

Rock Valley College
Community College District No. 511
3301 N Mulford Road, Rockford, IL 61114
COMMITTEE OF THE WHOLE MEETING
Educational Resource Center, Performing Arts Room, Room 0214
5:15 p.m. Tuesday, September 12, 2023

AGENDA

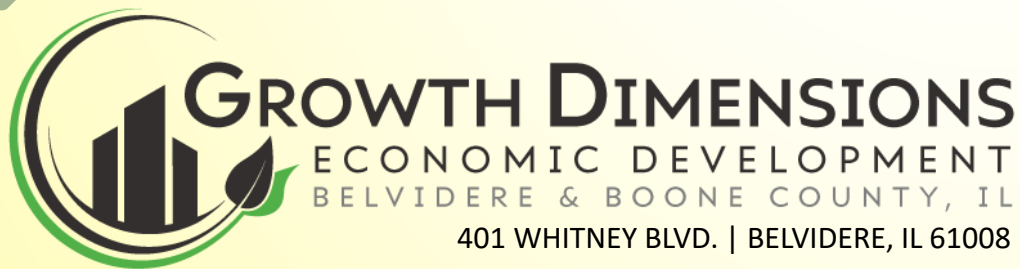
- A. Call to Order**
- B. Roll Call**
- C. Board Member Attendance by Means Other Than Physical Presence**
- D. Communications and Petitions (Public Comment)**
- E. Recognition of Visitors**
- F. General Presentations:**
 - Growth Dimensions Economic Development – Pamela Lopez-Fettes
- G. Review of Minutes:** Committee of the Whole August 8, 2023
- H. Teaching, Learning & Communications Discussion: Board Liaison Trustee Simpson**
 - 1. Enrollment Update
 - 2. Community College Cooperative Agreements – Dr. Patrick Peyer
 - 3. Early College Agreements
 - Dual and Articulated Credit Memorandum of Understanding (MOU)
 - Rockford Public Schools (RPS) District #205
 - Running Start Intergovernmental Agreement (IGA)
 - Rockford Public Schools (RPS) District #205
 - Senior Semester Program
 - Rockford Public Schools (RPS) District #205
- I. Finance Discussion: Board Liaison Trustee Trojan**
 - 1. Purchase Report (A)
 - 2. Cash and Investment Report
- J. Operations Discussion: Board Liaison Trustee Kennedy**
 - 1. Personnel Report
 - 2. FY2024 Operations Calendar Amendment
 - 3. FY2025 Operations Calendar
 - 4. RVC Downtown Cost Projection
 - 5. Change Order Update / ATC Phase II
 - 6. Rock Valley College Events Calendar
- J. Other Business: Unfinished Business/New Business**
 - 1. Stenstrom Student Center Signage
 - 2. October 10, 2023, Committee of the Whole Meeting Moved to October 3, 2023
- K. Adjourn to Closed Session** to discuss 1) The appointment, employment, compensation, discipline, performance, or dismissal of specific employees, specific individuals who serve as independent contractors in a park, recreational, or educational setting per Section 2 (c) (1); and/or 2) Collective negotiating matters per Section 2 (c) (2); and/or 3) The purchase or lease of real property for the use of the public body per Section 2 (c) (5); and/or 4) Litigation has been filed, is pending, or probable per Section 2 (c) (11), all in accordance with the Illinois Open Meetings Act.
- L. Reconvene Open Session**
- M. Next Regular Board of Trustees Meeting:** September 26, 2023, at 5:15 p.m.; The meeting will be held in the Performing Arts Room (PAR, Room 0214) in the Educational Resource Center (ERC) on the main campus.
- N. Next Committee of the Whole Meeting:** October 3, 2023, at 5:15 p.m.; The meeting will be held in the Performing Arts Room (PAR, Room 0214) in the Educational Resource Center (ERC) on the main campus.

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5:15 p.m. Tuesday, September 12, 2023**

- O. Next Decennial Committee Meeting:** October 24, 2023, at 5:15 p.m.; The meeting will be held in room 1300 at the Advanced Technology Center (ATC), 1400 Big Thunder Blvd., Belvidere, IL. *Change of location for this meeting only.*
- P. Next Regular Board of Trustees Meeting:** October 24, 2023, at 5:45 p.m.; The meeting will be held in room 1300 at the Advanced Technology Center (ATC), 1400 Big Thunder Blvd., Belvidere, IL. *Change of location for this meeting only.*
- Q. Adjourn**

Gloria Cardenas Cudia, Board Chair

Economic Development Partners in Education



www.growthdimensions.org
info@growthdimensions.org
(815) 547-4252



Our Purpose

- The driving force to encourage business growth in Boone County by emphasizing logistical strengths and new projects; promoting prosperity through new investment and expand the tax base, and enhance employment opportunities, residential growth and a skilled workforce.

Our Goal

- To be the leading commercial and industrial development hub in the Midwest.

ECONOMIC PRIORITIES

- Business Attraction
- Business Retention
- Business Growth

Community Partnerships

- Local, Regional and State Government
- Education and Workforce
- Businesses and Business Organizations
- Community Based Organizations
- Transportation
- Utility
- Land Owners
- Brokers
- Site Selectors



Develop Infrastructure

Irene & Genoa Road Corridor

Growth Dimensions continues to work with municipalities on Irene Road to address infrastructure, land use and development recommended for business attraction.

Local & Regional Collaborations

Ongoing collaboration with taxing bodies on Comprehensive Plans. Additionally, we participate with Regional Economic Development Strategies and Workforce Development Plans.

Equitable Access to Utilities & Broadband

Growth Dimensions collaborates with utility providers to identify business and residential needs, in order to provide equitable access to essential services.



Infrastructure

PASSENGER RAIL



The Metra MDW Line operates push-pull capable gallery cars in trains to nine cars. Rockford service will attract more riders, so one car was added to each train. Adding a MP36PHI locomotive creates a 918-foot consist with a 772-foot span between doors.

MP36PHI locomotive creates a 918-foot consist with a 772-foot span between doors.

METRA GALLERY CAR TRAINSET



MDW Line trains are currently up to nine cars long. Adding a car for new Rockford region riders results in a 10-car consist, for which Metra requires an 805 feet minimum platform that is 10 feet deep. Metra gallery cars have on-board lifts for ADA access. Gallery cars are not compatible with high platforms. Illinois Code limits low platforms to no higher than eight inches ATOR with a face not less than 5 feet 1 inch from the centerline of track.



Illustrates a 10-car consist fitting all doors on an 805-ft. split platform. Doors are mid-car, so engineers stop with doors on platform as illustrated here.

If need be, however, passengers can board from or alight onto the S. Main St. roadway.



Grow Business Opportunities & Resources

Entrepreneurial Ecosystem

The **Venture Program** is designed to give businesses and entrepreneurs the tools and resources they need to build and grow their business now and keep it sustainable in the future.

- Secure financial and program support to provide resources and scholarships for Fast Track Training.
- Develop a comprehensive regional list of resources for aspiring, new and existing business owners looking for reliable and pertinent connections and mentorships.
- Connect businesses with grants available to support retention and growth.

Community, Regional & State Collaborations

Growth Dimensions has been actively involved in multiple focus groups and committees throughout Illinois. Working with organizations focused on the workforce & talent pipeline and strengthening local business ecosystems.



Successful Initiatives



Growth Dimensions was instrumental in the development of Forward Boone County, a partnership of Boone County leaders providing communications, support, and solutions for recovery amidst the COVID-19 pandemic.

Business Grants

Worked with the City of Belvidere and Village of Poplar Grove to identify businesses and non-profits most impacted by the pandemic, aiding in the distribution of more than \$450,000 in Local CURES Grants.

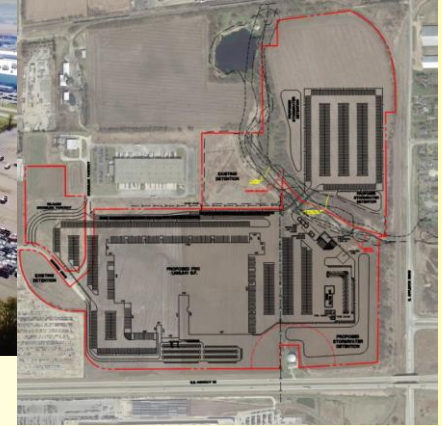


The **Automotive Innovation Network** works to identify and address workforce, innovation and training challenges, providing a greater breadth of resources to the automotive industry.



Success in Attraction and Growth

- Walmart Distribution Center
- General Mills Distribution Center
- Belvidere Retail Center
- Midwest Refrigeration Services
- Rhino Manufacturing
- FS Conserve



ACTIVE BUSINESS PROJECTS

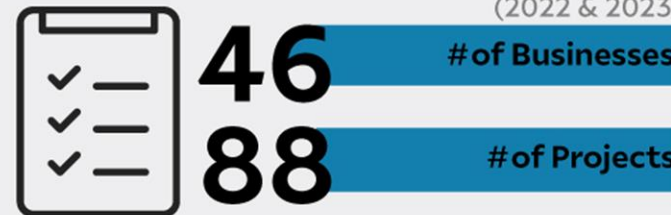


SOCIAL MEDIA FOLLOWERS



How
Success Is
Measured

ENTERPRISE ZONE PROJECTS (2022 & 2023)



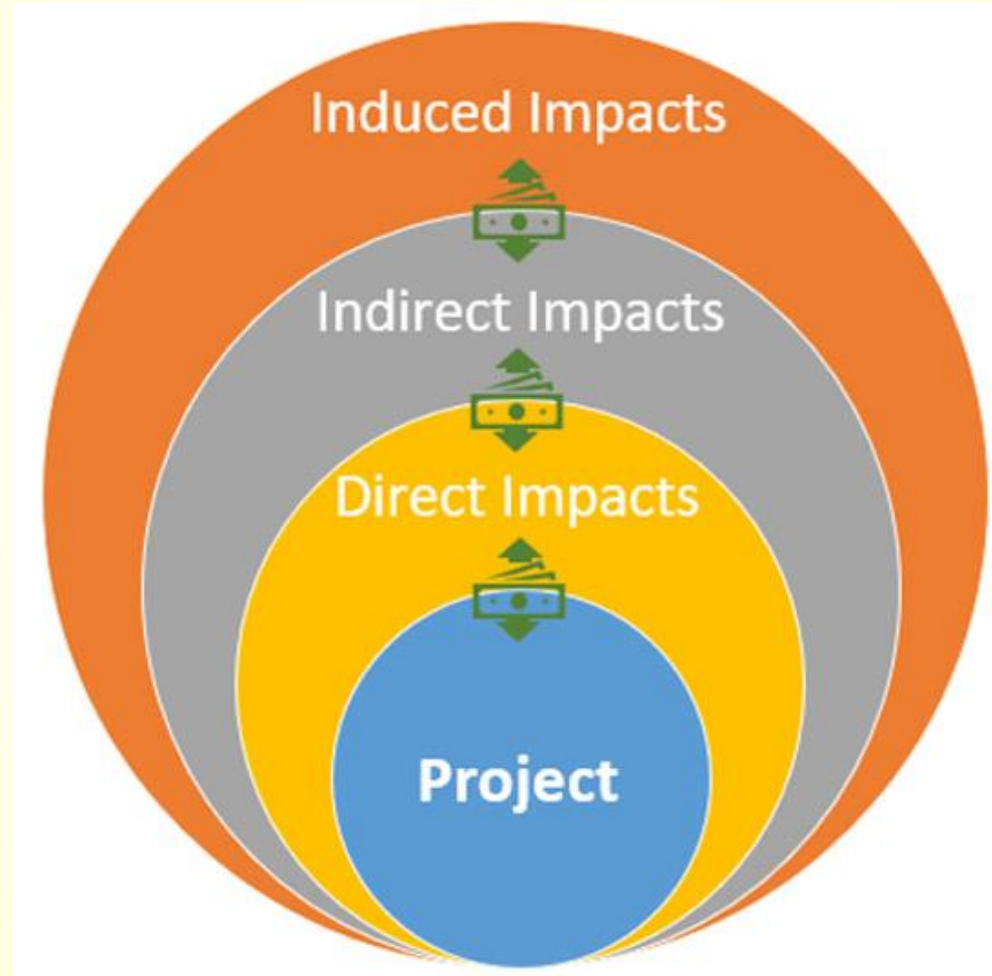
\$380M⁺ Capital Investments



UNIQUE WEBSITE VISITS (01/01/23 - 09/05/23)



Types of Economic Impact



Incentives-Enterprise Zone Program

Type	Boone Base	Boone Mid	Boone High
High Impact			
Year 1 (in %)	80	100	85
Year 2	60	90	85
Year 3	40	80	85
Year 4	20	60	85
Year 5	0	50	85
Year 6	0	25	50
Year 7	0	25	50
Year 8	0	25	50
Year 9	0	25	50
Year 10	0	25	50
Year 11	0	0	0
Year 12	0	0	0
Year 13	0	0	0
Year 14	0	0	0
Year 15	0	0	0
Year 16	0	0	0
Year 17	0	0	0
Year 18	0	0	0
Year 19	0	0	0
Year 20	0	0	0
Net % Abatement 20 year	10	25.25	33.75

Base

NO requirement

Mid

\$250M Investment

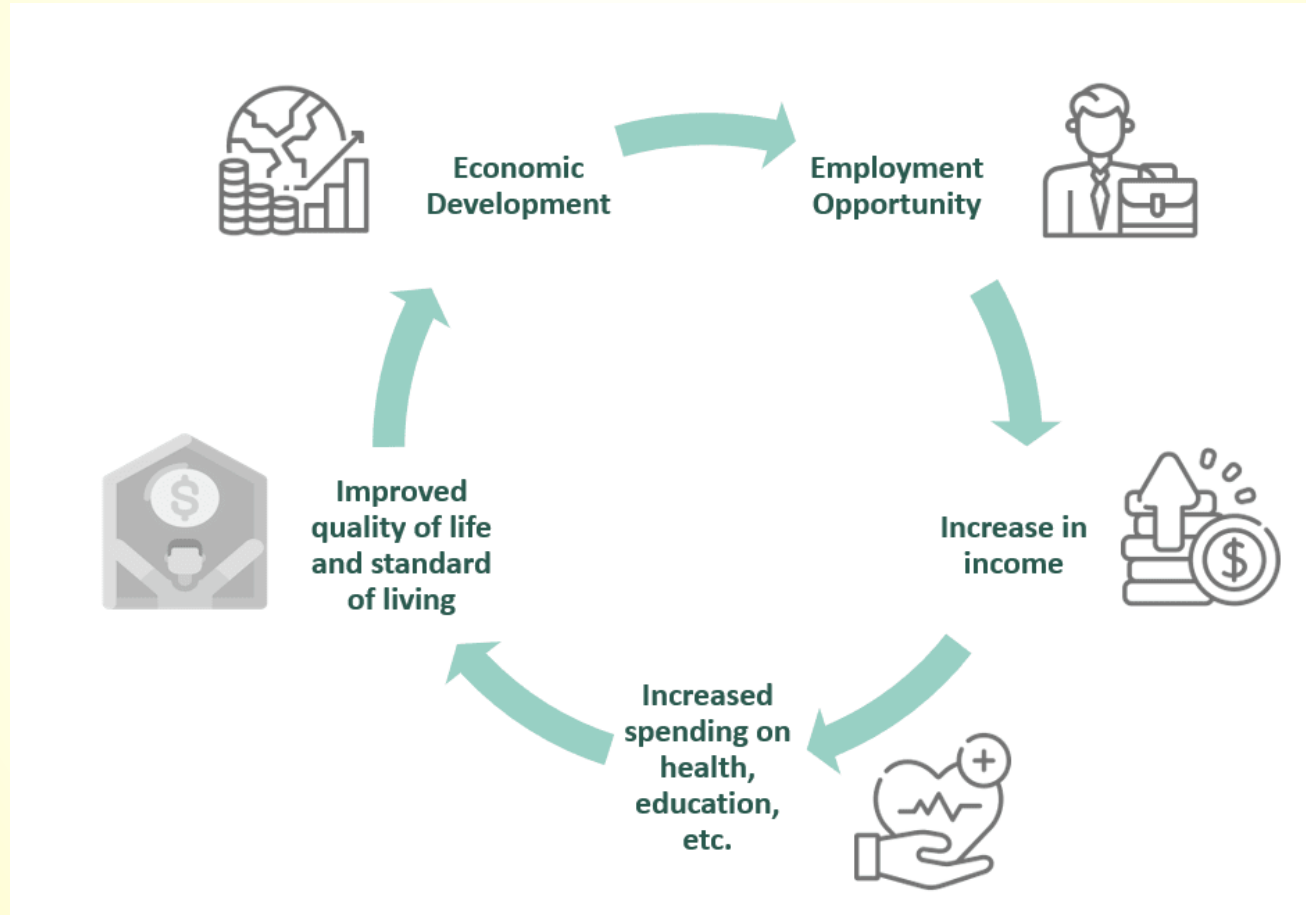
150+ Jobs

High

\$800M Investment

400+ Jobs

Financial Impact on the Community



Thank You



Pamela Lopez-Fettes

Executive Director

O: 815-547-4252

C: 815-355-2250

pfettes@growthdimensions.org



**Rock Valley College
Community College District No. 511
3301 N. Mulford Road, Rockford, IL 61114**

**BOARD OF TRUSTEES COMMITTEE OF THE WHOLE MEETING
5:15 p.m. Tuesday, August 8, 2023
MINUTES**

Call to Order

The Rock Valley College (RVC) Board of Trustees Committee of the Whole meeting was convened in person on Tuesday, August 8, 2023, in the Performing Arts Room (PAR, Room 0214) in the Educational Resource Center (ERC). The meeting was called to order at 5:15 p.m. by Chairperson Gloria Cardenas Cudia.

Roll Call

The following members of the Board of Trustees were present at roll call:

Ms. Gloria Cardenas Cudia	Mr. John Nelson joined at 5:17 p.m.
Ms. Kristen Simpson	Mr. Richard Kennedy
Mr. Robert Trojan	Mr. Juan Noguera, RVC Student Trustee
Mr. Paul Gorski	

The following Trustee was absent at roll call: Crystal Soltow.

Also present: Dr. Amanda Smith, Vice President of Liberal Arts and Adult Education; Mr. Rick Jenks, Vice President of Operations; Ms. Ellen Olson, Vice President of Finance; Mr. Jim Handley, Vice President of Human Resources; Dr. Patrick Peyer, Vice President of Student Affairs; Mr. Keith Barnes, Vice President of Equity and Inclusion; Ms. Heather Snider, Vice President of Institutional Effectiveness and Communications; Ms. Ann Kerwitz, Assistant to the President; Ms. Betsabe Saucedo, Assistant to the President; Ms. Tracy Luethje, Executive Assistant to the Vice President of Operations; Attorney Christopher Gorman, Robbins Schwartz.

Communications and Petitions

There were no public comments, communications, and/or petitions.

Recognition of Visitors

Chairperson Trustee Cardenas Cudia recognized DKA Architects and OPN Architects.

Review of Minutes

There were no comments on the minutes from July 11, 2023, Board of Trustees Committee of the Whole meeting.

General Presentations

Finalist #1: Architect for New RVC Downtown Site: DKA Architects was represented by Dominick Demonica, Project Principal; David Sidney, Chief Executive Officer of Place Foundry; Greg Spitzer, Project Designer; Brian Essig, Project Architect; Peter Eliopoulos, Quality Assurance; Rebekah Wightman, Interior Designer; and Frank Carello, Construction Administrator. DKA Architects are located in Chicago, IL.

Finalist #2: Architect for New RVC Downtown Site: OPN Architects was represented by Wes Reynolds, Principal in Charge; Brett Rottinghouse, Project Architect; Kristen Lewis, Design Principal; and Jeff Leesman, IMEG, Project Engineer. The OPN Architects firm is located in Madison, WI.

Each architectural firm presented information on why it should be selected as the architect for the new RVC Downtown building project, followed by comments and questions from trustees.

Teaching, Learning & Communications Discussion: Board Liaison Trustee Simpson

1. Enrollment Update

Ms. Heather Snider, vice president of institutional effectiveness and communications, presented the enrollment update. Ms. Snider stated that the enrollment figures have improved since the report was run, even though Fall students were dropped for nonpayment and low enrollment courses were canceled. Currently, enrollment is 94% to budget for Summer II and Fall. RVC's enrollment last year at this time was 95% to budget. Fall classes will begin August 19, 2023, for weekend classes and August 21, 2023, for weekday classes. Discussion ensued.

2. Rock Valley College (RVC) Strategic Plan Quarterly Update

Ms. Snider presented the RVC Strategic Plan Quarterly Update. Ms. Snider stated that she will be focusing on Pillar I: Access. Ms. Snider explained that goal one is to provide district residents with improved accessibility to credit programs and certificates, and goal two is to provide the district residents with improved accessibility to non-credit programs, certifications, and training. Ms. Snider stated that the successes are that RVC implemented a Customer Relationship Management (CRM) software tool that facilitates communication with credit and non-credit students. Grants were used to remove financial barriers to credit and non-credit programs by covering tuition and wrap-around services. Some of the Grant programs used are the Workforce Equity Initiative (WEI), Early Childhood Access for Equity Consortium (ECACE), Pipeline for Advancement of Healthcare Workforce Program (PATH), College Bridge Program, and Trades Schools Program Grant.

3. Early College Items

As an introduction to the Early College items on the agenda, Dr. Amanda Smith, vice president of liberal arts and adult education, provided an overview of the Dual and Articulated Credit and Running Start programs and agreements with the area high school districts.

To provide consistency across school districts and align with the Dual Credit Quality Act, RVC developed the Dual and Articulated Credit Memorandum of Understanding (MOU) to utilize districts offering dual credit for high school courses. These dual credit courses are taught by qualified high school instructors and are designed to allow eligible students to receive college credit in high school.

Running Start is a formal program that allows qualified students to attend RVC for their junior and senior high school years. Students may enroll in a two-year degree completion program in which students take dual credit courses that meet the requirements for both a high school diploma and an RVC associate degree simultaneously or a one-year program that meets the requirements for both a high school diploma and one year of RVC credit courses simultaneously. The Running Start program will be administered through the Early College office at RVC in conjunction with the high schools enrolled in the program.

The Senior Semester Program allows qualified district students to attend RVC for their final high school semester of senior year. Students take dual credit courses that meet the requirements for both a high school diploma and one semester of RVC credit courses simultaneously.

Dual and Articulated Credit MOU Harlem Unit School District #122

Dual and Articulated Credit MOU North Boone Community Unit School District #200

Running Start Intergovernmental Agreement (IGA) Harlem Unit School District #122

Running Start IGA North Boone Community Unit School District #200

Senior Semester Program North Boone Community Unit School District #200

Finance Discussion: Board Liaison Trustee Trojan

1. Purchase Reports

Ms. Ellen Olson, vice president of finance, presented the purchase reports.

Purchase Report A - FY 2023 Amendments:

- A. Job Evaluations – (Other Contractual Services – Human Resources)
Cottingham and Butler

1. DBA Carlson and Dettmann Consulting Carol Stream, IL \$ 6,375.00 (1)*

Discussion ensued on Purchase Report A, item A. Trustee Simpson asked if the Board of Trustees would see the impact of the compensation study. Trustee Simpson would like to see what positions were impacted by the study. Mr. Handley stated that information on the survey was shared with the Board of Trustees in April. Trustee Nelson said he agreed with Trustee Simpson; Trustee Nelson stated that Trustees never received a complete copy of the study. Trustee Gorski stated he would like to see a survey of the protected classes and how they are treated in the pay grades.

Purchase Report B - FY 2024 Amendments:

- A. Administrative Software – (Emergency Preparedness – Public Safety)

1. Finalsite (Formerly Blackboard, Inc.) Glastonbury, CT \$ 134.00 (1)*

Purchase Report C - FY 2024 Purchases:

- A. Food Service – (Other Contractual Services – Center for Learning in Retirement)

1. Perfectly Seasoned, LLC. Roscoe, IL \$ 25,000.00 (1)*
Not to Exceed

- B. Portable Radios – (Tort Fund – Equipment – Public Safety)

2. Motorola Solutions Schaumburg, IL \$ 142,802.15 (2)*
Not to Exceed

- C. Software – (Administrative Software – Information Technology)

3. Prey San Francisco, CA \$ 10,300.00 (3)*

- D. Architect Firm – (Other Contractual Services – Downtown Campus)

4. TBD TBD \$ TBD (4)*

- E. Production Contract – (Other Contractual Services – Starlight Theatre)

5. TBD New York, NY \$ 25,000.00 (5)*
Not to Exceed

- F. Production Contract – (Other Contractual Services – Starlight Theatre)

6. TBD New York, NY \$ 25,000.00 (6)*
Not to Exceed

- G. Production Contract – (Other Contractual Services – Starlight Theatre)

7. TBD New York, NY \$ 25,000.00 (7)*
Not to Exceed

- H. Production Contract – (Other Contractual Services – Starlight Theatre)

8. TBD New York, NY \$ 25,000.00 (8)*
Not to Exceed

- I. Audio Visual System – (Capital Expense – Information Technology)

9. Sound Inc. Naperville, IL \$ 24,112.00 (9)*
AVI Systems, Inc. Madison, WI \$ 32,211.45

Discussion ensued in Purchase Report C, items A, D, E, F, G, and H. Trustee Nelson wanted to know if RVC had gone out to bid for the CLR event and why the event is being held at Tebala Event Center. Vice President Olson explained that RVC had to use Tebala's approved vendors, and Perfectly Seasoned was the lowest bid of the five vendors. Trustee Nelson and Trustee Gorski wanted to know if Starlight Theatre needed more money to put toward the productions and wanted Mr. Brady to know that if he needed more money, he should ask the Board of Trustees.

Trustee Kristen Simpson left the Committee of the Whole Meeting at 6:49 p.m.

2. Cash and Investment Report

Ms. Olson presented the Cash and Investment Report through July 31, 2023. Total operating cash is \$36,785,553. Total operating cash and investments are \$82,104,819. Total capital funds are \$17,993,199. Since June 30, 2023, the change in capital funds is \$1,050,709. The change in the operating cash and investments since June 30, 2023, is <\$1,782,217>. Ms. Olson stated that the total operating cash and investment funds were 76.49% of the Fiscal Year 2024 operating budget.

Trustee Nelson asked if RVC was in good shape. Ms. Olson stated, "Yes, we are."

Operations Discussion: Board Liaison Trustee Kennedy

1. Personnel Report

Mr. Rick Jenks, vice president of operations, presented the Personnel Report for August 2023. There is one placeholder for the Executive Director of Financial Aid, and there are no departures.

Trustee Nelson wanted to know why the Financial Aid Director left RVC. Mr. Jenks stated that she was able to work remotely full-time.

2. Stenstrom Student Center Update

Mr. Jenks presented the Stenstrom Student Center Update. Mr. Jenks stated that on March 26, 2019, Board Report #7600, titled Naming Recognition Agreement Between Rock Valley College and Robert W. Stenstrom, was approved by the Board of Trustees. The agreement says that upon a decision to cease all programs at the Samuelson Road location, RVC will relocate the Stenstrom Center name to the Student Center building at RVC's Main Campus and will name it the Stenstrom Student Center.

The current Board of Trustees approved the Stenstrom Center for Career Education sale on July 25, 2023. Dr. Spearman has met recently with Robert W. Stenstrom, and planning has begun to transfer the Stenstrom name to the current Student Center.

3. Advanced Technology Center (ATC) Phase Two Change Order Status Report

Mr. Jenks presented the ATC Phase Two Change Order Status Report. Mr. Jenks stated that the roof at the ATC was complete, and the parking lot is 90% complete. Mr. Jenks explained that the two items added to the change order were additional "soft spots" in the parking lot and added concrete bases for the handicapped parking signs, as the signs had to be replaced after storms. Mr. Jenks stated that everything should be completed in the next few weeks.

4. RVC College Events Calendar

Mr. Jenks presented the RVC on-campus events calendar for August, September, and October 2023. Discussion ensued.

New Business/Unfinished Business

There was no new or unfinished business.

Adjourn to Closed Session

At 7:09 p.m., a motion was made by Trustee Trojan, seconded by Trustee Gorski, to adjourn to closed session to discuss: 1) The appointment, employment, compensation, discipline, performance, or dismissal of specific employees, specific individuals who serve as independent contractors in a park, recreational, or educational setting per Section 2 (c) (1); and/or 2) Collective negotiating matters per Section 2 (c) (2); and/or 3) The purchase or lease of real property for the use of the public body per Section 2 (c) (5); and/or 4) Litigation has been filed, is pending or probable per Section 2 (c) (11), all in accordance with the Illinois Open Meetings Act. The motion was approved by a unanimous roll call vote.

Reconvene Open Session

At 7:46 p.m., a motion was made by Trustee Nelson, seconded by Trustee Gorski, to adjourn the closed session and reconvene to the open session. The motion was approved by a unanimous roll call vote. No action was taken as a result of the closed session.

Next Decennial Committee Meeting

The Decennial Committee Meeting will be held on August 22, 2023, at 5:15 p.m.; The meeting will be held in the Performing Arts Room (PAR, Room 0214) in the Educational Resource Center (ERC) on the main campus.

Next Regular Board of Trustees Meeting

The next Regular Board of Trustees Meeting will be held on August 22, 2023, at 5:45 p.m.; The meeting will be held in the Performing Arts Room (PAR, Room 0214) in the Educational Resource Center (ERC) on the main campus.

Next Committee of the Whole Meeting

The next Committee of the Whole Meeting will be held on September 12, 2023, at 5:15 p.m.; The meeting will be held in the Performing Arts Room (PAR, Room 0214) in the Educational Resource Center (ERC) on the main campus.

Next Regular Board of Trustees Meeting

The next Regular Board of Trustees Meeting will be held on September 26, 2023, at 5:15 p.m.; The meeting will be held in the Performing Arts Room (PAR, Room 0214) in the Educational Resource Center (ERC) on the main campus.

Adjourn

At 7:59 p.m., a motion was made by Trustee Trojan, seconded by Trustee Nelson, to adjourn the meeting. The motion was approved by a unanimous roll call vote.

Submitted by: Tracy L. Luethje

Robert Trojan, Secretary

Gloria Cardenas Cudia, Chairperson

FY2024 Enrollment Update

Board of Trustees Committee of the Whole – September 12, 2023

Term	Unduplicated Headcount				Credit Hours				Budget	
	FY2023	FY2024	Change	% Change	FY2023	FY2024	Change	% Change	Budget	% to Budget
Summer II	1,936	1,858	-78	-4.03%	8,436	7,922.5	-513.5	-6.09%	9,000	88%
Fall	5,303	5,293	-10	-0.2%	50,956.5	53,286	2,329.5	4.57%	51,100	104%
Subtotal (Summer II + Fall)	7,239	7,151	-88	-1.22%	59,392.5	61,208.5	1,816	3.06%	60,100	102%
Winterim	--	--	--	--	--	--	--	--	900	--
Spring	--	--	--	--	--	--	--	--	45,000	--
Subtotal (Summer II + Fall + Winterim + Spring)	--	--	--	--	--	--	--	--	106,000	--
Summer I	--	--	--	--	--	--	--	--	4,000	--
Total	--	--	--	--	--	--	--	--	110,000	--

Sources: Summer II Enrollment Ticker (Final 08/04/23) and Fall Enrollment Ticker (08/30/23)

Important Dates:

- Summer II students were dropped for nonpayment on May 31, 2023. Classes began June 20, 2023 and end August 10, 2023.
- Fall students were dropped for nonpayment on August 2, 2023. Fall classes began August 19, 2023 (weekend classes) and August 21, 2023 (weekday classes). August 30, 2023 is the last day to drop for a refund.
- Fall 14th Day is September 6. Enrollment captured on this date will be reported to the Illinois Community College Board.



Cooperative/Joint Agreement Update

Presented to: Rock Valley College Board of Trustees Committee of the Whole
September 12, 2023

Dr. Patrick Peyer, Vice President of Student Affairs

Executive Summary

Rock Valley College participates in the “Comprehensive Agreement Regarding the Expansion of Educational Resources” (C.A.R.E.E.R.) with several Illinois community colleges. This agreement is regulated by the Illinois Community College Board (ICCB). It is designed to provide expanded educational opportunities only for AAS degrees and certificate programs not offered by Rock Valley College.

FY 2022 Outgoing students = 171: Agriculture (27), Diesel (16), Physical Therapy (15), Radiology (20), Sonography (25)

FY 2023 Outgoing students = 145: Agriculture (17), Diesel (17), Physical Therapy (19), Radiology (19), Sonography (24)

FY 2022 Incoming students = 115: Aviation (74), Dental (28), Respiratory (5)

FY 2023 Incoming students = 88: Aviation (54), Dental (18), Respiratory (7)

Revenue Differential

FY 2022 Outgoing students:

171 x \$150 per x 12 CH (assume FT) = \$307,800 per term

FY 2022 Incoming students:

115 x \$150 per x 12 CH (assume FT) = \$207,000 per term

Estimated per term differential = -\$100,800 per term

FY 2023 Outgoing students:

145 x \$150 per x 12 CH (assume FT) = \$261,000 per term

FY 2023 Incoming students:

88 x \$150 per x 12 CH (assume FT) = \$158,400 per term

Estimated per term differential = -\$102,600 per term

FY 2022 Total Estimated Differential (two terms) = -\$201,600

FY 2023 Total Estimated Differential (two terms) = -\$205,200

CH = Credit Hour

FT = Full-Time

FY 2022 RVC Outgoing Students

College of DuPage:

Agriculture (1), Construction (1), Paralegal (1), Surgical Tech (1)

Parkland:

Construction (2)

Elgin:

Art/Music (1), Culinary (3), Human Services (3), HVAC (1), Maintenance (4), Paralegal (2), Physical Therapy (2), Supply Chain (1), Surgical Tech (1)

Harper:

Business (1), Fashion (1), Forensic (4), Mechatronics (1), Public Safety (1), Radiology (2), Sonography (4), Supply Chain (1)

Waubonsee:

Interpreter (1), Paralegal (1)

FY 2022 RVC Outgoing Students – Continued

Highland:

Agriculture (13), Cosmetology (4), Emergency Med (2), Equine (3), Med Asst (3)

Kishwaukee:

Agriculture (13), Diesel (13), Esthetics (1), Hospitality (1), Med Asst (1),
Radiology (4)

McHenry:

Agriculture (1), Construction (1), Culinary (1), Occupational Therapy (4)

College of Lake County:

Collision Repair (1)

Blackhawk Technical College:

Culinary (6), Diesel (3), Human Resources (1), HVAC (8), Physical Therapy (13),
Radiography (14), Sonography (21)

FY 2023 RVC Outgoing Students

College of DuPage:

Animation (1), Fashion (1), Paralegal (1), Surgical Tech (1)

Parkland:

Construction (2)

Elgin:

Art/Music (1), Culinary (3), Human Services (3), HVAC (1), Maintenance (4), Paralegal (2), Physical Therapy (2), Supply Chain (1), Surgical Tech (1)

Harper:

Business (1), Fashion (1), Forensic (4), Mechatronics (1), Public Safety (1), Radiology (2), Sonography (4), Supply Chain (1)

Waubonsee:

Interpreter (1), Paralegal (1)

FY 2023 RVC Outgoing Students – Continued

Highland:

Agriculture (13), Cosmetology (4), Emergency Med (2), Equine (3), Med Asst (3)

Kishwaukee:

Agriculture (13), Diesel (13), Esthetics (1), Hospitality (1), Med Asst (1),
Radiology (4)

McHenry:

Agriculture (1), Construction (1), Culinary (1), Occupational Therapy (4)

College of Lake County:

Collision Repair (1)

Blackhawk Technical College:

Culinary (6), Diesel (3), Human Resources (1), HVAC (8), Physical Therapy (13),
Radiography (14), Sonography (21)

FY 2022 Incoming Students

College of DuPage:

Aviation (7)

Blackhawk College:

Aviation (1)

Triton:

Aviation (6)

Parkland:

Aviation (1)

Sauk Valley:

Aviation (1), Dental (1),

Phlebotomy (1)

City Colleges:

Aviation (9)

Elgin:

Aviation (8), Dental (4), Fire
Science (1), Respiratory (1)

Harper:

Aviation (6)

Waubensee:

Aviation (5), Dental (4)

Highland:

Aviation (1), Dental (2), Fire
Science (2), Respiratory (2)

Kishwaukee: Automotive (1),
Aviation (4), CIS (1), Dental (6),
Fire Sci (1)

Moraine Valley:

Aviation (1)

Joliet:

Aviation (3)

McHenry:

Aviation (9), Dental (4),
Respiratory (1), Other (1)

College of Lake County:

Aviation (6)

Oakton:

Aviation (5)

Blackhawk Technical College:

Aviation (1), Dental (6),
Respiratory (1)

FY 2023 Incoming Students

College of DuPage:

Aviation (5),
Mechatronics (1)

Blackhawk College:

Aviation (1)

Triton:

Aviation (1)

Sauk Valley:

Aviation (2), Phlebotomy (1)

City Colleges:

Aviation (4)

Elgin:

Aviation (5), Dental (4)

Harper:

Aviation (4)

Illinois Valley:

Dental (1), Fire Science (1)

Waubensee:

Aviation (2), Dental (2),
Respiratory (1)

Highland:

Aviation (1), Dental (4),
Respiratory (2)

Kishwaukee:

Aviation (5), Dental (2), EET (1),
Mechatronics (1), Respiratory (2)

Moraine Valley:

Aviation (2)

Joliet:

Aviation (1)

McHenry:

Aviation (12), Dental (4),
Respiratory (2)

College of Lake County:

Aviation (7)

Oakton:

Aviation (2)

Blackhawk Technical College:

CIS (3), Dental (1), Other (1)

EET = Electrical Engineering Technology
CIS = Computer Information Systems

Questions?



**2023-2024 Dual and Articulated Credit Memorandum of Understanding (MOU)
Between the Board of Education of Rockford Public School District No. 205
and Rock Valley College**

Background:

The Dual and Articulated Credit initiative is designed to provide qualified high school students the opportunity to enroll in dual credit classes at their high school in designated transfer, career, and technical education pathways that lead to advanced standing for certificate and degree opportunities at Rock Valley College. Furthermore, this initiative facilitates students' transition from secondary coursework into Rock Valley College.

Dual and articulated credit offerings have increased annually with the furthered development of the Dual Credit Quality Act. These initiatives and their continued development and implementation remain at the forefront of Rock Valley College's partnerships with regional school districts.

The school district will provide, at its cost, a school district dual credit instructor who is qualified to deliver dual credit instruction in compliance with the Illinois State Board of Education, the Illinois Community College Board, and the Higher Learning Commission. The school district will also provide, at its cost, appropriate academic support to ensure the delivery of quality instruction.

Appendix A notes the courses approved to be taught at Rockford Public School District No. 205 as dual credit for the 2023-2024 academic year.

Recommendation:

It is recommended that the Rock Valley College Board of Trustees approves the Dual and Articulated Credit Memorandum of Understanding between Rock Valley College and the Board of Education of Rockford Public School District No. 205, beginning August 1, 2023, and ending June 30, 2024. **Attorney reviewed.**

Howard J. Spearman, Ph.D.
President

Board Approval: _____
Secretary, Board of Trustees



Agenda Item Details

Meeting Jul 18, 2023 - Rockford Public School District No. 205 Board Meeting Agenda

Category 5. *Consent Agenda - Performance and Monitoring Committee

Subject Q. Dual Credit/Articulated Credit Agreement with Rock Valley College

Access Public

Type

BOARD APPROVED

JUL 18 2023

Rockford Public Schools

Public Content

SUBMITTED BY: Bridget French, Executive Director, College & Career Readiness

A. PROBLEM/OPPORTUNITIES

RPS has an opportunity to continue to offer articulated and dual credit courses to students on our high school campus. Courses are taught by RPS teachers using RVC curriculum. Upon successful completion of dual credit courses (C or higher) students earn college credit.

B. BACKGROUND

With support from the Illinois School Board of Education, the Illinois Community College Board, and the Illinois Board of Higher Education, the Dual Credit Quality Act passed in 2017, encouraging secondary districts to partner with community colleges to offer dual credit courses on high school campuses.

This agreement with Rock Valley College allows us to provide dual credit courses to students at their high school. RPS will pay RVC \$50 per student per class, which is a discount from RVC's standard tuition of \$125 per credit hour. RPS students typically earn one college credit per semester for successfully completing the course with a C or higher.

While Advanced Placement (AP) courses are still available, dual credit is an alternative to AP, allowing students to earn college credit simply by successfully passing the class. Dual credit also provides more opportunities for our students who are minorities to successfully earn college credit. See attachment for credits earned, disaggregated by race/ethnicity.

C. ALTERNATIVE CHOICES

The alternative choice is to not approve the agreement, which would mean we would not be able to offer dual credit courses to students.

D. SOLUTION

Approve the MOU with Rock Valley, allowing RPS to offer dual and articulated credit to students on high school campus.

E. TOTAL COST

Not to exceed \$35,000

F. ASSESSING THE SITUATION

We will continue to monitor success rates of students taking the courses, including looking at data disaggregated by race/ethnicity.

G. RETURN ON INVESTMENT OR OPPORTUNITY COST

While many Ivy League and top tier universities prefer AP coursework over dual credit, community colleges and state schools across the nation widely accept dual credit on high school transcripts.

Students who participate in AP courses only earn college credit if they pass the AP exam with a 3 or higher (of 5 points). Dual Credit on the other hand, allows students to earn 1 credit per semester for completing the semester with a C or higher. Dual credit is beneficial to our students because it offers an alternative to AP courses.

H. REPORTING BACK

We will report back during our annual CCR Academies report.

ADMINISTRATION' S RECOMMENDATION

Administration recommends the Board approve the Memorandum of Understanding with Rock Valley College to offer articulated and dual credit to our students.

460R2E1ExhibitContractReviewForm5-19-23_(1).docx.pdf (428 KB)

Rock Valley Dual and Articulated Credit FY24 approved by legal.pdf (11,066 KB)

Dual credit numbers 2017 - present.pdf (38 KB)

Administrative Content

Executive Content

The regular order of business may be suspended upon consent of 2/3s of the members present. Board Policy Manual, subsection 2.220

*Items requiring Roll Call Vote

**Administration is requesting suspension of the rules to allow action to take place at the first reading of this item.



Operational Services

4.60R(2)E(1) Exhibit – Contract Review Form

The employee initiating the contract must complete the appropriate sections of this form, and send it with the contract to the Purchasing Department for processing. To the extent the initiating employee does not understand the proposed contract, or is uncomfortable with any of its provisions, he or she should note that information on the Contract Review Form or attach an explanatory memo.

Certificate of Employee Initiating Contract

Date: June 7, 2023

Parties to the Board of Education of the Rockford Public Schools District No. 205,
Contract: Winnebago and Boone Counties, Illinois and Rock Valley College

Short Description: MOU to offer dual credit to students on the high school campus taught by RPS teachers through Rock Valley College.

Contract Term: FY24 Amount: Not to Exceed \$35,000.00

Assigned Contract Administrator: Bridget French Title Executive Director of College & Career Readiness

Except as indicated in any attached memorandum: I have read this contract entirely, understand all its provisions, believe that it meets programmatic and School District mission requirements, believe that it represents a good deal for the School District, defines measurable deliverables, and take responsibility for complying with the terms of the contract within the bounds of my authority. The document is internally consistent and clear. I am also satisfied with the description of the School District’s obligations and with the description of any goods or services to be provided by or to the School District. Any risk management concerns have been reasonably addressed. A memorandum ^x is is not attached. To the extent the contract requires an outlay of funds, the funds are available. I either have the authority to obligate the funds or have approval from someone who does.

Compliance with this contract will require the cooperation of, or otherwise impact on, the following departments or positions:

College & Career Readiness, Legal, Finance

6/7/2023 | 2:49 PM CDT *Bridget French*

Date/Signature/Position

Cabinet Member Certificate (if above party is not a Cabinet Member)

I concur with the above certification. In addition, the contract was reviewed to ensure it is otherwise allowable with respect to existing Budget expenditure or receipt requirements.

6/10/2023 | 9:16 AM CDT *Aldi Dettman*

Date/Signature

General Counsel Review (required for all agreements involving consulting services; software purchases in excess of \$10,000 in any fiscal year; services provided by Architects, Engineers, Project Managers, or Program Managers which exceed \$50,000 in any fiscal year; Intergovernmental Agreements, real estate purchases or leases)

I have reviewed this contract and it does not contain any legally prohibited provisions, includes all legally or administratively required provisions, is basically consistent and clear, and is not otherwise objectionable on legal or administrative grounds, to the best of my knowledge and abilities. I have indicated below any other reviews necessary prior to execution of this contract.

6/11/2023 | 11:31 AM CDT *Yashukia Goldsmith*

Date/Signature

Comments: Must Add Appendix B to this Agreement

Chief Financial Officer or Designee Review (required for all contracts over \$10,000)

The contract is reviewed to ensure it complies with generally accepted accounting principles and is not otherwise unallowable with respect to fund group, account number, or other existing expenditure or receipt requirements.

6/12/2023 | 12:57 AM CDT *Gregory Brown*

Date/Signature

Comments:

Chief Information Officer or Designee Review (required for all software contracts)

_____/_____
Date/Signature

Comments:

Other Reviews Recommended:

By: _____ For: _____

Review Performed By:
_____/_____
Date/Signature

Comments:

By: _____ For: _____

Review Performed By:
_____/_____
Date/Signature

Comments:

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**Dual and Articulated Credit
Memorandum of Understanding between
Rock Valley College and Rockford Public School District 205**

This Memorandum of Understanding ("MOU" or "Agreement") is entered into this ____ day of June, 2023 between Board of Education of the Rockford Public Schools, District No. 205, Winnebago and Boone Counties, Illinois ("School District"), located at 501 7th Street, Rockford, Illinois 61104 and Rock Valley College ("RVC" or "the College"), located at 3301 N. Mulford Road, Rockford, Illinois 61114 (collectively, the "Parties").

WHEREAS, School District and Rock Valley College have come together and would like to offer high school students enrolled in School District an opportunity to receive dual high school and college level credit through the Dual and Articulated Credit program; and

WHEREAS, the Parties desire to enter into this Agreement to facilitate the transition of students from secondary coursework into Rock Valley College; and

WHEREAS, the Parties herein desire to enter into an Agreement setting forth the services and guidelines to be provided and followed by each Party.

NOW, THEREFORE, it is hereby agreed by and between the Parties as follows:

1. School District and Rock Valley College will make available to eligible students participating in the Dual and Articulated Credit Program certain agreed upon "dual credit courses" and "articulated credit courses," as listed in Appendix A which is attached hereto and incorporated herein.
2. All dual credit courses shall be taught by qualified and approved School District instructors ("School District Dual Credit Instructors") during the academic year.
3. All dual credit and articulated credit courses shall be taught at the School District's campuses.
4. It is further agreed upon by the Parties that the School District will:
 - a. Designate a School District point-of-contact for all dual credit and articulated credit course offerings.
 - b. Follow the procedures outlined in Appendix B which is attached hereto and incorporated herein, regarding Curriculum Development, Feedback, and Approval;
 - c. Verify that School District Dual Credit Instructors meet Rock Valley College's minimum qualifications to teach including:
 - i. Each School District Dual Credit Instructor must submit a *Rock Valley College Dual Credit at the High School Instructor Application*;
 - ii. The School District must complete an *Instructor Verification* form for each School District Dual Credit Instructor to verify that official transcripts and formal identification of the Instructor are on record at the District office for ICCB and HLC auditing purposes.
 - d. Follow the procedures outlined in Appendix D for articulated credit courses which is attached

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hereto and incorporated herein;

- e. Collaborate with Rock Valley College Early College Department on a shared Google Sheet to track students' completed Enrollment Forms and submit course rosters for each dual credit and articulated credit course. Dual credit course rosters will be used for Rock Valley College course registration and articulated credit course rosters will be used to track students' articulated credit eligibility;
- f. Send Rock Valley College initial dual credit course rosters via the shared Google Sheet, in August for fall semester and year-long courses, and November for the spring semester courses, and verify final rosters within 2 weeks after the high school start date;
- g. Send verified articulated credit course rosters via the shared Google Sheet within 30 days after the high school start date;
- h. Ensure that School District Dual Credit Instructors follow Rock Valley College's master course syllabus with identified learning outcomes for each course, and utilize appropriate textbooks for each course as agreed upon by School District and Rock Valley College;
- i. Ensure that School District Dual and Articulated Credit Instructors submit high school course syllabi that are in alignment with the Rock Valley College Master Course Syllabus, and include all information specific to course curriculum (learning outcomes, course objectives, methods of assessment, course outline), or samples of class assignments, projects, and exams to Early College Department for review on an annual basis, and utilize the approved syllabus, appropriate textbooks, resources, and RVC approved final project or exam (if necessary) for each course as agreed upon by School District and Rock Valley College;
- j. Be responsible for School District Dual Credit Instructors submitting a final instructor course syllabus for each course section to the Rock Valley College Early College Department by the end of the first week of high school classes each semester;
- k. Require all School District Dual Credit Instructors to attend Dual Credit Instructor workshops and other related meetings hosted by Rock Valley College to discuss dual credit processes and procedures *at least* once each academic year, for purposes of ensuring that student learning outcomes are met and that the instructor is able to deliver quality, rigorous college credit coursework;
- l. Allow Rock Valley College's chief academic officer or his or her designee, in consultation with the School District's superintendent or his or her designee, the opportunity to conduct course evaluations in a manner consistent with RVC's review and evaluation policies and procedures for on-campus adjunct faculty, to include peer review visits to the School District on an annual basis. This evaluation shall be limited to the course and the ability of the instructor to deliver quality, rigorous college credit coursework. This evaluation shall not impact the instructor's performance evaluation under Article 24A of the School Code;
- m. Require all School District Dual Credit Instructors to complete the following steps in Rock Valley College Self Service, in accordance with the calendar dates determined by Rock Valley College and as outlined in Appendix C, which is attached hereto and incorporated herein: Rock Valley College Enrollment Verification ("EVR"), midterm grades, and final grades, which become part

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of each student's official college record;

- n. Distribute on the first day of class, the instructor course syllabus to each student registered in a Dual Credit course section;
- o. Ensure that all students enrolled in courses for college credit meet Rock Valley College course prerequisites and placement requirements or are concurrently enrolled in transitional courses, remedial courses, or receiving a mutually agreed upon academic intervention; and
- p. Provide necessary academic support and guidance to students enrolled in the program.

5. It is further agreed upon by the Parties that Rock Valley College will:

- a. Provide courses from Illinois Community College Board ("ICCB") approved programs;
- b. Provide the School District with copies of all official college credit master course syllabi which contain course descriptions, prerequisites, learning outcomes, course requirements, and methods of evaluation for courses referenced in Appendix A;
- c. Follow the Curriculum Development, Feedback and Approval procedure outlined in Appendix B;
- d. Provide the School District with a list of the currently approved textbooks for dual credit courses being taught at the School District;
- e. Review the resume and transcripts of any School District Dual Credit Instructor recommended by the School District to teach a dual credit course to ensure compliance with minimum Illinois Community College Board and Higher Learning Commission qualifications to teach dual credit requirements;
- f. Provide guidance on appropriate placement of students using multiple measures;
- g. Evaluate and document the performance of students who complete dual credit courses, and share such data with the School District in accordance with EdSystems. The evaluation shall not impact the instructor's performance evaluation under the School Code.
- h. Award appropriate college credit and record student grades on a permanent college transcript which will be maintained by Rock Valley College;
- i. Award appropriate college credit and record a 'T' grade on students' permanent college transcripts for students who earn a final grade of 'A' or 'B' in an articulated credit course listed in Appendix A and following the procedures outlined in Appendix D;
- j. Review this MOU annually for accuracy and pricing; and
- k. Host bi-annual meetings in the fall and spring semesters between the School District and College to discuss dual credit matters and renewal of agreements.

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6. School District will provide, at its cost, School District Dual Credit Instructors who are qualified to deliver dual credit instruction in compliance with applicable standards established by the Illinois State Board of Education ("ISBE"), ICCB, and the Higher Learning Commission ("HLC"), and will also provide, at its cost, appropriate academic support to participating students to ensure delivery of quality instruction.
7. School District will provide associated instructional costs such as instructional materials and supplies, as needed.
8. Rock Valley College will charge a per-student enrollment fee of \$50.00 for each dual credit course for the 2023-2024 academic year and will waive associated student fees. The per-student enrollment fee shall not apply to students who enroll in dual credit courses for high school credit only pursuant to Section 14 of this Agreement.
9. By Rock Valley College waiving associated student fees, the participating student will not be eligible for utilization of Rock Valley College student organizations and select student support services.
10. If the School District cannot provide instructional coverage and Rock Valley College is capable, at the School District's cost, a separate agreement will need to be drafted to outline the expenses associated with Rock Valley College's instructional delivery of the dual credit course at the School District campuses.
11. Recommended modifications to this Agreement will be mutually agreed upon by the Parties and shall be in writing. Such modifications will not jeopardize credit for the students currently enrolled in courses covered under this Agreement.
12. For classes desired to be offered as part of a pathway but that do not have a qualified dual credit teacher or enough qualifying students enrolled, the College will determine if those courses can be offered as articulated credit and how district students will earn that credit, as referenced in Appendixes A and D.
13. The Parties will work collaboratively and utilize the following processes to ensure that individual students with disabilities have access to Dual Credit at High School courses, provided that they are able to meet the criteria for entry into such courses:
 - a. The School District will ensure that all of its students have access to dual credit course offering information prior to course selection.
 - b. Once dual credit course rosters are finalized, the School District will indicate on the shared Google Sheet which dual credit students have an IEP or 504 plan and document the provided accommodations within the established School District practices for record keeping of these services.
 - c. A student with a disability shall have access to the supplementary aids and accommodations included in their individualized education program under Article 14 of the Illinois School Code or Section 504 Plan under the federal Rehabilitation Act of 1973 while the student is accessing a dual credit course on the School District's campus, in accordance with established School District practices for providing these services.
 - d. The School District and RVC shall regularly communicate regarding the progress, performance and individual needs of students with disabilities who are enrolled in Dual Credit at High School courses.

Nothing contained herein shall be construed as to release the School District from its obligations as the "Resident District"

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and/or "Local Education Agency," as those terms may be defined in State or federal laws, rules and/or regulations relating to students with disabilities. The School District represents and warrants that, at all times and during all situations governed by this Agreement, it shall remain the Resident District and Local Education Agency for any and all students with disabilities participating in Dual Credit at High School hereunder.

14. The School District will allow high school students who do not otherwise meet the College's academic eligibility requirements for receipt of college credit to enroll in dual credit courses taught at the high school, for high school credit only.
 - a. To the extent practicable, students enrolled in a dual credit course for high school credit only will be placed in a separate section than those students who are enrolled in the course for both high school and college credit.
 - b. The School District will establish procedures, prior to the first day of class, to notify all individual high school students enrolled in a mixed enrollment dual credit course that includes students who have and have not met the criteria for dual credit coursework of whether or not they are eligible to earn college credit or the course.
 - c. The School District shall ensure that its instructors maintain the rigor of dual credit courses taught at the high school and including students not deemed ready for college-level coursework according to the College's standards.

15. In carrying out its respective obligations under this Agreement, each Party and its employees shall maintain the confidentiality of all personally identifiable information concerning the students enrolled in dual and/or articulated credit courses, and shall adhere to all applicable federal, State and local laws, rules and regulations now in effect or later adopted relating to the confidentiality of student records and information, including but not limited to the Family Educational Rights and Privacy Act ("FERPA"), 20 U.S.C. §1232g, and Illinois School Student Records Act ("ISSRA"), 105 ILCS 10/1 et seq. With regard to the education records/school student records and information to which a Party and/or its employees shall be granted access under this Agreement, that Party and its employees shall be deemed "school officials" with legitimate educational interests in such records and information. The Party and its employees shall have the right to access and use such records and information solely for the purpose of performing the Party's obligations under this Agreement. The Party and its employees shall not re-disclose personally identifiable student information that is received under this Agreement to any third party, except as directed or permitted by the other Party, or as required by law. Each Party shall have in place reasonable policies and procedures, which the other Party may monitor or audit upon request and with reasonable notice, to prevent such re-disclosure.

To the extent feasible, the College and School District shall annually assess disaggregated data pertaining to dual credit course enrollments, completions, and subsequent postsecondary enrollment and performance. If applicable, this assessment shall include an analysis of dual credit courses with credit sections for dual credit and for high school credit only pursuant to Section 14 of this Agreement that reviews student characteristics by credit section in relation to gender, race and ethnicity, and low-income status. School District shall be responsible for providing disaggregated data concerning students enrolled in dual credit courses for high school credit only.

16. This Agreement will be in effect August 1, 2023 and end on June 30, 2024.

UG

Ehren Jarrett

Ehren Jarrett

8/7/2023 | 12:25 PM CDT

High School Superintendent

Date

Rock Valley College President

Date

Board of Education

Date

Rock Valley College Board of Trustees

Date

BOARD APPROVED

JUL 18 2023

Rockford Public Schools

Appendix A Dual Credit Courses

The following Rock Valley College courses will be offered at Rockford Public School District as dual credit effective during this Agreement:

Dual Credit Courses
BIO 103 – Introductory Life Science
BIO 104 – Introductory Life Science Lab
CRM 120 – Criminal Investigation
ECE 100 – Intro to Early Childhood Education
ECE 101 – The Developing Child
ECE 103- Nutrition & Health of Young Children
ENG 101 – Composition I
GAT 101 – Introduction to Graphics Arts Technology
GAT 110 – Introduction to Photoshop
GAT 115 – Introduction to Illustrator
HLT 110 – Medical Terminology
MET 110 – Manufacturing Processes I
NAD 101 – Nursing Aide
PSC 160 - American National Government
STU 101 – Career Planning
STU 103 – Workplace Ethics
STU 299 – Service Learning

The following Rockford Public School District courses are eligible for Rock Valley College articulated credit:

High School Course Eligible for Articulated Credit	RVC Articulated Course Equivalent	Student Earns Articulated Credit by:
Intro to Computers	CIS 102	Successful Completion of additional CIS Course OR PCT course
Intro to Criminal Justice	CRM 101	Successful Completion of CRM 120
Intro to Engineering	EGR 101	Successful Completion of EGR 135
Principles of Engineering	EGR 101	Successful Completion of EGR 135
Intro to Engineering & Design	EGR 101	Successful Completion of EGR 135
Engineering Design & Developmt.	EGR 101	Successful Completion of EGR 135
Intro to Drafting	MET 100	Successful Completion of MET 110

Appendix B Curriculum Development, Feedback, and Approval

Dual credit courses taught at the high school are sanctioned by the Dual Credit Quality Act (110 ILCS 27/). In order for a dual credit course to run at a high school, the following must occur:

1. Dual Credit Instructor Application Process
2. Dual Credit Course Application Process
3. Annual Dual Credit Course Peer Review
4. Dual Credit Student Survey Collection

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Appendix C Dual Credit Roster & Grading Procedures for Dual Credit Instructors

1. School District Dual Credit Instructors set up their Rock Valley College network account and password to complete the following processes in RVC Self Service. Individual notices will be sent to each instructor at the start of each course with EVR, midterm, and final deadline dates. Reminder emails will also be sent prior to each deadline date. Missed deadline dates for EVR, midterm grades, and final grades will result in manual processes for the instructor and RVC.
2. Instructors complete the Enrollment Verification ("EVR") process by the tenth day of classes to ensure the high school roster **matches** the Rock Valley College course roster of registered students seeking college credit for their participation in the course. This includes an instructor duty to initiate the following:
 - a) Drop any student who has never attended the course.
 - b) Contact the RVC Early College Office if a student who has been attending is not on the RVC roster so that they can be added.
3. Instructors submit Midterm Grades by the assigned **midterm date**.
 - a) Mark "S" for each student who is currently passing the course with a 'C' or better.
 - b) Mark "D" for each student who is currently earning a 'D' in the course.
 - c) Mark "F" for each student who is currently earning a 'F' in the course.
4. Instructors send Early College notice of a student's Intent to withdraw from a course by the assigned **Withdrawal** deadline. Student receives a 'W' grade on their Official RVC Transcript.
5. Instructors submit Final Grades in Online Services by the assigned **final grading deadline**, and the final grade is reported on students' Official RVC Transcripts.

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Appendix D Articulated Credit Policy & Procedures

1. School District communicates intent to offer articulated credit course no later than 6 months before start of intended school year, and adds course information to the shared District and RVC Google Sheet.
2. High school instructor submits syllabus, textbook, and samples of assignments, tests and projects to Early College for review. Updated information must be submitted annually.
3. Rock Valley College will determine approval of the course and it will be added to Appendix A of the MOU.
4. District verifies high school rosters within 30 days from the start of the high school class via the shared Google Sheet between School District and College.
5. Students in articulated courses complete a Rock Valley College Online Enrollment Form within the first week of class.
6. High School provides official, verified high school final grading roster to Early College upon completion of the high school course.
7. Students who earn an 'A' or 'B' in the high school course will be eligible for articulated credit upon the successful completion ('C' or better) in the subsequent course(s), as indicated in Appendix A.
8. Subsequent course(s) must be enrolled in and successfully completed within two years of completing the articulated course, and by no later than one year after the student's high school graduation.
9. Students register for subsequent course(s) as part of dual credit offerings at the School District or in classes offered at Rock Valley College campuses.
10. The student will receive articulated credit from RVC upon successful completion of subsequent course(s) within timeframe given above.

**2023-2024 Running Start Program
Rockford Public School District No. 205**

Background:

Running Start is a formal program that allows qualified students from Rockford Public School District No. 205 to attend Rock Valley College (RVC) for their junior and senior years of high school. Students will enroll in a two-year degree completion program in which students take dual credit courses that meet the requirements for both a high school diploma and a Rock Valley College Associate's Degree simultaneously. The *Running Start* program will be administered through the Early College office at Rock Valley College in conjunction with Rockford Public School District No. 205.

Students selected for *Running Start* need to be academically and socially ready for college. *Running Start* provides an opportunity for students to work toward a more challenging educational environment and to excel both in high school and college; at the same time, they may continue to participate in sports and activities at their high schools as their schedule allows. The *Running Start* program provides students additional experiences to develop the independence, study skills, and confidence needed to succeed beyond high school and into college.

The financial arrangement between Rock Valley College and Rockford Public School District No. 205 requires the District to calculate the cost equivalent of tuition and fees with the assistance of the College for the courses taken per Running Start student and pay the College the cost associated with this tuition and fees calculation, not to exceed \$192,000 during the term of this agreement. Participating students will then be financially responsible for paying the remaining balance of tuition and fees, along with covering the costs for any repeated courses and the cost of textbooks and course supplies. The District's financial assistance helps to reduce the overall cost of college for students and their families.

Recommendation:

It is recommended that the Rock Valley College Board of Trustees approves the *Running Start* Intergovernmental Agreement with Rockford Public School District No. 205 effective upon approval and signature of both parties. **Attorney reviewed.**

Howard J. Spearman, Ph.D.
President

Board Approval: _____
Secretary, Board of Trustees

**INTERGOVERNMENTAL AGREEMENT BETWEEN BOARD
OF EDUCATION OF
ROCKFORD PUBLIC SCHOOL DISTRICT NO. 205,
WINNEBAGO AND BOONE COUNTIES, ILLINOIS
AND
BOARD OF TRUSTEES OF ILLINOIS COMMUNITY COLLEGE DISTRICT NO. 511,
WINNEBAGO COUNTY, ILLINOIS
FOR RUNNING START PROGRAM**

This Agreement is made and entered into by and between the Board of Education of Rockford Public Schools, District No. 205, Winnebago and Boone Counties, Illinois ("DISTRICT") and the Board of Trustees of Illinois Community College District No. 511, Winnebago County, Illinois ("COLLEGE") (together, the "Parties") in the exercise of their intergovernmental cooperation powers under the Illinois Constitution of 1970, and the Illinois Intergovernmental Cooperation Act and their respective powers under the School Code and the Public Community COLLEGE Act.

WHEREAS, the Parties are authorized to enter into intergovernmental agreements for cooperative projects and use agreements in any manner not prohibited by law or by ordinance, pursuant to Article VII, § 10 of the Illinois Constitution of 1970, the Intergovernmental Cooperation Act (5 ILCS 220/1 *et seq.*), the School Code (105 ILCS 5/1-1 *et seq.*), and the Public Community COLLEGE Act (110 ILCS 805/1-1 *et seq.*); and

WHEREAS, Running Start is a program that allows select, qualified, academically motivated students enrolled in Illinois Community COLLEGE DISTRICT 511 public high schools an opportunity to earn both their high school diploma and associate degree concurrently by attending COLLEGE full-time during their junior and senior years of high school; and

WHEREAS, the Parties have determined that shared commitment to Running Start goals benefits their constituencies and enhances educational opportunities for the communities they serve; and

WHEREAS, the Parties have determined that it is in their respective best interests and that of their constituencies to enter into this Intergovernmental Agreement for Running Start Program (hereinafter "Agreement").

NOW, THEREFORE, IT IS AGREED between the Parties, in consideration of their mutual promises and undertakings set forth herein and for other good valuable consideration, as follows:

Section 1 Incorporation of Preamble Recitals

The foregoing recitals are hereby found to be true and correct and are incorporated herein by reference.

Section 2 Implementation of Running Start

DISTRICT and COLLEGE agree to collaborate to implement Running Start as a joint program,

administered jointly by Rock Valley COLLEGE and Rockford Public School DISTRICT, subject to the following terms and conditions.

- A. The Parties intend to establish and offer Running Start to provide eligible DISTRICT students with full-time instruction at COLLEGE during their junior and senior years of high school in satisfaction of:
 - 1) DISTRICT's requirements for earning a high school diploma; and
 - 2) COLLEGE's requirements for earning an associate's degree.
- B. Any DISTRICT student interested in Running Start will meet with DISTRICT Counselor to discuss whether he/she meets the pre-selection criteria set forth in the Running Start Program Process Procedures (Appendix A). If an interested DISTRICT student meets said pre-selection criteria, he/she will follow the application process set forth in the Running Start Procedures to Fulfill Qualifications and Admissions (Appendix B).
- C. This Agreement does not cover those students who are not recruited by and identified by the DISTRICT to participate in the Running Start program.
- D. Instruction for DISTRICT students accepted into Running Start shall be provided by COLLEGE, which shall charge the DISTRICT the cost equivalent of in-district tuition and fees for courses taken per student per school year, not to exceed \$192,000 during the term of this Agreement, and also not to exceed a total for 40 enrolled students at one time over a one year period for said instruction. The cap established by this Section may be adjusted as provided in Section 3.M, below.
- E. The Running Start courses offered pursuant to this Agreement and the respective course locations are attached hereto and incorporated by reference as Appendix D. The courses listed in Appendix D will be mutually agreed upon by both parties no later than March of each year that this Agreement is in effect, and are subject to change based upon availability of eligible instructors, student interest and availability in specific courses, and/or local board policy.
- F. If a DISTRICT student is receiving a D, F or W, or is otherwise not meeting Running Start academic standards, at the midterm grading period, COLLEGE will notify the Executive Director of COLLEGE and Career Readiness (ED of CCR) within one week after the midterm date. COLLEGE and DISTRICT agree to communicate within seven (7) days and develop a success plan with the student for the remainder of the semester. The success plan will be shared in writing with COLLEGE, DISTRICT and student.
- G. At semester end, COLLEGE will provide the ED of CCR with transcripts for all students enrolled in Running Start.

Section 3 DISTRICT Obligations

DISTRICT will:

- A. DISTRICT will recruit eligible students to participate in Running Start, identifying a minimum of five (5) and maximum of twenty (20) eligible students to participate in Running Start per school year.
- B. DISTRICT will ensure students who meet the free lunch or breakfast eligibility guidelines pursuant to Section 10-20.13(b) of the Illinois School Code (105 ILCS 5/10-20.13(b)) and who are accepted into Running Start are provided equal access to Running Start consistent with the requirements of the Illinois School Code.
- C. DISTRICT will be responsible for communicating to the COLLEGE the list of eligible and approved students for the Running Start Program by the COLLEGE's annual deadline.
- D. DISTRICT Counselor will be responsible for initiating communication to the Running Start students and a parent or guardian the enrollment and selection of courses defined as Running Start schedules and making any necessary schedule changes through utilizing College Schedule Change Forms.
- E. DISTRICT will be responsible for communicating to Running Start students and their parents or a guardian in regard to resolving disputes within the overall operation of the Running Start program, including the DISTRICT Running Start selection process results and qualifications.
- F. DISTRICT will be responsible for securing COLLEGE placement test scores from students for the selection process (pursuant to Appendix B).
- G. DISTRICT will be responsible for the pre-selection and final selection process (pursuant to Appendix B).
- H. DISTRICT will provide the COLLEGE with no less than one and no more than two points of contact i.e. ED of CCR to ensure effective and accurate communication.
- I. DISTRICT will provide advising for high school graduation requirements to Running Start students.
- J. DISTRICT will provide all counseling services to Running Start students.
- K. DISTRICT will provide students who successfully complete Running Start with credit towards a high school diploma.
- L. DISTRICT will communicate to the DISTRICT 205 students and their parents or a guardian that they are responsible for covering textbooks and associated instructional material costs.
- M. DISTRICT will calculate the cost equivalent of in-district tuition and fees with the assistance of the COLLEGE for the courses taken per Running Start student and pay the COLLEGE the cost associated with this tuition and fees calculation. In general, it is estimated that the student enrollment of tuition and fees will not exceed \$192,000 per year. Subject to COLLEGE availability, the DISTRICT will make final determination on the number of students enrolled in the Running Start program and their course

selections, and shall make adjustments as needed to cover tuition and fees associated with the program while not exceeding the cap established in this Section. Alternatively, if either Party expects the cap established by this Section to be exceeded, the DISTRICT may agree in writing to increase the cap without adjustments to the number of students enrolled and/or the course selections.

- N. If DISTRICT identifies and recommends instructors for use in the Running Start Program which are then approved by COLLEGE, DISTRICT shall be responsible for hiring and compensating such instructors.
- O. DISTRICT agrees to work with their Running Start students who have an IEP or 504 plan annually. DISTRICT will be responsible for including in the annual transition planning meeting a comprehensive transitional plan for Running Start. Rock Valley College Disability Support Services and Early College Department are available to assist with the transition planning.

Section 4 COLLEGE Obligations

COLLEGE will provide participating DISTRICT students with:

- A. COLLEGE will provide technology accounts for Online Services, Eagle, and RVC Mail.
- B. COLLEGE will provide a mandatory orientation, including a review of COLLEGE policies and procedures and a copy of COLLEGE's Student Handbook.
- C. COLLEGE will offer the mandatory STU 100, Planning for Success, during the summer semester preceding their fall semester enrollment. DISTRICT is responsible for the tuition and fees for STU 100 Planning for Success.
- D. COLLEGE will provide instruction opportunities to achieve an Associate of Arts Degree or an Associate in Science degree.
- E. COLLEGE will provide final grades for courses within two weeks of the completion of each semester.
- F. COLLEGE will be responsible for administering COLLEGE placement test with and for students (pursuant to Appendix B).
- G. COLLEGE will ensure that any employee or agent of COLLEGE who has direct and regular contact with participating DISTRICT students undergoes a criminal history records check.
- H. COLLEGE will ensure that instructors for Running Start courses are properly qualified to teach such courses, consistent with the Dual Credit Quality Act, 110 ILCS 27/16(5) and ILCS 27/20. COLLEGE shall approve any instructors which DISTRICT identifies and recommends for use in the Running Start Program. Any DISTRICT-recommended instructors shall be hired and compensated by DISTRICT.
- I. COLLEGE will take appropriate steps to ensure that Running Start courses are equivalent

in quality and rigor to other courses offered at the COLLEGE for college credit. COLLEGE will ensure that Running Start student learning outcomes are the same as other courses taught at COLLEGE. In addition, COLLEGE will annually evaluate course content, delivery, and rigor, consistent with COLLEGE policy, in consultation with the DISTRICT'S superintendent.

J. COLLEGE reserves the right to modify or cancel classes based on instructor availability and/or student interest. COLLEGE will support and implement schedule request changes made by DISTRICT Counselor and commit to ensuring any schedule changes of DISTRICT 205 students are approved by DISTRICT Counselor or DISTRICT Director of Career Readiness before being made. In such circumstances the COLLEGE will notify the DISTRICT counselor of such changes.

K. COLLEGE will maintain appropriate academic control over the curriculum of all Running Start Program courses, consistent with State and/or Federal law and as required or negotiated by the Higher Learning Commission.

Section 5 Participating DISTRICT Students' Obligations

The DISTRICT will cause participating DISTRICT students to comply with the following requirements (pursuant to Appendix B):

- A. Student will complete information in the COLLEGE Welcome Packet.
- B. Student will attend mandatory COLLEGE Running Start Orientation.
- C. Student will respond to email communication via COLLEGE Mail on a daily basis.
- D. Student will schedule an advising appointment each semester with a COLLEGE advisor and DISTRICT Counselor in advance of assigned priority registration dates.
- E. Student will schedule an appointment each semester with a designated DISTRICT Counselor to ensure each DISTRICT student meets all requirements for Running Start and high school graduation.
- F. Student will keep all scheduled appointments.
- G. Student will adhere to COLLEGE and DISTRICT policies and procedures.
- H. Student will demonstrate qualities of integrity, honesty, civility and respect in their conduct both in and out of the classroom as noted in the COLLEGE Student Handbook.
- I. Student will meet and maintain requirements as set forth in the Running Start Academic Conduct Policies (Appendix C).
- J. Students not meeting the Academic Conduct Policies will be placed on Academic

Probation for one semester and be required to develop an Individual Academic Recovery Plan or be dismissed. This plan will be shared with the DISTRICT Counselor and signed by the DISTRICT, COLLEGE, parent/guardian, and student. Students who do not meet the terms of the Academic Conduct Policy after the Academic Probation semester may be dismissed from Running Start.

- K. Student will meet with the DISTRICT and a parent or guardian to ensure the applicable high school graduation requirements are met.

Section 6 Shared Obligations and Understandings of the Parties

- A. The DISTRICT and COLLEGE acknowledge and agree that this Agreement solely memorializes implementation of Running Start, and that there are no other promises, representations, or agreements between the Parties except as provided in this Agreement.
- B. DISTRICT and COLLEGE agree to comply with all applicable federal and State nondiscrimination and equal opportunity laws, rules and regulations. DISTRICT and COLLEGE shall not engage in unlawful discrimination or harassment against any person based on race, color, ancestry, national origin, religion, pregnancy, sexual orientation, order of protection status, gender identity or expression, age, marital status, disability, genetic information, unfavorable military discharge, veteran status, or sex (including sexual harassment, sexual violence, sexual assault, domestic violence, dating violence and/or stalking), or any other legally protected category. The Parties will coordinate regarding an appropriate response to any report of alleged harassment, including sexual harassment, involving students or employees involved in the Running Start Program, taking into consideration the nature of the report, the parties involved and the location and context in which the alleged harassment occurred.
- C. In carrying out its respective obligations under this Agreement, each Party and its employees shall maintain the confidentiality of all personally identifiable information concerning the students enrolled in Running Start courses, and shall adhere to all applicable federal, State and local laws, rules and regulations now in effect or later adopted relating to the confidentiality of student records and information, including but not limited to the Family Educational Rights and Privacy Act ("FERPA"), 20 U.S.C. §1232g, and Illinois School Student Records Act ("ISSRA"), 105 ILCS 10/1 et seq. With regard to the education records/school student records and information to which a Party and/or its employees shall be granted access under this Agreement, that Party and its employees shall be deemed "school officials" with legitimate educational interests in such records and information. The Party and its employees shall have the right to access and use such records and information solely for the purpose of performing the Party's obligations under this Agreement. The Party and its employees shall not re-disclose personally identifiable student information that is received under

this Agreement to any third party, except as directed or permitted by the other Party, or as required by law. Each Party shall have in place reasonable policies and procedures, which the other Party may monitor or audit upon request and with reasonable notice, to prevent such re-disclosure.

- D. It is understood and agreed that neither party to this Agreement shall be legally liable for any negligent or wrongful acts either of commission or omission, chargeable to the other, unless such liability is imposed by law and this Agreement shall not be construed as seeking to enlarge or diminish any obligation or duty owed by one party against the other party or against third parties.
- E. The Parties agree that their respective representatives shall use their best efforts to timely communicate with one another as needed to pursue the objectives and implementation of Running Start, and to work cooperatively to resolve any issues which may from time to time arise in the course of their collaboration. The Parties shall, not less than annually, review the provisions of this Agreement and identify any updates, as may be needed. Any such updates are subject to the requirements of Section 8.E, below.

Section 7 Participation in Running Start Program by Students with Disabilities

The Parties will work collaboratively and utilize the following processes to ensure that individual students with disabilities have access to Running Start Program courses, provided that they are able to meet the criteria for entry into such courses:

- A. The DISTRICT will identify all eligible students based upon the requirements as set forth in the Running Start Pre-Selection Criteria (Appendix A) and DISTRICT Procedures to Fulfill Qualifications and Admissions (Appendix B).
- B. The process is established as follows:
- The DISTRICT will identify students who have a current IEP or 504 Plan on the final and approved DISTRICT Running Start list, as referenced in Appendix B.
 - The DISTRICT will ensure that each student with an IEP or 504 Plan and their parent/guardian is informed of the differences in college ADA accommodations versus high school accommodations.
 - The DISTRICT Counselor and COLLEGE Early College department will assist with connecting students to Disability Support Services so that college accommodations can be developed prior to the start of Running Start coursework.
 - The DISTRICT will assist in providing students a copy of their current IEP or 504 Plan to provide to the COLLEGE Disability Support Services.

- C. A student with a disability shall have access to the supplementary aids and accommodations included in their individualized education program under Article 14 of the Illinois School Code or Section 504 Plan under the federal Rehabilitation Act of

1973 while the student is accessing a Running Start Program course on DISTRICT's high school campus, in accordance with established DISTRICT practices for providing these services.

- D. A student with a disability who accesses a Running Start Program course on COLLEGE's campus shall have access to appropriate supplementary aids and/or accommodations for which the student is eligible through COLLEGE's Disability Support Services office. The Parties agree that the COLLEGE'S Disability Support Services office will coordinate with and involve the District in identifying appropriate supplementary aids and/or accommodations for eligible students.
- E. DISTRICT and COLLEGE shall regularly communicate regarding the progress, performance and individual needs of students with disabilities who are enrolled in Running Start Program courses.

Nothing contained herein shall be construed as to release DISTRICT from its obligations as the "Resident District" and/or "Local Education Agency," as those terms may be defined in State or federal laws, rules and/or regulations relating to students with disabilities. DISTRICT represents and warrants that, at all times and during all situations governed by this Agreement, it shall remain the Resident District and Local Education Agency for any and all students with disabilities participating in the Running Start Program hereunder.

Section 8 Miscellaneous Provisions

- A. **Effective Date.** This Agreement becomes effective upon the date as of which it has been approved and fully executed by both of the Board of Education of DISTRICT and the Board of Trustees of COLLEGE.
- B. **Term of Agreement; Non-Assignability.** This initial term of this Agreement shall commence on the Effective Date and expire automatically on June 30, 2024. This Agreement is not transferable or assignable by the Parties. There are no third-party beneficiaries to this Agreement.
- C. **Termination.** Either Party shall have the right to terminate this Agreement at the end of any semester during the initial term and any extension thereof, by in whole or in part upon providing written notice of termination to the other Party at least 30 days prior to the last day of student attendance in any such semester.
- D. **Notices.** All notice required pursuant to this Agreement shall be sent by means capable of providing a confirmation of receipt, including (a) deposit with postage pre-paid in the U.S. mail, certified and return receipt requested, (b) personal service, or (c) facsimile transmittal, to the Parties at their addresses set out below or as otherwise specified in writing to one another. All notices mailed shall be deemed effective three days after mailing.

If to DISTRICT:

Rockford Public School District No. 205
Att'n: Superintendent
501 7th St.
Rockford, IL 61104
Facsimile: (815) 972-3404

If to COLLEGE:

Illinois Community COLLEGE
DISTRICT No. 511
Att'n: Chief Academic Officer
3301 North Mulford Rd.
Rockford, IL 61114
Facsimile: (815) 921-6974

with a copy to counsel;

with a copy to counsel:

Lori Hoadley
Rockford Public Schools
501 7th St.
Rockford, IL 61104
Facsimile: (815) 966-3905
Email: Lori.Hoadley@rps205.com

Joseph J. Perkoski
Robbins-Schwartz
55 W. Monroe St. – Suite 800
Chicago, IL 60603-5144
Facsimile: (312) 332-7768
Email: jperkoski@robbins-schwartz.com

E. **Amendments.** No change, modification or amendment to this Agreement shall be valid unless reduced to writing and approved by the Parties' respective governing boards.

F. **Good Faith and Dispute Resolution.** The Parties agree to use their best, good faith efforts to promote and operate the Running Start program. In the event of a dispute arising under this Agreement which cannot be resolved informally by the Parties' designated representatives and the Parties' respective governing boards, the Parties agree to first engage in mediation to resolve the conflict. If mediation is unsuccessful, the Parties may, by subsequent written agreement, elect to engage in binding arbitration pursuant to the procedures of the American Arbitration Association, in lieu of litigation.

G. **Severability.** If for any reason any provision of this Agreement is determined by an arbitrator to be invalid or unenforceable, that provision shall be deemed severed and the balance of the Agreement shall otherwise remain in full force and effect.

The failure of a Party to this Agreement to insist upon strict and prompt performance of the terms and conditions shall not constitute or be construed as a waiver or relinquishment of that Party's right thereafter to enforce any such term or condition, but the same shall continue in full force and effect.

H. **Governing Law.** This Agreement shall be governed by and interpreted according to the laws of the State of Illinois.

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- I. **Signature in Counterparts.** This Agreement may be executed in counterparts, each of which shall be an original, but all of which shall constitute on and the same instrument. Counterparts may be exchanged in PDF format by email.

WHEREFORE, the Parties by their respective officers have executed this Agreement on the dates set forth below.

**Board of Education
 Rockford Public
 Schools District No. 205
 Winnebago and Boone
 Counties, Illinois**

**Board of Trustees
 Illinois Community COLLEGE
 District No. 511
 Winnebago County, Illinois**

Denise Pearson
President

President

Jane Stanford
Secretary

Secretary

Date

Date

APPENDIX A
DISTRICT Running Start Program Process Procedures

Pre-Selection Criteria for DISTRICT High School Students

1. Meet with the DISTRICT Counselor regarding the selection process.
2. Must be in their high school sophomore or junior year to apply for Running Start.
3. Have a minimum 3.0 cumulative high school GPA.
4. Be on track for high school graduation by the end of the sophomore year for the 2-year program; junior year for the 1-year program.
5. Completed one year of Algebra, one year of Geometry or Integrated Math 1 and Integrated Math 2 with a grade of "B" or higher in each semester by the end of the sophomore year.
6. Completed two years of English with a grade of "B" or higher in each semester by the end of the sophomore year.
7. Completed one year of Chemistry with a grade of "B" or higher in each semester by the end of the sophomore year for the 2-year program.
8. Have a positive recommendation from the DISTRICT high school Principal and/or Counselor.
9. Have the permission of a parent or legal guardian.
10. Work with the DISTRICT Counselor to complete steps outlined in Appendix B.
11. DISTRICT may implement additional pre-selection criteria above and beyond the minimum pre-selection criteria given above.

APPENDIX B

DISTRICT Procedures to Fulfill Qualifications and Admissions

Note: "ED of CCR" refers to Rockford Public Schools Executive Director of COLLEGE & Career Readiness. "RVC" refers to Rock Valley COLLEGE's Early COLLEGE Office.

1. DISTRICT determines list of students who are qualified.
2. DISTRICT determines who is interested in applying for the Running Start Program.
3. DISTRICT interested students complete an RVC Application for Credit Courses.
4. DISTRICT testing proctors will administer ACCUPLACER testing at DISTRICT campuses, or alternatively schedule a test date at the COLLEGE Testing Center. (Students must complete RVC Applications no less than 1 week prior to testing.)
5. DISTRICT students will take the RVC ACCUPLACER placement test in Reading, English, and Math, or submit ACT/SAT scores for possible waiver of the placement test.
6. DISTRICT students will be allowed one re-test in Reading, English, and Math during the Running Start application process for a cost of \$5 per subject re-test. If testing is proctored at the high school, RVC will waive re-test fees.
7. COLLEGE provides ACCUPLACER scores report to ED of CCR.
8. DISTRICT Counselors review and determine if students are ready for COLLEGE coursework as part of the RVC Running Start Program based on ACCUPLACER scores.
9. DISTRICT staff will place student's data into a shared file that is compatible with MS Excel or Google Sheets format. The file will include the RVC Student ID for each student and specify all students who are qualified based on DISTRICT selection criteria.
10. ED of CCR submits file of fully qualified students to RVC.
11. COLLEGE will verify qualified students and send the confirmed report back to ED of CCR to complete the DISTRICT selection process.
12. After DISTRICT selection process is conducted, ED of CCR will send final and approved DISTRICT Running Start student list to RVC.
13. DISTRICT Counselors notify ALL students of award of placement into DISTRICT Running Start Program OR placement on DISTRICT waiting list.
14. COLLEGE sends welcome packet to DISTRICT students to final and approved DISTRICT Running Start students.
15. DISTRICT students return completed welcome packet forms to COLLEGE.
16. DISTRICT ED of CCR and/or staff manages DISTRICT Running Start waiting list, if such list exists.
17. DISTRICT ED of CCR will send transcripts to COLLEGE of accepted Running Start students after spring grades are posted to confirm eligibility requirements have successfully been met.
18. Based on transcripts, DISTRICT will determine if a student no longer meets Running Start eligibility requirements and DISTRICT will inform impacted student.
19. Students and DISTRICT Counselors are responsible for ensuring students will meet DISTRICT High School graduation requirements.
20. COLLEGE schedules students each semester and provides student schedules to ED of CCR for students enrolled in the DISTRICT Running Start Program.
21. DISTRICT Counselors work with students each semester to verify students are on track with their individual COLLEGE Student Academic Master Plan (STAMP) and high school

graduation requirements.

22. When a student scheduling change or STAMP change is requested by the DISTRICT or the DISTRICT student, the student submits the "RVC Schedule Change Form" to DISTRICT Counselor for approval.
23. RVC provides students access to COLLEGE advisors to assist with changes to STAMP and scheduling, as needed.
24. If approved, DISTRICT Counselor submits the signed "RVC Schedule Change Form" to RVC for processing.
25. RVC provides student transcripts to ED of CCR for each semester completed by participating students within two weeks of final grades posting.

APPENDIX C

Running Start Student Academic Conduct Policies

All *Running Start* students at Rock Valley College (RVC) are expected to demonstrate qualities of integrity, honesty, civility, and respect in their conduct, both in and out of the classroom. All RVC policies can be viewed in the Student Handbook found on our website: www.rockvalleycollege.edu/studenthandbook. Adherence to all policies is essential and required to remain in the *Running Start Program*.

ADVISING & COMMUNICATION

Running Start students are expected to:

- Meet with your high school Program Counselor for high school graduation and semester schedules.
- Only add or drop classes with your high school Counselor.
- Meet with an RVC Advisor for RVC graduation requirements.
- Respond to communication via RVC Mail and EAGLE accounts on a daily basis.
- Keep all scheduled appointments.

ATTENDANCE POLICY

Students are expected to attend every class meeting and arrive on time. There is no college policy permitting absences. Each faculty member will decide when and how absences affect grades. It is the responsibility of the student to adhere to the course syllabus. If a student needs to miss class, they must contact their instructor and their home high school office.

MAINTAINING ACADEMIC INTEGRITY

Please refer to page 47 of the Student Handbook: <http://www.rockvalleycollege.edu/studenthandbook>

ACADEMIC EARLY WARNING

Transitioning from high school to college can be a challenge and students may find it difficult to adjust. "Academic Alert" is designed to assist students by alerting the Dean of Students office of any student who misses class or struggles academically within the first few weeks of school. This early intervention is intended to make a difference in the student's academic performance before midterm and set a pattern of success for the rest of the semester. Notification to the Dean of Students is dependent upon faculty report.

ACADEMIC PROBATION & INDIVIDUAL ACADEMIC RECOVERY PLAN (IARP)

Students must earn a cumulative grade point average (GPA) of 2.5 or higher and not receive a "D", "W" or "F" for a course, or they will be placed on Academic Probation for one semester and be required to develop an IARP. If during the probation semester students fail to raise their GPA to 2.5 or higher or they earn an additional "D", "W" or "F", then they **will** be dismissed from the program and be returned to high school. Assistance to improve academic performance is available by taking advantage of the following:

- Meet with instructors to review course expectations and create a plan of action. Instructor office hours can be found on the course syllabus.
- Visit the Tutoring Center, Writing Center, and/or Math Lab for instruction, tutoring, and study skills enhancement. These services are free to RVC students.
- Students will be **required** to meet regularly with their high school program counselor to ensure academic recovery.

DISMISSAL FROM PROGRAM

All *Running Start* students may be dismissed from the program as a result of *any* of the following:

- Failure to attend and complete STU 100: Planning for Success in their first summer semester with a grade of "B" or higher. No repeat allowed.
- Failure to raise cumulative GPA to 2.5 or earn "D", "F" or "W" during the Academic Probation semester.

- Failure to participate in the IARP meetings during the probation semester.
- Demonstration of behavior and/or attitudes that undermine the integrity and privilege of program participation, as deemed by RVC and/or the participating School District.
- Violation of any of the Code of Conduct policies and/or Academic Misconduct policies.
- Receiving a failing grade in a required academic core and/or prerequisite course.

In addition, students in their **first year** of *Running Start* may also be dismissed from the program as a result of *any* of the following:

- Earning a combination of three "D", "F" or "W" grades in a single semester.
- Earning two "F" grades in a single semester.
- Earning a semester or cumulative GPA less than 2.0.
- Needing to recover more than 7 credits by the end of the first year in the program.

Appendix D
Running Start Program Course Offerings 2023-2024
Running Start Courses Approved to be taken at an RVC Campus

Allied Health					
RVC Course Code	RVC Course Name	RVC Credits	HS Course Code	HS Course Name	HS Credits
FWS-110	Fitness Walking	1			
FWS-116	Step Aerobics	1			
FWS-119	Cardio Kickboxing	1			
FWS-121	Cardio Fitness & Conditioning	1	16021U	Cardio Fitness & Conditioning	1
FWS-126	Beginning Weight Lifting	1	16399U	Beginning Weightlifting	1
FWS-127	Advanced Weight Lifting	2			
FWS-128	Sports Performance Fitness	1			
FWS-131	Basketball & Touch Football	1			
FWS-133	Power Volleyball	1	16018U	Power Volleyball	1
FWS-151	Tae Kwon Do	1	16019U	Tae Kwon Do	1
FWS-220	Intro Career Opportunity in PE	3			
FWS-231	Contemporary Health Issues	3			
FWS-233	Community Health	3			
FWS-235	Alcohol and Drug Education	3			
FWS-236	Human Sexuality	3			
FWS-237	Nutrition for Optimum Living	3	16020U	Nutrition for Optimum Living	1
FWS-243	First Aid/Gen Safety/CPR/AED	3	16015U	First Aid and General Safety	1
FWS-250	Introduction Sport Management	3	0668U	Intro to Sports Management	1
FWS-253	Introduction to Coaching	3			
FWS-254	ASEP Sport First Aid and CPR	3			
FWS-255	Sociology of Sport	3			
FWS-256	History of Phy Ed & Sport	3			
FWS-258	Sport & Exercise Psychology	3			
FWS-260	Intro to Exercise Science	3			
FWS-261	Nutrition for Fitness&Sport	3			
FWS-263	Nutrit, Exercise & Weight Cntr	3			
FWS-265	Personal Fitness and Wellness	3			

FWS-266	Personal Trng I-Concepts&Appl	3			
FWS-267	Persnl Trng II-Concepts&Appl.	3			
HLT-110	Medical Terminology	2	21513U	Medical Terminology	2
HLT-110	Medical Terminology	2	50111U	Medical Terminology	1

Business

RVC Course Code	RVC Course Name	RVC Credits	HS Course Code	HS Course Name	HS Credits
ATG-110	Financial Accounting	4	13467U	Calc for Bus & Social Studies	1
ATG-111	Managerial Accounting	4			
BUS-101	Introduction to Business	3	21150U	Introduction to Business	1
BUS-103	Business Mathematics	3			
BUS-105	Consumer Econ and Prsnl Fin	3			
BUS-130	Entrepreneurship Principles	3			
BUS-131	Entrepreneurship Planning	3			
BUS-170	Intro Organizational Behavior	3	12414U	Intro Organizational Behavior	1
BUS-200	Legal Environment in Bus	3			
BUS-223	Business Statistics	3			
BUS-230	Entrepreneurship Capstone	3			
BUS-279	Principles of Finance	3			
BUS-282	International Business	3			
MGT-170	Business Communications	3			
MGT-270	Principles of Management	3			
MGT-271	Human Resource Manage	3			
MGT-274	Leadership	3			
MKT-260	Principles of Marketing	3	21145U	Principles of Marketing	1
MKT-265	Salesmanship	3			
MKT-266	Principles of Advertising	3			
MKT-288	Customer Relations	3			
OFF-118	Computer Keyboarding	1	21120U	Keyboarding	1

Communications

RVC Course Code	RVC Course Name	RVC Credits	HS Course Code	HS Course Name	HS Credits
COM-113	Intro to Public Relations	3			

COM-119	News Writing	3				
COM-120	News Editing	3				
COM-130	Intro to Mass Communication	3	10672U	Intro to Mass Communication		1
COM-140	Writing for Multimedia	3				
COM-156	Audio Production I	3	15183U	Audio Production I		1
COM-157	Video Production I	3	15184U	Visual Production I		1
COM-208	Screenwriting	3				
COM-218	Broadcast Performance	3				
COM-221	Photojournalism	3				
COM-251	Film History and Appreciation	3	15113U	Fim History and Appreciation		1
COM-252	International History of Film	3	15430U	International History of Film		1
COM-256	Advanced Audio Production	3	15185U	Advanced Audio Production		1
COM-257	Advanced Video Production	3	15186U	Advanced Video Production		1
COM-260	Advanced Post-Production	3				
COM-296	Documentary Production	3				
COM-297	Motion Picture Production	3				
ENG-101	Composition I	3	10300U	English 11	2,2	
ENG-101	Composition I	3	10400U	English 12	2,2	
ENG-103	Composition II	3	10420U	Composition II		2
ENG-108	Intro Creative Writing	3				
ENG-109	Creative Writing II	3				
ENG-110	Intro to Technical Writing	3				
ENG-200	Language, Power & Public Life	3				
LIT-101	Introduction to Literature	3	10124U	Intro to Literature		1
LIT-139	Mythology	3	10120U	Mythology		2
LIT-140	The Bible As Literature	3	10310U	The Bible as Literature		1
LIT-141	Film and Literature	3				
LIT-142	Exploring Literature: Poetry	3	10676U	Exploring Literature - Poetry		1
LIT-144	Exploring Literature: Fiction	3	10119U	Exploring Literature - Fiction		1
LIT-152	Multicultural American Lit	3				
LIT-154	Intro Non-Western Literature	3	10123U	Intro to NonWestern Literature		1

LIT-201	American Lit Before 1865	3	10118U	Amer Lit Col Days to Civil War	2
LIT-202	American Literature Since 1865	3			
SPH-131	Fundamentals of Communication	3	10676U	Fundamentals of Communication	1
SPH-201	Interpersonal Communication	3			
SPH-202	Intercultural Communication	3			
SPH-211	Group Leadership	3			

Computers and Information Systems

RVC Course Code	RVC Course Name	RVC Credits	HS Course Code	HS Course Name	HS Credits
CIS-102	Intro Computer & Info Systems	3	13447U	Intro Computers & Info Systems	1
CIS-120	Intro to Microsoft Word	1			
CIS-121	Introduction to Excel	1			
CIS-124	Introduction to Powerpoint	1			
CIS-130	Introduction to Access	2			
CIS-170	Programming Logic & Design	3	13445U	Programming Logic & Design	1
CIS-180	Intro to Visual Basic Prgrmng.	4	13444U	Intro to Visual Basic Prgrmng	1
CIS-240	Intro to Java Programming	4	13448U	Computer Science A	2
CIS-245	Program Android-Mobile Devices	4			
CIS-254	Database Programming	4			
CIS-276	Intro to C/C++ Programming	4	13449U	Intro to C/C++ Programming	2
CIS-277	Advanced C/C++ Programming	4			
CIS-279	Visual C# Programming	4			
CIS-280	Program iOS Apple Mobile Dev	4			
CIS-290	Special Topics in CIS	1			
CIS-291	Internship Field Project	1			
GAT-101	Intro to Graphic Arts Tech	4	51102U	Graphic Arts Technology	2
GAT-110	Introduction to Photoshop	2	15181U	Introduction to Photoshop	1
GAT-115	Introduction to Illustrator	2	15182U	Introduction to Illustrator	1
GAT-150	Typography	2			
GAT-178	Fundamentals of Desktop Publis	3			
GAT-190	Image Generation and Output	2			
GAT-215	Advanced Illustrator	2			

GAT-220	Adv Photoshop Grap Arts Indus.	3			
PCT-110	Networking Essentials	3			
PCT-111	Windows Active Directory	3			
PCT-112	Windows Server Fundamentals	3			
PCT-113	Microsoft Win Infrastructure	3			
PCT-120	Cisco Networking I	4	21223U	Cisco Networking I	
PCT-122	Cisco Networking II	4	21224U	Cisco Networking II	
PCT-124	Cisco Networking III	4	21225U	Cisco Networking III	
PCT-126	Cisco Networking IV	4	21226U	Cisco Networking IV	
PCT-130	Intro Network Security Fndmntl	3			
PCT-132	Advanced Network Security	3			
PCT-140	IP Telephony I	4			
PCT-142	IP Telephony II	4			
PCT-211	VMWare vSphere:Install/Config	3			
PCT-262	A+ Essentials	3			
PCT-270	Introduction to Unix/Linux	3			
PCT-275	Cisco Firewall Design	4			
PCT-290	Special Topic in PC Tech	1			
WEB-101	Programming Related-Internet	4	15159U	Fundamentals of Web Design	2
WEB-102	Adv Program Related - Internet	4			
WEB-111	Introduction to Multimedia	3			
WEB-225	Digital Photography	3			
WEB-233	Introduction to Javascript	4			
WEB-234	PHP Programming	4			

Engineering and Technology

RVC Course Code	RVC Course Name	RVC Credits	HS Course Code	HS Course Name	HS Credits
EGR-101	Introduction to Engineering	2	12551U	Introduction to Engineering	1
EGR-135	Engineering Graphics/CAD	4	21553U	Engineering Graphics/CAD	1
EGR-206	Statics	3	12554U	Statics (Engineering)	1
EGR-207	Dynamics	3	12555U	Dynamics (Engineering)	1
EGR-221	Elem Mech of Defmabl Bodies	3			
EGR-231	Engineering Circuit Analysis	4	12556U	Engineering Circuit Analysis	1

EGR-250 Digital Electronics 4

Humanities / Fine Arts

RVC Course Code	RVC Course Name	RVC Credits	HS Course Code	HS Course Name	HS Credits
ART-101	Drawing and Composition I	3	15118U	Drawing and Composition 1	1
ART-102	Drawing and Composition II	3			
ART-103	Design I	3			
ART-111	Painting I	3			
ART-121	Ceramics I	3	15170U	Ceramics	1
ART-122	Ceramics II	3			
ART-131	Introduction to Visual Art	3	15117U	Intro to Visual Arts	2
ART-141	Intro Non-Western Visual Art	3	15111U	Intro to NonWestern Visual Art	1
ART-201	Life Drawing	3			
ART-203	Design II	3			
ART-212	Painting II	3			
ART-216	Relief Printmaking	3			
ART-251	History of Art I	3	15112U	History of Art I	1
ART-252	History of Art II	3	15116U	History of Art II	1
CRM-101	Intro to Criminal Justice	3		Intro to Criminal Justice	2
CRM-102	Intro to Probation & Parole	3			
CRM-103	Intro to Corrections	3			
CRM-104	Intro to Private Security	3			
CRM-105	Police Report Writing	3			
CRM-120	Criminal Investigation	3	17209U	Criminal Investigation	1
CRM-120	Criminal Investigation	3		Criminal Investigation	2
CRM-125	Criminal Proced & Civil Rights	3			
CRM-127	Ethics in Law Enforcement	3			
CRM-210	Criminal Law	3			
CRM-225	Juvenile Procedures	3			
CRM-260	Police Organization & Admin	3			
CRM-271	Patrol Procedures	3			
CRM-281	Rules of Evidence	3			
CRM-282	Interviews & Interrogations	3			

ECE-100	Intro to Early Childhood Ed.	3	21323U	The Child Care Worker	2
ECE-101	The Developing Child	3	21315U	The Developing Child	
ECE-103	Health, Safety & Nutrition of Young Child	3	21322U	Health. Safety Nutri Child Ed	1
ECE-105	Observation and Assessment of Young Children	3			
ECE-113	Infant and Toddler Curriculum	3			
ECE-201	Language Development	3			
ECE-202	Child, Family & Community	3			
ECE-203	Curriculum Plan-Young Child	3			
ECE-205	Org & Superv-Early Child Facil	3			
EDU-202	Children's Literature	3	21316U	Children's Literature	1
EDU-224	Introduction to Education	3	12480U	Intro to Education	1
EDU-234	Intro Technology for Teachers	3			
EDU-244	Students With Disabilities	3			
FRN-101	Beginning French	4			
FRN-102	Continuatn of Begng French	4			
GRM-101	Beginning German	4			
GRM-102	Continuatn of Begng German	4	11203U	German 2	2
HUM-111	Intro to Humanities I	3	12409U	Intro to Humanities I	2
HUM-112	Intro to Humanities II	3	12413U	Intro to Humanities II	2
HUM-114	Intro Hum III:Contem West Wrl	3			
HUM-125	Intro Non-Western Humanities	3	12420U	Intro Non-Western Humanities	1
HUM-211	War & West Hum Thru Mid Ages	3	12421U	War & Western Hum thru Mid Age	2
HUM-212	War & W.Hum-Renaiss to Present	3	12422U	War & W. Hum-Renaiss to Present	1
HUM-250	Leadership Development Stud	3			
MUS-101	Fundamentals of Music	3			
MUS-102	Intro to Music Literature	3	15245U	Intro to Music Literature	1
MUS-104	Intro to American Music	3	15244U	Intro to American Music	2
MUS-106	Intro to Non-Western Music	3	15110U	Intro to NonWestern Music	1
MUS-131	Class Piano I	2	15248U	Class Piano I	1
MUS-132	Class Piano II	2			
MUS-191	Chorus I	1			
MUS-194	Instrumental Ensemble I	1			
MUS-195	Band I	1	15247U	Band I	1

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MUS-198	Orchestra I	1			
MUS-294	Instrumental Ensemble II	1			
MUS-295	Band II	1			
MUS-298	Orchestra II	1			
PHL-150	Intro to Philosophy	3	12430U	Intro to Philosophy	1
PHL-151	Intro Non-Western Philosophy	3			
PHL-152	Environmental Ethics	3	10685U	Environmental Ethics	1
PHL-152	Environmental Ethics	3	12454U	Environmental Ethics	1
PHL-153	Medical Ethics	3			
PHL-154	Introduction to Religion	3			
PHL-155	World Religions	3	12138U	World Religions	1
PHL-156	Religion in American Society	3	12433U	Religion in American Society	1
PHL-157	Foundational Religious Texts	3			
PHL-255	Logic	3	12432U	Logic	1
PHL-256	Contemporary Moral Issues	3	12431U	Contemporary Moral Issues	1
PHL-260	Philosophy of Religion	3			
SPN-101	Beginning Spanish	4	11102U	Beginning Spanish	1
SPN-102	Continuation Beginning Spanish	4			
SPN-203	Intermediate Spanish	3			
SPN-204	Continue Intermediate Spanish	3			
THE-133	Introduction to the Theater	3	15423U	Introduction to Theater	1
THE-134	Stagecraft & Theater Lighting	3			
THE-135	Acting I	3	15100U	Acting I	1
THE-235	Acting II	3	15440U	Acting II	1

Life Sciences

RVC Course Code	RVC Course Name	RVC Credits	HS Course Code	HS Course Name	HS Credits
BIO-100	Introductory Human Biology	3	14210U	Intro to Human Biology	1
BIO-103	Introductory Life Science	3	14220U	Introductory Life Sciences	2
BIO-104	Intro Life Science Lab	1	14221U	Introductory Life Sciences Lab	1
BIO-106	Environmental Science	3	14203U	Environmental Biology	1
BIO-107	Environmental Biology Lab	1	14204U	Environmental Biology Lab	0.5
BIO-113	Plants and Society	4	14225U	Plants and Society	1

BIO-140	Introduction to Evolution	3			
BIO-150	Microbes and Society	3	14213U	Microbes and Society	1
BIO-152	Microbes & Society Laboratory	1	14223U	Microbes & Society Lab	1
BIO-162	Human Heredity	3	14293U	Human Heredity	1
BIO-171	Biology of Human Disease	3	14215U	Biology of Human Disease	1
BIO-185	Foundations Anat & Physiol	5	14214U	Foundations Anat and Physical	2
BIO-201	Fundamentals of Biology I	4	14211U	Fundamentals of Biology I	1
BIO-202	Fundamentals of Biology II	4	14212U	Fundamentals of Biology II	1
BIO-274	Microbiology	4	14227U	Microbiology	1
BIO-281	Anatomy and Physiology I	4			
BIO-282	Anatomy and Physiology II	4	14620U	Human Anat & Physiology II	1

Mathematics

RVC Course Code	RVC Course Name	RVC Credits	HS Course Code	HS Course Name	HS Credits
MTH-115	General Education Math	3	13459U	General Math Education	2
MTH-120	College Algebra	3			
MTH-125	Plane Trigonometry	3	13412U	Trigonometry	2
MTH-132	College Algebra & Trigonometry	5			
MTH-135	Calculus W/Analytic Geom I	5	13460U	Calculus 1	1
MTH-135	Calculus W/Analytic Geom I	5	13462U	Calculus I	2
MTH-164	Computer in Mathematics C/C++	4			
MTH-211	Calc for Business & Soc Scienc	4			
MTH-216	Math for Elem Teachers I	3	13466U	Math for Elementary Teachers	1
MTH-217	Math for Elem Teachers II	3	13468U	Math for Elem Teachers II	2
MTH-220	Elements of Statistics	3			
MTH-235	Calculus W/Analytic Geom II	4	13463U	Calculus II	2
MTH-236	Calculus W/Analyt Geom III	4	13464U	Calculus III	2
MTH-240	Differential Equations	3	13465U	Differential Equations	1
MTH-250	Modern Linear Algebra	4			

Physical Sciences

RVC Course Code	RVC Course Name	RVC Credits	HS Course Code	HS Course Name	HS Credits
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ATS-105	Intro to Atmospheric Science	4	14525U	Intro to Atmospheric Science	1
CHM-110	General Organic & BioChem I	4	14333U	General Organic & Biochem I	1
CHM-120	General Chemistry I	4	14320U	General Chemistry I	2
CHM-130	General Chemistry II	4	14335U	General Chemistry II	2
CHM-210	General, Organic & BioChem II	4	14336U	General Organic & Biochem II	1
CHM-220	Organic Chemistry I	5	14334U	Organic Chemistry I	2
CHM-230	Organic Chemistry II	5			
CHM-240	General Biological Chemistry	3			
GEL-101	Introduction to Geology	4	14530U	Introduction to Geology	1
GEL-107	Geology of the Solar System	3	14531U	Geology of the Solar System	1
GEL-206	Environmental Geology	3			
PGE-100	Physical Geography	3			
PGE-102	Physical Geography With Lab	4	14110U	Physical Geography with Lab	1
PGE-240	Global Climate Change	3			
PHY-201	Mechanics and Heat	5	14422U	Mechanics and Heat	2
PHY-202	Waves/Elec/Light & Modrn Phys	5	14423U	Waves Elect. & Modern Physics	2
PHY-215	Mechanics, Wave Motion, Thermo	5	14420U	Mechanics, Wave Motion, Thermo	
PHY-225	Electr, Magnetism, Light, Phys	5	14421U	Elect Mag Light & Modern Physics	2

Social Sciences

RVC Course Code	RVC Course Name	RVC Credits	HS Course Code	HS Course Name	HS Credits
ANP-102	Intro Biolo Anthro & Archaeol	3	12460U	Intro Biological Anth & Arch	1
ANP-103	Intro to Cultural Anthro	3	12461U	Intro to Cultural Anthropology	1
ECO-101	Introduction to Economics	3	12220U	Introduction to Economics	2
ECO-110	Principles of Economics:Macro	3	12235U	Principles of Macroeconomics	1
ECO-111	Principles of Economics:Micro	3	12236U	Principles of Mircoeconomics	1
GEO-130	World Geography	3			
HST-140	History of Western Civ I	3	12154U	History of Western Civ I	
HST-141	History of Western Civ II	3	12153U	History of Western Civ II	
HST-142	History of U S to 1865	3	12150U	US Pre 1865	2

HST-143	History of U S Since 1865	3	12139U	US Post 1865	2
HST-144	Current Hist 1945 to Present	3			
HST-151	African History Survey to 1600	3			
HST-152	African Hist Survey Since 1600	3	112306U	African History Survey Since 1600	1
HST-162	History of Latin America I	3			
HST-163	History of Latin America II	3			
HST-172	History of Middle East to 1453	3			
HST-173	History Middle East Since 1453	3			
HST-182	Hist of Eastern Civ to 1500	3			
HST-183	Hist of East Civ Since 1500	3	12155U	History Eastern Civ Since 1500	1
HST-192	History of World Until 1750	3			
HST-193	Hist of the World Since 1750	3	12165U	History of the World Since 1750	1
HST-210	History of Women of the U.S.	3	12152U	History of Women of the US	1
PSC-150	Intro to Political Science	3	12209U	Intro to Political Science	1
PSC-160	American National Government	3	12219U	Government	2
PSC-161	State and Local Government	3			
PSC-210	Intro to Legal System	3			
PSC-211	The American Presidency	3			
PSC-269	International Relations	3			
SOC-190	Introduction to Sociology	3	12410U	Sociology	2
SOC-290	Social Problems	3			
SOC-291	Criminology	3			
SOC-292	Sociology of Deviance	3			
SOC-294	Urban Sociology	3			
SOC-295	Racial and Ethnic Relations	3	12411U	Racial and Ethnic Relations	1
SOC-298	Sociology of Sex and Gender	3			
SOC-299	Sociology of the Family	3	12414U	Marriage and the Family	1

STU Student Development

RVC Course Code	RVC Course Name	RVC Credits	HS Course Code	HS Course Name	HS Credits
STU-100	Planning for Success	1	17210U	Planning for Success	0.5
STU-101	Career Planning	2			

STU-103

Workplace Ethics

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**2023-2024 Senior Semester Program
Rockford Public School District No. 205**

Background: *Senior Semester* is a formal program launched in partnership with Rockford Public School District No. 205 during the 2019-2020 school year. The program allows up to 20 qualified District students to attend Rock Valley College (RVC) for their final high school semester of senior year. Students take dual credit courses that meet the requirements for both a high school diploma and one semester of Rock Valley College credit courses simultaneously. The *Senior Semester* program is administered through the Early College office at RVC in conjunction with Rockford Public School District #205.

Students selected for *Senior Semester* must be academically and socially ready for college. The program provides an opportunity for students to engage in a more challenging educational environment while finishing their high school careers.

The financial arrangement between Rock Valley College and Rockford Public School District #205 requires the District to calculate the cost equivalent of tuition and fees with the assistance of the College for the courses taken per Senior Semester student and pay the College the cost associated with this tuition and fees calculation, not to exceed \$48,000 during the term of this agreement. Participating students will be financially responsible for paying the remaining balance of tuition and fees, along with covering the costs for any repeated courses, textbooks, and course supplies. The District's financial assistance helps reduce the overall college cost for students and their families.

Recommendation: It is recommended that the Rock Valley College Board of Trustees approves the *Senior Semester* Intergovernmental Agreement with Rockford Public School District #205 effective upon signature for classes beginning January 2024. Said agreement shall expire on June 30, 2024. **Attorney reviewed.**

Howard J. Spearman, Ph.D.
President

Board Approval: _____
Secretary, Board of Trustees

**INTERGOVERNMENTAL AGREEMENT BETWEEN
BOARD OF EDUCATION OF THE ROCKFORD PUBLIC SCHOOLS, DISTRICT NO. 205,
WINNEBAGO AND BOONE COUNTIES, ILLINOIS
AND
BOARD OF TRUSTEES OF ILLINOIS COMMUNITY COLLEGE DISTRICT NO. 511,
WINNEBAGO COUNTY, ILLINOIS
FOR SENIOR SEMESTER PROGRAM**

This Agreement is made and entered into by and between the Board of Education of the Rockford Public Schools, DISTRICT No. 205, Winnebago and Boone Counties, Illinois ("DISTRICT") and the Board of Trustees of Illinois Community COLLEGE DISTRICT No. 511, Winnebago County, Illinois ("COLLEGE") (together, the Parties) in the exercise of their intergovernmental cooperation powers under the Illinois Constitution of 1970, and the Illinois Intergovernmental Cooperation Act and their respective powers under the School Code and the Public Community COLLEGE Act.

WHEREAS, the Parties are authorized to enter into intergovernmental agreements for cooperative projects and use agreements in any manner not prohibited by law or by ordinance, pursuant to Article VII, §10 of the Illinois Constitution of 1970, the Intergovernmental Cooperation Act (5 ILCS 220/1 *et seq.*), the School Code (105 ILCS 5/1- 1 *et seq.*), and the Public Community COLLEGE Act (110 ILCS 805/1-1 *et seq.*); and

WHEREAS, Senior Semester is a program that allows select, qualified, academically motivated students enrolled in Illinois Community COLLEGE DISTRICT 511 public high schools an opportunity to earn a semester of college credits by attending COLLEGE full-time during a semester of their senior year of high school; and

WHEREAS, the Parties have determined that shared commitment to Senior Semester goals benefits their constituencies and enhances educational opportunities for the communities they serve; and

WHEREAS, the Parties have determined that it is in their respective best interests and that of their constituencies to enter into this Intergovernmental Agreement for Senior Semester Program (hereinafter Agreement").

NOW, THEREFORE, IT IS AGREED between the Parties, in consideration of their mutual promises and undertakings set forth herein and for other good valuable consideration, as follows:

Section 1 Incorporation of Preamble Recitals

The foregoing recitals are hereby found to be true and correct and are incorporated herein by reference.

Section 2 Implementation of Senior Semester

DISTRICT and COLLEGE agree to collaborate to implement Senior Semester as a joint program, administered jointly by Rock Valley COLLEGE and Rockford Public Schools, subject to the following terms and conditions.

- A. The Parties intend to establish and offer Senior Semester to provide eligible DISTRICT

students with full-time Instruction at COLLEGE during a semester of their senior year of high school in satisfaction of:

- 1) DISTRICT'S requirements for earning a high school diploma.
- B. Any DISTRICT student interested in Senior Semester will meet with a DISTRICT high school counselor to discuss whether they meet the pre-selection criteria set forth in the Senior Semester Program Process Procedures (Appendix A). If an Interested DISTRICT student meets said pre-selection criteria, they will follow the application process set forth in the Senior Semester Procedures to Fulfill Qualifications and Admissions (Appendix B).
 - C. This Agreement does not cover those students who are not recruited by and identified by the DISTRICT to participate in the Senior Semester program.
 - D. Instruction for DISTRICT students accepted into Senior Semester shall be provided by COLLEGE, which shall charge the DISTRICT the cost equivalent of in-district tuition and fees for courses taken per student per school year, not to exceed \$24,000 during the term of this Agreement. The total number of students permitted to participate in Senior Semester shall not exceed 10 enrolled students each year for said instruction. The cap established by this Section may be adjusted as provided in Section 3.N, below.
 - E. If a DISTRICT student is not successful academically or is not meeting Senior Semester academic standards at the midterm grading period, COLLEGE will notify the Executive Director of COLLEGE and Career Readiness (ED of CCR) within one week after the midterm date.
 - F. At semester end, COLLEGE will provide the ED of CCR with student transcripts enrolled in Senior Semester.

Section 3 DISTRICT Obligations

DISTRICT will:

- A. DISTRICT will recruit eligible students to participate in Senior Semester, identifying a maximum of 10 eligible students to participate in Senior Semester per school year.
- B. DISTRICT will ensure students who meet the free lunch or breakfast eligibility guidelines pursuant to Section 10-20.13(b) of the Illinois School Code (105 ILCS 5110- 20.13(b)) and who are accepted into Senior Semester are provided equal access to Senior Semester consistent with the requirements of the Illinois School Code.
- C. DISTRICT will be responsible for communicating to the COLLEGE the list of eligible and approved students for the Senior Semester program by the COLLEGE's annual deadline.
- D. DISTRICT will be responsible for communicating to the Senior Semester students and a parent or guardian the enrollment and selection of courses defined as Senior Semester schedules.
- E. DISTRICT will be responsible for communicating to Senior Semester students and their parents or a guardian in regard to resolving disputes within the overall operation of the Senior Semester program, including but not limited to the DISTRICT Senior Semester selection

process results and qualifications and expectations of student independence not governed by in loco parentis.

- F. DISTRICT will be responsible for securing COLLEGE placement test scores from students for the selection process (pursuant to Appendix B).
- G. DISTRICT will be responsible for the pre-selection and final selection process (pursuant to Appendix B).
- H. DISTRICT will provide the COLLEGE with one point-of-contact i.e.; ED of CCR to ensure effective and accurate communication.
- I. DISTRICT will provide advising for high school graduation requirements to Senior Semester students.
- J. DISTRICT will provide all personal and academic success counseling services to Senior Semester students.
- K. DISTRICT will provide students who successfully complete Senior Semester with credit towards a high school diploma.
- L. DISTRICT will communicate to the RPS 205 students and their parents or a guardian that they are responsible for covering textbook and associated instructional material costs.
- M. DISTRICT will calculate the cost equivalent of tuition and fees with the assistance of the COLLEGE for the courses taken per Senior Semester student and pay the COLLEGE the cost associated with this tuition and fees calculation. In general, it is estimated that the student enrollment of tuition and fees will not exceed \$48,000 per year, which are reasonable to provide students access to COLLEGE'S courses. Subject to COLLEGE'S availability, the DISTRICT will make final determination on the number of students enrolled in the Senior Semester program and their course selections, and shall make adjustments as needed to cover tuition and fees associated with the program while not exceeding the cap established in this Section. Alternatively, if either Party expects the cap established by this Section to be exceeded, the DISTRICT may agree in writing to increase the cap without adjustments to the number of students enrolled and/or the course selections.
- N. District agrees to work with their Senior Semester students who have an IEP or 504 plan annually. DISTRICT will be responsible for including in the annual transition planning meeting a comprehensive transitional plan for Senior Semester. Rock Valley College Disability Support Services and Early College Department are available to assist with the transition planning.

Section 4 COLLEGE Obligations

COLLEGE will:

- A. COLLEGE will provide technology accounts for Online Services, Eagle, and RVC Mall.
- B. COLLEGE will provide a mandatory orientation, including a review of COLLEGE Policies and procedures and a copy of COLLEGE's Student Handbook.

- C. COLLEGE will offer the mandatory STU 100, Planning for Success, during the Senior Semester enrollment. DISTRICT is responsible for tuition and fees for STU 100, Planning for Success.
- D. COLLEGE will provide final grades for courses within two weeks of the completion of each semester.
- E. COLLEGE will be responsible for administering COLLEGE placement test with and for students (pursuant to Appendix B).
- F. COLLEGE will ensure that any employee or agent of COLLEGE who has direct and regular contact with participating DISTRICT students undergoes a criminal history records check.
- G. COLLEGE will ensure that instructors for Senior Semester courses are properly qualified to teach such courses, consistent with the Dual Credit Quality Act, 110 ILCS 27/16(5) and 110 ILCS 27/20. COLLEGE shall approve any instructors which DISTRICT identifies and recommends for use in the Senior Semester Program. Any DISTRICT-recommended instructors shall be hired and compensated by DISTRICT.
- H. COLLEGE will take appropriate steps to ensure that Senior Semester courses are equivalent in quality and rigor to other courses offered at the COLLEGE for college credit. COLLEGE will ensure that Senior Semester student learning outcomes are the same as other courses taught at COLLEGE. In addition, COLLEGE will annually evaluate course content, delivery, and rigor, consistent with COLLEGE'S review and evaluation policy for on-campus adjunct faculty, in consultation with the DISTRICT'S superintendent.
- I. COLLEGE reserves the right to modify or cancel classes based on instructor availability and/or student interest. COLLEGE will support and implement schedule request changes made by DISTRICT Counselor and commit to ensuring any schedule changes of DISTRICT 205 students are approved by DISTRICT Counselor or DISTRICT Director of Career Readiness before being made. In such circumstances the COLLEGE will notify the DISTRICT counselor of such changes.
- J. COLLEGE will maintain appropriate academic control over the curriculum of all Senior Semester Program courses, consistent with State and/or Federal law and as required or negotiated by the Higher Learning Commission.
- K. COLLEGE will evaluate and document the performance of students who complete dual credit courses, and share such data with DISTRICT. To the extent applicable, the evaluation shall not impact the instructor's performance evaluation under the School Code.
- L. COLLEGE will make publicly available and provide to each student all institutional policies relating to the academic standing of students enrolled in dual credit courses or the transfer of credit for dual credit courses.

Section 5 Participating DISTRICT Students' Obligations

The DISTRICT will cause participating DISTRICT students to comply with the following requirements (pursuant to Appendix B):

- A. Student will complete information in the COLLEGE Welcome Packet.
- B. Student will attend mandatory COLLEGE Senior Semester Orientation.

- C. Student will respond to email communication via COLLEGE Mail on a daily basis.
- D. Student will schedule an advising appointment at the midterm of the Senior Semester with a COLLEGE advisor and DISTRICT counselor in advance of assigned priority registration dates.
- E. Student will keep all scheduled appointments.
- F. Student will adhere to COLLEGE and DISTRICT policies and procedures.
- G. Student will demonstrate qualities of integrity, honesty, civility and respect in their conduct both in and out of the classroom as noted in the COLLEGE Student Handbook.
- H. Student will meet and maintain requirements as set forth in the Senior Semester Academic Conduct Policies (pursuant to Appendix C).
- I. Student will meet with the DISTRICT and a parent or guardian to ensure the applicable high school graduation requirements are met prior to the start of the Senior Semester.

Section 6 Shared Obligations and Understandings of the Parties

- A. The DISTRICT and COLLEGE acknowledge and agree that this Agreement solely memorializes implementation of Senior Semester, and that there are no other promises, representations, or agreements between the Parties except as provided in this Agreement.
- B. DISTRICT and COLLEGE agree to comply with all applicable federal and State nondiscrimination and equal opportunity laws, rules and regulations. DISTRICT and COLLEGE shall not engage in unlawful discrimination or harassment against any person based on race, color, ancestry, national origin, religion, pregnancy, sexual orientation, order of protection status, gender identity or expression, age, marital status, disability, genetic information, unfavorable military discharge, veteran status, or sex (including sexual harassment, sexual violence, sexual assault, domestic violence, dating violence and/or stalking), or any other legally protected category. The Parties will coordinate regarding an appropriate response to any report of alleged harassment, including sexual harassment, involving students or employees involved in the Senior Semester Program, taking into consideration the nature of the report, the parties involved and the location and context in which the alleged harassment occurred.
- C. In carrying out its respective obligations under this Agreement, each Party and its employees shall maintain the confidentiality of all personally identifiable information concerning the students enrolled in Senior Semester courses, and shall adhere to all applicable federal, State and local laws, rules and regulations now in effect or later adopted relating to the confidentiality of student records and information, including but not limited to the Family Educational Rights and Privacy Act ("FERPA"), 20 U.S.C. §1232g, and Illinois School Student Records Act ("ISSRA"), 105 ILCS 10/1 et seq. With regard to the education records/school student records and information to which a Party and/or its employees shall be granted access under this Agreement, that Party and its employees shall be deemed "school officials" with legitimate educational interests in such records and information. The Party and its employees shall have the right to access and use such records and information solely for the purpose of performing the Party's obligations under this Agreement. The Party and its employees shall not re-disclose personally identifiable student information that is received under this Agreement to any third party, except as directed or permitted by the other Party, or as required by law. Each Party shall have in place reasonable policies and procedures, which the other Party may monitor or audit upon request and with reasonable notice, to prevent such re-disclosure.

- D. It is understood and agreed that neither party to this Agreement shall be legally liable for any negligent or wrongful acts either of commission or omission, chargeable to the other, unless such liability is imposed by law, and this Agreement shall not be construed as seeking to enlarge or diminish any obligation or duty owed by one party against the other party or against third parties.
- E. The Parties agree that their respective representatives shall use their best efforts to timely communicate with one another as needed to pursue the objectives and implementation of Senior Semester, and to work cooperatively to resolve any issues which may from time to time arise in the course of their collaboration. The Parties shall, not less than annually, review the provisions of this Agreement and identify any updates, as may be needed. Any such updates are subject to the requirements of Section 8.E, below.

Section 7 Participation in the Senior Semester Program by Students with Disabilities

The Parties will work collaboratively and utilize the following processes to ensure that individual students with disabilities have access to Senior Semester Program courses, provided that they are able to meet the criteria for entry into such courses:

- A. The DISTRICT will identify all eligible students based upon the requirements as set forth in the Senior Semester Pre-Selection Criteria (Appendix A) and DISTRICT Procedures to Fulfill Qualifications and Admissions (Appendix B).
- B. The process is established as follows:
 - The DISTRICT will identify students who have a current IEP or 504 Plan on the final and approved DISTRICT Senior Semester list, as referenced in Appendix B.
 - The DISTRICT will ensure that each student with an IEP or 504 Plan and their parent/guardian is informed of the differences in college ADA accommodations versus high school accommodations.
 - The DISTRICT Counselor and COLLEGE Early College department will assist with connecting students to Disability Support Services so that college accommodations can be developed prior to the start of Senior Semester coursework.
 - The DISTRICT will assist in providing students a copy of their current IEP or 504 Plan to provide to the COLLEGE Disability Support Services.
- C. A student with a disability shall have access to the supplementary aids and accommodations included in their individualized education program under Article 14 of the Illinois School Code or Section 504 Plan under the federal Rehabilitation Act of 1973 while the student is accessing a Senior Semester Program course on DISTRICT's high school campus, in accordance with established DISTRICT practices for providing these services.
- D. A student with a disability who accesses a Senior Semester Program course on COLLEGE's campus shall have access to appropriate supplementary aids and/or accommodations for which the student is eligible through COLLEGE's Disability Support Services office. The Parties agree that the COLLEGE'S Disability Support Services office will coordinate with and involve the

District in identifying appropriate supplementary aids and/or accommodations for eligible students.

- E. DISTRICT and COLLEGE shall regularly communicate regarding the progress, performance and individual needs of students with disabilities who are enrolled in Senior Semester Program courses.

Nothing contained herein shall be construed as to release DISTRICT from its obligations as the "Resident District" and/or "Local Education Agency," as those terms may be defined in State or federal laws, rules and/or regulations relating to students with disabilities. DISTRICT represents and warrants that, at all times and during all situations governed by this Agreement, it shall remain the Resident District and Local Education Agency for any and all students with disabilities participating in the Senior Semester Program hereunder.

Section 8 Miscellaneous Provisions

- A. **Effective Date.** This Agreement becomes effective upon the date as of which It has been approved and fully executed by both of the Board of Education of DISTRICT and the Board of Trustees of COLLEGE.
- B. **Term of Agreement; Non-Assignability.** This initial term of this Agreement shall commence on the Effective Date and expire automatically on June 30, 2024, but may be mutually extended by the parties for subsequent one (1) year terms. This Agreement is not transferable or assignable by the Parties. There are no third-party beneficiaries to this Agreement.
- C. **Termination.** Either Party shall have the right to terminate this Agreement at the end of any semester during the initial term and any extension thereof, in whole or in part upon providing written notice of termination to the other Party at least 30 days prior to the last day of student attendance in any such semester.
- D. **Notices.** All notice required pursuant to this Agreement shall be sent by means capable of providing a confirmation of receipt, including (a) deposit with postage pre-paid in the U.S. mail, certified and return receipt requested, (b) personal service, or (c) facsimile transmittal, to the Parties at their addresses set out below or as otherwise specified in writing to one another. All notices mailed shall be deemed effective three days after mailing.

If to DISTRICT:

If to COLLEGE:

Rockford Public School District No. 205
Att'n: Superintendent
501 7th St.
Rockford, IL 61104
Facsimile: (815) 972-3404

Illinois Community COLLEGE
DISTRICT No. 511
Att'n: Chief Academic Officer
3301 North Mulford Rd.
Rockford, IL 61114
Facsimile: (815) 921-6974

with a copy to counsel;

with a copy to counsel:

Lori Hoadley
Rockford Public Schools
501 7th St.
Rockford, IL 61104
Facsimile: (815) 966-3905
Email: Lori.Hoadley@rps205.com

Joseph J. Perkoski
Robbins-Schwartz
55 W. Monroe St. – Suite 800
Chicago, IL 60603-5144
Facsimile: (312) 332-7768
Email: jperkoski@robbins-schwartz.com

E. **Amendments.** No change, modification or amendment to this Agreement shall be valid unless reduced to writing and approved by the Parties' respective governing boards.

F. **Good Faith and Dispute Resolution.** The Parties agree to use their best, good faith efforts to promote and operate the Senior Semester program. In the event of a dispute arising under this Agreement which cannot be resolved informally by the Parties' designated representatives and the Parties' respective governing boards, the Parties agree to first engage in non-binding mediation to resolve the conflict. If mediation is unsuccessful, the Parties may, by subsequent written agreement, elect to engage in binding arbitration pursuant to the procedures of the American Arbitration Association, in lieu of litigation.

G. **Severability.** If for any reason any provision of this Agreement is determined by a court or an arbitrator to be invalid or unenforceable, that provision shall be deemed severed and the balance of the Agreement shall otherwise remain in full force and effect.

The failure of a Party to this Agreement to insist upon strict and prompt performance of the terms and conditions shall not constitute or be construed as a waiver or relinquishment of that Party's right thereafter to enforce any such term or condition, but the same shall continue in full force and effect.

H. **Governing Law.** This Agreement shall be governed by and interpreted according to the laws of the State of Illinois.

I. **Signature In Counterparts.** This Agreement may be executed in counterparts, each of which shall be an original, but all of which shall constitute on and the same instrument. Counterparts may be exchanged in PDF format by email.

WHEREFORE, the Parties by their respective officers have executed this Agreement on the dates set forth below.


Board of Education
Rockford Public School
District No. 205
Boone-Winnebago
County, Illinois



President

President

Secretary



Secretary

Date

Date

BOARD APPROVED
JUL 18 2023
Rockford Public Schools

Board of Trustees
Illinois Community
COLLEGE District No. 511
Winnebago County, Illinois

APPENDIX A
DISTRICT Senior Semester Program Process Procedures

Pre-Selection Criteria for DISTRICT High School Students

1. Meet with the DISTRICT high school counselor regarding the selection process.
2. Must be in their high school junior year to apply for Senior Semester.
3. Have a minimum 3.0 cumulative high school GPA.
4. Be on track for high school graduation by the end of the junior year for the one semester program.
5. Completed one year of Algebra, one year of Geometry or Integrated Math 1 and Integrated Math 2 with a grade of "B" or higher in each semester by the end of the junior year.
6. Completed three years of English with a grade of "B" or higher in each semester by the end of the junior year.
7. Completed one year of Chemistry with a grade of "B" or higher in each semester by the end of the junior year.
8. Have a positive recommendation from the DISTRICT and school Principal and/or Counselor.
9. Have the permission of a parent or legal guardian.
10. Work with the DISTRICT high school counselor to complete steps outlined in Appendix B.
11. DISTRICT may implement additional pre-selection criteria above and beyond the minimum pre-selection criteria given above.

APPENDIX B**DISTRICT Procedures to Fulfill Qualifications and Admissions**

Note: "ED of CCR" refers to Rockford Public Schools Executive Director of COLLEGE & Career Readiness. "Dean of EC" refers to Rock Valley College's Dean of Early College. "DISTRICT" refers to Rockford Public School DISTRICT 205. "RVC" refers to Rock Valley COLLEGE's Early COLLEGE Office.

1. DISTRICT determines list of students who are qualified.
2. DISTRICT Counselors determine who is interested in applying for the Senior Semester Program.
3. DISTRICT interested students complete an RVC Application for Admission.
4. DISTRICT testing proctors will administer ACCUPLACER testing at DISTRICT campuses, or alternatively schedule a test date at the COLLEGE Testing Center (RVC Application for Admission must be completed no less than 1 week prior to testing.)
5. DISTRICT students will take the RVC Accuplacer placement test in Reading, English, and math or submit ACT/SAT scores for possible waiver of the placement test. DISTRICT students with disabilities shall be provided reasonable accommodations, consistent with policies of DISTRICT and COLLEGE.
6. DISTRICT students will be allowed one re-test in Reading, English, and Math during the Senior Semester Application period for a cost of \$5 per subject re-test. If testing is proctored at the high school, RVC will waive re-test fees.
7. RVC provides ACCUPLACER scores report to ED of CCR.
8. DISTRICT Counselors review and determine if students are ready for COLLEGE coursework as part of the RVC Senior Semester Program based on Accuplacer scores and/or SAT/ACT scores and pre-selection criteria.
9. DISTRICT staff will place student's data into a shared file that is compatible with MS Excel or Google Sheets format, with the RVC Student ID that contains all students who are qualified based on DISTRICT selection criteria.
10. DISTRICT Counselors update shared file with qualified DISTRICT Senior Semester students and alerts ED of CCR that file has been updated.
11. ED of CCR compiles list of all qualified DISTRICT Senior Semester students with RVC Student ID's and submits to COLLEGE.
12. COLLEGE will verify qualified students and send the confirmed report back to ED of CCR to complete the DISTRICT selection process.
13. DISTRICT based on number of slots available (not to exceed 20 spots), ED of CCR will select students based upon process outlined by DISTRICT.
14. After selection process is conducted, ED of CCR will send final and approved DISTRICT Senior Semester student list to DISTRICT Master Schedule and COLLEGE.
15. DISTRICT Counselors notify ALL students of award of placement into DISTRICT Senior Semester program OR placement on DISTRICT waiting list.

16. COLLEGE sends welcome packet to DISTRICT students and request for transcripts to final and approved DISTRICT Senior Semester students.
17. Accepted DISTRICT students return completed welcome packet forms and transcripts to COLLEGE.
18. DISTRICT ED of CCR and or staff manages DISTRICT Senior Semester waiting list.
19. Students and DISTRICT Counselors are responsible for ensuring students will meet RPS 205 graduation requirements.
20. COLLEGE provides schedules to ED of CCR for students enrolled in the DISTRICT Senior Semester program.
21. ED of CCR distributes schedules to DISTRICT counselors.
22. ED of CCR works with DISTRICT students and COLLEGE on any changes to schedules offered to the DISTRICT.
23. COLLEGE provides students access to college advisors to assist with scheduling, as needed
24. When a student scheduling change is requested by the DISTRICT or the DISTRICT student, the student submits the "RVC Schedule Change Form" to DISTRICT Counselor for approval.
25. If approved, DISTRICT Counselor submits the signed "RVC Schedule Change Form" to ED of CCR for processing to the COLLEGE Dean of EC.
26. COLLEGE provides student transcripts to ED of CCR for semester completed by participating students within two weeks of final grades posting.

APPENDIX C

Senior Semester Academic Conduct Policies

All *Senior Semester* students at Rock Valley College (RVC) are expected to demonstrate qualities of integrity, honesty, civility, and respect in their conduct, both in and out of the classroom. All RVC policies can be viewed in the Student Handbook found on our website: www.rockvalleycollege.edu. Adherence to all policies is essential and required to remain in the *Senior Semester* program.

ADVISING & COMMUNICATION

Senior Semester students are expected to:

- Meet with your high school program counselor for high school graduation and semester schedules.
- Only add or drop classes with your high school program counselor.
- Meet with an RVC Advisor for matters relating to RVC enrollment.
- Respond to communication via RVC Mail and EAGLE accounts on a daily basis.
- Keep all scheduled appointments.

ATTENDANCE POLICY

Students are expected to attend every class meeting and arrive on time. There is no college policy permitting absences. Each faculty member will decide when and how absences affect grades. It is the responsibility of the student to adhere to the course syllabus. If a student needs to miss class, they must contact their instructor and their home high school office.

MAINTAINING ACADEMIC INTEGRITY

Please refer to page 47 of the Student Handbook: <http://www.rockvalleycollege.edu/studenthandbook>

ACADEMIC EARLY WARNING

Transitioning from high school to college can be a challenge and students may find it difficult to adjust. The Early Warning System is designed to assist students by alerting the Dean of Students office of any student who misses class or struggles academically within the first few weeks of school. This early intervention is intended to make a difference in the student's academic performance before midterm and set a pattern of success for the rest of the semester.

Assistance to improve academic performance is available by taking advantage of the following:

- Meet with instructors to review course expectations and create a plan of action. Instructor office hours can be found on the course syllabus.
- Visit the Tutoring Center, Writing Center, and/or Math Lab for instruction, tutoring, and study skills enhancement. These services are free to RVC students.

DISMISSAL FROM PROGRAM

Senior Semester students may be dismissed from the program as a result of *any* of the following:

- Demonstration of behavior and/or attitudes that undermine the integrity and privilege of program participation, as deemed by RVC and/or the participating School District.
- Violation of any of the Code of Conduct policies and/or Academic Misconduct policies.

Appendix D
Senior Semester Program Course Offerings 2023-2024
Senior Semester Courses Approved to be taken at an RVC Campus

Allied Health					
RVC Course Code	RVC Course Name	RVC Credits	HS Course Code	HS Course Name	HS Credits
FWS-110	Fitness Walking	1			
FWS-116	Step Aerobics	1			
FWS-119	Cardio Kickboxing	1			
FWS-121	Cardio Fitness & Conditioning	1	16021U	Cardio Fitness & Conditioning	1
FWS-126	Beginning Weight Lifting	1	16399U	Beginning Weightlifting	1
FWS-127	Advanced Weight Lifting	2			
FWS-128	Sports Performance Fitness	1			
FWS-131	Basketball & Touch Football	1			
FWS-133	Power Volleyball	1	16018U	Power Volleyball	1
FWS-151	Tae Kwon Do	1	16019U	Tae Kwon Do	1
FWS-220	Intro Career Opportunity in PE	3			
WS-231	Contemporary Health Issues	3			
FWS-233	Community Health	3			
FWS-235	Alcohol and Drug Education	3			
FWS-236	Human Sexuality	3			
FWS-237	Nutrition for Optimum Living	3	16020U	Nutrition for Optimum Living	1
FWS-243	First Aid/Gen Safety/CPR/AED	3	16015U	First Aid and General Safety	1
FWS-250	Introduction Sport Management	3	0668U	Intro to Sports Management	1
FWS-253	Introduction to Coaching	3			
FWS-254	ASEP Sport First Aid and CPR	3			
FWS-255	Sociology of Sport	3			
FWS-256	History of Phy Ed & Sport	3			
FWS-258	Sport & Exercise Psychology	3			
FWS-260	Intro to Exercise Science	3			
FWS-261	Nutrition for Fitness&Sport	3			
FWS-263	Nutrit, Exercise & Weight Cntr	3			

FWS-265	Personal Fitness and Wellness	3			
FWS-266	Personal Trng I-Concepts&Appl	3			
FWS-267	Persnl Trng II-Concepts&Appl.	3			
HLT-110	Medical Terminology	2	21513U	Medical Terminology	2
HLT-110	Medical Terminology	2	50111U	Medical Terminology	1
Business					
RVC Course Code	RVC Course Name	RVC Credits	HS Course Code	HS Course Name	HS Credits
ATG-110	Financial Accounting	4	13467U	Calc for Bus & Social Studies	1
ATG-111	Managerial Accounting	4			
BUS-101	Introduction to Business	3	21150U	Introduction to Business	1
BUS-103	Business Mathematics	3			
BUS-105	Consumer Econ and Prsnl Fin	3			
BUS-130	Entrepreneurship Principles	3			
BUS-131	Entrepreneurship Planning	3			
BUS-170	Intro Organizational Behavior	3	12414U	Intro Organizational Behavior	1
BUS-200	Legal Environment in Bus	3			
BUS-223	Business Statistics	3			
BUS-230	Entrepreneurship Capstone	3			
BUS-279	Principles of Finance	3			
BUS-282	International Business	3			
MGT-170	Business Communications	3			
MGT-270	Principles of Management	3			
MGT-271	Human Resource Manage	3			
MGT-274	Leadership	3			
MKT-260	Principles of Marketing	3	21145U	Principles of Marketing	1
MKT-265	Salesmanship	3			
MKT-266	Principles of Advertising	3			
MKT-288	Customer Relations	3			
OFF-118	Computer Keyboarding	1	21120U	Keyboarding	1

Communications

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RVC Course Code	RVC Course Name	RVC Credits	HS Course Code	HS Course Name	HS Credits
OM-113	Intro to Public Relations	3			
COM-119	News Writing	3			
COM-120	News Editing	3			
COM-130	Intro to Mass Communication	3	10672U	Intro to Mass Communication	1
COM-140	Writing for Multimedia	3			
COM-156	Audio Production I	3	15183U	Audio Production I	1
COM-157	Video Production I	3	15184U	Visual Production I	1
COM-208	Screenwriting	3			
COM-218	Broadcast Performance	3			
COM-221	Photojournalism	3			
COM-251	Film History and Appreciation	3	15113U	Fim History and Appreciation	1
COM-252	International History of Film	3	15430U	International History of Film	1
COM-256	Advanced Audio Production	3	15185U	Advanced Audio Production	1
COM-257	Advanced Video Production	3	15186U	Advanced Video Production	1
COM-260	Advanced Post-Production	3			
COM-296	Documentary Production	3			
COM-297	Motion Picture Production	3			
ENG-101	Composition I	3	10300U	English 11	2,2
ENG-101	Composition I	3	10400U	English 12	2,2
ENG-103	Composition II	3	10420U	Composition II	2
ENG-108	Intro Creative Writing	3			
ENG-109	Creative Writing II	3			
ENG-110	Intro to Technical Writing	3			
ENG-200	Language, Power & Public Life	3			
LIT-101	Introduction to Literature	3	10124U	Intro to Literature	1
LIT-139	Mythology	3	10120U	Mythology	2
LIT-140	The Bible As Literature	3	10310U	The Bible as Literature	1
LIT-141	Film and Literature	3			
LIT-142	Exploring Literature: Poetry	3	10676U	Exploring Literature - Poetry	1
LIT-144	Exploring Literature: Fiction	3	10119U	Exploring Literature - Fiction	1

LIT-152	Multicultural American Lit	3			
LIT-154	Intro Non-Western Literature	3	10123U	Intro to NonWestern Literature	1
LIT-201	American Lit Before 1865	3	10118U	Amer Lit Col Days to Civil War	2
LIT-202	American Literature Since 1865	3			
SPH-131	Fundamentals of Communication	3	10676U	Fundamentals of Communication	1
SPH-201	Interpersonal Communication	3			
SPH-202	Intercultural Communication	3			
SPH-211	Group Leadership	3			

Computers and Information Systems

RVC Course Code	RVC Course Name	RVC Credits	HS Course Code	HS Course Name	HS Credits
CIS-102	Intro Computer & Info Systems	3	13447U	Intro Computers & Info Systems	1
CIS-120	Intro to Microsoft Word	1			
CIS-121	Introduction to Excel	1			
CIS-124	Introduction to Powerpoint	1			
CIS-130	Introduction to Access	2			
CIS-170	Programming Logic & Design	3	13445U	Programming Logic & Design	1
CIS-180	Intro to Visual Basic Prgrmg.	4	13444U	Intro to Visual Basic Prgrmg	1
CIS-240	Intro to Java Programming	4	13448U	Computer Science A	2
CIS-245	Program Android-Mobile Devices	4			
CIS-254	Database Programming	4			
CIS-276	Intro to C/C++ Programming	4	13449U	Intro to C/C++ Programming	2
CIS-277	Advanced C/C++ Programming	4			
CIS-279	Visual C# Programming	4			
CIS-280	Program iOS Apple Mobile Dev	4			
CIS-290	Special Topics in CIS	1			
CIS-291	Internship Field Project	1			
GAT-101	Intro to Graphic Arts Tech	4	51102U	Graphic Arts Technology	2
GAT-110	Introduction to Photoshop	2	15181U	Introduction to Photoshop	1
GAT-115	Introduction to Illustrator	2	15182U	Introduction to Illustrator	1
GAT-150	Typography	2			

GAT-178	Fundamentals of Desktop Publis	3			
GAT-190	Image Generation and Output	2			
GAT-215	Advanced Illustrator	2			
GAT-220	Adv Photoshop Grap Arts Indus.	3			
PCT-110	Networking Essentials	3			
PCT-111	Windows Active Directory	3			
PCT-112	Windows Server Fundamentals	3			
PCT-113	Microsoft Win Infrastructure	3			
PCT-120	Cisco Networking I	4	21223U	Cisco Networking I	
PCT-122	Cisco Networking II	4	21224U	Cisco Networking II	
PCT-124	Cisco Networking III	4	21225U	Cisco Networking III	
PCT-126	Cisco Networking IV	4	21226U	Cisco Networking IV	
PCT-130	Intro Network Security Fndmntl	3			
PCT-132	Advanced Network Security	3			
PCT-140	IP Telephony I	4			
PCT-142	IP Telephony II	4			
PCT-211	VMWare vSphere:Install/Config	3			
CT-262	A+ Essentials	3			
PCT-270	Introduction to Unix/Linux	3			
PCT-275	Cisco Firewall Design	4			
PCT-290	Special Topic in PC Tech	1			
WEB-101	Programming Related-Internet	4	15159U	Fundamentals of Web Design	2
WEB-102	Adv Program Related - Internet	4			
WEB-111	Introduction to Multimedia	3			
WEB-225	Digital Photography	3			
WEB-233	Introduction to Javascript	4			
WEB-234	PHP Programming	4			

Engineering and Technology

RVC Course Code	RVC Course Name	RVC Credits	HS Course Code	HS Course Name	HS Credits
EGR-101	Introduction to Engineering	2	12551U	Introduction to Engineering	1
EGR-135	Engineering Graphics/CAD	4	21553U	Engineering Graphics/CAD	1
3R-206	Statics	3	12554U	Statics (Engineering)	1

EGR-207	Dynamics	3	12555U	Dynamics (Engineering)	1
EGR-221	Elem Mech of Defmabl Bodies	3			
EGR-231	Engineering Circuit Analysis	4	12556U	Engineering Circuit Analysis	1
EGR-250	Digital Electronics	4			

Humanities / Fine Arts

RVC Course Code	RVC Course Name	RVC Credits	HS Course Code	HS Course Name	HS Credits
ART-101	Drawing and Composition I	3	15118U	Drawing and Composition 1	1
ART-102	Drawing and Composition II	3			
ART-103	Design I	3			
ART-111	Painting I	3			
ART-121	Ceramics I	3	15170U	Ceramics	1
ART-122	Ceramics II	3			
ART-131	Introduction to Visual Art	3	15117U	Intro to Visual Arts	2
ART-141	Intro Non-Western Visual Art	3	15111U	Intro to NonWestern Visual Art	1
ART-201	Life Drawing	3			
ART-203	Design II	3			
ART-212	Painting II	3			
ART-216	Relief Printmaking	3			
ART-251	History of Art I	3	15112U	History of Art I	1
ART-252	History of Art II	3	15116U	History of Art II	1
CRM-101	Intro to Criminal Justice	3		Intro to Criminal Justice	2
CRM-102	Intro to Probation & Parole	3			
CRM-103	Intro to Corrections	3			
CRM-104	Intro to Private Security	3			
CRM-105	Police Report Writing	3			
CRM-120	Criminal Investigation	3	17209U	Criminal Investigation	1
CRM-120	Criminal Investigation	3		Criminal Investigation	2
CRM-125	Criminal Proced & Civil Rights	3			
CRM-127	Ethics in Law Enforcement	3			
CRM-210	Criminal Law	3			
CRM-225	Juvenile Procedures	3			

CRM-260	Police Organization & Admin	3			
CRM-271	Patrol Procedures	3			
CRM-281	Rules of Evidence	3			
CRM-282	Interviews & Interrogations	3			
ECE-100	Intro to Early Childhood Ed.	3	21323U	The Child Care Worker	2
ECE-101	The Developing Child	3	21315U	The Developing Child	
ECE-103	Health, Safety & Nutrition of Young Child	3	21322U	Health, Safety Nutri Child Ed	1
ECE-105	Observation and Assessment of Young Children	3			
ECE-113	Infant and Toddler Curriculum	3			
ECE-201	Language Development	3			
ECE-202	Child, Family & Community	3			
ECE-203	Curriculum Plan-Young Child	3			
ECE-205	Org & Superv-Early Child Facil	3			
EDU-202	Children's Literature	3	21316U	Children's Literature	1
EDU-224	Introduction to Education	3	12480U	Intro to Education	1
EDU-234	Intro Technology for Teachers	3			
EDU-244	Students With Disabilities	3			
FRN-101	Beginning French	4			
FRN-102	Continuatn of Begng French	4			
GRM-101	Beginning German	4			
GRM-102	Continuatn of Begng German	4	11203U	German 2	2
HUM-111	Intro to Humanities I	3	12409U	Intro to Humanities I	2
HUM-112	Intro to Humanities II	3	12413U	Intro to Humanities II	2
HUM-114	Intro Hum III:Contem West Wrl	3			
HUM-125	Intro Non-Western Humanities	3	12420U	Intro Non-Western Humanities	1
HUM-211	War & West Hum Thru Mid Ages	3	12421U	War & Western Hum thru Mid Age	2
HUM-212	War & W.Hum-Renaiss to Present	3	12422U	War & W. Hum-Renaiss to Present	1
HUM-250	Leadership Development Stud	3			
MUS-101	Fundamentals of Music	3			
MUS-102	Intro to Music Literature	3	15245U	Intro to Music Literature	1
MUS-104	Intro to American Music	3	15244U	Intro to American Music	2
JS-106	Intro to Non-Western Music	3	15110U	Intro to NonWestern Music	1

MUS-131	Class Piano I	2	15248U	Class Piano I	1
MUS-132	Class Piano II	2			
MUS-191	Chorus I	1			
MUS-194	Instrumental Ensemble I	1			
MUS-195	Band I	1	15247U	Band I	1
MUS-198	Orchestra I	1			
MUS-294	Instrumental Ensemble II	1			
MUS-295	Band II	1			
MUS-298	Orchestra II	1			
PHL-150	Intro to Philosophy	3	12430U	Intro to Philosophy	1
PHL-151	Intro Non-Western Philosophy	3			
PHL-152	Environmental Ethics	3	10685U	Environmental Ethics	1
PHL-152	Environmental Ethics	3	12454U	Environmental Ethics	1
PHL-153	Medical Ethics	3			
PHL-154	Introduction to Religion	3			
PHL-155	World Religions	3	12138U	World Religions	1
PHL-156	Religion in American Society	3	12433U	Religion in American Society	1
PHL-157	Foundational Religious Texts	3			
PHL-255	Logic	3	12432U	Logic	1
PHL-256	Contemporary Moral Issues	3	12431U	Contemporary Moral Issues	1
PHL-260	Philosophy of Religion	3			
SPN-101	Beginning Spanish	4	11102U	Beginning Spanish	1
SPN-102	Continuation Beginning Spanish	4			
SPN-203	Intermediate Spanish	3			
SPN-204	Continue Intermediate Spanish	3			
THE-133	Introduction to the Theater	3	15423U	Introduction to Theater	1
THE-134	Stagecraft & Theater Lighting	3			
THE-135	Acting I	3	15100U	Acting I	1
THE-235	Acting II	3	15440U	Acting II	1

Life Sciences

RVC Course Code	RVC Course Name	RVC Credits	HS Course Code	HS Course Name	HS Credits
BIO-100	Introductory Human Biology	3	14210U	Intro to Human Biology	1

BIO-103	Introductory Life Science	3	14220U	Introductory Life Sciences	2
BIO-104	Intro Life Science Lab	1	14221U	Introductory Life Sciences Lab	1
BIO-106	Environmental Science	3	14203U	Environmental Biology	1
BIO-107	Environmental Biology Lab	1	14204U	Environmental Biology Lab	0.5
BIO-113	Plants and Society	4	14225U	Plants and Society	1
BIO-140	Introduction to Evolution	3			
BIO-150	Microbes and Society	3	14213U	Microbes and Society	1
BIO-152	Microbes & Society Laboratory	1	14223U	Microbes & Society Lab	1
BIO-162	Human Heredity	3	14293U	Human Heredity	1
BIO-171	Biology of Human Disease	3	14215U	Biology of Human Disease	1
BIO-185	Foundations Anat & Physiol	5	14214U	Foundations Anat and Physical	2
BIO-201	Fundamentals of Biology I	4	14211U	Fundamentals of Biology I	1
BIO-202	Fundamentals of Biology II	4	14212U	Fundamentals of Biology II	1
BIO-274	Microbiology	4	14227U	Microbiology	1
BIO-281	Anatomy and Physiology I	4			
BIO-282	Anatomy and Physiology II	4	14620U	Human Anat & Physiology II	1

Mathematics

RVC Course Code	RVC Course Name	RVC Credits	HS Course Code	HS Course Name	HS Credits
MTH-115	General Education Math	3	13459U	General Math Education	2
MTH-120	College Algebra	3			
MTH-125	Plane Trigonometry	3	13412U	Trigonometry	2
MTH-220	Elements of Statistics	3			
MTH-132	College Algebra & Trigonometry	5			
MTH-135	Calculus W/Analytic Geom I	5	13460U	Calculus 1	1
MTH-135	Calculus W/Analytic Geom I	5	13462U	Calculus I	2
MTH-164	Computer in Mathematics C/C++	4			
MTH-211	Calc for Business & Soc Scienc	4			
MTH-216	Math for Elem Teachers I	3	13466U	Math for Elementary Teachers	1
MTH-217	Math for Elem Teachers II	3	13468U	Math for Elem Teachers II	2
MTH-220	Elements of Statistics	3			
MTH-235	Calculus W/Analytic Geom II	4	13463U	Calculus II	2

MTH-236	Calculus W/Analyt Geom III	4	13464U	Calculus III	2
MTH-240	Differential Equations	3	13465U	Differential Equations	
MTH-250	Modern Linear Algebra	4			

Physical Sciences

RVC Course Code	RVC Course Name	RVC Credits	HS Course Code	HS Course Name	HS Credits
ATS-105	Intro to Atmospheric Science	4	14525U	Intro to Atmospheric Science	1
CHM-110	General Organic & BioChem I	4	14333U	General Organic & Biochem I	1
CHM-120	General Chemistry I	4	14320U	General Chemistry I	2
CHM-130	General Chemistry II	4	14335U	General Chemistry II	2
CHM-210	General, Organic & BioChem II	4	14336U	General Organic & Biochem II	1
CHM-220	Organic Chemistry I	5	14334U	Organic Chemistry I	2
CHM-230	Organic Chemistry II	5			
CHM-240	General Biological Chemistry	3			
GEL-101	Introduction to Geology	4	14530U	Introduction to Geology	1
GEL-107	Geology of the Solar System	3	14531U	Geology of the Solar System	1
GEL-206	Environmental Geology	3			
PGE-100	Physical Geography	3			
PGE-102	Physical Geography With Lab	4	14110U	Physical Geography with Lab	1
PGE-240	Global Climate Change	3			
PHY-201	Mechanics and Heat	5	14422U	Mechanics and Heat	2
PHY-202	Waves/Elec/Light & Modrn Phys	5	14423U	Waves Elect. & Modern Physics	2
PHY-215	Mechanics, Wave Motion, Thermo	5	14420U	Mechanics. Wave Motion, Thermo	
PHY-225	Electr, Magnetism, Light, Phys	5	14421U	Elect Mag Light & Modern Physics	2

Social Sciences

RVC Course Code	RVC Course Name	RVC Credits	HS Course Code	HS Course Name	HS Credits
ANP-102	Intro Biolo Anthro & Archaeol	3	12460U	Intro Biological Anth & Arch	1
ANP-103	Intro to Cultural Anthro	3	12461U	Intro to Cultural Anthropology	1
ECO-101	Introduction to Economics	3	12220U	Introduction to Economics	2

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ECO-110	Principles of Economics:Macro	3	12235U	Principles of Macroeconomics	1
ECO-111	Principles of Economics:Micro	3	12236U	Principles of Microeconomics	1
GEO-130	World Geography	3			
HST-140	History of Western Civ I	3	12154U	History of Western Civ I	
HST-141	History of Western Civ II	3	12153U	History of Western Civ II	
HST-142	History of U S to 1865	3	12150U	US Pre 1865	2
HST-143	History of U S Since 1865	3	12139U	US Post 1865	2
HST-144	Current Hist 1945 to Present	3			
HST-151	African History Survey to 1600	3			
HST-152	African Hist Survey Since 1600	3	112306U	African History Survey Since 1600	1
HST-162	History of Latin America I	3			
HST-163	History of Latin America II	3			
HST-172	History of Middle East to 1453	3			
HST-173	History Middle East Since 1453	3			
HST-182	Hist of Eastern Civ to 1500	3			
HST-183	Hist of East Civ Since 1500	3	12155U	History Eastern Civ Since 1500	1
HST-192	History of World Until 1750	3			
HST-193	Hist of the World Since 1750	3	12165U	History of the World Since 1750	1
HST-210	History of Women of the U.S.	3	12152U	History of Women of the US	1
PSC-150	Intro to Political Science	3	12209U	Intro to Political Science	1
PSC-160	American National Government	3	12219U	Government	2
PSC-161	State and Local Government	3			
PSC-210	Intro to Legal System	3			
PSC-211	The American Presidency	3			
PSC-269	International Relations	3			
PSY-170	General Psychology	3			
SOC-190	Introduction to Sociology	3	12410U	Sociology	2
SOC-290	Social Problems	3			
SOC-291	Criminology	3			
SOC-292	Sociology of Deviance	3			
SOC-294	Urban Sociology	3			

SOC-295	Racial and Ethnic Relations	3	12411U	Racial and Ethnic Relations	1
SOC-298	Sociology of Sex and Gender	3			
SOC-299	Sociology of the Family	3	12414U	Marriage and the Family	1

STU Student Development

RVC Course Code	RVC Course Name	RVC Credits	HS Course Code	HS Course Name	HS Credits
STU-100	Planning for Success	1	17210U	Planning for Success	0,5
STU-101	Career Planning	2			
STU-103	Workplace Ethics	1			

Purchase Report-A - FY2024 Purchases

Recommendation: Board approval for items marked with an asterisk

A. Fire Extinguishers – (Contractual Services – Risk Management)

A-Fire Extinguisher Sales and Service	Rockford, IL	\$10,998.00*(1)
		Not to exceed

1. This expense is for the annual testing and review of the campus fire extinguishers that was conducted in August 2023. This is the first year the annual inspection surpassed \$10,000. A-Fire has been our provider for this annual testing for several years.

FY2024 Budgeted Expense

B. Telehealth Services – (Contractual Services – Personal Success Counseling)

BetterMynd Inc	Buffalo, NY	\$17,500.00*(2)
Talk Campus	Bristol, United Kingdom	N/A
Talkspace	New York, NY	N/A

2. This expense is for telehealth mental health counseling services for Rock Valley College students. BetterMynd Inc. provides students with 24/7 access to mental health counseling, and their services contribute to Rock Valley College’s FERPA and HIPPA compliance requirements. Rock Valley College will be able to offer up to 217 sessions to students over the fiscal year. Talk Campus and Talkspace were contacted for quotes but declined to provide pricing. This expense will be split between Personal Success Counseling and the Mental Health Early Action Grant.

FY2024 Budgeted and Grant Expense

C. Volvo Truck – (Automotive – Non-Credit Programs)

CIT Trucks, LLC	Normal, IL	\$77,745.12*(3)
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3. This expense is for the purchase of one (1) used 2021, 12-speed automatic Volvo truck for the Truck Driver Training Program (TDT). This truck will be used in conjunction with the two leased vehicles approved at the July 25, 2023, Board of Trustees meeting to ensure that TDT classes run smoothly and without interruption should any of the vehicles be unavailable. The TRACE (Trade Reporting and Compliance Engine) Trade School Grant will provide funding.

FY2024 Grant Expense

Purchase Report-A - FY2024 Purchases

D. Stage Lighting Supplies – (Materials and Services – Starlight Theatre)

Full Compass	Madison, WI	\$10,000.00*(4) Not to exceed
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4. This expense is for miscellaneous small commodity stage materials, lighting supplies, and maintenance services for Starlight Theatre. Individual purchases are less than \$25,000 and do not need to be bid pursuant to 110 ILCS 805/3-27.1.

FY2024 Budgeted Expense

E. Repair Materials– (Repair Materials and Supplies – Plant Maintenance)

Home Depot	Rockford, IL	\$10,000.00*(5) Not to exceed
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5. This expense is for miscellaneous small commodity purchases of building materials, parts, and supplies for Plant Operations and Maintenance. Individual purchases are less than \$25,000 and do not need to be bid pursuant to 110 ILCS 805/3-27.1.

FY2024 Budgeted Expense

F. Online Proctoring Software – (Other Contractual Services – Online Learning)

Honorlock	Boca Raton, FL	\$12,000.00*(6)
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6. This expense is for online proctoring software. Honorlock is among the top-rated proctoring services and integrates fully into Canvas, Rock Valley College’s learning management software. The E-Learning Committee researched and hosted demonstrations from multiple vendors during the summer of 2022. Online Learning piloted the Honorlock software over the past year with a limited number of 250 students who were able to take proctored tests on campus, remotely, using their personal devices, and in the Testing Center. Students and faculty reported that the software was easy to use and that the customer service was responsive, helpful, and friendly. Because it was such a successful pilot year, the services are being increased to provide for 750 students.

FY2024 Budgeted Expense

Purchase Report-A - FY2024 Purchases

G. Plow and Salt Spreader – (Vehicle Equipment – Plant Maintenance)

K-Kap Toppers Inc	Rockford, IL	\$19,035*(7)
Scott’s RV	Rockford, IL	\$ 20,720.39

7. This expense is for the purchase of an eight-foot Boss DXT stainless V-plow and a Boss VBX 8000 auger rear spreader with an LED light upgrade kit. Additional vendors who qualify as legitimate Boss dealers were contacted for pricing, but they responded that they were unable to supply the VBX 8000. This equipment will be installed on the new F350 Ford pickup truck for snow removal and salting on the main campus.

FY2024 Budgeted Expense

H. Ford F150 Truck – (Automotive – RVC Police Department)

Morrow Brothers Ford	Greenfield, IL	\$56,539.00*(8)
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8. This expense is for the purchase of a new 2023 Ford F150 truck for the Rock Valley College Police Department. This vehicle would replace an aging, high-mileage 2011 Ford Expedition police vehicle. This purchase is part of a state bid. This vehicle will be used for both police function and emergency preparedness since the vehicle will have concealed emergency lighting.

FY2024 Budgeted Expense

I. Lift Gates – (Vehicle Equipment – Plant Maintenance)

NWC Body Works	Elk Grove, IL	\$20,225.00*(9)
Scott’s RV	Rockford, IL	\$ 28,005.00
K-Kap Toppers Inc	Rockford, IL	\$ 33,715.00

9. This expense is for five (5) lift gates for the new pick-up trucks for Plant Operations and Maintenance. They will be installed on the three Dodge Ram trucks, the Ford F150 and the Ford F350.

FY2024 Budgeted Expense

Purchase Report-A - FY2024 Purchases

J. Telecommunications – (Telephone Service Charges – Information Technology)

Stratus Networks	Peoria Heights, IL	\$21,000.00*(10) Not to exceed
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10. This expense is for the College’s long-distance and T-1 analog lines for the emergency communication system. In February 2023, the Information Technology Department (IT) received notice from the vendor that due to the College’s outdated hardware, the new monthly total would increase from approximately \$950 to \$5,400 a month. The IT team met with the vendor and negotiated a contract that included updating the hardware at no additional expense to the College. The new agreement will reduce the College’s monthly fees from approximately \$5,400 to approximately \$750.

FY2024 Budgeted Expense

K. Multi-Function Copiers – (Contractual Services – General Institution Copiers/Printing)

TBD	TBD	TBD*(11)
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11. This expense is for the lease of a fleet of multi-function devices, which will include the campus copiers and the production machines in Print Services. The lease, its related services, and three alternates are currently out for bid under RFP #23-10 Multi-Function Devices, Managed Print, and Centralized Print/Copy Production. Responses were opened on Friday, September 1, 2023. A short list of respondents will provide demonstrations the week of September 11, and a final recommendation for the award of the contract will be brought to the Board of Trustees on September 26, 2023.

FY2024 Budgeted Expense

L. Inlet Catch Basin Repairs – (Capital – Plant Operations and Maintenance)

TBD	TBD	TBD*(12)
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12. This expense is for the repair of storm drainage inlet catch basins in the parking lots and roads in and around the main campus. Broken concrete and sunken grates have created safety hazards and require repair. OPN, as Architect of Record in conjunction with IMEG, was contacted to assist in drafting the project specifications, and the resulting Bid #23-18 is scheduled to be opened on September 19. Submittals will be reviewed, and a final recommendation will be brought to the Board of Trustees on September 26, 2023. This is part of the perimeter road repair capital project, but due to safety concerns, repairing the inlets will be done now.

FY2024 Budgeted Capital Expense

Purchase Report-A - FY2024 Purchases

M. Architect Firm – (Other Contractual Services – Downtown Campus)

Demonica Kemper Architects (DKA)	Chicago, IL	\$3,000,000*(13)
OPN Architects	Madison, WI	Not to exceed
Cordogan Clark	Aurora, IL	
Saavedra Group Architects (SGA)	Rockford, IL	
Holabird & Root, LLC	Chicago, IL	
Ollmann Ernest Martin (OEM)	Belvidere, IL	

13. On July 12, 2023, Rock Valley College received six responses to the Request for Qualifications #23-17 Architect for RVC Downtown Campus. A selection committee of eleven members was assembled from volunteers requested by the Cabinet. The committee reviewed the responses, and each member independently scored the answers. The scores were compiled, and the top four firms were short-listed. Each short-listed firm was asked to give a brief presentation and respond to questions from the committee. After the interviews, the committee again scored the firms and identified two finalists who gave presentations to the Board of Trustees during the Committee of the Whole meeting on August 8, 2023. The committee received the Board’s assessment of the finalists from the Board Liaison, Trustee Richard Kennedy, and held a final discussion. The committee voted, and negotiations commenced between DKA and Rock Valley College. The final recommendation is to award Demonica Kemper Architects (DKA) the contract to be architect for the new downtown campus.

FY2024 Budgeted Expense

Howard J. Spearman, Ph.D.
President

Board Approval: _____
Secretary, Board of Trustees

ROCK VALLEY COLLEGE
Cash and Investment Report
August 31, 2023

Month End Balance

Operating Cash Accounts

Illinois Bank & Trust	7,239,881
PMA Operating Cash	10,490,880
Petty Cash	3,274
ISDLAF*	22,194,419

Total Operating Cash: 39,928,454

Operating Investments Accounts

PMA Operating	39,778
ISDLAF*	1,776,001
CD's and CDARS	34,363,084
Treasuries	9,258,673
ISDLAF Term Series	-
FHLB Discount Notes	-

Total Operating Investments: 45,437,535

Total Operating Cash & Investments: 85,365,989

Total Operating Cash and Investments on July 31, 2023	<u>82,104,819</u>
Total Operating Cash and Investments on August 31, 2023	<u>85,365,989</u>
Total Operating Cash and Investments on August 31, 2022	<u>72,609,823</u>
% of Operating Budget	79.53%
Change in Operating Cash and Investments since July 31, 2023	<u>3,261,170</u>

**Illinois School District Liquid Asset Fund*

Month End Balance

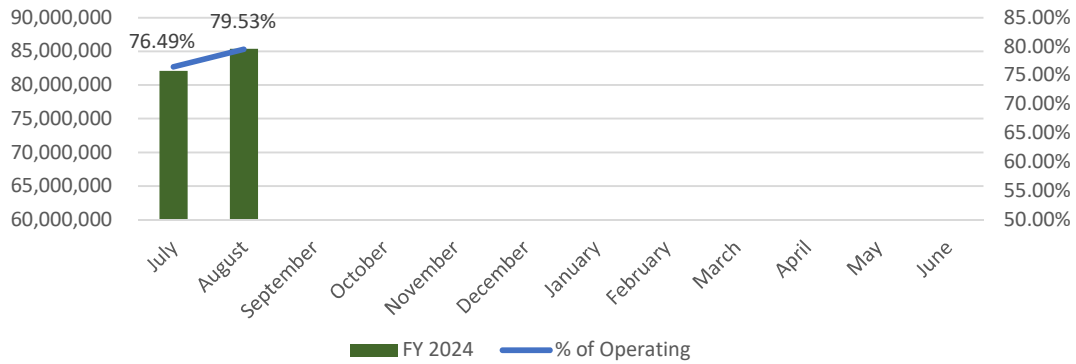
Capital Funds

Debt Service	6,814,296
Life Safety	2,738,303
CDB Escrow	4,277,561
Building Funds	4,156,092
ATC Capital	771,965

Total Capital Funds: 18,758,217

Total Capital Funds on July 31, 2023	<u>17,993,199</u>
Total Capital Funds on August 31, 2023	<u>18,758,217</u>
Change in Capital Funds since July 31, 2023	765,018

Operating Cash Balance and % Coverage of FY'24 Operating Budget



Month / Year	Cash & Investments	Capital	Total
August 2023	85,365,989	18,758,217	104,124,205
August 2022	72,609,823	20,355,497	92,965,321
July 2023	82,104,819	17,993,199	100,098,019
July 2022	73,227,608	19,835,297	93,062,906
June 2023	83,887,036	16,942,490	100,829,526
June 2022	72,894,073	20,046,781	92,940,854
May 2023	76,503,790	13,085,170	89,588,960
May 2022	67,022,029	14,717,680	81,739,710
April 2023	75,375,546	11,330,563	86,706,108
April 2022	64,250,129	13,129,795	77,379,925
March 2023	76,720,650	11,325,913	88,046,563
March 2022	63,583,011	13,360,996	76,944,007
February 2023	73,535,274	11,506,241	85,041,515
February 2022	67,637,051	13,516,541	81,153,592
January 2023	76,505,959	11,467,053	87,973,012
January 2022	68,827,552	13,507,358	82,334,910
December 2022	76,593,409	17,140,956	93,734,364
December 2021	69,848,911	13,496,844	83,345,754
November 2022	76,181,482	18,315,921	94,497,403
November 2021	71,696,104	23,491,608	95,187,713
October 2022	79,115,154	18,105,076	97,220,230
October 2021	70,928,131	23,288,062	94,216,193
September 2022	75,483,681	19,659,183	95,142,864
September 2021	66,373,319	26,989,336	93,362,655
August 2022	72,609,823	20,355,497	92,965,321
August 2021	67,229,922	24,163,878	91,393,799

Personnel Report

Recommendation: The Board of Trustees approves the following personnel actions:

A. Appointments

_____, Dean of Career & Technical Education, Full-Time, Grade S, \$ _____,
effective _____.

Howard J. Spearman, Ph.D.
President

Board Approval: _____
Secretary, Board of Trustees

**Amendment to Board Report #7899
Operations Calendar 2022-2024**

Background: Rock Valley College combined the Academic and Operations Calendar in past years as one calendar. However, on March 27, 2018, Board Report #7496 separated the Academic and Operations Calendar. The Operations Calendar subset includes dates the College is closed, and there will be no access to College buildings, offices, and student services. The primary use for this calendar is to communicate to the public and college community the dates when College operations are affected. On January 25, 2022, the Rock Valley College Board of Trustees approved the 2022-2024 Operations Calendar on Board Report #7899.

On May 23, 2023, Board Report #8043 was approved by the Rock Valley College Board of Trustees, stating that beginning in 2023 and each year after, Rock Valley College will remain closed between the Christmas Day and New Year's Eve Holidays. This will require an amendment to the FY2024 Operations Calendar.

Recommendation: It is recommended that the Board of Trustees approves the Amendment to Board Report #7899, Operations Calendar for FY2024.

Howard J. Spearman, Ph.D.
President

Board Approval: _____
Secretary, Board of Trustees

Attachment: FY2024 Operations Calendar

OPERATIONS CALENDAR FY2024
Amended as of September 26, 2023

2023 SUMMER SEMESTER

July 4 (Friday)Holiday/College Closed

2023 FALL SEMESTER

September 2, 3 (Saturday, Sunday) College Closed
September 4 (Monday).....Holiday/College Closed
September 5 (Tuesday)..... Faculty & Staff Development Day/Offices Closed
November 23, 24 (Thursday, Friday).....Holiday/College Closed
November 25, 26 (Saturday, Sunday) College Closed
December 22 (Friday) Observed Holiday/College Closed
December 24, 25 (Sunday, Monday).....Holiday College Closed
December 26, 27, 28 (Tuesday, Wednesday, Thursday).....College Closed
December 29 (Friday) Observed Holiday/College Closed
December 31 (Sunday) Holiday/College Closed

2024 SPRING SEMESTER

January 1 (Monday)Holiday/College Closed
January 15 (Monday)Holiday/College Closed
March 10-17 (Sunday-Sunday)..... College Open/No Students
March 28 (Thursday)..... Faculty & Staff Development Day/Offices **Closed**
March 29 (Friday).....Holiday/College Closed
March 30, 31 (Saturday, Sunday)..... College Closed

2024 SUMMER SEMESTERS

May 25, 26 (Saturday, Sunday) College Closed
May 27 (Monday)Holiday/College Closed
June 19 (Wednesday)Holiday/College Closed

Operations Calendar for FY2025

Background: Rock Valley College combined the Academic and Operations Calendar in past years as one calendar. However, on March 27, 2018, Board Report #7496 separated the Academic and Operations Calendar into two separate calendars.

The Board of Trustees approved the following Board Reports in reference to the Operations Calendar:

- March 27, 2018; Board Report #7496 - Amendment to Board Report #7140 College Hours of Operation
- August 25, 2020; Board Report #7745 - Amendment to the 2020-2021 Operations Calendar
- January 25, 2022; Board Report #7899 - Amendment to the FY2024 Operations Calendar

The FY2025 Operations Calendar subset includes dates the College is closed, and there will be no access to College buildings, offices, and student services. The primary use for this calendar is to communicate to the public and college community the dates when College operations are affected.

Recommendation: It is recommended that the Board of Trustees approves the FY2025 Operations Calendar.

Howard J. Spearman, Ph.D.
President

Board Approval: _____
Secretary, Board of Trustees

Attachment: FY2025 Operations Calendar

OPERATIONS CALENDAR FY2025

2024 SUMMER SEMESTER

July 4 (Thursday).....Holiday/College Closed

2024 FALL SEMESTER

August 31 (Saturday) College Closed
September 1 (Sunday) College Closed
September 2 (Monday).....Holiday/College Closed
September 3 (Tuesday)..... Faculty & Staff Development Day/Offices Closed
November 28, 29 (Thursday, Friday).....Holiday/College Closed
November 30 (Saturday) College Closed
December 1 (Sunday) College Closed
December 24, 25 (Tuesday, Wednesday)Holiday/College Closed
December 26, 27, 30 (Thursday, Friday, Monday).....College Closed
December 31 (Tuesday).....Holiday/College Closed

2025 SPRING SEMESTER

January 1 (Wednesday)Holiday/College Closed
January 20 (Monday)Holiday/College Closed
March 9-16 (Sunday-Sunday)..... Spring Recess College Open/No Students
April 17 (Thursday)..... Faculty & Staff Development Day/Offices Closed
April 18, 19, 20 (Friday, Saturday, Sunday).....Holiday/College Closed

2025 SUMMER SEMESTER

May 24, 25 (Saturday, Sunday)..... College Closed
May 26 (Monday)Holiday/College Closed
June 19 (Thursday)Holiday/College Closed



New Downtown Campus Cost Update

Presented to: Rock Valley College Board of Trustees Committee of the Whole
September 12, 2023

Rick Jenks, Vice President of Operations / Chief Operations Officer

Summary of Events

- Original cost estimate of \$20,000,000 at approximately 60,000 sq. ft. or \$330/sq. ft. (July 2022 from OEM Architects).
- Did not include Collision Repair, Early Childhood Development, Human Services, or Police and Fire programs which added approximately 27,000 sq. ft. to the project or \$12.4 million.
- According to the Capital Development Board's (CDB) annual construction cost estimate, construction costs increased in 2021 by 10.8% and in 2022 by 18.36%.
- Adding these increases to the original cost estimate raises it to a value of \$429/sq. ft. Therefore, the first cost estimate was not reflective of the construction environment.

Summary of Events - Continued

- Current cost estimate is \$475/sq. ft. for an estimated 80,000 sq. ft. building, which amounts to \$38 million.
- Furniture, Fixtures, and Equipment (FFE) is estimated at \$3.5 million.
- Demolition, Technology, Contingency, Architect and Engineering Fees, and Contractor profit are \$8.7 million.
- Potential Environmental costs, if needed, are \$1.9 million.
- Potential total cost for the project: \$52 million.

Sq. Ft. Estimates

Auto	16,000
Collision	12,000
E Vehicle	4,000
Adult Education	14,500
Early Childhood	4,100
Human Services	2,000
General Education	4,000
TDT	2,000
Police, Fire, FEMA	8,000
Conference	6,000
Other	7,400
Total sq. ft.	80,000

Examples

SSB	44,797	sq. ft.
ATC	74,878	sq. ft.
CLI	87,408	sq. ft.
CLII	61,550	
Cost Per sq. ft.	\$ 475.00	

Updated Costs

A&E = Architecture & Engineering

Cost Projections Downtown

Building Construction	\$ 38,000,000.00
FFE Costs	\$ 3,500,000.00
Technology Costs	\$ 750,000.00
Construction Costs	\$ 42,250,000.00
Contingency/Contractor Profit/A & E	\$ 6,337,500.00
<u>Total Costs to Build Structure</u>	\$ 48,587,500.00
<u>Demo Costs (Via Quote)</u>	
720 Chestnut	\$ 670,000.00
311 S Winnebago	\$ 112,000.00
327 S Winnebago	\$ 595,000.00
Backfilling 327 S Winnebago	\$ 106,000.00
A & E	\$ 133,470.00
<u>Total Demo Cost</u>	\$ 1,616,470.00
<u>Possible EPA Costs</u>	
720 Chestnut	\$ 600,000.00
311 S Winnebago	\$ 600,000.00
327 S Winnebago	\$ 600,000.00
A and E	\$ 162,000.00
<u>Total EPA Costs</u>	\$ 1,962,000.00
<u>Total Costs</u>	\$ 52,165,970.00
Total Cost no EPA issues	\$ 50,203,970.00

CDB Cost Guidelines

FY2024 COST GUIDELINES

Multiplier

Revised as of May 2023

Factor(*)

April-23

Location Factor

1.080

COST GUIDELINES BY SPACE

TYPE		Average Statewide	Adj. for Location
		\$/GSF	\$/GSF
Classroom	1.5	\$412.88	\$445.91
Instructional Lab (Dry)	1.64	\$462.53	\$499.54
Instructional Lab (Wet)	1.64	\$489.11	\$528.24
Research Lab (Dry)	1.67	\$616.27	\$665.57
Research Lab (Wet)	1.67	\$647.84	\$699.67
Office	1.7	\$427.42	\$461.61
Study (Library)		\$0.00	\$0.00
Under 1,400 NASF	1.7	\$416.28	\$449.59
Over 1,400 NASF	1.4	\$416.28	\$449.59
Special Use	1.8	\$413.09	\$446.14
General Use	1.9	\$493.52	\$533.00
Supporting Facilities	1.2	\$385.61	\$416.46
Health Care	1.7	\$647.95	\$699.78

Location	Factor
Chicago	1.157
Collar	1.134
Rockford	1.080
Statewide	1.000

Estimated the building is 50 percent classroom space (\$445.00) and 50% Instructional (Wet) Lab (\$528.24). This creates an average cost per sq. ft. of \$486.62. We utilized \$475.00 for the estimate.

Examples of Construction Overages

- University of Wisconsin approved an additional \$60 million for overages driven by inflation and supply chain issues. (Inside Higher Education, August 2023)
- The Rockford Library project is projected to have cost overruns of \$6 million (rrstar.com, May 2023)
- Rockford Casino has additional costs due to supply chain and inflation issues. Actual amounts not stated. (Conversation Geno Lafrate, August 2023)

Payment Options

- RVC will need to bond for the amount of money needed.
- Currently RVC has the ability to bond up to \$134,429,997 as of FY 2022.
- Available bond funding is expected to be higher due to the repayment of \$10,670,000 in FY 2023.

QUESTIONS



ATC Phase Two Change Order Status Report

Committee of the Whole (CotW) Meeting: September 12, 2023

*Denotes updated information from the last CotW meeting.

Change Order Number	Description	Date Received	Amount Requested	Amount Approved	Status	Date Approved	Company Name	Contingency Running Total
								\$200,000.00
1	Removal of fire extinguisher cabinet. RVC had an existing cabinet that could be used.	5/26/2023	\$285.00	\$285.00	Approved	6/1/2023	Larson and Larson	\$200,285.00
2	Testing contract for the parking lot base and asphalt pouring.	6/1/2023	\$(19,220.00)	\$(19,220.00)	Approved	6/2/2023	GEOCON	\$181,065.00
3	Addition of 12-inch steel bollards in front of electrical equipment in the parking lot. Required by the fire department (\$4,450.00). Additional electrical outlets are needed for TDT and moving one horn strobe for the fire alarm.	6/1/2023	\$(8,742.00)	\$(8,742.00)	Approved	6/14/2023	Larson and Larson	\$172,323.00
4	Additional temporary climate and humidity control in the CNC lab space to reduce rust forming on equipment	6/1/2023	\$(6,605.05)	\$(6,605.05)	Approved	7/10/2023	Larson and Larson	\$165,717.95
5	Roof hose bib backflow preventers are required by the fire department	6/1/2023	\$(3,124.00)	\$ 0	Rejected	N/A	Larson and Larson	\$165,717.95
6	Parking lot repair, raise islands	6/12/2023	\$(19,370.00)	\$(19,370.00)	Approved	6/14/2023	Larson and Larson	\$146,347.95
7	North parking lot core-out of a soft spot in the gravel	7/14/2023	\$(2,666.66)	\$(2,666.66)	Approved	7/27/2023	Larson and Larson	\$143,681.29
8	Sign bollards for handicapped parking. RVC needs to add a concrete base for posts to prevent potential bending in the wind.	7/14/2023	\$(4,550.00)	\$(4,550.00)	Approved	8/23/2023	Larson and Larson	\$139,131.29
*9	Add a double solid yellow line on the perimeter roadway.	8/21/2023	\$(650.00)	\$(650.00)	Approved	8/23/2023	Larson and Larson	\$138,481.29

ROCK VALLEY COLLEGE 2023 - AT A GLANCE CAMPUS FACILITY EVENTS

(These are in-person scheduled events)

Date	Event	Staff	Student	Athletic	Community
September					
9/1/2023	Fall Welcome Week Leadership Training - SC Atrium, 9am	x	x		
9/5/2023	Professional Development Day - PEC Gym, 8am	x			
9/6/2023	ISS Open Mic Lunch - SC Atrium, 12pm	x	x		
9/7/2023	Student Worker Recruiting - SC Hub, 11am	x	x		x
9/8/2023	Our Blue Backs Their Blue Blood Drive - SSB 1309, 10am	x	x		x
9/8/2023	Volleyball Game - PEC Gym, 3pm & 7pm	x	x	x	x
9/8/2023	High School Counselors' Breakfast - SC Atrium, 7:30am	x			x
9/9/2023	WEI Completion Ceremony - SC Atrium, 10am	x	x		x
9/11/2023	WEI Career Fair - SC Atrium, 3pm	x	x		x
9/11/2023	1st Generation Speaker Series - SC Atrium, 12pm	x	x		x
9/13/2023	Wellness Wednesday - SC Atrium, 12pm	x	x		x
9/13/2023	NIU @ RVC Engineering Internship Fair - WTC Lobby, 3:30pm	x	x		x
9/15/2023	HMM First Generation Panel - PEC 0110, 8:30am	x	x		x
9/15/2023	Human Services Advisory Committee - WTC 1308, 9am	x			x
9/15/2023	DEI Social Justice Workshop - SC Atrium, 11am	x	x		
9/16/2023	Rockford Promise Raise the Roof - BST, 5pm	x	x		x
09/18 - 09/22	Homecoming Week Window Painting - SC Atrium, 8am	x	x		
9/18/2023	HMM Kick-off Event - JCSM/CLI Link, 11:30am	x	x		x
9/21/2023	Community Ed Tour of ATC - ATC, 11am	x	x		x
09/21 - 09/24	Shakespeare "Loves Labours Lost" Performance - BST, 7:30pm	x	x		x
9/23/2023	Lifescape Senior Expo - PEC Gym, 9am	x	x		x
9/23/2023	Out of the Darkness Walk - BST, 10am	x	x		x
9/24/2023	RVC Foundation & Athletics Tailgate Party - PKLT 10, 11am	x	x		x
09/25 - 09/28	Homecoming Week - SC Atrium, 10am	x	x		x
9/27/2023	BMO Meeting in a Box - Business Financial Literacy - SC Atrium, 5:30pm	x	x		x
09/28 - 09/30	Shakespeare "Loves Labours Lost" Performance - BST, 7:30pm	x	x		x
9/29/2023	Volleyball Game - PEC Gym, 3pm	x	x	x	x
9/29/2023	Fall DEI Symposium - SC Atrium, 11am	x	x		x
9/29/2023	Homecoming Dance - SC Atrium, 7pm	x	x		x
9/30/2023	Members Alliance Community Funfest - PKLT 10, 12pm	x	x		x
9/30/2023	Volleyball Game - PEC Gym, TBD	x	x	x	x
October					
10/3/2023	1st Tuesday Lecture Series - SC Atrium, 12pm	x	x		x
10/4/2023	E-sports Gaming Day Celebration - PEC 0110, 11am	x	x		
10/4/2023	Volleyball Game - PEC Gym, 6pm	x	x	x	x
10/4/2023	Phlebotomy Fall Pinning Ceremony - SC Atrium, 6pm	x	x		x
10/4/2023	IACAC College Fair Night - PEC Gym, 6pm	x	x		x
10/04 - 10/05	Regional Tournament, TBD	x	x		x
10/6/2023	Brother to Brother Leadership Conference - SC Atrium, 8am	x	x		x
10/7/2023	Strides Against Breast Cancer Walk - PKLT 10, 8am	x	x		x
10/9/2023	PICU Transfer Day - SC Atrium, 10am	x	x		x
10/10 - 10/12	Midterm Mania Week - SC 1306, 11am	x	x		x
10/10/2023	HMM Kahoots Trivia Games - SC Atrium, 12pm	x	x		
10/11/2023	Wellness Wednesday - SC Atrium, 12pm	x	x		x
10/12/2023	HMM Panel with Former Students - SC Atrium, 12pm	x	x		x
10/12/2023	Volleyball Game - PEC Gym, 6pm	x	x	x	x

10/15/2023	Make a Wish Walk - GRDS WP, 9am	x	x		x
10/16/2023	1st Generation Speaker Series - SC Atrium, 12pm	x	x		x
10/19/2023	RVC Alumni and Retiree Breakfast - SC Atrium, 8am	x			x
10/20/2023	Volleyball Game - PEC Gym, 2pm & 6pm	x	x	x	x
10/21/2023	RVC Open House - SC Atrium, 11am	x	x		x
10/27/2023	DEI Social Justice Workshop - SC Atrium, 11am	x			
10/27/2023	Halloween Trunk or Treat - PKLT 2, 6pm	x	x		x
10/28/2023	1973 RVC Football Team 50th Reunion - PEC 0110, 11am				x

November

11/2/2023	HCCTP Completion Ceremony - ERC PAR, 3pm	x	x		x
11/6/2023	1st Generation Speaker Series - SC Atrium, 12pm	x	x		x
11/8/2023	Wellness Wednesday - SC Atrium, 12pm	x	x		x
11/10/2023	Veteran's Day Celebration - SC Atrium, 10am	x	x		x
11/13 - 11/21	Festival of Trees Decorating - SC Atrium, 11am	x	x		
11/15/2023	Jazz Ensemble Concert - ERC PAR, 7pm	x	x		x
11/17/2023	DEI Digital Badge Foundation Level Training - SC Atrium, 8am	x			
11/17/2023	International Showcase - SC Atrium, 6pm	x	x		x
11/27/2023	Festival of Trees Begins - SC Atrium, 8am	x	x		

December

12/05 - 12/06	Fall Final Frenzy Week, SC 1306, 11am	x	x		x
12/7/2023	CAB & SGA Holiday Party - SC Atrium, 11am	x	x		x
12/14/2023	Nursing Pinning Ceremony - SC Atrium, 11am	x	x		x
12/16/2023	WEI Commencement Ceremony - SC Atrium, 10am	x	x		x