesson Medical-Surgica	V0591633	06/12/25	P0051082	205.80		205.80
								205.80		205.80
0721992	06/12/25	Recon	0283985	Menard's	V0591418	06/09/25	B0011898	181.18		181.18
					V0591421	06/09/25	B0012093	201.14		201.14
								382.32		382.32
0721993	06/12/25	Recon	0283985	Menard's	V0591319	06/05/25	B0011898	29.98		29.98
								29.98		29.98
0721994	06/12/25	Recon	0283985	Menard's	V0591566	06/11/25	B0011898	99.96		99.96
								99.96		99.96
0721995	06/12/25	Recon	0283985	Menard's	V0591601	06/11/25	B0011898	162.68		162.68
								162.68		162.68
0721996	06/12/25	Recon	0380346	MOTOROLA SOLUTIONS - STA	V0591411	06/09/25	B0011727	552.00		552.00
								552.00		552.00
0721997	06/12/25	Recon	0567229	Mrs. Fisher's Inc.	V0591613	06/11/25	B0011815	48.00		48.00
								48.00		48.00
0721998	06/12/25	Recon	0404077	The MT Pit LLC	V0591415	06/09/25	P0051252	30.00		30.00
								30.00		30.00
0721999	06/12/25	Recon	0289883	NICOR Gas	V0591641	06/12/25	B0011890	61.89		61.89

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					V0591643	06/12/25	B0011890	543.01		543.01
					V0591645	06/12/25	B0011890	2,824.36		2,824.36
					V0591647	06/12/25	B0011890	501.72		501.72
								3,930.98		3,930.98
0722000	06/12/25	Recon	0578233	Northeast Stage, LLC	V0591312	06/05/25	P0051099	2,075.00		2,075.00
								2,075.00		2,075.00
0722001	06/12/25	Recon	0301373	Northern G.O.A.T.S	V0591562	06/11/25	P0051060	224.75		224.75
								224.75		224.75
0722002	06/12/25	Recon	0301373	Northern G.O.A.T.S., Inc	V0591358	06/06/25	P0051058	197.78		197.78
								197.78		197.78
0722003	06/12/25	Recon	0518343	Nothing Bundt Cakes	V0591450	06/10/25	B0011888	1,395.00		1,395.00
								1,395.00		1,395.00
0722004	06/12/25	Recon	0556617	Office Pro Inc	V0591431	06/09/25	B0011793	4,199.87		4,199.87
								4,199.87		4,199.87
0722005	06/12/25	Recon	0293300	Pitney Bowes, Inc.	V0591412	06/09/25	B0011839	1,167.87		1,167.87
								1,167.87		1,167.87
0722006	06/12/25	Recon	0450607	Jonathan Poore	V0591632	06/12/25		19.80		19.80
								19.80		19.80
0722007	06/12/25	Recon	0289714	R J Daniels Fuel & Tire	V0591309	06/05/25	B0011957	5.00		5.00
								5.00		5.00
0722008	06/12/25	Recon	0296257	Ramm	V0591468	06/10/25	P0051217	3,000.00		3,000.00
								3,000.00		3,000.00
0722009	06/12/25	Recon	0342322	Rock River Disposal Serv	V0591351	06/06/25	B0012102	2,413.52		2,413.52
								2,413.52		2,413.52
0722011	06/12/25	Recon	0570520	Ryco Landscaping	V0591305	06/05/25	B0011886	440.00		440.00
					V0591306	06/05/25	B0011886	196.00		196.00
								636.00		636.00

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0722012	06/12/25	Recon	0289957	Sam's Ristorante	V0591494	06/10/25	B0011923	425.90		425.90
								425.90		425.90
0722013	06/12/25	Recon	0274962	Secretary of State	V0591622	06/11/25		50.00		50.00
								50.00		50.00
0722014	06/12/25	Outst	0274962	Secretary of State	V0591625	06/11/25		50.00		50.00
								50.00		50.00
0722015	06/12/25	Recon	0565125	Simmons, Junique T.	V0591634	06/12/25		500.00		500.00
								500.00		500.00
0722016	06/12/25	Outst	0361334	Makunda Tombi Smith	V0591408	06/09/25		129.98		129.98
								129.98		129.98
0722017	06/12/25	Outst	0330232	Michael Smith	V0591363	06/06/25	P0051240	600.26		600.26
								600.26		600.26
0722018	06/12/25	Recon	0290182	State Disbursement Unit	V0591637	06/12/25		762.53		762.53
								762.53		762.53
0722019	06/12/25	Recon	0290182	State Disbursement Unit	V0591639	06/12/25		242.00		242.00
								242.00		242.00
0722020	06/12/25	Outst	0551291	Dr. Hansen S. Stewart	V0591638	06/12/25		113.00		113.00
								113.00		113.00
0722021	06/12/25	Recon	0559052	Sweetwater Sound LLC	V0591602	06/11/25	P0051205	2,694.50		2,694.50
								2,694.50		2,694.50
0722022	06/12/25	Recon	0565061	Techniweld Usa	V0591337	06/06/25	B0012090	220.80		220.80
								220.80		220.80
0722023	06/12/25	Recon	0565061	Techniweld Usa	V0591341	06/06/25	B0012090	1,069.30		1,069.30
								1,069.30		1,069.30
0722024	06/12/25	Recon	0342694	Twin Towers	V0591527	06/11/25	P0051296	1,435.50		1,435.50
								1,435.50		1,435.50

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0722025	06/12/25	Outst	0388143	U.S. Dept. of Homeland S	V0591383	06/06/25	B0012084	605.00		605.00
								605.00		605.00
0722026	06/12/25	Outst	0388143	U.S. Dept. of Homeland S	V0591388	06/06/25	B0012084	760.00		760.00
								760.00		760.00
0722027	06/12/25	Recon	0360128	Uniform Den East, Inc.	V0591129	06/03/25	B0011801	514.35		514.35
								514.35		514.35
0722028	06/12/25	Recon	0299545	University of Illinois	V0591372	06/06/25	P0051230	2,279.00		2,279.00
								2,279.00		2,279.00
0722029	06/12/25	Outst	0290068	Van Galder Bus Company	V0591661	06/12/25	B0011811	2,469.00-		-2,469.00
					V0591662	06/12/25	B0011811	16,145.00		16,145.00
								13,676.00		13,676.00
0722031	06/12/25	Recon	0551227	Vertigo	V0591500	06/10/25	P0051277	523.56		523.56
								523.56		523.56
0722032	06/12/25	Outst	0364419	Voices for All LLC	V0591442	06/09/25		24.50		24.50
								24.50		24.50
0722033	06/12/25	Recon	0577814	Wakoh Wear Inc	V0591367	06/06/25	P0051260	680.00		680.00
								680.00		680.00
0722034	06/12/25	Recon	0456693	White, Keyundrea	V0591627	06/11/25		500.00		500.00
								500.00		500.00
0722035	06/12/25	Outst	0463134	Tammy Y. Whitehead	V0591467	06/10/25		500.00		500.00
								500.00		500.00
0722036	06/12/25	Outst	0281322	Winnebago County Health	V0591329	06/06/25	P0051237	285.00		285.00
					V0591331	06/06/25	P0051237	285.00		285.00
					V0591333	06/06/25	P0051237	285.00		285.00
								855.00		855.00
0722037	06/12/25	Recon	0417009	Zepeda, Asuncion	V0591659	06/12/25		500.00		500.00
								500.00		500.00

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Check Number	Check Date	Check Status	Vendor ID	Payee Name	Voucher ID	Voucher Date	PO/BPO Number	Voucher Amount	Cash Disc Amount	Check Amount
0722038	06/12/25	Recon	0568871	Zoro	V0591307	06/05/25	P0051086	1,735.99		1,735.99
								1,735.99		1,735.99
0722039	06/18/25	Outst	0289588	A-Fire Extinguisher Sale	V0591870	06/17/25	B0011803	359.50		359.50
								359.50		359.50
0722040	06/18/25	Recon	0548323	Acevedo, Anthony R.	V0591766	06/16/25		1,000.00		1,000.00
								1,000.00		1,000.00
0722041	06/18/25	Recon	0439408	Aircraft Spruce & Specia	V0591740	06/16/25	P0051185	638.35		638.35
								638.35		638.35
0722042	06/18/25	Recon	0292309	Amazon Capital Services	V0591142	06/03/25	P0051173	687.29		687.29
					V0591143	06/03/25	P0051087	649.94		649.94
					V0591808	06/17/25		41.99-		-41.99
					V0591809	06/17/25		47.99-		-47.99
					V0591810	06/17/25		19.99-		-19.99
					V0591811	06/17/25		41.98-		-41.98
					V0591812	06/17/25		25.19-		-25.19
					V0591813	06/17/25		42.24-		-42.24
					V0591814	06/17/25		27.99-		-27.99
					V0591815	06/17/25		18.99-		-18.99
					V0591816	06/17/25		19.99-		-19.99
					V0591820	06/17/25		99.98-		-99.98
					V0591878	06/17/25	P0051087	77.85		77.85
					V0591879	06/17/25	P0051138	237.23		237.23
					V0591881	06/17/25	P0051148	96.04		96.04
					V0591882	06/17/25	P0051179	9.74		9.74
					V0591883	06/17/25	P0051289	206.97		206.97
					V0591885	06/17/25	P0051198	37.95		37.95
					V0591887	06/17/25	P0051172	294.00		294.00
					V0591924	06/18/25	B0012099	29.48		29.48
					V0591935	06/18/25	B0012176	30.77		30.77
					V0591936	06/18/25	B0012176	20.99		20.99
								1,991.92		1,991.92
0722044	06/18/25	Outst	0298823	Automotive Electronic Se	V0591742	06/16/25	P0051036	2,024.00		2,024.00
								2,024.00		2,024.00
0722045	06/18/25	Recon	0570078	Axon Enterprises	V0591955	06/18/25	P0050630	4,983.80		4,983.80
								4,983.80		4,983.80

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0722046	06/18/25	Outst	0575786	Bicksler, Michaela	V0591802	06/17/25		150.00		150.00
								150.00		150.00
0722047	06/18/25	Recon	0563339	Bowman, Tyesha	V0591677	06/13/25		500.00		500.00
								500.00		500.00
0722048	06/18/25	Outst	0577562	Chase A. Budziak	V0591950	06/18/25		145.18		145.18
					V0591951	06/18/25		249.20		249.20
								394.38		394.38
0722049	06/18/25	Recon	0546897	Busy Beaver Tree Care LL	V0591954	06/18/25	B0012121	4,000.00		4,000.00
								4,000.00		4,000.00
0722050	06/18/25	Outst	0566712	Cambridge Sensors USA, L	V0591636	06/12/25	P0051238	281.02		281.02
								281.02		281.02
0722051	06/18/25	Outst	0298129	Cardinal Glass Co	V0591913	06/18/25	B0012199	81,450.00		81,450.00
								81,450.00		81,450.00
0722052	06/18/25	Outst	0469059	Cardio Partners Inc	V0591838	06/17/25	P0051090	1,865.44		1,865.44
								1,865.44		1,865.44
0722053	06/18/25	Outst	0559429	Carlson, Kaleen R.	V0591773	06/16/25		150.00		150.00
								150.00		150.00
0722054	06/18/25	Outst	0549736	Patrick R. Chamoun	V0591676	06/13/25		190.12		190.12
								190.12		190.12
0722055	06/18/25	Outst	0467627	Cherry Valley Landscape	V0591620	06/11/25	B0012196	107.82		107.82
								107.82		107.82
0722056	06/18/25	Recon	0287204	City of Belvidere	V0591862	06/17/25	B0011996	117.60		117.60
								117.60		117.60
0722057	06/18/25	Recon	0289674	City of Rockford	V0591720	06/13/25	B0011730	442.00		442.00
								442.00		442.00
0722058	06/18/25	Outst	0564558	Clarity Benefit Solution	V0591682	06/13/25	B0011906	692.15		692.15

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								692.15		692.15
0722059	06/18/25	Recon	0289662	Comed	V0591788	06/17/25	B0012022	6,835.94		6,835.94
								6,835.94		6,835.94
0722060	06/18/25	Recon	0292831	Entre Computer Solutions	V0591777	06/16/25	P0051256	22,911.43		22,911.43
					V0591944	06/18/25	P0051280	14,616.00		14,616.00
								37,527.43		37,527.43
0722061	06/18/25	Outst	0310358	Event Floral Inc	V0591403	06/09/25	B0011777	250.00		250.00
								250.00		250.00
0722062	06/18/25	Outst	0289709	Fed Ex	V0591792	06/17/25	B0011795	218.09		218.09
					V0591794	06/17/25	B0011795	67.01		67.01
					V0591796	06/17/25	B0011795	19.51		19.51
					V0591797	06/17/25	B0011795	26.00		26.00
					V0591800	06/17/25	B0011795	22.54		22.54
					V0591915	06/18/25	B0011795	18.40		18.40
								371.55		371.55
0722063	06/18/25	Recon	0540892	First National Bank & Tr	V0591733	06/16/25		178.75		178.75
								178.75		178.75
0722064	06/18/25	Outst	0561083	Anthony D. Fleming	V0591768	06/16/25		500.00		500.00
								500.00		500.00
0722065	06/18/25	Outst	0498120	Foss, Dawn	V0591799	06/17/25		150.00		150.00
								150.00		150.00
0722066	06/18/25	Outst	0294674	Four Rivers Sanitation A	V0591744	06/16/25	B0012074	51.69		51.69
								51.69		51.69
0722067	06/18/25	Recon	0339123	Mr. Andrew J. Graber	V0591856	06/17/25		1,765.50		1,765.50
								1,765.50		1,765.50
0722068	06/18/25	Outst	0569232	Health Equity Inc	V0591732	06/16/25		3,404.57		3,404.57
								3,404.57		3,404.57
0722069	06/18/25	Outst	0542781	Hedges, Kaleb	V0591798	06/17/25		150.00		150.00
								150.00		150.00

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0722070	06/18/25	Recon	0559150	Timothy P. Held	V0591784	06/16/25		216.72		216.72
								216.72		216.72
0722071	06/18/25	Outst	0571744	Helm Electric Facility S	V0591918	06/18/25	B0012206	122,155.00		122,155.00
								122,155.00		122,155.00
0722072	06/18/25	Recon	0544175	Noah J. Henderson	V0591772	06/16/25		150.00		150.00
								150.00		150.00
0722073	06/18/25	Recon	0550046	Herrejon, Cristina	V0591848	06/17/25		500.00		500.00
								500.00		500.00
0722074	06/18/25	Outst	0546602	Holliday, Sarah	V0591916	06/18/25		27.89		27.89
								27.89		27.89
0722075	06/18/25	Recon	0289767	The Home Depot Pro	V0591448	06/10/25	B0012094	93.95		93.95
								93.95		93.95
0722076	06/18/25	Outst	0065966	Audra A. Jarvis	V0591872	06/17/25		449.99		449.99
					V0591943	06/18/25		95.76		95.76
								545.75		545.75
0722077	06/18/25	Outst	0577295	Jimmy'z Masonry Corp	V0591911	06/18/25	B0012200	8,944.00		8,944.00
								8,944.00		8,944.00
0722078	06/18/25	Recon	0293805	Joe Cooling & Sons Inc	V0591402	06/09/25	B0011999	65.40		65.40
					V0591867	06/17/25	B0011999	306.80		306.80
								372.20		372.20
0722079	06/18/25	Recon	0170249	Jon P. Johann	V0591938	06/18/25		195.73		195.73
								195.73		195.73
0722080	06/18/25	Outst	0553153	John Morrissey Accountan	V0591664	05/31/25	B0012145	1,088.75		1,088.75
								1,088.75		1,088.75
0722081	06/18/25	Recon	0425255	Johnson, Avery M.	V0591769	06/16/25		1,000.00		1,000.00
								1,000.00		1,000.00

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0722082	06/18/25	Recon	0568680	Juno, Camden B.	V0591801	06/17/25		150.00		150.00
								150.00		150.00
0722083	06/18/25	Outst	0572356	Kegley, Riley D.	V0591803	06/17/25		150.00		150.00
								150.00		150.00
0722084	06/18/25	Recon	0327877	Laerdal Medical Corporat	V0591709	06/13/25	P0051190	2,290.72		2,290.72
								2,290.72		2,290.72
0722085	06/18/25	Outst	0507274	Marks Tree Care, Inc	V0591015	05/30/25	B0011958	4,500.00		4,500.00
								4,500.00		4,500.00
0722086	06/18/25	Recon	0196005	Nancy A. McDonald	V0591836	06/17/25		350.20		350.20
								350.20		350.20
0722087	06/18/25	Recon	0283985	Menard's	V0591721	06/13/25	B0011898	89.12		89.12
					V0591804	06/17/25	B0012093	94.17		94.17
					V0591806	06/17/25	B0012093	139.99		139.99
					V0591869	06/17/25	B0011898	68.43		68.43
								391.71		391.71
0722088	06/18/25	Recon	0283985	Menard's	V0591695	06/13/25	B0011898	217.88		217.88
								217.88		217.88
0722089	06/18/25	Recon	0300457	Midwest Mailworks Inc	V0591551	06/11/25	B0011842	122.27		122.27
								122.27		122.27
0722090	06/18/25	Outst	0441037	MACS Worldwide	V0591942	06/18/25		432.00		432.00
								432.00		432.00
0722091	06/18/25	Outst	0560850	Mobile Health Diagnostic	V0591855	06/17/25	B0011830	2,030.00		2,030.00
								2,030.00		2,030.00
0722092	06/18/25	Recon	0570614	Moon, Summer	V0591850	06/17/25		500.00		500.00
								500.00		500.00
0722093	06/18/25	Recon	0530720	Morgan, Emily K.	V0591770	06/16/25		150.00		150.00
								150.00		150.00

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0722094	06/18/25	Outst	0409671	National Institute for	V0591826	06/17/25	P0051317	250.00		250.00
								250.00		250.00
0722095	06/18/25	Outst	0563649	Nelson, Austin T.	V0591795	06/17/25		150.00		150.00
								150.00		150.00
0722096	06/18/25	Recon	0289883	NICOR Gas	V0591681	06/13/25	B0011890	654.02		654.02
								654.02		654.02
0722097	06/18/25	Outst	0301373	Northern G.O.A.T.S., Inc	V0591696	06/13/25	P0051059	215.76		215.76
								215.76		215.76
0722098	06/18/25	Outst	0321260	Northern Illinois Servic	V0591893	06/18/25	B0012162	171,000.00		171,000.00
								171,000.00		171,000.00
0722099	06/18/25	Recon	0297684	Northern Illinois Terraz	V0591914	06/18/25	B0012204	4,693.00		4,693.00
								4,693.00		4,693.00
0722100	06/18/25	Recon	0518343	Nothing Bundt Cakes	V0591756	06/16/25	B0011888	1,890.00		1,890.00
								1,890.00		1,890.00
0722101	06/18/25	Recon	0276269	OSF Multi Specialty Grou	V0591674	06/13/25	B0011850	9,637.21		9,637.21
								9,637.21		9,637.21
0722102	06/18/25	Recon	0289714	R J Daniels Fuel & Tire	V0591648	06/12/25	B0011957	142.99		142.99
								142.99		142.99
0722103	06/18/25	Recon	0289915	Randee's Music Center	V0591927	06/18/25	P0051178	2,150.00		2,150.00
								2,150.00		2,150.00
0722104	06/18/25	Recon	0294339	Ray O'Herron Company Inc	V0591849	06/17/25	B0011733	599.99		599.99
					V0591861	06/17/25	B0011733	368.07		368.07
								968.06		968.06
0722105	06/18/25	Outst	0570152	Rincon-Mendoza, Jordan F	V0591793	06/17/25		150.00		150.00
								150.00		150.00
0722106	06/18/25	Outst	0300932	Rock River Ford	V0590705	05/23/25	B0011964	67.33		67.33

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					V0590750	05/23/25	B0011964	100.00-		-100.00
					V0591762	06/16/25	P0051124	18,282.70		18,282.70
					V0591763	06/16/25	P0051024	13,282.70		13,282.70
								31,532.73		31,532.73
0722107	06/18/25	Recon	0575209	Ruiz Construction System	V0591891	06/18/25	B0012163	325,781.00		325,781.00
					V0591892	06/18/25	B0012198	86,198.00		86,198.00
								411,979.00		411,979.00
0722108	06/18/25	Recon	0515221	Safe Chefs Food Safety T	V0591847	06/17/25	B0011785	800.00		800.00
								800.00		800.00
0722109	06/18/25	Recon	0289957	Sam's Ristorante	V0591785	06/16/25	B0011923	271.92		271.92
								271.92		271.92
0722110	06/18/25	Recon	0548418	Sanchez, Madison M.	V0591790	06/17/25		150.00		150.00
								150.00		150.00
0722111	06/18/25	Outst	0451600	William F. Siaw	V0591821	06/17/25		1,250.21		1,250.21
					V0591837	06/17/25		159.84		159.84
								1,410.05		1,410.05
0722112	06/18/25	Outst	0066288	John S. Skupien	V0591752	06/16/25		500.00		500.00
								500.00		500.00
0722113	06/18/25	Recon	0292658	Smith Energy	V0591722	06/13/25	B0012064	1,895.66		1,895.66
								1,895.66		1,895.66
0722114	06/18/25	Recon	0366641	Testing Service Corporat	V0591747	06/16/25	B0012137	12,256.00		12,256.00
								12,256.00		12,256.00
0722115	06/18/25	Recon	0526360	Timber Industries, LLC	V0591886	06/17/25	B0011930	1,200.00		1,200.00
								1,200.00		1,200.00
0722116	06/18/25	Outst	0388143	U.S. Dept. of Homeland S	V0591764	06/16/25	B0012084	380.00		380.00
								380.00		380.00
0722117	06/18/25	Outst	0388143	U.S. Dept. of Homeland S	V0591767	06/16/25	B0012084	760.00		760.00
								760.00		760.00

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0722118	06/18/25	Outst	0568723	Vaughan, Ian A.	V0591805	06/17/25		150.00		150.00
								150.00		150.00
0722119	06/18/25	Outst	0125706	Gwendolyn J. Zimmerman	V0591949	06/18/25		500.00		500.00
								500.00		500.00
0722120	06/26/25	Outst	0289588	A-Fire Extinguisher Sale	V0592111	06/24/25	P0051328	1,200.00		1,200.00
								1,200.00		1,200.00
0722121	06/26/25	Outst	0161319	Adolphson, Ryan A.	V0592143	06/25/25		150.00		150.00
								150.00		150.00
0722122	06/26/25	Outst	0439408	Aircraft Spruce & Specia	V0592215	06/26/25	P0051316	263.57		263.57
								263.57		263.57
0722123	06/26/25	Outst	0299430	Airparts Inc	V0592201	06/26/25	B0011882	3,819.25		3,819.25
								3,819.25		3,819.25
0722124	06/26/25	Outst	0530888	Alshoja, Mosa S.	V0592132	06/25/25		150.00		150.00
								150.00		150.00
0722125	06/26/25	Outst	0292309	Amazon Capital Services	V0591000	05/30/25	P0051087	300.88		300.88
					V0592025	06/23/25	P0051246	291.81		291.81
					V0592026	06/23/25	P0051245	113.46		113.46
					V0592027	06/23/25	P0051243	346.25		346.25
					V0592030	06/23/25	P0051236	299.40		299.40
					V0592032	06/23/25	P0051213	2,104.90		2,104.90
					V0592033	06/23/25	P0051291	457.16		457.16
					V0592034	06/23/25	P0051291	44.19		44.19
					V0592035	06/23/25	P0051308	535.48		535.48
					V0592036	06/23/25	P0051258	6,885.76		6,885.76
					V0592060	06/23/25	B0012099	22.99		22.99
					V0592089	06/24/25	P0051249	120.77		120.77
					V0592165	06/25/25	B0012159	69.99		69.99
					V0592168	06/25/25	B0012159	84.97		84.97
					V0592170	06/25/25	B0012159	79.99		79.99
					V0592172	06/25/25	B0012159	79.99		79.99
					V0592173	06/25/25	B0012159	69.99		69.99
					V0592174	06/25/25	B0012159	53.99		53.99
					V0592175	06/25/25	B0012159	13.99		13.99
					V0592176	06/25/25	B0012159	22.77		22.77
					V0592177	06/25/25	B0012159	37.95		37.95

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Check Number	Check Date	Check Status	Vendor ID	Payee Name	Voucher ID	Voucher Date	PO/BPO Number	Voucher Amount	Cash Disc Amount	Check Amount
					V0592178	06/25/25	B0012159	73.98		73.98
					V0592179	06/25/25	B0012159	69.99		69.99
					V0592181	06/25/25	B0012159	51.46		51.46
					V0592182	06/25/25		26.99-		-26.99
					V0592184	06/25/25	B0012159	79.99-		-79.99
					V0592185	06/25/25		69.99-		-69.99
					V0592186	06/25/25	B0012159	67.96-		-67.96
					V0592188	06/25/25	B0012159	79.99-		-79.99
					V0592189	06/25/25	B0012159	129.96		129.96
					V0592216	06/26/25	B0012099	212.87		212.87
					V0592218	06/26/25	B0012099	208.66		208.66
								12,458.68		12,458.68
0722132	06/26/25	Outst	0292309	Amazon Capital Services	V0592197	06/26/25	B0012159	69.99		69.99
					V0592233	06/26/25	B0012159	13.35-		-13.35
								56.64		56.64
0722133	06/26/25	Outst	0299535	APPA Publications	V0592211	06/26/25	P0051295	113.00		113.00
								113.00		113.00
0722134	06/26/25	Outst	0544946	Keith R. Barnes	V0591988	06/20/25		452.84		452.84
								452.84		452.84
0722135	06/26/25	Outst	0460836	Michael W. Baum	V0591985	06/20/25		750.00		750.00
								750.00		750.00
0722136	06/26/25	Outst	0542067	Bennie's Dry Cleaning &	V0592112	06/24/25	B0011816	560.00		560.00
								560.00		560.00
0722137	06/26/25	Outst	0469059	Cardio Partners Inc	V0592055	06/23/25	P0051326	378.00		378.00
								378.00		378.00
0722138	06/26/25	Outst	0578700	Central Products LLC	V0591864	06/17/25	P0051288	3,412.00		3,412.00
								3,412.00		3,412.00
0722139	06/26/25	Outst	0289674	City of Rockford	V0592252	06/26/25	B0012005	229.39		229.39
								229.39		229.39
0722140	06/26/25	Outst	0289662	Comed	V0592120	06/25/25	B0012022	305.45		305.45
								305.45		305.45

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Check Number	Check Date	Check Status	Vendor ID	Payee Name	Voucher ID	Voucher Date	PO/BPO Number	Voucher Amount	Cash Disc Amount	Check Amount
0722141	06/26/25	Outst	0532123	Comcast Advertising	V0592090	06/24/25	B0011854	5,619.40		5,619.40
								5,619.40		5,619.40
0722142	06/26/25	Outst	0553588	Dairyhaus Homemade Ice C	V0591719	06/13/25	B0011819	2,250.00		2,250.00
								2,250.00		2,250.00
0722143	06/26/25	Outst	0427308	Davis, Ameera	V0592101	06/24/25		500.00		500.00
								500.00		500.00
0722144	06/26/25	Outst	0315665	Dept of Veterans Affairs	V0592073	06/24/25	P0051320	134.00		134.00
								134.00		134.00
0722145	06/26/25	Outst	0315665	Dept of Veterans Affairs	V0592074	06/24/25	P0051319	435.17		435.17
								435.17		435.17
0722146	06/26/25	Outst	0315665	Dept of Veterans Affairs	V0592075	06/24/25	P0051321	143.09		143.09
								143.09		143.09
0722147	06/26/25	Outst	0315665	Dept of Veterans Affairs	V0592076	06/24/25	P0051322	404.17		404.17
								404.17		404.17
0722148	06/26/25	Outst	0315665	Dept of Veterans Affairs	V0592077	06/24/25	P0051318	214.65		214.65
								214.65		214.65
0722149	06/26/25	Outst	0315665	Dept of Veterans Affairs	V0592078	06/24/25	P0051323	1,153.49		1,153.49
								1,153.49		1,153.49
0722150	06/26/25	Outst	0335793	Fitzwater, Amber N.	V0592135	06/25/25		150.00		150.00
								150.00		150.00
0722151	06/26/25	Outst	0521249	Four Corners Wellness	V0592021	06/23/25	P0051242	250.00		250.00
								250.00		250.00
0722152	06/26/25	Outst	0361657	Fox Valley Auto Paints I	V0592056	06/23/25	B0012016	1,141.10		1,141.10
								1,141.10		1,141.10
0722153	06/26/25	Outst	0490573	Gempler's Inc	V0591691	06/13/25	P0051150	385.66		385.66
								385.66		385.66

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0722154	06/26/25	Outst	0405833	Gold Medal Products Comp	V0592145	06/25/25	B0012211	369.75		369.75
								369.75		369.75
0722155	06/26/25	Outst	0317793	Gonzalez, Dyana H.	V0592137	06/25/25		150.00		150.00
								150.00		150.00
0722156	06/26/25	Outst	0289724	Grainger	V0591236	06/04/25	B0011896	113.08		113.08
								113.08		113.08
0722157	06/26/25	Outst	0542779	Madalyn L. Halfacre	V0592138	06/25/25		150.00		150.00
								150.00		150.00
0722158	06/26/25	Outst	0571744	Helm Electric Facility S	V0592012	06/23/25	B0012112	14,201.44		14,201.44
								14,201.44		14,201.44
0722159	06/26/25	Outst	0577586	Hispanic Association of	V0592092	06/24/25	P0051265	4,052.00		4,052.00
								4,052.00		4,052.00
0722160	06/26/25	Outst	0289767	The Home Depot Pro	V0591778	06/16/25	B0012094	233.32		233.32
								233.32		233.32
0722161	06/26/25	Outst	0293805	Joe Cooling & Sons Inc	V0591995	06/20/25	B0011999	130.80		130.80
					V0591996	06/20/25	B0011999	176.00		176.00
								306.80		306.80
0722162	06/26/25	Outst	0553228	JR Finally Art	V0592167	06/25/25	P0051335	325.00		325.00
								325.00		325.00
0722163	06/26/25	Outst	0540619	Colinda J. Kram	V0592109	06/24/25		45.50		45.50
								45.50		45.50
0722164	06/26/25	Outst	0394099	Mr. Sean Lawrence	V0592115	06/25/25		500.00		500.00
								500.00		500.00
0722165	06/26/25	Outst	0117337	Lisa A. Leden	V0592219	06/26/25	P0051332	2,645.32		2,645.32
								2,645.32		2,645.32

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0722166	06/26/25	Outst	0110380	Christine Lott	V0592100	06/24/25		114.20		114.20
								114.20		114.20
0722167	06/26/25	Outst	0135119	John S. Lowry	V0592071	06/24/25	P0051329	389.72		389.72
								389.72		389.72
0722168	06/26/25	Outst	0135119	John S. Lowry	V0592072	06/24/25	P0051330	75.00		75.00
								75.00		75.00
0722169	06/26/25	Outst	0135119	John S. Lowry	V0592254	06/26/25	P0051345	115.00		115.00
								115.00		115.00
0722170	06/26/25	Outst	0544058	Hannah R. Maier	V0592142	06/25/25		150.00		150.00
								150.00		150.00
0722171	06/26/25	Outst	0370716	National Student Clearin	V0592241	07/01/25	P0051341	735.00		735.00
								735.00		735.00
0722172	06/26/25	Outst	0294296	Nelson Carlson Mechanical	V0591984	06/20/25	P0050969	6,686.00		6,686.00
					V0592164	06/25/25	P0051334	1,100.00		1,100.00
								7,786.00		7,786.00
0722173	06/26/25	Outst	0289883	NICOR Gas	V0592043	06/23/25	B0011890	225.65		225.65
					V0592044	06/23/25	B0011890	133.13		133.13
					V0592098	06/24/25	B0011890	92.19		92.19
					V0592187	06/25/25	B0011890	202.25		202.25
								653.22		653.22
0722174	06/26/25	Outst	0266854	Northern Illinois Univer	V0592046	06/23/25		300.00		300.00
								300.00		300.00
0722175	06/26/25	Outst	0518343	Nothing Bundt Cakes	V0591994	06/20/25	B0011888	1,080.00		1,080.00
								1,080.00		1,080.00
0722176	06/26/25	Outst	0509628	Palmer, Ethan J.	V0592128	06/25/25		150.00		150.00
								150.00		150.00
0722177	06/26/25	Outst	0294262	Patterson Dental Supply	V0591117	06/03/25	P0051139	422.35		422.35
					V0591118	06/03/25	P0051139	72.34		72.34

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					V0591119	06/03/25	P0051139	38.32		38.32
								533.01		533.01
0722178	06/26/25	Outst	0239210	Heidi L. Penney	V0592239	06/26/25		67.50		67.50
								67.50		67.50
0722179	06/26/25	Outst	0502689	Peterson, Sydney G.	V0592129	06/25/25		150.00		150.00
								150.00		150.00
0722180	06/26/25	Outst	0292285	Physicians Immediate Car	V0592095	06/24/25	P0051307	185.00		185.00
								185.00		185.00
0722181	06/26/25	Outst	0293300	Pitney Bowes, Inc.	V0592007	06/20/25	P0050974	22,611.43		22,611.43
								22,611.43		22,611.43
0722182	06/26/25	Outst	0540228	Quality Matters Inc	V0592162	06/25/25	P0051331	385.00		385.00
								385.00		385.00
0722183	06/26/25	Outst	0392935	Ramos, Julieta	V0592130	06/25/25		150.00		150.00
								150.00		150.00
0722184	06/26/25	Outst	0535421	Mark J. Reeser	V0591986	06/20/25		164.16		164.16
								164.16		164.16
0722185	06/26/25	Outst	0166734	Jennifer A. Roloff Welch	V0592102	06/24/25		78.00		78.00
								78.00		78.00
0722186	06/26/25	Outst	0552672	Brite Site Pressure Wash	V0592013	06/23/25	P0051206	2,300.00		2,300.00
								2,300.00		2,300.00
0722187	06/26/25	Outst	0337361	Standard Industrial & Au	V0592003	06/20/25	P0050951	1,700.00		1,700.00
								1,700.00		1,700.00
0722188	06/26/25	Outst	0309254	Trane Company	V0592083	06/24/25	B0011977	3,488.90		3,488.90
								3,488.90		3,488.90
0722189	06/26/25	Outst	0388143	U.S. Dept. of Homeland S	V0592180	06/25/25	B0012084	760.00		760.00
								760.00		760.00

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0722190	06/26/25	Outst	0360128	Uniform Den East, Inc.	V0592093	06/24/25	B0011801	184.00		184.00
					V0592123	06/25/25	B0011801	51.50		51.50
								235.50		235.50
0722191	06/26/25	Outst	0286444	Verizon Wireless	V0592042	06/23/25	B0011837	3,026.23		3,026.23
								3,026.23		3,026.23
0722192	06/26/25	Outst	0570027	Vex Robotics Inc	V0592037	06/23/25	P0051259	14,999.94		14,999.94
								14,999.94		14,999.94
0722193	06/26/25	Outst	0541015	Terrence R. Wandtke	V0592082	06/24/25		8.87		8.87
								8.87		8.87
0722194	06/26/25	Recon	0366311	Darryl C. Watkins	V0592110	06/24/25		600.00		600.00
								600.00		600.00
0722195	06/26/25	Outst	0391630	Watton, Olivia A.	V0592159	06/25/25		150.00		150.00
								150.00		150.00
0722196	06/30/25	Outst	0289527	A T & T	V0592343	06/27/25	B0011810	133.45		133.45
								133.45		133.45
0722197	06/30/25	Outst	0289588	A-Fire Extinguisher Sale	V0592053	06/23/25	B0011803	300.00		300.00
								300.00		300.00
0722198	06/30/25	Outst	0367233	AACRAO	V0592417	07/01/25	P0051351	1,300.00		1,300.00
								1,300.00		1,300.00
0722199	06/30/25	Outst	0439408	Aircraft Spruce & Specia	V0592099	06/24/25	P0051314	4,336.90		4,336.90
					V0592255	06/26/25	P0051315	283.23		283.23
								4,620.13		4,620.13
0722200	06/30/25	Outst	0292309	Amazon Capital Services	V0591817	06/17/25		24.99-		-24.99
					V0592059	06/23/25	P0051141	1,772.90		1,772.90
					V0592383	06/27/25	B0012099	17.99-		-17.99
					V0592384	06/27/25	B0012159	32.95-		-32.95
					V0592385	06/27/25	B0012099	47.99-		-47.99
					V0592386	06/27/25	B0012099	59.99-		-59.99
					V0592387	06/27/25	B0012159	61.94-		-61.94

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					V0592388	06/27/25	B0012159	38.99-		-38.99
					V0592389	06/27/25	B0012159	39.90-		-39.90
					V0592390	06/27/25	B0012099	34.99-		-34.99
					V0592391	06/27/25	B0012099	46.50-		-46.50
					V0592393	06/27/25	B0012159	131.99-		-131.99
					V0592394	06/27/25	B0012159	39.90-		-39.90
					V0592395	06/27/25	B0012159	21.83-		-21.83
					V0592399	06/27/25	B0012159	23.98-		-23.98
					V0592401	06/27/25	B0012159	93.97-		-93.97
					V0592402	06/27/25	B0012159	24.18-		-24.18
					V0592421	06/30/25	B0012159	174.81		174.81
					V0592422	06/30/25	B0012099	127.26		127.26
								1,332.89		1,332.89
0722204	06/30/25	Outst	0546897	Busy Beaver Tree Care LL	V0592107	06/24/25	B0012121	1,600.00		1,600.00
								1,600.00		1,600.00
0722205	06/30/25	Outst	0487297	David L. Butts	V0592416	06/30/25		162.96		162.96
								162.96		162.96
0722206	06/30/25	Outst	0380093	Technology Management Re	V0592228	06/26/25	B0012082	1,200.00		1,200.00
					V0592229	06/26/25	B0012082	330.70		330.70
								1,530.70		1,530.70
0722207	06/30/25	Outst	0289674	City of Rockford	V0592467	07/01/25	B0012254	52.50		52.50
								52.50		52.50
0722208	06/30/25	Outst	0289674	City of Rockford	V0592466	07/01/25	B0012254	13,013.70		13,013.70
								13,013.70		13,013.70
0722209	06/30/25	Outst	0289674	City of Rockford	V0592464	07/01/25	B0012254	52.50		52.50
								52.50		52.50
0722210	06/30/25	Outst	0289674	City of Rockford	V0592468	07/01/25	B0012254	13,013.70		13,013.70
								13,013.70		13,013.70
0722211	06/30/25	Outst	0384473	Comcast	V0574810	08/26/24	B0011805	282.00		282.00
					V0592345	06/27/25	B0011805	370.36		370.36
								652.36		652.36
0722212	06/30/25	Outst	0294909	Council for Opportunity	V0592325	07/01/25	P0051342	1,199.00		1,199.00

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					V0592326	07/01/25	P0051342	1,199.00		1,199.00
					V0592328	07/01/25	P0051342	1,199.00		1,199.00
								3,597.00		3,597.00
0722213	06/30/25	Outst	0555663	Cropp's Door Service	V0592407	06/30/25	B0012123	1,720.00		1,720.00
								1,720.00		1,720.00
0722214	06/30/25	Outst	0453543	Clayton C. Duffy	V0592330	06/27/25		500.00		500.00
								500.00		500.00
0722215	06/30/25	Outst	0310358	Event Floral Inc	V0592341	06/27/25	B0011777	7.00		7.00
								7.00		7.00
0722216	06/30/25	Outst	0495987	Foundation Building Mate	V0592198	06/26/25	P0051325	396.00		396.00
								396.00		396.00
0722217	06/30/25	Outst	0540892	First National Bank & Tr	V0592410	06/30/25		178.75		178.75
								178.75		178.75
0722218	06/30/25	Outst	0551944	Funtastic Workshops LLC	V0592337	06/27/25	B0011782	875.00		875.00
								875.00		875.00
0722219	06/30/25	Outst	0248038	Theresa P. Gilbert	V0592433	06/30/25		183.70		183.70
								183.70		183.70
0722220	06/30/25	Outst	0468654	Glenwood Testing Center	V0592091	06/24/25	B0011736	450.00		450.00
								450.00		450.00
0722221	06/30/25	Outst	0566848	Global Protection Corp	V0592348	06/27/25	P0050911	219.78		219.78
								219.78		219.78
0722222	06/30/25	Outst	0560686	Green Acres Lawn Care an	V0592335	06/27/25	P0051336	595.00		595.00
								595.00		595.00
0722223	06/30/25	Outst	0569232	Health Equity Inc	V0592408	06/30/25		3,404.57		3,404.57
								3,404.57		3,404.57
0722224	06/30/25	Outst	0559150	Timothy P. Held	V0592318	06/27/25		92.25		92.25

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ACCOUNTS PAYABLE CHECK REGISTER
Period 06/01/2025 - 06/30/2025

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Bank Code: IP IL Bank & Trust Accts Payable
GL Account No: 01-00000-11293

Check Number	Check Date	Check Status	Vendor ID	Payee Name	Voucher ID	Voucher Date	PO/BPO Number	Voucher Amount	Cash Disc Amount	Check Amount
								92.25		92.25
0722225	06/30/25	Outst	0502557	Chad P. Herren	V0592445	06/30/25		79.91		79.91
					V0592447	06/30/25		79.91		79.91
					V0592449	06/30/25		26.20		26.20
					V0592452	06/30/25		49.12		49.12
								235.14		235.14
0722226	06/30/25	Outst	0001471	Highland Community Colle	V0592338	06/27/25	B0011761	62.50		62.50
					V0592339	06/27/25	B0011761	125.00		125.00
								187.50		187.50
0722227	06/30/25	Outst	0289767	The Home Depot Pro	V0592062	06/23/25	B0012094	117.18		117.18
					V0592063	06/23/25	B0012094	9.97		9.97
					V0592064	06/23/25	B0012094	1,557.36		1,557.36
					V0592065	06/23/25	B0012094	461.16		461.16
					V0592333	06/27/25	B0011897	1,013.22		1,013.22
					V0592347	06/27/25	B0011897	367.62		367.62
								3,526.51		3,526.51
0722229	06/30/25	Outst	0373853	Rae Aja B. Horton	V0592430	06/30/25		14.36		14.36
								14.36		14.36
0722230	06/30/25	Outst	0565665	Howard Technology Soluti	V0592015	06/23/25	P0050970	447.00		447.00
					V0592016	06/23/25	P0051187	453.00		453.00
								900.00		900.00
0722231	06/30/25	Outst	0306231	IACRAO	V0592419	07/01/25	P0051352	170.00		170.00
								170.00		170.00
0722233	06/30/25	Outst	0571883	Illumination Consulting	V0592058	06/23/25	B0012139	14,670.00		14,670.00
								14,670.00		14,670.00
0722234	06/30/25	Outst	0433709	IBM Corporation	V0592323	07/01/25	P0051337	502.80		502.80
								502.80		502.80
0722235	06/30/25	Outst	0289857	Lawson Products Inc	V0592324	06/27/25	B0011973	484.41		484.41
								484.41		484.41
0722237	06/30/25	Outst	0459380	McGraw Hill School Educa	V0592260	07/01/25	P0051349	2,271.86		2,271.86
								2,271.86		2,271.86

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ACCOUNTS PAYABLE CHECK REGISTER
Period 06/01/2025 - 06/30/2025

Page 63

Bank Code: IP IL Bank & Trust Accts Payable
GL Account No: 01-00000-11293

Check Number	Check Date	Check Status	Vendor ID	Payee Name	Voucher ID	Voucher Date	PO/BPO Number	Voucher Amount	Cash Disc Amount	Check Amount
0722238	06/30/25	Outst	0283985	Menard's	V0592327	06/27/25	B0011898	867.90		867.90
					V0592374	06/27/25	B0011898	192.33		192.33
					V0592392	06/27/25	B0011898	174.92		174.92
								1,235.15		1,235.15
0722239	06/30/25	Outst	0283985	Menard's	V0592375	06/27/25	B0011898	20.36		20.36
								20.36		20.36
0722240	06/30/25	Outst	0525505	Ryan W. Miller	V0592303	06/27/25		157.68		157.68
								157.68		157.68
0722241	06/30/25	Outst	0527501	Music Equipment Rental I	V0592380	07/01/25	B0012222	6,185.00		6,185.00
					V0592381	07/01/25	B0012222	6,185.00		6,185.00
								12,370.00		12,370.00
0722242	06/30/25	Outst	0164727	Megan C. Olsen	V0592439	06/30/25		331.19		331.19
					V0592441	06/30/25		16.00		16.00
								347.19		347.19
0722243	06/30/25	Outst	0294262	Patterson Dental Supply	V0592311	06/27/25	P0051017	1,659.34		1,659.34
								1,659.34		1,659.34
0722244	06/30/25	Outst	0539652	Perryville Pizza LLC	V0592443	06/30/25	B0012214	262.72		262.72
								262.72		262.72
0722245	06/30/25	Outst	0289714	R J Daniels Fuel & Tire	V0592119	06/25/25	B0011957	518.00		518.00
								518.00		518.00
0722247	06/30/25	Outst	0569142	School Mate	V0590805	05/27/25	P0050966	4,290.00		4,290.00
								4,290.00		4,290.00
0722248	06/30/25	Outst	0559946	Simon Solutions Inc	V0592230	07/01/25	P0051343	1,296.00		1,296.00
								1,296.00		1,296.00
0722249	06/30/25	Outst	0578557	Source Ortho	V0592340	06/27/25	P0051279	4,515.00		4,515.00
								4,515.00		4,515.00
0722250	06/30/25	Outst	0290182	State Disbursement Unit	V0592398	06/27/25		762.53		762.53

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ACCOUNTS PAYABLE CHECK REGISTER
Period 06/01/2025 - 06/30/2025

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Bank Code: IP IL Bank & Trust Accts Payable
GL Account No: 01-00000-11293

Check Number	Check Date	Check Status	Vendor ID	Payee Name	Voucher ID	Voucher Date	PO/BPO Number	Voucher Amount	Cash Disc Amount	Check Amount
								762.53		762.53
0722251	06/30/25	Outst	0290182	State Disbursement Unit	V0592400	06/27/25		242.00		242.00
								242.00		242.00
0722252	06/30/25	Outst	0287688	State Universities Retir	V0591751	06/16/25	B0011770	81.50		81.50
								81.50		81.50
0722253	06/30/25	Outst	0551291	Dr. Hansen S. Stewart	V0592453	06/30/25		56.00		56.00
								56.00		56.00
0722254	06/30/25	Outst	0360128	Uniform Den East, Inc.	V0592366	06/27/25	B0011801	282.23		282.23
					V0592367	06/27/25	B0011801	149.99		149.99
					V0592369	06/27/25	B0011801	229.95		229.95
								662.17		662.17
0722255	06/30/25	Outst	0290068	Van Galder Bus Company	V0592428	06/30/25	P0051146	8,265.00		8,265.00
								8,265.00		8,265.00
0722257	06/30/25	Outst	0306326	Winnebago County Collect	V0589941	05/06/25	P0050982	1,233.55		1,233.55
								1,233.55		1,233.55
								3,989,444.33		3,989,444.33

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CHECK REGISTER SUMMARY REPORT
Period 06/01/2025 - 06/30/2025

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Bank Code	Account Number	Description	Debit	Credit
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IP IL Bank & Trust Acct	01-00000-23100	Other : Accounts Payable	3,989,444.33	0.00
	01-00000-11293	Other : IB&T Accounts Payable	0.00	3,989,444.33
			-----	-----
			3,989,444.33	3,989,444.33

Purchase Report-A - FY2025 Amendments

Recommendation: Board approval for items marked with an asterisk.

A. Roof Repairs – (Maintenance Services Buildings – Plant Operations and Maintenance)

BP Roofing Solutions	Loves Park, IL	\$7,100.00*(1) Not to Exceed
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1. This increase is needed due to a higher-than-expected need for roof repairs on the main campus. Repairs were needed at the Jacobs Center for Science and Math (JCSM), the Stenstrom Student Center (SSC), the Support Services Building (SSB), and the Woodward Technology Center (WTC). Services included leak repair on three of the buildings, paver installation on the SSB, a retrofit drain repair on the WTC, and scheduled rooftop maintenance. This increase will cover the final invoices for FY2025. This is a not to exceed.

Original approved amount	\$25,000.00
Increase requested	\$ 7,100.00
New total expenditure	\$32,100.00 Not to Exceed

FY2025 Budgeted Expense
Original Board Report BR #8156-D

Howard J. Spearman, Ph.D.
President

Board Approval: _____
Secretary, Board of Trustees

Purchase Report-B - FY2026 Amendments

Recommendation: Board approval for items marked with an asterisk.

A. Software – (Academy for Teaching and Learning Excellence (ATLE) – Instructional Software)

Instructure Inc**Salt Lake City, UT****\$6,748.20*(1)**

1. This increase is needed to cover a cost increase for the Canvas Cloud subscription services for the new fiscal year. The exact renewal amount was not known in time for the June 24, 2025, Regular Board meeting because the invoice was received after the deadline for the June purchase reports. Canvas is the Learning Management System (LMS) that provides online courses and instructional support.

Original approved amount	\$135,093.00
Increase requested	\$ 6,748.20
New total expenditure	\$141,841.20

FY2026 Budgeted Expense

Original Board Report BR #8287-D

B. Library databases – (Publications and Subscriptions – Library)

NILRC**Buffalo Grove, IL****\$2,000.00*(2)****Not to Exceed**

2. This increase is needed to cover cost increases for the new fiscal year. The Network of Illinois Learning Resources in Community Colleges (NILRC) is the purchasing consortia from which the RVC Library purchases several databases and membership in the consortia. The exact renewal amount was not known in time for the June 24, 2025, Regular Board meeting because the invoices were received after the deadline for the June purchase reports. This increase will cover the difference.

Original approved amount	\$34,000.00
Increase requested	\$ 2,000.00
New total expenditure	\$36,000.00

FY2026 Budgeted Expense

Original Board Report BR #8287-E

Howard J. Spearman, Ph.D.
President

Board Approval: _____
Secretary, Board of Trustees

Purchase Report-C - FY2026 Purchases

Recommendation: Board approval for items marked with an asterisk.

A. Minivans – (Capital Service Equipment – Fleet Replacement)

Bob Ridings Fleet Sales Inc.	Taylorville, IL	\$134,094.00*(1)
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1. This expense is for three (3) new 2025 Chrysler Pacifica Touring minivans. The College's fleet currently has three (3) Ford Transit Connects, which are used for employee and student travel. Feedback from travelers using the Ford Transit Connects has been negative due to the seating in the back of the vehicles. The College has decided to replace them with Chrysler Pacifica Touring minivans. The old vehicles will be redeployed for use by the Facilities and Maintenance and the IT departments. Bid #25-12 Minivans was the first attempt to seek competitive bids for this purchase, but it received no responses. Bid #25-22 Minivans Rebid was opened on May 30, 2025, and had one response from Bob Ridings Fleet Sales Inc. The purchase includes delivery, transfer of titles and registration, and a warranty of three (3) years or 36,000 miles, as well as a warranty of five (5) years or 60,000 miles for the powertrain.

FY2026 Capital Expense

B. Fire Alarm Upgrade – (Other Capital Outlay – PHS Fire Alarm Upgrade)

P&H Electric Corp	Stillman Valley, IL	\$577,500.00*(2)
		Not to Exceed
Hartwig Mechanical, LLC	Rockford, IL	\$660,358.00
The Morse Group	Beloit, WI	\$663,432.00
Kelso-Burnett	Rockford, IL	\$792,000.00

2. This expense is for the first of a two-phase project to upgrade the fire alarm system across multiple main campus buildings to meet the current campus standard of Johnson Controls/Simplex #4100ES. RFP #25-20 Fire Alarm Upgrade was opened on June 25, 2025, and received four (4) proposals. P&H Electric was the lowest responsible, responsive bidder. This includes a 10% contingency and is a not to exceed.

FY2026 Capital Expense

Purchase Report-C - FY2026 Purchases**C. New Utility Service – (Other Capital Outlay – Downtown West Project)****City of Rockford****Rockford, IL****\$26,132.40*(3)**

3. This expense is for the permits for the new water service connection at the Downtown Campus located at 711 Green Street and 311 South Winnebago Street. This new service will connect each of the two new downtown buildings to the City's water main.

This is exempt from Bid under the Illinois State Statute (110 ILCS 805/3-27.1)

Exemption L: Contracts for goods or services which are economically procurable from only one source.

FY2026 Capital Expense

D. Software – (Subscriptions – Web Applications – Foundation)**Blackbaud****Charleston, SC****\$32,398.11*(4)**

4. This expense is for the renewal of two different software modules used by the Foundation. Raiser's Edge NXT is a software platform specifically designed for fundraising, and Award Management provides scholarship management tools and databases. This expense also includes a training module add-on for Foundation employees to strengthen their skills with Raiser's Edge NXT.

This is exempt from Bid under the Illinois State Statute (110 ILCS 805/3-27.1)

Exemption F: Purchases and contracts for the use, purchase, delivery, movement, or installation of data processing equipment, software, or services and telecommunications and inter-connect equipment, software, and services

FY2026 Budgeted Expense

Howard J. Spearman, Ph.D.
President

Board Approval: _____
Secretary, Board of Trustees

Purchase Report-C - FY2026 Purchases

Recommendation: Board approval for items marked with an asterisk.

A. Minivans – (Capital Service Equipment – Fleet Replacement)

Bob Ridings Fleet Sales Inc.	Taylorville, IL	\$134,094.00*(1)
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FY2026 Capital Expense

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		Not to Exceed
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FY2026 Capital Expense

Purchase Report-C - FY2026 Purchases**C. New Utility Service – (Other Capital Outlay – Downtown West Project)**

City of Rockford	Rockford, IL	\$26,132.40*(3)
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FY2026 Capital Expense

D. Software – (Subscriptions – Web Applications – Foundation)

<u>Blackbaud</u>	<u>Charleston, SC</u>	<u>\$32,398.11*(4)</u>
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Exemption F: Purchases and contracts for the use, purchase, delivery, movement, or installation of data processing equipment, software, or services and telecommunications and inter-connect equipment, software, and services

FY2026 Budgeted Expense

Howard J. Spearman, Ph.D.
President

Board Approval: _____
Secretary, Board of Trustees

**Application for Permanent Approval Career and Technical Education Curriculum
Human Services Generalist Certificate**

Background:

Rock Valley College is establishing a certificate in Human Services Generalist to prepare students for entry into the workforce in various areas of Human Services. The skills learned in this program will allow students to obtain entry-level employment as Community and Social Service Specialists and Social and Human Service Assistants. Completers of the certificate will be compassionate, skilled, and culturally competent professionals who will have a profoundly positive impact on the well-being of those they serve.

The certificate has been informed by industry input and designed to address a regional industry need. According to labor market information, the Human Services sector is expected to experience a 4.7% increase in job growth, and the Rockford region has many job openings in this field. Advisory Committee members validate the need for increased educational opportunities in Human Services. A Human Services Generalist Certificate will benefit not only the students interested in the field, but will also address a local community need for additional Human Service Assistants.

Recommendation:

It is recommended that the Board of Trustees approves the submission of a proposal to the Illinois Community College Board (ICCB) to approve the Human Services Generalist Certificate. The ICCB Form 20 proposal includes:
Part A. Feasibility, Curriculum Quality, and Cost Analysis
Part B. Supportive Documentation and Data

Howard J. Spearman, Ph.D.
President

Board Approval: _____
Secretary, Board of Trustees

Attachments: ICCB Form 20 Packet
Lightcast Program Development and Review: Human Services, General

Illinois Community College Board

Application for Permanent Approval Career & Technical Education Curriculum

COLLEGE NAME:	Rock Valley College	5-DIGIT COLLEGE NUMBER:	51101
CONTACT PERSON:	Jenn Mickelson	PHONE:	815-921-4257
EMAIL:	J.Mickelson@RockValleyCollege.edu	FAX:	N/A

CURRICULUM INFORMATION

AAS TITLE:		CREDIT HOURS:		CIP CODE:	
AAS TITLE:		CREDIT HOURS:		CIP CODE:	
CERTIFICATE TITLE:	Human Services Generalist	CREDIT HOURS:	22	CIP CODE:	44.0000
CERTIFICATE TITLE:		CREDIT HOURS:		CIP CODE:	

PROPOSED CLASSIFICATION:	District	<input checked="" type="checkbox"/>	Regional		Statewide	
PROPOSED IMPLEMENTATION DATE:	8/16/2025					

SUBMISSION INCLUDES:	
	Part A: Feasibility, Curriculum Quality and Cost Analysis
	Part B: Supportive Documentation and Data

<i>This curriculum was approved by the college Board of Trustees on:</i>		Date:	
State approval is hereby requested:			
Signature		Required- Chief Administrative Officer	Date

ICCB USE ONLY:			
ICCB APPROVAL DATE:	AAS:	<29 ch Cert:	30+ ch Cert:
IBHE APPROVAL DATE for AAS:			

Please note: ICCB Use only Box must remain on front page of Application Form.

APPLICATION FOR PERMANENT APPROVAL CAREER & TECHNICAL EDUCATION CURRICULUM

INSTRUCTIONS

Community Colleges are required to submit requests to offer new degrees and certificate programs to the ICCB for review and approval. **The curriculum approval application should be completed in its entirety, with one electronic copy (MS Word format or MS Word and PDF) emailed to ICCB staff.**

Please send applications via email to:

Tricia Broughton, Director for Curriculum & Instruction

tricia.broughton@illinois.gov

Application. Complete the Form 20 as indicated. Include the Form 22 "Curriculum Addition/Withdrawal/Change to the Curriculum Master File". **NOTE:** The signature boxes must remain on the cover page of the application.

NOTES for Approval of Related AAS Degree and Certificate Curricula. When applying for approval of closely related AAS degree and Certificate programs, the college should submit a **single** application that reflects all programs. (For example, a Hospitality Management AAS and a related Hospitality Certificate would use a single application.) In the application, ensure that information is tailored as needed to each curriculum, as the rationale and supporting information may vary for each program.

Application Timeline. Requests are reviewed on an ongoing basis. Clarification and/or additional information may be requested by ICCB staff if the application is unclear or incomplete. All requests must be reviewed, recommended and approved by ICCB, and potentially the IBHE. The Board considers new program requests at each meeting.

For More Information: Questions regarding the completion of the application can be directed to ICCB Academic Affairs staff. Pertinent information is also contained in the [Administrative Rules](#). Contact Tricia Broughton at tricia.broughton@illinois.gov with questions.

Approval Notification. Once approval by all appropriate Boards has been granted, ICCB Academic Affairs staff will notify the appropriate college staff by email. Approval documentation will include a copy of the dated Form 20 cover page, a copy of the processed Form 22, and an approval letter from our Executive Director to the College President indicating the approval dates of both Boards, if necessary. Questions regarding the status of this documentation should be directed to Tricia Broughton at tricia.broughton@illinois.gov.

OCCUPATIONAL CURRICULUM APPROVAL APPLICATION
PART A: Feasibility, Curriculum Quality and Cost Analysis

FEASIBILITY

1. Labor Market Need. Verify that the program is feasible from a labor market standpoint and demonstrate convincing evidence of labor market need.

a. Program purpose: Briefly describe the employment goal for completers of the program. (i.e. “....to provide entry-level employment training or support the pursuance of advancement opportunities”). If more than one program is included in the application, delineate the purpose for each program.

The former Human Services program was sunset a number of years ago. Since then, there has been a renewed emphasis on social work and human services in the region, in order to support the needs of our community; a need for services for families struggling with violence and other social problems, such as drug and alcohol addiction. The college decided to design the Human Services program to fit that need. Research found that other community colleges in Illinois continue to offer expanded Human Services degrees with certificate components, such as Addictions Counseling, Applied Gerontology, Domestic/Family Violence, Human Services Generalist, and Veterans Counseling. The college elected to focus on the Human Services Generalist as our first certificate. The employment goal of this certificate is to prepare completers for entry-level positions in the workplace.

b. Target population. Describe the target audience for the proposed program. Indicate whether this program is intended for individuals seeking entry-level employment, for advancement or cross-training opportunities for existing employees, or for those looking to increase their skill set through specialized education and training.

This program will be directed to adult learners as it will lead to employment.

c. Related occupations. Describe the types of jobs for which the program(s) will train graduates (i.e. specific occupational titles and/or multiple jobs within a Career Cluster/Pathway(s) and specify cluster). See [CTE Career Clusters](#) or [Illinois Programs of Study](#) for more information on Career Clusters and Programs of Study in Illinois. Complete the **Occupational Chart** (Part B).

The career cluster for the Human Services Generalist certificate would be Healthcare and Human Services. Specific job positions for which completers will be prepared to obtain entry level employment would be Community and Social Service Specialists, and Social and Human Service Assistants.

d. Supply-Demand Information. Append in Part B labor market information from current sources (i.e., the Illinois Department of Employment Security) which represent projected demand/job openings versus existing supply/completers in related programs in *your district and/or neighboring districts as appropriate*. For comparison purposes you may want to include statewide data and/or regional data. Regional proposals should include data reflective of all districts to be served. Complete the **Enrollment Chart** (Part B).

There is a true need for human services generalists in the region. There is a projected increase of 4.7% of jobs in the area, with an anticipated 173 annual openings. There are no other certificate programs in the region, and this certificate will support these labor market needs.

e. Alternate Documentation. If labor market data is not applicable (such as with some new and emerging occupations), or not available (such as for your district) provide alternate documentation of program need.

This might include survey data, local classified /online advertisements for related occupations, or job outlook information from reputable sources. Append to Part B of this application. See ICCB's "Labor Market Analysis: Ten Easy Steps to Conduct a Basic Analysis for Program Approval" for more information. [Appendix B - Labor Market Need Analysis: Ten Easy Steps to Conduct a Basic Analysis for Program Approval](#)

f. Planning and Collaboration. Describe how the proposed curriculum fits into the colleges overall plans and goals to meet career and technical education/workforce preparation needs within the district/region.

The Human Services program is one of the programs that will be housed at RVC Downtown West. This initiative is extremely important to the college's overall plan, as it is increasing access and providing exceptional educational opportunities for the downtown and west-side areas.

- 1. Educational & Workforce Partnerships.** Address how the program meets priority needs, and describe steps taken to plan and deliver the curriculum in collaboration with others, such as the Program Advisory Committee, Secondary institutions, Baccalaureate Institutions, Local Workforce Boards, Labor Councils and other appropriate partners.

The program has worked with their advisory committee to ensure there is need for a Human Services program at Rock Valley College. Information was gathered regarding the skills needed for a successful program from professionals in the area.

The program is also collaborating with the Social Work Opportunities Taskforce, a consortium of area educational partners, including Rockford Public Schools, Rockford University, University of Illinois-Urbana Champaign, and University of Illinois-Chicago College of Medicine.

- 2. Employer Partners.** Complete the Employer Partner Chart by listing all employer partners and their locations (Part B). Employer partners include those that are actively engaged in the development, implementation, and evaluation of the CTE program. Additionally, employer partners may be engaged in the work-based learning component of the program and where successful students may obtain available employment.

**Carpenter's Place, Rockford, IL
Family Peace Center, Rockford, IL
Northwestern Illinois Area Agency on Aging, Rockford, IL
Northwest Community Center, Rockford, IL
Remedies Renewing Lives, Rockford, IL
Rock House Kids, Rockford, IL
Rockford Sexual Assault Counseling, Rockford, IL
The LIAM Foundation, Rockford, IL
YMCA of Rock River Valley, Rockford, IL**

- 3. Employer Input.** Describe how employers were engaged. Append employer advisory committee meeting minutes and other pertinent documents to reflect the private sector input obtained in the development of the proposed curriculum.

Attached.

g. Addressing Issues of Equity. Describe institutional-level plans to close equity gaps as it pertains to students and the proposed program(s).

1. Institutional Plan. Describe the institution's plan, as it relates to the proposed program(s), for attracting, recruiting, retaining, and completing a diverse group of students including working adults, students of color, low-income students or students from other underrepresented/underserved backgrounds.

The college has a commitment to recruit underrepresented student populations into CTE programs through various efforts, both event-focused and materials-focused. Program materials are disseminated through bus tails, billboards, radio spots and TV ads, strategically placed or available to underrepresented populations, such as low income, adult education and English language learners.

2. Support Services. Describe the institutions and/or program-specific student support services to ensure equitable access and success for all students enrolled in the proposed program(s).

The Human Services program works with TRIO Student Support Services and their Achieve and Complete programs to provide wrap around services for students. We also have very capable tutoring support that can provide a wide array of subject matter support. We also offer embedded tutoring in some of our courses, so students have access without leaving the classroom.

In general, students receive wraparound support, which includes academic and transfer advising, career services, advising and placement, financial aid and financial literacy advising as well as personal and success counseling as part of the RVC package of student support.

3. Evidence-based Practices. What evidence-based best practices has the college identified and will deploy to ensure equitable completion of programs and/or credentials.

The College employs practices that will support course and certificate completion. The program is designed to be completed in a short timeframe, which will allow students to enter the workforce and obtain a living wage. There are also programs available which provide essential wrap-around services, providing case management that will increase the likelihood of completions, such as TRiO.

4. Data Collection. Has your college established a target for (disaggregated) enrollment? How are you monitoring progress and collecting information to assess completion of credentials and programs to ensure equitable outcomes?

The College has a goal of having an enrollment in all programs that is reflective of the college community. This would be a goal of an enrollment of 12% Black/African American and 16% Hispanic. Disaggregated data regarding enrollment and completion data is reviewed each year, and fully analyzed during each Program Review.

h. Related Offerings: Describe what similar programs are being offered by your institution and other training providers within your district. Include information on neighboring districts or border state providers as appropriate.

Joliet Junior College and Elgin Community College both offer Human Services programs. College of DuPage, College of Lake County, and Lake Land Community College offer programs in Social Work.

i. Regional Programs: If the college is seeking "regional" designation for the proposed program, define the "region" to be served, describe how the college will ensure the region is adequately served by the program, (i.e. via distance learning, online education or campus branches) and include separate letters from each of the colleges within the defined region indicating their support for the proposed program at your college.

N/A

2. Need Summary. Provide a brief summary of your findings which support the need to develop and offer the proposed program(s) within your district. Include any additional information not already reported that illustrates demand for the program(s).

The University of Illinois College of Medicine invited RVC to collaborate on a grant through the Winnebago County Mental Health Board. This grant would support the development of a pathway from high school through a master's degree in social work. Additionally, the City of Rockford Mayor's Office of Domestic Violence and Human Trafficking Prevention and the 17th Judicial Circuit Domestic Violence Coordinated Court recently supported the creation of the Family Peace Center, based on the results of the community study conducted by the Alliance for Hope, which found a need for services for families struggling with violence and other social problems, such as drug and alcohol addiction.

There is a great need for human services within our region. We see this through both community conversations and labor market information. According to Lightcast Program Development & Review, there is an anticipated 4.7% increase in job growth in the area of Human Services, with 173 job openings annually. There is also much conversation in the region discussing the need for Human Services and Social Workers as the region seeks to address mental health needs, domestic violence, and opioid dependence.

CURRICULUM QUALITY

1. Curriculum Information. All CTE programs must be comprehensive and aligned with rigorous standards, and they must prepare learners for opportunities in high-skill and in-demand fields. Demonstrate the college has developed quality curricula that aligns with federal, state and local requirements, is responsive to local workforce needs, and will prepare graduates with the appropriate level of skill to meet their educational and employment goals.

The curriculum for this program is developed using guidance from the Council for Standards in Human Services Education, with CSHSE accredited programs serving as models. Further, we have established and are guided by an advisory committee comprised of professionals representing a variety of agencies and institutions working to meet the human needs of our area populations. As such, coursework aims to provide knowledge and skill development in understanding human needs and in providing ethical and appropriate intervention strategies.

a. Curriculum: Provide a catalog description and curriculum layout for the program. If submitting a degree and certificate together, include a description and curriculum *for each*.

1) Catalog description. Provide a description of the program(s) as it will appear in the college's catalog.

The Human Services Program at Rock Valley College is guided by philosophy, rooted in the principles of community engagement, social responsibility, and the empowerment of individuals and communities. Our program is committed to preparing students to be compassionate, skilled, and culturally competent professionals, who make a positive impact on the well-being of those we serve.

2) **Curriculum.** Complete a Curriculum Chart (Part B) for each program.

3) **Pre-admission requirements.** Provide a list of courses (including course prefix, number, title, and credit hours) that are required pre-admission requirements to the program, or are required pre-requisite courses to required courses in the proposed program.

Students who enter the college may enroll in this program. There are no additional placement requirements. Students needing additional supports will be provided opportunities for academic tutoring, and instructors will work with students to ensure student success.

b. Educational alignment: Describe how the proposed program(s) illustrate a Program of Study. See ICCB's Programs of Study website for more information: [Illinois Programs of Study](#).

1) **Academic/Curricular Alignment.** Describe the alignment of content between secondary and post-secondary coursework and curricula. Include opportunities for dual credit or articulated credit in both academic and career/technical areas between high school and community college. How will the college ensure a smooth transition for students entering the program, whether from high school, adult education, or other workforce training pipelines?

The Human Services Generalist certificate is designed to align with educational opportunities at both the secondary level and the university level. Area high schools offer dual credit opportunities that align with the Human Services Generalist certificate.

2) **Rationale.** If a program is over 60 credit hours (for AAS degrees) or over 30 credit hours (for CTE Certificates), provide a rationale as to why the program exceeds those credit hours. This may include supportive documentation from curricular design, licensure/accrediting bodies, workforce partners, etc.

N/A

3) **Relationship to existing curricula at the college:** Indicate how this program(s) may provide educational laddering opportunities between short- and long-term certificates and degree curricula.

This certificate may ladder to Associates of Arts degree.

4) **Articulation.** Specify how the program is structured or articulated to provide educational opportunities for students beyond community college (i.e. baccalaureate capstone programs). If applicable, include information on the specific programs and baccalaureate institutions with which the college has been working towards articulation.

The College is actively working with two universities to establish articulation agreements that would work with the Human Services Generalist certificate when embedded within the Associates of Arts degree.

- 5) **Academic & Technical Skill Requirements.** Describe how the college ensures that the proposed curricula will provide needed education and skills for the occupation and will meet program objectives by addressing the following:

- a. **Academic Entry Skills:** Describe the reading, writing, math and/or science knowledge/skill requirements for students to enter and be successful in the proposed program. How will the college ensure appropriate remediation for students (e.g. through Academic Support Services or CTE/DevEd Bridge Instruction).

Some general basic skills are required for this certificate, such as those skills students have when they enter the college. There are no additional placement requirements. This certificate program is designed to provide students with the foundation they need to start a career in human services, even if they have no prior experience. Students needing additional support will be provided opportunities for academic tutoring, and instructors will work with students to ensure student success.

- b. **General Education:** Describe how the general education requirements support the technical skill requirements of the CTE program. Do each of the courses in Math, Communication, Science, etc. support the level of technical skill required to complete the program and obtain employment?

We have not included general education courses in the certificate, as the courses are all part of the Human Services program. However, general education skills are woven into the coursework, as critical thinking, communication and ethical reasoning are essential for success in the human services field.

- c. **Technical Skills:** Describe what industry skill standards have been set for related occupations and what professional credentialing (licensure, certification, registration, etc...) is required or optional to students, when and through what agency/entity? Is it optional or required (i.e., is licensure or certification required or optional for job entry? What steps has the college completed to ensure that students will learn the skills required to obtain the necessary licensure or certification?

As the certificate was designed, alignment was conducted to ensure industry standards are included. In particular, the Council for Standards in Human Services Education was consulted. Students will not need to be certified to be employed.

- d. **Employability Skills:** Describe how employability skills (the transferable skills needed by an individual to make them employable) are incorporated into the content of the program. Include any specific employability skills identified by employers and/or program developers.

It is essential that students learn and employ essential employability skills that prepare them to enter the workforce. Employability skills are woven throughout the program, with expectations set in each class. The Human Services program is intentional about pursuing opportunities for students to experience work-based learning activities and internships. Partnering with RVC Career Services, local employers, former students, and community contacts provides a variety of experiences for students.

Career Development. Describe how career information, resume building and employment search activities are incorporated into the curriculum.

Career pathways in Human Services are discussed throughout the program. Current job postings with educational and skill requirements will be studied in classes. Students will be taught resume building basics for employment in this industry. Students also have access to career development workshops that are offered through the college's Career Services, Advising & Placement, as well as the local Workforce one-stop-operator to gain assistance in resume development, interviewing skills, and other career development activities.

- 6) **Course Syllabi.** Append in Part B the appropriate ICCB course syllabi/documentation for new courses or any existing courses that are being modified significantly for the proposed curricula. Course addition and/or modification requests should be submitted via ICCIS once the proposed program receives approval.

Attached.

c. Work-Based Learning. Work-based learning provides participants with work-based opportunities to practice and enhance the skills and knowledge gained in their program of study or industry training program, as well as to develop employability, and includes an assessment and recognition of acquired knowledge and skills. Examples include: internships, service learning, paid work experience, on-the-job training, incumbent worker training, transitional jobs, and apprenticeships. See the Career Pathway Dictionary for the full continuum of work-based learning and employer engagement strategies, including specific definitions. Describe how work-based learning will be incorporated into the curricula. Append to Part B a list of work-based learning sites to be used for internship, career exploration, job shadowing, clinical practicum, or apprenticeship coursework.

Advisory Committee members and industry contacts are both venues for students to connect with work-based learning opportunities.

Secondary to Postsecondary Continuum

Through relationships with secondary school instructors and administration through the Advisory Committee and various MOUs with local high schools, Rock Valley College has sought to normalize and establish effective relationships between secondary and postsecondary curricula.

Career Exploration Opportunities

The program will seek to create Work Experience opportunities through the local One-Stop Operator. This will allow students to have a unique perspective on job opportunities that are available after completion of their certificate.

d. Contractual/Cooperative Agreements. Append to part B a copy of the contractual or cooperative agreement if another entity is involved in the delivery of the program. This includes any partnership agreement with another college, university, regional consortia, an apprenticeship or labor organization, a private institution, business or other outside entity.

N/A

e. Accreditation for Programs. Describe what external approval or accreditation is required and/or optional for this program, when and through what agency/entity it is available. (i.e., is program approval/accreditation by a regulatory agency or industry-related entity required prior to enrolling students or graduates earning their licensure/certification? What steps has the college completed to obtain that approval/accreditation?)

While not required, the program will seek accreditation through the Council for Standards in Human Services Education. The College is currently a member of the Council, and the various standards are being woven into the curriculum. Accreditation can be sought within two years of offering of courses.

e. Assessment of Student Learning: Describe how the college plans to ensure students will meet the objectives for this program through evaluation of knowledge and skills at both the course and program-level.

- 1) **Student Learning Objectives.** Describe or list the broad program-level learning objectives/outcomes that each student is expected to have mastered upon completion of each program related to:
 - the general education component of the curriculum, and
 - the career and technical education component of the curriculum.

Students completing the Human Services Generalist certificate will have the following student outcomes:

1. **Explain what is meant by “contemporary human services”.**
2. **Explain the needs of various client populations.**
3. **Apply the professional ethical standards of the human services field.**
4. **Illustrate the importance of various perspectives.**
5. **Demonstrate comprehension in leadership development.**

- 2) **Assessment of Student Learning Objectives.** Describe the overall course-level assessment method(s) to be used, and the end-of-program assessment method(s) the college will use to ensure that students demonstrate these learning objectives just prior to program completion. (i.e., assessment through portfolio review, cumulative course completion, team project, comprehensive written/performance test, or industry/state pre-certification/licensure examination).

Course and program objectives will be assessed through a variety of methods to ensure a successful evaluation is obtained. These assessment methods include:

- **Written exams**
- **Written demonstrations**
- **Policy engagement project and presentation**
- **Reflection essay writing**

f. Continuous Quality Improvement.

- 1) Describe how the college will utilize continuous quality improvement to ensure the curricula remains rigorous and relevant.

Rock Valley College will use continuous quality improvement to ensure the curricula remains relevant and rigorous. Multiple methods of assessment will be employed, including the feedback received from the Advisory Committee. The College will also ensure that a program review is completed during the five-year

cycle to ensure relevance. The College will also connect with the Local Workforce Innovation Board and area employers to ensure the curricula meet industry standards.

- 2) Describe how the college will use Assessment of Student Learning information/data to improve the curricula.

The program actively participates in course and program assessment. The results of the course and program assessment will be reviewed as part of the assessment cycle. If the data indicate that students are not achieving stated objectives, improvements to the curricula will be implemented and may include changes in materials, pedagogy, or student support.

2. Unique or noteworthy features of the program. Describe how the proposed program(s) stands apart from other programs similar in nature. Include Information on instructional delivery method(s). (i.e., classroom only, online only, hybrid, distance learning).

There is a great need in our community for supportive and wrap-around services. By building the program back from scratch, the college was able to listen to feedback from Advisory Committees and truly incorporate into the curriculum. The elements of this certificate are truly reflective of community needs.

3. Faculty Requirements. Describe the minimum/required qualifications for faculty, including educational/professional/work experience/teaching qualifications; the number of new and existing full- and part-time faculty required to support the proposed program; and how the institution plans to address issues of equity among faculty as it relates to the proposed program(s).

- a. Faculty Qualifications.** Complete the **Faculty Qualifications Chart** (Part B).

Attached.

- b. Faculty Needs.** Complete the **Faculty Needs Chart** (Part B)

Attached.

c. Professional Development of Faculty. Describe how the institution will provide professional development opportunities for faculty (e.g. to remain updated with relevant industry knowledge, to better understand working with students of color/cultural sensitivity, etc.)?

Faculty are provided three days of professional development at the campus, focusing on pedagogical trainings, professional development in cultural competency and equity, and assisting students of special populations. Additional workshops are available throughout the academic year. Adjuncts are invited to these opportunities as well.

Each faculty member also receives \$500 toward their professional development. For professional development opportunities that exceed that amount, faculty can utilize Perkins funding to support those expenses.

d. Addressing Issues of Equity. Describe the institutions plan, as it relates to the proposed program, to attract and retain a diverse faculty, staff, and administration (e.g. exposure may include through clinical experiences, to community leaders in relevant programs, etc.)?

The College works closely with the community to attract and retain students who represent many special populations, including working adults, students of color, low-income students, and other underserved populations. The program may be approved for funding through WIOA Title I. The college will work with the students who entered the program through those opportunities, to encourage them to remain engaged and complete certificates.

The College is developing a plan to increase the diversity in the workforce. The College has implemented DDI targeted selection interviewing when hiring new faculty in an effort to reduce bias. The College is also committed to supporting the faculty and staff to move to a more inclusive environment, through completion of the Intercultural Development Inventory and supported activities.

Students will continue to have exposure to diversity not only in the classroom but through industry visits, etc.

4. Academic Control. Describe how the college will maintain academic control over the program, including student admissions, faculty, and program content and quality.

a. Internal Oversight. Indicate what department and staff at the institution are responsible for maintaining the academic integrity of the program.

The Arts & Social Sciences division will oversee the Human Services program. This will include responsibilities of hiring and retaining qualified instructors, program content and program quality. This division is a part of Academic Affairs, and will have oversight also by the Vice President of Academic Affairs/CAO. The program will also have a Human Services Coordinator who will coordinate the implementation of the instruction, work-based learning opportunities, and other relevant tasks.

b. Contractual/Cooperative Agreements. Append to Part B

N/A

COST ANALYSIS

Verify the college has the fiscal resources in place or budgeted to support the program in a cost-effective manner. Document the financial feasibility of the proposed program.

1. Source of Funds. Specify the source of funds the college will use to support the proposed program and note what portion of funds will come from reallocation of existing resources as compared to new resources. Indicate how this program(s) will share resources (i.e. faculty, facilities, etc...) with existing programs. Include grant resources and amounts (i.e. Postsecondary Perkins, \$5,000 for program development; or USDOL Grant, \$10,000 for equipment).

The College will utilize institutional funds to support the Human Services Generalist certificate. No additional equipment is required to implement the certificate being proposed. Adjuncts will be employed to teach the courses.

NOTE for Perkins funded CTE programs: In order for CTE programs to be supported, in whole or part, by federal Perkins funding, they must meet or be working towards fulfilling the federal and state requirements of a Program of Study. Applicants should include a statement as to whether they have completed (or are in progress to complete) the Perkins Programs of Study process for relevant programs.

See the policy notice Appendix C: Using Perkins funding to Support New and Existing CTE Programs attached to this Manual for more information.

N/A

2. **Equipment.** If necessary, append to Part B

Attached.

3. **Facilities.** Verify the college has adequate facilities (i.e. classroom or laboratory space) to implement and support the program. Include plans for utilizing facilities through partners (i.e. local businesses, labor councils, community organizations, etc...) to deliver the program accordingly. Also describe any new costs associated with renovation or development of facilities.

The College will utilize existing classroom space to implement the certificate. The College is also in the midst of a building project, building an additional campus in the downtown west portion of the region. This will significantly increase access to adults in our community.

4. **Finance.** Complete the **Finance Chart** (Part B)

Attached.

OCCUPATIONAL CURRICULUM APPROVAL APPLICATION
PART B: Supportive Documentation and Data

This part of the application is designed to document the program-to-occupational demand connection, the college's projected enrollment, proposed curricular structure, faculty requirements, and fiscal support.

OCCUPATIONAL DEMAND

1. a) Labor Market Data. Append any occupational or industry projections data that supports the need for the proposed program(s).

1. b) Occupational Chart. List occupational titles related to the proposed program(s) and corresponding employment projections and completer data.		
Soc Job Codes & Titles * Other Job titles if alternate date also submitted	Annual District Openings*	Employment Projections: Annual Program Completers ** (indicate from which surrounding districts)
22-1099 Community & Social Service Specialists 21-1093 Social & Human Service Assistants	173	16

* SOC (Standard Occupational Classification) Job titles/codes & AAJO (Average Annual Job Openings) by Community College district can be found through the IDES [Illinois Dept. of Employment Security website](#).

** Program completer data can be used from the most current ICCB Data and Characteristics Report or completer data provided by the college.

1. c) Enrollment Chart. Provide an estimate of enrollments and completions over the first three years of the program. Include separate figures for each program (i.e. separate estimates for each degree and/or certificate included in this application).			
	First Year	Second Year	Third Year
Full-Time Enrollments:	10	10	20
Part-Time Enrollments:	10	10	10
Completions:	10	15	20

NOTE: Provide a separate Enrollment Chart for EACH program if submitting multiple programs in one application.

1. f) Employer Partnerships. List all employer partners and locations (city/state). Employer partners include those that are actively engaged in the development, implementation, and evaluation of the CTE program. Add rows as necessary.

Employer	Location (City/State)
Carpenter's Place	Rockford, IL
Family Peace Center	Rockford, IL
Four Corners Wellness Center	Rockford, IL
Northwestern Illinois Area Agency on Aging	Rockford, IL
Northwest Community Center	Rockford, IL
RAMP Center for Independent Living	Rockford, IL
Region 1 Planning Council	Rockford, IL
Remedies Renewing Lives	Rockford, IL
Rock House Kids	Rockford, IL
Rockford Sexual Assault Counseling	Rockford, IL
The LIAM Foundation	Rockford, IL
YMCA of Rock River Valley	Rockford, IL

2. b) Curriculum Sequence. Provide a copy of the term-by-term sequence of courses required to complete the program as it will appear in the college's catalog.

Course	Description	Credit
Semester 1		
HSR-101	Introduction to Human Services	3
HSR-102	Introduction to Group Processes	3
HSR-105	Working with Families and Children	3
HSR-107	Ethical and Legal Issues in Human Services	3
Semester 2		
HSR-201	Crisis Intervention	3
HSR-211	Understanding Addictions	3
HSR-215	Advocacy in Human Services	3
STU-103	Workplace Ethics	1

2. c) Contractual/Cooperative Agreements. Append to Part B a copy of the contractual or cooperative agreement if another entity is involved in the delivery of the program. This includes any partnership agreement with another college, university, the regional consortia, an apprenticeship or labor organization, a private institution, business, or other outside entity.

N/A

CURRICULUM STRUCTURE

2 a) Curriculum Chart. List general education, career and technical education, work-based learning, and elective courses within the proposed program. Asterisk "*" courses with pre-requisites; *Italicize* transferrable courses.
BOLD new courses.

Program Title:					
	Course Prefix/#	Course Title	Credit Hours	Lecture Hours	Lab Hours
General Education Courses (<i>required</i> coursework). Specify Courses.					
Total					
Career and Technical Education (CTE) Courses (<i>required</i> coursework)	HSR-101	Introduction to Human Services	3	3	0
	HSR-102	Introduction to Group Processes	3	3	0
	HSR-105	Working with Families and Children	3	3	0
	HSR-107	Ethical and Legal Issues in Human Services	3	3	0
	HSR-201	Crisis Intervention	3	3	0
	HSR-211	Understanding Addictions	3	3	0
	HSR-215	Advocacy in Human Services	3	3	0
	STU-103	Workplace Ethics	1	1	0
Total					
Work-Based Learning Courses (internship, practicum, apprenticeship, etc.)					
Total					
CTE Electives					
Total					
TOTAL CREDIT HOURS REQUIRED FOR COMPLETION			22		

NOTE: Provide a separate Curriculum Chart for EACH program if submitting multiple programs in one application.

FACULTY REQUIREMENTS

3. a) Faculty Qualifications. Include general minimum qualifications and those credentials that are specific to instructors in the proposed field of study (i.e. Cosmetology Instructor Certification to teach Cosmetology).

Degree	Field	Credential	Years of Related Occupational Experience	Years of Teaching Experience
Master's Degree	Human Services, Psychology, Sociology, or Social Work or Related field	Licensure is preferred.		

3. b) Faculty Needs. Cite the number of faculty, including new and existing faculty that the program will need for each of the first three years noting if they will serve as full-time faculty or part-time.

	First Year		Second Year		Third Year	
	Full-Time	Part-time	Full-Time	Part-time	Full-Time	Part-time
# of New Faculty	0	2	0	2	1	0
# of Existing Faculty	0	1	0	3	0	5

FISCAL SUPPORT

4. a) Equipment. If necessary, append to Part B a list of new (new to the institution or program) equipment to be purchased, shared, or leased to implement the curriculum. Include donations of equipment.

4. b) Finance Chart. Identify projected new direct costs to establish the program over the next three years. *Capital projects that use state funds require prior ICCB approval, as do capital projects over \$250,000 that use local funds.

	First Year	Second Year	Third Year
Faculty Costs	0.00	0.00	72,000.00
Administrator Costs	63,000.00	63,000.00	63,000.00
Other Personnel costs (specify positions)			
Equipment Costs (append list)			
Library/LRC Costs			
Facility Costs*			
Other (specify)			

TOTAL NEW COSTS	\$63,000.00	\$63,000.00	\$135,000.00
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Human Services, General (44.0000)

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About Lightcast

Lightcast is a labor market analytics firm that is passionate about providing meaningful data for colleges and their students.

Our data is trusted by a breadth of users including researchers at colleges and universities, economic development organizations, and Fortune 500 companies.

Lightcast data offers a three-pronged approach to labor market information:

1. Our traditional LMI combines dozens of government sources from agencies like the Bureau of Economic Analysis, U.S. Census Bureau, and Bureau of Labor Statistics into one dataset that details industries, occupations, demographics, academic programs, and more.
2. Lightcast's job posting analytics give a real-time look into the needs of employers in today's labor market. Each month, millions of postings are scraped from employer sites and job boards, de-duplicated, and compiled into an actionable dataset.
3. Lightcast also leverages workforce profiles—an innovative database of more than 100 million resumés and professional profiles that are aggregated from the open web. These profiles unify information for workers—such as education, employment history, skills, and more—to reveal robust detail on what is happening in today's workforce.

Together, these data related to labor market demand, relevant skills, and the competitive landscape help colleges and universities make informed decisions about their program offerings.

Program Definition

Institution:

Code	Description
148380	Rock Valley College

Program in Question:

Code	Description
44.0000	Human Services, General

Competitive Landscape

Institution Sectors:

Description	Description
Administrative Unit Only	Private not-for-profit, 2-year
Public, 4-year or above	Private for-profit, 2-year
Private not-for-profit, 4-year or above	Public, less-than-2-year
Private for-profit, 4-year or above	Private not-for-profit, less-than-2-year
Public, 2-year	Private for-profit, less-than-2-year

Education Levels:

Description
Bachelor's Degree

Program Type:

Description	Description
Distance Offered (Includes Hybrid & Mixed Modality Programs)	Non-Distance Offered Programs

Region:

Code	Description	Code	Description
17007	Boone County, IL	17201	Winnebago County, IL
17037	DeKalb County, IL	55045	Green County, WI
17111	McHenry County, IL	55059	Kenosha County, WI
17141	Ogle County, IL	55105	Rock County, WI
17177	Stephenson County, IL	55127	Walworth County, WI

Student Charges Type:Tuition & Fees

Student Charges Grad Status:Undergraduate


Student Charges Residency:In-State

Program Overview

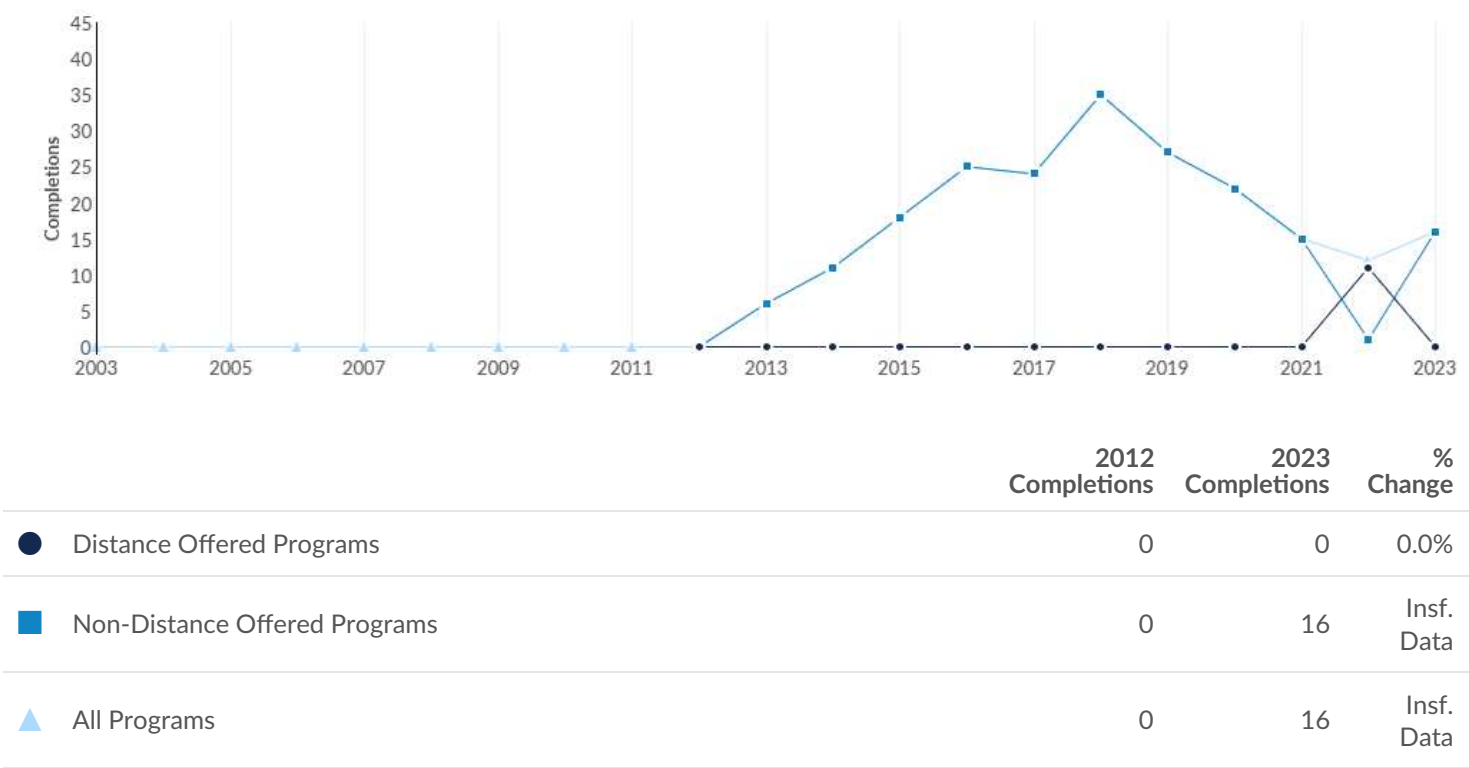


	Completions (2023)	% Completions	Institutions (2023)	% Institutions
<div></div> All Programs	16	100%	1	100%
<div></div> Distance Offered Programs	0	0%	0	0%
<div></div> Non-Distance Offered Programs	16	100%	1	100%

Completions by Institution

Institution	Bachelor's Degree Completions (2023)	Growth % YOY (2023)	Market Share (2023)	IPEDS Tuition & Fees (2023)	Completions Trend (2019-2023)
Northern Illinois University	16	45.5%	100.0%	\$12,506	

Regional Trends



Labor Market Demand

Labor Market Area Selection:

Code	Description
17007	Boone County, IL
17037	DeKalb County, IL
17111	McHenry County, IL
17141	Ogle County, IL
17177	Stephenson County, IL

Code	Description
17201	Winnebago County, IL
55045	Green County, WI
55059	Kenosha County, WI
55105	Rock County, WI
55127	Walworth County, WI

Target Occupations:

Code	Description
21-1099	Community and Social Service Specialists, All Other

Code	Description
21-1093	Social and Human Service Assistants

Degree Levels:Any

Completions Year (default):2023

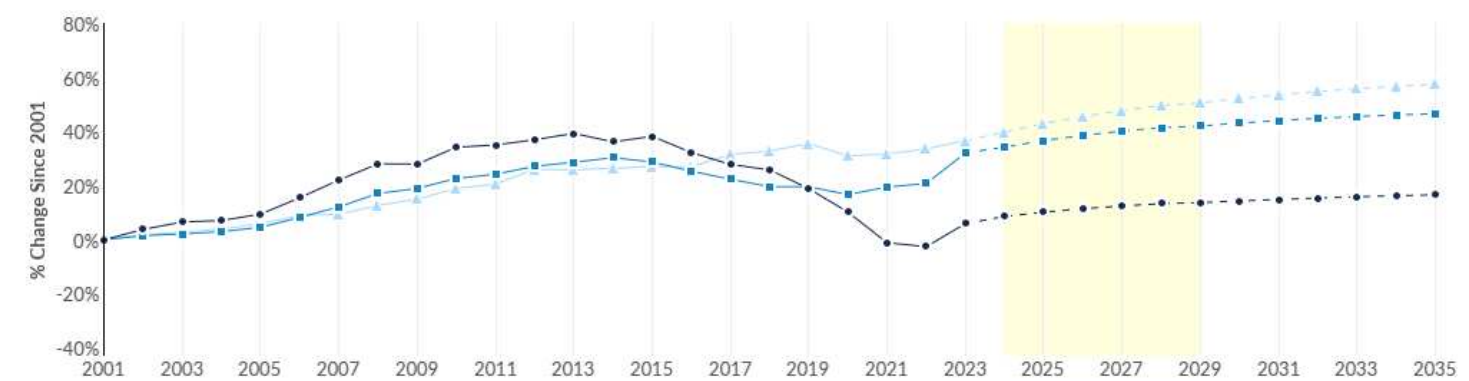
Jobs Year (default):2024

Target Occupations

1,530 Jobs (2024) 14% below National average	+4.7% % Change (2024-2029) Nation: +7.8%	\$19.11/hr \$39.8K/yr Median Earnings Nation: \$20.45/hr; \$42.5K/yr	173 Annual Openings
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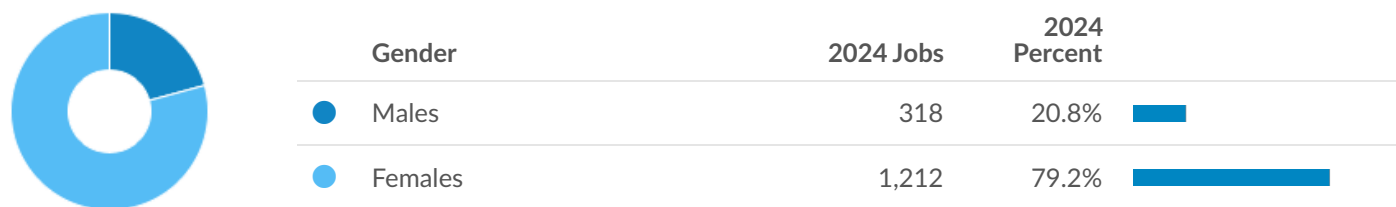
Occupation	2024 Jobs	Annual Openings	Median Earnings	Growth (2024 - 2029)
Social and Human Service Assistants	1,369	155	\$18.89/hr	+4.67%
Community and Social Service Specialists, All Other	161	18	\$21.68/hr	+4.97%

Regional Trends

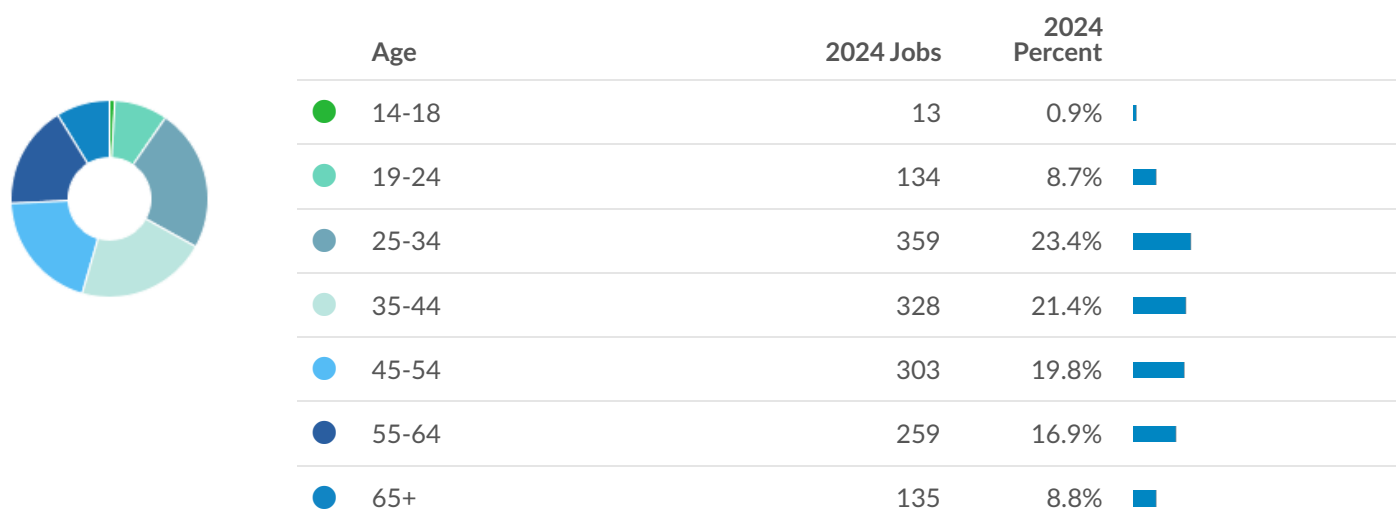


Region	2024 Jobs	2029 Jobs	Change	% Change
● Region	1,530	1,602	72	4.7%
■ State	33,263	35,202	1,939	5.8%
▲ Nation	555,776	599,099	43,323	7.8%

Occupation Gender Breakdown



Occupation Age Breakdown



Occupation Race/Ethnicity Breakdown



Race/Ethnicity	2024 Jobs	2024 Percent	
White	942	61.5%	<div></div>
Black or African American	296	19.4%	<div></div>
Hispanic or Latino	217	14.2%	<div></div>
Two or More Races	39	2.6%	<div></div>
Asian	29	1.9%	<div></div>
American Indian or Alaska Native	6	0.4%	<div></div>
Native Hawaiian or Other Pacific Islander	1	0.1%	<div></div>

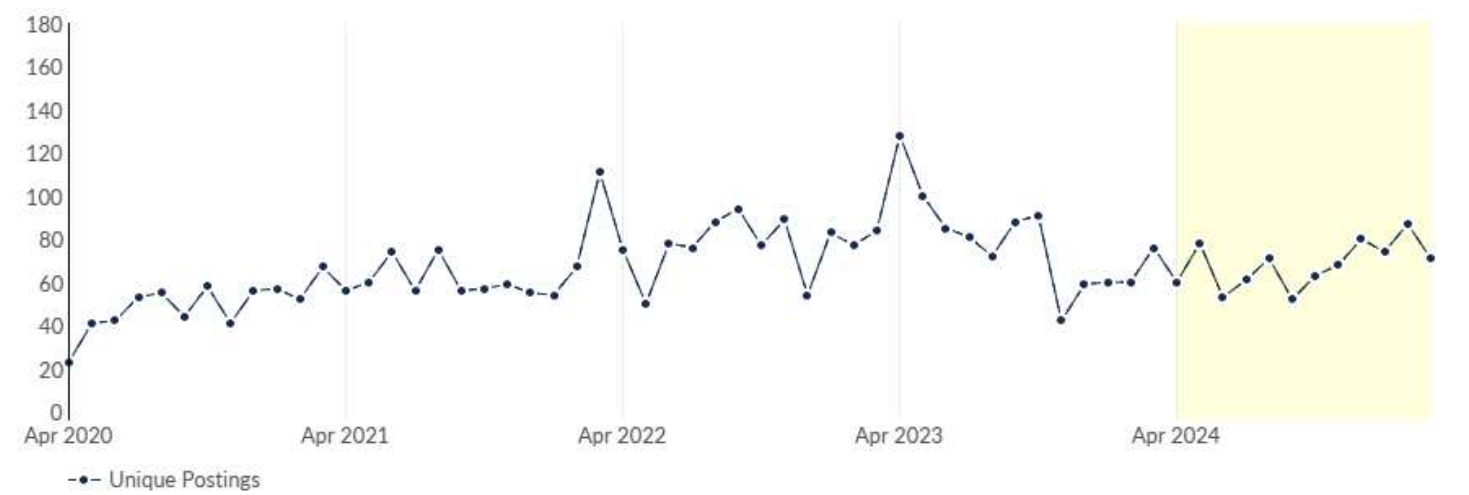
Job Postings Summary

<div>818</div> <div>Unique Postings</div> <div>2,407 Total Postings</div>	<div>3 : 1</div> <div>Posting Intensity</div> <div><div></div></div> <div>Regional Average: 3 : 1</div>	<div>222</div> <div>Employers Competing</div> <div>8,514 Total Employers</div>	<div>25 days</div> <div>Median Posting Duration</div> <div>Regional Average: 25 days</div>
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There were **2,407** total job postings for your selection from April 2024 to March 2025, of which **818** were unique. These numbers give us a Posting Intensity of **3-to-1**, meaning that for every 3 postings there is 1 unique job posting.

This is close to the Posting Intensity for all other occupations and companies in the region (3-to-1), indicating that they are putting average effort toward hiring for this position.

Unique Postings Trend



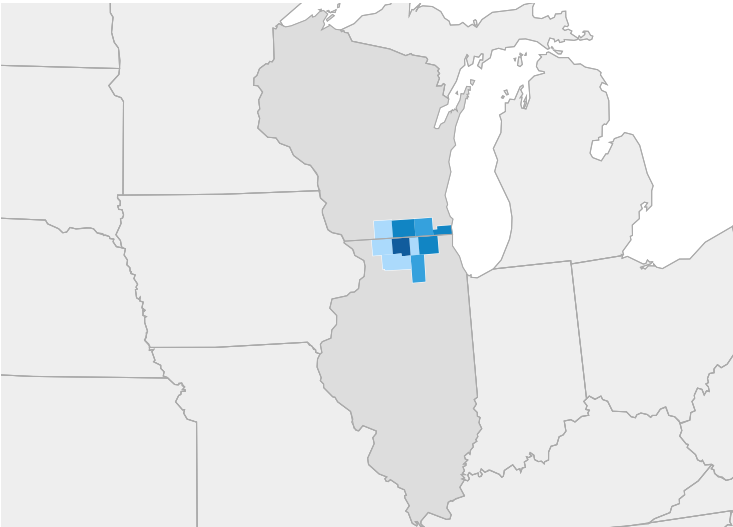
Month	Unique Postings	Posting Intensity
Mar 2025	71	2 : 1
Feb 2025	87	2 : 1
Jan 2025	74	2 : 1
Dec 2024	80	3 : 1
Nov 2024	68	3 : 1

Month	Unique Postings	Posting Intensity
Oct 2024	63	3 : 1
Sep 2024	52	4 : 1
Aug 2024	71	4 : 1
Jul 2024	61	2 : 1
Jun 2024	53	4 : 1
May 2024	78	3 : 1
Apr 2024	60	3 : 1
Mar 2024	76	3 : 1
Feb 2024	60	2 : 1
Jan 2024	60	2 : 1
Dec 2023	59	3 : 1
Nov 2023	42	4 : 1
Oct 2023	91	2 : 1
Sep 2023	88	3 : 1
Aug 2023	72	2 : 1
Jul 2023	81	3 : 1
Jun 2023	85	3 : 1
May 2023	100	2 : 1
Apr 2023	128	2 : 1
Mar 2023	84	3 : 1
Feb 2023	77	2 : 1
Jan 2023	83	2 : 1
Dec 2022	54	3 : 1
Nov 2022	89	2 : 1
Oct 2022	77	2 : 1
Sep 2022	94	2 : 1

Month	Unique Postings	Posting Intensity
Aug 2022	88	2 : 1
Jul 2022	76	2 : 1
Jun 2022	78	2 : 1
May 2022	50	2 : 1
Apr 2022	75	2 : 1
Mar 2022	111	2 : 1
Feb 2022	67	2 : 1
Jan 2022	54	2 : 1
Dec 2021	55	2 : 1
Nov 2021	59	2 : 1
Oct 2021	57	2 : 1
Sep 2021	56	3 : 1
Aug 2021	75	2 : 1
Jul 2021	56	3 : 1
Jun 2021	74	3 : 1
May 2021	60	2 : 1
Apr 2021	56	2 : 1
Mar 2021	67	2 : 1
Feb 2021	52	2 : 1
Jan 2021	57	3 : 1
Dec 2020	56	2 : 1
Nov 2020	41	3 : 1
Oct 2020	58	2 : 1
Sep 2020	44	3 : 1
Aug 2020	55	2 : 1
Jul 2020	53	2 : 1











Month	Unique Postings	Posting Intensity
Jun 2020	42	2 : 1
May 2020	41	3 : 1
Apr 2020	23	3 : 1

Job Postings Regional Breakdown













County	Unique Postings (Apr 2024 - Mar 2025)
Winnebago County, IL	249
Kenosha County, WI	125
McHenry County, IL	120
Rock County, WI	102
DeKalb County, IL	76



Top Companies Posting

Company	Total/Unique (Apr 2024 - Mar 2025)	Posting Intensity	Median Posting Duration
Professional Services Group	55 / 31	2 : 1 	23 days
State Of Illinois	120 / 29	4 : 1 	24 days
Milton Hershey School	27 / 24	1 : 1 	9 days
Rosecrance Jackson Centers	54 / 18	3 : 1 	n/a
Rock County 5.0	18 / 16	1 : 1 	25 days
Sevita	73 / 16	5 : 1 	28 days
State of Nebraska	26 / 15	2 : 1 	17 days
Afl Cio	510 / 13	39 : 1 	36 days
Clearbrook	19 / 11	2 : 1 	22 days
Illinois Department Of Children And Family Services	42 / 11	4 : 1 	16 days











Top Cities Posting

City	Total/Unique (Apr 2024 - Mar 2025)	Posting Intensity	Median Posting Duration
Rockford, IL	694 / 228	3 : 1 	25 days
Kenosha, WI	660 / 105	6 : 1 	31 days
Janesville, WI	140 / 65	2 : 1 	23 days
DeKalb, IL	100 / 46	2 : 1 	23 days
Crystal Lake, IL	108 / 45	2 : 1 	18 days
Woodstock, IL	101 / 36	3 : 1 	25 days
Elkhorn, WI	55 / 35	2 : 1 	29 days
Freeport, IL	50 / 32	2 : 1 	23 days
Beloit, WI	76 / 31	2 : 1 	24 days
Belvidere, IL	41 / 18	2 : 1 	27 days

Top Posted Occupations

Occupation (SOC)	Total/Unique (Apr 2024 - Mar 2025)	Posting Intensity	Median Posting Duration
Community and Social Service Specialists, All Other	1,715 / 518	3 : 1 	23 days
Social and Human Service Assistants	692 / 300	2 : 1 	26 days

Top Posted Job Titles

Job Title	Total/Unique (Apr 2024 - Mar 2025)	Posting Intensity	Median Posting Duration
Home Providers	131 / 47	3 : 1 	20 days
Qualified Intellectual Disabilities Professionals	116 / 37	3 : 1 	26 days
Community Outreach Workers	89 / 17	5 : 1 	33 days
Recovery Support Specialists	36 / 16	2 : 1 	28 days
Child Protection Investigators	66 / 15	4 : 1 	21 days
Program Supervisors	69 / 15	5 : 1 	28 days
Shelter Advocates	22 / 15	1 : 1 	20 days
House Parents	16 / 14	1 : 1 	9 days
Life Enrichment Assistants	25 / 13	2 : 1 	33 days
Life Enrichment Coordinators	16 / 12	1 : 1 	23 days

Rank as a Talent Provider

Lightcast's workforce profile data shows Rock Valley College has 112 alumni working regionally in the occupations *Community and Social Service Specialists, All Other* and *Social and Human Service Assistants*. These 112 alumni represent 3.95% of regional profiles working in these occupations, which ranks your institution 4th among regional talent providers.

112 Your Alumni in Region Working in Target Occupations	3.95% Percent of Regional Profiles Working in Target Occupations	4 Your Rank as a Regional Talent Provider
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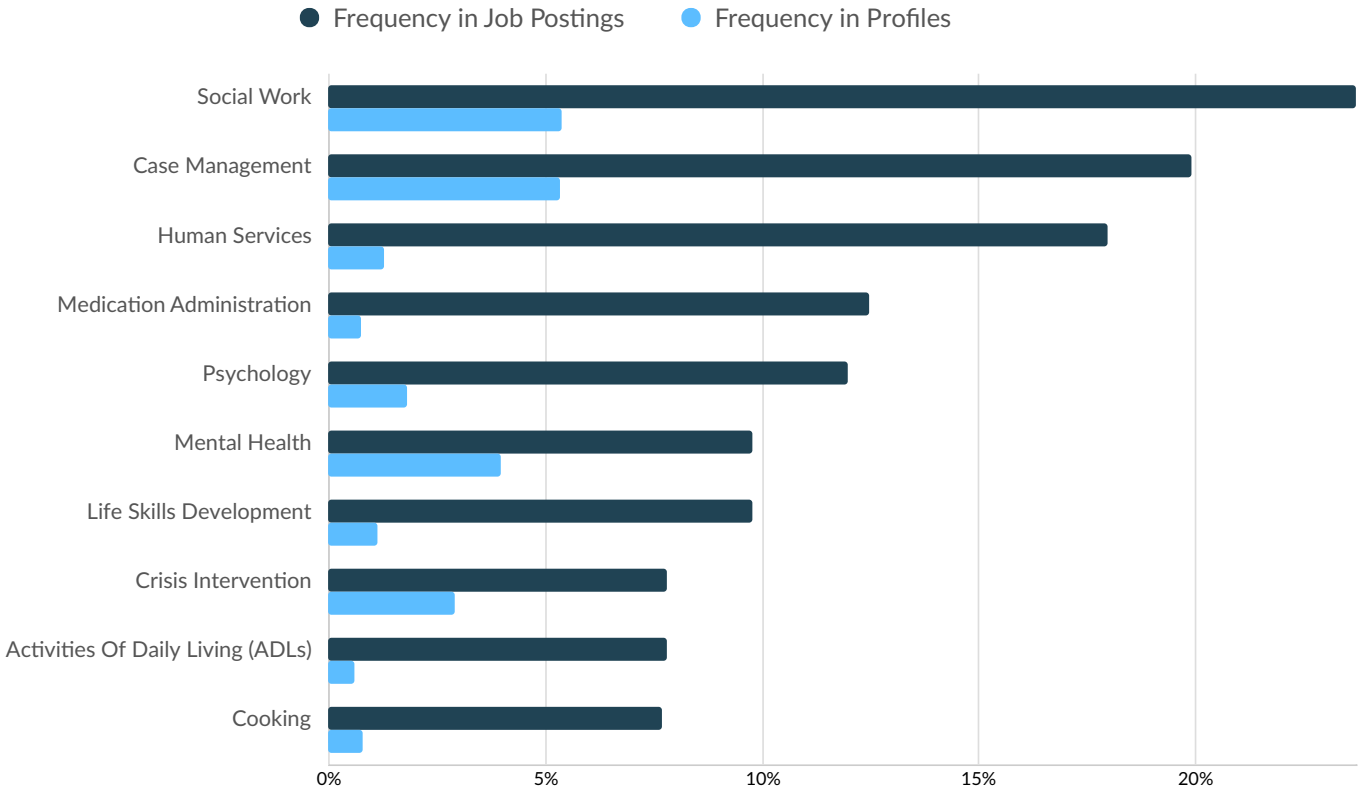
Top Talent Providers

The top regional institutions supplying the labor market with workers employed in the target occupations listed above, based on Lightcast's workforce profile data.

School	Profiles	Percent
Northern Illinois University	195	6.88%
Yeshivath Beth Moshe	128	4.51%
University of Wisconsin-Whitewater	122	4.30%
Rock Valley College	112	3.95%
Aurora University	56	1.97%
Gateway Technical College	48	1.69%
University of Illinois Urbana-Champaign	47	1.66%
Blackhawk Technical College	47	1.66%
Illinois State University	37	1.30%
University of Wisconsin-Milwaukee	36	1.27%

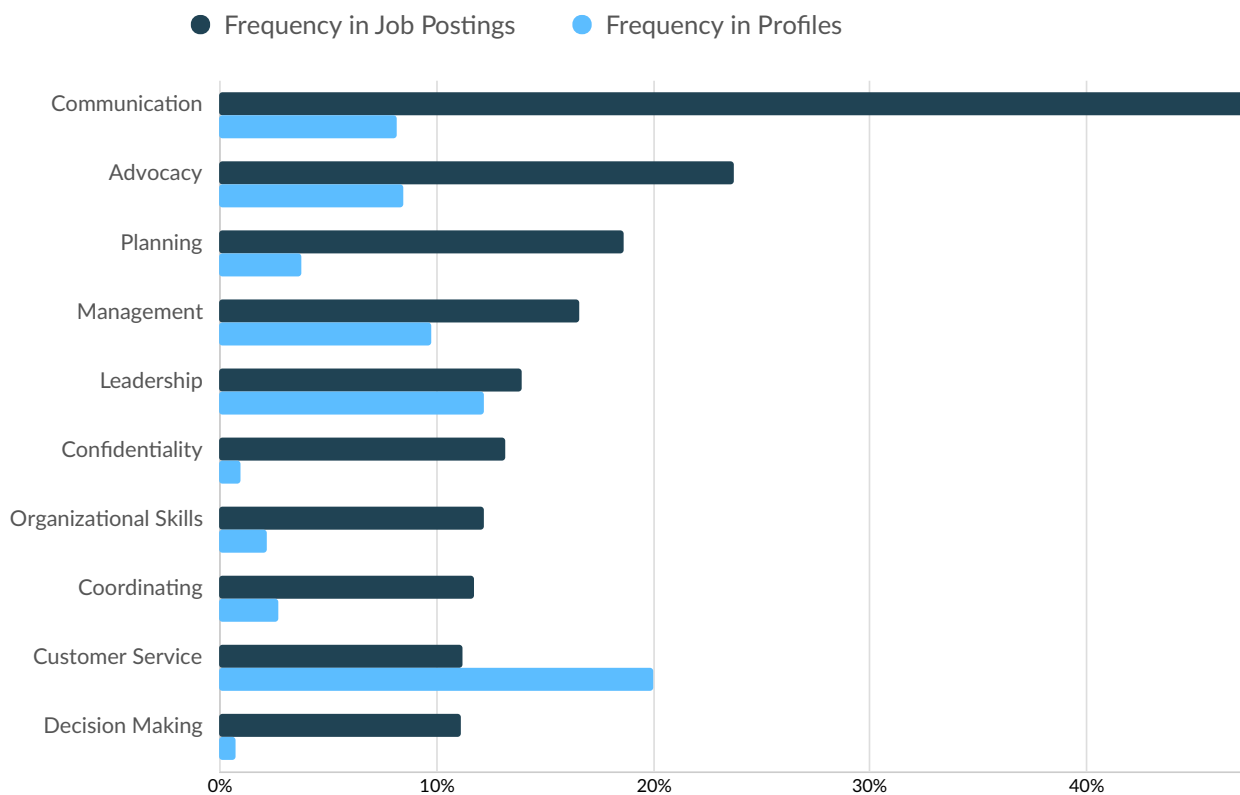
Relevant Skills

Top Specialized Skills



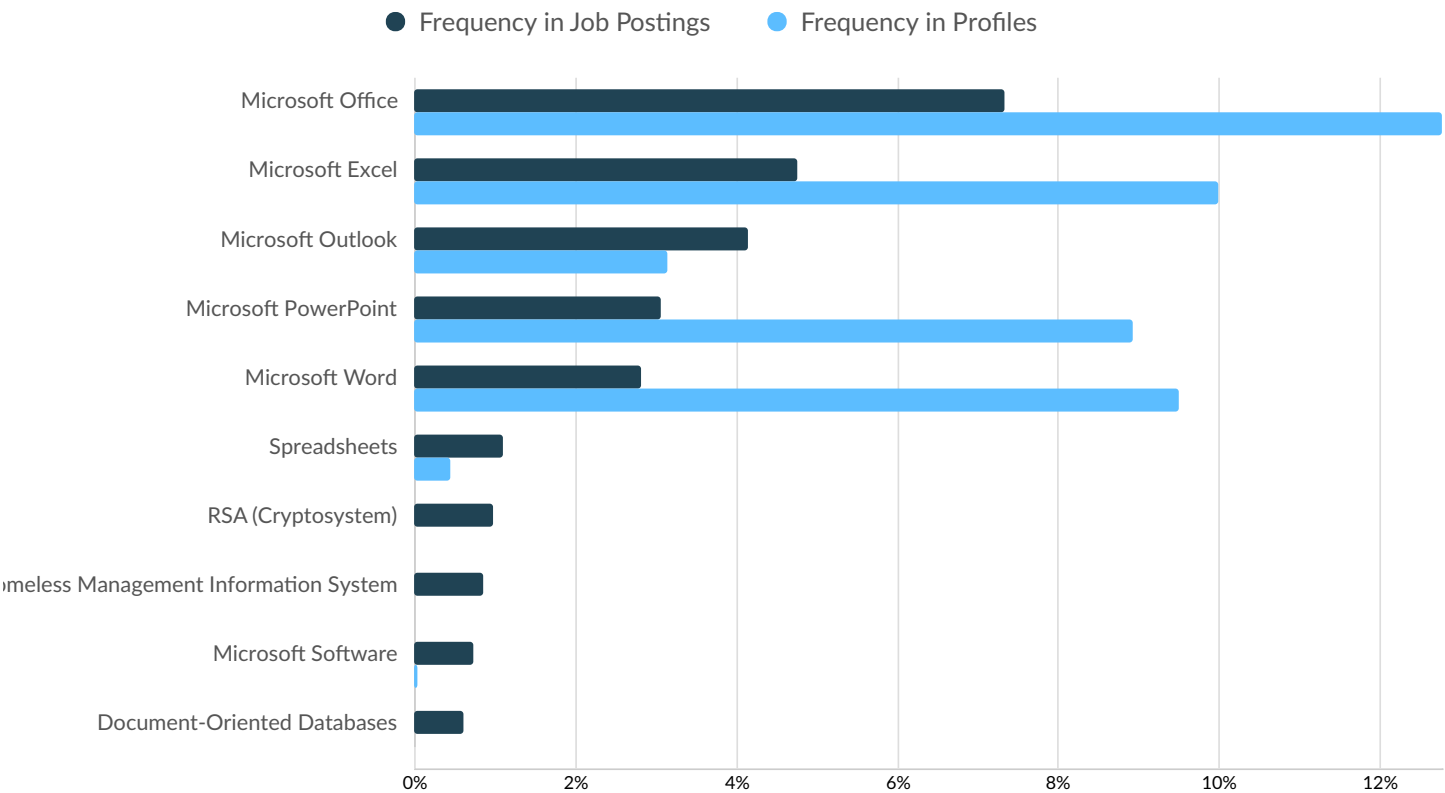
Skills	Postings	% of Total Postings	Profiles	% of Total Profiles	Projected Skill Growth	Skill Growth Relative to Market
Social Work	194	24%	122	5%	+9.7%	Growing
Case Management	163	20%	121	5%	+9.4%	Growing
Human Services	147	18%	29	1%	+16.1%	Growing
Medication Administration	102	12%	17	1%	+14.3%	Growing
Psychology	98	12%	41	2%	+6.8%	Stable
Mental Health	80	10%	90	4%	+13.2%	Growing
Life Skills Development	80	10%	26	1%	+5.4%	Stable
Crisis Intervention	64	8%	66	3%	+11.7%	Growing
Activities Of Daily Living (ADLs)	64	8%	14	1%	+21.1%	Rapidly Growing
Cooking	63	8%	18	1%	+11.0%	Growing

Top Common Skills



Skills	Postings	% of Total Postings	Profiles	% of Total Profiles	Projected Skill Growth	Skill Growth Relative to Market
Communication	388	47%	186	8%	+3.6%	Lagging
Advocacy	194	24%	192	8%	+17.9%	Growing
Planning	153	19%	86	4%	+10.9%	Growing
Management	136	17%	221	10%	+5.3%	Stable
Leadership	114	14%	276	12%	+8.5%	Stable
Confidentiality	108	13%	22	1%	0.0%	
Organizational Skills	100	12%	49	2%	+14.3%	Growing
Coordinating	96	12%	62	3%	+14.7%	Growing
Customer Service	92	11%	454	20%	+5.2%	Stable
Decision Making	91	11%	18	1%	+13.5%	Growing

Top Software Skills



Skills	Postings	% of Total Postings	Profiles	% of Total Profiles	Projected Skill Growth	Skill Growth Relative to Market
Microsoft Office	60	7%	289	13%	+18.5%	Growing
Microsoft Excel	39	5%	226	10%	+17.7%	Growing
Microsoft Outlook	34	4%	71	3%	+25.0%	Rapidly Growing
Microsoft PowerPoint	25	3%	202	9%	+26.1%	Rapidly Growing
Microsoft Word	23	3%	215	10%	+7.2%	Stable
Spreadsheets	9	1%	10	0%	+22.2%	Rapidly Growing
RSA (Cryptosystem)	8	1%	0	0%	+6.7%	Stable
Homeless Management Information System	7	1%	0	0%	+4.9%	Stable
Microsoft Software	6	1%	1	0%	+7.6%	Stable
Document-Oriented Databases	5	1%	0	0%	+12.2%	Growing

Top Qualifications

Qualification	Postings with Qualification
Valid Driver's License	331
First Aid Certification	25
Cardiopulmonary Resuscitation (CPR) Certification	24
Certified Alcohol And Drug Counselor (CADC)	19
Certified Nursing Assistant (CNA)	14
Basic Life Support (BLS) Certification	13
Certified Coding Specialist (CCS)	11
Medical Coding Certification	10
Registered Nurse (RN)	8
Licensed Clinical Social Worker (LCSW)	8

Studer Education Professional Development Partnership

Background: On September 28, 2021, Board Report #7857, the Rock Valley College (RVC) Board of Trustees approved a professional development partnership with Studer Education. The Board expressed its desire to help support the development and success of the Rock Valley College staff and administration. Studer Education has provided leadership and organizational development services, executive coaching, and aligned tools and resources to facilitate leaders' planning and the execution of strategic actions through a continuous improvement approach, aiming to achieve key pillar goals as defined by RVC, in alignment with the RVC mission and Strategic Plan.

Studer Education is recommending a two-year professional agreement with two additional one-year extension options for annual continuation, focused on aligning Studer Education's work with the vision and goals of the current RVC Strategic Plan. This will set the stage for developing and advancing the new RVC Strategic Plan, beginning in 2027.

The term of the agreement is from July 1, 2025, to June 30, 2027, and the two one-year extension options would be from July 1, 2027, to June 30, 2028, and from July 1, 2028, to June 30, 2029. The annual fee for these services is \$129,390 for a 12-month term, covering travel costs. Studer Education will invoice RVC in quarterly installments of \$32,347.50 each, as follows: September 30, December 31, March 31, and June 30.

Recommendation: It is recommended that the Board of Trustees approves the partnership agreement with Studer Education effective July 1, 2025, and ending June 30, 2027, and payment of the annual fee. **Attorney Reviewed.**

Howard J. Spearman, Ph.D.
President

Board Approval: _____
Secretary, Board of Trustees

Attachment: 2025-2027 Studer Education Agreement

Studer Education Professional Development Partnership

Background: On September 28, 2021, Board Report #7857, the Rock Valley College (RVC) Board of Trustees approved a professional development partnership with Studer Education. The Board expressed its desire to help support the development and success of the Rock Valley College staff and administration. Studer Education has provided leadership and organizational development services, executive coaching, and aligned tools and resources to facilitate leaders' planning and the execution of strategic actions through a continuous improvement approach, aiming to achieve key pillar goals as defined by RVC, in alignment with the RVC mission and Strategic Plan.

Studer Education is recommending a two-year professional agreement with two additional one-year extension options for annual continuation, focused on aligning Studer Education's work with the vision and goals of the current RVC Strategic Plan. This will set the stage for developing and advancing the new RVC Strategic Plan, beginning in 2027.

~~In addition, Studer Education will facilitate two Board Retreats, planned with the Board Chair and President, for continued collaboration and alignment of work with Board and College priorities and expectations.~~

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The term of the agreement is from July 1, 2025, to June 30, 2027, and the two one-year extension options would be from July 1, 2027, to June 30, 2028, and from July 1, 2028, to June 30, 2029. The annual fee for these services is \$129,390 for a 12-month term, covering travel costs. Studer Education will invoice RVC in quarterly installments of \$32,347.50 each, as follows: September 30, December 31, March 31, and June 30.

Recommendation: It is recommended that the Board of Trustees approves the partnership agreement with Studer Education effective July 1, 2025, and ending June 30, 2027, and payment of the annual fee. **Attorney Reviewed.**

Howard J. Spearman, Ph.D.
President

Board Approval: _____
Secretary, Board of Trustees

Attachment: 2025-2027 Studer Education Agreement

July 10, 2025

Dr. Howard Spearman, President
Rock Valley College
3301 North Mulford Road
Rockford, IL 61114

Dr. Spearman,

Thank you for the opportunity to continue to serve Rock Valley College (herein also referred to as “RVC”) by providing coach facilitators to continue to support and guide strategic actions to continue to advance organizational culture and excellence.

Studer Education proposes this 2-year (July 1, 2025 – June 30, 2027) agreement with two additional 1-year extension options (July 1, 2027 – June 30, 2028 and July 1, 2028 – June 30, 2029) for annual continuation focused on aligning our work to the vision and goals of the current RVC Strategic Plan to set the stage for developing and advancing the new RVC Strategic Plan (beginning 2027) with the following deliverables:

- 1) In collaboration with the President and Vice President of Institutional Effectiveness and Communications, facilitate the review and assessment of the current Strategic Plan and Scorecard (institutional goals, measures, mission, core values, strategic institutional priorities) to determine what remains and to adjust / re-align as needed to continue to advance a culture of engagement and future priorities (e.g., include a measure for economic mobility), growth, service, and financial sustainability.
- 2) In collaboration with the President, facilitate three (3) one-half day and one (1), annual, full-day retreat to advance and move to “consistently hardwire” the 90-day strategy implementation and review/adjustment cycle with the president and cabinet leaders to execute on college priorities on an ongoing basis and to build a replicable structure of short cycle action planning and implementation to achieve priority organizational results.
- 3) Introduce and facilitate quarterly Continuous Improvement Institutes to deepen the aligned action planning and implementation work of the RVC Scorecard to the next level leadership (deans, executive directors, directors) to better achieve outcomes and to better support these leaders to engage employees in conversations that help them understand how their work impacts institutional goals.
- 4) Annually administer the Employee Culture Survey and Support Service Excellence Survey to continuously assess progress towards advancing and sustaining best-place-to-work and service-oriented cultures across the institution, and to inform leadership development and action planning for continuous improvement.
- 5) Continue to co-develop and lead quarterly Leadership Development Institutes (LDIs) to develop leaders, managers, and supervisors in key leadership and continuous improvement strategies aligned to the college’s priorities for advancing both culture and strategic improvement goals.

- 6) Develop the practice of building high-reliability performance across all levels of leadership to “lead to goal” as a practice of leaders to manage performance to advance culture. This includes, but is not limited to supporting, planning, and delivering monthly “Lunch and Learns” (virtually) aligned to *Hardwiring Excellence in Education* and the College’s Employee Engagement and Experience Survey and Support Service Excellence Survey item results to continue to build leader capacity across mid-level leadership (Deans, and Directors).
- 7) Continue “as needed” support for up to three (3) leaders/employees, including support with continued calibration of assessments, evaluations, and resources for development. Identified leaders for this service may be changed as needed.
- 8) Quarterly check-ins, before the full board meeting, in closed session, with focus identified by Board Chair and/or Vice Chair. In addition, during of one of the quarterlycheck-ins, once a year, present the work and activities aligned to Board and College priorities and expectations in an open session.
- 9) Monthly check-in, alignment, and strategic priority progress-monitoring call with President.

General Terms and Professional Fee

The term of this agreement is from July 1, 2025, to June 30, 2027, with two consecutive 1-year options (July 1, 2027 – June 30, 2028; July 1, 2028 – June 30, 2029). The annual fee for these services is based upon mutual agreement of the original contract pricing structure by both parties in the amount of \$129,390.00 for a 12-month period of the term, which will cover travel costs and will be invoiced quarterly on the following payment schedule:

Payment Date Deadline	Payment Amount	Payment Date Deadline	Payment Amount
September 30, 2025	\$32,347.50	September 30, 2026	\$32,347.50
December 31, 2025	\$32,347.50	December 31, 2026	\$32,347.50
March 31, 2026	\$32,347.50	March 31, 2027	\$32,347.50
June 30, 2026	\$32,347.50	June 30, 2027	\$32,347.50

Studer Education requests that Rock Valley College appoints a specific Accounts Payable contact to ensure timely and efficient delivery of the invoice. Please provide the contact information in the specified area on the signature page of this agreement.

The General Business Terms found in Addendum I apply to this agreement.

* * *

As acceptance of the above, please sign and return to attention of Dr. Julie Kunselman via email to jkunselman@studereducation.com by July 23, 2025. The expiration of terms in our proposals (when not executed during the anticipated timeframe) allows us to keep dates and timelines in our proposals

current and to ensure we are able to provide the best possible service to our current clients and to others with whom we may opt to extend an offer. Upon execution by both parties, this letter and its attachments will serve as a binding agreement by and between Studer Education LLC and Rock Valley College.

On behalf of our team, I want to thank you for the opportunity to serve RVC.

Sincerely,



July 10, 2025

Dr. Melissa Matarazzo
Chief Administrative Officer
Studer Education LLC

Date

Rock Valley College

Agreed and accepted:

Authorized Signature

Name of Signatory (Please Print)

Title

Date

Accounts Payable Contact for invoice submissions:

Name: _____

Phone: _____

Email: _____

GENERAL BUSINESS TERMS

These General Business Terms (these “**Terms**”), together with any engagement letter, work order, or statement of work executed by the parties that references or incorporates these Terms (including any and all attachments, exhibits and schedules) (the “**Engagement Letter**” or “**EL**”), constitutes the entire understanding and agreement (the “**Agreement**”) between Studer Education LLC (“**Studer**”) and the entity that has entered into Engagement Letter with Studer (the “**Client**” or “**District**”). If there is a conflict or inconsistency between these Terms and the terms of the Engagement Letter, these Terms govern, except to the extent the EL explicitly refers to the conflicting term herein.

1. Services. (a) Studer will provide the services (the “**Services**”) and furnish the Studer Materials (as defined below) as described in the Engagement Letter and any attachments thereto, as may be modified from time to time by mutual consent.

(b) Studer is not responsible for identifying Client’s violations of laws or regulations.

(c) Studer is not a law firm and is not authorized to provide legal advice or counseling in any jurisdiction, and the Services are not designed, nor should they be relied upon, to provide legal recommendations.

2. Client Data, Software & Intellectual Property Rights. (a) By providing Studer copies of or access to Client Data in connection with this Agreement, Client grants Studer the right to use and reproduce such Client Data for the sole, limited purpose of performing the Services under this Agreement; *provided, however*, Client retains all ownership rights to such Client Data and Studer agrees to comply with the confidentiality requirements of Section 6. “Client Data” is broadly defined to include all proprietary data, content, personal information, or Confidential Information about Client that is provided to Studer for purposes of performing the Services under the SOW.

(b) By providing Client copies of or access to Materials in connection with the SOW, Studer grants Client the right to use such Materials for Client’s own internal use for the purposes for which such Materials are provided, subject to any scope limitations identified in the Engagement Letter; *provided, however*, as between Client and Studer, Studer retains all ownership rights to such Studer Materials. Nothing herein prohibits Studer from incorporating third party rights in software or other intellectual property into the Studer Materials. For purposes of this Agreement, the term “Studer Materials” is broadly defined to include anything Client receives from Studer or its agents in performance of the Services, including without limitation Studer’s proprietary intellectual property and materials (whether or not registerable as a copyright, trademark, or patent), know-how, and trade secrets, but specifically excluding any Client Data to the extent incorporated in the Studer Materials.

(c) The rights of use granted under this Section 2 specifically include the right to create derivative works; *provided, however*, such derivative works are subject to the same confidentiality requirements, ownership rights, limitations on scope and permitted purposes as applicable to the original work.

(d) If pursuant to the Engagement Letter or any subsequent addenda or new orders Studer makes available to Client any web-based or mobile-accessible software as part of the solution provided by Studer to Client (the “**SaaS**”), then the following terms apply: (1) Client may access and allow its employees, agents, and representatives (“**Users**”) to access the SaaS solely for Client’s internal purposes and use, (2) Client shall not attempt or allow anyone attempt to access any source code, or modify or attempt to create any derivative works of the SaaS, (3) Client shall not and shall not permit its Users to use the SaaS to transmit, distribute, or store any (A) illegal, harmful, defamatory, infringing, or misappropriating data, information, or other content, (B) any harmful or malicious software code (including viruses, worms, timebombs, etc.), or (C) any sensitive data, financial information, or government-issued identified (e.g., social security numbers, credit card numbers, etc.). Studer all times retains full ownership of the SaaS and all copyrights and other intellectual property embodied or

included in the SaaS, all of which are Studer's Confidential Information. Studer reserves the right to suspend or terminate access to the SaaS if Client or any Users are in breach of this Agreement at any time.

(e) Except as otherwise expressly provided in this Agreement, the rights granted under this Section 2 survive expiration or termination of the SOW. However, Client's rights to access and use the SaaS terminate immediately upon the expiration or termination of this Agreement.

3. Fees and Taxes. (a) Client will pay Studer the fees and expenses as defined in the Engagement Letter within 45 days of any due date set forth in the EL or following receipt of an applicable and valid invoice from Studer. Client will submit payment via ACH, EHT, or check, in accordance with Studer's directions. All amounts that are past due are subject to a monthly charge of 0.5% per month or the maximum rate permitted by the law, whichever is less.

(b) Upon request, Client will provide Studer with a tax exemption certificate on behalf of Client, in which case Studer will not collect or remit any sales, use, value-add, or similar taxes in connection with the Services. If Client fails to provide such a certificate, Studer shall calculate and invoice Client for any applicable taxes, which will not be considered part of the fees and which Client shall pay in full.

(c) If Client requires Studer to contract with a third-party vendor to facilitate performance of this Agreement, Client will be responsible for all costs associated with such vendors, unless otherwise agreed by the parties in the Engagement Letter.

4. Client Responsibilities. In order for Studer to perform the Services and provide the Studer Materials, Client is responsible for the following: (a) providing Studer with access to Client's office space, equipment, data, and access to personnel, as necessary to perform the Services; (b) providing accurate and complete information in response to Studer data requests; (c) making all final decisions and approvals needed after consideration of Studer's recommendations; (d) using all Services provided by Studer in a manner consistent with all applicable requirements, rules, regulations, and laws; and (e) fulfilling such other responsibilities as may be set forth in the SOW. The activities, conclusions, strategies, suggestions, and recommendations that Studer develops and implements represent Studer's experienced judgment based on the information provided to Studer.

5. Limited Warranty. (a) Studer warrants that the Services will be performed with reasonable care in a diligent and competent manner consistent with industry standards and that the Studer Materials will be professional and meet the specifications set forth in the Engagement Letter and within reasonable industry standards. If the Services or Studer Materials do not conform to this warranty, Client must notify Studer in writing specifying the non-conformance in detail. To the extent that Studer has attempted to perform the Services, Studer will have a reasonable amount of time to correct the non-conformance based on its severity or complexity. Studer shall have no opportunity to cure if it failed to attempt to perform or implement the Services.

(b) THE WARRANTY SET FORTH IN THIS SECTION IS SERVICE PROVIDER'S ONLY WARRANTY CONCERNING THE SERVICES AND ANY STUDER MATERIALS AND IS MADE EXPRESSLY IN LIEU OF ALL OTHER WARRANTIES AND REPRESENTATIONS, EXPRESS OR IMPLIED, INCLUDING ANY IMPLIED WARRANTIES OF MERCHANTABILITY, TITLE, NON-INFRINGEMENT, FITNESS FOR A PARTICULAR PURPOSE, OR OTHERWISE, ALL OF WHICH ARE HEREBY DISCLAIMED. STUDER DOES NOT WARRANT AND IS NOT RESPONSIBLE FOR ANY THIRD-PARTY PRODUCTS OR SERVICES THAT MAY BE OFFERED IN CONJUNCTION WITH THIS AGREEMENT. CLIENT'S SOLE AND EXCLUSIVE RIGHTS AND REMEDIES WITH RESPECT TO ANY THIRD-PARTY PRODUCTS OR SERVICES ARE AGAINST THE THIRD PARTY AND NOT AGAINST STUDER.

6. Confidentiality. (a) To fulfill the obligations hereunder, each party may have access to the other party's information and materials that are confidential and proprietary or should reasonably be considered confidential based on subject matter or circumstances of disclosure ("Confidential Information"). The parties agree that Confidential Information will be protected in a reasonable and appropriate manner and used only for the purposes it was provided or as otherwise permitted by the disclosing party.

(b) Studer may obtain Confidential Information of third parties in connection with Client's contracts with suppliers, manufacturers and other vendors. Studer will maintain the confidentiality of all third-party Confidential Information, use it in a reasonable and appropriate manner, and only to the extent necessary to perform its obligations in this Agreement.

(c) Confidential Information will only be disclosed to the parties' personnel with a need to know and will not be disclosed to third parties except in the event Studer engages a subcontractor to assist in performance of the Services and then only to the extent subcontractor agrees in writing to protect Confidential Information.

(d) All Confidential Information, whether original or subsequent copies, made available to one another must be returned or destroyed at the request of the disclosing party. However, the receiving party may retain one archival copy for recordkeeping or quality assurance purposes and will make no unauthorized use of such copy.

(e) The obligations in this Section do not apply to information to the extent it is: (i) publicly known without a violation of confidentiality by the receiving party; (ii) already known to the receiving party free of any obligation of confidentiality; (iii) lawfully disclosed by a third party; or (iv) independently acquired or developed without use of Confidential Information of the disclosing party.

(f) Notwithstanding anything to the contrary above, if any judicial, legislative, or administrative body or taxing authority requests or threatens to compel disclosure of Confidential Information, then unless otherwise legally prohibited, the receiving party will promptly notify the disclosing party and will comply with reasonable requests of the disclosing party (at disclosing party's expense) to assist disclosing party in obtaining a protective order and to prevent or minimize the disclosure of any Confidential Information. The receiving party may then disclose Confidential Information only if, and to the extent, required by law or applicable regulation.

(g) Neither party will be deemed in violation of the obligations in this Section to the extent disclosing Confidential Information in connection with potential disclosures under the foregoing subsection, to representatives or advisors, who are subject to obligations of confidentiality.

(h) The Parties acknowledge and agree that Client is an Illinois public body and is subject to the Illinois Freedom of Information Act ("FOIA"), and nothing in this Section 6 shall bar or prevent Client from complying with the legal requirements of FOIA, any other law or regulation, subpoena or court order.

7. Personally Identifiable Information. (a) To the extent Studer has access to personally identifiable information ("PII"), Studer agrees to use such information only for the purpose of this Agreement and as Client directs. Studer does not intend to collect or process PII from or about individuals under 16 years of age, nor does Studer intend to collect or process highly sensitive, financial, or health-related PII, and Client will not deliver such information to Studer.

(b) Client and Studer will comply with all applicable laws relating to privacy and the protection of PII.

(c) If required, a data processing agreement, data transfer agreement, or similar addenda will set out the terms and conditions of the processing of personal information/data.

(d) Upon the request of Client or Client's written permission, Studer may, pursuant to the following terms, perform data analytics on Client Data that is identifiable and non-identifiable.

(i) Data analytics performed on identifiable Client Data will be for Client's exclusive benefit (and not shared with any third party). Client hereby grants Studer a non-exclusive and revocable license to use the identifiable Client Data for such purposes.

(ii) For the enhancement of Services (e.g., benchmarking, insights, market trends) Client permits Studer to use deidentified Client Data and aggregated Client Data (collectively, "**De-Identified Data**") for Studer's own purposes and with other Studer data sources, provided that in any event such data cannot reasonably be used to identify Client or any individual person. Studer will not use any information or data that could reasonably be used to identify Client or any individual person without the prior written consent of Client or the individual, as applicable.

(iii) Client acknowledges that Studer is the owner of De-identified Data, and that Studer may use De-identified Data for its business purposes.

8. Termination. (a) Either party may terminate this Agreement without cause upon 30 days' advance written notice to the other party.

(b) Either party may terminate this Agreement for cause if the other party materially breaches the terms of this Agreement and fails to cure such breach within fifteen (15) days of receiving written notification of such breach.

(d) The termination becomes effective on the last day of the advance notice period required above, or such other date as agreed by the parties (the "**Termination Date**").

9. Effect of Termination. (a) If this Agreement is terminated for convenience by either party, Client will pay Studer for all Services rendered, Studer Materials provided, expenses incurred, contingent fees earned (if applicable), or non-refundable commitments made by Studer through the Termination Date in accordance with this Agreement.

(b) If this Agreement is terminated for cause by Client, Client will pay Studer for all conforming Services rendered, Studer Materials provided, and reasonable expenses incurred through the Termination Date in accordance with this Agreement.

(c) If this Agreement is terminated for cause by Studer, all rights granted to Client in this Agreement for continued use of the Services and the Studer Materials under Section 2 will terminate as of the Termination Date.

(d) If this Agreement is terminated by Studer, for convenience or for cause, Studer will refund any advance payments that Client made, based on a pro rata basis, to the extent that said payments are applicable for Services that Studer performed prior to the date of termination.

(e) If this Agreement expires or is terminated for any reason, all license rights or other rights granted to Client in the Agreement for access to software or online resources will be extinguished contemporaneously with the termination unless other valid terms exist between Client and Studer governing such rights.

(f) The following rights and obligations expressly survive termination of this Agreement: (i) payment for Services rendered, (ii) confidentiality, (iii) indemnification, and (iv) any other provision intended by its express terms or nature and context to survive the expiration or termination of this Agreement.

10. Indemnification. (a) To the extent permitted by law, each party (each, an "Indemnifying Party") will hold harmless and indemnify the other, its parent and affiliated companies and their respective officers, directors, employees, contractors, and agents (each, an "Indemnified Party") against any and all direct loss, liability, damage, or expense, including actual attorneys' fees reasonably incurred ("**Claim**")

brought by a third party against the Indemnified Party arising out of or in connection with willful misconduct or negligent acts or omissions of the Indemnifying Party's employees, contractors, subcontractors, or agents, regarding the performance of, receipt of, and use of, the Services provided, or the breach of this Agreement. However, neither party will be indemnified for any Claim to the extent resulting from its negligence or willful misconduct. The Indemnifying Party will have the right to participate in the defense of any Claim at its own expense.

(b) To the extent permitted by law, each party will defend, indemnify, and hold harmless the Indemnified Party against any third-party claim arising from the Indemnifying Party's violation of any U.S. copyright, trademark, patent or other U.S. intellectual property rights (an "**IP Claim**"). For any IP Claim, Studer may, at its option, (i) modify such Studer Materials to cure the intellectual property right infringement; (ii) procure for Client the right to continue using the Studer Materials pursuant to this Agreement; (iii) provide an alternative means of offering the Studer Materials; or (iv) terminate access to the infringing Studer Materials and refund to Client any amounts paid with respect to such Studer Materials.

(c) The foregoing obligations of defense and indemnity are conditioned on the party seeking defense and indemnification: (i) promptly notifying the indemnifying party in writing of such Claim or IP Claim; (ii) giving the indemnifying party sole control of the defense of the Claim or IP Claim and any related settlement negotiations; and (iii) cooperating and, at the indemnifying party's request and reasonable expense, assisting in such defense.

11. Insurance Requirements At all times during the term of this Agreement, Studer shall purchase and maintain the following insurance coverage with carriers receiving an A.M. Best Financial Rating not less than A-, unless otherwise approved by you in writing: (a) workers' compensation coverage in an amount not less than \$500,000 per accident and \$500,000 per disease; (b) commercial general liability coverage in an amount not less than \$1,000,000 per occurrence and \$2,000,000 in the aggregate; (c) commercial automobility liability to include all owned, non-owned, and hired automobiles covering bodily injury and property damage, including uninsured and underinsured motorist's coverage, in an amount not less than \$1,000,000 combined single limit for each occurrence; (d) professional services liability coverage in an amount not less than \$1,000,000 per claim or occurrence and \$2,000,000 in the aggregate; and (e) umbrella liability to cover excess of the commercial general liability, professional services liability and automobile liability policy limits described above in an amount not less than \$1,000,000 each occurrence and \$1,000,000 in the aggregate. All policies, certificates, and endorsements under the commercial general liability, commercial automobile liability, umbrella liability and professional services liability policies shall name "Rock Valley College and its directors, officers, and employees," as Additional Insureds on a primary and noncontributory basis. Further, throughout the term of this Agreement, we agree to provide you a certificate of insurance evidencing compliance with this Section 11, along with any policy declarations or required endorsements, when requested by the College.

12. Limitation of Liability. TO THE EXTENT PERMITTED BY LAW, EXCEPT IN CONNECTION WITH ANY BREACH OF CONFIDENTIALITY OR OBLIGATION OF DEFENSE AND INDEMNITY HEREUNDER:

(a) NEITHER PARTY SHALL BE LIABLE TO THE OTHER FOR ANY TYPE OF DAMAGES FOR ANY AND ALL CLAIMS, IN AGGREGATE, IN EXCESS OF THE AMOUNT OF SERVICE PROVIDER'S FEES THAT WOULD BE DUE AND PAYABLE UNDER THE ENGAGEMENT LETTER FROM WHICH THE CAUSE OF ACTION AROSE.

(b) NEITHER PARTY SHALL BE LIABLE TO THE OTHER FOR ANY PUNITIVE OR EXEMPLARY DAMAGES OR LOSS, OR ANY LOST PROFITS, SAVINGS OR BUSINESS OPPORTUNITY,

SPECIAL, CONSEQUENTIAL, INCIDENTAL, OR INDIRECT DAMAGES.

13. Equitable Relief. Studer is entitled to equitable relief, including without limitation, injunctive relief and specific performance, in the event of a breach or threatened breach of the confidentiality obligations and licenses granted to Client in this Agreement and its attachments. Studer may seek equitable relief in addition to all other remedies available at law or in equity without the requirement to prove actual damages.

14. Force Majeure. (a) Neither party will be liable hereunder by reason of any failure or delay in the performance of its obligations hereunder (except for payment obligations) on account of events of circumstances beyond the reasonable control of such party, including strikes, shortages, riots, insurrection, fires, flood, storm, explosions, acts of God, epidemics, war, governmental action, labor conditions, earthquakes, material shortages ("**Force Majeure Event**").

(b) Upon occurrence of a Force Majeure Event, the non-performing party will promptly notify the other party of occurrence of that Force Majeure Event, its effect on performance, and how long that party expects it to last. During a Force Majeure Event, the nonperforming party will use reasonable efforts to limit damages to the performing party and to resume its performance under this Agreement.

15. Suspension. Studer reserves the right to suspend Services in the event of non-payment, breach of rights to use Studer Materials or confidentiality obligation, or other material breach. In the event of suspension, Studer will not be liable for any resulting loss, damage, or expense connected with such suspension.

16. No Relationship, Limited Authority. (a) Nothing in this Agreement creates any special relationship between the parties, such as a partnership, joint venture, franchise, or employee/employer relationship.

(b) Neither party will have the authority to, and will not, act as agent for or on behalf of the other party or represent or bind the other party in any manner. However, if it is appropriate in the provision of Services that Studer review and analyze confidential information of a third party related to contracts between Client and its suppliers, manufacturers or other vendors, Client hereby designates Studer as its representative and agent as necessary for such limited purpose.

17. Client Policies. If Studer personnel are required to comply with Client policies, and Studer's policies conflict with Client policies, the parties will work to determine an appropriate solution to ensure that Studer's personnel will not be subject to conflicting policies.

18. Personnel. Studer retains the right to assign and reassign its personnel, as appropriate, to perform the Services. However, if the Client has a reasonable objection to the personnel assigned to perform the Services, Studer agrees to use commercially reasonable efforts to replace the personnel.

19. Subcontract. Studer may use subcontractors in the performance of its Services; *however*, Studer remains at all times liable for the acts and omissions of such subcontractors to the extent Studer would have had liability to Client if Studer had directly committed such acts or omissions directly.

20. Reference. Client agrees that Studer may refer to Client as a recipient of the Services and may provide Client's name and a general description of the engagement in Studer's client lists or marketing materials. Client will notify Studer of, and Studer will comply with, any rules or requirements regarding the use of Client's name and logo in such communications. Any goodwill arising from such use inures solely and exclusively to the benefit of Client, and Studer acquires no rights in any trademarks rights of Client based on such use.

21. Assignment. Each party may, without the prior written consent of the other party, assign this Agreement to a successor-in-interest or to an entity that acquires all or substantially all of such party's

assets, or ownership of a majority of such party's voting equity, in connection with a merger, consolidation, or acquisition, *however*, the scope of the SOW will remain limited to the facilities, usage limits, affiliates or number of users, as applicable, identified in the SOW and will not be expanded due to any assignment of this Agreement as described above. Notwithstanding the foregoing, the non-assigning party may require successors for the assigning party to provide written affirmation of the assigning party's obligations under this Agreement.

22. Waiver. No waiver of any breach of any provision of this Agreement constitutes a waiver of any prior, concurrent or subsequent breach of the same or any other provisions hereof. No term of this Agreement will be deemed waived, and no breach of this Agreement excused, unless the waiver or consent is in writing signed by the party granting such waiver or consent.

23. Modification. This Agreement supersedes all prior oral and written communications between the parties with respect to the subject matter of this Agreement, and may be amended, modified or changed only in a writing signed by both parties.

24. Dispute Resolution. (a) This Agreement is governed by and construed in accordance with the laws of the State of Illinois without giving effect to conflicts of law rules.

(b) Any controversy or claim arising out of or relating to this Agreement or any breach thereof will be filed in the Circuit Court of Winnebago County, Illinois or the U.S. District Court, Northern District of Illinois. Each party will bear its own costs for any dispute, including attorneys' fees.

(c) Notwithstanding the foregoing, the parties will in good faith and for thirty (30) days attempt to resolve any dispute or disagreement arising out of or relating to this Agreement by face-to-face negotiations between an authorized representative of each party. Neither party, however, will be required to pursue this informal dispute resolution process in the event of a dispute regarding an alleged payment, a breach of confidentiality obligations or a violation of intellectual property rights if the party has reason to believe that the delay caused by the informal dispute resolution process would materially harm it.

25. Notice. All notices or demands required hereunder will be in writing and will be served by nationally recognized overnight courier service and will be deemed delivered on the date that the overnight shipping company registers delivery to the appropriate party at the address stated in the Engagement Letter, his or her successor, or other designee or officer of the party with a copy to: Chief Executive Officer, Studer Education LLC, 6732 W Coal Mine Ave, Unit 501, Littleton, CO 80123.

26. Binding Effect. (a) If any portion of this Agreement is held invalid, such invalidity will not affect the validity of the remaining portions of the Agreement and the parties will substitute for any such invalid portion, a provision that best approximates the effect and intent of the invalid provision.

(b) The provisions of this Agreement will be binding upon and inure to the benefit of the respective successors and permitted assigns of the parties.

* * *

July 10, 2025

Dr. Howard Spearman, President
Rock Valley College
3301 North Mulford Road
Rockford, IL 61114

Dr. Spearman,

Thank you for the opportunity to continue to serve Rock Valley College (herein also referred to as “RVC”) by providing coach facilitators to continue to support and guide strategic actions to continue to advance organizational culture and excellence.

Studer Education proposes this 2-year (July 1, 2025 – June 30, 2027) agreement with two additional 1-year extension options (July 1, 2027 – June 30, 2028 and July 1, 2028 – June 30, 2029) for annual continuation focused on aligning our work to the vision and goals of the current RVC Strategic Plan to set the stage for developing and advancing the new RVC Strategic Plan (beginning 2027) with the following deliverables:

- 1) In collaboration with the President and Vice President of Institutional Effectiveness and Communications, facilitate the review and assessment of the current Strategic Plan and Scorecard (institutional goals, measures, mission, core values, strategic institutional priorities) to determine what remains and to adjust / re-align as needed to continue to advance a culture of engagement and future priorities (e.g., include a measure for economic mobility), growth, service, and financial sustainability.
- 2) In collaboration with the President, facilitate three (3) one-half day and one (1), annual, full-day retreat to advance and move to “consistently hardwire” the 90-day strategy implementation and review/adjustment cycle with the president and cabinet leaders to execute on college priorities on an ongoing basis and to build a replicable structure of short cycle action planning and implementation to achieve priority organizational results.
- 3) Introduce and facilitate quarterly Continuous Improvement Institutes to deepen the aligned action planning and implementation work of the RVC Scorecard to the next level leadership (deans, executive directors, directors) to better achieve outcomes and to better support these leaders to engage employees in conversations that help them understand how their work impacts institutional goals.
- 4) Annually administer the Employee Culture Survey and Support Service Excellence Survey to continuously assess progress towards advancing and sustaining best-place-to-work and service-oriented cultures across the institution, and to inform leadership development and action planning for continuous improvement.
- 5) Continue to co-develop and lead quarterly Leadership Development Institutes (LDIs) to develop leaders, managers, and supervisors in key leadership and continuous improvement strategies aligned to the college’s priorities for advancing both culture and strategic improvement goals.

- 6) Develop the practice of building high-reliability performance across all levels of leadership to “lead to goal” as a practice of leaders to manage performance to advance culture. This includes, but is not limited to supporting, planning, and delivering monthly “Lunch and Learns” (virtually) aligned to *Hardwiring Excellence in Education* and the College’s Employee Engagement and Experience Survey and Support Service Excellence Survey item results to continue to build leader capacity across mid-level leadership (Deans, and Directors).
- 7) Continue “as needed” support for up to three (3) leaders/employees, including support with continued calibration of assessments, evaluations, and resources for development. Identified leaders for this service may be changed as needed.
- 9) 8) Quarterly check-ins, before the full board meeting, in closed session, with focus identified by Board Chair and/or Vice Chair. In addition, during one of the quarterly check-ins, once a year, present the work and activities aligned to Board and College priorities and expectations in an open sessionMonthly check-in, alignment, and strategic priority progress-monitoring call with President.

General Terms and Professional Fee

The term of this agreement is from July 1, 2025, to June 30, 2027, with two consecutive 1-year options (July 1, 2027 – June 30, 2028; July 1, 2028 – June 30, 2029). The annual fee for these services is based upon mutual agreement of the original contract pricing structure by both parties in the amount of \$129,390.00 for a 12-month period of the term, which will cover travel costs and will be invoiced quarterly on the following payment schedule:

Payment Date Deadline	Payment Amount	Payment Date Deadline	Payment Amount
September 30, 2025	\$32,347.50	September 30, 2026	\$32,347.50
December 31, 2025	\$32,347.50	December 31, 2026	\$32,347.50
March 31, 2026	\$32,347.50	March 31, 2027	\$32,347.50
June 30, 2026	\$32,347.50	June 30, 2027	\$32,347.50

Studer Education requests that Rock Valley College appoints a specific Accounts Payable contact to ensure timely and efficient delivery of the invoice. Please provide the contact information in the specified area on the signature page of this agreement.

The General Business Terms found in Addendum I apply to this agreement.

* * *

As acceptance of the above, please sign and return to attention **Dr. Julie Kunselman** via email to **jkunselman@studereducation.com** by **July 23, 2025**. The expiration of terms in our proposals (when not executed during the anticipated timeframe) allows us to keep dates and timelines in our proposalscurrent and to ensure we are

able to provide the best possible service to our current clients and to others with whom we may opt to extend an offer. Upon execution by both parties, this letter and its attachments will serve as a binding agreement by and between Studer Education LLC and Rock Valley College.

On behalf of our team, I want to thank you for the opportunity to serve RVC.

Sincerely,

Dr. Melissa Matarazzo
Chief Administrative Officer
Studer Education LLC

Date

Rock Valley College

Agreed and accepted:

Authorized Signature

Name of Signatory (Please Print)

Title

Date

Accounts Payable Contact for invoice submissions:

Name: _____

Phone: _____

Email: _____

GENERAL BUSINESS TERMS

These General Business Terms (these “**Terms**”), together with any engagement letter, work order, or statement of work executed by the parties that references or incorporates these Terms (including any and all attachments, exhibits and schedules) (the “**Engagement Letter**” or “**EL**”), constitutes the entire understanding and agreement (the “**Agreement**”) between Studer Education LLC (“**Studer**”) and the entity that has entered into Engagement Letter with Studer (the “**Client**” or “**District**”). If there is a conflict or inconsistency between these Terms and the terms of the Engagement Letter, these Terms govern, except to the extent the EL explicitly refers to the conflicting term herein.

1. Services. (a) Studer will provide the services (the “**Services**”) and furnish the Studer Materials (as defined below) as described in the Engagement Letter and any attachments thereto, as may be modified from time to time by mutual consent.

(b) Studer is not responsible for identifying Client’s violations of laws or regulations.

(c) Studer is not a law firm and is not authorized to provide legal advice or counseling in any jurisdiction, and the Services are not designed, nor should they be relied upon, to provide legal recommendations.

2. Client Data, Software & Intellectual Property Rights. (a) By providing Studer copies of or access to Client Data in connection with this Agreement, Client grants Studer the right to use and reproduce such Client Data for the sole, limited purpose of performing the Services under this Agreement; *provided, however*, Client retains all ownership rights to such Client Data and Studer agrees to comply with the confidentiality requirements of Section 6. “**Client Data**” is broadly defined to include all proprietary data, content, personal information, or Confidential Information about Client that is provided to Studer for purposes of performing the Services under the SOW.

(b) By providing Client copies of or access to Materials in connection with the SOW, Studer grants Client the right to use such Materials for Client’s own internal use for the purposes for which such Materials are provided, subject to any scope limitations identified in the Engagement Letter; *provided, however*, as between Client and Studer, Studer retains all ownership rights to such Studer Materials. Nothing herein prohibits Studer from incorporating third party rights in software or other intellectual property into the Studer Materials. For purposes of this Agreement, the term “**Studer Materials**” is broadly defined to include anything Client receives from Studer or its agents in performance of the Services, including without limitation Studer’s proprietary intellectual property and materials (whether or not registerable as a copyright, trademark, or patent), know-how, and trade secrets, but specifically excluding any Client Data to the extent incorporated in the Studer Materials.

(c) The rights of use granted under this Section 2 specifically include the right to create derivative works; *provided, however*, such derivative works are subject to the same confidentiality requirements, ownership rights, limitations on scope and permitted purposes as applicable to the original work.

(d) If pursuant to the Engagement Letter or any subsequent addenda or new orders Studer makes available to Client any web-based or mobile-accessible software as part of the solution provided by Studer to Client (the “**SaaS**”), then the following terms apply: (1) Client may access and allow its employees, agents, and representatives (“**Users**”) to access the SaaS solely for Client’s internal purposes and use, (2) Client shall not attempt or allow anyone attempt to access any source code, or modify or attempt to create any derivative works of the SaaS, (3) Client shall not and shall not permit its Users to use the SaaS to transmit, distribute, or store any (A) illegal, harmful, defamatory, infringing, or misappropriating data, information, or other content, (B) any harmful or malicious software code (including viruses, worms, timebombs, etc.), or (C) any sensitive data, financial information, or government-issued identified (e.g., social security numbers, credit card numbers, etc.). Studer all times retains full ownership of the SaaS and all copyrights and other intellectual property embodied or

included in the SaaS, all of which are Studer's Confidential Information. Studer reserves the right to suspend or terminate access to the SaaS if Client or any Users are in breach of this Agreement at any time.

(e) Except as otherwise expressly provided in this Agreement, the rights granted under this Section 2 survive expiration or termination of the SOW. However, Client's rights to access and use the SaaS terminate immediately upon the expiration or termination of this Agreement.

3. Fees and Taxes. (a) Client will pay Studer the fees and expenses as defined in the Engagement Letter within 45 days of any due date set forth in the EL or following receipt of an applicable and valid invoice from Studer. Client will submit payment via ACH, EHT, or check, in accordance with Studer's directions. All amounts that are past due are subject to a monthly charge of 0.5% per month or the maximum rate permitted by the law, whichever is less.

(b) Upon request, Client will provide Studer with a tax exemption certificate on behalf of Client, in which case Studer will not collect or remit any sales, use, value-add, or similar taxes in connection with the Services. If Client fails to provide such a certificate, Studer shall calculate and invoice Client for any applicable taxes, which will not be considered part of the fees and which Client shall pay in full.

(c) If Client requires Studer to contract with a third-party vendor to facilitate performance of this Agreement, Client will be responsible for all costs associated with such vendors, unless otherwise agreed by the parties in the Engagement Letter.

4. Client Responsibilities. In order for Studer to perform the Services and provide the Studer Materials, Client is responsible for the following: (a) providing Studer with access to Client's office space, equipment, data, and access to personnel, as necessary to perform the Services; (b) providing accurate and complete information in response to Studer data requests; (c) making all final decisions and approvals needed after consideration of Studer's recommendations; (d) using all Services provided by Studer in a manner consistent with all applicable requirements, rules, regulations, and laws; and (e) fulfilling such other responsibilities as may be set forth in the SOW. The activities, conclusions, strategies, suggestions, and recommendations that Studer develops and implements represent Studer's experienced judgment based on the information provided to Studer.

5. Limited Warranty. (a) Studer warrants that the Services will be performed with reasonable care in a diligent and competent manner consistent with industry standards and that the Studer Materials will be professional and meet the specifications set forth in the Engagement Letter and within reasonable industry standards. If the Services or Studer Materials do not conform to this warranty, Client must notify Studer in writing specifying the non-conformance in detail. To the extent that Studer has attempted to perform the Services, Studer will have a reasonable amount of time to correct the non-conformance based on its severity or complexity. Studer shall have no opportunity to cure if it failed to attempt to perform or implement the Services.

(b) THE WARRANTY SET FORTH IN THIS SECTION IS SERVICE PROVIDER'S ONLY WARRANTY CONCERNING THE SERVICES AND ANY STUDER MATERIALS AND IS MADE EXPRESSLY IN LIEU OF ALL OTHER WARRANTIES AND REPRESENTATIONS, EXPRESS OR IMPLIED, INCLUDING ANY IMPLIED WARRANTIES OF MERCHANTABILITY, TITLE, NON-INFRINGEMENT, FITNESS FOR A PARTICULAR PURPOSE, OR OTHERWISE, ALL OF WHICH ARE HEREBY DISCLAIMED. STUDER DOES NOT WARRANT AND IS NOT RESPONSIBLE FOR ANY THIRD-PARTY PRODUCTS OR SERVICES THAT MAY BE OFFERED IN CONJUNCTION WITH THIS AGREEMENT. CLIENT'S SOLE AND EXCLUSIVE RIGHTS AND REMEDIES WITH RESPECT TO ANY THIRD-PARTY PRODUCTS OR SERVICES ARE AGAINST THE THIRD PARTY AND NOT AGAINST STUDER.

6. Confidentiality. (a) To fulfill the obligations hereunder, each party may have access to the other party's information and materials that are confidential and proprietary or should reasonably be considered confidential based on subject matter or circumstances of disclosure ("Confidential Information"). The parties agree that Confidential Information will be protected in a reasonable and appropriate manner and used only for the purposes it was provided or as otherwise permitted by the disclosing party.

(b) Studer may obtain Confidential Information of third parties in connection with Client's contracts with suppliers, manufacturers and other vendors. Studer will maintain the confidentiality of all third-party Confidential Information, use it in a reasonable and appropriate manner, and only to the extent necessary to perform its obligations in this Agreement.

(c) Confidential Information will only be disclosed to the parties' personnel with a need to know and will not be disclosed to third parties except in the event Studer engages a subcontractor to assist in performance of the Services and then only to the extent subcontractor agrees in writing to protect Confidential Information.

(d) All Confidential Information, whether original or subsequent copies, made available to one another must be returned or destroyed at the request of the disclosing party. However, the receiving party may retain one archival copy for recordkeeping or quality assurance purposes and will make no unauthorized use of such copy.

(e) The obligations in this Section do not apply to information to the extent it is: (i) publicly known without a violation of confidentiality by the receiving party; (ii) already known to the receiving party free of any obligation of confidentiality; (iii) lawfully disclosed by a third party; or (iv) independently acquired or developed without use of Confidential Information of the disclosing party.

(f) Notwithstanding anything to the contrary above, if any judicial, legislative, or administrative body or taxing authority requests or threatens to compel disclosure of Confidential Information, then unless otherwise legally prohibited, the receiving party will promptly notify the disclosing party and will comply with reasonable requests of the disclosing party (at disclosing party's expense) to assist disclosing party in obtaining a protective order and to prevent or minimize the disclosure of any Confidential Information. The receiving party may then disclose Confidential Information only if, and to the extent, required by law or applicable regulation.

(g) Neither party will be deemed in violation of the obligations in this Section to the extent disclosing Confidential Information in connection with potential disclosures under the foregoing subsection, to representatives or advisors, who are subject to obligations of confidentiality.

(h) The Parties acknowledge and agree that Client is an Illinois public body and is subject to the Illinois Freedom of Information Act ("FOIA"), and nothing in this Section 6 shall bar or prevent Client from complying with the legal requirements of FOIA, any other law or regulation, subpoena or court order.

7. Personally Identifiable Information. (a) To the extent Studer has access to personally identifiable information ("PII"), Studer agrees to use such information only for the purpose of this Agreement and as Client directs. Studer does not intend to collect or process PII from or about individuals under 16 years of age, nor does Studer intend to collect or process highly sensitive, financial, or health-related PII, and Client will not deliver such information to Studer.

(b) Client and Studer will comply with all applicable laws relating to privacy and the protection of PII.

(c) If required, a data processing agreement, data transfer agreement, or similar addenda will set out the terms and conditions of the processing of personal information/data.

(d) Upon the request of Client or Client's written permission, Studer may, pursuant to the following

terms, perform data analytics on Client Data that is identifiable and non-identifiable.

(i) Data analytics performed on identifiable Client Data will be for Client's exclusive benefit (and not shared with any third party). Client hereby grants Studer a non-exclusive and revocable license to use the identifiable Client Data for such purposes.

(ii) For the enhancement of Services (e.g., benchmarking, insights, market trends) Client permits Studer to use deidentified Client Data and aggregated Client Data (collectively, "**De-Identified Data**") for Studer's own purposes and with other Studer data sources, provided that in any event such data cannot reasonably be used to identify Client or any individual person. Studer will not use any information or data that could reasonably be used to identify Client or any individual person without the prior written consent of Client or the individual, as applicable.

(iii) Client acknowledges that Studer is the owner of De-identified Data, and that Studer may use De-identified Data for its business purposes.

8. Termination. (a) Either party may terminate this Agreement without cause upon 30 days' advance written notice to the other party.

(b) Either party may terminate this Agreement for cause if the other party materially breaches the terms of this Agreement and fails to cure such breach within fifteen (15) days of receiving written notification of such breach.

(d) The termination becomes effective on the last day of the advance notice period required above, or such other date as agreed by the parties (the "**Termination Date**").

9. Effect of Termination. (a) If this Agreement is terminated for convenience by either party, Client will pay Studer for all Services rendered, Studer Materials provided, expenses incurred, contingent fees earned (if applicable), , or non-refundable commitments made by Studer through the Termination Date in accordance with this Agreement.

(b) If this Agreement is terminated for cause by Client, Client will pay Studer for all conforming Services rendered, Studer Materials provided, and reasonable expenses incurred through the Termination Date in accordance with this Agreement.

(c) If this Agreement is terminated for cause by Studer, all rights granted to Client in this Agreement for continued use of the Services and the Studer Materials under Section 2 will terminate as of the Termination Date.

(d) If this Agreement is terminated by Studer, for convenience or for cause, Studer will refund any advance payments that Client made, based on a pro rata basis, to the extent that said payments are applicable for Services that Studer performed prior to the date of termination.

(e) If this Agreement expires or is terminated for any reason, all license rights or other rights granted to Client in the Agreement for access to software or online resources will be extinguished contemporaneously with the termination unless other valid terms exist between Client and Studer governing such rights.

(f) The following rights and obligations expressly survive termination of this Agreement: (i) payment for Services rendered, (ii) confidentiality, (iii) indemnification, and (iv) any other provision intended by its express terms or nature and context to survive the expiration or termination of this Agreement.

10. Indemnification. (a) To the extent permitted by law, each party (each, an "Indemnifying Party") will hold harmless and indemnify the other, its parent and affiliated companies and their respective officers, directors, employees, contractors, and agents (each, an "Indemnified Party") against any and all direct loss, liability, damage, or expense, including actual attorneys' fees reasonably incurred ("**Claim**") brought by a third party against the Indemnified Party arising out of or in connection with willful misconduct or negligent acts or omissions of the Indemnifying Party's employees, contractors,

subcontractors, or agents, regarding the performance of, receipt of, and use of, the Services provided, or the breach of this Agreement. However, neither

party will be indemnified for any Claim to the extent resulting from its negligence or willful misconduct. The Indemnifying Party will have the right to participate in the defense of any Claim at its own expense.

(b) To the extent permitted by law, each party will defend, indemnify, and hold harmless the Indemnified Party against any third-party claim arising from the Indemnifying Party's violation of any U.S. copyright, trademark, patent or other U.S. intellectual property rights (an "**IP Claim**"). For any IP Claim, Studer may, at its option, (i) modify such Studer Materials to cure the intellectual property right infringement; (ii) procure for Client the right to continue using the Studer Materials pursuant to this Agreement; (iii) provide an alternative means of offering the Studer Materials; or (iv) terminate access to the infringing Studer Materials and refund to Client any amounts paid with respect to such Studer Materials.

(c) The foregoing obligations of defense and indemnity are conditioned on the party seeking defense and indemnification: (i) promptly notifying the indemnifying party in writing of such Claim or IP Claim; (ii) giving the indemnifying party sole control of the defense of the Claim or IP Claim and any related settlement negotiations; and (iii) cooperating and, at the indemnifying party's request and reasonable expense, assisting in such defense.

11. Insurance Requirements At all times during the term of this Agreement, Studer shall purchase and maintain the following insurance coverage with carriers receiving an A.M. Best Financial Rating not less than A-, unless otherwise approved by you in writing: (a) workers' compensation coverage in an amount not less than \$500,000 per accident and \$500,000 per disease; (b) commercial general liability coverage in an amount not less than \$1,000,000 per occurrence and \$2,000,000 in the aggregate; (c) commercial automobile liability to include all owned, non-owned, and hired automobiles covering bodily injury and property damage, including uninsured and underinsured motorist's coverage, in an amount not less than \$1,000,000 combined single limit for each occurrence; (d) professional services liability coverage in an amount not less than \$1,000,000 per claim or occurrence and \$2,000,000 in the aggregate; and (e) umbrella liability to cover excess of the commercial general liability, professional services liability and automobile liability policy limits described above in an amount not less than \$1,000,000 each occurrence and \$1,000,000 in the aggregate. All policies, certificates, and endorsements under the commercial general liability, commercial automobile liability, umbrella liability and professional services liability policies shall name "Rock Valley College and its directors, officers, and employees," as Additional Insureds on a primary and noncontributory basis. Further, throughout the term of this Agreement, we agree to provide you a certificate of insurance evidencing compliance with this Section 11, along with any policy declarations or required endorsements, when requested by the College.

12. Limitation of Liability. TO THE EXTENT PERMITTED BY LAW, EXCEPT IN CONNECTION WITH ANY BREACH OF CONFIDENTIALITY OR OBLIGATION OF DEFENSE AND INDEMNITY HEREUNDER:

(a) NEITHER PARTY SHALL BE LIABLE TO THE OTHER FOR ANY TYPE OF DAMAGES FOR ANY AND ALL CLAIMS, IN AGGREGATE, IN EXCESS OF THE AMOUNT OF SERVICE PROVIDER'S FEES THAT WOULD BE DUE AND PAYABLE UNDER THE ENGAGEMENT LETTER FROM WHICH THE CAUSE OF ACTION AROSE.

(b) NEITHER PARTY SHALL BE LIABLE TO THE OTHER FOR ANY PUNITIVE OR EXEMPLARY DAMAGES OR LOSS, OR ANY LOST PROFITS, SAVINGS OR BUSINESS OPPORTUNITY, SPECIAL, CONSEQUENTIAL, INCIDENTAL, OR INDIRECT DAMAGES.

13. Equitable Relief. Studer is entitled to equitable relief, including without limitation, injunctive relief and specific performance, in the event of a breach or threatened breach of the confidentiality obligations and licenses granted to Client in this Agreement and its attachments. Studer may seek equitable relief in addition to all other remedies available at law or in equity without the requirement to prove actual damages.

14. Force Majeure. (a) Neither party will be liable hereunder by reason of any failure or delay in the

performance of its obligations hereunder (except for payment obligations) on account of events of circumstances beyond the reasonable control of such party, including strikes, shortages, riots, insurrection, fires, flood, storm, explosions, acts of God, epidemics, war, governmental action, labor conditions, earthquakes, material shortages (**"Force Majeure Event"**).

(b) Upon occurrence of a Force Majeure Event, the non-performing party will promptly notify the other party of occurrence of that Force Majeure Event, its effect on performance, and how long that party

expects it to last. During a Force Majeure Event, the nonperforming party will use reasonable efforts to limit damages to the performing party and to resume its performance under this Agreement.

15. Suspension. Studer reserves the right to suspend Services in the event of non-payment, breach of rights to use Studer Materials or confidentiality obligation, or other material breach. In the event of suspension, Studer will not be liable for any resulting loss, damage, or expense connected with such suspension.

16. No Relationship, Limited Authority. (a) Nothing in this Agreement creates any special relationship between the parties, such as a partnership, joint venture, franchise, or employee/employer relationship.

(b) Neither party will have the authority to, and will not, act as agent for or on behalf of the other party or represent or bind the other party in any manner. However, if it is appropriate in the provision of Services that Studer review and analyze confidential information of a third party related to contracts between Client and its suppliers, manufacturers or other vendors, Client hereby designates Studer as its representative and agent as necessary for such limited purpose.

17. Client Policies. If Studer personnel are required to comply with Client policies, and Studer's policies conflict with Client policies, the parties will work to determine an appropriate solution to ensure that Studer's personnel will not be subject to conflicting policies.

18. Personnel. Studer retains the right to assign and reassign its personnel, as appropriate, to perform the Services. However, if the Client has a reasonable objection to the personnel assigned to perform the Services, Studer agrees to use commercially reasonable efforts to replace the personnel.

19. Subcontract. Studer may use subcontractors in the performance of its Services; *however*, Studer remains at all times liable for the acts and omissions of such subcontractors to the extent Studer would have had liability to Client if Studer had directly committed such acts or omissions directly.

20. Reference. Client agrees that Studer may refer to Client as a recipient of the Services and may provide Client's name and a general description of the engagement in Studer's client lists or marketing materials. Client will notify Studer of, and Studer will comply with, any rules or requirements regarding the use of Client's name and logo in such communications. Any goodwill arising from such use inures solely and exclusively to the benefit of Client, and Studer acquires no rights in any trademarks rights of Client based on such use.

21. Assignment. Each party may, without the prior written consent of the other party, assign this Agreement to a successor-in-interest or to an entity that acquires all or substantially all of such party's assets, or ownership of a majority of such party's voting equity, in connection with a merger, consolidation, or acquisition, *however*, the scope of the SOW will remain limited to the facilities, usage limits, affiliates or number of users, as applicable, identified in the SOW and will not be expanded due to any assignment of this Agreement as described above. Notwithstanding the foregoing, the non-assigning party may require successors for the assigning party to provide written affirmation of the assigning party's obligations under this Agreement.

22. Waiver. No waiver of any breach of any provision of this Agreement constitutes a waiver of any prior, concurrent or subsequent breach of the same or any other provisions hereof. No term of this Agreement will be deemed waived, and no breach of this Agreement excused, unless the waiver or consent is in writing signed by the party granting such waiver or consent.

23. Modification. This Agreement supersedes all prior oral and written communications between the parties with respect to the subject matter of this Agreement, and may be amended, modified or changed only in a writing signed by both parties.

24. Dispute Resolution. (a) This Agreement is governed by and construed in accordance with the laws of the State of Illinois without giving effect to conflicts of law rules.

(b) Any controversy or claim arising out of or relating to this Agreement or any breach thereof will be filed in the Circuit Court of Winnebago County, Illinois or the U.S. District Court, Northern District of Illinois. Each party will bear its own costs for any dispute, including attorneys' fees.

(c) Notwithstanding the foregoing, the parties will in good faith and for thirty (30) days attempt to resolve any dispute or disagreement arising out of or relating to this Agreement by face-to-face negotiations between an authorized representative of each party. Neither party, however, will be required to pursue this informal dispute resolution process in the event of a dispute regarding an alleged payment, a breach of confidentiality obligations or a violation of intellectual property rights if the party has reason to believe that the delay caused by the informal dispute resolution process would materially harm it.

25. Notice. All notices or demands required hereunder will be in writing and will be served by nationally recognized overnight courier service and will be deemed delivered on the date that the overnight shipping company registers delivery to the appropriate party at the address stated in the Engagement Letter, his or her successor, or other designee or officer of the party with a copy to: Chief Executive Officer, Studer Education LLC, 6732 W Coal Mine Ave, Unit 501, Littleton, CO 80123.

26. Binding Effect. (a) If any portion of this Agreement is held invalid, such invalidity will not affect the validity of the remaining portions of the Agreement and the parties will substitute for any such invalid portion, a provision that best approximates the effect and intent of the invalid provision.

(b) The provisions of this Agreement will be binding upon and inure to the benefit of the respective successors and permitted assigns of the parties.

* * *

**2025-2027 Emergency Medical Technician Memorandum of Understanding Between
Kishwaukee Education Consortium,
OSF St. Anthony Medical Center Northern Region,
and Rock Valley College**

Background:

This Dual Articulated Credit initiative is designed to provide qualified high school students the opportunity to enroll in an Emergency Medical Technician (EMT) dual credit class at the Kishwaukee Education Consortium, which will lead to advanced standing for certificate and degree opportunities at Rock Valley College. Furthermore, this initiative facilitates students' transition from secondary coursework into Rock Valley College.

Dual and articulated credit offerings have increased annually with the further development of the Dual Credit Quality Act. These initiatives, along with their continued development and implementation, remain at the forefront of Rock Valley College's partnerships with regional school districts and educational providers.

OSF St. Anthony Medical Center Northern Region will provide, at its cost, a dual credit instructor who is qualified to deliver dual credit instruction in compliance with the Illinois State Board of Education, the Illinois Community College Board, and the Higher Learning Commission. The Kishwaukee Education Consortium will also provide, at its cost, appropriate academic support to ensure the delivery of quality instruction.

Recommendation:

It is recommended that the Rock Valley College Board of Trustees approves the Dual and Articulated Credit Memorandum of Understanding between Rock Valley College, the Kishwaukee Education Consortium, and OSF St. Anthony Medical Center Northern Region beginning August 1, 2025, and ending June 30, 2027. **Attorney Reviewed.**

Howard J. Spearman, Ph.D.
President

Board Approval: _____
Secretary, Board of Trustees

Attachments: Emergency Medical Technician Memorandum of Understanding – Kishwaukee Education Consortium & OSF. St Anthony Medical Center Northern Region

Memorandum of Understanding between OSF St. Anthony Medical Center Northern Region, Kishwaukee Education Consortium, and Rock Valley College

This Memorandum of Understanding {"MOU" or "Agreement"} is entered into this 8th day of April 2025, between OSF Saint Anthony Medical Center/Northern Region EMS, 5666 East State Street, Rockford, IL 61108, Kishwaukee Education Consortium 21255 Malta Road, and Rock Valley College, located at 3301 N. Mulford Road, Rockford, Illinois 6114 (collectively, the Parties).

WHEREAS, Kishwaukee Education Consortium (KEC) and OSF Saint Anthony Medical Center/Northern Region EMS Center have come together and would like to offer high school students enrolled in Kishwaukee Education Consortium an opportunity to participate in an EMT-Basic provider Course in conjunction with Rock Valley College High School Dual Credit Program, as further described in this Agreement (the "Program"); and

WHEREAS, the Parties desire to enter into this Agreement to facilitate the transition of students from secondary coursework into Rock Valley College via an EMT Basic Provider Course supplied by OSF Saint Anthony Medical Center/Northern Region EMS; and

WHEREAS, the Parties herein desire to enter into an Agreement setting forth the services and guidelines to be provided by each Party.

NOW, THEREFORE, it is hereby agreed by and between the Parties as follows:

1. KEC and Rock Valley College will make available to eligible students participating in the Program, the EMT-Basic Provider Course "dual credit course" as listed in 'Appendix A' which is attached hereto and incorporated herein.
2. All EMT-Basic provider Courses will be taught by qualified OSF Saint Anthony Medical Center/Northern Region EMS Instructors during the academic year.
3. All EMT-Basic provider Courses shall be taught at Kishwaukee Education Consortium.
4. It is further agreed upon by the Parties that the Kishwaukee Education Consortium will:
 - a. Be responsible for collaborating with Rock Valley College Early College Coordinators to submit a completed enrollment form for all students who qualify and have registered for the Rock Valley College dual credit course;
 - b. Send Rock Valley College initial dual credit course rosters via the shared Google Sheet, in June for fall semester and year-long courses, and November for the spring semester courses, and verify final rosters within 2 weeks after the KEC course start date;

- c. Ensure that all students successfully meet the Rock Valley College and OSF Saint Anthony Medical Center/Northern Region EMS course prerequisites (2.0 GPA or placement into ENG-098 and MTH096A) and requirements (flu Shot, Tdap, MMR, Chicken Pox vaccination) and assign a course counselor to handle any situations at the Kishwaukee Education Consortium that requires intervention including, but not limited to, mental health, remedial assistance, study time, counseling, academic intervention, placement into another course if student performance does not meet course requirements or School District performance and attendance violations.
 - d. Ensure that the students who are enrolled in the course have the proper orientation, approvals, signatures, liability forms, and inoculations for the emergency department clinical time at a local hospital and ambulance ride time at a local approved provider.
 - e. Ensure that the student meets the age requirements for successful testing and licensure by the National Registry of EMTs and the Illinois Department of Public Health by the end of the school year.
 - f. Pay a per-student enrollment fee of \$50.00 to Rock Valley College for each dual credit student.
 - g. Purchase the textbook/access card needed to successfully complete the EMT-Basic provider Course.
 - h. Ensure that the student purchase their own stethoscope to be used for the EMT-Provider Basic provider Course.
 - i. Contact the lead instructor for changes in the school schedule based on weather, infrastructure and building issues, and will subsequently meet with the lead instructor to develop make-up classes schedules to complete required hours for course completion.
 - j. Be solely responsible for the wages, salaries, and benefits due to individuals who are Kishwaukee Education Consortium employees only—in no event shall KEC be responsible for the wages, salaries, and benefits due to employees, independent contractors, or agents of any other Party.
5. OSF Saint Anthony Medical Center/Northern Region EMS shall:
- a. Ensure that the Lead Instructor is qualified under the applicable Illinois Department of Public Health licensure, Rock Valley College, and State of Illinois qualifications to provide the EMT-Basic Provider Course for Kishwaukee Education Consortium participants.
 - b. Develop and provide a course curriculum, handbook, and schedule that coincide with KEC district schedules.
 - c. Submit the course curriculum, handbook, and schedule to the Illinois Department of Public Health to be approved and receive an Illinois Site Code for course completion.
 - d. Submit the course curriculum, handbook, and schedule to the National Registry of EMTs for approval and identification for National Registry

Testing and Certification for those students that successfully complete the course.

- e. Follow the class schedule for the school year as identified in the schedule and follow the direction of the Kishwaukee Education Consortium related to school cancellations for weather, building infrastructure issues, etc.
- f. Submit a handbook that identifies the requirements for the students to successfully complete the EMT-Basic Provider Course. The handbook will identify course homework averages, test averages, laboratory class completions, and limitations on absences.
- g. Upon successful completion for National Registry of EMTs testing, the course lead instructor will submit the necessary paperwork for the student to be licensed as an EMT-Basic by the Illinois Department of Public Health.
- h. Provide a qualified lead instructor and ad-hoc instructors/ aides needed for the successful completion for the EMT-Basic Provider Course.
 - i. The OSF Dual Credit Instructor must submit a Rock Valley College Dual Credit at the High School Instructor Application.
 - ii. OSF must complete an Instructor Verification form for each EMT Dual Credit Instructor to verify that official transcripts and formal identification of the Instructor are on record at the District office for ICCB and HLC auditing purposes.
- i. Ensure that adequate classroom space, chairs, tables, etc. are available for didactic and laboratory sessions
- j. Ensure that proper audio-visual equipment is available as identified by the course instructor
- k. Ensure that all EMT-Basic provider training equipment is available at the course site including but not limited to training mannequins, blood pressure cuffs, splints, backboards, ambulance cots, immobilization equipment, oxygen delivery devices, AEDs, cardiac and equipment needed for the course presentation and that proper, secured, storage space is available for the equipment when not in use.
- l. Provide the necessary soft goods (bandages, forms, checklist, tape, handouts, etc.) to successfully complete the laboratory sessions for the EMT-Basic Provider Course.
- m. The lead instructor shall:
 - i. Distribute, on the first day, the course syllabus and handbook to each student and orient each student to the specific needs for didactic, laboratory, testing, homework, attendance needs for successful completion of the course. Each student will subsequently sign an orientation agreement identifying they understand the parameters of the course and will abide by those parameters.

- ii. Provide KEC and Rock Valley College Early College Coordinator the initial class roster through an enrollment verification process, midterm grades, and final grades for students enrolled in the course.
 - iii. Meet with the assigned KEC employee on a periodic basis to discuss each student's progress and address any issues that arise concerning class performance, personal issues, homework, remediation, academic review, study time, and attendance. The KEC employee will identify a remediation plan for identified students and/or select an alternative pathway if a student is unsuccessful in their performance during the course.
- 6. It is further agreed upon by the Parties that Rock Valley College will:
 - a. Provide the EMT-Basic Provider Course approved credit hours as identified by the Illinois Community College Board for the students who successfully complete the EMT-Basic Provider Course.
 - b. Provide the Kishwaukee Education Consortium with copies of all official college credit course forms, processes and support needed to achieve Dual Credit Course Compliance.
 - c. Ensure that the lead instructor and ad-hoc instructors meet the Illinois Department of Public Health licensure, Rock Valley College, and State of Illinois qualifications to provide the EMT-Basic Provider Course at the School District.
 - d. Rock Valley College will charge a per-student enrollment fee of \$50.00 to the Kishwaukee Education Consortium for each dual credit course enrollee and will waive associated fees.
 - e. By Rock Valley College waiving associated student fees, the participating student will not be eligible for utilization of Rock Valley College student organizations and select support services.
- 7. The Parties will work collaboratively and utilize the following processes to ensure that individual students with disabilities have access to Dual Credit at High School courses, provided that they are able to meet the criteria for entry into such courses:
 - a. The Kishwaukee Education Consortium will ensure that all of its students have access to the EMT course offering information prior to course selection.
 - b. Once the EMT course roster is finalized, the Kishwaukee Education Consortium will indicate on the shared Google Sheet which dual credit students have an IEP or 504 plan and document the provided accommodations within the established Kishwaukee Education Consortium practices for record keeping of these services.
 - c. A student with a disability shall have access to the supplementary aids and accommodations included in their individualized education program under Article 14 of the Illinois School Code or Section 504 Plan under the

federal Rehabilitation Act of 1973 while the student is accessing a dual credit course at the Kishwaukee Education Consortium, in accordance with established Kishwaukee Education Consortium practices for providing these services.

- d. Kishwaukee Education Consortium and OSF shall regularly communicate regarding the progress, performance and individual needs of students with disabilities who are enrolled in the EMT course.

Nothing contained herein shall be construed as to release the School District from its obligations as the "Resident District" and/or "Local Education Agency," as those terms may be defined in State or federal laws, rules and/or regulations relating to students with disabilities. The School District represents and warrants that, at all times and during all situations governed by this Agreement, it shall remain the Resident District and Local Education Agency for any and all students with disabilities participating in Dual Credit at High School hereunder.

8. Any modifications to this Agreement will be mutually agreed upon by all Parties and shall be in writing. Such modifications will not jeopardize the credit, testing, or licensure for the students currently enrolled in the course covered under this Agreement.

9. Indemnification.

- a. The Kishwaukee Education Consortium agrees to and shall indemnify, save and hold harmless the remaining Parties and their governing boards, officers, employees, administrators, independent contractors, subcontractors, agents and other representatives from any and all claims, demands, liabilities, costs, expenses, damages, causes of action, losses, and judgments, arising out of KEC's performance of this Agreement. The obligation to indemnify shall extend to all claims and losses that arise from the negligence of the KEC, its officers, employees, independent contractors, subcontractors, agents and other representatives. It is not the intent of the Parties to impose liability beyond that imposed by state statutes. The obligations of a Party under this paragraph shall survive the expiration or termination of this Agreement.
- b. Rock Valley College agrees to and shall indemnify, save and hold harmless the remaining Parties and their governing boards, officers, employees, administrators, independent contractors, subcontractors, agents and other representatives from any and all claims, demands, liabilities, costs, expenses, damages, causes of action, losses, and judgments, arising out of Rock Valley College's performance of this Agreement. The obligation to indemnify shall extend to all claims and losses that arise from the negligence of the Rock Valley College, its officers, employees, independent contractors, subcontractors, agents and

other representatives. It is not the intent of the Parties to impose liability beyond that imposed by state statutes. The obligations of a Party under this paragraph shall survive the expiration or termination of this Agreement.

- c. OSF Saint Anthony Medical Center/Northern Region EMS agrees to and shall indemnify, save and hold harmless the remaining Parties and their governing boards, officers, employees, administrators, independent contractors, subcontractors, agents and other representatives from any and all claims, demands, liabilities, costs, expenses, damages, causes of action, losses, and judgments, arising out of OSF Saint Anthony Medical Center/Northern Region EMS performance of this Agreement. The obligation to indemnify shall extend to all claims and losses that arise from the negligence of the OSF Saint Anthony Medical Center/Northern Region EMS, its officers, employees, instructors, independent contractors, subcontractors, agents and other representatives. It is not the intent of the Parties to impose liability beyond that imposed by state statutes. The obligations of a Party under this paragraph shall survive the expiration or termination of this Agreement.
10. The Kishwaukee Education Consortium agrees that, in order to protect itself as well as the other Parties under the indemnity provision set forth in the above paragraph, it will at all times during the terms of this Agreement keep in force an appropriate liability insurance policy.
11. For the purpose of Workers' Compensation, the Kishwaukee Education Consortium shall be the "employer" only for all its personnel who perform services as instructors and support staff. The Parties agree the KEC is not the "employer" of non-KEC employees who may serve as instructors (including those of the other Parties in relation to the Program) or students who are not affiliated with the KEC.
12. This Agreement shall be governed by the laws of the State of Illinois.
13. This agreement shall be considered severable, such that if any provision or part of the Agreement is ever held invalid under any law or ruling, that provision or part of the Agreement shall remain in force and effect to the extent allowed by law, and all other provisions or parts shall remain in full force and effect.
14. This Agreement may be executed by the parties in separate counterparts, each of which when so executed and delivered shall be an original, but all such counterparts shall together constitute one and the same instrument.
15. This Agreement will be in effect August 1, 2025 and will end on June 30, 2027.

SIGNATURE PAGE

Signature Date

Printed Name and Title
Rock Valley College

Susan L. Fagan 6/16/25

Signature Date

Susan L. Fagan Director EMS

Printed Name and Title

OSF Saint Anthony Medical Center/Northern Region EMS

Dr. Amy Horn 04/08/25

Signature Date

Dr. Amy Horn, Assistant Director

Printed Name and Title

Kishwaukee Education Consortium

**Strengthening Community Colleges Training Grant Subaward Agreement Between
Rock Valley College and Highland Community College**

Background: In a Notice of Award dated April 29, 2024, Rock Valley College (RVC) was awarded a Strengthening Community Colleges (SCC) grant from the U.S. Department of Labor with conditional approval to spend up to \$80,000. On January 24, 2025, RVC received authorization to spend the full award amount of \$5,585,017 with a period of performance of May 1, 2024, to April 30, 2028.

The purpose of the SCC grant program is to support community colleges in developing workforce training programs that meet local and regional labor market demands by enhancing collaboration between community colleges and employers. RVC applied as a consortium with advanced manufacturing programs offered by RVC, Highland Community College, and McHenry County College.

No funds have been paid to consortium partners yet.

This cost reimbursement agreement is not to exceed the total sum of \$1,060,899 for expenses incurred from May 1, 2024, to April 30, 2028.

Recommendation: It is recommended that the Board of Trustees approves the Strengthening Community Colleges Training Grant Subaward Agreement, including reimbursement of up to \$1,060,899, between Rock Valley College and Highland Community College.
Attorney Reviewed.

Funding Source: U.S. Department of Labor

Howard J. Spearman, Ph.D.
President

Board Approval: _____
Secretary, Board of Trustees

Attachment: Strengthening Community Colleges Training Grant Subaward Agreement Between Rock Valley College and Highland Community College

STRENGTHENING COMMUNITY COLLEGES TRAINING GRANT - ROUND 4
SUB-AWARD FOR
DEPARTMENT OF LABOR GRANT

This Strengthening Community Colleges Training Grant – Round 4 Sub-award (hereinafter referred to as "Sub-award") is made and entered into between **Rock Valley College District No. 511**, 3100 N Mulford Road Rockford, IL 61114 (hereinafter referred to as "RVC"), as fiscal agent for the United States Department of Labor – Employment and Training Administration (hereafter referred to as "US DOL"), and, **Highland Community College District No. 519, 2998 W Pearl City Road, Freeport, IL 61032**, (hereinafter referred to as the "Sub-recipient").

WHEREAS, RVC, as the fiscal agent for US DOL, received funding appropriated from the U.S. Department of Labor - Employment and Training Administration, by way of Notice of Award dated April 29, 2024, through Federal Award Identification # CC000020;

WHEREAS, RVC, as the fiscal agent for the Grant, has the authority to issue Sub-awards to accomplish the purposes of the grant;

Now, therefore, in consideration of the covenants and conditions hereinafter set forth, RVC and the Sub-recipient agree to the following:

1. Description of the Parties and Award

Grantor: Rock Valley College District No. 511 as agent for the Strengthening Community Colleges Training Grant – Round 4

Address: 3100 N Mulford Road, Rockford, IL 61114

Awarding Organization: U.S. Department of Labor – Employment and Training Administration

Sub-recipient: Highland Community College

Address: 2998 W Pearl City Road, Freeport, IL 61032

Sub-award Period of Performance: May 1, 2024 – April 30, 2028

Budget Period of Sub-award: May 1, 2024 – April 30, 2028

Total Sub-award: \$1,060,899

2. Services

The Sub-recipient shall perform all required and agreed services as set forth in the deliverables of this Agreement consistent with the mission and objectives of the Strengthening Community Colleges Training Grant (hereinafter referred to as "Grant") between RVC and the U.S. Department of Labor – Employment and Training Administration (hereinafter referred to as "Agency").

The Sub-recipient, as a sub-grantee, agrees to fully perform and comply with all duties imposed upon RVC on behalf of the US DOL Grant as grantee under the applicable Grant with respect to activities performed or undertaken and to work collaboratively and cooperatively with the US DOL administrative team and RVC so that all Grant obligations are met in a timely manner. Sub-recipient will execute any certifications and disclosures required by the Agency Grant of Grantees and Sub-recipients.

Sub-Award Agreement for U.S. Department of Labor Grant

The **Northern Illinois Advanced Manufacturing Pathways for Equity and Diversity (AMPED)** program funded through the US DOL Strengthening Community College Training Grant Program provides funds for RVC, Highland Community College, and McHenry County College to address “equity gaps that directly or indirectly impact labor market outcomes for underrepresented and marginalized populations and communities and increase the capacity and responsiveness of community colleges to close equity gaps in addressing skill development needs to employers and workers.” (FOA-ETA-23-15)

3. Required Deliverables

Sub-recipient is required to complete the deliverables as described in Appendix A.

4. Reporting/Accountability

Sub-recipient will provide all necessary invoicing, fiscal activity data, information, and progress, and final reports to RVC and, if requested, the United States Department of Labor or its designee so that all required reporting can be achieved in a timely fashion.

5. Period of Performance/Funding

Sub-recipient shall commence activities on May 1, 2024, and shall continue work through April 30, 2028, as necessary to accomplish the deliverables provided in this Agreement. Sub-recipient is not authorized to perform any additional work beyond the scope of work or the performance period set forth.

6. Sub-recipient Award Amount and Compensation

A. Amount

In consideration of the Sub-recipient’s responsibilities under this Sub-award and those set forth in Appendix A, RVC, as the fiscal agent for the US DOL, as the Grantor, agrees to compensate the Sub-recipient in an amount up to \$1,060,899. All funds are federal funds. Payments to the Sub-recipient are subject to US DOL/RVC pre-authorization and Agency funding provisions.

B. Compensation

\$1,060,899 as above outlined

RVC agrees to pay the Sub-recipient the amount of \$1,060,899 under this agreement. Sub-recipient shall submit an invoice and related documentation for all expenditures for completed work at the conclusion of each month for reimbursement. Reimbursement of the last payment will be made upon submission of the final invoice and report establishing the completion of the required activities and the expenditure of total funds authorized under this Agreement.

The invoice that the Sub-recipient submits each quarter for completed work must include a summary of authorized expenditures incurred under this Sub-award and a signed certification as to the truth and accuracy of the expenditure report in a form substantially similar to the following:

I certify that all expenditures reported are for appropriate purposes and in accordance with the Agreements set forth in the application and award documents.

Such a summary must be submitted to RVC no later than 15 days after the end of the applicable quarterly period and period of performance. Sub-recipient will furnish to RVC supporting documentation of such authorized costs/expenses.

Sub-Award Agreement for U.S. Department of Labor Grant

RVC will not compensate the Sub-recipient for expenditures incurred prior to May 1, 2024. RVC will not be obligated to pay the Sub-recipient any amount in excess of the amount currently obligated. Any costs incurred by the Sub-recipient in excess of the amount currently obligated will be the Sub-recipient's sole liability.

Sub-recipient shall notify RVC as soon as it becomes aware that funds provided under this agreement will not likely be expended and/or the Sub-recipient will not fulfill the purposes of the grant in part or in whole.

Payments are subject to documentation of actual amounts expended.

7. Procurement Procedures

The Sub-recipient must ensure that grant funds are expended in accordance with the following principles: (i) grant expenditures should be made in accordance with generally accepted sound, business practices, arms-length bargaining, applicable federal and state laws and regulations, including procurement procedures for state and federal grants; (ii) grant expenditures should conform to the terms and conditions of this Agreement; (iii) grant expenditures should not exceed the amount that would be incurred by a prudent person under the circumstances prevailing at the time the decision is made to incur the costs; (iv) grant accounting should be consistent with generally accepted accounting principles; and (v) all grant expenditures must be consistent in compliance with the requirements of the US DOL and the Notice of Award which was made available to the Sub-recipient and the terms of which are incorporated herein by reference, including adherence to the applicable Uniform Administrative Requirements, Cost Principles, and Audit Requirements, which are published at 2 C.F.R. Part 200 and 2 C.F.R. Part 2900, both of which are incorporated herein by reference.

8. Conflict of Interest

The Sub-recipient represents that it is free to accept this Sub-award and that this engagement does not violate the terms of any agreement between the Sub-recipient and any third party. Furthermore, the Sub-recipient, in rendering its duties, shall not utilize any invention, discovery, development, improvement, innovation, or trade secret in which it does not have a proprietary interest. During the terms of this Sub-award Agreement, the Sub-recipient shall devote as much of its productive time, energy, and abilities to the performance of its duties hereunder as is necessary to perform required duties in a timely and productive manner. The Sub-recipient is expressly free to perform services for other parties while performing services for US DOL/RVC; however, such other work will not interfere with, excuse, or inhibit the Sub-recipient from the timely completion of all duties required by this Sub-award and the underlying Grant.

9. Covenants of Sub-recipient

All experts, consultants, or employees of the Sub-recipient who are employed by the Sub-recipient to perform work under this Sub-award are not employees of RVC. Sub-recipient alone is responsible for their work, direction, compensation, and personal conduct while engaged under this Sub-award. In accordance with such status as independent contractor, Sub-recipient covenants and agrees that neither it nor its employees or agents will hold themselves out as, nor claim to be officers or employees of RVC by reason hereof, and that they will not by reason hereof, make any claims, demands or applications to or for any privilege applicable to an employee of RVC or the Agency.

Sub-Award Agreement for U.S. Department of Labor Grant

Nothing in this contract shall impose any liability or duty on RVC, US DOL, or the Agency for the acts, omissions, liabilities or obligations of the Sub-recipient or any person, firm, company, agency, association, corporation or organization engaged by the Sub-recipient as expert, consultant, independent contractor, specialist, trainee, employee, servant, or agent.

The Sub-recipient shall be solely responsible for all property damage and physical injuries or death to its agents, servants, or employees or to any other person or damage to any property sustained during its operations and work on the project under this Sub-award resulting from any act of omission or commission or error in judgment of any of its officers, trustees, employees, agents, servants, or independent contractors, and shall hold harmless and indemnify RVC, US DOL, and the Agency from liability upon any and all claims for damages on account of such injuries or death to any such person or damage to property on account or any neglect, fault or default of the Sub-recipient, its officers, trustees, employees, agents, servants, or independent contractors. The Sub-recipient shall be solely responsible for the safety and protection of all of its employees.

Nothing in this Sub-award requires a waiver of either party's defenses or immunities provided by law. Sub-recipient will maintain sufficient insurance coverage for public liability, property damage, employer's liability and workers' compensation insurance, and motor vehicle liability to fulfill its obligations under this Sub-award. Sub-recipient shall provide evidence of such insurance upon request by RVC.

Sub-recipient shall be consistent in compliance with the requirements of the US DOL and the Notice of Award, which was made available to the Sub-recipient and the terms of which are incorporated herein by reference.

10. Indemnification

To the extent provided by Illinois law, RVC shall indemnify and hold harmless Sub-recipient against any and all liability, loss, claim, lawsuit, injury, cost, damage or expense whatsoever (including reasonable attorney's fees and court costs), joint and several, which may be brought or assessed by third parties against Sub-recipient arising out of negligent actions or willful misconduct by RVC; provided that said liabilities, losses, claims, lawsuits, injuries, costs, damages or expenses have not been caused or alleged to have been caused in whole or in part by the negligence or willful misconduct of Sub-recipient.

Sub-recipient shall indemnify and hold harmless RVC against any and all liability, loss, claim, lawsuit, injury, cost, damage or expense whatsoever (including reasonable attorney's fees and court costs), joint and several, which may be brought or assessed by third parties against RVC arising out of negligent actions or willful misconduct by Sub-recipient; provided that said liabilities, losses, claims, lawsuits, injuries, costs, damages or expenses have not been caused or alleged to have been caused in whole or in part by the negligence or willful misconduct of RVC.

11. Assignment

The Sub-recipient shall not assign, transfer, convey or otherwise dispose of this Sub-award or of Sub-recipient's rights, obligations, duties, in whole or in part, or of its right to execute it, or its right, title or interest in it or any part thereof, or assign by power of attorney or otherwise, any of the monies due or to become due under this Sub-award, unless the prior written consent of RVC on behalf of US DOL shall be obtained. Any such assignment, transfer, conveyance, or other disposition without such consent shall be void.

Sub-Award Agreement for U.S. Department of Labor Grant

Failure of the Sub-recipient to obtain any required consent to any assignment, shall be cause for termination for cause, at the option of RVC on behalf of US DOL; and if so terminated, RVC and US DOL shall thereupon be relieved and discharged from any further liability and obligation to the Sub-recipient, its assignees or transferees, and all monies that may become due under the Agreement shall be forfeited to RVC on behalf of US DOL, except so much thereof as may be necessary to pay the Sub-recipient's employees.

12. Termination

This Sub-award can be terminated for cause by either party with ten (10) days' written notice. Cause is a failure to comply with the requirements set forth in the Agreement, Appendices, or Grant. Upon termination for cause, RVC, on behalf of US DOL, shall not be liable for any further payment to Sub-recipient, and Sub-recipient shall be required to return any procured equipment to RVC on behalf of US DOL, at Sub-recipient's sole cost and expense, within thirty (30) days of termination.

Additionally, RVC, on behalf of the US DOL, may terminate this Sub-award, in its sole discretion, without notice, including but not limited to lack of funding/reimbursement, during the project period. Upon termination without cause, the Sub-recipient may be reimbursed allowable costs up to and including the date of termination as the USDOL directs and provides funds. RVC and on behalf of US DOL shall not be liable for any further payment to the Sub-recipient and/or claims for damages or for other or extra remuneration.

13. Antitrust

The Sub-recipient has not, within a three (3) year period preceding this Sub-award, been convicted of or had a civil judgment rendered against it for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (Federal, State, or Local) transaction or agreement under a public transaction, violation of Federal or State Antitrust Statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statement of receiving stolen property.

The Sub-recipient is not presently indicted or criminally or civilly charged by a government entity (Federal, State, or Local) with commission of any of the offenses enumerated above.

14. Default

The Sub-recipient has not, within a three (3) year period preceding this Sub-award, had one or more public transactions (Federal, State, or Local) terminated for cause or default.

15. Intellectual Property

The Federal Government reserves a paid-up, nonexclusive and irrevocable license to reproduce, publish or otherwise use, and to authorize others to use for federal purposes: i) the copyright in all products developed under the grant, including a subgrant or contract under the grant or subcontract; and ii) any rights of copyright to which the grant award recipient, subrecipient or contractor purchases ownership under an award (including but not limited to curricula, training models, technical assistance products, and any related materials). Such uses include, but are not limited to, the right to modify and distribute such products worldwide by any means, electronically or otherwise.

Sub-Award Agreement for U.S. Department of Labor Grant

Federal funds may not be used to pay any royalty or license fee for use of a copyrighted work, or the costs of acquiring by purchase a copyright in a work, where the DOL/ETA has a license or rights of free use in such work, although they may be used to pay costs for obtaining a copy which is limited to the developer/seller costs of copying and shipping.

If revenues are generated by selling products developed with grant funds including intellectual property, these revenues are considered as program income. Program income must be used in accordance with the provisions of this grant award and 2 CFR 200.307.

The following language must be on all workforce products developed in whole or in part with grant funds:

“This workforce product was funded by a grant awarded by the U.S. Department of Labor (DOL)’s Employment and Training Administration (ETA). The product was created by the recipient and does not necessarily reflect the official position of DOL/ETA. DOL/ETA makes no guarantees, warranties, or assurances of any kind, express or implied, with respect to such information, including any information on linked sites and including, but not limited to, accuracy of the information or its completeness, timeliness, usefulness, adequacy, continued availability, or ownership. This product is copyrighted by the institution that created it.”

16. Choice of Law

The laws of the State of Illinois shall govern the validity of this Sub-award, the construction of its terms, and the interpretation of the rights and duties of the parties hereto.

17. Records Retention/Audit

RVC is accountable for all funds received under the Grant. The Sub-recipient along with RVC shall maintain, for a minimum of four (4) years following, the Agency’s most recently issued written approval of all required close-outs, adequate books, records, and supporting documents, including digital and electronic data, to verify the amount, recipients and uses of all disbursements of funds passing in conjunction with the Sub-award.

All books, records, and supporting documents related to this Sub-award shall be available for inspection and audit by RVC, the Agency, the Auditor General, or any of their duly authorized representative(s), and the Sub-recipient agrees to fully cooperate with any audit performed by the Agency and/or RVC.

18. Final Invoice

The Final Invoice shall be marked as final and submitted by the Sub-recipient within fifteen (15) days of the expiration of this Sub-award, unless another time period is agreed upon between the parties and/or specified in this Agreement. If the Final Invoice is not received within fifteen (15) days of expiration or the agreed-upon date of submission, it may be processed at the sole discretion of RVC.

Sub-Award Agreement for U.S. Department of Labor Grant

19. Notification

The Sub-recipient agrees to notify RVC immediately upon knowledge of any material facts or circumstances that may impede the progress of the work required by the Sub-award. A failure to notify RVC will relieve RVC of any duty to give notice of termination required herein and relieve RVC of any other obligation imposed by this Sub-award. RVC also retains all its remedies at law in the event of a breach of contract.

20. Waiver

The failure of either party to object to or to take affirmative action with respect to any conduct of the other party, which is in violation of the provisions of this Sub-award, shall not be construed as a waiver of that violation nor any future violation of the provisions of this Sub-award. Any such waiver, in order to be effective in the first instance, must be in writing and signed by the party against whom the waiver is asserted. A waiver by either party at any time of any breach by the other party of or compliance with any provision of this Sub-award shall not be deemed or construed to be a waiver of any subsequent breach by the other party of such provision or a waiver of any other provisions of this Sub-award.

21. Entire Understanding

This Sub-award, in conjunction with the US DOL grant and any certification and disclosures required hereunder, outlines the entire agreement between RVC and Sub-recipient with respect to its subject matter and supersedes any and all previous agreements, written or oral, between the parties relating to the subject matter hereof. No amendment or modification of the terms of this Sub-award shall be binding upon the parties hereto unless reduced to writing and signed by RVC and the Sub-recipient.

22. Notices

Any notice or other communication given under this Sub-award must be in writing and mailed to the other party at its business address. Such notice or communication is deemed delivered when sent via prepaid certified mail with a return receipt requested.

23. Audit

Sub-recipient agrees that it will provide RVC and/or the United States Department of Labor and any of their respective Auditors access to Sub-recipient's records and financial statements as necessary to ascertain compliance with this agreement and with the Grant itself.

24. Time is of the Essence

Time is of the essence with respect to the Sub-recipient's performance of this agreement. Sub-recipient shall continue to fulfil its obligations while any dispute concerning this agreement is being resolved unless otherwise directed by RVC.

25. Sub-recipient Information

The Sub-recipient's legal name is _____.

The Sub-recipient's Federal Taxpayer Identification Number (FEIN) is _____.

The Sub-recipient's Data Universal Numbering System (DUNS) is _____.

The Sub-recipient's Unique Entity Identifier (UEI) is _____.

The Sub-recipient is doing business as a Governmental Entity.

Sub-Award Agreement for U.S. Department of Labor Grant

26. Counterparts

The parties may sign this Agreement in one or more counterparts, each of which constitutes an original and all of which together constitute the Agreement. Facsimile or electronic signatures and scanned PDF signatures shall constitute original signatures for all purposes.

IN WITNESS WHEREOF, the undersigned have executed this Sub-award as of the day and year first written below. The parties hereto agree that facsimile or electronic signatures shall be effective as if originals.

Rock Valley College

Community College District No. 511

BY: _____
Signature

BY: _____
Signature

NAME: Howard J. Spearman, Ph.D.
Printed Name

NAME: _____
Printed Name

TITLE: President
Printed Title

TITLE: _____
Printed Title

DATE: _____

DATE: _____

Sub-Award Agreement for U.S. Department of Labor Grant

Appendix A: Deliverables for Highland Community College

Highland Community College (sub-recipient) will serve 200 students in Advanced Manufacturing programs, leading to successful program completion and subsequent employment.

The sub-recipient will:

1. Engage in strategic actions and meet milestones outlined in the SCC4 Project Work Plan.

Sub-recipient may choose from the following strategic actions:

- Establish or strengthen employer-offered paid work-based learning opportunities, including internships, Registered Apprenticeships, co-ops, or other.
 - Provide leveraged employer resources, including instructors, financial aid, mentors, equipment, funding, or other in-kind support.
 - Provide navigation/coaching services, which may include supportive case management, counseling, career navigation, college navigation, or other one-on-one or group support designed to help students succeed through the career pathway.
 - Provide wrap-around/support services or benefits which may include stipends, emergency assistance, food assistance, internet, tutoring assistance, child/dependent care assistance, transportation assistance, healthcare (including mental health services), and tuition or training costs, and advising on public benefits such as Temporary Assistance for Needy Families and the Supplemental Nutrition Assistance Program, among other services.
 - Collaborate with community-based organization(s) that are meaningfully engaged with the underserved population(s) and community(ies) targeted in the proposal to provide the navigation/coaching services listed in B1 and/or the wrap-around/support services or benefits listed in B2.
 - Enhance non-credit to credit articulation.
 - Incorporate paid work-based learning, such as internships, cooperative education experiences, Registered Apprenticeship Programs (RAPs), pre-apprenticeships, or other approaches, in an institution's curriculum or program designs.
 - Provide hands-on training in-person or virtually, such as through technology-enabled simulations.
 - Provide integrated education and career-focused training programs that offer accelerated and contextualized foundational skills instruction.
 - Implement competency-based education/assessment.
 - Provide flexible instruction, including online, hybrid, flexible sequencing, courses offered at multiple locations and/or times modularized curricula, block scheduling, cohort scheduling, and self-paced learning.
2. Follow the established intake process and maintain the selected participant cohort tracking database to collect participant-level data such as demographic information, training activities and program completion outcomes, and earned credentials, for the purposes of reporting participant cohort information to the Department of Labor.
 3. Participate in the national and developmental evaluation.

Sub-Award Agreement for U.S. Department of Labor Grant

4. Collaborate with regional employers and partner with regional public workforce development systems.
5. Submit up-to-date progress report by the 15th of each month for the previous month's activities using the provided template.
6. Submit time and effort reports for all AMPED grant-funded staff by the 15th of each month for the previous month using the provided template.
7. Submit reimbursement requests and documentation by the 15th of each month for the previous month using the provided template.

**Strengthening Community Colleges Training Grant Subaward Agreement Between
Rock Valley College and McHenry County College**

Background: In a Notice of Award dated April 29, 2024, Rock Valley College (RVC) was awarded a Strengthening Community Colleges (SCC) grant from the U.S. Department of Labor, with conditional approval to spend up to \$80,000. On January 24, 2025, RVC received authorization to spend the full award amount of \$5,585,017 with a period of performance of May 1, 2024, to April 30, 2028.

The purpose of the SCC grant program is to support community colleges in developing workforce training programs that meet local and regional labor market demands by enhancing collaboration between community colleges and employers. RVC applied as a consortium with advanced manufacturing programs offered by RVC, Highland Community College, and McHenry County College.

No funds have been paid to consortium partners yet.

This cost reimbursement agreement is not to exceed the total sum of \$1,061,468 for expenses incurred from May 1, 2024, to April 30, 2028.

Recommendation: It is recommended that the Board of Trustees approves the Strengthening Community Colleges Training Grant Subaward Agreement, including reimbursement of up to \$1,061,468, between Rock Valley College and McHenry County College.
Attorney Reviewed.

Funding Source: U.S. Department of Labor

Howard J. Spearman, Ph.D.
President

Board Approval: _____
Secretary, Board of Trustees

Attachment: Strengthening Community Colleges Training Grant Subaward Agreement Between Rock Valley College and McHenry County College

STRENGTHENING COMMUNITY COLLEGES TRAINING GRANT - ROUND 4
SUB-AWARD FOR
DEPARTMENT OF LABOR GRANT

This Strengthening Community Colleges Training Grant – Round 4 Sub-award (hereinafter referred to as "Sub-award") is made and entered into between **Rock Valley College District No. 511**, 3100 N Mulford Road Rockford, IL 61114 (hereinafter referred to as "RVC"), as fiscal agent for the United States Department of Labor – Employment and Training Administration (hereafter referred to as "US DOL"), and, **McHenry County College District No. 528, 8900 US Hwy 14, Crystal Lake, IL 60012**, (hereinafter referred to as the "Sub-recipient").

WHEREAS, RVC, as the fiscal agent for US DOL, received funding appropriated from the U.S. Department of Labor - Employment and Training Administration, by way of Notice of Award dated April 29, 2024, through Federal Award Identification # CC000020;

WHEREAS, RVC, as the fiscal agent for the Grant, has the authority to issue Sub-awards to accomplish the purposes of the grant;

Now, therefore, in consideration of the covenants and condition hereinafter set forth, RVC and the Sub-recipient agree to the following:

1. Description of the Parties and Award

Grantor: Rock Valley College District No. 511 as agent for the Strengthening Community Colleges Training Grant – Round 4

Address: 3100 N Mulford Road Rockford, IL 61114

Awarding Organization: U.S. Department of Labor – Employment and Training Administration

Sub-recipient: McHenry County College

Address: 8900 US Hwy 14, Crystal Lake, IL 60012

Sub-award Period of Performance: May 1, 2024 – April 30, 2028

Budget Period of Sub-award: May 1, 2024 – April 30, 2028

Total Sub-award: \$1,061,468

2. Services

The Sub-recipient shall perform all required and agreed services as set forth in the deliverables of this Agreement consistent with the mission and objectives of the Strengthening Community Colleges Training Grant (hereinafter referred to as "Grant") between RVC and the U.S. Department of Labor – Employment and Training Administration (hereinafter referred to as "Agency").

The Sub-recipient, as a sub-grantee, agrees to fully perform and comply with all duties imposed upon RVC on behalf of the US DOL Grant as grantee under the applicable Grant with respect to activities performed or undertaken and to work collaboratively and cooperatively with the US DOL administrative team and RVC so that all Grant obligations are met in a timely manner. Sub-recipient will execute any certifications and disclosures required by the Agency Grant of Grantees and Sub-recipients.

Sub-Award Agreement for U.S. Department of Labor Grant

The **Northern Illinois Advanced Manufacturing Pathways for Equity and Diversity (AMPED)** program funded through the US DOL Strengthening Community College Training Grant Program provides funds for RVC, Highland Community College, and McHenry County College to address “equity gaps that directly or indirectly impact labor market outcomes for underrepresented and marginalized populations and communities and increase the capacity and responsiveness of community colleges to close equity gaps in addressing skill development needs to employers and workers.” (FOA-ETA-23-15)

3. Required Deliverables

Sub-recipient is required to complete the deliverables as described in Appendix A.

4. Reporting/Accountability

Sub-recipient will provide all necessary invoicing, fiscal activity data, information, and progress, and final reports to RVC and, if requested, the United States Department of Labor or its designee so that all required reporting can be achieved in a timely fashion.

5. Period of Performance/Funding

Sub-recipient shall commence activities on May 1, 2024, and shall continue work through April 30, 2028, as necessary to accomplish the deliverables provided in this Agreement. Sub-recipient is not authorized to perform any additional work beyond the scope of work or the performance period set forth.

6. Sub-recipient Award Amount and Compensation

A. Amount

In consideration of the Sub-recipient’s responsibilities under this Sub-award and those set forth in Appendix A, RVC as the fiscal agent for the US DOL, as the Grantor, agrees to compensate the Sub-recipient in an amount up to \$1,061,468. All funds are federal funds. Payments to the Sub-recipient are subject to US DOL/RVC pre-authorization and Agency funding provisions.

B. Compensation

\$1,061,468 as above outlined

RVC agrees to pay Sub-recipient the amount of \$1,061,468 under this agreement. Sub-recipient shall submit an invoice and related documentation for all expenditures for completed work at the conclusion of each month for reimbursement. Reimbursement of the last payment will be made upon submission of the final invoice and report establishing the completion of the required activities and the expenditure of total funds authorized under this Agreement.

The invoice that the Sub-recipient submits each quarter for completed work must include a summary of authorized expenditures incurred under this Sub-award and a signed certification as to the truth and accuracy of the expenditure report in a form substantially similar to the following:

Sub-Award Agreement for U.S. Department of Labor Grant

I certify that all expenditures reported are for appropriate purposes and in accordance with the Agreements set forth in the application and award documents.

Such a summary must be submitted to RVC no later than 15 days after the end of the applicable quarterly period and period of performance. Sub-recipient will furnish to RVC supporting documentation of such authorized costs/expenses.

RVC will not compensate Sub-recipient for expenditures incurred prior to May 1, 2024. RVC will not be obligated to pay Sub-recipient any amount in excess of the amount currently obligated. Any costs incurred by Sub-recipient in excess of the amount currently obligated will be Sub-recipient's sole liability.

Sub-recipient shall notify RVC as soon as it becomes aware that funds provided under this agreement will not likely be expended and/or the Sub-recipient will not fulfill the purposes of the grant in part or in whole.

Payments are subject to documentation of actual amounts expended.

7. Procurement Procedures

The Sub-recipient must ensure that grant funds are expended in accordance with the following principles: (i) grant expenditures should be made in accordance with generally accepted sound, business practices, arms-length bargaining, applicable federal and state laws and regulations, including procurement procedures for state and federal grants; (ii) grant expenditures should conform to the terms and conditions of this Agreement; (iii) grant expenditures should not exceed the amount that would be incurred by a prudent person under the circumstances prevailing at the time the decision is made to incur the costs; (iv) grant accounting should be consistent with generally accepted accounting principles; and (v) all grant expenditures must be consistent in compliance with the requirements of the US DOL and the Notice of Award which was made available to the Sub-recipient and the terms of which are incorporated herein by reference, including adherence to the applicable Uniform Administrative Requirements, Cost Principles, and Audit Requirements, which are published at 2 C.F.R. Part 200 and 2 C.F.R. Part 2900, both of which are incorporated herein by reference.

8. Conflict of Interest

The Sub-recipient represents that it is free to accept this Sub-award and that this engagement does not violate the terms of any agreement between the Sub-recipient and any third party. Furthermore, the Sub-recipient, in rendering its duties shall not utilize any invention, discovery, development, improvement, innovation or trade secret in which it does not have a proprietary interest. During the terms of this Sub-award Agreement, the Sub-recipient shall devote as much of its productive time, energy, and abilities to the performance of its duties hereunder as is necessary to perform required duties in a timely and productive manner. The Sub-recipient is expressly free to perform services for other parties while performing services for US DOL/RVC; however, such other work will not interfere with, excuse, or inhibit the Sub-recipient from the timely completion of all duties required by this Sub-award and the underlying Grant.

Sub-Award Agreement for U.S. Department of Labor Grant

9. Covenants of Sub-recipient

All experts, consultants or employees of the Sub-recipient who are employed by the Sub-recipient to perform work under this Sub-award are not employees of RVC. Sub-recipient alone is responsible for their work, direction, compensation, and personal conduct while engaged under this Sub-award. In accordance with such status as independent contractor, Sub-recipient covenants and agrees that neither it nor its employees or agents will hold themselves out as, nor claim to be officers or employees of RVC by reason hereof, and that they will not by reason hereof, make any claims, demands or applications to or for any privilege applicable to an employee of RVC or the Agency.

Nothing in this contract shall impose any liability or duty on RVC, US DOL, or the Agency for the acts, omissions, liabilities or obligations of the Sub-recipient or any person, firm, company, agency, association, corporation or organization engaged by the Sub-recipient as expert, consultant, independent contractor, specialist, trainee, employee, servant, or agent.

The Sub-recipient shall be solely responsible for all property damage and physical injuries or death to its agents, servants, or employees or to any other person or damage to any property sustained during its operations and work on the project under this Sub-award resulting from any act of omission or commission or error in judgment of any of its officers, trustees, employees, agents, servants, or independent contractors, and shall hold harmless and indemnify RVC, US DOL, and the Agency from liability upon any and all claims for damages on account of such injuries or death to any such person or damage to property on account of any neglect, fault or default of the Sub-recipient, its officers, trustees, employees, agents, servants, or independent contractors. The Sub-recipient shall be solely responsible for the safety and protection of all of its employees.

Nothing in this Sub-award requires a waiver of either party's defenses or immunities provided by law. Sub-recipient will maintain sufficient insurance coverage for public liability, property damage, employer's liability and workers' compensation insurance, and motor vehicle liability to fulfill its obligations under this Sub-award. Sub-recipient shall provide evidence of such insurance upon request by RVC.

Sub-recipient shall be consistent in compliance with the requirements of the US DOL and the Notice of Award which was made available to the Sub-recipient and the terms of which are incorporated herein by reference.

10. Indemnification

To the extent provided by Illinois law, RVC shall indemnify and hold harmless Sub-recipient against any and all liability, loss, claim, lawsuit, injury, cost, damage or expense whatsoever (including reasonable attorney's fees and court costs), joint and several, which may be brought or assessed by third parties against Sub-recipient arising out of negligent actions or willful misconduct by RVC; provided that said liabilities, losses, claims, lawsuits, injuries, costs, damages or expenses have not been caused or alleged to have been caused in whole or in part by the negligence or willful misconduct of Sub-recipient.

Sub-recipient shall indemnify and hold harmless RVC against any and all liability, loss, claim, lawsuit, injury, cost, damage or expense whatsoever (including reasonable attorney's fees and court costs), joint and several, which may be brought or assessed by third parties against RVC arising out

Sub-Award Agreement for U.S. Department of Labor Grant

of negligent actions or willful misconduct by Sub-recipient; provided that said liabilities, losses, claims, lawsuits, injuries, costs, damages or expenses have not been caused or alleged to have been caused in whole or in part by the negligence or willful misconduct of RVC.

11. Assignment

The Sub-recipient shall not assign, transfer, convey or otherwise dispose of this Sub-award or of Sub-recipient's rights, obligations, duties, in whole or in part, or of its right to execute it, or its right, title or interest in it or any part thereof, or assign by power of attorney or otherwise, any of the monies due or to become due under this Sub-award, unless the prior written consent of RVC on behalf of US DOL shall be obtained. Any such assignment, transfer, conveyance or other disposition without such consent shall be void.

Failure of the Sub-recipient to obtain any required consent to any assignment, shall be cause for termination for cause, at the option of RVC on behalf of US DOL; and if so terminated, RVC and US DOL shall thereupon be relieved and discharged from any further liability and obligation to the Sub-recipient, its assignees or transferees, and all monies that may become due under the Agreement shall be forfeited to RVC on behalf of US DOL, except so much thereof as may be necessary to pay the Sub-recipient's employees.

12. Termination

This Sub-award can be terminated for cause by either party with ten (10) days' written notice. Cause is a failure to comply with the requirements set forth in the Agreement, Appendices, or Grant. Upon termination for cause, RVC on behalf of US DOL shall not be liable for any further payment to Sub-recipient, and Sub-recipient shall be required to return any procured equipment to RVC on behalf of US DOL, at Sub-recipient's sole cost and expense, within thirty (30) days of termination.

Additionally, RVC on behalf of US DOL may terminate this Sub-award, in its sole discretion, without notice, including but not limited to lack of funding/reimbursement, during the project period. Upon termination without cause, the Sub-recipient may be reimbursed allowable costs up to and including date of termination as the USDOL directs and provides funds. RVC and on behalf of US DOL shall not be liable for any further payment to Sub-recipient and/or claims for damages or for other or extra remuneration.

13. Antitrust

The Sub-recipient has not, within a three (3) year period preceding this Sub-award, been convicted of or had a civil judgment rendered against it for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (Federal, State, or Local) transaction or agreement under a public transaction, violation of Federal or State Antitrust Statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statement of receiving stolen property.

The Sub-recipient is not presently indicted or criminally or civilly charged by a government entity (Federal, State, or Local) with commission of any of the offenses enumerated above.

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14. Default

The Sub-recipient has not within a three (3) year period preceding this Sub-award had one or more public transactions (Federal, State or Local) terminated for cause or default.

15. Intellectual Property

The Federal Government reserves a paid-up, nonexclusive and irrevocable license to reproduce, publish or otherwise use, and to authorize others to use for federal purposes: i) the copyright in all products developed under the grant, including a subgrant or contract under the grant or subcontract; and ii) any rights of copyright to which the grant award recipient, subrecipient or contractor purchases ownership under an award (including but not limited to curricula, training models, technical assistance products, and any related materials). Such uses include, but are not limited to, the right to modify and distribute such products worldwide by any means, electronically or otherwise.

Federal funds may not be used to pay any royalty or license fee for use of a copyrighted work, or the costs of acquiring by purchase a copyright in a work, where the DOL/ETA has a license or rights of free use in such work, although they may be used to pay costs for obtaining a copy which is limited to the developer/seller costs of copying and shipping.

If revenues are generated by selling products developed with grant funds including intellectual property, these revenues are considered as program income. Program income must be used in accordance with the provisions of this grant award and 2 CFR 200.307.

The following language must be on all workforce products developed in whole or in part with grant funds:

“This workforce product was funded by a grant awarded by the U.S. Department of Labor (DOL)’s Employment and Training Administration (ETA). The product was created by the recipient and does not necessarily reflect the official position of DOL/ETA. DOL/ETA makes no guarantees, warranties, or assurances of any kind, express or implied, with respect to such information, including any information on linked sites and including, but not limited to, accuracy of the information or its completeness, timeliness, usefulness, adequacy, continued availability, or ownership. This product is copyrighted by the institution that created it.”

16. Choice of Law

The laws of the State of Illinois shall govern the validity of this Sub-award, the construction of its terms and the interpretation of the rights and duties of the parties hereto.

17. Records Retention/Audit

RVC is accountable for all funds received under the Grant. The Sub-recipient along with RVC shall maintain, for a minimum of four (4) years following, the Agency’s most recently issued written approval of all required close-outs, adequate books, records, and supporting documents, including

Sub-Award Agreement for U.S. Department of Labor Grant

digital and electronic data, to verify the amount, recipients and uses of all disbursements of funds passing in conjunction with the Sub-award.

All books, records and supporting documents related to this Sub-award shall be available for inspection and audit by RVC, Agency, the Auditor General or any of their duly authorized representative(s), and the Sub-recipient agrees to fully cooperate with any audit performed by the Agency and/or RVC.

18. Final Invoice

The Final Invoice shall be marked as final and submitted by the Sub-recipient within fifteen (15) days of the expiration of this Sub-award, unless another time period is agreed upon between the parties and/or specified in this Agreement. If the Final Invoice is not received within fifteen (15) days of expiration or the agreed upon date of submission, it may be processed at the sole discretion of RVC.

Sub-Award Agreement for U.S. Department of Labor Grant

19. Notification

The Sub-recipient agrees to notify RVC immediately upon knowledge of any material facts or circumstances that may impede the progress of the work required by the Sub-award. A failure to notify RVC will relieve RVC of any duty to give notice of termination required herein and relieve RVC of any other obligation imposed by this Sub-award. RVC also retains all its remedies at law in the event of a breach of contract.

20. Waiver

The failure of either party to object to or to take affirmative action with respect to any conduct of the other party, which is in violation of the provisions of this Sub-award, shall not be construed as a waiver of that violation nor any future violation of the provisions of this Sub-award. Any such waiver, in order to be effective in the first instance, must be in writing and signed by the party against whom the waiver is asserted. A waiver by either party at any time of any breach by the other party of or compliance with any provision of this Sub-award shall not be deemed or construed to be a waiver of any subsequent breach by the other party of such provision or a waiver of any other provisions of this Sub-award.

21. Entire Understanding

This Sub-award in conjunction with the US DOL grant and any certification and disclosures required hereunder outlines the entire agreement between RVC and Sub-recipient with respect to its subject matter and supersedes any and all previous agreements, written or oral, between the parties relating to the subject matter hereof. No amendment or modification of the terms of this Sub-award shall be binding upon the parties hereto unless reduced to writing and signed by RVC and Sub-recipient.

22. Notices

Any notice or other communication given under this Sub-award must be in writing and mailed to the other party at its business address. Such notice or communication is deemed delivered when sent prepaid, certified mail, return receipt requested.

23. Audit

Sub-recipient agrees that it will provide RVC and/or the United States Department of Labor and any of their respective Auditors access to Sub-recipient's records and financial statements as necessary to ascertain compliance with this agreement and with the Grant itself.

24. Time is of the Essence

Time is of the essence with respect to Sub-recipient's performance of this agreement. Sub-recipient shall continue to fulfil its obligations while any dispute concerning this agreement is being resolved unless otherwise directed by RVC.

25. Sub-recipient Information

The Sub-recipient's legal name is _____.

Sub-Award Agreement for U.S. Department of Labor Grant

The Sub-recipient's Federal Taxpayer Identification Number (FEIN) is _____.

The Sub-recipient's Data Universal Numbering System (DUNS) is _____.

The Sub-recipient's Unique Entity Identifier (UEI) is _____.

The Sub-recipient is doing business as a Governmental Entity.

Sub-Award Agreement for U.S. Department of Labor Grant

26. Counterparts

The parties may sign this Agreement in one or more counterparts, each of which constitutes an original and all of which together constitute the Agreement. Facsimile or electronic signatures and scanned PDF signatures shall constitute original signatures for all purposes.

IN WITNESS WHEREOF the undersigned have executed this Sub-award as of the day and year first written below. The parties hereto agree that facsimile or electronic signatures shall be effective as if originals.

Rock Valley College

Community College District No. 511

BY: _____
Signature

BY: _____
Signature

NAME: Howard J. Spearman, Ph.D.
Printed Name

NAME: _____
Printed Name

TITLE: President
Printed Title

TITLE: _____
Printed Title

DATE: _____

DATE: _____

Sub-Award Agreement for U.S. Department of Labor Grant

Appendix A: Deliverables for McHenry County College

McHenry County College (sub-recipient) will serve 200 students in Advanced Manufacturing programs, leading to successful program completion and subsequent employment.

The sub-recipient will:

1. Engage in strategic actions and meet milestones outlined in the SCC4 Project Work Plan.

Sub-recipient may choose from the following strategic actions:

- Establish or strengthen employer-offered paid work-based learning opportunities, including internships, Registered Apprenticeships, co-ops, or other.
 - Provide leveraged employer resources, including instructors, financial aid, mentors, equipment, funding, or other in-kind support.
 - Provide navigation/coaching services, which may include supportive case management, counseling, career navigation, college navigation, or other one-on-one or group support designed to help students succeed through the career pathway.
 - Provide wrap-around/support services or benefits which may include stipends, emergency assistance, food assistance, internet, tutoring assistance, child/dependent care assistance, transportation assistance, healthcare (including mental health services), and tuition or training costs, and advising on public benefits such as Temporary Assistance for Needy Families and the Supplemental Nutrition Assistance Program, among other services.
 - Collaborate with community-based organization(s) that are meaningfully engaged with the underserved population(s) and community(ies) targeted in the proposal to provide the navigation/coaching services listed in B1 and/or the wrap-around/support services or benefits listed in B2.
 - Enhance non-credit to credit articulation.
 - Incorporate paid work-based learning, such as internships, cooperative education experiences, Registered Apprenticeship Programs (RAPs), pre-apprenticeships, or other approaches, in an institution's curriculum or program designs.
 - Provide hands-on training in-person or virtually, such as through technology-enabled simulations.
 - Provide integrated education and career-focused training programs that offer accelerated and contextualized foundational skills instruction.
 - Implement competency-based education/assessment.
 - Provide flexible instruction, including online, hybrid, flexible sequencing, courses offered at multiple locations and/or times modularized curricula, block scheduling, cohort scheduling, and self-paced learning.
2. Follow the established intake process and maintain the selected participant cohort tracking database to collect participant-level data such as demographic information, training activities and program completion outcomes, and earned credentials, for the purposes of reporting participant cohort information to the Department of Labor.
 3. Participate in the national and developmental evaluation.

Sub-Award Agreement for U.S. Department of Labor Grant

4. Collaborate with regional employers and partner with regional public workforce development systems.
5. Submit up-to-date progress report by the 15th of each month for the previous month's activities using the provided template.
6. Submit time and effort reports for all AMPED grant-funded staff by the 15th of each month for the previous month using the provided template.
7. Submit reimbursement requests and documentation by the 15th of each month for the previous month using the provided template.

**Amendment to Board Policy 3:20.010
JOB POSTING AND HIRING
FIRST READING**

BACKGROUND: The attached Amendment to Board Policy 3:20.010 revises the current policy to clarify how Personnel Reports are processed by the Board.

Board Policy 3:20.010 gives the President the authority to approve new hires and to assign employee start dates. The Policy also provides that the Board is to approve such reports, thereby creating an inconsistency. Based upon discussions with the Board Chair and Board Attorney, the Administration is recommending that the Board amend Board Policy 3:20.010 to clarify that the Board does not need to take action to approve such Personnel Reports and to have the reports be informational.

RECOMMENDATION: It is recommended that the Board of Trustees approves the amendment to Board Policy 3:20.010 (Job Posting and Hiring) forthwith.

Howard J. Spearman, Ph.D.
President

Board Approval: _____
Secretary, Board of Trustees

Rock Valley College

RVC Board Policy 3:20.010

Job Posting and Hiring

It is the policy of Rock Valley College to employ the most qualified candidate for vacant positions. Regular full-time and continuous part-time positions will be posted upon approval to fill a vacancy. Vacant positions will be consistently advertised internally and externally to ensure that employees and other interested individuals are notified regarding employment opportunities at the College. Applications will be accepted through an electronic process. Rock Valley College is an Equal Employment Opportunity College and will comply with all applicable federal and state laws when posting and filling vacant positions.

The President shall have the authority to approve new hires and to assign employment start dates. Should the President determine that it is in the best interests of the College to alter the full-time or continuous part-time position counts beyond the approved budget, the Board of Trustees shall be consulted in advance of any hiring.

This Policy will be administered consistent with 110 ILCS 805/3-42 and the College's collective bargaining agreement obligations where applicable.

Reference: Board Report #6328; Board Report #8306

Implemented: April 4, 2006

Revised: April 8, 2014; July 22, 2025



RVC Board Policy 3:20.010

Job Posting and Hiring

It is the policy of Rock Valley College to employ the most qualified candidate for vacant positions. Regular full-time and continuous part-time positions will be posted upon approval to fill a vacancy. Vacant positions will be consistently advertised internally and externally to ensure that employees and other interested individuals are notified regarding employment opportunities at the College. Applications will be accepted through an electronic process. Rock Valley College is an Equal Employment Opportunity College and will comply with all applicable federal and state laws when posting and filling vacant positions.

The President shall have the authority to approve new hires and to assign employment start dates. ~~Should the President determine that it is in the best interests of the College to alter the full-time or continuous part-time position counts beyond the approved budget, the Board of Trustees shall be consulted in advance of any hiring.~~

This Policy will be administered consistent with 110 ILCS 805/3-42 and the College's collective bargaining agreement obligations where applicable.

[Reference: Board Report #6328; Board Report #8306](#)

[Implemented: April 4, 2006](#)

[Revised: April 8, 2014; July 22, 2025](#)

Deleted: The Board shall approve the personnel report at each regular Board meeting via a Board report.

Personnel Report

Recommendation: The Board of Trustees approves the following personnel actions:

A. Appointments

Jeffrey Karlberg, Business Instructor, Full-time, FAC, Lane VI, Step 18, \$81,296, effective August 16, 2025.

Thomas Quinn, Temporary Math Instructor, Full-time, FAC, Lane VI, Step 2, \$75,796, effective August 16, 2025.

Caroline Jones, Temporary English Instructor, Full-time, FAC, Lane VII, Step8, \$83,772, effective August 16, 2025.

Casey Dalhberg, Director of New Student Enrollment, Full-time, ADM, \$70,565, Reclassification effective August 1, 2025.

Alexander Johnson, Director of Student Life, Full-Time, ADM, \$71,000, effective August 4, 2025.

B. Departures

Joseph Agbeko, Dean of College Readiness and Learner Support, Full-time, departure effective July 3, 2025.

Howard J. Spearman, Ph.D.
President

Board Approval: _____
Secretary, Board of Trustees

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Personnel Report

Recommendation: The Board of Trustees approves the following personnel actions:

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Casey Dalhberg, Director of New Student Enrollment, Full-time, ADM, \$70,565, Reclassification effective August 1, 2025.

_____, Director of Student Life, Grade _____, \$ _____, effective _____.
(Hiring supervisor is checking additional references and we should have an offer made this afternoon. Will follow up.)

B. Departures

Joseph Agbeko, Dean of College Readiness and Learner Support, Full-time, departure effective July 3, 2025.

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¶
_____, Economics Instructor, Full-time, FAC,
Lane __, Step __, \$ _____, effective
_____.

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_____, Director of Nursing, Grade _____,
\$ _____, effective _____. ¶

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Howard J. Spearman, Ph.D.
President

Board Approval: _____
Secretary, Board of Trustees

Rock Valley College
Board of Trustees Meeting
Student Trustee Report

Prepared by: Isiah Blake

Date: July 22, 2025

Student Trustee Report

Good evening members of the Board, President Spearman, and guests,

Recently, I had the opportunity to visit the Rock Valley College Advanced Technology Center to observe the SmartCamp program for middle school students. This camp is focused on hands-on STEM activities, and it was encouraging to see such a high level of student engagement and enthusiasm.

While I was there, I spoke with the SmartCamp program coordinator, who shared several important insights:

- The program had a full attendance of 60 students, with very few no-shows.
- There were approximately 180 students on the waitlist, which clearly shows there is strong community interest and demand for this kind of program.
- During my visit, students were actively participating in projects such as building and racing electric cars and even using them for activities like soccer, which speaks to the creative and applied learning happening in the program.

In terms of potential program expansion, the coordinator mentioned two main barriers:

1. Transportation – They had hoped to use part of their funding to purchase vans for field trips. However, due to administrative limitations, this purchase was not approved. As a result, that portion of the grant remained unused, even though overall funding was sufficient for the year.
2. Staffing – The most significant barrier to growth is the need for more personnel. Additional staff would allow the program to safely accommodate more students and provide adequate supervision and support throughout the camp.

Additionally, I spoke with a temporary employee working with the program who shared direct feedback from the students. Many of them expressed that they wished

the camp had been longer than just one week. The students were enjoying themselves so much that they wanted more time to learn, build, and engage with the activities. Based on this feedback, the idea of extending the program by an additional week in the future could be worth exploring.

From what I saw, this program is a valuable resource that inspires young students in STEM and gives them early exposure to college-level facilities and instruction. I believe it has strong potential for growth, and I hope conversations can continue about ways to support its expansion, especially in response to the enthusiasm and demand from both students and families.

Thank you for the opportunity to share this update.

Respectfully submitted,

Isiah Blake

Student Trustee, Rock Valley College

Rock Valley College Board of Trustees
Freedom of Information Act Report
June 15 - July 15, 2025

Date Received	FOIA#	Requestor	Request	Response Date
6/25/2025	2025-58	justin@getstarjump.com	<p>All contracts (and/or Master Service Agreements with all associated purchase orders) that are in effect or have been in effect in the last three years with any of the following vendors with which you have a relationship:</p> <p>Smart Catalog, Clean Catalog, Kuali, CourseDog, CourseLeaf, Leepfrog</p>	Commercial request completed June 30, 2025; no responsive records
7/7/2025	2026-01	Acme Research	<p>Public spending information, including both capital and operating expenditures, for payments made by or on behalf of Rock Valley College during fiscal year 2025. Specifically, for any payee, other than an employee or student, who was paid a cumulative total amount of \$10,000 or more, we seek the payee name, address, and the cumulative total dollar amount paid to the subject payee over the relevant time period. The \$10,000 threshold was established to minimize reporting for respondents. This is the same information you were kind enough to provide to us via email for fiscal year 2024.</p>	commercial request due August 5, 2025
7/10/2025	2026-02	Justin@getstarjump.com	<p>All contracts (and/or Master Service Agreements with all associated purchase orders) that are in effect or have been in effect in the last 3 years with any of the following vendors (specific products) with which you have a relationship:</p> <p>Modo/modoLabs (Modo Campus), Ready Education (Campus Groups, Ready Campus), ExLibris (CampusM), Unifyed (CampusEAI, Kronos, Unifyed Engage, Unifyed Manage), TransACT communications/OneCampus/Rsmart, Anthology (Engage, CampusLabs Engage, OrgSync), ModernCampus (Presence, Involve, OmniUpdate)</p>	commercial request due August 8, 2025