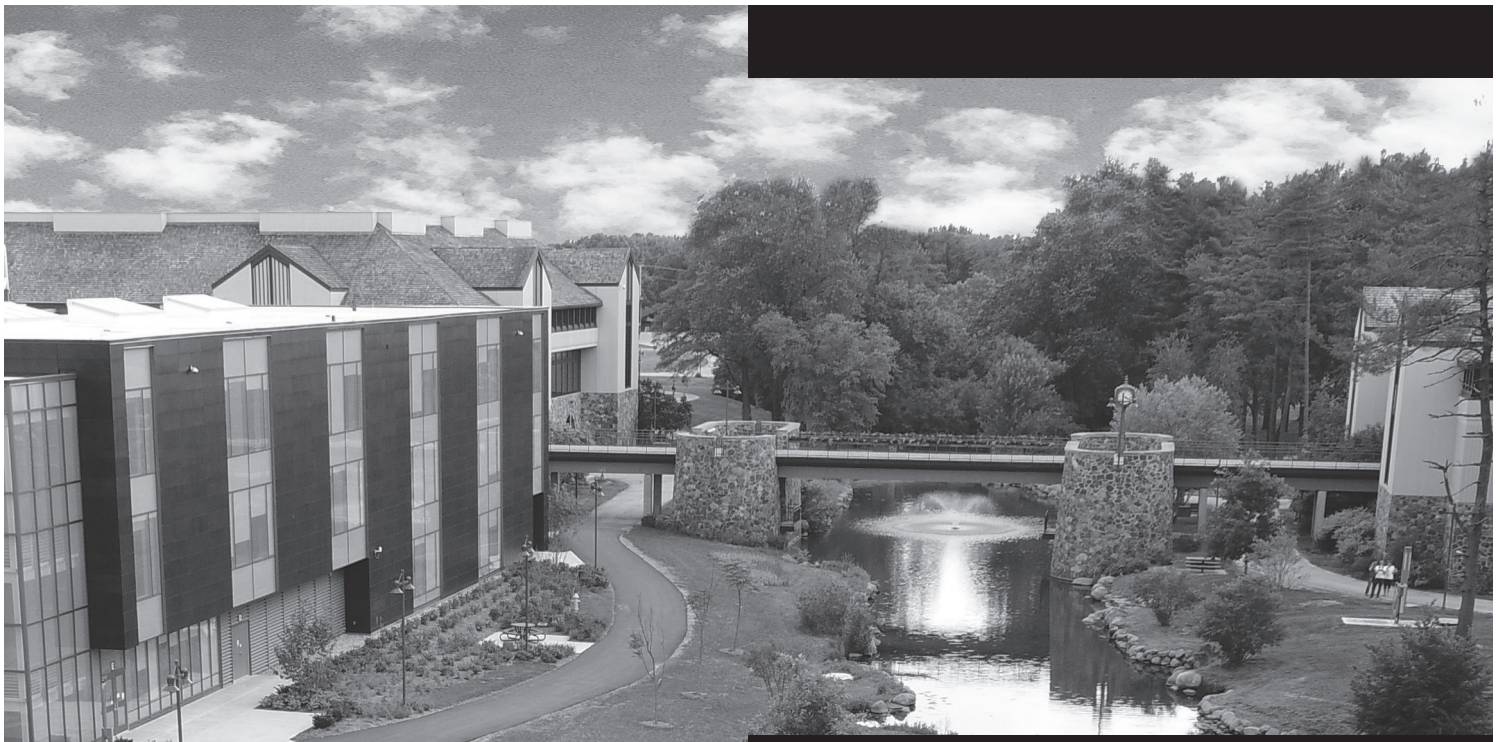

2025 ANNUAL SECURITY REPORT

Including the years 2022, 2023, 2024

Rock Valley College

RockValleyCollege.edu

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This Rock Valley College Annual Security Report is published in compliance with the **Jeanne Clery Disclosure of Campus Security Policy** and C**ampus Crime Statistic Act ("Clery Act")** and the State of Illinois Campus Security Enhancement Act.

This information is being provided as part of Rock Valley College's commitment to safety and security on campus. At Rock Valley College (RVC) the safety and well-being of students, faculty, and staff is important. A truly safe campus can only be achieved through the cooperation of everyone at Rock Valley College. We hope that this information will be read carefully to help foster a safe environment for everyone at RVC.

This report is prepared in cooperation with local law enforcement agencies, out-of-state law enforcement agencies, the RVC Police Department (RVCPD), Human Resources, Enrollment Services, Student Life, Community Education Outreach, the Center for Learning in Retirement (CLR), Athletics, and other RVC departments. These entities provide updated information on their educational efforts and programs to comply with the Act.

THE RVC CAMPUSES

The RVC Main (Mulford) Campus is on the northeast corner of Mulford and Spring Brook Roads. It is situated on 217 acres in the city of Rockford, and according to the ICCB fall 2023 enrollment survey, served approximately 5,500 credit students and more than 13,000 non-credit students.

RVC maintains six campuses (see photos on page 19):

1. **Main Campus** located at 3301 N. Mulford Road, Rockford, IL 61114;
2. **Advanced Technology Center** (ATC) located at 1400 Big Thunder Boulevard, Belvidere, IL 61008;
3. **Aviation Career Education Center** (ACEC) located at 6045 Cessna Drive, Rockford, IL 61109;
4. **Bell School Road Center** (BELL) located at 3350 N. Bell School Road (which is home to the Center for Learning in Retirement–CLR), Rockford, IL 61114;
5. **RVC Downtown** (RVCD) located at 99 East State Street, Suite 200, Rockford, IL 61104;
6. **Samuelson Road Center** (SAML) located at 4151 Samuelson Road, Rockford, IL 61109;

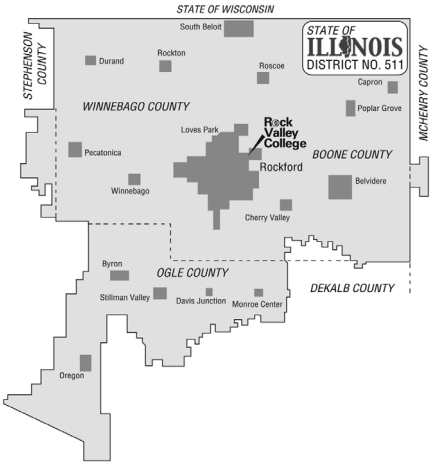
RVC also offers various classes at multiple locations owned by other companies throughout and beyond the RVC district. The policies in this Annual Security Report apply to all six campuses, unless otherwise stated in a particular section of the report.

RVC does not have dormitories on any of the campuses. All students live off campus.

REPORTING OF CRIMINAL ACTIVITIES OR EMERGENCIES

The Rock Valley College Police Department (RVCPD) is responsible for law enforcement, security, and emergency response at RVC. All crimes occurring on any RVC campus should immediately be reported to the Rock Valley College Police Department. RVC police are trained to receive, document and investigate all crimes reported.

An RVC police officer will work with individuals reporting a crime to obtain information and evidence, identify potential witnesses, and conduct a thorough investigation in an effort to identify the responsible party. When appropriate, crime suspects may be adjudicated through the student disciplinary system or criminal justice system.



RVC police officers have full law enforcement authority, including the authority to effect arrests, granted by the Illinois General Assembly under 110 ILCS 805/3-42.1. This Act authorizes them to make arrests on view or warrants, for violations of state statutes, and to enforce county and city ordinances in all counties that lie within the Community College District (#511), when such is required for the protection of community college personnel, students, property, or interests.

All full time RVC Police Department officers are certified police officers with approved training through the Illinois Law Enforcement Training and Standards Board (ILETSB). RVCPD enforces all the laws of the state of Illinois, cities of Rockford and Belvidere, and regulations of the college.

Officers are responsible for a full range of public safety services, including:

- all criminal reports
- investigations
- medical emergencies
- fire emergencies
- traffic accidents
- enforcement of laws regulating alcohol use on campus
- the use of controlled substances
- weapons
- all other incidents requiring police assistance.

The RVC Police Department is located in the Support Services Building (Room 1100), on the Main (Mulford) Campus and can be contacted by dialing 911 in emergency situations or (815) 966-2900 for non-emergency situations. RVC Police Officers provide daily patrol protection for all RVC Campuses. Rockford Police respond to police calls on campus between 2:00 a.m. and 6:00 a.m. at the Rockford locations. Belvidere Police respond to calls between 2:00 a.m. and 6:00 a.m at the Belvidere location. A strong working relationship is maintained with the Rockford Police Department, Loves Park Police Department, Belvidere Police Department, Winnebago County Sheriff's Department and other local, state and federal law enforcement agencies. The RVCPD maintains mutual aid agreements and assists other local law enforcement agencies as needed. These agencies include; City of Rockford Police Department, City of Belvidere Police Department, Boone County Sheriff's Department and the Illinois Law Enforcement Alarm System (ILEAS).

Emergency calls should be placed directly to 911. All non-emergency police -related calls should be placed to (815) 966-2900. For non-emergency campus-related issues dial (815) 921-4357 to reach the RVC Police administrative line.

RVC also has numerous Emergency Call Boxes in place on the Main Campus and off-campus facilities. These Call Boxes can be used to contact the Rock Valley College Police Department in emergencies or whenever assistance is needed. Call Boxes are also available at the Bell School Road Center, and Aviation Career Education Center.

The Rock Valley College Police Department maintains a daily crime log in the RVC Police Department lobby, in the SSB (Room 1100) as well as it being available online on the RVCPD web page. The crime log contains information concerning reported crimes and typically includes the case number, classification of the crime, date reported, date occurred, time occurred, general location, and disposition of the crime.

MAINTENANCE AND SECURITY OF CAMPUS FACILITIES

Facilities, Plant Operations, and Maintenance (FPOM) maintains the campus buildings and grounds with

a concern for safety and security. The Rock Valley College Police Department inspects campus facilities regularly and reports all potential security and safety hazards to FPOM for repairs. Students, faculty , and staff may also call FPOM at (815) 921-4300 to report any security or safety hazards.

ACCESS TO CAMPUS FACILITIES

- RVC business hours are typically Monday-Friday, 8:00 a.m.-5:00 p.m., except declared holidays and campus closures.
- Campus buildings are typically open according to the current semester schedule.
- Campus grounds are accessible daily 6:30 a.m.–11:00 p.m.
- All Campus grounds, buildings, and walking path (Main Campus) are closed to the public from 11:00 p.m. until 6:30 a.m. daily.
- During non-business hours, access to all college facilities is by key or card access, if issued, or by admittance via the RVCPD.
- Questions concerning access to campus facilities can be directed to the college's main switchboard (815) 921-4000 or the Rock Valley College Police Department (815) 921-4357.
- The campus(es) are closed to the public from 11:00 p.m. until 6:30 a.m.

INVESTIGATIONS/CRIME PREVENTION

There is an ongoing effort at RVC to prevent crimes from occurring rather than react to them after the fact. A method for accomplishing this goal is the college's crime prevention program. The college's crime prevention program is based upon the elimination of criminal opportunities and the encouragement of students, faculty, and staff to be responsible for the security and safety of all members of the campus community. The college's primary crime prevention and awareness programs are made available to all incoming students, new employees, current students, and current employees.

The following is a listing of the crime prevention programs and projects utilized by RVC.

1. SAFE WALK PROGRAM

Provides an escort service, particularly during hours of darkness, for persons walking on campus. Call (815) 921-4357 or use an Emergency Call Box to request an escort. A RVCPD police officer will walk with you to any of these on-campus destinations: Main (Mulford) Campus, Bell School Road Center, RVC Downtown, Aviation Career Education Center (ACEC), Samuelson Road Center (SAML), and Advanced Technology Center(ATC).

2. NEW STUDENT ORIENTATION

Crime prevention material is made available to new and returning students during the fall. Crime prevention material is also available throughout the year at several brochure kiosks located in buildings on campus.

3. BEHAVIOR INTERVENTION TEAM (BIT) AND THREAT ASSESSMENT

An anonymous referral regarding concerning behavior can be made at the Behavior Intervention Team (BIT) section of the college's website. The BIT process coordinates a response to a student behavior(s) of concern. When referrals of concerning behavior are made by students, staff, or faculty to the Behavior Intervention Team, the team will follow up on the referral of concern and respond appropriately. BIT referrals should only be made for non-emergency situations. Emergencies and behavior that is life-threatening should immediately be reported to the RVCPD.

4. EMERGENCY CALL BOXES

An Emergency Call Box phone system is in place on campus. Located inside and outside of buildings, these Call Boxes can be used 24 hours a day to contact the RVCPD.

5. CAMPUS TELEPHONES

Campus NBX telephones (used by staff and faculty) may be used to report criminal activity, fire, or other emergencies by dialing 911.

6. ELECTRONIC MONITORING SYSTEMS

A sophisticated electronic alarm system monitors a network of intrusion and duress alarm systems in campus facilities. A series of closed-circuit security cameras are also utilized.

7. TIMELY WARNINGS

In the event that a situation arises , that has happened within 10 days, either on- or off-campus, that, in the judgment of the Chief of the Rock Valley College Police Department, constitutes an ongoing or continuing threat, a campus-wide "timely warning" will be issued. Timely Warnings are designed to inform and direct community members to help mitigate the damage of a real or potential threat to RVC. To accomplish this, RVC uses multiple means of communication to provide Immediate Notifications - RVC Alerts, Timely Warnings, and Public Safety Advisories to the College community. The type of alert issued will be based upon each situation and the alert's system criteria.

Timely Warning Notices will be distributed as soon as pertinent information is available, in a manner that withholds the names of the victims as confidential, and with the goal of aiding in the prevention of similar occurrences.

Criteria For Issuing A Timely Warning

Criteria for Issuing a Timely Warning. The college will issue a Timely Warning when the following criteria are met:

- a Clery Act crime is reported including: criminal homicide (murder and negligent/non-negligent manslaughter); sex offenses (rape, fondling, statutory rape, and incest); robbery; aggravated assault
- the crime occurred in a Clery reportable location;
- the perpetrator has not been apprehended; and
- there is a serious or ongoing threat to the college community because of the crime. This decision considers the following criteria:
- The nature of the crime;
- When and where the crime occurred, when the crime was

reported, and the amount of information known about the crime;

• The continuing danger to the college community; and

• The possible risk of compromising law enforcement efforts.

To make a timely warning consideration, all CSAs and local law enforcement agencies are directed to immediately report Clery Act crimes to the RVC Police Department.

If the Timely Warning criteria are met, a notice will be drafted using crime-specific template by the Chief of Police or designee, as soon as pertinent information is available.

Timely warnings are generally issued via email, but may also be distributed through press releases, text messages, posters, desktop alerts, and with messages on RVC's website when appropriate.

The college may not use all distribution methods for every incident.

Content of a Timely Warning

The following information is typically included in a timely warning, if available:

• a statement of the incident, including the nature and severity of the threat and the persons or locations that might be affected;

• any connection to a previous incident(s);

• physical description and/or composite drawing of the suspect;

• date and time warning was released;

• other relevant and important information, such as the gender of the victim or whether the threat involves a student or non-student;

• actions taken by law enforcement;

• a request for witnesses to contact the college's police department; and appropriate safety tips.

Timely warnings are not limited to violent crimes or crimes against persons. They can include crimes that represent threats to property. For example, a rash of motor vehicle thefts, burglaries, or thefts of property.

Timely Warning Notices are typically written and distributed by the Rock Valley College Police Department and/ or the College's Communication Team.

Crimes that would otherwise be reportable but are reported to a licensed mental health counselor in the context of a privileged, confidential communication are not subject to the timely warning requirement.

8. EMERGENCY NOTIFICATION

RVC will without delay and considering the safety of the community determines the content of the emergency notification and initiate the notification system, unless issuing a notification will, in the professional judgment of responsible authorities, compromise efforts to assist a victim or to contain, respond to or otherwise mitigate the emergency. This notification is different from a Timely Warning because it is not limited to Clery crimes. If an emergency notification is disseminated, it is not required that a timely warning is issued based on the same circumstances. All RVC segments of the campus's community will receive all notifications. Emergency Notifications are typically written and distributed by the Rock Valley College Police Department and/or the College's Communication and Marketing Department using the RVC alerts emergency text message and voice message system.

Students and staff can sign up for RVC Alerts at: RockValleyCollege.edu. Anyone with information warranting a timely warning should report the circumstances to the RVCPD, by phone at (815) 921-4357 or in person at the Rock Valley College Police Department, within the Support Services Building (SSB), on the Main (Mulford) Campus near Parking Lot #4.

Persons wishing to report criminal offenses for the purpose of making a timely warning report or an emergency notification should contact the RVC Police Department.

EMERGENCY RESPONSE AND EVACUATION PROCEDURES

To report an emergency occurring on campus, calls should be placed directly to 911. All non-emergency police related calls should be placed to (815)966-2900. As required by federal and state law, Rock Valley College has a comprehensive Emergency Operations Plan (EOP) that details immediate response and evacuation procedures, including the use of electronic and cellular communication. RVC police officers and supervisors have received training in Incident Command and the National Incident Management System (NIMS).

Generally, if a serious incident or emergency occurs, RVC police officers are the first responders to the scene. Depending on the scope and type of incident, assistance may be requested from the Rockford Police Department, Belvidere Police Department, Rockford Fire Department, Belvidere Fire Department, and other college departments. Other local, state, and federal agencies could also be involved in the response.

Building Evacuation Definitions and Guidelines:

Evacuation: Actions taken to leave an area for personal safety.

Shelter-In-Place: The process of remaining at your current location and taking shelter in lieu of attempting to evacuate.

Lockdown: Actions taken to prevent people from entering or leaving a facility.

The following procedures will be followed if an evacuation of any RVC building is required:

• Evacuations are mandatory for fire alarms and when directed by authorities!

• Display Routes for Evacuation - RVC buildings are not required to display evacuation routes, however, if any evacuation routes are posted, they should be in well-lit areas, and unobstructed and clear of debris at all times. All evacuation routes that are displayed in any RVC building will be unlikely to expose evacuating personnel to additional hazards.

Resources to Assist the Emergency Response

The following resources are available to assist RVC in the event of an emergency:

• Rock Valley College Police Department: Responsible for crimes in progress, criminal investigations, evidence processing, and scene security if necessary.

• Rockford Fire Department: Responsible for fire suppression, rescue and recovery and trench rescue operations. Responsible for treatment, triage and transportation of injured persons.

• Plant, Operations, and Maintenance: Responsible for providing facility and service needs, such as engineering, custodial, maintenance, construction and equipment.

• Department of Communications and Marketing: Responsible for information collection and dissemination to the general public and/or media outlets.

RVC will without delay and considering the safety of the community, determines the content of the emergency notification and initiates the notification system, unless issuing a notification will, in the professional judgement of responsible authorities, compromise efforts to assist a victim or to contain, respond to or otherwise mitigate the emergency. This notification is different from a Timely Warning because it is not limited to Clery crimes.

If an emergency notification is disseminated, it is not required that a timely warning is issued based on the same circumstances. All RVC segments of the campus community will receive all notifications. Emergency Notifications are typically written and distributed by the Rock Valley College Police Department and/or the College's Communication and Marketing Department.

The activation of the emergency notification can be on any of the following platforms: RVC Alerts Notification System, Emergency Web Alert System, Public Broadcast Media Outlets, NOAA Weather Radios, RVC Emergency Hotline, The Speakerphone Alert System, Outdoor Warning Sirens, RVC Alert Desktop Warning System and/or social network sites.

When the emergency situation is resolved, RVC may provide adequate follow up information to the community as needed. RVC will use the same method to provide follow up information to the community as when the emergency notification was activated.

When disseminating emergency information to the larger community, RVC will use the Comprehensive Crisis Communications Plan. The Comprehensive Crisis Communications Plan consists of two key sections: the Media Emergency Response Plan and the Internal Communications Emergency Response Plan. In the event of an emergency on any of the Rock Valley College campuses, the Communications and Marketing Department would follow the guidelines contained within this document to appropriately respond to the media and to disseminate information to the college community.

Training and testing of the emergency response and evacuation procedures:

The RVC Building Emergency Management Team or designated Building Emergency Coordinator will work with RVC Police to schedule a formal exercise at least annually. A yearly formal exercise will minimally include a tabletop scenario, which is a facilitated analysis of an emergency situation in an informal, stress-free environment. It is designed to elicit constructive discussion as participants examine and resolve problems based on existing operational plans and identify where those plans need to be refined. Tabletop exercises will be based upon the types of emergencies outlined in the BEAP and will include those individuals identified as having operational responsibilities within an RVC Building.

It is understood this Building Emergency Action Plan (BEAP) for the RVC Building will only be effective if its occupants continually review and update its content. Therefore, the individuals referenced in the BEAP for the RVC Building, specifically the Emergency Management Team Members, those listed on the Emergency Contact List, Floor Coordinators and any applicable professors and other instructors shall review this document every six months. The review process will familiarize applicable building occupants with the emergency response and overall command and control operations outlined in the BEAP. Any substantive operational changes to the RVC Building BEAP will be documented and provided to the Rock Valley College Police Department who will have accurate, updated information.

ALCOHOL, DRUG, AND WEAPONS POLICIES

ALCOHOLIC BEVERAGES

No person shall possess, consume, distribute, or manufacture any alcoholic beverages on the campus of RVC or any property that the college may own or lease.

The Rock Valley College Police Department enforces Illinois underage drinking laws.

Such laws are strictly enforced by the RVC Police Department. Violators are subject to campus disciplinary action, criminal prosecution, fine, and imprisonment.

The RVC campus has been designated, "drug free," and only under certain circumstances is the consumption of alcohol permitted.

CONTROLLED SUBSTANCES

No person shall possess, consume, distribute, purchase, or manufacture any controlled or illegal substance on the campus of RVC or any property which the college may own or lease.

The Rock Valley College Police Department enforces federal and state drug laws.

For a complete description of college disciplinary sanctions, State of Illinois, and Federal Drug Laws Penalties, visit: RockValleyCollege.edu.

WEAPONS

No person shall wear, transport, store, or possess any firearms or other weapons while on any property the college may own or lease (including college-owned vehicles) (720 ILCS 5/21-6). Possession of "weapons" shall include, but is not limited to, firearms (including any gun, rifle, shotgun, pistol, BB, or pellet gun, or any firearm or device from which a projectile may be fired by explosive or gas/compressed air), knives, explosives, chemical or biological weapons, slingshot, metal knuckles, blackjack, or any other object which by use, design, or definition may be used or threatened to inflict injury upon another. "Weapons" does not include mace or pepper spray.

Per the Illinois Firearm Concealed Carry Act [Section 65 (a)(15)], carrying a concealed firearm is prohibited on community college property even if the individual has a valid Concealed Carry License (CCL). Prohibited areas include all campus properties. This includes, but is not limited to, all buildings, parking lots, sporting event areas, bikes paths, and college-owned vehicles. A person with a valid CCL (licensee) may carry a concealed firearm on or about their person within a vehicle into a parking area and may store a firearm or ammunition concealed in a case within a locked vehicle or locked container out of plain view within the vehicle in the parking area. A licensee may carry a concealed firearm in the immediate area surrounding their vehicle within a parking lot area only for the limited purpose of storing or retrieving a firearm within the vehicle's trunk, provided the licensee ensures the concealed firearm is unloaded prior to exiting the vehicle. It is the

licensee's responsibility for knowing and obeying the Concealed Carry Law. Violations of Illinois weapons laws may result in arrest. Additionally, violation of the college's weapons policy may result in disciplinary action for students and staff including suspension and/or termination.

This policy does not apply to certified law enforcement personnel (police officers, sheriff's deputies, parole agents) who are authorized by their agency to carry firearms on and off duty. Activities requiring use of prohibited items may be conducted only with the prior written approval of the RVC Chief of Police, or their designee.

TREATMENT

RVC provides a complete listing of personal counseling and treatment programs available in the Winnebago/Boone counties area. This listing is available in the Personal and Success Counseling Center, the Library, Financial Aid Office, the Bell School Road Center, the Aviation Career Education Center, and at the office of the Dean of Students.

In addition, students and employees may seek assistance from the counselor designated to assist with drug education on the campus who is located in the Personal and Success Counseling Center on the second floor of the Stenstrom Student Center.

If you are aware of problems with friends or family members, we encourage you to act responsibly by consulting with the Personal and Success Counseling Center. Remaining silent or waiting until a situation has escalated is neither respectful nor responsible. The college supports the notion of students helping one another to cooperatively solve alcohol and substance abuse problems as they occur.

SEXUAL AND OTHER HARASSMENT POLICY (TITLE IX)

Rock Valley College is committed to providing an educational environment that is free from all forms of harassment as defined and otherwise prohibited by state and federal law. It is the policy of Rock Valley College that sexual harassment or any other form of harassment of a student by another student, an employee or a third party is prohibited and will not be tolerated. Any student or employee who is found after appropriate investigation to have violated this policy will be subject to disciplinary action, up to and including expulsion or termination.

Students who believe they have been subjected to harassment in violation of this policy shall have the right to submit complaints to the college in accordance with the administrative procedures implementing this policy.

Consistent with Title IX of the Education Amendments of 1972 (Title IX), 20 U.S.C. §§ 1681 et seq., and its implementing regulations, 34 C.F.R. Part 106, the college will provide training for administrators, teachers, staff, and students to help ensure that they understand what types of conduct constitute sexual harassment or violence, can identify warning signals that may need attention, and know how to properly respond.

Prohibited Conduct: Domestic Violence, Dating Violence, Sexual Assault, Stalking, Sexual Harassment, Sexual Violence, Harassment, Retaliation, Reprisals, False Claims, Inappropriate Consensual Relationships.

Sexual & Other Harassment Defined

Sexual harassment means unwelcome sexual advances, requests for sexual favors, or other verbal, nonverbal, or physical conduct of a sexual nature from another student, an employee or a third party when:

A. Such conduct denies or limits a student's ability to participate in or to receive benefits, services, or opportunities in the college's programs or activities;

B. Submission to or rejection of such conduct is used as a basis for educational decisions affecting such individual; or

C. Such conduct has the purpose or effect of unreasonably interfering with an individual's academic performance, or of creating an intimidating, hostile, or offensive educational environment.

This policy applies in all college environments, whether on campus, off campus, at college-sponsored social functions, or otherwise.

Examples of Sexual Harassment

Sexual harassment, as defined above, can range from unwelcome sexual flirtation to sexual assault. The following is a list of examples of conduct that may violate this policy. It is not intended to be an exhaustive list:

1. Direct propositions of a sexual nature
2. Physical assaults or sexual violence
3. Unwelcome and offensive physical contact such as patting or pinching
4. Unwelcome sexual flirtation
5. Sexually explicit statements, jokes, or anecdotes
6. Remarks or speculation about sexual activity
7. Direct or implied threats that submission to sexual advances will be a condition of grading, promotion, or other educational actions
8. Sexual slurs, sexual innuendos, and other comments about a person's body
9. Telephone calls, emails, text messages, use of social media, and other electronic communications of an unwelcome sexual nature
10. Deliberate touching of another's sexual parts without consent
11. Deliberate sexual contact of another without consent
12. Deliberate constraint or incapacitation of another, without that person's knowledge or consent, so as to put another at substantially increased risk of sexual injury
13. Any sexual act that occurs without the consent of the victim, or that occurs when the victim is unable to give knowing consent due to drug or alcohol intoxication, mental incapacity, or under the age of 17
14. Obscene or indecent behavior, which includes, but is not limited to, exposure of one's sexual organs or the display of sexual behavior that would be reasonably offensive to others

This policy also prohibits gender-based harassment, which may include acts of verbal, nonverbal, or physical aggression, intimidation, or hostility based on sex or sex-stereotyping, even if those acts do not involve conduct of a sexual nature.

Other Forms of Harassment

Harassment on the basis of any other protected characteristic is also strictly prohibited.

Harassment means unwelcome verbal, physical, or other

conduct based upon student's race, color, religion, gender, sexual orientation, national origin, age, disability, marital status, citizenship, or any other characteristic protected by law that:

A. Has the purpose or effect of creating an intimidating, hostile or offensive educational environment

B. Has the purpose or effect of unreasonably interfering with a student's academic performance

C. Otherwise adversely affects a student's educational opportunities

Harassing conduct includes, but is not limited to: epithets, slurs, or negative stereotyping; threatening, intimidating, or hostile acts; offensive jokes; and written material that shows hostility or aversion towards an individual or group based upon a legally protected characteristic.

Consensual Relationships

A sexual or romantic relationship between an employee and a student creates a conflict of interest when one of the individuals has direct evaluative authority over the other. Voluntary consent to a relationship of this nature is inherently suspect given the dynamics of the relationship. Therefore, it is a violation of this policy for an employee to have a sexual or romantic relationship with a student enrolled in a course being taught by the employee or whose work that employee supervises.

Relationships of this nature can affect other students, faculty, and staff because it places the employee in a position to favor or advance one student's interest at the expense of the others. This relationship may also send an implicit message that obtaining benefits is contingent on a sexual or romantic relationship.

Please see the RVC Dean of Students web page for additional information regarding Title IX / Sexual Harassment (Sexual Assault, Sexual Harassment & Relationship Violence tab): RockValleyCollege.edu.

SEX-BASED MISCONDUCT PROCEDURES

Initial Discussion

The college encourages students who have experienced sex-based misconduct to talk with someone about what happened so that they can get the support they need and so that the college can respond appropriately. Different employees on campus have different reporting obligations with regard to alleged sex-based misconduct. Designated Responsible Employees are required to report all incidents of sex-based misconduct to the Title IX Coordinator and all members of the college community (including students) are encouraged to report such incidents to the Title IX Coordinator.

Filing a Formal Complaint

Any student who feels that they have been the victim (or complainant) of sex-based misconduct of any type by another student, an employee, or a third party may submit a formal written complaint to the:

Title IX Coordinator:
(815) 921-1500
cm.maxient.com/reporting.php?RockValleyCollege
or email: RVC-DeanofStudents@RockValleyCollege.edu

Located in the: Dean of Students Office, Main Campus, Stenstrom Student Center, 2nd Floor
3301 N. Mulford Road, Rockford, IL 61114 | (815) 921-4284.

Written complaints must be signed and, to the extent possible, should state in detail the time, place, pertinent facts, and circumstances of the alleged harassment along with any witnesses. Written complaints must also state the remedy or relief being sought.

Initiating a Complaint

All complaints of sex-based misconduct are taken seriously and will be investigated promptly. The Title IX Coordinator, or their designee, will inform and seek consent from the complainant before beginning an investigation. If the complainant requests confidentiality (and/or insists that his or her name or other identifiable information not be disclosed to the alleged perpetrator, or respondent), the Title IX Coordinator, or their designee, will inform the complainant that the college's ability to respond may be limited and that the college may be required to act regardless in the interest of the safety of the campus and community. The Title IX Coordinator or their designee will also inform the complainant that this policy prohibits retaliation, and the college will not only take steps to prevent retaliation, but also take strong responsive action if retaliation occurs. The Title IX Coordinator or their designee will inform the complainant that the college cannot ensure confidentiality.

The purpose of the investigation is to determine whether the alleged violation of the college policy has occurred. In making this determination, the college uses the preponderance of evidence standard, i.e., whether it is more likely than not that the sex-based misconduct occurred.

Supportive Measures

Once the Title IX coordinator or their designee receives the report and then communicates with the complainant, they will discuss supportive measures that the complainant may have access to, which includes but is not limited to the following examples:

- Counseling and mental health support;
- Extensions of deadlines or other course-related adjustments;
- Leaves of absence;
- Changes to academic, living, dining, transportation and/or working schedules or situations;
- Increased security and monitoring of certain areas of campus;
- Issuance and enforcement of mutual campus no contact orders;
  and
- Enforcement of an order of protection or no contact order entered by a State civil or criminal court.

Grievance Process

Once the complainant has spoken with the Title IX coordinator, if they choose to file a formal complaint, the college will start the grievance process in accordance with the Federal Title IX Formal Grievance Procedures. A formal complaint is a document filed by the complainant or signed by the Title IX Coordinator, alleging a Sex-Based Misconduct Violation and requesting the college to investigate. At the time of filing, the complainant must be participating in, or attempting to participate in the college's

programs or activities as a student or employee.

Within 10 business days of signing a formal complaint, The Title IX Coordinator will provide written notice to all parties involved to inform them of the following information:

- The Grievance Process
- The Allegations
- Acknowledgement that the respondent is not currently responsible, and a final determination is made at the conclusion of the process
- Awareness that parties may have an advisor of their choice (can be an attorney, but doesn't have to be)
- Acknowledgement that parties may inspect and review directly related evidence that is part of the investigation
- Review of the College Code of Conduct provision(s) that prohibit submitting false statements/information

The college will provide written notice if they investigate allegations not included in the original written notice of allegations.

Informal Resolution

After the initial notice of allegations, both parties may agree to participate in the Informal Resolution Process. The Complainant and Respondent must provide voluntary written consent to participate and may withdraw from this process at any time before a finalized signed agreement is reached. If one party withdraws from the informal resolution process, the college resumes the grievance process as a formal complaint. Informal Resolutions are not permitted for cases involving Sex-Based Misconduct by a college employee toward a student.

Consolidation/Dismissal of Formal Complaints

The Title IX Coordinator may consolidate related formal complaints that come from the same facts or circumstances.

The Title IX Coordinator may dismiss an investigation if Title IX regulations are not applicable. If this occurs, the college will inform parties of this action and will give directives regarding other college policies and procedures that may be used to resolve the concern. A Title IX case may also be dismissed if the complainant requests in writing that the case be withdrawn, the respondent is no longer enrolled in and/or employed by the college or if specific circumstances prevent the college from gathering evidence needed for a determination.

Investigation of a Formal Complaint:

The Title IX Coordinator will assign a trained investigator to investigate the complaint. They will gather evidence and witness information from each party. Both parties may be accompanied by an advisor of their choice, but the advisor's role is limited to providing support, guidance, and conducting cross-examination during the live hearing. The advisor may not speak on behalf of the party during the meeting and must comply with the investigator's rules and expectations. If these procedures are violated in any way, that advisor may be prohibited from further participation.

Each party will receive a notice in writing with the date, time, location, participants and purpose of the investigative meeting. Three (3) Business days' notice will be given to the parties by the investigator.

At the end of the investigation, the investigator will send each party (and advisor, if relevant) the evidence collected in electronic format. The parties will have 10 days to submit a written response to the evidence for the investigator to consider before completing their report.

After completing their report, the investigator will forward a copy to the Title IX coordinator. The Title IX Coordinator will schedule a hearing. At least 10 business days prior to the hearing, the Title IX Coordinator will Provide both parties with written notice of the hearing date, time, location, participants (including the name of the appointed Hearing Officer) and purpose of the hearing. They will also send to each party (and the party's advisor, if any) the investigative report [in electronic format or hard copy] for their review and written response.

Hearings

A hearing will be conducted by a Hearing Officer appointed by the college. Both parties will have the opportunity to request a substitution if the selected Hearing Officer poses a conflict of interest. A party wishing to request a substitution must contact the Title IX Coordinator within three (3) business days after the party's receipt of the notice of hearing to make such a request.

At the request of either party, the college will arrange for the live hearing to occur with the parties located in separate rooms, with technology enabling the Hearing Officer and parties to simultaneously see and hear the party or witness answering questions. This request is made by contacting the Title IX Coordinator at least three (3) business days in advance of the hearing. The college may conduct any live hearing virtually, with the participants in one or more separate geographical locations, and with technology enabling participants simultaneously to see and hear each other.

At the live hearing, each party's advisor will be permitted to ask the other party and any witnesses all relevant questions and follow-up questions, including those challenging credibility. Such cross-examination will be conducted directly, orally, and in real time by the party's advisor of choice and may never be conducted by a party personally.

If a party does not have an advisor who is available to conduct cross-examination on behalf of that party at the live hearing, then the college will provide the party with an advisor of the college's choice, free of charge, to conduct cross-examination on behalf of that party.

To invoke this right, the party must notify the Title IX Coordinator at least three (3) business days in advance of the hearing that the party does not have an advisor to conduct cross-examination. A party who fails to notify the college that they do not have an advisor within the required three (3) business day timeframe will waive the right to request that an advisor be appointed.

Only relevant questions, as determined by the Hearing Officer, may be asked of a party or witness. Questions and evidence about the complainant's sexual predisposition or prior sexual behavior are not relevant and will not be permitted, except where:

1. The questions and evidence about the complainant's prior sexual behavior are offered to prove that someone other than the respondent committed the conduct alleged by the complainant; or
2. The questions and evidence concern specific incidents of the complainant's prior sexual behavior with respect to the respondent and are offered to prove consent.

If a party or witness does not submit to cross-examination at the live hearing, either due to absence from the hearing or due to

the party's or witness's refusal to answer cross-examination or other questions, the Hearing Officer will not rely on any statement of that party or witness in reaching a determination regarding responsibility; however, the Hearing Officer will not draw an inference about the determination regarding responsibility based solely on a party's or witness's absence from the live hearing or refusal to answer cross-examination or other questions.

The college will make all evidence obtained as part of the investigation that is directly related to the allegations raised in the formal complaint available for the parties' inspection and review during the hearing. In addition, the college will create an audio or audiovisual recording, or transcript, of the live hearing, which the Title IX Coordinator will make available to the parties for inspection and review upon request.

Determination Regarding Responsibility

Within ten (10) business days after the conclusion of the hearing, the Hearing Officer will make a decision regarding responsibility. The Hearing Officer will apply a preponderance of the evidence standard when determining responsibility. Within seven (7) business days of reaching their decision, the Hearing Officer will issue a written determination to both parties simultaneously. The written determination will include:

1. Identification of the allegations potentially constituting sexual harassment as defined in 34 C.F.R. § 106.30 (Title IX) and/or constituting sexual violence, domestic violence, dating violence or stalking pursuant to the Preventing Sexual Violence in Higher Education Act;

   The new Title IX regulations require the college to provide parties with at least 10 days to submit a written response to the evidence, and they require the investigator to consider those responses before completing the report.
2. A description of the procedural steps taken from the receipt of the formal complaint through the determination, including any notifications to the parties, interviews with parties and witnesses, site visits, methods used to gather other evidence, and hearings held;
3. Findings of fact supporting the determination;
4. Conclusions regarding the application of the College Code of Conduct or other conduct standards to the facts;
5. A statement of, and rationale for, the result as to each allegation, including a determination regarding responsibility, any disciplinary sanctions the college imposes on the respondent, and whether remedies designed to restore or preserve equal access to the college's education program or activity will be provided by the college to the complainant; and
6. The procedures and permissible bases for the complainant and respondent to appeal.

Appeals

Both parties will have the right to appeal any determination regarding responsibility, and any dismissal of a formal complaint or allegations therein, to the Vice President of Student Affairs or designee.

An appeal must be based on one or more of the following grounds:

1. A procedural irregularity occurred;

2. New evidence or information exists that could affect the outcome of the matter;

3. The Title IX Coordinator, Investigator or Hearing Officer had a conflict of interest or bias for or against complainants or respondents generally, or the individual complainant or respondent, that affected the outcome of the matter; and/or

4. The sanction is disproportionate with the violation.

A party who wishes to appeal a determination regarding responsibility or a dismissal of a formal complaint or allegations therein must submit a written appeal request to the Title IX Coordinator within seven (7) business days of the party's receipt of the written determination or written dismissal notice. The written appeal request must identify the ground(s) on which the party seeks to appeal the determination or dismissal.

Within seven (7) business days of the Title IX Coordinator's receipt of an appeal request, the Title IX Coordinator will forward the appeal request to the Vice President of Student Affairs or designee and will notify the other party in writing that an appeal has been filed. Before reaching a determination regarding the appeal, the Vice President of Student Affairs will afford both parties an equal opportunity to submit a statement in support of, or challenging, the determination or responsibility or dismissal that is the subject of the appeal. Within seven (7) business days after the Vice President of Student Affairs or designee has concluded their review of the appeal, the Vice President of Student Affairs or designee will issue a written decision simultaneously to both parties, describing the outcome of the appeal and the rationale for the outcome. The Vice President of Student Affairs or designee's decision is final.

Confidentiality

The college will strive to protect the confidentiality of the parties and records to the extent permitted by law. However, the college cannot ensure confidentiality in every situation. The college will evaluate requests for confidentiality in the context of its responsibility to provide a safe and nondiscriminatory environment for all students. Accordingly, the college may weigh the request for confidentiality against the following factors: the seriousness of the alleged harassment; the complainant's age; whether there have been other harassment complaints about the same individual; and the alleged harasser's rights to receive information about the allegations if the information is maintained by the school as an "education record" under the Family Educational Rights and Privacy Act (FERPA), 20 U.S.C. § 1232g; 34 C.F.R. Part 99.15.

Retaliation

Retaliation means adverse action taken against a student because he or she has, in good faith, reported harassment or provided information in support of a harassment complaint. Retaliation violates the college's policy and is also illegal. A person engaging in retaliatory conduct will be subject to corrective action, up to and including expulsion or termination.

Reprisal Against Alleged Harasser

It is against this policy to take into account the filing of a complaint against an employee or a student when making determinations such as reappointment, tenure, promotion, grades, merit, or any other evaluation, unless a final determination has been made that the employee or student did

in fact violate this policy. The fact that a complaint has been filed is not proof of the prohibited conduct and should not be treated as such.

False Claims

Allegations of harassment are extremely damaging by their very nature. All claims of harassment must be made in good faith. Any claims that are brought while knowingly false, with malicious intent, or out of retaliation are a violation of this policy. Students who violate this policy will be disciplined and subjected to corrective actions, up to and including expulsion.

External Complaints

While the college encourages individuals to use the college's internal complaint procedure to resolve harassment concerns, students also have the right to file a complaint with the U.S. Department of Education's Office for Civil Rights (OCR) in addition to or in lieu of filing an internal complaint. Students may also file a criminal complaint with the college's Police Department and/or the Rockford Police Department. No retaliation shall be taken against a student for filing an external complaint.

Denver Office - Office for Civil Rights
U.S. Department of Education
Cesar E. Chavez Memorial Building
1244 Speer Boulevard, Suite 310
Denver, CO 80204-3582
Phone: (303) 844-5695 | Fax: (303) 844-4303
Email: OCR.Denver@ed.gov
OCR Website: https://www.ed.gov/

Sexual misconduct or retaliation based thereon in violation of Title VII of the Civil Rights Act, 42 U.S.C. § 2000e et seq., may file a complaint with the Illinois Department of Human Rights (IDHR) or the Equal Employment Opportunity Commission (EEOC):

Illinois Department of Human Rights
555 West Monroe Street, Suite 700, Chicago, Illinois 60601
Phone: (312) 814-6251 | TTY: (866)740-3953
Website: dhr.illinois.gov/

Equal Employment Opportunity Commission
Chicago District Office
John C. Kluczynski Federal Building
230 S Dearborn Street (Suite 1866), Chicago, IL 60661
Phone: (312) 872-9744
Website: eeoc.gov/field-office/chicago/location

SEXUAL AND INTERPERSONAL VIOLENCE

Sexual Violence:

- refers to physical sexual acts perpetrated against a person's will, or where a person is incapable of giving consent. Consent must be given freely and voluntarily. It must be active and cannot be passive; silence or an absence of resistance, does not imply consent.
  A person may not give consent if they are unconscious, under the age of 17, incapacitated due to the use of alcohol or drugs, or have an intellectual or other disability. Past consent does not imply future consent, consent can be withdrawn at any time. Coercion, force,
  or threat of either; invalidates consent. Examples of sexual violence includes; rape, sexual assault, sexual battery, and sexual coercion. All such acts are forms of sexual harassment covered under this policy.
- involves the use of force or threat of force to sexually touch or sexually penetrate the victim's body or forcing the victim to touch or penetrate the offender's body. Threats of death or use of a weapon increases the severity of criminal charges. According to Illinois law, sex crimes can be prosecuted even if the victim knew the attacker; the victim did not fight back; the victim had consensual sex with the attacker previously; or the victim was intoxicated or unconscious.

Rock Valley College does not tolerate interpersonal violence, which includes sexual assault, prohibited sexual contact, stalking, dating violence, and domestic violence in any form.

Rock Valley College ("college") is committed to providing a safe and welcoming campus environment free from discrimination based on sex, which includes sexual assault, sexual exploitation, stalking, sexual harassment, dating violence, and domestic violence (collectively referred to as sexual misconduct). The college prohibits and will not tolerate sexual misconduct because such behavior violates the college's institutional values, adversely impacts the college's community interest, and interferes with the college's mission. The college also prohibits retaliation against any person who, in good faith, reports or discloses a violation of this policy, files a complaint, and/or otherwise participates in an investigation, proceeding, complaint, or hearing under this policy. Once the college becomes aware of an incident of sexual misconduct, the college will promptly and effectively respond in a manner designed to eliminate the misconduct, prevent its recurrence, and address its effects. Whenever a student or employee reports to the institution that they have been the victim of dating violence, domestic violence, sexual assault, or stalking, whether the offense occurred on or off campus, the institution will provide the student or employee with an explanation of their rights and options. This information is in the Rock Valley College "Know Your Rights" booklet.

The Lead Title IX Coordinator is responsible for coordinating the college's efforts to comply with and carry out its responsibilities under Title IX of the Education Amendments of 1972 ("Title IX"), which prohibits sex discrimination, including sexual misconduct, in education programs and activities for institutions that receive federal financial assistance, as well as retaliation for the purpose of interfering with any right or privilege protected by Title IX. The Lead Title IX Coordinator oversees the college's response to all reports and complaints of sexual misconduct to monitor outcomes, identify and address any patterns or systemic problems, and to assess their effects on the campus climate. The Lead Title IX Coordinator also evaluates requests for confidentiality by those who report or complain about sexual misconduct in the context of the college's responsibility to provide a safe and welcoming campus environment for all students free from discrimination based on sex. Following a report or complaint of sexual misconduct, the college is required to conduct an adequate, reliable, impartial, equitable, and prompt investigation, including:

1. determining whether the report or complaint alleges conduct that may, upon further investigation, constitute prohibited sexual misconduct;
2. identifying if a formal complaint will be held;
3. appointing an investigative team to conduct that investigation;

4. determining whether reports and complaints are handled properly in a prompt and timely manner;
5. informing all parties regarding the disciplinary process and formal grievance procedures;
6. confirming that all parties have been notified of a decision and the right to, and procedures for, an appeal, if applicable;
7. maintaining information and documentation related to the investigation in a secure manner, consistent with the college's obligations to disclose information as required by law; and
8. monitoring compliance with timeframes set forth in the applicable procedures.

The Lead Title IX Coordinator and can be contacted at (815) 921-1500; or by email at RVC-StudentConduct@RockValleyCollege.edu.

A person should contact the Lead Title IX Coordinator or a Deputy Title IX Coordinator to:

1. seek information or training about rights and available actions to resolve reports or complaints involving potential sex discrimination, including sexual misconduct;
2. file a complaint or make a report of sex discrimination, including sexual misconduct;
3. notify the college of an incident, policy or procedure that may raise potential Title IX concerns;
4. get information about available resources (including confidential resources) and support services relating to sex discrimination, including sexual misconduct; and ask questions about the college's policies and procedures related to sex discrimination, including sexual misconduct.

Domestic Violence and Dating Violence

Involves a person knowingly, without justification, causing bodily harm to any family or household member, or making physical contact of an insulting or provoking nature with them. A family or household member includes spouses, former spouses, parents, children, stepchildren, and other persons related by blood or by present or prior marriage, persons who share or formerly shared a common dwelling, persons who have or allegedly have a child(ren) in common, person who share or allegedly share a blood relationship through a child, persons who have or have had a dating or engagement relationship, persons with disabilities and their personal assistants, and caregivers as defined in Section 12-4.4a of the Illinois Domestic Violence Code.

Stalking

Stalking is committed when a person knowingly engages in a course of conduct directed at a specific person, and they know or should know that their course of conduct would cause a reasonable person to fear for their safety or the safety of a third person, or causes them to suffer from emotional distress. It can also involve knowingly following a person and/or placing them under surveillance, on at least two separate occasions.

ASSISTANCE FOR VICTIMS OF SEXUAL VIOLENCE

You Have Been the Victim of Sexual Assault

Sexual Assault should be reported immediately to the RVC Police Department, and/or Title IX Coordinator, or their designee. The Title IX Coordinator, or their designee, will provide assistance by discussing options available at the college including; assistance with support services, information on college procedures, providing remedies or administrative measures, and providing answers to questions or concerns. The Chief of the Rock Valley College Police Department, or their designee, will complete a campus report and explain to the student their options for pursuing the complaint through the legal system. The Rock Valley College Police Department can also assist with the needed hospital treatment (or other appropriate agency) and investigation of the complaint. It is important to have prompt, thorough medical care after a sexual assault. The primary medical concerns are physical injuries, sexually transmitted diseases, and pregnancy. At the time of the medical examination, testing will also be done to collect evidence that can be used to prosecute the individual who committed the assault. For this reason, sexual assault victims should not bathe or change their clothing after an assault, because it could destroy evidence. Preserved evidence may be helpful in obtaining a protection order against the assailant.

The RVC Police Department will notify college officials and will report the complaint to the Title IX Coordinator, or their designee for determination of the need for campus adjudication to take place regardless of prosecution through the legal system.

Any case of sexual assault referred to the Title IX Coordinator, or their designee, will be investigated. Sanctions for students found responsible of sexual assault may range from disciplinary warning or probation to suspension or expulsion from the college.

Rock Valley College provides referral and counseling assistance for victims of sexual assault through the Title IX Coordinator, or their designee, and/or the RVC Personal and Success Counselor (located on the second floor of the Stenstrom Student Center Main Campus).

A victim may report directly to an RVC Personal and Success Counselor for immediate confidential response to obtain resources, discuss options, and to help navigate the process.

Crisis Centers

Additional sexual assault information and crisis center locations are available at the **Illinois Coalition Against Sexual Assault (ICASA)**: ICASA.org.

You may also contact **Rockford Sexual Assault Counseling, Inc. (RSAC)**: RSAConline.org.
RSAC's services are confidential and free, 24 hours a day/7 days a week at (815) 636-9811.

Remedies
RemediesRenewingLives.org/
220 Easton Parkway, Rockford, IL 61108
24 hour Domestic Hotline (815) 962-6102

The National Domestic Violence Hotline
thehotline.org/?utm_source=youtube&utm_
medium=organic&utm_ campaign=domestic_violence
PO Box 90249 Austin, TX 78709 | Phone: 1-800-799-SAFE (7233)

2.1.1 Get Connected. Get Help
Call 211 for help
https://www.211.org/

CONSENT

Consent is informed, freely and actively given, mutually understandable words or actions that indicate a willingness to participate in mutually agreed upon sexual activity. A person can withdraw consent at any time. There is no consent when there is force, threats, intimidation, or duress. A person's lack of verbal or physical resistance does not constitute consent. Consent to past sexual activity with another person does not constitute consent to future sexual activity with that person. Consent to engage in sexual activity with one person does not constitute consent to engage in sexual activity with another person. A person cannot consent to sexual activity if such person is unable to understand the nature, fact, or extent of the activity or give knowing con¬sent due to circumstances including without limitation the following:

A. the person is incapacitated due to the use or influence of alcohol or drugs;

B. the person is asleep or unconscious;

C. the person is under the legal age to provide consent; or

D. the person has a disability that prevents such person from having the ability or capacity to give consent.

Rock Valley College will provide written notification to students, employees and visitors who have been victims of dating violence, domestic violence, sexual assault and stalking. The written notification booklet is called Putting Victims First, Victims Rights book and is distributed by the Rock Valley College Police Department and the Dean of Students Office.

DATING VIOLENCE

Dating violence is violence committed by a person who is or has been in a social relationship of a romantic or intimate nature with the victim, and the existence of such a relationship shall be determined based on the reporting party's statement and with consideration of the length of relationship, the type of the relationship, and the frequency of the interaction between the persons involved in the relationship.

SEXUAL EXPLOITATION

The use of another person's nudity or sexual activity without consent for the purpose of sexual gratification, financial gain, personal benefit, personal advantage, or any other non-legitimate purpose. Sexual exploitation includes, but is not limited to:

A. without the knowledge and consent of all participants, observing, recording, or photographing nudity or sexual activity of one or more persons in a location where there is a reasonable expectation of privacy, allowing another to observe, record, or photograph nudity or sexual activity of one or more persons, or otherwise distributing recordings, photographs, or other images of the nudity or sexual activity of one or more persons;

B. exposing one's genitals without consent of the other person(s); and

C. sending sexually explicit materials to another person without consent of the recipient.

ORDERS OF PROTECTION & NO-CONTACT ORDERS

In Illinois, a victim of domestic violence, dating violence, sexual assault or stalking has rights. Further, the college complies with Illinois law in recognizing orders of protection. Any person who obtains an order of protection from Illinois or any other state should provide a copy to the RVC Police. A complainant may then meet with the RVC Police to develop a "Safety Action Plan," which is a plan for RVC Police and the victim to reduce risk of harm while on campus or coming and going from campus.

Rock Valley College provides students and employees with written notification about existing counseling, health, mental health, victim advocacy, legal assistance, visa and immigration assistance, student financial aid and other services available for victims, both within the institution and in the community. They will also be provided with information about options for, available assistance in, and how to request changes to academic, living, transportation, and working situations or protective measures. The college will make such accommodations or provide such protective measures if the victim requests them and if they are reasonably available, regardless if the victim chooses to report the crime to campus police or local law enforcement.

This information is available in the "Know Your Rights" booklet published by the college.

CONFIDENTIALITY

The college will attempt to protect the identity of persons who report having been victims of sexual assault, domestic violence, dating violence, or stalking, consistent with its legal obligations to protect the safety of the campus community.

Personal identifiable information about the victim will be treated as confidential and only shared with persons with a specific need to know who are investigating/adjudicating the complaint or delivering resources or support services to the complainant (for example, publicly available record-keeping for purposes of Clery Act reporting and disclosures will be made without inclusion of identifying information about the victim, as defined in 42 USC 1395 (a) (20).)

Further, the institution will maintain as confidential, any accommodations or protective measures provided to the victim to the extent that maintaining such confidentiality would not impair the ability of the institution to provide the accommodations or protective measures.

The college does not publish the name of crime victims nor house identifiable information regarding victims in the campus police department's Daily Crime Log or online. Victims have the right to require that directory information about them not be disclosed. To make this request, a student must submit a "Request to Suppress Directory Information" to the Office of the Registrar (815) 921-4250. Students who request suppression of directory information usually do so because of serious, even dangerous, circumstances. It is critical that their privacy be protected in every situation. If a student has elected to suppress directory information, the college will respond to inquiries as follows:

"There is no information available for any student by that name."

Police reports in the state of Illinois are public records, and the college Police cannot hold reports of crimes in confidence. However, victim information is redacted in reports requested via the Freedom of Information Act (FOIA). Confidential reports for inclusion in the annual disclosure of crime statistics can be made to other campus security authorities.

INTERIM PROTECTIVE MEASURES AND SANCTIONS

The college may implement protective measures following the report of domestic violence, dating violence, sexual assault and/or stalking, which may include some or all of the following actions: no contact orders, no trespass orders, and changes to

class schedules.

RESULTS OF DISCIPLINARY HEARINGS

Rock Valley College will, upon written request, disclose to the alleged victim of a crime of violence, or a non-forcible sex offense, the results of any disciplinary hearing conducted by the college against the student who is the alleged perpetrator of the crime or offense. If the alleged victim is deceased as a result of the crime or offense, RVC will provide the results of the disciplinary hearing to the victim's next of kin, if so requested.

Results of hearings should be released to the victim and the accused on the same day.

HOW TO BE AN ACTIVE BYSTANDER

Bystanders play a critical role in the prevention of sexual and relationship violence. They are individuals who observe violence or witness the conditions that perpetuate violence. They are not directly involved but have the choice to intervene, speak up, or do something about it. We want to promote a culture of community accountability where bystanders are actively engaged in the prevention of violence without causing further harm. We may not always know what to do even if we want to help. Below is a list of some ways to be an active bystander. If you or someone else is in immediate danger, dial 911.This could be when a person is yelling at or being physically abusive towards another and it is not safe for you to interrupt.

1. Watch out for your friends and fellow students/employees. If you see someone who looks like they could be in trouble or need help, ask if they are ok.
2. Confront people who seclude, hit on, try to make out with, or have sex with people who are incapacitated.
3. Speak up when someone discusses plans to take sexual advantage of another person.
4. Believe someone who discloses sexual assault, abusive behavior, or experience with stalking.
5. Refer people to on or off campus resources listed in this document for support in health, counseling, or with legal assistance.

RISK REDUCTION

With no intent to victim-blame and recognizing that only rapists are responsible for rape, the following are some strategies to reduce one's risk of sexual assault or harassment (taken from Rape, Abuse, & Incest National Network, www.rainn.org):

1. Be aware of your surroundings. Knowing where you are and who is around you may help you to find a way to get out of a bad situation.
2. Try to avoid isolated areas. It is more difficult to get help if no one is around.
3. Walk with purpose. Even if you don't know where you are going, act like you do.
4. Trust your instincts. If a situation or location feels unsafe or uncomfortable, it probably isn't the best place to be.
5. Try not to load yourself down with packages or bags as this can make you appear more vulnerable.
6. Make sure your cell phone is with you and charged and that you have cab money.
7. Don't allow yourself to be isolated with someone you don't trust or someone you don't know.
8. Avoid putting music headphones in both ears so that you can be more aware of your surroundings, especially if you are walking alone.
9. When you go to a social gathering, go with a group of friends. Arrive together, check in with each other throughout the evening, and leave together. Knowing where you are and who is around you may help you to find a way out of a bad situation.
10. Trust your instincts. If you feel unsafe in any situation, go with your gut. If you see something suspicious, contact law enforcement immediately.
11. Don't leave your drink unattended while talking, dancing, using the restroom, or making a phone call. If you've left your drink alone, just get a new one.
12. Don't accept drinks from people you don't know or trust. If you choose to accept a drink, go with the person to the bar to order it, watch it being poured, and carry it yourself. At parties, don't drink from the punch bowls or other large, common open containers.
13. Watch out for your friends, and vice versa. If a friend seems out of it, is way too intoxicated for the amount of alcohol they've had, or is acting out of character, get him or her to a safe place immediately.
14. If you suspect you or a friend has been drugged, contact law enforcement immediately. Be explicit with doctors so they can give you the correct tests (you will need a urine test and possibly others).
15. If you need to get out of an uncomfortable or scary situation here are some things that you can try:
    a. Remember that being in this situation is not your fault. You did not do anything wrong, it is the person who is making you uncomfortable that is to blame.
    b. Be true to yourself. Don't feel obligated to do anything you don't want to do. "I don't want to" is always a good enough reason. Do what feels right to you and what you are comfortable with.
    c. Have a code word with your friends or family so that if youdon't feel comfortable you can call them and communicate your discomfort without the per¬son you are with knowing. Your friends or family can then come to get you or make up an excuse for you to leave.
    d. Lie. If you don't want to hurt the person's feelings it is better to lie and make up a reason to leave than to stay and be uncomfortable, scared, or worse. Some excuses you could use are: needing to take care of a friend or family member, not feeling well, having somewhere else that you need to be, etc.
16. Try to think of an escape route. How would you try to get out of the room? Where are the doors? Windows? Are there people around who might be able to help you? Is there an emergency phone nearby?
17. If you and/or the other person have been drinking, you can say that you would rather wait until you both have your full judgment before doing anything you may regret later.

Student Code of Conduct Policies

The college recognizes each student's procedural right to due process, which includes providing notice setting forth alleged violation(s) of the Student Code of Conduct (hereafter referred to as the "Code"), and a speedy and fair hearing/administrative meeting. An appeals process is available to students that are suspended or expelled from the college. Any member of the college community can initiate accusation of an alleged violation. If a student referred to the Dean of Students for an alleged violation, he or she will receive notice of the alleged violation which will include a request for an administrative meeting with the Dean of Students, or their designee.

Procedural Right to Due Process

Any student facing possible disciplinary action is entitled to the following procedural due process:

- To be notified of the allegations against them
- The right to a speedy and fair hearing/administrative meeting
- To know the nature of the information against them, unless release of the information would endanger the health or safety of victim(s) or witness(es)
- To present information and/or witnesses relevant to the allegation
- To appeal a sanction of suspension or expulsion, if applicable

College Jurisdiction

Jurisdiction is maintained between periods of enrollment for all students. The term "student" includes all persons taking courses at Rock Valley College, either full-time or part-time, in person or online. Persons who withdraw after allegedly violating the Code, who are not officially enrolled for a particular term, but who have a continuing relationship with the college or who have been notified of their acceptance for admission are considered "students."

This Code applies to all college locations including the Main (Mulford) Campus, Samuelson Road Center, RVC Downtown, and all other sites.

Sanctions may be imposed for prohibited conduct which occurs on college premises, at off-campus instructional sites (e.g., experiential coursework, internships, lab, or clinical sites), at college-sponsored extracurricular activities or events when a student serves as a representative of the college, or in the instance of using college technology or property.

Student Conduct and Conflict Resolution Model

The Dean of Students, or their designee, shall determine whether the Code shall be applied to conduct occurring off campus in accordance with the best interests of the college. Sanctions may be imposed for conduct that occurs on- or off-campus which substantially interferes with the college's operation or educational programs or the safety and welfare of the college community. A substantial college interest is defined to include:

A. Any situation where it appears that the student's conduct may present a danger or threat to the health or safety of themselves or others

B. Any situation that significantly impinges upon the rights, property, or achievements of self or others or significantly breaches the peace and/or causes social disorder

C. Any situation that is detrimental to the educational mission and/or interests of the college

The Student Code of Conduct may be applied to behavior conducted online, via email, or other electronic medium. Students should also be aware that online postings such as blogs, web postings, chats, and social networking sites are in the public sphere and are not private.

These postings can subject a student to allegations of conduct violations if evidence of policy violations is posted online. The college does not regularly search for this information, but may take action if and when such information is brought to the attention of college officials.

Records maintained and/or created by a law enforcement unit of an educational institution for purposes of law enforcement are not considered "student records" under the Family Educational Rights and Privacy Act ("FERPA") and may be released to third parties as necessary without violating FERPA. Contact the RVCPD on how to view law enforcement records.

Violations of The Law

1. College discipline may be imposed on students charged with an off-campus violation of federal, state, or local laws even when there is no accusation of any other violation of the Code.

This action is necessary to provide for the safety and welfare of the college community. Disciplinary action may be taken and sanctions imposed only for grave misconduct, which demonstrates flagrant disregard for the college community.

2. College disciplinary proceedings may be instituted against a student charged with violation of a federal, state, or local law which is also a violation of this Code, that is, if both violations result from the same factual situation, without regard to pending civil litigation in court or criminal arrest and prosecution. Proceedings under this Code may be carried out prior to, simultaneously with, or following civil or criminal proceedings off-campus.

3. When a student is charged by federal, state, or local authorities

with a violation of law, the college will not request or agree to special consideration for that individual because of their status as a student. If the alleged offense is also the subject of a proceeding before a judicial body under the Code, however, the college may advise off-campus authorities of the existence of the Code and of how such matters will be handled internally within the college community. The college will cooperate fully with law enforcement and other agencies in the enforcement of law on campus, and in the conditions imposed by criminal courts for the rehabilitation of violators who are also students. Individual students and faculty members, acting in their personal capacities, remain free to interact with governmental representatives as they consider appropriate.

STUDENT CODE OF CONDUCT

Students accused of crimes may request to take a leave from the college until the criminal charges are resolved. In such situations, the college procedure for voluntary leaves of absence is subject to the following conditions;

- The responding student must comply with all campus investigative efforts that will not prejudice their defense in the criminal trial
- The responding students must comply with all interim actions and/or restrictions imposed during the leave of absence
- The responding student must agree that, in order to be reinstated to active student status, they must first be subject to, and fully cooperate with, the campus conduct process and must comply with all sanctions that are imposed

Conduct Process Overview

A. Reporting a Code Violation

Any member of the college community may file a Code violation allegation against any student (with the exception of complaints of academic misconduct — faculty have original jurisdiction over these matters). Reports may be sent to the Dean of Students, or their designee. Reports can be made in person or online at: cm.maxient.com/reporting.php?RockValleyCollege.

There is no time limit on reporting violations of the Code; however, the longer someone waits to report an offense, the harder it becomes for college officials to obtain information and witness statements and to make determinations regarding alleged violations. Though a nonymous complaints are permitted, doing so may limit the college's ability to investigate and respond to a complaint. Those who are aware of misconduct are encouraged to report it as quickly as possible to the Dean of Students Office, or RVC Police Department.

B. Notice and Response

Within 30 business days of receiving an alleged Code violation, the Dean of Students, or their designee, will notify the responding student of the allegation.

The notice shall include:

(1) the alleged Code violation

(2) the opportunity for the student(s) to meet with the Dean of

Students for purposes of resolving of the allegation(s)

The student may choose to have an "advisor or support person" accompany them during the meeting (such as a peer, friend, family member, or Rock Valley College employee). The advisor/support person may be present during the administrative meeting, but may not speak for or on behalf of the student.

If the student does not meet with the Dean of Students, or their designee, or chooses not to participate in the process within 10 business days of the notice, the Dean of Students will make a decision without input from the student.

A student against whom a Code violation has been filed and/or disciplinary charges are pending may have a "hold" placed on their academic record until charges are resolved. A hold will prevent the student from requesting an official transcript, registering for classes or withdrawing, dropping courses, etc.

Student Conduct Expectations

Rock Valley College considers the behavior described in the following section below as inappropriate for the college community and in opposition to the core values and qualities set forth in this document. These expectations and rules are applied to all students. The college encourages community members to report to college officials all incidents that involve the following actions. Any student found to have committed, or to have attempted to commit, the following misconduct is subject to the sanctions outlined in this document.

Abuse of Conduct Process:

1. Failure to obey a notice from a college official to appear for an administrative meeting or hearing as part of the Code process
2. Falsification, distortion, or misrepresentation of information before the Dean of Students, their designee, and/or the Conduct Review Board

MAIN CAMPUS
Stenstrom Student Center, ground floor

3. Disruption or interference with the orderly conduct of Code proceedings
4. Attempting to discourage an individual's proper participation in, or use of the Code system
5. Attempting to influence the impartiality of a member of the Conduct Review Board prior to and/or during the course of the Code proceeding
6. Harassment (verbal, written, or physical) and/or intimidation of a member of the Conduct Review Board prior to, during, and/or after a Code proceeding
7. Failure to comply with the sanctions(s) imposed under the Code
8. Influencing or attempting to influence another to commit an abuse of the Code system
9. Being an accessory to any person on the college campus who violates this Code

Alcohol and Other Substances, or Acts

10. Possession, use, to distribution of alcohol or paraphernalia, except as expressly permitted by law
11. Possession, use, distribution, of illegal drugs and other controlled substances or drug paraphernalia except as expressly permitted by law
12. Under the influence of drugs, or alcohol, or public intoxication
13. Prescription Medications, abuse, misuse, or distribution of prescription of over the counter medications
14. Smoking or use of tobacco or electronic smoking devices on any RVC campus property is prohibited as of July 1, 2015. See RVC adoption of Illinois Smoke Free Illinois Act – 410 ILCS 82

College Officials and Resources

15. Failure to comply with reasonable directives of college officials or RVC Police Officers during the performance of their duties and/or failure to identify oneself to these persons when requested to do so.
16. Forgery, alteration or misuse of any college document, record, electronic file, form, or instrument of identification or providing false information to a college official, or college business office, on behalf of oneself, or another, to defraud the college or falsify a college record or document.
17. Unauthorized possession, duplication or use of identification badges, and keys to any college premises or unauthorized entry to or use of college premises
18. Personal misrepresentation, defined as representing oneself as another, giving false information to any college official, or alleging to represent the college or any of its recognized organizations without specific prior consent of the respective college official(s)
19. Trademark, unauthorized use (including misuse) of college or organizational names and images

Disruptive Behavior

20. Substantial disruption of college operations including obstruction of teaching, learning, research, administration other college activities and/or other authorized non-college activities which occur on campus. Including, its public service functions on- or off-campus
21. Conduct that is lewd or indecent. May include deliberately and publicly exposing one's intimate body parts, public urination, defecations, and public sex acts
22. Leading or inciting others to disrupt scheduled and/or normal activities within any college building or area
23. Rioting, causing, inciting, or participating in any disturbance that presents a clear and present danger to self or others, causes physical harm to others, or damage and/or destruction of property
24. Participation in a campus demonstration which disrupts the normal operations of the college and infringes on the rights of other members of the college community
25. Health and safety-creation of health and safety hazards such as dangerous pranks, or acts, on the college premises

Technology

26. Violations of the "RVC Acceptable Use of Information Technology Systems Policy." (Refer to the college website for the entire policy.) The policy can be found at: RockValleyCollege.edu.
27. Unauthorized use of cell phones and other communication devices in all instructional areas, the Es telle M. Black Library, computer labs, and including all labs and classrooms during instructional sessions or while participating in college-sponsored educational programs or activities on- or off-campus

Theft and Property

28. Intentional and unauthorized taking of college property or the personal property of another, including goods, services, and other valuables
29. Knowingly taking or maintaining the possessions of stolen property

Damage and Destruction

30. Intentional, reckless and/or unauthorized damage to, or destruction of, college property or the personal property of another
31. Unauthorized Entry – misuse of access privileges to college premises or unauthorized entry to or use of buildings, including trespassing, propping or unauthorized use of alarmed doors for entry into or exit from a college building
32. Fire Safety – violation of local, state, federal, or campus fire policies include, but not limited to, intentionally or recklessly causing a fire which damages college or personal property or causes injury. Failure to evacuate a college-controlled building during a fire alarm, or tampering with or improperly engaging a fire alarm or detection/control equipment on college property

Threatening or Alarming Conduct

33. Threatening Behaviors – written, physical, or verbal conduct that intimidates or causes a reasonable expectation of injury to the health or safety of any person or damage to any property
34. Intimidation – threats or acts that cause a reasonable fear of harm to another
35. Harm to persons – intentionally or recklessly causing physical harm or endangering the health or safety of any persons
36. Conduct to alarm or disturb another and/or provoke a breach

of the peace

37. Initiation of or participation in a hate crime as defined in Illinois Criminal Code 720/ILCS 5/12-7.1

38. Bullying and Cyberbulling – bullying and cyber bullying are repeated and/or severe aggressive behaviors that intimidate or intentionally harm or control another person physically or emotionally, and are not protected by freedom of expression

39. Hazing, defined as an act that endangers the mental or physical health or safety of a student, or that destroys or removes public or private property, for the purpose of initiation, admission into, affiliation with, or as a condition of continued membership in a group or organization. Participation or cooperation by the person(s) being hazed does not excuse the violations. Failing to intervene to prevent and/or failing to discourage or report those acts may also violate this Code

40. Dating violence: Violence or abuse committed by a person who is or has been in a social relationship of a romantic or intimate nature with the survivor.

41. Domestic violence: A felony or misdemeanor crime of violence committed by a current orformer spouse or intimate partner of the survivor; or physical abuse, harassment, intimidation of a dependent, interference with personal liberty or willful deprivation of a family or household member

42. Stalking – stalking is a course of conduct directed at a specific person that is unwelcome and would cause a reasonable person to feel fear

43. Sexual misconduct – includes, but is not limited to, sexual harassment, non-consensual sexual contact, non-consensual sexual intercourse, and/or sexual exploitation. (See RVC Sexual and Other Harassment Policy on page 5.)

44. Deliberate attempts to use gang representation signing or graffiti-tagging to cause alarm

45. Participating in on-line behavior, or use of electronic technology to harass, threaten or intimidate another member of the college community, delivered by Facebook, email, blogs, web pages, Twitter, text or instant messaging, social networking sites, and any other electronic entries. The college does not regularly seek out this information, but will take action if and when such information is brought to the attention of college officials

General Compliance

46. Discrimination – any act or failure to act that is based upon an individual or group's actual or perceived status; sex, gender, race, color, age, creed, national or ethnic origin, physical or mental disability, veteran status, pregnancy status, religion, sexual orientation, or other protected status, that is sufficiently severe that it limits or denies the ability to participate in or benefit from the college's educational program or activities

47. Harassment – any unwelcome conduct based on actual or perceived status including; sex, gender, race, color, age, creed, national or ethnic origin, physical or mental disability, veteran status, pregnancy status, religion, sexual orientation, or other protected status. Any unwelcome conduct should be reported to campus officials who will act to remedy and resolve reported incidents on behalf of the victim and community. (See RVC Sexual and Other Harassment Procedures on page 6.)

48. Retaliation – any intentional, adverse action taken against another individual that has, in good faith, reported an alleged Code or college policy violation

49. Collusion – the act or inaction with another or others to violate the Code

50. Trust – the violations of positions of trust within the college community

51. Violation of published other college policies, rules or regulations

52. Bribery is the offering, giving, receiving, or soliciting of anything of value to influence action as an official or in discharge of legal or public duty.

53. Extortion is the attempt to obtain property, services or benefits from another induced byactual or threatened force, violence, fear or coercion, or false pretense.

54. Violation of student life clubs and organizations regulations and policies

55. Violation of local, county, state, or federal law, whether it is on or off campus, when the Dean of Students is notified a definite college interest is involved and/or where the student misconduct distinctly and adversely affects the college's pursuit of its educational mission. Violation of these laws may lead to prosecution by law enforcement agencies in addition to sanctions by the college.

Weapons

56. The college prohibits anyone from wearing, transporting, storing, or possessing firearms or other weapons on college property (including college-owned vehicles, personal vehicles and parking lots), at college-sponsored or college-related functions or events, and during times when acting as a representative of the college whether on or off college premises. Individuals who commit such acts may be removed from college premises and/or subject to disciplinary action, criminal penalties, or both. The term "weapon" is defined in accordance with state law and includes any object or substance designed to inflict a wound or cause bodily injury or damage to property. "Weapons" does not include mace or pepper spray type products designed and carried solely for the purpose of self-protection.

a. This does not apply to any certified law enforcement personnel engaged in official duties.

b. Activities requiring use of the prohibited items may be conducted only with the approval of the Chief of Police, RVC Police Department.

c. Illinois Concealed Carry license holders cannot legally carry their weapons on campus, but may store their weapon in their vehicle, in a locked container, compartment, or trunk, out of plain view, as provided in the Illinois Concealed Carry Act.

NOTE: Please also see pages 4 and 5 regarding "Weapons" Policies.

Conduct Sanctions

One or more of the following sanctions may be imposed upon any student for any single violation of the Code or other college policies, rules or regulations.

A. Temporary Suspension
In certain circumstances, the Dean of Students or RVC Police Department, or their designee, may impose a college

temporary suspension prior to an administrative meeting and/or the hearing before a Conduct Review Board.

Temporary suspension may be imposed only:

- To ensure the safety and well-being of members of the college community or preservation of college property;
- To ensure the student's own physical or emotional safety and well-being; or
- If the student poses a definite threat of disruption of or interference with the normal operations of college.

During the temporary suspension, students will be denied access to the campus (including classes) and/or all other college activities or privileges for which the student might otherwise be eligible, as the Dean of Students may determine to be appropriate.

Students may be allowed make-up privileges if they are found not to have violated the Code. This will be at the discretion of the Dean of Students, Faculty, and the Academic Dean.

B. Warning
An unofficial written notice that the student's conduct was inappropriate for the educational environment and future violations will result in more severe sanctioning.

C. Disciplinary Probation
A reprimand for the violation(s) of specified regulations. Probation is for a designated period of time and includes the probability of more severe disciplinary sanctions if the student is found to be violating any institutional regulation(s). Regular probationary meetings may also be imposed.

D. Discretionary Sanctions
Work assignments, Community Service, other service to the college or neighboring communities, or other related discretionary assignments (such assignments must have the prior approval of the Dean of Students).

E. Loss of Privileges
Denial of specified privileges for a designated period of time.

F. Restitution
Repayment for loss, damage, or injury. This may take the form of appropriate service and/or monetary or material replacement.

G. Withdrawal from Class
Administrative withdrawal with consequent loss of tuition and fees from a class, classes, or program.

H. Limited Access
Administrative restriction to selected parts/locations of campus buildings.

I. Educational programming
Educational programming – required to attend, participate, or present in a program related to the violation. Student may be required to pay for any cost related to participation in the program, may include online programs. Student may be asked to complete a reflection paper as part of the outcome of this sanction.

J. Behavioral Requirement
Student may be required to provide proof of participation or completion of recommendations which includes required activities, but not limited to; seeking academic advising, personal counseling, substance abuse screening, etc.

K. College Suspension
Separation of the student with possible loss of tuition and fees from the college for a designated period of time, after which the student may be eligible to return. Student must meet with Dean of Students prior to registering for courses to discuss Conditions for re-enrollment. Conditions may include ineligibility for specific courses, services, and the restrictions.

L. College Expulsion
A permanent separation from the college with consequent loss of tuition and fees. Due to the severity of this sanction it may be noted on the student's official college academic transcript.

M. Parental Notification
The college reserves the right to notify the parents/guardians of dependent students regarding any conduct situation, particularly alcohol and other drug violations. The college may also notify parents/guardians of non-dependent students who are under the age of 21 for alcohol and or their drug violations. Parental notification may also be utilized discretionarily by administrators when permitted by FERPA or consent of the student.

N. College Record
A hold may be placed on a student's academic record, denying them access to official transcripts, registration or degree until all of the obligations of the college conduct process and/or assigned sanctions are completed.

Additional or alternate sanctions may be created and designed as deemed appropriate to the offense with the approval of the Dean of Students, or their designee.

Sanctions may be imposed upon college groups or organizations found to have violated the Code; such as deactivation,
de-recognition, or loss of all privileges including the status as a college-registered organization for a specific period of time, or one or more of the sanctions listed above.

O. Sexual Misconduct Sanctions
Student who have violated the College's prohibition of sexual discrimination, harassment and/or misconduct are subject to sanctions identified in the comprehensive policy from minimumsanction, up to and including expulsion. Please see the website or contact the Dean of Students Office for the comprehensive policy.

Student Discipline/Conduct Procedure

Conduct procedures are based on fundamental fairness practices and preponderance of evidence. They are not formal legal proceedings and are not subject to the same rules that govern civil or criminal hearings including, but not limited to, the rules of evidence.

A. PRELIMINARY INVESTIGATION AND ADMINISTRATIVE MEETING WITH THE DEAN OF STUDENTS

The Dean of Students, or their designee, will conduct a preliminary investigation to determine if the allegation has merit. If the allegation can be disposed of at the preliminary investigation stage, such disposition will be final and there will be no subsequent proceedings.

If necessary, the Dean of Students, or their designee, shall meet with the responding student and inform the student of their procedural rights to due process. The Dean, or their designee,

may determine the following:

- Find student responsible for Code violation(s)
- Issue sanctions for Code violations
- Dismiss the case
- Refer parties to conflict resolution or mediation
- Refer case to Behavioral Intervention Team (BIT)
- Refer student to educational programming
- Refer student to RVC Personal and Success Counselor
- Refer the case to the appropriate college administrator, or their designee
- Refer to community resource

The Dean of Students, or their designee, will notify the student in writing within **20** business days of the decision.

The outcome of the conduct process is part of the education record of the responding student and is protected from release under FERPA, except under certain conditions. As allowed by FERPA, when a student is accused of a policy violation that would constitute a "Crime of Violence" or forcible or nonforcible sex offense, the college will inform the alleged victim/party bringing the complaint in writing of the final results of an administrative meeting regardless of whether the college concludes that a violation was committed. Such release of information may only include the alleged students, responding students name, the violation committed, and the sanctions assigned (if applicable). In cases of sexual misconduct and other offenses covered by Title IX Coordinator, or their designee, only, the rationale for the outcome will also be shared with all parties to the complaint in addition to the finding and sanction(s).

In cases where the college determines through the student conduct process that a student violated a policy that would constitute a "Crime of Violence," the college may also release the above information publicly and/or to an third party.
FERPA defines "crimes of violence" to include: Arson, Assault offenses (includes stalking), Burglary, Criminal Homicide (Manslaughter by negligence), Criminal Homicide (Murder and non negligent manslaughter), Destruction /damage/vandalism of property, kidnapping/abduction, Robbery, Forcible sex offenses, Non-forcible sex offenses.

B. APPEAL PROCESS

1. **Appeal of Sanctions:**
   The Conduct Review Board or Chief Academic Officer (CAO) will hear cases of appeal for suspension or expulsion sanctions only. The "Conduct Review Board" may consists of a minimum of three (3) individuals and no more than six (6), two (2) faculty members appointed by Academic Affairs, two (2) students appointed by the Director of Student Life, and two (2) Student Development administrators (one of whom will serve as non-voting Chair) appointed by the Chief Academic Officer (CAO) . The Dean of Students, or their designee, shall serve as non-voting Secretary and advisor to the Conduct Review Board. No Conduct Review Board member may sit on the Board during a hearing if that member is a complainant, witness, has a direct or personal interest in the outcome of the hearing, or has previously acted in an advisory capacity to the accused student. The Chair of the Conduct Review Board may establish a hearing format consistent with this Code. In cases involving more than one responding student, the chair of the Conduct Review Board and the Dean of Students, or their designee, will determine if hearings or conferences concerning each student will be conducted jointly or separately.

2. **Appeal Hearing Procedures:**
   Formal appeal hearings will be conducted by the Conduct Review Board or the Chief Academic Officer (CAO) according to the following guidelines:
   - **a.** A written appeal must be received within 10 business days
     from sanction notice date, sent by the Dean of Students.
   - **b.** The Dean of Students, or their designee, will determine if the appeal will be referred to the Conduct Review Board, or the Chief Academic Officer (CAO).
   - **c.** The Dean of Students, or their designee, will notify the student of the appeal hearing within 15 days of receipt of appeal request. The notice will include the date, time, location, and type of hearing.
   - **d.** Decisions made by the Conduct Review Board or Chief Academic Officer (CAO), are final.

3. **The Student's Role:**
   - **a.** The student must submit an appeal in writing, within 10 business days of the date of the sanction notice to the Dean of Students.
   - **b.** The responding student may be accompanied by an advisor. The advisor may attend the hearing with the student to support them. The responding student and advisor may be present during the entire hearing, but neither may be present during deliberations of the Conduct Review Board. In no event, may the advisor participate directly by speaking for the student or questioning witnesses or the Conduct Review Board. Admission of any other person to a Conduct Review Board hearing will be at the discretion of the Chair.
   - **c.** Both the responding student and the complaining parties may present information, including witnesses and written statements.

4. **The Dean of Students' Role:**
   - **a.** Notify the student by certified mail of the appeal hearing within 15 business days in advance of the hearing.
     The letter will inform the student of:
     - The violation(s) and assigned sanction
     - The time, date, and location of the hearing
     - If the appeal will be heard by the Conduct Review Board or the Chief Academic Officer (CAO).
   - **b.** The Dean of Students, or their designee, shall notify the student via certified mail, return receipt requested within 15 days of the appeal decision by the Conduct Review Board or the Chief Academic Officer (CAO).

5. **Chief Academic Officer (CAO) Role:**
   - **a.** Review the written appeal
   - **b.** Review all documents or information available pertaining to the case
   - **c.** Meet with the student who originated the appeal
   - **d.** Arrive at a decision within 10 business days after hearing the appeal
   - **e.** The Chief Academic Officer (CAO) will communicate to student in writing the results of their decision. A copy

of this letter will be provided to the Dean of Students Office.

6. **Conduct Review Board Role and Process:**
   - **a.** Hearings will be closed to the public.
   - **b.** In all cases, information related to the case will be presented and considered whether or not either party is in attendance.
   - **c.** Quorum for a hearing requires that a minimum of three (3) Conduct Review Board members are present for the hearing.
   - **d.** Pertinent and relevant information may be reviewed without regard to the legal rules of evidence.
   - **e.** The Conduct Review Board may accommodate concerns for the personal safety, well-being, and/or fears of confrontation of the complainant, accused student, and/or other witness during the hearing by providing separate facilities, by using a visual screen, and/or by permitting participation via telephone, video-phone, closed-circuit television, video conferencing, CD/DVD, audio tape, written statement, or other means.
   - **f.** Both the responding student and the complaining parties may present information, including witnesses and written statements. The Chair of the Conduct Review Board will determine the format of the hearing, the admissibility of witnesses or written statements, and may elect not to hear such information if deemed redundant or irrelevant.
   - **g.** The Chair of the Conduct Review Board retains authority to question witnesses and parties to the alleged violations and will determine the appropriateness of questions posed by the parties.
   - **h.** The Chair of the Conduct Review Board may opt to hear the witnesses separately.
   - **i.** There will be a single verbatim record, such as an audio recording, of all hearings before the Conduct Review Board. Review of the verbatim record may only occur on college premises and in the presence of the Dean of Students, or their designee. The verbatim record is property of the college.
   - **j.** Determination of final sanction shall be made based on the preponderance of evidence.
   - **k.** Decisions by the Conduct Review Board shall be by majority vote of the members present for the hearing. A decision reached by the Conduct Review Board is final.

NOTE: If the sanction decision is overturned by the Conduct Review Board or the Chief Academic Officer (CAO), and if coursework has been missed as a direct result of action taken against the student, appropriate accommodations may be made in order to assist the student.

Interpretation & Revision

Any question of interpretation regarding the Code may be referred to the Interim Dean of Students, or their designee, for final determination. The Code may be periodically reviewed and amended as necessary under the direction of the Dean of Students, or their designee. See the college website for the most recent version. For more information on the Code, contact the Interim Dean of Students, located in the Stenstrom Student Center, via telephone at (815) 921-4284 or via email: RVC-StudentConduct@RockValleyCollege.edu.

Rock Valley College Student Code of Conduct Adopted August 21, 2006; Revisions, June 2010; August 2012; June 2013; July 2014; and August 2015.

CAMPUS SEX CRIMES PREVENTION ACT

On October 28, 2002, the Campus Sex Crimes Prevention Act became effective. This is in conjunction with the federal law enacted on October 28, 2000 that provides for the tracking of convicted sex offenders enrolled at or employed by institutions of higher education.

The act amends the "Jacob Wetterling Crimes Against Children Act" and "Sexually Violent Offender Registration Act" to require sex offenders already required to register in a state to provide notice, as required under state law, of each institution of higher education in that state at which the person is employed, carries on a vocation, or is a student. Sex offenders who fail to register their status as a student or employee at an institution of higher education are in violation of the Registration Act and face arrest.

This act also amends the "Jeanne Clery Act" to require institutions of higher education to issue a statement, in addition to other disclosures required under that act, advising the "Campus Community" where law enforcement agency information provided by a state concerning registered sex offenders may be obtained.

The Illinois State Police provides a listing of sex offenders required to register in the state of Illinois. The database is updated daily and can be found at the following website: https://isp.illinois.gov/Sor/Disclaimer.

The RVC Police Department also maintains a "Sex Offender List" that lists all known sex offenders who are students and employees at Rock Valley College. This Sex Offender List is available for viewing on the RVC Police Department on the Main (Mulford) Campus, in both the Welcome Center (located on the first floor of the Stenstrom Student Center(SSC), and the RVC Police Department office (located in the Student Support Building (SSB, Room 1100), Advanced Technology Center (ATC), Aviation Career Education Center-ACEC, Bell School Road Center, RVC Downtown-RVCD, and Samuelson Road Center (SAML). You may call the RVCPD (815) 921-4357 for more information.

In addition, registered sex offenders are required to meet with the Dean of Students, or their designee, prior to the beginning of each semester they are enrolled.

Lastly, the act amends the Family Educational Rights and Privacy Act of 1974 (FERPA) to clarify that nothing in the act may be construed to prohibit an educational institution from disclosing information provided to the institution concerning registered sex offenders; and requires the Secretary of Education to take appropriate steps to notify educational institutions that disclosure of this information is permitted.

HAZING POLICY

Rock Valley College is committed to maintaining a safe, inclusive, and respectful environment for all students. Hazing is strictly prohibited and is not tolerated under any circumstances, whether on or off campus. All students have the right to participate in student organizations, athletic teams, and college-affiliated activities without the fear of physical or emotional harm. Please find the full hazing policy below.

Definition of Hazing

Hazing, defined as an act that endangers the mental or physical health or safety of a student, or that destroys or removes public or private property, for the purpose of initiation, admission into, affiliation with, or as a condition of continued membership in a group or organization. Participation or cooperation by the person/s being hazed does not excuse the violations. Failing to intervene to prevent and/or failing to discourage or report those acts may also violate this Code.

Examples of hazing include, but are not limited to:

- Physical abuse, such as beating, branding, or forced physical activity.
- Forced or coerced consumption of food, alcohol, drugs, or other substances.
- Acts of humiliation, degradation, intimidation, or mental abuse.
- Sleep deprivation, isolation from peers, or interference with academic obligations.
- Any activity that causes embarrassment, ridicule, or emotional distress.

Consent to hazing is not a defense.

Scope

This policy applies to all students, student organizations (including clubs, athletic teams, and honor societies), and any individuals acting on behalf of a college-affiliated group. It also applies to any behavior occurring off campus that affects the College community.

Reporting Hazing

Anyone who witnesses or suspects hazing is strongly encouraged to report the behavior.

Reports can be made confidentially to:

- The Dean of Students
- RVC PD
- VP of Student Affairs
- Via the College's anonymous reporting system Maxient https://cm.maxient.com/index.php?rvc

Retaliation against anyone who reports hazing in good faith is strictly prohibited and will be subject to disciplinary action.

Disciplinary Actions

Individuals or organizations found responsible for hazing may be subject to:

- Suspension or expulsion from the College
- Revocation of recognition of a student organization or club
- Loss of privileges, including participation in college activities or access to facilities
- Referral to local law enforcement if criminal behavior is involved

Education and Prevention

The College will provide annual training and educational resources to raise awareness about hazing, promote safe group initiation practices, and empower students to intervene in harmful situations. These trainings will be offered through the Dean of Students office.

Compliance with State Law

This policy complies with 720 ILCS 5/12C-50

ACCUMULATION OF CRIME STATISTICS

Crime statistics are gathered throughout the year utilizing campus police dispatch and report records. The Rock Valley College Police Department also contacts several college departments and determines where RVC is holding off-campus classes and activities. The police agencies who have jurisdiction over the off-campus locations are then contacted and any crime statistics concerning crimes committed during RVC classes or activities at these off-campus locations are requested. All crimes occurring at off-campus RVC classes or activities which the "Jeanne Clery Act" requires in the Annual Security Report are included in our annual report. Rock Valley College does not have any officially recognized student organizations with off-campus facilities or housing.

Campus security authorities as defined by the Clery Act are also contacted during the year to report crimes that may have been reported to them but not to campus police. Campus security authorities are defined as campus employees who have significant responsibility for student and campus activities. If the incident is believed to be founded, it is included in the Annual Security Report.

The Annual Security Report is completed prior to October 1st each year and students, staff, and faculty are notified of the reports availability via an email sent to their RVC email account. The report is also available online at: RockValleyCollege.edu.

CONFIDENTIAL AND ANONYMOUS REPORTING

The RVCPD encourages anyone who is the victim or witness of any crime to promptly report the incident to the police department. Because police reports are public records under state law, RVCPD cannot hold reports of crime in confidence. Victims, witnesses and others can, generally make voluntary anonymous reports for purposes of inclusion in the annual disclosure of crime statistics and crime log, to RVC employees that are designated as campus security authorities. Reports filed anonymously are counted and disclosed in the annual crime statistics for the college.

The college will protect the identity of persons who report having been victims of sexual assault, domestic violence, dating violence, or stalking to the full extent permissible by law. When a complainant does not consent to the disclosure of his or her name or other identifiable information of the alleged perpetrator, the college's ability to respond to the complaint may be limited. Persons who are designated by the institution as a person, with whom students may speak confidentially, are identified specifically as personal success counselors, while performing their duties as a personal success counselor. These individuals are requested to provide information anonymously for the purpose of notifying campus of emergency situations and for accurate disclosure of crime statistics.

ROCK VALLEY COLLEGE "COUNSELORS & CONFIDENTIAL CRIME REPORTING" PROTOCOL

Persons wishing to report criminal offenses for the purpose of inclusion in the annual statistical disclosure should report this information to the RVC Police, the Dean of Students office, or a campus security authority (CSA).

If you are the victim of a crime and do not want to pursue action within Rock Valley College or criminal justice system, you may still want to consider making a confidential report. With your permission, the personal success counselor or a designee can

file a report on the details of the incident without revealing your identity. The purpose of a confidential report is to comply with your wish to keep the matter confidential, while taking steps to ensure the future safety of yourself and others. With such information, we can keep accurate records of the number of incidents involving students, staff and faculty, determine patterns in location, method, or subjects, and alert the campus community to potential danger. Reports filed in this manner are counted and disclosed in the annual crime statistics.

As a result of the negotiated rulemaking process which followed the signing into law, the 1998 amendments to 20 U.S.C. Section 1092 (f), clarification was given to those considered to be campus security authorities. Campus "Pastoral Counselors" and Campus "Professional Counselors", when acting as such, are not considered to be a campus security authority and are not required to report crimes for inclusion into the annual disclosure of crime statistics. As a matter of policy, they are encouraged; if and when they deem it appropriate, to inform persons being counseled of the procedures to report crimes on a voluntary, confidential basis, for inclusion into the annual crime statistics. If they wish to remain anonymous and have their reported crimes included in the annual crime statistics, victims and witnesses may report through the RVC counselor acting as a professional counselor or may use the confidential reporting methods listed below.

Reporting Options:

- Anonymous Reporting: (815) 921-1500
  Lead Title IX Coordinator
- Electronic Reporting for All parties:
  (also has the option of reporting anonymous electronically):
  cm.maxient.com/reporting.php?RockValleyCollege
- Third Party & Bystander Reporting: (815) 921-4184
- Confidential Reporting: (815) 921-5100
  RVC Personal & Success Counselor

THE RULEMAKING COMMITTEE DEFINES COUNSELORS AS:

Pastoral Counselor

An employee of an institution, who is associated with a religious order or denomination, recognized by that religious order or denomination as someone who provides confidential counseling and who is functioning within the scope of that recognition as a pastoral counselor.

Professional Counselor

An employee of an institution, whose official responsibilities include providing psychological counseling to members of the institution's community, and who is functioning within the scope of his or her license or certification.

Programs Offered by Rock Valley College

Wellness Wednesday which are mental health focused seminars offered 6 times a year that students and staff are invited to attend.

Participate in **Take Back the Night** walk. Their mission is to end sexual violence in all forms and to support survivors in their healing journey.

Participate in **Denim Day** where we practice solidarity and support survivors in exposing harmful behaviors and attitudes surrounding sexual violence.

List Rock Valley College CSA's

Rock Valley College CSA's are campus police staff, Student Life Manager, student club advisors, athletic director and coaches, Dean of Students, academic advisors and Human Resources. To make a report to a CSA, the following are the locations where you can make a report. The RVC police department is located in the Support Services Building room 1100. RVC Human Resources is located in the Support Services building room 1200 The Student Life Manager, Dean of Students and academic advisors are located in the Stenstrom Student Center on the 2nd floor. You can also make a report on the websight at: RockValleyCollege.edu/Student-Life/file-a-report-or-complaint/index

The athletic director and coaches are located in the Physical Education Center on the 1st floor in the faculty office suite. All incident reports received from CSAs are reviewed by the campus police. The Dean of Students office is consulted if necessary. If an incident reported to a CSA is believed to be founded, and meets the requirements of a Clery Act defined crime, it is included in the Annual Security Report. Reviewed CSA incident reports, founded and unfounded, will be retained in the Clery Act files for that specific reporting period.

The Annual Security Report will be completed prior to October 1st each year and students, staff, and faculty will be notified of the reports availability via a postcard mailed to their residence or by an email notification sent to their campus email address. A notification notice will also be printed in college class catalogs each semester. The Annual Security Report will be available on the Rock Valley College website for online viewing. A copy of the Annual Security Report will be mailed to anyone who requests a paper version of the document.

DEFINITIONS OF TERMS
(per Jeanne Clery Act)

Academic Year - is defined as beginning with the fall semester, spring semester, and the two (2) summer sessions.

Administrative Meeting - is defined as a discussion between the Dean of Students, or appointed designee, and the student(s) who committed an alleged code violation, to resolve the matter(s).

Advisor or **Support Person** - is defined as a friend, family member, staff /faculty member of the College, or peer.

Aggravated Assault - An unlawful attack by one person upon another for the purposes of inflicting severe or aggravated bodily injury. This type of assault is usually accompanied by the use of a weapon or means likely to produce death or great bodily harm.

Arson - Willful or malicious burning or attempt to burn with or without intent to defraud a dwelling house, public building, motor vehicle or aircraft, personal property of another, etc.

Burglary - The unlawful entry of a structure to commit a felony or a theft.

Business Day - is defined as any day excluding Saturdays, Sundays, breaks in the academic year, or any holidays recognized by the College.

Campus Security Authority - also referred to CSA

The **Code** - means Student Code of Conduct.

College - means Rock Valley College.

College Official - includes any person employed by the College performing assigned administrative or professional staff responsibilities.

College Premises, Campus(es), On Campus(es), Non Campus(es), Off Campus(es), and **all other sites** - includes all land, buildings, facilities and other property in the possession of or owned, used, or controlled by the College (including adjacent streets and sidewalks).

Complainant - means any person who submits a charge alleging that a student violated this Code.

Conduct Review Board - consists of two faculty members appointed by Academic Affairs, two (2) students appointed by the Manager of Student Life, and two (2) administrators (one of whom will serve as non-voting Chair) appointed by the Provost. The Conduct Review Board will only consider an appeal to sanctions of suspension or expulsion imposed by the Dean of Students, or appointed designee.

Dating Violence - Violence committed by a person who is or has been in a social relationship of a romantic or intimate nature with the victim. The existence of such a relationship shall be determined based on the reporting party's statement and with consideration of the length of the relationship, the type of relationship, and the frequency of interaction between the persons involved in the relationship. For the purposes of this definition, dating violence includes, but is not limited to, sexual or physical abuse or the threat of such abuse.

Dating violence does not include acts covered under the definition of domestic violence. Any incident meeting this definition is considered a crime for the purposes of Clery Act reporting.

Domestic Violence - A felony or misdemeanor crime of violence committed by a current or former spouse or intimate partner of the victim; a person with whom the victim shares a child in common; a person who is cohabitating with, or has cohabitated with, the victim as a spouse or intimate partner; a person similarly situated to a spouse of the victim under the domestic or family violence laws of the jurisdiction in which the crime of violence occurred; any other person against an adult or youth victim who is protected from that person's acts under the domestic or family violence laws of the jurisdiction in which the crime of violence occurred.

Drug Law Violations - Violations of state and local laws relating to the unlawful possession, sale, use, growing, manufacturing, and making of narcotic drugs. The relevant substances include: opium or cocaine and their derivatives (morphine, heroin, codeine); marijuana; synthetic narcotics (demerol, methadones); and dangerous non-narcotic drugs (barbiturates, benzedrine).

Faculty Member - includes any person who is either a credit or non-credit, full- or part-time, teacher, coach, or librarian.

Fondling - The touching of the private body parts of another person for the purpose of sexual gratification, without the consent of the victim, including instances where the victim is incapable of giving consent because of his/her age or because of his/her temporary or permanent mental incapacity.

Hate Crime - Any criminal offense that manifests evidence that the victim was intentionally selected because of the perpetrator's bias against the victim. Bias categories under the Clery Act involve the victim's actual or perceived: race, religion, sexual orientation, gender, gender identity, ethnicity, national origin, and disability.

Hazing - Hazing, defined as an act that endangers the mental or physical health or safety of a student, or that destroys or removes public or private property, for the purpose of initiation, admission into, affiliation with, or as a condition of continued membership in a group or organization. Participation or cooperation by the person/s being hazed does not excuse the violations. Failing to intervene to prevent and/or failing to discourage or report those acts may also violate this Code.

Incest - Sexual intercourse between persons who are related to each other within the degrees wherein marriage is prohibited by law.

Larceny - The unlawful taking, carrying, leading, or riding away of property from the possession, or constructive possession, of another person.

Liquor Law Violations - The violation of laws or ordinances prohibiting: the manufacture, sale, transporting, furnishing, possessing of intoxicating liquor; maintaining unlawful drinking places; bootlegging; operating a still; furnishing liquor to a minor or intemperate person; using a vehicle for illegal transportation of liquor; drinking on a train or public conveyance; and all attempts to commit any of the aforementioned. (Drunkenness and driving under the influence are not included in this definition.)

Manslaughter by Negligence - The killing of another person through gross negligence.

Motor Vehicle Theft - The theft of a motor vehicle. Note: A "motor vehicle" is a self-propelled vehicle that runs on the surface of the land and not on rails, and which includes automobiles, buses, recreational vehicles, trucks, motorcycles, motor scooters, trail bikes, mopeds, snowmobiles, and golf carts.

Murder and Non-negligent Manslaughter - The willful (non-negligent) killing of one human being by another.

Rape - The penetration, no matter how slight, of the vagina or anus with any body part or object, or oral penetration by a sex organ of another person, without the consent of the victim.

Responding Student - means any student accused of violating the Code of Conduct.

Robbery - The taking, or attempting to take, anything of value from the care, custody, or control of a person or persons by force or threat of force or violence and/or by putting the victim in fear.

Sanction - is defined as a penalty or punishment for disobeying a law or rule.

Sexual Assault - An offense that meets the definition of rape, fondling, incest, or statutory rape as used in the FBI's UCR program.

Sex Offenses - Any sexual act directed against another person, without the consent of the victim, including instances where the victim is incapable of giving consent.

Stalking - Engaging in a course of conduct directed at a specific person that would cause a reasonable person to fear for the person's safety or the safety of others or suffer substantial emotional distress.

For the purpose of this definition:
Course of conduct means two or more acts, including, but not limited to, acts in which the stalker directly, indirectly, or through third parties, by any action or interferes with a person's property.

Reasonable person means a reasonable person under similar circumstances and with similar identities to the victim.
Substantial emotional distress means significant mental suffering or anguish that may, but does not necessarily, require medical or other professional treatment or counseling.

Any incident meeting this definition is considered a crime for the purposes of Clery Act Reporting.

Student - includes all persons taking courses at Rock Valley College, either full-time or part-time, in person or online, persons who withdraw after allegedly violating the Code, who are not officially enrolled for a particular term but who have a continuing relationship with the College or who have been notified of their acceptance for admission are considered "students." This Code does apply at all locations of the College.

Statutory Rape - Sexual intercourse with a person who is under the statutory age of consent.

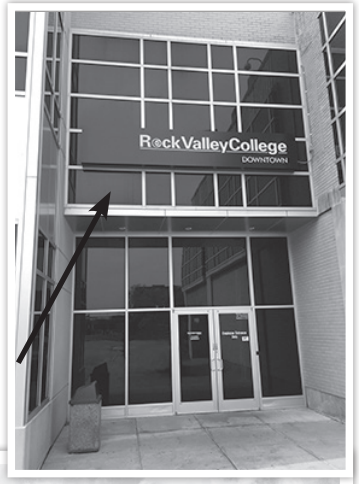
Unfounded Crimes - Before a crime is classified as "unfounded", it is fully investigated by RVC, Police Department officers and investigators and found to be false or baseless, meaning that the crime did not occur or was never attempted. Arrests and Disciplinary Referrals cannot be unfounded.

Weapon Law Violations - The violation of laws or ordinances dealing with weapon offenses, regulatory in nature, such as manufacture, sale, or possession of deadly weapons; carrying deadly weapons, concealed or openly; furnishing deadly weapons to minors; aliens possessing deadly weapons; and all attempts to commit any of the aforementioned.

MAIN CAMPUS
3301 N. Mulford Road, Rockford, IL 61114
on the northeast corner of N. Mulford & Spring Brook Roads
overlooking Spring Creek (which runs through the campus),
showing the Educational Resource Center (ERC) and
Classroom Building II (CLII)

ADVANCED TECHNOLOGY CENTER (ATC)
1400 Big Thunder Boulevard, Belvidere, IL 61008
Programs offered at the ATC include:
CNC Machining, Fork Lift Training, Mechatronics, Welding
Custom Training, and Truck Driver Training Program

AVIATION CAREER EDUCATION
Center (ACEC)
6045 Cessna Drive,
Rockford, IL 61109
near the Chicago-Rockford International Airport



RVC DOWNTOWN (RVCD)
99 East State Street, Suite 200
Rockford, IL 61104
in the Rockford Register Star building on the 2nd Floor

BELL SCHOOL ROAD CENTER (BELL) located at
3350 N. Bell School Road, Rockford, IL 61114
Home to the Center for Learning in Retirement–CLR
on the southwest corner of N. Bell School & Spring Brook Roads

SAMUELSON ROAD CENTER (SAML)
located at 4151 Samuelson Road, Rockford, IL 61109
just east of Rockford Jefferson High School

Main Campus | 3301 N. Mulford Road, Rockford, IL 61114

Offenses	On Campus			Non Campus 2			Public Property 2		
	2022	2023	2024	2022	2023	2024	2022	2023	2024
MURDER	0	0	0	0	0	0	0	0	0
MANSLAUGHTER BY NEGLIGENCE	0	0	0	0	0	0	0	0	0
ROBBERY	0	0	0	0	0	0	0	0	0
AGGRAVATED ASSAULT	0	0	0	0	0	0	0	0	0
MOTOR VEHICLE THEFT	0	1	**0**	0	0	0	0	0	0
ARSON	0	0	0	0	0	0	0	0	0
BURGLARY	**1**	**0**	0	0	0	0	0	0	0
RAPE	0	0	0	0	0	0	0	0	0
FONDLING	0	0	0	0	0	0	0	0	0
INCEST	0	0	0	0	0	0	0	0	0
STATUTORY RAPE	0	0	0	0	0	0	0	0	0
LIQUOR LAW ARRESTS	0	0	0	0	0	0	0	0	0
DRUG LAW ARRESTS	0	0	0	0	0	0	0	0	0
WEAPON LAW ARRESTS	0	0	0	0	0	0	0	0	0
LIQUOR LAW REFERRALS	0	0	0	0	0	0	0	0	0
DRUG LAW REFERRALS	**0**	0	0	0	0	0	0	0	0
WEAPON LAW REFERRALS	**0**	0	0	0	0	0	0	0	0
DOMESTIC VIOLENCE	0	0	0	0	0	0	0	0	0
DATING VIOLENCE	0	0	1	0	0	0	0	0	0
STALKING	1	**0**	1	0	0	0	0	0	0

1. RVC does not operate any student residential housing.
2. Some outside police agencies did not respond to or provide information per our request for crime statistics in the Non Campus and Public Property categories. Some outside police agencies advised us hate crime data was not available.
3. No unfounded crimes 2022, 2024, 1 unfounded burglary 2023 | No hate crimes 2022, 2023, in 2024 1-Dectruction/Damage/Vandalism of property - National Origin Bias

Advanced Technology Center (ATC) | 1400 Big Thunder Blvd., Belvidere IL 61008 (Facility began operations in Jan. 2022)

Offenses	On Campus			Non Campus 2			Public Property 2		
	2022	2023	2024	2022	2023	2024	2022	2023	2024
MURDER	0	0	0	0	0	0	0	0	0
MANSLAUGHTER BY NEGLIGENCE	0	0	0	0	0	0	0	0	0
ROBBERY	0	0	0	0	0	0	0	0	0
AGGRAVATED ASSAULT	0	0	0	0	0	0	0	0	0
MOTOR VEHICLE THEFT	0	0	0	0	0	0	0	0	0
ARSON	0	0	0	0	0	0	0	0	0
BURGLARY	0	0	0	0	0	0	0	0	0
RAPE	0	0	0	0	0	0	0	0	0
FONDLING	0	0	0	0	0	0	0	0	0
INCEST	0	0	0	0	0	0	0	0	0
STATUTORY RAPE	0	0	0	0	0	0	0	0	0
LIQUOR LAW ARRESTS	0	0	0	0	0	0	0	0	0
DRUG LAW ARRESTS	0	0	0	0	0	0	0	0	1
WEAPON LAW ARRESTS	0	0	0	0	0	0	0	0	0
LIQUOR LAW REFERRALS	0	0	0	0	0	0	0	0	0
DRUG LAW REFERRALS	0	0	0	0	0	0	0	0	0
WEAPON LAW REFERRALS	0	0	0	0	0	0	0	0	0
DOMESTIC VIOLENCE	0	0	0	0	0	0	0	0	0
DATING VIOLENCE	0	0	0	0	0	0	0	0	0
STALKING	0	0	0	0	0	0	0	0	0

1. RVC does not operate any student residential housing.
2. Some outside police agencies did not respond to or provide information per our request for crime statistics in the Non Campus and Public Property categories. Some outside police agencies advised us hate crime data was not available.
3. No unfounded crimes 2022, 2023, 2024. | No hate crimes 2022, 2023, 2024.

Aviation Career Education Center (ACEC) formerly Falcon Road Center | 6045 Cessna Drive, Rockford, IL 61109

Offenses	On Campus			Non Campus 2			Public Property 2		
	2022	2023	2024	2022	2023	2024	2022	2023	2024
MURDER	0	0	0	0	0	0	0	0	0
MANSLAUGHTER	0	0	0	0	0	0	0	0	0
ROBBERY	0	0	0	0	0	0	0	0	0
AGGRAVATED ASSAULT	0	0	0	0	0	0	0	0	0
MOTOR VEHICLE THEFT	0	0	0	0	0	0	0	0	0
ARSON	0	0	0	0	0	0	0	0	0
BURGLARY	0	0	0	0	0	0	0	0	0
RAPE	0	0	0	0	0	0	0	0	0
FONDLING	0	0	0	0	0	0	0	0	0
INCEST	0	0	0	0	0	0	0	0	0
STATUTORY RAPE	0	0	0	0	0	0	0	0	0
LIQUOR LAW ARRESTS	0	0	0	0	0	0	0	0	0
DRUG LAW ARRESTS	0	0	0	0	0	0	0	0	0
WEAPON LAW ARRESTS	0	0	0	0	0	0	0	0	0
LIQUOR LAW REFERRALS	0	0	0	0	0	0	0	0	0
DRUG LAW REFERRALS	0	0	0	0	0	0	0	0	0
WEAPON LAW REFERRALS	0	0	0	0	0	0	0	0	0
DOMESTIC VIOLENCE	0	0	0	0	0	0	0	0	0
DATING VIOLENCE	0	0	0	0	0	0	0	0	0
STALKING	0	0	0	0	0	0	0	0	0

1. RVC does not operate any student residential housing.
2. Some outside police agencies did not respond to or provide information per our request for crime statistics in the Non Campus and Public Property categories. Some outside police agencies advised us hate crime data was not available.
3. No unfounded crimes 2022, 2023, 2024. | No hate crimes 2022, 2023, 2024.

Bell School Road Center (BELL) | 3350 Bell School Road (houses CLR), Rockford, IL 61114

Offenses	On Campus			Non Campus 2			Public Property 2		
	2022	2023	2024	2022	2023	2024	2022	2023	2024
MURDER	0	0	0	0	0	0	0	0	0
MANSLAUGHTER BY NEGLIGENCE	0	0	0	0	0	0	0	0	0
ROBBERY	0	0	0	0	0	0	0	0	0
AGGRAVATED ASSAULT	0	0	0	0	0	0	0	0	0
MOTOR VEHICLE THEFT	0	0	0	0	0	0	0	0	0
ARSON	0	0	0	0	0	0	0	0	0
BURGLARY	0	0	0	0	0	0	0	0	0
RAPE	0	0	0	0	0	0	0	0	0
FONDLING	0	0	0	0	0	0	0	0	0
INCEST	0	0	0	0	0	0	0	0	0
STATUTORY RAPE	0	0	0	0	0	0	0	0	0
LIQUOR LAW ARRESTS	0	0	0	0	0	0	0	0	0
DRUG LAW ARRESTS	0	0	0	0	0	0	0	0	0
WEAPON LAW ARRESTS	0	0	0	0	0	0	0	0	0
LIQUOR LAW REFERRALS	0	0	0	0	0	0	0	0	0
DRUG LAW REFERRALS	0	0	0	0	0	0	0	0	0
WEAPON LAW REFERRALS	0	0	0	0	0	0	0	0	0
DOMESTIC VIOLENCE	0	0	0	0	0	0	0	0	0
DATING VIOLENCE	0	0	0	0	0	0	0	0	0
STALKING	0	0	0	0	0	0	0	0	0

1. RVC does not operate any student residential housing.
2. Some outside police agencies did not respond to or provide information per our request for crime statistics in the Non Campus and Public Property categories. Some outside police agencies advised us hate crime data was not available.
3. No unfounded crimes 2022, 2023, 2024. | No hate crimes 2022, 2023, 2024.

Cold Forming Training Center (CFTC) | 424 Buckbee Street, Rockford, IL 61104 (Facility ended operations in Dec. 2021)

Offenses	On Campus			Non Campus 2			Public Property 2		
	2022	2023	2024	2022	2023	2024	2022	2023	2024
MURDER	X	X	X	X	X	X	X	X	X
MANSLAUGHTER BY NEGLIGENCE	X	X	X	X	X	X	X	X	X
ROBBERY	X	X	X	X	X	X	X	X	X
AGGRAVATED ASSAULT	X	X	X	X	X	X	X	X	X
MOTOR VEHICLE THEFT	X	X	X	X	X	X	X	X	X
ARSON	X	X	X	X	X	X	X	X	X
BURGLARY	X	X	X	X	X	X	X	X	X
RAPE	X	X	X	X	X	X	X	X	X
FONDLING	X	X	X	X	X	X	X	X	X
INCEST	X	X	X	X	X	X	X	X	X
STATUTORY RAPE	X	X	X	X	X	X	X	X	X
LIQUOR LAW ARRESTS	X	X	X	X	X	X	X	X	X
DRUG LAW ARRESTS	X	X	X	X	X	X	X	X	X
WEAPON LAW ARRESTS	X	X	X	X	X	X	X	X	X
LIQUOR LAW REFERRALS	X	X	X	X	X	X	X	X	X
DRUG LAW REFERRALS	X	X	X	X	X	X	X	X	X
WEAPON LAW REFERRALS	X	X	X	X	X	X	X	X	X
DOMESTIC VIOLENCE	X	X	X	X	X	X	X	X	X
DATING VIOLENCE	X	X	X	X	X	X	X	X	X
STALKING	X	X	X	X	X	X	X	X	X

1. RVC does not operate any student residential housing.
2. Some outside police agencies did not respond to or provide information per our request for crime statistics in the Non Campus and Public Property categories. Some outside police agencies advised us hate crime data was not available.

RVC Downtown (RVCD) | 99 E. State Street (RR Star Building), Rockford, IL 61104 (Facility began operations in July 2016)

Offenses	On Campus			Non Campus 2			Public Property 2		
	2022	2023	2024	2022	2023	2024	2022	2023	2024
MURDER	0	0	0	0	0	0	0	0	0
MANSLAUGHTER BY NEGLIGENCE	0	0	0	0	0	0	0	0	0
ROBBERY	0	0	0	0	0	0	0	0	0
AGGRAVATED ASSAULT	0	0	0	0	0	0	0	1	**0**
MOTOR VEHICLE THEFT	0	0	0	0	0	0	0	0	0
ARSON	0	0	0	0	0	0	0	0	0
BURGLARY	0	0	0	0	0	0	0	0	0
RAPE	0	0	0	0	0	0	0	0	0
FONDLING	0	0	0	0	0	0	0	0	0
INCEST	0	0	0	0	0	0	0	0	0
STATUTORY RAPE	0	0	0	0	0	0	0	0	0
LIQUOR LAW ARRESTS	0	0	0	0	0	0	0	0	0
DRUG LAW ARRESTS	0	0	0	0	0	0	0	1	**0**
WEAPON LAW ARRESTS	0	0	0	0	0	0	0	0	0
LIQUOR LAW REFERRALS	0	0	0	0	0	0	0	0	0
DRUG LAW REFERRALS	0	0	0	0	0	0	0	0	0
WEAPON LAW REFERRALS	0	0	0	0	0	0	0	0	0
DOMESTIC VIOLENCE	0	0	0	0	0	0	0	0	0
DATING VIOLENCE	0	0	0	0	0	0	0	0	0
STALKING	0	0	0	0	0	0	0	0	0

1. RVC does not operate any student residential housing.
2. Some outside police agencies did not respond to or provide information per our request for crime statistics in the Non Campus and Public Property categories. Some outside police agencies advised us hate crime data was not available.
3. No unfounded crimes 2022, 2023, 2024. | No hate crimes 2022, 2023, 2024.

Samuel Road Center (SAML) formerly Stenstrom Center for Career Education (SCCE) | 4151 Samuelson Road, Rockford, IL 61109

Offenses	On Campus			Non Campus 2			Public Property 2		
	2022	2023	2024	2022	2023	2024	2022	2023	2024
MURDER	0	0	0	0	0	0	0	0	0
MANSLAUGHTER BY NEGLIGENCE	0	0	0	0	0	0	0	0	0
ROBBERY	0	0	0	0	0	0	0	0	0
AGGRAVATED ASSAULT	0	0	0	0	0	0	0	0	0
MOTOR VEHICLE THEFT	0	0	0	0	0	0	0	0	0
ARSON	0	0	0	0	0	0	0	0	0
BURGLARY	0	0	0	0	0	0	0	0	0
RAPE	0	0	0	0	0	0	0	0	0
FONDLING	0	0	0	0	0	0	0	0	0
INCEST	0	0	0	0	0	0	0	0	0
STATUTORY RAPE	0	0	0	0	0	0	0	0	0
LIQUOR LAW ARRESTS	0	0	0	0	0	0	0	0	0
DRUG LAW ARRESTS	0	0	0	0	0	0	0	0	0
WEAPON LAW ARRESTS	0	0	0	0	0	0	0	0	0
LIQUOR LAW REFERRALS	0	0	0	0	0	0	0	0	0
DRUG LAW REFERRALS	0	0	0	0	0	0	0	0	0
WEAPON LAW REFERRALS	0	0	0	0	0	0	0	0	0
DOMESTIC VIOLENCE	0	0	0	0	0	0	0	0	0
DATING VIOLENCE	0	0	0	0	0	0	0	0	0
STALKING	0	0	0	0	0	0	0	0	0

1. RVC does not operate any student residential housing.
2. Some outside police agencies did not respond to or provide information per our request for crime statistics in the Non Campus and Public Property categories. Some outside police agencies advised us hate crime data was not available.
3. No unfounded crimes 2022, 2023, 2024. | No hate crimes 2022, 2023, 2024.

Work Force Connection | 303 N. Main Street (Supply Core Building), Rockford, IL 61101 (Facility ended operations July 2023)

Offenses	On Campus			Non Campus 2			Public Property 2		
	2022	2023	2024	2022	2023	2024	2022	2023	2024
MURDER	0	0	X	0	0	X	0	0	X
MANSLAUGHTER BY NEGLIGENCE	0	0	X	0	0	X	0	0	X
ROBBERY	0	0	X	0	0	X	0	0	X
AGGRAVATED ASSAULT	0	0	X	0	0	X	0	0	X
MOTOR VEHICLE THEFT	0	0	X	0	0	X	0	0	X
ARSON	0	0	X	0	0	X	0	0	X
BURGLARY	0	0	X	0	0	X	0	0	X
RAPE	0	0	X	0	0	X	0	0	X
FONDLING	0	0	X	0	0	X	0	0	X
INCEST	0	0	X	0	0	X	0	0	X
STATUTORY RAPE	0	0	X	0	0	X	0	0	X
LIQUOR LAW ARRESTS	0	0	X	0	0	X	0	0	X
DRUG LAW ARRESTS	0	0	X	0	0	X	0	0	X
WEAPON LAW ARRESTS	0	0	X	0	0	X	0	0	X
LIQUOR LAW REFERRALS	0	0	X	0	0	X	0	0	X
DRUG LAW REFERRALS	0	0	X	0	0	X	0	0	X
WEAPON LAW REFERRALS	0	0	X	0	0	X	0	0	X
DOMESTIC VIOLENCE	0	0	X	0	0	X	0	**1**	X
DATING VIOLENCE	0	0	X	0	0	X	0	0	X
STALKING	0	0	X	0	0	X	0	0	X

1. RVC does not operate any student residential housing.
2. Some outside police agencies did not respond to or provide information per our request for crime statistics in the Non Campus and Public Property categories. Some outside police agencies advised us hate crime data was not available.
3. No unfounded crimes 2022, 2023. | No hate crimes 2022, 2023.

Rock Valley College

ROCK VALLEY COLLEGE POLICE DEPARTMENT (RVCPD)

3301 N. Mulford Road | Rockford, Illinois 61114-5699

Emergency Phone 911
Non-Emergency Phone (815) 966-2900 or RVC Police Administrative (815) 921-4357
Main Switchboard: (815) 921-4000 or Toll Free: (800) 973-7821

For this Annual Security Report: RockValleyCollege.edu
For more about the Rock Valley College Police Department: RockValleyCollege.edu

RVC is an equal opportunity educator & employer. Learn more at RockValleyCollege.edu. | Rev. 9/2024