Rock Valley College

ADA Accommodations Centralized Fund for Visitors Attending College-Sponsored Events

RVC Administrative Procedure (2:10.120)

Procedure

Rock Valley College is committed to the full inclusion and participation of persons with disabilities in all aspects of college life, including visitors to campus for community and campus-sponsored events. Consistent with the Illinois Human Rights Act, the Americans with Disabilities Act (ADA), and other state and federal laws, RVC will provide reasonable modifications to visitors and community members to ensure full enjoyment and equitable participation in community and RVC-sponsored events.

To support departments in covering the costs of modifications, a Centralized Disability Modifications Fund for Campus Events will be established. Based on the availability of funds, departments may request financial assistance to provide reasonable modifications when those requests are made by a community member due to a disability-related need.

This fund is intended to supplement a department's budget if it is unable to fully absorb the costs of a modification. The department should first review its budget and prioritize using its own funds to meet a need.

Approval of financial assistance from the fund is contingent on the availability of funds.

Nothing in the establishment of this fund waives any requirement to provide reasonable accommodations or modifications as required by state and federal law or already existing college policy. Additionally, all departments and divisions will be required to use their own budgeted funds and/or request financial assistance from this fund before seeking financial assistance from other college resources.

This Administrative Procedure is tied to RVC Board Policy 2:10.120 Americans With Disability Act (ADA)

This fund is not intended to address structural barriers, as those will be addressed using other college funds.

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Department and Primary Point of Contact Involved

Cultural Excellence and Belonging
Point of Contact: ADA Compliance Coordinator
Phone: 815-921-2067
Email: E.Brown2@RockValleyCollege.edu

Applicable Laws

A. The Americans with Disabilities Act (ADA) is a federal law prohibiting discrimination against individuals with disabilities in employment, public service, public accommodations, transportation, and telecommunications.
B. The Rehabilitation Act is a federal law prohibiting discrimination on the "basis of disability" by federal contractors and recipients of federal grants.
C. The Illinois Human Rights Act is a state law prohibiting discrimination against individuals based on physical or mental disability as well as association with a person with a disability.

Definitions

Disability:

a. A physical or mental impairment that substantially limits one or more major life activities;
b. a record of such an impairment or;
c. being regarded as having such an impairment.

Reasonable Accommodation/Modification

A change or adjustment made to a policy, practice, or procedure that will make the programs, services, and activities accessible to members of the Disability Community.

*Title II of the ADA specifically uses the term reasonable modification. Recognizing that many members of the Disability Community use the term accommodation to mean the same thing, based on how it is defined in other parts of the ADA. The college will respond to requests regardless of whether a person uses the term 'accommodation' or 'modification' to mean they would like the college to make an adjustment that will make events the college sponsors accessible.

Qualified Individual with a Disability

An individual with a disability who, with or without reasonable modifications to rules, policies, or practices, the removal of architectural, communication, or transportation barriers, or the provision of auxiliary aids and services, meets the essential eligibility requirements for the receipt of services or participation in programs or activities provided by the public entity.

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Process to Request Financial Support from the Centralized Disability Accommodations Fund

a. The department holding an event should first review its budget and pay for reasonable modifications out of its existing budget, as able.
b. If a department requires funding beyond its existing budget, it may apply for funding from the Centralized Disability Modification Fund for Campus Events.
c. The Department will follow all college procurement and financial procedures.
d. All applications will be reviewed by the ADA Compliance Coordinator or their designee within two business days of receipt of the application.
e. If needed, the ADA Compliance Coordinator will consult with the VP of Cultural Excellence and Belonging.
f. If approved, the Cultural Excellence and Belonging Office will work with the requesting department to release funds to cover or supplement accommodation costs.
g. Denial of a request does not eliminate RVC's responsibility to provide reasonable modifications or accommodations. If a denial occurs, the department must still work with attendees with disabilities to meet their disability-related needs.
h. The department retains responsibility for securing the needed modifications.

Resources

Application for Centralized Disability Modification Fund for Campus Events.

References

NIU Centralized Disability Accommodations Fund

UIC Centralized Accommodation Fund (CAF)

Reference: Board Report 8129
Implemented: January 30, 2024
Revised: November 24, 2025

RVC is an equal opportunity educator and employer.