

**Rock Valley College  
Community College District No. 511  
3301 N. Mulford Road, Rockford, IL 61114  
BOARD OF TRUSTEES COMMITTEE OF THE WHOLE MEETING  
5:15 p.m. Tuesday, June 10, 2025  
MINUTES**

**Call to Order**

The Rock Valley College (RVC) Board of Trustees Committee of the Whole meeting convened on Tuesday, June 10, 2025, in the Performing Arts Room (PAR, Room 0214) in the Educational Resource Center (ERC). The meeting was called to order at 5:15 p.m. by Chairperson Paul Gorski.

**Roll Call**

The following members of the Board of Trustees were present at roll call:

Mr. Paul Gorski

Mr. Robert Trojan

Dr. Jenna Goldsmith

Mr. Isiah Blake, Student Trustee

Ms. Kristen Simpson

The following Trustees were absent at roll call: Ms. Gloria Cardenas Cudia, Mr. John Nelson, and Ms. Crystal Soltow.

Also present: Dr. Howard J. Spearman, President; Dr. Keith Barnes, Vice President of Cultural Excellence; Dr. Terrica Huntley, Vice President of Human Resources; Ms. Heather Snider, Vice President of Institutional Effectiveness and Communications; Dr. Hansen Stewart, Vice President of Career and Technical Education and Workforce Development; Mr. Rick Jenks, Vice President of Operations; Dr. Amanda Smith, Vice President of Academic Affairs; Ms. Ellen Olson, Vice President of Finance; Ms. Ann Kerwitz, Assistant to the President; Ms. Araceli Olvera, Interim Executive Assistant, Ms. Tracy Luethje, Executive Assistant to the Vice President of Operations, Attorney Joseph Perkoski, Robbins Schwartz.

**Board Member Attendance by Means Other than Physical Presence**

A motion was made by Trustee Trojan, seconded by Trustee Simpson, to allow Trustee Crystal Soltow to join the meeting via teleconference. The motion was approved by a unanimous roll call vote. Trustee Soltow joined the meeting via telephone.

**Communications and Petitions**

There were no public comments, communications, or petitions to be recognized.

**Recognition of Visitors**

Dr. Spearman stated that visitors would be introduced during the General Presentations.

**Review of Minutes**

There were no comments on the minutes from the May 13, 2025, Board of Trustees Committee of the Whole meeting.

Trustee Nelson joined the meeting at 5:19 p.m.

## **General Presentations**

### **1. Spring Brook Road Traffic Roundabout**

Mr. Rick Jenks, vice president of operations, introduced Mr. Brett Rottinghaus of OPN Architects, Mr. Eric Moe, Client Executive, and Mr. Brad Lang, Professional Traffic Operations Engineer (PTOE) of IMEG. Vice President Jenks stated that the purpose of the presentation is to review the congestion issues at the Spring Brook Road entrance and parking lots 7 through 9. OPN and IMEG were tasked with finding a more efficient traffic pattern. Vice President Jenks said that the potential solution would not be implemented immediately, but that, for planning purposes, an understanding of RVC's future plans was needed.

To develop the documentation, IMEG reviewed RVC's Facilities Master Plan, gathered supporting documentation, and analyzed the traffic patterns. The City of Rockford proposed the roundabout concept. IMEG prepared cost assumptions for the Chartwell Roundabout, the Hubbard Roundabout, and the improvements to Ring Road and Lots Seven through Nine. They recommend enhancing campus access from Spring Brook Road by constructing the Chartwell Roundabout and reconfiguring the South Lot improvements. Discussion ensued. Vice President Jenks asked OPN and IMEG to develop two drawings: one with the existing entrance remaining the same, and another with a roundabout, including costs for RVC.

### **1. Athletic Fields Renovation Update**

Dr. Spearman provided a brief response to the Trustees' questions from the May 13, 2025, Committee of the Whole meeting. The board received a recommendation from the Administration for the installation of artificial turf on the softball, baseball, and soccer fields. Dr. Spearman reiterated that the initial idea was to replace the natural grass, estimated at \$1.3 million, but RVC had a failed bid because the \$1.3 million replacement came in at \$3.1 million. RVC then considered replacing natural grass with artificial turf and estimated the associated costs and maintenance. It was then decided that artificial turf would be a better long-term option, with easier maintenance.

The Athletic Department addressed questions and concerns raised by the Trustees by providing data on athletic safety and preferences. Dr. Spearman stated that RVC, along with the Administration and Athletic Department, is satisfied with the information presented. They asked that the Board consider the Administration's recommendation to install artificial turf on the softball, baseball, and soccer fields. Discussion ensued.

## **Teaching, Learning & Communications Discussion: Board Liaison Trustee Goldsmith**

### **1. FY2025 Enrollment Update**

Ms. Heather Snider, vice president of institutional effectiveness and communications, presented the FY2025 and FY2026 Enrollment Update. FY2025 is scheduled to end the week of June 9, 2025. Currently, there are no changes to report, as the numbers remain consistent. However, it is worth noting that FY2025 has exceeded both the budget and the stretch goal. The Summer II session for FY2026 will start on Monday, June 16, 2025. Vice President Snider stated that Summer II is operating at 125% of the budget and 120% of the stretch goal. In contrast, the Fall semester is at 70% of the budget and 68% of the stretch goal. Discussion ensued.

### **2. Renewal of the Studer Education Agreement**

Dr. Spearman acknowledged that the Trustees viewed the presentation at the May 13, 2025, Committee of the Whole meeting; therefore, the Administration recommends that the Board extend the Studer Education agreement for two years. Chairperson Gorski subsequently sent out a confidential survey to the Cabinet, stating that most believe the studies were essential and effective in their decision-making, as well as for the College. He also noted that the Cabinet acknowledged the value of the training and coaching offered by Studer Education.

Trustee Trojan expressed his disappointment about not having access to the confidential survey questions and answers. Chairperson Gorski stated that he held back on sharing the information with the Trustees.

because he was waiting for one of the Cabinet members to respond to the survey. However, since he has discussed his findings, he will send the Trustees the questions and responses from the Cabinet.

### **3. Intergovernmental Agreement (IGA) 2025-2026 Illinois Department of Transportation (IDOT) Highway Construction Career Training Program (HCCTP)**

Dr. Hansen Stewart, vice president of career technical education and workforce development, reviewed the Intergovernmental Agreement for the IDOT HCCTP program. Vice President Stewart reviewed the history of RVC and the HCCTP, as well as the training offered to students. He stated that he anticipates 24 trainees will participate in the program for FY2026 and that, under the Agreement, RVC will be compensated an amount not to exceed \$390,419 to administer the grant program.

Trustee Nelson inquired whether an attorney had reviewed the 2025-2026 IDOT HCCTP Intergovernmental Agreement. Vice President Stewart confirmed that RVC typically does not have grants reviewed by attorneys. In response, Trustee Nelson expressed his desire for the IGA to be reviewed by legal counsel. Chairperson Gorski then requested that the RVC attorneys review the grant-funded IGA.

### **4. Strategic Plan Goals Update: Caring Campus-Course Completion Rates**

Dr. Amanda Smith, vice president of academic affairs, reviewed the Caring Campus-Course Completion Rates presentation. Dr. Smith explained that students who feel more connected to their colleges are more likely to be retained and achieve their academic goals. The Institute for Evidence-Based Change (IEBC) developed Caring Campus. Faculty collaborated with a consultant from IEBC to establish “caring behaviors” that will foster an enhanced sense of belonging for all students. Six behaviors were identified and will be rolled out to all faculty in the Fall of 2025.

Trustee Tojan asked about RVC’s comparability to the other community colleges in the area. Vice President Smith confirmed we have many similarities but noted that we lack the specific data requested.

Discussion ensued.

### **5. Grants Update**

Vice President Snider stated that RVC has 32 grants, each exceeding \$100,000, totaling \$16,431,702. Eleven of those grants are from Federal sources, including a multi-year grant of \$5,585,017 from the U.S. Department of Labor. The other 21 grants are from State sources, including six multi-year grants. Vice President Snider discussed the impact of the Federal funding climate and the outlook for FY2025 and FY2026. Discussion ensued.

**Early College Items:** As an introduction to the Early College items on the agenda, Dr. Stewart provided an overview of the Career Pathways Jump Start, Dual and Articulated Credit, Running Start, and Senior Semester programs, as well as agreements with the area high school districts.

The Career Pathways Jump Start Intergovernmental Agreement (IGA) program allows high school students to take dual credit courses that meet the requirements for a high school diploma and an RVC certificate in Fundamentals of Mechatronics, Certified Manufacturing Associate, Industrial Welder, Automotive Maintenance and Light Repair, Basic Electronics or 30 credits toward the Aviation Maintenance program certificate.

To provide consistency across school districts and align with the Dual Credit Quality Act, RVC developed the Dual and Articulated Credit Memorandum of Understanding (MOU) that offers dual credit for high school courses. These dual credit courses, taught by qualified high school instructors, are designed to allow eligible students to earn college credit while still in high school.

Running Start is a formal program that allows qualified students to attend RVC for their junior and senior high school years. Students may enroll in a two-year degree completion program, which will enable them to take courses that meet the requirements for both a high school diploma and an RVC associate degree

simultaneously. Alternatively, they may enroll in a one-year program that meets the requirements for both a high school diploma and one year of RVC credit courses simultaneously. The Running Start program will be administered through the Early College office at RVC in conjunction with the high schools enrolled in the program.

**6. Career Pathways Jump Start Intergovernmental Agreements (IGA)**

- a. Belvidere Community Unit School District #100 (New)

**7. Dual and Articulated Credit Memoranda of Understanding (MOU)**

- a. Belvidere Community Unit School District #100  
b. Hononegah Community High School District #207

**8. Running Start Intergovernmental Agreements (IGA)**

- a. Belvidere Community Unit School District #100

**Finance Discussion: Board Liaison Trustee Cardenas Cudia**

**1. Purchase Reports**

Ms. Ellen Olson, vice president of finance, presented the purchase reports.

***Purchase Report A – FY2025 Amendments***

**A. Contractual Services – (Vendor Training Alliances – Continuing Education Center)**

1.	<b>Wolter, Inc.</b>	<b>Brookfield, WI</b>	<b>\$ 9,500.00*(1)</b>
			<b>Not to Exceed</b>

***Purchase Report B – FY2026 Purchases***

**A. Grounds – (Capital Expense)**

1.	<b>Team REIL</b>	<b>Union, IL</b>	<b>\$1,888,381.95*(1)</b>
			<b>Not to Exceed</b>

**B. Grounds – (Capital Expense)**

2.	<b>Field Turf USA</b>	<b>Chicago, IL</b>	<b>\$1,165,849.45*(2)</b>
			<b>Not to Exceed</b>

**C. Workbenches – (Office Equipment/Furniture – Current Capital Needs)**

3.	<b>Global Industrial Company, Inc.</b>	<b>Port Washington, NY</b>	<b>\$ 31,091.40*(3)</b>

**D. Software – (IT Administration – Maintenance Services Software Support)**

4.	<b>Entre Computer Solutions</b>	<b>Machesney Park, IL</b>	<b>\$ 27,666.00*(4)</b>
			<b>Not to Exceed</b>
	CDW Government, Inc.	Chicago, IL	<b>\$ 28,641.00</b>
	Howard Technology Solutions	Laurel, MS	<b>\$ 29,636.00</b>
	Burwood Group	Chicago, IL	<b>Declined to quote</b>
	ITSavvy, LLC.	Addison, IL	<b>Declined to quote</b>

**E. Boiler Replacement – (Boiler House – Plant, Operations, and Maintenance)**

5.	<b>Mechanical, Inc. DBA Helm Services</b>	<b>Freeport, IL</b>	<b>\$ 341,242.00*(5)</b>
			<b>Not to Exceed</b>
	Hartwig Mechanical, LLC.	Harvard, IL	<b>\$ 369,700.00</b>

	Commercial Mechanical, Inc.	Dunlap, IL	\$ 427,900.00
	Nelson Piping Co.	Rockford, IL	\$ 453,200.00
	Miller Engineering Co.	Rockford, IL	\$ 457,776.00

**F. Accounting Services – (Other Contractual Services – Adult Education)**

6.	<b>John Morrissey Accountants, Inc.</b>	<b>Rockford, IL</b>	<b>\$ 30,000.00*(6)</b>
			<b>Not to Exceed</b>

**G. Accounting Services – (Other Contractual Services – Refugee and Immigrant Services)**

7.	<b>John Morrissey Accountants, Inc.</b>	<b>Rockford, IL</b>	<b>\$ 25,000.00*(7)</b>
			<b>Not to Exceed</b>

**H. Web Application – (Subscriptions – Web Applications – SCC4 Adv Manufacturing Grant)**

8.	<b>American Government Services (AGS)</b>	<b>Hudson, WI</b>	<b>\$ 60,000.00*(8)</b>
			<b>Not to Exceed</b>

**I. Sign Language Services – (Other Contractual Services – Disability Support Services)**

9.	<b>Sorenson Communications</b>	<b>Salt Lake City, UT</b>	<b>\$ 60,000.00*(9)</b>
			<b>Not to Exceed</b>

**J. Publication – (College and Program Advertising – Marketing and Communications)**

10.	<b>CPC Printing &amp; Promotions</b>	<b>Onalaska, WI</b>	<b>\$ 41,798.00*(10)</b>
			<b>Not to Exceed</b>
	Aradius Group	Omaha, NE	\$ 46,607.00
	Meridian	Loves Park, IL	\$ 48,370.00
	Continental Web Press	Itasca, IL	\$ 50,448.00
	Liberty	Tinley Park, IL	\$ 70,563.00
	Mercury Print Productions	Rochester, NY	\$ 72,997.00

**K. Consultant Services – (Consultant Services – IT – IT Administration)**

11.	<b>Ferrilli</b>	<b>Haddonfield, NJ</b>	<b>\$ 156,000.00*(11)</b>
			<b>Not to Exceed</b>

Trustee Trojan stated he will abstain from voting on Purchase Report B because John Morrissey Accountants, Inc., is his accountant. He suggested removing John Morrissey Accountants, Inc. from Purchase Report B and creating a separate purchase report for items F and G. This will allow him to vote on the other items. Trustees agreed to make a separate purchase report with John Morrissey Accountants, Inc.

***Purchase Report C – FY2026 Site Rentals***

**A. Rental – (Education Fund – Transitional Opportunity and Education/Adult Education Center, Rental – Facilities)**

1.	<b>The Iconic Building, LLC.</b>	<b>Rockford, IL</b>	<b>\$ 216,930.00*(1)</b>
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**B. Rental – (Education Fund – Aviation Maintenance Technology Rental Facilities)**

2.	<b>Greater Rockford Airport Authority</b>	<b>Rockford, IL</b>	<b>\$ 11,500.00*(2)</b>
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***Purchase Report D – FY2026 Software Licensing Renewals***

**A. Software – (IT Administration – Maintenance Services Software Support)**

1.	<b>Alliance Technology Group</b>	<b>Hanover, MD</b>	<b>\$ 55,000.00*(1)</b>
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**B. Software – (Plant Operations, and Maintenance – Administrative Software)**

2.	<b>Brightly Software, Inc.</b>	<b>Cary, NC</b>	<b>\$ 35,000.00*(2)</b>
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**C. Software – (IT Administration – Maintenance Services Software Support)**

3.	<b>Burwood Group, Inc.</b>	<b>Chicago, IL</b>	<b>\$ 50,000.00*(3)</b>
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**D. Software – (IT Administration – Maintenance Services Software Support)**

4.	<b>Carahsoft</b>	<b>Reston, VA</b>	<b>\$ 136,000.00*(4)</b>
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**E. Software – (Education Fund – Administrative and Instructional Software)**

5.	<b>CDW-G</b>	<b>Chicago, IL</b>	<b>\$ 35,000.00*(5)</b>
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**F. Software – (IT Administration – Maintenance Services Software Support)**

6.	<b>CDW-G</b>	<b>Chicago, IL</b>	<b>\$ 80,000.00*(6)</b>
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**G. Software – (IT Administration – Maintenance Services Software Support)**

7.	<b>CDW-G</b>	<b>Chicago, IL</b>	<b>\$ 132,800.00*(7)</b>
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**H. Software – (IT Administration – Maintenance Services Software Support)**

8.	<b>CDW-G</b>	<b>Chicago, IL</b>	<b>\$ 28,000.00*(8)</b>
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**I. Software – (IT Administration – Maintenance Services Software Support)**

9.	<b>Ellucian</b>	<b>Malvern, PA</b>	<b>\$1,300,000.00*(9)</b>
			<b>Not to Exceed</b>

**J. Software – (IT Administration – Maintenance Services Software Support)**

10.	<b>Ellucian</b>	<b>Malvern, PA</b>	<b>\$ 26,108.00*(10)</b>
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**K. Software – (IT Administration – Maintenance Services Software Support)**

11.	<b>Entrinsik, Inc.</b>	<b>Raleigh, NC</b>	<b>\$ 32,000.00*(11)</b>
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**L. Software – (IT Administration – Maintenance Services Software Support)**

12.	<b>GHA Technologies</b>	<b>Scottsdale, AZ</b>	<b>\$ 54,000.00*(12)</b>
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**M. Software – (IT Administration – Maintenance Services Software Support)**

13.	<b>Hyland, LLC.</b>	<b>Lenexa, KS</b>	<b>\$ 90,000.00*(13)</b>
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**N. Software – (Academy for Teaching and Learning Excellence (ATLE) – Instructional Software)**

14.	<b>Instructure, Inc.</b>	<b>Salt Lake City, UT</b>	<b>\$ 135,093.00*(14)</b>
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**O. Software – (Marketing – Website Services, Software and Support)**

15.	<b>Modern Campus</b>	<b>Camarillo, CA</b>	<b>\$ 45,000.00*(15)</b>
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P. Software – (IT Administration – Administrative Software)

16.	<b>Prey, Inc.</b>	<b>San Francisco, CA</b>	<b>\$ 25,000.00*(16)</b>
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Q. Software – (Financial Services – Administrative Software)

17.	<b>Prophix Software, Inc.</b>	<b>Ontario, Canada</b>	<b>\$ 80,000.00*(17)</b>
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R. Software – (Academic Affairs – Administrative Software)

18.	<b>Watermark Insights, LLC.</b>	<b>Austin, TX</b>	<b>\$ 36,182.40*(18)</b>
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S. Software – (Institutional Research and Planning – Administrative Software)

19.	<b>Watermark Insights, LLC.</b>	<b>Austin, TX</b>	<b>\$ 71,200.24*(19)</b>
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***Purchase Report E - FY2025 Blanket Purchase Orders:***

Vice President Olson reviewed the blanket purchase orders that had changed or had a higher dollar amount than those from the previous year. The information consisted of the vendor, city, state, description, the fiscal year 2025 amount, the fiscal year 2026 projected amount, and comments regarding the expense. See attached.

**2. Cash and Investment Report**

Vice President Olson presented the Cash and Investment Report through May 31, 2025. Total operating cash is \$38,921,760. Total operating cash and investments are \$103,733,777. The operating cash and investments have changed by \$4,488,001 since April 30, 2025. Total capital funds are \$73,618,424. Since April 30, 2025, the change in capital funds has been \$2,840,313. Ms. Olson stated that the total operating cash and investment funds were 101.98% of the FY2025 operating budget.

**3. Resolution: Calling the Parameters Issuance of the General Obligation Bonds Not to Exceed \$56,250,000**

Vice President Olson stated the resolution calling for the issuance of General Obligation Bonds, not to exceed \$56,250,000, is to set forth the bond parameters which include date, denomination, rate of interest, and maturities of the bonds, fix all details to the issue and execution thereof, and provide for the levy of a tax sufficient to pay both interest and principal of the bonds as they mature.

**4. ESP/PSA/Administrative Salaries for 2025-2026 (FY2026)**

Vice President Olson reviewed the proposed salary increases for the Educational Support Personnel (ESP), Professional Staff Association (PSA), and Administrative employees.

The RVC Board of Trustees is being asked to approve the following, effective July 1, 2025:

- Active full-time and continuous part-time employees in grades J through V.
- A 3.25% increase will be added to the base pay of each full-time ESP, PSA, and Administrative employee for the period of July 1, 2025, through June 30, 2026.
- Employees hired on or after July 1, 2025, are not eligible for this pay increase.
- The estimated fiscal impact is \$429,800.

**5. Adopting the FY2026 Budget / 6. Certificate Attesting to the FY2026 Budget**

Vice President Olson stated that the FY2026 Tentative Budget has not changed since the 30-day posting. The administration recommends that the Board of Trustees adopt the FY2026 Final Budget and the certificate attesting to the FY2026 Final Budget. Trustee Trojan asked what newspapers published the budget. Vice President Olson stated the Rock River Times and the Belvidere Daily Republican.

### **Operations Discussion: Board Liaison Trustee Trojan**

#### **1. Personnel Report**

Vice President Rick Jenks reviewed the June 2025 Personnel Report, which included three appointments and six placeholders. There were no departures. Trustee Nelson inquired whether the placeholders will be filled by the Regular Board meeting. Dr. Huntley stated that she believes the interview process will be completed by the next board meeting. Discussion ensued.

#### **2. Downtown West Update**

Vice President Jenks presented an update for the Downtown West Project, stating that everything is on schedule as of the end of May and June 2025, and shared pictures of the construction site progress.

#### **3. Classroom II Building (CLII) Update**

Vice President Jenks stated that the Capital Development Board (CDB) has agreed to release funds for the remodeling of the CLII building. The CDB has chosen the Bailey Edward Architect firm from Chicago for this project. RVC has conducted initial meetings and walkthroughs with the design team. The CLII building is scheduled for completion by July 2028. Discussion ensued.

#### **4. Change Order Update**

Vice President Jenks provided an update on change orders. The first change order was for completion of the power shed construction, in which the contingency was not utilized; therefore, RVC received a credit, bringing the contingency balance to \$33,767.00. The second change order was for the security upgrade, totaling \$15,390.00, which included upgrades associated with the integration.

#### **5. Rock Valley College Events Calendar**

Vice President Jenks reviewed the RVC Events Calendar and highlighted the productions that Starlight Theatre will present this summer.

### **New Business/Unfinished Business**

#### **1. New Business:**

Dr. Spearman stated that the President's Office will send information regarding the Belvidere and Rockford parades to the Board if they are interested in participating. He also reminded the Board about the SMART Camp, which is taking place at the Advanced Technology Center. Additionally, each Trustee received a copy of the Northwest Quarterly, which includes an article about Rock Valley College.

#### **2. Unfinished Business:**

Chairperson Gorski reminded the Board that in previous meetings, Electroform had requested a 10-year tax abatement. This request has been discussed at previous board meetings, and Board Chair Gorski stated that it will be voted upon at the next meeting.

Dr. Spearman recognized Mr. John Wicker, the new Executive Director of Information Technology.

Chairperson Gorski thanked everyone for their condolences towards his brother, who passed away a few months ago, and his mother, who passed away on June 6, 2025.



### **Adjourn to Closed Session**

At 7:25 p.m., Trustee Trojan made a motion, seconded by Trustee Simpson, to adjourn to closed session to discuss: 1) The appointment, employment, compensation, discipline, performance, or dismissal of specific employees, specific individuals who serve as independent contractors in a park, recreational, or educational setting per Section 2 (c) (1); and/or 2) The purchase or lease of real property for the use of the public body per Section 2 (c) (5), and/or 3) Litigation has been filed, is pending, or probable per Section 2 (c) (11), all in accordance with the Illinois Open meetings Act.

The motion was approved by a unanimous roll call vote.

### **Reconvene Open Session**

At 8:04 p.m., a motion was made by Trustee Simpson, seconded by Trustee Trojan, to adjourn the closed session and return to open session. The motion was approved by a unanimous roll call vote. No action was taken as a result of the closed session.

### **Next Regular Board of Trustees Meeting**

The next Regular Board of Trustees Meeting will be held on Tuesday, June 24, 2025, at 5:15 p.m., in the Performing Arts Room (PAR, Room 0214) of the Educational Resource Center (ERC) on the main campus.

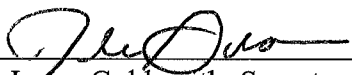
### **Next Committee of the Whole Meeting**

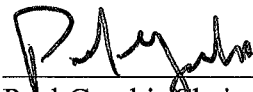
The next Committee of the Whole Meeting will be held on Tuesday, July 8, 2025, at 5:15 p.m., in the Performing Arts Room (PAR, Room 0214) of the Educational Resource Center (ERC) on the main campus.

### **Adjourn**

At 8:05 p.m., a motion was made by Trustee Trojan, seconded by Trustee Simpson, to adjourn the meeting. The motion was approved by a unanimous roll call vote.

Submitted by: Tracy L. Luethje

  
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Dr. Jenna Goldsmith, Secretary

  
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Paul Gorski, Chairperson



Purchase Report E	
FY26 Blanket Purchase Orders	
<i>As in the past, Purchase Orders and Blanket Purchase Orders are being issued to various vendors that we believe are not subject to the IL Public Community College Act, 110 ILCS 805/3-27.1 Bid requirements (i.e., Postage, Contractual Services, Supplies, etc.)</i>	
Blanket PO's for the Period of 7/1/25 through 6/30/26	

VENDOR	CITY	ST	DESCRIPTION	FY25	FY26	Comments
<u>Health Care Service Corporation</u>	Chicago	IL	Premiums for PPO insurance, Stop loss insurance.	\$ 8,250,000.00	\$ 8,828,000.00	Exception A. Includes anticipated health insurance plan increases
<u>Constellation New Energy Gas/Electric</u>	Chicago	IL	Gas and electric service.	\$ 2,000,000.00	\$ 2,500,000.00	Exception L.
<u>IL Community College Risk Management Consortium (ICCRMC)</u>	Northbrook	IL	Premiums for property and casualty, worker's compensation, malpractice, and athletic insurance paid from Operations, Tort, and Auxiliary Funds	\$ 1,210,000.00	\$ 1,357,000.00	Exception L. Projected insurance premiums.
<u>Heartland Financial (IBT VISA)</u>	Overland Park	KS	P-Card program.	\$ 1,000,000.00	\$ 1,000,000.00	Pass through for miscellaneous small commodities purchased in accordance with the College's P-card policies. Individual purchases are less than \$25,000 and therefore do not need to be bid pursuant to 110 ILCS 805/3-27.1.
<u>EBM/Morgan Building Maintenance</u>	Elk Grove Village	IL	Custodial services.	\$ 940,000.00	\$ 940,000.00	Second one-year extension of a five-year contract.
<u>Guardian</u>	Dallas	TX	Premiums for supplemental life insurance, group life insurance, dental and long term disability insurance.	\$ 650,000.00	\$ 696,000.00	Exception A. Includes anticipated health insurance plan increases
<u>OPN Architects</u>	Madison	WI	For design and engineering planning for approved capital projects.	\$ 610,000.00	\$ 600,000.00	This is the fourth year of their contract. RFQ #22-04 Architect of Record.

<u>Robbins, Schwartz, Nicholas, Lifton, Taylor</u>	Chicago	IL	Legal services, as needed.	\$ 600,000.00	\$ 600,000.00	Exception A
<u>OSF Healthcare</u>	Peoria	IL	On-site wellness clinic management fees, consumables, and monthly lab fees.	\$ 220,000.00	\$ 236,000.00	Exception A. Contract addendums state contract continues until parties agree to end it. Includes anticipated health insurance plan increases.
<u>Bodycraft Wellness &amp; Massage</u>	Rockford	IL	Instruction of personal wellness Continuing Education classes.	\$ 215,000.00	\$ 215,000.00	Exception A.
<u>Townsquare Media Rockford LLC / Ignite</u>	Cincinnati	OH	Targeted digital marketing for enrollment and college initiatives.	\$ 175,000.00	\$ 200,000.00	Exception A and L. Increase due to opportunities in the digital landscape for targeted and effective marketing campaigns for enrollment and Downtown West
<u>Javon Bea Hospital - Rockton</u>	Rockford	IL	Instruction and consumable class materials and supplies for the Continuing Education Fire Science, Emergency Medical Services and Emergency Medical Technician classes.	\$ 170,000.00	\$ 185,000.00	Exception A and L. Increase due to increasing interest in Community Ed summer classes.
<u>Marco Technologies Inc with Great American Financial Services Corp.</u>	Rockford	IL	Copier lease and click charges for all RVC copiers. Includes Print Services, production equipment and managed print services for HP printers	\$ 185,000.00	\$ 185,000.00	RFP #23-10. Third year of five year contract will begin mid-FY26.
<u>NICOR Gas</u>	Pecatonica	IL	Natural gas supply for satellite campus locations.	\$ 170,000.00	\$ 170,000.00	Exception L.
<u>State Universities Retirement System (SURS)</u>	Springfield	IL	Penalty expenses.	\$ 150,000.00	\$ 150,000.00	Exception L.

<u>Northern Illinois University</u>	DeKalb	IL	RVC Foundation pass-through account for engineering scholarship awards through the Foundation's Engineering Our Future Campaign.	\$ 133,000.00	\$ 133,000.00	This is a pass-through expense.
<u>Commonwealth Edison</u>	Chicago	IL	Electric and energy supply bills for the Advanced Technology Center.	\$ 132,000.00	\$ 132,000.00	Exception L.
<u>Condensed Curriculum Intl</u>	Fairfield	NJ	Instruction of Health Care Continuing Education classes.	\$ 125,000.00	\$ 125,000.00	Exception A.
<u>Slkich LLC</u>	Naperville	IL	Audit Services for the College and the Foundation.	\$ 115,000.00	\$ 120,000.00	Second year of a five year contract per Bid #23-24 Audit Services
<u>EBSCO Subscription Services</u>	Birmingham	AL	Magazines and journals for the Library.	\$ 110,000.00	\$ 110,000.00	Exception L.
<u>Helm Service</u>	Rockford	IL	Service contract for parts, supplies, and repairs for the heating, ventilation and air conditioning systems.	\$ 110,000.00	\$ 110,000.00	Miscellaneous small commodity purchases or individual purchases that are under \$25,000. They do not need to be bid pursuant to ILCS 805/3-21.1.
<u>Van Galder Bus Company</u>	Janesville	WI	Transportation for Athletic teams	\$ 110,000.00	\$ 110,000.00	Bid #23-08 Charter Bus Services for Athletics. Third of a three-year contract with two possible one-year extensions.
<u>BSN Sports</u>	Dallas	TX	Athletic uniforms and sports equipment for the RVC sports teams.	\$ 100,000.00	\$ 100,000.00	Bid #21-07. This is the fifth year of a five-year agreement.
<u>CIT Trucks, LLC</u>	Normal	IL	Lease of two Truck Driver Training trucks	\$ 93,000.00	\$ 95,000.00	Lease contract was awarded per BR8058-B in July 2023, when Bid #23-12 resulted in a no-bid. Amount based on lease agreement annual increase.
<u>City of Rockford</u>	Rockford	IL	Water service for the main campus and satellite campuses.	\$ 95,000.00	\$ 95,000.00	Exception K and L.

<u>Helm Service</u>	Rockford	IL	Electrical parts, repairs, and service.	\$ 90,000.00	\$ 90,000.00	Miscellaneous small commodity purchases or individual purchases are under \$25,000. This does not need to be bid pursuant to ILCS 805/3-21.1.
<u>Postmaster</u>	Rockford	IL	Postage for United States Postal Service Bulk mail.	\$ 90,000.00	\$ 90,000.00	Exception K.
<u>Schneider Electric</u>	Homewood	IL	Security systems hardware and software support.	\$ 86,000.00	\$ 90,000.00	Exception F. Increase needed to purchase server for HSC.
<u>Office Pro</u>	Beloit	WI	Office supplies.	\$ 80,000.00	\$ 80,000.00	Miscellaneous small commodity purchases or individual purchases that are under \$25,000. They do not need to be bid pursuant to ILCS 805/3-21.1.
<u>Pitney Bowes Reserve Account</u>	Pittsburgh	PA	Postage meter funds.	\$ 80,000.00	\$ 80,000.00	Exception K.
<u>Rocket Industrial</u>	Rockford	IL	Supplies, parts, and repairs for custodial.	\$ 80,000.00	\$ 80,000.00	Miscellaneous small commodity purchases or individual purchases that are under \$25,000. This does not need to be bid pursuant to ILCS 805/3-21.1.
<u>Smith Oil</u>	Rockford	IL	Gas for fleet and maintenance vehicles.	\$ 80,000.00	\$ 80,000.00	Miscellaneous small commodity purchases for College use or individual purchases that are under \$25,000. Purchases do not need to be bid pursuant to ILCS 805/3-21.1.
<u>Stratus Networks</u>	Peoria Heights	IL	Phone system and fiber infrastructure for inter-campus data transfer.	\$ 80,000.00	\$ 80,000.00	Exception F and L.
<u>IL Dept. of Employment Security (IDES)</u>	Rockford	IL	Unemployment insurance premiums. Paid from Tort Fund.	\$ 75,000.00	\$ 75,000.00	Exception 30 ILCS 525/2. Joint Purchasing Act.
<u>Lamar Companies</u>	Rockford	IL	Billboard advertising to promote enrollment and other college initiatives.	\$ 75,000.00	\$ 75,000.00	Exception A and L.
<u>National Safety Council</u>	Itasca	IL	Course materials for Traffic Safety classes.	\$ 75,000.00	\$ 75,000.00	Exception L.

<u>U.S. Department of Homeland Security</u>	Laguna Nigel	CA	Reimbursements of application fees to eligible participants applying for the Deferred Action for Childhood Arrivals citizenship initiative against the Illinois Coalition for Immigrant and Refugee Rights Grant.	\$ 75,000.00	\$ 75,000.00	Exception L.
<u>Gallagher</u>	Rolling Meadows	IL	Insurance broker.	\$ 68,000.00	\$ 73,000.00	Agreement auto-renews unless parties agree to terminate. Per Bid #22-13. Exception A. Includes anticipated health insurance plan increases.
<u>Marsh LLC</u>	Chicago	IL	Insurance premiums for treasurer bonds, airport liability, aircraft hull & liability. Paid from Operations and Tort Funds.	\$ 66,000.00	\$ 70,000.00	Exception under the Illinois Joint Purchasing Act, 30ILCS 525/1, et seq.
<u>CDW-G</u>	Seattle	WA	Servers, virtual desktop infrastructure and network resources hosted in the Azure subscription.	\$ 60,000.00	\$ 60,000.00	Exception F. RVC expanded the existing Azure platform and replaced Amazon Web Service. This is an existing platform. This is pursuant to ILCS 805/3-21.1.
<u>Disney Advertising</u>	Chicago	IL	Streaming ads on Hulu, ESPN Plus, and Disney Plus.	\$ 60,000.00	\$ 60,000.00	Exception A and L.
<u>Elsevier/ERSI</u>	St Louis	MO	Registered Nurse comprehensive assessment and review of programs and the SIMChart software used with the medication computer system by the students. These are all pass-through items that are covered by course fees.	\$ 58,000.00	\$ 60,000.00	Exception A.
<u>Midland Paper</u>	Rockford	IL	Printing and copying paper for all RVC locations.	\$ 50,000.00	\$ 60,000.00	Bid #25-05 First of a one-year contract with two optional one-year extensions

<u>Johnson Controls Fire Protection LP</u>	Palatine	IL	Fire alarm testing and repairs.	\$ 56,000.00	\$ 56,000.00	Exception L.
<u>Johnson Controls Inc.</u>	Rockford	IL	Repair of control systems, as needed.	\$ 56,000.00	\$ 56,000.00	Exception E.
<u>Exxon Mobil</u>	Rockford	IL	Fuel for the tractor and trailer units used in the Truck Driver Training program.	\$ 55,000.00	\$ 55,000.00	Miscellaneous small commodity purchases or individual purchases that are under \$25,000. The purchases do not need to be bid pursuant to ILCS 805/3-21.1.
<u>Effectv</u>	Rockford	IL	Digital and linear television advertising	\$ 50,000.00	\$ 50,000.00	Exception A and L.
<u>H &amp; H Filter/Air Rite</u>	Bettendorf	IA	Heating, ventilation, and air conditioning filters for all buildings.	\$ 50,000.00	\$ 50,000.00	Miscellaneous small commodity purchases or individual purchases that are under \$25,000. The purchases do not need to be bid pursuant to ILCS 805/3-21.1.
<u>The New Growth Group</u>	Cleveland	OH	Third-party grant evaluation services for the USDOL SCC grant	\$ 50,000.00	\$ 50,000.00	Exception A
<u>Windstar Lines Inc</u>	Carroll	IA	Transportation for Athletic teams	\$ 50,000.00	\$ 50,000.00	These services are used when the awarded vendor of Bid #23-08 can't accommodate travel schedules. Windstar was the second lowest respondent.
<u>Wolter, Inc.</u>	Brookfield	WI	Instructor for forklift and introduction to warehousing courses each course is from 1 to 3 days	\$ 48,500.00	\$ 50,000.00	Exception L. Increase is due to increased demand for sessions.
<u>Ballard Electric</u>	Rockford	IL	Cogen, Generator Optimization Asset Model monitoring, programming, services, and repairs.	\$ 49,000.00	\$ 49,000.00	Miscellaneous small commodity purchases or individual purchases that are under \$25,000. The purchases do not need to be bid pursuant to ILCS 805/3-21.1.
<u>Clearfly</u>	Pasadena	CA	Local telephone service.	\$ 42,000.00	\$ 45,000.00	Exception F and L. Increase due to monthly fluctuation.
<u>Four Rivers Sanitation Authority</u>	Rockford	IL	Sanitation services for waste removal for all RVC locations.	\$ 45,000.00	\$ 45,000.00	Exception L.
<u>Midwest Library Service</u>	Bridgeton	MO	Books for the library collection.	\$ 35,000.00	\$ 45,000.00	Exception L. Increase is due to anticipated price increases.



<u>Rock River Disposal</u>	Rockford	IL	Trash removal and recycling services.	\$ 45,000.00	\$ 45,000.00	Exception L.
<u>University of Illinois (CARLI)</u>	Champaign	IL	The Consortium of Academic and Research Libraries in Illinois library resources databases and membership for the RVC Library.	\$ 45,000.00	\$ 45,000.00	Exception L.
<u>Verizon Wireless</u>	St Louis	MO	Cell phone service, mobile hotspots, and hardware.	\$ 45,000.00	\$ 45,000.00	Exception F. Miscellaneous small commodity purchases. The College uses individual purchases that are under \$25,000. The purchases do not need to be bid pursuant to ILCS 805/3-21.1.
<u>Schumacher Elevator</u>	Denver	IA	Inspection and repair services for elevators in all RVC locations.	\$ 43,000.00	\$ 43,000.00	Miscellaneous small commodity purchases or individual purchases that are under \$25,000. The purchases do not need to be bid pursuant to ILCS 805/3-21.1.
<u>AT&amp;T</u>	Dallas	TX	Internet Protocol (IP), and Completelink, monthly phone bills.	\$ 40,000.00	\$ 40,000.00	Exception L.
<u>City of Rockford</u>	Rockford	IL	Bulk road salt for all RVC locations.	\$ 40,000.00	\$ 40,000.00	Exception K and L.
<u>Illumination Consulting LTD</u>	Cherry Valley	IL	Cyber security penetration test and risk assessment.	\$ 29,340.00	\$ 40,000.00	Exception F.
<u>University of Illinois (iShare)</u>	Champaign	IL	Cloud-based library service platform and discovery service. Consortium of Academic and Research Libraries in Illinois FY 2024 iShare assessment.	\$ 38,000.00	\$ 38,000.00	Exception L.
<u>Enterprise Rent-A-Car</u>	Rockford	IL	Transportation for Athletics when bus vendors are unable to meet the schedule or when a car or van will accommodate the team size.	\$ 30,000.00	\$ 35,000.00	Miscellaneous small commodity purchases or individual purchases that are under \$25,000. The purchases do not need to be bid pursuant to ILCS 805/3-21.1. Increase is due to potential increased usage.

<u>Minnihan's Tree Service LLC</u>	Garden Prairie	IL	Snow removal for the ATC and DTW locations.	\$ 28,800.00	\$ 35,000.00	Exemption J.
<u>Network of Illinois Learning Resources in Community Colleges (NILRC)</u>	Blanchardville	WI	Multiple library databases, search tools, and membership.	\$ 34,000.00	\$ 34,000.00	Exception F and L.
<u>Airgas</u>	Rockford	IL	Gas consumables for Welding Labs	\$ 25,000.00	\$ 30,000.00	Miscellaneous small commodity purchases. They are not required to be bid as individual or collective purchases. They do not exceed the \$25,000 threshold. 110 ILCS 805/3-27.1. Increase is due to anticipated price increases.
<u>La Bamba Radio</u>	Rockford	IL	Advertising on the local Spanish internet radio.	\$ 30,000.00	\$ 30,000.00	Exception A and L.
<u>Plumbers &amp; Pipe Fitters</u>	Rockford	IL	Contract instruction for the Highway Construction Careers Training Programs courses as	\$ 25,000.00	\$ 30,000.00	Miscellaneous small commodity purchases or individual purchases that are under \$25,000. The purchases do
<u>Ryco Landscaping</u>	Lake In The Hill	IL	Grounds maintenance for Bell School, Aviation, and the Advanced Technology Center properties.	\$ 18,835.00	\$ 30,000.00	Bid #24-15 Lawncare Services. First of four optional one-year extensions to a one-year contract.
<u>WIFR-TV23 and WIFR</u>	Rockford	IL	Media advertising to support enrollment and college initiatives.	\$ 25,000.00	\$ 30,000.00	Exception A and L. Increase to spread marketing campaigns more equally among networks.
<u>WREX</u>	Rockford	IL	Media advertising to support enrollment and college initiatives.	\$ 40,000.00	\$ 30,000.00	Exception A and L.
<u>WTVO (formerly WQRF, WTVO, and MyStateline)</u>	Rockford	IL	Advertising on the news and prime time.	\$ 30,000.00	\$ 30,000.00	Exception A and L.
<u>Frontline Technologies</u>	Malvern	PA	Employee application processing and tracking for Human Resources.	\$ 28,000.00	\$ 28,000.00	Exception F.
<u>ABS Training &amp; Consulting LLC</u>	Milwaukee	WI	Safety certification training for HCCTP	\$ 25,000.00	\$ 25,000.00	Miscellaneous small commodity purchases. They are not required to be bid as individual or collective purchases. They do not exceed the \$25,000 threshold. 110 ILCS 805/3-27.1.

<u>BP Roofing Solutions</u>	Loves Park	IL	Roofing inspections and repairs.	\$ 25,000.00	\$ 25,000.00	Miscellaneous small commodity purchases or individual purchases that are under \$25,000. The purchases do not need to be bid pursuant to ILCS 805/3-21.1.
<u>Sunbelt Rentals Inc</u>	Fort Mill	SC	Building inspections and maintenance.	\$ 25,000.00	\$ 25,000.00	Miscellaneous small commodity purchases. They are not required to bid as individual or collective purchases. They do not exceed the \$25,000 threshold. 110 ILCS 805/3-27.1.
<u>TruView BSI LLC</u>	Melville	NY	Background check services for Human Resources.	\$ 25,000.00	\$ 25,000.00	Exception A. Bid #22-17.

Howard J. Spearman, Ph.D.  
President

Board Approval: \_\_\_\_\_  
Secretary, Board of Trustees

## Exceptions

(110 ILCS 805/3-27.1) (from Ch. 122, par. 103-27.1)

Sec. 3-27.1. Contracts. To award all contracts for purchase of supplies, materials or work involving an expenditure in excess of \$25,000 or a lower amount as required by board policy to the lowest responsible bidder considering conformity with specifications, terms of delivery, quality, and serviceability; after due advertisement, except the following:

A	Contracts for the services of individuals possessing a high degree of professional skill where the ability or fitness of the individual plays an important part
B	Contracts for the printing of finance committee reports and departmental reports
C	Contracts for the printing or engraving of bonds, tax warrants and other evidences of indebtedness
D	Contracts for materials and work which have been awarded to the lowest responsible bidder after due advertisement, but due to unforeseen revisions, not the fault of the contractor for materials and work, must be revised causing expenditures not in excess of 10% of the contract price
E	Contracts for the maintenance or servicing of, or provision of repair parts for, equipment which are made with the manufacturer or authorized service agent of that equipment where the provision of parts, maintenance, or servicing can best be performed by the manufacturer or authorized service agent
F	Purchases and contracts for the use, purchase, delivery, movement, or installation of data processing equipment, software, or services and telecommunications and inter-connect equipment, software, and services;
G	Contracts for duplicating machines and supplies
H	Contracts for the purchase of natural gas when the cost is less than that offered by a public utility
I	Purchases of equipment previously owned by some entity other than the district itself
J	Contracts for repair, maintenance, remodeling, renovation, or construction, or a single project involving an expenditure not to exceed \$50,000 and not involving a change or increase in the size, type, or extent of an existing facility
K	Contracts for goods or services procured from another governmental agency
L	Contracts for goods or services which are economically procurable from only one source, such as for the purchase of magazines, books, periodicals, pamphlets and reports, and for utility services such as water, light, heat, telephone or telegraph
M	Where funds are expended in an emergency and such emergency expenditure is approved by 3/4 of the members of the board
N	Contracts for the purchase of perishable foods and perishable beverages