Rock Valley College Board of Trustees
Community College District No. 511
3301 N. Mulford Rd, Rockford, IL 61114

FINAL MEETING OF THE PRESENT BOARD
April 22, 2025, 5:15 p.m.
Educational Resource Center, Performing Arts Room (Room 0214)

Livestreaming Link: https://www.youtube.com/channel/UCwa3Fs6l4pWAR_4iDZPTNZA
(Under home page, click on the date of the appropriate Board meeting video)

AGENDA

A. Call to Order
B. Roll Call
C. Communications and Petitions (Public Comment)
D. Recognition of Visitors
E. General Presentations
F. Approval of Minutes
1. March 11, 2025 Committee of the Whole Meeting
2. March 25, 2025 Regular Board Meeting

G. Action Items
1. Approve Claims sheet – March 2025 (BR8246)
2. Approve Purchase Report
   a. Purchase Report A – FY2025 Purchases (BR8247-A)
3. Approve FY2026 Tentative Budget and Public Notice (BR8248)
4. Approve Rockford Public Schools (RPS) #205 Extended Career Running Start Intergovernmental Agreement (BR8249)
5. Approve Career Pathways Jumpstart – Byron Community Unit School District #226 (BR8250)
6. Approve Career Pathways Jumpstart – North Boone Community Unit School District #200 (BR8251)
7. Approve Career Pathways Jumpstart – Pecatonica Community Unit School District #321 (BR8252)
8. Approve Dual and Articulated Credit Memorandum of Understanding – Boylan Catholic High School (BR8253)
9. Approve Dual and Articulated Credit Memorandum of Understanding – Byron Community Unit School District #226 (BR8254)
10. Approve Dual and Articulated Memorandum of Understanding – Harlem School District #122 (BR8255)
11. Approve Dual and Articulated Credit Memorandum of Understanding – Meridian Community Unit School District #223 (BR8256)

12. Approve Dual and Articulated Credit Memorandum of Understanding – North Boone Community Unit School District #200 (BR8257)
13. Approve Dual and Articulated Credit Memorandum of Understanding – Pecatonica Community School District #321 (BR8258)
14. Approve Dual and Articulated Credit Memorandum of Understanding – Rockford Christian (BR8259)
15. Approve Running Start Intergovernmental Agreement – Byron Community Unit School District #226 (BR8260)
16. Approve Running Start Intergovernmental Agreement – Harlem School District #122 (BR8261)
17. Approve Running Start Intergovernmental Agreement – North Boone Community Unit School District #200 (BR8262)
18. Approve Running Start Intergovernmental Agreement – Pecatonica Community Unit School District #321 (BR8263)
19. Approve Senior Semester Intergovernmental Agreement – Byron Community Unit School District #226 (BR8264)
20. Approve Senior Semester Intergovernmental Agreement – North Boone Community Unit School District #200 (BR8265)
21. Approve Personnel Report (BR8266)
22. Approve Personnel Report – Sabbatical Leave (BR8267)
23. Approve Retirement Resolution (BR8268)
24. Approve 2025 Summer Flex Days (BR8269)

H. Adjourn Final Meeting of Present Board

Rock Valley College Board of Trustees
Community College District No. 511
3301 N. Mulford Rd, Rockford, IL 61114

April 22, 2025, 5:15 p.m.

REORGANIZATION MEETING
Immediately Following Final Meeting of Present Board

AGENDA

A. Call to Order by Chairperson of Retiring Board
B. Roll Call by Secretary of the Retiring Board
C. Certification of Audit and Board Minutes and Policies by Secretary
D. Recognition of Service of Trustee Richard Kennedy
E. Adjournment of Retiring Board, sine die
F. Convening of new Board by ranking hold-over officer from retiring Board who shall serve as temporary Chairperson
G. Seating of Newly Elected Trustees
H. Election of Chairperson of Board
I. Election of Vice Chairperson
J. Election of Secretary
K. Appointment of Treasurer
L. Appointment of Attorney
M. Appointment of Bank Depository(s)
N. Appointment of Auditor(s)
O. Adoption of Policies of the Board
P. Appointment of Board of Trustees Liaison to RVC Foundation
Q. Appointment of Representative of Finance Topics at Committee of the Whole
R. Appointment of Representative of Operations Topics at Committee of the Whole
S. Appointment of Representative of Teaching, Learning and Communications Topics at Committee of the Whole
T. Appointment of Representative to Illinois Community College Trustees Association
U. Setting the Schedule of Regular Meetings for the Next Fiscal Year
V. Adjourn

Rock Valley College Board of Trustees
Community College District No. 511
3301 N. Mulford Rd, Rockford, IL 61114

April 22, 2025, 5:15 p.m.

FIRST MEETING OF NEWLY REORGANIZED BOARD OF TRUSTEES
Immediately Following the Reorganization Meeting

AGENDA

A. Call to Order
B. Roll Call
C. Communications and Petitions (Public Comment)
D. Recognition of Visitors
E. General Presentations
F. Action Items
1. Resolution Calling A Public Hearing Concerning The Intent Of The Board Of Trustees Of The District To Sell Not To Exceed $56,250,000 Funding Bonds (BR8270)
2. Approve Resolution Declaring The Intention Of The Board Of Trustees Of The District To Issue Not To Exceed $56,250,000 Funding Bonds For The Purpose Of Paying Claims Of The District And Directing That Notice Of Such Intention Be Published As Provided By Law. (BR8271)

G. Other Business
1. New Business
2. Unfinished Business

H. Updates/Reports
1. President's Update
2. Leadership Update
3. ICCTA Report
4. Trustees Comments
5. Student Trustee Report
6. RVC Foundation Liaison Report
7. Freedom of Information Act (FOIA) Report

I. Date of Next Committee of the Whole Meeting: May 13, 2025, 5:15 p.m. The meeting will be held in the Performing Arts Room (PAR, Room 0214) located in the Education Resource Center (ERC) on the main campus.

J. Date of Next Regular Meeting: May 27, 2025, 5:15 p.m. The meeting will be held in the Performing Arts Room (PAR, Room 0214) located in the Education Resource Center (ERC) on the main campus.

K. Adjourn

Robert Trojan, Board Chair

Rock Valley College
Community College District No. 511
3301 N. Mulford Road, Rockford, IL 61114
BOARD OF TRUSTEES COMMITTEE OF THE WHOLE MEETING
5:15 p.m. Tuesday, March 11, 2025
MINUTES

Call to Order

The Rock Valley College (RVC) Board of Trustees Committee of the Whole meeting was convened on Tuesday, March 11, 2025, in the Performing Arts Room (PAR, Room 0214) in the Educational Resource Center (ERC). The meeting was called to order at 5:15 p.m. by Vice Chairperson Gloria Cardenas Cudia.

Roll Call

The following members of the Board of Trustees were present at roll call:

Ms. Gloria Cardenas Cudia
Mr. Richard Kennedy
Mr. Paul Gorski
Ms. Kristen Simpson
Ms. Crystal Soltow
Mr. John Nelson joined at 5:24 p.m.
Mr. Nico Mikos, Student Trustee

The following Trustee was absent at roll call: Mr. Robert Trojan.

Also present: Dr. Howard J. Spearman, President; Dr. Keith Barnes, Vice President of Cultural Excellence; Dr. Patrick Peyer, Vice President of Student Affairs; Dr. Terrica Huntley, Interim Vice President of Human Resources; Ms. Heather Snider, Vice President of Institutional Effectiveness and Communications; Dr. Hansen Stewart, Vice President of Career and Technical Education and Workforce Development; Mr. Rick Jenks, Vice President of Operations; Dr. Amanda Smith, Vice President of Academic Affairs; Ms. Ellen Olson, Vice President of Finance; Ms. Ann Kerwitz, Assistant to the President; Ms. Araceli Olvera, Interim Executive Assistant; Ms. Tracy Luethje, Executive Assistant to the Vice President of Operations, Attorney Christopher Gorman, Robbins Schwartz.

Board Member Attendance by Means Other Than Physical Presence

Trustee Cardenas Cudia made a motion, seconded by Trustee Gorski, to allow Trustee Robert Trojan to participate in the meeting via teleconference. The motion was approved by unanimous roll call vote. Trustee Trojan joined the meeting via telephone at 5:16 p.m.

Communications and Petitions

There were no public comments, communications, or petitions to be recognized.

Recognition of Visitors

There were no visitors to be recognized.

Review of Minutes

There were no comments on the minutes from the February 11, 2025, Board of Trustees Committee of the Whole meeting.

General Presentations

1. **Downtown West Bid Package #5**

Mr. Rick Jenks, vice president of operations, and Mr. Greg Kladar, vice president for pre-construction of Ringland-Johnson, presented the Downtown West Bid Package #5.

Trustee Nelson joined the meeting at 5:24 p.m.

DRAFT

Mr. Jenks recapped the Downtown West (DTW) construction timeline and projects that have been completed or are close to completion. Mr. Jenks stated that the largest bid package (#5) for the DTW construction was released, and RVC now has the costs back from the vendors. Mr. Jenks stated that with all of the costs coming back from the vendors, the project is now $3.5 million over budget. Mr. Kladar explained the process that Ringland-Johnson went through for bid package #5 and what recommendations the Construction Manager at Risk (CM-R) recommends for the project. Mr. Jenks presented two options that the Trustees can consider:

- Option One – Increase the funding for the project by $3.5 million to cover the added cost.
- Option Two – Do not build the Downtown Learning Center; only build the Downtown Training Center.

Trustees Trojan and Gorski stated that they were not interested in option two. Trustee Gorski followed up with a question for VP Olson about where she would get the extra $3.5 million for the construction. Ms. Olson stated that she anticipates excess revenues over expenses in FY2025, as in the last five years. Moreover, RVC has not touched the contingency in the FY2025 Budget of $4 million and will have those funds after the close of FY2025. Those funds can be transferred to Fund 03.

Trustee Gorski asked that any additional costs or information discussed at future meetings be presented to Trustees before the meetings so that they may digest the information. Discussion ensued.

2. Starlight Theatre Update

Mr. Jenks introduced Mr. Christopher Brady, the director of the Bengst Sjostrom Theatre (Starlight Theatre). Mr. Brady discussed the fiscal year revenues versus expenses. Starlight ticket sales and the current price of Starlight tickets. Mr. Brady shared enrollment for the Stars of Tomorrow Summer Camp, Starlight Friends, and the volunteers contributing to Starlight Theatre's success. Mr. Brady finished his presentation with how Starlight selects its productions and that the theatre received seven Broadway World Chicago Awards, including Best Theatre for Young Audiences and Favorite Local Theatre. Discussion ensued.

Teaching, Learning & Communications Discussion: Board Liaison Trustee Simpson

1. 14th Day Census Enrollment Data Brief and Student Profile

Ms. Heather Snider, vice president of institutional effectiveness and communications, presented the 14th Day Census Enrollment Data Brief and Student Profile. Ms. Snider stated that the 14th Day Census Enrollment is slightly different than the data reported on the monthly Enrollment Report because this report includes adult education credits and some vocational skill courses, and that's per the Illinois Community College Board (ICCB) definitions on reporting enrollment. Hence, these are the official numbers reported by RVC to the ICCB.

Ms. Snider explained that RVC is ahead of where the College was five years ago for unduplicated headcount, credit hours, and full-time equivalent. Unduplicated headcount has increased by 27.70%, credit hours have increased by 12.57%, and full-time equivalent has increased by 12.57% from FY2024.

Ms. Snider focused on the Student Profile Report and discussed the demographics of students for the Spring of FY2025. Discussion ensued.

2. Review of Programs, Expected Students, and Faculty/Staff for Downtown West

Dr. Amanda Smith, vice president of academic affairs, and Dr. Hansen Stewart, vice president of career and technical education and workforce development, presented the Review of Programs: Students, Faculty, and Staff for the Downtown West campus. Dr. Stewart stated that the programs were planned based on community and workforce needs. Technical programs will be housed in the Training Center, including Automotive Technology, E-Vehicle Repair, Collision Repair, Truck Driver Training, and Criminal Justice.

Dr. Smith stated that the educational programs housed in the Learning Center will include Adult Learning, Early Childhood Education, and Human Services. Adult Education and Refugee and Immigrant Services will also be included.

Student enrollment is anticipated, and students from the surrounding zip codes will be reflected in the enrollment. It is essential that faculty and staff will be sufficient to meet the community's unique needs. Discussion ensued.

DRAFT

Finance Discussion: Board Liaison Trustee Gorski

1. Purchase Reports

Ms. Ellen Olson, vice president of finance, presented the purchase reports.

Purchase Report A – FY2025 Amendments

A. Testing Professional Services – (Capital – Downtown West Site Improvement)

1.	Terracon Consultants, Inc.	Downers Grove, IL	$ 25,000.00*(1)
			Not to Exceed

B. Utilities – (Electricity – Plant, Operations, and Maintenance)

2.	ComEd	Chicago, IL	$ 37,000.00*(2)
			Not to Exceed

C. Maintenance Services – (Maintenance Services Plan Operations Equipment – Plant, Operations, and Maintenance)

3.	Helm Service	Freeport, IL	$ 50,000.00*(3)
			Not to Exceed

Purchase Report B – FY2025 Purchases

A. Professional Services – (Other Contractual Services – SCC4 Advanced Manufacturing Grant)

1.	The New Growth Group, LLC	Cleveland, OH	$ 50,000.00*(1)
			Not to Exceed
	Measurement Incorporated	Durham, NC	$ 47,630.00
	Swail Landis	Virginia Beach, VA	$ 50,000.00
	Maberry Consulting	Fairview Heights, IL	$ 60,000.00
	MV Evaluation Services, LLC	Durham, NC	$ 61,520.00

B. Bond Rating Fee – (Other Contractual Services – General Institution Expense)

2.	S&P Global Ratings	Chicago, IL	$ 39,710.00*(2)
			Not to Exceed

C. Welding Simulators – (Capital Instructional Equipment – CTE Enrichment Program)

3.	Your Safety Company	Chambersburg, PA	$ 61,990.00*(3)
	DEPCO Enterprises, LLC	Pittsburg, KS	$ 66,696.00

D. Equipment Installation – (Site Improvements – Engineering Our Future Initiatives)

4.	Helm Service	Freeport, IL	$ 52,000.00*(4)
			Not to Exceed

E. Roof Repair – (Maintenance Services Buildings – Plant Maintenance)

5.	Distinctive Roofing, Inc.	Rockford, IL	$ 56,280.00*(5)
			Not to Exceed
	BP Roofing Solutions	Loves Park, IL	$ 61,600.00
	McDermaid Roofing and Insulating	Rockford, IL	$ 154,400.00

Purchase Report C – FY2025 Purchases

All items on this Purchase Report pertain to Bid #25-01-D05 Main Package for Downtown Campus to construct the Downtown West campus. This bid contained fourteen (14) separate packages, numbered 5.01 to 5.14. The bid was released on Wednesday, January 15, 2025, and 573 vendors were notified of the release. Thirty-eight vendors

DRAFT

submitted responses, which were opened on February 25, 2025. Bid package 5.10 Automotive Lifts received one response, but upon review, the vendor confirmed they had made an error in the scope of work and requested to withdraw their submittal. As a result, this report does not include a recommendation to award package 5.10, and that package will be rebid. All other packages are included in this report. Ringland Johnson Construction has reviewed and vetted all the recommended awards as the project's Construction Manager at Risk. All the recommended awards have confirmed participation in an apprenticeship program approved by and registered with the United States Department of Labor's Office of Apprenticeship and Training, except package 5.09, which has confirmed the use of subcontractors who meet the requirement.

A. Masonry – (Capital – Downtown West New Facilities)

1.	Jimmy'z Masonry Corporation	Crystal Lake, IL	$ 948,000.00*(1)
			Not to Exceed
	J.P. Cullen & Sons, Inc.	Janesville, WI	$ 1,088,767.00
	Mike Harris Mason Contractor	Rockford, IL	$ 1,596,500.00

B. General Trades – (Capital – Downtown West New Facilities)

2.	Ruiz Construction Company	Rockford, IL	$ 3,584,000.00*(2)
			Not to Exceed
	J.P. Cullen & Sons, Inc.	Janesville, WI	$ 3,782,683.00

C. Metal Panels – (Capital – Downtown West New Facilities)

3.	American Igloo Builders	Libertyville, IL	$ 1,911,590.00*(3)
	East Moline Sheet Metal	Moline, IL	$ 1,700,000.00

D. Roofing – (Capital – Downtown West New Facilities)

4.	H.C. Anderson Roofing Company	Rockton, IL	$ 1,238,857.00*(4)
			Not to Exceed
	Sterling Commercial Roofing	Sterling, IL	$ 1,258,440.00
	Distinctive Roofing	Rockford, IL	$ 1,480,197.00
	BP Roofing Solutions	Loves Park, IL	$ 2,317,000.00

E. Glass and Glazing – (Capital – Downtown West New Facilities)

5.	Cardinal Glass Company	Rockford, IL	$ 2,191,000.00*(5)
			Not to Exceed
	Rock Valley Glass	Cherry Valley, IL	$ 2,696,000.00

F. Metal Studs – (Capital – Downtown West New Facilities)

6.	The Rockwell Group	Freeport, IL	$ 2,770,800.00*(6)
			Not to Exceed
	Koja Construction	Machesney Park, IL	$ 3,208,000.00

G. Tile and Terrazzo – (Capital – Downtown West New Facilities)

7.	Northern IL Terrazzo & Tile Company	Rockford, IL	$ 204,200.00*(7)
			Not to Exceed
	Rockford Central Tile & Terrazzo	Rockford, IL	$ 258,863.00

H. Flooring – (Capital – Downtown West New Facilities)

8.	Boss Carpet One, LLC	Dixon, IL	$ 399,826.00*(8)
			Not to Exceed
	Benchmark Flooring	Loves Park, IL	$ 411,664.00

DRAFT

	Rockford Carpetland USA, Inc.	Rockford, IL	$ 432,246.00
	Best Buy Interior Finishes	Naperville, IL	$ 640,700.00

I. Food Service – (Capital – Downtown West New Facilities)

9.	Boelter, LLC	Chicago, IL	$ 145,129.00*(9)
			Not to Exceed
	Great Lakes West, LLC	Mattawan, MI	$ 153,926.00

J. Fire Protection – (Capital – Downtown West New Facilities)

10.	Nelson Fire Protection	Rockford, IL	$ 216,062.00*(10)
			Not to Exceed
	Automatic Fire Systems	Rockford, IL	$ 340,728.00
	SJ Carlson Fire Protection	Rockford, IL	$ 589,275.00

K. Plumbing – (Capital – Downtown West New Facilities)

11.	Miller Engineering Company	Rockford, IL	$ 1,706,939.00*(11)
			Not to Exceed
	Hartwig Mechanical, LLC	Harvard, IL	$ 2,137,350.00
	Helm Mechanical	Freeport, IL	$ 2,392,000.00
	Nelson Carlson Mechanical	Rockford, IL	$ 2,729,590.00

L. HVAC – (Capital – Downtown West New Facilities)

12.	Miller Engineering Company	Rockford, IL	$ 5,224,300.00*(12)
			Not to Exceed
	Hartwig Mechanical	Harvard, IL	$ 5,624,600.00
	Helm Mechanical	Freeport, IL	$ 6,394,000.00

M. Electrical – (Capital – Downtown West New Facilities)

13.	Helm Electric	Sterling, IL	$ 6,685,700.00*(13)
			Not to Exceed
	Kelso-Burnett Company	Rolling Meadows, IL	$ 7,985,000.00
	The Morse Group	Freeport, IL	$ 8,148,300.00
	Miller Engineering	Rockford, IL	$ 8,976,500.00

2. Cash and Investment Report

Ms. Olson presented the Cash and Investment Report through February 28, 2025. Total operating cash is $29,430,664. Total operating cash and investments are $93,595,008. Total capital funds are $23,564,036. Since February 28, 2025, the change in capital funds has been $74,731. The operating cash and investments change since January 31, 2025, is ($4,198,054). Ms. Olson stated that the total operating cash and investment funds were 92.02% of the FY2025 operating budget.

3. Financial Risk Management/Financial Contingency Plan

Ms. Olson presented the Financial Risk Management/Financial Contingency Plan. Ms. Olson discussed the financial contingency plan for RVC that helps the College prepare for financial challenges and reduce risk. It includes assessment of the College's financial health, creating a budget, and communicating openly. Ms. Olson explained the budget process, institutional transparency, and fiscal stewardship. Discussion ensued.

DRAFT

Operations Discussion: Board Liaison Trustee Kennedy

1. **Personnel Report**

   Mr. Jenks presented the March 2025 personnel report containing no appointments and one departure.

2. **Rock Valley College Foundation and Rock Valley College (RVC) Downtown West Campaign Fundraising Agreement**

Mr. Jenks presented the Rock Valley College Foundation and RVC Downtown West Campaign Fundraising Agreement. Mr. Jenks explained the background of how the agreement came to exist, the duties of the RVC Foundation, and the fees.

3. **Rock Valley College Events Calendar**

Mr. Jenks presented the RVC on-campus events calendar for March and April 2025. Mr. Jenks highlighted March as Women's History Month. March 15, 2025, is the Science Olympiad Regional Conference; March 21, 2025, the Sister to Sister Glow Conference; and March 21, 2025, is the Phi Theta Kappa Induction Ceremony.

New Business/Unfinished Business

1. **New Business:** There was no new business.

2. **Unfinished Business:**
   - Ms. Olson stated that the Belvidere Stellantis Plant plans to reopen the plant with at least one shift and is considering possibly two. Tax abatements for the Belvidere Stellantis Plant are pending additional conversations, so there's nothing further to share at this time.
   - Ms. Olson and Trustee Trojan met with Andy Shaw from the Lee/Ogle Enterprise Zone, and they will be bringing additional information regarding the conversation in April.
   - Ms. Olson stated that the City of Rockford has asked RVC to participate in the City of Rockford Property Tax Rebate Program. Ms. Olson explained the program and what the City of Rockford offered to the participants. Discussion ensued.

Adjourn to Closed Session

A closed session was not held.

Next Regular Board of Trustees Meeting

The next Regular Board of Trustees Meeting will be held on Tuesday, March 25, 2025, at 5:15 p.m., in the Performing Arts Room (PAR, Room 0214) of the Educational Resource Center (ERC) on the main campus.

Next Committee of the Whole Meeting

The next Committee of the Whole Meeting will be held on Tuesday, April 8, 2025, at 5:15 p.m., in the Performing Arts Room (PAR, Room 0214) of the Educational Resource Center (ERC) on the main campus.

Adjourn

At 7:15 p.m., a motion was made by Trustee Gorski, seconded by Trustee Simpson, to adjourn the meeting. The motion was approved by a unanimous roll call vote.

Submitted by: Tracy L. Luethje

_____ _____

Richard Kennedy, Secretary Robert Trojan, Chairperson

DRAFT

Illinois Community College District No. 511
Rock Valley College
3301 North Mulford Road
Rockford, IL 61114

REGULAR BOARD MEETING
March 25, 2025
Educational Resources Center (ERC), Performing Arts Room (PAR) Room 0214

MINUTES

Call to Order

The Regular meeting of the Board of Trustees of Community College District No. 511, Winnebago, Boone, DeKalb, McHenry, Ogle, and Stephenson Counties, Illinois, convened in the Educational Resource Center (ERC), Performing Arts Room (PAR), Room 0214. Board Chair Robert Trojan called the meeting to order at 5:15 p.m.

The following members of the Board of Trustees were present at roll call:

Roll Call

Mr. Robert Trojan	Mr. Richard Kennedy
Ms. Gloria Cardenas Cudia	Mr. John Nelson (arrived 5:20 p.m.)
Mr. Paul Gorski	Nico Mikos, Student Trustee

The following trustees were absent at roll call: Ms. Crystal Soltow, Ms. Kristen Simpson.

Also in Attendance: Dr. Howard Spearman, President; Dr. Terrica Huntley, Vice President of Human Resources/Chief Human Resources Officer; Ms. Heather Snider, Vice President of Institutional Effectiveness and Communications; Dr. Hansen Stewart, Vice President of Career Technical Education and Workforce Development; Dr. Amanda Smith, Vice President of Academic Affairs/Chief Academic Officer; Ms. Ellen Olson, Vice President of Finance/Chief Financial Officer; Ann Kerwitz, Assistant to the President; Tracy Luethje, Executive Assistant to the Vice President of Operations; Attorney Joe Perkoski, Robbins Schwartz

Board Member Attendance by Means Other than Physical Presence

A motion was made by Trustee Gorski, seconded by Trustee Kennedy to allow Trustee Kristen Simpson to attend the meeting by means other than physical presence. The motion was approved by unanimous roll call vote, and Trustee Simpson joined the meeting via telephone.

Communications and Petitions (Public Comment)

There were no communications or petitions.

Recognition of Visitors

There were no visitors to be recognized.

DRAFT

General Presentations

There were no general presentations.

Approval of Minutes

A motion was made by Trustee Cudia, seconded by Student Trustee Mikos, to approve the minutes of the February 11, 2025, Committee of the Whole (CotW) meeting and the February 25, 2025, Regular Board meeting. There was no discussion. The motion was approved by unanimous roll call vote.

Action Items

1. BR 8241 – Claims Sheet

The Board Report reads in part: It is recommended that the Board of Trustees approves the claims sheets from the Ellucian check register for the period from February 1, 2025, to February 28, 2025. The total is $2,821,111.21.

A motion was made by Trustee Gorski, seconded by Student Trustee Mikos, to approve BR8241. There was no discussion. The motion was approved by unanimous roll call vote.

2. BR 8242 – A – Purchase Report–A – FY2025 Amendments

The Board Report reads in part: It is recommended that the Board of Trustees approves the items on Purchase Report A – FY2025 Amendments.

A.	Terracon Consultants, Inc	Downers Grove, IL	$25,000.00 Not to exceed
B.	ComEd	Chicago, IL	$37,000.00 Not to exceed
C.	Helm Service	Freeport, IL	$50,000.00 Not to exceed

A motion was made by Student Trustee Mikos, seconded by Trustee Gorski, to approve BR8242-A. There was no discussion. The motion was approved by unanimous roll call vote.

3. BR 8242-B –Purchase Report–B – FY2025 Purchases

The Board Report reads in part: It is recommended that the Board of Trustees approves the items on Purchase Report B – FY2025 Purchases.

A.	The New Growth Group, LLC	Cleveland, OH	$50,000.00 Not to exceed
B.	S&P Global Ratings	Chicago, IL	$39,710.00 Not to exceed
C.	Your Safety Company	Chambersburg, PA	$61,990.00
D.	Helm Service	Freeport, IL	$52,000.00 Not to exceed
E.	Distinctive Roofing, Inc.	Rockford, IL	$56,280.00 Not to exceed

DRAFT

A motion was made by Trustee Cudia, seconded by Trustee Gorski, to approve BR8242-B. There was no discussion. The motion was approved by unanimous roll call vote.

4. BR 8242-C – Purchase Report–C – FY2025 Purchases – Downtown West

The Board Report reads in part: It is recommended that the Board of Trustees approves the items on Purchase Report C – FY2025 Purchases.

Note: All items on this Purchase Report pertain to Bid #25-01-D05 Main Package for Downtown Campus for the construction of the Downtown West campus. This bid contained fourteen (14) separate packages, numbered 5.01 to 5.14. The bid was released on Wednesday, January 15, 2025, and 573 vendors were notified of the release. Thirty-eight vendors submitted responses which were opened on February 25, 2025. Bid package 5.10 Automotive Lifts received one response, but upon review the vendor confirmed they had made an error in the scope of work and requested to withdraw their submittal. As a result, this report does not include a recommendation to award package 5.10, and that package will be rebid. All other packages are included in this report. All of the recommended awards have been reviewed and vetted by Ringland Johnson Construction as the project's Construction Manager at Risk. All the recommended awards have confirmed participation in an apprenticeship program approved by and registered with the United States Department of Labor's Office of Apprenticeship and Training, with the exception of package 5.09, which has confirmed the use of subcontractors who meet the requirement.

A.	Jimmy'z Masonry Corp	Crystal Lake, IL	$948,000.00 Not to exceed
B.	Ruiz Construction Co	Rockford, IL	$3,584,000.00 Not to exceed
C.	American Igloo Builders	Libertyville, IL	$1,911,590.00 Not to exceed
D.	H.C. Anderson Roofing Co	Rockton, IL	$1,238,857.00 Not to exceed
E.	Cardinal Glass Company	Rockford, IL	$2,191,000.00 Not to exceed
F.	The Rockwell Group	Freeport, IL	$2,770,800.00 Not to exceed
G.	Northern IL Terrazzo & Tile Co	Rockford, IL	$204,200.00 Not to exceed
H.	Boss Carpet One, LLC	Dixon, IL	$399,826.00 Not to exceed
I.	Boelter LLC	Chicago, IL	$145,129.00 Not to exceed
J.	Nelson Fire Protection	Rockford, IL	$216,062.00 Not to exceed
K.	Miller Engineering Co	Rockford, IL	$1,706,939.00 Not to exceed
L.	Miller Engineering Co	Rockford, IL	$5,224,300.00 Not to exceed
M.	Helm Electric	Sterling, IL	$6,685,700.00

DRAFT

Not to exceed

A motion was made by Trustee Cudia, seconded by Trustee Gorski, to approve BR8242-C.

Trustee Gorski questioned why the elevator was included in the general contracting bid. As explained by COO Rick Jenks, due to issues with the separate elevator bid, (one bid was incomplete and the second one was changed so much that the college attorney advised not to accept it), it was recommended that the elevator be included in the general contracting bid so that Ringland Johnson, the CMR, could confirm the bid was accurate.

At 5:20 p.m., Trustee Nelson entered the meeting.

The motion was approved by unanimous roll call vote.

5. BR 8243 – Personnel Report

The Board Report reads in part: It is recommended that the Board of Trustees approves the personnel actions noted on the Personnel Report.

A motion was made by Student Trustee Mikos, seconded by Trustee Gorski, to approve BR8243. There was no discussion. The motion was approved by unanimous roll call vote.

6. BR 8244 – Fundraising Agreement between Rock Valley College Foundation and Rock Valley College for the RVC Downtown West Campaign

The Board Report reads in part: It is recommended that the Board of Trustees approves the fundraising agreement between the Rock Valley College Foundation and Rock Valley College.

A motion was made by Trustee Cudia, seconded by Student Trustee Mikos, to approve BR8244. There was no discussion. The motion was approved by unanimous roll call vote.

7. BR 8245 – Funding Increase for the Downtown West Construction Project

The Board Report reads in part: It is recommended that the Board of Trustees authorizes the funding increase from $52,165,970 to $58,000,000 for the construction of the Rockford Downtown West Campus which consists of the Downtown Training Center and the Downtown Learning Center. **Attorney Reviewed.**

A motion was made by Trustee Gorski, seconded by Trustee Kennedy, to approve BR8245. There was no discussion. The motion was approved by majority roll call vote.
Trustees Simpson, Gorski, Cudia, Kennedy, and Trojan voted yes. Student Trustee Mikos voted yes (advisory). Trustee Nelson voted no.

Other Business

1. **New Business**

There was no new business.

DRAFT

2. Unfinished Business

a. President Spearman announced that Rockford's Mayor Tom McNamara will speak at the April 8 Committee of the Whole meeting regarding the City's property tax rebate program and Rockford Promise. In response to a request from Board Chair Trojan, CFO Ellen Olson will check with the mayor's office to determine if the Board could have the related documents prior to the presentation.

b. Vice President Heather Snider reminded trustees of the Downtown West Groundbreaking ceremony to be held at 3:00 p.m. on Thursday, March 27. Those who have not responded to the invitation are asked to RSVP to Ann Kerwitz. Speakers will include Board Chair Trojan, Winnebago County Chair Joe Chiarelli and Mayor McNamara, and photos will be taken with trustees following the ceremony. All local officials and state legislators, as well as groups representing the west side have been invited.

Updates/Reports

1. President's Update

President Howard Spearman reported the following updates

- Dr. Keith Barnes represented RVC well while serving on an equity and inclusion panel at the Illinois Community College Trustees Association (ICCTA) conference held March 14.
- Dr. Spearman will attend the American Association of Community Colleges (AACC) Annual Conference April 12-16. RVC is a finalist for the Outstanding College/Corporate Partnership Award and the Advancing Equity and Belonging Award. In addition, RVC was awarded the 2024 Higher Education Excellence in Diversity (HEED) Award by the Insight Into Diversity magazine.
- Allowing Community College baccalaureate degrees is still a hot topic in Springfield, but the bill was not called for a vote and did not get out of committee. House Bill 3717 represents the governor's proposal and is a good way to increase access for community college students, especially those in AAS degrees. Dr. Spearman also explained some of the erroneous myths regarding the bill such as increased property taxes, and community colleges will not have enough qualified faculty, both of which are not true. He added that many RVC faculty have terminal degrees and professional experience, and that RVC just received re-accreditation with no monitoring from the Higher Learning Commission (HLC). To help move this initiative in the positive direction for community colleges, he has spoken to and reached out to the College's legislators.
- Also, the Illinois Community College Trustees Association (ICCTA) has encouraged trustees to submit Witness Slips to the House in support of the bill. Students will have the opportunity to speak with legislators on Student Advocacy Day to be held April 9 in Springfield.
- Trustee Nelson commented that this was discussed at the recent ICCTA meeting, and attendees thought the bill would pass. He added that community colleges and four-year universities have had discussions regarding the pending legislation, but have reached an impasse. He agreed with Dr. Spearman that this is a big disappointment. Mr. Nelson added that although some of the four-year schools are worried about finances, community colleges are on solid financial footing, but there are enrollment concerns, and our industry partners are asking for help to develop educational opportunities for better workers.

DRAFT

2. Leadership Update

- Dr. Amanda Smith, vice president of academic affairs, reported that the RVC music festival will be held this weekend, and the Science Olympiad and juried art show were a great success.
- Mr. Rick Jenks, vice president of operations, congratulated Melissa Gear and Heather Persaud of the IT Department for their successful presentation at the Howard Technology Conference and Expo in Alabama. Their presentation on RVC's laptop loan program for students was well received, and they have been contacted by other schools for further information. Mr. Jenks also provided construction updates:
  - The Health Sciences Center (HSC) remodel of the third floor is expected to be completed this summer, with the new elevator later in the fall.
  - The Power Shed project that began last fall is nearing completion with the final power cutover for buildings E and F being planned for April. Demolition of the old shed and landscaping will take place as the weather gets warmer.
  - The lighting upgrade for the Stenstrom Student Center is almost finished. New LED lights will provide better lighting at a reduced cost.

In response to a question from Trustee Nelson regarding the possible effect of proposed federal tariffs, COO Jenks explained that the tariffs will not affect current projects, but may affect the Classroom Building II and Health Sciences Center renovation projects. Smaller projects may be affected as well, as bids will likely come in higher.

- Dr. Terrica Huntley, interim vice president of human resources, reported that a benefits survey has been sent to all employees to help determine how the HR Department can continue to support employees. She also recognized the benefits team who provided 1095C tax forms for employees before the March 3 deadline. She also reminded trustees that May 1 is the deadline to complete the Winnebago County Statement of Economic Interests form.

- Mrs. Ellen Olson, vice president of finance, announced that the College has received an AA minus bond rating for the upcoming debt certificates. The official preliminary statement for the debt certificates will be issued March 26, with bids expected on April 2, and receipt of the proceeds on April 22. Comments in relation to the bond rating indicated that the rating agency is looking for stabilized enrollment, and is watching the potential for OPEB liability to be passed down to the community colleges.

In response to a question from Trustee Nelson, CFO Olson indicated that her goal is to increase the College's rating to AA, as the College has a good reserve plan and consistent excess revenues, but the state of Illinois' financial situation is a negative.

- Ms. Heather Snider, vice president of institutional effectiveness and communications, provided several updates, reporting that enrollment for the spring semester continues to exceed the budget and is at 103% of the stretch goal. She also recognized Sharla Parsons, Ellen Olson, Leanna Davis, and Carol Kaufman, all who worked to submit the required federal reporting surveys to the Integrated Postsecondary Education Data System (IPEDS)

DRAFT

three weeks early. Jennifer Lindsay in HR also contributed to timely reporting to the state that support the federal IPEDS report.

3. Illinois Community College Trustees Association (ICCTA) Report

Trustee Nelson provided a report of his experience at the Illinois Community College Trustees Association (ICCTA) conference held March 14-15 at Lisle, IL. Discussion topics included standing firm on diversity, equity and inclusion (DEI) terms. He also received compliments on Dr. Keith Barnes presentation to the ICCTA representatives. As the regional chair for the Northwest Region, Mr. Nelson serves on the ICCTA Executive Committee, as well as the Finance Committee, and recommended extension of the contract for current ICCTA Executive Director Jim Reed.

4. Trustees Comments

- Trustee Gorski would like to review Board policy regarding loaning of technology, automobiles and college equipment and discuss it at the next meeting.

- Trustee Cudia commented that there is a lot of excitement surrounding the downtown campus and the upcoming groundbreaking. She also inquired about speaking protocol for public officials at the groundbreaking. Dr. Spearman confirmed that all of the speakers have been contacted ahead of time. Dr. Spearman also confirmed that a schedule of upcoming completion ceremonies will be presented at the April 8 Committee of the Whole meeting.
- Board Chair Trojan commented that there were 84 views of the video from the Trustee Candidate Forum held last night, with about 40-50 in the room. He added that trustees need to use their microphones, as it's difficult to hear when participating in a meeting via telephone, which he did for the March Committee of the Whole meeting.

5. Student Trustee Report

Student Trustee Nico Mikos reported on the following on-campus events: First Generation Speaker Series, Mental Health Check-in, Wellness Wednesday, and the Spring Jazz Concert. He also wished the softball and baseball teams the best of luck as they begin their seasons.

6. Rock Valley College Foundation Liaison Report

Trustee Trojan provided an update on the RVC Foundation Board meeting held on March 18, 2025. A record $800,000 is available for scholarships, and 445 applications have been received. In addition, the Foundation's fundraising goal of $2.5 million will be announced by Brittany Freiberg at the Downtown West groundbreaking later this week. Also, 14 community leaders have committed to participate in the 60th Anniversary CEO Challenge to be held April 25. The fundraising goal for the day of lunch, fun and games is $60,000.

7. Freedom of Information Act (FOIA) Report

The FOIA report was accepted as presented.

DRAFT

Next Meeting

The next Committee of the Whole meeting will be held on Tuesday, April 8, 2025, at 5:15 p.m. The meeting will be held in the Educational Resource Center (ERC) in the Performing Arts Room (PAR), Room 0214 on the main campus.

The next Regular and Reorganization Board meeting will be held on Tuesday, April 22, 2025, at 5:15 p.m. The meeting will be held in the Educational Resource Center (ERC) in the Performing Arts Room (PAR), Room 0214 on the main campus.

Adjournment

At 6:20 p.m., a motion was made by Trustee Gorski, seconded by Student Trustee Mikos, to adjourn the meeting. The motion was approved by unanimous roll call vote.

Submitted by Ann L. Kerwitz

_____ _____

Richard Kennedy, Secretary Robert Trojan, Board Chair

DRAFT

ROCK VALLEY COLLEGE **Board Report #8246**
April 22, 2025

Claims Sheet

Recommendation: It is recommended that the Board of Trustees approves the claims sheets from the Ellucian check register for the period from March 1, 2025 to March 31, 2025.

The total is $2,114,583.48.

Howard J. Spearman, Ph.D.
President

Board Approval: _____
Secretary, Board of Trustees

Bank Code: IP IL Bank & Trust Accts Payable
GL Account No: 01-00000-11293

Check Number	Check Date	Check Status	Vendor ID	Payee Name	Voucher ID	Voucher Date	PO/BPO Number	Voucher Amount	Cash Disc Amount	Check Amount
E0035993	03/06/25	Recon	0281135	Mr. Jacob P. Ax	V0585714	03/04/25		270.00		270.00
					V0585715	03/04/25		270.00		270.00
								540.00		540.00
E0035994	03/06/25	Recon	0196735	Theresa A. Casarotto-Klu	V0585718	03/04/25		270.00		270.00
					V0585719	03/04/25		270.00		270.00
								540.00		540.00
E0035995	03/06/25	Recon	0540350	Chad B. Cook	V0586253	03/06/25		966.58		966.58
								966.58		966.58
E0035996	03/06/25	Recon	0298683	Mr. Jason H. Dahle	V0585713	03/04/25		265.00		265.00
								265.00		265.00
E0035997	03/06/25	Recon	0386413	Dawson B. Ingram	V0585528	02/28/25		20.00		20.00
					V0585576	03/03/25		117.88		117.88
					V0585808	03/05/25		14.94		14.94
								152.82		152.82
E0035998	03/06/25	Recon	0548956	Bailey Kenney	V0585704	03/04/25		265.00		265.00
					V0585728	03/04/25		240.00		240.00
								505.00		505.00
E0035999	03/06/25	Recon	0147031	Charles S. Kluzak	V0585720	03/04/25		270.00		270.00
					V0585722	03/04/25		270.00		270.00
								540.00		540.00
E0036000	03/06/25	Recon	0321948	Daniel E. Kusinski	V0585737	03/04/25		240.00		240.00
								240.00		240.00
E0036001	03/06/25	Recon	0113687	Jerry F. LaBuy	V0585414	02/28/25		366.20		366.20
								366.20		366.20
E0036002	03/06/25	Recon	0440426	Erica C. Matthews	V0585670	03/03/25		60.34		60.34
								60.34		60.34
E0036003	03/06/25	Recon	0367008	Jordon D. McGee	V0585568	03/03/25		1,875.00		1,875.00
								1,875.00		1,875.00

Bank Code: IP IL Bank & Trust Accts Payable
GL Account No: 01-00000-11293

Check Number	Check Date	Check Status	Vendor ID	Payee Name	Voucher ID	Voucher Date	PO/BPO Number	Voucher Amount	Cash Disc Amount	Check Amount
E0036004	03/06/25	Recon	0209270	Lori L. McKinney	V0585356	02/28/25		56.00		56.00
								56.00		56.00
E0036005	03/06/25	Recon	0576978	Fred McNeely	V0586173	03/05/25		200.00		200.00
								200.00		200.00
E0036006	03/06/25	Recon	0082411	Megan M. Pease	V0585359	02/28/25		450.00		450.00
								450.00		450.00
E0036007	03/06/25	Recon	0337687	Lisa A. Strong	V0585355	02/27/25		104.96		104.96
								104.96		104.96
E0036008	03/06/25	Recon	0493626	Matthew J. Vanevenhoven	V0585706	03/04/25		265.00		265.00
								265.00		265.00
E0036009	03/06/25	Recon	0445508	Tricia D. Wagner	V0586268	03/06/25		40.60		40.60
					V0586272	03/06/25		58.80		58.80
								99.40		99.40
E0036010	03/06/25	Recon	0574802	Patrick Wimp	V0585800	03/05/25	P0050642	1,000.00		1,000.00
								1,000.00		1,000.00
E0036011	03/06/25	Recon	0522435	Jason R. Wolfe	V0585724	03/04/25		240.00		240.00
								240.00		240.00
E0036012	03/06/25	Recon	0293392	A-1 Dry Cleaners & Laund	V0585677	03/04/25	B0011732	257.11		257.11
								257.11		257.11
E0036013	03/06/25	Recon	0289529	Airgas USA, LLC	V0583929	02/14/25	B0012110	602.02		602.02
					V0584187	02/21/25	B0012110	20.33		20.33
								622.35		622.35
E0036014	03/06/25	Recon	0539832	Airoldi Brothers Inc	V0584456	02/26/25	B0012067	1,744.36		1,744.36
								1,744.36		1,744.36
E0036015	03/06/25	Recon	0543863	ASE Environmental LLC	V0584145	02/21/25	B0011738	2,834.25		2,834.25
					V0584147	02/21/25	B0011918	494.50		494.50
								3,328.75		3,328.75

Bank Code: IP IL Bank & Trust Accts Payable
GL Account No: 01-00000-11293

Check Number	Check Date	Check Status	Vendor ID	Payee Name	Voucher ID	Voucher Date	PO/BPO Number	Voucher Amount	Cash Disc Amount	Check Amount
E0036016	03/06/25	Recon	0292649	B & H Photo Video	V0585673	03/04/25	P0050599	404.90		404.90
								404.90		404.90
E0036017	03/06/25	Recon	0278683	Barnes & Noble	V0583729	02/07/25		382.59-		-382.59
					V0585537	03/03/25		103,731.61		103,731.61
								103,349.02		103,349.02
E0036018	03/06/25	Recon	0306865	BSN Sports	V0583936	02/17/25	B0011812	107.03		107.03
					V0583937	02/17/25	B0011812	105.60		105.60
								212.63		212.63
E0036019	03/06/25	Recon	0360443	Carnow Conibear & Assoc	V0584269	02/25/25	B0012115	3,900.00		3,900.00
								3,900.00		3,900.00
E0036020	03/06/25	Recon	0289661	Carolina Biological Supp	V0583957	02/17/25	B0011907	25.73		25.73
								25.73		25.73
E0036021	03/06/25	Recon	0289664	Carquest Auto Parts	V0585570	03/03/25	B0011931	429.79		429.79
					V0585571	03/03/25	B0011931	11.12		11.12
					V0585572	03/03/25	B0011931	34.85		34.85
					V0585573	03/03/25	B0011931	6.20		6.20
					V0585574	03/03/25	B0011931	9.64		9.64
					V0585575	03/03/25	B0011931	8.60		8.60
					V0585649	03/03/25	B0011931	265.93		265.93
					V0585661	03/03/25	B0011931	139.75		139.75
					V0585663	03/03/25	B0011931	85.00		85.00
					V0585664	03/03/25	B0011931	189.32-		-189.32
					V0585665	03/03/25	B0011931	130.96-		-130.96
					V0585667	03/03/25	B0011931	189.32		189.32
								859.92		859.92
E0036022	03/06/25	Recon	0505526	Castle Branch, Inc	V0585535	03/03/25	B0011775	215.98		215.98
								215.98		215.98
E0036023	03/06/25	Recon	0306006	Cintas Corporation	V0583919	02/14/25	B0012101	317.78		317.78
					V0583951	02/17/25	B0011990	30.91		30.91
					V0584278	02/25/25	B0012101	337.69		337.69
								686.38		686.38
E0036024	03/06/25	Recon	0527498	Clearfly Communications	V0585555	03/03/25	B0011809	3,264.27		3,264.27
								3,264.27		3,264.27

Bank Code: IP IL Bank & Trust Accts Payable
GL Account No: 01-00000-11293

Check Number	Check Date	Check Status	Vendor ID	Payee Name	Voucher ID	Voucher Date	PO/BPO Number	Voucher Amount	Cash Disc Amount	Check Amount
E0036025	03/06/25	Recon	0463480	EBM, Inc.	V0585689	03/04/25	B0011925	73,980.97		73,980.97
								73,980.97		73,980.97
E0036026	03/06/25	Recon	0289720	Fisher Scientific Compan	V0585681	03/04/25	B0011720	219.95		219.95
								219.95		219.95
E0036027	03/06/25	Recon	0293339	Fitzgerald Equipment Com	V0585396	02/28/25	B0012108	216.41		216.41
					V0585407	02/28/25	B0012108	216.41		216.41
					V0585408	02/28/25	B0012108	225.19		225.19
					V0585415	02/28/25	B0012108	216.41		216.41
								874.42		874.42
E0036028	03/06/25	Recon	0293314	Flinn Scientific Inc	V0584305	02/26/25	B0011737	383.09		383.09
								383.09		383.09
E0036029	03/06/25	Recon	0497030	Fox Valley Media Arts	V0585752	03/05/25	B0011754	680.00		680.00
								680.00		680.00
E0036030	03/06/25	Recon	0283967	Greater Rockford Airport	V0585541	03/03/25	B0011927	942.36		942.36
								942.36		942.36
E0036031	03/06/25	Recon	0289792	Johnstone Supply of Rock	V0583534	02/05/25	B0011894	348.00		348.00
					V0584002	02/18/25	B0011894	56.50		56.50
					V0584155	02/21/25	B0011894	59.08		59.08
					V0585363	02/28/25	B0011894	2,262.18		2,262.18
								2,725.76		2,725.76
E0036032	03/06/25	Recon	0563401	Marsh Usa Inc	V0585693	03/04/25	B0011756	6,839.00		6,839.00
								6,839.00		6,839.00
E0036033	03/06/25	Recon	0405934	Medline Industries, Inc	V0583866	02/12/25	P0050517	523.45		523.45
								523.45		523.45
E0036034	03/06/25	Recon	0415101	Mid-West Truckers Assn,	V0583905	02/13/25	P0050538	310.00		310.00
								310.00		310.00
E0036035	03/06/25	Recon	0289877	Midwest Library Service	V0585352	02/27/25	B0011745	100.89		100.89
					V0585353	02/27/25	B0011745	1,663.90		1,663.90
					V0585354	02/27/25	B0011745	923.80		923.80
					V0585698	03/04/25	B0011745	20.75		20.75

Bank Code: IP IL Bank & Trust Accts Payable
GL Account No: 01-00000-11293

Check Number	Check Date	Check Status	Vendor ID	Payee Name	Voucher ID	Voucher Date	PO/BPO Number	Voucher Amount	Cash Disc Amount	Check Amount
					V0585699	03/04/25	B0011745	13.29		13.29
					V0585700	03/04/25	B0011745	112.00		112.00
					V0585701	03/04/25	B0011745	37.95		37.95
								2,872.58		2,872.58
E0036036	03/06/25	Recon	0289879	Napa Auto Parts	V0585357	02/28/25	B0011983	178.54		178.54
					V0585358	02/28/25	B0011983	10.61		10.61
					V0586266	03/06/25	B0011983	1.60		1.60
					V0586267	03/06/25	B0011983	38.40		38.40
								229.15		229.15
E0036037	03/06/25	Recon	0298332	Paper Recovery Service C	V0585761	03/05/25	B0011903	450.00		450.00
								450.00		450.00
E0036038	03/06/25	Recon	0301150	Rock River Times Inc	V0583823	02/11/25	B0011791	37.56		37.56
								37.56		37.56
E0036039	03/06/25	Recon	0420814	Schneider Electric	V0585787	03/05/25	B0011718	3,216.00		3,216.00
								3,216.00		3,216.00
E0036040	03/06/25	Recon	0313631	Sherwin-Williams	V0583492	02/04/25	B0011979	81.92		81.92
								81.92		81.92
E0036041	03/06/25	Recon	0528400	Sports & Fitness Industr	V0586283	03/06/25	P0050646	1,070.00		1,070.00
								1,070.00		1,070.00
E0036042	03/06/25	Recon	0305911	Stratus Networks	V0585569	03/03/25	B0011980	5,498.93		5,498.93
								5,498.93		5,498.93
E0036043	03/06/25	Recon	0485992	Townsquare Media Rockfor	V0585696	03/04/25	B0011853	1,000.00		1,000.00
								1,000.00		1,000.00
E0036044	03/06/25	Recon	0478605	Welders Supply Company	V0585549	03/03/25	B0011909	1,554.11		1,554.11
								1,554.11		1,554.11
E0036045	03/06/25	Recon	0480402	Weldstar Company	V0583827	02/11/25	B0011954	301.03		301.03
								301.03		301.03
E0036046	03/06/25	Recon	0494981	YBP Library Services	V0583898	02/13/25	B0011768	20.39		20.39

Bank Code: IP IL Bank & Trust Accts Payable
GL Account No: 01-00000-11293

Check Number	Check Date	Check Status	Vendor ID	Payee Name	Voucher ID	Voucher Date	PO/BPO Number	Voucher Amount	Cash Disc Amount	Check Amount
					V0583900	02/13/25	B0011768	30.15		30.15
								50.54		50.54
E0036760	03/13/25	Recon	0569904	Nicolas Contreras	V0586383	03/10/25	B0012178	480.00		480.00
								480.00		480.00
E0036761	03/13/25	Recon	0540350	Chad B. Cook	V0587323	03/13/25		439.93		439.93
								439.93		439.93
E0036762	03/13/25	Recon	0507154	Carlos Escamilla	V0586384	03/10/25	B0012181	480.00		480.00
								480.00		480.00
E0036763	03/13/25	Recon	0564609	Kathryn M. Flanders	V0586386	03/10/25	B0012182	480.00		480.00
								480.00		480.00
E0036764	03/13/25	Recon	0569768	Skylar A. Gustafson	V0586387	03/10/25	B0012183	480.00		480.00
								480.00		480.00
E0036765	03/13/25	Recon	0555196	Nickolas M. Ingram	V0586388	03/10/25	B0012184	480.00		480.00
								480.00		480.00
E0036766	03/13/25	Recon	0312287	Takeisha V. Lambert	V0587317	03/13/25		32.16		32.16
								32.16		32.16
E0036767	03/13/25	Recon	0283127	Adriana P. Londono	V0586295	03/06/25		105.00		105.00
								105.00		105.00
E0036768	03/13/25	Recon	0321520	Nickolas D. McKinney	V0586457	03/11/25	P0050684	975.00		975.00
								975.00		975.00
E0036769	03/13/25	Recon	0548911	D'Nijah C. Milan-Anderso	V0586389	03/10/25	B0012185	480.00		480.00
								480.00		480.00
E0036770	03/13/25	Recon	0567251	Caven R. Morin	V0586390	03/10/25	B0012179	480.00		480.00
								480.00		480.00
E0036771	03/13/25	Recon	0269956	Ms. Jennie J. Morris	V0586391	03/10/25	B0012180	480.00		480.00
								480.00		480.00

Bank Code: IP IL Bank & Trust Accts Payable
GL Account No: 01-00000-11293

Check Number	Check Date	Check Status	Vendor ID	Payee Name	Voucher ID	Voucher Date	PO/BPO Number	Voucher Amount	Cash Disc Amount	Check Amount
E0036772	03/13/25	Recon	0576356	Greyson O. Motter	V0586392	03/10/25	B0012186	480.00		480.00
								480.00		480.00
E0036773	03/13/25	Recon	0524755	Dafne Perez-Acosta	V0586298	03/06/25		21.70		21.70
								21.70		21.70
E0036774	03/13/25	Recon	0526362	Jessica Rodriguez Flores	V0586393	03/10/25	B0012187	480.00		480.00
								480.00		480.00
E0036775	03/13/25	Recon	0274895	Joana M. Rosas Moreno	V0586299	03/06/25		68.60		68.60
								68.60		68.60
E0036776	03/13/25	Recon	0002638	April L. Rottman	V0586464	03/12/25		577.40		577.40
								577.40		577.40
E0036777	03/13/25	Recon	0545464	Ryan J. Russell	V0586409	03/10/25		100.50		100.50
								100.50		100.50
E0036778	03/13/25	Void	0470146	Jada Z. Scott						
E0036779	03/13/25	Recon	0215796	Jennifer M. Thompson	V0586415	03/11/25		353.37		353.37
								353.37		353.37
E0036780	03/13/25	Recon	0576358	Delany J. Wise	V0586395	03/10/25	B0012189	480.00		480.00
								480.00		480.00
E0036781	03/13/25	Recon	0298157	4IMPRINT	V0586451	03/11/25	P0050635	955.82		955.82
								955.82		955.82
E0036782	03/13/25	Recon	0289529	Airgas USA, LLC	V0585682	03/04/25	B0011916	260.50		260.50
					V0585683	03/04/25	B0011916	135.06		135.06
					V0585684	03/04/25	B0011916	121.45		121.45
					V0585545	03/03/25	B0012110	149.08		149.08
					V0585547	03/03/25	B0012110	599.86		599.86
								1,265.95		1,265.95
E0036783	03/13/25	Recon	0547048	Associated Bank	V0587344	03/13/25		107.08		107.08
								107.08		107.08

Bank Code: IP IL Bank & Trust Accts Payable
GL Account No: 01-00000-11293

Check Number	Check Date	Check Status	Vendor ID	Payee Name	Voucher ID	Voucher Date	PO/BPO Number	Voucher Amount	Cash Disc Amount	Check Amount
E0036784	03/13/25	Recon	0330843	Association Specialty Co	V0584262	02/25/25	P0050454	4,255.71		4,255.71
					V0587128	03/12/25	P0050454	1,397.69		1,397.69
								5,653.40		5,653.40
E0036785	03/13/25	Recon	0292649	B & H Photo Video	V0585730	03/04/25	P0050606	48.60		48.60
								48.60		48.60
E0036786	03/13/25	Recon	0278683	Barnes & Noble	V0584230	02/24/25		2,849.70		2,849.70
					V0586289	03/06/25		49.69		49.69
					V0586290	03/06/25		160.68		160.68
					V0586291	03/06/25		30.40		30.40
								3,090.47		3,090.47
E0036787	03/13/25	Recon	0382551	Beef-A-Roo	V0586448	03/11/25	P0050460	931.94		931.94
								931.94		931.94
E0036788	03/13/25	Recon	0306865	BSN Sports	V0585540	03/03/25	B0011812	211.86		211.86
					V0585676	03/04/25	B0011812	75.76		75.76
								287.62		287.62
E0036789	03/13/25	Recon	0305271	Burpee Museum	V0587354	03/13/25		70.00		70.00
								70.00		70.00
E0036790	03/13/25	Recon	0298042	C A E L	V0586463	03/12/25	P0050653	1,500.00		1,500.00
								1,500.00		1,500.00
E0036791	03/13/25	Recon	0289599	C D W Government Inc	V0585579	03/03/25	P0050564	82.70		82.70
					V0587327	03/13/25	P0050427	180.99		180.99
								263.69		263.69
E0036792	03/13/25	Recon	0289664	Carquest Auto Parts	V0586307	03/07/25	B0011931	128.67		128.67
					V0586308	03/07/25	B0011931	69.98		69.98
								198.65		198.65
E0036793	03/13/25	Recon	0355497	Cengage Learning Inc	V0586579	03/12/25	P0050519	5,440.00		5,440.00
								5,440.00		5,440.00
E0036794	03/13/25	Recon	0306006	Cintas Corporation	V0584475	02/26/25	B0011990	30.00		30.00
					V0584476	02/26/25	B0012101	304.65		304.65
					V0585538	03/03/25	B0011990	30.00		30.00

Bank Code: IP IL Bank & Trust Accts Payable
GL Account No: 01-00000-11293

Check Number	Check Date	Check Status	Vendor ID	Payee Name	Voucher ID	Voucher Date	PO/BPO Number	Voucher Amount	Cash Disc Amount	Check Amount
					V0586288	03/06/25	B0012101	42.85		42.85
								407.50		407.50
E0036795	03/13/25	Recon	0463480	EBM, Inc.	V0586310	03/07/25	B0011925	3,091.00		3,091.00
								3,091.00		3,091.00
E0036796	03/13/25	Recon	0117682	Ellucian Company LLC	V0586293	03/06/25	B0011844	292.00		292.00
					V0586294	03/06/25	B0011844	29,045.00		29,045.00
					V0586459	03/11/25	B0011844	292.00		292.00
								29,629.00		29,629.00
E0036797	03/13/25	Recon	0289720	Fisher Scientific Compan	V0585554	03/03/25	B0011865	18.43		18.43
					V0585678	03/04/25	B0011720	71.64		71.64
					V0585755	03/05/25	B0011865	16.13		16.13
								106.20		106.20
E0036798	03/13/25	Recon	0390408	Gallagher Benefit Servic	V0587351	03/13/25	B0011851	5,600.83		5,600.83
								5,600.83		5,600.83
E0036799	03/13/25	Recon	0382984	Garda CL Great Lakes Inc	V0587310	03/12/25	B0011769	530.51		530.51
								530.51		530.51
E0036800	03/13/25	Recon	0290030	Gatehouse Media Illinois	V0587311	03/12/25	B0011798	62.30		62.30
								62.30		62.30
E0036801	03/13/25	Recon	0289733	Health Care Service Corp	V0587346	03/13/25	B0011859	585,691.03		585,691.03
								585,691.03		585,691.03
E0036802	03/13/25	Recon	0334253	Helm Service	V0586305	03/07/25	B0011891	4,832.00		4,832.00
					V0586306	03/07/25	B0011892	1,555.00		1,555.00
					V0586475	03/12/25	B0012195	10,280.00		10,280.00
					V0586476	03/12/25	B0012195	2,000.00		2,000.00
								18,667.00		18,667.00
E0036803	03/13/25	Recon	0576437	Her? Records, Inc	V0586337	03/07/25	P0050629	2,250.00		2,250.00
								2,250.00		2,250.00
E0036804	03/13/25	Recon	0511140	HSA Bank	V0587348	03/13/25		78.75		78.75
								78.75		78.75

Bank Code: IP IL Bank & Trust Accts Payable
GL Account No: 01-00000-11293

Check Number	Check Date	Check Status	Vendor ID	Payee Name	Voucher ID	Voucher Date	PO/BPO Number	Voucher Amount	Cash Disc Amount	Check Amount
E0036805	03/13/25	Recon	0563412	Hulu LLC	V0585758	03/05/25	B0011856	10,043.21		10,043.21
								10,043.21		10,043.21
E0036806	03/13/25	Recon	0308253	IL Federation of Teacher	V0586482	03/14/25		3,781.44		3,781.44
					V0586495	03/14/25		440.51		440.51
								4,221.95		4,221.95
E0036807	03/13/25	Recon	0568154	Institute for Evidence-B	V0587353	03/13/25	P0049649	17,500.00		17,500.00
								17,500.00		17,500.00
E0036808	03/13/25	Recon	0312745	J.W. Pepper & Son, Inc.	V0584229	02/24/25	B0011869	62.50		62.50
								62.50		62.50
E0036809	03/13/25	Recon	0573602	JLJ Consulting LLC	V0586332	03/07/25	B0012124	2,500.00		2,500.00
								2,500.00		2,500.00
E0036810	03/13/25	Recon	0558551	Lively Inc	V0587347	03/13/25		137.50		137.50
								137.50		137.50
E0036811	03/13/25	Recon	0415101	Mid-West Truckers Assn,	V0584196	02/21/25	P0050595	12.00		12.00
								12.00		12.00
E0036812	03/13/25	Recon	0289875	Midland Paper	V0584151	02/21/25	B0011790	992.09		992.09
					V0584152	02/21/25	B0011789	3,841.20		3,841.20
								4,833.29		4,833.29
E0036813	03/13/25	Recon	0289879	Napa Auto Parts	V0586404	03/10/25	B0011983	107.01		107.01
					V0586405	03/10/25	B0011983	48.62		48.62
					V0587330	03/13/25	B0011899	153.88		153.88
					V0587331	03/13/25	B0011899	33.00-		-33.00
								276.51		276.51
E0036814	03/13/25	Recon	0305833	Ringland Johnson Constru	V0587340	03/13/25	B0012107	26,459.00		26,459.00
								26,459.00		26,459.00
E0036815	03/13/25	Recon	0296696	Rock Valley Publishing,	V0584206	02/21/25	B0011792	47.50		47.50
								47.50		47.50
E0036816	03/13/25	Recon	0463520	Scott's RV, Truck & Auto	V0583983	02/17/25	P0050563	73.50		73.50

Bank Code: IP IL Bank & Trust Accts Payable
GL Account No: 01-00000-11293

Check Number	Check Date	Check Status	Vendor ID	Payee Name	Voucher ID	Voucher Date	PO/BPO Number	Voucher Amount	Cash Disc Amount	Check Amount
					V0584001	02/18/25	P0050572	123.50		123.50
								197.00		197.00
E0036817	03/13/25	Recon	0313631	Sherwin-Williams	V0584146	02/21/25	B0011979	28.90		28.90
					V0584301	02/26/25	B0011979	43.83		43.83
								72.73		72.73
E0036818	03/13/25	Recon	0292658	Smith Oil Corporation	V0586396	03/10/25	B0012064	1,932.06		1,932.06
								1,932.06		1,932.06
E0036819	03/13/25	Recon	0563567	Speedy Metals LLC	V0585550	03/03/25	B0011915	1,265.10		1,265.10
								1,265.10		1,265.10
E0036820	03/13/25	Recon	0290049	Steiner Electric	V0583928	02/14/25	B0012014	77.12		77.12
					V0584080	02/19/25	B0012014	112.80		112.80
					V0584082	02/19/25	B0012014	38.56		38.56
								228.48		228.48
E0036821	03/13/25	Recon	0294934	Swank Motion Pictures, I	V0586454	03/11/25	P0050686	580.00		580.00
								580.00		580.00
E0036822	03/13/25	Recon	0290076	VWR International	V0584154	02/21/25	B0011966	34.74		34.74
								34.74		34.74
E0036823	03/13/25	Recon	0465591	Warrior Industrial Packa	V0580167	11/07/24	P0050190	126.71		126.71
								126.71		126.71
E0036824	03/13/25	Recon	0478605	Welders Supply Company	V0585553	03/03/25	B0011909	215.73		215.73
								215.73		215.73
E0036825	03/13/25	Recon	0480402	Weldstar Company	V0585551	03/03/25	P0050559	192.47		192.47
								192.47		192.47
E0036826	03/13/25	Recon	0304446	WIFR-TV23	V0585679	03/04/25	B0011846	900.00		900.00
								900.00		900.00
E0036827	03/13/25	Recon	0502975	Windstar Lines, Inc	V0585771	03/05/25	B0011858	3,885.00		3,885.00
								3,885.00		3,885.00

Bank Code: IP IL Bank & Trust Accts Payable
GL Account No: 01-00000-11293

Check Number	Check Date	Check Status	Vendor ID	Payee Name	Voucher ID	Voucher Date	PO/BPO Number	Voucher Amount	Cash Disc Amount	Check Amount
E0036995	03/20/25	Recon	0577101	Jazmyn M. Austin	V0587376	03/14/25		680.00		680.00
								680.00		680.00
E0036996	03/20/25	Recon	0457676	Donald Baumgart	V0587609	03/19/25	P0050636	648.00		648.00
								648.00		648.00
E0036997	03/20/25	Recon	0290802	Ms. Monyca J. Beard	V0587375	03/14/25		680.00		680.00
								680.00		680.00
E0036998	03/20/25	Recon	0569904	Nicolas Contreras	V0587532	03/17/25	B0012178	495.00		495.00
								495.00		495.00
E0036999	03/20/25	Recon	0507154	Carlos Escamilla	V0587533	03/17/25	B0012181	495.00		495.00
								495.00		495.00
E0037000	03/20/25	Recon	0564609	Kathryn M. Flanders	V0587534	03/17/25	B0012182	495.00		495.00
								495.00		495.00
E0037001	03/20/25	Recon	0475537	Garcia, Skye G.	V0587509	03/17/25		680.00		680.00
								680.00		680.00
E0037002	03/20/25	Recon	0569768	Skylar A. Gustafson	V0587535	03/17/25	B0012183	495.00		495.00
								495.00		495.00
E0037003	03/20/25	Recon	0574187	Hannah, Jordan	V0587511	03/17/25		680.00		680.00
								680.00		680.00
E0037004	03/20/25	Recon	0273223	Ms. Stephanie L. Hartman	V0587507	03/17/25		680.00		680.00
								680.00		680.00
E0037005	03/20/25	Recon	0577131	Jaylon Hughes	V0587587	03/18/25		680.00		680.00
								680.00		680.00
E0037006	03/20/25	Recon	0555196	Nickolas M. Ingram	V0587536	03/17/25	B0012184	495.00		495.00
								495.00		495.00
E0037007	03/20/25	Recon	0577097	Daniel V. Juan	V0587506	03/17/25		680.00		680.00
								680.00		680.00

Bank Code: IP IL Bank & Trust Accts Payable
GL Account No: 01-00000-11293

Check Number	Check Date	Check Status	Vendor ID	Payee Name	Voucher ID	Voucher Date	PO/BPO Number	Voucher Amount	Cash Disc Amount	Check Amount
E0037008	03/20/25	Recon	0113687	Jerry F. LaBuy	V0587567	03/17/25		77.77		77.77
								77.77		77.77
E0037009	03/20/25	Recon	0521613	Ethan Meinders	V0587528	03/17/25		680.00		680.00
								680.00		680.00
E0037010	03/20/25	Recon	0548911	D'Nijah C. Milan-Anderso	V0587537	03/17/25	B0012185	495.00		495.00
								495.00		495.00
E0037011	03/20/25	Recon	0567251	Caven R. Morin	V0587538	03/17/25	B0012179	465.00		465.00
								465.00		465.00
E0037012	03/20/25	Recon	0269956	Ms. Jennie J. Morris	V0587539	03/17/25	B0012180	435.00		435.00
								435.00		435.00
E0037013	03/20/25	Recon	0576356	Greyson O. Motter	V0587540	03/17/25	B0012186	495.00		495.00
								495.00		495.00
E0037014	03/20/25	Recon	0450956	Moria L. Nagy	V0587709	03/19/25	P0050718	930.00		930.00
								930.00		930.00
E0037015	03/20/25	Recon	0057709	Michael L. Owens	V0587611	03/19/25		360.00		360.00
					V0587612	03/19/25		225.00		225.00
								585.00		585.00
E0037016	03/20/25	Recon	0577313	Meagan Pollock	V0587745	03/20/25		1,242.75		1,242.75
								1,242.75		1,242.75
E0037017	03/20/25	Recon	0526362	Jessica Rodriguez Flores	V0587541	03/17/25	B0012187	495.00		495.00
								495.00		495.00
E0037018	03/20/25	Recon	0470146	Jada Z. Scott	V0586394	03/10/25	B0012188	375.00		375.00
					V0587542	03/17/25	B0012188	480.00		480.00
								855.00		855.00
E0037019	03/20/25	Recon	0321441	Dorran Stewart	V0587559	03/17/25		265.00		265.00
								265.00		265.00

Bank Code: IP IL Bank & Trust Accts Payable
GL Account No: 01-00000-11293

Check Number	Check Date	Check Status	Vendor ID	Payee Name	Voucher ID	Voucher Date	PO/BPO Number	Voucher Amount	Cash Disc Amount	Check Amount
E0037020	03/20/25	Recon	0561946	Bryana E. Travieso	V0587545	03/17/25		680.00		680.00
								680.00		680.00
E0037021	03/20/25	Recon	0339825	Mr. Robert J. Williams	V0587615	03/19/25	P0050706	1,000.00		1,000.00
					V0587616	03/19/25	P0050705	1,000.00		1,000.00
								2,000.00		2,000.00
E0037022	03/20/25	Recon	0576358	Delany J. Wise	V0587543	03/17/25	B0012189	487.50		487.50
								487.50		487.50
E0037023	03/20/25	Recon	0577096	Cypress F. Wolf	V0587515	03/17/25		680.00		680.00
								680.00		680.00
E0037024	03/20/25	Recon	0522435	Jason R. Wolfe	V0587554	03/17/25		265.00		265.00
								265.00		265.00
E0037025	03/20/25	Recon	0298157	4IMPRINT	V0587359	03/14/25	P0050694	174.59		174.59
								174.59		174.59
E0037026	03/20/25	Recon	0289716	Accurate Business Contro	V0587502	03/17/25	P0050617	1,625.00		1,625.00
								1,625.00		1,625.00
E0037027	03/20/25	Recon	0564174	Alpha Controls & Service	V0587712	03/19/25	B0011895	8,640.00		8,640.00
					V0587715	03/19/25	B0011895	8,925.00		8,925.00
								17,565.00		17,565.00
E0037028	03/20/25	Recon	0330843	Association Specialty Co	V0586302	03/07/25	P0050386	825.00		825.00
								825.00		825.00
E0037029	03/20/25	Recon	0278683	Barnes & Noble	V0586303	03/07/25	P0050483	255.00		255.00
					V0586304	03/07/25	P0050483	257.97		257.97
								512.97		512.97
E0037030	03/20/25	Recon	0443153	Bodycraft Wellness & Mas	V0587584	03/18/25	B0011779	2,703.00		2,703.00
					V0587586	03/18/25	B0011779	2,193.00		2,193.00
								4,896.00		4,896.00
E0037031	03/20/25	Recon	0468045	Bonza Media Inc	V0587373	03/14/25	P0050614	4,875.00		4,875.00
								4,875.00		4,875.00

Bank Code: IP IL Bank & Trust Accts Payable
GL Account No: 01-00000-11293

Check Number	Check Date	Check Status	Vendor ID	Payee Name	Voucher ID	Voucher Date	PO/BPO Number	Voucher Amount	Cash Disc Amount	Check Amount
E0037032	03/20/25	Recon	0297312	Brodart Company	V0587738	03/20/25	P0050668	292.36		292.36
								292.36		292.36
E0037033	03/20/25	Recon	0289599	C D W Government Inc	V0587610	03/19/25	P0050579	843.38		843.38
								843.38		843.38
E0037034	03/20/25	Recon	0306006	Cintas Corporation	V0586286	03/06/25	B0012101	304.65		304.65
								304.65		304.65
E0037035	03/20/25	Recon	0562376	CIT Trucks, LLC	V0587580	03/18/25	B0011911	7,601.26		7,601.26
								7,601.26		7,601.26
E0037036	03/20/25	Recon	0567103	Colours Inc	V0587574	03/18/25	B0012017	79.88		79.88
					V0587576	03/18/25	B0012017	124.91		124.91
					V0587577	03/18/25	B0012017	78.78		78.78
					V0587578	03/18/25	B0012017	72.92		72.92
								356.49		356.49
E0037037	03/20/25	Recon	0310222	Constellation New Energy	V0587671	03/19/25	B0011924	1,179.46		1,179.46
					V0587673	03/19/25	B0011924	5,524.43		5,524.43
								6,703.89		6,703.89
E0037038	03/20/25	Recon	0270728	Cream City Stateline Sca	V0587734	03/19/25	P0050602	629.00		629.00
								629.00		629.00
E0037039	03/20/25	Recon	0289703	Eickman's Processing Com	V0587548	03/17/25	B0012054	133.50		133.50
								133.50		133.50
E0037040	03/20/25	Recon	0296839	Elsevier	V0587654	03/19/25	B0011752	5,375.50		5,375.50
								5,375.50		5,375.50
E0037041	03/20/25	Recon	0289720	Fisher Scientific Compan	V0586317	03/07/25	B0011865	475.37		475.37
					V0587397	03/14/25	B0011865	511.00		511.00
								986.37		986.37
E0037042	03/20/25	Recon	0334253	Helm Service	V0586472	03/12/25	B0011892	742.42		742.42
								742.42		742.42

Bank Code: IP IL Bank & Trust Accts Payable
GL Account No: 01-00000-11293

Check Number	Check Date	Check Status	Vendor ID	Payee Name	Voucher ID	Voucher Date	PO/BPO Number	Voucher Amount	Cash Disc Amount	Check Amount
E0037043	03/20/25	Recon	0576437	Her? Records, Inc	V0586477	03/12/25	P0050683	4,750.00		4,750.00
								4,750.00		4,750.00
E0037044	03/20/25	Recon	0295174	Honest Pest Control	V0586324	03/07/25	B0011939	280.00		280.00
								280.00		280.00
E0037045	03/20/25	Recon	0547299	M&D Truck and Equipment	V0587739	03/20/25	B0011936	4,500.00		4,500.00
								4,500.00		4,500.00
E0037046	03/20/25	Recon	0577026	M.Cole Llc	V0587601	03/18/25	P0050707	292.03		292.03
								292.03		292.03
E0037047	03/20/25	Recon	0296711	Meridian	V0584275	02/25/25	P0050571	73.00		73.00
								73.00		73.00
E0037048	03/20/25	Recon	0576242	Meter Group Inc	V0585767	03/05/25	P0050548	212.00		212.00
								212.00		212.00
E0037049	03/20/25	Recon	0289875	Midland Paper	V0586333	03/07/25	B0011790	690.90		690.90
								690.90		690.90
E0037050	03/20/25	Recon	0289877	Midwest Library Service	V0587518	03/17/25	B0011745	122.29		122.29
					V0587520	03/17/25	B0011745	43.00		43.00
					V0587521	03/17/25	B0011745	251.76		251.76
					V0587522	03/17/25	B0011745	232.71		232.71
					V0587523	03/17/25	B0011745	21.03		21.03
					V0587524	03/17/25	B0011745	450.52		450.52
					V0587525	03/17/25	B0011745	255.21		255.21
					V0587526	03/17/25	B0011745	2,462.45		2,462.45
					V0587527	03/17/25	B0011745	391.94		391.94
					V0587529	03/17/25	B0011745	102.18		102.18
					V0587530	03/17/25	B0011745	84.29		84.29
					V0587621	03/19/25	B0011745	54.95		54.95
					V0587623	03/19/25	B0011745	29.05		29.05
					V0587655	03/19/25	B0011745	50.63		50.63
					V0587665	03/19/25	B0011745	12.59		12.59
					V0587670	03/19/25	B0011745	38.49		38.49
					V0587672	03/19/25	B0011745	139.65		139.65
					V0587674	03/19/25	B0011745	431.50		431.50
								5,174.24		5,174.24
E0037051	03/20/25	Recon	0527111	Moss Enterprises	V0584284	02/26/25	P0050588	1,750.00		1,750.00

Bank Code: IP IL Bank & Trust Accts Payable
GL Account No: 01-00000-11293

Check Number	Check Date	Check Status	Vendor ID	Payee Name	Voucher ID	Voucher Date	PO/BPO Number	Voucher Amount	Cash Disc Amount	Check Amount
								1,750.00		1,750.00
E0037052	03/20/25	Recon	0289909	Pepsi Cola Co	V0586373	03/10/25	B0012151	676.99		676.99
								676.99		676.99
E0037053	03/20/25	Recon	0524688	Pluralsight, LLC	V0587754	03/20/25	P0050721	11,706.87		11,706.87
								11,706.87		11,706.87
E0037054	03/20/25	Recon	0294914	Pocket Nurse	V0585539	03/03/25	P0050558	1,537.44		1,537.44
								1,537.44		1,537.44
E0037055	03/20/25	Recon	0331852	Robbins Schwartz	V0587592	03/18/25	B0011757	37,198.75		37,198.75
								37,198.75		37,198.75
E0037056	03/20/25	Recon	0551079	Rocket Industrial Inc	V0585687	03/04/25	B0012083	3,916.49		3,916.49
								3,916.49		3,916.49
E0037057	03/20/25	Recon	0463520	Scott's RV, Truck & Auto	V0584194	02/21/25	P0050597	50.00		50.00
								50.00		50.00
E0037058	03/20/25	Recon	0559123	Sinclair Collective LLC	V0584276	02/25/25	P0050620	2,475.00		2,475.00
								2,475.00		2,475.00
E0037059	03/20/25	Recon	0548991	SMG Security Holdings LL	V0585316	02/27/25	B0011721	111.92		111.92
					V0586398	03/10/25	B0011721	1,120.00		1,120.00
								1,231.92		1,231.92
E0037060	03/20/25	Recon	0290049	Steiner Electric	V0584285	02/26/25	B0012014	912.15		912.15
								912.15		912.15
E0037061	03/20/25	Recon	0575442	Studer Education LLC	V0586284	03/06/25	B0012166	32,347.50		32,347.50
								32,347.50		32,347.50
E0037062	03/20/25	Recon	0327433	Terracon Consultants Inc	V0587752	03/20/25	B0012144	11,970.00		11,970.00
								11,970.00		11,970.00
E0037063	03/20/25	Recon	0382011	ULINE	V0585544	03/03/25	P0050600	538.01		538.01
								538.01		538.01

Bank Code: IP IL Bank & Trust Accts Payable
GL Account No: 01-00000-11293

Check Number	Check Date	Check Status	Vendor ID	Payee Name	Voucher ID	Voucher Date	PO/BPO Number	Voucher Amount	Cash Disc Amount	Check Amount
E0037064	03/20/25	Recon	0398742	Vernier Software & Techn	V0584270	02/25/25	P0050580	75.00		75.00
								75.00		75.00
E0037065	03/20/25	Recon	0478605	Welders Supply Company	V0584222	02/24/25	B0011909	29.80		29.80
								29.80		29.80
E0037111	03/27/25	Recon	0569904	Nicolas Contreras	V0587818	03/24/25	B0012178	495.00		495.00
								495.00		495.00
E0037112	03/27/25	Recon	0507154	Carlos Escamilla	V0587819	03/24/25	B0012181	495.00		495.00
								495.00		495.00
E0037113	03/27/25	Recon	0564609	Kathryn M. Flanders	V0587820	03/24/25	B0012182	495.00		495.00
								495.00		495.00
E0037114	03/27/25	Recon	0569768	Skylar A. Gustafson	V0587821	03/24/25	B0012183	495.00		495.00
								495.00		495.00
E0037115	03/27/25	Recon	0478154	Sharon Hanson	V0587843	03/24/25		750.00		750.00
								750.00		750.00
E0037116	03/27/25	Recon	0555196	Nickolas M. Ingram	V0587822	03/24/25	B0012184	495.00		495.00
								495.00		495.00
E0037117	03/27/25	Recon	0113687	Jerry F. LaBuy	V0587868	03/25/25		229.57		229.57
								229.57		229.57
E0037118	03/27/25	Recon	0548911	D'Nijah C. Milan-Anderso	V0587823	03/24/25	B0012185	495.00		495.00
								495.00		495.00
E0037119	03/27/25	Recon	0567251	Caven R. Morin	V0587824	03/24/25	B0012179	495.00		495.00
								495.00		495.00
E0037120	03/27/25	Recon	0269956	Ms. Jennie J. Morris	V0587825	03/24/25	B0012180	427.50		427.50
								427.50		427.50
E0037121	03/27/25	Recon	0576356	Greyson O. Motter	V0587826	03/24/25	B0012186	495.00		495.00
								495.00		495.00

Bank Code: IP IL Bank & Trust Accts Payable
GL Account No: 01-00000-11293

Check Number	Check Date	Check Status	Vendor ID	Payee Name	Voucher ID	Voucher Date	PO/BPO Number	Voucher Amount	Cash Disc Amount	Check Amount
E0037122	03/27/25	Recon	0526362	Jessica Rodriguez Flores	V0587827	03/24/25	B0012187	495.00		495.00
								495.00		495.00
E0037123	03/27/25	Recon	0470146	Jada Z. Scott	V0587828	03/24/25	B0012188	495.00		495.00
								495.00		495.00
E0037124	03/27/25	Recon	0435924	Howard J. Spearman	V0586424	03/11/25		24.11		24.11
					V0586479	03/12/25		11.35		11.35
								35.46		35.46
E0037125	03/27/25	Recon	0576358	Delany J. Wise	V0587830	03/24/25	B0012189	382.50		382.50
								382.50		382.50
E0037126	03/27/25	Recon	0437654	ACI Payments, Inc	V0587416	03/14/25	B0011755	9.00		9.00
								9.00		9.00
E0037127	03/27/25	Recon	0289529	Airgas USA, LLC	V0586468	03/12/25	B0012110	237.95		237.95
								237.95		237.95
E0037128	03/27/25	Recon	0330843	Association Specialty Co	V0586488	03/12/25	P0050634	641.00		641.00
					V0587356	03/13/25	P0050631	445.22		445.22
					V0587357	03/13/25	P0050632	580.00		580.00
								1,666.22		1,666.22
E0037129	03/27/25	Recon	0332450	Austin Mechanical Sales	V0586460	03/12/25	B0011900	577.84		577.84
								577.84		577.84
E0037130	03/27/25	Recon	0292649	B & H Photo Video	V0587874	03/25/25	P0050713	2,715.45		2,715.45
								2,715.45		2,715.45
E0037131	03/27/25	Recon	0278683	Barnes & Noble	V0587836	03/24/25		3,179.66		3,179.66
								3,179.66		3,179.66
E0037132	03/27/25	Recon	0443153	Bodycraft Wellness & Mas	V0587877	03/25/25	B0011779	4,760.00		4,760.00
								4,760.00		4,760.00
E0037133	03/27/25	Recon	0562651	Boostlingo LLC	V0587833	03/24/25	B0012133	295.00		295.00
								295.00		295.00

Bank Code: IP IL Bank & Trust Accts Payable
GL Account No: 01-00000-11293

Check Number	Check Date	Check Status	Vendor ID	Payee Name	Voucher ID	Voucher Date	PO/BPO Number	Voucher Amount	Cash Disc Amount	Check Amount
E0037134	03/27/25	Recon	0498868	Brown Industries	V0587855	03/24/25	P0050674	199.00		199.00
								199.00		199.00
E0037135	03/27/25	Recon	0289599	C D W Government Inc	V0587895	03/25/25	B0011800	1,527.21		1,527.21
								1,527.21		1,527.21
E0037136	03/27/25	Recon	0289661	Carolina Biological Supp	V0587455	03/14/25	B0011907	64.35		64.35
								64.35		64.35
E0037137	03/27/25	Recon	0306006	Cintas Corporation	V0586287	03/06/25	B0012101	42.85		42.85
					V0586469	03/12/25	B0011990	30.91		30.91
					V0587501	03/14/25	B0012101	292.82		292.82
					V0587744	03/20/25	B0012101	42.85		42.85
								409.43		409.43
E0037138	03/27/25	Recon	0385509	Constellation New Energy	V0587983	03/27/25	B0011926	12,928.35		12,928.35
								12,928.35		12,928.35
E0037139	03/27/25	Recon	0293339	Fitzgerald Equipment Com	V0587967	03/27/25	B0012108	383.65		383.65
								383.65		383.65
E0037140	03/27/25	Recon	0564784	Gen Digital, Inc.	V0587732	03/19/25	B0011917	608.21		608.21
								608.21		608.21
E0037141	03/27/25	Recon	0340940	Riteway Bus Service, Inc	V0587863	03/24/25	P0050652	2,558.00		2,558.00
								2,558.00		2,558.00
E0037142	03/27/25	Recon	0305998	Gordon Food Service	V0587766	03/21/25	P0050717	55.97		55.97
								55.97		55.97
E0037143	03/27/25	Recon	0334253	Helm Service	V0587955	03/27/25	B0011891	7,052.23		7,052.23
								7,052.23		7,052.23
E0037144	03/27/25	Recon	0321964	Henry Schein Inc	V0587832	03/24/25	B0011771	400.65		400.65
								400.65		400.65
E0037145	03/27/25	Recon	0549294	The Iconic Building LLC	V0587550	03/17/25	B0011845	13,015.80		13,015.80
								13,015.80		13,015.80

Bank Code: IP IL Bank & Trust Accts Payable
GL Account No: 01-00000-11293

Check Number	Check Date	Check Status	Vendor ID	Payee Name	Voucher ID	Voucher Date	PO/BPO Number	Voucher Amount	Cash Disc Amount	Check Amount
E0037146	03/27/25	Recon	0292589	ICCTA	V0587813	03/21/25	P0050723	165.00		165.00
								165.00		165.00
E0037147	03/27/25	Recon	0471833	Jason's Deli	V0587850	03/24/25	P0050742	184.25		184.25
					V0587907	03/26/25	P0050746	729.83		729.83
					V0587952	03/27/25	P0050763	2,297.50		2,297.50
								3,211.58		3,211.58
E0037148	03/27/25	Recon	0289791	Jo Daviess Carroll Caree	V0587913	03/26/25	B0012063	50.00		50.00
								50.00		50.00
E0037149	03/27/25	Recon	0292915	Jostens Inc	V0587718	03/19/25	B0012160	754.80		754.80
								754.80		754.80
E0037150	03/27/25	Recon	0524793	Kanopy Inc	V0585543	03/03/25	B0011814	1,515.00		1,515.00
								1,515.00		1,515.00
E0037151	03/27/25	Recon	0312906	Lincoln Electric Company	V0587864	03/25/25	B0011908	282.10		282.10
					V0587865	03/25/25	B0011908	22.10-		-22.10
								260.00		260.00
E0037152	03/27/25	Recon	0296711	Meridian	V0585370	02/28/25	P0050453	1,544.00		1,544.00
								1,544.00		1,544.00
E0037153	03/27/25	Recon	0559478	Metal Supermarkets	V0585369	02/28/25	B0012089	68.65		68.65
								68.65		68.65
E0037154	03/27/25	Recon	0558490	Michael Rogers Consultin	V0587914	03/26/25	P0050701	6,480.00		6,480.00
								6,480.00		6,480.00
E0037155	03/27/25	Recon	0289877	Midwest Library Service	V0587985	03/27/25	B0011745	65.30		65.30
					V0587986	03/27/25	B0011745	332.87		332.87
					V0587987	03/27/25	B0011745	650.53		650.53
					V0587988	03/27/25	B0011745	123.09		123.09
					V0587989	03/27/25	B0011745	63.00		63.00
					V0587999	03/27/25	B0011745	102.61		102.61
					V0588000	03/27/25	B0011745	71.85		71.85
					V0588001	03/27/25	B0011745	27.50		27.50
					V0588002	03/27/25	B0011745	46.54		46.54
					V0588003	03/27/25	B0011745	82.82		82.82

Bank Code: IP IL Bank & Trust Accts Payable
GL Account No: 01-00000-11293

Check Number	Check Date	Check Status	Vendor ID	Payee Name	Voucher ID	Voucher Date	PO/BPO Number	Voucher Amount	Cash Disc Amount	Check Amount
								1,566.11		1,566.11
E0037156	03/27/25	Recon	0289879	Napa Auto Parts	V0587759	03/20/25	B0011899	112.24		112.24
					V0587977	03/27/25	B0011899	229.00		229.00
					V0587982	03/27/25	B0011899	214.08		214.08
								555.32		555.32
E0037157	03/27/25	Recon	0482618	OPN, Inc	V0586433	03/11/25	B0012104	1,336.39		1,336.39
					V0586434	03/11/25	B0012104	1,014.87		1,014.87
					V0586435	03/11/25	B0012104	15,249.13		15,249.13
								17,600.39		17,600.39
E0037158	03/27/25	Recon	0289909	Pepsi Cola Co	V0586265	03/06/25	B0012006	262.14		262.14
								262.14		262.14
E0037159	03/27/25	Recon	0484907	Petals & Pickins	V0587840	03/24/25	B0011992	700.00		700.00
								700.00		700.00
E0037160	03/27/25	Recon	0293795	R J Galla Company Inc	V0587906	03/26/25	P0050759	8,500.00		8,500.00
								8,500.00		8,500.00
E0037161	03/27/25	Recon	0301150	Rock River Times Inc	V0585688	03/04/25	B0011791	19.19		19.19
								19.19		19.19
E0037162	03/27/25	Recon	0549326	USW Holding Company LLC	V0585685	03/04/25	B0011913	127.95		127.95
								127.95		127.95
E0037163	03/27/25	Recon	0296696	Rock Valley Publishing,	V0585692	03/04/25	B0011792	45.13		45.13
								45.13		45.13
E0037164	03/27/25	Recon	0490369	Rockford Buzz Inc	V0585560	03/03/25	B0011910	85.00		85.00
								85.00		85.00
E0037165	03/27/25	Recon	0289961	Schumacher Elevator Co	V0586322	03/07/25	B0012103	2,394.96		2,394.96
								2,394.96		2,394.96
E0037166	03/27/25	Recon	0292658	Smith Oil Corporation	V0587760	03/20/25	B0012064	2,013.66		2,013.66
								2,013.66		2,013.66

Bank Code: IP IL Bank & Trust Accts Payable
GL Account No: 01-00000-11293

Check Number	Check Date	Check Status	Vendor ID	Payee Name	Voucher ID	Voucher Date	PO/BPO Number	Voucher Amount	Cash Disc Amount	Check Amount
E0037167	03/27/25	Recon	0563567	Speedy Metals LLC	V0585762	03/05/25	B0011915	597.50		597.50
								597.50		597.50
E0037168	03/27/25	Recon	0557973	TruView BSI LLC	V0585788	03/05/25	B0012085	773.50		773.50
								773.50		773.50
E0037169	03/27/25	Recon	0478605	Welders Supply Company	V0585757	03/05/25	B0011909	88.30		88.30
					V0585759	03/05/25	B0011909	10.43		10.43
					V0585760	03/05/25	B0011909	559.62		559.62
					V0585817	03/05/25	B0011909	32.40		32.40
					V0587911	03/26/25	B0011909	2,055.94		2,055.94
					V0587912	03/26/25	B0011909	441.49		441.49
								3,188.18		3,188.18
E0037170	03/27/25	Recon	0480402	Weldstar Company	V0585564	03/03/25	B0011861	782.00		782.00
								782.00		782.00
E0037171	03/27/25	Recon	0293754	Wolter Inc	V0587775	03/21/25	B0011786	175.00		175.00
					V0587953	03/27/25	B0011786	2,720.00		2,720.00
					V0587954	03/27/25	B0011786	2,730.00		2,730.00
								5,625.00		5,625.00
E0037172	03/27/25	Recon	0309301	WQRF Television Fox 39	V0587762	03/21/25	B0011879	4,000.00		4,000.00
					V0587767	03/21/25	B0011879	1,000.00		1,000.00
								5,000.00		5,000.00
E0037173	03/27/25	Recon	0295035	WTVO-17	V0587957	03/27/25	B0011878	1,000.00		1,000.00
					V0587958	03/27/25	B0011878	2,000.00		2,000.00
								3,000.00		3,000.00
E0037175	03/28/25	Recon	0540350	Chad B. Cook	V0588022	03/28/25		439.93		439.93
					V0588023	03/28/25		439.93		439.93
								879.86		879.86
E0037176	03/28/25	Recon	0209270	Lori L. McKinney	V0588016	03/28/25		42.00		42.00
								42.00		42.00
E0037177	03/28/25	Recon	0547048	Associated Bank	V0588009	03/28/25		107.08		107.08
								107.08		107.08

Bank Code: IP IL Bank & Trust Accts Payable
GL Account No: 01-00000-11293

Check Number	Check Date	Check Status	Vendor ID	Payee Name	Voucher ID	Voucher Date	PO/BPO Number	Voucher Amount	Cash Disc Amount	Check Amount
E0037178	03/28/25	Recon	0511140	HSA Bank	V0588013	03/28/25		78.75		78.75
								78.75		78.75
E0037179	03/28/25	Recon	0558551	Lively Inc	V0588010	03/28/25		137.50		137.50
								137.50		137.50
E0037180	03/28/25	Recon	0308253	IL Federation of Teacher	V0587962	03/31/25		3,781.44		3,781.44
					V0587996	03/31/25		440.51		440.51
								4,221.95		4,221.95
0720830	03/06/25	Recon	0289527	A T & T	V0585561	03/03/25	B0011810	133.45		133.45
								133.45		133.45
0720831	03/06/25	Recon	0289588	A-Fire Extinguisher Sale	V0585795	03/05/25	B0011803	250.00		250.00
								250.00		250.00
0720832	03/06/25	Outst	0548204	Eneld Ahmetaj	V0585738	03/04/25		265.00		265.00
								265.00		265.00
0720833	03/06/25	Recon	0576904	Saintyl Alcimeus	V0585577	03/03/25		250.00		250.00
								250.00		250.00
0720834	03/06/25	Recon	0292309	Amazon Capital Services	V0584132	02/20/25	P0050409	299.98		299.98
					V0584140	02/20/25	P0050549	191.88		191.88
					V0584188	02/21/25	P0050505	193.62		193.62
					V0585360	02/28/25	P0050523	23.90		23.90
					V0585516	02/28/25	P0050528	901.16		901.16
					V0586228	03/05/25	P0050542	22.98		22.98
								1,633.52		1,633.52
0720835	03/06/25	Recon	0292309	Amazon Capital Services	V0585361	02/28/25	P0050524	411.54		411.54
					V0585362	02/28/25	P0050524	7.95		7.95
								419.49		419.49
0720836	03/06/25	Recon	0292309	Amazon Capital Services	V0585364	02/28/25	P0050534	7,638.21		7,638.21
					V0585365	02/28/25	P0050534	559.93		559.93
								8,198.14		8,198.14
0720837	03/06/25	Recon	0569161	Soman Azizi	V0586263	03/06/25		60.00		60.00
								60.00		60.00

Bank Code: IP IL Bank & Trust Accts Payable
GL Account No: 01-00000-11293

Check Number	Check Date	Check Status	Vendor ID	Payee Name	Voucher ID	Voucher Date	PO/BPO Number	Voucher Amount	Cash Disc Amount	Check Amount
0720838	03/06/25	Recon	0553248	Bamba, Elijah B.	V0586262	03/06/25		60.00		60.00
								60.00		60.00
0720839	03/06/25	Recon	0569257	Pelagia Bani	V0586261	03/06/25		34.29		34.29
								34.29		34.29
0720840	03/06/25	Outst	0571226	Bannerman, Taurion	V0586260	03/06/25		52.50		52.50
								52.50		52.50
0720841	03/06/25	Recon	0078742	Chad W Barger	V0585711	03/04/25		265.00		265.00
								265.00		265.00
0720842	03/06/25	Recon	0414645	Daniel J. Blumlo	V0585812	03/05/25		500.00		500.00
								500.00		500.00
0720843	03/06/25	Recon	0053834	Julie A. Boggie	V0585695	03/04/25		75.49		75.49
								75.49		75.49
0720844	03/06/25	Recon	0129399	Christopher D. Brady	V0586282	03/06/25		204.20		204.20
								204.20		204.20
0720845	03/06/25	Recon	0475181	Brown, Joshua A.	V0585567	03/03/25		69.86		69.86
								69.86		69.86
0720846	03/06/25	Recon	0576956	Afton Caulkins	V0585717	03/04/25		265.00		265.00
								265.00		265.00
0720847	03/06/25	Recon	0380093	Technology Management Re	V0585375	02/28/25	B0012082	330.70		330.70
					V0585376	02/28/25	B0012082	1,200.00		1,200.00
								1,530.70		1,530.70
0720848	03/06/25	Recon	0289674	City of Rockford	V0585764	03/05/25	B0012005	492.06		492.06
					V0585765	03/05/25	B0012005	265.95		265.95
					V0585766	03/05/25	B0012005	288.79		288.79
					V0585768	03/05/25	B0012005	80.68		80.68
					V0585769	03/05/25	B0012005	43.90		43.90
					V0585770	03/05/25	B0012005	215.69		215.69
					V0585772	03/05/25	B0012005	206.60		206.60
					V0585773	03/05/25	B0012005	142.23		142.23

Bank Code: IP IL Bank & Trust Accts Payable
GL Account No: 01-00000-11293

Check Number	Check Date	Check Status	Vendor ID	Payee Name	Voucher ID	Voucher Date	PO/BPO Number	Voucher Amount	Cash Disc Amount	Check Amount
					V0585774	03/05/25	B0012005	284.22		284.22
					V0585775	03/05/25	B0012005	120.25		120.25
					V0585777	03/05/25	B0012005	123.28		123.28
					V0585778	03/05/25	B0012005	416.17		416.17
					V0585780	03/05/25	B0012005	168.97		168.97
					V0585781	03/05/25	B0012005	56.42		56.42
					V0585782	03/05/25	B0012005	649.91		649.91
					V0585783	03/05/25	B0012005	379.62		379.62
					V0585785	03/05/25	B0012005	457.29		457.29
								4,392.03		4,392.03
0720849	03/06/25	Recon	0564558	Clarity Benefit Solution	V0586226	03/05/25	B0011906	728.65		728.65
								728.65		728.65
0720850	03/06/25	Recon	0548209	Ceola Clark, III	V0585742	03/05/25		265.00		265.00
								265.00		265.00
0720851	03/06/25	Recon	0289662	Comed	V0585374	02/28/25	B0012022	60.62		60.62
								60.62		60.62
0720852	03/06/25	Recon	0384473	Comcast	V0585527	02/28/25	B0011805	365.28		365.28
								365.28		365.28
0720853	03/06/25	Recon	0568027	LaRhonda Conner	V0585702	03/04/25		265.00		265.00
								265.00		265.00
0720854	03/06/25	Recon	0486650	Curry, Nykkia L.	V0586208	03/05/25		500.00		500.00
								500.00		500.00
0720855	03/06/25	Recon	0002546	Lynnette M. Danzl-Tauer	V0586206	03/05/25		577.40		577.40
								577.40		577.40
0720856	03/06/25	Recon	0574885	Robert Davis	V0585796	03/05/25	P0050637	2,600.00		2,600.00
								2,600.00		2,600.00
0720857	03/06/25	Recon	0315665	Dept of Veterans Affairs	V0585373	02/28/25	P0050619	745.37		745.37
								745.37		745.37
0720858	03/06/25	Recon	0253864	Sylvia B. Emerson	V0586205	03/05/25		723.24		723.24
								723.24		723.24

Bank Code: IP IL Bank & Trust Accts Payable
GL Account No: 01-00000-11293

Check Number	Check Date	Check Status	Vendor ID	Payee Name	Voucher ID	Voucher Date	PO/BPO Number	Voucher Amount	Cash Disc Amount	Check Amount
0720859	03/06/25	Recon	0297277	Enterprise Rent-A-Car Mi	V0585530	03/03/25	B0011813	1,391.57		1,391.57
								1,391.57		1,391.57
0720860	03/06/25	Outst	0570547	Esube, Maria	V0586259	03/06/25		17.14		17.14
								17.14		17.14
0720861	03/06/25	Outst	0575156	Etchin, Anarie	V0586258	03/06/25		45.00		45.00
								45.00		45.00
0720862	03/06/25	Outst	0561564	Zuhal Ezatyar	V0586257	03/06/25		25.71		25.71
								25.71		25.71
0720863	03/06/25	Recon	0289709	Fed Ex	V0585531	03/03/25	B0011795	21.43		21.43
					V0585532	03/03/25	B0011795	18.87		18.87
					V0585533	03/03/25	B0011795	11.77		11.77
								52.07		52.07
0720864	03/06/25	Recon	0576979	Nicholas Fink	V0586031	03/05/25		200.00		200.00
								200.00		200.00
0720865	03/06/25	Recon	0561061	Daniel Franz	V0586256	03/06/25		51.43		51.43
								51.43		51.43
0720866	03/06/25	Recon	0421257	Frontier Communications	V0585558	03/03/25	B0011747	894.47		894.47
								894.47		894.47
0720867	03/06/25	Recon	0092053	Alex P. Gary	V0585708	03/04/25		180.00		180.00
					V0585710	03/04/25		180.00		180.00
								360.00		360.00
0720868	03/06/25	Recon	0551003	GG Ref LLC	V0585741	03/05/25		265.00		265.00
								265.00		265.00
0720869	03/06/25	Outst	0576858	Giramata, Merveille	V0586270	03/06/25		111.43		111.43
								111.43		111.43
0720870	03/06/25	Recon	0521501	Marco	V0586264	03/06/25	B0011835	7,684.78		7,684.78
								7,684.78		7,684.78

Bank Code: IP IL Bank & Trust Accts Payable
GL Account No: 01-00000-11293

Check Number	Check Date	Check Status	Vendor ID	Payee Name	Voucher ID	Voucher Date	PO/BPO Number	Voucher Amount	Cash Disc Amount	Check Amount
0720871	03/06/25	Recon	0554393	Nefertiti A. Gregg	V0585797	03/05/25	P0050644	150.00		150.00
								150.00		150.00
0720872	03/06/25	Recon	0559150	Timothy P. Held	V0585779	03/05/25		258.30		258.30
					V0585784	03/05/25		165.80		165.80
								424.10		424.10
0720873	03/06/25	Outst	0575529	Mareanna Hobson	V0586252	03/06/25		37.50		37.50
								37.50		37.50
0720874	03/06/25	Recon	0289767	The Home Depot Pro	V0585320	02/27/25	B0011897	1,245.90		1,245.90
								1,245.90		1,245.90
0720875	03/06/25	Recon	0289767	The Home Depot Pro	V0585319	02/27/25	B0011897	486.00		486.00
								486.00		486.00
0720876	03/06/25	Recon	0229901	Rhonda L. Hutter	V0586285	03/06/25		77.16		77.16
								77.16		77.16
0720877	03/06/25	Recon	0559769	Igirimpuhwe, Emmanuel	V0586251	03/06/25		60.00		60.00
								60.00		60.00
0720878	03/06/25	Recon	0269141	IL Dept of Employment Se	V0585518	02/28/25	B0011883	4,997.00		4,997.00
								4,997.00		4,997.00
0720879	03/06/25	Outst	0564439	Inzombia Coffee	V0584478	02/26/25	P0050625	600.00		600.00
								600.00		600.00
0720880	03/06/25	Recon	0575607	Iqbal, Ezra	V0586249	03/06/25		52.50		52.50
								52.50		52.50
0720881	03/06/25	Outst	0575120	Ishimwe, Manzi	V0586248	03/06/25		37.50		37.50
								37.50		37.50
0720882	03/06/25	Outst	0569100	Johnny Jackson	V0585723	03/04/25		265.00		265.00
								265.00		265.00

Bank Code: IP IL Bank & Trust Accts Payable
GL Account No: 01-00000-11293

Check Number	Check Date	Check Status	Vendor ID	Payee Name	Voucher ID	Voucher Date	PO/BPO Number	Voucher Amount	Cash Disc Amount	Check Amount
0720883	03/06/25	Outst	0569364	Maria John	V0586254	03/06/25		8.57		8.57
								8.57		8.57
0720884	03/06/25	Outst	0576859	Johnson, Antonio	V0586269	03/06/25		61.43		61.43
								61.43		61.43
0720885	03/06/25	Outst	0522496	Erik Jones	V0585703	03/04/25		265.00		265.00
					V0585726	03/04/25		240.00		240.00
								505.00		505.00
0720886	03/06/25	Outst	0552918	Jules, Winazi	V0586246	03/06/25		60.00		60.00
								60.00		60.00
0720887	03/06/25	Recon	0569255	Banga Kabagambe	V0586245	03/06/25		42.86		42.86
								42.86		42.86
0720888	03/06/25	Outst	0560828	Bikyeombe Kalumbe	V0586231	03/06/25		34.29		34.29
								34.29		34.29
0720889	03/06/25	Recon	0166957	Joel P. Keller	V0585707	03/04/25		265.00		265.00
								265.00		265.00
0720890	03/06/25	Recon	0569260	Regina Kibukila	V0586230	03/06/25		60.00		60.00
								60.00		60.00
0720891	03/06/25	Recon	0569346	Samuel Kibukila	V0586232	03/06/25		60.00		60.00
								60.00		60.00
0720892	03/06/25	Recon	0557642	Aleksandar Kocmar	V0585739	03/04/25		240.00		240.00
								240.00		240.00
0720893	03/06/25	Outst	0551002	Ryan Kvasnicka	V0585749	03/05/25		265.00		265.00
								265.00		265.00
0720894	03/06/25	Outst	0575158	Livingston, Jeremiah	V0586233	03/06/25		37.50		37.50
								37.50		37.50
0720895	03/06/25	Outst	0505327	Conrad Lobinsky	V0585731	03/04/25		18.68		18.68

Bank Code: IP IL Bank & Trust Accts Payable
GL Account No: 01-00000-11293

Check Number	Check Date	Check Status	Vendor ID	Payee Name	Voucher ID	Voucher Date	PO/BPO Number	Voucher Amount	Cash Disc Amount	Check Amount
								18.68		18.68
0720896	03/06/25	Recon	0135119	John S. Lowry	V0585806	03/05/25	P0050639	281.71		281.71
					V0585807	03/05/25	P0050638	281.71		281.71
								563.42		563.42
0720897	03/06/25	Outst	0561537	Madede Lutungu	V0586234	03/06/25		51.43		51.43
								51.43		51.43
0720898	03/06/25	Recon	0576954	Breanna Madrazo	V0585709	03/04/25		265.00		265.00
								265.00		265.00
0720899	03/06/25	Outst	0576194	Manning, Damarion	V0586277	03/06/25		88.93		88.93
								88.93		88.93
0720900	03/06/25	Recon	0481426	Marco Technologies, LLC	V0586211	03/05/25	B0011836	570.91		570.91
					V0586213	03/05/25	B0011836	2,452.32		2,452.32
								3,023.23		3,023.23
0720901	03/06/25	Outst	0569259	Ertier Mavungo	V0586235	03/06/25		50.00		50.00
								50.00		50.00
0720902	03/06/25	Recon	0375173	Robert A. Mawyer, III	V0585786	03/05/25		21.44		21.44
								21.44		21.44
0720903	03/06/25	Recon	0560383	Gina M. McConoughey	V0586281	03/06/25		500.00		500.00
								500.00		500.00
0720904	03/06/25	Recon	0566362	Megan McGlone	V0585705	03/04/25		265.00		265.00
								265.00		265.00
0720905	03/06/25	Recon	0283985	Menard's	V0585557	03/03/25	B0012154	123.56		123.56
					V0586278	03/06/25	B0011898	83.98		83.98
								207.54		207.54
0720906	03/06/25	Recon	0283985	Menard's	V0585756	03/05/25	B0011898	30.45		30.45
								30.45		30.45
0720907	03/06/25	Recon	0199516	Beatrice Z. Miller	V0585802	03/05/25		23.80		23.80

Bank Code: IP IL Bank & Trust Accts Payable
GL Account No: 01-00000-11293

Check Number	Check Date	Check Status	Vendor ID	Payee Name	Voucher ID	Voucher Date	PO/BPO Number	Voucher Amount	Cash Disc Amount	Check Amount
								23.80		23.80
0720908	03/06/25	Recon	0574574	Minnihan's Tree Service	V0583895	02/13/25	B0012158	2,950.00		2,950.00
								2,950.00		2,950.00
0720909	03/06/25	Recon	0562328	June Moe	V0586236	03/06/25		60.00		60.00
								60.00		60.00
0720910	03/06/25	Recon	0570754	Nasia Morehead	V0586237	03/06/25		60.00		60.00
								60.00		60.00
0720911	03/06/25	Recon	0561583	Msebengi, Guy W.	V0586244	03/06/25		60.00		60.00
								60.00		60.00
0720912	03/06/25	Recon	0478011	Yahcolyah Muhammad	V0586275	03/06/25		750.00		750.00
								750.00		750.00
0720913	03/06/25	Recon	0561587	Byaombe Mukucha	V0586238	03/06/25		42.86		42.86
								42.86		42.86
0720914	03/06/25	Recon	0569252	Martin Mukucha	V0586239	03/06/25		60.00		60.00
								60.00		60.00
0720915	03/06/25	Recon	0289886	Music Theatre Internatio	V0586227	03/05/25	P0050645	100.00		100.00
								100.00		100.00
0720916	03/06/25	Outst	0561445	Ghulam Rahman Nabizada	V0586255	03/06/25		17.14		17.14
								17.14		17.14
0720917	03/06/25	Outst	0544365	National Association of	V0583992	02/18/25	P0050570	475.00		475.00
								475.00		475.00
0720918	03/06/25	Recon	0556617	Office Pro Inc	V0585776	03/05/25	B0011793	4,731.34		4,731.34
								4,731.34		4,731.34
0720919	03/06/25	Recon	0466962	Forrest Olesiak	V0585740	03/04/25		240.00		240.00
					V0585754	03/05/25		265.00		265.00
								505.00		505.00

Bank Code: IP IL Bank & Trust Accts Payable
GL Account No: 01-00000-11293

Check Number	Check Date	Check Status	Vendor ID	Payee Name	Voucher ID	Voucher Date	PO/BPO Number	Voucher Amount	Cash Disc Amount	Check Amount
0720920	03/06/25	Recon	0276269	OSF Multi Specialty Grou	V0585789	03/05/25	B0011850	9,716.09		9,716.09
								9,716.09		9,716.09
0720921	03/06/25	Recon	0281458	Reginald L. Parham	V0585725	03/04/25		270.00		270.00
					V0585727	03/04/25		270.00		270.00
								540.00		540.00
0720922	03/06/25	Recon	0294262	Patterson Dental Supply	V0583682	02/06/25	B0011750	521.36		521.36
					V0583948	02/17/25	B0011750	521.36-		-521.36
					V0583949	02/17/25	B0011750	391.01		391.01
								391.01		391.01
0720923	03/06/25	Recon	0520676	PhonesPlus.Biz	V0583995	02/18/25	P0050458	1,105.00		1,105.00
								1,105.00		1,105.00
0720924	03/06/25	Recon	0571237	Precision Sports Trainin	V0585680	03/04/25	B0012132	812.50		812.50
								812.50		812.50
0720925	03/06/25	Recon	0530185	Printing Supplies USA LL	V0584247	02/25/25	B0011797	122.00		122.00
								122.00		122.00
0720926	03/06/25	Recon	0423654	Grahm J. Rademaker	V0586225	03/05/25		74.85		74.85
								74.85		74.85
0720927	03/06/25	Recon	0296205	Radisson Hotel	V0585671	03/03/25	P0050371	1,220.94		1,220.94
								1,220.94		1,220.94
0720928	03/06/25	Recon	0569212	Hadi Raymond	V0586240	03/06/25		60.00		60.00
								60.00		60.00
0720929	03/06/25	Recon	0493655	Jason Robinson	V0585743	03/05/25		265.00		265.00
								265.00		265.00
0720930	03/06/25	Recon	0342322	Rock River Disposal Serv	V0585648	03/03/25	B0012102	320.76		320.76
					V0585658	03/03/25	B0012102	268.84		268.84
					V0585662	03/03/25	B0012102	319.11		319.11
					V0585666	03/03/25	B0012102	372.02		372.02
					V0585669	03/03/25	B0012102	2,158.42		2,158.42
								3,439.15		3,439.15

Bank Code: IP IL Bank & Trust Accts Payable
GL Account No: 01-00000-11293

Check Number	Check Date	Check Status	Vendor ID	Payee Name	Voucher ID	Voucher Date	PO/BPO Number	Voucher Amount	Cash Disc Amount	Check Amount
0720931	03/06/25	Recon	0566851	Michael Rueffer	V0585751	03/05/25		265.00		265.00
								265.00		265.00
0720932	03/06/25	Recon	0561738	Marie Rulinda	V0586241	03/06/25		34.29		34.29
								34.29		34.29
0720933	03/06/25	Outst	0570650	Pendeza Sami	V0586242	03/06/25		42.86		42.86
								42.86		42.86
0720934	03/06/25	Recon	0514058	Dan Schmidt	V0585721	03/04/25		265.00		265.00
								265.00		265.00
0720935	03/06/25	Outst	0274962	Secretary of State	V0585529	02/28/25		50.00		50.00
								50.00		50.00
0720936	03/06/25	Outst	0576192	Shabani, Shabani	V0586280	03/06/25		102.86		102.86
								102.86		102.86
0720937	03/06/25	Recon	0496375	Jason Shook	V0585746	03/05/25		265.00		265.00
								265.00		265.00
0720938	03/06/25	Recon	0332224	Mary K. Sieracki	V0586273	03/06/25		36.75		36.75
								36.75		36.75
0720939	03/06/25	Recon	0287688	State Universities Retir	V0584019	02/18/25	B0011770	22,636.70		22,636.70
								22,636.70		22,636.70
0720940	03/06/25	Recon	0551482	Vernal Turner	V0585747	03/05/25		265.00		265.00
								265.00		265.00
0720941	03/06/25	Recon	0388143	U.S. Dept. of Homeland S	V0585790	03/05/25	B0012084	760.00		760.00
								760.00		760.00
0720942	03/06/25	Outst	0388143	U.S. Dept. of Homeland S	V0585791	03/05/25	B0012084	380.00		380.00
								380.00		380.00
0720943	03/06/25	Outst	0388143	U.S. Dept. of Homeland S	V0585792	03/05/25	B0012084	380.00		380.00
								380.00		380.00

Bank Code: IP IL Bank & Trust Accts Payable
GL Account No: 01-00000-11293

Check Number	Check Date	Check Status	Vendor ID	Payee Name	Voucher ID	Voucher Date	PO/BPO Number	Voucher Amount	Cash Disc Amount	Check Amount
0720944	03/06/25	Outst	0388143	U.S. Dept. of Homeland S	V0585793	03/05/25	B0012084	380.00		380.00
								380.00		380.00
0720945	03/06/25	Outst	0388143	U.S. Dept. of Homeland S	V0585794	03/05/25	B0012084	380.00		380.00
								380.00		380.00
0720946	03/06/25	Outst	0569254	Belise Uwase	V0586243	03/06/25		60.00		60.00
								60.00		60.00
0720947	03/06/25	Recon	0290068	Van Galder Bus Company	V0585563	03/03/25	B0011811	2,055.00		2,055.00
								2,055.00		2,055.00
0720948	03/06/25	Recon	0528478	Cara K. Vande Voorde	V0585578	03/03/25		140.23		140.23
								140.23		140.23
0720949	03/06/25	Recon	0519754	Anna L. Wandtke	V0586224	03/05/25		188.40		188.40
								188.40		188.40
0720950	03/06/25	Recon	0548210	Randall F. Wells	V0585734	03/04/25		265.00		265.00
								265.00		265.00
0720951	03/06/25	Outst	0506098	William Wess	V0585745	03/05/25		265.00		265.00
								265.00		265.00
0720952	03/06/25	Recon	0559856	Andrew T. Williams	V0585744	03/05/25		265.00		265.00
								265.00		265.00
0720953	03/06/25	Recon	0464264	Eric M. Woulfe	V0585732	03/04/25		57.13		57.13
					V0585733	03/04/25		120.00		120.00
								177.13		177.13
0720954	03/13/25	Recon	0530570	Alamo, Adir j.	V0586426	03/11/25		680.00		680.00
								680.00		680.00
0720955	03/13/25	Recon	0002511	Lori A Alfe	V0586466	03/12/25		723.24		723.24
								723.24		723.24

Bank Code: IP IL Bank & Trust Accts Payable
GL Account No: 01-00000-11293

Check Number	Check Date	Check Status	Vendor ID	Payee Name	Voucher ID	Voucher Date	PO/BPO Number	Voucher Amount	Cash Disc Amount	Check Amount
0720956	03/13/25	Recon	0141377	Amato, Joey	V0587355	03/13/25		500.00		500.00
								500.00		500.00
0720957	03/13/25	Recon	0292309	Amazon Capital Services	V0585368	02/28/25	P0050607	22.99		22.99
					V0585565	03/03/25	P0050605	287.77		287.77
					V0586319	03/07/25	B0011826	2,015.14		2,015.14
					V0586443	03/11/25	P0050616	28.78		28.78
								2,354.68		2,354.68
0720958	03/13/25	Recon	0376798	Amer Student Government	V0586449	03/11/25	P0050200	297.00		297.00
								297.00		297.00
0720959	03/13/25	Recon	0287693	American Funds Service C	V0586481	03/14/25		1,683.33		1,683.33
					V0586490	03/14/25		1,666.67		1,666.67
								3,350.00		3,350.00
0720960	03/13/25	Recon	0298437	Anderson Dodge	V0586421	03/11/25	B0012055	488.75		488.75
					V0586423	03/11/25	B0012055	20.00-		-20.00
								468.75		468.75
0720961	03/13/25	Recon	0287722	Newport Trust Company	V0586485	03/14/25		2,991.00		2,991.00
					V0586497	03/14/25		175.00		175.00
								3,166.00		3,166.00
0720962	03/13/25	Recon	0546920	Alejandro Banuelos	V0586429	03/11/25		720.00		720.00
								720.00		720.00
0720963	03/13/25	Recon	0544946	Keith R. Barnes	V0587316	03/13/25		188.00		188.00
								188.00		188.00
0720964	03/13/25	Recon	0573831	Beaudoin, Eric	V0587338	03/13/25		500.00		500.00
								500.00		500.00
0720965	03/13/25	Recon	0002523	Robert R. Betts, Jr	V0586419	03/11/25		500.00		500.00
								500.00		500.00
0720966	03/13/25	Recon	0549736	Patrick R. Chamoun	V0586377	03/10/25		187.60		187.60
								187.60		187.60

Bank Code: IP IL Bank & Trust Accts Payable
GL Account No: 01-00000-11293

Check Number	Check Date	Check Status	Vendor ID	Payee Name	Voucher ID	Voucher Date	PO/BPO Number	Voucher Amount	Cash Disc Amount	Check Amount
0720967	03/13/25	Recon	0289674	City of Rockford	V0587307	03/12/25	B0011730	650.00		650.00
					V0587309	03/12/25	B0012005	238.54		238.54
								888.54		888.54
0720968	03/13/25	Outst	0315665	Dept of Veterans Affairs	V0586461	03/12/25	P0050671	320.00		320.00
								320.00		320.00
0720969	03/13/25	Recon	0353349	Dinges Fire Company	V0586366	03/07/25	P0050160	1,602.72		1,602.72
								1,602.72		1,602.72
0720970	03/13/25	Recon	0574967	Dr Kt Productions	V0586462	03/12/25	P0050688	300.00		300.00
								300.00		300.00
0720971	03/13/25	Recon	0253864	Sylvia B. Emerson	V0587305	03/12/25		60.00		60.00
								60.00		60.00
0720972	03/13/25	Recon	0289880	Exxon Mobil	V0586327	03/07/25	B0012021	2,571.47		2,571.47
					V0586328	03/07/25	B0012026	244.92		244.92
								2,816.39		2,816.39
0720973	03/13/25	Recon	0540892	First National Bank & Tr	V0587343	03/13/25		178.75		178.75
								178.75		178.75
0720974	03/13/25	Recon	0002557	Erin M. Fisher	V0586296	03/06/25		500.00		500.00
								500.00		500.00
0720975	03/13/25	Recon	0289724	Grainger	V0584186	02/21/25	B0011896	165.24		165.24
					V0584460	02/26/25	B0011896	1,219.27		1,219.27
					V0584461	02/26/25	B0011896	303.86		303.86
					V0585672	03/04/25	B0011896	750.00-		-750.00
					V0585674	03/04/25	B0011896	72.80-		-72.80
					V0585686	03/04/25	B0011896	72.80		72.80
					V0585753	03/05/25	B0011984	477.30		477.30
					V0585805	03/05/25	B0011896	36.43		36.43
								1,452.10		1,452.10
0720976	03/13/25	Recon	0556282	The Guardian Life Insura	V0587313	03/12/25	B0011849	45,298.30		45,298.30
								45,298.30		45,298.30
0720977	03/13/25	Recon	0569232	Health Equity Inc	V0587350	03/13/25		3,713.68		3,713.68

Bank Code: IP IL Bank & Trust Accts Payable
GL Account No: 01-00000-11293

Check Number	Check Date	Check Status	Vendor ID	Payee Name	Voucher ID	Voucher Date	PO/BPO Number	Voucher Amount	Cash Disc Amount	Check Amount
								3,713.68		3,713.68
0720978	03/13/25	Recon	0287700	Horace Mann Life Insuran	V0586493	03/14/25		195.00		195.00
								195.00		195.00
0720979	03/13/25	Recon	0314103	ICCFA	V0586455	03/11/25	P0050685	1,000.00		1,000.00
								1,000.00		1,000.00
0720980	03/13/25	Recon	0293147	IL Assoc Chiefs of Polic	V0586414	03/11/25	P0050641	329.00		329.00
								329.00		329.00
0720981	03/13/25	Recon	0309574	IL Fraternal Order	V0586491	03/14/25		243.00		243.00
								243.00		243.00
0720982	03/13/25	Recon	0132753	William G. Isham	V0586425	03/11/25		103.92		103.92
								103.92		103.92
0720983	03/13/25	Recon	0401991	Kaplan Early Learning Co	V0587339	03/13/25	P0050692	1,451.30		1,451.30
								1,451.30		1,451.30
0720984	03/13/25	Recon	0295852	Kelley Williamson Compan	V0585763	03/05/25	B0011972	3,614.41		3,614.41
								3,614.41		3,614.41
0720985	03/13/25	Recon	0295852	Kelley Williamson Compan	V0586407	03/10/25	B0012148	3,000.00		3,000.00
								3,000.00		3,000.00
0720986	03/13/25	Recon	0566277	King, Daniel M.	V0586430	03/11/25		640.00		640.00
								640.00		640.00
0720987	03/13/25	Recon	0110826	Jan-Nicholas Korneski	V0587325	03/13/25		224.99		224.99
								224.99		224.99
0720988	03/13/25	Recon	0289857	Lawson Products Inc	V0586450	03/11/25	B0011973	339.38		339.38
					V0586452	03/11/25	B0011973	310.70		310.70
								650.08		650.08
0720989	03/13/25	Recon	0513111	Timothy J. LeGear	V0587341	03/13/25		75.00		75.00
								75.00		75.00

Bank Code: IP IL Bank & Trust Accts Payable
GL Account No: 01-00000-11293

Check Number	Check Date	Check Status	Vendor ID	Payee Name	Voucher ID	Voucher Date	PO/BPO Number	Voucher Amount	Cash Disc Amount	Check Amount
0720990	03/13/25	Recon	0289872	Lowe's Home Improvement	V0586349	03/07/25	B0011963	41.79		41.79
					V0586350	03/07/25	B0011963	64.17		64.17
					V0586352	03/07/25	B0011963	2.98-		-2.98
					V0586353	03/07/25	B0011963	37.00		37.00
					V0586354	03/07/25	B0011963	322.85		322.85
					V0586355	03/07/25	B0011817	2,478.48		2,478.48
					V0586356	03/07/25	B0011817	50.76		50.76
					V0586358	03/07/25	B0012106	20.88-		-20.88
					V0586399	03/10/25	B0012106	271.30		271.30
					V0586400	03/10/25	B0012106	586.79		586.79
					V0586401	03/10/25	B0012106	170.80		170.80
					V0586402	03/10/25	B0012106	385.30		385.30
								4,385.38		4,385.38
0720991	03/13/25	Recon	0487743	Lydia S. Meyer	V0587322	03/13/25		250.00		250.00
								250.00		250.00
0720992	03/13/25	Recon	0287706	Mass Mutual Payment Serv	V0586494	03/14/25		100.00		100.00
								100.00		100.00
0720993	03/13/25	Recon	0423207	Mehlig, Kieran S.	V0586432	03/11/25		680.00		680.00
								680.00		680.00
0720994	03/13/25	Recon	0283985	Menard's	V0586380	03/10/25	B0011898	113.85		113.85
					V0586381	03/10/25	B0012093	85.72		85.72
					V0587332	03/13/25	B0011898	29.37		29.37
								228.94		228.94
0720995	03/13/25	Recon	0283985	Menard's	V0586403	03/10/25	B0012154	256.90		256.90
								256.90		256.90
0720996	03/13/25	Recon	0131573	Lisa S. Miller	V0586315	03/07/25	P0050660	300.00		300.00
								300.00		300.00
0720997	03/13/25	Recon	0574574	Minnihan's Tree Service	V0583904	02/13/25	B0012158	300.00		300.00
					V0583997	02/18/25	B0012158	300.00		300.00
					V0583999	02/18/25	B0012158	1,925.00		1,925.00
								2,525.00		2,525.00
0720998	03/13/25	Recon	0567150	Mississippi Department o	V0587318	03/13/25		112.50		112.50
								112.50		112.50

Bank Code: IP IL Bank & Trust Accts Payable
GL Account No: 01-00000-11293

Check Number	Check Date	Check Status	Vendor ID	Payee Name	Voucher ID	Voucher Date	PO/BPO Number	Voucher Amount	Cash Disc Amount	Check Amount
0720999	03/13/25	Recon	0561308	The Mob Museum	V0587342	03/13/25		150.00		150.00
								150.00		150.00
0721000	03/13/25	Recon	0204615	Rand L. Moore	V0587304	03/12/25		35.00		35.00
								35.00		35.00
0721001	03/13/25	Recon	0567772	National Coatings and Su	V0586334	03/07/25	B0012069	125.14		125.14
					V0586335	03/07/25	B0012069	65.83		65.83
								190.97		190.97
0721002	03/13/25	Recon	0409671	National Institute for	V0586369	03/10/25	P0050647	1,300.00		1,300.00
					V0586473	03/12/25	P0050512	600.00		600.00
								1,900.00		1,900.00
0721003	03/13/25	Recon	0059447	John M. Nelson	V0586486	03/12/25		392.99		392.99
								392.99		392.99
0721004	03/13/25	Recon	0289883	NICOR Gas	V0586436	03/11/25	B0011890	4,667.62		4,667.62
					V0586437	03/11/25	B0011890	1,107.37		1,107.37
					V0586438	03/11/25	B0011890	898.33		898.33
					V0586439	03/11/25	B0011890	257.46		257.46
								6,930.78		6,930.78
0721005	03/13/25	Recon	0342431	Oak Hall Industries, L.P	V0586320	03/07/25	P0050610	393.71		393.71
								393.71		393.71
0721006	03/13/25	Outst	0577103	Jonathan Paver	V0586379	03/10/25		102.90		102.90
								102.90		102.90
0721007	03/13/25	Recon	0520676	PhonesPlus.Biz	V0587308	03/12/25	P0050582	1,300.00		1,300.00
								1,300.00		1,300.00
0721008	03/13/25	Recon	0292285	Physicians Immediate Car	V0586329	03/07/25		179.00		179.00
					V0586418	03/11/25		663.00		663.00
					V0587328	03/13/25	B0011827	869.00		869.00
								1,711.00		1,711.00
0721009	03/13/25	Recon	0540228	Quality Matters Inc	V0586326	03/07/25	P0050666	220.00		220.00
								220.00		220.00

Bank Code: IP IL Bank & Trust Accts Payable
GL Account No: 01-00000-11293

Check Number	Check Date	Check Status	Vendor ID	Payee Name	Voucher ID	Voucher Date	PO/BPO Number	Voucher Amount	Cash Disc Amount	Check Amount
0721010	03/13/25	Recon	0289714	R J Daniels Fuel & Tire	V0584268	02/25/25	B0011957	1,202.42		1,202.42
								1,202.42		1,202.42
0721011	03/13/25	Recon	0289915	Randee's Music Center	V0586458	03/11/25	P0050687	289.78		289.78
								289.78		289.78
0721012	03/13/25	Recon	0573808	Rojas, Pedro	V0587335	03/13/25		500.00		500.00
								500.00		500.00
0721013	03/13/25	Recon	0575209	Ruiz Construction System	V0587334	03/13/25	B0012163	211,143.00		211,143.00
								211,143.00		211,143.00
0721014	03/13/25	Recon	0287687	RVC Foundation	V0586483	03/14/25		181.00		181.00
					V0586492	03/14/25		1,022.00		1,022.00
								1,203.00		1,203.00
0721015	03/13/25	Recon	0274962	Secretary of State	V0586336	03/07/25		50.00		50.00
								50.00		50.00
0721016	03/13/25	Outst	0274962	Secretary of State	V0586340	03/07/25		50.00		50.00
								50.00		50.00
0721017	03/13/25	Recon	0554191	The Shortline Inc	V0586311	03/07/25	P0050667	1,140.00		1,140.00
								1,140.00		1,140.00
0721018	03/13/25	Recon	0167133	Kristen L. Simpson	V0586487	03/12/25		645.17		645.17
								645.17		645.17
0721019	03/13/25	Void	0435924	Howard J. Spearman						
0721020	03/13/25	Recon	0290182	State Disbursement Unit	V0587319	03/13/25		762.53		762.53
								762.53		762.53
0721021	03/13/25	Recon	0290182	State Disbursement Unit	V0587320	03/13/25		242.00		242.00
								242.00		242.00
0721022	03/13/25	Recon	0290182	State Disbursement Unit	V0587321	03/13/25		279.17		279.17
								279.17		279.17

Bank Code: IP IL Bank & Trust Accts Payable
GL Account No: 01-00000-11293

Check Number	Check Date	Check Status	Vendor ID	Payee Name	Voucher ID	Voucher Date	PO/BPO Number	Voucher Amount	Cash Disc Amount	Check Amount
0721023	03/13/25	Recon	0551291	Dr. Hansen S. Stewart	V0586297	03/06/25		14.14		14.14
								14.14		14.14
0721024	03/13/25	Recon	0301373	Subway	V0586321	03/07/25	P0050670	100.00		100.00
								100.00		100.00
0721025	03/13/25	Recon	0388143	U.S. Dept. of Homeland S	V0586410	03/10/25	B0012084	605.00		605.00
								605.00		605.00
0721026	03/13/25	Outst	0388143	U.S. Dept. of Homeland S	V0586411	03/10/25	B0012084	605.00		605.00
								605.00		605.00
0721027	03/13/25	Outst	0360128	Uniform Den East, Inc.	V0585546	03/03/25	B0011801	114.50		114.50
					V0585548	03/03/25	B0011801	2,202.92		2,202.92
								2,317.42		2,317.42
0721028	03/13/25	Outst	0290068	Van Galder Bus Company	V0586316	03/07/25	B0011811	1,579.00		1,579.00
					V0586318	03/07/25	B0011811	1,579.00		1,579.00
					V0586382	03/10/25	B0011811	1,320.00		1,320.00
								4,478.00		4,478.00
0721029	03/13/25	Recon	0287723	Variable Annuity Life In	V0586480	03/14/25		4,269.33		4,269.33
					V0586484	03/14/25		3,394.44		3,394.44
					V0586489	03/14/25		3,215.00		3,215.00
					V0586496	03/14/25		2,630.00		2,630.00
								13,508.77		13,508.77
0721030	03/13/25	Recon	0550348	Velmont, Evan L.	V0586431	03/11/25		760.00		760.00
								760.00		760.00
0721031	03/13/25	Recon	0551227	Vertigo	V0586375	03/10/25	P0050655	6,677.00		6,677.00
					V0586376	03/10/25	P0050655	6,677.00		6,677.00
								13,354.00		13,354.00
0721032	03/13/25	Outst	0364419	Voices for All LLC	V0586422	03/11/25		49.00		49.00
								49.00		49.00
0721033	03/13/25	Outst	0565551	Mark T. Zaranec	V0586378	03/10/25		231.60		231.60
								231.60		231.60

Bank Code: IP IL Bank & Trust Accts Payable
GL Account No: 01-00000-11293

Check Number	Check Date	Check Status	Vendor ID	Payee Name	Voucher ID	Voucher Date	PO/BPO Number	Voucher Amount	Cash Disc Amount	Check Amount
0721034	03/20/25	Recon	0289527	A T & T	V0587582	03/18/25	B0011810	699.60		699.60
								699.60		699.60
0721035	03/20/25	Recon	0524833	ACC Business	V0587508	03/17/25	B0011807	708.64		708.64
								708.64		708.64
0721036	03/20/25	Recon	0292309	Amazon Capital Services	V0585803	03/05/25	P0050633	204.66		204.66
					V0587551	03/17/25	P0050505	159.00		159.00
					V0587556	03/17/25	P0050505	528.78		528.78
					V0587558	03/17/25	P0050505	830.94		830.94
					V0587617	03/19/25	P0050581	48.99		48.99
					V0587619	03/19/25	B0012099	454.87		454.87
					V0587717	03/19/25	B0012159	298.09		298.09
					V0587719	03/19/25	B0012159	65.37		65.37
								2,590.70		2,590.70
0721037	03/20/25	Void					B0012159			
0721038	03/20/25	Recon	0292309	Amazon Capital Services	V0586440	03/11/25	P0050598	733.00		733.00
					V0586441	03/11/25	P0050598	12.04		12.04
								745.04		745.04
0721039	03/20/25	Outst	0561119	David A. Benner, JR	V0587503	03/17/25		165.00		165.00
								165.00		165.00
0721040	03/20/25	Outst	0102057	F. J. Brun	V0587568	03/17/25		500.00		500.00
								500.00		500.00
0721041	03/20/25	Recon	0549827	Carahsoft Technology Cor	V0586580	03/12/25	P0050624	21,358.00		21,358.00
								21,358.00		21,358.00
0721042	03/20/25	Recon	0289674	City of Rockford	V0587517	03/17/25	B0011741	5,247.00		5,247.00
								5,247.00		5,247.00
0721043	03/20/25	Recon	0548209	Ceola Clark, III	V0587563	03/17/25		265.00		265.00
								265.00		265.00
0721044	03/20/25	Outst	0575278	Defensive Edge Training	V0587614	03/19/25	P0050714	1,100.00		1,100.00
								1,100.00		1,100.00

Bank Code: IP IL Bank & Trust Accts Payable
GL Account No: 01-00000-11293

Check Number	Check Date	Check Status	Vendor ID	Payee Name	Voucher ID	Voucher Date	PO/BPO Number	Voucher Amount	Cash Disc Amount	Check Amount
0721045	03/20/25	Recon	0560829	DeLeon, Jose A.	V0587372	03/14/25		680.00		680.00
								680.00		680.00
0721046	03/20/25	Recon	0297277	Enterprise Rent-A-Car Mi	V0587606	03/18/25	B0011813	435.37		435.37
								435.37		435.37
0721047	03/20/25	Recon	0538544	Cody Frerking	V0587555	03/17/25		265.00		265.00
								265.00		265.00
0721048	03/20/25	Recon	0289724	Grainger	V0586413	03/11/25	P0050661	13.06		13.06
								13.06		13.06
0721049	03/20/25	Outst	0243894	Carol A. Griesbach	V0587723	03/19/25		392.80		392.80
								392.80		392.80
0721050	03/20/25	Recon	0511728	David D. Hamill	V0587566	03/17/25		265.00		265.00
								265.00		265.00
0721051	03/20/25	Outst	0574785	Honey Bear Films, Inc	V0587560	03/17/25	P0050609	750.00		750.00
								750.00		750.00
0721052	03/20/25	Outst	0338765	IL Emergency Management	V0587365	03/14/25	P0050444	600.00		600.00
								600.00		600.00
0721053	03/20/25	Recon	0302769	IMACC	V0587510	03/17/25	P0050689	155.00		155.00
								155.00		155.00
0721054	03/20/25	Outst	0534843	Samantha N. Ingram	V0587622	03/19/25		45.00		45.00
								45.00		45.00
0721055	03/20/25	Recon	0327947	Amy J. Jensen	V0587583	03/18/25	P0050665	150.00		150.00
								150.00		150.00
0721056	03/20/25	Recon	0553153	John Morrissey Accountan	V0587618	03/19/25	B0012117	2,388.75		2,388.75
								2,388.75		2,388.75
0721057	03/20/25	Recon	0559943	Annmarie Keller	V0587553	03/17/25		265.00		265.00
								265.00		265.00

Bank Code: IP IL Bank & Trust Accts Payable
GL Account No: 01-00000-11293

Check Number	Check Date	Check Status	Vendor ID	Payee Name	Voucher ID	Voucher Date	PO/BPO Number	Voucher Amount	Cash Disc Amount	Check Amount
0721058	03/20/25	Recon	0385995	Ms. Sarah L. Magyar	V0587726	03/19/25		330.00		330.00
								330.00		330.00
0721059	03/20/25	Recon	0283985	Menard's	V0587571	03/18/25	B0012093	236.14		236.14
					V0587572	03/18/25	B0012093	132.66		132.66
								368.80		368.80
0721060	03/20/25	Recon	0283985	Menard's	V0587751	03/20/25	B0011898	290.93		290.93
								290.93		290.93
0721061	03/20/25	Recon	0576989	Micah Bertin	V0587570	03/18/25	P0050703	1,507.44		1,507.44
								1,507.44		1,507.44
0721062	03/20/25	Recon	0380346	MOTOROLA SOLUTIONS - STA	V0586365	03/07/25	B0011727	552.00		552.00
								552.00		552.00
0721063	03/20/25	Recon	0289883	NICOR Gas	V0587516	03/17/25	B0011890	2,514.45		2,514.45
								2,514.45		2,514.45
0721064	03/20/25	Recon	0178737	Ellen M. Njolstad-Oksnev	V0587371	03/14/25		49.50		49.50
								49.50		49.50
0721065	03/20/25	Outst	0466962	Forrest Olesiak	V0587562	03/17/25		265.00		265.00
								265.00		265.00
0721066	03/20/25	Outst	0292285	Physicians Immediate Car	V0587602	03/18/25		1,388.00		1,388.00
								1,388.00		1,388.00
0721067	03/20/25	Outst	0292285	Physicians Immediate Car	V0587604	03/18/25		1,125.00		1,125.00
								1,125.00		1,125.00
0721068	03/20/25	Outst	0292285	Physicians Immediate Car	V0587605	03/18/25		1,420.00		1,420.00
								1,420.00		1,420.00
0721069	03/20/25	Recon	0301380	Pinnon's IGA, Inc	V0587737	03/20/25	P0050720	1,858.40		1,858.40
								1,858.40		1,858.40

Bank Code: IP IL Bank & Trust Accts Payable
GL Account No: 01-00000-11293

Check Number	Check Date	Check Status	Vendor ID	Payee Name	Voucher ID	Voucher Date	PO/BPO Number	Voucher Amount	Cash Disc Amount	Check Amount
0721070	03/20/25	Recon	0530185	Printing Supplies USA LL	V0585690	03/04/25	B0011797	117.00		117.00
					V0585691	03/04/25	B0011797	104.00		104.00
								221.00		221.00
0721071	03/20/25	Outst	0002549	Diana K. Rippentrop	V0587731	03/19/25		149.93		149.93
								149.93		149.93
0721072	03/20/25	Recon	0561919	Rosenke, Ilias	V0587531	03/17/25		680.00		680.00
								680.00		680.00
0721073	03/20/25	Outst	0548467	Salgado, Casandra	V0587544	03/17/25		680.00		680.00
								680.00		680.00
0721074	03/20/25	Recon	0290033	Six Flags Great America	V0587589	03/18/25	P0050699	3,271.24		3,271.24
								3,271.24		3,271.24
0721075	03/20/25	Outst	0544185	Study Edge LLC	V0587361	03/14/25	P0050650	2,995.00		2,995.00
								2,995.00		2,995.00
0721076	03/20/25	Outst	0575210	Daniele Taylor	V0582747	01/17/25	P0050431	1,044.33		1,044.33
								1,044.33		1,044.33
0721077	03/20/25	Recon	0366641	Testing Service Corporat	V0587714	03/19/25	B0012137	2,610.00		2,610.00
								2,610.00		2,610.00
0721078	03/20/25	Recon	0551482	Vernal Turner	V0587564	03/17/25		265.00		265.00
								265.00		265.00
0721079	03/20/25	Outst	0388143	U.S. Dept. of Homeland S	V0587369	03/14/25	B0012084	380.00		380.00
								380.00		380.00
0721080	03/20/25	Outst	0388143	U.S. Dept. of Homeland S	V0587368	03/14/25	B0012084	380.00		380.00
								380.00		380.00
0721081	03/20/25	Outst	0388143	U.S. Dept. of Homeland S	V0587370	03/14/25	B0012084	380.00		380.00
								380.00		380.00
0721082	03/20/25	Outst	0560014	UWorld LLC	V0587676	03/19/25	B0012135	5,382.00		5,382.00

Bank Code: IP IL Bank & Trust Accts Payable
GL Account No: 01-00000-11293

Check Number	Check Date	Check Status	Vendor ID	Payee Name	Voucher ID	Voucher Date	PO/BPO Number	Voucher Amount	Cash Disc Amount	Check Amount
								5,382.00		5,382.00
0721083	03/20/25	Outst	0290068	Van Galder Bus Company	V0587620	03/19/25	B0011811	11,250.00		11,250.00
					V0587681	03/19/25	B0011811	8,993.75		8,993.75
								20,243.75		20,243.75
0721084	03/20/25	Recon	0286444	Verizon Wireless	V0587753	03/20/25	B0011837	3,285.36		3,285.36
								3,285.36		3,285.36
0721085	03/20/25	Outst	0455510	Jennifer Washo	V0587557	03/17/25		265.00		265.00
								265.00		265.00
0721086	03/20/25	Outst	0506098	William Wess	V0587565	03/17/25		265.00		265.00
								265.00		265.00
0721087	03/20/25	Recon	0559856	Andrew T. Williams	V0587561	03/17/25		265.00		265.00
								265.00		265.00
0721088	03/20/25	Outst	0502492	Holly M. Williams	V0587750	03/20/25	P0050711	150.00		150.00
								150.00		150.00
0721089	03/20/25	Recon	0543964	Youngberg, Madelyn R.	V0587512	03/17/25		680.00		680.00
								680.00		680.00
0721090	03/20/25	Outst	0404011	Raevenne S. Zackery	V0587546	03/17/25		13.00		13.00
								13.00		13.00
0721091	03/27/25	Outst	0289527	A T & T	V0587968	03/27/25	B0011810	133.45		133.45
								133.45		133.45
0721092	03/27/25	Outst	0577338	Anderson, Ericka	V0587939	03/26/25		60.00		60.00
								60.00		60.00
0721093	03/27/25	Outst	0569161	Soman Azizi	V0587948	03/26/25		60.00		60.00
								60.00		60.00
0721094	03/27/25	Outst	0553248	Bamba, Elijah B.	V0587947	03/26/25		60.00		60.00
								60.00		60.00

Bank Code: IP IL Bank & Trust Accts Payable
GL Account No: 01-00000-11293

Check Number	Check Date	Check Status	Vendor ID	Payee Name	Voucher ID	Voucher Date	PO/BPO Number	Voucher Amount	Cash Disc Amount	Check Amount
0721095	03/27/25	Outst	0569257	Pelagia Bani	V0587946	03/26/25		36.00		36.00
								36.00		36.00
0721096	03/27/25	Outst	0571226	Bannerman, Taurion	V0587924	03/26/25		40.00		40.00
								40.00		40.00
0721097	03/27/25	Outst	0544946	Keith R. Barnes	V0587909	03/26/25		202.22		202.22
								202.22		202.22
0721098	03/27/25	Outst	0577408	Juvens Beauge	V0587981	03/27/25		250.00		250.00
								250.00		250.00
0721099	03/27/25	Outst	0487297	David L. Butts	V0587815	03/21/25		190.95		190.95
								190.95		190.95
0721100	03/27/25	Outst	0511852	Certified Languages Inte	V0587835	03/24/25	P0050738	17.40		17.40
								17.40		17.40
0721101	03/27/25	Outst	0576262	Class 1 Air, LLC	V0587971	03/27/25	B0012207	5,745.00		5,745.00
					V0587974	03/27/25	B0012207	350.00		350.00
								6,095.00		6,095.00
0721102	03/27/25	Outst	0384473	Comcast	V0587975	03/27/25	B0011805	387.38		387.38
								387.38		387.38
0721103	03/27/25	Outst	0549519	Contizano, Natalia L.	V0587845	03/24/25		198.00		198.00
								198.00		198.00
0721104	03/27/25	Outst	0294909	Council for Opportunity	V0587834	03/24/25	P0050734	4,650.00		4,650.00
								4,650.00		4,650.00
0721105	03/27/25	Outst	0552878	Dr. Gordon Dammann	V0587838	03/24/25		60.20		60.20
								60.20		60.20
0721106	03/27/25	Outst	0315665	Dept of Veterans Affairs	V0587856	03/24/25	P0050733	629.40		629.40
								629.40		629.40
0721107	03/27/25	Outst	0224268	Robert T. Downing	V0587858	03/24/25	P0050740	300.00		300.00

Bank Code: IP IL Bank & Trust Accts Payable
GL Account No: 01-00000-11293

Check Number	Check Date	Check Status	Vendor ID	Payee Name	Voucher ID	Voucher Date	PO/BPO Number	Voucher Amount	Cash Disc Amount	Check Amount
								300.00		300.00
0721108	03/27/25	Outst	0550970	Elevated Safety LLC	V0587764	03/21/25	B0011832	2,550.00		2,550.00
								2,550.00		2,550.00
0721109	03/27/25	Outst	0297277	Enterprise Rent-A-Car Mi	V0587768	03/21/25	B0011813	455.76		455.76
					V0587769	03/21/25	B0011813	431.49		431.49
					V0587817	03/24/25	B0011813	2,904.09		2,904.09
								3,791.34		3,791.34
0721110	03/27/25	Outst	0570547	Esube, Maria	V0587945	03/26/25		24.00		24.00
								24.00		24.00
0721111	03/27/25	Outst	0575156	Etchin, Anarie	V0587926	03/26/25		60.00		60.00
								60.00		60.00
0721112	03/27/25	Outst	0561061	Daniel Franz	V0587944	03/26/25		36.00		36.00
								36.00		36.00
0721113	03/27/25	Outst	0576858	Giramata, Merveille	V0587943	03/26/25		60.00		60.00
								60.00		60.00
0721114	03/27/25	Outst	0486264	Brianne E. Grable	V0587980	03/27/25		750.00		750.00
								750.00		750.00
0721115	03/27/25	Outst	0289724	Grainger	V0586471	03/12/25	B0011896	123.12		123.12
								123.12		123.12
0721116	03/27/25	Outst	0571744	Helm Electric Facility S	V0587887	03/25/25	B0012112	153,342.55		153,342.55
								153,342.55		153,342.55
0721117	03/27/25	Recon	0551912	Hendrix, Destini U.	V0587898	03/26/25		500.00		500.00
								500.00		500.00
0721118	03/27/25	Recon	0502557	Chad P. Herren	V0587905	03/26/25		1,000.00		1,000.00
								1,000.00		1,000.00
0721119	03/27/25	Outst	0575529	Mareanna Hobson	V0587928	03/26/25		60.00		60.00
								60.00		60.00

Bank Code: IP IL Bank & Trust Accts Payable
GL Account No: 01-00000-11293

Check Number	Check Date	Check Status	Vendor ID	Payee Name	Voucher ID	Voucher Date	PO/BPO Number	Voucher Amount	Cash Disc Amount	Check Amount
0721120	03/27/25	Outst	0543110	Hyundai on Perryville	V0587897	03/26/25	P0050752	156.90		156.90
								156.90		156.90
0721121	03/27/25	Outst	0559769	Igirimpuhwe, Emmanuel	V0587942	03/26/25		60.00		60.00
								60.00		60.00
0721122	03/27/25	Outst	0302769	IMACC	V0587772	03/21/25		380.00		380.00
								380.00		380.00
0721123	03/27/25	Outst	0299545	Illinois TRIO	V0587899	03/26/25	P0050710	475.00		475.00
								475.00		475.00
0721124	03/27/25	Outst	0299545	Illinois TRIO	V0587900	03/26/25	P0050710	475.00		475.00
								475.00		475.00
0721125	03/27/25	Outst	0575607	Iqbal, Ezra	V0587930	03/26/25		40.00		40.00
								40.00		40.00
0721126	03/27/25	Outst	0575120	Ishimwe, Manzi	V0587931	03/26/25		40.00		40.00
								40.00		40.00
0721127	03/27/25	Outst	0001475	Ivcc Men's Golf	V0587893	03/25/25	P0050756	500.00		500.00
								500.00		500.00
0721128	03/27/25	Outst	0576859	Johnson, Antonio	V0587941	03/26/25		48.00		48.00
								48.00		48.00
0721129	03/27/25	Outst	0001473	Joliet Junior College Go	V0587890	03/25/25	P0050754	815.00		815.00
								815.00		815.00
0721130	03/27/25	Outst	0554030	Christopher A. Joyner	V0587837	03/24/25		144.99		144.99
								144.99		144.99
0721131	03/27/25	Outst	0001539	Judson University Golf	V0587891	03/25/25	P0050755	320.00		320.00
								320.00		320.00
0721132	03/27/25	Outst	0001539	Judson University Golf	V0587892	03/25/25	P0050758	395.00		395.00

Bank Code: IP IL Bank & Trust Accts Payable
GL Account No: 01-00000-11293

Check Number	Check Date	Check Status	Vendor ID	Payee Name	Voucher ID	Voucher Date	PO/BPO Number	Voucher Amount	Cash Disc Amount	Check Amount
								395.00		395.00
0721133	03/27/25	Outst	0552918	Jules, Winazi	V0587940	03/26/25		36.00		36.00
								36.00		36.00
0721134	03/27/25	Outst	0569255	Banga Kabagambe	V0587938	03/26/25		36.00		36.00
								36.00		36.00
0721135	03/27/25	Recon	0295852	Kelley Williamson Compan	V0587872	03/25/25	B0011758	1,000.00		1,000.00
								1,000.00		1,000.00
0721136	03/27/25	Outst	0569260	Regina Kibukila	V0587937	03/26/25		60.00		60.00
								60.00		60.00
0721137	03/27/25	Outst	0569346	Samuel Kibukila	V0587934	03/26/25		60.00		60.00
								60.00		60.00
0721138	03/27/25	Outst	0557834	Lee Innovations LLC	V0587352	03/13/25		150.00		150.00
								150.00		150.00
0721139	03/27/25	Outst	0575158	Livingston, Jeremiah	V0587933	03/26/25		30.00		30.00
								30.00		30.00
0721140	03/27/25	Outst	0577400	Prattana Lopin	V0587846	03/24/25		750.00		750.00
								750.00		750.00
0721141	03/27/25	Outst	0576194	Manning, Damarion	V0587935	03/26/25		20.00		20.00
								20.00		20.00
0721142	03/27/25	Outst	0569259	Ertier Mavungo	V0587932	03/26/25		36.00		36.00
								36.00		36.00
0721143	03/27/25	Outst	0196005	Nancy A. McDonald	V0587869	03/25/25		109.90		109.90
								109.90		109.90
0721144	03/27/25	Outst	0432602	Media Resources	V0585697	03/04/25	P0050621	2,456.00		2,456.00
								2,456.00		2,456.00

Bank Code: IP IL Bank & Trust Accts Payable
GL Account No: 01-00000-11293

Check Number	Check Date	Check Status	Vendor ID	Payee Name	Voucher ID	Voucher Date	PO/BPO Number	Voucher Amount	Cash Disc Amount	Check Amount
0721145	03/27/25	Outst	0283985	Menard's	V0587816	03/21/25	B0011898	417.07		417.07
					V0587847	03/24/25	B0012093	90.95		90.95
								508.02		508.02
0721146	03/27/25	Outst	0283985	Menard's	V0587878	03/25/25	B0012154	408.53		408.53
								408.53		408.53
0721147	03/27/25	Outst	0283985	Menard's	V0587979	03/27/25	B0011898	263.68		263.68
								263.68		263.68
0721148	03/27/25	Outst	0300457	Midwest Mailworks Inc	V0587581	03/18/25	B0011842	216.86		216.86
								216.86		216.86
0721149	03/27/25	Outst	0562328	June Moe	V0587929	03/26/25		60.00		60.00
								60.00		60.00
0721150	03/27/25	Outst	0570754	Nasia Morehead	V0587936	03/26/25		60.00		60.00
								60.00		60.00
0721151	03/27/25	Outst	0561583	Msebengi, Guy W.	V0587918	03/26/25		48.00		48.00
								48.00		48.00
0721152	03/27/25	Outst	0561587	Byaombe Mukucha	V0587927	03/26/25		48.00		48.00
								48.00		48.00
0721153	03/27/25	Outst	0569252	Martin Mukucha	V0587925	03/26/25		60.00		60.00
								60.00		60.00
0721154	03/27/25	Outst	0059447	John M. Nelson	V0587910	03/26/25		123.40		123.40
								123.40		123.40
0721155	03/27/25	Outst	0289883	NICOR Gas	V0587848	03/24/25	B0011890	812.33		812.33
					V0587849	03/24/25	B0011890	688.87		688.87
					V0587880	03/25/25	B0011890	336.63		336.63
					V0587950	03/26/25	B0011890	640.10		640.10
								2,477.93		2,477.93
0721156	03/27/25	Outst	0317743	Njcaa Men's Region 4 Nfp	V0587889	03/25/25	P0050757	335.00		335.00
								335.00		335.00

Bank Code: IP IL Bank & Trust Accts Payable
GL Account No: 01-00000-11293

Check Number	Check Date	Check Status	Vendor ID	Payee Name	Voucher ID	Voucher Date	PO/BPO Number	Voucher Amount	Cash Disc Amount	Check Amount
0721157	03/27/25	Outst	0530185	Printing Supplies USA LL	V0587591	03/18/25	B0011797	37.00		37.00
								37.00		37.00
0721158	03/27/25	Outst	0540228	Quality Matters Inc	V0587888	03/25/25	P0050753	220.00		220.00
								220.00		220.00
0721159	03/27/25	Outst	0569212	Hadi Raymond	V0587923	03/26/25		36.00		36.00
								36.00		36.00
0721160	03/27/25	Outst	0166734	Jennifer A. Roloff Welch	V0587916	03/26/25		58.00		58.00
								58.00		58.00
0721161	03/27/25	Outst	0561738	Marie Rulinda	V0587922	03/26/25		36.00		36.00
								36.00		36.00
0721162	03/27/25	Outst	0515221	Safe Chefs Food Safety T	V0587873	03/25/25	B0011785	670.00		670.00
								670.00		670.00
0721163	03/27/25	Outst	0570650	Pendeza Sami	V0587921	03/26/25		48.00		48.00
								48.00		48.00
0721164	03/27/25	Outst	0274962	Secretary of State	V0587770	03/21/25		50.00		50.00
								50.00		50.00
0721165	03/27/25	Outst	0549826	Servio Consulting LLC	V0587844	03/24/25	P0050725	7,250.00		7,250.00
								7,250.00		7,250.00
0721166	03/27/25	Outst	0576192	Shabani, Shabani	V0587920	03/26/25		36.00		36.00
								36.00		36.00
0721167	03/27/25	Outst	0388143	U.S. Dept. of Homeland S	V0587851	03/24/25	B0012084	380.00		380.00
								380.00		380.00
0721168	03/27/25	Outst	0388143	U.S. Dept. of Homeland S	V0587852	03/24/25	B0012084	380.00		380.00
								380.00		380.00
0721169	03/27/25	Outst	0360128	Uniform Den East, Inc.	V0587853	03/24/25	B0011801	193.46		193.46

Bank Code: IP IL Bank & Trust Accts Payable
GL Account No: 01-00000-11293

Check Number	Check Date	Check Status	Vendor ID	Payee Name	Voucher ID	Voucher Date	PO/BPO Number	Voucher Amount	Cash Disc Amount	Check Amount
								193.46		193.46
0721170	03/27/25	Outst	0569254	Belise Uwase	V0587919	03/26/25		60.00		60.00
								60.00		60.00
0721171	03/27/25	Outst	0290068	Van Galder Bus Company	V0587842	03/24/25	B0011811	1,375.00		1,375.00
								1,375.00		1,375.00
0721172	03/27/25	Outst	0541715	Walters, Brea M.	V0587904	03/26/25	P0050643	150.00		150.00
								150.00		150.00
0721173	03/28/25	Outst	0289662	Comed	V0588018	03/28/25	B0012022	15,842.26		15,842.26
								15,842.26		15,842.26
0721174	03/28/25	Outst	0297277	Enterprise Rent-A-Car Mi	V0588004	03/27/25	B0011813	149.33		149.33
					V0588005	03/27/25	B0011813	357.85		357.85
								507.18		507.18
0721175	03/28/25	Outst	0540892	First National Bank & Tr	V0588008	03/28/25		178.75		178.75
								178.75		178.75
0721176	03/28/25	Outst	0569232	Health Equity Inc	V0588006	03/28/25		3,713.68		3,713.68
								3,713.68		3,713.68
0721177	03/28/25	Outst	0302769	IMACC	V0588015	03/28/25		380.00		380.00
								380.00		380.00
0721178	03/28/25	Outst	0487743	Lydia S. Meyer	V0588021	03/28/25		250.00		250.00
								250.00		250.00
0721179	03/28/25	Outst	0473399	Roger Rauch	V0588014	03/28/25		200.00		200.00
								200.00		200.00
0721180	03/28/25	Outst	0290182	State Disbursement Unit	V0588017	03/28/25		762.53		762.53
								762.53		762.53
0721181	03/28/25	Outst	0290182	State Disbursement Unit	V0588019	03/28/25		242.00		242.00
								242.00		242.00

Bank Code: IP IL Bank & Trust Accts Payable
GL Account No: 01-00000-11293

Check Number	Check Date	Check Status	Vendor ID	Payee Name	Voucher ID	Voucher Date	PO/BPO Number	Voucher Amount	Cash Disc Amount	Check Amount
0721182	03/28/25	Outst	0290182	State Disbursement Unit	V0588020	03/28/25		279.17		279.17
								279.17		279.17
0721183	03/28/25	Outst	0517104	Craig Walker	V0588012	03/28/25		200.00		200.00
								200.00		200.00
0721184	03/28/25	Outst	0287693	American Funds Service C	V0587961	03/31/25		1,683.33		1,683.33
					V0587991	03/31/25		1,666.67		1,666.67
								3,350.00		3,350.00
0721185	03/28/25	Outst	0287722	Newport Trust Company	V0587965	03/31/25		2,991.00		2,991.00
					V0587998	03/31/25		175.00		175.00
								3,166.00		3,166.00
0721186	03/28/25	Outst	0287700	Horace Mann Life Insuran	V0587994	03/31/25		195.00		195.00
								195.00		195.00
0721187	03/28/25	Outst	0309574	IL Fraternal Order	V0587992	03/31/25		216.00		216.00
								216.00		216.00
0721188	03/28/25	Outst	0287706	Mass Mutual Payment Serv	V0587995	03/31/25		100.00		100.00
								100.00		100.00
0721189	03/28/25	Outst	0287687	RVC Foundation	V0587963	03/31/25		176.00		176.00
					V0587993	03/31/25		1,032.00		1,032.00
								1,208.00		1,208.00
0721190	03/28/25	Outst	0287723	Variable Annuity Life In	V0587960	03/31/25		4,269.33		4,269.33
					V0587964	03/31/25		3,394.44		3,394.44
					V0587990	03/31/25		3,015.00		3,015.00
					V0587997	03/31/25		2,830.00		2,830.00
								13,508.77		13,508.77
								2,114,583.48		2,114,583.48

Bank Code	Account Number	Description	Debit	Credit
IP IL Bank & Trust Acct	01-00000-23100	Other : Accounts Payable	2,062,630.04	0.00
	01-00000-23500	Other : Accounts Payable/Datat	51,953.44	0.00
	01-00000-11293	Other : IB&T Accounts Payable	0.00	2,114,583.48
			2,114,583.48	2,114,583.48

Purchase Report-A - FY2025 Purchases

Recommendation: Board approval for items marked with an asterisk.

A. Grounds Equipment – (Capital Service Equipment – Equipment Replacement)

Deere & Company	**Cary, NC**	**$100,712.62*(1)**
Tractor House	Lincoln, NE	$ 108,598.00
Western Mass Power Equipment	Pittsfield, MA	$ 117,791.00

1. This expense is for a John Deere Gator XUV 845R, a John Deere 4075R Compact Utility Tractor, and a John Deere 440R Loader. Plant, Operations, and Maintenance will use these vehicles for year-round grounds maintenance on the main campus. Sourcewell Consortium awarded Deere & Company the Grounds Maintenance contract number 112624-DAC through a competitive bidding process. Rock Valley College sought additional quotes and confirmed that Deere & Company is the lowest responsible bidder.

The College may participate in joint purchases by governmental units pursuant to 110 ILCS 805/3-27.2.

FY2025 Capital Expense

B. Contractual Services – (Vendor Training Alliances – Continuing Education Center)

Wolter, Inc.	**Brookfield, WI**	**$39,000.00*(2)** **Not to exceed**

2. This expense covers classes offered through the Continuing Education Center. Wolter, Inc. provides forklift, warehouse, aerial, and specialty 3-day training classes for the TRACE Trade Grant. Three (3) additional courses for the TRACE Trade Grant have been added, and enrollment for the forklift and warehouse classes is expected to increase. The curriculum for the classes is provided by Wolter, Inc., and they are the sole provider of these classes. This is a not to exceed.

This is exempt from Bid under the Illinois State Statute (110 ILCS 805/3-27.1)
Exemption L: Contracts for goods or services which are economically procurable from only one source

FY2025 Budgeted and Grant Expense

Purchase Report-A - FY2025 Purchases

C. Paper – (Office Supplies Purchased – General Institution)

Midland Paper	**Rockford, IL**	**$60,000.00*(3)**
		Not to exceed
Veritiv Corporation	Aurora, IL	$ 64,355.27
Garvey's Office Products	Niles, IL	$ 29,115.73
Office Pro, Inc	Beloit, WI	$ 27,234.04

3. This expense covers the general paper needs of the College, as well as specialty paper used by the Print Services department. These materials will support a variety of printing and office functions essential for the operational and communication needs of the College. Bid #25-05: Paper received 4 submittals and was opened on March 26, 2025. Costs were calculated based on the College's average annual usage. Midland Paper's calculated cost was $58,169.22, which we are recommending be rounded up for the blanket purchase order. Midland Paper was the lowest responsible bidder, providing pricing for both general paper needs and the specialty paper used by Print Services. Veritiv Corporation, Garvey's Office Products, and Office Pro were unable to provide pricing for all items included in the bid. This is a one-year contract with two (2) one-year renewal options, and it is a not to exceed.

FY2025 Budgeted Expense

D. Server Upgrades – (Office Computer Equipment – Information Technology)

CDW Government, Inc	**Vernon Hills, IL**	**$94,790.24*(4)**
		Not to exceed

4. This expense is to upgrade the College's server environment with new hardware, software, and services, which will be used to host the College's virtual server infrastructure. This upgrade will integrate a new HPE SimpliVity server into the current VMWare environment. Vendor services will be provided remotely with the College's IT staff handling physical installations. Bid #25-03: VMWare received one (1) submittal and was opened on March 26, 2025. CDW was the lowest responsible bidder. This includes a five-year warranty. Although this item falls under Bid Exemption F, the expense was voluntarily bid out to uphold the College's commitment to fiscal responsibility.

FY2025 Capital Expense

Purchase Report-A - FY2025 Purchases

E. Water Main Repairs – (Maintenance Services Site/Grounds – Boiler House)

Helm Service	**Freeport, IL**	**$34,104.68*(5)** **Not to exceed**

5. This expense is for the emergency repair of the water main, which broke on February 11, 2025, on the main campus. The water main was leaking into the lower level of the Stenstrom Student Center and needed emergency repair to the electrical and plumbing systems. Helm Service has been the College's unit bidder for electrical services since Bid #21-08. Repairs began on February 12, 2025, and were completed on February 16, 2025.

This is exempt from Bid under the Illinois State Statute (110 ILCS 805/3-27.1)
Exemption M: Where funds are expended in an emergency.

FY2025 Budgeted Expense

_____
Howard J. Spearman, Ph.D.
President

Board Approval: _____
Secretary, Board of Trustees

ROCK VALLEY COLLEGE **Board Report #8248**
April 22, 2025

Tentative Budget for Fiscal Year (FY) 2026

Background: The tentative spending plan totals $229,821,283 for all funds and $69,326,152 for the Operating funds (Funds 01 and 02).

Operating Funds

The Operating funds budgeted revenue is $69,326,152, an increase of $1,542,239 from the Fiscal Year (FY) 2025 Budget. This increase is due to a projected reduction in student tuition and fees, offset by higher property tax revenue resulting from an increase in Equalized Assessed Value (EAV), an increase in state funding, and an increase in investment revenue as short-term interest rates continue to remain steady. Operating revenue assumes 100% state funding, and tuition and fees are budgeted based on 110,000 credit hours, remaining flat to FY2025 budget and five percent below FY2025 projected actual credit hours. There is no increase in tuition included in the FY2026 budget. The Operating Budget includes the following assumptions:

Revenue

- 3.0% EAV increase from 2023 to 2024 EAV estimates. 2% EAV increase from 2024 EAV to 2025 EAV.
- State Funding remains at FY2025 levels for the ICCB Operating and Equalization Grant.
- Tuition and Fees based on 110,000 credit hours. No increase in tuition and fees.

Expenses

- Contractual Salary increases.
- Benefits increased by approximately 4%, predominantly based on Healthcare due to an actual rate increase of 8% for calendar year 2025.
- Contractual Services are projected to increase due to contractual increases for IT software, other annual contractual increases, as well as an increase in contracted instructors and services for CTE programs and Continuing Education.
- Fixed Charges are projected to increase due to the rental charges for facilities and equipment.

The FY2026 proposed budget is a balanced budget for operations with a $3,797,260 contingency.

Other Funds

The attached document includes details for capital, auxiliary, health benefits, restricted, and other major fund groups. Included are detailed expenses and revenues for each fund. Also included in the budget packet is summary information on property tax revenues and the documents for the Illinois Community College Board (ICCB).

Next Steps

The Budget shall be made available for public inspection at the Financial Services Office in the Support Services Building on the Rock Valley College Campus at 3301 North Mulford Road, Rockford, IL, and on the Rock Valley College's website at www.rockvalleycollege.edu beginning at 9:00 a.m. on May 23, 2025.

A public hearing on the FY2026 Budget will be held at 5:15 p.m. on the 24th day of June 2025, in the Performing Arts Room (PAR) in the Educational Resource Center on the campus of Rock Valley College at 3301 North Mulford Road, Rockford, Illinois, in this Community College District No. 511.

.

Recommendation: It is recommended that the Board of Trustees approves the FY2026 Tentative Budget and submit any questions to Chief Financial Officer Ellen Olson. The public hearing will be scheduled for 5:15 p.m. on June 24, 2025.

Attachment: FY2026 Tentative Budget
Notice of Public Hearing

_____
Howard J. Spearman, Ph.D.
President

Board Approval: _____
Secretary, Board of Trustees

NOTICE OF PUBLIC HEARING

NOTICE IS HEREBY GIVEN by the Board of Trustees of Community College District No. 511, Winnebago, Boone, DeKalb, McHenry, Stephenson, and Ogle Counties, Illinois, that a Tentative Budget for said District for the fiscal year beginning July 1, 2025, will be on file and conveniently available for public inspection at the Financial Services Office in the Support Services Building, Rock Valley College, 3301 North Mulford Road, Rockford, IL, and on the Rock Valley College's website at www.rockvalleycollege.edu beginning at 9:00 a.m. on the 23rd day of May, 2025.

NOTICE IS FURTHER HEREBY GIVEN that a public hearing on the FY2026 Budget Hearing will be held at 5:15 p.m. on the 24th day of June, 2025, in the Performing Arts Room (PAR) in the Educational Resource Center on the campus of Rock Valley College at 3301 North Mulford Road, Rockford, Illinois, in this Community College District No. 511.

_____
Chair of the Board of Trustees
Community College District No. 511

ATTEST:

_____
Secretary of the Board of Trustees
Community College District No. 511

ROCK VALLEY COLLEGE **Board Report #8248**
April 22, 2025

Tentative Budget for Fiscal Year (FY) 2026

Background: The tentative spending plan totals $229,821,283 for all funds and $69,326,152 for the Operating funds (Funds 01 and 02).

Operating Funds

The Operating funds budgeted revenue is $69,326,152, an increase of $1,542,239 from the Fiscal Year (FY) 2025 Budget. This increase is due to a projected reduction in student tuition and fees, offset by higher property tax revenue resulting from an increase in Equalized Assessed Value (EAV), an increase in state funding, and an increase in investment revenue as short-term interest rates continue to remain steady. Operating revenue assumes 100% state funding, and tuition and fees are budgeted based on 110,000 credit hours, remaining flat to FY2025 budget and five percent below FY2025 projected actual credit hours. There is no increase in tuition included in the FY2026 budget. The Operating Budget includes the following assumptions:

Revenue

- 3.0% EAV increase from 2023 to 2024 EAV estimates. 2% EAV increase from 2024 EAV to 2025 EAV.
- State Funding remains at FY2025 levels for the ICCB Operating and Equalization Grant.
- Tuition and Fees based on 110,000 credit hours. No increase in tuition and fees.

Expenses

- Contractual Salary increases.
- Benefits increased by approximately 4%, predominantly based on Healthcare due to an actual rate increase of 8% for calendar year 2025.
- Contractual Services are projected to increase due to contractual increases for IT software, other annual contractual increases, as well as an increase in contracted instructors and services for CTE programs and Continuing Education.
- Fixed Charges are projected to increase due to the rental charges for facilities and equipment.

The FY2026 proposed budget is a balanced budget for operations with a $3,797,260 contingency.

Other Funds

The attached document includes details for capital, auxiliary, health benefits, restricted, and other major fund groups. Included are detailed expenses and revenues for each fund. Also included in the budget packet is summary information on property tax revenues and the documents for the Illinois Community College Board (ICCB).

Next Steps

The Budget shall be made available for public inspection at the Financial Services Office in the Support Services Building on the Rock Valley College Campus at 3301 North Mulford Road, Rockford, IL, and on the Rock Valley College's website at www.rockvalleycollege.edu beginning at 9:00 a.m. on May 23, 2025.

A public hearing on the FY2026 Budget will be held at 5:15 p.m. on the 24th day of June 2025, in the Performing Arts Room (PAR) in the Educational Resource Center on the campus of Rock Valley College at 3301 North Mulford Road, Rockford, Illinois, in this Community College District No. 511.

.

Recommendation: It is recommended that the Board of Trustees approves the FY2026 Tentative Budget and submit any questions to Chief Financial Officer Ellen Olson. The public hearing will be scheduled for 5:15 p.m. on June 24, 2025.

Deleted: t

Deleted: b

Attachment: FY2026 Tentative Budget
Notice of Public Hearing

Deleted: FY2026

_____
Howard J. Spearman, Ph.D.
President

Board Approval: _____
Secretary, Board of Trustees

ROCK VALLEY COLLEGE **Board Report #8248**
April 22, 2025

NOTICE OF PUBLIC HEARING

NOTICE IS HEREBY GIVEN by the Board of Trustees of Community College District No. 511, Winnebago, Boone, DeKalb, McHenry, Stephenson, and Ogle Counties, Illinois, that a Tentative Budget for said District for the fiscal year beginning July 1, 2025, will be on file and conveniently available for public inspection at the Financial Services Office in the Support Services Building, Rock Valley College, 3301 North Mulford Road, Rockford, IL, and on the Rock Valley College's website at www.rockvalleycollege.edu beginning at 9:00 a.m. on the 23rd day of May, 2025.

NOTICE IS FURTHER HEREBY GIVEN that a public hearing on the FY2026 Budget Hearing will be held at 5:15 p.m. on the 24th day of June, 2025, in the Performing Arts Room (PAR) in the Educational Resource Center on the campus of Rock Valley College at 3301 North Mulford Road, Rockford, Illinois, in this Community College District No. 511.

Deleted: 2025

_____
Chair of the Board of Trustees
Community College District No. 511

ATTEST:

_____
Secretary of the Board of Trustees
Community College District No. 511

ROCK VALLEY COLLEGE **Board Report #8249**
April 22, 2025

Extended Career Running Start Intergovernmental Agreement (IGA)
Rockford Public School District #205

Background: The Career Running Start program allows qualified students from Rockford Public School (RPS) District #205 to attend Rock Valley College (RVC) for their senior year of high school. Students take dual credit courses that meet the requirements for a high school diploma and a Rock Valley College certificate in Fundamentals of Mechatronics, Certified Manufacturing Associate, Industrial Welder, or 30 credits toward the Aviation Maintenance Program certificate. The Career Running Start program will be administered through the Early College office at Rock Valley College in conjunction with Rockford Public School District #205.

Students selected for Career Running Start need to be academically and socially ready for college. The program provides students with additional experiences to develop the independence and confidence needed to succeed beyond high school. It allows students to work toward a more challenging educational environment and excel in high school and college.

The financial arrangement between Rock Valley College and Rockford Public School District #205 requires the District to calculate the cost equivalent of tuition and fees with the assistance of the College for the courses taken per Career Running Start student and pay the College the cost associated with this tuition and fees calculation, not to exceed $460,000 during the term of this agreement. There is no cost to the students, as RPS will cover all costs, including books, supplies, and fees. The District's financial assistance helps reduce the overall cost of college for students and their families.

On January 24, 2023, the Rock Valley College Board of Trustees approved BR #8008, Career Running Start IGA, with Rockford Public School District #205. Both parties would like to extend the agreement from January 1, 2025, to June 30, 2025, for the duration of FY2025.

Recommendation: It is recommended that the Rock Valley College Board of Trustees extend the Career Running Start Intergovernmental Agreement with Rockford Public School District #205, effective April 22, 2025, the date both parties approve and fully execute the IGA extension, to expire on June 30, 2025. The program will apply to classes for the Spring 2025 semester.

_____
Howard J. Spearman, Ph.D.
President

Board Approval: _____
Secretary, Board of Trustees

Attachment: Intergovernmental Agreement: Career Running Start - Rockford Public School District #205

Docusign Envelope ID: A05DEE85-E577-4723-9EFD-DEAE443081D1

WHEREFORE, the Parties, by their respective officers, have extended the original Career Running Start Intergovernmental Agreement (Rock Valley College Board Report #8008) by this Extension Agreement through June 30, 2025, effective on the dates set forth below.

Board of Education Rockford
Public School District No. 205
Boone-Winnebago County, Illinois

President

Secretary, Board of Trustees

Date 3/19/2025 | 11:07 AM CDT

Board of Trustees
Illinois Community College
District No. 511
Winnebago County, Illinois

President

Secretary, Board of Trustees

Date

ROCK VALLEY COLLEGE

Board Report #8008
January 24, 2023

Career Running Start Intergovernmental Agreement (IGA)
Rockford Public School District #205

Background: Career Running Start is a new program that allows qualified students from Rockford Public School District #205 to attend Rock Valley College for their senior year of high school. Students take dual credit courses that meet the requirements for a high school diploma and a Rock Valley College certificate in Fundamentals of Mechatronics, Certified Manufacturing Associate, Industrial Welder, or 30 credits toward the Aviation Maintenance Program certificate. The Career Running Start program will be administered through the Early College office at Rock Valley College in conjunction with Rockford Public School District #205.

Students selected for Career Running Start need to be academically and socially ready for college. Career Running Start provides an opportunity for students to work toward a more challenging educational environment and excel both in high school and college. The Career Running Start program provides students with additional experiences to develop the independence and confidence needed to succeed beyond high school.

The financial arrangement between Rock Valley College and Rockford Public School District #205 requires the District to calculate the cost equivalent of tuition and fees with the assistance of the College for the courses taken per Career Running Start student and pay the College the cost associated with this tuition and fees calculation, not to exceed $460,000 during the term of this agreement. There is no cost to the students, as RPS will cover all costs, including books, supplies, and fees. The District's financial assistance helps reduce the overall cost of college for students and their families.

Recommendation: It is recommended that the Rock Valley College Board of Trustees approves the Career Running Start Intergovernmental Agreement with Rockford Public School District #205, effective January 24, 2023, the date both parties approve and fully execute the IGA, and to expire June 30, 2024. The program will apply to classes beginning August 14, 2023.
Attorney Reviewed.

Howard J. Spearman, Ph.D.
President

Board Approval: _____
Secretary, Board of Trustees

Attachment: Intergovernmental Agreement: Career Running Start – Rockford Public School District #205

DocuSign Envelope ID: FC01A3F5-27C9-461C-9CD8-8F22D69A538A

LLH

INTERGOVERNMENTAL AGREEMENT BETWEEN BOARD OF EDUCATION OF ROCKFORD PUBLIC SCHOOL DISTRICT NO. 205, BOONE-WINNEBAGO COUNTIES, ILLINOIS AND BOARD Of TRUSTEES OF ILLINOIS COMMUNITY COLLEGE DISTRICT NO. 511, WINNEBAGO COUNTY, ILLINOIS FOR CAREER RUNNING START

This Agreement is made and entered into by and between the Board of Education of Rockford Public School DISTRICT No. 205, Boone-Winnebago Counties, Illinois ("DISTRICT") and the Board of Trustees of Illinois Community COLLEGE DISTRICT No. 511, Winnebago County, Illinois ("COLLEGE") (together, the Parties") in the exercise of their intergovernmental cooperation powers under the Illinois Constitution of 1970, and the Illinois Intergovernmental Cooperation Act and their respective powers under the School Code and the Public Community COLLEGE Act.

WHEREAS, the Parties are authorized to enter into intergovernmental agreements for cooperative projects and use agreements in any manner not prohibited by law or by ordinance, pursuant to Article VII, §10 of the Illinois Constitution of 1970, the Intergovernmental Cooperation Act (5 ILCS 220/1 *et seq.),* the School Code (105 ILCS 5/1- 1 *et seq.),* and the Public Community COLLEGE Act (110 ILCS 805/1-1 *et seq.);* and

WHEREAS, Career Running Start is a program that allows select, qualified, academically motivated students enrolled in Illinois Community COLLEGE DISTRICT 511 public high schools an opportunity to earn college credits by attending COLLEGE during their senior year of high school; and

WHEREAS, the Parties have determined that shared commitment to Career Running Start goals benefits their constituencies and enhances educational opportunities for the communities they serve; and

WHEREAS, the Parties have determined that it is in their respective best interests and that of their constituencies to enter into this Intergovernmental Agreement for Career Running Start Program (hereinafter Agreement").

NOW, THEREFORE, IT IS AGREED between the Parties, in consideration of their mutual promises and undertakings set forth herein and for other good valuable consideration, as follows:

Section 1 Incorporation of Preamble Recitals

The foregoing recitals are hereby found to be true and correct and are incorporated herein by reference.

BOARD APPROVED

DEC 13 2022

Rockford Public Schools

Section 2 Implementation of Career Running Start

DISTRICT and COLLEGE agree to collaborate to implement Career Running Start as a joint program, administered jointly by Rock Valley COLLEGE and Rockford Public Schools, subject to the following terms and conditions.

LLH

A. The Parties intend to establish and offer Career Running Start to provide eligible DISTRICT students with instruction at COLLEGE during their senior year of high school in satisfaction of:

1) DISTRICT'S requirements for earning a high school diploma.
2) COLLEGE'S requirements for earning the following:
   - 1 CR – STU-100 Planning for Success, **AND**
   - 16 CR – RVC Fundamentals of Mechatronics Certificate #8710, **OR**
   - 12 CR – TVC Certified Manufacturing Associate Certificate #8840; 3 CR – MET 133 Graphics/Solidworks I, **OR**
   - 16 CR – RVC Industrial Welder Certificate #8290, **OR**
   - 30 CR Completed towards RVC Aviation Maintenance Program Certificate #7201 (76 CR required total)

B. Any DISTRICT student interested in Career Running Start will meet with a DISTRICT high school counselor to discuss whether they meet the pre-selection criteria set forth in the Career Running Start Program Process Procedures (Appendix A). If an Interested DISTRICT student meets said pre-selection criteria, they will follow the application process set forth in the Career Running Start Procedures to Fulfill Qualifications and Admissions (Appendix B).

C. This Agreement does not cover those students who are not recruited by and identified by the DISTRICT to participate in the Career Running Start program.

D. Instruction for DISTRICT students accepted into Career Running Start shall be provided by COLLEGE, which shall charge the DISTRICT the cost equivalent of in-district tuition and fees for courses taken per student per school year, not to exceed $460,000 during the term of this Agreement. The total number of students permitted to participate in Career Running Start is not expected to exceed 40 enrolled students each year for said instruction. The cap established by this Section may be adjusted as provided In Section 3.N, below.

E. If a DISTRICT student is not successful academically or is not meeting Career Running Start academic standards at the midterm grading period, COLLEGE will notify the Executive Director of College and Career Readiness (ED of CCR) within one week after the midterm date.

F. At semester end, COLLEGE will provide the ED of CCR with student transcripts enrolled in Career Running Start.

Section 3 DISTRICT Obligations

DISTRICT will:

A. DISTRICT will recruit eligible students to participate in Career Running Start, identifying a maximum of approximately 40 eligible students to participate in Career Running Start per school year.

B. DISTRICT will ensure students who meet the free lunch or breakfast eligibility guidelines pursuant to Section 10-20.13(b) of the Illinois School Code (105 ILCS 5110- 20.13(b)) and who are accepted into Career Running Start are provided equal access to Career Running Start consistent with the requirements of the Illinois School Code.

LLH

C. DISTRICT will be responsible for communicating to the COLLEGE the list of eligible and approved students for the Career Running Start program by the COLLEGE's annual deadline.

D. DISTRICT will be responsible for communicating to the Career Running Start students and a parent or guardian the enrollment and selection of courses defined as Career Running Start schedules.

E. DISTRICT will be responsible for communicating to Career Running Start students and their parents or a guardian in regard to resolving disputes within the overall operation of the Career Running Start program, including but not limited to the DISTRICT Career Running Start selection process results and qualifications and expectations of student independence not governed by in loco parentis.

F. DISTRICT will be responsible for securing COLLEGE placement test scores from students for the selection process (pursuant to Appendix B).

G. DISTRICT will be responsible for the pre-selection and final selection process (pursuant to Appendix B).

H. DISTRICT will provide the COLLEGE with one point-of-contact i.e.; ED of CCR to ensure effective and accurate communication.

I. DISTRICT will provide advising for high school graduation requirements to Career Running Start students.

J. DISTRICT will provide all personal and academic success counseling services to Career Running Start students.

K. DISTRICT will provide students who successfully complete Career Running Start with credit towards a high school diploma.

L. DISTRICT will calculate the cost equivalent of tuition and fees with the assistance of the COLLEGE for the courses taken per Career Running Start student and pay the COLLEGE the cost associated with this tuition and fees calculation. In general, it is estimated that the student enrollment of tuition and fees will not exceed $460,000 per year, which are reasonable to provide students access to COLLEGE'S courses. Subject to COLLEGE'S availability, the DISTRICT will make final determination on the number of students enrolled in the Career Running Start program and their course selections, and shall make adjustments as needed to cover tuition and fees associated with the program while not exceeding the cap established in this Section. Alternatively, if either Party expects the cap established by this Section to be exceeded, the DISTRICT may agree in writing to increase the cap without adjustments to the number of students enrolled and/or the course selections.

M. District agrees to work with their Career Running Start students who have an IEP or 504 plan annually. DISTRICT will be responsible for including in the annual transition planning meeting a comprehensive transitional plan for Career Running Start. Rock Valley College Disability Support Services and Early College Department are available to assist with the transition planning.

LLR

Section 4 COLLEGE Obligations

COLLEGE will:

A. COLLEGE will provide technology accounts for Self Service, Eagle, and RVC Mail.

B. COLLEGE will provide a mandatory orientation, including a review of COLLEGE policies and procedures and a copy of COLLEGE's Student Handbook.

C. COLLEGE will offer the mandatory STU 100, Planning for Success, course during the summer semester preceding the fall semester Career Running Start enrollment. DISTRICT is responsible for tuition and fees for STU 100, Planning for Success.

D. COLLEGE will provide final grades for courses within two weeks of the completion of each semester.

E. COLLEGE will be responsible for administering COLLEGE placement test with and for students (pursuant to Appendix B).

F. COLLEGE will ensure that any employee or agent of COLLEGE who has direct and regular contact with participating DISTRICT students undergoes a criminal history records check.

G. COLLEGE will ensure that instructors for Career Running Start courses are properly qualified to teach such courses, consistent with the Dual Credit Quality Act, 110 ILCS 27/16(5) and 110 ILCS 27/20. COLLEGE shall approve any instructors which DISTRICT identifies and recommends for use in the Career Running Start Program. Any DISTRICT-recommended instructors shall be hired and compensated by DISTRICT.

H. COLLEGE will take appropriate steps to ensure that Career Running Start courses are equivalent in quality and rigor to other courses offered at the COLLEGE for college credit. COLLEGE will ensure that Career Running Start student learning outcomes are the same as other courses taught at COLLEGE. In addition, COLLEGE will annually evaluate course content, delivery, and rigor, consistent with COLLEGE'S review and evaluation policy for on-campus adjunct faculty, in consultation with the DISTRICT'S superintendent.

I. COLLEGE reserves the right to modify or cancel classes based on instructor availability and/or student interest. COLLEGE will support and implement schedule request changes made by DISTRICT Counselor and commit to ensuring any schedule changes of DISTRICT 205 students are approved by DISTRICT Counselor or DISTRICT Director of Career Readiness before being made. In such circumstances the COLLEGE will notify the DISTRICT counselor of such changes.

J. COLLEGE will maintain appropriate academic control over the curriculum of all Career Running Start Program courses, consistent with State and/or Federal law and as required or negotiated by the Higher Learning Commission.

K. COLLEGE will evaluate and document the performance of students who complete dual credit courses, and share such data with DISTRICT. To the extent applicable, the evaluation shall not impact the instructor's performance evaluation under the School Code.

L. COLLEGE will make publicly available and provide to each student all institutional policies relating to the academic standing of students enrolled in dual credit courses or the transfer of

LLH

credit for dual credit courses.

Section 5 Participating DISTRICT Students' Obligations

The DISTRICT will cause participating DISTRICT students to comply with the following requirements (pursuant to Appendix B):

A. Student will complete information in the COLLEGE Welcome Packet.

B. Student will attend mandatory COLLEGE Career Running Start Orientation.

C. Student will respond to email communication via COLLEGE Mail on a daily basis.

D. Student will schedule an advising appointment at the midterm of the Career Running Start with a COLLEGE advisor and DISTRICT counselor in advance of assigned priority registration dates.

E. Student will keep all scheduled appointments.

F. Student will adhere to COLLEGE and DISTRICT policies and procedures.

G. Student will demonstrate qualities of integrity, honesty, civility and respect in their conduct both in and out of the classroom as noted in the COLLEGE Student Handbook.

H. Student will meet and maintain requirements as set forth in the Career Running Start Academic Conduct Policies (pursuant to Appendix C).

I. Student will meet with the DISTRICT and a parent or guardian to ensure the applicable high school graduation requirements are met prior to the start of the Career Running Start.

Section 6 Shared Obligations and Understandings of the Parties

A. The DISTRICT and COLLEGE acknowledge and agree that this Agreement solely memorializes implementation of Career Running Start, and that there are no other promises, representations, or agreements between the Parties except as provided in this Agreement.

B. DISTRICT and COLLEGE agree to comply with all applicable federal and State nondiscrimination and equal opportunity laws, rules and regulations. DISTRICT and COLLEGE shall not engage in unlawful discrimination or harassment against any person based on race, color, ancestry, national origin, religion, pregnancy, sexual orientation, order of protection status, gender identity or expression, age, marital status, disability, genetic information, unfavorable military discharge, veteran status, or sex (including sexual harassment, sexual violence, sexual assault, domestic violence, dating violence and/or stalking), or any other legally protected category. The Parties will coordinate regarding an appropriate response to any report of alleged harassment, including sexual harassment, involving students or employees involved in the Career Running Start Program, taking into consideration the nature of the report, the parties involved and the location and context in which the alleged harassment occurred.

C. In carrying out its respective obligations under this Agreement, each Party and its employees shall maintain the confidentiality of all personally identifiable information concerning the students enrolled in Career Running Start courses, and shall adhere to all applicable federal, State and local laws, rules and regulations now in effect or later adopted relating to the confidentiality of

LLH

student records and information, including but not limited to the Family Educational Rights and Privacy Act ("FERPA"), 20 U.S.C. §1232g, and Illinois School Student Records Act ("ISSRA"), 105 ILCS 10/1 et seq. With regard to the education records/school student records and information to which a Party and/or its employees shall be granted access under this Agreement, that Party and its employees shall be deemed "school officials" with legitimate educational interests in such records and information. The Party and its employees shall have the right to access and use such records and information solely for the purpose of performing the Party's obligations under this Agreement. The Party and its employees shall not re-disclose personally identifiable student information that is received under this Agreement to any third party, except as directed or permitted by the other Party, or as required by law. Each Party shall have in place reasonable policies and procedures, which the other Party may monitor or audit upon request and with reasonable notice, to prevent such re-disclosure.

D. It is understood and agreed that neither party to this Agreement shall be legally liable for any negligent or wrongful acts either of commission or omission, chargeable to the other, unless such liability is imposed by law, and this Agreement shall not be construed as seeking to enlarge or diminish any obligation or duty owed by one party against the other party or against third parties.

E. The Parties agree that their respective representatives shall use their best efforts to timely communicate with one another as needed to pursue the objectives and implementation of Career Running Start, and to work cooperatively to resolve any issues which may from time to time arise in the course of their collaboration. The Parties shall, not less than annually, review the provisions of this Agreement and identify any updates, as may be needed. Any such updates are subject to the requirements of Section 8.E, below.

Section 7 Participation in the Career Running Start Program by Students with Disabilities

The Parties will work collaboratively and utilize the following processes to ensure that individual students with disabilities have access to Career Running Start Program courses, provided that they are able to meet the criteria for entry into such courses:

A. The DISTRICT will identify all eligible students based upon the requirements as set forth in the Career Running Start Pre-Selection Criteria (Appendix A) and DISTRICT Procedures to Fulfill Qualifications and Admissions (Appendix B).

B. The process is established as follows:

- The DISTRICT will identify students who have a current IEP or 504 Plan on the final and approved DISTRICT Career Running Start list, as referenced in Appendix B.
- The DISTRICT will ensure that each student with an IEP or 504 Plan and their parent/guardian is informed of the differences in college ADA accommodations versus high school accommodations.
- The DISTRICT Counselor and COLLEGE Early College department will assist with connecting students to Disability Support Services so that college accommodations can be developed prior to the start of Career Running Start

coursework.

- The DISTRICT will assist in providing students a copy of their current IEP or 504 Plan to provide to the COLLEGE Disability Support Services.

C. A student with a disability shall have access to the supplementary aids and accommodations included in their individualized education program under Article 14 of the Illinois School Code or Section 504 Plan under the federal Rehabilitation Act of 1973 while the student is accessing a Career Running Start Program course on DISTRICT's high school campus, in accordance with established DISTRICT practices for providing these services.

D. A student with a disability who accesses a Career Running Start Program course on COLLEGE's campus shall have access to appropriate supplementary aids and/or accommodations for which the student is eligible through COLLEGE's Disability Support Services office. The Parties agree that the COLLEGE'S Disability Support Services office will coordinate with and involve the District in identifying appropriate supplementary aids and/or accommodations for eligible students.

E. DISTRICT and COLLEGE shall regularly communicate regarding the progress, performance and individual needs of students with disabilities who are enrolled in Career Running Start Program courses.

Nothing contained herein shall be construed as to release DISTRICT from its obligations as the "Resident District" and/or "Local Education Agency," as those terms may be defined in State or federal laws, rules and/or regulations relating to students with disabilities. DISTRICT represents and warrants that, at all times and during all situations governed by this Agreement, it shall remain the Resident District and Local Education Agency for any and all students with disabilities participating in the Career Running Start Program hereunder.

Section 8 Miscellaneous Provisions

A. **Effective Date.** This Agreement becomes effective upon the date as of which It has been approved and fully executed by both of the Board of Education of DISTRICT and the Board of Trustees of COLLEGE.

B. **Term of Agreement; Non-Assignability.** This initial term of this Agreement shall commence on the Effective Date and expire automatically on June 30, 2024, but may be mutually extended by the parties for subsequent one (1) year terms. This Agreement is not transferable or assignable by the Parties. There are no third-party beneficiaries to this Agreement.

C. **Termination.** Either Party shall have the right to terminate this Agreement at the end of any semester during the initial term and any extension thereof, in whole or in part upon providing written notice of termination to the other Party at least 30 days prior to the last day of student attendance in any such semester.

D. **Notices**. All notice required pursuant to this Agreement shall be sent by means capable of providing a confirmation of receipt, including (a) deposit with postage pre-paid in the U.S. mail, certified and return receipt requested, (b) personal service, or (c) facsimile transmittal, to the Parties at their addresses set out below or as otherwise specified in writing to one another. All notices mailed shall be deemed effective three days after mailing.

LLH

If to DISTRICT:

Rockford Public School District No. 205
Att'n: Superintendent
501 7th St.
Rockford, IL 61104
Facsimile: (815) 972-3404

with a copy to counsel:

Lori Hoadley
Rockford Public Schools
501 7th St.
Rockford, IL 61104
Facsimile: (815) 966-3905
Email: Lori.Hoadley@rps205.com

If to COLLEGE:

Illinois Community COLLEGE
DISTRICT No. 511
Att'n: Chief Academic Officer
3301 North Mulford Rd.
Rockford, IL 61114
Facsimile: (815) 921-6974

with a copy to counsel:

Joseph J. Perkoski
Robbins-Schwartz
55 W. Monroe St. – Suite 800
Chicago, IL 60603-5144
Facsimile: (312) 332-7768
Email: jperkoski@robbins-schwartz.com

E. **Amendments.** No change, modification or amendment to this Agreement shall be valid unless reduced to writing and approved by the Parties' respective governing boards.

F. **Good Faith and Dispute Resolution.** The Parties agree to use their best, good faith efforts to promote and operate the Career Running Start program. In the event of a dispute arising under this Agreement which cannot be resolved informally by the Parties' designated representatives and the Parties' respective governing boards, the Parties agree to first engage in non-binding mediation to resolve the conflict. If mediation is unsuccessful, the Parties may, by subsequent written agreement, elect to engage in binding arbitration pursuant to the procedures of the American Arbitration Association, in lieu of litigation.

G. **Severability.** If for any reason any provision of this Agreement is determined by a court or an arbitrator to be invalid or unenforceable, that provision shall be deemed severed and the balance of the Agreement shall otherwise remain in full force end effect.

The failure of a Party to this Agreement to insist upon strict and prompt performance of the terms and conditions shall not constitute or be construed as a waiver or relinquishment of that Party's right thereafter to enforce any such term or condition, but the same shall continue in full force and effect.

H. **Governing Law.** This Agreement shall be governed by and interpreted according to the laws of the State of Illinois.

I. **Signature In Counterparts.** This Agreement may be executed in counterparts, each of which

LLH

shall be an original, but all of which shall constitute on and the same instrument. Counterparts may be exchanged in PDF format by email.

WHEREFORE, the Parties by their respective officers have executed this Agreement on the dates set forth below.

Winnebago County, Illinois

Board of Education Rockford Public School District No. 205 Boone-Winnebago County, Illinois

President

Jude B. Makules

President

Secretary

June Stanford

Secretary

01/24/2023

Date

12/19/2022 | 2:26 PM CST

Date

BOARD APPROVED

DEC 13 2022

Rockford Public Schools

Board of Trustees Illinois Community COLLEGE District No. 511

LLR

APPENDIX A

DISTRICT Career Running Start Program Process Procedures

Pre-Selection Criteria tor DISTRICT High School Students

1. Meet with the DISTRICT high school counselor regarding the selection process.
2. Must be in their high school junior year to apply for Career Running Start.
3. Have a minimum 2.5 cumulative high school GPA.
4. Be on track for high school graduation by the end of the junior year.
5. Have a positive recommendation from the DISTRICT and school Principal and/or Counselor.
6. Have the permission of a parent or legal guardian.
7. Work with the DISTRICT high school counselor to complete steps outlined In Appendix B.
8. DISTRICT may implement additional pre-selection criteria above and beyond the minimum pre-selection criteria given above.

LLR

APPENDIX B

DISTRICT Procedures to Fulfill Qualifications and Admissions

Note: "ED of CCR" refers to Rockford Public Schools Executive Director of College & Career Readiness. "Dean of EC" refers to Rock Valley College's Dean of Early College. "DISTRICT" refers to Rockford Public School DISTRICT 205. "RVC" refers to Rock Valley COLLEGE's Early COLLEGE Office.

1. DISTRICT determines list of students who are qualified.
2. DISTRICT Counselors determine who is interested in applying for the Career Running Start Program.
3. DISTRICT interested students complete an RVC Application for Admission.
4. DISTRICT testing proctors will administer ACCUPLACER testing at DISTRICT campuses, or alternatively schedule a test date at the COLLEGE Testing Center for programs requiring testing. (RVC Application for Admission must be completed no less than 1 week prior to testing.)
5. DISTRICT students will take the RVC Accuplacer placement test in English and/or Math or submit ACT/SAT scores for possible waiver of the placement test for the programs for which this is required. DISTRICT students with disabilities shall be provided reasonable accommodations, consistent with policies of DISTRICT and COLLEGE.
6. DISTRICT students will be allowed one re-test during the Career Running Start Application period for a cost of $5 per subject re-test. If testing is proctored at the high school, RVC will waive re-test fees.
7. RVC provides ACCUPLACER scores report to ED of CCR.
8. DISTRICT Counselors review and determine if students are ready for COLLEGE coursework as part of the RVC Career Running Start Program based on Accuplacer scores and/or SAT/ACT scores and pre-selection criteria.
9. DISTRICT staff will place student's data into a shared file that is compatible with MS Excel or Google Sheets format, with the RVC Student ID that contains all students who are qualified based on DISTRICT selection criteria.
10. DISTRICT Counselors update shared file with qualified DISTRICT Career Running Start students and alerts ED of CCR that file has been updated.
11. ED of CCR compiles list of all qualified DISTRICT Career Running Start students with RVC Student ID's and submits to COLLEGE.
12. COLLEGE will verify qualified students and send the confirmed report back to ED of CCR to complete the DISTRICT selection process.
13. DISTRICT based on number of slots available (approximately 40), ED of CCR will select students based upon process outlined by DISTRICT.
14. After selection process is conducted, ED of CCR will send final and approved DISTRICT Career Running Start student list to COLLEGE.

LLH

15. DISTRICT Counselors notify ALL students of award of placement into DISTRICT Career Running Start program OR placement on DISTRICT waiting list.
16. COLLEGE sends welcome packet to DISTRICT students and request for transcripts to final and approved DISTRICT Career Running Start students.
17. Accepted DISTRICT students return completed welcome packet forms and transcripts to COLLEGE.
18. DISTRICT ED of CCR and or staff manages DISTRICT Career Running Start waiting list.
19. Students and DISTRICT Counselors are responsible for ensuring students will meet RPS 205 graduation requirements.
20. COLLEGE provides schedules to ED of CCR for students enrolled in the DISTRICT Career Running Start program.
21. ED of CCR distributes schedules to DISTRICT counselors.
22. ED of CCR works with DISTRICT students and COLLEGE on any changes to schedules offered to the DISTRICT.
23. COLLEGE provides students access to college advisors to assist with scheduling, as needed
24. When a student scheduling change is requested by the DISTRICT or the DISTRICT student, the student submits the "RVC Schedule Change Form" to DISTRICT Counselor for approval.
25. If approved, DISTRICT Counselor submits the signed "RVC Schedule Change Form" to ED of CCR for processing to the COLLEGE Dean of EC.
26. COLLEGE provides student transcripts to ED of CCR for semester completed by participating students within two weeks of final grades posting.

LLA

APPENDIX C

Career Running Start Academic Conduct Policies

All *Career Running Start* students at Rock Valley College (RVC) are expected to demonstrate qualities of integrity, honesty, civility, and respect in their conduct, both in and out of the classroom. All RVC policies can be viewed in the Student Handbook found on our website: www.rockvalleycollege.edu/studenthandbook. Adherence to all policies is essential and required to remain in the *Career Running Start* program.

ADVISING & COMMUNICATION

Career Running Start students are expected to:

- Meet with your high school Program Counselor for high school graduation and semester schedules.
- Only add or drop classes with your high school Counselor.
- Meet with an RVC Advisor for RVC requirements.
- Respond to communication via RVC Mail and EAGLE accounts on a daily basis.
- Keep all scheduled appointments.

ATTENDANCE POLICY

Students are expected to attend every class meeting and arrive on time. There is no college policy permitting absences. Each faculty member will decide when and how absences affect grades. It is the responsibility of the student to adhere to the course syllabus. If a student needs to miss class, they must contact their instructor and their home high school office.

MAINTAINING ACADEMIC INTEGRITY

Please refer to page 47 of the Student Handbook: http://www.rockvalleycollege.edu/studenthandbook

ACADEMIC EARLY WARNING

Transitioning from high school to college can be a challenge and students may find it difficult to adjust. The Early Warning System is designed to assist students by alerting the Dean of Students office of any student who misses class or struggles academically within the first few weeks of school. This early intervention is intended to make a difference in the student's academic performance before midterm and set a pattern of success the rest of the semester. Notification to the Dean of Students is dependent upon faculty report.

DISMISSAL FROM PROGRAM

All *Career Running Start* students may be dismissed from the program as a result of *any* of the following:

- Failure to attend and complete STU 100: Planning for Success in their first summer semester with a grade of "B" or higher. No repeat allowed.
- Earning a "D", "F" or "W" grade in any course taken during the program.
- Demonstration of behavior and/or attitudes that undermine the integrity and privilege of program participation, as deemed by RVC and/or the participating School District.
- Violation of any of the Code of Conduct policies and/or Academic Misconduct policies.

LLH

Appendix D

Career Running Start Program Course Offerings 2023-2024

Career Running Start Courses Approved to be taken at an RVC Campus

Career Running Start

Aviation

RVC Course Code	RVC Course Name	RVC Credits	HS Course Code	HS Course Name	HS Credits
AVM-101	Materials & Processes	3			
AVM-102	Basic Electricity	3			
AVM-103	Math & Physics	2			
AVM-104	Records & Publications	3			
AVM-105	Drawing & Weight Balance	3			
AVM-245	Electrical Systems	3			
AVM-247	Aircraft Metal Structure	6			
AVM-248	Hydraulic & Pneumatic	3			
AVM-249	Fuel Systems	1			
AVM-250	Assembly & Rigging	3			
STU-100	Planning for Success	1			

Manufacturing

RVC Course Code	RVC Course Name	RVC Credits	HS Course Code	HS Course Name	HS Credits
MET-100	Introductory CAD and Print Reading	3			
MET-106	Metrology	3			
MET-110	Manufacturing Processes I	3			
MET-111	CNC Machine Setup/Operation/Programming	3			
MET-133	Graphics/SolidWorks CAD I	3			
STU-100	Planning for Success	1			

Mechatronics

RVC Course Code	RVC Course Name	RVC Credits	HS Course Code	HS Course Name	HS Credits
MEC-100	Mechanical Systems I	1			
MEC-101	Mechanical Systems II	1			
MEC-102	Mechanical Systems III	1			
MEC-110	Electrical Systems I	1			

LLi

MEC-111	Electrical Systems II	1
MEC-112	Electrical Systems III	1
MEC-120	Graphics I	1
MEC-121	Graphics II	1
MEC-122	Graphics III	1
MEC-130	Robotics and Animation I	1
MEC-131	Robotics and Animation II	1
MEC-132	Robotics and Animation III	1
MEC-140	Advanced Manufacturing I	1
MEC-141	Advanced Manufacturing II	1
MEC-142	Advanced manufacturing III	1
STU-103	Workplace Ethics	1
STU-100	Planning for Success	1

Welding

RVC Course Code	RVC Course Name	RVC Credits	HS Course Code	HS Course Name	HS Credits
WLD-100	Introduction to Welding	3			
WLD-150	Blueprint Reading for Welders	3			
WLD-153	Arc Welding-Flat and Horizontal	3			
WLD-157	M.I.G. Welding	3			
WLD-158	T.I.G. Welding	3			
STU-100	Planning for Success	1			

DocuSign Envelope ID: FC01A3F5-27C9-461C-9CD8-8F22D69A538A

2025–2027 Career Pathways Jump Start Intergovernmental Agreement (IGA)
Byron Community Unit School District #226

Background: The Career Pathways Jump Start program allows qualified students to attend Rock Valley College during their senior year of high school. Students take dual credit courses that meet the requirements for a high school diploma and a Rock Valley College certificate in Fundamentals of Mechatronics, Certified Manufacturing Associate, Industrial Welder, Automotive Maintenance and Light Repair, Basic Electronics, or 30 credits toward the Aviation Maintenance Program certificate. The Career Pathways Jump Start program is administered through the Early College office at Rock Valley College in conjunction with Byron Community Unit School District #226.

Students selected for the Career Pathways Jump Start program need to be academically and socially prepared for college. The Career Pathways Jump Start program offers students the opportunity to work toward a more challenging educational environment and excel in both high school and college. The Career Pathways Jump Start program offers students additional experiences to develop the independence and confidence necessary to succeed beyond high school.

The school district has elected not to provide financial assistance to its students. Program participants will be charged by Rock Valley College the cost equivalent of tuition and fees for courses taken per Senior Semester. Students will also be financially responsible for all associated program costs, including textbooks, supplies, and repeated courses.

Recommendation: It is recommended that the Rock Valley College Board of Trustees approves the Career Pathways Jump Start Intergovernmental Agreement with Byron Community Unit School District #226, effective the date both parties have approved and executed the Agreement, for classes beginning Summer 2025, and expires automatically on June 30, 2027. **Attorney Reviewed**.

_____
Howard J. Spearman, Ph.D.
President

Board Approval: _____
Secretary, Board of Trustees

Attachment: Byron Community Unit School District #226 Career Pathways Jump Start Intergovernmental Agreement

INTERGOVERNMENTAL AGREEMENT BETWEEN BOARD OF EDUCATION OF BYRON COMMUNITY SCHOOL DISTRICT NO. 226, OGLE COUNTY, ILLINOIS AND BOARD OF TRUSTEES OF ILLINOIS COMMUNITY COLLEGE DISTRICT NO. 511, WINNEBAGO COUNTY, ILLINOIS FOR CAREER PATHWAYS JUMP START

This Agreement is made and entered into by and between the Board of Education of Byron Community School District No. 226, Ogle County, Illinois ("DISTRICT") and the Board of Trustees of Illinois Community COLLEGE DISTRICT No. 511, Winnebago County, Illinois ("COLLEGE") (together, the Parties") in the exercise of their intergovernmental cooperation powers under the Illinois Constitution of 1970, and the Illinois Intergovernmental Cooperation Act and their respective powers under the School Code and the Public Community COLLEGE Act.

WHEREAS, the Parties are authorized to enter into intergovernmental agreements for cooperative projects and use agreements in any manner not prohibited by law or by ordinance, pursuant to Article VII, §10 of the Illinois Constitution of 1970, the Intergovernmental Cooperation Act (5 ILCS 220/1 *et seq.),* the School Code (105 ILCS 5/1- 1 *et seq.),* and the Public Community COLLEGE Act (110 ILCS 805/1-1 *et seq.);* and

WHEREAS, Career Pathways Jump Start is a program that allows select, qualified, academically motivated students enrolled in Illinois Community COLLEGE DISTRICT 511 public high schools an opportunity to earn college credits by attending COLLEGE during their senior year of high school; and

WHEREAS, the Parties have determined that shared commitment to Career Pathways Jump Start goals benefits their constituencies and enhances educational opportunities for the communities they serve; and

WHEREAS, the Parties have determined that it is in their respective best interests and that of their constituencies to enter into this Intergovernmental Agreement for Career Pathways Jump Start Program (hereinafter Agreement").

NOW, THEREFORE, IT IS AGREED between the Parties, in consideration of their mutual promises and undertakings set forth herein and for other good valuable consideration, as follows:

Section 1 Incorporation of Preamble Recitals

The foregoing recitals are hereby found to be true and correct and are incorporated herein by reference.

Section 2 Implementation of Career Pathways Jump Start

DISTRICT and COLLEGE agree to collaborate to implement Career Pathways Jump Start as a joint program, administered jointly by Rock Valley COLLEGE and Byron Community Unit School DISTRICT No. 226, subject to the following terms and conditions.

A. The Parties intend to establish and offer Career Pathways Jump Start to provide eligible DISTRICT students with instruction at COLLEGE during their senior year of high school in satisfaction of:

1) DISTRICT'S requirements for earning a high school diploma.
2) COLLEGE'S requirements for earning the following:
   - 1 CR – STU-100 Planning for Success, **AND**
   - 16 CR – RVC Fundamentals of Mechatronics Certificate #8710, **OR**
   - 12 CR – RVC Certified Manufacturing Associate Certificate #8840 AND 3 CR – MET 133 Graphics/Solidworks I, **OR**
   - 16 CR – RVC Industrial Welder Certificate #8290 AND 6 credits towards Advanced Welder Certificate #8218, **OR**
   - 30 CR Completed towards RVC Aviation Maintenance Program Certificate #7201 (76 CR required total)
   - 24 CR – RVC Automotive Maintenance and Light Repair Certificate #7101, **OR**
   - 21 CR – RVC Basic Electronics Certificate #8414

B. Any DISTRICT student interested in Career Pathways Jump Start will meet with a DISTRICT high school counselor to discuss whether they meet the pre-selection criteria set forth in the Career Pathways Jump Start Program Process Procedures (Appendix A). If an Interested DISTRICT student meets said pre-selection criteria, they will follow the application process set forth in the Career Pathways Jump Start Procedures to Fulfill Qualifications and Admissions (Appendix B).

C. This Agreement does not cover those students who are not recruited by and identified by the DISTRICT to participate in the Career Pathways Jump Start program.

D. **Instruction for DISTRICT students accepted into Career Pathways Jump Start shall be provided by COLLEGE, which shall charge the DISTRICT the cost equivalent of in-district tuition and fees for courses taken per student per school year, not to exceed $460,000 during the term of this Agreement. The total number of students permitted to participate in Career Pathways Jump Start is not expected to exceed 60 enrolled students each year for said instruction. The cap established by this Section may be adjusted as provided In Section 3.N, below.**

E. If a DISTRICT student is not successful academically or is not meeting Career Pathways Jump Start academic standards at the midterm grading period, COLLEGE will notify the DISTRICT contact within one week after the midterm date.

F. At semester end, COLLEGE will provide the DISTRICT contact with student transcripts enrolled in Career Pathways Jump Start.

Section 3 DISTRICT Obligations

DISTRICT will:

A. DISTRICT will recruit eligible students to participate in Career Pathways Jump Start.

B. DISTRICT will ensure students who meet the free lunch or breakfast eligibility guidelines

pursuant to Section 10-20.13(b) of the Illinois School Code (105 ILCS 5110- 20.13(b)) and who are accepted into Career Pathways Jump Start are provided equal access to Career Pathways Jump Start consistent with the requirements of the Illinois School Code.

C. DISTRICT will be responsible for communicating to the COLLEGE the list of eligible and approved students for the Career Pathways Jump Start program by the COLLEGE's annual deadline.

D. DISTRICT will be responsible for communicating to the Career Pathways Jump Start students and a parent or guardian the enrollment and selection of courses defined as Career Pathways Jump Start schedules.

E. DISTRICT will be responsible for communicating to Career Pathways Jump Start students and their parents or a guardian in regard to resolving disputes within the overall operation of the Career Pathways Jump Start program, including but not limited to the DISTRICT Career Pathways Jump Start selection process results and qualifications and expectations of student independence not governed by in loco parentis.

F. DISTRICT will be responsible for securing COLLEGE placement test scores from students for the selection process (pursuant to Appendix B).

G. DISTRICT will be responsible for the pre-selection and final selection process (pursuant to Appendix B).

H. DISTRICT will provide the COLLEGE with one point-of-contact to ensure effective and accurate communication.

I. DISTRICT will provide advising for high school graduation requirements to Career Pathways Jump Start students.

J. DISTRICT will provide all personal and academic success counseling services to Career Pathways Jump Start students.

K. DISTRICT will provide students who successfully complete Career Pathways Jump Start with credit towards a high school diploma.

L. DISTRICT will communicate to students and their parents or guardians that they are responsible for covering textbook and associated instructional material costs.

M. DISTRICT will calculate the cost equivalent of tuition and fees with the assistance of the COLLEGE for the courses taken per Career Pathways Jump Start student and pay the COLLEGE the cost associated with this tuition and fees calculation. In general, it is estimated that the student enrollment of tuition and fees will not exceed $460,000 per year, which are reasonable to provide students access to COLLEGE'S courses. Subject to COLLEGE'S availability, the DISTRICT will make final determination on the number of students enrolled in the Career Pathways Jump Start program and their course selections, and shall make adjustments as needed to cover tuition and fees associated with the program while not exceeding the cap established in this Section. Alternatively, if either Party expects the cap established by this Section to be exceeded, the DISTRICT may agree in writing to increase the cap without adjustments to the number of students enrolled and/or the course selections.

N. District agrees to work with their Career Pathways Jump Start students who have an IEP or

504 plan annually. DISTRICT will be responsible for including in the annual transition planning meeting a comprehensive transitional plan for Career Pathways Jump Start. Rock Valley College Disability Support Services and Early College Department are available to assist with the transition planning.

Section 4 COLLEGE Obligations

COLLEGE will:

A. COLLEGE will provide technology accounts for Self Service, Eagle, and RVC Mail.

B. COLLEGE will provide a mandatory orientation, including a review of COLLEGE policies and procedures and a copy of COLLEGE's Student Handbook.

C. COLLEGE will provide final grades for courses within two weeks of the completion of each semester.

D. COLLEGE will be responsible for administering COLLEGE placement test with and for students (pursuant to Appendix B).

E. COLLEGE will ensure that any employee or agent of COLLEGE who has direct and regular contact with participating DISTRICT students undergoes a criminal history records check.

F. COLLEGE reserves the right to modify or cancel classes based on instructor availability and/or student interest. COLLEGE will support and implement schedule request changes made by DISTRICT Counselor and commit to ensuring any schedule changes of DISTRICT students are approved by DISTRICT Counselor or DISTRICT contact before being made. In such circumstances the COLLEGE will notify the DISTRICT counselor of such changes.

G. COLLEGE will maintain appropriate academic control over the curriculum of all Career Pathways Jump Start Program courses, consistent with State and/or Federal law and as required or negotiated by the Higher Learning Commission.

H. COLLEGE will evaluate and document the performance of students who complete dual credit courses, and share such data with DISTRICT. To the extent applicable, the evaluation shall not impact the instructor's performance evaluation under the School Code.

I. COLLEGE will make publicly available and provide to each student all institutional policies relating to the academic standing of students enrolled in dual credit courses or the transfer of credit for dual credit courses.

Section 5 Participating DISTRICT Students' Obligations

The DISTRICT will cause participating DISTRICT students to comply with the following requirements (pursuant to Appendix B):

A. Student will complete information in the COLLEGE Welcome Packet.

B. Student will attend mandatory COLLEGE Career Pathways Jump Start Orientation.

C. Student will respond to email communication via COLLEGE Mail on a daily basis.

D. Student will schedule an advising appointment at the midterm of the Career Pathways Jump Start with a COLLEGE advisor and DISTRICT counselor in advance of assigned priority registration dates.

E. Student will keep all scheduled appointments.

F. Student will adhere to COLLEGE and DISTRICT policies and procedures.

G. Student will demonstrate qualities of integrity, honesty, civility and respect in their conduct both in and out of the classroom as noted in the COLLEGE Student Handbook.

H. Student will meet and maintain requirements as set forth in the Career Pathways Jump Start Academic Conduct Policies (pursuant to Appendix C).

I. Student will meet with the DISTRICT and a parent or guardian to ensure the applicable high school graduation requirements are met prior to the start of the Career Pathways Jump Start.

Section 6 Shared Obligations and Understandings of the Parties

A. The DISTRICT and COLLEGE acknowledge and agree that this Agreement solely memorializes implementation of Career Pathways Jump Start, and that there are no other promises, representations, or agreements between the Parties except as provided in this Agreement.

B. DISTRICT and COLLEGE agree to comply with all applicable federal and State nondiscrimination and equal opportunity laws, rules and regulations. DISTRICT and COLLEGE shall not engage in unlawful discrimination or harassment against any person based on race, color, ancestry, national origin, religion, pregnancy, sexual orientation, order of protection status, gender identity or expression, age, marital status, disability, genetic information, unfavorable military discharge, veteran status, or sex (including sexual harassment, sexual violence, sexual assault, domestic violence, dating violence and/or stalking), or any other legally protected category. The Parties will coordinate regarding an appropriate response to any report of alleged harassment, including sexual harassment, involving students or employees involved in the Career Pathways Jump Start Program, taking into consideration the nature of the report, the parties involved and the location and context in which the alleged harassment occurred.

C. In carrying out its respective obligations under this Agreement, each Party and its employees shall maintain the confidentiality of all personally identifiable information concerning the students enrolled in Career Pathways Jump Start courses, and shall adhere to all applicable federal, State and local laws, rules and regulations now in effect or later adopted relating to the confidentiality of student records and information, including but not limited to the Family Educational Rights and Privacy Act ("FERPA"), 20 U.S.C. §1232g, and Illinois School Student Records Act ("ISSRA"), 105 ILCS 10/1 et seq. With regard to the education records/school student records and information to which a Party and/or its employees shall be granted access under this Agreement, that Party and its employees shall be deemed "school officials" with legitimate educational interests in such records and information. The Party and its employees shall have the right to access and use such records and information solely for the purpose of performing the Party's obligations under this Agreement. The Party and its employees shall not re-disclose personally identifiable student information that is received under this Agreement to any third party, except as directed or permitted by the other Party, or as required by law. Each

Party shall have in place reasonable policies and procedures, which the other Party may monitor or audit upon request and with reasonable notice, to prevent such re-disclosure.

D. It is understood and agreed that neither party to this Agreement shall be legally liable for any negligent or wrongful acts either of commission or omission, chargeable to the other, unless such liability is imposed by law, and this Agreement shall not be construed as seeking to enlarge or diminish any obligation or duty owed by one party against the other party or against third parties.

E. The Parties agree that their respective representatives shall use their best efforts to timely communicate with one another as needed to pursue the objectives and implementation of Career Pathways Jump Start, and to work cooperatively to resolve any issues which may from time to time arise in the course of their collaboration. The Parties shall, not less than annually, review the provisions of this Agreement and identify any updates, as may be needed. Any such updates are subject to the requirements of Section 8.E, below.

Section 7 Participation in the Career Pathways Jump Start Program by Students with Disabilities

The Parties will work collaboratively and utilize the following processes to ensure that individual students with disabilities have access to Career Pathways Jump Start Program courses, provided that they are able to meet the criteria for entry into such courses:

A. The DISTRICT will identify all eligible students based upon the requirements as set forth in the Career Pathways Jump Start Pre-Selection Criteria (Appendix A) and DISTRICT Procedures to Fulfill Qualifications and Admissions (Appendix B).

B. The process is established as follows:

- The DISTRICT will identify students who have a current IEP or 504 Plan on the final and approved DISTRICT Career Pathways Jump Start list, as referenced in Appendix B.
- The DISTRICT will ensure that each student with an IEP or 504 Plan and their parent/guardian is informed of the differences in college ADA accommodations versus high school accommodations.
- The DISTRICT Counselor and COLLEGE Early College department will assist with connecting students to Disability Support Services so that college accommodations can be developed prior to the start of Career Pathways Jump Start coursework.
- The DISTRICT will assist in providing students a copy of their current IEP or 504 Plan to provide to the COLLEGE Disability Support Services.

C. A student with a disability shall have access to the supplementary aids and accommodations included in their individualized education program under Article 14 of the Illinois School Code or Section 504 Plan under the federal Rehabilitation Act of 1973 while the student is accessing a Career Pathways Jump Start Program course on DISTRICT's high school campus, in

accordance with established DISTRICT practices for providing these services.

D. A student with a disability who accesses a Career Pathways Jump Start Program course on COLLEGE's campus shall have access to appropriate supplementary aids and/or accommodations for which the student is eligible through COLLEGE's Disability Support Services office. The Parties agree that the COLLEGE'S Disability Support Services office will coordinate with and involve the District in identifying appropriate supplementary aids and/or accommodations for eligible students.

E. DISTRICT and COLLEGE shall regularly communicate regarding the progress, performance and individual needs of students with disabilities who are enrolled in Career Pathways Jump Start Program courses.

Nothing contained herein shall be construed as to release DISTRICT from its obligations as the "Resident District" and/or "Local Education Agency," as those terms may be defined in State or federal laws, rules and/or regulations relating to students with disabilities. DISTRICT represents and warrants that, at all times and during all situations governed by this Agreement, it shall remain the Resident District and Local Education Agency for any and all students with disabilities participating in the Career Pathways Jump Start Program hereunder.

Section 8 Miscellaneous Provisions

A. **Effective Date.** This Agreement becomes effective upon the date as of which It has been approved and fully executed by both of the Board of Education of DISTRICT and the Board of Trustees of COLLEGE.

B. **Term of Agreement; Non-Assignability.** This initial term of this Agreement shall commence on the Effective Date and expire automatically on June 30, 2027, but may be mutually extended by the parties for subsequent one (1) year terms. This Agreement is not transferable or assignable by the Parties. There are no third-party beneficiaries to this Agreement.

C. **Termination.** Either Party shall have the right to terminate this Agreement at the end of any semester during the initial term and any extension thereof, in whole or in part upon providing written notice of termination to the other Party at least 30 days prior to the last day of student attendance in any such semester.

D. **Notices**. All notice required pursuant to this Agreement shall be sent by means capable of providing a confirmation of receipt, including (a) deposit with postage pre-paid in the U.S. mail, certified and return receipt requested, (b) personal service, or (c) facsimile transmittal, to the Parties at their addresses set out below or as otherwise specified in writing to one another. All notices mailed shall be deemed effective three days after mailing.

If to DISTRICT:
Byron Community School District No. 226
Att'n: Superintendent
696 N. Colfax St. Byron, IL 61010
Facsimile: (815) 335-7574

with a copy to counsel;

Caroline A. Roselli
Robbins-Schwartz
55 W. Monroe St. – Suite 800
Chicago, IL 60603-5144
Facsimile: (312) 332-7768
Email: croselli@robbins-schwartz.com

If to COLLEGE:
Illinois Community COLLEGE DISTRICT No. 511
Att'n: Chief Academic Officer
3301 North Mulford Rd.
Rockford, IL 61114
Facsimile: (815) 921-6974

with a copy to counsel:

Joseph J. Perkoski
Robbins-Schwartz
190 South LaSalle St, Suite 2550
Chicago, Il 60603-33410
Facsimile: (312) 332-7768
Email: jperkoski@robbins-schwartz.com

E. **Amendments.** No change, modification or amendment to this Agreement shall be valid unless reduced to writing and approved by the Parties' respective governing boards.

F. **Good Faith and Dispute Resolution.** The Parties agree to use their best, good faith efforts to promote and operate the Career Pathways Jump Start program. In the event of a dispute arising under this Agreement which cannot be resolved informally by the Parties' designated representatives and the Parties' respective governing boards, the Parties agree to first engage in non-binding mediation to resolve the conflict. If mediation is unsuccessful, the Parties may, by subsequent written agreement, elect to engage in binding arbitration pursuant to the procedures of the American Arbitration Association, in lieu of litigation.

G. **Severability.** If for any reason any provision of this Agreement is determined by a court or an arbitrator to be invalid or unenforceable, that provision shall be deemed severed and the balance of the Agreement shall otherwise remain in full force end effect.

The failure of a Party to this Agreement to insist upon strict and prompt performance of the terms and conditions shall not constitute or be construed as a waiver or relinquishment of that Party's right thereafter to enforce any such term or condition, but the same shall continue in full force and effect.

H. **Governing Law.** This Agreement shall be governed by and interpreted according to the laws of the State of Illinois.

I. **Signature In Counterparts.** This Agreement may be executed in counterparts, each of which shall be an original, but all of which shall constitute on and the same instrument. Counterparts may be exchanged in PDF format by email.

WHEREFORE, the Parties by their respective officers have executed this Agreement on the dates set forth below.

Board of Education Byron School District No. 226 Ogle County, Illinois	**Illinois Community COLLEGE District No. 511 Winnebago County, Illinois**
President	**President**
Secretary	**Secretary**
March 20, 2025 **Date**	**Date**

Board of Trustees

APPENDIX A

DISTRICT Career Pathways Jump Start Program Process Procedures

Pre-Selection Criteria for DISTRICT High School Students

1. Meet with the DISTRICT high school counselor regarding the selection process.
2. Must be in their high school junior year to apply for Career Pathways Jump Start.
3. Have a minimum 2.5 cumulative high school GPA.
4. Be on track for high school graduation by the end of the junior year.
5. Have a positive recommendation from the DISTRICT and school Principal and/or Counselor.
6. Have the permission of a parent or legal guardian.
7. Work with the DISTRICT high school counselor to complete steps outlined In Appendix B.
8. DISTRICT may implement additional pre-selection criteria above and beyond the minimum pre-selection criteria given above.

APPENDIX B

DISTRICT Procedures to Fulfill Qualifications and Admissions

Note: "DISTRICT" refers to Public School DISTRICT. "RVC" refers to Rock Valley COLLEGE's Early COLLEGE Office.

1. DISTRICT determines list of students who are qualified.
2. DISTRICT Counselors determine who is interested in applying for the Career Pathways Jump Start Program.
3. DISTRICT interested students complete an RVC Application for Admission.
4. DISTRICT testing proctors will administer ACCUPLACER testing at DISTRICT campuses, or alternatively schedule a test date at the COLLEGE Testing Center for programs requiring testing. (RVC Application for Admission must be completed no less than 1 week prior to testing.)
5. DISTRICT students will take the RVC Accuplacer placement test in English and/or Math or submit ACT/SAT scores for possible waiver of the placement test for the programs for which this is required. DISTRICT students with disabilities shall be provided reasonable accommodations, consistent with policies of DISTRICT and COLLEGE.
6. DISTRICT students will be allowed one re-test during the Career Pathways Jump Start Application period for a cost of $5 per subject re-test. If testing is proctored at the high school, RVC will waive re-test fees.
7. RVC provides ACCUPLACER scores report to DISTRICT contact.
8. DISTRICT Counselors review and determine if students are ready for COLLEGE coursework as part of the RVC Career Pathways Jump Start Program based on Accuplacer scores and/or SAT/ACT scores and pre-selection criteria.
9. DISTRICT staff will place student's data into a shared file that is compatible with MS Excel or Google Sheets format, with the RVC Student ID that contains all students who are qualified based on DISTRICT selection criteria.
10. DISTRICT Counselors update shared file with qualified DISTRICT Career Pathways Jump Start students and alerts DISTRICT contact that file has been updated.
11. DISTRICT compiles list of all qualified DISTRICT Career Pathways Jump Start students with RVC Student ID's and submits to COLLEGE.
12. COLLEGE will verify qualified students and send the confirmed report back to DISTRICT to complete the DISTRICT selection process.
13. After selection process is conducted, DISTRICT will send final and approved DISTRICT Career Pathways Jump Start student list to COLLEGE.
14. DISTRICT Counselors notify ALL students of award of placement into DISTRICT Career Pathways Jump Start program OR placement on DISTRICT waiting list.
15. COLLEGE sends welcome packet to DISTRICT students and request for transcripts to final and approved DISTRICT Career Pathways Jump Start students.

16. Accepted DISTRICT students return completed welcome packet forms and transcripts to COLLEGE.

17. DISTRICT and or staff manages DISTRICT Career Pathways Jump Start waiting list.

18. Students and DISTRICT Counselors are responsible for ensuring students will meet high school graduation requirements.

19. COLLEGE provides schedules to DISTRICT for students enrolled in the DISTRICT Career Pathways Jump Start program.

20. DISTRICT contact distributes schedules to DISTRICT counselors.

21. DISTRICT with students and COLLEGE on any changes to schedules offered to the DISTRICT.

22. COLLEGE provides students access to college advisors to assist with scheduling, as needed

23. When a student scheduling change is requested by the DISTRICT or the DISTRICT student, the student submits the "RVC Schedule Change Form" to DISTRICT Counselor for approval.

24. If approved, DISTRICT Counselor submits the signed "RVC Schedule Change Form" to DISTRICT contact for processing to the COLLEGE Dean of EC.

25. COLLEGE provides student transcripts to DISTRICT for semester completed by participating students within two weeks of final grades posting.

APPENDIX C

Career Pathways Jump Start Academic Conduct Policies

All *Career Pathways Jump Start* students at Rock Valley College (RVC) are expected to demonstrate qualities of integrity, honesty, civility, and respect in their conduct, both in and out of the classroom. All RVC policies can be viewed in the Student Handbook found on our website: www.rockvalleycollege.edu/studenthandbook. Adherence to all policies is essential and required to remain in the *Career Pathways Jump Start* program.

ADVISING & COMMUNICATION

Career Pathways Jump Start students are expected to:

- Meet with your high school Program Counselor for high school graduation and semester schedules.
- Only add or drop classes with your high school Counselor.
- Meet with an RVC Advisor for RVC requirements.
- Respond to communication via RVC Mail and EAGLE accounts on a daily basis.
- Keep all scheduled appointments.

ATTENDANCE POLICY

Students are expected to attend every class meeting and arrive on time. There is no college policy permitting absences. Each faculty member will decide when and how absences affect grades. It is the responsibility of the student to adhere to the course syllabus. If a student needs to miss class, they must contact their instructor and their home high school office.

MAINTAINING ACADEMIC INTEGRITY

Please refer to page 47 of the Student Handbook: http://www.rockvalleycollege.edu/studenthandbook

ACADEMIC EARLY WARNING

Transitioning from high school to college can be a challenge and students may find it difficult to adjust. The Early Warning System is designed to assist students by alerting the Dean of Students office of any student who misses class or struggles academically within the first few weeks of school. This early intervention is intended to make a difference in the student's academic performance before midterm and set a pattern of success for the rest of the semester. Notification to the Dean of Students is dependent upon faculty report.

DISMISSAL FROM PROGRAM

All *Career Pathways Jump Start* students may be dismissed from the program as a result of *any* of the following:

- Failure to attend and complete STU 100: Planning for Success in their first summer semester with a grade of "B" or higher. No repeat allowed.
- Earning a "D", "F" or "W" grade in any course taken during the program.
- Demonstration of behavior and/or attitudes that undermine the integrity and privilege of program participation, as deemed by RVC and/or the participating School District.
- Violation of any of the Code of Conduct policies and/or Academic Misconduct policies.

BYRON CUSD #226

696 N COLFAX ST

BYRON IL 61010

CLIENT ID: 30075531

The statement continues to be incorrect. The last check amount was not fully applied according to the 'lock box payment'.

FEBRUARY 2025

Check #122567	$1,834.30
Current Charges:	$1,833.89

Difference: +.41 cents

2025-2026 Career Pathways Jump Start Intergovernmental Agreement (IGA) North Boone Community Unit School District #200

Background: Career Pathways Jump Start is a program that allows qualified students to attend Rock Valley College during their senior year of high school. Students take dual credit courses that meet the requirements for a high school diploma and a Rock Valley College certificate in Fundamentals of Mechatronics, Certified Manufacturing Associate, Industrial Welder, Automotive Maintenance and Light Repair, Basic Electronics, or 30 credits toward the Aviation Maintenance Program certificate. The Career Pathways Jump Start program is administered through the Early College office at Rock Valley College in conjunction with North Boone Community Unit School District #200.

Students selected for the Career Pathways Jump Start program need to be academically and socially prepared for college. Career Pathways Jump Start program offers students the opportunity to work toward a more challenging educational environment and excel in both high school and college. The Career Pathways Jump Start program offers students additional experiences to develop the independence and confidence necessary to succeed beyond high school.

The financial arrangement between Rock Valley College and North Boone Community Unit School District #200 requires the District to calculate the cost equivalent of tuition and fees, with the assistance of the College, for the courses taken by each Career Pathways Jump Start student and to pay the College the cost associated with this tuition and fees calculation. Participating students will then be financially responsible for paying the remaining balance of tuition and fees and covering the costs for any repeated courses, textbooks, and course supplies. The District's financial assistance helps reduce the overall cost of college for students and their families.

Recommendation: It is recommended that the Rock Valley College Board of Trustees approves the Career Pathways Jump Start Intergovernmental Agreement with North Boone Community Unit School District #200, effective the date both parties have approved and executed the Agreement, for classes beginning Summer 2025, and expires automatically on June 30, 2026. **Attorney Reviewed.**

_____
Howard J. Spearman, Ph.D.
President

Board Approval: _____
Secretary, Board of Trustees

Attachment: North Boone Community Unit School District #200 Career Pathways Jump Start Intergovernmental Agreement

INTERGOVERNMENTAL AGREEMENT BETWEEN
BOARD OF EDUCATION OF NORTH BOONE COMMUNITY UNIT SCHOOL DISTRICT NO. 200, BOONE COUNTY, BOONE COUNTY, ILLINOIS
AND
BOARD Of TRUSTEES OF ILLINOIS COMMUNITY COLLEGE DISTRICT NO. 511, WINNEBAGO COUNTY, ILLINOIS
FOR CAREER PATHWAYS JUMP START

This Agreement is made and entered into by and between the Board of Education of North Boone Community Unit School DISTRICT No. 200, Boone County, Illinois ("DISTRICT") and the Board of Trustees of Illinois Community COLLEGE DISTRICT No. 511, Winnebago County, Illinois ("COLLEGE") (together, the Parties") in the exercise of their intergovernmental cooperation powers under the Illinois Constitution of 1970, and the Illinois Intergovernmental Cooperation Act and their respective powers under the School Code and the Public Community COLLEGE Act.

WHEREAS, the Parties are authorized to enter into intergovernmental agreements for cooperative projects and use agreements in any manner not prohibited by law or by ordinance, pursuant to Article VII, §10 of the Illinois Constitution of 1970, the Intergovernmental Cooperation Act (5 ILCS 220/1 *et seq.),* the School Code (105 ILCS 5/1- 1 *et seq.),* and the Public Community COLLEGE Act (110 ILCS 805/1-1 *et seq.);* and

WHEREAS, Career Pathways Jump Start is a program that allows select, qualified, academically motivated students enrolled in Illinois Community COLLEGE DISTRICT 511 public high schools an opportunity to earn college credits by attending COLLEGE during their senior year of high school; and

WHEREAS, the Parties have determined that shared commitment to Career Pathways Jump Start goals benefits their constituencies and enhances educational opportunities for the communities they serve; and

WHEREAS, the Parties have determined that it is in their respective best interests and that of their constituencies to enter into this Intergovernmental Agreement for Career Pathways Jump Start Program (hereinafter Agreement").

NOW, THEREFORE, IT IS AGREED between the Parties, in consideration of their mutual promises and undertakings set forth herein and for other good valuable consideration, as follows:

Section 1 Incorporation of Preamble Recitals

The foregoing recitals are hereby found to be true and correct and are incorporated herein by reference.

Section 2 Implementation of Career Pathways Jump Start

DISTRICT and COLLEGE agree to collaborate to implement Career Pathways Jump Start as a joint program, administered jointly by Rock Valley COLLEGE and North Boone Community Unit School DISTRICT No. 200, subject to the following terms and conditions.

A. The Parties intend to establish and offer Career Pathways Jump Start to provide eligible DISTRICT students with instruction at COLLEGE during their senior year of high school in satisfaction of:

1) DISTRICT'S requirements for earning a high school diploma.
2) COLLEGE'S requirements for earning the following:
    - 1 CR – STU-100 Planning for Success, **AND**
    - 16 CR – RVC Fundamentals of Mechatronics Certificate #8710, **OR**
    - 12 CR – RVC Certified Manufacturing Associate Certificate #8840 AND 3 CR – MET 133 Graphics/Solidworks I, **OR**
    - 16 CR – RVC Industrial Welder Certificate #8290 AND 6 credits towards Advanced Welder Certificate #8218, **OR**
    - 30 CR Completed towards RVC Aviation Maintenance Program Certificate #7201 (76 CR required total)
    - 24 CR – RVC Automotive Maintenance and Light Repair Certificate #7101, **OR**
    - 21 CR – RVC Basic Electronics Certificate #8414

B. Any DISTRICT student interested in Career Pathways Jump Start will meet with a DISTRICT high school counselor to discuss whether they meet the pre-selection criteria set forth in the Career Pathways Jump Start Program Process Procedures (Appendix A). If an Interested DISTRICT student meets said pre-selection criteria, they will follow the application process set forth in the Career Pathways Jump Start Procedures to Fulfill Qualifications and Admissions (Appendix B).

C. This Agreement does not cover those students who are not recruited by and identified by the DISTRICT to participate in the Career Pathways Jump Start program.

D. Instruction for DISTRICT students accepted into Career Pathways Jump Start shall be provided by COLLEGE, which shall charge the DISTRICT the cost equivalent of in-district tuition and fees for courses taken per student per school year, not to exceed $460,000 during the term of this Agreement. The total number of students permitted to participate in Career Pathways Jump Start is not expected to exceed 60 enrolled students each year for said instruction. The cap established by this Section may be adjusted as provided In Section 3.N, below.

E. If a DISTRICT student is not successful academically or is not meeting Career Pathways Jump Start academic standards at the midterm grading period, COLLEGE will notify the DISTRICT contact within one week after the midterm date.

F. At semester end, COLLEGE will provide the DISTRICT contact with student transcripts enrolled in Career Pathways Jump Start.

Section 3 DISTRICT Obligations

DISTRICT will:

A. DISTRICT will recruit eligible students to participate in Career Pathways Jump Start.

B. DISTRICT will ensure students who meet the free lunch or breakfast eligibility guidelines

pursuant to Section 10-20.13(b) of the Illinois School Code (105 ILCS 5110- 20.13(b)) and who are accepted into Career Pathways Jump Start are provided equal access to Career Pathways Jump Start consistent with the requirements of the Illinois School Code.

C. DISTRICT will be responsible for communicating to the COLLEGE the list of eligible and approved students for the Career Pathways Jump Start program by the COLLEGE's annual deadline.

D. DISTRICT will be responsible for communicating to the Career Pathways Jump Start students and a parent or guardian the enrollment and selection of courses defined as Career Pathways Jump Start schedules.

E. DISTRICT will be responsible for communicating to Career Pathways Jump Start students and their parents or a guardian in regard to resolving disputes within the overall operation of the Career Pathways Jump Start program, including but not limited to the DISTRICT Career Pathways Jump Start selection process results and qualifications and expectations of student independence not governed by in loco parentis.

F. DISTRICT will be responsible for securing COLLEGE placement test scores from students for the selection process (pursuant to Appendix B).

G. DISTRICT will be responsible for the pre-selection and final selection process (pursuant to Appendix B).

H. DISTRICT will provide the COLLEGE with one point-of-contact to ensure effective and accurate communication.

I. DISTRICT will provide advising for high school graduation requirements to Career Pathways Jump Start students.

J. DISTRICT will provide all personal and academic success counseling services to Career Pathways Jump Start students.

K. DISTRICT will provide students who successfully complete Career Pathways Jump Start with credit towards a high school diploma.

L. DISTRICT will communicate to students and their parents or guardians that they are responsible for covering textbook and associated instructional material costs.

M. DISTRICT will calculate the cost equivalent of tuition and fees with the assistance of the COLLEGE for the courses taken per Career Pathways Jump Start student and pay the COLLEGE the cost associated with this tuition and fees calculation. In general, it is estimated that the student enrollment of tuition and fees will not exceed $460,000 per year, which are reasonable to provide students access to COLLEGE'S courses. Subject to COLLEGE'S availability, the DISTRICT will make final determination on the number of students enrolled in the Career Pathways Jump Start program and their course selections, and shall make adjustments as needed to cover tuition and fees associated with the program while not exceeding the cap established in this Section. Alternatively, if either Party expects the cap established by this Section to be exceeded, the DISTRICT may agree in writing to increase the cap without adjustments to the number of students enrolled and/or the course selections.

N. District agrees to work with their Career Pathways Jump Start students who have an IEP or

504 plan annually. DISTRICT will be responsible for including in the annual transition planning meeting a comprehensive transitional plan for Career Pathways Jump Start. Rock Valley College Disability Support Services and Early College Department are available to assist with the transition planning.

Section 4 COLLEGE Obligations

COLLEGE will:

A. COLLEGE will provide technology accounts for Self Service, Eagle, and RVC Mail.

B. COLLEGE will provide a mandatory orientation, including a review of COLLEGE policies and procedures and a copy of COLLEGE's Student Handbook.

C. COLLEGE will provide final grades for courses within two weeks of the completion of each semester.

D. COLLEGE will be responsible for administering COLLEGE placement test with and for students (pursuant to Appendix B).

E. COLLEGE will ensure that any employee or agent of COLLEGE who has direct and regular contact with participating DISTRICT students undergoes a criminal history records check.

F. COLLEGE reserves the right to modify or cancel classes based on instructor availability and/or student interest. COLLEGE will support and implement schedule request changes made by DISTRICT Counselor and commit to ensuring any schedule changes of DISTRICT students are approved by DISTRICT Counselor or DISTRICT contact before being made. In such circumstances the COLLEGE will notify the DISTRICT counselor of such changes.

G. COLLEGE will maintain appropriate academic control over the curriculum of all Career Pathways Jump Start Program courses, consistent with State and/or Federal law and as required or negotiated by the Higher Learning Commission.

H. COLLEGE will evaluate and document the performance of students who complete dual credit courses, and share such data with DISTRICT. To the extent applicable, the evaluation shall not impact the instructor's performance evaluation under the School Code.

I. COLLEGE will make publicly available and provide to each student all institutional policies relating to the academic standing of students enrolled in dual credit courses or the transfer of credit for dual credit courses.

Section 5 Participating DISTRICT Students' Obligations

The DISTRICT will cause participating DISTRICT students to comply with the following requirements (pursuant to Appendix B):

A. Student will complete information in the COLLEGE Welcome Packet.

B. Student will attend mandatory COLLEGE Career Pathways Jump Start Orientation.

C. Student will respond to email communication via COLLEGE Mail on a daily basis.

D. Student will schedule an advising appointment at the midterm of the Career Pathways Jump Start with a COLLEGE advisor and DISTRICT counselor in advance of assigned priority registration dates.

E. Student will keep all scheduled appointments.

F. Student will adhere to COLLEGE and DISTRICT policies and procedures.

G. Student will demonstrate qualities of integrity, honesty, civility and respect in their conduct both in and out of the classroom as noted in the COLLEGE Student Handbook.

H. Student will meet and maintain requirements as set forth in the Career Pathways Jump Start Academic Conduct Policies (pursuant to Appendix C).

I. Student will meet with the DISTRICT and a parent or guardian to ensure the applicable high school graduation requirements are met prior to the start of the Career Pathways Jump Start.

Section 6 Shared Obligations and Understandings of the Parties

A. The DISTRICT and COLLEGE acknowledge and agree that this Agreement solely memorializes implementation of Career Pathways Jump Start, and that there are no other promises, representations, or agreements between the Parties except as provided in this Agreement.

B. DISTRICT and COLLEGE agree to comply with all applicable federal and State nondiscrimination and equal opportunity laws, rules and regulations. DISTRICT and COLLEGE shall not engage in unlawful discrimination or harassment against any person based on race, color, ancestry, national origin, religion, pregnancy, sexual orientation, order of protection status, gender identity or expression, age, marital status, disability, genetic information, unfavorable military discharge, veteran status, or sex (including sexual harassment, sexual violence, sexual assault, domestic violence, dating violence and/or stalking), or any other legally protected category. The Parties will coordinate regarding an appropriate response to any report of alleged harassment, including sexual harassment, involving students or employees involved in the Career Pathways Jump Start Program, taking into consideration the nature of the report, the parties involved and the location and context in which the alleged harassment occurred.

C. In carrying out its respective obligations under this Agreement, each Party and its employees shall maintain the confidentiality of all personally identifiable information concerning the students enrolled in Career Pathways Jump Start courses, and shall adhere to all applicable federal, State and local laws, rules and regulations now in effect or later adopted relating to the confidentiality of student records and information, including but not limited to the Family Educational Rights and Privacy Act ("FERPA"), 20 U.S.C. §1232g, and Illinois School Student Records Act ("ISSRA"), 105 ILCS 10/1 et seq. With regard to the education records/school student records and information to which a Party and/or its employees shall be granted access under this Agreement, that Party and its employees shall be deemed "school officials" with legitimate educational interests in such records and information. The Party and its employees shall have the right to access and use such records and information solely for the purpose of performing the Party's obligations under this Agreement. The Party and its employees shall not re-disclose personally identifiable student information that is received under this Agreement to any third party, except as directed or permitted by the other Party, or as required by law. Each

Party shall have in place reasonable policies and procedures, which the other Party may monitor or audit upon request and with reasonable notice, to prevent such re-disclosure.

D. It is understood and agreed that neither party to this Agreement shall be legally liable for any negligent or wrongful acts either of commission or omission, chargeable to the other, unless such liability is imposed by law, and this Agreement shall not be construed as seeking to enlarge or diminish any obligation or duty owed by one party against the other party or against third parties.

E. The Parties agree that their respective representatives shall use their best efforts to timely communicate with one another as needed to pursue the objectives and implementation of Career Pathways Jump Start, and to work cooperatively to resolve any issues which may from time to time arise in the course of their collaboration. The Parties shall, not less than annually, review the provisions of this Agreement and identify any updates, as may be needed. Any such updates are subject to the requirements of Section 8.E, below.

Section 7 Participation in the Career Pathways Jump Start Program by Students with Disabilities

The Parties will work collaboratively and utilize the following processes to ensure that individual students with disabilities have access to Career Pathways Jump Start Program courses, provided that they are able to meet the criteria for entry into such courses:

A. The DISTRICT will identify all eligible students based upon the requirements as set forth in the Career Pathways Jump Start Pre-Selection Criteria (Appendix A) and DISTRICT Procedures to Fulfill Qualifications and Admissions (Appendix B).

B. The process is established as follows:

- The DISTRICT will identify students who have a current IEP or 504 Plan on the final and approved DISTRICT Career Pathways Jump Start list, as referenced in Appendix B.
- The DISTRICT will ensure that each student with an IEP or 504 Plan and their parent/guardian is informed of the differences in college ADA accommodations versus high school accommodations.
- The DISTRICT Counselor and COLLEGE Early College department will assist with connecting students to Disability Support Services so that college accommodations can be developed prior to the start of Career Pathways Jump Start coursework.
- The DISTRICT will assist in providing students a copy of their current IEP or 504 Plan to provide to the COLLEGE Disability Support Services.

C. A student with a disability shall have access to the supplementary aids and accommodations included in their individualized education program under Article 14 of the Illinois School Code or Section 504 Plan under the federal Rehabilitation Act of 1973 while the student is accessing a Career Pathways Jump Start Program course on DISTRICT's high school campus, in

accordance with established DISTRICT practices for providing these services.

D. A student with a disability who accesses a Career Pathways Jump Start Program course on COLLEGE's campus shall have access to appropriate supplementary aids and/or accommodations for which the student is eligible through COLLEGE's Disability Support Services office. The Parties agree that the COLLEGE'S Disability Support Services office will coordinate with and involve the District in identifying appropriate supplementary aids and/or accommodations for eligible students.

E. DISTRICT and COLLEGE shall regularly communicate regarding the progress, performance and individual needs of students with disabilities who are enrolled in Career Pathways Jump Start Program courses.

Nothing contained herein shall be construed as to release DISTRICT from its obligations as the "Resident District" and/or "Local Education Agency," as those terms may be defined in State or federal laws, rules and/or regulations relating to students with disabilities. DISTRICT represents and warrants that, at all times and during all situations governed by this Agreement, it shall remain the Resident District and Local Education Agency for any and all students with disabilities participating in the Career Pathways Jump Start Program hereunder.

Section 8 Miscellaneous Provisions

A. **Effective Date.** This Agreement becomes effective upon the date as of which It has been approved and fully executed by both of the Board of Education of DISTRICT and the Board of Trustees of COLLEGE.

B. **Term of Agreement; Non-Assignability.** This initial term of this Agreement shall commence on the Effective Date and expire automatically on June 30, 2026 but may be mutually extended by the parties for subsequent one (1) year terms. This Agreement is not transferable or assignable by the Parties. There are no third-party beneficiaries to this Agreement.

C. **Termination.** Either Party shall have the right to terminate this Agreement at the end of any semester during the initial term and any extension thereof, in whole or in part upon providing written notice of termination to the other Party at least 30 days prior to the last day of student attendance in any such semester.

D. **Notices.** All notice required pursuant to this Agreement shall be sent by means capable of providing a confirmation of receipt, including (a) deposit with postage pre-paid in the U.S. mail, certified and return receipt requested, (b) personal service, or (c) facsimile transmittal, to the Parties at their addresses set out below or as otherwise specified in writing to one another. All notices mailed shall be deemed effective three days after mailing.

If to DISTRICT:
North Boone Community Unit School District No. 200
Att'n: Superintendent
6248 N. Boone School Road
Poplar Grove, IL 61065
Facsimile: (815) 765-2053

If to COLLEGE:
Illinois Community COLLEGE DISTRICT No. 511
Att'n: Chief Academic Officer
3301 North Mulford Rd.
Rockford, IL 61114
Facsimile: (815) 921-6974

with a copy to counsel;

Scott Nemanich
Klein, Thorpe and Jenkins, Ltd. 15010 S. Ravinia Ave., Suite 10 Orland Park, IL 60462
Facsimile: (708) 349-1506
Email: senemanich@ktjlaw.com

with a copy to counsel:

Joseph J. Perkoski
Robbins-Schwartz
190 South LaSalle St, Suite 2550
Chicago, Il 60603-33410
Facsimile: (312) 332-7768
Email: jperkoski@robbins-schwartz.com

E. **Amendments.** No change, modification or amendment to this Agreement shall be valid unless reduced to writing and approved by the Parties' respective governing boards.

F. **Good Faith and Dispute Resolution.** The Parties agree to use their best, good faith efforts to promote and operate the Career Pathways Jump Start program. In the event of a dispute arising under this Agreement which cannot be resolved informally by the Parties' designated representatives and the Parties' respective governing boards, the Parties agree to first engage in non-binding mediation to resolve the conflict. If mediation is unsuccessful, the Parties may, by subsequent written agreement, elect to engage in binding arbitration pursuant to the procedures of the American Arbitration Association, in lieu of litigation.

G. **Severability.** If for any reason any provision of this Agreement is determined by a court or an arbitrator to be invalid or unenforceable, that provision shall be deemed severed and the

balance of the Agreement shall otherwise remain in full force end effect.

The failure of a Party to this Agreement to insist upon strict and prompt performance of the terms and conditions shall not constitute or be construed as a waiver or relinquishment of that Party's right thereafter to enforce any such term or condition, but the same shall continue in full force and effect.

H. **Governing Law.** This Agreement shall be governed by and interpreted according to the laws of the State of Illinois.

I. **Signature In Counterparts.** This Agreement may be executed in counterparts, each of which shall be an original, but all of which shall constitute on and the same instrument. Counterparts may be exchanged in PDF format by email.

WHEREFORE, the Parties by their respective officers have executed this Agreement on the dates set forth below.

Board of Education
Public School District No.
Boone-Winnebago
County, Illinois

President

Secretary

3-18-25
Date

Board of Trustees
Illinois Community COLLEGE
District No. 511
Winnebago County, Illinois

President

Secretary

Date

APPENDIX A

DISTRICT Career Pathways Jump Start Program Process Procedures

Pre-Selection Criteria for DISTRICT High School Students

1. Meet with the DISTRICT high school counselor regarding the selection process.
2. Must be in their high school junior year to apply for Career Pathways Jump Start.
3. Have a minimum 2.5 cumulative high school GPA.
4. Be on track for high school graduation by the end of the junior year.
5. Have a positive recommendation from the DISTRICT and school Principal and/or Counselor.
6. Have the permission of a parent or legal guardian.
7. Work with the DISTRICT high school counselor to complete steps outlined In Appendix B.
8. DISTRICT may implement additional pre-selection criteria above and beyond the minimum pre-selection criteria given above.

APPENDIX B

DISTRICT Procedures to Fulfill Qualifications and Admissions

Note: "DISTRICT" refers to Public School DISTRICT. "RVC" refers to Rock Valley COLLEGE's Early COLLEGE Office.

1. DISTRICT determines list of students who are qualified.
2. DISTRICT Counselors determine who is interested in applying for the Career Pathways Jump Start Program.
3. DISTRICT interested students complete an RVC Application for Admission.
4. DISTRICT testing proctors will administer ACCUPLACER testing at DISTRICT campuses, or alternatively schedule a test date at the COLLEGE Testing Center for programs requiring testing. (RVC Application for Admission must be completed no less than 1 week prior to testing.)
5. DISTRICT students will take the RVC Accuplacer placement test in English and/or Math or submit ACT/SAT scores for possible waiver of the placement test for the programs for which this is required. DISTRICT students with disabilities shall be provided reasonable accommodations, consistent with policies of DISTRICT and COLLEGE.
6. DISTRICT students will be allowed one re-test during the Career Pathways Jump Start Application period for a cost of $5 per subject re-test. If testing is proctored at the high school, RVC will waive re-test fees.
7. RVC provides ACCUPLACER scores report to DISTRICT contact.
8. DISTRICT Counselors review and determine if students are ready for COLLEGE coursework as part of the RVC Career Pathways Jump Start Program based on Accuplacer scores and/or SAT/ACT scores and pre-selection criteria.
9. DISTRICT staff will place student's data into a shared file that is compatible with MS Excel or Google Sheets format, with the RVC Student ID that contains all students who are qualified based on DISTRICT selection criteria.
10. DISTRICT Counselors update shared file with qualified DISTRICT Career Pathways Jump Start students and alerts DISTRICT contact that file has been updated.
11. DISTRICT compiles list of all qualified DISTRICT Career Pathways Jump Start students with RVC Student ID's and submits to COLLEGE.
12. COLLEGE will verify qualified students and send the confirmed report back to DISTRICT to complete the DISTRICT selection process.
13. After selection process is conducted, DISTRICT will send final and approved DISTRICT Career Pathways Jump Start student list to COLLEGE.
14. DISTRICT Counselors notify ALL students of award of placement into DISTRICT Career Pathways Jump Start program OR placement on DISTRICT waiting list.
15. COLLEGE sends welcome packet to DISTRICT students and request for transcripts to final and approved DISTRICT Career Pathways Jump Start students.

16. Accepted DISTRICT students return completed welcome packet forms and transcripts to COLLEGE.

17. DISTRICT and or staff manages DISTRICT Career Pathways Jump Start waiting list.

18. Students and DISTRICT Counselors are responsible for ensuring students will meet high school graduation requirements.

19. COLLEGE provides schedules to DISTRICT for students enrolled in the DISTRICT Career Pathways Jump Start program.

20. DISTRICT contact distributes schedules to DISTRICT counselors.

21. DISTRICT with students and COLLEGE on any changes to schedules offered to the DISTRICT.

22. COLLEGE provides students access to college advisors to assist with scheduling, as needed

23. When a student scheduling change is requested by the DISTRICT or the DISTRICT student, the student submits the "RVC Schedule Change Form" to DISTRICT Counselor for approval.

24. If approved, DISTRICT Counselor submits the signed "RVC Schedule Change Form" to DISTRICT contact for processing to the COLLEGE Dean of EC.

25. COLLEGE provides student transcripts to DISTRICT for semester completed by participating students within two weeks of final grades posting.

APPENDIX C

Career Pathways Jump Start Academic Conduct Policies

All *Career Pathways Jump Start* students at Rock Valley College (RVC) are expected to demonstrate qualities of integrity, honesty, civility, and respect in their conduct, both in and out of the classroom. All RVC policies can be viewed in the Student Handbook found on our website: www.rockvalleycollege.edu/studenthandbook. Adherence to all policies is essential and required to remain in the *Career Pathways Jump Start* program.

ADVISING & COMMUNICATION

Career Pathways Jump Start students are expected to:

- Meet with your high school Program Counselor for high school graduation and semester schedules.
- Only add or drop classes with your high school Counselor.
- Meet with an RVC Advisor for RVC requirements.
- Respond to communication via RVC Mail and EAGLE accounts on a daily basis.
- Keep all scheduled appointments.

ATTENDANCE POLICY

Students are expected to attend every class meeting and arrive on time. There is no college policy permitting absences. Each faculty member will decide when and how absences affect grades. It is the responsibility of the student to adhere to the course syllabus. If a student needs to miss class, they must contact their instructor and their home high school office.

MAINTAINING ACADEMIC INTEGRITY

Please refer to page 47 of the Student Handbook: http://www.rockvalleycollege.edu/studenthandbook

ACADEMIC EARLY WARNING

Transitioning from high school to college can be a challenge and students may find it difficult to adjust. The Early Warning System is designed to assist students by alerting the Dean of Students office of any student who misses class or struggles academically within the first few weeks of school. This early intervention is intended to make a difference in the student's academic performance before midterm and set a pattern of success for the rest of the semester. Notification to the Dean of Students is dependent upon faculty report.

DISMISSAL FROM PROGRAM

All *Career Pathways Jump Start* students may be dismissed from the program as a result of *any* of the following:

- Failure to attend and complete STU 100: Planning for Success in their first summer semester with a grade of "B" or higher. No repeat allowed.
- Earning a "D", "F" or "W" grade in any course taken during the program.
- Demonstration of behavior and/or attitudes that undermine the integrity and privilege of program participation, as deemed by RVC and/or the participating School District.
- Violation of any of the Code of Conduct policies and/or Academic Misconduct policies.

2025-2027 Career Pathways Jump Start Intergovernmental Agreement (IGA) Pecatonica Community Unit School District #321

Background: Career Pathways Jump Start is a program that allows qualified students to attend Rock Valley College during their senior year of high school. Students take dual credit courses that meet the requirements for a high school diploma and a Rock Valley College certificate in Fundamentals of Mechatronics, Certified Manufacturing Associate, Industrial Welder, Automotive Maintenance and Light Repair, Basic Electronics, or 30 credits toward the Aviation Maintenance Program certificate. The Career Pathways Jump Start program is administered through the Early College office at Rock Valley College in conjunction with Pecatonica Community Unit School District #321.

Students selected for the Career Pathways Jump Start program need to be academically and socially prepared for college. Career Pathways Jump Start program offers students the opportunity to work toward a more challenging educational environment and excel in both high school and college. The Career Pathways Jump Start program offers students additional experiences to develop the independence and confidence necessary to succeed beyond high school.

The financial arrangement between Rock Valley College and Pecatonica Community Unit School District #321 requires the District to calculate the cost equivalent of tuition and fees, with the assistance of the College, for the courses taken by each Career Pathways Jump Start student and to pay the College the cost associated with this tuition and fees calculation. Participating students will then be financially responsible for paying the remaining balance of tuition and fees and covering the costs for any repeated courses, textbooks, and course supplies. The District's financial assistance helps reduce the overall cost of college for students and their families.

Recommendation: It is recommended that the Rock Valley College Board of Trustees approves the Career Pathways Jump Start Intergovernmental Agreement with Pecatonica Community Unit School District #321, effective the date both parties have approved and executed the Agreement, for classes beginning Summer 2025, and expires automatically on June 30, 2027. **Attorney Reviewed.**

_____
Howard J. Spearman, Ph.D.
President

Board Approval: _____
Secretary, Board of Trustees

Attachment: Pecatonica Community Unit School District #321 Career Pathways Jump Start Intergovernmental Agreement

INTERGOVERNMENTAL AGREEMENT BETWEEN BOARD OF EDUCATION OF PECATONICA COMMUNITY UNIT SCHOOL DISTRICT NO. 321, WINNEBAGO COUNTY, ILLINOIS AND BOARD OF TRUSTEES OF ILLINOIS COMMUNITY COLLEGE DISTRICT NO. 511, WINNEBAGO COUNTY, ILLINOIS FOR CAREER PATHWAYS JUMP START

This Agreement is made and entered into by and between the Board of Education of Pecatonica Community Unit School District No. 321, Winnebago County, Illinois ("DISTRICT") and the Board of Trustees of Illinois Community COLLEGE DISTRICT No. 511, Winnebago County, Illinois ("COLLEGE") (together, the Parties") in the exercise of their intergovernmental cooperation powers under the Illinois Constitution of 1970, and the Illinois Intergovernmental Cooperation Act and their respective powers under the School Code and the Public Community COLLEGE Act.

WHEREAS, the Parties are authorized to enter into intergovernmental agreements for cooperative projects and use agreements in any manner not prohibited by law or by ordinance, pursuant to Article VII, §10 of the Illinois Constitution of 1970, the Intergovernmental Cooperation Act (5 ILCS 220/1 *et seq.),* the School Code (105 ILCS 5/1- 1 *et seq.),* and the Public Community COLLEGE Act (110 ILCS 805/1-1 *et seq.);* and

WHEREAS, Career Pathways Jump Start is a program that allows select, qualified, academically motivated students enrolled in Illinois Community COLLEGE DISTRICT 511 public high schools an opportunity to earn college credits by attending COLLEGE during their senior year of high school; and

WHEREAS, the Parties have determined that shared commitment to Career Pathways Jump Start goals benefits their constituencies and enhances educational opportunities for the communities they serve; and

WHEREAS, the Parties have determined that it is in their respective best interests and that of their constituencies to enter into this Intergovernmental Agreement for Career Pathways Jump Start Program (hereinafter Agreement").

NOW, THEREFORE, IT IS AGREED between the Parties, in consideration of their mutual promises and undertakings set forth herein and for other good valuable consideration, as follows:

Section 1 Incorporation of Preamble Recitals

The foregoing recitals are hereby found to be true and correct and are incorporated herein by reference.

Section 2 Implementation of Career Pathways Jump Start

DISTRICT and COLLEGE agree to collaborate to implement Career Pathways Jump Start

as a joint program, administered jointly by Rock Valley COLLEGE and Pecatonica Community Unit School District, subject to the following terms and conditions.

A. The Parties intend to establish and offer Career Pathways Jump Start to provide eligible DISTRICT students with instruction at COLLEGE during their senior year of high school in satisfaction of:

1) DISTRICT'S requirements for earning a high school diploma.
2) COLLEGE'S requirements for earning the following:
   - 1 CR – STU-100 Planning for Success, **AND**
   - 16 CR – RVC Fundamentals of Mechatronics Certificate #8710, **OR**
   - 12 CR – RVC Certified Manufacturing Associate Certificate #8840 AND 3 CR – MET 133 Graphics/Solidworks I, **OR**
   - 16 CR – RVC Industrial Welder Certificate #8290 AND 6 credits towards Advanced Welder Certificate #8218, **OR**
   - 30 CR Completed towards RVC Aviation Maintenance Program Certificate #7201 (76 CR required total)
   - 24 CR – RVC Automotive Maintenance and Light Repair Certificate #7101, **OR**
   - 21 CR – RVC Basic Electronics Certificate #8414

B. Any DISTRICT student interested in Career Pathways Jump Start will meet with a DISTRICT high school counselor to discuss whether they meet the pre-selection criteria set forth in the Career Pathways Jump Start Program Process Procedures (Appendix A). If an Interested DISTRICT student meets said pre-selection criteria, they will follow the application process set forth in the Career Pathways Jump Start Procedures to Fulfill Qualifications and Admissions (Appendix B).

C. This Agreement does not cover those students who are not recruited by and identified by the DISTRICT to participate in the Career Pathways Jump Start program.

D. Instruction for DISTRICT students accepted into Career Pathways Jump Start shall be provided by COLLEGE, which shall charge the DISTRICT the cost equivalent of in-district tuition and fees for courses taken per student per school year, not to exceed $460,000 during the term of this Agreement. The total number of students permitted to participate in Career Pathways Jump Start is not expected to exceed 60 enrolled students each year for said instruction. The cap established by this Section may be adjusted as provided In Section 3.N, below.

E. If a DISTRICT student is not successful academically or is not meeting Career Pathways Jump Start academic standards at the midterm grading period, COLLEGE will notify the DISTRICT contact within one week after the midterm date.

F. At semester end, COLLEGE will provide the DISTRICT contact with student transcripts enrolled in Career Pathways Jump Start.

Section 3 DISTRICT Obligations

DISTRICT will:

A. DISTRICT will recruit eligible students to participate in Career Pathways Jump Start.

B. DISTRICT will ensure students who meet the free lunch or breakfast eligibility guidelines pursuant to Section 10-20.13(b) of the Illinois School Code (105 ILCS 5110- 20.13(b)) and who are accepted into Career Pathways Jump Start are provided equal access to Career Pathways Jump Start consistent with the requirements of the Illinois School Code.

C. DISTRICT will be responsible for communicating to the COLLEGE the list of eligible and approved students for the Career Pathways Jump Start program by the COLLEGE's annual deadline.

D. DISTRICT will be responsible for communicating to the Career Pathways Jump Start students and a parent or guardian the enrollment and selection of courses defined as Career Pathways Jump Start schedules.

E. DISTRICT will be responsible for communicating to Career Pathways Jump Start students and their parents or a guardian in regard to resolving disputes within the overall operation of the Career Pathways Jump Start program, including but not limited to the DISTRICT Career Pathways Jump Start selection process results and qualifications and expectations of student independence not governed by in loco parentis.

F. DISTRICT will be responsible for securing COLLEGE placement test scores from students for the selection process (pursuant to Appendix B).

G. DISTRICT will be responsible for the pre-selection and final selection process (pursuant to Appendix B).

H. DISTRICT will provide the COLLEGE with one point-of-contact to ensure effective and accurate communication.

I. DISTRICT will provide advising for high school graduation requirements to Career Pathways Jump Start students.

J. DISTRICT will provide all personal and academic success counseling services to Career Pathways Jump Start students.

K. DISTRICT will provide students who successfully complete Career Pathways Jump Start with credit towards a high school diploma.

L. DISTRICT will communicate to students and their parents or guardians that they are responsible for covering textbook and associated instructional material costs.

M. DISTRICT will calculate the cost equivalent of tuition and fees with the assistance of the COLLEGE for the courses taken per Career Pathways Jump Start student and pay the COLLEGE the cost associated with this tuition and fees calculation. In general, it is estimated that the student enrollment of tuition and fees will not exceed $460,000 per year, which are reasonable to provide students access to COLLEGE'S courses. Subject to COLLEGE'S availability, the DISTRICT will make final determination on the number of students enrolled in the Career Pathways Jump Start program and their course selections, and shall make adjustments as needed to cover tuition and fees associated with the program while not exceeding the cap established in this Section. Alternatively, if either Party expects the cap established by this Section to be exceeded, the DISTRICT may agree in writing to increase the cap without adjustments to the number of students enrolled and/or the course selections.

N. District agrees to work with their Career Pathways Jump Start students who have an IEP or 504 plan annually. DISTRICT will be responsible for including in the annual transition planning meeting a comprehensive transitional plan for Career Pathways Jump Start. Rock Valley College Disability Support Services and Early College Department are available to assist with the transition planning.

Section 4 COLLEGE Obligations

COLLEGE will:

A. COLLEGE will provide technology accounts for Self Service, Eagle, and RVC Mail.

B. COLLEGE will provide a mandatory orientation, including a review of COLLEGE policies and procedures and a copy of COLLEGE's Student Handbook.

C. COLLEGE will provide final grades for courses within two weeks of the completion of each semester.

D. COLLEGE will be responsible for administering COLLEGE placement test with and for students (pursuant to Appendix B).

E. COLLEGE will ensure that any employee or agent of COLLEGE who has direct and regular contact with participating DISTRICT students undergoes a criminal history records check.

F. COLLEGE reserves the right to modify or cancel classes based on instructor availability and/or student interest. COLLEGE will support and implement schedule request changes made by DISTRICT Counselor and commit to ensuring any schedule changes of DISTRICT students are approved by DISTRICT Counselor or DISTRICT contact before being made. In such circumstances the COLLEGE will notify the DISTRICT counselor of such changes.

G. COLLEGE will maintain appropriate academic control over the curriculum of all Career Pathways Jump Start Program courses, consistent with State and/or Federal law and as required or negotiated by the Higher Learning Commission.

H. COLLEGE will evaluate and document the performance of students who complete dual credit courses, and share such data with DISTRICT. To the extent applicable, the evaluation shall not impact the instructor's performance evaluation under the School Code.

I. COLLEGE will make publicly available and provide to each student all institutional policies relating to the academic standing of students enrolled in dual credit courses or the transfer of credit for dual credit courses.

Section 5 Participating DISTRICT Students' Obligations

The DISTRICT will cause participating DISTRICT students to comply with the following requirements (pursuant to Appendix B):

A. Student will complete information in the COLLEGE Welcome Packet.

B. Student will attend mandatory COLLEGE Career Pathways Jump Start Orientation.

C. Student will respond to email communication via COLLEGE Mail on a daily basis.

D. Student will schedule an advising appointment at the midterm of the Career Pathways Jump Start with a COLLEGE advisor and DISTRICT counselor in advance of assigned priority registration dates.

E. Student will keep all scheduled appointments.

F. Student will adhere to COLLEGE and DISTRICT policies and procedures.

G. Student will demonstrate qualities of integrity, honesty, civility and respect in their conduct both in and out of the classroom as noted in the COLLEGE Student Handbook.

H. Student will meet and maintain requirements as set forth in the Career Pathways Jump Start Academic Conduct Policies (pursuant to Appendix C).

I. Student will meet with the DISTRICT and a parent or guardian to ensure the applicable high school graduation requirements are met prior to the start of the Career Pathways Jump Start.

Section 6 Shared Obligations and Understandings of the Parties

A. The DISTRICT and COLLEGE acknowledge and agree that this Agreement solely memorializes implementation of Career Pathways Jump Start, and that there are no other promises, representations, or agreements between the Parties except as provided in this Agreement.

B. DISTRICT and COLLEGE agree to comply with all applicable federal and State nondiscrimination and equal opportunity laws, rules and regulations. DISTRICT and COLLEGE shall not engage in unlawful discrimination or harassment against any person based on race, color, ancestry, national origin, religion, pregnancy, sexual orientation, order of protection status, gender identity or expression, age, marital status, disability, genetic information, unfavorable military discharge, veteran status, or sex (including sexual harassment, sexual violence, sexual assault, domestic violence, dating violence and/or stalking), or any other legally protected category. The Parties will coordinate regarding an appropriate response to any report of alleged harassment, including sexual harassment, involving students or employees involved in the Career Pathways Jump Start Program, taking into consideration the nature of the report, the parties involved and the location and context in which the alleged harassment occurred.

C. In carrying out its respective obligations under this Agreement, each Party and its employees shall maintain the confidentiality of all personally identifiable information concerning the students enrolled in Career Pathways Jump Start courses, and shall adhere to all applicable federal, State and local laws, rules and regulations now in effect or later adopted relating to the confidentiality of student records and information, including but not limited to the Family Educational Rights and Privacy Act ("FERPA"), 20 U.S.C. §1232g, and Illinois School Student Records Act ("ISSRA"), 105 ILCS 10/1 et seq. With regard to the education records/school student records and information to which a Party and/or its employees shall be granted access under this Agreement, that Party and its employees shall be deemed "school officials" with legitimate educational interests in such records and information. The Party and its employees shall have the right to access and use such records and information solely for the purpose of performing the Party's obligations under this Agreement. The Party and its employees shall not

re-disclose personally identifiable student information that is received under this Agreement to any third party, except as directed or permitted by the other Party, or as required by law. Each Party shall have in place reasonable policies and procedures, which the other Party may monitor or audit upon request and with reasonable notice, to prevent such re-disclosure.

D. It is understood and agreed that neither party to this Agreement shall be legally liable for any negligent or wrongful acts either of commission or omission, chargeable to the other, unless such liability is imposed by law, and this Agreement shall not be construed as seeking to enlarge or diminish any obligation or duty owed by one party against the other party or against third parties.

E. The Parties agree that their respective representatives shall use their best efforts to timely communicate with one another as needed to pursue the objectives and implementation of Career Pathways Jump Start, and to work cooperatively to resolve any issues which may from time to time arise in the course of their collaboration. The Parties shall, not less than annually, review the provisions of this Agreement and identify any updates, as may be needed. Any such updates are subject to the requirements of Section 8.E, below.

Section 7 Participation in the Career Pathways Jump Start Program by Students with Disabilities

The Parties will work collaboratively and utilize the following processes to ensure that individual students with disabilities have access to Career Pathways Jump Start Program courses, provided that they are able to meet the criteria for entry into such courses:

A. The DISTRICT will identify all eligible students based upon the requirements as set forth in the Career Pathways Jump Start Pre-Selection Criteria (Appendix A) and DISTRICT Procedures to Fulfill Qualifications and Admissions (Appendix B).

B. The process is established as follows:

- The DISTRICT will identify students who have a current IEP or 504 Plan on the final and approved DISTRICT Career Pathways Jump Start list, as referenced in Appendix B.
- The DISTRICT will ensure that each student with an IEP or 504 Plan and their parent/guardian is informed of the differences in college ADA accommodations versus high school accommodations.
- The DISTRICT Counselor and COLLEGE Early College department will assist with connecting students to Disability Support Services so that college accommodations can be developed prior to the start of Career Pathways Jump Start coursework.
- The DISTRICT will assist in providing students a copy of their current IEP or 504 Plan to provide to the COLLEGE Disability Support Services.

C. A student with a disability shall have access to the supplementary aids and accommodations included in their individualized education program under Article 14 of the Illinois School Code or

Section 504 Plan under the federal Rehabilitation Act of 1973 while the student is accessing a Career Pathways Jump Start Program course on DISTRICT's high school campus, in accordance with established DISTRICT practices for providing these services.

D. A student with a disability who accesses a Career Pathways Jump Start Program course on COLLEGE's campus shall have access to appropriate supplementary aids and/or accommodations for which the student is eligible through COLLEGE's Disability Support Services office. The Parties agree that the COLLEGE'S Disability Support Services office will coordinate with and involve the District in identifying appropriate supplementary aids and/or accommodations for eligible students.

E. DISTRICT and COLLEGE shall regularly communicate regarding the progress, performance and individual needs of students with disabilities who are enrolled in Career Pathways Jump Start Program courses.

Nothing contained herein shall be construed as to release DISTRICT from its obligations as the "Resident District" and/or "Local Education Agency," as those terms may be defined in State or federal laws, rules and/or regulations relating to students with disabilities. DISTRICT represents and warrants that, at all times and during all situations governed by this Agreement, it shall remain the Resident District and Local Education Agency for any and all students with disabilities participating in the Career Pathways Jump Start Program hereunder.

Section 8 Miscellaneous Provisions

A. **Effective Date.** This Agreement becomes effective upon the date as of which It has been approved and fully executed by both of the Board of Education of DISTRICT and the Board of Trustees of COLLEGE.

B. **Term of Agreement; Non-Assignability.** This initial term of this Agreement shall commence on the Effective Date and expire automatically on June 30, 2027, but may be mutually extended by the parties for subsequent one (1) year terms. This Agreement is not transferable or assignable by the Parties. There are no third-party beneficiaries to this Agreement.

C. **Termination.** Either Party shall have the right to terminate this Agreement at the end of any semester during the initial term and any extension thereof, in whole or in part upon providing written notice of termination to the other Party at least 30 days prior to the last day of student attendance in any such semester.

D. **Notices.** All notice required pursuant to this Agreement shall be sent by means capable of providing a confirmation of receipt, including (a) deposit with postage pre-paid in the U.S. mail, certified and return receipt requested, (b) personal service, or (c) facsimile transmittal, to the Parties at their addresses set out below or as otherwise specified in writing to one another. All notices mailed shall be deemed effective three days after mailing.

If to DISTRICT:
Pecatonica Community Unit School District
No. 321
Att'n: Superintendent
1300 Main St., PO Box 419
Pcatonica, IL 61063
Facsimile: (815) 239-2125

with a copy to counsel;

Hodges, Loizzi, Eisenhammer,
Rodick &Kohn, LLP
3030 Salt Creek Lane
Suite 202
Arlington Heights, IL 60005
Facsimile: (847) 670-7334
Email: mloizzi@hlerk.com

If to COLLEGE:
Illinois Community COLLEGE DISTRICT
No. 511
Att'n: Chief Academic Officer
3301 North Mulford Rd.
Rockford, IL 61114
Facsimile: (815) 921-6974

with a copy to counsel:

Joseph J. Perkoski
Robbins-Schwartz
190 South LaSalle St, Suite 2550
Chicago, Il 60603-33410
Facsimile: (312) 332-7768
Email: jperkoski@robbins-schwartz.com

E. **Amendments.** No change, modification or amendment to this Agreement shall be valid unless reduced to writing and approved by the Parties' respective governing boards.

F. **Good Faith and Dispute Resolution.** The Parties agree to use their best, good faith efforts to promote and operate the Career Pathways Jump Start program. In the event of a dispute arising under this Agreement which cannot be resolved informally by the Parties' designated representatives and the Parties' respective governing boards, the Parties agree to first engage in non-binding mediation to resolve the conflict. If mediation is unsuccessful, the Parties may, by subsequent written agreement, elect to engage in binding arbitration pursuant to the procedures of the American Arbitration Association, in lieu of litigation.

G. **Severability.** If for any reason any provision of this Agreement is determined by a court or an arbitrator to be invalid or unenforceable, that provision shall be deemed severed and the balance of the Agreement shall otherwise remain in full force end effect.

The failure of a Party to this Agreement to insist upon strict and prompt performance of the terms and conditions shall not constitute or be construed as a waiver or relinquishment of that Party's right thereafter to enforce any such term or condition, but the same shall continue in full force and effect.

H. **Governing Law.** This Agreement shall be governed by and interpreted according to the laws of the State of Illinois.

I. **Signature In Counterparts.** This Agreement may be executed in counterparts, each of which shall be an original, but all of which shall constitute on and the same instrument. Counterparts may be exchanged in PDF format by email.

WHEREFORE, the Parties by their respective officers have executed this Agreement on the dates set forth below.

Board of Education
Pecatonica School District
No. 321
Winnebago County, Illinois

Robert P. Ackerman

President

Secretary

3/17/2025

Date

Board of Trustees
Illinois Community COLLEGE
District No. 511
Winnebago County, Illinois

President

Secretary

Date

APPENDIX A

DISTRICT Career Pathways Jump Start Program Process Procedures

Pre-Selection Criteria for DISTRICT High School Students

1. Meet with the DISTRICT high school counselor regarding the selection process.
2. Must be in their high school junior year to apply for Career Pathways Jump Start.
3. Have a minimum 2.5 cumulative high school GPA.
4. Be on track for high school graduation by the end of the junior year.
5. Have a positive recommendation from the DISTRICT and school Principal and/or Counselor.
6. Have the permission of a parent or legal guardian.
7. Work with the DISTRICT high school counselor to complete steps outlined In Appendix B.
8. DISTRICT may implement additional pre-selection criteria above and beyond the minimum pre-selection criteria given above.

APPENDIX B

DISTRICT Procedures to Fulfill Qualifications and Admissions

Note: "DISTRICT" refers to Public School DISTRICT. "RVC" refers to Rock Valley COLLEGE's Early COLLEGE Office.

1. DISTRICT determines list of students who are qualified.
2. DISTRICT Counselors determine who is interested in applying for the Career Pathways Jump Start Program.
3. DISTRICT interested students complete an RVC Application for Admission.
4. DISTRICT testing proctors will administer ACCUPLACER testing at DISTRICT campuses, or alternatively schedule a test date at the COLLEGE Testing Center for programs requiring testing. (RVC Application for Admission must be completed no less than 1 week prior to testing.)
5. DISTRICT students will take the RVC Accuplacer placement test in English and/or Math or submit ACT/SAT scores for possible waiver of the placement test for the programs for which this is required. DISTRICT students with disabilities shall be provided reasonable accommodations, consistent with policies of DISTRICT and COLLEGE.
6. DISTRICT students will be allowed one re-test during the Career Pathways Jump Start Application period for a cost of $5 per subject re-test. If testing is proctored at the high school, RVC will waive re-test fees.
7. RVC provides ACCUPLACER scores report to DISTRICT contact.
8. DISTRICT Counselors review and determine if students are ready for COLLEGE coursework as part of the RVC Career Pathways Jump Start Program based on Accuplacer scores and/or SAT/ACT scores and pre-selection criteria.
9. DISTRICT staff will place student's data into a shared file that is compatible with MS Excel or Google Sheets format, with the RVC Student ID that contains all students who are qualified based on DISTRICT selection criteria.
10. DISTRICT Counselors update shared file with qualified DISTRICT Career Pathways Jump Start students and alerts DISTRICT contact that file has been updated.
11. DISTRICT compiles list of all qualified DISTRICT Career Pathways Jump Start students with RVC Student ID's and submits to COLLEGE.
12. COLLEGE will verify qualified students and send the confirmed report back to DISTRICT to complete the DISTRICT selection process.
13. After selection process is conducted, DISTRICT will send final and approved DISTRICT Career Pathways Jump Start student list to COLLEGE.
14. DISTRICT Counselors notify ALL students of award of placement into DISTRICT Career Pathways Jump Start program OR placement on DISTRICT waiting list.
15. COLLEGE sends welcome packet to DISTRICT students and request for transcripts to final and approved DISTRICT Career Pathways Jump Start students.

16. Accepted DISTRICT students return completed welcome packet forms and transcripts to COLLEGE.

17. DISTRICT and or staff manages DISTRICT Career Pathways Jump Start waiting list.

18. Students and DISTRICT Counselors are responsible for ensuring students will meet high school graduation requirements.

19. COLLEGE provides schedules to DISTRICT for students enrolled in the DISTRICT Career Pathways Jump Start program.

20. DISTRICT contact distributes schedules to DISTRICT counselors.

21. DISTRICT with students and COLLEGE on any changes to schedules offered to the DISTRICT.

22. COLLEGE provides students access to college advisors to assist with scheduling, as needed

23. When a student scheduling change is requested by the DISTRICT or the DISTRICT student, the student submits the "RVC Schedule Change Form" to DISTRICT Counselor for approval.

24. If approved, DISTRICT Counselor submits the signed "RVC Schedule Change Form" to DISTRICT contact for processing to the COLLEGE Dean of EC.

25. COLLEGE provides student transcripts to DISTRICT for semester completed by participating students within two weeks of final grades posting.

APPENDIX C

Career Pathways Jump Start Academic Conduct Policies

All *Career Pathways Jump Start* students at Rock Valley College (RVC) are expected to demonstrate qualities of integrity, honesty, civility, and respect in their conduct, both in and out of the classroom. All RVC policies can be viewed in the Student Handbook found on our website: www.rockvalleycollege.edu/studenthandbook. Adherence to all policies is essential and required to remain in the *Career Pathways Jump Start* program.

ADVISING & COMMUNICATION

Career Pathways Jump Start students are expected to:

- Meet with your high school Program Counselor for high school graduation and semester schedules.
- Only add or drop classes with your high school Counselor.
- Meet with an RVC Advisor for RVC requirements.
- Respond to communication via RVC Mail and EAGLE accounts on a daily basis.
- Keep all scheduled appointments.

ATTENDANCE POLICY

Students are expected to attend every class meeting and arrive on time. There is no college policy permitting absences. Each faculty member will decide when and how absences affect grades. It is the responsibility of the student to adhere to the course syllabus. If a student needs to miss class, they must contact their instructor and their home high school office.

MAINTAINING ACADEMIC INTEGRITY

Please refer to page 47 of the Student Handbook: http://www.rockvalleycollege.edu/studenthandbook

ACADEMIC EARLY WARNING

Transitioning from high school to college can be a challenge and students may find it difficult to adjust. The Early Warning System is designed to assist students by alerting the Dean of Students office of any student who misses class or struggles academically within the first few weeks of school. This early intervention is intended to make a difference in the student's academic performance before midterm and set a pattern of success for the rest of the semester. Notification to the Dean of Students is dependent upon faculty report.

DISMISSAL FROM PROGRAM

All *Career Pathways Jump Start* students may be dismissed from the program as a result of *any* of the following:

- Failure to attend and complete STU 100: Planning for Success in their first summer semester with a grade of "B" or higher. No repeat allowed.
- Earning a "D", "F" or "W" grade in any course taken during the program.
- Demonstration of behavior and/or attitudes that undermine the integrity and privilege of program participation, as deemed by RVC and/or the participating School District.
- Violation of any of the Code of Conduct policies and/or Academic Misconduct policies.

ROCK VALLEY COLLEGE **Board Report #8253**
April 22, 2025

2025–2026 Dual and Articulated Credit Memorandum of Understanding Between Boylan Catholic High School and Rock Valley College

Background: The Dual and Articulated Credit initiative is designed to provide qualified high school students the opportunity to enroll in dual credit classes at their high school in designated transfer, career, and technical education pathways that lead to advanced standing for certificate and degree opportunities at Rock Valley College. Furthermore, this initiative facilitates students' transition from secondary coursework into Rock Valley College.

Dual and articulated credit offerings have increased annually with the further development of the Dual Credit Quality Act. These initiatives, along with their continued development and implementation, remain at the forefront of Rock Valley College's partnerships with regional school districts.

The school district will provide, at its cost, a dual credit instructor who is qualified to deliver dual credit instruction in compliance with the Illinois State Board of Education, the Illinois Community College Board, and the Higher Learning Commission. The school district will also provide, at its cost, appropriate academic support to ensure the delivery of quality instruction.

Appendix A lists the courses approved for dual credit at Boylan Catholic High School for the 2025–2026 academic year.

Recommendation: It is recommended that the Rock Valley College Board of Trustees approves the Dual and Articulated Credit Memorandum of Understanding between Rock Valley College and Boylan Catholic High School, effective August 1, 2025, and expiring June 30, 2026. **Attorney Reviewed**.

_____
Howard J. Spearman, Ph.D.
President

Board Approval: _____
Secretary, Board of Trustees

Attachments: Boylan Catholic High School Dual and Articulated Credit Memorandum of Understanding

Dual and Articulated Credit
Memorandum of Understanding between
Rock Valley College and Boylan Catholic High School

This Memorandum of Understanding ("MOU" or "Agreement") is entered into this 24 day of March 2025 between Boylan Catholic High School ("School District"), located at 4000 St. Francis Drive, Rockford, Illinois 61103 and Rock Valley College ("RVC" or "the College"), located at 3301 N. Mulford Road, Rockford, Illinois 61114 (collectively, the "Parties").

WHEREAS, School District and Rock Valley College have come together and would like to offer high school students enrolled in School District an opportunity to receive dual high school and college level credit through the Dual and Articulated Credit program; and

WHEREAS, the Parties desire to enter into this Agreement to facilitate the transition of students from secondary coursework into Rock Valley College; and

WHEREAS, the Parties herein desire to enter into an Agreement setting forth the services and guidelines to be provided and followed by each Party.

NOW, THEREFORE, it is hereby agreed by and between the Parties as follows:

1. School District and Rock Valley College will make available to eligible students participating in the Dual and Articulated Credit Program certain agreed upon "dual credit courses" and "articulated credit courses," as listed in Appendix A which is attached hereto and incorporated herein.

2. All dual credit courses shall be taught by qualified and approved School District instructors ("School District Dual Credit Instructors") during the academic year.

3. All dual credit and articulated credit courses shall be taught at the School District's campuses, unless otherwise noted in Appendix A.

4. It is further agreed upon by the Parties that the School District will:

    a. Designate a School District point-of-contact for all dual credit and articulated credit course offerings.

    b. Follow the procedures outlined in Appendix B which is attached hereto and incorporated herein, regarding Curriculum Development, Feedback, and Approval;

    c. Verify that School District Dual Credit Instructors meet Rock Valley College's minimum qualifications to teach including:
        i. Each School District Dual Credit Instructor must submit a *Rock Valley College Dual Credit at the High School Instructor Application*.
        ii. The School District must complete an *Instructor Verification* form for each School District Dual Credit Instructor to verify that official transcripts and formal identification of the Instructor are on record at the District office for ICCB and HLC auditing purposes.

d. Follow the procedures outlined in Appendix D for articulated credit courses which is attached hereto and incorporated herein;

e. Collaborate with Rock Valley College Early College Department on a shared Google Sheet to track students' completed Enrollment Forms and submit course rosters for each dual credit and articulated credit course. Dual credit course rosters will be used for Rock Valley College course registration and articulated credit course rosters will be used to track students' articulated credit eligibility;

f. Send Rock Valley College initial dual credit course rosters via the shared Google Sheet, in June for fall semester and year-long courses, and November for the spring semester courses, and verify final rosters within 2 weeks after the high school start date;

g. Send verified articulated credit course rosters via the shared Google Sheet within 30 days after the high school start date;

h. Ensure that School District Dual Credit Instructors follow Rock Valley College's master course syllabus with identified learning outcomes for each course, and utilize appropriate textbooks for each course as agreed upon by School District and Rock Valley College;

i. Ensure that School District Dual and Articulated Credit Instructors submit high school course syllabi that are in alignment with the Rock Valley College Master Course Syllabus, and include all information specific to course curriculum (learning outcomes, course objectives, methods of assessment, course outline), and samples of class assignments, projects, and exams to Early College Department for review on an annual basis, and utilize the approved syllabus, appropriate textbooks, resources, and RVC approved final project or exam (if necessary) for each course as agreed upon by School District and Rock Valley College;

j. Be responsible for School District Dual Credit Instructors submitting a final instructor course syllabus for each course section to the Rock Valley College Early College Department by the end of the second week of high school classes each semester;

k. Require all School District Dual Credit Instructors to attend Dual Credit Instructor workshops and other related meetings hosted by Rock Valley College to discuss dual credit processes and procedures *at least* once each academic year, for purposes of ensuring that student learning outcomes are met and that the Instructor is able to deliver quality, rigorous college credit coursework;

l. Allow Rock Valley College's chief academic officer or his or her designee, in consultation with the School District's superintendent or his or her designee, the opportunity to conduct course evaluations in a manner consistent with RVC's review and evaluation policies and procedures for on-campus adjunct faculty, to include peer review visits to the School District on an annual basis. This evaluation shall be limited to the course and the ability of the Instructor to deliver quality, rigorous college credit coursework. This evaluation shall not impact the Instructor's performance evaluation under Article 24A of the School Code;

m. Require all School District Dual Credit Instructors to complete the following steps in Rock Valley College Self Service, in accordance with the calendar dates determined by Rock Valley College and as outlined in Appendix C, which is attached hereto and incorporated herein: Rock Valley

College Enrollment Verification ("EVR"), midterm grades, and final grades, which become part of each student's official college record;

n. Distribute on the first day of class, the instructor course syllabus to each student registered in a Dual Credit course section;

o. Ensure that all students enrolled in courses for college credit meet Rock Valley College course prerequisites and placement requirements or are concurrently enrolled in transitional courses, remedial courses, or receiving a mutually agreed upon academic intervention; and

p. Provide necessary academic support and guidance to students enrolled in the program.

5. It is further agreed upon by the Parties that Rock Valley College will:

a. Provide courses from Illinois Community College Board ("ICCB") approved programs;

b. Provide the School District with copies of all official college credit master course syllabi which contain course descriptions, prerequisites, learning outcomes, course requirements, and methods of evaluation for courses referenced in Appendix A;

c. Follow the Curriculum Development, Feedback and Approval procedure outlined in Appendix B;

d. Provide the School District with a list of the currently approved textbooks for dual credit courses being taught at the School District;

e. Review the resume and transcripts of any School District Dual Credit Instructor recommended by the School District to teach a dual credit course to ensure compliance with minimum Illinois Community College Board and Higher Learning Commission qualifications to teach dual credit requirements;

f. Provide guidance on appropriate placement of students using multiple measures;

g. Evaluate and document the performance of students who complete dual credit courses, and share such data with the School District. The evaluation shall not impact the instructor's performance evaluation under the School Code.

h. Award appropriate college credit and record student grades on a permanent college transcript which will be maintained by Rock Valley College;

i. Award appropriate college credit and record a 'T' grade on students' permanent college transcripts for students who earn a final grade of 'A' or 'B' in an articulated credit course listed in Appendix A and following the procedures outlined in Appendix D;

j. Review this MOU annually for accuracy and pricing; and

k. Host bi-annual meetings in the fall and spring semesters between the School District and College to discuss dual credit matters and renewal of agreements.

6. School District will provide, at its cost, School District Dual Credit Instructors who are qualified to deliver dual credit instruction in compliance with applicable standards established by the Illinois State Board of Education ("ISBE"), ICCB, and the Higher Learning Commission ("HLC"), and will also provide, at its cost, appropriate academic support to participating students to ensure delivery of quality instruction.

7. School District will provide associated instructional costs such as instructional materials and supplies, as needed.

8. Rock Valley College will charge a per-student enrollment fee of $50.00 for each dual credit course for the 2025-2026 academic year and will waive associated student fees. The per-student enrollment fee shall not apply to students who enroll in dual credit courses for high school credit only pursuant to Section 14 of this Agreement.

9. By Rock Valley College waiving associated student fees, the participating student will not be eligible for utilization of Rock Valley College student organizations and select student support services.

10. If the School District cannot provide instructional coverage and Rock Valley College is capable, at the School District's cost, a separate agreement will need to be drafted to outline the expenses associated with Rock Valley College's instructional delivery of the dual credit course at the School District campuses.

11. Recommended modifications to this Agreement will be mutually agreed upon by the Parties and shall be in writing. Such modifications will not jeopardize credit for the students currently enrolled in courses covered under this Agreement.

12. For classes desired to be offered as part of a pathway but that do not have a qualified dual credit teacher or enough qualifying students enrolled, the College will determine if those courses can be offered as articulated credit and how district students will earn that credit, as referenced in Appendixes A and D.

13. The Parties will work collaboratively and utilize the following processes to ensure that individual students with disabilities have access to Dual Credit at High School courses, provided that they are able to meet the criteria for entry into such courses:

    a. The School District will ensure that all of its students have access to dual credit course offering information prior to course selection.

    b. Once dual credit course rosters are finalized, the School District will indicate on the shared Google Sheet which dual credit students have an IEP or 504 plan and document the provided accommodations within the established School District practices for record keeping of these services.

    c. A student with a disability shall have access to the supplementary aids and accommodations included in their individualized education program under Article 14 of the Illinois School Code or Section 504 Plan under the federal Rehabilitation Act of 1973 while the student is accessing a dual credit course on the School District's campus, in accordance with established School District practices for providing these services.

    d. The School District and RVC shall regularly communicate regarding the progress, performance and individual needs of students with disabilities who are enrolled in Dual Credit at High School courses.

Nothing contained herein shall be construed as to release the School District from its obligations as the "Resident District" and/or "Local Education Agency," as those terms may be defined in State or federal laws, rules and/or regulations relating to students with disabilities. The School District represents and warrants that, at all times and during all situations governed by this Agreement, it shall remain the Resident District and Local Education Agency for any and all students with disabilities participating in Dual Credit at High School hereunder.

14. The School District will allow high school students who do not otherwise meet the College's academic eligibility requirements for receipt of college credit to enroll in dual credit courses taught at the high school, for high school credit only.
    a. To the extent practicable, students enrolled in a dual credit course for high school credit only will be placed in a separate section than those students who are enrolled in the course for both high school and college credit.
    b. The School District will establish procedures, prior to the first day of class, to notify all individual high school students enrolled in a mixed enrollment dual credit course that includes students who have and have not met the criteria for dual credit coursework of whether or not they are eligible to earn college credit or the course.
    c. The School District shall ensure that its instructors maintain the rigor of dual credit courses taught at the high school and including students not deemed ready for college-level coursework according to the College's standards.

15. In carrying out its respective obligations under this Agreement, each Party and its employees shall maintain the confidentiality of all personally identifiable information concerning the students enrolled in dual and/or articulated credit courses, and shall adhere to all applicable federal, State and local laws, rules and regulations now in effect or later adopted relating to the confidentiality of student records and information, including but not limited to the Family Educational Rights and Privacy Act ("FERPA"), 20 U.S.C. §1232g, and Illinois School Student Records Act ("ISSRA"), 105 ILCS 10/1 et seq. With regard to the education records/school student records and information to which a Party and/or its employees shall be granted access under this Agreement, that Party and its employees shall be deemed "school officials" with legitimate educational interests in such records and information. The Party and its employees shall have the right to access and use such records and information solely for the purpose of performing the Party's obligations under this Agreement. The Party and its employees shall not re-disclose personally identifiable student information that is received under this Agreement to any third party, except as directed or permitted by the other Party, or as required by law. Each Party shall have in place reasonable policies and procedures, which the other Party may monitor or audit upon request and with reasonable notice, to prevent such re-disclosure.

To the extent feasible, the College and School District shall annually assess disaggregated data pertaining to dual credit course enrollments, completions, and subsequent postsecondary enrollment and performance. If applicable, this assessment shall include an analysis of dual credit courses with credit sections for dual credit and for high school credit only pursuant to Section 14 of this Agreement that reviews student characteristics by credit section in relation to gender, race and ethnicity, and low-income status. School District shall be responsible for providing dis-aggregated data concerning students enrolled in dual credit courses for high school credit only.

16. This Agreement will be in effect August 1, 2025 and end on June 30, 2026.

CHRIS ROZANSKI	
3/24/25	
High School Superintendent Date	Rock Valley College President Date
Board of Education Date	Rock Valley College Board of Trustees Date

Appendix A
Dual Credit Courses

The following Rock Valley College courses will be offered at Boylan Catholic High School as dual credit effective during this Agreement:

Dual Credit Courses
ART 131 – Introduction to Visual Arts
ENG 101 - English Composition I

Appendix B
Curriculum Development, Feedback, and Approval

Dual credit courses taught at the high school are sanctioned by the Dual Credit Quality Act (110 ILCS 27/). In order for a dual credit course to run at a high school, the following must occur:

1. Dual Credit Instructor Application Process
2. Dual Credit Course Application Process
3. Annual Dual Credit Course Peer Review (including syllabus submission)
4. Dual Credit Student Survey Collection

Appendix C
Dual Credit Roster & Grading Procedures for Dual Credit Instructors

1. School District Dual Credit Instructors set up their Rock Valley College network account and password to complete the following processes in RVC Self Service. Individual notices will be sent to each instructor at the start of each course with EVR, midterm, and final deadline dates. Reminder emails will also be sent prior to each deadline date. Missed deadline dates for EVR, midterm grades, and final grades will result in manual processes for the instructor and RVC.

2. Instructors complete the Enrollment Verification ("EVR") process by the tenth day of classes to ensure the high school roster **matches** the Rock Valley College course roster of registered students seeking college credit for their participation in the course. This includes an instructor duty to initiate the following:

    a) Drop any student who has never attended the course or who does not want dual credit.
    b) Contact the RVC Early College Office if a student who has been attending is not on the RVC roster so that they can be added.

3. Instructors submit Midterm Grades by the assigned **midterm date**.

    a) Mark "S" for each student who is currently passing the course with a 'C' or better.
    b) Mark "D" for each student who is currently earning a 'D' in the course.
    c) Mark "F" for each student who is currently earning a 'F' in the course.

4. Instructors send Early College notice of a student's intent to withdraw from a course by the assigned **Withdrawal** deadline. Student receives a 'W' grade on their Official RVC Transcript.

5. Instructors submit Final Grades in Self Service by the assigned **final grading deadline**, and the final grade is reported on students' Official RVC Transcripts.

Appendix D
Articulated Credit Policy & Procedures

1. School District communicates intent to offer articulated credit course no later than 6 months before start of intended school year, and adds course information to the shared District and RVC Google Sheet.
2. High school instructor submits syllabus, textbook, and samples of assignments, tests and projects to Early College for review. Updated information must be submitted annually.
3. Rock Valley College will determine approval of the course and it will be added to Appendix A of the MOU.
4. District verifies high school rosters within 30 days from the start of the high school class via the shared Google Sheet between School District and College.
5. Students in articulated courses complete a Rock Valley College Online Enrollment Form within the first week of class.
6. High School provides official, verified high school final grading roster to Early College upon completion of the high school course.
7. Students who earn an 'A' or 'B' in the high school course will be eligible for articulated credit upon the successful completion ('C' or better) in the subsequent course(s), as indicated in Appendix A.
8. Subsequent course(s) must be enrolled in and successfully completed no later than one year after the student's high school graduation.
9. Students register for subsequent course(s) as part of dual credit offerings at the School District or in classes offered at Rock Valley College campuses.
10. The student will receive articulated credit from RVC upon successful completion of subsequent course(s) within timeframe given above.

ROCK VALLEY COLLEGE **Board Report #8254**
April 22, 2025

2025–2026 Dual and Articulated Credit Memorandum of Understanding
Between
Byron Community Unit School District #226 and Rock Valley College

Background:

The Dual and Articulated Credit initiative is designed to provide qualified high school students the opportunity to enroll in dual credit classes at their high school in designated transfer, career, and technical education pathways that lead to advanced standing for certificate and degree opportunities at Rock Valley College. Furthermore, this initiative facilitates students' transition from secondary coursework into Rock Valley College.

Dual and articulated credit offerings have increased annually with the further development of the Dual Credit Quality Act. These initiatives, along with their continued development and implementation, remain at the forefront of Rock Valley College's partnerships with regional school districts.

The school district will provide, at its cost, a school district dual credit instructor who is qualified to deliver dual credit instruction in compliance with the Illinois State Board of Education, the Illinois Community College Board, and the Higher Learning Commission. The school district will also provide, at its cost, appropriate academic support to ensure the delivery of quality instruction.

Appendix A lists the courses approved for dual credit at Byron Community Unit School District #226 for the 2025–2026 academic year.

Recommendation:

It is recommended that the Rock Valley College Board of Trustees approves the Dual and Articulated Credit Memorandum of Understanding between Rock Valley College and Byron Community Unit School District #226, effective August 1, 2025, and expiring June 30, 2026. **Attorney Reviewed**.

_____
Howard J. Spearman, Ph.D.
President

Board Approval: _____
Secretary, Board of Trustees

Attachments: Byron Community Unit School District #226 Dual and Articulated Credit Memorandum of Understanding

Dual and Articulated Credit
Memorandum of Understanding between
Rock Valley College and Byron Community School District 226

This Memorandum of Understanding ("MOU" or "Agreement") is entered into this 20th day of June, 2025 between Byron Community School District 226 ("School District"), located at 696 North Colfax Street, Byron, Illinois 61010 and Rock Valley College ("RVC" or "the College"), located at 3301 N. Mulford Road, Rockford, Illinois 61114 (collectively, the "Parties").

WHEREAS, School District and Rock Valley College have come together and would like to offer high school students enrolled in School District an opportunity to receive dual high school and college level credit through the Dual and Articulated Credit program; and

WHEREAS, the Parties desire to enter into this Agreement to facilitate the transition of students from secondary coursework into Rock Valley College; and

WHEREAS, the Parties herein desire to enter into an Agreement setting forth the services and guidelines to be provided and followed by each Party.

NOW, THEREFORE, it is hereby agreed by and between the Parties as follows:

1. School District and Rock Valley College will make available to eligible students participating in the Dual and Articulated Credit Program certain agreed upon "dual credit courses" and "articulated credit courses," as listed in Appendix A which is attached hereto and incorporated herein.

2. All dual credit courses shall be taught by qualified and approved School District instructors ("School District Dual Credit Instructors") during the academic year.

3. All dual credit and articulated credit courses shall be taught at the School District's campuses unless otherwise noted in Appendix A.

4. It is further agreed upon by the Parties that the School District will:

    a. Designate a School District point-of-contact for all dual credit and articulated credit course offerings.

    b. Follow the procedures outlined in Appendix B which is attached hereto and incorporated herein, regarding Curriculum Development, Feedback, and Approval;

    c. Verify that School District Dual Credit Instructors meet Rock Valley College's minimum qualifications to teach including:
        i. Each School District Dual Credit Instructor must submit a *Rock Valley College Dual Credit at the High School Instructor Application*.
        ii. The School District must complete an *Instructor Verification* form for each School District Dual Credit Instructor to verify that official transcripts and formal identification of the Instructor are on record at the District office for ICCB and HLC auditing purposes.

d. Follow the procedures outlined in Appendix D for articulated credit courses which is attached hereto and incorporated herein;

e. Collaborate with Rock Valley College Early College Department on a shared Google Sheet to track students' completed Enrollment Forms and submit course rosters for each dual credit and articulated credit course. Dual credit course rosters will be used for Rock Valley College course registration and articulated credit course rosters will be used to track students' articulated credit eligibility;

f. Send Rock Valley College initial dual credit course rosters via the shared Google Sheet, in June for fall semester and year-long courses, and November for the spring semester courses, and verify final rosters within 2 weeks after the high school start date;

g. Send verified articulated credit course rosters via the shared Google Sheet within 30 days after the high school start date;

h. Ensure that School District Dual Credit Instructors follow Rock Valley College's master course syllabus with identified learning outcomes for each course, and utilize appropriate textbooks for each course as agreed upon by School District and Rock Valley College;

i. Ensure that School District Dual and Articulated Credit Instructors submit high school course syllabi that are in alignment with the Rock Valley College Master Course Syllabus, and include all information specific to course curriculum (learning outcomes, course objectives, methods of assessment, course outline), and samples of class assignments, projects, and exams to Early College Department for review on an annual basis, and utilize the approved syllabus, appropriate textbooks, resources, and RVC approved final project or exam (if necessary) for each course as agreed upon by School District and Rock Valley College;

j. Be responsible for School District Dual Credit Instructors submitting a final instructor course syllabus for each course section to the Rock Valley College Early College Department by the end of the second week of high school classes each semester;

k. Require all School District Dual Credit Instructors to attend Dual Credit Instructor workshops and other related meetings hosted by Rock Valley College to discuss dual credit processes and procedures *at least* once each academic year, for purposes of ensuring that student learning outcomes are met and that the Instructor is able to deliver quality, rigorous college credit coursework;

l. Allow Rock Valley College's chief academic officer or his or her designee, in consultation with the School District's superintendent or his or her designee, the opportunity to conduct course evaluations in a manner consistent with RVC's review and evaluation policies and procedures for on-campus adjunct faculty, to include peer review visits to the School District on an annual basis. This evaluation shall be limited to the course and the ability of the Instructor to deliver quality, rigorous college credit coursework. This evaluation shall not impact the Instructor's performance evaluation under Article 24A of the School Code;

m. Require all School District Dual Credit Instructors to complete the following steps in Rock Valley College Self Service, in accordance with the calendar dates determined by Rock Valley College

and as outlined in Appendix C, which is attached hereto and incorporated herein: Rock Valley College Enrollment Verification ("EVR"), midterm grades, and final grades, which become part of each student's official college record;

n. Distribute on the first day of class, the instructor course syllabus to each student registered in a Dual Credit course section;

o. Ensure that all students enrolled in courses for college credit meet Rock Valley College course prerequisites and placement requirements or are concurrently enrolled in transitional courses, remedial courses, or receiving a mutually agreed upon academic intervention; and

p. Provide necessary academic support and guidance to students enrolled in the program.

5. It is further agreed upon by the Parties that Rock Valley College will:

a. Provide courses from Illinois Community College Board ("ICCB") approved programs;

b. Provide the School District with copies of all official college credit master course syllabi which contain course descriptions, prerequisites, learning outcomes, course requirements, and methods of evaluation for courses referenced in Appendix A;

c. Follow the Curriculum Development, Feedback and Approval procedure outlined in Appendix B;

d. Provide the School District with a list of the currently approved textbooks for dual credit courses being taught at the School District;

e. Review the resume and transcripts of any School District Dual Credit Instructor recommended by the School District to teach a dual credit course to ensure compliance with minimum Illinois Community College Board and Higher Learning Commission qualifications to teach dual credit requirements;

f. Provide guidance on appropriate placement of students using multiple measures;

g. Evaluate and document the performance of students who complete dual credit courses, and share such data with the School District. The evaluation shall not impact the instructor's performance evaluation under the School Code.

h. Award appropriate college credit and record student grades on a permanent college transcript which will be maintained by Rock Valley College;

i. Award appropriate college credit and record a 'T' grade on students' permanent college transcripts for students who earn a final grade of 'A' or 'B' in an articulated credit course listed in Appendix A and following the procedures outlined in Appendix D;

j. Review this MOU annually for accuracy and pricing; and

k. Host bi-annual meetings in the fall and spring semesters between the School District and College

to discuss dual credit matters and renewal of agreements.

6. School District will provide, at its cost, School District Dual Credit Instructors who are qualified to deliver dual credit instruction in compliance with applicable standards established by the Illinois State Board of Education ("ISBE"), ICCB, and the Higher Learning Commission ("HLC"), and will also provide, at its cost, appropriate academic support to participating students to ensure delivery of quality instruction.

7. School District will provide associated instructional costs such as instructional materials and supplies, as needed.

8. Rock Valley College will charge a per-student enrollment fee of $50.00 for each dual credit course for the 2025-2026 academic year and will waive associated student fees. The per-student enrollment fee shall not apply to students who enroll in dual credit courses for high school credit only pursuant to Section 14 of this Agreement.

9. By Rock Valley College waiving associated student fees, the participating student will not be eligible for utilization of Rock Valley College student organizations and select student support services.

10. If the School District cannot provide instructional coverage and Rock Valley College is capable, at the School District's cost, a separate agreement will need to be drafted to outline the expenses associated with Rock Valley College's instructional delivery of the dual credit course at the School District campuses.

11. Recommended modifications to this Agreement will be mutually agreed upon by the Parties and shall be in writing. Such modifications will not jeopardize credit for the students currently enrolled in courses covered under this Agreement.

12. For classes desired to be offered as part of a pathway but that do not have a qualified dual credit teacher or enough qualifying students enrolled, the College will determine if those courses can be offered as articulated credit and how district students will earn that credit, as referenced in Appendixes A and D.

13. The Parties will work collaboratively and utilize the following processes to ensure that individual students with disabilities have access to Dual Credit at High School courses, provided that they are able to meet the criteria for entry into such courses:

    a. The School District will ensure that all of its students have access to dual credit course offering information prior to course selection.

    b. Once dual credit course rosters are finalized, the School District will indicate on the shared Google Sheet which dual credit students have an IEP or 504 plan and document the provided accommodations within the established School District practices for record keeping of these services.

    c. A student with a disability shall have access to the supplementary aids and accommodations included in their individualized education program under Article 14 of the Illinois School Code or Section 504 Plan under the federal Rehabilitation Act of 1973 while the student is accessing a dual credit course on the School District's campus, in accordance with established School District practices for providing these services.

    d. The School District and RVC shall regularly communicate regarding the progress, performance and individual needs of students with disabilities who are enrolled in Dual Credit at High School courses.

Nothing contained herein shall be construed as to release the School District from its obligations as the "Resident District" and/or "Local Education Agency," as those terms may be defined in State or federal laws, rules and/or regulations relating to students with disabilities. The School District represents and warrants that, at all times and during all situations governed by this Agreement, it shall remain the Resident District and Local Education Agency for any and all students with disabilities participating in Dual Credit at High School hereunder.

14. The School District will allow high school students who do not otherwise meet the College's academic eligibility requirements for receipt of college credit to enroll in dual credit courses taught at the high school, for high school credit only.
    a. To the extent practicable, students enrolled in a dual credit course for high school credit only will be placed in a separate section than those students who are enrolled in the course for both high school and college credit.
    b. The School District will establish procedures, prior to the first day of class, to notify all individual high school students enrolled in a mixed enrollment dual credit course that includes students who have and have not met the criteria for dual credit coursework of whether or not they are eligible to earn college credit or the course.
    c. The School District shall ensure that its instructors maintain the rigor of dual credit courses taught at the high school and including students not deemed ready for college-level coursework according to the College's standards.

15. In carrying out its respective obligations under this Agreement, each Party and its employees shall maintain the confidentiality of all personally identifiable information concerning the students enrolled in dual and/or articulated credit courses, and shall adhere to all applicable federal, State and local laws, rules and regulations now in effect or later adopted relating to the confidentiality of student records and information, including but not limited to the Family Educational Rights and Privacy Act ("FERPA"), 20 U.S.C. §1232g, and Illinois School Student Records Act ("ISSRA"), 105 ILCS 10/1 et seq. With regard to the education records/school student records and information to which a Party and/or its employees shall be granted access under this Agreement, that Party and its employees shall be deemed "school officials" with legitimate educational interests in such records and information. The Party and its employees shall have the right to access and use such records and information solely for the purpose of performing the Party's obligations under this Agreement. The Party and its employees shall not re-disclose personally identifiable student information that is received under this Agreement to any third party, except as directed or permitted by the other Party, or as required by law. Each Party shall have in place reasonable policies and procedures, which the other Party may monitor or audit upon request and with reasonable notice, to prevent such re-disclosure.

To the extent feasible, the College and School District shall annually assess disaggregated data pertaining to dual credit course enrollments, completions, and subsequent postsecondary enrollment and performance. If applicable, this assessment shall include an analysis of dual credit courses with credit sections for dual credit and for high school credit only pursuant to Section 14 of this Agreement that reviews student characteristics by credit section in relation to gender, race and ethnicity, and low-income status. School District shall be responsible for providing dis-aggregated data concerning students enrolled in dual credit courses for high school credit only.

16. This Agreement will be in effect August 1, 2025 and end on June 30, 2026.

3/20/25	
High School Superintendent Date	Rock Valley College President Date
3/20/25	
Board of Education Date	Rock Valley College Board of Trustees Date

Appendix B
Curriculum Development, Feedback, and Approval

Dual credit courses taught at the high school are sanctioned by the Dual Credit Quality Act (110 ILCS 27/). In order for a dual credit course to run at a high school, the following must occur:

1. Dual Credit Instructor Application Process
2. Dual Credit Course Application Process
3. Annual Dual Credit Course Peer Review (including syllabus submission)
4. Dual Credit Student Survey Collection

Appendix A
Dual Credit Courses

The following Rock Valley College courses will be offered at Byron Community School District 226 as dual credit effective during this Agreement:

Dual Credit Courses
ATM 106 – Advanced Automotive Technology/Introduction to Electrical System/Power Trn (Auto 6)
BUS 130 - Entrepreneurship Principles
BUS 131 – Entrepreneurship Planning
CIS 102 - Introduction to Computers and Information Systems
EDU 224 - Introduction to Education
EDU 244 – Students with Disabilities in Schools
ENG 101 – Composition I
HLT 110 – Medical Terminology
HST 141 – Western Civilization I
MTH 220 – Elements of Statistics
NAD 101 – Nursing Aide

The following Byron Community School District 226 courses are eligible for Rock Valley College articulated credit:

RVC Course Eligible for Articulated Credit	Student Earns Articulated Credit by:
ATM 105 (Auto 1-5)	Successful Completion of ATM 106

Appendix D
Articulated Credit Policy & Procedures

1. School District communicates intent to offer articulated credit course no later than 6 months before start of intended school year, and adds course information to the shared District and RVC Google Sheet.
2. High school instructor submits syllabus, textbook, and samples of assignments, tests and projects to Early College for review. Updated information must be submitted annually.
3. Rock Valley College will determine approval of the course and it will be added to Appendix A of the MOU.
4. District verifies high school rosters within 30 days from the start of the high school class via the shared Google Sheet between School District and College.
5. Students in articulated courses complete a Rock Valley College Online Enrollment Form within the first week of class.
6. High School provides official, verified high school final grading roster to Early College upon completion of the high school course.
7. Students who earn an 'A' or 'B' in the high school course will be eligible for articulated credit upon the successful completion ('C' or better) in the subsequent course(s), as indicated in Appendix A.
8. Subsequent course(s) must be enrolled in and successfully completed no later than one year after the student's high school graduation.
9. Students register for subsequent course(s) as part of dual credit offerings at the School District or in classes offered at Rock Valley College campuses.
10. The student will receive articulated credit from RVC upon successful completion of subsequent course(s) within timeframe given above.

Appendix C
Dual Credit Roster & Grading Procedures for Dual Credit Instructors

1. School District Dual Credit Instructors set up their Rock Valley College network account and password to complete the following processes in RVC Self Service. Individual notices will be sent to each instructor at the start of each course with EVR, midterm, and final deadline dates. Reminder emails will also be sent prior to each deadline date. Missed deadline dates for EVR, midterm grades, and final grades will result in manual processes for the instructor and RVC.

2. Instructors complete the Enrollment Verification ("EVR") process by the tenth day of classes to ensure the high school roster **matches** the Rock Valley College course roster of registered students seeking college credit for their participation in the course. This includes an instructor duty to initiate the following:

    a) Drop any student who has never attended the course or who does not want dual credit.
    b) Contact the RVC Early College Office if a student who has been attending is not on the RVC roster so that they can be added.

3. Instructors submit Midterm Grades by the assigned **midterm date**.

    a) Mark "S" for each student who is currently passing the course with a 'C' or better.
    b) Mark "D" for each student who is currently earning a 'D' in the course.
    c) Mark "F" for each student who is currently earning a 'F' in the course.

4. Instructors send Early College notice of a student's intent to withdraw from a course by the assigned **Withdrawal** deadline. Student receives a 'W' grade on their Official RVC Transcript.

5. Instructors submit Final Grades in Self Service by the assigned **final grading deadline**, and the final grade is reported on students' Official RVC Transcripts.

ROCK VALLEY COLLEGE **Board Report #8255**
April 22, 2025

2025–2026 Dual and Articulated Credit Memorandum of Understanding
Between
Harlem Consolidated School District #122 and Rock Valley College

Background: The Dual and Articulated Credit initiative is designed to provide qualified high school students the opportunity to enroll in dual credit classes at their high school in designated transfer, career, and technical education pathways that lead to advanced standing for certificate and degree opportunities at Rock Valley College. Furthermore, this initiative facilitates students' transition from secondary coursework into Rock Valley College.

Dual and articulated credit offerings have increased annually with the further development of the Dual Credit Quality Act. These initiatives, along with their continued development and implementation, remain at the forefront of Rock Valley College's partnerships with regional school districts.

The school district will provide, at its cost, a school district dual credit instructor who is qualified to deliver dual credit instruction in compliance with the Illinois State Board of Education, the Illinois Community College Board, and the Higher Learning Commission. The school district will also provide, at its cost, appropriate academic support to ensure the delivery of quality instruction.

Appendix A lists the courses approved for dual credit at Harlem Consolidated School District #122 for the 2025–2026 academic year.

Recommendation: It is recommended that the Rock Valley College Board of Trustees approves the Dual and Articulated Credit Memorandum of Understanding between Rock Valley College and Harlem Consolidated School District #122, effective August 1, 2025, and expiring June 30, 2026. **Attorney Reviewed**.

_____
Howard J. Spearman, Ph.D.
President

Board Approval: _____
Secretary, Board of Trustees

Attachments: Harlem Consolidated School District #122 Dual and Articulated Credit Memorandum of Understanding

Dual and Articulated Credit
Memorandum of Understanding between
Rock Valley College and Harlem Consolidated School District No. 122

This Memorandum of Understanding ("MOU" or "Agreement") is entered into this ____ day of April, 2025 between Harlem Consolidated School District No. 122 ("School District"), located at 8605 N. 2nd Street, Machesney Park, Illinois 61115 and Rock Valley College ("RVC" or "the College"), located at 3301 N. Mulford Road, Rockford, Illinois 61114 (collectively, the "Parties").

WHEREAS, School District and Rock Valley College have come together and would like to offer high school students enrolled in School District an opportunity to receive dual high school and college level credit through the Dual and Articulated Credit program; and

WHEREAS, the Parties desire to enter into this Agreement to facilitate the transition of students from secondary coursework into Rock Valley College; and

WHEREAS, the Parties herein desire to enter into an Agreement setting forth the services and guidelines to be provided and followed by each Party.

NOW, THEREFORE, it is hereby agreed by and between the Parties as follows:

1. School District and Rock Valley College will make available to eligible students participating in the Dual and Articulated Credit Program certain agreed upon "dual credit courses" and "articulated credit courses," as listed in Appendix A which is attached hereto and incorporated herein.

2. All dual credit courses shall be taught by qualified and approved School District instructors ("School District Dual Credit Instructors") during the academic year.

3. All dual credit and articulated credit courses shall be taught at the School District's campuses, unless otherwise noted in Appendix A.

4. It is further agreed upon by the Parties that the School District will:

    a. Designate a School District point-of-contact for all dual credit and articulated credit course offerings.

    b. Follow the procedures outlined in Appendix B which is attached hereto and incorporated herein, regarding Curriculum Development, Feedback, and Approval;

    c. Verify that School District Dual Credit Instructors meet Rock Valley College's minimum qualifications to teach including:
        i. Each School District Dual Credit Instructor must submit a *Rock Valley College Dual Credit at the High School Instructor Application*.
        ii. The School District must complete an *Instructor Verification* form for each School District Dual Credit Instructor to verify that official transcripts and formal identification of the Instructor are on record at the District office for ICCB and HLC auditing purposes.

d. Follow the procedures outlined in Appendix D for articulated credit courses which is attached hereto and incorporated herein;

e. Collaborate with Rock Valley College Early College Department on a shared Google Sheet to track students' completed Enrollment Forms and submit course rosters for each dual credit and articulated credit course. Dual credit course rosters will be used for Rock Valley College course registration and articulated credit course rosters will be used to track students' articulated credit eligibility;

f. Send Rock Valley College initial dual credit course rosters via the shared Google Sheet, in June for fall semester and year-long courses, and November for the spring semester courses, and verify final rosters within 2 weeks after the high school start date;

g. Send verified articulated credit course rosters via the shared Google Sheet within 30 days after the high school start date;

h. Ensure that School District Dual Credit Instructors follow Rock Valley College's master course syllabus with identified learning outcomes for each course, and utilize appropriate textbooks for each course as agreed upon by School District and Rock Valley College;

i. Ensure that School District Dual and Articulated Credit Instructors submit high school course syllabi that are in alignment with the Rock Valley College Master Course Syllabus, and include all information specific to course curriculum (learning outcomes, course objectives, methods of assessment, course outline), and samples of class assignments, projects, and exams to Early College Department for review on an annual basis, and utilize the approved syllabus, appropriate textbooks, resources, and RVC approved final project or exam (if necessary) for each course as agreed upon by School District and Rock Valley College;

j. Be responsible for School District Dual Credit Instructors submitting a final instructor course syllabus for each course section to the Rock Valley College Early College Department by the end of the second week of high school classes each semester;

k. Require all School District Dual Credit Instructors to attend Dual Credit Instructor workshops and other related meetings hosted by Rock Valley College to discuss dual credit processes and procedures *at least* once each academic year, for purposes of ensuring that student learning outcomes are met and that the Instructor is able to deliver quality, rigorous college credit coursework;

l. Allow Rock Valley College's chief academic officer or his or her designee, in consultation with the School District's superintendent or his or her designee, the opportunity to conduct course evaluations in a manner consistent with RVC's review and evaluation policies and procedures for on-campus adjunct faculty, to include peer review visits to the School District on an annual basis. This evaluation shall be limited to the course and the ability of the Instructor to deliver quality, rigorous college credit coursework. This evaluation shall not impact the Instructor's performance evaluation under Article 24A of the School Code;

m. Require all School District Dual Credit Instructors to complete the following steps in Rock Valley College Self Service, in accordance with the calendar dates determined by Rock Valley College

and as outlined in Appendix C, which is attached hereto and incorporated herein: Rock Valley College Enrollment Verification ("EVR"), midterm grades, and final grades, which become part of each student's official college record;

n. Distribute on the first day of class, the instructor course syllabus to each student registered in a Dual Credit course section;

o. Ensure that all students enrolled in courses for college credit meet Rock Valley College course prerequisites and placement requirements or are concurrently enrolled in transitional courses, remedial courses, or receiving a mutually agreed upon academic intervention; and

p. Provide necessary academic support and guidance to students enrolled in the program.

5. It is further agreed upon by the Parties that Rock Valley College will:

a. Provide courses from Illinois Community College Board ("ICCB") approved programs;

b. Provide the School District with copies of all official college credit master course syllabi which contain course descriptions, prerequisites, learning outcomes, course requirements, and methods of evaluation for courses referenced in Appendix A;

c. Follow the Curriculum Development, Feedback and Approval procedure outlined in Appendix B;

d. Provide the School District with a list of the currently approved textbooks for dual credit courses being taught at the School District;

e. Review the resume and transcripts of any School District Dual Credit Instructor recommended by the School District to teach a dual credit course to ensure compliance with minimum Illinois Community College Board and Higher Learning Commission qualifications to teach dual credit requirements;

f. Provide guidance on appropriate placement of students using multiple measures;

g. Evaluate and document the performance of students who complete dual credit courses, and share such data with the School District. The evaluation shall not impact the instructor's performance evaluation under the School Code.

h. Award appropriate college credit and record student grades on a permanent college transcript which will be maintained by Rock Valley College;

i. Award appropriate college credit and record a 'T' grade on students' permanent college transcripts for students who earn a final grade of 'A' or 'B' in an articulated credit course listed in Appendix A and following the procedures outlined in Appendix D;

j. Review this MOU annually for accuracy and pricing; and

k. Host bi-annual meetings in the fall and spring semesters between the School District and College

to discuss dual credit matters and renewal of agreements.

6. School District will provide, at its cost, School District Dual Credit Instructors who are qualified to deliver dual credit instruction in compliance with applicable standards established by the Illinois State Board of Education ("ISBE"), ICCB, and the Higher Learning Commission ("HLC"), and will also provide, at its cost, appropriate academic support to participating students to ensure delivery of quality instruction.

7. School District will provide associated instructional costs such as instructional materials and supplies, as needed.

8. Rock Valley College will charge a per-student enrollment fee of $50.00 for each dual credit course for the 2025-2026 academic year and will waive associated student fees. The per-student enrollment fee shall not apply to students who enroll in dual credit courses for high school credit only pursuant to Section 14 of this Agreement.

9. By Rock Valley College waiving associated student fees, the participating student will not be eligible for utilization of Rock Valley College student organizations and select student support services.

10. If the School District cannot provide instructional coverage and Rock Valley College is capable, at the School District's cost, a separate agreement will need to be drafted to outline the expenses associated with Rock Valley College's instructional delivery of the dual credit course at the School District campuses.

11. Recommended modifications to this Agreement will be mutually agreed upon by the Parties and shall be in writing. Such modifications will not jeopardize credit for the students currently enrolled in courses covered under this Agreement.

12. For classes desired to be offered as part of a pathway but that do not have a qualified dual credit teacher or enough qualifying students enrolled, the College will determine if those courses can be offered as articulated credit and how district students will earn that credit, as referenced in Appendixes A and D.

13. The Parties will work collaboratively and utilize the following processes to ensure that individual students with disabilities have access to Dual Credit at High School courses, provided that they are able to meet the criteria for entry into such courses:

    a. The School District will ensure that all of its students have access to dual credit course offering information prior to course selection.

    b. Once dual credit course rosters are finalized, the School District will indicate on the shared Google Sheet which dual credit students have an IEP or 504 plan and document the provided accommodations within the established School District practices for record keeping of these services.

    c. A student with a disability shall have access to the supplementary aids and accommodations included in their individualized education program under Article 14 of the Illinois School Code or Section 504 Plan under the federal Rehabilitation Act of 1973 while the student is accessing a dual credit course on the School District's campus, in accordance with established School District practices for providing these services.

    d. The School District and RVC shall regularly communicate regarding the progress, performance and individual needs of students with disabilities who are enrolled in Dual Credit at High School courses.

Nothing contained herein shall be construed as to release the School District from its obligations as the "Resident District" and/or "Local Education Agency," as those terms may be defined in State or federal laws, rules and/or regulations relating to students with disabilities. The School District represents and warrants that, at all times and during all situations governed by this Agreement, it shall remain the Resident District and Local Education Agency for any and all students with disabilities participating in Dual Credit at High School hereunder.

14. The School District will allow high school students who do not otherwise meet the College's academic eligibility requirements for receipt of college credit to enroll in dual credit courses taught at the high school, for high school credit only.
    a. To the extent practicable, students enrolled in a dual credit course for high school credit only will be placed in a separate section than those students who are enrolled in the course for both high school and college credit.
    b. The School District will establish procedures, prior to the first day of class, to notify all individual high school students enrolled in a mixed enrollment dual credit course that includes students who have and have not met the criteria for dual credit coursework of whether or not they are eligible to earn college credit or the course.
    c. The School District shall ensure that its instructors maintain the rigor of dual credit courses taught at the high school and including students not deemed ready for college-level coursework according to the College's standards.

15. In carrying out its respective obligations under this Agreement, each Party and its employees shall maintain the confidentiality of all personally identifiable information concerning the students enrolled in dual and/or articulated credit courses, and shall adhere to all applicable federal, State and local laws, rules and regulations now in effect or later adopted relating to the confidentiality of student records and information, including but not limited to the Family Educational Rights and Privacy Act ("FERPA"), 20 U.S.C. §1232g, and Illinois School Student Records Act ("ISSRA"), 105 ILCS 10/1 et seq. With regard to the education records/school student records and information to which a Party and/or its employees shall be granted access under this Agreement, that Party and its employees shall be deemed "school officials" with legitimate educational interests in such records and information. The Party and its employees shall have the right to access and use such records and information solely for the purpose of performing the Party's obligations under this Agreement. The Party and its employees shall not re-disclose personally identifiable student information that is received under this Agreement to any third party, except as directed or permitted by the other Party, or as required by law. Each Party shall have in place reasonable policies and procedures, which the other Party may monitor or audit upon request and with reasonable notice, to prevent such re-disclosure.

To the extent feasible, the College and School District shall annually assess disaggregated data pertaining to dual credit course enrollments, completions, and subsequent postsecondary enrollment and performance. If applicable, this assessment shall include an analysis of dual credit courses with credit sections for dual credit and for high school credit only pursuant to Section 14 of this Agreement that reviews student characteristics by credit section in relation to gender, race and ethnicity, and low-income status. School District shall be responsible for providing dis-aggregated data concerning students enrolled in dual credit courses for high school credit only.

16. This Agreement will be in effect August 1, 2025 and end on June 30, 2026.

L. Turner 3-21-25

~~High School~~ Superintendent Date

Rock Valley College President Date

Mike Sterling

Board of Education President Date

Rock Valley College Board of Trustees Date

Appendix A
Dual Credit Courses

The following Rock Valley College courses will be offered at Harlem Consolidated School District as dual credit effective during this Agreement:

Dual Credit Courses	Campus Location
EDU 224 – Introduction to Education	Harlem
FRE 223 – EMT	RVC
GAT 110 – Introduction to Photoshop	Harlem
GAT 115 – Introduction to Illustrator	Harlem
HLT 110 - Medical Terminology	Harlem
MGT 270 - Principles of Management	Harlem
MKT 260 - Principles of Marketing	Harlem
NAD 101 - Nursing Aide	RVC
PCT 110 - Network Essentials	Harlem
PCT 262 - A+ Essentials	Harlem
PCT 270 – Intro to Linux/Unix	Harlem
SPH 131 - Fundamentals of Communication	Harlem
WEB 101 - Programming	Harlem

The following Harlem Consolidated School District courses are eligible for Rock Valley College articulated credit:

RVC Course Eligible for Articulated Credit	Student Earns Articulated Credit by:	RVC Course Eligible for Articulated Credit
CIS 102 – Computer Applications (part of Business and Computer pathways)	Successful Completion of PCT 110 or PCT 262 or WEB 101	CIS 102 – Computer Applications (part of Business and Computer pathways)
WLD –100 Introduction to Welding (Welding 1 &2)	Successful Completion of WLD 153	WLD –100 Introduction to Welding (Welding 1 &2)

Appendix B
Curriculum Development, Feedback, and Approval

Dual credit courses taught at the high school are sanctioned by the Dual Credit Quality Act (110 ILCS 27/). In order for a dual credit course to run at a high school, the following must occur:

1. Dual Credit Instructor Application Process
2. Dual Credit Course Application Process
3. Annual Dual Credit Course Peer Review (including syllabus submission)
4. Dual Credit Student Survey Collection

Appendix C
Dual Credit Roster & Grading Procedures for Dual Credit Instructors

1. School District Dual Credit Instructors set up their Rock Valley College network account and password to complete the following processes in RVC Self Service. Individual notices will be sent to each instructor at the start of each course with EVR, midterm, and final deadline dates. Reminder emails will also be sent prior to each deadline date. Missed deadline dates for EVR, midterm grades, and final grades will result in manual processes for the instructor and RVC.

2. Instructors complete the Enrollment Verification ("EVR") process by the tenth day of classes to ensure the high school roster **matches** the Rock Valley College course roster of registered students seeking college credit for their participation in the course. This includes an instructor duty to initiate the following:

    a) Drop any student who has never attended the course or who does not want dual credit.
    b) Contact the RVC Early College Office if a student who has been attending is not on the RVC roster so that they can be added.

3. Instructors submit Midterm Grades by the assigned **midterm date**.

    a) Mark "S" for each student who is currently passing the course with a 'C' or better.
    b) Mark "D" for each student who is currently earning a 'D' in the course.
    c) Mark "F" for each student who is currently earning a 'F' in the course.

4. Instructors send Early College notice of a student's intent to withdraw from a course by the assigned **Withdrawal** deadline. Student receives a 'W' grade on their Official RVC Transcript.

5. Instructors submit Final Grades in Self Service by the assigned **final grading deadline**, and the final grade is reported on students' Official RVC Transcripts.

Appendix D
Articulated Credit Policy & Procedures

1. School District communicates intent to offer articulated credit course no later than 6 months before start of intended school year, and adds course information to the shared District and RVC Google Sheet.
2. High school instructor submits syllabus, textbook, and samples of assignments, tests and projects to Early College for review. Updated information must be submitted annually.
3. Rock Valley College will determine approval of the course and it will be added to Appendix A of the MOU.
4. District verifies high school rosters within 30 days from the start of the high school class via the shared Google Sheet between School District and College.
5. Students in articulated courses complete a Rock Valley College Online Enrollment Form within the first week of class.
6. High School provides official, verified high school final grading roster to Early College upon completion of the high school course.
7. Students who earn an 'A' or 'B' in the high school course will be eligible for articulated credit upon the successful completion ('C' or better) in the subsequent course(s), as indicated in Appendix A.
8. Subsequent course(s) must be enrolled in and successfully completed no later than one year after the student's high school graduation.
9. Students register for subsequent course(s) as part of dual credit offerings at the School District or in classes offered at Rock Valley College campuses.
10. The student will receive articulated credit from RVC upon successful completion of subsequent course(s) within timeframe given above.

ROCK VALLEY COLLEGE **Board Report #8256**
April 22, 2025

2025–2026 Dual and Articulated Credit Memorandum of Understanding
Between
Meridian Community Unit School District #223 and Rock Valley College

Background:

The Dual and Articulated Credit initiative is designed to provide qualified high school students with the opportunity to enroll in dual credit classes at their high school in designated transfer, career, and technical education pathways that lead to advanced standing for certificate and degree opportunities at Rock Valley College. Furthermore, this initiative facilitates students' transition from secondary coursework into Rock Valley College.

Dual and articulated credit offerings have increased annually with the further development of the Dual Credit Quality Act. These initiatives, along with their continued development and implementation, remain at the forefront of Rock Valley College's partnerships with regional school districts.

The school district will provide, at its cost, a dual credit instructor who is qualified to deliver dual credit instruction in compliance with the Illinois State Board of Education, the Illinois Community College Board, and the Higher Learning Commission. The school district will also provide, at its cost, appropriate academic support to ensure the delivery of quality instruction.

Appendix A lists the courses approved for dual credit at Meridian Community Unit School District #223 for the 2025–2026 academic year.

Recommendation:

It is recommended that the Rock Valley College Board of Trustees approves the Dual and Articulated Credit Memorandum of Understanding between Rock Valley College and Meridian Community Unit School District #223, effective August 1, 2025, and expiring June 30, 2026. **Attorney Reviewed**.

_____
Howard J. Spearman, Ph.D.
President

Board Approval: _____
Secretary, Board of Trustees

Attachments: Meridian Community Unit School District #223 Dual and Articulated Credit Memorandum of Understanding

Dual and Articulated Credit
Memorandum of Understanding between
Rock Valley College and Meridian School District 223

This Memorandum of Understanding ("MOU" or "Agreement") is entered into this 31st day of March, 2025 between Meridian School District 223 ("School District"), located at 207 West Main Street, Stillman Valley, Illinois 61084 and Rock Valley College ("RVC" or "the College"), located at 3301 N. Mulford Road, Rockford, Illinois 61114 (collectively, the "Parties").

WHEREAS, School District and Rock Valley College have come together and would like to offer high school students enrolled in School District an opportunity to receive dual high school and college level credit through the Dual and Articulated Credit program; and

WHEREAS, the Parties desire to enter into this Agreement to facilitate the transition of students from secondary coursework into Rock Valley College; and

WHEREAS, the Parties herein desire to enter into an Agreement setting forth the services and guidelines to be provided and followed by each Party.

NOW, THEREFORE, it is hereby agreed by and between the Parties as follows:

1. School District and Rock Valley College will make available to eligible students participating in the Dual and Articulated Credit Program certain agreed upon "dual credit courses" and "articulated credit courses," as listed in Appendix A which is attached hereto and incorporated herein.

2. All dual credit courses shall be taught by qualified and approved School District instructors ("School District Dual Credit Instructors") during the academic year.

3. All dual credit and articulated credit courses shall be taught at the School District's campuses, unless otherwise noted in Appendix A.

4. It is further agreed upon by the Parties that the School District will:

    a. Designate a School District point-of-contact for all dual credit and articulated credit course offerings.

    b. Follow the procedures outlined in Appendix B which is attached hereto and incorporated herein, regarding Curriculum Development, Feedback, and Approval;

    c. Verify that School District Dual Credit Instructors meet Rock Valley College's minimum qualifications to teach including:
        i. Each School District Dual Credit Instructor must submit a *Rock Valley College Dual Credit at the High School Instructor Application*.
        ii. The School District must complete an *Instructor Verification* form for each School District Dual Credit Instructor to verify that official transcripts and formal identification of the Instructor are on record at the District office for ICCB and HLC auditing purposes.

d. Follow the procedures outlined in Appendix D for articulated credit courses which is attached hereto and incorporated herein;

e. Collaborate with Rock Valley College Early College Department on a shared Google Sheet to track students' completed Enrollment Forms and submit course rosters for each dual credit and articulated credit course. Dual credit course rosters will be used for Rock Valley College course registration and articulated credit course rosters will be used to track students' articulated credit eligibility;

f. Send Rock Valley College initial dual credit course rosters via the shared Google Sheet, in June for fall semester and year-long courses, and November for the spring semester courses, and verify final rosters within 2 weeks after the high school start date;

g. Send verified articulated credit course rosters via the shared Google Sheet within 30 days after the high school start date;

h. Ensure that School District Dual Credit Instructors follow Rock Valley College's master course syllabus with identified learning outcomes for each course, and utilize appropriate textbooks for each course as agreed upon by School District and Rock Valley College;

i. Ensure that School District Dual and Articulated Credit Instructors submit high school course syllabi that are in alignment with the Rock Valley College Master Course Syllabus, and include all information specific to course curriculum (learning outcomes, course objectives, methods of assessment, course outline), and samples of class assignments, projects, and exams to Early College Department for review on an annual basis, and utilize the approved syllabus, appropriate textbooks, resources, and RVC approved final project or exam (if necessary) for each course as agreed upon by School District and Rock Valley College;

j. Be responsible for School District Dual Credit Instructors submitting a final instructor course syllabus for each course section to the Rock Valley College Early College Department by the end of the second week of high school classes each semester;

k. Require all School District Dual Credit Instructors to attend Dual Credit Instructor workshops and other related meetings hosted by Rock Valley College to discuss dual credit processes and procedures *at least* once each academic year, for purposes of ensuring that student learning outcomes are met and that the Instructor is able to deliver quality, rigorous college credit coursework;

l. Allow Rock Valley College's chief academic officer or his or her designee, in consultation with the School District's superintendent or his or her designee, the opportunity to conduct course evaluations in a manner consistent with RVC's review and evaluation policies and procedures for on-campus adjunct faculty, to include peer review visits to the School District on an annual basis. This evaluation shall be limited to the course and the ability of the Instructor to deliver quality, rigorous college credit coursework. This evaluation shall not impact the Instructor's performance evaluation under Article 24A of the School Code;

m. Require all School District Dual Credit Instructors to complete the following steps in Rock Valley College Self Service, in accordance with the calendar dates determined by Rock Valley College and as outlined in Appendix C, which is attached hereto and incorporated herein: Rock Valley

College Enrollment Verification ("EVR"), midterm grades, and final grades, which become part of each student's official college record;

n. Distribute on the first day of class, the instructor course syllabus to each student registered in a Dual Credit course section;

o. Ensure that all students enrolled in courses for college credit meet Rock Valley College course prerequisites and placement requirements or are concurrently enrolled in transitional courses, remedial courses, or receiving a mutually agreed upon academic intervention; and

p. Provide necessary academic support and guidance to students enrolled in the program.

5. It is further agreed upon by the Parties that Rock Valley College will:

a. Provide courses from Illinois Community College Board ("ICCB") approved programs;

b. Provide the School District with copies of all official college credit master course syllabi which contain course descriptions, prerequisites, learning outcomes, course requirements, and methods of evaluation for courses referenced in Appendix A;

c. Follow the Curriculum Development, Feedback and Approval procedure outlined in Appendix B;

d. Provide the School District with a list of the currently approved textbooks for dual credit courses being taught at the School District;

e. Review the resume and transcripts of any School District Dual Credit Instructor recommended by the School District to teach a dual credit course to ensure compliance with minimum Illinois Community College Board and Higher Learning Commission qualifications to teach dual credit requirements;

f. Provide guidance on appropriate placement of students using multiple measures;

g. Evaluate and document the performance of students who complete dual credit courses, and share such data with the School District. The evaluation shall not impact the instructor's performance evaluation under the School Code.

h. Award appropriate college credit and record student grades on a permanent college transcript which will be maintained by Rock Valley College;

i. Award appropriate college credit and record a 'T' grade on students' permanent college transcripts for students who earn a final grade of 'A' or 'B' in an articulated credit course listed in Appendix A and following the procedures outlined in Appendix D;

j. Review this MOU annually for accuracy and pricing; and

k. Host bi-annual meetings in the fall and spring semesters between the School District and College to discuss dual credit matters and renewal of agreements.

6. School District will provide, at its cost, School District Dual Credit Instructors who are qualified to deliver dual credit instruction in compliance with applicable standards established by the Illinois State Board of Education ("ISBE"), ICCB, and the Higher Learning Commission ("HLC"), and will also provide, at its cost, appropriate academic support to participating students to ensure delivery of quality instruction.

7. School District will provide associated instructional costs such as instructional materials and supplies, as needed.

8. Rock Valley College will charge a per-student enrollment fee of $50.00 for each dual credit course for the 2025-2026 academic year and will waive associated student fees. The per-student enrollment fee shall not apply to students who enroll in dual credit courses for high school credit only pursuant to Section 14 of this Agreement.

9. By Rock Valley College waiving associated student fees, the participating student will not be eligible for utilization of Rock Valley College student organizations and select student support services.

10. If the School District cannot provide instructional coverage and Rock Valley College is capable, at the School District's cost, a separate agreement will need to be drafted to outline the expenses associated with Rock Valley College's instructional delivery of the dual credit course at the School District campuses.

11. Recommended modifications to this Agreement will be mutually agreed upon by the Parties and shall be in writing. Such modifications will not jeopardize credit for the students currently enrolled in courses covered under this Agreement.

12. For classes desired to be offered as part of a pathway but that do not have a qualified dual credit teacher or enough qualifying students enrolled, the College will determine if those courses can be offered as articulated credit and how district students will earn that credit, as referenced in Appendixes A and D.

13. The Parties will work collaboratively and utilize the following processes to ensure that individual students with disabilities have access to Dual Credit at High School courses, provided that they are able to meet the criteria for entry into such courses:

    a. The School District will ensure that all of its students have access to dual credit course offering information prior to course selection.

    b. Once dual credit course rosters are finalized, the School District will indicate on the shared Google Sheet which dual credit students have an IEP or 504 plan and document the provided accommodations within the established School District practices for record keeping of these services.

    c. A student with a disability shall have access to the supplementary aids and accommodations included in their individualized education program under Article 14 of the Illinois School Code or Section 504 Plan under the federal Rehabilitation Act of 1973 while the student is accessing a dual credit course on the School District's campus, in accordance with established School District practices for providing these services.

    d. The School District and RVC shall regularly communicate regarding the progress, performance and individual needs of students with disabilities who are enrolled in Dual Credit at High School courses.

Nothing contained herein shall be construed as to release the School District from its obligations as the "Resident District" and/or "Local Education Agency," as those terms may be defined in State or federal laws, rules and/or regulations relating to students with disabilities. The School District represents and warrants that, at all times and during all situations governed by this Agreement, it shall remain the Resident District and Local Education Agency for any and all students with disabilities participating in Dual Credit at High School hereunder.

14. The School District will allow high school students who do not otherwise meet the College's academic eligibility requirements for receipt of college credit to enroll in dual credit courses taught at the high school, for high school credit only.
    a. To the extent practicable, students enrolled in a dual credit course for high school credit only will be placed in a separate section than those students who are enrolled in the course for both high school and college credit.
    b. The School District will establish procedures, prior to the first day of class, to notify all individual high school students enrolled in a mixed enrollment dual credit course that includes students who have and have not met the criteria for dual credit coursework of whether or not they are eligible to earn college credit or the course.
    c. The School District shall ensure that its instructors maintain the rigor of dual credit courses taught at the high school and including students not deemed ready for college-level coursework according to the College's standards.

15. In carrying out its respective obligations under this Agreement, each Party and its employees shall maintain the confidentiality of all personally identifiable information concerning the students enrolled in dual and/or articulated credit courses, and shall adhere to all applicable federal, State and local laws, rules and regulations now in effect or later adopted relating to the confidentiality of student records and information, including but not limited to the Family Educational Rights and Privacy Act ("FERPA"), 20 U.S.C. §1232g, and Illinois School Student Records Act ("ISSRA"), 105 ILCS 10/1 et seq. With regard to the education records/school student records and information to which a Party and/or its employees shall be granted access under this Agreement, that Party and its employees shall be deemed "school officials" with legitimate educational interests in such records and information. The Party and its employees shall have the right to access and use such records and information solely for the purpose of performing the Party's obligations under this Agreement. The Party and its employees shall not re-disclose personally identifiable student information that is received under this Agreement to any third party, except as directed or permitted by the other Party, or as required by law. Each Party shall have in place reasonable policies and procedures, which the other Party may monitor or audit upon request and with reasonable notice, to prevent such re-disclosure.

To the extent feasible, the College and School District shall annually assess disaggregated data pertaining to dual credit course enrollments, completions, and subsequent postsecondary enrollment and performance. If applicable, this assessment shall include an analysis of dual credit courses with credit sections for dual credit and for high school credit only pursuant to Section 14 of this Agreement that reviews student characteristics by credit section in relation to gender, race and ethnicity, and low-income status. School District shall be responsible for providing dis-aggregated data concerning students enrolled in dual credit courses for high school credit only.

16. This Agreement will be in effect August 1, 2025 and end on June 30, 2026.

	3/27/25		
High School Superintendent	Date	Rock Valley College President	Date
Board of Education	3/31/25 Date	Rock Valley College Board of Trustees	Date

Appendix A
Dual Credit Courses

The following Rock Valley College courses will be offered at Meridian School District as dual credit effective during this Agreement:

Dual Credit Courses
CIS 102 – Introduction to Computers and Information Systems
CIS 170 – Programming Logic & Design
ENG 101 – Composition I
ENG 103 – Composition II
GEL 101 – Introduction to Geology
HLT 110 – Medical Terminology
MTH 135 – Calculus
MTH 220 – Elements of Statistics
PSY 170 – General Psychology

Appendix B
Curriculum Development, Feedback, and Approval

Dual credit courses taught at the high school are sanctioned by the Dual Credit Quality Act (110 ILCS 27/). In order for a dual credit course to run at a high school, the following must occur:

1. Dual Credit Instructor Application Process
2. Dual Credit Course Application Process
3. Annual Dual Credit Course Peer Review (including syllabus submission)
4. Dual Credit Student Survey Collection

Appendix C
Dual Credit Roster & Grading Procedures for Dual Credit Instructors

1. School District Dual Credit Instructors set up their Rock Valley College network account and password to complete the following processes in RVC Self Service. Individual notices will be sent to each instructor at the start of each course with EVR, midterm, and final deadline dates. Reminder emails will also be sent prior to each deadline date. Missed deadline dates for EVR, midterm grades, and final grades will result in manual processes for the instructor and RVC.

2. Instructors complete the Enrollment Verification ("EVR") process by the tenth day of classes to ensure the high school roster **matches** the Rock Valley College course roster of registered students seeking college credit for their participation in the course. This includes an instructor duty to initiate the following:

    a) Drop any student who has never attended the course or who does not want dual credit.
    b) Contact the RVC Early College Office if a student who has been attending is not on the RVC roster so that they can be added.

3. Instructors submit Midterm Grades by the assigned **midterm date**.

    a) Mark "S" for each student who is currently passing the course with a 'C' or better.
    b) Mark "D" for each student who is currently earning a 'D' in the course.
    c) Mark "F" for each student who is currently earning a 'F' in the course.

4. Instructors send Early College notice of a student's intent to withdraw from a course by the assigned **Withdrawal** deadline. Student receives a 'W' grade on their Official RVC Transcript.

5. Instructors submit Final Grades in Self Service by the assigned **final grading deadline**, and the final grade is reported on students' Official RVC Transcripts.

Appendix D
Articulated Credit Policy & Procedures

1. School District communicates intent to offer articulated credit course no later than 6 months before start of intended school year, and adds course information to the shared District and RVC Google Sheet.
2. High school instructor submits syllabus, textbook, and samples of assignments, tests and projects to Early College for review. Updated information must be submitted annually.
3. Rock Valley College will determine approval of the course and it will be added to Appendix A of the MOU.
4. District verifies high school rosters within 30 days from the start of the high school class via the shared Google Sheet between School District and College.
5. Students in articulated courses complete a Rock Valley College Online Enrollment Form within the first week of class.
6. High School provides official, verified high school final grading roster to Early College upon completion of the high school course.
7. Students who earn an 'A' or 'B' in the high school course will be eligible for articulated credit upon the successful completion ('C' or better) in the subsequent course(s), as indicated in Appendix A.
8. Subsequent course(s) must be enrolled in and successfully completed no later than one year after the student's high school graduation.
9. Students register for subsequent course(s) as part of dual credit offerings at the School District or in classes offered at Rock Valley College campuses.
10. The student will receive articulated credit from RVC upon successful completion of subsequent course(s) within timeframe given above.

ROCK VALLEY COLLEGE **Board Report #8257**
April 22, 2025

2025–2026 Dual and Articulated Credit Memorandum of Understanding
Between
North Boone Community Unit School District #200 and Rock Valley College

Background: The Dual and Articulated Credit initiative is designed to provide qualified high school students the opportunity to enroll in dual credit classes at their high school in designated transfer, career, and technical education pathways that lead to advanced standing for certificate and degree opportunities at Rock Valley College. Furthermore, this initiative facilitates students' transition from secondary coursework into Rock Valley College.

Dual and Articulated Credit offerings have increased annually with the further development of the Dual Credit Quality Act. These initiatives, along with their continued development and implementation, remain at the forefront of Rock Valley College's partnerships with regional school districts.

The school district will provide, at its cost, a school district dual credit instructor who is qualified to deliver dual credit instruction in compliance with the Illinois State Board of Education, the Illinois Community College Board, and the Higher Learning Commission. The school district will also provide, at its cost, appropriate academic support to ensure the delivery of quality instruction.

Appendix A lists the courses planned to be taught at the District as dual credit for the 2025–2026 academic year.

Recommendation: It is recommended that the Rock Valley College Board of Trustees approves the Dual and Articulated Credit Memorandum of Understanding between Rock Valley College and North Boone Community Unit School District #200, effective August 1, 2025, and expiring June 30, 2026. **Attorney Reviewed.**

_____
Howard J. Spearman, Ph.D.
President

Board Approval: _____
Secretary, Board of Trustees

Attachments: North Boone Community Unit School District #200 Dual and Articulated Credit Memorandum of Understanding

Dual and Articulated Credit
Memorandum of Understanding between
Rock Valley College and North Boone Community Unit School District 200

This Memorandum of Understanding ("MOU" or "Agreement") is entered into this ____ day of _____, 2025 between North Boone Community Unit School District 200 ("School District"), located at 6248 North Boone School Road, Poplar Grove, Illinois 61065 and Rock Valley College ("RVC" or "the College"), located at 3301 N. Mulford Road, Rockford, Illinois 61114 (collectively, the "Parties").

WHEREAS, School District and Rock Valley College have come together and would like to offer high school students enrolled in School District an opportunity to receive dual high school and college level credit through the Dual and Articulated Credit program; and

WHEREAS, the Parties desire to enter into this Agreement to facilitate the transition of students from secondary coursework into Rock Valley College; and

WHEREAS, the Parties herein desire to enter into an Agreement setting forth the services and guidelines to be provided and followed by each Party.

NOW, THEREFORE, it is hereby agreed by and between the Parties as follows:

1. School District and Rock Valley College will make available to eligible students participating in the Dual and Articulated Credit Program certain agreed upon "dual credit courses" and "articulated credit courses," as listed in Appendix A which is attached hereto and incorporated herein.

2. All dual credit courses shall be taught by qualified and approved School District instructors ("School District Dual Credit Instructors") during the academic year.

3. All dual credit and articulated credit courses shall be taught at the School District's campuses, unless otherwise noted in Appendix A.
4. It is further agreed upon by the Parties that the School District will:

    a. Designate a School District point-of-contact for all dual credit and articulated credit course offerings.

    b. Follow the procedures outlined in Appendix B which is attached hereto and incorporated herein, regarding Curriculum Development, Feedback, and Approval;

    c. Verify that School District Dual Credit Instructors meet Rock Valley College's minimum qualifications to teach including:
        i. Each School District Dual Credit Instructor must submit a *Rock Valley College Dual Credit at the High School Instructor Application.*
        ii. The School District must complete an *Instructor Verification* form for each School District Dual Credit Instructor to verify that official transcripts and formal identification of the Instructor are on record at the District office for ICCB and HLC auditing purposes.

d. Follow the procedures outlined in Appendix D for articulated credit courses which is attached hereto and incorporated herein;

e. Collaborate with Rock Valley College Early College Department on a shared Google Sheet to track students' completed Enrollment Forms and submit course rosters for each dual credit and articulated credit course. Dual credit course rosters will be used for Rock Valley College course registration and articulated credit course rosters will be used to track students' articulated credit eligibility;

f. Send Rock Valley College initial dual credit course rosters via the shared Google Sheet, in June for fall semester and year-long courses, and November for the spring semester courses, and verify final rosters within 2 weeks after the high school start date;

g. Send verified articulated credit course rosters via the shared Google Sheet within 30 days after the high school start date;

h. Ensure that School District Dual Credit Instructors follow Rock Valley College's master course syllabus with identified learning outcomes for each course, and utilize appropriate textbooks for each course as agreed upon by School District and Rock Valley College;

i. Ensure that School District Dual and Articulated Credit Instructors submit high school course syllabi that are in alignment with the Rock Valley College Master Course Syllabus, and include all information specific to course curriculum (learning outcomes, course objectives, methods of assessment, course outline), and samples of class assignments, projects, and exams to Early College Department for review on an annual basis, and utilize the approved syllabus, appropriate textbooks, resources, and RVC approved final project or exam (if necessary) for each course as agreed upon by School District and Rock Valley College;

j. Be responsible for School District Dual Credit Instructors submitting a final instructor course syllabus for each course section to the Rock Valley College Early College Department by the end of the second week of high school classes each semester;

k. Require all School District Dual Credit Instructors to attend Dual Credit Instructor workshops and other related meetings hosted by Rock Valley College to discuss dual credit processes and procedures *at least* once each academic year, for purposes of ensuring that student learning outcomes are met and that the Instructor is able to deliver quality, rigorous college credit coursework;

l. Allow Rock Valley College's chief academic officer or his or her designee, in consultation with the School District's superintendent or his or her designee, the opportunity to conduct course evaluations in a manner consistent with RVC's review and evaluation policies and procedures for on-campus adjunct faculty, to include peer review visits to the School District on an annual basis. This evaluation shall be limited to the course and the ability of the Instructor to deliver quality, rigorous college credit coursework. This evaluation shall not impact the Instructor's performance evaluation under Article 24A of the School Code;

m. Require all School District Dual Credit Instructors to complete the following steps in Rock Valley College Self Service, in accordance with the calendar dates determined by Rock Valley College and as outlined in Appendix C, which is attached hereto and incorporated herein: Rock Valley

College Enrollment Verification ("EVR"), midterm grades, and final grades, which become part of each student's official college record;

n. Distribute on the first day of class, the instructor course syllabus to each student registered in a Dual Credit course section;

o. Ensure that all students enrolled in courses for college credit meet Rock Valley College course prerequisites and placement requirements or are concurrently enrolled in transitional courses, remedial courses, or receiving a mutually agreed upon academic intervention; and

p. Provide necessary academic support and guidance to students enrolled in the program.

5. It is further agreed upon by the Parties that Rock Valley College will:

a. Provide courses from Illinois Community College Board ("ICCB") approved programs;

b. Provide the School District with copies of all official college credit master course syllabi which contain course descriptions, prerequisites, learning outcomes, course requirements, and methods of evaluation for courses referenced in Appendix A;

c. Follow the Curriculum Development, Feedback and Approval procedure outlined in Appendix B;

d. Provide the School District with a list of the currently approved textbooks for dual credit courses being taught at the School District;

e. Review the resume and transcripts of any School District Dual Credit Instructor recommended by the School District to teach a dual credit course to ensure compliance with minimum Illinois Community College Board and Higher Learning Commission qualifications to teach dual credit requirements;

f. Provide guidance on appropriate placement of students using multiple measures;

g. Evaluate and document the performance of students who complete dual credit courses, and share such data with the School District. The evaluation shall not impact the instructor's performance evaluation under the School Code.

h. Award appropriate college credit and record student grades on a permanent college transcript which will be maintained by Rock Valley College;

i. Award appropriate college credit and record a 'T' grade on students' permanent college transcripts for students who earn a final grade of 'A' or 'B' in an articulated credit course listed in Appendix A and following the procedures outlined in Appendix D;

j. Review this MOU annually for accuracy and pricing; and

k. Host bi-annual meetings in the fall and spring semesters between the School District and College to discuss dual credit matters and renewal of agreements.

6. School District will provide, at its cost, School District Dual Credit Instructors who are qualified to deliver dual credit instruction in compliance with applicable standards established by the Illinois State Board of Education ("ISBE"), ICCB, and the Higher Learning Commission ("HLC"), and will also provide, at its cost, appropriate academic support to participating students to ensure delivery of quality instruction.

7. School District will provide associated instructional costs such as instructional materials and supplies, as needed.

8. Rock Valley College will charge a per-student enrollment fee of $50.00 for each dual credit course for the 2025-2026 academic year and will waive associated student fees. The per-student enrollment fee shall not apply to students who enroll in dual credit courses for high school credit only pursuant to Section 14 of this Agreement.

9. By Rock Valley College waiving associated student fees, the participating student will not be eligible for utilization of Rock Valley College student organizations and select student support services.

10. If the School District cannot provide instructional coverage and Rock Valley College is capable, at the School District's cost, a separate agreement will need to be drafted to outline the expenses associated with Rock Valley College's instructional delivery of the dual credit course at the School District campuses.

11. Recommended modifications to this Agreement will be mutually agreed upon by the Parties and shall be in writing. Such modifications will not jeopardize credit for the students currently enrolled in courses covered under this Agreement.

12. For classes desired to be offered as part of a pathway but that do not have a qualified dual credit teacher or enough qualifying students enrolled, the College will determine if those courses can be offered as articulated credit and how district students will earn that credit, as referenced in Appendixes A and D.

13. The Parties will work collaboratively and utilize the following processes to ensure that individual students with disabilities have access to Dual Credit at High School courses, provided that they are able to meet the criteria for entry into such courses:

    a. The School District will ensure that all of its students have access to dual credit course offering information prior to course selection.

    b. Once dual credit course rosters are finalized, the School District will indicate on the shared Google Sheet which dual credit students have an IEP or 504 plan and document the provided accommodations within the established School District practices for record keeping of these services.

    c. A student with a disability shall have access to the supplementary aids and accommodations included in their individualized education program under Article 14 of the Illinois School Code or Section 504 Plan under the federal Rehabilitation Act of 1973 while the student is accessing a dual credit course on the School District's campus, in accordance with established School District practices for providing these services.

    d. The School District and RVC shall regularly communicate regarding the progress, performance and individual needs of students with disabilities who are enrolled in Dual Credit at High School courses.

Nothing contained herein shall be construed as to release the School District from its obligations as the "Resident District" and/or "Local Education Agency," as those terms may be defined in State or federal laws, rules and/or regulations relating to students with disabilities. The School District represents and warrants that, at all times and during all situations governed by this Agreement, it shall remain the Resident District and Local Education Agency for any and all students with disabilities participating in Dual Credit at High School hereunder.

14. The School District will allow high school students who do not otherwise meet the College's academic eligibility requirements for receipt of college credit to enroll in dual credit courses taught at the high school, for high school credit only.
    a. To the extent practicable, students enrolled in a dual credit course for high school credit only will be placed in a separate section than those students who are enrolled in the course for both high school and college credit.
    b. The School District will establish procedures, prior to the first day of class, to notify all individual high school students enrolled in a mixed enrollment dual credit course that includes students who have and have not met the criteria for dual credit coursework of whether or not they are eligible to earn college credit or the course.
    c. The School District shall ensure that its instructors maintain the rigor of dual credit courses taught at the high school and including students not deemed ready for college-level coursework according to the College's standards.

15. In carrying out its respective obligations under this Agreement, each Party and its employees shall maintain the confidentiality of all personally identifiable information concerning the students enrolled in dual and/or articulated credit courses, and shall adhere to all applicable federal, State and local laws, rules and regulations now in effect or later adopted relating to the confidentiality of student records and information, including but not limited to the Family Educational Rights and Privacy Act ("FERPA"), 20 U.S.C. §1232g, and Illinois School Student Records Act ("ISSRA"), 105 ILCS 10/1 et seq. With regard to the education records/school student records and information to which a Party and/or its employees shall be granted access under this Agreement, that Party and its employees shall be deemed "school officials" with legitimate educational interests in such records and information. The Party and its employees shall have the right to access and use such records and information solely for the purpose of performing the Party's obligations under this Agreement. The Party and its employees shall not re-disclose personally identifiable student information that is received under this Agreement to any third party, except as directed or permitted by the other Party, or as required by law. Each Party shall have in place reasonable policies and procedures, which the other Party may monitor or audit upon request and with reasonable notice, to prevent such re-disclosure.

To the extent feasible, the College and School District shall annually assess disaggregated data pertaining to dual credit course enrollments, completions, and subsequent postsecondary enrollment and performance. If applicable, this assessment shall include an analysis of dual credit courses with credit sections for dual credit and for high school credit only pursuant to Section 14 of this Agreement that reviews student characteristics by credit section in relation to gender, race and ethnicity, and low-income status. School District shall be responsible for providing dis-aggregated data concerning students enrolled in dual credit courses for high school credit only.

16. This Agreement will be in effect August 1, 2025 and end on June 30, 2026.

High School Superintendent	3/18/25 Date	Rock Valley College President	Date
Board of Education	3-18-25 Date	Rock Valley College Board of Trustees	Date

Appendix A
Dual Credit Courses

The following Rock Valley College courses will be offered at North Boone Community Unit School District as dual credit effective during this Agreement:

Dual Credit Courses	Campus Location
ENG 101 – Composition I	North Boone
ENG 103 – Composition II	North Boone
FRE 223 – Emergency Medical Technician	RVC
NAD 101 – Nursing Aide	RVC

Appendix B
Curriculum Development, Feedback, and Approval

Dual credit courses taught at the high school are sanctioned by the Dual Credit Quality Act (110 ILCS 27/). In order for a dual credit course to run at a high school, the following must occur:

1. Dual Credit Instructor Application Process
2. Dual Credit Course Application Process
3. Annual Dual Credit Course Peer Review (including syllabus submission)
4. Dual Credit Student Survey Collection

Appendix C
Dual Credit Roster & Grading Procedures for Dual Credit Instructors

1. School District Dual Credit Instructors set up their Rock Valley College network account and password to complete the following processes in RVC Self Service. Individual notices will be sent to each instructor at the start of each course with EVR, midterm, and final deadline dates. Reminder emails will also be sent prior to each deadline date. Missed deadline dates for EVR, midterm grades, and final grades will result in manual processes for the instructor and RVC.

2. Instructors complete the Enrollment Verification ("EVR") process by the tenth day of classes to ensure the high school roster **matches** the Rock Valley College course roster of registered students seeking college credit for their participation in the course. This includes an instructor duty to initiate the following:

    a) Drop any student who has never attended the course or who does not want dual credit.
    b) Contact the RVC Early College Office if a student who has been attending is not on the RVC roster so that they can be added.

3. Instructors submit Midterm Grades by the assigned **midterm date**.

    a) Mark "S" for each student who is currently passing the course with a 'C' or better.
    b) Mark "D" for each student who is currently earning a 'D' in the course.
    c) Mark "F" for each student who is currently earning a 'F' in the course.

4. Instructors send Early College notice of a student's intent to withdraw from a course by the assigned **Withdrawal** deadline. Student receives a 'W' grade on their Official RVC Transcript.

5. Instructors submit Final Grades in Self Service by the assigned **final grading deadline**, and the final grade is reported on students' Official RVC Transcripts.

Appendix D
Articulated Credit Policy & Procedures

1. School District communicates intent to offer articulated credit course no later than 6 months before start of intended school year, and adds course information to the shared District and RVC Google Sheet.
2. High school instructor submits syllabus, textbook, and samples of assignments, tests and projects to Early College for review. Updated information must be submitted annually.
3. Rock Valley College will determine approval of the course and it will be added to Appendix A of the MOU.
4. District verifies high school rosters within 30 days from the start of the high school class via the shared Google Sheet between School District and College.
5. Students in articulated courses complete a Rock Valley College Online Enrollment Form within the first week of class.
6. High School provides official, verified high school final grading roster to Early College upon completion of the high school course.
7. Students who earn an 'A' or 'B' in the high school course will be eligible for articulated credit upon the successful completion ('C' or better) in the subsequent course(s), as indicated in Appendix A.
8. Subsequent course(s) must be enrolled in and successfully completed no later than one year after the student's high school graduation.
9. Students register for subsequent course(s) as part of dual credit offerings at the School District or in classes offered at Rock Valley College campuses.
10. The student will receive articulated credit from RVC upon successful completion of subsequent course(s) within timeframe given above.

ROCK VALLEY COLLEGE **Board Report #8258**
April 22, 2025

2025–2026 Dual and Articulated Credit Memorandum of Understanding
Between
Pecatonica School District #321 and Rock Valley College

Background: The Dual and Articulated Credit initiative is designed to provide qualified high school students the opportunity to enroll in dual credit classes at their high school in designated transfer, career, and technical education pathways that lead to advanced standing for certificate and degree opportunities at Rock Valley College. Furthermore, this initiative facilitates students' transition from secondary coursework into Rock Valley College.

Dual and articulated credit offerings have increased annually with the further development of the Dual Credit Quality Act. These initiatives, along with their continued development and implementation, remain at the forefront of Rock Valley College's partnerships with regional school districts.

The school district will provide, at its cost, a dual credit instructor who is qualified to deliver dual credit instruction in compliance with the Illinois State Board of Education, the Illinois Community College Board, and the Higher Learning Commission. The school district will also provide, at its cost, appropriate academic support to ensure the delivery of quality instruction.

Appendix A notes the courses approved to be taught at Pecatonica Community Unit School District #321 as dual credit for the 2025–2026 academic year.

Recommendation: It is recommended that the Rock Valley College Board of Trustees approves the Dual and Articulated Credit Memorandum of Understanding between Rock Valley College and Pecatonica Community Unit School District #321, beginning August 1, 2025, and expiring June 30, 2026. **Attorney Reviewed**.

_____
Howard J. Spearman, Ph.D.
President

Board Approval: _____
Secretary, Board of Trustees

Attachments: Pecatonica Community Unit School District #321 Dual and Articulated Credit Memorandum of Understanding

Dual and Articulated Credit
Memorandum of Understanding between
Rock Valley College and Pecatonica Community Unit School District 321

This Memorandum of Understanding ("MOU" or "Agreement") is entered into this 17th day of March, 2025 between Pecatonica Community Unit School District 321 ("School District"), located at 1300 Main Street, Pecatonica, Illinois 61063 and Rock Valley College ("RVC" or "the College"), located at 3301 N. Mulford Road, Rockford, Illinois 61114 (collectively, the "Parties").

WHEREAS, School District and Rock Valley College have come together and would like to offer high school students enrolled in School District an opportunity to receive dual high school and college level credit through the Dual and Articulated Credit program; and

WHEREAS, the Parties desire to enter into this Agreement to facilitate the transition of students from secondary coursework into Rock Valley College; and

WHEREAS, the Parties herein desire to enter into an Agreement setting forth the services and guidelines to be provided and followed by each Party.

NOW, THEREFORE, it is hereby agreed by and between the Parties as follows:

1. School District and Rock Valley College will make available to eligible students participating in the Dual and Articulated Credit Program certain agreed upon "dual credit courses" and "articulated credit courses," as listed in Appendix A which is attached hereto and incorporated herein.

2. All dual credit courses shall be taught by qualified and approved School District instructors ("School District Dual Credit Instructors") during the academic year.

3. All dual credit and articulated credit courses shall be taught at the School District's campuses, unless otherwise noted in Appendix A.

4. It is further agreed upon by the Parties that the School District will:

    a. Designate a School District point-of-contact for all dual credit and articulated credit course offerings.

    b. Follow the procedures outlined in Appendix B which is attached hereto and incorporated herein, regarding Curriculum Development, Feedback, and Approval;

    c. Verify that School District Dual Credit Instructors meet Rock Valley College's minimum qualifications to teach including:
        i. Each School District Dual Credit Instructor must submit a *Rock Valley College Dual Credit at the High School Instructor Application.*
        ii. The School District must complete an *Instructor Verification* form for each School District Dual Credit Instructor to verify that official transcripts and formal identification of the Instructor are on record at the District office for ICCB and HLC auditing purposes.

d. Follow the procedures outlined in Appendix D for articulated credit courses which is attached hereto and incorporated herein;

e. Collaborate with Rock Valley College Early College Department on a shared Google Sheet to track students' completed Enrollment Forms and submit course rosters for each dual credit and articulated credit course. Dual credit course rosters will be used for Rock Valley College course registration and articulated credit course rosters will be used to track students' articulated credit eligibility;

f. Send Rock Valley College initial dual credit course rosters via the shared Google Sheet, in June for fall semester and year-long courses, and November for the spring semester courses, and verify final rosters within 2 weeks after the high school start date;

g. Send verified articulated credit course rosters via the shared Google Sheet within 30 days after the high school start date;

h. Ensure that School District Dual Credit Instructors follow Rock Valley College's master course syllabus with identified learning outcomes for each course, and utilize appropriate textbooks for each course as agreed upon by School District and Rock Valley College;

i. Ensure that School District Dual and Articulated Credit Instructors submit high school course syllabi that are in alignment with the Rock Valley College Master Course Syllabus, and include all information specific to course curriculum (learning outcomes, course objectives, methods of assessment, course outline), and samples of class assignments, projects, and exams to Early College Department for review on an annual basis, and utilize the approved syllabus, appropriate textbooks, resources, and RVC approved final project or exam (if necessary) for each course as agreed upon by School District and Rock Valley College;

j. Be responsible for School District Dual Credit Instructors submitting a final instructor course syllabus for each course section to the Rock Valley College Early College Department by the end of the second week of high school classes each semester;

k. Require all School District Dual Credit Instructors to attend Dual Credit Instructor workshops and other related meetings hosted by Rock Valley College to discuss dual credit processes and procedures *at least* once each academic year, for purposes of ensuring that student learning outcomes are met and that the Instructor is able to deliver quality, rigorous college credit coursework;

l. Allow Rock Valley College's chief academic officer or his or her designee, in consultation with the School District's superintendent or his or her designee, the opportunity to conduct course evaluations in a manner consistent with RVC's review and evaluation policies and procedures for on-campus adjunct faculty, to include peer review visits to the School District on an annual basis. This evaluation shall be limited to the course and the ability of the Instructor to deliver quality, rigorous college credit coursework. This evaluation shall not impact the Instructor's performance evaluation under Article 24A of the School Code;

m. Require all School District Dual Credit Instructors to complete the following steps in Rock Valley College Self Service, in accordance with the calendar dates determined by Rock Valley College

and as outlined in Appendix C, which is attached hereto and incorporated herein: Rock Valley College Enrollment Verification ("EVR"), midterm grades, and final grades, which become part of each student's official college record;

n. Distribute on the first day of class, the instructor course syllabus to each student registered in a Dual Credit course section;

o. Ensure that all students enrolled in courses for college credit meet Rock Valley College course prerequisites and placement requirements or are concurrently enrolled in transitional courses, remedial courses, or receiving a mutually agreed upon academic intervention; and

p. Provide necessary academic support and guidance to students enrolled in the program.

5. It is further agreed upon by the Parties that Rock Valley College will:

a. Provide courses from Illinois Community College Board ("ICCB") approved programs;

b. Provide the School District with copies of all official college credit master course syllabi which contain course descriptions, prerequisites, learning outcomes, course requirements, and methods of evaluation for courses referenced in Appendix A;

c. Follow the Curriculum Development, Feedback and Approval procedure outlined in Appendix B;

d. Provide the School District with a list of the currently approved textbooks for dual credit courses being taught at the School District;

e. Review the resume and transcripts of any School District Dual Credit Instructor recommended by the School District to teach a dual credit course to ensure compliance with minimum Illinois Community College Board and Higher Learning Commission qualifications to teach dual credit requirements;

f. Provide guidance on appropriate placement of students using multiple measures;

g. Evaluate and document the performance of students who complete dual credit courses, and share such data with the School District. The evaluation shall not impact the instructor's performance evaluation under the School Code.

h. Award appropriate college credit and record student grades on a permanent college transcript which will be maintained by Rock Valley College;

i. Award appropriate college credit and record a 'T' grade on students' permanent college transcripts for students who earn a final grade of 'A' or 'B' in an articulated credit course listed in Appendix A and following the procedures outlined in Appendix D;

j. Review this MOU annually for accuracy and pricing; and

k. Host bi-annual meetings in the fall and spring semesters between the School District and College

to discuss dual credit matters and renewal of agreements.

6. School District will provide, at its cost, School District Dual Credit Instructors who are qualified to deliver dual credit instruction in compliance with applicable standards established by the Illinois State Board of Education ("ISBE"), ICCB, and the Higher Learning Commission ("HLC"), and will also provide, at its cost, appropriate academic support to participating students to ensure delivery of quality instruction.

7. School District will provide associated instructional costs such as instructional materials and supplies, as needed.

8. Rock Valley College will charge a per-student enrollment fee of $50.00 for each dual credit course for the 2025-2026 academic year and will waive associated student fees. The per-student enrollment fee shall not apply to students who enroll in dual credit courses for high school credit only pursuant to Section 14 of this Agreement.

9. By Rock Valley College waiving associated student fees, the participating student will not be eligible for utilization of Rock Valley College student organizations and select student support services.

10. If the School District cannot provide instructional coverage and Rock Valley College is capable, at the School District's cost, a separate agreement will need to be drafted to outline the expenses associated with Rock Valley College's instructional delivery of the dual credit course at the School District campuses.

11. Recommended modifications to this Agreement will be mutually agreed upon by the Parties and shall be in writing. Such modifications will not jeopardize credit for the students currently enrolled in courses covered under this Agreement.

12. For classes desired to be offered as part of a pathway but that do not have a qualified dual credit teacher or enough qualifying students enrolled, the College will determine if those courses can be offered as articulated credit and how district students will earn that credit, as referenced in Appendixes A and D.

13. The Parties will work collaboratively and utilize the following processes to ensure that individual students with disabilities have access to Dual Credit at High School courses, provided that they are able to meet the criteria for entry into such courses:

    a. The School District will ensure that all of its students have access to dual credit course offering information prior to course selection.

    b. Once dual credit course rosters are finalized, the School District will indicate on the shared Google Sheet which dual credit students have an IEP or 504 plan and document the provided accommodations within the established School District practices for record keeping of these services.

    c. A student with a disability shall have access to the supplementary aids and accommodations included in their individualized education program under Article 14 of the Illinois School Code or Section 504 Plan under the federal Rehabilitation Act of 1973 while the student is accessing a dual credit course on the School District's campus, in accordance with established School District practices for providing these services.

    d. The School District and RVC shall regularly communicate regarding the progress, performance and individual needs of students with disabilities who are enrolled in Dual Credit at High School courses.

Nothing contained herein shall be construed as to release the School District from its obligations as the "Resident District" and/or "Local Education Agency," as those terms may be defined in State or federal laws, rules and/or regulations relating to students with disabilities. The School District represents and warrants that, at all times and during all situations governed by this Agreement, it shall remain the Resident District and Local Education Agency for any and all students with disabilities participating in Dual Credit at High School hereunder.

14. The School District will allow high school students who do not otherwise meet the College's academic eligibility requirements for receipt of college credit to enroll in dual credit courses taught at the high school, for high school credit only.
    a. To the extent practicable, students enrolled in a dual credit course for high school credit only will be placed in a separate section than those students who are enrolled in the course for both high school and college credit.
    b. The School District will establish procedures, prior to the first day of class, to notify all individual high school students enrolled in a mixed enrollment dual credit course that includes students who have and have not met the criteria for dual credit coursework of whether or not they are eligible to earn college credit or the course.
    c. The School District shall ensure that its instructors maintain the rigor of dual credit courses taught at the high school and including students not deemed ready for college-level coursework according to the College's standards.

15. In carrying out its respective obligations under this Agreement, each Party and its employees shall maintain the confidentiality of all personally identifiable information concerning the students enrolled in dual and/or articulated credit courses, and shall adhere to all applicable federal, State and local laws, rules and regulations now in effect or later adopted relating to the confidentiality of student records and information, including but not limited to the Family Educational Rights and Privacy Act ("FERPA"), 20 U.S.C. §1232g, and Illinois School Student Records Act ("ISSRA"), 105 ILCS 10/1 et seq. With regard to the education records/school student records and information to which a Party and/or its employees shall be granted access under this Agreement, that Party and its employees shall be deemed "school officials" with legitimate educational interests in such records and information. The Party and its employees shall have the right to access and use such records and information solely for the purpose of performing the Party's obligations under this Agreement. The Party and its employees shall not re-disclose personally identifiable student information that is received under this Agreement to any third party, except as directed or permitted by the other Party, or as required by law. Each Party shall have in place reasonable policies and procedures, which the other Party may monitor or audit upon request and with reasonable notice, to prevent such re-disclosure.

To the extent feasible, the College and School District shall annually assess disaggregated data pertaining to dual credit course enrollments, completions, and subsequent postsecondary enrollment and performance. If applicable, this assessment shall include an analysis of dual credit courses with credit sections for dual credit and for high school credit only pursuant to Section 14 of this Agreement that reviews student characteristics by credit section in relation to gender, race and ethnicity, and low-income status. School District shall be responsible for providing dis-aggregated data concerning students enrolled in dual credit courses for high school credit only.

16. This Agreement will be in effect August 1, 2025 and end on June 30, 2026.

C J B C L	3-17-25		
High School Superintendent	Date	Rock Valley College President	Date
B A M	3-17-25		
Board of Education	Date	Rock Valley College Board of Trustees	Date

Appendix A
Dual Credit Courses

The following Rock Valley College courses will be offered at Pecatonica Community Unit School District as dual credit effective during this Agreement:

Dual Credit Courses
SPN 203 – Intermediate Spanish
SPN 204 – Continuation of Intermediate Spanish

Appendix B
Curriculum Development, Feedback, and Approval

Dual credit courses taught at the high school are sanctioned by the Dual Credit Quality Act (110 ILCS 27/). In order for a dual credit course to run at a high school, the following must occur:

1. Dual Credit Instructor Application Process
2. Dual Credit Course Application Process
3. Annual Dual Credit Course Peer Review (including syllabus submission)
4. Dual Credit Student Survey Collection

Appendix C
Dual Credit Roster & Grading Procedures for Dual Credit Instructors

1. School District Dual Credit Instructors set up their Rock Valley College network account and password to complete the following processes in RVC Self Service. Individual notices will be sent to each instructor at the start of each course with EVR, midterm, and final deadline dates. Reminder emails will also be sent prior to each deadline date. Missed deadline dates for EVR, midterm grades, and final grades will result in manual processes for the instructor and RVC.

2. Instructors complete the Enrollment Verification ("EVR") process by the tenth day of classes to ensure the high school roster **matches** the Rock Valley College course roster of registered students seeking college credit for their participation in the course. This includes an instructor duty to initiate the following:

    a) Drop any student who has never attended the course or who does not want dual credit.
    b) Contact the RVC Early College Office if a student who has been attending is not on the RVC roster so that they can be added.

3. Instructors submit Midterm Grades by the assigned **midterm date**.

    a) Mark "S" for each student who is currently passing the course with a 'C' or better.
    b) Mark "D" for each student who is currently earning a 'D' in the course.
    c) Mark "F" for each student who is currently earning a 'F' in the course.

4. Instructors send Early College notice of a student's intent to withdraw from a course by the assigned **Withdrawal** deadline. Student receives a 'W' grade on their Official RVC Transcript.

5. Instructors submit Final Grades in Self Service by the assigned **final grading deadline**, and the final grade is reported on students' Official RVC Transcripts.

Appendix D
Articulated Credit Policy & Procedures

1. School District communicates intent to offer articulated credit course no later than 6 months before start of intended school year, and adds course information to the shared District and RVC Google Sheet.
2. High school instructor submits syllabus, textbook, and samples of assignments, tests and projects to Early College for review. Updated information must be submitted annually.
3. Rock Valley College will determine approval of the course and it will be added to Appendix A of the MOU.
4. District verifies high school rosters within 30 days from the start of the high school class via the shared Google Sheet between School District and College.
5. Students in articulated courses complete a Rock Valley College Online Enrollment Form within the first week of class.
6. High School provides official, verified high school final grading roster to Early College upon completion of the high school course.
7. Students who earn an 'A' or 'B' in the high school course will be eligible for articulated credit upon the successful completion ('C' or better) in the subsequent course(s), as indicated in Appendix A.
8. Subsequent course(s) must be enrolled in and successfully completed no later than one year after the student's high school graduation.
9. Students register for subsequent course(s) as part of dual credit offerings at the School District or in classes offered at Rock Valley College campuses.
10. The student will receive articulated credit from RVC upon successful completion of subsequent course(s) within timeframe given above.

ROCK VALLEY COLLEGE **Board Report #8259**
April 22, 2025

2025–2026 Dual and Articulated Credit Memorandum of Understanding
Between
Rockford Christian School and Rock Valley College

Background:

The Dual and Articulated Credit initiative is designed to provide qualified high school students with the opportunity to enroll in dual credit classes at their high school in designated transfer, career, and technical education pathways that lead to advanced standing for certificate and degree opportunities at Rock Valley College. Furthermore, this initiative facilitates students' transition from secondary coursework into Rock Valley College. Rockford Christian School began offering Dual Credit during the 2023–2024 academic year.

Dual and Articulated Credit offerings have increased annually with the further development of the Dual Credit Quality Act. These initiatives, along with their continued development and implementation, remain at the forefront of Rock Valley College's partnerships with regional school districts.

The school district will provide, at its cost, a dual credit instructor who is qualified to deliver dual credit instruction in compliance with the Illinois State Board of Education, the Illinois Community College Board, and the Higher Learning Commission. The school district will also provide, at its cost, appropriate academic support to ensure the delivery of quality instruction.

Appendix A lists the courses approved for dual credit at Rockford Christian School for the 2025–2026 academic year.

Recommendation:

It is recommended that the Rock Valley College Board of Trustees approves the Dual and Articulated Credit Memorandum of Understanding between Rock Valley College and Rockford Christian School, effective August 1, 2025, and expiring June 30, 2026. **Attorney Reviewed**.

_____
Howard J. Spearman, Ph.D.
President

Board Approval: _____
Secretary, Board of Trustees

Attachments: Rockford Christian School Dual and Articulated Credit Memorandum of Understanding

Dual and Articulated Credit
Memorandum of Understanding between
Rock Valley College and Rockford Christian High School

This Memorandum of Understanding ("MOU" or "Agreement") is entered into this 21 day of March, 2025 between Rockford Christian Schools ("School District"), located at 1401 N. Bell School Rd, Rockford, Illinois 61107 and Rock Valley College ("RVC" or "the College"), located at 3301 N. Mulford Road, Rockford, Illinois 61114 (collectively, the "Parties").

WHEREAS, School District and Rock Valley College have come together and would like to offer high school students enrolled in School District an opportunity to receive dual high school and college level credit through the Dual and Articulated Credit program; and

WHEREAS, the Parties desire to enter into this Agreement to facilitate the transition of students from secondary coursework into Rock Valley College; and

WHEREAS, the Parties herein desire to enter into an Agreement setting forth the services and guidelines to be provided and followed by each Party.

NOW, THEREFORE, it is hereby agreed by and between the Parties as follows:

1. School District and Rock Valley College will make available to eligible students participating in the Dual and Articulated Credit Program certain agreed upon "dual credit courses" and "articulated credit courses," as listed in Appendix A which is attached hereto and incorporated herein.

2. All dual credit courses shall be taught by qualified and approved School District instructors ("School District Dual Credit Instructors") during the academic year.

3. All dual credit and articulated credit courses shall be taught at the School District's campuses, unless otherwise noted in Appendix A.

4. It is further agreed upon by the Parties that the School District will:

    a. Designate a School District point-of-contact for all dual credit and articulated credit course offerings.

    b. Follow the procedures outlined in Appendix B which is attached hereto and incorporated herein, regarding Curriculum Development, Feedback, and Approval;

    c. Verify that School District Dual Credit Instructors meet Rock Valley College's minimum qualifications to teach including:
        i. Each School District Dual Credit Instructor must submit a *Rock Valley College Dual Credit at the High School Instructor Application*.
        ii. The School District must complete an *Instructor Verification* form for each School District Dual Credit Instructor to verify that official transcripts and formal identification of the Instructor are on record at the District office for ICCB and HLC auditing purposes.

d. Follow the procedures outlined in Appendix D for articulated credit courses which is attached hereto and incorporated herein;

e. Collaborate with Rock Valley College Early College Department on a shared Google Sheet to track students' completed Enrollment Forms and submit course rosters for each dual credit and articulated credit course. Dual credit course rosters will be used for Rock Valley College course registration and articulated credit course rosters will be used to track students' articulated credit eligibility;

f. Send Rock Valley College initial dual credit course rosters via the shared Google Sheet, in June for fall semester and year-long courses, and November for the spring semester courses, and verify final rosters within 2 weeks after the high school start date;

g. Send verified articulated credit course rosters via the shared Google Sheet within 30 days after the high school start date;

h. Ensure that School District Dual Credit Instructors follow Rock Valley College's master course syllabus with identified learning outcomes for each course, and utilize appropriate textbooks for each course as agreed upon by School District and Rock Valley College;

i. Ensure that School District Dual and Articulated Credit Instructors submit high school course syllabi that are in alignment with the Rock Valley College Master Course Syllabus, and include all information specific to course curriculum (learning outcomes, course objectives, methods of assessment, course outline), and samples of class assignments, projects, and exams to Early College Department for review on an annual basis, and utilize the approved syllabus, appropriate textbooks, resources, and RVC approved final project or exam (if necessary) for each course as agreed upon by School District and Rock Valley College;

j. Be responsible for School District Dual Credit Instructors submitting a final instructor course syllabus for each course section to the Rock Valley College Early College Department by the end of the second week of high school classes each semester;

k. Require all School District Dual Credit Instructors to attend Dual Credit Instructor workshops and other related meetings hosted by Rock Valley College to discuss dual credit processes and procedures *at least* once each academic year, for purposes of ensuring that student learning outcomes are met and that the Instructor is able to deliver quality, rigorous college credit coursework;

l. Allow Rock Valley College's chief academic officer or his or her designee, in consultation with the School District's superintendent or his or her designee, the opportunity to conduct course evaluations in a manner consistent with RVC's review and evaluation policies and procedures for on-campus adjunct faculty, to include peer review visits to the School District on an annual basis. This evaluation shall be limited to the course and the ability of the Instructor to deliver quality, rigorous college credit coursework. This evaluation shall not impact the Instructor's performance evaluation under Article 24A of the School Code;

m. Require all School District Dual Credit Instructors to complete the following steps in Rock Valley College Self Service, in accordance with the calendar dates determined by Rock Valley College and as outlined in Appendix C, which is attached hereto and incorporated herein: Rock Valley,

College Enrollment Verification ("EVR"), midterm grades, and final grades, which become part of each student's official college record;

n. Distribute on the first day of class, the instructor course syllabus to each student registered in a Dual Credit course section;

o. Ensure that all students enrolled in courses for college credit meet Rock Valley College course prerequisites and placement requirements or are concurrently enrolled in transitional courses, remedial courses, or receiving a mutually agreed upon academic intervention; and

p. Provide necessary academic support and guidance to students enrolled in the program.

5. It is further agreed upon by the Parties that Rock Valley College will:

a. Provide courses from Illinois Community College Board ("ICCB") approved programs;

b. Provide the School District with copies of all official college credit master course syllabi which contain course descriptions, prerequisites, learning outcomes, course requirements, and methods of evaluation for courses referenced in Appendix A;

c. Follow the Curriculum Development, Feedback and Approval procedure outlined in Appendix B;

d. Provide the School District with a list of the currently approved textbooks for dual credit courses being taught at the School District;

e. Review the resume and transcripts of any School District Dual Credit Instructor recommended by the School District to teach a dual credit course to ensure compliance with minimum Illinois Community College Board and Higher Learning Commission qualifications to teach dual credit requirements;

f. Provide guidance on appropriate placement of students using multiple measures;

g. Evaluate and document the performance of students who complete dual credit courses, and share such data with the School District. The evaluation shall not impact the instructor's performance evaluation under the School Code.

h. Award appropriate college credit and record student grades on a permanent college transcript which will be maintained by Rock Valley College;

i. Award appropriate college credit and record a 'T' grade on students' permanent college transcripts for students who earn a final grade of 'A' or 'B' in an articulated credit course listed in Appendix A and following the procedures outlined in Appendix D;

j. Review this MOU annually for accuracy and pricing; and

k. Host bi-annual meetings in the fall and spring semesters between the School District and College to discuss dual credit matters and renewal of agreements.

6. School District will provide, at its cost, School District Dual Credit Instructors who are qualified to deliver dual credit instruction in compliance with applicable standards established by the Illinois State Board of Education ("ISBE"), ICCB, and the Higher Learning Commission ("HLC"), and will also provide, at its cost, appropriate academic support to participating students to ensure delivery of quality instruction.

7. School District will provide associated instructional costs such as instructional materials and supplies, as needed.

8. Rock Valley College will charge a per-student enrollment fee of $50.00 for each dual credit course for the 2025-2026 academic year and will waive associated student fees. The per-student enrollment fee shall not apply to students who enroll in dual credit courses for high school credit only pursuant to Section 14 of this Agreement.

9. By Rock Valley College waiving associated student fees, the participating student will not be eligible for utilization of Rock Valley College student organizations and select student support services.

10. If the School District cannot provide instructional coverage and Rock Valley College is capable, at the School District's cost, a separate agreement will need to be drafted to outline the expenses associated with Rock Valley College's instructional delivery of the dual credit course at the School District campuses.

11. Recommended modifications to this Agreement will be mutually agreed upon by the Parties and shall be in writing. Such modifications will not jeopardize credit for the students currently enrolled in courses covered under this Agreement.

12. For classes desired to be offered as part of a pathway but that do not have a qualified dual credit teacher or enough qualifying students enrolled, the College will determine if those courses can be offered as articulated credit and how district students will earn that credit, as referenced in Appendixes A and D.

13. The Parties will work collaboratively and utilize the following processes to ensure that individual students with disabilities have access to Dual Credit at High School courses, provided that they are able to meet the criteria for entry into such courses:

    a. The School District will ensure that all of its students have access to dual credit course offering information prior to course selection.

    b. Once dual credit course rosters are finalized, the School District will indicate on the shared Google Sheet which dual credit students have an IEP or 504 plan and document the provided accommodations within the established School District practices for record keeping of these services.

    c. A student with a disability shall have access to the supplementary aids and accommodations included in their individualized education program under Article 14 of the Illinois School Code or Section 504 Plan under the federal Rehabilitation Act of 1973 while the student is accessing a dual credit course on the School District's campus in accordance with established School District practices for providing these services.

    d. The School District and RVC shall regularly communicate regarding the progress, performance and individual needs of students with disabilities who are enrolled in Dual Credit at High School courses.

Nothing contained herein shall be construed as to release the School District from its obligations as the "Resident District" and/or "Local Education Agency," as those terms may be defined in State or federal laws, rules and/or regulations relating to students with disabilities. The School District represents and warrants that, at all times and during all situations governed by this Agreement, it shall remain the Resident District and Local Education Agency for any and all students with disabilities participating in Dual Credit at High School hereunder.

14. The School District will allow high school students who do not otherwise meet the College's academic eligibility requirements for receipt of college credit to enroll in dual credit courses taught at the high school, for high school credit only.
    a. To the extent practicable, students enrolled in a dual credit course for high school credit only will be placed in a separate section than those students who are enrolled in the course for both high school and college credit.
    b. The School District will establish procedures, prior to the first day of class, to notify all individual high school students enrolled in a mixed enrollment dual credit course that includes students who have and have not met the criteria for dual credit coursework of whether or not they are eligible to earn college credit or the course.
    c. The School District shall ensure that its instructors maintain the rigor of dual credit courses taught at the high school and including students not deemed ready for college-level coursework according to the College's standards.

15. In carrying out its respective obligations under this Agreement, each Party and its employees shall maintain the confidentiality of all personally identifiable information concerning the students enrolled in dual and/or articulated credit courses, and shall adhere to all applicable federal, State and local laws, rules and regulations now in effect or later adopted relating to the confidentiality of student records and information, including but not limited to the Family Educational Rights and Privacy Act ("FERPA"), 20 U.S.C. §1232g, and Illinois School Student Records Act ("ISSRA"), 105 ILCS 10/1 et seq. With regard to the education records/school student records and information to which a Party and/or its employees shall be granted access under this Agreement, that Party and its employees shall be deemed "school officials" with legitimate educational interests in such records and information. The Party and its employees shall have the right to access and use such records and information solely for the purpose of performing the Party's obligations under this Agreement. The Party and its employees shall not re-disclose personally identifiable student information that is received under this Agreement to any third party, except as directed or permitted by the other Party, or as required by law. Each Party shall have in place reasonable policies and procedures, which the other Party may monitor or audit upon request and with reasonable notice, to prevent such re-disclosure.

To the extent feasible, the College and School District shall annually assess disaggregated data pertaining to dual credit course enrollments, completions, and subsequent postsecondary enrollment and performance. If applicable, this assessment shall include an analysis of dual credit courses with credit sections for dual credit and for high school credit only pursuant to Section 14 of this Agreement that reviews student characteristics by credit section in relation to gender, race and ethnicity, and low-income status. School District shall be responsible for providing dis-aggregated data concerning students enrolled in dual credit courses for high school credit only.

16. This Agreement will be in effect August 1, 2025 and end on June 30, 2026.

Dr. Johnna Duda

08.17.25

High School Superintendent Date

Rock Valley College President Date

Gary Love, Board Chair

03.20.25

Board of Education Date

Rock Valley College Board of Trustees Date

Appendix A
Dual Credit Courses

The following Rock Valley College courses will be offered at Rockford Christian High School as dual credit effective during this Agreement:

Dual Credit Courses
GAT 110 – Introduction to Photoshop
GAT 115 – Digital Design & Illustration

Appendix B
Curriculum Development, Feedback, and Approval

Dual credit courses taught at the high school are sanctioned by the Dual Credit Quality Act (110 ILCS 27/). In order for a dual credit course to run at a high school, the following must occur:

1. Dual Credit Instructor Application Process
2. Dual Credit Course Application Process
3. Annual Dual Credit Course Peer Review (including syllabus submission)
4. Dual Credit Student Survey Collection

Appendix C
Dual Credit Roster & Grading Procedures for Dual Credit Instructors

1. School District Dual Credit Instructors set up their Rock Valley College network account and password to complete the following processes in RVC Self Service. Individual notices will be sent to each instructor at the start of each course with EVR, midterm, and final deadline dates. Reminder emails will also be sent prior to each deadline date. Missed deadline dates for EVR, midterm grades, and final grades will result in manual processes for the instructor and RVC.

2. Instructors complete the Enrollment Verification ("EVR") process by the tenth day of classes to ensure the high school roster **matches** the Rock Valley College course roster of registered students seeking college credit for their participation in the course. This includes an instructor duty to initiate the following:

    a) Drop any student who has never attended the course or who does not want dual credit.
    b) Contact the RVC Early College Office if a student who has been attending is not on the RVC roster so that they can be added.

3. Instructors submit Midterm Grades by the assigned **midterm date**.

    a) Mark "S" for each student who is currently passing the course with a 'C' or better.
    b) Mark "D" for each student who is currently earning a 'D' in the course.
    c) Mark "F" for each student who is currently earning a 'F' in the course.

4. Instructors send Early College notice of a student's intent to withdraw from a course by the assigned **Withdrawal** deadline. Student receives a 'W' grade on their Official RVC Transcript.

5. Instructors submit Final Grades in Self Service by the assigned **final grading deadline**, and the final grade is reported on students' Official RVC Transcripts.

Appendix D
Articulated Credit Policy & Procedures

1. School District communicates intent to offer articulated credit course no later than 6 months before start of intended school year, and adds course information to the shared District and RVC Google Sheet.
2. High school instructor submits syllabus, textbook, and samples of assignments, tests and projects to Early College for review. Updated information must be submitted annually.
3. Rock Valley College will determine approval of the course and it will be added to Appendix A of the MOU.
4. District verifies high school rosters within 30 days from the start of the high school class via the shared Google Sheet between School District and College.
5. Students in articulated courses complete a Rock Valley College Online Enrollment Form within the first week of class.
6. High School provides official, verified high school final grading roster to Early College upon completion of the high school course.
7. Students who earn an 'A' or 'B' in the high school course will be eligible for articulated credit upon the successful completion ('C' or better) in the subsequent course(s), as indicated in Appendix A.
8. Subsequent course(s) must be enrolled in and successfully completed no later than one year after the student's high school graduation.
9. Students register for subsequent course(s) as part of dual credit offerings at the School District or in classes offered at Rock Valley College campuses.
10. The student will receive articulated credit from RVC upon successful completion of subsequent course(s) within timeframe given above.

ROCK VALLEY COLLEGE **Board Report #8260**
April 22, 2025

2025–2026 Running Start Intergovernmental Agreement
Byron Community Unit School District #226

Background: Running Start is a formal program that allows qualified students from Byron Community Unit School District #226 to attend Rock Valley College for their junior and senior high school years. Students may enroll in a two-year degree completion program, which allows them to take dual credit courses that meet the requirements for both a high school diploma and a Rock Valley College Associate Degree simultaneously. Alternatively, students may enroll in a one-year program that meets the requirements for both a high school diploma and one year of Rock Valley College credit courses simultaneously. The Running Start program will be administered through the Early College office at Rock Valley College in conjunction with Byron Community Unit School District #226.

Students selected for Running Start need to be academically and socially ready for college. Running Start provides an opportunity for students to work toward a more challenging educational environment and excel in both high school and college; at the same time, they may continue to participate in sports and activities at their high schools, as their schedule allows. The Running Start program provides students additional experiences to develop the independence, study skills, and confidence needed to succeed beyond high school and into college.

The school district has elected not to provide financial assistance to its students. Program participants will be charged by Rock Valley College the cost equivalent of tuition and fees for courses taken per Running Start. Students will also be financially responsible for all associated program costs, including textbooks, supplies, and repeated courses.

Recommendation: It is recommended that the Rock Valley College Board of Trustees approves the Running Start Intergovernmental Agreement with Byron Community Unit School District #226, effective the date both parties have approved and executed the Agreement, for classes beginning Summer 2025, and automatically expiring on June 30, 2026. **Attorney Reviewed**.

_____
Howard J. Spearman, Ph.D.
President

Board Approval: _____
Secretary, Board of Trustees

Attachment: Byron Community Unit School District #226 Running Start Intergovernmental Agreement

INTERGOVERNMENTAL AGREEMENT BETWEEN BOARD OF EDUCATION OF BYRON COMMUNITY SCHOOL DISTRICT NO. 226, OGLE COUNTY, ILLINOIS AND BOARD OF TRUSTEES OF ILLINOIS COMMUNITY COLLEGE DISTRICT NO. 511, WINNEBAGO COUNTY, ILLINOIS FOR RUNNING START PROGRAM

This Agreement is made and entered into by and between the Board of Education of Byron Community School District No. 226, Ogle County, Illinois ("DISTRICT") and the Board of Trustees of Illinois Community College District No. 511, Winnebago County, Illinois ("COLLEGE") (together, the "Parties") in the exercise of their intergovernmental cooperation powers under the Illinois Constitution of 1970, and the Illinois Intergovernmental Cooperation Act and their respective powers under the School Code and the Public Community COLLEGE Act.

WHEREAS, the Parties are authorized to enter into intergovernmental agreements for cooperative projects and use agreements in any manner not prohibited by law or by ordinance, pursuant to Article VII, § 10 of the Illinois Constitution of 1970, the Intergovernmental Cooperation Act (5 ILCS 220/1 *et seq.),* the School Code (105 ILCS 5/1-1 *et seq.),* and the Public Community COLLEGE Act (110 ILCS 805/1-1 *et seq.);* and

WHEREAS, Running Start is a program that allows select, qualified, academically motivated students enrolled in Illinois Community COLLEGE DISTRICT 511 public high schools an opportunity to earn both their high school diploma and associate degree concurrently by attending COLLEGE full-time during their junior and/or senior years of high school; and

WHEREAS, the Parties have determined that shared commitment to Running Start goals benefits their constituencies and enhances educational opportunities for the communities they serve; and

WHEREAS, the Parties have determined that it is in their respective best interests and that of their constituencies to enter into this Intergovernmental Agreement for Running Start Program (hereinafter "Agreement").

NOW, THEREFORE, IT IS AGREED between the Parties, in consideration of their mutual promises and undertakings set forth herein and for other good valuable consideration, as follows:

Section 1 Incorporation of Preamble Recitals

The foregoing recitals are hereby found to be true and correct and are incorporated herein by reference.

Section 2 Implementation of Running Start

DISTRICT and COLLEGE agree to collaborate to implement Running Start as a joint program, administered jointly by Rock Valley COLLEGE and Byron School DISTRICT, subject to the

following terms and conditions.

A. The Parties intend to establish and offer Running Start to provide eligible DISTRICT students with full-time instruction at COLLEGE during their junior and senior years of high school in satisfaction of:

   1) DISTRICT's requirements for earning a high school diploma; and

   2) COLLEGE's requirements for earning an associate's degree.

B. Any DISTRICT student interested in Running Start will meet with DISTRICT Counselor to discuss whether he/she meets the pre-selection criteria set forth in the Running Start Program Process Procedures (Appendix A). If an interested DISTRICT student meets said pre-selection criteria, he/she will follow the application process set forth in the Running Start Procedures to Fulfill Qualifications and Admissions (Appendix B).

C. This Agreement does not cover those students who are not recruited by and identified by the DISTRICT to participate in the Running Start program.

D. Instruction for DISTRICT students accepted into Running Start shall be provided by COLLEGE, which shall then charge the cost of in-district tuition and fees directly to each individual participating student.

E. The Running Start courses offered pursuant to this Agreement and the respective course locations are attached hereto and incorporated by reference as Appendix D. The courses listed in Appendix D will be mutually agreed upon by both parties no later than March of each year that this Agreement is in effect, and are subject to change based upon availability of eligible instructors, student interest and availability in specific courses, and/or local board policy.

F. If a DISTRICT student is receiving a D, F or W, or is otherwise not meeting Running Start academic standards, at the midterm grading period, COLLEGE will notify the DISTRICT Counselor within one week after the midterm date. COLLEGE and DISTRICT agree to communicate within seven (7) days and develop a success plan with the student for the remainder of the semester. The success plan will be shared in writing with COLLEGE, DISTRICT and student.

G. At semester end, COLLEGE will provide the DISTRICT Counselor with transcripts for all students enrolled in Running Start.

Section 3 DISTRICT Obligations

DISTRICT will:

A. DISTRICT will recruit eligible students to participate in Running Start.

B. DISTRICT will ensure students who meet the free lunch or breakfast eligibility guidelines

pursuant to Section 10-20.13(b) of the Illinois School Code (105 ILCS 5/10-20.13(b)) and who are accepted into Running Start are provided equal access to Running Start consistent with the requirements of the Illinois School Code.

C. DISTRICT will be responsible for communicating to the COLLEGE the list of eligible and approved students for the Running Start Program by the COLLEGE's annual deadline.

D. DISTRICT Counselor will be responsible for initiating communication to the Running Start students and a parent or guardian the enrollment and selection of courses defined as Running Start schedules and making any necessary schedule changes through utilizing College Schedule Change Forms.

E. DISTRICT will be responsible for communicating to Running Start students and their parents or a guardian in regard to resolving disputes within the overall operation of the Running Start program, including the DISTRICT Running Start selection process results and qualifications.

F. DISTRICT will be responsible for securing COLLEGE placement test scores from students for the selection process (pursuant to Appendix B).

G. DISTRICT will be responsible for the pre-selection and final selection process (pursuant to Appendix B).

H. DISTRICT will provide the COLLEGE with no less than one and no more than two points of contact i.e. DISTRICT Counselor to ensure effective and accurate communication.

I. DISTRICT will provide advising for high school graduation requirements to Running Start students.

J. DISTRICT will provide all counseling services to Running Start students.

K. DISTRICT will provide students who successfully complete Running Start with credit towards a high school diploma.

L. DISTRICT will communicate to the DISTRICT 226 students and their parents or a guardian that they are responsible for covering textbooks, associated instructional material costs, and 100% of the in-district tuition and fees for the Running Start Program.

M. If DISTRICT identifies and recommends instructors for use in the Running Start Program which are then approved by COLLEGE, DISTRICT shall be responsible for hiring and compensating such instructors.

N. DISTRICT agrees to work with their Running Start students who have an IEP or 504 plan annually. DISTRICT will be responsible for including in the annual transition planning meeting a comprehensive transitional plan for Running Start. Rock Valley College Disability Support Services and Early College Department are available to assist with the transition planning.

Section 4 COLLEGE Obligations

COLLEGE will provide participating DISTRICT students with:

A. COLLEGE will provide technology accounts for Self Service, Eagle, and RVC Mail.

B. COLLEGE will provide a mandatory orientation, including a review of COLLEGE policies and procedures and a copy of COLLEGE's Student Handbook.

C. COLLEGE will offer the mandatory STU 100, Planning for Success, during the summer semester preceding their fall semester enrollment. Students are responsible for the tuition and fees for STU 100 Planning for Success.

D. COLLEGE will provide instruction opportunities to achieve an Associate of Arts Degree or an Associate in Science degree.

E. COLLEGE will provide final grades for courses within two weeks of the completion of each semester.

F. COLLEGE will be responsible for administering COLLEGE placement test with and for students (pursuant to Appendix B).

G. COLLEGE will ensure that any employee or agent of COLLEGE who has direct and regular contact with participating DISTRICT students undergoes a criminal history records check.

H. COLLEGE will ensure that instructors for Running Start courses are properly qualified to teach such courses, consistent with the Dual Credit Quality Act, 110 ILCS 27/16(5) and ILCS 27/20. COLLEGE shall approve any instructors which DISTRICT identifies and recommends for use in the Running Start Program. Any DISTRICT-recommended instructors shall be hired and compensated by DISTRICT.

I. COLLEGE will take appropriate steps to ensure that Running Start courses are equivalent in quality and rigor to other courses offered at the COLLEGE for college credit. COLLEGE will ensure that Running Start student learning outcomes are the same as other courses taught at COLLEGE. In addition, COLLEGE will annually evaluate course content, delivery, and rigor, consistent with COLLEGE policy, in consultation with the DISTRICT'S superintendent.

J. COLLEGE reserves the right to modify or cancel classes based on instructor availability and/or student interest. COLLEGE will support and implement schedule request changes made by DISTRICT Counselor and commit to ensuring any schedule changes of DISTRICT 226 students are approved by DISTRICT Counselor or DISTRICT Director of Career Readiness before being made. In such circumstances the COLLEGE will notify the DISTRICT counselor of such changes.

K. COLLEGE will maintain appropriate academic control over the curriculum of all Running Start Program courses, consistent with State and/or Federal law and as required or negotiated by the Higher Learning Commission.

Section 5 Participating DISTRICT Students' Obligations

The DISTRICT will cause participating DISTRICT students to comply with the following requirements (pursuant to Appendix B):

A. Student will complete information in the COLLEGE Welcome Packet.

B. Student will attend mandatory COLLEGE Running Start Orientation.

C. Student will respond to email communication via COLLEGE Mail on a daily basis.

D. Student will schedule an advising appointment each semester with a COLLEGE advisor and DISTRICT Counselor in advance of assigned priority registration dates.

E. Student will schedule an appointment each semester with a designated DISTRICT Counselor to ensure each DISTRICT student meets all requirements for Running Start and high school graduation.

F. Student will keep all scheduled appointments.

G. Student will adhere to COLLEGE and DISTRICT policies and procedures.

H. Student will demonstrate qualities of integrity, honesty, civility and respect in their conduct both in and out of the classroom as noted in the COLLEGE Student Handbook.

I. Student will meet and maintain requirements as set forth in the Running Start Academic Conduct Policies (Appendix C).

J. Students not meeting the Academic Conduct Policies will be placed on Academic Probation for one semester and be required to develop an Individual Academic Recovery Plan or be dismissed. This plan will be shared with the DISTRICT Counselor and signed by the DISTRICT, COLLEGE, parent/guardian, and student. Students who do not meet the terms of the Academic Conduct Policy after the Academic Probation semester may be dismissed from Running Start.

K. Student will meet with the DISTRICT and a parent or guardian to ensure the applicable high school graduation requirements are met.

Section 6 Shared Obligations and Understandings of the Parties

A. The DISTRICT and COLLEGE acknowledge and agree that this Agreement solely memorializes implementation of Running Start, and that there are no other promises, representations, or agreements between the Parties except as provided in this Agreement.

B. DISTRICT and COLLEGE agree to comply with all applicable federal and State nondiscrimination and equal opportunity laws, rules and regulations. DISTRICT and COLLEGE shall not engage in unlawful discrimination or harassment against any person based on race, color, ancestry, national origin, religion, pregnancy, sexual orientation, order of protection status, gender identity or expression, age, marital status, disability, genetic information, unfavorable military discharge, veteran status, or sex (including sexual harassment, sexual violence, sexual assault, domestic violence, dating violence and/or stalking), or any other legally protected category. The Parties will coordinate regarding an appropriate response to any report of alleged harassment, including sexual harassment, involving students or employees involved in the Running Start Program, taking into consideration the nature of the report, the parties involved and the location and context in which the alleged harassment occurred.

C. In carrying out its respective obligations under this Agreement, each Party and its employees shall maintain the confidentiality of all personally identifiable information concerning the students enrolled in Running Start courses, and shall adhere to all applicable federal, State and local laws, rules and regulations now in effect or later adopted relating to the confidentiality of student records and information, including but not limited to the Family Educational Rights and Privacy Act ("FERPA"), 20 U.S.C. §1232g, and Illinois School Student Records Act ("ISSRA"), 105 ILCS 10/1 et seq. With regard to the education records/school student records and information to which a Party and/or its employees shall be granted access under this Agreement, that Party and its employees shall be deemed "school officials" with legitimate educational interests in such records and information. The Party and its employees shall have the right to access and use such records and information solely for the purpose of performing the Party's obligations under this Agreement. The Party and its employees shall not re-disclose personally identifiable student information that is received under this Agreement to any third party, except as directed or permitted by the other Party, or as required by law. Each Party shall have in place reasonable policies and procedures, which the other Party may monitor or audit upon request and with reasonable notice, to prevent such re-disclosure.

D. It is understood and agreed that neither party to this Agreement shall be legally liable for any negligent or wrongful acts either of commission or omission, chargeable to the other, unless such liability is imposed by law and this Agreement shall not be construed as seeking to enlarge or diminish any obligation or duty owed by one party against the other party or against third parties.

E. The Parties agree that their respective representatives shall use their best efforts to timely communicate with one another as needed to pursue the objectives and implementation of Running Start, and to work cooperatively to resolve any issues which may from time to time arise in the course of their collaboration. The Parties

shall, not less than annually, review the provisions of this Agreement and identify any updates, as may be needed. Any such updates are subject to the requirements of Section 8.E, below.

Section 7 Participation in Running Start Program by Students with Disabilities

The Parties will work collaboratively and utilize the following processes to ensure that individual students with disabilities have access to Running Start Program courses, provided that they are able to meet the criteria for entry into such courses:

A. The DISTRICT will identify all eligible students based upon the requirements as set forth in the Running Start Pre-Selection Criteria (Appendix A) and DISTRICT Procedures to Fulfill Qualifications and Admissions (Appendix B).

B. The process is established as follows:

- The DISTRICT will identify students who have a current IEP or 504 Plan on the final and approved DISTRICT Running Start list, as referenced in Appendix B.
- The DISTRICT will ensure that each student with an IEP or 504 Plan and their parent/guardian is informed of the differences in college ADA accommodations versus high school accommodations.
- The DISTRICT Counselor and COLLEGE Early College department will assist with connecting students to Disability Support Services so that college accommodations can be developed prior to the start of Running Start coursework.
- The DISTRICT will assist in providing students a copy of their current IEP or 504 Plan to provide to the COLLEGE Disability Support Services.

C. A student with a disability shall have access to the supplementary aids and accommodations included in their individualized education program under Article 14 of the Illinois School Code or Section 504 Plan under the federal Rehabilitation Act of 1973 while the student is accessing a Running Start Program course on DISTRICT's high school campus, in accordance with established DISTRICT practices for providing these services.

D. A student with a disability who accesses a Running Start Program course on COLLEGE's campus shall have access to appropriate supplementary aids and/or accommodations for which the student is eligible through COLLEGE's Disability Support Services office. The Parties agree that the COLLEGE'S Disability Support Services office will coordinate with and involve the District in identifying appropriate supplementary aids and/or accommodations for eligible students.

E. DISTRICT and COLLEGE shall regularly communicate regarding the progress, performance and individual needs of students with disabilities who are enrolled in Running Start Program courses.

Nothing contained herein shall be construed as to release DISTRICT from its obligations as the "Resident District" and/or "Local Education Agency," as those terms may be defined in State or federal laws, rules and/or regulations relating to students with disabilities. DISTRICT represents and warrants that, at all times and during all situations governed by this Agreement, it shall remain the Resident District and Local Education Agency for any and all students with disabilities participating in the Running Start Program hereunder.

Section 8 Miscellaneous Provisions

A. **Effective Date.** This Agreement becomes effective upon the date as of which it has been approved and fully executed by both of the Board of Education of DISTRICT and the Board of Trustees of COLLEGE.

B. **Term of Agreement; Non-Assignability.** This initial term of this Agreement shall commence on the Effective Date and expire automatically on June 30, 2026. This agreement is applicable for the Running Start Class who begins Summer 2025 and for program applicants and participants who begin the Running Start program in Summer 2025 This Agreement is not transferable or assignable by the Parties. There are no third-party beneficiaries to this Agreement.

C. **Termination.** Either Party shall have the right to terminate this Agreement at the end of any semester during the initial term and any extension thereof, by in whole or in part upon providing written notice of termination to the other Party at least 30 days prior to the last day of student attendance in any such semester.

D. **Notices**. All notice required pursuant to this Agreement shall be sent by means capable of providing a confirmation of receipt, including (a) deposit with postage pre-paid in the U.S. mail, certified and return receipt requested, (b) personal service, or (c) facsimile transmittal, to the Parties at their addresses set out below or as otherwise specified in writing to one another. All notices mailed shall be deemed effective three days after mailing.

If to DISTRICT:

Byron Community School District No. 226
Att'n: Superintendent
696 N. Colfax St.
Byron, IL 61010
Facsimile: (815) 335-7574

with a copy to counsel;

Caroline A. Roselli
Robbins-Schwartz
55 W. Monroe St. – Suite 800
Chicago, IL 60603-5144
Facsimile: (312) 332-7768
Email: croselli@robbins-schwartz.com

If to COLLEGE:

Illinois Community COLLEGE DISTRICT No. 511
Att'n: Chief Academic Officer
3301 North Mulford Rd.
Rockford, IL 61114
Facsimile: (815) 921-6974

with a copy to counsel:

Joseph J. Perkoski
Robbins-Schwartz
190 South LaSalle St, Suite 2550
Chicago, Il 60603-33410
Facsimile: (312) 332-7768
Email: jperkoski@robbins-schwartz.com

E. **Amendments**. No change, modification or amendment to this Agreement shall be valid unless reduced to writing and approved by the Parties' respective governing boards.

F. **Good Faith and Dispute Resolution.** The Parties agree to use their best, good faith efforts to promote and operate the Running Start program. In the event of a dispute arising under this Agreement which cannot be resolved informally by the Parties' designated representatives and the Parties' respective governing boards, the Parties agree to first engage in mediation to resolve the conflict. If mediation is unsuccessful, the Parties may, by subsequent written agreement, elect to engage in binding arbitration pursuant to the procedures of the American Arbitration Association, in lieu of litigation.

G. **Severability.** If for any reason any provision of this Agreement is determined by an arbitrator to be invalid or unenforceable, that provision shall be deemed severed and the balance of the Agreement shall otherwise remain in full force and effect.

The failure of a Party to this Agreement to insist upon strict and prompt performance of the terms and conditions shall not constitute or be construed as a waiver or relinquishment of that Party's right thereafter to enforce any such term or condition, but the same shall continue in full force and effect.

H. **Governing Law.** This Agreement shall be governed by and interpreted according to the laws of the State of Illinois.

I. **Signature in Counterparts**. This Agreement may be executed in counterparts, each of which shall be an original, but all of which shall constitute on and the same instrument. Counterparts may be exchanged in PDF format by email.

WHEREFORE, the Parties by their respective officers have executed this Agreement on the dates set forth below.

Board of Education **Byron School District No. 226** **Ogle County, Illinois**	**Board of Trustees** **Illinois Community COLLEGE District No. 511** **Winnebago County, Illinois**
Christine Lynde **President**	**President**
Dawn Kesler **Secretary**	**Secretary**
March 20, 2025 **Date**	**Date**

APPENDIX A

DISTRICT Running Start Program Process Procedures

Pre-Selection Criteria for DISTRICT High School Students

1. Meet with the DISTRICT Counselor regarding the selection process.
2. Must be in their high school sophomore or junior year to apply for Running Start.
3. Have a minimum 3.0 cumulative high school GPA.
4. Be on track for high school graduation by the end of the sophomore year for the 2-year program; junior year for the 1-year program.
5. Completed one year of Algebra and one year of Geometry with a grade of "B" or higher in each semester by the end of the sophomore year. Two years of Algebra completed with a grade of "B" or higher is preferred.
6. Completed two years of English with a grade of "B" or higher in each semester by the end of the sophomore year.
7. Completed one year of Chemistry with a grade of "B" or higher in each semester by the end of the sophomore year for the 2-year program; junior year for the 1-year program.
8. Have a positive recommendation from the DISTRICT high school Principal and/or Counselor.
9. Have the permission of a parent or legal guardian.
10. Work with the DISTRICT Counselor to complete steps outlined in Appendix B.
11. DISTRICT may implement additional pre-selection criteria above and beyond the minimum pre-selection criteria given above.

APPENDIX B

DISTRICT Procedures to Fulfill Qualifications and Admissions

Note: "DISTRICT" refers to Byron DISTRICT 226. "RVC" refers to Rock Valley COLLEGE's Early COLLEGE Office.

1. DISTRICT determines list of students who are qualified.
2. DISTRICT determines who is interested in applying for the Running Start Program.
3. DISTRICT interested students complete an RVC Application for Credit Courses.
4. DISTRICT testing proctors will administer ACCUPLACER testing at DISTRICT campuses, or alternatively schedule a test date at the COLLEGE Testing Center. (Students must complete RVC Applications no less than 1 week prior to testing.)
5. DISTRICT students will take the RVC ACCUPLACER placement test in Reading, English, and Math, or submit ACT/SAT scores for possible wavier of the placement test.
6. DISTRICT students will be allowed one re-test in Reading, English, and Math during the Running Start application process for a cost of $5 per subject re-test. If testing is proctored at the high school, RVC will waive re-test fees.
7. COLLEGE provides ACCUPLACER scores report to DISTRICT.
8. DISTRICT Counselors review and determine if students are ready for COLLEGE coursework as part of the RVC Running Start Program based on ACCUPLACER scores.
9. DISTRICT staff will place student's data into a shared file that is compatible with MS Excel or Google Sheets format. The file will include the RVC Student ID for each student and specify all students who are qualified based on DISTRICT selection criteria.
10. DISTRICT submits file of fully qualified students to RVC.
11. COLLEGE will verify qualified students and send the confirmed report back to DISTRICT to complete the DISTRICT selection process.
12. After DISTRICT selection process is conducted, DISTRICT will send final and approved DISTRICT Running Start student list to RVC.
13. DISTRICT Counselors notify ALL students of award of placement into DISTRICT Running Start Program OR placement on DISTRICT waiting list.
14. COLLEGE sends welcome packet to DISTRICT students to final and approved DISTRICT Running Start students.
15. DISTRICT students return completed welcome packet forms to COLLEGE.
16. DISTRICT manages DISTRICT Running Start waiting list, if such list exists.
17. DISTRICT sends transcripts to COLLEGE of accepted Running Start students after spring grades are posted to confirm eligibility requirements have successfully been met.
18. Based on transcripts, DISTRICT will determine if a student no longer meets Running Start eligibility requirements and DISTRICT will inform impacted student.
19. Students and DISTRICT Counselors are responsible for ensuring students will meet DISTRICT High School graduation requirements.
20. COLLEGE schedules students each semester and provides student schedules to DISTRICT Counselor for students enrolled in the DISTRICT Running Start Program.
21. DISTRICT Counselors work with students each semester to verify students are on track with their individual COLLEGE Student Academic Master Plan (STAMP) and high school graduation requirements.

22. When a student scheduling change or STAMP change is requested by the DISTRICT or the DISTRICT student, the student submits the "RVC Schedule Change Form" to DISTRICT Counselor for approval.
23. RVC provides students access to COLLEGE advisors to assist with changes to STAMP and scheduling, as needed.
24. If approved, DISTRICT Counselor submits the signed "RVC Schedule Change Form" to RVC for processing.
25. RVC provides student transcripts to DISTRICT Counselor for each semester completed by participating students within two weeks of final grades posting.

APPENDIX C
Running Start Student Academic Conduct Policies

All *Running Start* students at Rock Valley College (RVC) are expected to demonstrate qualities of integrity, honesty, civility, and respect in their conduct, both in and out of the classroom. All RVC policies can be viewed in the Student Handbook found on our website: www.rockvalleycollege.edu/studenthandbook. Adherence to all policies is essential and required to remain in the *Running Start* program.

ADVISING & COMMUNICATION

Running Start students are expected to:

- Meet with your high school Program Counselor for high school graduation and semester schedules.
- Only add or drop classes with your high school Counselor.
- Meet with an RVC Advisor for RVC graduation requirements.
- Respond to communication via RVC Mail and EAGLE accounts on a daily basis.
- Keep all scheduled appointments.

ATTENDANCE POLICY

Students are expected to attend every class meeting and arrive on time. There is no college policy permitting absences. Each faculty member will decide when and how absences affect grades. It is the responsibility of the student to adhere to the course syllabus. If a student needs to miss class, they must contact their instructor and their home high school office.

MAINTAINING ACADEMIC INTEGRITY

Please refer to page 47 of the Student Handbook: http://www.rockvalleycollege.edu/studenthandbook

ACADEMIC EARLY WARNING

Transitioning from high school to college can be a challenge and students may find it difficult to adjust. The Early Warning System is designed to assist students by alerting the Dean of Students office of any student who misses class or struggles academically within the first few weeks of school. This early intervention is intended to make a difference in the student's academic performance before midterm and set a pattern of success for the rest of the semester. Notification to the Dean of Students is dependent upon faculty report.

ACADEMIC PROBATION & INDIVIDUAL ACADEMIC RECOVERY PLAN (IARP)

Students must earn a cumulative grade point average (GPA) of 2.5 or higher and not receive a "D", "W" or "F" for a course, or they will be placed on Academic Probation for one semester and be required to develop an IARP. If during the probation semester students fail to raise their GPA to 2.5 or higher or they earn an additional "D", "W" or "F", then they **will** be dismissed from the program and be returned to high school. Assistance to improve academic performance is available by taking advantage of the following:

- Meet with instructors to review course expectations and create a plan of action. Instructor office hours can be found on the course syllabus.
- Visit the Tutoring Center, Writing Center, and/or Math Lab for instruction, tutoring, and study skills enhancement. These services are free to RVC students.
- Students will be **required** to meet regularly with their high school program counselor to insure academic recovery.

DISMISSAL FROM PROGRAM

All *Running Start* students will be dismissed from the program as a result of *any* of the following:

- Failure to attend and complete STU 100: Planning for Success in their first summer semester with a grade of "B" or higher. No repeat allowed.
- Failure to raise cumulative GPA to 2.5 or earn "D", "F" or "W" during the Academic Probation semester.
- Demonstration of behavior and/or attitudes that undermine the integrity and privilege of program participation, as deemed by RVC and/or the participating School District.
- Violation of any of the Code of Conduct policies and/or Academic Misconduct policies.
- If high school graduation and/or RVC graduation is in jeopardy. Dismissal is determined by the participating School District in consultation with RVC.

In addition, students in their **first year** of *Running Start* will also be dismissed from the program as a result of *any* of the following:

- Earning a combination of three "D", "F" or "W" grades in a single semester.
- Earning two "F" grades in a single semester.
- Earning a semester or cumulative GPA less than 2.0.

Needing to recover more than 7 credits by the end of the first year in the program.

Appendix D

Running Start Program Course Offerings 2025-2026

Running Start Courses Approved to be taken at an RVC Campus

Allied Health					
RVC Course Code	**RVC Course Name**	**RVC Credits**	**HS Course Name**	**HS Credits**	**HS Grad Requirement**
FWS-110	Fitness Walking	1	RVC-RS plus RVC Course Name	0.5	District has PE Waiver
FWS-116	Step Aerobics	1	RVC-RS plus RVC Course Name	0.5	District has PE Waiver
FWS-119	Cardio Kickboxing	1	RVC-RS plus RVC Course Name	0.5	District has PE Waiver
FWS-121	Cardio Fitness & Conditioning	1	RVC-RS plus RVC Course Name	0.5	District has PE Waiver
FWS-126	Beginning Weight Lifting	1	RVC-RS plus RVC Course Name	0.5	District has PE Waiver
FWS-127	Advanced Weight Lifting	2	RVC-RS plus RVC Course Name	0.5	District has PE Waiver
FWS-128	Sports Performance Fitness	1	RVC-RS plus RVC Course Name	0.5	District has PE Waiver
FWS-131	Basketball & Touch Football	1	RVC-RS plus RVC Course Name	0.5	District has PE Waiver
FWS-133	Power Volleyball	1	RVC-RS plus RVC Course Name	0.5	
FWS-151	Tae Kwon Do	1	RVC-RS plus RVC Course Name	0.5	
FWS-220	Intro Career Opportunty in PE	3	RVC-RS plus RVC Course Name	0.5	
FWS-231	Contemporary Health Issues	3	RVC-RS plus RVC Course Name	0.5	
FWS-233	Community Health	3	RVC-RS plus RVC Course Name	0.5	
FWS-235	Alcohol and Drug Education	3	RVC-RS plus RVC Course Name	0.5	
FWS-236	Human Sexuality	3	RVC-RS plus RVC Course Name	0.5	
FWS-237	Nutrition for Optimum Living	3	RVC-RS plus RVC Course Name	0.5	
FWS-243	First Aid/Gen Safety/CPR/AED	3	RVC-RS plus RVC Course Name	0.5	
FWS-250	Introduction Sport Management	3	RVC-RS plus RVC Course Name	0.5	
FWS-253	Introduction to Coaching	3	RVC-RS plus RVC Course Name	0.5	
FWS-254	ASEP Sport First Aid and CPR	3	RVC-RS plus RVC Course Name	0.5	

FWS-255	Sociology of Sport	3	RVC-RS plus RVC Course Name	0.5	
FWS-256	History of Phy Ed & Sport	3	RVC-RS plus RVC Course Name	0.5	
FWS-258	Sport & Exercise Psychology	3	RVC-RS plus RVC Course Name	0.5	
FWS-260	Intro to Exercise Science	3	RVC-RS plus RVC Course Name	0.5	
FWS-261	Nutrition for Fitness&Sport	3	RVC-RS plus RVC Course Name	0.5	
FWS-263	Nutrit, Exercise & Weight Cntr	3	RVC-RS plus RVC Course Name	0.5	
FWS-265	Personal Fitness and Wellness	3	RVC-RS plus RVC Course Name	0.5	
FWS-266	Personal Trng I-Concepts&Appl	3	RVC-RS plus RVC Course Name	0.5	
FWS-267	Persnl Trng II-Concepts&Appl.	3	RVC-RS plus RVC Course Name	0.5	
HLT-110	Medical Terminology	2	RVC-RS plus RVC Course Name	0.5	
Business					
RVC Course Code	**RVC Course Name**	**RVC Credits**	**HS Course Name**	**HS Credits**	**HS GRAD REQUIREMENT**
ATG-110	Financial Accounting	4	RVC-RS plus RVC Course Name	0.5	
ATG-111	Managerial Accounting	4	RVC-RS plus RVC Course Name	0.5	
BUS-101	Introduction to Business	3	RVC-RS plus RVC Course Name	0.5	
BUS-103	Business Mathematics	3	RVC-RS plus RVC Course Name	0.5	
BUS-105	Consumer Econ and Prsnl Fin	3	RVC-RS plus RVC Course Name	0.5	
BUS-130	Entrepreneurship Principles	3	RVC-RS plus RVC Course Name	0.5	
BUS-131	Entrepreneurship Planning	3	RVC-RS plus RVC Course Name	0.5	
BUS-170	Intro Organizational Behavior	3	RVC-RS plus RVC Course Name	0.5	
BUS-200	Legal Environment in Bus	3	RVC-RS plus RVC Course Name	0.5	
BUS-223	Business Statistics	3	RVC-RS plus RVC Course Name	0.5	
BUS-230	Entrepreneurship Capstone	3	RVC-RS plus RVC Course Name	0.5	
BUS-279	Principles of Finance	3	RVC-RS plus RVC Course Name	0.5	

BUS-282	International Business	3	RVC-RS plus RVC Course Name	0.5	
MGT-170	Business Communications	3	RVC-RS plus RVC Course Name	0.5	
MGT-270	Principles of Management	3	RVC-RS plus RVC Course Name	0.5	
MGT-271	Human Resource Manage	3	RVC-RS plus RVC Course Name	0.5	
MGT-274	Leadership	3	RVC-RS plus RVC Course Name	0.5	
MKT-260	Principles of Marketing	3	RVC-RS plus RVC Course Name	0.5	
MKT-265	Salesmanship	3	RVC-RS plus RVC Course Name	0.5	
MKT-266	Principles of Advertising	3	RVC-RS plus RVC Course Name	0.5	
MKT-288	Customer Relations	3	RVC-RS plus RVC Course Name	0.5	
OFF-118	Computer Keyboarding	1	RVC-RS plus RVC Course Name	0.5	
Communications					
RVC Course Code	**RVC Course Name**	**RVC Credits**	**HS Course Name**	**HS Credits**	**HS Graduation Requiremen**
COM-113	Intro to Public Relations	3	RVC-RS plus RVC Course Name	0.5	
COM-119	News Writing	3	RVC-RS plus RVC Course Name	0.5	
COM-120	News Editing	3	RVC-RS plus RVC Course Name	0.5	
COM-130	Intro to Mass Communication	3	RVC-RS plus RVC Course Name	0.5	
COM-140	Writing for Multimedia	3	RVC-RS plus RVC Course Name	0.5	
COM-156	Audio Production I	3	RVC-RS plus RVC Course Name	0.5	
COM-157	Video Production I	3	RVC-RS plus RVC Course Name	0.5	
COM-208	Screenwriting	3	RVC-RS plus RVC Course Name	0.5	
COM-218	Broadcast Performance	3	RVC-RS plus RVC Course Name	0.5	
COM-221	Photojournalism	3	RVC-RS plus RVC Course Name	0.5	
COM-251	Film History and Appreciation	3	RVC-RS plus RVC Course Name	0.5	
COM-252	International History of Film	3	RVC-RS plus RVC Course Name	0.5	

COM-256	Advanced Audio Production	3	RVC-RS plus RVC Course Name	0.5	
COM-257	Advanced Video Production	3	RVC-RS plus RVC Course Name	0.5	
COM-260	Advanced Post-Production	3	RVC-RS plus RVC Course Name	0.5	
COM-296	Documentary Production	3	RVC-RS plus RVC Course Name	0.5	
COM-297	Motion Picture Production	3	RVC-RS plus RVC Course Name	0.5	
ENG-101	Composition I	3	RVC-RS Composition I	0.5	Required: English 3
ENG-103	Composition II	3	RVC-RS Composition II	0.5	Required: English 3
ENG-108	Intro Creative Writing	3	RVC-RS plus RVC Course Name	0.5	
ENG-109	Creative Writing II	3	RVC-RS plus RVC Course Name	0.5	
ENG-110	Intro to Technical Writing	3	RVC-RS plus RVC Course Name	0.5	
ENG-200	Language, Power & Public Life	3	RVC-RS plus RVC Course Name	0.5	
LIT-101	Introduction to Literature	3	RVC-RS plus RVC Course Name	0.5	1 LIT course required: English 4
LIT-139	Mythology	3	RVC-RS plus RVC Course Name	0.5	1 LIT course required: English 4
LIT-140	The Bible As Literature	3	RVC-RS plus RVC Course Name	0.5	1 LIT course required: English 4
LIT-141	Film and Literature	3	RVC-RS plus RVC Course Name	0.5	1 LIT course required: English 4
LIT-142	Exploring Literature: Poetry	3	RVC-RS plus RVC Course Name	0.5	1 LIT course required: English 4
LIT-144	Exploring Literature: Fiction	3	RVC-RS plus RVC Course Name	0.5	1 LIT course required: English 4
LIT-152	Multicultural American Lit	3	RVC-RS plus RVC Course Name	0.5	1 LIT course required: English 4
LIT-154	Intro Non-Western Literature	3	RVC-RS plus RVC Course Name	0.5	1 LIT course required: English 4
LIT-201	American Lit Before 1865	3	RVC-RS plus RVC Course Name	0.5	1 LIT course required: English 4
LIT-202	American Literature Since 1865	3	RVC-RS plus RVC Course Name	0.5	1 LIT course required: English 4
SPH-131	Fundamentals of Communication	3	RVC-RS plus RVC Course Name	0.5	Required: English 4
SPH-201	Interpersonal Communication	3	RVC-RS plus RVC Course Name	0.5	
SPH-202	Intercultural Communication	3	RVC-RS plus RVC Course Name	0.5	
SPH-211	Group Leadership	3	RVC-RS plus RVC Course Name	0.5	

Computers and Information Systems					
RVC Course Code	RVC Course Name	RVC Credits	HS Course Name	HS Credits	HS Graduation Requiremen
CIS-102	Intro Computer & Info Systems	3	RVC-RS plus RVC Course Name	0.5	
CIS-120	Intro to Microsoft Word	1	RVC-RS plus RVC Course Name	0.5	
CIS-121	Introduction to Excel	1	RVC-RS plus RVC Course Name	0.5	
CIS-124	Introduction to Powerpoint	1	RVC-RS plus RVC Course Name	0.5	
CIS-130	Introduction to Access	2	RVC-RS plus RVC Course Name	0.5	
CIS-170	Programming Logic & Design	3	RVC-RS plus RVC Course Name	0.5	
CIS-180	Intro to Visual Basic Prgrmng.	4	RVC-RS plus RVC Course Name	0.5	
CIS-240	Intro to Java Programming	4	RVC-RS plus RVC Course Name	0.5	
CIS-245	Program Android-Mobile Devices	4	RVC-RS plus RVC Course Name	0.5	
CIS-254	Database Programming	4	RVC-RS plus RVC Course Name	0.5	
CIS-276	Intro to C/C++ Programming	4	RVC-RS plus RVC Course Name	0.5	
CIS-277	Advanced C/C++ Programming	4	RVC-RS plus RVC Course Name	0.5	
CIS-279	Visual C# Programming	4	RVC-RS plus RVC Course Name	0.5	
CIS-280	Program iOS Apple Mobile Dev	4	RVC-RS plus RVC Course Name	0.5	
CIS-290	Special Topics in CIS	1	RVC-RS plus RVC Course Name	0.5	
CIS-291	Internship Field Project	1	RVC-RS plus RVC Course Name	0.5	
GAT-101	Intro to Graphic Arts Tech	4	RVC-RS plus RVC Course Name	0.5	
GAT-110	Introduction to Photoshop	2	RVC-RS plus RVC Course Name	0.5	
GAT-115	Introduction to Illustrator	2	RVC-RS plus RVC Course Name	0.5	
GAT-150	Typography	2	RVC-RS plus RVC Course Name	0.5	
GAT-178	Fundamentals of Desktop Publis	3	RVC-RS plus RVC Course Name	0.5	
GAT-190	Image Generation and Output	2	RVC-RS plus RVC Course Name	0.5	

GAT-215	Advanced Illustrator	2	RVC-RS plus RVC Course Name	0.5
GAT-220	Adv Photoshop Grap Arts Indus.	3	RVC-RS plus RVC Course Name	0.5
PCT-110	Networking Essentials	3	RVC-RS plus RVC Course Name	0.5
PCT-111	Windows Active Directory	3	RVC-RS plus RVC Course Name	0.5
PCT-112	Windows Server Fundamentals	3	RVC-RS plus RVC Course Name	0.5
PCT-113	Microsoft Win Infrastructure	3	RVC-RS plus RVC Course Name	0.5
PCT-120	Cisco Networking I	4	RVC-RS plus RVC Course Name	0.5
PCT-122	Cisco Networking II	4	RVC-RS plus RVC Course Name	0.5
PCT-124	Cisco Networking III	4	RVC-RS plus RVC Course Name	0.5
PCT-126	Cisco Networking IV	4	RVC-RS plus RVC Course Name	0.5
PCT-130	Intro Network Security Fndmntl	3	RVC-RS plus RVC Course Name	0.5
PCT-132	Advanced Network Security	3	RVC-RS plus RVC Course Name	0.5
PCT-140	IP Telephony I	4	RVC-RS plus RVC Course Name	0.5
PCT-142	IP Telephony II	4	RVC-RS plus RVC Course Name	0.5
PCT-211	VMWare vSphere:Install/Config	3	RVC-RS plus RVC Course Name	0.5
PCT-262	A+ Essentials	3	RVC-RS plus RVC Course Name	0.5
PCT-270	Introduction to Unix/Linux	3	RVC-RS plus RVC Course Name	0.5
PCT-275	Cisco Firewall Design	4	RVC-RS plus RVC Course Name	0.5
PCT-290	Special Topic in PC Tech	1	RVC-RS plus RVC Course Name	0.5
WEB-101	Programming Related-Internet	4	RVC-RS plus RVC Course Name	0.5
WEB-102	Adv Program Related - Internet	4	RVC-RS plus RVC Course Name	0.5
WEB-111	Introduction to Multimedia	3	RVC-RS plus RVC Course Name	0.5
WEB-225	Digital Photography	3	RVC-RS plus RVC Course Name	0.5
WEB-233	Introduction to Javascript	4	RVC-RS plus RVC Course Name	0.5
WEB-234	PHP Programming	4	RVC-RS plus RVC Course Name	0.5

Engineering and Technology					
RVC Course Code	**RVC Course Name**	**RVC Credits**	**HS Course Name**	**HS Credits**	**HS Graduation Requiremen**
EGR-101	Introduction to Engineering	2	RVC-RS plus RVC Course Name	0.5	
EGR-135	Engineering Graphics/CAD	4	RVC-RS plus RVC Course Name	0.5	
EGR-206	Statics	3	RVC-RS plus RVC Course Name	0.5	
EGR-207	Dynamics	3	RVC-RS plus RVC Course Name	0.5	
EGR-221	Elem Mech of Defmabl Bodies	3	RVC-RS plus RVC Course Name	0.5	
EGR-231	Engineering Circuit Analysis	4	RVC-RS plus RVC Course Name	0.5	
EGR-250	Digital Electronics	4	RVC-RS plus RVC Course Name	0.5	

Humanities / Fine Arts					
RVC Course Code	**RVC Course Name**	**RVC Credits**	**HS Course Name**	**HS Credits**	**HS Graduation Requiremen**
ART-101	Drawing and Composition I	3	RVC-RS plus RVC Course Name	0.5	
ART-102	Drawing and Composition II	3	RVC-RS plus RVC Course Name	0.5	
ART-103	Design I	3	RVC-RS plus RVC Course Name	0.5	
ART-111	Painting I	3	RVC-RS plus RVC Course Name	0.5	
ART-121	Ceramics I	3	RVC-RS plus RVC Course Name	0.5	
ART-122	Ceramics II	3	RVC-RS plus RVC Course Name	0.5	
ART-131	Introduction to Visual Art	3	RVC-RS plus RVC Course Name	0.5	
ART-141	Intro Non-Western Visual Art	3	RVC-RS plus RVC Course Name	0.5	
ART-201	Life Drawing	3	RVC-RS plus RVC Course Name	0.5	
ART-203	Design II	3	RVC-RS plus RVC Course Name	0.5	
ART-212	Painting II	3	RVC-RS plus RVC Course Name	0.5	
ART-216	Relief Printmaking	3	RVC-RS plus RVC Course Name	0.5	

ART-251	History of Art I	3	RVC-RS plus RVC Course Name	0.5	
ART-252	History of Art II	3	RVC-RS plus RVC Course Name	0.5	
CRM-101	Intro to Criminal Justice	3	RVC-RS plus RVC Course Name	0.5	
CRM-102	Intro to Probation & Parole	3	RVC-RS plus RVC Course Name	0.5	
CRM-103	Intro to Corrections	3	RVC-RS plus RVC Course Name	0.5	
CRM-104	Intro to Private Security	3	RVC-RS plus RVC Course Name	0.5	
CRM-105	Police Report Writing	3	RVC-RS plus RVC Course Name	0.5	
CRM-120	Criminal Investigation	3	RVC-RS plus RVC Course Name	0.5	
CRM-125	Criminal Proced & Civil Rights	3	RVC-RS plus RVC Course Name	0.5	
CRM-127	Ethics in Law Enforcement	3	RVC-RS plus RVC Course Name	0.5	
CRM-210	Criminal Law	3	RVC-RS plus RVC Course Name	0.5	
CRM-225	Juvenile Procedures	3	RVC-RS plus RVC Course Name	0.5	
CRM-260	Police Organization & Admin	3	RVC-RS plus RVC Course Name	0.5	
CRM-271	Patrol Procedures	3	RVC-RS plus RVC Course Name	0.5	
CRM-281	Rules of Evidence	3	RVC-RS plus RVC Course Name	0.5	
CRM-282	Interviews & Interrogations	3	RVC-RS plus RVC Course Name	0.5	
ECE-100	Intro to Early Childhood Ed.	3	RVC-RS plus RVC Course Name	0.5	
ECE-101	The Developing Child	3	RVC-RS plus RVC Course Name	0.5	
ECE-103	Health, Safety & Nutrition of Young Child	3	RVC-RS plus RVC Course Name	0.5	
ECE-105	Observation and Assessment of Young Children	3	RVC-RS plus RVC Course Name	0.5	
ECE-113	Infant and Toddler Curriculum	3	RVC-RS plus RVC Course Name	0.5	
ECE-201	Language Development	3	RVC-RS plus RVC Course Name	0.5	
ECE-202	Child, Family & Community	3	RVC-RS plus RVC Course Name	0.5	
ECE-203	Curriculum Plan-Young Child	3	RVC-RS plus RVC Course Name	0.5	
ECE-205	Org & Superv-Early Child Facil	3	RVC-RS plus RVC Course Name	0.5	

EDU-202	Children's Literature	3	RVC-RS plus RVC Course Name	0.5	
EDU-224	Introduction to Education	3	RVC-RS plus RVC Course Name	0.5	
EDU-234	Intro Technology for Teachers	3	RVC-RS plus RVC Course Name	0.5	
EDU-244	Students With Disabilities	3	RVC-RS plus RVC Course Name	0.5	
FRN-101	Beginning French	4	RVC-RS plus RVC Course Name	0.5	
FRN-102	Continuatn of Begng French	4	RVC-RS plus RVC Course Name	0.5	
GRM-101	Beginning German	4	RVC-RS plus RVC Course Name	0.5	
GRM-102	Continuatn of Begng German	4	RVC-RS plus RVC Course Name	0.5	
HUM-111	Intro to Humanities I	3	RVC-RS plus RVC Course Name	0.5	
HUM-112	Intro to Humanities II	3	RVC-RS plus RVC Course Name	0.5	
HUM-114	Intro Hum III:Contem West Wrl	3	RVC-RS plus RVC Course Name	0.5	
HUM-125	Intro Non-Western Humanities	3	RVC-RS plus RVC Course Name	0.5	
HUM-211	War & West Hum Thru Mid Ages	3	RVC-RS plus RVC Course Name	0.5	
HUM-212	War & W.Hum-Renaiss to Present	3	RVC-RS plus RVC Course Name	0.5	
HUM-250	Leadership Development Stud	3	RVC-RS plus RVC Course Name	0.5	
MUS-101	Fundamentals of Music	3	RVC-RS plus RVC Course Name	0.5	
MUS-102	Intro to Music Literature	3	RVC-RS plus RVC Course Name	0.5	
MUS-104	Intro to American Music	3	RVC-RS plus RVC Course Name	0.5	
MUS-106	Intro to Non-Western Music	3	RVC-RS plus RVC Course Name	0.5	
MUS-131	Class Piano I	2	RVC-RS plus RVC Course Name	0.5	
MUS-132	Class Piano II	2	RVC-RS plus RVC Course Name	0.5	
MUS-191	Chorus I	1	RVC-RS plus RVC Course Name	0.5	
MUS-194	Instrumental Ensemble I	1	RVC-RS plus RVC Course Name	0.5	
MUS-195	Band I	1	RVC-RS plus RVC Course Name	0.5	
MUS-198	Orchestra I	1	RVC-RS plus RVC Course Name	0.5	

MUS-294	Instrumental Ensemble II	1	RVC-RS plus RVC Course Name	0.5	
MUS-295	Band II	1	RVC-RS plus RVC Course Name	0.5	
MUS-298	Orchestra II	1	RVC-RS plus RVC Course Name	0.5	
PHL-150	Intro to Philosophy	3	RVC-RS plus RVC Course Name	0.5	
PHL-151	Intro Non-Western Philosophy	3	RVC-RS plus RVC Course Name	0.5	
PHL-152	Environmental Ethics	3	RVC-RS plus RVC Course Name	0.5	
PHL-153	Medical Ethics	3	RVC-RS plus RVC Course Name	0.5	
PHL-154	Introduction to Religion	3	RVC-RS plus RVC Course Name	0.5	
PHL-155	World Religions	3	RVC-RS plus RVC Course Name	0.5	
PHL-156	Religion in American Society	3	RVC-RS plus RVC Course Name	0.5	
PHL-157	Foundational Religious Texts	3	RVC-RS plus RVC Course Name	0.5	
PHL-255	Logic	3	RVC-RS plus RVC Course Name	0.5	
PHL-256	Contemporary Moral Issues	3	RVC-RS plus RVC Course Name	0.5	
PHL-260	Philosophy of Religion	3	RVC-RS plus RVC Course Name	0.5	
SPN-101	Beginning Spanish	4	RVC-RS plus RVC Course Name	0.5	
SPN-102	Continuation Beginning Spanish	4	RVC-RS plus RVC Course Name	0.5	
SPN-203	Intermediate Spanish	3	RVC-RS plus RVC Course Name	0.5	
SPN-204	Continue Intermediate Spanish	3	RVC-RS plus RVC Course Name	0.5	
THE-133	Introduction to the Theater	3	RVC-RS plus RVC Course Name	0.5	
THE-134	Stagecraft & Theater Lighting	3	RVC-RS plus RVC Course Name	0.5	
THE-135	Acting I	3	RVC-RS plus RVC Course Name	0.5	
THE-235	Acting II	3	RVC-RS plus RVC Course Name	0.5	
Life Sciences					
RVC Course Code	**RVC Course Name**	**RVC Credits**	**HS Course Name**	**HS Credits**	**HS Graduation Requiremen**

BIO-100	Introductory Human Biology	3	RVC-RS plus RVC Course Name	0.5	2 sciences required (life or physcial)
BIO-103	Introductory Life Science	3	RVC-RS plus RVC Course Name	0.5	2 sciences required (life or physcial)
BIO-104	Intro Life Science Lab	1	RVC-RS plus RVC Course Name	0.5	2 sciences required (life or physcial)
BIO-106	Environmental Science	3	RVC-RS plus RVC Course Name	0.5	2 sciences required (life or physcial)
BIO-107	Environmental Biology Lab	1	RVC-RS plus RVC Course Name	0.5	2 sciences required (life or physcial)
BIO-113	Plants and Society	4	RVC-RS plus RVC Course Name	0.5	2 sciences required (life or physcial)
BIO-140	Introduction to Evolution	3	RVC-RS plus RVC Course Name	0.5	2 sciences required (life or physcial)
BIO-150	Microbes and Society	3	RVC-RS plus RVC Course Name	0.5	2 sciences required (life or physcial)
BIO-152	Microbes & Society Laboratory	1	RVC-RS plus RVC Course Name	0.5	2 sciences required (life or physcial)
BIO-162	Human Heredity	3	RVC-RS plus RVC Course Name	0.5	2 sciences required (life or physcial)
BIO-171	Biology of Human Disease	3	RVC-RS plus RVC Course Name	0.5	2 sciences required (life or physcial)
BIO-185	Foundations Anat & Physiol	5	RVC-RS plus RVC Course Name	0.5	2 sciences required (life or physcial)
BIO-201	Fundamentals of Biology I	4	RVC-RS plus RVC Course Name	0.5	2 sciences required (life or physcial)
BIO-202	Fundamentals of Biology II	4	RVC-RS plus RVC Course Name	0.5	2 sciences required (life or physcial)
BIO-274	Microbiology	4	RVC-RS plus RVC Course Name	0.5	2 sciences required (life or physcial)
BIO-281	Anatomy and Physiology I	4	RVC-RS plus RVC Course Name	0.5	2 sciences required (life or physcial)
BIO-282	Anatomy and Physiology II	4	RVC-RS plus RVC Course Name	0.5	2 sciences required (life or physcial)

Mathematics					
RVC Course Code	**RVC Course Name**	**RVC Credits**	**HS Course Name**	**HS Credits**	**HS Graduation Requirement**
MTH-115	General Education Math	3	RVC-RS plus RVC Course Name	0.5	2 maths required for graduation
MTH-120	College Algebra	3	RVC-RS plus RVC Course Name	0.5	2 maths required for graduation
MTH-125	Plane Trigonometry	3	RVC-RS plus RVC Course Name	0.5	2 maths required for graduation
MTH-132	College Algebra & Trigonometry	5	RVC-RS plus RVC Course Name	0.5	2 maths required for graduation
MTH-135	Calculus W/Analytic Geom I	5	RVC-RS plus RVC Course Name	0.5	2 maths required for graduation

MTH-164	Computer in Mathematics C/C++	4	RVC-RS plus RVC Course Name	0.5	2 maths required for graduation
MTH-211	Calc for Business & Soc Scienc	4	RVC-RS plus RVC Course Name	0.5	2 maths required for graduation
MTH-216	Math for Elem Teachers I	3	RVC-RS plus RVC Course Name	0.5	2 maths required for graduation
MTH-217	Math for Elem Teachers II	3	RVC-RS plus RVC Course Name	0.5	2 maths required for graduation
MTH-220	Elements of Statistics	3	RVC-RS plus RVC Course Name	0.5	2 maths required for graduation
MTH-235	Calculus W/Analytic Geom II	4	RVC-RS plus RVC Course Name	0.5	2 maths required for graduation
MTH-236	Calculus W/Analyt Geom III	4	RVC-RS plus RVC Course Name	0.5	2 maths required for graduation
MTH-240	Differential Equations	3	RVC-RS plus RVC Course Name	0.5	2 maths required for graduation
MTH-250	Modern Linear Algebra	4	RVC-RS plus RVC Course Name	0.5	2 maths required for graduation

Physical Sciences

RVC Course Code	RVC Course Name	RVC Credits	HS Course Name	HS Credits	HS Graduation Requirement
ATS-105	Intro to Atmospheric Science	4	RVC-RS plus RVC Course Name	0.5	2 sciences required (life or physcial)
CHM-110	General Organic & BioChem I	4	RVC-RS plus RVC Course Name	0.5	2 sciences required (life or physcial)
CHM-120	General Chemistry I	4	RVC-RS plus RVC Course Name	0.5	2 sciences required (life or physcial)
CHM-130	General Chemistry II	4	RVC-RS plus RVC Course Name	0.5	2 sciences required (life or physcial)
CHM-210	General, Organic & BioChem II	4	RVC-RS plus RVC Course Name	0.5	2 sciences required (life or physcial)
CHM-220	Organic Chemistry I	5	RVC-RS plus RVC Course Name	0.5	2 sciences required (life or physcial)
CHM-230	Organic Chemistry II	5	RVC-RS plus RVC Course Name	0.5	2 sciences required (life or physcial)
CHM-240	General Biological Chemistry	3	RVC-RS plus RVC Course Name	0.5	2 sciences required (life or physcial)
GEL-101	Introduction to Geology	4	RVC-RS plus RVC Course Name	0.5	2 sciences required (life or physcial)
GEL-107	Geology of the Solar System	3	RVC-RS plus RVC Course Name	0.5	2 sciences required (life or physcial)
GEL-206	Environmental Geology	3	RVC-RS plus RVC Course Name	0.5	2 sciences required (life or physcial)
PGE-100	Physical Geography	3	RVC-RS plus RVC Course Name	0.5	2 sciences required (life or physcial)
PGE-102	Physical Geography With Lab	4	RVC-RS plus RVC Course Name	0.5	2 sciences required (life or physcial)

PGE-240	Global Climate Change	3	RVC-RS plus RVC Course Name	0.5	2 sciences required (life or physcial)
PHY-201	Mechanics and Heat	5	RVC-RS plus RVC Course Name	0.5	2 sciences required (life or physcial)
PHY-202	Waves/Elec/Light & Modrn Phys	5	RVC-RS plus RVC Course Name	0.5	2 sciences required (life or physcial)
PHY-215	Mechanics, Wave Motion, Thermo	5	RVC-RS plus RVC Course Name	0.5	2 sciences required (life or physcial)
PHY-225	Electr, Magnetism, Light, Phys	5	RVC-RS plus RVC Course Name	0.5	2 sciences required (life or physcial)

Social Sciences					
RVC Course Code	**RVC Course Name**	**RVC Credits**	**HS Course Name**	**HS Credits**	**HS Course Code**
ANP-102	Intro Biolo Anthro & Archaeol	3	RVC-RS plus RVC Course Name	0.5	1 social science elective required
ANP-103	Intro to Cultural Anthro	3	RVC-RS plus RVC Course Name	0.5	1 social science elective required
ECO-101	Introduction to Economics	3	RVC-RS plus RVC Course Name	0.5	1 social science elective required
ECO-110	Principles of Economics: Macro	3	RVC-RS plus RVC Course Name	0.5	1 social science elective required
ECO-111	Principles of Economics: Micro	3	RVC-RS plus RVC Course Name	0.5	1 social science elective required
GEO-130	World Geography	3	RVC-RS plus RVC Course Name	0.5	1 social science elective required
HST-140	History of Western Civ I	3	RVC-RS plus RVC Course Name	0.5	1 social science elective required
HST-141	History of Western Civ II	3	RVC-RS plus RVC Course Name	0.5	1 social science elective required
HST-142	History of U S to 1865	3	RVC-RS plus RVC Course Name	0.5	1 social science elective required
HST-143	History of U S Since 1865	3	RVC-RS plus RVC Course Name	0.5	1 social science elective required
HST-144	Current Hist 1945 to Present	3	RVC-RS plus RVC Course Name	0.5	1 social science elective required
HST-151	African History Survey to 1600	3	RVC-RS plus RVC Course Name	0.5	1 social science elective required
HST-152	African Hist Survey Since 1600	3	RVC-RS plus RVC Course Name	0.5	1 social science elective required
HST-162	History of Latin America I	3	RVC-RS plus RVC Course Name	0.5	1 social science elective required
HST-163	History of Latin America II	3	RVC-RS plus RVC Course Name	0.5	1 social science elective required
HST-172	History of Middle East to 1453	3	RVC-RS plus RVC Course Name	0.5	1 social science elective required
HST-173	History Middle East Since 1453	3	RVC-RS plus RVC Course Name	0.5	1 social science elective required

HST-182	Hist of Eastern Civ to 1500	3	RVC-RS plus RVC Course Name	0.5	1 social science elective required
HST-183	Hist of East Civ Since 1500	3	RVC-RS plus RVC Course Name	0.5	1 social science elective required
HST-192	History of World Until 1750	3	RVC-RS plus RVC Course Name	0.5	1 social science elective required
HST-193	Hist of the World Since 1750	3	RVC-RS plus RVC Course Name	0.5	1 social science elective required
HST-210	History of Women of the U.S.	3	RVC-RS plus RVC Course Name	0.5	1 social science elective required
PSC-150	Intro to Political Science	3	RVC-RS plus RVC Course Name	0.5	1 social science elective required
PSC-160	American National Government	3	RVC-RS plus RVC Course Name	0.5	Required for graduation
PSC-161	State and Local Government	3	RVC-RS plus RVC Course Name	0.5	1 social science elective required
PSC-210	Intro to Legal System	3	RVC-RS plus RVC Course Name	0.5	1 social science elective required
PSC-211	The American Presidency	3	RVC-RS plus RVC Course Name	0.5	1 social science elective required
PSC-269	International Relations	3	RVC-RS plus RVC Course Name	0.5	1 social science elective required
SOC-190	Introduction to Sociology	3	RVC-RS plus RVC Course Name	0.5	1 social science elective required
SOC-290	Social Problems	3	RVC-RS plus RVC Course Name	0.5	1 social science elective required
SOC-291	Criminology	3	RVC-RS plus RVC Course Name	0.5	1 social science elective required
SOC-292	Sociology of Deviance	3	RVC-RS plus RVC Course Name	0.5	1 social science elective required
SOC-294	Urban Sociology	3	RVC-RS plus RVC Course Name	0.5	1 social science elective required
SOC-295	Racial and Ethnic Relations	3	RVC-RS plus RVC Course Name	0.5	1 social science elective required
SOC-298	Sociology of Sex and Gender	3	RVC-RS plus RVC Course Name	0.5	1 social science elective required
SOC-299	Sociology of the Family	3	RVC-RS plus RVC Course Name	0.5	1 social science elective required
				0.5	1 social science elective required

STU Student Development					
RVC Course Code	**RVC Course Name**	**RVC Credits**	**HS Course Name**	**HS Credits**	**HS Course Code**
STU-100	Planning for Success	1	RVC-RS plus RVC Course Name	0.5	
STU-101	Career Planning	2	RVC-RS plus RVC Course Name	0.5	

STU-103	Workplace Ethics	1	RVC-RS plus RVC Course Name	0.5	

ROCK VALLEY COLLEGE **Board Report #8261**
April 22, 2025

2025–2026 Running Start Intergovernmental Agreement
Harlem Consolidated School District #122

Background: *Running Start* is a formal program that allows qualified students from Harlem Consolidated District #122 to attend Rock Valley College (RVC) for their junior and senior years of high school. Students may enroll in a two-year degree completion program in which students take dual credit courses that meet requirements for both a high school diploma and a Rock Valley College Associate's Degree simultaneously, or a one-year program that meets the requirements for both a high school diploma and one year of Rock Valley College credit courses simultaneously. The *Running Start* program will be administered through the Early College office at Rock Valley College in conjunction with Harlem Consolidated School District #122.

Students selected for *Running Start* need to be academically and socially ready for college. *Running Start* provides an opportunity for students to work toward a more challenging educational environment and to excel both in high school and college; at the same time, they may continue to participate in sports and activities at their high schools, as their schedule allows. The *Running Start* program provides students additional experiences to develop the independence, study skills, and confidence needed to succeed beyond high school and into college.

The financial arrangement between Rock Valley College and Harlem Consolidated School District #122 requires the District to calculate the cost equivalent of tuition and fees, with the assistance of the College, for the courses taken by each Running Start student and pay the College the cost associated with this tuition and fees calculation. Participating students will then be financially responsible to pay the remaining balance of tuition and fees along with covering the costs for any repeated courses, and the cost of textbooks and course supplies. The District's financial assistance helps to reduce the overall cost of college for students and their families.

Recommendation: It is recommended that the Rock Valley College Board of Trustees approves the Running Start Intergovernmental Agreement with Harlem Consolidated School District #122, effective the date both parties have approved and executed the Agreement, for classes beginning Summer 2025 and automatically expiring on June 30, 2026. **Attorney Reviewed**.

_____
Howard J. Spearman, Ph.D.
President

Board Approval: _____
Secretary, Board of Trustees

Attachment: Harlem Consolidated School District #122 Running Start Intergovernmental Agreement

INTERGOVERNMENTAL AGREEMENT BETWEEN BOARD OF EDUCATION OF HARLEM CONSOLIDATED SCHOOL DISTRICT NO. 122, WINNEBAGO COUNTY, ILLINOIS AND BOARD OF TRUSTEES OF ILLINOIS COMMUNITY COLLEGE DISTRICT NO. 511, WINNEBAGO COUNTY, ILLINOIS FOR RUNNING START PROGRAM

This Agreement is made and entered into by and between the Board of Education of Harlem Consolidated District No. 122, Winnebago County, Illinois ("DISTRICT") and the Board of Trustees of Illinois Community College District No. 511, Winnebago County, Illinois ("COLLEGE") (together, the "Parties") in the exercise of their intergovernmental cooperation powers under the Illinois Constitution of 1970, and the Illinois Intergovernmental Cooperation Act and their respective powers under the School Code and the Public Community COLLEGE Act.

WHEREAS, the Parties are authorized to enter into intergovernmental agreements for cooperative projects and use agreements in any manner not prohibited by law or by ordinance, pursuant to Article VII, § 10 of the Illinois Constitution of 1970, the Intergovernmental Cooperation Act (5 ILCS 220/1 *et seq.),* the School Code (105 ILCS 5/1-1 *et seq.),* and the Public Community COLLEGE Act (110 ILCS 805/1-1 *et seq.);* and

WHEREAS, Running Start is a program that allows select, qualified, academically motivated students enrolled in Illinois Community COLLEGE DISTRICT 511 public high schools an opportunity to earn both their high school diploma and associate degree concurrently by attending COLLEGE full-time during their junior and/or senior years of high school; and

WHEREAS, the Parties have determined that shared commitment to Running Start goals benefits their constituencies and enhances educational opportunities for the communities they serve; and

WHEREAS, the Parties have determined that it is in their respective best interests and that of their constituencies to enter into this Intergovernmental Agreement for Running Start Program (hereinafter "Agreement").

NOW, THEREFORE, IT IS AGREED between the Parties, in consideration of their mutual promises and undertakings set forth herein and for other good valuable consideration, as follows:

Section 1 Incorporation of Preamble Recitals

The foregoing recitals are hereby found to be true and correct and are incorporated herein by reference.

Section 2 Implementation of Running Start

DISTRICT and COLLEGE agree to collaborate to implement Running Start as a joint program,

administered jointly by Rock Valley COLLEGE and Harlem School DISTRICT, subject to the following terms and conditions.

A. The Parties intend to establish and offer Running Start to provide eligible DISTRICT students with full-time instruction at COLLEGE during their junior and senior years of high school in satisfaction of:

   1) DISTRICT's requirements for earning a high school diploma; and

   2) COLLEGE's requirements for earning an associate's degree.

B. Any DISTRICT student interested in Running Start will meet with DISTRICT Counselor to discuss whether he/she meets the pre-selection criteria set forth in the Running Start Program Process Procedures (Appendix A). If an interested DISTRICT student meets said pre-selection criteria, he/she will follow the application process set forth in the Running Start Procedures to Fulfill Qualifications and Admissions (Appendix B).

C. This Agreement does not cover those students who are not recruited by and identified by the DISTRICT to participate in the Running Start program.

D. Instruction for DISTRICT students accepted into Running Start shall be provided by COLLEGE, which shall charge the DISTRICT the cost equivalent of in-district tuition and fees for courses taken per student per school year.

E. The Running Start courses offered pursuant to this Agreement and the respective course locations are attached hereto and incorporated by reference as Appendix D. The courses listed in Appendix D will be mutually agreed upon by both parties no later than March of each year that this Agreement is in effect, and are subject to change based upon availability of eligible instructors, student interest and availability in specific courses, and/or local board policy.

F. If a DISTRICT student is receiving a D, F or W, or is otherwise not meeting Running Start academic standards, at the midterm grading period, COLLEGE will notify the DISTRICT Counselor within one week after the midterm date. COLLEGE and DISTRICT agree to communicate within seven (7) days and develop a success plan with the student for the remainder of the semester. The success plan will be shared in writing with COLLEGE, DISTRICT and student.

G. At semester end, COLLEGE will provide the DISTRICT Counselor with transcripts for all students enrolled in Running Start.

Section 3 DISTRICT Obligations

DISTRICT will:

A. DISTRICT will recruit eligible students to participate in Running Start, identifying a minimum of ten (10) and a maximum of seventeen (17) eligible students to participate in Running Start per school year.

B. DISTRICT will ensure students who meet the free lunch or breakfast eligibility guidelines pursuant to Section 10-20.13(b) of the Illinois School Code (105 ILCS 5/10-20.13(b)) and who are accepted into Running Start are provided equal access to Running Start consistent with the requirements of the Illinois School Code.

C. DISTRICT will be responsible for communicating to the COLLEGE the list of eligible and approved students for the Running Start Program by the COLLEGE's annual deadline.

D. DISTRICT Counselor will be responsible for initiating communication to the Running Start students and a parent or guardian the enrollment and selection of courses defined as Running Start schedules and making any necessary schedule changes through utilizing College Schedule Change Forms.

E. DISTRICT will be responsible for communicating to Running Start students and their parents or a guardian in regard to resolving disputes within the overall operation of the Running Start program, including the DISTRICT Running Start selection process results and qualifications.

F. DISTRICT will be responsible for securing COLLEGE placement test scores from students for the selection process (pursuant to Appendix B).

G. DISTRICT will be responsible for the pre-selection and final selection process (pursuant to Appendix B).

H. DISTRICT will provide the COLLEGE with no less than one and no more than two points of contact i.e. DISTRICT Counselor to ensure effective and accurate communication.

I. DISTRICT will provide advising for high school graduation requirements to Running Start students.

J. DISTRICT will provide all counseling services to Running Start students.

K. DISTRICT will provide students who successfully complete Running Start with credit towards a high school diploma.

L. DISTRICT will communicate to the DISTRICT 122 students and their parents or a guardian that they are responsible for covering textbooks and associated instructional material costs.

M. DISTRICT will calculate the cost equivalent of in-district tuition and fees with the assistance of the COLLEGE for the courses taken per Running Start students and pay the COLLEGE the cost associated with this in-district tuition and fees calculation.

N. If DISTRICT identifies and recommends instructors for use in the Running Start Program which are then approved by COLLEGE, DISTRICT shall be responsible for hiring and compensating such instructors.

O. DISTRICT agrees to work with their Running Start students who have an IEP or 504 plan

annually. DISTRICT will be responsible for including in the annual transition planning meeting a comprehensive transitional plan for Running Start. Rock Valley College Disability Support Services and Early College Department are available to assist with the transition planning.

Section 4 COLLEGE Obligations

COLLEGE will provide participating DISTRICT students with:

A. COLLEGE will provide technology accounts for Online Services, Eagle, and RVC Mail.

B. COLLEGE will provide a mandatory orientation, including a review of COLLEGE policies and procedures and a copy of COLLEGE's Student Handbook.

C. COLLEGE will offer the mandatory STU 100, Planning for Success, during the summer semester preceding their fall semester enrollment. DISTRICT is responsible for the tuition and fees for STU 100 Planning for Success.

D. COLLEGE will provide instruction opportunities to achieve an Associate of Arts Degree or an Associate in Science degree.

E. COLLEGE will provide final grades for courses within two weeks of the completion of each semester.

F. COLLEGE will be responsible for administering COLLEGE placement test with and for students (pursuant to Appendix B).

G. COLLEGE will ensure that any employee or agent of COLLEGE who has direct and regular contact with participating DISTRICT students undergoes a criminal history records check.

H. COLLEGE will ensure that instructors for Running Start courses are properly qualified to teach such courses, consistent with the Dual Credit Quality Act, 110 ILCS 27/16(5) and ILCS 27/20. COLLEGE shall approve any instructors which DISTRICT identifies and recommends for use in the Running Start Program. Any DISTRICT-recommended instructors shall be hired and compensated by DISTRICT.

I. COLLEGE will take appropriate steps to ensure that Running Start courses are equivalent in quality and rigor to other courses offered at the COLLEGE for college credit. COLLEGE will ensure that Running Start student learning outcomes are the same as other courses taught at COLLEGE. In addition, COLLEGE will annually evaluate course content, delivery, and rigor, consistent with COLLEGE policy, in consultation with the DISTRICT'S superintendent.

J. COLLEGE reserves the right to modify or cancel classes based on instructor availability and/or student interest. COLLEGE will support and implement schedule request changes made by DISTRICT Counselor and commit to ensuring any schedule changes of DISTRICT 122 students are approved by DISTRICT Counselor or

DISTRICT Director of Career Readiness before being made. In such circumstances the COLLEGE will notify the DISTRICT counselor of such changes.

K. COLLEGE will maintain appropriate academic control over the curriculum of all Running Start Program courses, consistent with State and/or Federal law and as required or negotiated by the Higher Learning Commission.

Section 5 Participating DISTRICT Students' Obligations

The DISTRICT will cause participating DISTRICT students to comply with the following requirements (pursuant to Appendix B):

A. Student will complete information in the COLLEGE Welcome Packet.

B. Student will attend mandatory COLLEGE Running Start Orientation.

C. Student will respond to email communication via COLLEGE Mail on a daily basis.

D. Student will schedule an advising appointment each semester with a COLLEGE advisor and DISTRICT Counselor in advance of assigned priority registration dates.

E. Student will schedule an appointment each semester with a designated DISTRICT Counselor to ensure each DISTRICT student meets all requirements for Running Start and high school graduation.

F. Student will keep all scheduled appointments.

G. Student will adhere to COLLEGE and DISTRICT policies and procedures.

H. Student will demonstrate qualities of integrity, honesty, civility and respect in their conduct both in and out of the classroom as noted in the COLLEGE Student Handbook.

I. Student will meet and maintain requirements as set forth in the Running Start Academic Conduct Policies (Appendix C).

J. Students not meeting the Academic Conduct Policies will be placed on Academic Probation for one semester and be required to develop an Individual Academic Recovery Plan or be dismissed. This plan will be shared with the DISTRICT Counselor and signed by the DISTRICT, COLLEGE, parent/guardian, and student. Students who do not meet the terms of the Academic Conduct Policy after the Academic Probation semester may be dismissed from Running Start.

K. Student will meet with the DISTRICT and a parent or guardian to ensure the applicable high school graduation requirements are met.

Section 6 Shared Obligations and Understandings of the Parties

A. The DISTRICT and COLLEGE acknowledge and agree that this Agreement solely memorializes implementation of Running Start, and that there are no other promises, representations, or agreements between the Parties except as provided in this Agreement.

B. DISTRICT and COLLEGE agree to comply with all applicable federal and State nondiscrimination and equal opportunity laws, rules and regulations. DISTRICT and COLLEGE shall not engage in unlawful discrimination or harassment against any person based on race, color, ancestry, national origin, religion, pregnancy, sexual orientation, order of protection status, gender identity or expression, age, marital status, disability, genetic information, unfavorable military discharge, veteran status, or sex (including sexual harassment, sexual violence, sexual assault, domestic violence, dating violence and/or stalking), or any other legally protected category. The Parties will coordinate regarding an appropriate response to any report of alleged harassment, including sexual harassment, involving students or employees involved in the Running Start Program, taking into consideration the nature of the report, the parties involved and the location and context in which the alleged harassment occurred.

C. In carrying out its respective obligations under this Agreement, each Party and its employees shall maintain the confidentiality of all personally identifiable information concerning the students enrolled in Running Start courses, and shall adhere to all applicable federal, State and local laws, rules and regulations now in effect or later adopted relating to the confidentiality of student records and information, including but not limited to the Family Educational Rights and Privacy Act ("FERPA"), 20 U.S.C. §1232g, and Illinois School Student Records Act ("ISSRA"), 105 ILCS 10/1 et seq. With regard to the education records/school student records and information to which a Party and/or its employees shall be granted access under this Agreement, that Party and its employees shall be deemed "school officials" with legitimate educational interests in such records and information. The Party and its employees shall have the right to access and use such records and information solely for the purpose of performing the Party's obligations under this Agreement. The Party and its employees shall not re-disclose personally identifiable student information that is received under this Agreement to any third party, except as directed or permitted by the other Party, or as required by law. Each Party shall have in place reasonable policies and procedures, which the other Party may monitor or audit upon request and with reasonable notice, to prevent such re-disclosure.

D. It is understood and agreed that neither party to this Agreement shall be legally liable for any negligent or wrongful acts either of commission or omission, chargeable to the other, unless such liability is imposed by law and this Agreement shall not be construed as seeking to enlarge or diminish any obligation or duty owed by one party

against the other party or against third parties.

E. The Parties agree that their respective representatives shall use their best efforts to timely communicate with one another as needed to pursue the objectives and implementation of Running Start, and to work cooperatively to resolve any issues which may from time to time arise in the course of their collaboration. The Parties shall, not less than annually, review the provisions of this Agreement and identify any updates, as may be needed. Any such updates are subject to the requirements of Section 8.E, below.

Section 7 Participation in Running Start Program by Students with Disabilities

The Parties will work collaboratively and utilize the following processes to ensure that individual students with disabilities have access to Running Start Program courses, provided that they are able to meet the criteria for entry into such courses:

A. The DISTRICT will identify all eligible students based upon the requirements as set forth in the Running Start Pre-Selection Criteria (Appendix A) and DISTRICT Procedures to Fulfill Qualifications and Admissions (Appendix B).

B. The process is established as follows:

- The DISTRICT will identify students who have a current IEP or 504 Plan on the final and approved DISTRICT Running Start list, as referenced in Appendix B.
- The DISTRICT will ensure that each student with an IEP or 504 Plan and their parent/guardian is informed of the differences in college ADA accommodations versus high school accommodations.
- The DISTRICT Counselor and COLLEGE Early College department will assist with connecting students to Disability Support Services so that college accommodations can be developed prior to the start of Running Start coursework.
- The DISTRICT will assist in providing students a copy of their current IEP or 504 Plan to provide to the COLLEGE Disability Support Services.

C. A student with a disability shall have access to the supplementary aids and accommodations included in their individualized education program under Article 14 of the Illinois School Code or Section 504 Plan under the federal Rehabilitation Act of 1973 while the student is accessing a Running Start Program course on DISTRICT's high school campus, in accordance with established DISTRICT practices for providing these services.

D. A student with a disability who accesses a Running Start Program course on COLLEGE's campus shall have access to appropriate supplementary aids and/or accommodations for which the student is eligible through COLLEGE's Disability Support Services office. The Parties agree that the COLLEGE'S Disability Support Services office will coordinate with and involve the District in identifying appropriate

supplementary aids and/or accommodations for eligible students.

E. DISTRICT and COLLEGE shall regularly communicate regarding the progress, performance and individual needs of students with disabilities who are enrolled in Running Start Program courses.

Nothing contained herein shall be construed as to release DISTRICT from its obligations as the "Resident District" and/or "Local Education Agency," as those terms may be defined in State or federal laws, rules and/or regulations relating to students with disabilities. DISTRICT represents and warrants that, at all times and during all situations governed by this Agreement, it shall remain the Resident District and Local Education Agency for any and all students with disabilities participating in the Running Start Program hereunder.

Section 8 Miscellaneous Provisions

A. **Effective Date.** This Agreement becomes effective upon the date as of which it has been approved and fully executed by both of the Board of Education of DISTRICT and the Board of Trustees of COLLEGE.

B. **Term of Agreement; Non-Assignability.** This initial term of this Agreement shall commence on the Effective Date and expire automatically on June 30, 2026.This agreement is applicable for the Running Start Class who began Summer 2025 and for program applicants and participants who begin the Running Start program in Summer 2026.This Agreement is not transferable or assignable by the Parties. There are no third-party beneficiaries to this Agreement.

C. **Termination.** Either Party shall have the right to terminate this Agreement at the end of any semester during the initial term and any extension thereof, by in whole or in part upon providing written notice of termination to the other Party at least 30 days prior to the last day of student attendance in any such semester.

D. **Notices.** All notice required pursuant to this Agreement shall be sent by means capable of providing a confirmation of receipt, including (a) deposit with postage pre-paid in the U.S. mail, certified and return receipt requested, (b) personal service, or (c) facsimile transmittal, to the Parties at their addresses set out below or as otherwise specified in writing to one another. All notices mailed shall be deemed effective three days after mailing.

If to DISTRICT:

Harlem School DISTRICT
No. 122
Att'n: Superintendent 8605
N. 2nd Street
Machesney Park, IL 61115
Facsimile: (815) 654-4600

with a copy to counsel;

Christopher Petrarca
Hauser, Izzo, Petrarca, Gleason, &
Stillman, LLC
19730 Governors Highway, Ste. 10
Flossmoor, IL 60422-2083
Facsimile: (708) 799-6866
Email: cpetrarca@hauserizzo.com

If to COLLEGE:

Illinois Community COLLEGE
DISTRICT No. 511
Att'n: Chief Academic Officer
3301 North Mulford Rd.
Rockford, IL 61114
Facsimile: (815) 921-6974

with a copy to counsel:

Joseph J. Perkoski
Robbins-Schwartz
190 South LaSalle St.– Suite 2550
Chicago, IL 60603-33410
Facsimile: (312) 332-7768
Email: jperkoski@robbins-schwartz.com

E. **Amendments**. No change, modification or amendment to this Agreement shall be valid unless reduced to writing and approved by the Parties' respective governing boards.

F. **Good Faith and Dispute Resolution.** The Parties agree to use their best, good faith efforts to promote and operate the Running Start program. In the event of a dispute arising under this Agreement which cannot be resolved informally by the Parties' designated representatives and the Parties' respective governing boards, the Parties agree to first engage in mediation to resolve the conflict. If mediation is unsuccessful, the Parties may, by subsequent written agreement, elect to engage in binding arbitration pursuant to the procedures of the American Arbitration Association, in lieu of litigation.

G. **Severability.** If for any reason any provision of this Agreement is determined by an arbitrator to be invalid or unenforceable, that provision shall be deemed severed and the balance of the Agreement shall otherwise remain in full force and effect.

The failure of a Party to this Agreement to insist upon strict and prompt performance of the terms and conditions shall not constitute or be construed as a waiver or relinquishment of that Party's right thereafter to enforce any such term or condition, but the same shall continue in full force and effect.

H. **Governing Law.** This Agreement shall be governed by and interpreted according to the laws of the State of Illinois.

I. **Signature in Counterparts.** This Agreement may be executed in counterparts, each of which shall be an original, but all of which shall constitute on and the same instrument. Counterparts may be exchanged in PDF format by email.

WHEREFORE, the Parties by their respective officers have executed this Agreement on the dates set forth below.

Board of Education **Harlem School District** **No. 122** **Winnebago County,** **Illinois**	**Board of Trustees** **Illinois Community COLLEGE** **District No. 511** **Winnebago County, Illinois**
 **President**	**President**
 **Secretary**	**Secretary**
March 17, 2025 **Date**	**Date**

APPENDIX A

DISTRICT Running Start Program Process Procedures

Pre-Selection Criteria for DISTRICT High School Students

1. Meet with the DISTRICT Counselor regarding the selection process.
2. Must be in their high school sophomore or junior year to apply for Running Start.
3. Have a minimum 3.0 cumulative high school GPA.
4. Be on track for high school graduation by the end of the sophomore year for the 2-year program; junior year for the 1-year program.
5. Completed one year of Algebra and one year of Geometry with a grade of "B" or higher in each semester by the end of the sophomore year. Two years of Algebra completed with a grade of "B" or higher is preferred.
6. Completed two years of English with a grade of "B" or higher in each semester by the end of the sophomore year.
7. Completed one year of Chemistry with a grade of "B" or higher in each semester by the end of the sophomore year for the 2-year program; junior year for the 1-year program.
8. Have a positive recommendation from the DISTRICT high school Principal and/or Counselor.
9. Have the permission of a parent or legal guardian.
10. Work with the DISTRICT Counselor to complete steps outlined in Appendix B.
11. DISTRICT may implement additional pre-selection criteria above and beyond the minimum pre-selection criteria given above.

APPENDIX B

DISTRICT Procedures to Fulfill Qualifications and Admissions

Note: "DISTRICT" refers to Harlem DISTRICT 122. "RVC" refers to Rock Valley COLLEGE's Early COLLEGE Office.

1. DISTRICT determines list of students who are qualified.
2. DISTRICT determines who is interested in applying for the Running Start Program.
3. DISTRICT interested students complete an RVC Application for Credit Courses.
4. DISTRICT testing proctors will administer ACCUPLACER testing at DISTRICT campuses, or alternatively schedule a test date at the COLLEGE Testing Center. (Students must complete RVC Applications no less than 1 week prior to testing.)
5. DISTRICT students will take the RVC ACCUPLACER placement test in Reading, English, and Math, or submit ACT/SAT scores for possible wavier of the placement test.
6. DISTRICT students will be allowed one re-test in Reading, English, and Math during the Running Start application process for a cost of $5 per subject re-test. If testing is proctored at the high school, RVC will waive re-test fees.
7. COLLEGE provides ACCUPLACER scores report to DISTRICT.
8. DISTRICT Counselors review and determine if students are ready for COLLEGE coursework as part of the RVC Running Start Program based on ACCUPLACER scores.
9. DISTRICT staff will place student's data into a shared file that is compatible with MS Excel or Google Sheets format. The file will include the RVC Student ID for each student and specify all students who are qualified based on DISTRICT selection criteria.
10. DISTRICT submits file of fully qualified students to RVC.
11. COLLEGE will verify qualified students and send the confirmed report back to DISTRICT to complete the DISTRICT selection process.
12. After DISTRICT selection process is conducted, DISTRICT will send final and approved DISTRICT Running Start student list to RVC.
13. DISTRICT Counselors notify ALL students of award of placement into DISTRICT Running Start Program OR placement on DISTRICT waiting list.
14. COLLEGE sends welcome packet to DISTRICT students to final and approved DISTRICT Running Start students.
15. DISTRICT students return completed welcome packet forms to COLLEGE.
16. DISTRICT manages DISTRICT Running Start waiting list, if such list exists.
17. DISTRICT sends transcripts to COLLEGE of accepted Running Start students after spring grades are posted to confirm eligibility requirements have successfully been met.
18. Based on transcripts, DISTRICT will determine if a student no longer meets Running Start eligibility requirements and DISTRICT will inform impacted student.
19. Students and DISTRICT Counselors are responsible for ensuring students will meet DISTRICT High School graduation requirements.
20. COLLEGE schedules students each semester and provides student schedules to DISTRICT Counselor for students enrolled in the DISTRICT Running Start Program.
21. DISTRICT Counselors work with students each semester to verify students are on track with their individual COLLEGE Student Academic Master Plan (STAMP) and high school graduation requirements.

22. When a student scheduling change or STAMP change is requested by the DISTRICT or the DISTRICT student, the student submits the "RVC Schedule Change Form" to DISTRICT Counselor for approval.
23. RVC provides students access to COLLEGE advisors to assist with changes to STAMP and scheduling, as needed.
24. If approved, DISTRICT Counselor submits the signed "RVC Schedule Change Form" to RVC for processing.
25. RVC provides student transcripts to DISTRICT Counselor for each semester completed by participating students within two weeks of final grades posting.

APPENDIX C
Running Start Student Academic Conduct Policies

All *Running Start* students at Rock Valley College (RVC) are expected to demonstrate qualities of integrity, honesty, civility, and respect in their conduct, both in and out of the classroom. All RVC policies can be viewed in the Student Handbook found on our website: www.rockvalleycollege.edu/studenthandbook. Adherence to all policies is essential and required to remain in the *Running Start* program.

ADVISING & COMMUNICATION

Running Start students are expected to:

- Meet with your high school Program Counselor for high school graduation and semester schedules.
- Only add or drop classes with your high school Counselor.
- Meet with an RVC Advisor for RVC graduation requirements.
- Respond to communication via RVC Mail and EAGLE accounts on a daily basis.
- Keep all scheduled appointments.

ATTENDANCE POLICY

Students are expected to attend every class meeting and arrive on time. There is no college policy permitting absences. Each faculty member will decide when and how absences affect grades. It is the responsibility of the student to adhere to the course syllabus. If a student needs to miss class, they must contact their instructor and their home high school office.

MAINTAINING ACADEMIC INTEGRITY

Please refer to page 47 of the Student Handbook: http://www.rockvalleycollege.edu/studenthandbook

ACADEMIC EARLY WARNING

Transitioning from high school to college can be a challenge and students may find it difficult to adjust. The Early Warning System is designed to assist students by alerting the Dean of Students office of any student who misses class or struggles academically within the first few weeks of school. This early intervention is intended to make a difference in the student's academic performance before midterm and set a pattern of success for the rest of the semester. Notification to the Dean of Students is dependent upon faculty report.

ACADEMIC PROBATION & INDIVIDUAL ACADEMIC RECOVERY PLAN (IARP)

Students must earn a cumulative grade point average (GPA) of 2.5 or higher and not receive a "D", "W" or "F" for a course, or they will be placed on Academic Probation for one semester and be required to develop an IARP. If during the probation semester students fail to raise their GPA to 2.5 or higher or they earn an additional "D", "W" or "F", then they **will** be dismissed from the program and be returned to high school. Assistance to improve academic performance is available by taking advantage of the following:

- Meet with instructors to review course expectations and create a plan of action. Instructor office hours can be found on the course syllabus.
- Visit the Tutoring Center, Writing Center, and/or Math Lab for instruction, tutoring, and study skills enhancement. These services are free to RVC students.
- Students will be **required** to meet regularly with their high school program counselor to insure academic recovery.

DISMISSAL FROM PROGRAM

All *Running Start* students will be dismissed from the program as a result of *any* of the following:

- Failure to attend and complete STU 100: Planning for Success in their first summer semester with a grade of "B" or higher. No repeat allowed.
- Failure to raise cumulative GPA to 2.5 or earn "D", "F" or "W" during the Academic Probation semester.
- Demonstration of behavior and/or attitudes that undermine the integrity and privilege of program participation, as deemed by RVC and/or the participating School District.
- Violation of any of the Code of Conduct policies and/or Academic Misconduct policies.
- If high school graduation and/or RVC graduation is in jeopardy. Dismissal is determined by the participating School District in consultation with RVC.

In addition, students in their **first year** of *Running Start* will also be dismissed from the program as a result of *any* of the following:

- Earning a combination of three "D", "F" or "W" grades in a single semester.
- Earning two "F" grades in a single semester.
- Earning a semester or cumulative GPA less than 2.0.
- Needing to recover more than 7 credits by the end of the first year in the program.

Appendix D
Running Start Program Course Offerings 2025-2026
Running Start Courses Approved to be taken at an RVC Campus

Allied Health						
RVC Course Code	RVC Course Name	RVC Credits	HS Course Code	HS Course Name	HS Credits	HS Requirement
FWS-110	Fitness Walking	1	RSFWS110	Fitness Walking	PE- .25	Students exempt from PE in RS
FWS-116	Step Aerobics	1	RSFWS116	Step Aerobics	PE- .25	Students exempt from PE in RS
FWS-119	Cardio Kickboxing	1	RSFWS119	Cardio Kickboxing	PE- .25	Students exempt from PE in RS
FWS-121	Cardio Fitness & Conditioning	1	RSFWS121	Cardio Fitness & Conditioning	PE- .25	Students exempt from PE in RS
FWS-126	Beginning Weight Lifting	1	RSFWS126	Beginning Weight Lifting	PE- .25	Students exempt from PE in RS
FWS-127	Advanced Weight Lifting	2	RSFWS127	Advanced Weight Lifting	PE- .25	Students exempt from PE in RS
FWS-128	Sports Performance Fitness	1	RSFWS128	Sports Performance Fitness	PE- .25	Students exempt from PE in RS
FWS-131	Basketball & Touch Football	1	RSFWS131	Basketball & Touch Football	PE- .25	Students exempt from PE in RS
FWS-133	Power Volleyball	1	RSFWS133	Power Volleyball	PE- .25	Students exempt from PE in RS
FWS-151	Tae Kwon Do	1	RSFWS151	Tae Kwon Do	PE- .25	Students exempt from PE in RS
FWS-220	Intro Career Opportunty in PE	3	RSFWS220	Intro Career Opportunity in PE	Elective- .50	
FWS-231	Contemporary Health Issues	3	RSFWS231	Contemporary Health Issues	Elective- .50	
FWS-233	Community Health	3	RSFWS233	Community Health	Elective- .50	
FWS-235	Alcohol and Drug Education	3	RSFWS235	Alcohol and Drug Education	Elective- .50	
FWS-236	Human Sexuality	3	RSFWS236	Human Sexuality	Elective- .50	
FWS-237	Nutrition for Optimum Living	3	RSFWS237	Nutrition for Optimum Living	Elective- .50	

FWS-243	First Aid/Gen Safety/CPR/AED	3	RSFWS243	First Aid/Gen Safety/CPR/AED	Elective- .50	
FWS-250	Introduction Sport Management	3	RSFWS250	Introduction SPort Management	Elective- .50	
FWS-253	Introduction to Coaching	3	RSFWS253	Introduction to Coaching	Elective- .50	
FWS-254	ASEP Sport First Aid and CPR	3	RSFWS254	ASEP Sport First Aid and CPR	Elective- .50	
FWS-255	Sociology of Sport	3	RSFWS255	Sociology of Sport	Elective- .50	
FWS-256	History of Phy Ed & Sport	3	RSFWS256	History of Phy Ed & Sport	Elective- .50	
FWS-258	Sport & Exercise Psychology	3	RSFWS258	Sport & Exercise Psychology	Elective- .50	
FWS-260	Intro to Exercise Science	3	RSFWS260	Intro to Exercise Science	Elective- .50	
FWS-261	Nutrition for Fitness&Sport	3	RSFWS261	Nutrition for Fitness&Sport	Elective- .50	
FWS-263	Nutrit, Exercise & Weight Cntr	3	RSFWS263	Nutrit, Exercise & Weight Cntr	Elective- .50	
FWS-265	Personal Fitness and Wellness	3	RSFWS265	Personal Fitness and Wellness	Elective- .50	
FWS-266	Personal Trng I-Concepts&Appl	3	RSFWS266	Personal Trng I-Concepts&Appl	Elective- .50	
FWS-267	Persnl Trng II-Concepts&Appl.	3	RSFWS267	Personal Trng II-Concepts&Appl.	Elective- .50	
HLT-110	Medical Terminology	2	RSHLT110	Medical Terminology	Elective- .50	

Business

RVC Course Code	RVC Course Name	RVC Credits	HS Course Code	HS Course Name	HS Credits	HS Requirement
ATG-110	Financial Accounting	4	RSATG110	Financial Accounting	Elective- .75.	
ATG-111	Managerial Accounting	4	RSATG111	Managerial Accounting	Elective- .75.	
BUS-101	Introduction to Business	3	RSBUS101	Introduction to Business	Elective- .50.	
BUS-103	Business Mathematics	3	RSBUS103	Business Mathematics	Elective- .50.	
BUS-105	Consumer Econ and Prsnl Fin	3	RSBUS105	Consumer Econ and Prsnl Fin	Consumer Ed- .50	Consumer Ed
BUS-130	Entrepreneurship Principles	3	RSBUS130	Entrepreneurship Principles	Elective- .50.	
BUS-131	Entrepreneurship Planning	3	RSBUS131	Entrepreneurship Planning	Elective- .50.	
BUS-170	Intro Organizational Behavior	3	RSBUS170	Intro Organizational Behavior	Elective- .50.	
BUS-200	Legal Environment in Bus	3	RSBUS200	Legal Environment in Bus	Elective- .50.	

BUS-223	Business Statistics	3	RSBUS223	Business Statistics	Elective- .50	
BUS-230	Entrepreneurship Capstone	3	RSBUS230	Entrepreneurship Capstone	Elective- .50	
BUS-279	Principles of Finance	3	RSBUS279	Principles of Finance	Elective- .50	
BUS-282	International Business	3	RSBUS282	International Business	Elective- .50	
MGT-170	Business Communications	3	RSMGT170	Business Communications	Elective- .50	
MGT-270	Principles of Management	3	RSMGT270	Principles of Management	Elective- .50	
MGT-271	Human Resource Manage	3	RSMGT271	Human Resource Manage	Elective- .50	
MGT-274	Leadership	3	RSMGT274	Leadership	Elective- .50	
MKT-260	Principles of Marketing	3	RSMKT260	Principles of Marketing	Elective- .50	
MKT-265	Salesmanship	3	RSMKT265	Salesmanship	Elective- .50	
MKT-266	Principles of Advertising	3	RSMKT266	Principles of Advertising	Elective- .50	
MKT-288	Customer Relations	3	RSMKT288	Customer Relations	Elective- .50	
OFF-118	Computer Keyboarding	1	RSOFF118	Computer Keyboarding	Elective- .25	

Communications						
RVC Course Code	**RVC Course Name**	**RVC Credits**	**HS Course Code**	**HS Course Name**	**HS Credits**	
COM-113	Intro to Public Relations	3	RSCOM113	Intro to Public Relations	Elective- .50	
COM-119	News Writing	3	RSCOM119	News Writing	Elective- .50	
COM-120	News Editing	3	RSCOM120	News Editing	Elective- .50	
COM-130	Intro to Mass Communication	3	RSCOM130	Intro to Mass Communication	Elective- .50	
COM-140	Writing for Multimedia	3	RSCOM140	Writing for Multimedia	Elective- .50	
COM-156	Audio Production I	3	RSCOM156	Audio Production I	Elective- .50	
COM-157	Video Production I	3	RSCOM157	Video Production I	Elective- .50	
COM-208	Screenwriting	3	RSCOM208	Screenwriting	Elective- .50	
COM-218	Broadcast Performance	3	RSCOM218	Broadcast Performance	Elective- .50	
COM-221	Photojournalism	3	RSCOM221	Photojournalism	Elective- .50	
COM-251	Film History and Appreciation	3	RSCOM251	Film History and Appreciation	Elective- .50	
COM-252	International History of Film	3	RSCOM252	International History of Film	Elective- .50	
COM-256	Advanced Audio Production	3	RSCOM256	Advanced Audio Production	Elective- .50	

COM-257	Advanced Video Production	3	RSCOM257	Advanced Video Production	Elective- .50	
COM-260	Advanced Post-Production	3	RSCOM260	Advanced Post-Production	Elective- .50	
COM-296	Documentary Production	3	RSCOM296	Documentary Production	Elective- .50	
COM-297	Motion Picture Production	3	RSCOM297	Motion Picture Production	Elective- .50	
ENG-101	Composition I	3	RSENG101	Composition I	English- .50	English
ENG-103	Composition II	3	RSENG103	Composition II	English- .50	English
ENG-108	Intro Creative Writing	3	RSENG108	Intro Creative Writing	English- .50	English
ENG-109	Creative Writing II	3	RSENG109	Creative Writing II	English- .50	English
ENG-110	Intro to Technical Writing	3	RSENG110	Intro to Technical Writing	English- .50	English
ENG-200	Language, Power & Public Life	3	RSENG200	Language, Power & Public Life	English- .50	English
LIT-101	Introduction to Literature	3	RSLIT101	Introduction to Literature	English- .50	English
LIT-139	Mythology	3	RSLIT139	Mythology	English- .50	English
LIT-140	The Bible As Literature	3	RSLIT140	The Bible As Literature	English- .50	English
LIT-141	Film and Literature	3	RSLIT141	Film and Literature	English- .50	English
LIT-142	Exploring Literature: Poetry	3	RSLIT142	Exploring Literature: Poetry	English- .50	English
LIT-144	Exploring Literature: Fiction	3	RSLIT144	Exploring Literature: Fiction	English- .50	English
LIT-152	Multicultural American Lit	3	RSLIT152	Multicultural American Lit	English- .50	English
LIT-154	Intro Non-Western Literature	3	RSLIT154	Intro Non-Western Literature	English- .50	English
LIT-201	American Lit Before 1865	3	RSLIT201	American Lit Before 1865	English- .50	English
LIT-202	American Literature Since 1865	3	RSLIT202	American Literature Since 1865	English- .50	English
SPH-131	Fundamentals of Communication	3	RSSPH131	Fundamentals of Communication	English- .50	English
SPH-201	Interpersonal Communication	3	RSSPH201	Interpersonal Communication	Elective- .50	
SPH-202	Intercultural Communication	3	RSSPH202	Intercultural Communication	Elective- .50	
SPH-211	Group Leadership	3	RSSPH211	Group Leadership	Elective- .50	
Computers and Information Systems						
RVC Course Code	**RVC Course Name**	**RVC Credits**	**HS Course Code**	**HS Course Name**	**HS Credits**	

CIS-102	Intro Computer & Info Systems	3	RSCIS102	Intro Computer & Info Systems	Elective- .50	
CIS-120	Intro to Microsoft Word	1	RSCIS120	Intro to Microsoft Word	Elective- .25	
CIS-121	Introduction to Excel	1	RSCIS121	Introduction to Excel	Elective- .25	
CIS-124	Introduction to Powerpoint	1	RSCIS124	Introduction to Powerpoint	Elective- .25	
CIS-130	Introduction to Access	2	RSCIS130	Introduction to Access	Elective- .50	
CIS-170	Programming Logic & Design	3	RSCIS170	Programming Logic & Design	Elective- .50	
CIS-180	Intro to Visual Basic Prgrmng.	4	RSCIS180	Intro to Visual Basic Prgrmng.	Elective- .75	
CIS-240	Intro to Java Programming	4	RSCIS240	Intro to Java Programming	Elective- .75	
CIS-245	Program Android-Mobile Devices	4	RSCIS245	Program Android-Mobile Devices	Elective- .75	
CIS-254	Database Programming	4	RSCIS254	Database Programming	Elective- .75	
CIS-276	Intro to C/C++ Programming	4	RSCIS276	Intro to C/C++ Programming	Elective- .75	
CIS-277	Advanced C/C++ Programming	4	RSCIS277	Advanced C/C++ Programming	Elective- .75	
CIS-279	Visual C# Programming	4	RSCIS279	Visual C# Programming	Elective- .75	
CIS-280	Program iOS Apple Mobile Dev	4	RSCIS280	Program iOS Apple Mobile Dev	Elective- .75	
CIS-290	Special Topics in CIS	1	RSCIS290	Special Topics in CIS	Elective- .25	
CIS-291	Internship Field Project	1	RSCIS291	Internship Field Project	Elective- .25	
GAT-101	Intro to Graphic Arts Tech	4	RSGAT101	Intro to Graphic Arts Tech	Elective- .75	
GAT-110	Introduction to Photoshop	2	RSGAT110	Introduction to Photoshop	Elective- .50	
GAT-115	Introduction to Illustrator	2	RSGAT115	Introduction to Illustrator	Elective- .50	
GAT-150	Typography	2	RSGAT150	Typography	Elective- .50	
GAT-178	Fundamentals of Desktop Publis	3	RSGAT178	Fundamentals of Desktop Publis	Elective- .50	
GAT-190	Image Generation and Output	2	RSGAT190	Image Generation and Output	Elective- .50	
GAT-215	Advanced Illustrator	2	RSGAT215	Advanced Illustrator	Elective- .50	
GAT-220	Adv Photoshop Grap Arts Indus.	3	RSGAT220	Adv Photoshop Grap Arts Indus.	Elective- .50	
PCT-110	Networking Essentials	3	RSPCT110	Networking Essentials	Elective- .50	
PCT-111	Windows Active Directory	3	RSPCT111	Windows Active Directory	Elective- .50	
PCT-112	Windows Server Fundamentals	3	RSPCT112	Windows Server Fundamentals	Elective- .50	

PCT-113	Microsoft Win Infrastructure	3	RSPCT113	Microsoft Win Infrastructure	Elective- .50	
PCT-120	Cisco Networking I	4	RSPCT120	Cisco Networking I	Elective- .75	
PCT-122	Cisco Networking II	4	RSPCT122	Cisco Networking II	Elective- .75	
PCT-124	Cisco Networking III	4	RSPCT124	Cisco Networking III	Elective- .75	
PCT-126	Cisco Networking IV	4	RSPCT126	Cisco Networking IV	Elective- .75	
PCT-130	Intro Network Security Fndmntl	3	RSPCT130	Intro Network Security Fndmntl	Elective- .50	
PCT-132	Advanced Network Security	3	RSPCT132	Advanced Network Security	Elective- .50	
PCT-140	IP Telephony I	4	RSPCT140	IP Telephony I	Elective- .75	
PCT-142	IP Telephony II	4	RSPCT142	IP Telephony II	Elective- .75	
PCT-211	VMWare vSphere:Install/Config	3	RSPCT211	VMWare vSphere:Install/Config	Elective- .50	
PCT-262	A+ Essentials	3	RSPCT262	A+ Essentials	Elective- .50	
PCT-270	Introduction to Unix/Linux	3	RSPCT270	Introduction to Unix/Linux	Elective- .50	
PCT-275	Cisco Firewall Design	4	RSPCT275	Cisco Firewall Design	Elective- .75	
PCT-290	Special Topic in PC Tech	1	RSPCT290	Special Topic in PC Tech	Elective- .25	
WEB-101	Programming Related-Internet	4	RSWEB101	Programming Related-Internet	Elective- .75	
WEB-102	Adv Program Related - Internet	4	RSWEB102	Adv Program Related - Internet	Elective- .75	
WEB-111	Introduction to Multimedia	3	RSWEB111	Introduction to Multimedia	Elective- .50	
WEB-225	Digital Photography	3	RSWEB225	Digital Photography	Elective- .50	
WEB-233	Introduction to Javascript	4	RSWEB233	Introduction to Javascript	Elective- .75	
WEB-234	PHP Programming	4	RSWEB234	PHP Programming	Elective- .75	

Engineering and Technology						
RVC Course Code	**RVC Course Name**	**RVC Credits**	**HS Course Code**	**HS Course Name**	**HS Credits**	
EGR-101	Introduction to Engineering	2	RSEGR101	Introduction to Engineering	Elective- .50	
EGR-135	Engineering Graphics/CAD	4	RSEGR135	Engineering Graphics/CAD	Elective- .75	
EGR-206	Statics	3	RSEGR206	Statics	Elective- .50	
EGR-207	Dynamics	3	RSEGR207	Dynamics	Elective- .50	
EGR-221	Elem Mech of Defmabl Bodies	3	RSEGR221	Elem Mech of Defmabl Bodies	Elective- .50	

EGR-231	Engineering Circuit Analysis	4	RSEGR231	Engineering Circuit Analysis	Elective- .75	
EGR-250	Digital Electronics	4	RSEGR250	Digital Electronics	Elective- .75	
Humanities / Fine Arts						
RVC Course Code	**RVC Course Name**	**RVC Credits**	**HS Course Code**	**HS Course Name**	**HS Credits**	
ART-101	Drawing and Composition I	3	RSART101	Drawing and Composition I	Elective- .50	
ART-102	Drawing and Composition II	3	RSART102	Drawing and Composition II	Elective- .50	
ART-103	Design I	3	RSART103	Design I	Elective- .50	
ART-111	Painting I	3	RSART111	Painting I	Elective- .50	
ART-121	Ceramics I	3	RSART121	Ceramics I	Elective- .50	
ART-122	Ceramics II	3	RSART122	Ceramics II	Elective- .50	
ART-131	Introduction to Visual Art	3	RSART131	Introduction to Visual Arts	Elective- .50	
ART-141	Intro Non-Western Visual Art	3	RSART141	Intro Non-Western Visual Art	Elective- .50	
ART-201	Life Drawing	3	RSART201	Life Drawing	Elective- .50	
ART-203	Design II	3	RSART203	Design II	Elective- .50	
ART-212	Painting II	3	RSART212	Painting II	Elective- .50	
ART-216	Relief Printmaking	3	RSART216	Relief Printmaking	Elective- .50	
ART-251	History of Art I	3	RSART251	History of Art I	Elective- .50	
ART-252	History of Art II	3	RSART252	History of Art II	Elective- .50	
CRM-101	Intro to Criminal Justice	3	RSCRM101	Intro to Criminal Justice	Elective- .50	
CRM-102	Intro to Probation & Parole	3	RSCRM102	Intro to Probation & Parole	Elective- .50	
CRM-103	Intro to Corrections	3	RSCRM103	Intro to Corrections	Elective- .50	
CRM-104	Intro to Private Security	3	RSCRM104	Intro to Private Security	Elective- .50	
CRM-105	Police Report Writing	3	RSCRM105	Police Report Writing	Elective- .50	
CRM-120	Criminal Investigation	3	RSCRM120	Criminal Investigation	Elective- .50	
CRM-125	Criminal Proced & Civil Rights	3	RSCRM125	Criminal Proced & Civil Rights	Elective- .50	
CRM-127	Ethics in Law Enforcement	3	RSCRM127	Ethics in Law Enforcement	Elective- .50	
CRM-210	Criminal Law	3	RSCRM210	Criminal Law	Elective- .50	
CRM-225	Juvenile Procedures	3	RSCRM225	Juvenile Procedures	Elective- .50	
CRM-260	Police Organization & Admin	3	RSCRM260	Police Organization & Admin	Elective- .50	

CRM-271	Patrol Procedures	3	RSCRM271	Patrol Procedures	Elective- .50	
CRM-281	Rules of Evidence	3	RSCRM281	Rules of Evidence	Elective- .50	
CRM-282	Interviews & Interrogations	3	RSCRM282	Interviews & Interrogations	Elective- .50	
ECE-100	Intro to Early Childhood Ed.	3	RSECE100	Intro to Early Childhood Ed.	Elective- .50	
ECE-101	The Developing Child	3	RSECE101	The Developing Child	Elective- .50	
ECE-103	Health, Safety & Nutrition of Young Child	3	RSECE103	Health, Safety & Nutrition of Young Child	Elective- .50	
ECE-105	Observation and Assessment of Young Children	3	RSECE105	Observation and Assessment of Young Children	Elective- .50	
ECE-113	Infant and Toddler Curriculum	3	RSECE113	Infant and Toddler Curriculum	Elective- .50	
ECE-201	Language Development	3	RSECE201	Language Development	Elective- .50	
ECE-202	Child, Family & Community	3	RSECE202	Child, Family & Community	Elective- .50	
ECE-203	Curriculum Plan-Young Child	3	RSECE203	Curriculum Plan-Young Child	Elective- .50	
ECE-205	Org & Superv-Early Child Facil	3	RSECE205	Org & Superv-Early Child Facil	Elective- .50	
EDU-202	Children's Literature	3	RSEDU202	Children's Literature	Elective- .50	
EDU-224	Introduction to Education	3	RSEDU224	Introduction to Education	Elective- .50	
EDU-234	Intro Technology for Teachers	3	RSEDU234	Intro Technology for Teachers	Elective- .50	
EDU-244	Students With Disabilities	3	RSEDU244	Students With Disabilities	Elective- .50	
FRN-101	Beginning French	4	RSFRN101	Beginning French	Elective- .75	
FRN-102	Continuatn of Begng French	4	RSFRN102	Continuatn of Begng French	Elective- .75	
GRM-101	Beginning German	4	RSGRM101	Beginning German	Elective- .75	
GRM-102	Continuatn of Begng German	4	RSGRM102	Continuatn of Begng German	Elective- .75	
HUM-111	Intro to Humanities I	3	RSHUM111	Intro to Humanities I	Elective- .50	
HUM-112	Intro to Humanities II	3	RSHUM112	Intro to Humanities II	Elective- .50	
HUM-114	Intro Hum III:Contem West Wrl	3	RSHUM114	Intro Hum III: Contem West Wrl	Elective- .50	
HUM-125	Intro Non-Western Humanities	3	RSHUM125	Intro Non-Western Humanities	Elective- .50	
HUM-211	War & West Hum Thru Mid Ages	3	RSHUM211	War & West Hum Thru Mid Ages	Elective- .50	
HUM-212	War & W.Hum-Renaiss to Present	3	RSHUM212	War & W. Hum-Renaiss to Present	Elective- .50	

HUM-250	Leadership Development Stud	3	RSHUM250	Leadership Development Stud	Elective- .50	
MUS-101	Fundamentals of Music	3	RSMUS101	Fundamentals of Music	Elective- .50	
MUS-102	Intro to Music Literature	3	RSMUS102	Intro to Music Literature	Elective- .50	
MUS-104	Intro to American Music	3	RSMUS104	Intro to American Music	Elective- .50	
MUS-106	Intro to Non-Western Music	3	RSMUS106	Intro to Non-Western Music	Elective- .50	
MUS-131	Class Piano I	2	RSMUS131	Class Piano I	Elective- .50	
MUS-132	Class Piano II	2	RSMUS132	Class Piano II	Elective- .50	
MUS-191	Chorus I	1	RSMUS191	Chorus I	Elective- .25	
MUS-194	Instrumental Ensemble I	1	RSMUS194	Instrumental Ensemble I	Elective- .25	
MUS-195	Band I	1	RSMUS195	Band I	Elective- .25	
MUS-198	Orchestra I	1	RSMUS198	Orchestra I	Elective- .25	
MUS-294	Instrumental Ensemble II	1	RSMUS294	Instrumental Ensemble II	Elective- .25	
MUS-295	Band II	1	RSMUS295	Band II	Elective- .25	
MUS-298	Orchestra II	1	RSMUS298	Orchestra II	Elective- .25	
PHL-150	Intro to Philosophy	3	RSPHL150	Intro to Philosophy	Elective- .50	
PHL-151	Intro Non-Western Philosophy	3	RSPHL151	Intro Non-Western Philosophy	Elective- .50	
PHL-152	Environmental Ethics	3	RSPHL152	Environmental Ethics	Elective- .50	
PHL-153	Medical Ethics	3	RSPHL153	Medical Ethics	Elective- .50	
PHL-154	Introduction to Religion	3	RSPHL154	Introduction to Religion	Elective- .50	
PHL-155	World Religions	3	RSPHL155	World Religions	Elective- .50	
PHL-156	Religion in American Society	3	RSPHL156	Religion in American Society	Elective- .50	
PHL-157	Foundational Religious Texts	3	RSPHL157	Foundational Religious Texts	Elective- .50	
PHL-255	Logic	3	RSPHL255	Logics	Elective- .50	
PHL-256	Contemporary Moral Issues	3	RSPHL256	Contemporary Moral Issues	Elective- .50	
PHL-260	Philosophy of Religion	3	RSPHL260	Philosophy of Religion	Elective- .50	
SPN-101	Beginning Spanish	4	RSSPN101	Beginning Spanish	Elective- .75	
SPN-102	Continuation Beginning Spanish	4	RSSPN102	Continuation Beginning Spanish	Elective- .75	
SPN-203	Intermediate Spanish	3	RSSPN203	Intermediate Spanish	Elective- .50	
SPN-204	Continue Intermediate Spanish	3	RSSPN204	Continue Intermediate Spanish	Elective- .50	
THE-133	Introduction to the Theater	3	RSTHE133	Introduction to the Theater	Elective- .50	

THE-134	Stagecraft & Theater Lighting	3	RSTHE134	Stagecraft & Theater Lighting	Elective- .50	
THE-135	Acting I	3	RSTHE135	Acting I	Elective- .50	
THE-235	Acting II	3	RSTHE235	Acting II	Elective- .50	
Life Sciences						
RVC Course Code	**RVC Course Name**	**RVC Credits**	**HS Course Code**	**HS Course Name**	**HS Credits**	
BIO-100	Introductory Human Biology	3	RSBIO100	Introductory Human Biology	Life Science-.50	Science
BIO-103	Introductory Life Science	3	RSBIO103	Introductory Life Science	Life Science-.50	Science
BIO-104	Intro Life Science Lab	1	RSBIO104	Intro Life Science Lab	Life Science-.25	Science
BIO-106	Environmental Science	3	RSBIO106	Environmental Science	Life Science-.50	Science
BIO-107	Environmental Biology Lab	1	RSBIO107	Environmental Biology Lab	Life Science-.25	Science
BIO-113	Plants and Society	4	RSBIO113	Plants and Society	Life Science-.75	Science
BIO-140	Introduction to Evolution	3	RSBIO140	Introduction to Evolution	Life Science-.50	Science
BIO-150	Microbes and Society	3	RSBIO150	Microbes and Society	Life Science-.50	Science
BIO-152	Microbes & Society Laboratory	1	RSBIO152	Microbes & Society Laboratory	Life Science-.25	Science
BIO-162	Human Heredity	3	RSBIO162	Human Heredity	Life Science-.50	Science
BIO-171	Biology of Human Disease	3	RSBIO171	Biology of Human Disease	Life Science-.50	Science
BIO-185	Foundations Anat & Physiol	5	RSBIO185	Foundations Anat & Physiol	Life Science-1.0	Science
BIO-201	Fundamentals of Biology I	4	RSBIO201	Fundamentals of Biology I	Life Science-.75	Science
BIO-202	Fundamentals of Biology II	4	RSBIO202	Fundamentals of Biology II	Life Science-.75	Science
BIO-274	Microbiology	4	RSBIO274	Microbiology	Life Science-.75	Science
BIO-281	Anatomy and Physiology I	4	RSBIO281	Anatomy and Physiology I	Life Science-.75	Science
BIO-282	Anatomy and Physiology II	4	RSBIO282	Anatomy and Physiology II	Life Science-.75	Science
Mathematics						

RVC Course Code	RVC Course Name	RVC Credits	HS Course Code	HS Course Name	HS Credits	
MTH-115	General Education Math	3	RSMTH115	General Education Math	Elective- .5	
MTH-120	College Algebra	3	RSMTH120	College Algebra	Math- .5	Math
MTH-125	Plane Trigonometry	3	RSMTH125	Plane Trigonometry	Math- .5	Math
MTH-132	College Algebra & Trigonometry	5	RSMTH132	College Algebra & Trigonometry	Math- 1.0	Math
MTH-135	Calculus W/Analytic Geom I	5	RSMTH135	Calculus W/Analytic Geom I	Math- 1.0	Math
MTH-164	Computer in Mathematics C/C++	4	RSMTH164	Computer in Mathematics C/C++	Elective- .75	
MTH-211	Calc for Business & Soc Scienc	4	RSMTH211	Calc for Business & Soc Scienc	Math- .75	Math
MTH-216	Math for Elem Teachers I	3	RSMTH216	Math for Elem Teachers I	Math- .50	Math
MTH-217	Math for Elem Teachers II	3	RSMTH217	Math for Elem Teachers II	Math- .50	Math
MTH-220	Elements of Statistics	3	RSMTH220	Elements of Statistics	Math- .50	Math
MTH-235	Calculus W/Analytic Geom II	4	RSMTH235	Calculus W/Analytic Geom II	Math- .75	Math
MTH-236	Calculus W/Analyt Geom III	4	RSMTH236	Calculus W/Analyt Geom III	Math- .75	Math
MTH-240	Differential Equations	3	RSMTH240	Differential Equations	Math- .50	Math
MTH-250	Modern Linear Algebra	4	RSMTH250	Modern Linear Algebra	Math- .75	Math

Physical Sciences

RVC Course Code	RVC Course Name	RVC Credits	HS Course Code	HS Course Name	HS Credits	
ATS-105	Intro to Atmospheric Science	4	RSATS105	Intro to Atmospheric Science	Phy. Science- .75	Physical Science
CHM-110	General Organic & BioChem I	4	RSCHM110	General Organic & BioChem I	Phy. Science- .75	Physical Science
CHM-120	General Chemistry I	4	RSCHM120	General Chemistry I	Phy. Science- .75	Physical Science
CHM-130	General Chemistry II	4	RSCHM130	General Chemistry II	Phy. Science- .75	Physical Science
CHM-210	General, Organic & BioChem II	4	RSCHM210	General, Organic & BioChem II	Phy. Science- .75	Physical Science
CHM-220	Organic Chemistry I	5	RSCHM220	Organic Chemistry I	Phy. Science- 1.0	Physical Science
CHM-230	Organic Chemistry II	5	RSCHM230	Organic Chemistry II	Phy. Science- 1.0	Physical Science
CHM-240	General Biological Chemistry	3	RSCHM240	General Biological Chemistry	Phy. Science- .50	Physical Science

GEL-101	Introduction to Geology	4	RSGEL101	Introduction to Geology	Phy. Science- .75	Physical Science
GEL-107	Geology of the Solar System	3	RSGEL107	Geology of the Solar System	Phy. Science- .50	Physical Science
GEL-206	Environmental Geology	3	RSGEL206	Environmental Geology	Phy. Science- .50	Physical Science
PGE-100	Physical Geography	3	RSPGE100	Physical Geography	Phy. Science- .50	Physical Science
PGE-102	Physical Geography With Lab	4	RSPGE102	Physical Geography With Lab	Phy. Science- .75	Physical Science
PGE-240	Global Climate Change	3	RSPGE240	Global Climate Change	Phy. Science- .50	Physical Science
PHY-201	Mechanics and Heat	5	RSPHY201	Mechanics and Heat	Phy. Science- 1.0	Physical Science
PHY-202	Waves/Elec/Light & Modrn Phys	5	RSPHY202	Waves/Elec/Light & Modrn Phys	Phy. Science- 1.0	Physical Science
PHY-215	Mechanics, Wave Motion, Thermo	5	RSPHY215	Mechanics, Wave Motion, Thermo	Phy. Science- 1.0	Physical Science
PHY-225	Electr, Magnetism, Light, Phys	5	RSPHY225	Electrm Magnetism, Light, Phys	Phy. Science- 1.0	Physical Science

Social Sciences

RVC Course Code	RVC Course Name	RVC Credits	HS Course Code	HS Course Name	HS Credits	
ANP-102	Intro Biolo Anthro & Archaeol	3	RSANP102	Intro Biolo Anthro & Archaeol	Elective- .50	
ANP-103	Intro to Cultural Anthro	3	RSANP103	Intro to Cultural Anthro	Elective- .50	
ECO-101	Introduction to Economics	3				
ECO-110	Principles of Economics:Macro	3				
ECO-111	Principles of Economics:Micrro	3				
GEO-130	World Geography	3	RSGEO130	World Geography	Elective- .50	
HST-140	History of Western Civ I	3	RSHST140	History of Western Civ I	Elective- .50	
HST-141	History of Western Civ II	3	RSHST141	History of Western Civ II	Elective- .50	
HST-142	History of U S to 1865	3	RSHST142	History of U S to 1865	US History- .50	US History
HST-143	History of U S Since 1865	3	RSHST143	History of U S since 1865	US History- .50	US History
HST-144	Current Hist 1945 to Present	3	RSHST144	Current Hist 1945 to Present	Elective- .50	
HST-151	African History Survey to 1600	3	RSHST151	African History Survey to 1600	Elective- .50	
HST-152	African Hist Survey Since 1600	3	RSHST152	African Hist Survey Since 1600	Elective- .50	

HST-162	History of Latin America I	3	RSHST162	History of Latin America I	Elective- .50	
HST-163	History of Latin America II	3	RSHST163	History of Latin America II	Elective- .50	
HST-172	History of Middle East to 1453	3	RSHST172	History of Middle East to 1453	Elective- .50	
HST-173	History Middle East Since 1453	3	RSHST173	History Middle East Since 1453	Elective- .50	
HST-182	Hist of Eastern Civ to 1500	3	RSHST182	Hist of Eastern Civ to 1500	Elective- .50	
HST-183	Hist of East Civ Since 1500	3	RSHST183	Hist of East Civ Since 1500	Elective- .50	
HST-192	History of World Until 1750	3	RSHST192	History of World Until 1750	Elective- .50	
HST-193	Hist of the World Since 1750	3	RSHST193	Hist of the World Since 1750	Elective- .50	
HST-210	History of Women of the U.S.	3	RSHST210	History of Women of the U.S.	Elective- .50	
PSC-150	Intro to Political Science	3	RSPSC150	Intro to Political Science	Elective- .50	
PSC-160	American National Government	3	RSPSC160	American National Government	Government-.50	Government
PSC-161	State and Local Government	3	RSPSC161	State and Local Government	Elective- .50	
PSC-210	Intro to Legal System	3	RSPSC210	Intro to Legal System	Elective- .50	
PSC-211	The American Presidency	3	RSPSC211	The American Presidency	Elective- .50	
PSC-269	International Relations	3	RSPSC269	International Relations	Elective- .50	
SOC-190	Introduction to Sociology	3	RSSOC190	Introduction to Sociology	Elective- .50	
SOC-290	Social Problems	3	RSSOC290	Social Problems	Elective- .50	
SOC-291	Criminology	3	RSSOC291	Criminology	Elective- .50	
SOC-292	Sociology of Deviance	3	RSSOC292	Sociology of Deviance	Elective- .50	
SOC-294	Urban Sociology	3	RSSOC294	Urban Sociology	Elective- .50	
SOC-295	Racial and Ethnic Relations	3	RSSOC295	Racial and Ethnic Relations	Elective- .50	
SOC-298	Sociology of Sex and Gender	3	RSSOC298	Sociology of Sex and Gender	Elective- .50	
SOC-299	Sociology of the Family	3	RSSOC299	Sociology of the Family	Elective- .50	
STU Student Development						
RVC Course Code	**RVC Course Name**	**RVC Credits**	**HS Course Code**	**HS Course Name**	**HS Credits**	
STU-100	Planning for Success	1	RSSTU100	Planning for Success	Elective- .25	

STU-101	Career Planning	2	RSSTU101	Career Planning	Elective- .50	
STU-103	Workplace Ethics	1	RSSTU103	Workplace Ethnics	Elective- .25	

ROCK VALLEY COLLEGE **Board Report #8262**
April 22, 2025

2025-2026 Running Start Intergovernmental Agreement
North Boone Community Unit School District #200

Background: Running Start is a formal program that enables qualified students from North Boone Community Unit School District #200 to attend Rock Valley College for their junior and senior years of high school. Students may enroll in a two-year degree completion program in which students take dual credit courses that meet the requirements for both a high school diploma and a Rock Valley College Associate's Degree simultaneously or a one-year program that meets the requirements for both a high school diploma and one year of Rock Valley College credit courses simultaneously. The *Running Start* program will be administered through the Early College office at Rock Valley College in conjunction with North Boone Community Unit School District #200.

Students selected for *Running Start* need to be academically and socially ready for college. *Running Start* allows students to work toward a more challenging educational environment and excel in both high school and college; at the same time, they may continue to participate in sports and activities at their high schools, as their schedule allows. The *Running Start* program provides students additional experiences to develop the independence, study skills, and confidence needed to succeed beyond high school and into college.

The financial arrangement between Rock Valley College and North Boone Community Unit School District #200 requires the District to calculate the cost equivalent of tuition and fees, with the assistance of the College, for the courses taken by each Running Start student and pay the College the cost associated with this tuition and fees calculation. Participating students will then be financially responsible for paying the remaining balance of tuition and fees, covering the costs for any repeated courses and the cost of textbooks and course supplies. The District's financial assistance helps reduce the overall college cost for students and their families.

Recommendation: It is recommended that the Rock Valley College Board of Trustees approves the Running Start Intergovernmental Agreement with Byron Community Unit School District #226, effective the date both parties have approved and executed the Agreement, for classes beginning Summer 2025 and automatically expiring on June 30, 2026. **Attorney Reviewed**.

_____
Howard J. Spearman, Ph.D.
President

Board Approval: _____
Secretary, Board of Trustees

Attachment: North Boone Community Unit School District #200 Running Start Intergovernmental Agreement

INTERGOVERNMENTAL AGREEMENT BETWEEN BOARD OF EDUCATION OF NORTH BOONE COMMUNITY UNIT SCHOOL DISTRICT NO. 200, BOONE COUNTY, ILLINOIS AND BOARD OF TRUSTEES OF ILLINOIS COMMUNITY COLLEGE DISTRICT NO. 511, WINNEBAGO COUNTY, ILLINOIS FOR RUNNING START PROGRAM

This Agreement is made and entered into by and between the Board of Education of North Boone Community Unit School District No. 200, Boone County, Illinois ("DISTRICT") and the Board of Trustees of Illinois Community College District No. 511, Winnebago County, Illinois ("COLLEGE") (together, the "Parties") in the exercise of their intergovernmental cooperation powers under the Illinois Constitution of 1970, and the Illinois Intergovernmental Cooperation Act and their respective powers under the School Code and the Public Community COLLEGE Act.

WHEREAS, the Parties are authorized to enter into intergovernmental agreements for cooperative projects and use agreements in any manner not prohibited by law or by ordinance, pursuant to Article VII, § 10 of the Illinois Constitution of 1970, the Intergovernmental Cooperation Act (5 ILCS 220/1 *et seq.),* the School Code (105 ILCS 5/1-1 *et seq.),* and the Public Community COLLEGE Act (110 ILCS 805/1-1 *et seq.);* and

WHEREAS, Running Start is a program that allows select, qualified, academically motivated students enrolled in Illinois Community COLLEGE DISTRICT 511 public high schools an opportunity to earn both their high school diploma and associate degree concurrently by attending COLLEGE full-time during their junior and/or senior years of high school; and

WHEREAS, the Parties have determined that shared commitment to Running Start goals benefits their constituencies and enhances educational opportunities for the communities they serve; and

WHEREAS, the Parties have determined that it is in their respective best interests and that of their constituencies to enter into this Intergovernmental Agreement for Running Start Program (hereinafter "Agreement").

NOW, THEREFORE, IT IS AGREED between the Parties, in consideration of their mutual promises and undertakings set forth herein and for other good valuable consideration, as follows:

Section 1 Incorporation of Preamble Recitals

The foregoing recitals are hereby found to be true and correct and are incorporated herein by reference.

Section 2 Implementation of Running Start

DISTRICT and COLLEGE agree to collaborate to implement Running Start as a joint program,

administered jointly by Rock Valley COLLEGE and North Boone School DISTRICT, subject to the following terms and conditions.

A. The Parties intend to establish and offer Running Start to provide eligible DISTRICT students with full-time instruction at COLLEGE during their junior and senior years of high school in satisfaction of:

   1) DISTRICT's requirements for earning a high school diploma; and

   2) COLLEGE's requirements for earning an associate's degree.

B. Any DISTRICT student interested in Running Start will meet with DISTRICT Counselor to discuss whether he/she meets the pre-selection criteria set forth in the Running Start Program Process Procedures (Appendix A). If an interested DISTRICT student meets said pre-selection criteria, he/she will follow the application process set forth in the Running Start Procedures to Fulfill Qualifications and Admissions (Appendix B).

C. This Agreement does not cover those students who are not recruited by and identified by the DISTRICT to participate in the Running Start program.

D. Instruction for DISTRICT students accepted into Running Start shall be provided by COLLEGE, which shall charge the DISTRICT the cost equivalent of in-district tuition and fees for courses taken per student per school year.

E. The Running Start courses offered pursuant to this Agreement and the respective course locations are attached hereto and incorporated by reference as Appendix D. The courses listed in Appendix D will be mutually agreed upon by both parties no later than March of each year that this Agreement is in effect, and are subject to change based upon availability of eligible instructors, student interest and availability in specific courses, and/or local board policy.

F. If a DISTRICT student is receiving a D, F or W, or is otherwise not meeting Running Start academic standards, at the midterm grading period, COLLEGE will notify the DISTRICT Counselor within one week after the midterm date. COLLEGE and DISTRICT agree to communicate within seven (7) days and develop a success plan with the student for the remainder of the semester. The success plan will be shared in writing with COLLEGE, DISTRICT and student.

G. At semester end, COLLEGE will provide the DISTRICT Counselor with transcripts for all students enrolled in Running Start.

Section 3 DISTRICT Obligations

DISTRICT will:

A. DISTRICT will recruit eligible students to participate in Running Start.

B. DISTRICT will ensure students who meet the free lunch or breakfast eligibility guidelines pursuant to Section 10-20.13(b) of the Illinois School Code (105 ILCS 5/10-20.13(b)) and who are accepted into Running Start are provided equal access to Running Start consistent with the requirements of the Illinois School Code.

C. DISTRICT will be responsible for communicating to the COLLEGE the list of eligible and approved students for the Running Start Program by the COLLEGE's annual deadline.

D. DISTRICT Counselor will be responsible for initiating communication to the Running Start students and a parent or guardian the enrollment and selection of courses defined as Running Start schedules and making any necessary schedule changes through utilizing College Schedule Change Forms.

E. DISTRICT will be responsible for communicating to Running Start students and their parents or a guardian in regard to resolving disputes within the overall operation of the Running Start program, including the DISTRICT Running Start selection process results and qualifications.

F. DISTRICT will be responsible for securing COLLEGE placement test scores from students for the selection process (pursuant to Appendix B).

G. DISTRICT will be responsible for the pre-selection and final selection process (pursuant to Appendix B).

H. DISTRICT will provide the COLLEGE with no less than one and no more than two points of contact i.e. DISTRICT Counselor to ensure effective and accurate communication.

I. DISTRICT will provide advising for high school graduation requirements to Running Start students.

J. DISTRICT will provide all counseling services to Running Start students.

K. DISTRICT will provide students who successfully complete Running Start with credit towards a high school diploma.

L. DISTRICT will communicate to the DISTRICT 200 students and their parents or a guardian that they are responsible for covering textbooks and associated instructional material costs.

M. DISTRICT will calculate the cost equivalent of in-district tuition and fees with the assistance of the COLLEGE for the courses taken per Running Start students and pay the COLLEGE the cost associated with this in-district tuition and fees calculation.

N. If DISTRICT identifies and recommends instructors for use in the Running Start Program which are then approved by COLLEGE, DISTRICT shall be responsible for hiring and compensating such instructors.

O. DISTRICT agrees to work with their Running Start students who have an IEP or 504 plan annually. DISTRICT will be responsible for including in the annual transition planning meeting a comprehensive transitional plan for Running Start. Rock Valley College Disability Support Services and Early College Department are available to assist with the transition

planning.

Section 4 COLLEGE Obligations

COLLEGE will provide participating DISTRICT students with:

A. COLLEGE will provide technology accounts for Online Services, Eagle, and RVC Mail.

B. COLLEGE will provide a mandatory orientation, including a review of COLLEGE policies and procedures and a copy of COLLEGE's Student Handbook.

C. COLLEGE will offer the mandatory STU 100, Planning for Success, during the summer semester preceding their fall semester enrollment. DISTRICT is responsible for the tuition and fees for STU 100 Planning for Success.

D. COLLEGE will provide instruction opportunities to achieve an Associate of Arts Degree or an Associate in Science degree.

E. COLLEGE will provide final grades for courses within two weeks of the completion of each semester.

F. COLLEGE will be responsible for administering COLLEGE placement test with and for students (pursuant to Appendix B).

G. COLLEGE will ensure that any employee or agent of COLLEGE who has direct and regular contact with participating DISTRICT students undergoes a criminal history records check.

H. COLLEGE will ensure that instructors for Running Start courses are properly qualified to teach such courses, consistent with the Dual Credit Quality Act, 110 ILCS 27/16(5) and ILCS 27/20. COLLEGE shall approve any instructors which DISTRICT identifies and recommends for use in the Running Start Program. Any DISTRICT-recommended instructors shall be hired and compensated by DISTRICT.

I. COLLEGE will take appropriate steps to ensure that Running Start courses are equivalent in quality and rigor to other courses offered at the COLLEGE for college credit. COLLEGE will ensure that Running Start student learning outcomes are the same as other courses taught at COLLEGE. In addition, COLLEGE will annually evaluate course content, delivery, and rigor, consistent with COLLEGE policy, in consultation with the DISTRICT'S superintendent.

J. COLLEGE reserves the right to modify or cancel classes based on instructor availability and/or student interest. COLLEGE will support and implement schedule request changes made by DISTRICT Counselor and commit to ensuring any schedule changes of DISTRICT 200 students are approved by DISTRICT Counselor or DISTRICT Director of Career Readiness before being made. In such circumstances the COLLEGE will notify the DISTRICT counselor of such changes.

K. COLLEGE will maintain appropriate academic control over the curriculum of all Running Start Program courses, consistent with State and/or Federal law and as required or negotiated by the Higher Learning Commission.

Section 5 Participating DISTRICT Students' Obligations

The DISTRICT will cause participating DISTRICT students to comply with the following requirements (pursuant to Appendix B):

A. Student will complete information in the COLLEGE Welcome Packet.

B. Student will attend mandatory COLLEGE Running Start Orientation.

C. Student will respond to email communication via COLLEGE Mail on a daily basis.

D. Student will schedule an advising appointment each semester with a COLLEGE advisor and DISTRICT Counselor in advance of assigned priority registration dates.

E. Student will schedule an appointment each semester with a designated DISTRICT Counselor to ensure each DISTRICT student meets all requirements for Running Start and high school graduation.

F. Student will keep all scheduled appointments.

G. Student will adhere to COLLEGE and DISTRICT policies and procedures.

H. Student will demonstrate qualities of integrity, honesty, civility and respect in their conduct both in and out of the classroom as noted in the COLLEGE Student Handbook.

I. Student will meet and maintain requirements as set forth in the Running Start Academic Conduct Policies (Appendix C).

J. Students not meeting the Academic Conduct Policies will be placed on Academic Probation for one semester and be required to develop an Individual Academic Recovery Plan or be dismissed. This plan will be shared with the DISTRICT Counselor and signed by the DISTRICT, COLLEGE, parent/guardian, and student. Students who do not meet the terms of the Academic Conduct Policy after the Academic Probation semester may be dismissed from Running Start.

K. Student will meet with the DISTRICT and a parent or guardian to ensure the applicable high school graduation requirements are met.

Section 6 Shared Obligations and Understandings of the Parties

A. The DISTRICT and COLLEGE acknowledge and agree that this Agreement solely

memorializes implementation of Running Start, and that there are no other promises, representations, or agreements between the Parties except as provided in this Agreement.

B. DISTRICT and COLLEGE agree to comply with all applicable federal and State nondiscrimination and equal opportunity laws, rules and regulations. DISTRICT and COLLEGE shall not engage in unlawful discrimination or harassment against any person based on race, color, ancestry, national origin, religion, pregnancy, sexual orientation, order of protection status, gender identity or expression, age, marital status, disability, genetic information, unfavorable military discharge, veteran status, or sex (including sexual harassment, sexual violence, sexual assault, domestic violence, dating violence and/or stalking), or any other legally protected category. The Parties will coordinate regarding an appropriate response to any report of alleged harassment, including sexual harassment, involving students or employees involved in the Running Start Program, taking into consideration the nature of the report, the parties involved and the location and context in which the alleged harassment occurred.

C. In carrying out its respective obligations under this Agreement, each Party and its employees shall maintain the confidentiality of all personally identifiable information concerning the students enrolled in Running Start courses, and shall adhere to all applicable federal, State and local laws, rules and regulations now in effect or later adopted relating to the confidentiality of student records and information, including but not limited to the Family Educational Rights and Privacy Act ("FERPA"), 20 U.S.C. §1232g, and Illinois School Student Records Act ("ISSRA"), 105 ILCS 10/1 et seq. With regard to the education records/school student records and information to which a Party and/or its employees shall be granted access under this Agreement, that Party and its employees shall be deemed "school officials" with legitimate educational interests in such records and information. The Party and its employees shall have the right to access and use such records and information solely for the purpose of performing the Party's obligations under this Agreement. The Party and its employees shall not re-disclose personally identifiable student information that is received under this Agreement to any third party, except as directed or permitted by the other Party, or as required by law. Each Party shall have in place reasonable policies and procedures, which the other Party may monitor or audit upon request and with reasonable notice, to prevent such re-disclosure.

D. It is understood and agreed that neither party to this Agreement shall be legally liable for any negligent or wrongful acts either of commission or omission, chargeable to the other, unless such liability is imposed by law and this Agreement shall not be construed as seeking to enlarge or diminish any obligation or duty owed by one party against the other party or against third parties.

E. The Parties agree that their respective representatives shall use their best efforts to

timely communicate with one another as needed to pursue the objectives and implementation of Running Start, and to work cooperatively to resolve any issues which may from time to time arise in the course of their collaboration. The Parties shall, not less than annually, review the provisions of this Agreement and identify any updates, as may be needed. Any such updates are subject to the requirements of Section 8.E, below.

Section 7 Participation in Running Start Program by Students with Disabilities

The Parties will work collaboratively and utilize the following processes to ensure that individual students with disabilities have access to Running Start Program courses, provided that they are able to meet the criteria for entry into such courses:

A. The DISTRICT will identify all eligible students based upon the requirements as set forth in the Running Start Pre-Selection Criteria (Appendix A) and DISTRICT Procedures to Fulfill Qualifications and Admissions (Appendix B).

B. The process is established as follows:

- The DISTRICT will identify students who have a current IEP or 504 Plan on the final and approved DISTRICT Running Start list, as referenced in Appendix B.
- The DISTRICT will ensure that each student with an IEP or 504 Plan and their parent/guardian is informed of the differences in college ADA accommodations versus high school accommodations.
- The DISTRICT Counselor and COLLEGE Early College department will assist with connecting students to Disability Support Services so that college accommodations can be developed prior to the start of Running Start coursework.
- The DISTRICT will assist in providing students a copy of their current IEP or 504 Plan to provide to the COLLEGE Disability Support Services.

C. A student with a disability shall have access to the supplementary aids and accommodations included in their individualized education program under Article 14 of the Illinois School Code or Section 504 Plan under the federal Rehabilitation Act of 1973 while the student is accessing a Running Start Program course on DISTRICT's high school campus, in accordance with established DISTRICT practices for providing these services.

D. A student with a disability who accesses a Running Start Program course on COLLEGE's campus shall have access to appropriate supplementary aids and/or accommodations for which the student is eligible through COLLEGE's Disability Support Services office. The Parties agree that the COLLEGE'S Disability Support Services office will coordinate with and involve the District in identifying appropriate supplementary aids and/or accommodations for eligible students.

E. DISTRICT and COLLEGE shall regularly communicate regarding the progress,

performance and individual needs of students with disabilities who are enrolled in Running Start Program courses.

Nothing contained herein shall be construed as to release DISTRICT from its obligations as the "Resident District" and/or "Local Education Agency," as those terms may be defined in State or federal laws, rules and/or regulations relating to students with disabilities. DISTRICT represents and warrants that, at all times and during all situations governed by this Agreement, it shall remain the Resident District and Local Education Agency for any and all students with disabilities participating in the Running Start Program hereunder.

Section 8 Miscellaneous Provisions

A. **Effective Date.** This Agreement becomes effective upon the date as of which it has been approved and fully executed by both of the Board of Education of DISTRICT and the Board of Trustees of COLLEGE.

B. **Term of Agreement; Non-Assignability.** This initial term of this Agreement shall commence on the Effective Date and expire automatically on June 30, 2026.This agreement is applicable for the Running Start Class who begin Summer 2025 and for program applicants and participants who begin the Running Start program in Summer 2026.This Agreement is not transferable or assignable by the Parties. There are no third-party beneficiaries to this Agreement.

C. **Termination.** Either Party shall have the right to terminate this Agreement at the end of any semester during the initial term and any extension thereof, by in whole or in part upon providing written notice of termination to the other Party at least 30 days prior to the last day of student attendance in any such semester.

D. **Notices**. All notice required pursuant to this Agreement shall be sent by means capable of providing a confirmation of receipt, including (a) deposit with postage pre-paid in the U.S. mail, certified and return receipt requested, (b) personal service, or (c) facsimile transmittal, to the Parties at their addresses set out below or as otherwise specified in writing to one another. All notices mailed shall be deemed effective three days after mailing.

If to DISTRICT:

North Boone Community
Unit School District No. 200
Att'n: Superintendent
6248 N. Boone School Road
Poplar Grove, IL 61065
Facsimile: (815) 765-2053

with a copy to counsel;

Scott Nemanich
Klein, Thorpe and Jenkins, Ltd.
15010 S. Ravinia Ave., Suite 10
Orland Park, IL 60462
Facsimile: (708) 349-1506
Email: senemanich@ktjlaw.com

If to COLLEGE:

Illinois Community COLLEGE
DISTRICT No. 511
Att'n: Chief Academic Officer
3301 North Mulford Rd.
Rockford, IL 61114
Facsimile: (815) 921-6974

with a copy to counsel:

Joseph J. Perkoski
Robbins-Schwartz
190 South LaSalle St, Suite 2550
Chicago, IL 60603-33410
Facsimile: (312) 332-7768
Email: jperkoski@robbins-schwartz.com

E. **Amendments**. No change, modification or amendment to this Agreement shall be valid unless reduced to writing and approved by the Parties' respective governing boards.

F. **Good Faith and Dispute Resolution.** The Parties agree to use their best, good faith efforts to promote and operate the Running Start program. In the event of a dispute arising under this Agreement which cannot be resolved informally by the Parties' designated representatives and the Parties' respective governing boards, the Parties agree to first engage in mediation to resolve the conflict. If mediation is unsuccessful, the Parties may, by subsequent written agreement, elect to engage in binding arbitration pursuant to the procedures of the American Arbitration Association, in lieu of litigation.

G. **Severability.** If for any reason any provision of this Agreement is determined by an arbitrator to be invalid or unenforceable, that provision shall be deemed severed and the balance of the Agreement shall otherwise remain in full force and effect.

The failure of a Party to this Agreement to insist upon strict and prompt performance of the terms and conditions shall not constitute or be construed as a waiver or relinquishment of that Party's right thereafter to enforce any such term or condition, but the same shall continue in full force and effect.

H. **Governing Law.** This Agreement shall be governed by and interpreted according to the laws of the State of Illinois.

l. **Signature in Counterparts**. This Agreement may be executed in counterparts, each of which shall be an original, but all of which shall constitute on and the same instrument. Counterparts may be exchanged in PDF format by email.

WHEREFORE, the Parties by their respective officers have executed this Agreement on the dates set forth below.

Board of Education North Boone School District No. 200 Boone County, Illinois	**Board of Trustees Illinois Community COLLEGE District No. 511 Winnebago County, Illinois**
President	**President**
Secretary	**Secretary**
3-18-25 **Date**	**Date**

APPENDIX A

DISTRICT Running Start Program Process Procedures

Pre-Selection Criteria for DISTRICT High School Students

1. Meet with the DISTRICT Counselor regarding the selection process.
2. Must be in their high school sophomore or junior year to apply for Running Start.
3. Have a minimum 3.0 cumulative high school GPA.
4. Be on track for high school graduation by the end of the sophomore year for the 2-year program; junior year for the 1-year program.
5. Completed one year of Algebra and one year of Geometry with a grade of "B" or higher in each semester by the end of the sophomore year. Two years of Algebra completed with a grade of "B" or higher is preferred.
6. Completed two years of English with a grade of "B" or higher in each semester by the end of the sophomore year.
7. Completed one year of Chemistry with a grade of "B" or higher in each semester by the end of the sophomore year for the 2-year program; junior year for the 1-year program.
8. Have a positive recommendation from the DISTRICT high school Principal and/or Counselor.
9. Have the permission of a parent or legal guardian.
10. Work with the DISTRICT Counselor to complete steps outlined in Appendix B.
11. DISTRICT may implement additional pre-selection criteria above and beyond the minimum pre-selection criteria given above.

APPENDIX B

DISTRICT Procedures to Fulfill Qualifications and Admissions

Note: "DISTRICT" refers to North Boone DISTRICT 200. "RVC" refers to Rock Valley COLLEGE's Early COLLEGE Office.

1. DISTRICT determines list of students who are qualified.
2. DISTRICT determines who is interested in applying for the Running Start Program.
3. DISTRICT interested students complete an RVC Application for Credit Courses.
4. DISTRICT testing proctors will administer ACCUPLACER testing at DISTRICT campuses, or alternatively schedule a test date at the COLLEGE Testing Center. (Students must complete RVC Applications no less than 1 week prior to testing.)
5. DISTRICT students will take the RVC ACCUPLACER placement test in Reading, English, and Math, or submit ACT/SAT scores for possible wavier of the placement test.
6. DISTRICT students will be allowed one re-test in Reading, English, and Math during the Running Start application process for a cost of $5 per subject re-test. If testing is proctored at the high school, RVC will waive re-test fees.
7. COLLEGE provides ACCUPLACER scores report to DISTRICT.
8. DISTRICT Counselors review and determine if students are ready for COLLEGE coursework as part of the RVC Running Start Program based on ACCUPLACER scores.
9. DISTRICT staff will place student's data into a shared file that is compatible with MS Excel or Google Sheets format. The file will include the RVC Student ID for each student and specify all students who are qualified based on DISTRICT selection criteria.
10. DISTRICT submits file of fully qualified students to RVC.
11. COLLEGE will verify qualified students and send the confirmed report back to DISTRICT to complete the DISTRICT selection process.
12. After DISTRICT selection process is conducted, DISTRICT will send final and approved DISTRICT Running Start student list to RVC.
13. DISTRICT Counselors notify ALL students of award of placement into DISTRICT Running Start Program OR placement on DISTRICT waiting list.
14. COLLEGE sends welcome packet to DISTRICT students to final and approved DISTRICT Running Start students.
15. DISTRICT students return completed welcome packet forms to COLLEGE.
16. DISTRICT manages DISTRICT Running Start waiting list, if such list exists.
17. DISTRICT sends transcripts to COLLEGE of accepted Running Start students after spring grades are posted to confirm eligibility requirements have successfully been met.
18. Based on transcripts, DISTRICT will determine if a student no longer meets Running Start eligibility requirements and DISTRICT will inform impacted student.
19. Students and DISTRICT Counselors are responsible for ensuring students will meet DISTRICT High School graduation requirements.
20. COLLEGE schedules students each semester and provides student schedules to DISTRICT Counselor for students enrolled in the DISTRICT Running Start Program.
21. DISTRICT Counselors work with students each semester to verify students are on track with their individual COLLEGE Student Academic Master Plan (STAMP) and high school graduation requirements.

22. When a student scheduling change or STAMP change is requested by the DISTRICT or the DISTRICT student, the student submits the "RVC Schedule Change Form" to DISTRICT Counselor for approval.
23. RVC provides students access to COLLEGE advisors to assist with changes to STAMP and scheduling, as needed.
24. If approved, DISTRICT Counselor submits the signed "RVC Schedule Change Form" to RVC for processing.
25. RVC provides student transcripts to DISTRICT Counselor for each semester completed by participating students within two weeks of final grades posting.

APPENDIX C
Running Start Student Academic Conduct Policies

All *Running Start* students at Rock Valley College (RVC) are expected to demonstrate qualities of integrity, honesty, civility, and respect in their conduct, both in and out of the classroom. All RVC policies can be viewed in the Student Handbook found on our website: www.rockvalleycollege.edu/studenthandbook. Adherence to all policies is essential and required to remain in the *Running Start* program.

ADVISING & COMMUNICATION

Running Start students are expected to:

- Meet with your high school Program Counselor for high school graduation and semester schedules.
- Only add or drop classes with your high school Counselor.
- Meet with an RVC Advisor for RVC graduation requirements.
- Respond to communication via RVC Mail and EAGLE accounts on a daily basis.
- Keep all scheduled appointments.

ATTENDANCE POLICY

Students are expected to attend every class meeting and arrive on time. There is no college policy permitting absences. Each faculty member will decide when and how absences affect grades. It is the responsibility of the student to adhere to the course syllabus. If a student needs to miss class, they must contact their instructor and their home high school office.

MAINTAINING ACADEMIC INTEGRITY

Please refer to page 47 of the Student Handbook: http://www.rockvalleycollege.edu/studenthandbook

ACADEMIC EARLY WARNING

Transitioning from high school to college can be a challenge and students may find it difficult to adjust. The Early Warning System is designed to assist students by alerting the Dean of Students office of any student who misses class or struggles academically within the first few weeks of school. This early intervention is intended to make a difference in the student's academic performance before midterm and set a pattern of success for the rest of the semester. Notification to the Dean of Students is dependent upon faculty report.

ACADEMIC PROBATION & INDIVIDUAL ACADEMIC RECOVERY PLAN (IARP)

Students must earn a cumulative grade point average (GPA) of 2.5 or higher and not receive a "D", "W" or "F" for a course, or they will be placed on Academic Probation for one semester and be required to develop an IARP. If during the probation semester students fail to raise their GPA to 2.5 or higher or they earn an additional "D", "W" or "F", then they **will** be dismissed from the program and be returned to high school. Assistance to improve academic performance is available by taking advantage of the following:

- Meet with instructors to review course expectations and create a plan of action. Instructor office hours can be found on the course syllabus.
- Visit the Tutoring Center, Writing Center, and/or Math Lab for instruction, tutoring, and study skills enhancement. These services are free to RVC students.
- Students will be **required** to meet regularly with their high school program counselor to insure academic recovery.

DISMISSAL FROM PROGRAM

All *Running Start* students will be dismissed from the program as a result of *any* of the following:

- Failure to attend and complete STU 100: Planning for Success in their first summer semester with a grade of "B" or higher. No repeat allowed.
- Failure to raise cumulative GPA to 2.5 or earn "D", "F" or "W" during the Academic Probation semester.
- Demonstration of behavior and/or attitudes that undermine the integrity and privilege of program participation, as deemed by RVC and/or the participating School District.
- Violation of any of the Code of Conduct policies and/or Academic Misconduct policies.
- If high school graduation and/or RVC graduation is in jeopardy. Dismissal is determined by the participating School District in consultation with RVC.

In addition, students in their **first year** of *Running Start* will also be dismissed from the program as a result of *any* of the following:

- Earning a combination of three "D", "F" or "W" grades in a single semester.
- Earning two "F" grades in a single semester.
- Earning a semester or cumulative GPA less than 2.0.
- Needing to recover more than 7 credits by the end of the first year in the program.

Appendix D

Running Start Program Course Offerings 2025-2026

Running Start Courses Approved to be taken at an RVC Campus

Allied Health					
RVC Course Code	RVC Course Name	RVC Credits	HS Course Code	HS Course Name	HS Credits
FWS-110	Fitness Walking	1		Physical Education	0.5
FWS-116	Step Aerobics	1		Physical Education	0.5
FWS-119	Cardio Kickboxing	1		Physical Education	0.5
FWS-121	Cardio Fitness & Conditioning	1		Physical Education	0.5
FWS-126	Beginning Weight Lifting	1		Physical Education	0.5
FWS-127	Advanced Weight Lifting	2		Physical Education	0.5
FWS-128	Sports Performance Fitness	1		Physical Education	0.5
FWS-131	Basketball & Touch Football	1		Physical Education	0.5
FWS-133	Power Volleyball	1		Physical Education	0.5
FWS-151	Tae Kwon Do	1		Physical Education	0.5
FWS-220	Intro Career Opportunty in PE	3		Elective	0.5
FWS-231	Contemporary Health Issues	3		Elective	0.5
FWS-233	Community Health	3		Elective	0.5
FWS-235	Alcohol and Drug Education	3		Elective	0.5
FWS-236	Human Sexuality	3		Elective	0.5
FWS-237	Nutrition for Optimum Living	3		Elective	0.5
FWS-243	First Aid/Gen Safety/CPR/AED	3		Elective	0.5
FWS-250	Introduction Sport Management	3		Elective	0.5
FWS-253	Introduction to Coaching	3		Elective	0.5
FWS-254	ASEP Sport First Aid and CPR	3		Elective	0.5
FWS-255	Sociology of Sport	3		Elective	0.5
FWS-256	History of Phy Ed & Sport	3		Elective	0.5
FWS-258	Sport & Exercise Psychology	3		Elective	0.5
FWS-260	Intro to Exercise Science	3		Elective	0.5
FWS-261	Nutrition for Fitness&Sport	3		Elective	0.5
FWS-263	Nutrit, Exercise & Weight Cntr	3		Elective	0.5
FWS-265	Personal Fitness and Wellness	3		Elective	0.5
FWS-266	Personal Trng I-Concepts&Appl	3		Elective	0.5

FWS-267	Persnl Trng II-Concepts&Appl.	3		Elective	0.5
HLT-110	Medical Terminology	2		Elective	0.5

Business					
RVC Course Code	RVC Course Name	RVC Credits	HS Course Code	HS Course Name	HS Credits
ATG-110	Financial Accounting	4		Elective	1
ATG-111	Managerial Accounting	4		Elective	1
BUS-101	Introduction to Business	3		Elective	0.5
BUS-103	Business Mathematics	3		Elective	0.5
BUS-105	Consumer Econ and Prsnl Fin	3		Consumer Education	0.5
BUS-130	Entrepreneurship Principles	3		Elective	0.5
BUS-131	Entrepreneurship Planning	3		Elective	0.5
BUS-170	Intro Organizational Behavior	3		Elective	0.5
BUS-200	Legal Environment in Bus	3		Elective	0.5
BUS-223	Business Statistics	3		Elective	0.5
BUS-230	Entrepreneurship Capstone	3		Elective	0.5
BUS-279	Principles of Finance	3		Elective	0.5
BUS-282	International Business	3		Elective	0.5
MGT-170	Business Communications	3		Elective	0.5
MGT-270	Principles of Management	3		Elective	0.5
MGT-271	Human Resource Manage	3		Elective	0.5
MGT-274	Leadership	3		Elective	0.5
MKT-260	Principles of Marketing	3		Elective	0.5
MKT-265	Salesmanship	3		Elective	0.5
MKT-266	Principles of Advertising	3		Elective	0.5
MKT-288	Customer Relations	3		Elective	0.5
OFF-118	Computer Keyboarding	1		Elective	0.5

Communications					
RVC Course Code	RVC Course Name	RVC Credits	HS Course Code	HS Course Name	HS Credits
COM-113	Intro to Public Relations	3		Elective	0.5
COM-119	News Writing	3		Elective	0.5
COM-120	News Editing	3		Elective	0.5

COM-130	Intro to Mass Communication	3	Elective	0.5
COM-140	Writing for Multimedia	3	Elective	0.5
COM-156	Audio Production I	3	Elective	0.5
COM-157	Video Production I	3	Elective	0.5
COM-208	Screenwriting	3	Elective	0.5
COM-218	Broadcast Performance	3	Elective	0.5
COM-221	Photojournalism	3	Elective	0.5
COM-251	Film History and Appreciation	3	Elective	0.5
COM-252	International History of Film	3	Elective	0.5
COM-256	Advanced Audio Production	3	Elective	0.5
COM-257	Advanced Video Production	3	Elective	0.5
COM-260	Advanced Post-Production	3	Elective	0.5
COM-296	Documentary Production	3	Elective	0.5
COM-297	Motion Picture Production	3	Elective	0.5
ENG-101	Composition I	3	English 11	0.5
ENG-103	Composition II	3	English 12	0.5
ENG-108	Intro Creative Writing	3	English or Elective	0.5
ENG-109	Creative Writing II	3	English or Elective	0.5
ENG-110	Intro to Technical Writing	3	English or Elective	0.5
ENG-200	Language, Power & Public Life	3	English or Elective	0.5
LIT-101	Introduction to Literature	3	English or Elective	0.5
LIT-139	Mythology	3	Elective	0.5
LIT-140	The Bible As Literature	3	Elective	0.5
LIT-141	Film and Literature	3	English or Elective	0.5
LIT-142	Exploring Literature: Poetry	3	English or Elective	0.5
LIT-144	Exploring Literature: Fiction	3	English or Elective	0.5
LIT-152	Multicultural American Lit	3	English or Elective	0.5
LIT-154	Intro Non-Western Literature	3	English or Elective	0.5
LIT-201	American Lit Before 1865	3	English or Elective	0.5
LIT-202	American Literature Since 1865	3	English or Elective	0.5
SPH-131	Fundamentals of Communication	3	English or Elective	0.5
SPH-201	Interpersonal Communication	3	English or Elective	0.5
SPH-202	Intercultural Communication	3	English or Elective	0.5
SPH-211	Group Leadership	3	Elective	0.5

Computers and Information Systems					
RVC Course Code	RVC Course Name	RVC Credits	HS Course Code	HS Course Name	HS Credits
CIS-102	Intro Computer & Info Systems	3		Elective	0.5
CIS-120	Intro to Microsoft Word	1		Elective	0.5
CIS-121	Introduction to Excel	1		Elective	0.5
CIS-124	Introduction to Powerpoint	1		Elective	0.5
CIS-130	Introduction to Access	2		Elective	0.5
CIS-170	Programming Logic & Design	3		Elective	0.5
CIS-180	Intro to Visual Basic Prgrmng.	4		Elective	1
CIS-240	Intro to Java Programming	4		Elective	1
CIS-245	Program Android-Mobile Devices	4		Elective	1
CIS-254	Database Programming	4		Elective	1
CIS-276	Intro to C/C++ Programming	4		Elective	1
CIS-277	Advanced C/C++ Programming	4		Elective	1
CIS-279	Visual C# Programming	4		Elective	1
CIS-280	Program iOS Apple Mobile Dev	4		Elective	1
CIS-290	Special Topics in CIS	1		Elective	0.5
CIS-291	Internship Field Project	1		Elective	0.5
GAT-101	Intro to Graphic Arts Tech	4		Elective	1
GAT-110	Introduction to Photoshop	2		Elective	0.5
GAT-115	Introduction to Illustrator	2		Elective	0.5
GAT-150	Typography	2		Elective	0.5
GAT-178	Fundamentals of Desktop Publis	3		Elective	0.5
GAT-190	Image Generation and Output	2		Elective	0.5
GAT-215	Advanced Illustrator	2		Elective	0.5
GAT-220	Adv Photoshop Grap Arts Indus.	3		Elective	0.5
PCT-110	Networking Essentials	3		Elective	0.5
PCT-111	Windows Active Directory	3		Elective	0.5
PCT-112	Windows Server Fundamentals	3		Elective	0.5
PCT-113	Microsoft Win Infrastructure	3		Elective	0.5
PCT-120	Cisco Networking I	4		Elective	1
PCT-122	Cisco Networking II	4		Elective	1
PCT-124	Cisco Networking III	4		Elective	1

PCT-126	Cisco Networking IV	4	Elective	1
PCT-130	Intro Network Security Fndmntl	3	Elective	0.5
PCT-132	Advanced Network Security	3	Elective	0.5
PCT-140	IP Telephony I	4	Elective	1
PCT-142	IP Telephony II	4	Elective	1
PCT-211	VMWare vSphere:Install/Config	3	Elective	0.5
PCT-262	A+ Essentials	3	Elective	0.5
PCT-270	Introduction to Unix/Linux	3	Elective	0.5
PCT-275	Cisco Firewall Design	4	Elective	1
PCT-290	Special Topic in PC Tech	1	Elective	0.5
WEB-101	Programming Related-Internet	4	Elective	1
WEB-102	Adv Program Related - Internet	4	Elective	1
WEB-111	Introduction to Multimedia	3	Elective	0.5
WEB-225	Digital Photography	3	Elective	0.5
WEB-233	Introduction to Javascript	4	Elective	1
WEB-234	PHP Programming	4	Elective	1

Engineering and Technology					
RVC Course Code	RVC Course Name	RVC Credits	HS Course Code	HS Course Name	HS Credits
EGR-101	Introduction to Engineering	2		Elective	0.5
EGR-135	Engineering Graphics/CAD	4		Elective	1
EGR-206	Statics	3		Elective	0.5
EGR-207	Dynamics	3		Elective	0.5
EGR-221	Elem Mech of Defmabl Bodies	3		Elective	0.5
EGR-231	Engineering Circuit Analysis	4		Elective	1
EGR-250	Digital Electronics	4		Elective	1

Humanities / Fine Arts					
RVC Course Code	RVC Course Name	RVC Credits	HS Course Code	HS Course Name	HS Credits
ART-101	Drawing and Composition I	3		Elective	0.5
ART-102	Drawing and Composition II	3		Elective	0.5
ART-103	Design I	3		Elective	0.5
ART-111	Painting I	3		Elective	0.5

ART-121	Ceramics I	3	Elective	0.5
ART-122	Ceramics II	3	Elective	0.5
ART-131	Introduction to Visual Art	3	Elective	0.5
ART-141	Intro Non-Western Visual Art	3	Elective	0.5
ART-201	Life Drawing	3	Elective	0.5
ART-203	Design II	3	Elective	0.5
ART-212	Painting II	3	Elective	0.5
ART-216	Relief Printmaking	3	Elective	0.5
ART-251	History of Art I	3	Elective	0.5
ART-252	History of Art II	3	Elective	0.5
CRM-101	Intro to Criminal Justice	3	Elective	0.5
CRM-102	Intro to Probation & Parole	3	Elective	0.5
CRM-103	Intro to Corrections	3	Elective	0.5
CRM-104	Intro to Private Security	3	Elective	0.5
CRM-105	Police Report Writing	3	Elective	0.5
CRM-120	Criminal Investigation	3	Elective	0.5
CRM-125	Criminal Proced & Civil Rights	3	Elective	0.5
CRM-127	Ethics in Law Enforcement	3	Elective	0.5
CRM-210	Criminal Law	3	Elective	0.5
CRM-225	Juvenile Procedures	3	Elective	0.5
CRM-260	Police Organization & Admin	3	Elective	0.5
CRM-271	Patrol Procedures	3	Elective	0.5
CRM-281	Rules of Evidence	3	Elective	0.5
CRM-282	Interviews & Interrogations	3	Elective	0.5
ECE-100	Intro to Early Childhood Ed.	3	Elective	0.5
ECE-101	The Developing Child	3	Elective	0.5
ECE-103	Health, Safety & Nutrition of Young Child	3	Elective	0.5
ECE-105	Observation and Assessment of Young Children	3	Elective	0.5
ECE-113	Infant and Toddler Curriculum	3	Elective	0.5
ECE-201	Language Development	3	Elective	0.5
ECE-202	Child, Family & Community	3	Elective	0.5
ECE-203	Curriculum Plan-Young Child	3	Elective	0.5
ECE-205	Org & Superv-Early Child Facil	3	Elective	0.5

EDU-202	Children's Literature	3	Elective	0.5
EDU-224	Introduction to Education	3	Elective	0.5
EDU-234	Intro Technology for Teachers	3	Elective	0.5
EDU-244	Students With Disabilities	3	Elective	0.5
FRN-101	Beginning French	4	Elective	1
FRN-102	Continuatn of Begng French	4	Elective	1
GRM-101	Beginning German	4	Elective	1
GRM-102	Continuatn of Begng German	4	Elective	1
HUM-111	Intro to Humanities I	3	Elective	0.5
HUM-112	Intro to Humanities II	3	Elective	0.5
HUM-114	Intro Hum III:Contem West Wrl	3	Elective	0.5
HUM-125	Intro Non-Western Humanities	3	Elective	0.5
HUM-211	War & West Hum Thru Mid Ages	3	Elective	0.5
HUM-212	War & W.Hum-Renaiss to Present	3	Elective	0.5
HUM-250	Leadership Development Stud	3	Elective	0.5
MUS-101	Fundamentals of Music	3	Elective	0.5
MUS-102	Intro to Music Literature	3	Elective	0.5
MUS-104	Intro to American Music	3	Elective	0.5
MUS-106	Intro to Non-Western Music	3	Elective	0.5
MUS-131	Class Piano I	2	Elective	0.5
MUS-132	Class Piano II	2	Elective	0.5
MUS-191	Chorus I	1	Elective	0.5
MUS-194	Instrumental Ensemble I	1	Elective	0.5
MUS-195	Band I	1	Elective	0.5
MUS-198	Orchestra I	1	Elective	0.5
MUS-294	Instrumental Ensemble II	1	Elective	0.5
MUS-295	Band II	1	Elective	0.5
MUS-298	Orchestra II	1	Elective	0.5
PHL-150	Intro to Philosophy	3	Elective	0.5
PHL-151	Intro Non-Western Philosophy	3	Elective	0.5
PHL-152	Environmental Ethics	3	Elective	0.5
PHL-153	Medical Ethics	3	Elective	0.5
PHL-154	Introduction to Religion	3	Elective	0.5
PHL-155	World Religions	3	Elective	0.5

PHL-156	Religion in American Society	3	Elective	0.5
PHL-157	Foundational Religious Texts	3	Elective	0.5
PHL-255	Logic	3	Elective	0.5
PHL-256	Contemporary Moral Issues	3	Elective	0.5
PHL-260	Philosophy of Religion	3	Elective	0.5
SPN-101	Beginning Spanish	4	Elective	0.5
SPN-102	Continuation Beginning Spanish	4	Elective	0.5
SPN-203	Intermediate Spanish	3	Elective	0.5
SPN-204	Continue Intermediate Spanish	3	Elective	0.5
THE-133	Introduction to the Theater	3	Elective	0.5
THE-134	Stagecraft & Theater Lighting	3	Elective	0.5
THE-135	Acting I	3	Elective	0.5
THE-235	Acting II	3	Elective	0.5

Life Sciences					
RVC Course Code	**RVC Course Name**	**RVC Credits**	**HS Course Code**	**HS Course Name**	**HS Credits**
BIO-100	Introductory Human Biology	3		Science or Elective	0.5
BIO-103	Introductory Life Science	3		Science or Elective	0.5
BIO-104	Intro Life Science Lab	1		Science or Elective	0.5
BIO-106	Environmental Science	3		Science or Elective	0.5
BIO-107	Environmental Biology Lab	1		Science or Elective	0.5
BIO-113	Plants and Society	4		Science or Elective	1
BIO-140	Introduction to Evolution	3		Science or Elective	0.5
BIO-150	Microbes and Society	3		Science or Elective	0.5
BIO-152	Microbes & Society Laboratory	1		Science or Elective	0.5
BIO-162	Human Heredity	3		Science or Elective	0.5
BIO-171	Biology of Human Disease	3		Science or Elective	0.5
BIO-185	Foundations Anat & Physiol	5		Science or Elective	1
BIO-201	Fundamentals of Biology I	4		Science or Elective	1
BIO-202	Fundamentals of Biology II	4		Science or Elective	1
BIO-274	Microbiology	4		Science or Elective	1
BIO-281	Anatomy and Physiology I	4		Science or Elective	1
BIO-282	Anatomy and Physiology II	4		Science or Elective	1

Mathematics					
RVC Course Code	RVC Course Name	RVC Credits	HS Course Code	HS Course Name	HS Credits
MTH-115	General Education Math	3		Math or Elective	0.5
MTH-120	College Algebra	3		Math or Elective	0.5
MTH-125	Plane Trigonometry	3		Math or Elective	0.5
MTH-132	College Algebra & Trigonometry	5		Math or Elective	1
MTH-135	Calculus W/Analytic Geom I	5		Math or Elective	1
MTH-164	Computer in Mathematics C/C++	4		Math or Elective	1
MTH-211	Calc for Business & Soc Scienc	4		Math or Elective	1
MTH-216	Math for Elem Teachers I	3		Elective	0.5
MTH-217	Math for Elem Teachers II	3		Elective	0.5
MTH-220	Elements of Statistics	3		Math or Elective	0.5
MTH-235	Calculus W/Analytic Geom II	4		Math or Elective	1
MTH-236	Calculus W/Analyt Geom III	4		Math or Elective	1
MTH-240	Differential Equations	3		Math or Elective	0.5
MTH-250	Modern Linear Algebra	4		Math or Elective	1

Physical Sciences					
RVC Course Code	RVC Course Name	RVC Credits	HS Course Code	HS Course Name	HS Credits
ATS-105	Intro to Atmospheric Science	4		Science or Elective	1
CHM-110	General Organic & BioChem I	4		Science or Elective	1
CHM-120	General Chemistry I	4		Science or Elective	1
CHM-130	General Chemistry II	4		Science or Elective	1
CHM-210	General, Organic & BioChem II	4		Science or Elective	1
CHM-220	Organic Chemistry I	5		Science or Elective	1
CHM-230	Organic Chemistry II	5		Science or Elective	1
CHM-240	General Biological Chemistry	3		Science or Elective	0.5
GEL-101	Introduction to Geology	4		Science or Elective	1
GEL-107	Geology of the Solar System	3		Science or Elective	0.5
GEL-206	Environmental Geology	3		Science or Elective	0.5
PGE-100	Physical Geography	3		Social Studies or Elective	0.5
PGE-102	Physical Geography With Lab	4		Social Studies or Elective	1

PGE-240	Global Climate Change	3		Science or Elective	0.5
PHY-201	Mechanics and Heat	5		Elective	1
PHY-202	Waves/Elec/Light & Modrn Phys	5		Elective	1
PHY-215	Mechanics, Wave Motion, Thermo	5		Elective	1
PHY-225	Electr, Magnetism, Light, Phys	5		Elective	1

Social Sciences					
RVC Course Code	**RVC Course Name**	**RVC Credits**	**HS Course Code**	**HS Course Name**	**HS Credits**
ANP-102	Intro Biolo Anthro & Archaeol	3		Social Studies or Elective	0.5
ANP-103	Intro to Cultural Anthro	3		Social Studies or Elective	0.5
GEO-130	World Geography	3		Social Studies or Elective	0.5
HST-140	History of Western Civ I	3		Social Studies or Elective	0.5
HST-141	History of Western Civ II	3		Social Studies or Elective	0.5
HST-142	History of U S to 1865	3		Social Studies or Elective	0.5
HST-143	History of U S Since 1865	3		Social Studies or Elective	0.5
HST-144	Current Hist 1945 to Present	3		Social Studies or Elective	0.5
HST-151	African History Survey to 1600	3		Social Studies or Elective	0.5
HST-152	African Hist Survey Since 1600	3		Social Studies or Elective	0.5
HST-162	History of Latin America I	3		Social Studies or Elective	0.5
HST-163	History of Latin America II	3		Social Studies or Elective	0.5
HST-172	History of Middle East to 1453	3		Social Studies or Elective	0.5
HST-173	History Middle East Since 1453	3		Social Studies or Elective	0.5
HST-182	Hist of Eastern Civ to 1500	3		Social Studies or Elective	0.5
HST-183	Hist of East Civ Since 1500	3		Social Studies or Elective	0.5
HST-192	History of World Until 1750	3		Social Studies or Elective	0.5
HST-193	Hist of the World Since 1750	3		Social Studies or Elective	0.5
HST-210	History of Women of the U.S.	3		Social Studies or Elective	0.5

PSC-150	Intro to Political Science	3	Social Studies or Elective	0.5
PSC-160	American National Government	3	Social Studies or Elective	0.5
PSC-161	State and Local Government	3	Social Studies or Elective	0.5
PSC-210	Intro to Legal System	3	Social Studies or Elective	0.5
PSC-211	The American Presidency	3	Social Studies or Elective	0.5
PSC-269	International Relations	3	Social Studies or Elective	0.5
SOC-190	Introduction to Sociology	3	Social Studies or Elective	0.5
SOC-290	Social Problems	3	Social Studies or Elective	0.5
SOC-291	Criminology	3	Elective	0.5
SOC-292	Sociology of Deviance	3	Social Studies or Elective	0.5
SOC-294	Urban Sociology	3	Social Studies or Elective	0.5
SOC-295	Racial and Ethnic Relations	3	Social Studies or Elective	0.5
SOC-298	Sociology of Sex and Gender	3	Social Studies or Elective	0.5
SOC-299	Sociology of the Family	3	Social Studies or Elective	0.5

STU Student Development					
RVC Course Code	**RVC Course Name**	**RVC Credits**	**HS Course Code**	**HS Course Name**	**HS Credits**
STU-100	Planning for Success	1		Elective	0.5
STU-101	Career Planning	2		Elective	0.5
STU-103	Workplace Ethics	1		Elective	0.5

ROCK VALLEY COLLEGE **Board Report #8263**
April 22, 2025

2025–2026 Running Start Intergovernmental Agreement
Pecatonica Community Unit School District #321

Background: Running Start is a formal program that allows qualified students from Pecatonica Community Unit School District #321 to attend Rock Valley College for their junior and senior years of high school. Students may enroll in a two-year degree completion program, in which students take dual credit courses that meet requirements for both a high school diploma and a Rock Valley College Associate Degree simultaneously, or a one-year program that meets the requirements for both a high school diploma and one year of Rock Valley College credit courses simultaneously. The Running Start program will be administered through the Early College office at Rock Valley College in conjunction with Pecatonica Community Unit School District #321.

Students selected for Running Start need to be academically and socially ready for college. Running Start provides an opportunity for students to work toward a more challenging educational environment and excel in both high school and college; at the same time, they may continue to participate in sports and activities at their high schools, as their schedule allows. The Running Start program provides students with additional experiences to develop the independence, study skills, and confidence needed to succeed beyond high school and into college.

The financial arrangement between Rock Valley College and Pecatonica Community Unit School District #321 requires the District to calculate the cost equivalent of tuition and fees, with the assistance of the College, for the courses taken by each Running Start student and pay the College the cost associated with this tuition and fees calculation. Participating students will then be financially responsible for paying the remaining balance of tuition and fees and covering the costs for any repeated courses and the cost of textbooks and course supplies. The District's financial assistance helps reduce the overall cost of college for students and their families.

Recommendation: It is recommended that the Rock Valley College Board of Trustees approves the Running Start Intergovernmental Agreement with Pecatonica Community Unit School District #321, effective as of the date both parties approve and execute the Agreement, for classes beginning Summer 2025, and automatically expiring on June 30, 2026. **Attorney Reviewed**.

_____
Howard J. Spearman, Ph.D.
President

Board Approval: _____
Secretary, Board of Trustees

Attachment: Pecatonica Community Unit School District #321 Running Start Intergovernmental Agreement

INTERGOVERNMENTAL AGREEMENT BETWEEN BOARD OF EDUCATION OF PECATONICA COMMUNITY UNIT SCHOOL DISTRICT NO. 321, WINNEBAGO COUNTY, ILLINOIS AND BOARD OF TRUSTEES OF ILLINOIS COMMUNITY COLLEGE DISTRICT NO. 511, WINNEBAGO COUNTY, ILLINOIS FOR RUNNING START PROGRAM

This Agreement is made and entered into by and between the Board of Education of Pecatonica Community Unit School District No. 321, Winnebago County, Illinois ("DISTRICT") and the Board of Trustees of Illinois Community College District No. 511, Winnebago County, Illinois ("COLLEGE") (together, the "Parties") in the exercise of their intergovernmental cooperation powers under the Illinois Constitution of 1970, and the Illinois Intergovernmental Cooperation Act and their respective powers under the School Code and the Public Community COLLEGE Act.

WHEREAS, the Parties are authorized to enter into intergovernmental agreements for cooperative projects and use agreements in any manner not prohibited by law or by ordinance, pursuant to Article VII, § 10 of the Illinois Constitution of 1970, the Intergovernmental Cooperation Act (5 ILCS 220/1 *et seq.),* the School Code (105 ILCS 5/1-1 *et seq.),* and the Public Community COLLEGE Act (110 ILCS 805/1-1 *et seq.);* and

WHEREAS, Running Start is a program that allows select, qualified, academically motivated students enrolled in Illinois Community COLLEGE DISTRICT 511 public high schools an opportunity to earn both their high school diploma and associate degree concurrently by attending COLLEGE full-time during their junior and/or senior years of high school; and

WHEREAS, the Parties have determined that shared commitment to Running Start goals benefits their constituencies and enhances educational opportunities for the communities they serve; and

WHEREAS, the Parties have determined that it is in their respective best interests and that of their constituencies to enter into this Intergovernmental Agreement for Running Start Program (hereinafter "Agreement").

NOW, THEREFORE, IT IS AGREED between the Parties, in consideration of their mutual promises and undertakings set forth herein and for other good valuable consideration, as follows:

Section 1 Incorporation of Preamble Recitals

The foregoing recitals are hereby found to be true and correct and are incorporated herein by reference.

Section 2 Implementation of Running Start

DISTRICT and COLLEGE agree to collaborate to implement Running Start as a joint program,

administered jointly by Rock Valley COLLEGE and Pecatonica School DISTRICT, subject to the following terms and conditions.

A. The Parties intend to establish and offer Running Start to provide eligible DISTRICT students with full-time instruction at COLLEGE during their junior and senior years of high school in satisfaction of:

   1) DISTRICT's requirements for earning a high school diploma; and

   2) COLLEGE's requirements for earning an associate's degree.

B. Any DISTRICT student interested in Running Start will meet with DISTRICT Counselor to discuss whether he/she meets the pre-selection criteria set forth in the Running Start Program Process Procedures (Appendix A). If an interested DISTRICT student meets said pre-selection criteria, he/she will follow the application process set forth in the Running Start Procedures to Fulfill Qualifications and Admissions (Appendix B).

C. This Agreement does not cover those students who are not recruited by and identified by the DISTRICT to participate in the Running Start program.

D. Instruction for DISTRICT students accepted into Running Start shall be provided by COLLEGE, which shall charge the DISTRICT the cost equivalent of in-district tuition and fees for courses taken per student per school year.

E. The Running Start courses offered pursuant to this Agreement and the respective course locations are attached hereto and incorporated by reference as Appendix D. The courses listed in Appendix D will be mutually agreed upon by both parties no later than March of each year that this Agreement is in effect, and are subject to change based upon availability of eligible instructors, student interest and availability in specific courses, and/or local board policy.

F. If a DISTRICT student is receiving a D, F or W, or is otherwise not meeting Running Start academic standards, at the midterm grading period, COLLEGE will notify the DISTRICT Counselor within one week after the midterm date. COLLEGE and DISTRICT agree to communicate within seven (7) days and develop a success plan with the student for the remainder of the semester. The success plan will be shared in writing with COLLEGE, DISTRICT and student.

G. At semester end, COLLEGE will provide the DISTRICT Counselor with transcripts for all students enrolled in Running Start.

Section 3 DISTRICT Obligations

DISTRICT will:

A. DISTRICT will recruit eligible students to participate in Running Start.

B. DISTRICT will ensure students who meet the free lunch or breakfast eligibility guidelines pursuant to Section 10-20.13(b) of the Illinois School Code (105 ILCS 5/10-20.13(b)) and who are accepted into Running Start are provided equal access to Running Start consistent with the requirements of the Illinois School Code.

C. DISTRICT will be responsible for communicating to the COLLEGE the list of eligible and approved students for the Running Start Program by the COLLEGE's annual deadline.

D. DISTRICT Counselor will be responsible for initiating communication to the Running Start students and a parent or guardian the enrollment and selection of courses defined as Running Start schedules and making any necessary schedule changes through utilizing College Schedule Change Forms.

E. DISTRICT will be responsible for communicating to Running Start students and their parents or a guardian in regard to resolving disputes within the overall operation of the Running Start program, including the DISTRICT Running Start selection process results and qualifications.

F. DISTRICT will be responsible for securing COLLEGE placement test scores from students for the selection process (pursuant to Appendix B).

G. DISTRICT will be responsible for the pre-selection and final selection process (pursuant to Appendix B).

H. DISTRICT will provide the COLLEGE with no less than one and no more than two points of contact i.e. DISTRICT Counselor to ensure effective and accurate communication.

I. DISTRICT will provide advising for high school graduation requirements to Running Start students.

J. DISTRICT will provide all counseling services to Running Start students.

K. DISTRICT will provide students who successfully complete Running Start with credit towards a high school diploma.

L. DISTRICT will communicate to the DISTRICT 321 students and their parents or a guardian that they are responsible for covering textbooks and associated instructional material costs.

M. DISTRICT will calculate the cost equivalent of in-district tuition and fees with the assistance of the COLLEGE for the courses taken per Running Start students and pay the COLLEGE the cost associated with this in-district tuition and fees calculation.

N. If DISTRICT identifies and recommends instructors for use in the Running Start Program which are then approved by COLLEGE, DISTRICT shall be responsible for hiring and compensating such instructors.

O. DISTRICT agrees to work with their Running Start students who have an IEP or 504 plan annually. DISTRICT will be responsible for including in the annual transition planning meeting a comprehensive transitional plan for Running Start. Rock Valley College Disability Support Services and Early College Department are available to assist with the transition

planning.

Section 4 COLLEGE Obligations

COLLEGE will provide participating DISTRICT students with:

A. COLLEGE will provide technology accounts for Online Services, Eagle, and RVC Mail.

B. COLLEGE will provide a mandatory orientation, including a review of COLLEGE policies and procedures and a copy of COLLEGE's Student Handbook.

C. COLLEGE will offer the mandatory STU 100, Planning for Success, during the summer semester preceding their fall semester enrollment. DISTRICT is responsible for the tuition and fees for STU 100 Planning for Success.

D. COLLEGE will provide instruction opportunities to achieve an Associate of Arts Degree or an Associate in Science degree.

E. COLLEGE will provide final grades for courses within two weeks of the completion of each semester.

F. COLLEGE will be responsible for administering COLLEGE placement test with and for students (pursuant to Appendix B).

G. COLLEGE will ensure that any employee or agent of COLLEGE who has direct and regular contact with participating DISTRICT students undergoes a criminal history records check.

H. COLLEGE will ensure that instructors for Running Start courses are properly qualified to teach such courses, consistent with the Dual Credit Quality Act, 110 ILCS 27/16(5) and ILCS 27/20. COLLEGE shall approve any instructors which DISTRICT identifies and recommends for use in the Running Start Program. Any DISTRICT-recommended instructors shall be hired and compensated by DISTRICT.

I. COLLEGE will take appropriate steps to ensure that Running Start courses are equivalent in quality and rigor to other courses offered at the COLLEGE for college credit. COLLEGE will ensure that Running Start student learning outcomes are the same as other courses taught at COLLEGE. In addition, COLLEGE will annually evaluate course content, delivery, and rigor, consistent with COLLEGE policy, in consultation with the DISTRICT'S superintendent.

J. COLLEGE reserves the right to modify or cancel classes based on instructor availability and/or student interest. COLLEGE will support and implement schedule request changes made by DISTRICT Counselor and commit to ensuring any schedule changes of DISTRICT 321 students are approved by DISTRICT Counselor or DISTRICT Director of Career Readiness before being made. In such circumstances the COLLEGE will notify the DISTRICT counselor of such changes.

K. COLLEGE will maintain appropriate academic control over the curriculum of all Running Start Program courses, consistent with State and/or Federal law and as required or negotiated by the Higher Learning Commission.

Section 5 Participating DISTRICT Students' Obligations

The DISTRICT will cause participating DISTRICT students to comply with the following requirements (pursuant to Appendix B):

A. Student will complete information in the COLLEGE Welcome Packet.

B. Student will attend mandatory COLLEGE Running Start Orientation.

C. Student will respond to email communication via COLLEGE Mail on a daily basis.

D. Student will schedule an advising appointment each semester with a COLLEGE advisor and DISTRICT Counselor in advance of assigned priority registration dates.

E. Student will schedule an appointment each semester with a designated DISTRICT Counselor to ensure each DISTRICT student meets all requirements for Running Start and high school graduation.

F. Student will keep all scheduled appointments.

G. Student will adhere to COLLEGE and DISTRICT policies and procedures.

H. Student will demonstrate qualities of integrity, honesty, civility and respect in their conduct both in and out of the classroom as noted in the COLLEGE Student Handbook.

I. Student will meet and maintain requirements as set forth in the Running Start Academic Conduct Policies (Appendix C).

J. Students not meeting the Academic Conduct Policies will be placed on Academic Probation for one semester and be required to develop an Individual Academic Recovery Plan or be dismissed. This plan will be shared with the DISTRICT Counselor and signed by the DISTRICT, COLLEGE, parent/guardian, and student. Students who do not meet the terms of the Academic Conduct Policy after the Academic Probation semester may be dismissed from Running Start.

K. Student will meet with the DISTRICT and a parent or guardian to ensure the applicable high school graduation requirements are met.

Section 6 Shared Obligations and Understandings of the Parties

A. The DISTRICT and COLLEGE acknowledge and agree that this Agreement solely

memorializes implementation of Running Start, and that there are no other promises, representations, or agreements between the Parties except as provided in this Agreement.

B. DISTRICT and COLLEGE agree to comply with all applicable federal and State nondiscrimination and equal opportunity laws, rules and regulations. DISTRICT and COLLEGE shall not engage in unlawful discrimination or harassment against any person based on race, color, ancestry, national origin, religion, pregnancy, sexual orientation, order of protection status, gender identity or expression, age, marital status, disability, genetic information, unfavorable military discharge, veteran status, or sex (including sexual harassment, sexual violence, sexual assault, domestic violence, dating violence and/or stalking), or any other legally protected category. The Parties will coordinate regarding an appropriate response to any report of alleged harassment, including sexual harassment, involving students or employees involved in the Running Start Program, taking into consideration the nature of the report, the parties involved and the location and context in which the alleged harassment occurred.

C. In carrying out its respective obligations under this Agreement, each Party and its employees shall maintain the confidentiality of all personally identifiable information concerning the students enrolled in Running Start courses, and shall adhere to all applicable federal, State and local laws, rules and regulations now in effect or later adopted relating to the confidentiality of student records and information, including but not limited to the Family Educational Rights and Privacy Act ("FERPA"), 20 U.S.C. §1232g, and Illinois School Student Records Act ("ISSRA"), 105 ILCS 10/1 et seq. With regard to the education records/school student records and information to which a Party and/or its employees shall be granted access under this Agreement, that Party and its employees shall be deemed "school officials" with legitimate educational interests in such records and information. The Party and its employees shall have the right to access and use such records and information solely for the purpose of performing the Party's obligations under this Agreement. The Party and its employees shall not re-disclose personally identifiable student information that is received under this Agreement to any third party, except as directed or permitted by the other Party, or as required by law. Each Party shall have in place reasonable policies and procedures, which the other Party may monitor or audit upon request and with reasonable notice, to prevent such re-disclosure.

D. It is understood and agreed that neither party to this Agreement shall be legally liable for any negligent or wrongful acts either of commission or omission, chargeable to the other, unless such liability is imposed by law and this Agreement shall not be construed as seeking to enlarge or diminish any obligation or duty owed by one party against the other party or against third parties.

E. The Parties agree that their respective representatives shall use their best efforts to

timely communicate with one another as needed to pursue the objectives and implementation of Running Start, and to work cooperatively to resolve any issues which may from time to time arise in the course of their collaboration. The Parties shall, not less than annually, review the provisions of this Agreement and identify any updates, as may be needed. Any such updates are subject to the requirements of Section 8.E, below.

Section 7 Participation in Running Start Program by Students with Disabilities

The Parties will work collaboratively and utilize the following processes to ensure that individual students with disabilities have access to Running Start Program courses, provided that they are able to meet the criteria for entry into such courses:

A. The DISTRICT will identify all eligible students based upon the requirements as set forth in the Running Start Pre-Selection Criteria (Appendix A) and DISTRICT Procedures to Fulfill Qualifications and Admissions (Appendix B).

B. The process is established as follows:

- The DISTRICT will identify students who have a current IEP or 504 Plan on the final and approved DISTRICT Running Start list, as referenced in Appendix B.
- The DISTRICT will ensure that each student with an IEP or 504 Plan and their parent/guardian is informed of the differences in college ADA accommodations versus high school accommodations.
- The DISTRICT Counselor and COLLEGE Early College department will assist with connecting students to Disability Support Services so that college accommodations can be developed prior to the start of Running Start coursework.
- The DISTRICT will assist in providing students a copy of their current IEP or 504 Plan to provide to the COLLEGE Disability Support Services.

C. A student with a disability shall have access to the supplementary aids and accommodations included in their individualized education program under Article 14 of the Illinois School Code or Section 504 Plan under the federal Rehabilitation Act of 1973 while the student is accessing a Running Start Program course on DISTRICT's high school campus, in accordance with established DISTRICT practices for providing these services.

D. A student with a disability who accesses a Running Start Program course on COLLEGE's campus shall have access to appropriate supplementary aids and/or accommodations for which the student is eligible through COLLEGE's Disability Support Services office. The Parties agree that the COLLEGE'S Disability Support Services office will coordinate with and involve the District in identifying appropriate supplementary aids and/or accommodations for eligible students.

E. DISTRICT and COLLEGE shall regularly communicate regarding the progress,

performance and individual needs of students with disabilities who are enrolled in Running Start Program courses.

Nothing contained herein shall be construed as to release DISTRICT from its obligations as the "Resident District" and/or "Local Education Agency," as those terms may be defined in State or federal laws, rules and/or regulations relating to students with disabilities. DISTRICT represents and warrants that, at all times and during all situations governed by this Agreement, it shall remain the Resident District and Local Education Agency for any and all students with disabilities participating in the Running Start Program hereunder.

Section 8 Miscellaneous Provisions

A. **Effective Date.** This Agreement becomes effective upon the date as of which it has been approved and fully executed by both of the Board of Education of DISTRICT and the Board of Trustees of COLLEGE.

B. **Term of Agreement; Non-Assignability.** This initial term of this Agreement shall commence on the Effective Date and expire automatically on June 30, 2026. This agreement is applicable for the Running Start Class who begins Summer 2025 and for program applicants and participants who begin the Running Start program in Summer 2026. This Agreement is not transferable or assignable by the Parties. There are no third party beneficiaries to this Agreement.

C. **Termination.** Either Party shall have the right to terminate this Agreement at the end of any semester during the initial term and any extension thereof, by in whole or in part upon providing written notice of termination to the other Party at least 30 days prior to the last day of student attendance in any such semester.

D. **Notices.** All notice required pursuant to this Agreement shall be sent by means capable of providing a confirmation of receipt, including (a) deposit with postage pre-paid in the U.S. mail, certified and return receipt requested, (b) personal service, or (c) facsimile transmittal, to the Parties at their addresses set out below or as otherwise specified in writing to one another. All notices mailed shall be deemed effective three days after mailing.

If to DISTRICT:

Pecatonica Community Unit School
District No. 321
Att'n: Superintendent
1300 Main St., PO Box 419
Pcatonica, IL 61063
Facsimile: (815) 239-2125

with a copy to counsel;

Hodges, Loizzi, Eisenhammer,
Rodick &Kohn, LLP
3030 Salt Creek Lane
Suite 202
Arlington Heights, IL 60005
Facsimile: (847) 670-7334
Email: mloizzi@hlerk.com

If to COLLEGE:

Illinois Community COLLEGE
DISTRICT No. 511
Att'n: Chief Academic Officer
3301 North Mulford Rd.
Rockford, IL 61114
Facsimile: (815) 921-6974

with a copy to counsel:

Joseph J. Perkoski
Robbins-Schwartz
190 South LaSalle St, 2550
Chicago, IL 60603-33410
Facsimile: (312) 332-7768
Email: jperkoski@robbins-schwartz.com

E. **Amendments**. No change, modification or amendment to this Agreement shall be valid unless reduced to writing and approved by the Parties' respective governing boards.

F. **Good Faith and Dispute Resolution.** The Parties agree to use their best, good faith efforts to promote and operate the Running Start program. In the event of a dispute arising under this Agreement which cannot be resolved informally by the Parties' designated representatives and the Parties' respective governing boards, the Parties agree to first engage in mediation to resolve the conflict. If mediation is unsuccessful, the Parties may, by subsequent written agreement, elect to engage in binding arbitration pursuant to the procedures of the American Arbitration Association, in lieu of litigation.

G. **Severability.** If for any reason any provision of this Agreement is determined by an arbitrator to be invalid or unenforceable, that provision shall be deemed severed and the balance of the Agreement shall otherwise remain in full force and effect.

The failure of a Party to this Agreement to insist upon strict and prompt performance of the terms and conditions shall not constitute or be construed as a waiver or relinquishment of that Party's right thereafter to enforce any such term or condition, but the same shall continue in full force and effect.

H. **Governing Law.** This Agreement shall be governed by and interpreted according to the laws of the State of Illinois.

I. **Signature in Counterparts**. This Agreement may be executed in counterparts, each of which shall be an original, but all of which shall constitute on and the same instrument. Counterparts may be exchanged in PDF format by email.

WHEREFORE, the Parties by their respective officers have executed this Agreement on the dates set forth below.

Board of Education
Pecatonica School
District No. 321
Winnebago County,
Illinois

Robert P. Coleman
President

Secretary

3/17/2025
Date

Board of Trustees
Illinois Community COLLEGE
District No. 511
Winnebago County, Illinois

President

Secretary

Date

APPENDIX A

DISTRICT Running Start Program Process Procedures

Pre-Selection Criteria for DISTRICT High School Students

1. Meet with the DISTRICT Counselor regarding the selection process.
2. Must be in their high school sophomore or junior year to apply for Running Start.
3. Have a minimum 3.0 cumulative high school GPA.
4. Be on track for high school graduation by the end of the sophomore year for the 2-year program; junior year for the 1-year program.
5. Completed one year of Algebra and one year of Geometry with a grade of "B" or higher in each semester by the end of the sophomore year. Two years of Algebra completed with a grade of "B" or higher is preferred.
6. Completed two years of English with a grade of "B" or higher in each semester by the end of the sophomore year.
7. Completed one year of Chemistry with a grade of "B" or higher in each semester by the end of the sophomore year for the 2-year program; junior year for the 1-year program.
8. Have a positive recommendation from the DISTRICT high school Principal and/or Counselor.
9. Have the permission of a parent or legal guardian.
10. Work with the DISTRICT Counselor to complete steps outlined in Appendix B.
11. DISTRICT may implement additional pre-selection criteria above and beyond the minimum pre-selection criteria given above.

APPENDIX B

DISTRICT Procedures to Fulfill Qualifications and Admissions

Note: "DISTRICT" refers to Pecatonica DISTRICT 321. "RVC" refers to Rock Valley COLLEGE's Early COLLEGE Office.

1. DISTRICT determines list of students who are qualified.
2. DISTRICT determines who is interested in applying for the Running Start Program.
3. DISTRICT interested students complete an RVC Application for Credit Courses.
4. DISTRICT testing proctors will administer ACCUPLACER testing at DISTRICT campuses, or alternatively schedule a test date at the COLLEGE Testing Center. (Students must complete RVC Applications no less than 1 week prior to testing.)
5. DISTRICT students will take the RVC ACCUPLACER placement test in Reading, English, and Math, or submit ACT/SAT scores for possible wavier of the placement test.
6. DISTRICT students will be allowed one re-test in Reading, English, and Math during the Running Start application process for a cost of $5 per subject re-test. If testing is proctored at the high school, RVC will waive re-test fees.
7. COLLEGE provides ACCUPLACER scores report to DISTRICT.
8. DISTRICT Counselors review and determine if students are ready for COLLEGE coursework as part of the RVC Running Start Program based on ACCUPLACER scores.
9. DISTRICT staff will place student's data into a shared file that is compatible with MS Excel or Google Sheets format. The file will include the RVC Student ID for each student and specify all students who are qualified based on DISTRICT selection criteria.
10. DISTRICT submits file of fully qualified students to RVC.
11. COLLEGE will verify qualified students and send the confirmed report back to DISTRICT to complete the DISTRICT selection process.
12. After DISTRICT selection process is conducted, DISTRICT will send final and approved DISTRICT Running Start student list to RVC.
13. DISTRICT Counselors notify ALL students of award of placement into DISTRICT Running Start Program OR placement on DISTRICT waiting list.
14. COLLEGE sends welcome packet to DISTRICT students to final and approved DISTRICT Running Start students.
15. DISTRICT students return completed welcome packet forms to COLLEGE.
16. DISTRICT manages DISTRICT Running Start waiting list, if such list exists.
17. DISTRICT sends transcripts to COLLEGE of accepted Running Start students after spring grades are posted to confirm eligibility requirements have successfully been met.
18. Based on transcripts, DISTRICT will determine if a student no longer meets Running Start eligibility requirements and DISTRICT will inform impacted student.
19. Students and DISTRICT Counselors are responsible for ensuring students will meet DISTRICT High School graduation requirements.
20. COLLEGE schedules students each semester and provides student schedules to DISTRICT Counselor for students enrolled in the DISTRICT Running Start Program.
21. DISTRICT Counselors work with students each semester to verify students are on track with their individual COLLEGE Student Academic Master Plan (STAMP) and high school graduation requirements.

22. When a student scheduling change or STAMP change is requested by the DISTRICT or the DISTRICT student, the student submits the "RVC Schedule Change Form" to DISTRICT Counselor for approval.
23. RVC provides students access to COLLEGE advisors to assist with changes to STAMP and scheduling, as needed.
24. If approved, DISTRICT Counselor submits the signed "RVC Schedule Change Form" to RVC for processing.
25. RVC provides student transcripts to DISTRICT Counselor for each semester completed by participating students within two weeks of final grades posting.

APPENDIX C
Running Start Student Academic Conduct Policies

All *Running Start* students at Rock Valley College (RVC) are expected to demonstrate qualities of integrity, honesty, civility, and respect in their conduct, both in and out of the classroom. All RVC policies can be viewed in the Student Handbook found on our website: www.rockvalleycollege.edu/studenthandbook. Adherence to all policies is essential and required to remain in the *Running Start* program.

ADVISING & COMMUNICATION

Running Start students are expected to:

- Meet with your high school Program Counselor for high school graduation and semester schedules.
- Only add or drop classes with your high school Counselor.
- Meet with an RVC Advisor for RVC graduation requirements.
- Respond to communication via RVC Mail and EAGLE accounts on a daily basis.
- Keep all scheduled appointments.

ATTENDANCE POLICY

Students are expected to attend every class meeting and arrive on time. There is no college policy permitting absences. Each faculty member will decide when and how absences affect grades. It is the responsibility of the student to adhere to the course syllabus. If a student needs to miss class, they must contact their instructor and their home high school office.

MAINTAINING ACADEMIC INTEGRITY

Please refer to page 47 of the Student Handbook: http://www.rockvalleycollege.edu/studenthandbook

ACADEMIC EARLY WARNING

Transitioning from high school to college can be a challenge and students may find it difficult to adjust. The Early Warning System is designed to assist students by alerting the Dean of Students office of any student who misses class or struggles academically within the first few weeks of school. This early intervention is intended to make a difference in the student's academic performance before midterm and set a pattern of success for the rest of the semester. Notification to the Dean of Students is dependent upon faculty report.

ACADEMIC PROBATION & INDIVIDUAL ACADEMIC RECOVERY PLAN (IARP)

Students must earn a cumulative grade point average (GPA) of 2.5 or higher and not receive a "D", "W" or "F" for a course, or they will be placed on Academic Probation for one semester and be required to develop an IARP. If during the probation semester students fail to raise their GPA to 2.5 or higher or they earn an additional "D", "W" or "F", then they **will** be dismissed from the program and be returned to high school. Assistance to improve academic performance is available by taking advantage of the following:

- Meet with instructors to review course expectations and create a plan of action. Instructor office hours can be found on the course syllabus.
- Visit the Tutoring Center, Writing Center, and/or Math Lab for instruction, tutoring, and study skills enhancement. These services are free to RVC students.
- Students will be **required** to meet regularly with their high school program counselor to insure academic recovery.

DISMISSAL FROM PROGRAM

All *Running Start* students will be dismissed from the program as a result of *any* of the following:

- Failure to attend and complete STU 100: Planning for Success in their first summer semester with a grade of "B" or higher. No repeat allowed.
- Failure to raise cumulative GPA to 2.5 or earn "D", "F" or "W" during the Academic Probation semester.
- Demonstration of behavior and/or attitudes that undermine the integrity and privilege of program participation, as deemed by RVC and/or the participating School District.
- Violation of any of the Code of Conduct policies and/or Academic Misconduct policies.
- If high school graduation and/or RVC graduation is in jeopardy. Dismissal is determined by the participating School District in consultation with RVC.

In addition, students in their **first year** of *Running Start* will also be dismissed from the program as a result of *any* of the following:

- Earning a combination of three "D", "F" or "W" grades in a single semester.
- Earning two "F" grades in a single semester.
- Earning a semester or cumulative GPA less than 2.0.
- Needing to recover more than 7 credits by the end of the first year in the program.

Appendix D

Running Start Program Course Offerings 2025-2026

Running Start Courses Approved to be taken at an RVC Campus

Allied Health					
RVC Course Code	RVC Course Name	RVC Credits	HS Course Code	HS Course Name	HS Credits
FWS-110	Fitness Walking	1	89051	RVC-Fitness Walking	0.5
FWS-116	Step Aerobics	1		RVC-Step Aerobics	0.5
FWS-119	Cardio Kickboxing	1	89075	RVC-Cardio Kickboxing	0.5
FWS-121	Cardio Fitness & Conditioning	1		RVC-Cardio Fitness & Conditioning	0.5
FWS-126	Beginning Weight Lifting	1		RVC-Beginning Weight Lifting	0.5
FWS-127	Advanced Weight Lifting	2		RVC-Advanced Weight Lifting	0.5
FWS-128	Sports Performance Fitness	1		RVC-Sports Performance Fitness	0.5
FWS-131	Basketball & Touch Football	1		RVC-Basketball & Touch Football	0.5
FWS-133	Power Volleyball	1	89085	RVC-Power Volleyball	0.5
FWS-151	Tae Kwon Do	1		RVC-Tae Kwon Do	0.5
FWS-220	Intro Career Opportunty in PE	3		RVC-Intro Career Opportunty in PE	0.5
FWS-231	Contemporary Health Issues	3		RVC-Contemporary Health Issues	0.5
FWS-233	Community Health	3		RVC-Community Health	0.5
FWS-235	Alcohol and Drug Education	3		RVC-Alcohol and Drug Education	0.5
FWS-236	Human Sexuality	3		RVC-Human Sexuality	0.5
FWS-237	Nutrition for Optimum Living	3	89086	RVC-Nutrition for Optimum Living	0.5
FWS-243	First Aid/Gen Safety/CPR/AED	3		RVC-First Aid/Gen Safety/CPR/AED	0.5
FWS-250	Introduction Sport Management	3		RVC-Introduction Sport Management	0.5
FWS-253	Introduction to Coaching	3		RVC-Introduction to Coaching	0.5
FWS-254	ASEP Sport First Aid and CPR	3		RVC-ASEP Sport First Aid and CPR	0.5
FWS-255	Sociology of Sport	3		RVC-Sociology of Sport	0.5
FWS-256	History of Phy Ed & Sport	3		RVC-History of Phy Ed & Sport	0.5

FWS-258	Sport & Exercise Psychology	3		RVC-Sport & Exercise Psychology	0.5
FWS-260	Intro to Exercise Science	3		RVC-Intro to Exercise Science	0.5
FWS-261	Nutrition for Fitness&Sport	3		RVC-Nutrition for Fitness&Sport	0.5
FWS-263	Nutrit, Exercise & Weight Cntr	3		RVC-Nutrit, Exercise & Weight Cntr	0.5
FWS-265	Personal Fitness and Wellness	3		RVC-Personal Fitness and Wellness	0.5
FWS-266	Personal Trng I-Concepts&Appl	3		RVC-Personal Trng I-Concepts&Appl	0.5
FWS-267	Persnl Trng II-Concepts&Appl.	3		RVC-Persnl Trng II-Concepts&Appl.	0.5
HLT-110	Medical Terminology	2		RVC-Medical Terminology	0.5

Business

RVC Course Code	RVC Course Name	RVC Credits	HS Course Code	HS Course Name	HS Credits
ATG-110	Financial Accounting	4		RVC-Financial Accounting	1
ATG-111	Managerial Accounting	4		RVC-Managerial Accounting	1
BUS-101	Introduction to Business	3	89027	RVC-Introduction to Business	0.5
BUS-103	Business Mathematics	3		RVC-Business Mathematics	0.5
BUS-105	Consumer Econ and Prsnl Fin	3	89076	RVC-Consumer Econ and Prsnl Fin	0.5
BUS-130	Entrepreneurship Principles	3		RVC-Entrepreneurship Principles	0.5
BUS-131	Entrepreneurship Planning	3		RVC-Entrepreneurship Planning	0.5
BUS-170	Intro Organizational Behavior	3	89029	RVC-Intro Organizational Behavior	0.5
BUS-200	Legal Environment in Bus	3		RVC-Legal Environment in Bus	0.5
BUS-223	Business Statistics	3		RVC-Business Statistics	0.5
BUS-230	Entrepreneurship Capstone	3		RVC-Entrepreneurship Capstone	0.5
BUS-279	Principles of Finance	3		RVC-Principles of Finance	0.5
BUS-282	International Business	3		RVC-International Business	0.5
MGT-170	Business Communications	3		RVC-Business Communications	0.5
MGT-270	Principles of Management	3	89064	RVC-Principles of Management	0.5
MGT-271	Human Resource Manage	3		RVC-Human Resource Manage	0.5

MGT-274	Leadership	3		RVC-Leadership	0.5
MKT-260	Principles of Marketing	3	89031	RVC-Principles of Marketing	0.5
MKT-265	Salesmanship	3		RVC-Salesmanship	0.5
MKT-266	Principles of Advertising	3		RVC-Principles of Advertising	0.5
MKT-288	Customer Relations	3		RVC-Customer Relations	0.5
OFF-118	Computer Keyboarding	1		RVC-Computer Keyboarding	0.5

Communications					
RVC Course Code	**RVC Course Name**	**RVC Credits**	**HS Course Code**	**HS Course Name**	**HS Credits**
COM-113	Intro to Public Relations	3			0.5
COM-119	News Writing	3			0.5
COM-120	News Editing	3			0.5
COM-130	Intro to Mass Communication	3			0.5
COM-140	Writing for Multimedia	3			0.5
COM-156	Audio Production I	3			0.5
COM-157	Video Production I	3			0.5
COM-208	Screenwriting	3			0.5
COM-218	Broadcast Performance	3			0.5
COM-221	Photojournalism	3			0.5
COM-251	Film History and Appreciation	3	89049	RVC-Film History and Appreciation	0.5
COM-252	International History of Film	3			0.5
COM-256	Advanced Audio Production	3			0.5
COM-257	Advanced Video Production	3			0.5
COM-260	Advanced Post-Production	3			0.5
COM-296	Documentary Production	3			0.5
COM-297	Motion Picture Production	3			0.5
ENG-101	Composition I	3	89006	RVC-Composition I	0.5
ENG-103	Composition II	3	89011	RVC-Composition II	0.5
ENG-108	Intro Creative Writing	3			0.5
ENG-109	Creative Writing II	3			0.5
ENG-110	Intro to Technical Writing	3			0.5
ENG-200	Language, Power & Public Life	3			0.5
LIT-101	Introduction to Literature	3			0.5

LIT-139	Mythology	3	89055	RVC-Mythology	0.5
LIT-140	The Bible As Literature	3	89018	RVC-The Bible As Literature	0.5
LIT-141	Film and Literature	3	89046	RVC-Film and Literature	0.5
LIT-142	Exploring Literature: Poetry	3	89052	RVC-Exploring Literature: Poetry	0.5
LIT-144	Exploring Literature: Fiction	3	89057	RVC-Exploring Literature: Fiction	0.5
LIT-152	Multicultural American Lit	3			0.5
LIT-154	Intro Non-Western Literature	3			0.5
LIT-201	American Lit Before 1865	3			0.5
LIT-202	American Literature Since 1865	3			0.5
SPH-131	Fundamentals of Communication	3	89016	RVC-Fundamentals of Communication	0.5
SPH-201	Interpersonal Communication	3			0.5
SPH-202	Intercultural Communication	3			0.5
SPH-211	Group Leadership	3			0.5

Computers and Information Systems

RVC Course Code	RVC Course Name	RVC Credits	HS Course Code	HS Course Name	HS Credits
CIS-102	Intro Computer & Info Systems	3	89050	RVC-Intro Computer & Info Systems	0.5
CIS-120	Intro to Microsoft Word	1			0.5
CIS-121	Introduction to Excel	1			0.5
CIS-124	Introduction to Powerpoint	1			0.5
CIS-130	Introduction to Access	2			0.5
CIS-170	Programming Logic & Design	3			0.5
CIS-180	Intro to Visual Basic Prgrmng.	4			1
CIS-240	Intro to Java Programming	4			1
CIS-245	Program Android-Mobile Devices	4			1
CIS-254	Database Programming	4			1
CIS-276	Intro to C/C++ Programming	4	89079	RVC-Intro to C/C++ Programming	1
CIS-277	Advanced C/C++ Programming	4			1
CIS-279	Visual C# Programming	4			1
CIS-280	Program iOS Apple Mobile Dev	4			1
CIS-290	Special Topics in CIS	1			0.5
CIS-291	Internship Field Project	1			0.5

GAT-101	Intro to Graphic Arts Tech	4			1
GAT-110	Introduction to Photoshop	2	89090	RVC-Introduction to Photoshop	0.5
GAT-115	Introduction to Illustrator	2			0.5
GAT-150	Typography	2			0.5
GAT-178	Fundamentals of Desktop Publis	3			0.5
GAT-190	Image Generation and Output	2			0.5
GAT-215	Advanced Illustrator	2			0.5
GAT-220	Adv Photoshop Grap Arts Indus.	3			0.5
PCT-110	Networking Essentials	3			0.5
PCT-111	Windows Active Directory	3			0.5
PCT-112	Windows Server Fundamentals	3			0.5
PCT-113	Microsoft Win Infrastructure	3			0.5
PCT-120	Cisco Networking I	4			1
PCT-122	Cisco Networking II	4			1
PCT-124	Cisco Networking III	4			1
PCT-126	Cisco Networking IV	4			1
PCT-130	Intro Network Security Fndmntl	3			0.5
PCT-132	Advanced Network Security	3			0.5
PCT-140	IP Telephony I	4			1
PCT-142	IP Telephony II	4			1
PCT-211	VMWare vSphere:Install/Config	3			0.5
PCT-262	A+ Essentials	3			0.5
PCT-270	Introduction to Unix/Linux	3			0.5
PCT-275	Cisco Firewall Design	4			1
PCT-290	Special Topic in PC Tech	1			0.5
WEB-101	Programming Related-Internet	4			1
WEB-102	Adv Program Related - Internet	4			1
WEB-111	Introduction to Multimedia	3			0.5
WEB-225	Digital Photography	3			0.5
WEB-233	Introduction to Javascript	4			1
WEB-234	PHP Programming	4			1

Engineering and Techology

RVC Course Code	RVC Course Name	RVC Credits	HS Course Code	HS Course Name	HS Credits
EGR-101	Introduction to Engineering	2	89004	RVC-Introduction to Engineering	0.5
EGR-135	Engineering Graphics/CAD	4	89010	RVC-Engineering Graphics/CAD	1
EGR-206	Statics	3	89017	RVC-Statics	0.5
EGR-207	Dynamics	3	89036	RVC-Dynamics	0.5
EGR-221	Elem Mech of Defmabl Bodies	3			0.5
EGR-231	Engineering Circuit Analysis	4	89035	RVC-Engineering Circuit Analysis	1
EGR-250	Digital Electronics	4			1

Humanities / Fine Arts

RVC Course Code	RVC Course Name	RVC Credits	HS Course Code	HS Course Name	HS Credits
ART-101	Drawing and Composition I	3	89089	RVC-Drawing and Composition I	0.5
ART-102	Drawing and Composition II	3			0.5
ART-103	Design I	3	89059	RVC-Design I	0.5
ART-111	Painting I	3			0.5
ART-121	Ceramics I	3			0.5
ART-122	Ceramics II	3			0.5
ART-131	Introduction to Visual Art	3	89058	RVC-Introduction to Visual Art	0.5
ART-141	Intro Non-Western Visual Art	3	89025	RVC-Intro Non-Western Visual Art	0.5
ART-201	Life Drawing	3			0.5
ART-203	Design II	3	89062	RVC-Design II	0.5
ART-212	Painting II	3			0.5
ART-216	Relief Printmaking	3			0.5
ART-251	History of Art I	3			0.5
ART-252	History of Art II	3			0.5
CRM-101	Intro to Criminal Justice	3	89074	RVC-Intro to Criminal Justice	0.5
CRM-102	Intro to Probation & Parole	3			0.5
CRM-103	Intro to Corrections	3			0.5
CRM-104	Intro to Private Security	3			0.5
CRM-105	Police Report Writing	3			0.5
CRM-120	Criminal Investigation	3			0.5

CRM-125	Criminal Proced & Civil Rights	3			0.5
CRM-127	Ethics in Law Enforcement	3			0.5
CRM-210	Criminal Law	3			0.5
CRM-225	Juvenile Procedures	3			0.5
CRM-260	Police Organization & Admin	3			0.5
CRM-271	Patrol Procedures	3			0.5
CRM-281	Rules of Evidence	3			0.5
CRM-282	Interviews & Interrogations	3			0.5
ECE-100	Intro to Early Childhood Ed.	3			0.5
ECE-101	The Developing Child	3	89053	RVC-The Developing Child	0.5
ECE-103	Health, Safety & Nutrition of Young Child	3			0.5
ECE-105	Observation and Assessment of Young Children	3			0.5
ECE-113	Infant and Toddler Curriculum	3			0.5
ECE-201	Language Development	3			0.5
ECE-202	Child, Family & Community	3			0.5
ECE-203	Curriculum Plan-Young Child	3			0.5
ECE-205	Org & Superv-Early Child Facil	3			0.5
EDU-202	Children's Literature	3			0.5
EDU-224	Introduction to Education	3			0.5
EDU-234	Intro Technology for Teachers	3			0.5
EDU-244	Students With Disabilities	3			0.5
FRN-101	Beginning French	4			1
FRN-102	Continuatn of Begng French	4			1
GRM-101	Beginning German	4			1
GRM-102	Continuatn of Begng German	4			1
HUM-111	Intro to Humanities I	3			0.5
HUM-112	Intro to Humanities II	3	89067	RVC-Intro to Humanities II	0.5
HUM-114	Intro Hum III:Contem West Wrl	3	89063	RVC-Intro Hum III:Contem West Wrl	0.5
HUM-125	Intro Non-Western Humanities	3			0.5
HUM-211	War & West Hum Thru Mid Ages	3			0.5
HUM-212	War & W.Hum-Renaiss to Present	3	89065	RVC-War & W.Hum-Renaiss to Present	0.5
HUM-250	Leadership Development Stud	3			0.5

MUS-101	Fundamentals of Music	3			0.5
MUS-102	Intro to Music Literature	3			0.5
MUS-104	Intro to American Music	3	89078	RVC-Intro to American Music	0.5
MUS-106	Intro to Non-Western Music	3	89007	RVC-Intro to Non-Western Music	0.5
MUS-131	Class Piano I	2	89041	RVC-Class Piano I	0.5
MUS-132	Class Piano II	2			0.5
MUS-191	Chorus I	1			0.5
MUS-194	Instrumental Ensemble I	1	89040	RVC-Instrumental Ensemble I	0.5
MUS-195	Band I	1			0.5
MUS-198	Orchestra I	1			0.5
MUS-294	Instrumental Ensemble II	1			0.5
MUS-295	Band II	1			0.5
MUS-298	Orchestra II	1			0.5
PHL-150	Intro to Philosophy	3	89015	RVC-Intro to Philosophy	0.5
PHL-151	Intro Non-Western Philosophy	3			0.5
PHL-152	Environmental Ethics	3			0.5
PHL-153	Medical Ethics	3	89043	RVC-Medical Ethics	0.5
PHL-154	Introduction to Religion	3			0.5
PHL-155	World Religions	3	89048	RVC-World Religions	0.5
PHL-156	Religion in American Society	3			0.5
PHL-157	Foundational Religious Texts	3			0.5
PHL-255	Logic	3			0.5
PHL-256	Contemporary Moral Issues	3			0.5
PHL-260	Philosophy of Religion	3			0.5
SPN-101	Beginning Spanish	4	89073	RVC-Beginning Spanish	1
SPN-102	Continuation Beginning Spanish	4	89038	RVC-Continuation Beginning Spanish	1
SPN-203	Intermediate Spanish	3	89084	RVC-Intermediate Spanish	0.5
SPN-204	Continue Intermediate Spanish	3			0.5
THE-133	Introduction to the Theater	3			0.5
THE-134	Stagecraft & Theater Lighting	3			0.5
THE-135	Acting I	3			0.5
THE-235	Acting II	3			0.5

Life Sciences					
RVC Course Code	RVC Course Name	RVC Credits	HS Course Code	HS Course Name	HS Credits
BIO-100	Introductory Human Biology	3	89039	RVC-Introductory Human Biology	0.5
BIO-103	Introductory Life Science	3	89022	RVC-Introductory Life Science	0.5
BIO-104	Intro Life Science Lab	1	89023	RVC-Intro Life Science Lab	0.5
BIO-106	Environmental Science	3	89002	RVC-Environmental Science	0.5
BIO-107	Environmental Biology Lab	1	89003	RVC-Environmental Biology Lab	0.5
BIO-113	Plants and Society	4	89042	RVC-Plants and Society	1
BIO-140	Introduction to Evolution	3			0.5
BIO-150	Microbes and Society	3	89070	RVC-Microbes and Society	0.5
BIO-152	Microbes & Society Laboratory	1			0.5
BIO-162	Human Heredity	3			0.5
BIO-171	Biology of Human Disease	3	89087	RVC-Biology of Human Disease	0.5
BIO-185	Foundations Anat & Physiol	5			1
BIO-201	Fundamentals of Biology I	4	89054	RVC-Fundamentals of Biology I	1
BIO-202	Fundamentals of Biology II	4	89028	RVC-Fundamentals of Biology II	1
BIO-274	Microbiology	4	89047	RVC-Microbiology	1
BIO-281	Anatomy and Physiology I	4	89044	RVC-Anatomy and Physiology I	1
BIO-282	Anatomy and Physiology II	4	89068	RVC-Anatomy and Physiology II	1

Mathematics					
RVC Course Code	RVC Course Name	RVC Credits	HS Course Code	HS Course Name	HS Credits
MTH-115	General Education Math	3	89061	RVC-General Education Math	0.5
MTH-120	College Algebra	3	89001	RVC-College Algebra	0.5
MTH-125	Plane Trigonometry	3	89008	RVC-Plane Trigonometry	0.5
MTH-132	College Algebra & Trigonometry	5			1
MTH-135	Calculus W/Analytic Geom I	5	89013	RVC-Calculus W/Analytic Geom I	1
MTH-164	Computer in Mathematics C/C++	4			1
MTH-211	Calc for Business & Soc Scienc	4			1

MTH-216	Math for Elem Teachers I	3			0.5
MTH-217	Math for Elem Teachers II	3			0.5
MTH-220	Elements of Statistics	3	89014	RVC-Elements of Statistics	0.5
MTH-235	Calculus W/Analytic Geom II	4	89019	RVC-Calculus W/Analytic Geom II	1
MTH-236	Calculus W/Analyt Geom III	4	89026	RVC-Calculus W/Analyt Geom III	1
MTH-240	Differential Equations	3			0.5
MTH-250	Modern Linear Algebra	4			1

Physical Sciences

RVC Course Code	RVC Course Name	RVC Credits	HS Course Code	HS Course Name	HS Credits
ATS-105	Intro to Atmospheric Science	4			1
CHM-110	General Organic & BioChem I	4	89083	RVC-General Organic & BioChem I	1
CHM-120	General Chemistry I	4	89009	RVC-General Chemistry I	1
CHM-130	General Chemistry II	4	89006	RVC-General Chemistry II	1
CHM-210	General, Organic & BioChem II	4			1
CHM-220	Organic Chemistry I	5			1
CHM-230	Organic Chemistry II	5			1
CHM-240	General Biological Chemistry	3			0.5
GEL-101	Introduction to Geology	4			1
GEL-107	Geology of the Solar System	3			0.5
GEL-206	Environmental Geology	3			0.5
PGE-100	Physical Geography	3			0.5
PGE-102	Physical Geography With Lab	4			1
PGE-240	Global Climate Change	3			0.5
PHY-201	Mechanics and Heat	5	89081	RVC-Mechanics and Heat	1
PHY-202	Waves/Elec/Light & Modrn Phys	5	89082	RVC-Waves/Elec/Light & Modrn Phys	1
PHY-215	Mechanics, Wave Motion, Thermo	5			1
PHY-225	Electr, Magnetism, Light, Phys	5	89034	RVC-Electr, Magnetism, Light, Phys	1

Social Sciences

RVC Course Code	RVC Course Name	RVC Credits	HS Course Code	HS Course Name	HS Credits

ANP-102	Intro Biolo Anthro & Archaeol	3			0.5
ANP-103	Intro to Cultural Anthro	3			0.5
ECO-101	Introduction to Economics	3			
ECO-110	Principles of Economics:Macro	3			
ECO-111	Principles of Economics:Micrro	3			
GEO-130	World Geography	3			0.5
HST-140	History of Western Civ I	3			0.5
HST-141	History of Western Civ II	3			0.5
HST-142	History of U S to 1865	3	89005	RVC-History of U S to 1865	0.5
HST-143	History of U S Since 1865	3	89012	RVC-History of U S Since 1865	0.5
HST-144	Current Hist 1945 to Present	3			0.5
HST-151	African History Survey to 1600	3	89072	RVC-African History Survey to 1600	0.5
HST-152	African Hist Survey Since 1600	3			0.5
HST-162	History of Latin America I	3			0.5
HST-163	History of Latin America II	3			0.5
HST-172	History of Middle East to 1453	3			0.5
HST-173	History Middle East Since 1453	3			0.5
HST-182	Hist of Eastern Civ to 1500	3			0.5
HST-183	Hist of East Civ Since 1500	3			0.5
HST-192	History of World Until 1750	3			0.5
HST-193	Hist of the World Since 1750	3			0.5
HST-210	History of Women of the U.S.	3			0.5
PSC-150	Intro to Political Science	3			0.5
PSC-160	American National Government	3	89021	RVC-American National Government	0.5
PSC-161	State and Local Government	3			0.5
PSC-210	Intro to Legal System	3			0.5
PSC-211	The American Presidency	3			0.5
PSC-269	International Relations	3			0.5
SOC-190	Introduction to Sociology	3	89056	RVC-Introduction to Sociology	0.5
SOC-290	Social Problems	3			0.5
SOC-291	Criminology	3			0.5
SOC-292	Sociology of Deviance	3			0.5

SOC-294	Urban Sociology	3			0.5
SOC-295	Racial and Ethnic Relations	3			0.5
SOC-298	Sociology of Sex and Gender	3			0.5
SOC-299	Sociology of the Family	3			0.5

STU Student Development					
RVC Course Code	**RVC Course Name**	**RVC Credits**	**HS Course Code**	**HS Course Name**	**HS Credits**
STU-100	Planning for Success	1	89000	RVC-Planning for Success	0.5
STU-101	Career Planning	2	89077	RVC-Career Planning	0.5
STU-103	Workplace Ethics	1			0.5

ROCK VALLEY COLLEGE **Board Report #8264**
April 22, 2025

2025–2026 Senior Semester Intergovernmental Agreement (IGA)
Byron Community Unit School District #226

Background: **S**enior Semester is a formal program launched in partnership with the Byron Community Unit School District #226 during the 2025-2026 school year. The program allows up to 20 qualified District students to attend Rock Valley College for their final high school semester of senior year. Students take dual credit courses that meet the requirements for both a high school diploma and one semester of Rock Valley College credit courses simultaneously. The Senior Semester program is administered through the Early College office at Rock Valley College in conjunction with Byron Community Unit School District #226.

Students selected for Senior Semester must be academically and socially ready for college. The program provides an opportunity for students to engage in a more challenging educational environment while finishing their high school careers.

The school district has elected not to provide financial assistance to its students. Program participants will be charged by Rock Valley College the cost equivalent of tuition and fees for courses taken per Senior Semester. Students will also be financially responsible for all associated program costs, including textbooks, supplies, and repeated courses.

Recommendation: It is recommended that the Rock Valley College Board of Trustees approves the Senior Semester Intergovernmental Agreement with Byron Community Unit School District #226, effective the date both parties have approved and executed the Agreement, for classes beginning January 2026. The agreement shall expire on June 30, 2026. **Attorney Reviewed.**

_____
Howard J. Spearman, Ph.D.
President

Board Approval: _____
Secretary, Board of Trustees

Attachment: Intergovernmental Agreement Senior Semester – Byron Community Unit School District #226

INTERGOVERNMENTAL AGREEMENT BETWEEN
BYRON COMMUNITY SCHOOL DISTRICT NO. 226,
OGLE COUNTY, ILLINOIS
AND
BOARD Of TRUSTEES OF ILLINOIS COMMUNITY COLLEGE DISTRICT NO. 511,
WINNEBAGO COUNTY, ILLINOIS
FOR SENIOR SEMESTER PROGRAM

This Agreement is made and entered into by and between the Byron Community School District No. 226, Ogle County, Illinois ("DISTRICT") and the Board of Trustees of Illinois Community COLLEGE DISTRICT No. 511, Winnebago County, Illinois ("COLLEGE") (together, the Parties") in the exercise of their intergovernmental cooperation powers under the Illinois Constitution of 1970, and the Illinois Intergovernmental Cooperation Act and their respective powers under the School Code and the Public Community COLLEGE Act.

WHEREAS, the Parties are authorized to enter into intergovernmental agreements for cooperative projects and use agreements in any manner not prohibited by law or by ordinance, pursuant to Article VII, §10 of the Illinois Constitution of 1970, the Intergovernmental Cooperation Act (5 ILCS 220/1 *et seq.),* the School Code (105 ILCS 5/1- 1 *et seq.),* and the Public Community COLLEGE Act (110 ILCS 805/1-1 *et seq.);* and

WHEREAS, Senior Semester is a program that allows select, qualified, academically motivated students enrolled in Illinois Community COLLEGE DISTRICT 511 public high schools an opportunity to earn a semester of college credits by attending COLLEGE full-time during a semester of their senior year of high school; and

WHEREAS, the Parties have determined that shared commitment to Senior Semester goals benefits their constituencies and enhances educational opportunities for the communities they serve; and

WHEREAS, the Parties have determined that it is in their respective best interests and that of their constituencies to enter into this Intergovernmental Agreement for Senior Semester Program (hereinafter Agreement").

NOW, THEREFORE, IT IS AGREED between the Parties, in consideration of their mutual promises and undertakings set forth herein and for other good valuable consideration, as follows:

Section 1 Incorporation of Preamble Recitals

The foregoing recitals are hereby found to be true and correct and are incorporated herein by reference.

Section 2 Implementation of Senior Semester

DISTRICT and COLLEGE agree to collaborate to implement Senior Semester as a joint program, administered jointly by Rock Valley COLLEGE and Byron School District, subject to the following terms and conditions.

A. The Parties intend to establish and offer Senior Semester to provide eligible DISTRICT students with full-time instruction at COLLEGE during a semester of their senior year of high school in satisfaction of:

    1) DISTRICT'S requirements for earning a high school diploma.

B. Any DISTRICT student interested in Senior Semester will meet with a DISTRICT high school counselor to discuss whether they meet the pre-selection criteria set forth in the Senior Semester Program Process Procedures (Appendix A). If an Interested DISTRICT student meets said pre-selection criteria, they will follow the application process set forth in the Senior Semester Procedures to Fulfill Qualifications and Admissions (Appendix B).

C. This Agreement does not cover those students who are not recruited by and identified by the DISTRICT to participate in the Senior Semester program.

D. Instruction for DISTRICT students accepted into Senior Semester shall be provided by COLLEGE, which shall then charge the cost of in-district tuition and fees directly to each individual participating student.

E. If a DISTRICT student is not successful academically or is not meeting Senior Semester academic standards at the midterm grading period, COLLEGE will notify District staff within one week after the midterm date.

F. At semester end, COLLEGE will provide the District staff with student transcripts enrolled in Senior Semester.

Section 3 DISTRICT Obligations

DISTRICT will:

A. DISTRICT will recruit eligible students to participate in Senior Semester, identifying a maximum of 10 eligible students to participate In Senior Semester per school year.

B. DISTRICT will ensure students who meet the free lunch or breakfast eligibility guidelines pursuant to Section 10-20.13(b) of the Illinois School Code (105 ILCS 5110- 20.13(b)) and who are accepted into Senior Semester are provided equal access to Senior Semester consistent with the requirements of the Illinois School Code.

C. DISTRICT will be responsible for communicating to the COLLEGE the list of eligible and approved students for the Senior Semester program by the COLLEGE's annual deadline.

D. DISTRICT will be responsible for communicating to the Senior Semester students and a parent or guardian the enrollment and selection of courses defined as Senior Semester schedules.

E. DISTRICT will be responsible for communicating to Senior Semester students and their parents or a guardian in regard to resolving disputes within the overall operation of the Senior Semester program, including but not limited to the DISTRICT Senior Semester selection process results and qualifications and expectations of student independence not governed by in loco parentis.

F. DISTRICT will be responsible for securing COLLEGE placement test scores from students for the selection process (pursuant to Appendix B).

G. DISTRICT will be responsible for the pre-selection and final selection process (pursuant to Appendix B).

H. DISTRICT will provide the COLLEGE with one point-of-contact i.e.; Principal, to ensure effective and accurate communication.

I. DISTRICT will provide advising for high school graduation requirements to Senior Semester students.

J. DISTRICT will provide all personal and academic success counseling services to Senior Semester students.

K. DISTRICT will provide students who successfully complete Senior Semester with credit towards a high school diploma.

A. DISTRICT will communicate to the DISTRICT 226 students and their parents or a guardian that they are responsible for covering textbooks, associated instructional material costs, and 100% of the in-district tuition and fees for the Running Start Program.

L. District agrees to work with their Senior Semester students who have an IEP or 504 plan annually. DISTRICT will be responsible for including in the annual transition planning meeting a comprehensive transitional plan for Senior Semester. Rock Valley College Disability Support Services and Early College Department are available to assist with the transition planning.

Section 4 COLLEGE Obligations

COLLEGE will:

A. COLLEGE will provide technology accounts for Self Service, Eagle, and RVC Mail.

B. COLLEGE will provide a mandatory orientation, including a review of COLLEGE Policies and procedures and a copy of COLLEGE's Student Handbook.

C. COLLEGE will offer the mandatory STU 100, Planning for Success, during the Senior Semester enrollment. The student is responsible for tuition and fees for STU 100, Planning for Success.

D. COLLEGE will provide final grades for courses within two weeks of the completion of each semester.

E. COLLEGE will be responsible for administering COLLEGE placement test with and for students (pursuant to Appendix B).

F. COLLEGE will ensure that any employee or agent of COLLEGE who has direct and regular contact with participating DISTRICT students undergoes a criminal history records check.

G. COLLEGE will ensure that instructors for Senior Semester courses are properly qualified to teach such courses, consistent with the Dual Credit Quality Act, 110 ILCS 27/16(5) and 110 ILCS 27/20. COLLEGE shall approve any instructors which DISTRICT identifies and recommends for use in the Senior Semester Program. Any DISTRICT-recommended instructors shall be hired and compensated by DISTRICT.

H. COLLEGE will take appropriate steps to ensure that Senior Semester courses are equivalent in quality and rigor to other courses offered at the COLLEGE for college credit. COLLEGE will ensure that Senior Semester student learning outcomes are the same as other courses taught at COLLEGE. In addition, COLLEGE will annually evaluate course content, delivery, and rigor, consistent with COLLEGE'S review and evaluation policy for on-campus adjunct faculty, in consultation with the DISTRICT'S superintendent.

I. COLLEGE reserves the right to modify or cancel classes based on instructor availability and/or student interest. COLLEGE will support and implement schedule request changes made by DISTRICT Counselor and commit to ensuring any schedule changes of DISTRICT 200 students are approved by DISTRICT Counselor or DISTRICT Director of Career Readiness before being made. In such circumstances the COLLEGE will notify the DISTRICT counselor of such changes.

J. COLLEGE will maintain appropriate academic control over the curriculum of all Senior Semester Program courses, consistent with State and/or Federal law and as required or negotiated by the Higher Learning Commission.

K. COLLEGE will evaluate and document the performance of students who complete dual credit courses, and share such data with DISTRICT. To the extent applicable, the evaluation shall not impact the instructor's performance evaluation under the School Code.

L. COLLEGE will make publicly available and provide to each student all institutional policies relating to the academic standing of students enrolled in dual credit courses or the transfer of credit for dual credit courses.

Section 5 Participating DISTRICT Students' Obligations

The DISTRICT will cause participating DISTRICT students to comply with the following requirements (pursuant to Appendix B):

A. Student will complete information in the COLLEGE Welcome Packet.

B. Student will attend mandatory COLLEGE Senior Semester Orientation.

C. Student will respond to email communication via COLLEGE Mail on a daily basis.

D. Student will schedule an advising appointment at the midterm of the Senior Semester with a COLLEGE advisor and DISTRICT counselor in advance of assigned priority registration dates.

E. Student will keep all scheduled appointments.

F. Student will adhere to COLLEGE and DISTRICT policies and procedures.

G. Student will demonstrate qualities of integrity, honesty, civility and respect in their conduct both in and out of the classroom as noted in the COLLEGE Student Handbook.

H. Student will meet and maintain requirements as set forth in the Senior Semester Academic Conduct Policies (pursuant to Appendix C).

I. Student will meet with the DISTRICT and a parent or guardian to ensure the applicable high school graduation requirements are met prior to the start of the Senior Semester.

Section 6 Shared Obligations and Understandings of the Parties

A. The DISTRICT and COLLEGE acknowledge and agree that this Agreement solely memorializes implementation of Senior Semester, and that there are no other promises, representations, or agreements between the Parties except as provided in this Agreement.

B. DISTRICT and COLLEGE agree to comply with all applicable federal and State nondiscrimination and equal opportunity laws, rules and regulations. DISTRICT and COLLEGE shall not engage in unlawful discrimination or harassment against any person based on race, color, ancestry, national origin, religion, pregnancy, sexual orientation, order of protection status, gender identity or expression, age, marital status, disability, genetic information, unfavorable military discharge, veteran status, or sex (including sexual harassment, sexual violence, sexual assault, domestic violence, dating violence and/or stalking), or any other legally protected category. The Parties will coordinate regarding an appropriate response to any report of alleged harassment, including sexual harassment, involving students or employees involved in the Senior Semester Program, taking into consideration the nature of the report, the parties involved and the location and context in which the alleged harassment occurred.

C. In carrying out its respective obligations under this Agreement, each Party and its employees shall maintain the confidentiality of all personally identifiable information concerning the students enrolled in Senior Semester courses, and shall adhere to all applicable federal, State and local laws, rules and regulations now in effect or later adopted relating to the confidentiality of student records and information, including but not limited to the Family Educational Rights and Privacy Act ("FERPA"), 20 U.S.C. §1232g, and Illinois School Student Records Act ("ISSRA"), 105 ILCS 10/1 et seq. With regard to the education records/school student records and information to which a Party and/or its employees shall be granted access under this Agreement, that Party and its employees shall be deemed "school officials" with legitimate educational interests in such records and information. The Party and its employees shall have the right to access and use such records and information solely for the purpose of performing the Party's obligations under this Agreement. The Party and its employees shall not re-disclose personally identifiable student information that is received under this Agreement to any third party, except as directed or permitted by the other Party, or as required by law. Each Party shall have in place reasonable policies and procedures, which the other Party may monitor or audit upon request and with reasonable notice, to prevent such re-disclosure.

D. It is understood and agreed that neither party to this Agreement shall be legally liable for any negligent or wrongful acts either of commission or omission, chargeable to the other, unless such liability is imposed by law, and this Agreement shall not be construed as seeking to enlarge or diminish any obligation or duty owed by one party against the other party or against third parties.

E. The Parties agree that their respective representatives shall use their best efforts to timely communicate with one another as needed to pursue the objectives and implementation of Senior Semester, and to work cooperatively to resolve any issues which may from time to time

arise in the course of their collaboration. The Parties shall, not less than annually, review the provisions of this Agreement and identify any updates, as may be needed. Any such updates are subject to the requirements of Section 8.E, below.

Section 7 Participation in the Senior Semester Program by Students with Disabilities

The Parties will work collaboratively and utilize the following processes to ensure that individual students with disabilities have access to Senior Semester Program courses, provided that they are able to meet the criteria for entry into such courses:

A. The DISTRICT will identify all eligible students based upon the requirements as set forth in the Senior Semester Pre-Selection Criteria (Appendix A) and DISTRICT Procedures to Fulfill Qualifications and Admissions (Appendix B).

B. The process is established as follows:

- The DISTRICT will identify students who have a current IEP or 504 Plan on the final and approved DISTRICT Senior Semester list, as referenced in Appendix B.
- The DISTRICT will ensure that each student with an IEP or 504 Plan and their parent/guardian is informed of the differences in college ADA accommodations versus high school accommodations.
- The DISTRICT Counselor and COLLEGE Early College department will assist with connecting students to Disability Support Services so that college accommodations can be developed prior to the start of Senior Semester coursework.
- The DISTRICT will assist in providing students a copy of their current IEP or 504 Plan to provide to the COLLEGE Disability Support Services.

C. A student with a disability shall have access to the supplementary aids and accommodations included in their individualized education program under Article 14 of the Illinois School Code or Section 504 Plan under the federal Rehabilitation Act of 1973 while the student is accessing a Senior Semester Program course on DISTRICT's high school campus, in accordance with established DISTRICT practices for providing these services.

D. A student with a disability who accesses a Senior Semester Program course on COLLEGE's campus shall have access to appropriate supplementary aids and/or accommodations for which the student is eligible through COLLEGE's Disability Support Services office. The Parties agree that the COLLEGE'S Disability Support Services office will coordinate with and involve the District in identifying appropriate supplementary aids and/or accommodations for eligible students.

E. DISTRICT and COLLEGE shall regularly communicate regarding the progress, performance and individual needs of students with disabilities who are enrolled in Senior Semester Program courses.

Nothing contained herein shall be construed as to release DISTRICT from its obligations as the "Resident District" and/or "Local Education Agency," as those terms may be defined in State or federal laws, rules and/or regulations relating to students with disabilities. DISTRICT represents and warrants that, at all times and during all situations governed by this Agreement, it shall remain the Resident District and Local Education Agency for any and all students with disabilities participating in the Senior Semester Program hereunder.

Section 8 Miscellaneous Provisions

A. **Effective Date.** This Agreement becomes effective upon the date as of which It has been approved and fully executed by both of the Board of Education of DISTRICT and the Board of Trustees of COLLEGE.

B. **Term of Agreement; Non-Assignability.** This initial term of this Agreement shall commence on the Effective Date and expire automatically on June 30, 2026, but may be mutually extended by the parties for subsequent one (1) year terms. This Agreement is not transferable or assignable by the Parties. There are no third-party beneficiaries to this Agreement.

C. **Termination.** Either Party shall have the right to terminate this Agreement at the end of any semester during the initial term and any extension thereof, in whole or in part upon providing written notice of termination to the other Party at least 30 days prior to the last day of student attendance in any such semester.

D. **Notices**. All notice required pursuant to this Agreement shall be sent by means capable of providing a confirmation of receipt, including (a) deposit with postage pre-paid in the U.S. mail, certified and return receipt requested, (b) personal service, or (c) facsimile transmittal, to the Parties at their addresses set out below or as otherwise specified in writing to one another. All notices mailed shall be deemed effective three days after mailing.

If to DISTRICT:

Byron Community School District No. 226
Att'n: Superintendent
696 N. Colfax St.
Byron, IL 61010
Facsimile: (815) 335-7574

with a copy to counsel;

Caroline A. Roselli
Robbins-Schwartz
55 W. Monroe St. – Suite 800
Chicago, IL 60603-5144
Facsimile: (312) 332-7768
Email: croselli@robbins-schwartz.com

If to COLLEGE:

Illinois Community COLLEGE DISTRICT No. 511
Att'n: Chief Academic Officer
3301 North Mulford Rd.
Rockford, IL 61114
Facsimile: (815) 921-6974

with a copy to counsel:

Joseph J. Perkoski
Robbins-Schwartz
190 South LaSalle St, Suite 2550
Chicago, Il 60603-33410
Facsimile: (312) 332-7768
Email: jperkoski@robbins-schwartz.com

E. **Amendments.** No change, modification or amendment to this Agreement shall be valid unless reduced to writing and approved by the Parties' respective governing boards.

F. **Good Faith and Dispute Resolution.** The Parties agree to use their best, good faith efforts to promote and operate the Senior Semester program. In the event of a dispute arising under this Agreement which cannot be resolved informally by the Parties' designated representatives and the Parties' respective governing boards, the Parties agree to first engage in non-binding mediation to resolve the conflict. If mediation is unsuccessful, the Parties may, by subsequent written agreement, elect to engage in binding arbitration pursuant to the procedures of the American Arbitration Association, in lieu of litigation.

G. **Severability.** If for any reason any provision of this Agreement is determined by a court or an arbitrator to be invalid or unenforceable, that provision shall be deemed severed and the balance of the Agreement shall otherwise remain in full force end effect.

The failure of a Party to this Agreement to insist upon strict and prompt performance of the terms and conditions shall not constitute or be construed as a waiver or relinquishment of that Party's right thereafter to enforce any such term or condition, but the same shall continue in full force and effect.

H. **Governing Law.** This Agreement shell be governed by and interpreted according to the laws of the State of Illinois.

I. **Signature In Counterparts.** This Agreement may be executed in counterparts, each of which shall be an original, but all of which shall constitute on and the same instrument. Counterparts may be exchanged in PDF format by email.

WHEREFORE, the Parties by their respective officers have executed this Agreement on the dates set forth below.

Board of Education
Byron School District
No. 226
Ogle County, Illinois

President

Secretary

March 20, 2025
Date

Board of Trustees
Illinois Community College
District No. 511
Winnebago County, Illinois

President

Secretary

Date

APPENDIX A

DISTRICT Senior Semester Program Process Procedures

Pre-Selection Criteria tor DISTRICT High School Students

1. Meet with the DISTRICT high school counselor regarding the selection process.
2. Must be in their high school junior year to apply for Senior Semester.
3. Have a minimum 3.5 cumulative high school GPA.
4. Be on track for high school graduation by the end of the junior year for the one semester program.
5. Completed one year of Algebra 1, one year of Geometry, and Algebra 2 with a grade of "B" or higher in each semester by the end of the junior year.
6. Completed three years of English with a grade of "B" or higher in each semester by the end of the junior year.
7. Completed one year of Chemistry with a grade of "B" or higher in each semester by the end of the junior year.
8. Have a positive recommendation from the DISTRICT and school Principal and/or Counselor.
9. Have the permission of a parent or legal guardian.
10. Work with the DISTRICT high school counselor to complete steps outlined In Appendix B.
11. DISTRICT may implement additional pre-selection criteria above and beyond the minimum pre-selection criteria given above.

APPENDIX B

DISTRICT Procedures to Fulfill Qualifications and Admissions

Note: "DISTRICT" refers to Byron School District 226. "RVC" refers to Rock Valley COLLEGE's Early COLLEGE Office.

1. DISTRICT determines list of students who are qualified.
2. DISTRICT Counselors determine who is Interested in applying for the Senior Semester Program.
3. DISTRICT interested students complete an RVC Application for Admission.
4. DISTRICT testing proctors will administer ACCUPLACER testing at DISTRICT campuses, or alternatively schedule a test date at the COLLEGE Testing Center (RVC Application for Admission must be completed no less than 1 week prior to testing.)
5. DISTRICT students will take the RVC Accuplacer placement test In Reading, English, and math or submit ACT/SAT scores for possible wavier of the placement test. DISTRICT students with disabilities shall be provided reasonable accommodations, consistent with policies of DISTRICT and COLLEGE.
6. DISTRICT students will be allowed one re-test in Reading, English, and Math during the Senior Semester Application period for a cost of $5 per subject re-test. If testing is proctored at the high school, RVC will waive re-test fees.
7. RVC provides ACCUPLACER scores report to District staff.
8. DISTRICT Counselors review and determine if students are ready for COLLEGE coursework as part of the RVC Senior Semester Program based on Accuplacer scores and/or SAT/ACT scores and pre-selection criteria.
9. DISTRICT staff will place student's data into a shared file that is compatible with MS Excel or Google Sheets format, with the RVC Student ID that contains all students who are qualified based on DISTRICT selection criteria.
10. DISTRICT Counselors update shared file with qualified DISTRICT Senior Semester students and alerts District staff that file has been updated.
11. District staff compiles list of all qualified DISTRICT Senior Semester students with RVC Student ID's and submits to COLLEGE.
12. COLLEGE will verify qualified students and send the confirmed report back to District staff to complete the DISTRICT selection process.
13. DISTRICT based on number of slots available (not to exceed 20 spots), District staff will select students based upon process outlined by DISTRICT.
14. After selection process is conducted, District staff will send final and approved DISTRICT Senior Semester student list to DISTRICT Master Schedule and COLLEGE.
15. DISTRICT Counselors notify ALL students of award of placement into DISTRICT Senior Semester program OR placement on DISTRICT waiting list.
16. COLLEGE sends welcome packet to DISTRICT students and request for transcripts to final and

approved DISTRICT Senior Semester students.

17. Accepted DISTRICT students return completed welcome packet forms and transcripts to COLLEGE.
18. DISTRICT staff manages DISTRICT Senior Semester waiting list.
19. Students and DISTRICT Counselors are responsible for ensuring students will meet Byron School District 226 graduation requirements.
20. COLLEGE provides schedules to district staff for students enrolled in the DISTRICT Senior Semester program.
21. District staff distributes schedules to DISTRICT counselors.
22. District staff will work with DISTRICT students and COLLEGE on any changes to schedules offered to the DISTRICT.
23. COLLEGE provides students access to college advisors to assist with scheduling, as needed
24. When a student scheduling change is requested by the DISTRICT or the DISTRICT student, the student submits the "RVC Schedule Change Form" to DISTRICT Counselor for approval.
25. If approved, DISTRICT Counselor submits the signed "RVC Schedule Change Form" to District staff for processing to the Early College Office.
26. COLLEGE provides student transcripts to district staff for semester completed by participating students within two weeks of final grades posting.

APPENDIX C

Senior Semester Academic Conduct Policies

All *Senior Semester* students at Rock Valley College (RVC) are expected to demonstrate qualities of integrity, honesty, civility, and respect in their conduct, both in and out of the classroom. All RVC policies can be viewed in the Student Handbook found on our website: www.rockvalleycollege.edu. Adherence to all policies is essential and required to remain in the *Senior Semester* program.

ADVISING & COMMUNICATION

Senior Semester students are expected to:

- Meet with your high school program counselor for high school graduation and semester schedules.
- Only add or drop classes with your high school program counselor.
- Meet with an RVC Advisor for matters relating to RVC enrollment.
- Respond to communication via RVC Mail and EAGLE accounts on a daily basis.
- Keep all scheduled appointments.

ATTENDANCE POLICY

Students are expected to attend every class meeting and arrive on time. There is no college policy permitting absences. Each faculty member will decide when and how absences affect grades. It is the responsibility of the student to adhere to the course syllabus. If a student needs to miss class, they must contact their instructor and their home high school office.

MAINTAINING ACADEMIC INTEGRITY

Please refer to page 47 of the Student Handbook: http://www.rockvalleycollege.edu/studenthandbook

ACADEMIC EARLY WARNING

Transitioning from high school to college can be a challenge and students may find it difficult to adjust. The Early Warning System is designed to assist students by alerting the Dean of Students office of any student who misses class or struggles academically within the first few weeks of school. This early intervention is intended to make a difference in the student's academic performance before midterm and set a pattern of success for the rest of the semester.

Assistance to improve academic performance is available by taking advantage of the following:

- Meet with instructors to review course expectations and create a plan of action. Instructor office hours can be found on the course syllabus.
- Visit the Tutoring Center, Writing Center, and/or Math Lab for instruction, tutoring, and study skills enhancement. These services are free to RVC students.

DISMISSAL FROM PROGRAM

Senior Semester students may be dismissed from the program as a result of *any* of the following:

- Demonstration of behavior and/or attitudes that undermine the integrity and privilege of program participation, as deemed by RVC and/or the participating School District.
- Violation of any of the Code of Conduct policies and/or Academic Misconduct policies.

ROCK VALLEY COLLEGE **Board Report #8265**
April 22, 2025

2025–2026 Senior Semester Program
North Boone Community Unit School District #200

Background: Senior Semester is a formal program being continued in partnership with the North Boone Community Unit School District #200 during the 2024-2025 school year. The program allows up to 20 qualified District students to attend Rock Valley College for their final high school semester of senior year. Students take dual-credit courses that meet the requirements for both a high school diploma and one semester of Rock Valley College credit courses simultaneously. The Senior Semester program is administered through the Early College office at RVC in conjunction with North Boone Community Unit School District #200.

Students selected for Senior Semester must be academically and socially ready for college. The program offers students the opportunity to engage in a more challenging educational environment while completing their high school careers.

The financial arrangement between Rock Valley College and North Boone Community Unit School District #200 requires the District to calculate the cost equivalent of tuition and fees with the assistance of the College for the courses taken per Senior Semester student and pay the College the cost associated with this tuition and fees calculation, not to exceed $48,000 during the term of this agreement. Participating students will be financially responsible for paying the remaining balance of tuition and fees and covering the costs for repeated courses, textbooks, and course supplies. The District's financial assistance helps reduce the overall college cost for students and their families.

Recommendation: It is recommended that the Rock Valley College Board of Trustees approves the Senior Semester Intergovernmental Agreement with North Boone Community Unit School District #200, effective the date both parties have approved and executed the Agreement, for classes beginning January 2026. The agreement shall expire on June 30, 2026. **Attorney Reviewed.**

_____
Howard J. Spearman, Ph.D.
President

Board Approval: _____
Secretary, Board of Trustees

Attachment: Intergovernmental Agreement: Senior Semester – North Boone Community Unit School District #200

INTERGOVERNMENTAL AGREEMENT BETWEEN NORTH BOONE COMMUNITY UNIT SCHOOL DISTRICT NO. 200, BOONE COUNTY, ILLINOIS AND BOARD Of TRUSTEES OF ILLINOIS COMMUNITY COLLEGE DISTRICT NO. 511, WINNEBAGO COUNTY, ILLINOIS FOR SENIOR SEMESTER PROGRAM

This Agreement is made and entered into by and between the Board of Education of North Boone Community Unit School District No. 200, Boone County Illinois ("DISTRICT") and the Board of Trustees of Illinois Community COLLEGE DISTRICT No. 511, Winnebago County, Illinois ("COLLEGE") (together, the Parties") in the exercise of their intergovernmental cooperation powers under the Illinois Constitution of 1970, and the Illinois Intergovernmental Cooperation Act and their respective powers under the School Code and the Public Community COLLEGE Act.

WHEREAS, the Parties are authorized to enter into intergovernmental agreements for cooperative projects and use agreements in any manner not prohibited by law or by ordinance, pursuant to Article VII, §10 of the Illinois Constitution of 1970, the Intergovernmental Cooperation Act (5 ILCS 220/1 *et seq.),* the School Code (105 ILCS 5/1- 1 *et seq.),* and the Public Community COLLEGE Act (110 ILCS 805/1-1 *et seq.);* and

WHEREAS, Senior Semester is a program that allows select, qualified, academically motivated students enrolled in Illinois Community COLLEGE DISTRICT 511 public high schools an opportunity to earn a semester of college credits by attending COLLEGE full-time during a semester of their senior year of high school; and

WHEREAS, the Parties have determined that shared commitment to Senior Semester goals benefits their constituencies and enhances educational opportunities for the communities they serve; and

WHEREAS, the Parties have determined that it is in their respective best interests and that of their constituencies to enter into this Intergovernmental Agreement for Senior Semester Program (hereinafter Agreement").

NOW, THEREFORE, IT IS AGREED between the Parties, in consideration of their mutual promises and undertakings set forth herein and for other good valuable consideration, as follows:

Section 1 Incorporation of Preamble Recitals

The foregoing recitals are hereby found to be true and correct and are incorporated herein by reference.

Section 2 Implementation of Senior Semester

DISTRICT and COLLEGE agree to collaborate to implement Senior Semester as a joint program, administered jointly by Rock Valley COLLEGE and North Boone School District, subject to the following terms and conditions.

A. The Parties intend to establish and offer Senior Semester to provide eligible DISTRICT students with full-time instruction at COLLEGE during a semester of their senior year of high school in satisfaction of:

1) DISTRICT'S requirements for earning a high school diploma.

B. Any DISTRICT student interested in Senior Semester will meet with a DISTRICT high school counselor to discuss whether they meet the pre-selection criteria set forth in the Senior Semester Program Process Procedures (Appendix A). If an Interested DISTRICT student meets said pre-selection criteria, they will follow the application process set forth in the Senior Semester Procedures to Fulfill Qualifications and Admissions (Appendix B).

C. This Agreement does not cover those students who are not recruited by and identified by the DISTRICT to participate in the Senior Semester program.

D. Instruction for DISTRICT students accepted into Senior Semester shall be provided by COLLEGE, which shall charge the DISTRICT the cost equivalent of in-district tuition and fees for courses taken per student per school year, not to exceed $48,000during the term of this Agreement., The total number of students permitted to participate in Senior Semester shall not exceed 20 enrolled students each year for said instruction. The cap established by this Section may be adjusted as provided In Section 3.N, below.

E. If a DISTRICT student is not successful academically or is not meeting Senior Semester academic standards at the midterm grading period, COLLEGE will notify District staff within one week after the midterm date.

F. At semester end, COLLEGE will provide the District staff with student transcripts enrolled in Senior Semester.

Section 3 DISTRICT Obligations

DISTRICT will:

A. DISTRICT will recruit eligible students to participate in Senior Semester, identifying a maximum of 10 eligible students to participate In Senior Semester per school year.

B. DISTRICT will ensure students who meet the free lunch or breakfast eligibility guidelines pursuant to Section 10-20.13(b) of the Illinois School Code (105 ILCS 5110- 20.13(b)) and who are accepted into Senior Semester are provided equal access to Senior Semester consistent with the requirements of the Illinois School Code.

C. DISTRICT will be responsible for communicating to the COLLEGE the list of eligible and approved students for the Senior Semester program by the COLLEGE's annual deadline.

D. DISTRICT will be responsible for communicating to the Senior Semester students and a parent or guardian the enrollment and selection of courses defined as Senior Semester schedules.

E. DISTRICT will be responsible for communicating to Senior Semester students and their

parents or a guardian in regard to resolving disputes within the overall operation of the Senior Semester program, including but not limited to the DISTRICT Senior Semester selection process results and qualifications and expectations of student independence not governed by in loco parentis.

F. DISTRICT will be responsible for securing COLLEGE placement test scores from students for the selection process (pursuant to Appendix B).

G. DISTRICT will be responsible for the pre-selection and final selection process (pursuant to Appendix B).

H. DISTRICT will provide the COLLEGE with one point-of-contact i.e.; Principal, to ensure effective and accurate communication.

I. DISTRICT will provide advising for high school graduation requirements to Senior Semester students.

J. DISTRICT will provide all personal and academic success counseling services to Senior Semester students.

K. DISTRICT will provide students who successfully complete Senior Semester with credit towards a high school diploma.

L. DISTRICT will communicate to the North Boone District 200 students and their parents or a guardian that they are responsible for covering textbook and associated instructional material costs.

M. DISTRICT will calculate the cost equivalent of tuition and fees with the assistance of the COLLEGE for the courses taken per Senior Semester student and pay the COLLEGE the cost associated with this tuition and fees calculation. In general, it is estimated that the student enrollment of tuition and fees will not exceed $48,000 per year, which are reasonable to provide students access to COLLEGE'S courses. Subject to COLLEGE'S availability, the DISTRICT will make final determination on the number of students enrolled in the Senior Semester program and their course selections, and shall make adjustments as needed to cover tuition and fees associated with the program while not exceeding the cap established in this Section. Alternatively, if either Party expects the cap established by this Section to be exceeded, the DISTRICT may agree in writing to increase the cap without adjustments to the number of students enrolled and/or the course selections.

N. District agrees to work with their Senior Semester students who have an IEP or 504 plan annually. DISTRICT will be responsible for including in the annual transition planning meeting a comprehensive transitional plan for Senior Semester. Rock Valley College Disability Support Services and Early College Department are available to assist with the transition planning.

Section 4 COLLEGE Obligations

COLLEGE will:

A. COLLEGE will provide technology accounts for Online Services, Eagle, and RVC Mail.

B. COLLEGE will provide a mandatory orientation, including a review of COLLEGE Policies and procedures and a copy of COLLEGE's Student Handbook.

C. COLLEGE will offer the mandatory STU 100, Planning for Success, during the Senior Semester enrollment. DISTRICT is responsible for tuition and fees for STU 100, Planning for Success.

D. COLLEGE will provide final grades for courses within two weeks of the completion of each semester.

E. COLLEGE will be responsible for administering COLLEGE placement test with and for students (pursuant to Appendix B).

F. COLLEGE will ensure that any employee or agent of COLLEGE who has direct and regular contact with participating DISTRICT students undergoes a criminal history records check.

G. COLLEGE will ensure that instructors for Senior Semester courses are properly qualified to teach such courses, consistent with the Dual Credit Quality Act, 110 ILCS 27/16(5) and 110 ILCS 27/20. COLLEGE shall approve any instructors which DISTRICT identifies and recommends for use in the Senior Semester Program. Any DISTRICT-recommended instructors shall be hired and compensated by DISTRICT.

H. COLLEGE will take appropriate steps to ensure that Senior Semester courses are equivalent in quality and rigor to other courses offered at the COLLEGE for college credit. COLLEGE will ensure that Senior Semester student learning outcomes are the same as other courses taught at COLLEGE. In addition, COLLEGE will annually evaluate course content, delivery, and rigor, consistent with COLLEGE'S review and evaluation policy for on-campus adjunct faculty, in consultation with the DISTRICT'S superintendent.

I. COLLEGE reserves the right to modify or cancel classes based on instructor availability and/or student interest. COLLEGE will support and implement schedule request changes made by DISTRICT Counselor and commit to ensuring any schedule changes of DISTRICT 200 students are approved by DISTRICT Counselor or DISTRICT Director of Career Readiness before being made. In such circumstances the COLLEGE will notify the DISTRICT counselor of such changes.

J. COLLEGE will maintain appropriate academic control over the curriculum of all Senior Semester Program courses, consistent with State and/or Federal law and as required or negotiated by the Higher Learning Commission.

K. COLLEGE will evaluate and document the performance of students who complete dual credit courses, and share such data with DISTRICT. To the extent applicable, the evaluation shall not impact the instructor's performance evaluation under the School Code.

L. COLLEGE will make publicly available and provide to each student all institutional policies relating to the academic standing of students enrolled in dual credit courses or the transfer of credit for dual credit courses.

Section 5 Participating DISTRICT Students' Obligations

The DISTRICT will cause participating DISTRICT students to comply with the following requirements (pursuant to Appendix B):

A. Student will complete information in the COLLEGE Welcome Packet.

B. Student will attend mandatory COLLEGE Senior Semester Orientation.

C. Student will respond to email communication via COLLEGE Mail on a daily basis.

D. Student will schedule an advising appointment at the midterm of the Senior Semester with a COLLEGE advisor and DISTRICT counselor in advance of assigned priority registration dates.

E. Student will keep all scheduled appointments.

F. Student will adhere to COLLEGE and DISTRICT policies and procedures.

G. Student will demonstrate qualities of integrity, honesty, civility and respect in their conduct both in and out of the classroom as noted in the COLLEGE Student Handbook.

H. Student will meet and maintain requirements as set forth in the Senior Semester Academic Conduct Policies (pursuant to Appendix C).

I. Student will meet with the DISTRICT and a parent or guardian to ensure the applicable high school graduation requirements are met prior to the start of the Senior Semester.

Section 6 Shared Obligations and Understandings of the Parties

A. The DISTRICT and COLLEGE acknowledge and agree that this Agreement solely memorializes implementation of Senior Semester, and that there are no other promises, representations, or agreements between the Parties except as provided in this Agreement.

B. DISTRICT and COLLEGE agree to comply with all applicable federal and State nondiscrimination and equal opportunity laws, rules and regulations. DISTRICT and COLLEGE shall not engage in unlawful discrimination or harassment against any person based on race, color, ancestry, national origin, religion, pregnancy, sexual orientation, order of protection status, gender identity or expression, age, marital status, disability, genetic information, unfavorable military discharge, veteran status, or sex (including sexual harassment, sexual violence, sexual assault, domestic violence, dating violence and/or stalking), or any other legally protected category. The Parties will coordinate regarding an appropriate response to any report of alleged harassment, including sexual harassment, involving students or employees involved in the Senior Semester Program, taking into consideration the nature of the report, the parties involved and the location and context in which the alleged harassment occurred.

C. In carrying out its respective obligations under this Agreement, each Party and its employees shall maintain the confidentiality of all personally identifiable information concerning the students enrolled in Senior Semester courses, and shall adhere to all applicable federal, State and local laws, rules and regulations now in effect or later adopted relating to the confidentiality of student records and information, including but not limited to the Family Educational Rights and Privacy Act ("FERPA"), 20 U.S.C. §1232g, and Illinois School Student Records Act ("ISSRA"), 105 ILCS 10/1 et seq. With regard to the education records/school student records and information to which a Party and/or its employees shall be granted access under this Agreement, that Party and its employees shall be deemed "school officials" with legitimate educational interests in such records and information. The Party and its employees shall have the right to access and

use such records and information solely for the purpose of performing the Party's obligations under this Agreement. The Party and its employees shall not re-disclose personally identifiable student information that is received under this Agreement to any third party, except as directed or permitted by the other Party, or as required by law. Each Party shall have in place reasonable policies and procedures, which the other Party may monitor or audit upon request and with reasonable notice, to prevent such re-disclosure.

D. It is understood and agreed that neither party to this Agreement shall be legally liable for any negligent or wrongful acts either of commission or omission, chargeable to the other, unless such liability is imposed by law, and this Agreement shall not be construed as seeking to enlarge or diminish any obligation or duty owed by one party against the other party or against third parties.

E. The Parties agree that their respective representatives shall use their best efforts to timely communicate with one another as needed to pursue the objectives and implementation of Senior Semester, and to work cooperatively to resolve any issues which may from time to time arise in the course of their collaboration. The Parties shall, not less than annually, review the provisions of this Agreement and identify any updates, as may be needed. Any such updates are subject to the requirements of Section 8.E, below.

Section 7 Participation in the Senior Semester Program by Students with Disabilities

The Parties will work collaboratively and utilize the following processes to ensure that individual students with disabilities have access to Senior Semester Program courses, provided that they are able to meet the criteria for entry into such courses:

A. The DISTRICT will identify all eligible students based upon the requirements as set forth in the Senior Semester Pre-Selection Criteria (Appendix A) and DISTRICT Procedures to Fulfill Qualifications and Admissions (Appendix B).

B. The process is established as follows:

- The DISTRICT will identify students who have a current IEP or 504 Plan on the final and approved DISTRICT Senior Semester list, as referenced in Appendix B.
- The DISTRICT will ensure that each student with an IEP or 504 Plan and their parent/guardian is informed of the differences in college ADA accommodations versus high school accommodations.
- The DISTRICT Counselor and COLLEGE Early College department will assist with connecting students to Disability Support Services so that college accommodations can be developed prior to the start of Senior Semester coursework.
- The DISTRICT will assist in providing students a copy of their current IEP or 504 Plan to provide to the COLLEGE Disability Support Services.

C. A student with a disability shall have access to the supplementary aids and accommodations included in their individualized education program under Article 14 of the Illinois School Code or

Section 504 Plan under the federal Rehabilitation Act of 1973 while the student is accessing a Senior Semester Program course on DISTRICT's high school campus, in accordance with established DISTRICT practices for providing these services.

D. A student with a disability who accesses a Senior Semester Program course on COLLEGE's campus shall have access to appropriate supplementary aids and/or accommodations for which the student is eligible through COLLEGE's Disability Support Services office. The Parties agree that the COLLEGE'S Disability Support Services office will coordinate with and involve the District in identifying appropriate supplementary aids and/or accommodations for eligible students.

E. DISTRICT and COLLEGE shall regularly communicate regarding the progress, performance and individual needs of students with disabilities who are enrolled in Senior Semester Program courses.

Nothing contained herein shall be construed as to release DISTRICT from its obligations as the "Resident District" and/or "Local Education Agency," as those terms may be defined in State or federal laws, rules and/or regulations relating to students with disabilities. DISTRICT represents and warrants that, at all times and during all situations governed by this Agreement, it shall remain the Resident District and Local Education Agency for any and all students with disabilities participating in the Senior Semester Program hereunder.

Section 8 Miscellaneous Provisions

A. **Effective Date.** This Agreement becomes effective upon the date as of which It has been approved and fully executed by both of the Board of Education of DISTRICT and the Board of Trustees of COLLEGE.

B. **Term of Agreement; Non-Assignability.** This initial term of this Agreement shall commence on the Effective Date and expire automatically on June 30, 2026, but may be mutually extended by the parties for subsequent one (1) year terms. This Agreement is not transferable or assignable by the Parties. There are no third-party beneficiaries to this Agreement.

C. **Termination.** Either Party shall have the right to terminate this Agreement at the end of any semester during the initial term and any extension thereof, in whole or in part upon providing written notice of termination to the other Party at least 30 days prior to the last day of student attendance in any such semester.

D. **Notices.** All notice required pursuant to this Agreement shall be sent by means capable of providing a confirmation of receipt, including (a) deposit with postage pre-paid in the U.S. mail, certified and return receipt requested, (b) personal service, or (c) facsimile transmittal, to the Parties at their addresses set out below or as otherwise specified in writing to one another. All notices mailed shall be deemed effective three days after mailing.

If to DISTRICT:

North Boone Community Unit School
District No. 200 Att'n: Superintendent
6248 N. Boone School Road
Poplar Grove, IL 61065
Facsimile: (815) 765-2053

with a copy to counsel;

Scott Nemanich
Klein, Thorpe and Jenkins, Ltd.
15010 S. Ravinia Ave., Suite 10
Orland Park, IL 60462
Facsimile: (708) 349-1506
Email: senemanich@ktjlaw.com

If to COLLEGE:

Illinois Community COLLEGE
DISTRICT No. 511
Att'n: Chief Academic Officer
3301 North Mulford Rd.
Rockford, IL 61114
Facsimile: (815) 921-6974

with a copy to counsel:

Joseph J. Perkoski
Robbins-Schwartz
190 South LaSalle St, Suite 2550
Chicago, IL 60603-33410
Facsimile: (312) 332-7768
Email: jperkoski@robbins-schwartz.com

E. **Amendments.** No change, modification or amendment to this Agreement shall be valid unless reduced to writing and approved by the Parties' respective governing boards.

F. **Good Faith and Dispute Resolution.** The Parties agree to use their best, good faith efforts to promote and operate the Senior Semester program. In the event of a dispute arising under this Agreement which cannot be resolved informally by the Parties' designated representatives and the Parties' respective governing boards, the Parties agree to first engage in non-binding mediation to resolve the conflict. If mediation is unsuccessful, the Parties may, by subsequent written agreement, elect to engage in binding arbitration pursuant to the procedures of the American Arbitration Association, in lieu of litigation.

G. **Severability.** If for any reason any provision of this Agreement is determined by a court or an arbitrator to be invalid or unenforceable, that provision shall be deemed severed and the balance of the Agreement shall otherwise remain in full force end effect.

The failure of a Party to this Agreement to insist upon strict and prompt performance of the terms and conditions shall not constitute or be construed as a waiver or relinquishment of that Party's right thereafter to enforce any such term or condition, but the same shall continue in full force and effect.

H. **Governing Law.** This Agreement shell be governed by and interpreted according to the laws of the State of Illinois.

I. **Signature In Counterparts.** This Agreement may be executed in counterparts, each of which shall be an original, but all of which shall constitute on and the same instrument. Counterparts may be exchanged in PDF format by email.

WHEREFORE, the Parties by their respective officers have executed this Agreement on the dates set forth below.

Board of Education
North Boone School
District No. 200
Boone County, Illinois

President

Secretary

3-18-25
Date

Board of Trustees
Illinois Community College
District No. 511
Winnebago County, Illinois

President

Secretary

Date

APPENDIX A

DISTRICT Senior Semester Program Process Procedures

Pre-Selection Criteria tor DISTRICT High School Students

1. Meet with the DISTRICT high school counselor regarding the selection process.
2. Must be in their high school junior year to apply for Senior Semester.
3. Have a minimum 3.5 cumulative high school GPA.
4. Be on track for high school graduation by the end of the junior year for the one semester program.
5. Completed one year of Algebra 1, one year of Geometry, and Algebra 2 with a grade of "B" or higher in each semester by the end of the junior year.
6. Completed three years of English with a grade of "B" or higher in each semester by the end of the junior year.
7. Completed one year of Chemistry with a grade of "B" or higher in each semester by the end of the junior year.
8. Have a positive recommendation from the DISTRICT and school Principal and/or Counselor.
9. Have the permission of a parent or legal guardian.
10. Work with the DISTRICT high school counselor to complete steps outlined In Appendix B.
11. DISTRICT may implement additional pre-selection criteria above and beyond the minimum pre-selection criteria given above.

APPENDIX B

DISTRICT Procedures to Fulfill Qualifications and Admissions

Note: "Dean of EC" refers to Rock Valley College's Dean of Early College. "DISTRICT" refers to North Boone School District 200. "RVC" refers to Rock Valley COLLEGE's Early COLLEGE Office.

1. DISTRICT determines list of students who are qualified.
2. DISTRICT Counselors determine who is Interested in applying for the Senior Semester Program.
3. DISTRICT interested students complete an RVC Application for Admission.
4. DISTRICT testing proctors will administer ACCUPLACER testing at DISTRICT campuses, or alternatively schedule a test date at the COLLEGE Testing Center (RVC Application for Admission must be completed no less than 1 week prior to testing.)
5. DISTRICT students will take the RVC Accuplacer placement test in English and math or submit ACT/SAT scores for possible wavier of the placement test. DISTRICT students with disabilities shall be provided reasonable accommodations, consistent with policies of DISTRICT and COLLEGE.
6. DISTRICT students will be allowed one re-test in English and Math during the Senior Semester Application period for a cost of $5 per subject re-test. If testing is proctored at the high school, RVC will waive re-test fees.
7. RVC provides ACCUPLACER scores report to District staff.
8. DISTRICT Counselors review and determine if students are ready for COLLEGE coursework as part of the RVC Senior Semester Program based on Accuplacer scores and/or SAT/ACT scores and pre-selection criteria.
9. DISTRICT staff will place student's data into a shared file that is compatible with MS Excel or Google Sheets format, with the RVC Student ID that contains all students who are qualified based on DISTRICT selection criteria.
10. DISTRICT Counselors update shared file with qualified DISTRICT Senior Semester students and alerts District staff that file has been updated.
11. District staff compiles list of all qualified DISTRICT Senior Semester students with RVC Student ID's and submits to COLLEGE.
12. COLLEGE will verify qualified students and send the confirmed report back to District staff to complete the DISTRICT selection process.
13. DISTRICT based on number of slots available (not to exceed 20 spots), District staff will select students based upon process outlined by DISTRICT.
14. After selection process is conducted, District staff will send final and approved DISTRICT Senior Semester student list to DISTRICT Master Schedule and COLLEGE.
15. DISTRICT Counselors notify ALL students of award of placement into DISTRICT Senior Semester program OR placement on DISTRICT waiting list.
16. COLLEGE sends welcome packet to DISTRICT students and request for transcripts to final and

approved DISTRICT Senior Semester students.

17. Accepted DISTRICT students return completed welcome packet forms and transcripts to COLLEGE.
18. DISTRICT staff manages DISTRICT Senior Semester waiting list.
19. Students and DISTRICT Counselors are responsible for ensuring students will meet North Boone District 200 graduation requirements.
20. COLLEGE provides schedules to district staff for students enrolled in the DISTRICT Senior Semester program.
21. District staff distributes schedules to DISTRICT counselors.
22. District staff will work with DISTRICT students and COLLEGE on any changes to schedules offered to the DISTRICT.
23. COLLEGE provides students access to college advisors to assist with scheduling, as needed
24. When a student scheduling change is requested by the DISTRICT or the DISTRICT student, the student submits the "RVC Schedule Change Form" to DISTRICT Counselor for approval.
25. If approved, DISTRICT Counselor submits the signed "RVC Schedule Change Form" to District staff for processing to the Early College Office.
26. COLLEGE provides student transcripts to district staff for semester completed by participating students within two weeks of final grades posting.

APPENDIX C

Senior Semester Academic Conduct Policies

All *Senior Semester* students at Rock Valley College (RVC) are expected to demonstrate qualities of integrity, honesty, civility, and respect in their conduct, both in and out of the classroom. All RVC policies can be viewed in the Student Handbook found on our website: www.rockvalleycollege.edu. Adherence to all policies is essential and required to remain in the *Senior Semester* program.

ADVISING & COMMUNICATION

Senior Semester students are expected to:

- Meet with your high school program counselor for high school graduation and semester schedules.
- Only add or drop classes with your high school program counselor.
- Meet with an RVC Advisor for matters relating to RVC enrollment.
- Respond to communication via RVC Mail and EAGLE accounts on a daily basis.
- Keep all scheduled appointments.

ATTENDANCE POLICY

Students are expected to attend every class meeting and arrive on time. There is no college policy permitting absences. Each faculty member will decide when and how absences affect grades. It is the responsibility of the student to adhere to the course syllabus. If a student needs to miss class, they must contact their instructor and their home high school office.

MAINTAINING ACADEMIC INTEGRITY

Please refer to page 47 of the Student Handbook: http://www.rockvalleycollege.edu/studenthandbook

ACADEMIC EARLY WARNING

Transitioning from high school to college can be a challenge and students may find it difficult to adjust. The Early Warning System is designed to assist students by alerting the Dean of Students office of any student who misses class or struggles academically within the first few weeks of school. This early intervention is intended to make a difference in the student's academic performance before midterm and set a pattern of success for the rest of the semester.

Assistance to improve academic performance is available by taking advantage of the following:

- Meet with instructors to review course expectations and create a plan of action. Instructor office hours can be found on the course syllabus.
- Visit the Tutoring Center, Writing Center, and/or Math Lab for instruction, tutoring, and study skills enhancement. These services are free to RVC students.

DISMISSAL FROM PROGRAM

Senior Semester students may be dismissed from the program as a result of *any* of the following:

- Demonstration of behavior and/or attitudes that undermine the integrity and privilege of program participation, as deemed by RVC and/or the participating School District.
- Violation of any of the Code of Conduct policies and/or Academic Misconduct policies.

ROCK VALLEY COLLEGE **Board Report #8266**
April 22, 2025

Personnel Report

Recommendation: The Board of Trustees approves the following personnel actions:

A. Appointments

Chase Budziak, Dean of Career Technical Education, Full-time, ADM, Grade S, $91,043, effective April 9, 2025.

Dr. Terrica Huntley, Vice President of Human Resources, Full-time, ADM, Grade V, $130,000, effective May 1, 2025.

Eric Haas, Biology Instructor, Full-time Faculty, Lane 4, Step 9, $76,845, effective August 16, 2025.

John Wicker, Executive Director of IT, Full-time, ADM, Grade S, $138,000, effective May 5, 2025.

Tekkahmah Curry, Interim Director of Adult Education, Full-Time, ADM, Grade P, $76,000, effective April 28, 2025.

B. Departures

Tricia Wagner, Director of Adult Education, is resigning effective April 11, 2025.

Carol Anderson, Mathematics Professor, Full-time Faculty, is retiring effective May 31, 2025.

Gina McConoughey, Business Professor, Full-time Faculty, is retiring effective May 31, 2025.

_____
Howard J. Spearman, Ph.D.
President

Board Approval: _____
Secretary, Board of Trustees

ROCK VALLEY COLLEGE

Board Report #8266
April 22, 2025

Deleted: XXXX

Personnel Report

Recommendation: The Board of Trustees approves the following personnel actions:

A. Appointments

Chase Budziak, Dean of Career Technical Education, Full-time, ADM, Grade S, $91,043, effective April 9, 2025.

Dr. Terrica Huntley, Vice President of Human Resources, Full-time, ADM, Grade V, $130,000, effective May 1, 2025.

Eric Haas, Biology Instructor, Full-time Faculty, Lane 4, Step 9, _____ $ 76, 845, effective August 16, 2025.

Deleted: _____
Deleted: ___
Deleted: ____
Deleted: _____

John Wicker, Executive Director of IT, Full-time, ADM, Grade S, $138,000, effective May 5, 2025.

Deleted: _____

Tekkahmah Curry, Interim Director of Adult Education, Full-Time, ADM, Grade P, $76,000, effective April 28, 2025.

Deleted: _____,
Deleted: $_____,
Deleted: _____
Deleted: .

B. Departures

Tricia Wagner, Director of Adult Education, is resigning effective April 11, 2025.

Carol Anderson, Mathematics Professor, Full-time Faculty, is retiring effective May 31, 2025.

Gina McConoughey, Business Professor, Full-time Faculty, is retiring effective May 31, 2025.

_____
Howard J. Spearman, Ph.D.
President

Board Approval: _____
Secretary, Board of Trustees

ROCK VALLEY COLLEGE **Board Report #8267**
April 22, 2025

Personnel Report
Sabbatical Leave

Background: Assistant Professor Moria Nagy, assistant professor of life sciences, is proposing a one-semester sabbatical to address the lived experiences of LGBTQIA+ students in science courses at Rock Valley College and two other community colleges regarding their science identity and sense of belonging.

Students will be interviewed, and focus groups will be conducted. The findings of this study will be used to inform inclusive course design, which is a broad application of culture and belonging. The findings will be shared with other faculty and staff at the College.

This proposed sabbatical leave, part of Assistant Professor Nagy's doctoral research, is titled "A Qualitative Research Study Focusing on the Lived Experiences of LGBTQIA+ Community College Students Regarding Science Identity and Sense of Belonging."

Recommendation: It is recommended that the Board of Trustees approves the following personnel action:

A. **SABBATICAL LEAVE, one semester, Academic Year 2025–2026**, granted in accordance with the 2021–2026 collective bargaining agreement, Section 8.5.7, to **Moria Nagy (E0450956)**, Assistant Professor of Life Sciences.

Assignment: A sabbatical leave for one semester (Fall 2025) at 100% salary.

_____
Howard J. Spearman, Ph.D.
President

Board Approval: _____
Secretary, Board of Trustees

ROCK VALLEY COLLEGE **Board Report #8268**
April 22, 2025

Resolution Honoring the Retirement of
Rock Valley College Employees

WHEREAS, the following individuals have retired as employees of Rock Valley College during 2024-2025: Mark Adolphson, Carol Anderson, Mitchell Dally, Lynn Fisher-Carlson, Amy Heilman, Michael Kelley, Vicki Lay, Gina McConoughey, Kim Patterson, Steven Perry, Kerri Shaw, Charles Sicotte, Larry Stark, George Winiarski, and Michael Youngblood; and

WHEREAS, Rock Valley College honors and celebrates the commitment and dedication of these employees who contributed countless hours and used their unique skills and talents toward the betterment of Rock Valley College; and

WHEREAS, some proactively worked with faculty and staff to develop curriculum, others used their unique teaching style to share their knowledge and experience with countless numbers of students, and others worked behind the scenes to ensure smooth day-to-day operations of Rock Valley College; and

THEREFORE, be it now resolved that Mark, Carol, Mitchell, Lynn, Amy, Michael K., Vicki, Gina, Kim, Steven, Kerri, Charles, Larry, George, and Michael Y., take with them the gratitude and best wishes of all their colleagues at Rock Valley College and the Board of Trustees; and

BE IT FURTHER RESOLVED, that the undersigned express their hope that their happiest years are those which lie ahead;

GIVEN under our hand and seal this 22nd day of April 2025.

_____
Howard J. Spearman, Ph.D.
President

Attest: _____
Secretary, Board of Trustees

ROCK VALLEY COLLEGE

Board Report #8268
April 22, 2025

Deleted: xxxx

Resolution Honoring the Retirement of
Rock Valley College Employees

WHEREAS, the following individuals have retired as employees of Rock Valley College during 2024-2025: Mark Adolphson, Carol Anderson, Mitchell Dally, Lynn Fisher-Carlson, Amy Heilman, Michael Kelley, Vicki Lay, Gina McConoughey, Kim Patterson, Steven Perry, Kerri Shaw, Charles Sicotte, Larry Stark, George Winiarski, and Michael Youngblood; and

Commented [AO1]: Gina McConoughey was added to the retirement resolution; We changed the order to alphabetical order by last name.

Deleted: Amy Heilman, Carol Anderson, Charles Sicotte, George Winiarski, Gina McConoughey, Kerri Shaw, Kim Patterson, Larry Stark, Lynn Fischer-Carlson, Mark Adolphson, Michael Kelley, Michael Youngblood, Mitchell Dally, Steven Perry, Vicki Lay;

WHEREAS, Rock Valley College honors and celebrates the commitment and dedication of these employees who contributed countless hours and used their unique skills and talents toward the betterment of Rock Valley College; and

WHEREAS, some proactively worked with faculty and staff to develop curriculum, others used their unique teaching style to share their knowledge and experience with countless numbers of students, and others worked behind the scenes to ensure smooth day-to-day operations of Rock Valley College; and

THEREFORE, be it now resolved that Mark, Carol, Mitchell, Lynn, Amy, Michael K., Vicki, Gina, Kim, Steven, Kerri, Charles, Larry, George, and Michael Y., take with them the gratitude and best wishes of all their colleagues at Rock Valley College and the Board of Trustees; and

Deleted: Amy, Carol, Charles, George, Gina, Kerri, Kim, Larry, Lynn, Mark, Michael K., Michael Y., Mitchell, Steven, and Vicki

BE IT FURTHER RESOLVED, that the undersigned express their hope that their happiest years are those which lie ahead;

GIVEN under our hand and seal this 22nd day of April 2025.

_____
Howard J. Spearman, Ph.D.
President

Attest: _____
Secretary, Board of Trustees

ROCK VALLEY COLLEGE **Board Report #8269**
April 22, 2025

2025 Summer Flex Days for Full-time ESP, SSA, PSA, and Administrative Staff

Background: Board Report #8146 was approved on April 23, 2024, by the Board of Trustees to offer five summer flex days in 2024 for full-time Educational Support Personnel (ESP), Support Staff Association (SSA), Professional Staff Association (PSA) and Administrative staff.

For 2025, it is again recommended that five (eight-hour) summer flex days be offered to the ESP, SSA, PSA, and Administrative staff to be used between May 19, 2025, and August 1, 2025

The summer flex days must be used during the time period above, or they will be forfeited. The days must be used in eight-hour blocks and scheduled through the appropriate supervisor. If a shift is longer than the eight-hour flex day, the time can be supplemented with other paid time (vacation or personal hours) the employee has available.

Recommendation: It is recommended that the Board of Trustees approves five (eight-hour) summer flex days for full-time ESP, SSA, PSA, and Administrative staff to be used between May 19, 2025, and August 1, 2025.

_____
Howard J. Spearman, Ph.D.
President

Board Approval: _____
Secretary, Board of Trustees

Rock Valley College Board of Trustees
Community College District No. 511
3301 N. Mulford Rd, Rockford, IL 61114

April 22, 2025, 5:15 p.m.

REORGANIZATION MEETING
Immediately Following Final Meeting of Present Board

AGENDA

A. Call to Order by Chairperson of Retiring Board
B. Roll Call by Secretary of the Retiring Board
C. Certification of Audit and Board Minutes and Policies by Secretary
D. Recognition of Service of Trustee Richard Kennedy
E. Adjournment of Retiring Board, sine die
F. Convening of new Board by ranking hold-over officer from retiring Board who shall serve as temporary Chairperson
G. Seating of Newly Elected Trustees
H. Election of Chairperson of Board
I. Election of Vice Chairperson
J. Election of Secretary
K. Appointment of Treasurer
L. Appointment of Attorney
M. Appointment of Bank Depository(s)
N. Appointment of Auditor(s)
O. Adoption of Policies of the Board
P. Appointment of Board of Trustees Liaison to RVC Foundation
Q. Appointment of Representative of Finance Topics at Committee of the Whole
R. Appointment of Representative of Operations Topics at Committee of the Whole
S. Appointment of Representative of Teaching, Learning and Communications Topics at Committee of the Whole
T. Appointment of Representative to Illinois Community College Trustees Association
U. Setting the Schedule of Regular Meetings for the Next Fiscal Year
V. Adjourn

Rock Valley College

3301 North Mulford Road, Rockford, IL 61114-5699 (815)921-7821 Toll-free (800)973-7821 www.rockvalleycollege.edu

MEMO TO: Rock Valley College Board of Trustees

FROM: Richard Kennedy, Board Secretary

SUBJECT: Certification of Audit, Board Minutes and Policies

DATE: April 22, 2025

This is to certify that the Audit and Board Minutes and Policies of the Rock Valley College Board of Trustees are true and are kept in conformity with the Board of Trustees Bylaws.

Richard Kennedy
Secretary, Board of Trustees

RockValleyCollege

3301 North Mulford Road, Rockford, IL 61114-5699 (815)921-7821 Toll-free (800)973-7821 www.rockvalleycollege.edu

MEMO TO: Rock Valley College Board of Trustees

FROM: Howard J. Spearman, Ph.D., President

SUBJECT: Appointment of College Treasurer

DATE: April 22, 2025

It is recommended that Ellen K. Olson, Vice President of Finance / Chief Financial Officer, be appointed College Treasurer.

Howard J. Spearman, Ph.D.
President

Board Approval: _____
Secretary, Board of Trustees

RockValleyCollege

3301 North Mulford Road, Rockford, IL 61114-5699 (815)921-7821 Toll-free (800)973-7821 www.rockvalleycollege.edu

MEMO TO: Rock Valley College Board of Trustees

FROM: Howard J. Spearman, Ph.D., President

SUBJECT: Appointment of College Attorney

DATE: April 22, 2025

It is recommended that Mr. Joseph J. Perkoski of Robbins Schwartz be appointed as the College attorney.

Howard J. Spearman, Ph.D.
President

Board Approval: _____
Secretary, Board of Trustees

Rock Valley College

3301 North Mulford Road, Rockford, IL 61114-5699 (815)921-7821 Toll-free (800)973-7821 www.rockvalleycollege.edu

MEMO TO: Rock Valley College Board of Trustees

FROM: Ellen Olson, Vice President / Chief Financial Officer

SUBJECT: Primary Bank Depository

DATE: April 22, 2025

Illinois Bank & Trust is the primary bank depository for Rock Valley College with the following list of accounts:

Illinois Bank & Trust

1. General Deposit Account
2. Accounts Payable
3. Student Refund Account
4. Payroll Account
5. Flex Account
6. Insured Cash Sweep

We recommend that Illinois Bank & Trust be appointed as the College's primary bank depository.

_____

Ellen Olson, Vice President / Chief Financial Officer

Board Approval:

_____

Secretary for the Board of Trustees

RockValleyCollege

3301 North Mulford Road, Rockford, IL 61114-5699 (815)921-7821 Toll-free (800)973-7821 www.rockvalleycollege.edu

MEMO TO: Rock Valley College Board of Trustees

FROM: Ellen Olson, Vice President / Chief Financial Officer

SUBJECT: Certified Public Accounting Firm for Fiscal Year 2024 Audit

DATE: April 22, 2025

The Certified Public Accounting Firm that performed the audits for fiscal year 2024 was:

Sikich, LLP

The College is very pleased with the work of Sikich, LLP and would like to recommend that Sikich, LLP be re-appointed as the College's auditing firm. The Board of Trustees authorized the administration to engage Sikich LLP as the College's audit firm December 19, 2023, Board Report #8114. This would be the firm's second year of a five-year agreement which expires for the fiscal year 2028 audit.

_____

Ellen Olson, Vice President / Chief Financial Officer

Board Approval:

_____

Secretary for the Board of Trustees

ROCK VALLEY COLLEGE DISTRICT #511

Board of Trustees Bylaws (attached)

The Rock Valley College Board Policy Manual was approved on April 8, 2014, and is updated as needed.

For the complete Board Policy Manual, go to the Rock Valley College Website under “About” drop-down menu (right side of the screen), “Board of Trustees,” “Navigate This Section,” “Policies and Procedures.”

Or

Copy and Paste the URL below into the address bar of your browser:

https://www.rockvalleycollege.edu/_resources/files/policies/00-RVC-Board-Policy-Manual.pdf

Reapproved April 22, 2025

Rock Valley College

Rock Valley College Vision and Mission Statement

Vision Statement

Rock Valley College empowers the community to grow as a society of learners through well-designed educational pathways, leading to further education, rewarding careers, cultural enrichment, and economic-technological development.

Mission Statement

Rock Valley College empowers students and the community through lifelong learning.

Adopted: July 28, 2015

RVC is an equal opportunity educator and employer.

Rock Valley College

Rock Valley College Core Values

Learner-Centered Community

Rock Valley College is dedicated to providing affordable lifelong learning opportunities that foster student success.

Mutual Respect

At all times, Rock Valley College upholds the dignity of each individual by being ethical, respectful, fair, and courteous in communications and actions.

Excellence

Rock Valley College maintains high expectations for teaching and learning and holds itself accountable for promoting continuous improvement.

Diversity

Rock Valley College promotes, celebrates, and embraces differences, including cultural and ethnic diversity and diversity of thought.

Collaboration

Rock Valley College fosters innovative, enriching partnerships within the college community and among others that serve the region.

Innovation

Rock Valley College is a forward-thinking institution that explores creative approaches for the future.

Public Trust

Rock Valley College honors and upholds its commitment to the community through integrity of actions and efficient use of resources.

Adopted: July 28, 2015

RVC is an equal opportunity educator and employer.

Rock Valley College

Article 1: Board of Trustees Bylaws

1:10.010	**Board Governance**
Section 1	Purpose of the Board
Section 2	The College Governing Board
Section 3	Authority of Operations
Section 4	Board Duties and Responsibilities
Section 5	Authority and Responsibility of Trustees
Section 6	Code of Ethics
Section 7	Conflicts of Interest
1:10.020	**Membership of the Board**
Section 1	Number and Selection
Section 2	Election
Section 3	Qualifications of Trustees
Section 4	Student Trustees
Section 5	Vacancies
1:10.030	**Officers**
Section 1	Number, Election, Eligibility, and Term
Section 2	Chairperson
Section 3	Vice Chairperson
Section 4	Secretary
Section 5	Treasurer
Section 6	Removal
1:10.040	**Meetings of the Board**
Section 1	Proclaiming Election Winners and Training for Trustees
Section 2	Reorganization Meeting
Section 3	Regular Meetings
Section 4	Agenda for Regular Meetings
Section 5	Special Meetings
Section 6	Emergency Meetings
Section 7	Adjourned Meetings
Section 8	Closed Sessions
Section 9	Recording of Closed Sessions
Section 10	Budget Hearing
Section 11	Special Hearings
Section 12	Quorum and Voting
Section 13	Open to the Public
Section 14	Workshops/Board Retreats
Section 15	Board Member Use of Electronic Means of Communication
Section 16	Rules of Procedure
Section 17	Recognition of Registered Visitors

RVC is an equal opportunity educator and employer.

Section 18	Minutes

1:10.050 Committees

Section 1	Special Committees
Section 2	Committee of the Whole
Section 3	Standing Committees

1:10.060 Contracts and Finances

Section 1	Contracts
Section 2	Finances
Section 3	Checks and Depository

1:10.070 Board Policies

Section 1	Policies of the Board
Section 2	Intent of the Policies
Section 3	Suspension

1:10.080 Amendments and Adoption of Board Policies

1:10.090 The Board and the President

Section 1	President
Section 2	Acting President
Section 3	Communication of the Board
Section 4	Emergency Action

Rock Valley College

RVC Board Policy 1:10.010

Board Governance

Section 1. Purpose of the Board

The purpose of the Board of Trustees is to represent students and the community in determining what programs and services the College shall offer, to whom, at what cost, with what priority, and to evaluate the performance of the organization.

Fundamental to the success of the College is the commitment of each Trustee to carry out his/her/their responsibilities as an elected official charged with providing students and the community a quality, fully accredited, comprehensive community college.

Section 2. The College Governing Board

The Board of Trustees of Community College District No. 511 has the legal authority and responsibility to govern the College in accordance with the *Illinois Public Community College Act*, 110 ILCS 805/1 *et seq.,* and applicable authority. The Board shall appoint a President to organize and manage the institution in accordance with Board policy.

Section 3. Authority for Operations

As set forth in Section 3-30, the Board of Trustees has the duties enumerated in Sections 3-21 through 3-29.23 of the *Illinois Public Community College Act,* 110 ILCS 805/3-21 through 3-29.23, and the powers enumerated in Sections 3-31 through 3-43 of the *Illinois Public Community College Act*, 110 ILCS 805/3-31 to 3-43. The Board shall exercise all powers set forth in Sections 3-31 through 3-43, and all additional powers not inconsistent with the *Illinois Public Community College Act*, 110 ILCS 805/1 *et seq.*

Section 4. Board Duties and Responsibilities

The job of the Board of Trustees is to govern, not manage, the College.

A. Duties of the Board:

As the governing body of Community College District No. 511, the Board of Trustees is responsible for the development and adoption of Board policies and for making decisions related thereto. The Board's authority in this area is final, subject to applicable statutory and regulatory limitations. The President shall carry out Board policies, including but not limited to, developing appropriate administrative procedures to effectuate Board policies.

The Board may seek input from the College community in the development of said policies.

Additionally, the Board of Trustees shall:

1. Hire and work with the President, who shall be the chief administrative officer of the College and the executive officer in dealing with the Board.
2. Annually establish goals and evaluate the President's performance.
3. Ensure efficient and effective development, operation and maintenance of the College.
4. Execute all duties and powers authorized by the *Illinois Public Community College Act,* 110 ILCS 805/1 *et seq.*
5. Direct the President to formulate and revise policies as necessary for Board consideration.
6. Annually review the financial performance of the College and cause an audit to be made.
7. Annually adopt the Financial Plan of the College.
8. Ensure the quality of education provided by the College.
9. Review matters recommended by the President and cause appropriate action to be taken.
10. Appoint legal counsel as needed.

B. Responsibilities of the Board:

The Board of Trustees shall:

1. Operate in all ways mindful of its civic Trusteeship obligation to the citizens of its College district.
2. Be the sole governing body of the College. In carrying out its governing responsibility, the Board, as a whole, shall keep adequately informed about educational and other relevant issues, actively gathering and retaining necessary information to enhance the decision-making process.
3. Focus on intended long term outcomes.
4. Use the expertise of individual Trustees to enhance the ability of the Board as a body.

5. Ensure the continuity of its governance capability through retraining, redevelopment, and the orientation of new members.

6. Make decisions, to the extent possible, on a consensus basis.

Section 5. Authority and Responsibility of Trustees

Trustees have authority when acting as a part of the Board of Trustees in a legal session or proceeding of the Board. No individual member of the Board of Trustees has the power to speak or act in the name of the Board unless authorized to do so by the Board of Trustees. Trustees shall maintain confidentiality of privileged and confidential information, including but not limited to, all information discussed in closed session meetings and other communications, such as attorney-client privilege communications. Trustees shall strive to demonstrate personal integrity and ethical behavior in word and action.

Section 6. Code of Ethics

The Board of Trustees shall conduct themselves in accordance with the *Illinois State Officials and Employees Ethics Act,* 5 ILCS 430/1 *et seq.,* which is a comprehensive revision of State statutes regulating ethical conduct, political activities and the solicitation and acceptance of gifts by State officials and employees.

A. Prohibited Political Activities

1. No officer or employee shall intentionally perform any prohibited political activity during any compensated time, in accordance with Section 5-15 of the *Illinois State Officials and Employee Ethics Act*, 5 ILCS 430/5-15 *et seq.* No officer, or employee shall intentionally misappropriate any property or resources of Rock Valley College in connection with any prohibited political activity.

2. At no time shall any officer or employee intentionally misappropriate the services of any other officer or employee to perform any prohibited political activity (i) as part of that officer or employee's duties, (ii) as a condition of employment, or (iii) during any compensated time off (such as holidays, vacation or personal time off).

3. No officer or employee shall be required at any time to participate in any prohibited political activity in consideration for that officer or employee being awarded any additional compensation or any officer or employee benefit, whether in the form of a salary adjustment, bonus, compensatory time off, continued employment or otherwise, nor shall any officer or employee be awarded additional compensation or any officer or employee benefit in consideration for his/her/their participation in any prohibited political activity.

4. Nothing in this Section prohibits activities that are otherwise appropriate for an officer or employee to engage in as part of his/her/their official duties, or

activities that are undertaken by an officer or employee on a voluntary basis as permitted by law.

5. No person either (i) in a position that is subject to recognized merit principles of public employment or (ii) in a position the salary for which is paid in whole or in part by federal funds and that is subject to the Federal Standards for a Merit System of Personnel Administration applicable to grant-in-aid programs, shall be denied or deprived of employment or tenure solely because he or she is a member or an officer of a political committee, of a political party, or of a political organization or club.

B. Gift Ban

Except as permitted by this Article, no officer or employee, and no spouse of or immediate family member living with any officer or employee (collectively referred to herein as "recipients"), shall intentionally solicit or accept any gift from any prohibited source, as defined herein, or which is otherwise prohibited by law or Policy. No prohibited source shall intentionally offer or make a gift that violates this Section.

Exceptions. In accordance with Section 10-15 of *the Illinois State Officials and Employees Ethics Act*, 5 ILCS 430/10-15, Section 1:10.010(B) is not applicable to the following:

1. Opportunities, benefits, and services that are available on the same conditions as for the general public.

2. Anything for which the officer or employee, or his/her/their spouse or immediate family member, pays the fair market value.

3. Any (i) contribution that is lawfully made under the Illinois Election Code, 10 ILCS 430/1 et seq. or the Illinois State Officials and Employees Ethics Act, 5 ILCS 430/1 et seq., or (ii) activities associated with a fundraising event in support of a political organization or candidate.

4. Educational materials and missions, as may be further defined by the appropriate ethics commission, or by the Auditor General for the Auditor General, and employees of the Office of the Auditor General.

5. Travel expenses for a meeting to discuss business, as may be further defined by the appropriate ethics commission, or by the Auditor General for the Auditor General, and employees of the Office of the Auditor General.
6. A gift from a relative, meaning those people related to the individual as father, mother, son, daughter, brother, sister, uncle, aunt, great aunt, great uncle, first cousin, nephew, niece, husband, wife, grandfather, grandmother, grandson, granddaughter, father-in-law, mother-in-law, son-in-law, daughter-in-law, brother-in-law, sister-in-law, stepfather,

stepmother, stepson, stepdaughter, stepbrother, stepsister, half-brother, half-sister, and including the father, mother, grandfather, or grandmother of the individual's spouse and the individual's fiancé or fiancée.

7. Anything provided by an individual on the basis of a personal friendship unless the recipient has reason to believe that, under the circumstances, the gift was provided because of the official position or employment of the recipient or his/her/their spouse or immediate family member and not because of the personal friendship. In determining whether a gift is provided on the basis of personal friendship, the recipient shall consider the circumstances under which the gift was offered, such as: (i) the history of the relationship between the individual giving the gift and the recipient of the gift, including any previous exchange of gifts between those individuals; (ii) whether to the actual knowledge of the recipient the individual who gave the gift personally paid for the gift or sought a tax deduction or business reimbursement for the gift; and (iii) whether to the actual knowledge of the recipient the individual who gave the gift also at the same time gave the same or similar gifts to other officers or employees, or their spouses or immediate family members.

8. Food or refreshments not exceeding $75 per person in value on a single calendar day; provided that the food or refreshments are (i) consumed on the premises from which they were purchased or prepared or (ii) catered. For the purposes of this Section, "catered" means food or refreshments that are purchased ready to eat and delivered by any means.

9. Food, refreshments, lodging, transportation, and other benefits resulting from outside business or employment activities (or outside activities that are not connected to the official duties of an officer or employee as an office holder or employee) of the officer or employee, or the spouse of the officer or employee, if the benefits have not been offered or enhanced because of the official position or employment of the officer or employee, and are customarily provided to others in similar circumstances.

10. Intra-governmental and inter-governmental gifts. For the purpose of this Section, “intra-governmental gift" means any gift given to an officer or employee from another officer or employee, and "inter-governmental gift" means any gift given to an officer or employee by an officer or employee of another governmental entity.

11. Bequests, inheritances, and other transfers at death.

12. Any item or items from any one prohibited source during any calendar year having a cumulative total value of less than $100. Each of the exceptions listed in this Section is mutually exclusive and independent of every other.

Disposition of gifts. An officer or employee does not violate this Policy if the recipient promptly takes reasonable action to return the prohibited gift to its source or gives the gift or an amount equal to its value to an appropriate charity that is exempt from income taxation under Section 501 (c)(3) of the Internal Revenue Code of 1986, as now or hereafter amended, renumbered, or succeeded.

C. Definitions:

For purposes of this Code of Ethics, the following terms shall be given these definitions:

1. "Board" means the Board of Trustees of Community College District No. 511, Winnebago, Boone, DeKalb, McHenry, Ogle and Stephenson Counties, Illinois.

2. "Campaign for elective office" means any activity in furtherance of an effort to influence the selection, nomination, election, or appointment of any individual to any federal, State, or local public office or office in a political organization, or the selection, nomination, or election of Presidential or Vice-Presidential electors, but does not include activities (i) relating to the support or opposition of any executive, legislative, or administrative action (as those terms are defined in Section 2 of the *Illinois Lobbyist Registration Act*, 25 ILCS 170/2), (ii) relating to collective bargaining, or (iii) that are otherwise in furtherance of the person's official duties.

3. "Candidate" means a person who has filed nominating papers or petitions for nomination or election to an elected State office, or who has been appointed to fill a vacancy in nomination, and who remains eligible for placement on the ballot at either a general primary election or general election as set forth in Section 1-5 of the *Illinois State Officials and Employees Ethics Act,* 5 ILCS 430/1-5.

4. "Collective bargaining" has the same meaning as that term as defined in Section 3 of the *Illinois Public Labor Relations Act*, 5 ILCS 315/3.

5. "Compensated time" means, with respect to an officer or employee, any time worked by or credited to the officer or employee that counts toward any minimum work time requirement imposed as a condition of his/her/their employment, but does not include any designated State holidays or any period when the officer or employee is on a leave of absence. With respect to officers or employees whose hours are not fixed, "compensated time" includes any period of time when the officer is under the control of the employer and any other time when the officer or employee is executing his/her/their official duties, regardless of location.
6. "Compensatory time off' means authorized time off earned by or awarded to an officer or employee to compensate in whole or in part for time worked in excess of the minimum work time required of that employee as a condition of his/her/their employment.

7. "Contribution" has the same meaning as that term is defined in section 9-1.4 of the *Illinois Election Code,* 10 ILCS 5/9-1.4.

8. "Employee" means a person employed by Rock Valley College, whether on a full-time or part-time basis or pursuant to a contract, and whose duties are subject to the direction and control of an employer with regard to the material details of how the work is to be performed, but does not include an independent contractor.

9. "Employer" means Community College District No. 511.

10. "Gift" means any gratuity, discount, entertainment, hospitality, loan, forbearance, or other tangible or intangible item having monetary value including, but not limited to, cash, food and drink, and honoraria for speaking engagements related to or attributable to government employment or the official position of an officer or employee. The value of a gift may be further defined by rules adopted by the appropriate ethics commission, or by the Auditor General for the Auditor General, and employees of the Office of the Auditor General.

11. "Leave of absence" means any period during which an employee or officer does not receive (i) compensation for employment, (ii) service credit towards pension benefits, and (iii) health insurance benefits paid for by the employer.

12. "Officer" means a person who holds, by election or appointment, an office created by statute or law, regardless of whether the officer is compensated for service in his/her/their official capacity. The term "officer" includes all members of the Board of Trustees.

13. "Political activity" means any activity in support of or in connection with any campaign for elective office or any political organization, but does not include activities (i) relating to the support or opposition of any executive, legislative, or administrative action (as those terms are defined in Section 2 of the *Illinois Lobbyist Registration Act,* 25 ILCS 170/2), (ii) relating to collective bargaining, or (iii) that are otherwise in furtherance of the person's official duties.

14. "Political organization" means a party, committee, association, fund, or other organization (whether or not incorporated) that is required to file a statement of organization with the State Board of Elections or a county clerk under Section 9-3 of the *Illinois Election Code,* 10 ILCS 5/9-3, but only with regard to those activities that require filing with the State Board of Elections or a county clerk.

15. "Prohibited political activity" means:

a. Preparing for, organizing, or participating in any political meeting, political rally, political demonstration, or other political event.

b. Soliciting contributions, including but not limited to the purchase of, selling, distributing, or receiving payment for tickets for any political fundraiser, political meeting, or other political event.

c. Soliciting, planning the solicitation of, or preparing any document or report regarding anything of value intended as a campaign contribution.

d. Planning, conducting, or participating in a public opinion poll in connection with a campaign for elective office or on behalf of a political organization for political purposes or for or against any referendum question.

e. Surveying or gathering information from potential or actual voters in an election to determine probable vote outcome in connection with a campaign for elective office or on behalf of a political organization for political purposes or for or against any referendum question.

f. Assisting at the polls on election day on behalf of any political organization or candidate for elective office or for or against any referendum question.

g. Soliciting votes on behalf of a candidate for elective office or a political organization or for or against any referendum question or helping in an effort to get voters to the polls.

h. Initiating for circulation, preparing, circulating, reviewing, or filing any petition on behalf of a candidate for elective office or for or against any referendum question.

i. Making contributions on behalf of any candidate for elective office in that capacity or in connection with a campaign for elective office.

j. Preparing or reviewing responses to candidate questionnaires in connection with a campaign for elective office or on behalf of a political organization for political purposes.

k. Distributing, preparing for distribution, or mailing campaign literature, campaign signs, or other campaign material on behalf of any candidate for elective office or for or against any referendum question.

l. Campaigning for any elective office or for or against any referendum question.

m. Managing or working on a campaign for elective office or for or against any referendum question.

n. Serving as a delegate, alternate, or proxy to a political party convention.

o. Participating in any recount or challenge to the outcome of any election except to the extent that under subsection (d) of Section 6 of Article IV of the Illinois Constitution each house of the General Assembly shall judge the elections, returns, and qualifications of its members.

16. "Prohibited source" means any person or entity who:

a. is seeking official action (i) by an officer or (ii) in the case of an employee, or by the officer or another employee directing that employee;

b. does business or seeks to do business (i) with the officer or (ii) in the case of an employee, or with the officer or another employee directing that employee;

c. conducts activities regulated (i) by the officer or (ii) in the case of an employee, or by the officer or another employee directing that employee;

d. has interests that may be substantially affected by the performance or non-performance of the official duties of the officer or employee;

e. is registered or required to be registered with the Secretary of State under the *Illinois Lobbyist Registration Act,* 25 ILCS 170/1 et seq., except that an entity not otherwise a prohibited source does not become a prohibited source merely because a registered lobbyist is one of its members or serves on its board of directors; or

f. is an agent of, a spouse of, or an immediate family member who is living with a 'prohibited source.'

D. Construction:

This Policy shall be construed in a manner consistent with the provisions of the *Illinois State Officials and Employees Ethics Act,* 5 ILCS 430/ et seq., including but not limited to 5 ILCS 430/70-5. This Policy is intended to impose the same but not greater restrictions than the Act.

E. Penalties:

A person who violates this Policy may be subject to discipline or other action by the College in addition to the penalties set forth in Section 50-5 of the *Illinois State Officials and Employees Ethics Act,* 5 ILCS 430/50-5.

Section 7. Conflicts of Interest

Officers and employees shall conduct themselves and College business in a manner that reflects the highest standards of ethical conduct, and in accordance with all federal, state, and local laws and regulations. This includes avoiding real and potential conflicts of interests.

A conflict of interest arises whenever the officer or employee has the opportunity to influence College operations or business decisions in ways that could result in a personal financial or political benefit to the officer or employee or a member of their immediate family. Personal financial benefits include, but are not limited to, direct financial payments, deferred compensation, gifts, or in-kind donations to the officer, employee, or their immediate family members. Personal political benefits include, but are not limited to, contributions, donations, direct financial payments, loans, gifts, or in-kind donations to political campaigns or political action committees that support the officer and employee.

Officers and designated employees shall voluntarily disclose any real or potential conflict of interest, and/or shall abstain from voting on any conflict of interest in accordance with applicable law and regulations. Each officer and designated employee shall observe and adhere to the College's Code of Ethics Policy. No later than July 1st of each year, each officer and designated employee shall provide a copy of the Statement of Economic Interest that is required to be filed annually with Winnebago County pursuant to the *Illinois Governmental Ethics Act,* 5 ILCS 420/4A-102, to the College's Department of Human Resources.

A person who violates this Policy or fails to disclose or properly identify a conflict of interest may be subject to discipline or other action by the College, including but not limited to, a public censure, where such public censure shall be made in a Board resolution which shall state the nature of the violation; in addition, the person may be subject to the penalties set forth in the Public Officer Prohibited Activities Act, 50 ILCS 105/0.01 et seq., the *Illinois State Officials and Employees Ethics Act,* 5 ILCS 430/1-1 *et seq.,* and applicable law.

Reference: AR 307, Board Report(s) 7573, 7620, 8210
Adopted: July 23, 2013
Revised: December 11, 2018 June 25, 2019, October 22, 2024

Rock Valley College

RVC Board Policy 1:10.020

Membership of the Board

Section 1. Number and Selection

The Board of Trustees is comprised of seven (7) qualified voting members elected at large by the College electorate and one (1) non-voting member elected by the student body in accordance with Section 3-7 of the *Illinois Public Community College Act,* 110 ILCS 805/3-7, the Illinois Election Code, 10 ILCS 5/1 *et seq.,* and other applicable statutes.

Section 2. Election

Board Trustee elections are conducted biannually in accordance with Sections 3-7 through 3-7.13 (as amended) of the *Illinois Public Community College Act*, 110 ILCS 805/1 *et seq.* Voting Trustees are elected for staggered terms of six (6) years.

Section 3. Qualifications of Trustees

Each voting Trustee shall, on the date of their election, be citizens of the United States, 18 years of age or older, and a resident of Illinois and District 511 for at least one year immediately preceding the election.

Section 4. Student Trustee

The Board of Trustees shall have one (1) non-voting member who is a student, 18 years of age or older, enrolled in the College as provided by Section 3-7.24 of the *Illinois Public Community College Act,* 110 ILCS 805/3-7.24.

The Student Trustee shall be elected by the student body to a one-year term beginning on the date of the next regular meeting after the organizational meeting. The student assumes all the rights and responsibilities of a district-elected Trustees with the exception of non-voting status. The Student Trustee has the right to make and second motions, to attend all sessions of the Board, receive all materials district-elected Trustees do, and has an advisory vote.

Section 5. Vacancies

Vacancies on the Board of Trustees shall be filled by the Board through appointment in accordance with Section 3-7 (d) of the *Illinois Public Community College Act,* 110 ILCS 805/3-7(d). A vacancy arising because of resignation shall be deemed to have occurred whenever written notice of the resignation is received by the Board Secretary or when notice is given in a Board meeting. All Trustees shall be involved in the selection process for filing any vacancy.

The vacancy shall be filled by the remaining Trustees in the following manner:

1. The person appointed to fill the vacancy must be 18 years of age and a resident of Community College District 511 for at least one year;

2. The person appointed shall serve until a successor is elected and certified in accordance with the *Illinois Election Code,* 10 ILCS 5/1 *et seq.;*

3. If the vacancy occurs with less than four months remaining before the next scheduled consolidated election and the vacant seat is not scheduled to expire at that election, then the term of the appointee shall extend through that election until the succeeding consolidated election;

4. If the term of the vacant position is scheduled to expire at the upcoming consolidated election, the appointed person shall serve only until a successor is election and certified; and

5. The Board shall take all action required by applicable law in responding to and filling the vacancy, including but not limited to the *Illinois Public Community College Act,* 110 ILCS 805/3-7. The Board shall appoint a person to fill the vacancy within 60 days after the vacancy occurs. If the Board fails to fill the vacancy within 60 days after the vacancy occurs, then the Board shall notify the Illinois Community College Board (ICCB) which may fill that vacancy and take action authorized by statute, where the ICCB appointed person shall serve until a successor is elected and certified.

Adopted: July 23, 2013
Revised: October 22, 2024

Rock Valley College

RVC Board Policy 1:10.030

Officers

Section 1. Number, Election, Eligibility, and Term

The officers of the Board of Trustees shall be the Chairperson, Vice Chairperson, Secretary, and Treasurer and any assistant to the above officers deemed necessary by the Board. The officers shall be elected or appointed by the Board of Trustees at the Reorganization Meeting. Vacancies in said offices may be filled at any meeting of the Board. The term of all officers shall be one (1) year or until their successors are elected, unless, by Board action, the term is extended to two years, in accordance with the statute.

Section 2. Chairperson

The Chairperson ("Chair") shall preside at all Board meetings and, whenever possible, represent the Board of Trustees at all official College or community functions.

The role of the Chair is, primarily, to uphold the integrity of the Board's process and, secondarily, to represent the Board to outside parties.

The Chair of the Board of Trustees shall:

1. Preside at all Board meetings in an efficient and effective manner, using Robert's Rules of Order, and shall set the tone for each meeting through positive leadership;

2. Ensure that other Trustees are informed of current and pending Board issues and processes;

3. Make all Board standing committee appointments with the advice and consent of the Board;

4. Attempt to arrive at a consensus by the members on Board decisions;

5. Appoint and dissolve special ad hoc committees;

6. Call special meetings, as required;

7. Direct the preparation of the meeting agenda;

8. Serve as an ex-officio member of all Board committees;

9. Represent the interests of the Board on a day-to-day basis;

10. Perform such other duties as prescribed by Board policy, law or by Board action;

11. Act or designate another person to act, as spokesperson for the Board in communication to the public. The Chair or designated spokesperson shall notify all individual Trustees as promptly as possible of his/her/their actions as the Board's representative.

Section 3. Vice Chairperson

In the absence of the Chairperson, or in the event of his/her/their inability or refusal to act, the Vice Chairperson (Vice Chair) shall perform the duties of and shall have the same powers of the Chairperson. The Vice Chairperson shall serve as Chairperson until the duly elected Chairperson assumes or resumes his/her/their duties.

The Vice Chairperson shall perform such other duties as may be assigned by the Chairperson and the Board of Trustees.

Section 4. Secretary

The Board of Trustees shall elect a Secretary to serve at the discretion of the Board. The Secretary shall certify a true copy of each official Board policy and the Board minutes.

The Secretary shall certify at the Reorganization Meeting of the Board, and on request at any other time, that a complete and accurate set of all Board minutes and policies are kept in compliance with State Statutes. The Secretary (or designee) shall be the keeper of all books, records, and the Seal of the Board of Trustees and shall perform all duties assigned by the Chairperson and the Board of Trustees which includes attendance at all Board and committee meetings. If the Secretary is absent from a meeting, the Board of Trustees shall appoint a Trustee as Secretary Pro Tempore.

Board minutes so certified shall be prepared by the Recording Secretary who shall be selected by the President and who shall be required to attend the meetings of the Board. Minutes shall be kept on file in the Office of the President on the main campus and approved minutes shall be kept in Building E and the Bradford Room in the Support Services Building as the official record of Board activity and shall be open to public inspection in accordance with applicable law, including but not limited to Section 2.06 of the *Illinois Open Meetings Act,* 5 ILCS 120/2.06.

The duties of the Recording Secretary of the Board shall be as follows:

1. Attend all meetings of the Board and keep or cause to be kept by a competent recorder a full and accurate record of all votes and acts of the Board.

2. Promptly furnish, or cause to be furnished, a copy of the minutes of each Committee of the Whole, committee, regular or special meeting of the Board to all members of the Board and to the President of the College.

3. Record, or cause to be recorded, all calls for meetings of the Board, and notify all members of such meetings.

4. Keep, or cause to be kept, a digitized record of the names of all members of the Board, the dates of their election, their length of term, the date of expiration of their terms of office, and a file of all reports made by committees of the Board.

5. Keep, or cause to be kept, a current and complete record and text of the Policies of the Board and publish the same from time to time as directed by the Board.

6. Furnish to the President of the College and to all members of the Board, immediately after change, amendments, or additions to the Policies of the Board, a complete, accurate, and official copy of the text thereof.

7. Perform other actions as contemplated by the *Illinois Public Community College Act,* 110 ILCS 805/ *et seq*.

Section 5. Treasurer

A Treasurer shall be appointed by the Board as provided by the Illinois Public Community College Act, 110 ILCS 805/3-18. Before duties begin, the Treasurer shall execute a bond in the manner and form provided for in the *Illinois Public Community College Act,* 110 ILCS 805/3-19. It shall be the duty of the Treasurer to:

1. Perform all duties which the State of Illinois requires of the Treasurer.

2. Keep an accurate record of all functions and transactions appropriate for the office.

3. Furnish the Board with such reports as may be required.

4. Invest funds in accordance with prescribed policy.

5. Perform other actions as contemplated by the *Illinois Public Community College Act,* 110 ILCS 805/1 *et seq*.

Section 6. Removal

Any officer or agent elected or appointed by the Board of Trustees may be removed by the Board whenever, in its judgment, the best interests of the College would be

served thereby, but such removal shall be without prejudice to other rights and duties of the office or agent.

Adopted: July 23, 2013
Revised: October 22, 2024

Rock Valley College

RVC Board Policy 1:10.040

Meetings of the Board

Section 1. Proclaiming Election Winners and Training for Trustees

At the first meeting following the election of Trustees held on the date required under the Consolidated Election Laws of the State of Illinois and not later than twenty- one (21) days thereafter, the Board shall meet for the purpose of proclaiming the winners of the election.

As set forth in the *Illinois Public Community College Act,* 110 ILCS 805/3-8.5 *et seq,* every voting Trustee shall complete a minimum of 4 hours of professional development leadership training covering topics that shall include, but are not limited to, open meetings law, community college and labor law, freedom of information law, contract law, ethics, sexual violence on campus, financial oversight and accountability, audits, and fiduciary responsibilities of the Trustee during the first, third, and fifth year of his/her/their term. The College shall maintain on its website, the names of all voting Trustees who have successfully completed the training and the names of all voting Trustees who have not successfully completed the training. The voting Trustees shall certify completion of the training required under this Policy and applicable law to the secretary of the Board.

Section 2. Reorganization Meeting

The Reorganization Meeting shall be held annually. The reorganization in election years shall be held on or before the twenty-eighth (28th) day after the election. At all Organizational Meetings, the Chairperson of the Board, or, in his/her/their absence, the President of the Community College or the acting Chief Executive Officer of the College, shall convene the new Board, and conduct the election for Chairperson, Vice Chairperson, and Secretary. The reorganization meetings for non-election years shall be held at the regular meeting of the Board for the month of April.

The order of business shall be:

1. Call to Order by Chairperson of Retiring Board;
2. Roll Call by Secretary;
3. Certification of Audit and Board Minutes and Policies by Secretary;
4. Adjournment of Retiring Board, sine die;
5. Convening of new Board by ranking hold-over officer from retiring Board who shall serve as temporary Chairperson;

6. Seating of new members (Election Year);
7. Election of Chairperson of Board;
8. Election of Vice Chairperson;
9. Election of Secretary;
10. Appointment of Treasurer;
11. Appointment of Attorney;
12. Adoption of Policies of the Board;
13. Appointment of Bank Depository(s);
14. Appointment of Auditor(s);
15. Appointment of Representatives to Standing Committees; and
16. Setting the Schedule of Regular Meetings for the Next Calendar Year.

Section 3. Regular Meetings

Regular business meetings of the Board shall be held on the fourth Tuesday of every month and shall be open to the public. Additional strategic meetings may be held as needed and shall be open to the public.

A schedule of the regular meetings shall be posted at the beginning of each calendar year or fiscal year and shall state the regular dates, times and places of such meetings. An agenda for each regular meeting shall be posted at the entrance of the principal administration office, on the College's website and at the location where the actual meeting is to be held at least 48 hours in advance of each regular meeting. The agenda shall remain posted on the College's website until the regular meeting is concluded. The place of said meeting shall be the regular meeting place of the Board or any properly designated place within Community College District 511.

Section 4. Agenda for Regular Meetings

The order of business set forth on the agenda may vary, as needed from meeting to meeting, but shall generally contain one or more of the following items of regular business and/or matters relevant to the exercise of the powers of duties of the Board of Trustees. In the event there is a public hearing, the public hearing shall be held generally before the regular meeting. The agenda for Regular Meetings may be as follows:

A. Call to Order

B. Roll Call

C. Communications and Petitions (Public Comment)

D. Recognition of Registered Visitors

E. General Presentations

F. Minutes

G. Board Committee Reports

H. Action Items

I. Unfinished/New Business

J. Reports

1. President's Report
2. Leadership Team
3. Illinois Community College Trustees Association (ICCTA)
4. Trustee Comments
5. Student Trustee
6. RVC Foundation Liaison
7. Freedom of Information Act
8. Other

K. Closed Session

L. Adjourn

The agenda shall set forth the general subject matter of any resolution or ordinance that shall be the subject of final action at the meeting.

Section 5. Special Meetings

A Special Meeting of the Board may be called by the Chairperson or by any three (3) members of the Board by giving notice thereof in writing stating the time, place, and purpose of the meeting. Except in the event of a bona fide emergency, such notice shall be given at least 48 hours before such meeting or by personal service 24 hours before the meeting. The notice shall include the agenda for the special meeting.

Section 6. Emergency Meetings

Notice of an Emergency Meeting shall be given as soon as practicable, but in any event prior to the holding of such meeting, to any news medium which has filed an annual request for notice.

Section 7. Adjourned Meetings

A Regular Meeting may be adjourned to a future date as the Board may determine.

Section 8. Closed Sessions

Closed Sessions may be held in accordance with the *Illinois Open Meetings Act*, 5 ILCS 120/1 *et seq.,* as amended, modified or construed, and pursuant to adopted College policies.

At any meeting for which proper notice has been given, the Board may close all or part of the meeting by a majority vote of a quorum present for any of the reasons listed below or otherwise permitted by the *Illinois Open Meetings Act*, 5 ILCS 120/1 *et seq.* The specific authorized reason must be stated in the motion, recorded in the minutes, and approved by a roll call vote.

A single vote may be taken with respect to a series of meetings, a portion or portions of which are proposed to be closed to the public, provided that each meeting in such series involves the same particular matters and is scheduled to be held within three months of the vote.

The following subjects may be discussed in closed sessions:

1. The appointment, employment, compensation, performance, or dismissal of specific employees, specific individuals who serve as independent contractors in a park, recreational, or educational setting, or specific volunteers, or legal counsel. However, a meeting to consider an increase in compensation to a specific employee that is subject to the *Local Government Wage Increase Transparency Act,* 50 ILCS 155/1 *et seq.,* may not be in closed session;

2. Collective negotiating matters between the public body and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees;

3. Selection of a person to fill a vacancy on the Board, or discipline, performance, or removal of the Trustee when the Board has such power to remove under applicable law or ordinance;

4. Evidence or testimony presented to the Board regarding denial of admission to College events or property pursuant to Section 24-24 of the *Illinois School Code*, 105 ILCS 5/24-24, or as otherwise authorized by law provided that the

Board prepares and makes available for public inspection a written decision setting forth its determinative finding;

5. Acquisition, purchase or lease of real property, including meetings held for the purpose of discussing whether a particular parcel should be acquired;

6. The setting of a price for sale or lease of property owned;

7. The sale or purchase of securities, investments, or investment contract. However, this exception shall not apply to the investment of assets or income deposited into the Illinois Prepaid Tuition Trust Fund;

8. Campus security measures to respond to actual, a threatened, or a reasonably potential danger to the safety of employees, students, staff, the public, or public property;

9. Student disciplinary cases;

10. Matters relating to individual students;

11. Litigation, when an action against, affecting or on behalf of the Board of Trustees has been filed and is pending before a court or other administrative tribunal, or when the Board of Trustees finds that an action is probable or imminent, in which case the basis for the finding shall be recorded and entered into the minutes of the closed sessions;

12. The establishment of reserves or settlement of claims as provided in the *Illinois Local Governmental and Governmental Employees Tort Immunity Act,* 745 ILCS 10/1 *et seq.,* if otherwise the disposition of a claim or potential claim might be prejudiced, or the review or discussion of claims, loss or risk management information, records, data, advice or communications from or with respect to any insurer of the Board of Trustees or any intergovernmental risk management association or self insurance pool of which the Board of Trustees is a member;

13. The discussion of minutes of meetings lawfully closed under the *Illinois Open Meetings Act,* 5 ILCS 120/1 *et seq*. whether for purpose of approval by the Board of the minutes or semi-annual review of the minutes; and

14. Any other subject set forth in Section 2 of the *Illinois Open Meetings Act*, 5 ILCS 120/2.

Section 9. Recording of Closed Sessions

A verbatim record shall be kept of all closed sessions of the Board of Trustees or any subsidiary "public body" (as defined by the *Illinois Open Meetings Act*, 5 ILCS 120/1 *et seq*. of the College. The verbatim record shall be in the form of an audio or video recording. In addition, minutes shall be kept of all closed sessions in the manner

required by the *Illinois Open Meetings Act,* 5 ILCS 120/1 *et seq.,* minutes of closed sessions shall be placed before the Board or the subsidiary body, as the case may be, for approval as to form and content as soon as practicable following the closed sessions. The Secretary of the Board, or his/her/their designee, shall maintain the verbatim recordings and minutes of all closed sessions of the Board and all subsidiary public bodies of the College. The President shall promulgate such procedures as may be necessary to maintain the confidentiality of such verbatim recordings and minutes. The verbatim record of closed sessions shall not be open for public inspection or subject to discovery, except as provided by law.

Section 10. Budget Hearing

A public hearing on the budget shall be held each year prior to its adoption. Notice of the hearing shall be published in the local newspapers in accordance with Section 103-20.1 of the *Illinois Public Community College Act,* 110 ILCS 805/103-20.1, as amended, modified or construed.

Section 11. Special Hearings

Special hearings shall be set by official Board action, and the date and place for the hearings shall be published in the local newspapers.

Section 12. Quorum and Voting

A majority of the voting Trustees of the Board of Trustees shall constitute a quorum for transaction of business at any meeting of said Board. For all meetings of the Board of Trustees, a quorum of Trustees must be physically present at the location of the meeting. If less than a majority of the duly qualified and acting voting Trustees are present at said meeting, a majority of the Trustees present may adjourn the meeting without further notice.

Unless otherwise provided herein and/or in the *Illinois Public Community College Act*, 110 ILCS 805/1 *et seq.* a majority of the votes of the Trustees voting on a measure shall determine the outcome thereof, provided there is a quorum present. Voting ordinarily shall be by voice except in matters requiring the expenditure of funds or the execution of contracts, when a roll call vote of the Trustees shall be required. A roll call vote may also be used when requested by any member of the Board of Trustees.

For committee meetings, a majority of voting Trustees of the committee shall constitute a quorum. If less than a majority of the duly qualified and acting committee members is present at the meeting, the Board Chair may act as an ex officio Board member to create a quorum at the committee meeting.

Section 13. Open to the Public; Communications and Petitions (Public Comment)

All meetings and hearings of the Board shall be open to the public, except Closed Sessions as indicated in Section 9 above. Members of the public may participate in the meetings. The public comment section of the agenda shall be limited to a thirty (30) minute maximum, to be extended, if necessary, at the discretion of the Chairperson. Presentations by any one individual shall be limited to three (3) minutes. The Board, at its option, may not publicly comment on the substance of presentation to the Board. Visitor presentations and discussions related thereto may be taken into closed session or taken under advisement as the Board deems appropriate. Nothing contained herein shall be construed to limit the power of the Board to impose other reasonable constraints upon the ability of visitors to comment to or ask questions of the Board.

Section 14. Workshops/Board Retreats

Trustees may attend workshops or retreats organized for the purpose of assisting Trustees to gain greater understanding of the College and issues affecting higher education. Workshops and/or retreats may be scheduled as deemed necessary or advisable. When required, the news media shall be given notice of the time and place of such meetings in compliance with the *Illinois Open Meetings Act*, 5 ILCS 120/1 *et seq*.

Section 15. Board Member use of Electronic Means of Communication

Electronic means of communication (such as, without limitation, electronic mail, electronic chat, instant messaging, or other means of contemporaneous interactive communication) to, by, and between Trustees in their capacity as Board members, shall not be used to conduct Board business in a manner that duplicates such contemporaneous interactive communication. Electronic communication use by Trustees, in their capacity as Board members, shall be limited to:

1. Disseminating information; and

2. Messages or communications not involving deliberation, debate or decision-making among three or more Trustees.

Examples of permissible electronic communication are:

1. Agenda item suggestions;

2. Reminders regarding meeting times, date, and places;

3. The dissemination of Board meeting agenda or public record information concerning agenda items;

4. Responses to questions posed by the community, administrators or College staff; and

5. Questions or requests for information directed to administrators or College staff.

Trustees Attendance by a Means Other Than Physical Presence:

1. If a quorum of Trustees is physically present at a Board meeting, a majority of the Board may vote to allow a Board member who is not physically present to attend the meeting by other means if the member is prevented from physically attending because of: (i) personal illness or disability; (ii) employment purposes or the business of the College; (iii) a family or other emergency; or (iv) unexpected childcare obligations. “Other means” is by video or audio conference.

2. If a Trustee wishes to attend a meeting by other means, the Trustee must notify the Board Chairperson of the College before the meeting unless advance notice is impractical.

3. A majority of the Trustees may allow a Trustee to attend a meeting by other means only in accordance with and to the extent allowed by the College, and in accordance with this Section 16.

Section 16. Rules of Procedure

In matters of procedure not governed by these Policies of the Board, or modified by the Board, Robert's Rules of Order, as revised, shall govern.

Board meetings shall be conducted according to current Robert's Rules of Parliamentary Procedure, except as modified by the Board. The ayes and nays shall be called and entered upon each vote. Voting ordinarily shall be by voice except when formal resolutions are required or when funds are to be expended, in which case the vote shall be by call of the roll. A roll call vote may also be used when requested by any Trustee. Whenever a committee makes a report to the Board and the committee chairperson or other person making the report on behalf of the chairperson moves to accept the report, this motion shall not require a second.

Section 17. Recognition of Registered Visitors

Visitors wishing to be heard at a Board meeting may be afforded time, subject to reasonable constraints, to comment or to ask questions of the Board and shall comply with the following guidelines:

1. Individuals or groups who desire to speak to the Board shall submit a request on a designated form and turn in the request to the designated staff up to 10 minutes prior to the scheduled beginning of the meeting.

2. Any request to speak to the Board shall include the name of individual(s), the organization represented (if any), the topic to be addressed, and whether they shall speak for or against the issue.

3. The public comment section of the agenda shall be limited to a thirty (30) minute maximum, to be extended, if necessary, at the discretion of the Chairperson.

4. Presentations by any one individual shall be limited to three (3) minutes.

5. If more than one individual is to speak on a topic, each must speak consecutively. Each individual's presentation shall be limited to three (3) minutes. The Chairperson shall have the option of halting presentations which repeat points already presented, or to limit the number of speakers addressing the same perspective (for or against) on a topic.

6. The Board, at its option, may not publicly comment on the substance of presentation to the Board.

7. Informal opportunities to address the Board may be granted at the Chairperson's discretion.

8. Ten (10) copies of any document or other medium to be submitted to the Board are to be supplied for distribution to the President's Office at least three (3) days before a Board meeting.

9. Visitor presentations and discussions related thereto may be taken into closed session or taken under advisement as the Board deems appropriate.

10. Nothing contained herein shall be construed to limit the power of the Board to impose other reasonable constraints upon the ability of visitors to comment to or ask questions of the Board.

Section 18. Minutes

A record of all transactions of the Board shall be set forth in the minutes of the Board, and all minutes shall be kept by the Secretary of the Board as a permanent record of all Board actions and policy decisions in the College; this Section 19 shall be read in conjunction with Section 10. The approved minutes of all open sessions shall be open to the inspection of the public at any time during normal business hours. Minutes of closed sessions shall be kept in the same manner, but shall remain closed until such time the items or topics of discussion are judged to be open under the requirements of the *Illinois Open Meetings Act*, 5 ILCS 120/1 *et seq*. All minutes shall record the name of the person making a motion, the name of the person seconding

the motion, and the vote. A Trustee may request that the reason for his/her/their vote be recorded in the minutes, such request to be made at the time of voting.

All minutes shall be recorded and kept according to the amendments to Section 120/2.06 (a-h) of the *Illinois Open Meetings Act*, 5 ILCS 120/2.06.

Adopted: July 23, 2013
Revised: June 24, 2014, October 22, 2024

Rock Valley College

RVC Board Policy 1:10.050

Committees

Section 1. Special Committees

Special Committees may be created by the Chairperson of the Board or by Board action. The President of the College, with the approval of the Chairperson of the Board, may call meetings of the Board Committees and may attend all committee meetings, except when his/her/their employment or salary is under consideration. A Special Committee shall report recommendations to the Board for appropriate action and shall be dissolved when its report is complete and accepted by the Board.

Section 2. Committee of the Whole

The Board shall maintain a Committee of the Whole consisting of every Trustee. The Committee of the Whole shall generally meet monthly to discuss College business in preparation for the Regular Board Meeting. Items discussed at the Committee of the Whole shall be according to the agenda for that specific meeting. The Committee of the Whole shall not be used for the taking of Board actions.

Section 3. Standing Committees

The Board may appoint Standing Committees to provide the Trustees with additional· oversight or heightened levels of awareness of key College matters. Standing Committees are comprised of Trustees appointed by the Chair with the advice of the Board. College administrators may also be assigned to a Standing Committee as deemed appropriate by the Board of Trustees.

Standing Committees shall not interfere with the wholeness of the Board's duties and responsibilities, nor with delegation from the Board to the President nor with President's authority.

References: Board Report 4377-1 through 4377-9, February 20, 1989; Board Report 3257, September 22, 1980; Attorney Resolution 307, July 23, 2013; Board Report 7430; Board Report 8210, October 22, 2024.
Adopted: June 27, 2017
Revised: October 22, 2024

RVC is an equal opportunity educator and employer.

Rock Valley College

RVC Board Policy 1:10.060

Contracts and Finances

Section 1. Contracts

The Board of Trustees may authorize any officer or officers, agent or agents to enter into any contract and execute and deliver any instrument on behalf of this Board. The President is expressly authorized to execute any contracts and grant documents approved by the Board.

Section 2. Finances

No funds shall be borrowed without specific authorization by the Board for contracting any indebtedness.

Section 3. Checks and Depository

All checks, drafts, or orders for payment of wages, salaries, and/or other bills issued by this College shall be signed by the properly designated officers in accordance with the Board action filed with the depository. The depository of the funds of the Board of Trustees shall be designated at the Reorganization Meeting.

Adopted: July 23, 2013
Revised: October 22, 2024

RVC is an equal opportunity educator and employer.

Rock Valley College

RVC Board Policy 1:10.070

Board Polices

Section 1. Policies of the Board

The exercise of Board powers concerning the Board structure and direction regarding the internal operating organization of the College may be classified as Policies of the Board.

"Policy/Policies" shall hereinafter be defined as a basic assumption or principle established by the Board of Trustees as a guideline for action by the administration, faculty, and staff in conducting the affairs of the College to achieve the stated goals or objectives.

The Policies adopted by the Board of Trustees have been written to be consistent with the provision of law, but do not encompass all laws relating to the District's activities. All members of the academic community shall be expected to know said applicable laws and shall be held responsible for observing all provisions of these policies pertinent to their specific activities.

The operation of the College, whether or not any action is covered by the stated Policies of the Board, shall be subject to the policies of the Illinois Community College Board, local, state, and federal statutes and to the United States Constitution.

Section 2. Intent of the Policies

Rules and procedures in support of the Policies of the Board are established by the administration, faculty, and staff members with the approval of the President in order to apply Board Policy to specific situations. Such rules and procedures shall be reduced to writing and shall subsequently be made a part of the College catalog, manuals and/or such handbooks as may be appropriate.

Section 3. Suspension

Any policy may be temporarily suspended, on an emergency basis only, by a majority vote of the entire Board of Trustees, which vote shall be taken by roll call and shall be entered in the minutes of the meeting.

Reference: Board Report 6607, May 26, 2009; Board Report 8210, October 22, 2024
Adopted: July 23, 2013
Revised: October 22, 2024

RVC is an equal opportunity educator and employer.

Rock Valley College

RVC Board Policy 1:10.080

Amendments and Adoption of Board Policies

The Policies of the Board may be amended by a majority vote of the entire Board at any meeting provided that Trustees receive official notice of the proposed amendment at the Regular Board meeting prior to the meeting at which said amendment is adopted. Amendment to a policy shall be made by the repeal of an existing policy and/or the enactment of a new or additional policy. Vote on the change shall be taken by roll call and entered in the minutes of the meeting.

These Policies of the Board may be amended, altered, or repealed and new rules adopted at any meeting of the Board of Trustees by a unanimous vote of all voting Trustees.

Adopted: July 23, 2013
Revised: October 22, 2024

RVC is an equal opportunity educator and employer.

Rock Valley College

RVC Board Policy 1:10.090

The Board and The President

Section 1. President

The President of the College shall be the chief administrative officer of the internal operating organization of the College and shall be appointed by the Board. In addition, to the extent allowed by the Illinois Public Community College Act, the President may represent the College on official and ceremonial occasions.

The Board of Trustees expects:

1. The President, or his/her/their designee, to attend and inform and advise, without vote, in all meetings of the Board of Trustees, except where his absence is expressly desired by the Board.

2. The President, or his/her/their designee, to attend all committee meetings of the Board and act as the resource person to the committees of the Board, unless expressly asked to leave by the committee.

3. The President to be responsible for the overall operation of the College by initiating, guiding, and directing activities which are necessary to fulfill the mission of the College and any such other expectations that the Board of Trustees may establish.

Section 2. Acting President

The President shall be authorized to designate a member of the College staff as Acting President during temporary disability or absence from the College. In the case of lengthy continued disability or absence of the President, in case of vacancy of the presidency, or under other special circumstances, the Board shall name an Acting President and shall negotiate a commensurate salary for said responsibility.

Section 3. Communication with the Board

The President shall serve as the primary channel of communication between the Board and all subordinate administrative officers and personnel of the internal organization, except that nothing herein is intended to limit the ability of the Board of Trustees to communicate with Administrators assigned to Board committees or other special projects.

Mail received by the College which is generally addressed to the "Board of Trustees" shall be opened by the President's Office and addressed with the Board accordingly. Mail addressed to individual Trustees received by the College shall not be opened and shall be forwarded to the Trustee as soon as practicable.

RVC is an equal opportunity educator and employer.

The email addresses of Trustees shall be made available to the public. Such other contact information of a Trustee which is authorized for release by a Trustee shall also be made available.

Section 4. Emergency Action

In the event of emergency situations not covered by specific policies, the College President shall have the authority to take any necessary or appropriate action as he or she deems to be required by such emergency. Action taken and the reason therefore shall be communicated to the Board as soon as practicable.

Adopted: July 23, 2013
Revised: October 22, 2024

Rock Valley College Board of Trustees
Community College District No. 511
3301 N. Mulford Road
Rockford, IL 61114

Board of Trustees Committee of the Whole and Regular Meeting Schedule
May 2025 – June 2026

Committee of the Whole meetings are normally held the second Tuesday of each month at 5:15 p.m. in the Performing Arts Room (PAR) located in the Educational Resource Center (ERC) on the main campus at 3301 N. Mulford Road, Rockford, IL, or virtually via remote teleconference as permitted by Illinois statute. Meetings are open to the public.

Regular Board of Trustees meetings are normally held the fourth Tuesday of each month at 5:15 p.m. in the Performing Arts Room (PAR) located in the Educational Resource Center (ERC) on the main campus at 3301 N. Mulford Road, Rockford, IL, or virtually via remote teleconference as permitted by Illinois statute. Meetings are open to the public.

Committee of the Whole Meetings	Regular Board Meetings
May 13, 2025	May 27, 2025
June 10, 2025	June 24, 2025
July 8, 2025	July 22, 2025
August 12, 2025	August 26, 2025
September 9, 2025	September 23, 2025
October 14, 2025	October 28, 2025
November 4, 2025	November 18, 2025
December 2, 2025	December 16, 2025
January 13, 2026	January 27, 2026
February 10, 2026	February 24, 2026
March 10, 2026	March 24, 2026
April 14, 2026	April 28, 2026
May 12, 2026	May 26, 2026
June 9, 2026	June 23, 2026

Other strategic meetings, retreats and Board Committee meetings will be scheduled as necessary.

Board Approval: _____ Date: April 22, 2025
Secretary, Board of Trustees

Rock Valley College Board of Trustees
Community College District No. 511
3301 N. Mulford Rd, Rockford, IL 61114

April 22, 2025, 5:15 p.m.

FIRST MEETING OF NEWLY REORGANIZED BOARD OF TRUSTEES
Immediately Following the Reorganization Meeting

AGENDA

A. Call to Order
B. Roll Call
C. Communications and Petitions (Public Comment)
D. Recognition of Visitors
E. General Presentations
F. Action Items
1. Resolution Calling A Public Hearing Concerning The Intent Of The Board Of Trustees Of The District To Sell Not To Exceed $56,250,000 Funding Bonds (BR8270)
2. Approve Resolution Declaring The Intention Of The Board Of Trustees Of The District To Issue Not To Exceed $56,250,000 Funding Bonds For The Purpose Of Paying Claims Of The District And Directing That Notice Of Such Intention Be Published As Provided By Law. (BR8271)

G. Other Business
1. New Business
2. Unfinished Business

H. Updates/Reports
1. President's Update
2. Leadership Update
3. ICCTA Report
4. Trustees Comments
5. Student Trustee Report
6. RVC Foundation Liaison Report
7. Freedom of Information Act (FOIA) Report

I. Date of Next Committee of the Whole Meeting: May 13, 2025, 5:15 p.m. The meeting will be held in the Performing Arts Room (PAR, Room 0214) located in the Education Resource Center (ERC) on the main campus.

J. Date of Next Regular Meeting: May 27, 2025, 5:15 p.m. The meeting will be held in the Performing Arts Room (PAR, Room 0214) located in the Education Resource Center (ERC) on the main campus.

K. Adjourn

Robert Trojan, Board Chair

ROCK VALLEY COLLEGE **Board Report #8270**
April 22, 2025

Resolution calling for Bond Issue Notification Act Public Hearing
Bonds Not to Exceed $56,250,000

Background: Rock Valley College is constructing and equipping the Downtown West facilities.

Rock Valley College has issued General Obligation Debt Certificates (Limited Tax), Series 2025A, dated April 21, 2025, in order to pay for this capital project and will be issuing bonds not to exceed $56,250,000 to fund and pay this claim against the College.

The intent of this resolution is in anticipation of the obligation to call for a Bond Issue Notification Act (BINA) Public Hearing to be held May 27, 2025, prior to the scheduled Board Meeting. At this hearing, the Board will present the reasons for the proposed bond issue and permit the public to present oral or written testimony on the proposal to sell bonds in an amount not to exceed $56,250,000 for the purpose of paying claims against the District.

Recommendation: It is recommended that the Board of Trustees approves the resolution calling for the Bond Issue Notification Act (BINA) Public Hearing to receive public comments on the proposal to sell bonds for the Rock Valley College District in an amount not to exceed $56,250,000 for the purpose of paying claims against the District. **Attorney Reviewed.**

_____
Howard J. Spearman, Ph.D.
President

Board Approval: _____
Secretary, Board of Trustees

Attachment: Bond Issue Notification Act (BINA) – 56.250MM

MINUTES of a regular public meeting of the Board of Trustees of Community College District No. 511, Counties of Winnebago, Ogle, Boone, Stephenson, DeKalb and McHenry and State of Illinois, held in the Performing Arts Room of the Educational Resource Center, 3301 North Mulford Road, Rockford, Illinois, in said Community College District at 5:15 o'clock P.M., on the 22nd day of April, 2025.

* * *

The meeting was called to order by the Chair, and upon the roll being called, _____, the Chair, and the following Trustees were physically present at said location:

_____

_____

_____and _____ (non-voting student trustee).

The following Trustees were allowed by a majority of the members of the Board of Trustees in accordance with and to the extent allowed by rules adopted by the Board of Trustees to attend the meeting by video or audio conference: _____

_____

No Trustee was not permitted to attend the meeting by video or audio conference.

The following Trustees were absent and did not participate in the meeting in any manner or to any extent whatsoever: _____

_____

The Chair announced that the Bond Issue Notification Act requires that a public hearing be called and held in connection with the sale of bonds in an amount not to exceed $56,250,000 for the purpose of paying claims against the District and that the Board of Trustees would consider the adoption of a resolution calling such public hearing.

Whereupon Trustee _____ presented and the Secretary read by title a resolution as follows, a copy of which was provided to each Trustee of the Board of Trustees prior to said meeting and to everyone in attendance at said meeting who requested a copy:

RESOLUTION calling a public hearing concerning the intent of the Board of Trustees of Community College District No. 511, Counties of Winnebago, Ogle, Boone, Stephenson, DeKalb and McHenry and State of Illinois, to sell not to exceed $56,250,000 Funding Bonds.

* * *

WHEREAS, Community College District No. 511, Counties of Winnebago, Ogle, Boone, Stephenson, DeKalb and McHenry and State of Illinois (the *"District"*), is a duly organized and existing community college district created under the provisions of the laws of the State of Illinois, and is now operating under the provisions of the Public Community College Act of the State of Illinois, and all laws amendatory thereof and supplementary thereto, including the Local Government Debt Reform Act of the State of Illinois, as amended; and

WHEREAS, the Board of Trustees of the District (the *"Board"*) intends to sell bonds in an amount not to exceed $56,250,000 for the purpose of paying claims against the District (the *"Bonds"*); and

WHEREAS, the Bond Issue Notification Act of the State of Illinois, as amended, requires the Board to hold a public hearing concerning the Board's intent to sell the Bonds before adopting a resolution providing for the sale of the Bonds:

NOW, THEREFORE, Be It and It Is Hereby Resolved by the Board of Trustees of Community College District No. 511, Counties of Winnebago, Ogle, Boone, Stephenson, DeKalb and McHenry and State of Illinois, as follows:

Section 1. Incorporation of Preambles. The Board hereby finds that all of the recitals contained in the preambles to this Resolution are full, true and correct and does incorporate them into this Resolution by reference.

Section 2. Public Hearing. The Board hereby calls a public hearing to be held at 5:15 o'clock P.M. on the 27th day of May, 2025, in the Performing Arts Room of the Educational Resource Center, 3301 North Mulford Road, Rockford, Illinois, in the District, concerning the

Board's intent to sell the Bonds and to receive public comments regarding the proposal to sell the Bonds (the *"Hearing"*).

Section 3. Notice. The Secretary of the Board (the *"Secretary"*) shall (i) publish notice of the Hearing at least once in the *Rockford Register Star*, the same being a newspaper of general circulation in the District, not less than 7 nor more than 30 days before the date of the Hearing and (ii) post at least 96 hours before the Hearing a copy of said notice at the principal office of the Board, which notice will be continuously available for public review during the entire 96-hour period preceding the Hearing.

Section 4. Form of Notice. Notice of the Hearing shall appear above the name of the Secretary and shall be in substantially the following form:

NOTICE OF PUBLIC HEARING CONCERNING THE INTENT OF THE BOARD OF TRUSTEES OF COMMUNITY COLLEGE DISTRICT NO. 511, COUNTIES OF WINNEBAGO, OGLE, BOONE, STEPHENSON, DEKALB AND MCHENRY AND STATE OF ILLINOIS TO SELL NOT TO EXCEED $56,250,000 FUNDING BONDS

PUBLIC NOTICE IS HEREBY GIVEN that Community College District No. 511, Counties of Winnebago, Ogle, Boone, Stephenson, DeKalb and McHenry and State of Illinois (the *"District"*), will hold a public hearing on the 27th day of May, 2025, at 5:15 o'clock P.M. The hearing will be held in the Performing Arts Room of the Educational Resource Center, 3301 North Mulford Road, Rockford, Illinois. The purpose of the hearing will be to receive public comments on the proposal to sell bonds of the District in an amount not to exceed $56,250,000 for the purpose of paying claims against the District.

By order of the Board of Trustees of Community College District No. 511, Counties of Winnebago, Ogle, Boone, Stephenson, DeKalb and McHenry and State of Illinois.

DATED the 22nd day of April, 2025.

_____

Secretary, Board of Trustees, Community College District No. 511, Counties of Winnebago, Ogle, Boone, Stephenson, DeKalb and McHenry and State of Illinois

Section 5. *Hearing Requirements.* At the Hearing, the Board shall explain the reasons for the proposed bond issue and permit persons desiring to be heard an opportunity to present written or oral testimony within reasonable time limits. The Board shall not adopt a resolution selling the Bonds for a period of seven (7) days after the final adjournment of the Hearing.

Section 6. *Severability*. If any section, paragraph, clause or provision of this Resolution shall be held to be invalid or unenforceable for any reason, the invalidity or unenforceability of such section, paragraph, clause or provision shall not affect any of the remaining provisions of this Resolution.

Section 7. *Repeal.* All resolutions and parts thereof in conflict herewith be and the same are hereby repealed and this Resolution shall be in full force and effect forthwith upon its adoption.

Adopted April 22, 2025.

_____
Chair, Board of Trustees

_____
Secretary, Board of Trustees

Trustee _____ moved and Trustee _____ seconded the motion that said resolution as presented and read by title be adopted.

After a full discussion thereof, the Chair directed that the roll be called for a vote upon the motion to adopt said resolution.

Upon the roll being called, the following Trustees voted AYE: _____

_____

_____

The following Trustees voted NAY: _____

Whereupon the Chair declared the motion carried and said resolution adopted, approved and signed the same in open meeting and directed the Secretary to record the same in the records of the Board of Trustees of Community College District No. 511, Counties of Winnebago, Ogle, Boone, Stephenson, DeKalb and McHenry and State of Illinois, which was done.

Other business not pertinent to the adoption of said resolution was duly transacted at the meeting.

Upon motion duly made, seconded and carried, the meeting was adjourned.

_____
Secretary, Board of Trustees

STATE OF ILLINOIS)
) SS
COUNTY OF WINNEBAGO)

CERTIFICATION OF MINUTES AND RESOLUTION

I, the undersigned, do hereby certify that I am the duly qualified and acting Secretary of the Board of Trustees of Community College District No. 511, Counties of Winnebago, Ogle, Boone, Stephenson, DeKalb and McHenry and State of Illinois (the *"Board"*), and as such official I am the keeper of the records and files of the Board.

I do further certify that the foregoing constitutes a full, true and complete transcript of the minutes of the meeting of the Board held on the 22nd day of April, 2025, insofar as same relates to the adoption of a resolution entitled:

> RESOLUTION calling a public hearing concerning the intent of the Board of Trustees of Community College District No. 511, Counties of Winnebago, Ogle, Boone, Stephenson, DeKalb and McHenry and State of Illinois, to sell not to exceed $56,250,000 Funding Bonds.

a true, correct and complete copy of which said resolution as adopted at said meeting appears in the foregoing transcript of the minutes of said meeting.

I do further certify that the deliberations of the Board on the adoption of said resolution were conducted openly, that the vote on the adoption of said resolution was taken openly, that said meeting was called and held at a specified time and place convenient to the public, that notice of said meeting was duly given to all of the news media requesting such notice, that an agenda for said meeting was posted at the location where said meeting was held and at the principal office of the Board at least 120 hours in advance of the holding of said meeting, that at least one copy of said agenda was continuously available for public review during the entire 120-hour period preceding said meeting, that a true, correct and complete copy of said agenda as so posted is attached hereto as *Exhibit A,* that said meeting was called and held in strict compliance with the provisions of the Open Meetings Act of the State of Illinois, as amended, the Public Community College Act of the State of Illinois, as amended, and the Bond Issue Notification Act of the State of Illinois, as amended, and that the Board has complied with all of the provisions of said Acts and with all of the procedural rules of the Board.

IN WITNESS WHEREOF, I hereunto affix my official signature, this 22nd day of April, 2025.

_____

Secretary, Board of Trustees

\

ROCK VALLEY COLLEGE **Board Report #8271**
April 22, 2025

Resolution Calling the Parameters Issuance of Funding Bonds Not to Exceed $56,250,000

Background: Rock Valley College is constructing and equipping the Downtown West facilities.

Rock Valley College has issued General Obligation Debt Certificates (Limited Tax), Series 2025A, dated April 21, 2025, in order to pay for this capital project and will be issuing bonds not to exceed $56,250,000 to fund and pay this claim against the College.

The intent of this resolution is to set forth the bond parameters which include, date, denomination, rate of interest, and maturities of the bonds, fix all details to the issue and execution thereof, provide for the levy of a tax sufficient to pay both interest and principal of the bonds as they mature.

Recommendation: It is recommended that the Board of Trustees approves the resolution providing for the issue of not to exceed $56,250,000.00 General Obligation Community College Bonds for the purpose of funding and paying of the claims against the College, providing for the levy of a direct annual tax sufficient to pay the principal and interest on said bonds, and authorizing the proposed sale of said bonds to the purchaser thereof. **Attorney Reviewed.**

_____
Howard J. Spearman, Ph.D.
President

Board Approval: _____
Secretary, Board of Trustees

Attachment: 2024 Bond Resolution Parameters

MINUTES of a regular public meeting of the Board of Trustees of Community College District No. 511, Counties of Winnebago, Ogle, Boone, Stephenson, DeKalb and McHenry and State of Illinois, held in the Performing Arts Room of the Educational Resource Center, 3301 North Mulford Road, Rockford, Illinois, in said Community College District at 5:15 o'clock P.M., on the 22nd day of April, 2025.

* * *

The meeting was called to order by the Chair, and upon the roll being called, _____, the Chair, and the following Trustees were physically present at said location:

_____

_____

_____and _____ (non-voting student trustee).

The following Trustees were allowed by a majority of the members of the Board of Trustees in accordance with and to the extent allowed by rules adopted by the Board of Trustees to attend the meeting by video or audio conference: _____

_____

No Trustee was not permitted to attend the meeting by video or audio conference.

The following Trustees were absent and did not participate in the meeting in any manner or to any extent whatsoever: _____

_____

The Chair announced that in view of the financial condition of the District, the Board of Trustees would consider the adoption of a resolution setting forth and describing in detail outstanding claims against the District, declaring its intention to issue not to exceed $56,250,000 funding bonds to pay claims against the District and directing that notice of such intent be published.

Whereupon Trustee _____ presented and the Secretary read by title a resolution as follows, a copy of which was provided to each Trustee prior to said meeting and to everyone in attendance at said meeting who requested a copy:

RESOLUTION setting forth and describing in detail claims heretofore authorized and allowed for proper community college purposes which are presently outstanding and unpaid, declaring the intention to avail of the provisions of Article 3A of the Public Community College Act of the State of Illinois, as amended, and to issue not to exceed $56,250,000 bonds for the purpose of funding and paying claims against Community College District No. 511, Counties of Winnebago, Ogle, Boone, Stephenson, DeKalb and McHenry and State of Illinois, and directing that notice of such intention be published as provided by law.

* * *

WHEREAS, pursuant to the provisions of Article 3A of the Public Community College Act of the State of Illinois, as amended (the *"Act"*), Community College District No. 511, Counties of Winnebago, Ogle, Boone, Stephenson, DeKalb and McHenry and State of Illinois (the *"District"*), is authorized to issue bonds (the *"Bonds"*) to pay claims against the District (the *"Claims"*); and

WHEREAS, the District has presently outstanding and unpaid Claims, all of the Claims having been heretofore authorized and allowed for proper community college purposes; and

WHEREAS, there are not sufficient funds on hand and available with which to pay the Claims, and the Board of Trustees of the District (the *"Board"*) has determined and does hereby determine that it is necessary and in the best interests of the District that the Claims be funded and paid from proceeds of the Bonds in an aggregate principal amount not to exceed $56,250,000; and

WHEREAS, before the Bonds can be issued pursuant to the Act, the Board must examine and consider the Claims and must adopt a resolution declaring the Claims to be authorized and allowed for proper community college purposes, set forth and describe in detail the Claims, declare its intention to issue the Bonds for the purpose of paying the Claims and direct that notice of such intention to issue the Bonds be given as provided by law; and

WHEREAS, the Board has examined and considered the Claims:

NOW, THEREFORE, Be It and It Is Hereby Resolved by the Board of Trustees of Community College District No. 511, Counties of Winnebago, Ogle, Boone, Stephenson, DeKalb and McHenry and State of Illinois, as follows:

Section 1. Incorporation of Preambles. The Board hereby finds that all of the recitals contained in the preambles to this Resolution are full, true and correct and does incorporate them into this Resolution by this reference.

Section 2. The Claims. The Claims consist of the principal of and interest on the District's outstanding General Obligation Debt Certificates (Limited Tax), Series 2025A, dated April 21, 2025, and it is hereby found, determined and declared that the Claims were heretofore authorized and allowed for proper community college purposes and constitute valid and binding unpaid obligations of the District.

Section 3. Declaration of Intent. The Board does hereby determine and declare its intention to avail of the provisions of Article 3A of the Act and to issue the Bonds in an amount not to exceed $56,250,000 for the purpose of paying the Claims.

Section 4. Notice of Intent. In accordance with the provisions of Section 5 of the Local Government Debt Reform Act of the State of Illinois, as amended, notice of said intention to avail of the provisions of Article 3A of the Act and to issue the Bonds shall be given by publication of such notice once in the *Rockford Register Star*, the same being a newspaper of general circulation in the District.

Section 5. Form of Notice. The notice of intention to issue the Bonds shall be in substantially the following form:

NOTICE OF INTENTION OF
COMMUNITY COLLEGE DISTRICT NO. 511,
COUNTIES OF WINNEBAGO, OGLE, BOONE, STEPHENSON, DEKALB AND MCHENRY AND STATE OF ILLINOIS,
TO ISSUE NOT TO EXCEED $56,250,000 FUNDING BONDS

PUBLIC NOTICE is hereby given that on the 22nd day of April, 2025, the Board of Trustees (the *"Board"*) of Community College District No. 511, Counties of Winnebago, Ogle, Boone, Stephenson, DeKalb and McHenry and State of Illinois (the *"District"*), did adopt a resolution declaring its intention and determination to issue bonds in an aggregate amount not to exceed $56,250,000 for the purpose of paying presently outstanding and unpaid claims against the District, all of which unpaid claims have been heretofore authorized and allowed for proper community college purposes and it is the intention of the Board to avail of the provisions of Article 3A (Sections 3A-6 to 3A-9, inclusive) of the Public Community College Act of the State of Illinois, and all laws amendatory thereof and supplementary thereto, and to issue said bonds for the purpose of funding and paying said unpaid claims.

A petition may be filed with the Secretary of the Board (the *"Secretary"*) within thirty (30) days after the date of publication of this notice, signed by not less than 23,382 voters of the District, being equal to ten percent (10%) of the voters of the District, requesting that the proposition to issue said bonds be submitted to the voters of the District. If such petition is filed with the Secretary within thirty (30) days after the date of publication of this notice, an election on the proposition to issue said bonds shall be held on the 17th day of March, 2026. The Circuit Court may declare that an emergency referendum should be held prior to said election date pursuant to the provisions of Section 2A-1.4 of the Election Code of the State of Illinois, as amended. If no such petition is filed within said thirty (30) day period, then said District shall thereafter be authorized to issue said bonds for the purpose hereinabove provided.

By order of the Board of Trustees of Community College District No. 511, Counties of Winnebago, Ogle, Boone, Stephenson, DeKalb and McHenry and State of Illinois.

DATED this 22nd day of April, 2025.

_____
Chair, Board of Trustees, Community College District No. 511, Counties of Winnebago, Ogle, Boone, Stephenson, DeKalb and McHenry and State of Illinois

_____
Secretary, Board of Trustees, Community College District No. 511, Counties of Winnebago, Ogle, Boone, Stephenson, DeKalb and McHenry and State of Illinois

---

Note to Publisher: Please be certain that this notice appears over the names of the Chair and Secretary of the Board.

Section 6. *Further Proceedings*. If no petition signed by the requisite number of voters is filed with the Secretary of the Board within thirty (30) days after publication of said notice of intention to issue the Bonds, the Board shall, by appropriate proceedings to be hereafter taken, fix the details concerning the issuance of the Bonds and provide for the levy of a tax to pay principal and interest on the same.

Section 7. *Severability*. If any section, paragraph, clause or provision of this Resolution shall be held invalid, the invalidity of such section, paragraph, clause or provision shall not affect any of the other provisions of this Resolution.

Section 8. *Repealer and Effective Date*. All resolutions or parts of resolutions in conflict herewith be and the same are hereby repealed, and this Resolution shall be in full force and effect forthwith upon its adoption.

Adopted April 22, 2025.

_____
Chair, Board of Trustees

_____
Secretary, Board of Trustees

After a full and complete discussion thereof, Trustee _____ moved and Trustee _____ seconded the motion that said resolution as read by title be adopted.

The Chair directed the Secretary to call the roll for a vote upon the motion to adopt said resolution.

Upon the roll being called, the following Trustees voted AYE: _____

_____

_____

and the following Trustees voted NAY: _____

_____

Whereupon, the Chair declared the motion carried and said resolution adopted, and in open meeting did approve and sign said resolution and did direct the Secretary to record the same in full in the records of Community College District No. 511, Counties of Winnebago, Ogle, Boone, Stephenson, DeKalb and McHenry and State of Illinois, which was done.

After the adoption of said resolution, other business not pertinent to the adoption of said resolution was duly transacted at the meeting.

Upon motion duly made, seconded and carried, the meeting was adjourned.

_____
Secretary, Board of Trustees

STATE OF ILLINOIS)
) SS
COUNTY OF WINNEBAGO)

CERTIFICATION OF MINUTES

I, the undersigned, do hereby certify that I am the duly qualified and acting Secretary of the Board of Trustees of Community College District No. 511, Counties of Winnebago, Ogle, Boone, Stephenson, DeKalb and McHenry and State of Illinois (the *"Board"*), and that as such official I am the keeper of the records and files of the Board.

I do further certify that the foregoing is a full, true and complete transcript of that portion of the minutes of the meeting of the Board held on the 22nd day of April, 2025, insofar as the same relates to the adoption of a resolution entitled:

> RESOLUTION setting forth and describing in detail claims heretofore authorized and allowed for proper community college purposes which are presently outstanding and unpaid, declaring the intention to avail of the provisions of Article 3A of the Public Community College Act of the State of Illinois, as amended, and to issue not to exceed $56,250,000 bonds for the purpose of funding and paying claims against Community College District No. 511, Counties of Winnebago, Ogle, Boone, Stephenson, DeKalb and McHenry and State of Illinois, and directing that notice of such intention be published as provided by law.

a true, correct and complete copy of which said resolution as adopted at said meeting appears in the foregoing transcript of the minutes of said meeting.

I do further certify that the deliberations of the Board on the adoption of said resolution were conducted openly, that the vote on the adoption of said resolution was taken openly, that said meeting was held at a specified time and place convenient to the public, that notice of said meeting was duly given to all of the news media requesting such notice, that an agenda for said meeting was posted at the location where said meeting was held and at the principal office of the Board at least 120 hours in advance of the holding of said meeting, that at least one copy of said agenda was continuously available for public review during the entire 120-hour period preceding said meeting, a true, correct and complete copy of said agenda as so posted being attached to this certificate as *Exhibit A,* that said meeting was called and held in strict compliance with the provisions of the Open Meetings Act of the State of Illinois, as amended, and with the provisions of the Public Community College Act of the State of Illinois, as amended, and that the Board has complied with all of the provisions of said Acts and with all of the procedural rules of the Board in the conduct of said meeting and in the adoption of said resolution.

IN WITNESS WHEREOF, I hereunto affix my official signature, this 22nd day of April, 2025.

_____

Secretary, Board of Trustees

STATE OF ILLINOIS)
) SS
COUNTY OF WINNEBAGO)

PETITION

We, the undersigned, do hereby certify that we are voters of Community College District No. 511, Counties of Winnebago, Ogle, Boone, Stephenson, DeKalb and McHenry and State of Illinois, and as such voters, we do hereby request that the following proposition be submitted to the voters of said Community College District: "Shall the Board of Trustees of Rock Valley Community College District No. 511, Counties of Winnebago, Ogle, Boone, Stephenson, DeKalb and McHenry and State of Illinois, be authorized to issue $56,250,000 bonds for the purpose of paying claims against said Community College District as provided for by Article 3A (Sections 3A-6 to 3A-9, inclusive) of the Public Community College Act of the State of Illinois, as amended?"; and we do hereby further request that the Secretary of said Board of Trustees of said Community College District certify said proposition to the County Clerks of The Counties of Winnebago, Ogle, Boone, Stephenson, DeKalb and McHenry, Illinois, and the Executive Director of the Rockford Board of Election Commissioners, for submission to said voters at the general primary election on the 17th day of March, 2026:

SIGNATURE	PRINTED NAME	STREET ADDRESS OR RURAL ROUTE NUMBER	CITY, VILLAGE OR TOWN	COUNTY
_____	_____	_____,	_____,	____ County, Illinois
_____	_____	_____,	_____,	____ County, Illinois
_____	_____	_____,	_____,	____ County, Illinois
_____	_____	_____,	_____,	____ County, Illinois
_____	_____	_____,	_____,	____ County, Illinois
_____	_____	_____,	_____,	____ County, Illinois
_____	_____	_____,	_____,	____ County, Illinois
_____	_____	_____,	_____,	____ County, Illinois
_____	_____	_____,	_____,	____ County, Illinois
_____	_____	_____,	_____,	____ County, Illinois

The undersigned, being first duly sworn, deposes and certifies that he or she is at least 18 years of age, his or her residence address is _____ (Street Address), _____ (City, Village or Town), _____ County, _____ (State), that he or she is a citizen of the United States of America, that the signatures on the foregoing petition were signed in his or her presence and are genuine, that to the best of his or her knowledge and belief the persons so signing were at the time of signing said petition registered voters of said Community College District and that their respective residences are correctly stated therein.

_____

Signed and sworn to before me this
____ day of _____, 2025.

_____
Illinois Notary Public

My commission expires _____

[NOTARY SEAL]

Rock Valley College Student Trustee Report
Nico Mikos, Student Trustee
Board of Trustees Meeting, April 22, 2025

- WEI Skilled Trades Fair - ATC, 4/24/2025 2:00 p.m.

- RVC Spring Band Concert - PAR, 4/24/2025 6:00 p.m.

- ALAS High School Leadership Conference - PEC Gym, 4/25/2025 8:00 a.m.

- Eagles Award of Excellence - SSC Atrium, 4/25/2025 11:00 a.m.

- Spring Finals Frenzy - SSC Atrium & HUB, 5/6/2025 11:00 a.m.

- RVC 2025 Commencement Ceremony 05/16/2025 2:00 p.m. and 6:00 p.m.

- RVC Student Government Association delegation attended the Annual Student Lobby Day in Springfield on April 9, 2025.

Rock Valley College Board of Trustees
Freedom of Information Act Report
Mar. 15 - Apr. 15, 2025

Date Received	FOIA#	Requestor	Request	Response Date
4/8/2025	2025-40	Painters District Council No. 30	1. Copy of purchase invoices for any recent paint purchases made by the school district to maintain or improve school district buildings or facilities 2. A list of painting, drywall finishing (taping drywall), or glazing projects (glass window, glass door, or related hardware installation) scheduled to start within the next twelve months 3. Any contracts or invoices pertaining to item #2 4. A list of employees pertaining to #1 or #2 a. Direct employees. b. Contract employees operating under a custodial agreement. c. Interns or employees hired through a labor agency. 5. Bid tabulation sheets used to compare qualifying bids for item #2 6. Approval meeting minutes for qualifying contracts for item #2 7. Performance agreement for qualifying contracts for item #2	due April 15, 2025
4/10/2025	2025-41	Ruth Robinson, Amundsen Davis Law	Video surveillance of parking lot near walking path for Friday, April 4, 2025, from 9 - 11 am. A dog attack occurred in this area around 10 am causing human and severe pet injury.	Request to clarify location was sent to requester. due April 17, 2025
4/13/2025	2025-42	W AKA Michael Ayele, Association for the Advancement of Civil Liberties	Information pertaining to National Child Abuse Prevention Month. The request was broad and unclear.	A request to narrow and clarify has been sent to the requester. due April 21, 2025